

AGENDA

Committee on City Operations May 1, 2025 at 4:00 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda, members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting. To view the meeting live and participate in virtual public comment: <https://www.lansingmi.gov/1212/Council-Committee-Meetings>

Council Member Brown, Chairperson
Council Member Spadafore, Vice Chairperson
Council Member Garza, Member

- 1. Call to Order**
- 2. Roll Call**
- 3. Minutes**
 - A. April 17, 2025
- 4. Public Comment on Agenda Items (Up to 3 Minutes)**
- 5. Discussion/Action:**
 - B. RESOLUTION - Act 51 Street Certification; Dori Lane, Josephine Way, and the westerly portion of Red Cedar Parkway
 - C. RESOLUTION - Setting a Public Hearing on Noise Special Permit; Lansing Housing Commission request to allow for the building of a new 63-unit apartment building at 220 E. Kalamazoo Street
 - D. RESOLUTION - Setting a Public Hearing on Noise Special Permit; Lansing Housing Commission request to allow for the building of a new 56-unit apartment building at 510 Cherry Street
 - E. RESOLUTION - Amend Lansing City Council Rules #48; Electronic Participation in Public Comment at Meetings of Council, Committees
- 6. Other**
- 7. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



MINUTES
Committee on City Operations
Thursday, April 17, 2025 @ 4:00 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Brown called the meeting to order at 4:00pm

PRESENT

Council Member Jeffrey Brown, Chair
Council Member Peter Spadafore, Vice-Chair
Council Member Jeremy Garza, Member

OTHERS PRESENT

Renee Richmond, Council Administrative Assistant
Matt Staples, OCA
Ben Dowd, Lansing Pride
Andy Kilpatrick, Director Dept. Public Service
Marc Jones, Dept. Public Service
Eric Stahley, Hoffman Brothers
Scott Cook, Dept. Public Service
Mitch Whisler, Dept. Public Service

MINUTES

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE MINUTES FROM MAR20, 2025 AS PRESENTED. MOTION CARRIED 3-0.

PUBLIC COMMENT.

Discussion/Action

COMMUNITY FUNDING – Application; Lansing Pride, Lansing Pride Celebration

Mr. Down spoke on the event, this is now the 2nd biggest event outside of silver bells in the City. It is 4 blocks of festival, and this request is to offset costs. Councilmember Spadafore spoke in support of an increase to \$1000.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE COMMUNITY FUNDING REQUEST FOR LANSING PRIDE, LANSING PRIDE CELEBRATION IN THE AMOUNT OF \$1,000. MOTION CARRIED 3-0.

Mr. Staples asked for a little time to get some information on the item for Setting a Hearing for Amending Chapter 1615. Councilmember Brown stated they will return to him as he wants it on the record from OCA.

RESOLUTION – Noise Special Permit; Hoffman Bros. Inc. request to allow for Combined Sewer Overflow (CSO) 019 Project

MOTION BY COUNCILMEMBER SPADAFORE TO REMOVE FROM THE TABLE. MOTION CARRIED 3-0.

Mr. Jones notified the Committee that the start date has been pushed out about six weeks to mid-May and added that if Saturdays are not available it could push into 2026. Adding that some businesses are closed on Saturday and that will assist in not disturbing people. Mr. Jones finished that they do have a support letter from MDOT.

Mr. Stahley mentioned that the weather is unpredictable, and they cannot add resources to expedite when Saturdays are not allowed. Councilmember Brown noted they've received complaints about starting before 8:00am, and asked will they violate that, Mr. Stahley answered they will not violate. Councilmember Spadafore noted concerns that they are asking for 2 years out, Mr. Kilpatrick answered it is considered two construction years, but it is one request. Councilmember Spadafore advised that for future requests they request when the need arises and does not support the 2026 season at this time. Mr. Kilpatrick added that because of the process if they wait until they are behind it's too late.

Mr. Jones mentioned there were two comments at the Public Hearing, but they didn't live in the project area, no opposition in the project area and no opposition from the Open House

MOTION BY COUNCIL MEMBER SPADAFORE TO AMEND THE RESOLUTION NOISE SPECIAL PERMIT; HOFFMAN BROS., INC. REQUEST TO ALLOW FOR COMBINED SEWER OVERFLOW (CSO) 019 PROJECT IN REMOVING THE 2026 DATES. MOTION CARRIED 3-0.

RESOLUTION – Set Public Hearing on Amending Chapter 1615 to allow fireworks on Juneteenth, June 19, of each year

Mr. Staples noted this amendment is to add Juneteenth to the list so individuals can launch fireworks, that is allowed under state statute MCL 28.457.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION TO SET A PUBLIC HEARING ON AMENDING CHAPTER 1615 TO ALLOW FIREWORKS ON JUNETEENTH, JUNE 19, OF EACH YEAR FOR APRIL 21, 2025. MOTION CARRIED 3-0.

RESOLUTION – Act 51 Street Certification; Colchester Road, Risdale Avenue, and Perkins Street for a total of 685.56 feet

Mr. Cook explained they rate the streets every year and found segments that are not currently certified. They have gone through the process to survey the center lines, this resolution allows that.

Councilmember Garza asked if there is any revenue from this, Mr. Kilpatrick responded very little.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR ACT 51 STREET CERTIFICATION; COLCHESTER ROAD, RISDALE AVENUE, AND PERKINS STREET FOR A TOTAL OF 685.56 FEET. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 24-12; regulate parking along the 1200 block of N. Grand River Ave.

Mr. Whisler stated they received a request from LPD to clarify the existing parking regulations and pavement striping and existing bike lane markings be adjusted along the west side.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 24-12 TO REGULATE PARKING ALONG THE 1200 BLOCK OF N. GRAND RIVER AVE. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 24-13; regulate parking along the 500 block of W. Ionia St.

Mr. Whisler indicated they did an internal review of the existing parking regulations, the signs weren't updated so this is to provide that.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 24-13 TO REGULATE PARKING ALONG THE 500 BLOCK OF W. IONIA ST. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order Nos. 24-59 & 24-60; regulate parking along the 600 to 800 blocks of W. Genessee St.

Mr. Whisler noted this was a request from a resident to remove the two-hour parking restrictions. The petition received 53% approval to remove, the department recommends removal. Councilmember Brown asked what the percentage requirement is. Mr. Whisler answered the look for a majority but rarely get 50% to respond. Councilmember Garza noted so 47% had no response, Mr. Whisler confirmed.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NOS. 24-59 & 24-60 TO REGULATE PARKING ALONG THE 600 TO 600 BLOCKS OF W. GENESSEE ST. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 24-64; regulate parking along Wakefield Ave.

Mr. Whisler indicated items I & J are related and spoke on both. Part of their review after the CSO the Public Service Department sends out surveys with two options. Option 1 is for no change and Option 2 is to change. The response was for no change.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 24-64 TO REGULATE PARKING ALONG WAKEFIELD AVE. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 24-65; regulate parking along Strathmore Rd.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 24-65 TO REGULATE PARKING ALONG STRATHMORE RD. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 25-10; regulate parking along Tranter St.

Mr. Whisler noted they received a request to change parking regulations along Tranter St. A parking survey was sent with a majority response in favor of changing. The department recommends moving forward.

Councilmember Garza spoke in support of the TCO.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 25-10 TO REGULATE PARKING ALONG TRANTER ST. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 25-03T; temporarily regulate parking along the 100 block of S. Capitol Ave.

Mr. Whisler began because construction is expected to last 15 months, they looked at relocating the current loading zone from Michigan/Capitol towards Allegan and will not close off sidewalk.

MOTION BY COUNCIL MEMBER SPADAFORÉ TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 25-03T TO TEMPORARILY REGULATE PARKING ALONG THE 100 BLOCK OF S. CAPITOL AVE. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 25-04; install yield signs on Thackin Dr. at Bayview Dr.

Mr. Whisler said they received a request from LPD, a complaint from a person that thought there was a missing stop sign, there was no stop sign initially, the department reviewed the area based on the findings request a yield sign installed.

MOTION BY COUNCIL MEMBER SPADAFORÉ TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 25-04 TO INSTALL YIELD SIGNS ON THACKIN DR. AT BAYVIEW DR. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 25-08; install a yield sign on Fairfax Rd. at Cooper Ave.

Mr. Whisler noted a request from CityWorks was received on a tree blocking the view at the intersection, a 15mph approach for safety is identified and recommended installation of yield sign.

MOTION BY COUNCIL MEMBER SPADAFORÉ TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 25-08 TO INSTALL A YIELD SIGN ON FAIRFAX RD. AT COOPER AVE. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 25-09; install a stop sign on Regent St. at Elizabeth St.

Mr. Whisler spoke on another CityWorks request, a traffic analysis for crashes was completed and identified a 9mph approach for safety, recommend moving forward.

MOTION BY COUNCIL MEMBER SPADAFORÉ TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 25-09 TO INSTALL A STOP SIGN ON REGENT ST. AT ELIZABETH ST. MOTION CARRIED 3-0.

Other

Adjourn

Adjourned at 4:40pm

Submitted by Renee Richmond, Recording Secretary

Lansing City Council

Approved by the Committee on



Andy Schor, Mayor

PUBLIC SERVICE DEPARTMENT

7th Floor City Hall
124 West Michigan Avenue
Lansing, Michigan 48933
(517) 483-4455
www.lansingmi.gov/pubserv



TO: Andy Schor, Mayor

FROM: Scott D. Cook, Assistant City Engineer

DATE: April 9, 2025

SUBJECT: City Council Resolution for Certifying Streets in accordance with Public Act 51 of 1951 Requirements for Annual Mileage Certification

The Public Service Department is required to provide the Michigan Department of Transportation (MDOT) an Annual Road Mileage Certification in accordance with Public Act 51 of 1951.

Council Resolution #2023-262 adopted on October 16, 2023 and recorded with the Ingham County Register of Deeds on March 8, 2024, accepted the remaining streets within the Red Cedar Development.

This resolution is required for MDOT Act 51 certification.

We identified the remaining roads in the Red Cedar Development, known as Red Cedar Parkway from Clippert Street to Cascade Boulevard; Dori Lane from Red Cedar Parkway to Michigan Avenue; Josephine Way from Dori Lane to Cascade Boulevard, that now meet the requirements of a public street, have been accepted into the City's Street System and were open for public use prior to December 31, 2024; and therefore, are recommending these streets be certified. Upon completion of this process these street segments will be added to the Act 51 Street System Map.

Please refer this resolution to the City Council for approval.

Andy Kilpatrick, PE, Director of Public Service

4-10-2025
Date

BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing acquired title to certain real property to be used for public streets known as Dori Lane, Josephine Way and the westerly portion of Red Cedar Parkway; and

WHEREAS, the aforementioned property was recorded with the Ingham County Register of Deeds on July 22, 2024 as document 2024-017319; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place these streets within the City street system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE BE IT RESOLVED that the center lines of said streets are within the parcels described in Resolution 2023-262 passed the City Council on October 16, 2023.

BE IT FURTHER RESOLVED that said streets are: 1) located with City right-of-way, 2) are under control of the City of Lansing, 3) are public streets for public street purposes and 4) are accepted into the City street system and were open to the public for public use before December 31, 2024.

BE IT FINALLY RESOLVED that the Act 51 street system be updated to reflect these changes.

Riverview Multi-Family Construction Project

City of Lansing Special Permit Request

Lansing Michigan Code of Ordinances, Part 6 – General Offenses Code states the following:

654.07(g) Construction. *Operating or permitting the operation of any tools or equipment used in construction, drilling or demolition work between 8:00 p.m. and 7:00 a.m. of the following day on weekdays, or at any time on weekends or holidays, such that the sound therefrom creates a noise disturbance across a residential real property boundary or within a noise sensitive zone, except for emergency work of public service utilities or by a temporary or special permit issued pursuant to Section 654.10 or 654.11.*

Wolverine Building Group, Inc is submitting a Special Permit Request to allow construction work at 220 E Kalamazoo St, Lansing, MI 48933 (south of East Kalamazoo Street, between Grand Avenue and Cherry Street) to occur outside of the allowable construction timeframes set forth in the Lansing Michigan Code of Ordinances section 654.07(g).

Dates for request:

- June 1st, 2025 through June 1st, 2026

Times for request:

- 8:00 a.m. until 5:00 p.m. on Saturdays, no holidays.

Construction Activities as part of the request:

- Framing activities.
- Use of lift equipment for the installation of building materials and/or removal of rubbish.
- Utilization of common hand & power tools to install and/or remove building materials.
- Dumpster removal & replacement.

Persons of Contact:

Owner Representative: Katrina Greeley, katrinag@lanshc.org

Contractor: Ryan Supplee, rsupplee@WolvGroup.com

BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Housing Commission is constructing a new 63-unit apartment building on 220 E Kalamazoo Street; and

WHEREAS, this project's timeline necessitates extended work hours for certain activities; and

WHEREAS, to expediate the work and minimize the overall disruption of the project, the Lansing Housing Commission is requesting approval to allow framing, use of lift equipment, use of common power tools, and dumpster removal and replacement, to be completed outside standard construction hours; and

WHEREAS, the Lansing Housing Commission has requested a waiver of the noise ordinance to allow the aforementioned work activities to take place between the hours of 8:00 AM and 5:00 PM on Saturdays from June 14, 2025 until June 1, 2026.

NOW THEREFORE BE IT RESOLVED that a public hearing be held on Monday, May 19, 2025, at 7:00 PM in the City of Lansing Council Chambers, 124 W. Michigan Ave., in consideration of the Lansing Housing Commission's request for granting a waiver of the noise ordinance for certain work activities on the new apartment building at 220 E Kalamazoo Street on days, between the hours of 8:00 AM and 5:00 PM on Saturdays from June 14, 2025 until June 1, 2026.

Grand Vista Multi-Family Construction Project

City of Lansing Special Permit Request

Lansing Michigan Code of Ordinances, Part 6 – General Offenses Code states the following:

654.07(g) Construction. *Operating or permitting the operation of any tools or equipment used in construction, drilling or demolition work between 8:00 p.m. and 7:00 a.m. of the following day on weekdays, or at any time on weekends or holidays, such that the sound therefrom creates a noise disturbance across a residential real property boundary or within a noise sensitive zone, except for emergency work of public service utilities or by a temporary or special permit issued pursuant to Section 654.10 or 654.11.*

Wolverine Building Group, Inc is submitting a Special Permit Request to allow construction work at 510 Cherry St. Lansing, MI 48933 (south of East Lenawee Street between Grand Avenue and Cherry Street) to occur outside of the allowable construction timeframes set forth in the Lansing Michigan Code of Ordinances section 654.07(g).

Dates for request:

- June 1st, 2025 through June 1st, 2026

Times for request:

- 8:00 a.m. until 5:00 p.m. on Saturdays, no holidays.

Construction Activities as part of the request:

- Framing activities.
- Use of lift equipment for the installation of building materials and/or removal of rubbish.
- Utilization of common hand & power tools to install and/or remove building materials.
- Dumpster removal & replacement.

Persons of Contact:

Owner Representative: Katrina Greeley, katrinag@lanshc.org

Contractor: Ryan Supplee, rsupplee@WolvGroup.com

BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Housing Commission is constructing a new 56-unit apartment building on 510 Cherry Street; and

WHEREAS, this project's timeline necessitates extended work hours for certain activities; and

WHEREAS, to expediate the work and minimize the overall disruption of the project, the Lansing Housing Commission is requesting approval to allow framing, use of lift equipment, use of common power tools, and dumpster removal and replacement, to be completed outside standard construction hours; and

WHEREAS, the Lansing Housing Commission has requested a waiver of the noise ordinance to allow the aforementioned work activities to take place between the hours of 8:00 AM and 5:00 PM on Saturdays from June 14, 2025 until June 1, 2026.

NOW THEREFORE BE IT RESOLVED that a public hearing be held on Monday, May 19, 2025, at 7:00 PM in the City of Lansing Council Chambers, 124 W. Michigan Ave., in consideration of the Lansing Housing Commission's request for granting a waiver of the noise ordinance for certain work activities on the new apartment building at 510 Cherry Street on between the hours of 8:00 AM and 5:00 PM on Saturdays from June 14, 2025 until June 1, 2026.

DRAFT

Minutes

Committee on Equity, Diversity & Inclusion Wednesday, April 9, 2025 @ 4:30 p.m. City Council Conference Room

DISCUSSION – Public Comment at Meetings

Council Member Jackson began the discussion on if the Committee wants to speak on public comment. Currently the public can register 4 hours before the meeting to speak in virtual public comment. In Committee of the Whole there has not been any registered speakers, and a minimal at Council. Council Member Spadafore stated that in his conversations with the City Clerk they believe 30 minutes before posted start time is sufficient. To proceed with this, the Committee would need to recommend the changes to the Committee on City Operations. The change should be “30 minutes prior to the start of the scheduled meeting”.

MOTION TO CHANGE RESOLUTION 2024-037 RULE CHANGE 48 TO CHANGE FROM 4 HOURS TO 30 MINUTES PRIOR TO THE START OF THE MEETING. MOTION CARRIED 3-0.



The City of
LANSING
City Council

TO: Committee on City Operations

FROM: Sherrie Boak, Council Office Manager

DATE: April 22, 2025

SUBJECT: Council Committee Recommendation on Council Rule 48 Amendment

On February 26, 2024 City Council Adopted Resolution 2024-037 which created Rule 48, Electronic Participation in Public Comment at Meetings of Council, Committees.

At that time Council held lengthy discussions on the time allotted to the public to register to speak electronically at Council and Council Committee meetings. Under Resolution 2024-037 it was determined to require a member of the public to request to speak no later than 4 hours prior to the meeting.

The Committee on Equity Diversity and Inclusion recently reviewed that language and with a unanimous vote proposed an amendment to Rule 48 changing the language to:

“a member of the public may send a request to the City Clerk no later than ~~four (4) hours~~ **30 minutes** prior to the **scheduled start time of the** meeting in a form and manner.....”

The Committee on Equity Diversity and Inclusion is forwarding this amendment request to the Committee on City Operations as it is their charge to address Council Rules. Included with this memo are the draft Committee minutes along with the draft Resolution Rule 48 change for the Committee on City Operations to consider.

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, pursuant to Rule 41 of the Lansing City Council Rules, a proposed rule revision shall be place on the Council Agenda for Council receipt and review, but “shall not be considered for adoption sooner than the next council meeting;”

THEREFORE BE IT RESOLVED, that the City Council hereby amends the City Council Rule 48:

LANSING CITY COUNCIL RULES

Rule 48. Electronic Participation in Public Comment at Meetings of Council, Committees. Electronic participation by members of the public, for the purpose of making public comment on legislative matters (as that term is defined above), is permitted at Meetings of City Council, Committee of the Whole, and all other Committees of City Council.

To register to speak electronically on legislative matters at a regularly scheduled or special meeting of the City Council or Committee of the Whole, a member of the public may send a request to the City Clerk no later than ~~four (4) hours~~ **30 MINUTES** prior to the **SCHEDULED START TIME OF THE** meeting in a form and manner determined by the City Clerk. Prior to the meeting, the City Clerk will email the member of the public instructions to participate.

City Council office staff will post, with agendas of all other Committees of City Council, instructions on how members of the public may attend and speak electronically on legislative matters.

The City Clerk will establish and maintain procedures and protocols for electronic participants, consistent with this rule and technologies being utilized for electronic participation. The procedures and protocols will be available for viewing by any person wishing to register for electronic participation.

The Presiding Officer of City Council, Committee of the Whole, or any other Committee of City Council may reduce the amount of time allowed for each speaker if he or she has determined that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.

The Rules of Decorum for Meetings, at Rule 18, apply to members of the public participating electronically. The Presiding Officer reserves the right to mute and end the comment of anyone who violates this rule.