

AGENDA

Committee on City Operations April 17, 2025 at 4:00 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.
To view the meeting live and participate in virtual public comment: <https://www.lansingmi.gov/1212/Council-Committee-Meetings>

Updated 04-16-2025 PM

Council Member Brown, Chairperson
Council Member Spadafore, Vice Chairperson
Council Member Garza, Member

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - A. March 20, 2025
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Discussion/Action:**
 - B. RESOLUTION - Community Funding Application; Lansing Pride, Lansing Pride Celebration
 - C. RESOLUTION - Setting a Public Hearing on Amending Chapter 1615 to allow fireworks on Juneteenth, June 19, of each year
 - D. RESOLUTION - Noise Special Permit; Hoffman Bros. Inc.request to allow for the Combined Sewer Overflow 019 Project
 - E. RESOLUTION - Act 51 Street Certification; Colchester Rd., Risdale Ave., Perkins St. for a total of 685.56 feet
 - F. RESOLUTION - Traffic Control Order No. 24-12; regulate parking along the 1200 block of N. Grand River Ave.
 - G. RESOLUTION - Traffic Control Order No. 24-13; regulate parking along the 500 block of W. Ionia St.
 - H. RESOLUTION - Traffic Control Order Nos. 24-59 and 24-60; regulate parking along the 600 to 800 blocks of W. Genesee St.
 - I. RESOLUTION - Traffic Control Order No. 24-64; regulate parking along Wakefield Ave.
 - J. RESOLUTION - Traffic Control Order No. 24-65; regulate parking along Strathmore Rd.
 - K. RESOLUTION - Traffic Control Order No. 25-10; regulate parking along Tranter St.

- L. RESOLUTION - Traffic Control Order No. 25-03T; temporarily regulate parking along the 100 block of S. Capitol Ave.
- M. RESOLUTION - Traffic Control Order No. 25-04; install yield signs on Thackin Dr. at Bayview Dr.
- N. RESOLUTION - Traffic Control Order No. 25-08; install a yield sign on Fairfax Rd. at Cooper Ave.
- O. RESOLUTION - Traffic Control Order No. 25-09; install a stop sign on Regent St. at Elizabeth St.

6. Other

7. Adjourn

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



MINUTES
Committee on City Operations
Thursday, March 20, 2025 @ 4:00 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Brown called the meeting to order at 4:00pm

PRESENT

Council Member Jeffrey Brown, Chair
Council Member Peter Spadafore, Vice-Chair
Council Member Jeremy Garza, Member

OTHERS PRESENT

Renee Richmond, Council Administrative Assistant
Lisa Hagen-Lawrence, OCA
Rawley Van Fossen, EDP
Haider Al-Sultan
Mike Falk, Pyrotecnico Fireworks
Mitch Whisler, Dept. Public Service
Nicole McPherson, Dept. Public Service

MINUTES

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE MINUTES FROM FEBRUARY 28, 2025 AS PRESENTED. MOTION CARRIED 3-0.

PUBLIC COMMENT.

No public present

Discussion/Action

RESOLUTION – Claim Appeal #2158, Haider Al-Sultan for \$585 in board-up fees at 2423 Dunlap Street

Mr. Al-Sultan briefed that he purchased the property at auction and was informed it was not red tagged, a few weeks later he was pulling permits and again told not tagged. Months later he received an invoice and was told there was an error, and it was red tagged and didn't inform him. Councilmember Brown asked who he spoke to, and Mr. Al-Sultan stated he didn't have a name but was the front staff person, adding at auction it was two gentlemen that told him. Mr. Al-Sultan continued that for past violations he was invoiced instantly, not three months later. He has been working on the inside, and they left the window open to allow for ventilation and it was boarded up.

Councilmember Spadafore asked if this is a board up fee for broken window as he doesn't see red tag monitoring fees. Mr. Van Fossen responded they received a call by LPD, and the property was not occupied, and the window was open, so it is an automatic board up. Adding, when going through auction with the county the city has no jurisdiction, he encourages when buying to research at the local level, noting that the red tag fees have been paid for this property. Mr. Al-Sultan stated if he new it was red tagged he wouldn't have left the window open. Mr. Van Fossen stated they cannot legally close the window it has to be a board up.

MOTION BY COUNCIL MEMBER SPADAFORE TO DENY THE CLAIM APPEAL #2158, HAIDER AL-SULTAN FOR \$585 IN BOARD-UP FEES AT 2423 DUNLAP STREET. MOTION CARRIED 3-0.

Mr. Al-Sultan asked for next steps. Councilmember Brown explained this would go to Council on Monday 03/24, and Councilmember Spadafore added pending that decision the next recourse is courts.

RESOLUTION – Fireworks Display License; Lansing Lugnuts & Pyrotecnico Fireworks Inc. at Jackson Field for multiple dates

Mr. Falk stated this is a yearly request and everything is the same as far as location of where they do the display, also this is for the Lugnuts 16 home games from May-Aug.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR THE FIREWORKS DISPLAY LICENSE; LANSING LUGNTUS & PYROTECNICO FIREWORKS INC. AT JACKSON FIELD FOR MULTIPLE DATES MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order Nos. 25-05, 25-06, and 25-07; regulate parking on Post Oak Lane and Darien Drive

Mr. Whisler explained they received a request from Lansing School District, they have a sign that posts bell times and that has changed, they asked for parking restrictions changed for drop off times only. His department worked with OCA on language for a 2-hour buffer to allow for the yearly time changes, which is what they have now before the committee.

Councilmember Brown asked if there were complaints from residents, Mr. Whisler noted there isn't a morning one-way, and there have been some resident requests. They are getting with the Superintendent to see if that is something they want, but this TCO is set up to allow for that. Councilmember Garza asked if there is a cost to the city, Mr. Whisler indicated minimal, they will have to print and place a vinal sticker on the sign.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NOS. 25-05, 25-06, AND 25-07; REGULATE PARKING ON POST OAK LANE AND DARIEN DRIVE. MOTION CARRIED 3-0.

RESOLUTION – Noise Special Permit; Hoffman Bros. Inc. request to allow for the Combined Sewer Overflow 019 Project

Ms. McPherson noted this is to request Saturday work, in the Saginaw/Oakland area and is a 2-year project, there will be some shutdown for installation of the sewer and this helps. Councilmember Spadafore asked what goes into the process and is there a way to scale down, so Saturdays aren't necessary. Ms. McPherson stated projects are bid out and set forth knowing the city's working hours so that's how they are bid. The hope not to use, but it does help the project get completed sooner. Councilmember Spadafore inquired when contractors are selected, they are not assuming it will pass, Ms. McPherson responded correct. Councilmember

Spadafore suggested maybe waiting until it might actually be needed, and Ms. McPherson noted that weather plays a factor at times.

Councilmember Spadafore asked law can they deny in committee, Ms. Hagen-Lawrence answered she will have to double check.

MOTION BY COUNCIL MEMBER SPADAFORE TO TABLE THE RESOLUTION FOR THE NOISE SPECIAL PERMIT; HOFFMAN BROS. INC. REQUEST TO ALLOW FOR THE COMBINED SEWER OVERFLOW 019 PROJECT PENDING OCA FINDINGS. MOTION CARRIED 3-0.

Other

Claim Appeal Resolution Form

MOTION BY COUNCIL MEMBER SPADAFORE TO TABLE INDEFINATELY THE DISCUSSION ON THE CLAIM APPEAL RESOLUTION FORM. MOTION CARRIED 3-0.

Notice from the Michigan Liquor Control Commission; Home Town Liquor II, Inc., 2701 S. Cedar St., request for Transfer Ownership Escrowed 2024 SDM License with Sunday Sales Permit (PM) for SDM – Mixed Spirits and Beer & Wine Tasting Permit from Merindorf Meats, Inc.; Transfer Location from 500 Williamston Center Rd., Williamston to 2701 S. Cedar St., Lansing; Transfer Governmental Unit from Williamston City to Lansing City (RID #RQ-2502-01666)

Notice from the Michigan Liquor Control Commission; Home Town Liquor II, Inc., 2701 S. Cedar St., request for Transfer Ownership 2024 SDD License with Sunday Sales Permit (PM) from Merindorf Meats, Inc.; Transfer Location from 2289 W. Barnes Rd., Mason to 2701 S. Cedar St., Lansing; Transfer Governmental Unit Under MCL 436.1531(22) from Vevay Twp. To Lansing City (RID #RQ-2502-01661)

Councilmember Spadafore asked if these are on the agenda's now for informational purpose only, and Councilmember Brown confirmed.

Councilmember Brown asked law how the quota works coming from Williamston to Lansing and how many the city has. Ms. Hagen-Lawrence responded she is unsure on the amount, the MLCC may allow transfers, if there is a cap it could be on new license requests. Councilmember Brown asked about the ones from last week, Ms. Hagen-Lawrence noted those were RDA & DDA's (Redevelopment/ Development) District Authority and as long as they meet the requirements then can be permitted. Councilmember Brown asked her to confirm the process, and she acknowledged she would follow up with the Committee.

Adjourn

Adjourned at 4:29pm

Submitted by Renee Richmond

Recording Secretary, Lansing City Council

Approved by the Committee on

Application for Community Funding

Organization Name: Lansing Pride

Tax ID#: 87-3704473

Mailing Address: 502 E Cesar E Chavez, Suite 115

City, State, Zip: 48906

Contact Person(s) and Title(s): Ben Dowd, Board President

Phone Number: _____ Cell Number: 989-820-6517

E-mail Address: ben@lansingpride.org

Amount Requested: \$ 500 (more if available) _____

Event Title & Type: Lansing Pride Celebration

Date of Event: 6/28/2025 Time of Event: 1-10pm

- Reason for Request: (check all that apply)

☒ Defray costs for Rental of Facility ☐ Defray costs for Set Up

☐ Defray costs for Rental of the Showmobile ☐ Defray costs for Misc. Rental

☒ Defray costs for "Other" (Please Explain: Street closures, barricading, city costs _____)

- Facility Requested For Event and or Equipment (Attached a copy of the rental form)

☒ City Park ☐ City Building ☐ Cooley Law School Stadium

☐ Lansing Center ☐ Mobile Stage Unit ☒ Other Equipment

What is the expected rental rate for the facility requested and or equipment: \$ Varies on use

Admission fee or registration fee for the event: \$ 0

Total Estimated Attendance: 25,000 Estimated Lansing Residents Attendance: 15,000

If your organization has applied for other City funding for this event, please list each Department and amount requested:

N/A _____

Please list all other organizations that are sponsoring or participating in your event:

We have a wide range of corporate and personal sponsors for this event _____

If your organization received funding from the Lansing City Council previously please list the amount, year, and purpose: **N/A**

<u>YEAR</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

TOTAL amount of funds granted by the City in the previous year: \$0 _____

Please list any admission fee or registration fee for this event: \$0 _____

Along with the completion of this application, the following **MUST** be attached:
(Please check after each is completed and attached)

- ☒ A BUDGET FOR YOUR EVENT
- ☒ A LIST OF POTENTIAL FUNDING SOURCES AND HOW EACH FUNDING SOURCE WILL BE USED TOWARDS THE EVENT
- ☒ LIST OF YOUR ORGANIZATION'S OFFICERS
- ☒ A COPY OF COMPLETED RESERVATION FORM OR CONTRACT FOR FACILITY FOR THE EVENT

If your request is granted, you must complete return the attached Community Funding Reporting Statement to the City Council within 60 days after the event. To be eligible for Community Funding in future fiscal years this must be completed.

Date: 3/28/25__ Signed: Barbara

Company name: Lansing Pride
 Budget name: Festival 2025
 Budget type: Profit and loss
 Period: FY 2025 (Oct 2024 - Sep 2025)

Consolidated

Accounts	Budget totals
Income	
20100 Contributed Income	
20101 Corporate Grants	
20102 Donations	\$4500.00
20103 Government Grants	
20104 Nonprofit Grants	
20105 In-kind Donations	\$17620.00
Total 20100 Contributed Income	\$22120.00
20200 Sales of Product Income	
20201 Merchandise - Online	
20202 Merchandise - In Person	
20203 Merchandise - Festival	
20204 Shipping Income	
20205 Uncategorized Sales	\$0.00
20403 Sales of Product Revenue	
Total 20200 Sales of Product Income	\$0.00
20300 Festival Income	
20301 Festival Sponsors	\$90000.00
20302 Vendors & Booths	\$22875.00
20303 Beverage Sales	\$12000.00
20304 Meet & Greet	\$0.00
Total 20300 Festival Income	\$124875.00
20400 Fundraising Income	
20401 Drag Shows	\$1750.00
20402 Fundraising Events	\$2500.00
20404 Pageant	\$2500.00
Total 20400 Fundraising Income	\$6750.00
20500 Office Rental Income	\$4167.50
20600 Miscellaneous Income	
21000 Billable Expenditure Revenue	
22000 Bank Interest Income	\$614.50
23000 Uncategorized Income	\$0.00
24000 Unapplied Cash Payment Revenue	
25000 Discount Income	
Total Income	\$158527.00
Cost of Goods Sold	
40100 Cost of Goods Sold	\$0.00
40101 Print on Demand	
40102 Other Costs	
Total 40100 Cost of Goods Sold	\$0.00
Total Cost of Goods Sold	\$0.00
Expense	
30100 Contract & Professional Fees	\$0.00
30101 Accounting fees	\$1000.00
30102 Licenses and Permits	\$20.00
30103 Investment Management Fees	
30104 Legal Fees	\$1000.00
Total 30100 Contract & Professional Fees	\$2020.00
30200 Insurance	
30201 Property insurance	
30202 Liability insurance	\$1000.00

Accounts	Budget totals
Total 30200 Insurance	\$1000.00
30300 Interest paid	
30400 Office Rent or Lease	\$7980.00
30500 Payment Processing Fees	
30501 Online Fees	\$1850.00
30502 Point-of-Sales Fees	
30503 EveryAction Fees	
Total 30500 Payment Processing Fees	\$1850.00
31000 Unapplied Cash Bill Payment Expenditure	
50100 Advertising & Marketing	
50101 Community Outreach	\$2000.00
50102 Print & Magazine	\$8500.00
50103 Flyers & Banners	\$2000.00
50104 Social Media & Online	\$1000.00
50105 Advertising - Other	\$11000.00
Total 50100 Advertising & Marketing	\$24500.00
50200 Office Expenses	
50201 Bank Fees	\$0.00
50202 Computers & Technology	\$500.00
50203 Memberships & Fees	\$0.00
50204 Storage Unit & Costs	\$1100.00
50205 Admin Supplies	\$650.00
50206 Printing & Copying	\$475.00
50207 Postage & Services	\$0.00
50208 Miscellaneous Expense	\$2000.00
50209 Software & Online Systems	\$6000.00
50210 Seminars	\$0.00
Total 50200 Office Expenses	\$10725.00
50300 Festival Expenses	
50301 Banners and Signage	\$1750.00
50302 Beverage & Food Court	\$4000.00
50303 Entertainment Tent	\$750.00
50304 Entertainers & DJ	\$25000.00
50305 Children's Area	\$2250.00
50306 Health & Safety	\$8500.00
50307 Volunteer Expenses	\$9000.00
50308 Tenting & Staging	\$20000.00
50309 Decorations	\$2000.00
50310 Grounds & Maintenance	\$10317.00
50311 Other Expenses	\$3500.00
50312 Festival Permits & Insurance	\$4250.00
50313 Entertainer Travel & Expenses	\$1000.00
50314 Meet & Greet	\$800.00
Total 50300 Festival Expenses	\$93117.00
50400 Fundraisers & Shows	
50401 Supplies & Decorations	\$1750.00
50402 Entertainers & DJ	\$2500.00
50403 Other Expenses	\$1000.00
Total 50400 Fundraisers & Shows	\$5250.00
50500 Sponsor Party	
50501 Refreshments & Food	\$1500.00
50502 Supplies & Decorations	
50503 Promotions & Gifts	\$1200.00
Total 50500 Sponsor Party	\$2700.00
99999-8 Purchases	
Total Expense	\$149142.00

Accounts	Budget totals
Other Income	
20700 Tips Income	
99999-6 PayPal Sales	
Total Other Income	\$0.00
Other Expense	
60100 Prior Year Expense	
60200 Other Miscellaneous Expenditure	\$0.00
60300 Reconciliation Discrepancies	
99999-2 Square Sales Tax Payable	
Total Other Expense	\$0.00
Total Net Income	\$9385.00

Tuesday, March 4, 2025 at 12:12 PM EST



JUNE 28
2025
OLD TOWN, LANSING

2025 Sponsor Information



Thank you for considering to become a sponsor of Lansing Pride 2025! We have officially set the date for June 28, and will be returning to Old Town!

Moving forward, Lansing Pride is set to consistently take place on the fourth weekend of June. This decision comes from careful consideration to minimize conflicts with Juneteenth, ensuring both incredible and vital festivals can coexist harmoniously in Lansing.

Because of the commitment of our sponsors, in 2024, we were able to:

- Host an estimated 22,000 attendees
- Secure a full line-up of local queer entertainment, as well as an amazing performance by headliner Loosey LaDuca
- Create a successful children's area
- Provide space for over 200 vendors
- Make the festival be accessible to everyone by not charging admission
- Impact the Old Town and greater Lansing area by generating tourism

With the overwhelming success we've had the last three years, we will continue to maintain space in Old Town to be able to host a larger entertainment line up, more vendors and enough room for all the love brought in from our community.

Attached you will find our 2025 sponsorship packages. If you have any questions or don't see anything that fits your needs, please reach out to us at sponsorships@lansingpride.org.

Talk soon,

Lansing Pride Board of Directors



SPONSORSHIP PACKAGES

	TITLE \$10,000	PRISM \$5,000	ENTERTAINMENT \$3,500	PREMIER \$1,500	VIP \$500
Featured on website	✓	✓	✓	✓	✓
Social media mentions	✓	✓	✓	✓	
Featured on signage and guide	✓	✓	✓	✓	
Logo on stage banner	✓	✓	✓		
Vendor booth included	✓	✓	✓		
Mentioned in print materials	✓	✓	✓		
Mentioned in press release	✓	✓			
Logo on staff and volunteer shirts	✓	✓			
Option to make remarks on-stage	✓				
Listed as Presenting Sponsor	✓				

To select your sponsorship package please complete the [Sponsor Commitment Form](#) or visit our Lansing Pride Sponsorship Page (lansingpride.org/sponsorships).

Please note that there are a limited number of title sponsorships available. To ensure your sponsorship, we ask that you submit your interest form as soon as possible.

For questions or more information regarding sponsorships, please email sponsorships@lansingpride.org



Lansing Pride 2024 Summary

The 2024 Lansing Pride Festival wasn't just an event; it was a movement. Twenty-two thousand hearts beat as one in a show of connection and community spirit.

Over 150 volunteers poured their souls into creating a space where numerous singers, dancers and other performers could share their stories, and over 200 vendors and food trucks offered a rainbow of products, food, and other experiences.

This explosion of energy and celebration echoed throughout Old Town, the greater Lansing area, and Ingham County, generating an estimated \$2.75 million economic impact – a testament to the economic power of the LGBTQIA+ community and their spirit of Pride.

Beyond the numbers, the festival was a beacon of hope and affirmation of identity, a powerful demonstration of the enduring strength and resilience of the LGBTQIA+ community and its allies. It was a celebration that transcended a mere festival; it was a testament to the transformative power of hope, love, acceptance, and belonging.

Quick Facts from 2024:

- 50+ Sponsors
- 150+ Volunteers
- 1250+ Hours Donated
- 200+ Vendors and Food Trucks
- 22,000 Attendees
- Average Spending Per Attendee: \$62.50
- Total direct spending (Attendees X Average Spending): = \$1,375,000



Highlights from 2024:

- Lansing Pride Children's Area
- Collaboration with Salus Center, Suits and the City, LAAN, and LanSING Out Chorus
- Support from Old Town Lansing, Lansing City Council, Lansing Mayor Andy Schor and Downtown Lansing Inc.



JUNE 28
2025
OLD TOWN, LANSING

Lansing Pride 2025

Date: 28 June 2024

Time: 1 pm - 10 pm

Location: Old Town, Lansing, Michigan, 48906

What to expect in 2025:

- Increase in number of Vendor Booths
- Continuing to expand Children's Area
- World-renowned headlining performer
- Increase in social media presence





About Lansing Pride

The first Pride Festival in Lansing was held in June 1990 when the Michigan Organization for Human Rights March moved from Detroit to Lansing. Over the years the event has evolved and included rallies at the Capitol, parades, festival events and headlining performances.

Since 1990, the event has been hosted and supported by different community organizations.

In 2021, Lansing Pride was established as a non-profit organization, in order to dedicate resources and support specifically for the annual pride festival.

In addition to the annual event, Lansing Pride also hosts a variety of LGBTQIA+ events throughout the year to bring recognition, community and celebration to the Greater Lansing community.

In 2024, Lansing Pride became members of both USA Prides and InterPride to further support the mission and effort of the organization.

2024-2025 Board of Directors:

- Ben Dowd, President; Logistics Director
- Brian Hercliff-Proffer, Vice President; Communications Director
- Brad Johnson, Treasurer; Operations Director
- Drew "Trifecta" Birchmeier, Secretary; Entertainment Director
- Mary Hetherington, Director
- Hunter Martin, Volunteer Director
- Shannon Murphy, Events and Planning Director
- Mariah Sanchez, Director
- Linda Sarnelli, Vendor Director
- Brian Wells, Marketing Director
- Marcella Wolf, Director



Proud member of:

InterPride

USA PRIDES

Name	Position	Board E-mail	Phone	Committee				
Ben Dowd	President/Logistics Director	ben@lansingpride.org	989-820-6517	Logistics				
Brian Hercliff-Proffer	Vice President/Communications Director	brianhp@lansingpride.org	810-407-3102	Marketing/Communications				
Brad Johnson	Treasurer/Operations Director	bradley@lansingpride.org	517-528-2202	Fundraising				
Drew Birchmeier	Secretary/Entertainment and General Director	drew@lansingpride.org	517-899-8628	Entertainment				
Marcella Wolf	At-Large Director	marcella@lansingpride.org	517-894-3945	Volunteers/Entertainment				
Linda Sarnelli	Vendor Director	linda@lansingpride.org	517-614-6164	Vendors				
Huntar Martin	Volunteer Director	huntar@lansingpride.org	517-420-3184	Volunteers				
Brian Wells	Marketing Director	bwells@lansingpride.org	937-689-1281	Marketing/Communications	***For anyone outside of the board, I use (248) 291-7637			
Shannon Murphy	Events and Planning Director	shannon@lansingpride.org	517-262-8453	Logistics				
Mary Hetherington	Director	mary@lansingpride.org	517-331-7711	Logistics/Family Area				
Mariah Sanchez	Director	mariahsanchez@lansingpride.org	517-574-2882					

SEPA – SPECIAL EVENT PERMIT APPLICATION

1. APPLICANT (BINDING PARTY)

Ben Dowd

Name

Board President

Title

Lansing Pride

Company/Organization/Group

502 E Cesar E Chavez Ave, Suite 115

Address

Lansing, MI 48906

City, State, ZIP

Organization Type (Please Check) TAX ID#

87-3704473

☐

Profit

☒

Non-Profit

☐

Other (Please Specify)

2. EVENT COORDINATOR(S)

Ben Dowd

Name OR ☐ Check here if same as above

418 Monroe Street

Address

Lansing, MI 48906

City, State, ZIP OR ☐ Check here if same as above

(989) 820-6517

Cell Phone

()

Other Phone

ben@lansingpride.org

E-mail

3. EVENT DAY CONTACT INFORMATION

Name OR ☒ Check here if same as above

()

Cell Phone

()

Other Phone

Address

E-mail

City, State, ZIP OR ☐ Check here if same as above

4. EVENT INFORMATION

Event Name Lansing Pride Festival

Type of Event (Please check all that apply and attach a Route Map and/or Site Map for your event)

☐ Walk/Run: City streets/sidewalk

☒ Festival: City Streets/sidewalks

☐ March/Parade: City streets/sidewalk

☐ Walk/Run: River trail

☐ Festival: City owned parks

☐ March/Parade: Specify Below

☐ Neighborhood/Block Party

☐ Gated/Ticket/Admission

Other Event Type (Please Specify: Picnic, Wedding Reception, Concert, Play, etc.)

☐ PARADE (If checked, please complete the following questions)

Animals Involved? ☐ YES ☐ NO Vehicles Involved? ☐ YES ☐ NO

☒ Major Streets Involved? If yes, which streets and where on these streets? (Attach Route Map showing streets)

Cesar E Chavez (between Washington St and Center St), Turner Street (between Chavez and North)

SEPA – SPECIAL EVENT PERMIT APPLICATION

4. EVENT INFORMATION - continued

Event Route/Location

If planning a Festival, Community Event, etc., a Site Map with the event layout must be submitted with your SEPA application.

If planning a run/walk event, a Route Map must be submitted with your SEPA application

*Please note the city has approved downtown routes or may amend the proposed route as needed

Event Description and Purpose

A mix of non-profit vendors, for profit sales, neighborhood groups to celebrate the LGBTQ community in Lansing

Will your event have alcohol? ☒ YES ☐ NO

If yes, provide:

Map showing where alcohol is to be sold/consumed, entrances/exits, ID check-in

[City of Lansing Beer/Liquor Application](#)

[Michigan Liquor Control Commission Application](#)

Will your event have Vendors? ☐ YES ☐ NO

☒ Food ☐ Alcohol ☒ Merchandise ☐ Marketing ☒ Cannabis ☐ Other

If yes, provide map showing vendor location, required electrical hookup, and complete vendor list with names and contact information.

*Vendors require Fire Marshal inspection day of event. Inspection charges will apply.

Will your event have Cannabis?

If either of the boxes are checked, please use the link to apply for a marijuana Event.

☐ Consumption

☐ Sale

[Marijuana Event Application](#)

Will your event have fireworks or pyrotechnics? ☐ YES ☒ NO

Please contact the Lansing Fire Department

Ph: 517-483-4200

Will your event a tent or temporary structure?

☒ YES ☐ NO

**Tents over 10 X 12 will require a permit and inspection.

Will your event produce elevated noise levels? ☒ YES ☐ NO

[Local Street/Block Closure/Noise Waiver](#)

Will your event require street closure for set up/event? ☒ YES ☐ NO

6/28/2025	1:00 pm	6/28/2025	10:00 pm
Event Start Date	Event Start Time	Event End Date	Event End Time
6/27/2025	6:00 pm	6/28/25 - 6/29/25	10pm - 1pm
Event Set-up Date	Event Set-up Time	Event Tear-down Date	Event Tear-down Time
20,000	Has this event occurred in Lansing before?		
Anticipated daily attendance	☒ YES ☐ NO If yes, where? <u>Same location</u>		

5. CITY SERVICES REQUIRED

Fill in all information applicable to your event. Please attach map, plan, or route.

Required Street/Sidewalk/Block Parking Barricading:

Street	Turner Street	Block (ie: 100 S)	Chavez to North	Side	Both
Street	Cesar E Chavez	Block (ie: 100 S)	Washington to Center	Side	Both
Street	Clinton Street	Block (ie: 100 S)	Center to Turner	Side	Both
Street	Beaver Street	Block (ie: 100 S)	Center to Turner	Side	Both

USE OF PARKING LOTS

There are a few City parking lots that are available for the set-up of the event on the lot. Please contact 517.483.4276 for more information

SEPA – SPECIAL EVENT PERMIT APPLICATION

5. CITY SERVICES REQUIRED - continued

ADDITIONAL CITY SERVICES (electricity, water, trashcans, etc.)

USE OF CITY PARK	CITY PARK NAME <u>Turner Mini Park</u>
TRAFFIC CONTROL PLAN/BARRICADING	STREETS INVOLVED <u>Turner, Clinton, Beaver, Dodge River Drive, Washington, Cesar E Chavez</u>
SITE IMPROVEMENT	REQUEST _____
POWER WASHING/CLEANING	DESCRIPTION _____
BANNERS (Installation/removal)	DESCRIPTION _____

ACCESS TO CITY WATER PROVIDE VENDOR LIST, TYPE OF VENDOR AND CONTACT INFORMATION

ACCESS TO ELECTRICITY PROVIDE TYPE AND CONTACT LIST: VENDOR, MUSIC, LIGHTS, TICKET BOOTH, ETC.
1-2 pannels for stage/sound

If you would like to rent the City of Lansing Showmobile (Mobile Stage) complete the information below. If questions, call 517.483.4276

Delivery Date _____ Delivery Time _____ Pickup Date _____ Pickup Time _____

Deliver to address: _____ Please include a site map with placement location.

6. ATTACHMENTS

Please check off items included with the SEPA Application

- | | |
|--|--|
| ☐ Detailed Site Plan (inc. entrances, exits, ticket area) | ☐ Fireworks or Pyrotechnic permit or application |
| ☐ Detailed Event Set-up (vendor location, tents, stage) | ☐ Community Use Fund Application |
| ☐ Security Plan (Name of Company and contact info) | ☐ Local Street/Block Closure/Noise Waiver Application |
| ☐ Trashcan placement and removal plan | ☐ Noise Waiver Notification to Residents (copy) |
| ☐ Restroom / Port-a-john plan (placement and # units) | ☐ Street Closure Map |
| ☐ Liquor /Cannabis License State of Michigan | ☐ Tent Inspection Application (copy) |
| ☐ City of Lansing Beer/Liquor Application | ☐ Certificate of Insurance/Additional Insured Endorsement |
| ☐ Signed Park/River Trail Permit | ☐ Liquor Liability Insurance |

7. STREET CLOSURE PETITION (MDOT)

Certain streets located within the City are under Michigan Department of Transportation jurisdiction and require approval through MDOT prior to holding an event. Visit <https://www.michigan.gov/mdot/> for more information and necessary forms.

8. SIGNATURE

Must be signed by person with fiduciary authority to bind organization.

By submitting this form, you understand that your information will be sent to the City of Lansing. Only employees of the City of Lansing will use your information, and it will only be used for the purpose of filing and taking action against this for. Your information will not be distributed to any third parties.

Submission of this application without the required supporting documents and SEPA application fee, does not guarantee approval of the event or the final SEPA application fee.

Ben Dowd
Applicant

Board President
Title

Lansing Pride
Organization

2/20/2025
Date

BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Lansing Pride requested \$500 to defray costs for special event costs associated with their event, "Lansing Pride Celebration" to be held June 28, 2025; and

WHEREAS, the maximum total amount of Community Funding Account to be awarded to an organization in one fiscal year is \$500; and

WHEREAS, the Committee on City Operations met on April 17, 2025, reviewed the request, and approved \$_____.

THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby approves an allocation from Community Funding Account to Lansing Pride in the amount of \$_____ to defray costs associated with their event "Lansing Pride Celebration" to be held on June 28, 2025.

BE IT FURTHER RESOLVED that the Mayor and the Finance Department shall process this request by charging \$_____ to the Council Community Promotion Account – 101.112101.741289.0.

BE IT RESOLVED that Lansing Pride shall submit a written analysis of the event, including information regarding the number of attendees, a detailed account as to contributors, funds received, expended and residual funds to the Lansing City Council within 60 days after the event.

CITY OF LANSING
NOTICE OF PUBLIC HEARING

The Lansing City Council will hold a public hearing on Monday, May 5, 2025, at 7:00 p.m. in the Tony Benavides Lansing City Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan to consider an Ordinance of the City of Lansing, Michigan, to amend the Lansing Codified ordinances, Chapter 1615, Section 1615.02 to allow fireworks on June 19th of each year from 11 a.m. until 11:45 p.m.

For more information, please call Lansing City Council at 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

INTRODUCTION OF ORDINANCE

An Ordinance of the City of Lansing, Michigan, to amend the Lansing Codified ordinances, Chapter 1615, Section 1615.02 to allow fireworks on June 19th of each year from 11 a.m. until 11:45 p.m.

The Ordinance is read a first time by its title and referred to the Committee on City Operations.

BY THE COMMITTEE ON CITY OPERATIONS RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, May 5, 2025, at 7 p.m. in the Tony Benavides Lansing City Council Chambers, 124 W. Michigan Avenue, Lansing Michigan, for the purpose of:

An Ordinance of the City of Lansing, Michigan, to amend the Lansing Codified ordinances, Chapter 1615, Section 1615.02 to allow fireworks on June 19th of each year from 11 a.m. until 11:45 p.m.

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE
LANSING CODIFIED ORDINANCES, CHAPTER 1615, SECTION 1615.02 TO ALLOW
FIREWORKS ON JUNE 19 OF EACH YEAR FROM 11 A.M. UNTIL 11:45 P.M.**

THE CITY OF LANSING ORDAINS:

Section 1. That the Code of Ordinances of Lansing, MI be and is hereby amended by
amending Chapter 1615, Section 1615.02, and shall read as follows:

1615.02. – Prohibitions

(a) Fireworks shall not be manufactured in the City.

(b) No person shall ignite, discharge, or use consumer fireworks in the city without a license,
except: after 11:00 a.m. on the following days and in compliance with 2018 Public Act 635,
being MCL 28.457:

(1) December 31 until 1:00 a.m. on January 1.

(2) The Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m. on each
of those days.

(3) June 19 until 11:45 p.m.

(4) June 29 to July 4 until 11:45 p.m. on each of those days.

(5) July 5, if that date is a Friday or Saturday, until 11:45 p.m.

(6) The Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of
those days.

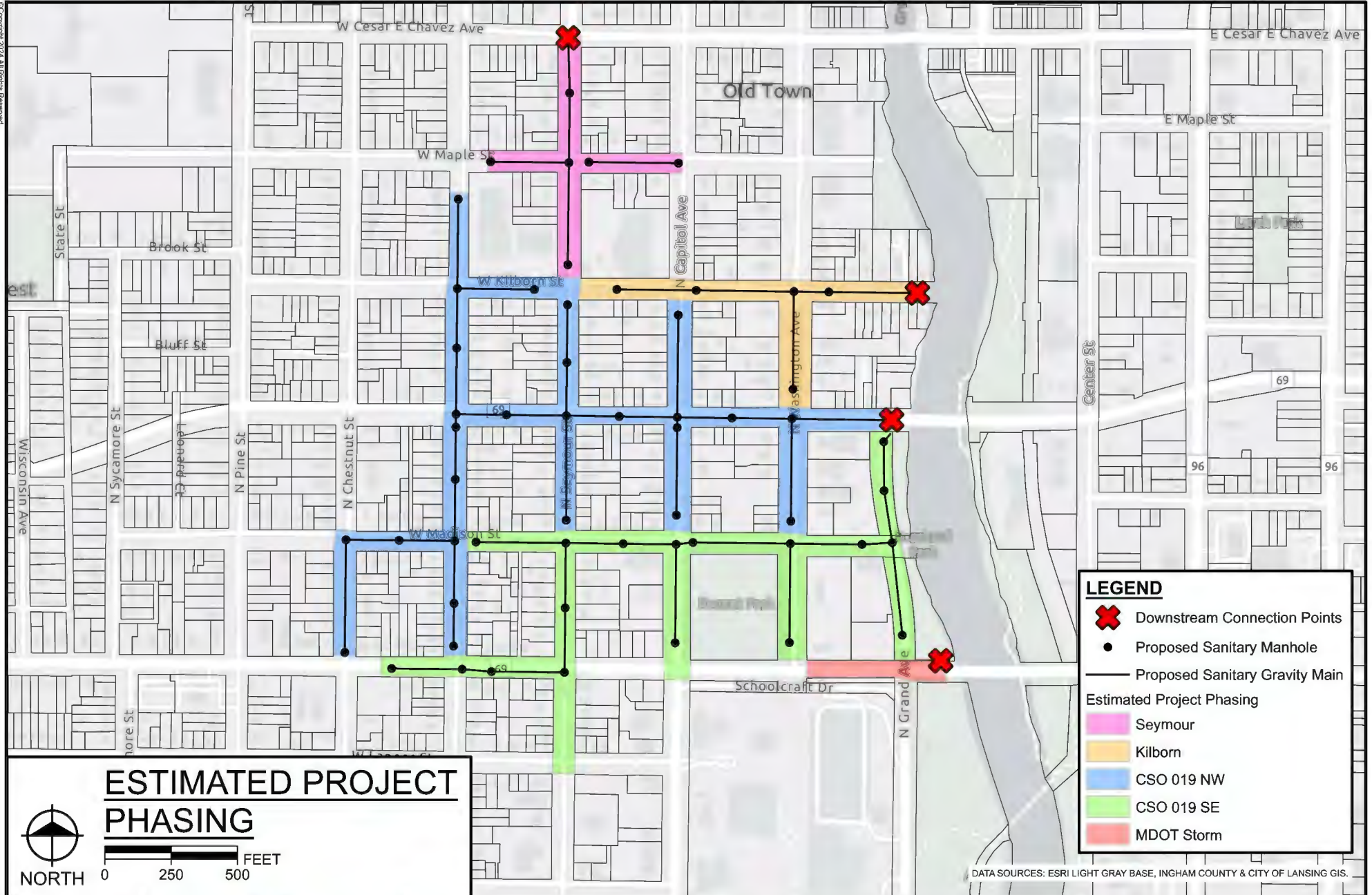
Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
inconsistent with the provisions hereof are hereby repealed.

1 Section 3. Should any section, clause or phrase of this ordinance be declared to be
2 invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof
3 other than the part so declared to be invalid.

4 Section 4. This ordinance shall take effect on the 30th day after enactment, unless given
5 immediate effect by City Council and shall expire on December 31, 2033.

6

Copyright 2024 All Rights Reserved



ESTIMATED PROJECT PHASING

NORTH

0 250 500 FEET

LEGEND

- Red X: Downstream Connection Points
- Black dot: Proposed Sanitary Manhole
- Black line: Proposed Sanitary Gravity Main

Estimated Project Phasing

- Pink: Seymour
- Orange: Kilborn
- Blue: CSO 019 NW
- Green: CSO 019 SE
- Red: MDOT Storm

DATA SOURCES: ESRI LIGHT GRAY BASE, INGHAM COUNTY & CITY OF LANSING GIS.

City of Lansing
Ingham County, Michigan

CSO 019



fishbeck
Engineers | Architects | Scientists | Constructors

FIGURE NO.
1

PROJECT NO.
240010

Hard copy is intended to be 8.5x11" when plotted. Scale(s) indicated and graphic quality may not be accurate for any other size.

BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, a public hearing was held on Monday, March 10, 2025, in consideration of the request by Hoffman Bros. Inc., the construction contractor for the Combined Sewer Overflow (CSO) 019 Project, a project area generally bounded by W. Cesar E. Chavez Avenue on the northside, N Chestnut Street on the westside, W Lapeer Street on the southside, and N Grand Avenue on the eastside, for issuance of a waiver of the noise ordinance on Saturdays from 8:00 AM to 4:30 PM for the periods May 17, 2025, through November 22, 2025, and March 14, 2026 through November 21, 2026; and

WHEREAS, the large amount of construction required for this project will encompass all of the 2025 construction season and all of the 2026 construction season; and

WHEREAS, this project includes a significant amount of utility work and other improvements on the local neighborhood streets within the project area and on major streets, W. Oakland Avenue, W Saginaw Street, N Walnut Street, N Seymour Avenue, N Capitol Avenue, N Washington Street and N Grand Avenue; and

WHEREAS, for the periods May 17, 2025, through November 22, 2025, and March 14, 2026, through November 21, 2026 the construction contractor, Hoffman Bros. Inc., has requested a waiver of the noise ordinance on Saturdays from 8:00 AM to 4:30 PM; and

WHEREAS, the City of Lansing Public Service Department recommends that the contractor be granted the requested noise waiver in order to:

- reduce the amount of time local access for property owners is impacted;
- allow the contractor to have the ability to work some Saturdays when necessary for completion of important work activities; and
- keep the project on-schedule based on rain days.

NOW THEREFORE BE IT RESOLVED that the City Council grant a waiver of the noise ordinance to Hoffman Bros. Inc. while the company is conducting work as part of the CSO 019 Project on Saturdays from 8:00 AM to 4:30 PM for the periods May 17, 2025, through November 22, 2025, and March 14, 2026, through November 21, 2026.

Boak, Sherrie

From: Jones, Marc
Sent: Thursday, April 17, 2025 3:57 PM
To: Boak, Sherrie
Subject: Fw: 2025 and 2026 CSO Work on Saginaw and Oakland

From: Kilpatrick, Andrew <Andrew.Kilpatrick@lansingmi.gov>
Sent: Wednesday, April 16, 2025 5:17:05 PM
To: Jones, Marc <Marc.Jones@lansingmi.gov>
Subject: FW: 2025 and 2026 CSO Work on Saginaw and Oakland

Here's what I got from Erin

From: Chelotti, Erin (MDOT) <ChelottiE@michigan.gov>
Sent: Tuesday, April 15, 2025 3:26 PM
To: Kilpatrick, Andrew <Andrew.Kilpatrick@lansingmi.gov>
Subject: [EXTERNAL] 2025 and 2026 CSO Work on Saginaw and Oakland

Andy,

MDOT understands the importance of the CSO project to the city and appreciates the ability to partner with the city to address the entire road surface's condition with the project. The impact of this project in addition to the projects MDOT is conducting in the greater Lansing Area will be significant. It is our understanding that without the approval of the noise waiver, allowing the contractor to work on Saturdays, the scheduled 2025 work will be pushed into 2026, potentially delaying the start of the 2026 work and extending the duration of that work. Not only will this increase the inconvenience to the motoring public it could also jeopardize the funding that MDOT has committed to this project.

MDOT requests that City Council approve the noise waiver for the CSO work on Saginaw and Oakland in 2025 and 2026 to ensure that the funding MDOT has available can be used in conjunction with the Lansing CSO project as well as minimize the duration of the project.

Thank you for your consideration,

Erin Chelotti PE
Lansing Transportation Service Center Manager
Michigan Department of Transportation
D – 517.335.3726
C – 517.230.9108

*Submitted
@ mtg*

BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Accept Existing Street Segments into the Act 51 System

WHEREAS, the Public Service Department updates the Public Street System in accordance with Public Act 51 of 1951; and

WHEREAS, it is necessary to furnish information to the State of Michigan to place a street within the City of Lansing Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended; and

WHEREAS, The City of Lansing Department of Public Service wishes to add existing public street segments to the Act 51 Street System; and

WHEREAS, the street segments are described as:

Colchester Road, west of Springdale Drive to dead end, 158.05 feet
Risdale Avenue, east of Ingham Street to dead end, 362.24 feet
Perkins Street, east of Regent Street, 165.27 feet

NOW, THEREFORE, BE IT RESOLVED that the street segments with a centerline described herein, are public streets for public street purposes located within the property designated as City of Lansing right-of-way, under the control of the City of Lansing and is open to the public; and

BE IT FURTHER RESOLVED that the centerline descriptions of the street segments are described as:

LEGAL DESCRIPTION, COLCHESTER ROAD CENTERLINE:

COMMENCING AT THE WEST 1/4 CORNER OF SAID SECTION 6; THENCE SOUTH 00°19'23" WEST 1016.60 FEET ALONG THE WEST LINE OF SAID SECTION 6; THENCE SOUTH 89°40'37" EAST 310.97 FEET TO THE POINT OF BEGINNING; THENCE NORTH 45°21'17" WEST 158.05 FEET TO THE POINT OF ENDING. BEING 158.05 LINEAR FEET, WHICH IS 0.03 MILES.

LEGAL DESCRIPTION, RISDALE AVENUE CENTERLINE:

COMMENCING AT THE EAST 1/4 CORNER OF SAID SECTION 31; THENCE NORTH 89°28'42" WEST 1655.99 FEET ALONG THE EAST-WEST 1/4 LINE OF SAID SECTION 31; THENCE SOUTH 00°31'18" WEST 281.13 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 81°06'34" EAST 160.02 FEET; THENCE SOUTHEASTERLY 202.22 FEET ALONG THE ARC OF A NON-TANGENT CURVE TO THE RIGHT, HAVING A RADIUS OF 535.99 FEET, A CENTRAL ANGLE OF 21°36'58", AND SUBTENDED BY A CHORD BEARING SOUTH 59°06'07" EAST 201.02 FEET TO THE POINT OF ENDING. BEING 362.24 LINEAR FEET, WHICH IS 0.07 MILES.

LEGAL DESCRIPTION, PERKINS STREET CENTERLINE:

COMMENCING AT THE EAST 1/4 CORNER OF SAID SECTION 22; THENCE NORTH 00°34'57" EAST 692.18 FEET ALONG THE EAST LINE OF SAID SECTION 22 TO THE POINT OF BEGINNING; THENCE NORTH 89°31'07" WEST 165.27 FEET TO THE POINT OF ENDING. BEING 165.27 LINEAR FEET, WHICH IS 0.03 MILES.

BE IT FURTHER RESOLVED that the length of the street segments be added to the Act 51 Street System is a of total of 685.56 feet; and

BE IT FINALLY RESOLVED that the Act 51 Street System Map be updated to reflect these changes.

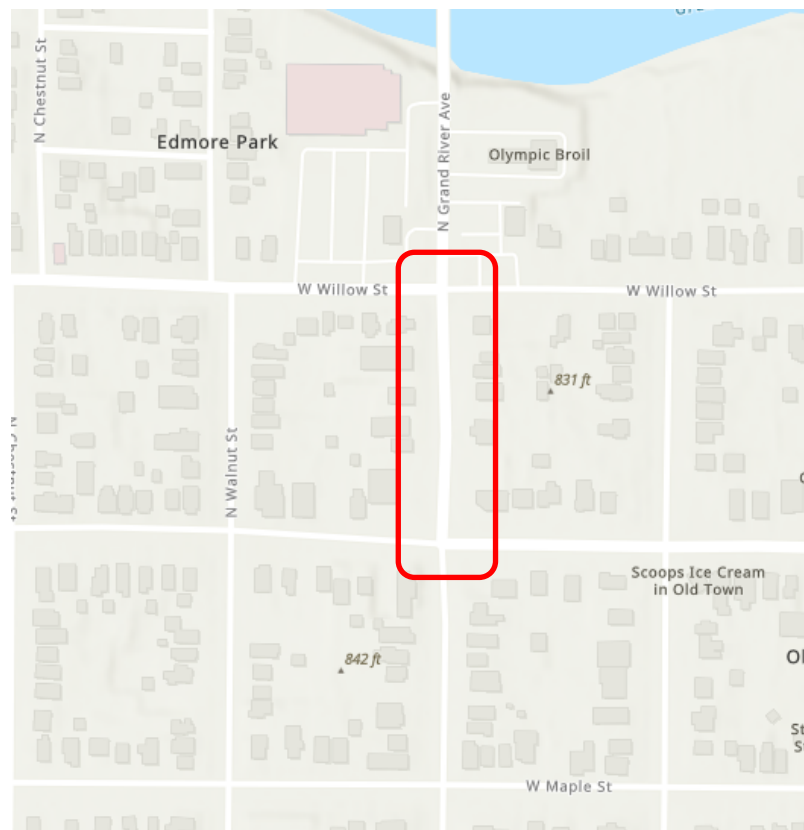
ENGINEERS REPORT #24-09

PARKING REGULATION REQUEST: 1200 NORTH GRAND RIVER AVENUE

The Transportation and Non-Motorized Section received a request from the Lansing Police Department to clarify existing parking regulation signs and pavement markings within the 1200 block of North Grand River Avenue.

North Grand River Avenue between Willow Street and Cesar E. Chavez Avenue is approximately 50 feet wide with overlaid curb and gutter. Parking is prohibited along the east side (striped bike lane) and parking is unrestricted along the west side of the street. In 2022 the traffic signal at the intersection of Grand River Avenue and Willow St and left turn lane in the 1200 block of North Grand River Avenue was removed (REPORT 22-03).

The Transportation and Non-Motorized Section recommends that the existing bike lane markings be adjusted along the west side of the 1200 block of North Grand River Avenue to provide more available on street parking. See parking layout diagram for more details.

1200 block of North Grand River Avenue - Location Diagram

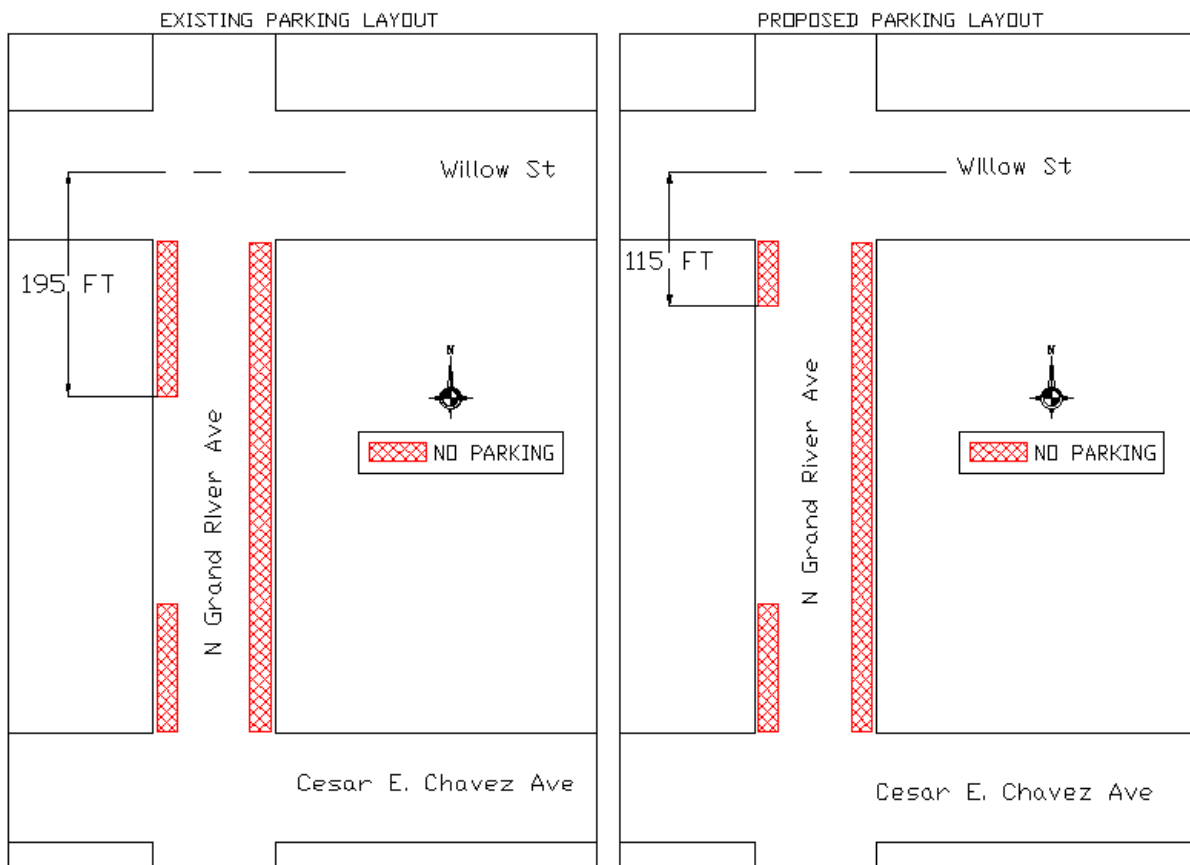
ENGINEERS REPORT #24-09

PARKING REGULATION REQUEST: 1200 NORTH GRAND RIVER AVENUE

1200 block of North Grand River Avenue – Street View



1200 block of North Grand River Avenue – Parking Layout



CITY OF LANSING
TRAFFIC CONTROL ORDER

ORDER NUMBER: 24-12

FILE: Grand River Avenue (1200 North)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along North Grand River Avenue from Cesar E. Chavez Avenue to Willow Street has been made; and as a result of said investigation, it is hereby directed that:

On the east side of NORTH GRAND RIVER AVENUE, the following regulations shall apply:

Parking shall be prohibited from Cesar E. Chavez Avenue to Willow Street;

On the west side of NORTH GRAND RIVER AVENUE, the following regulations shall apply:

Parking shall be prohibited from Willow Street to 115 feet south of Willow Street;

Parking shall be prohibited from 165 feet north of Cesar E. Chavez Avenue to Cesar E. Chavez Avenue;

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON:

ISSUED BY:

DATE:

Mitchell J. Whisler
Assistant City Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

Resolution #2025-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a request from the Lansing Police Department to clarify existing parking regulation signs and pavement markings within the 1200 block of North Grand River Avenue; and

WHEREAS, North Grand River Avenue between Willow Street and Cesar E. Chavez Avenue is approximately 50 feet wide with overlaid curb and gutter. Parking is prohibited along the east side (striped bike lane) and parking is unrestricted along the west side of the street. In 2022 the traffic signal at the intersection of Grand River Avenue and Willow St and left turn lane in the 1200 block of North Grand River Avenue was removed (REPORT 22-03); and

WHEREAS, recommends that the existing bike lane markings be adjusted along the west side of the 1200 block of North Grand River Avenue to provide more available on street parking; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office;

WHEREAS, the Committee on City Operations met on April 17, 2025, and reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 24-12 thereby authorizing the Assistant City Engineer to regulate parking along 1200 block of North Grand River Avenue;

BE IT FINALLY RESOLVED that Traffic Control Order No. 24-12 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

ENGINEERING REPORT #24-10

500 WEST IONIA STREET PARKING REGULATIONS

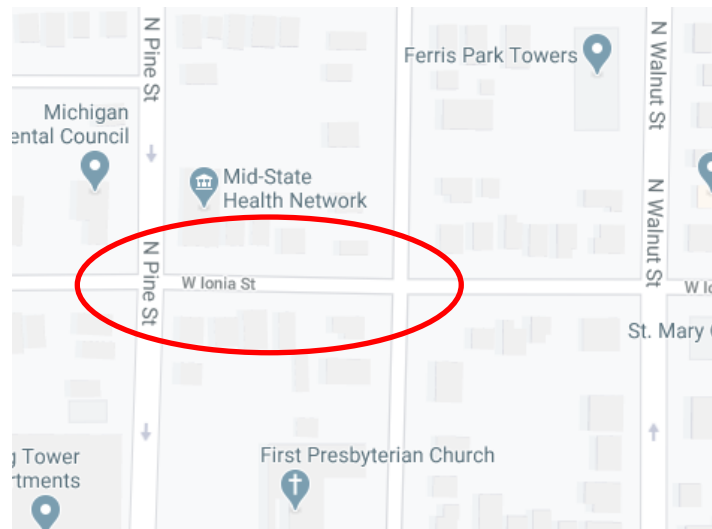
To increase available on-street parking in the 500 block of West Ionia Street the City of Lansing Public Service Department recommends that the existing parking prohibition along the south side of Ionia Street from Pine Street to 273 feet east of Pine Street be adjusted to the south side of Ionia Street from Pine Street to 60 feet east of Pine Street. This adjustment should add approximately six on-street parking spaces.

Ionia Street is classified as a City Major street from Pine Street to Chestnut Street **and** is 30 feet wide with curb and gutter.

500 block West Ionia Street - STREET VIEW



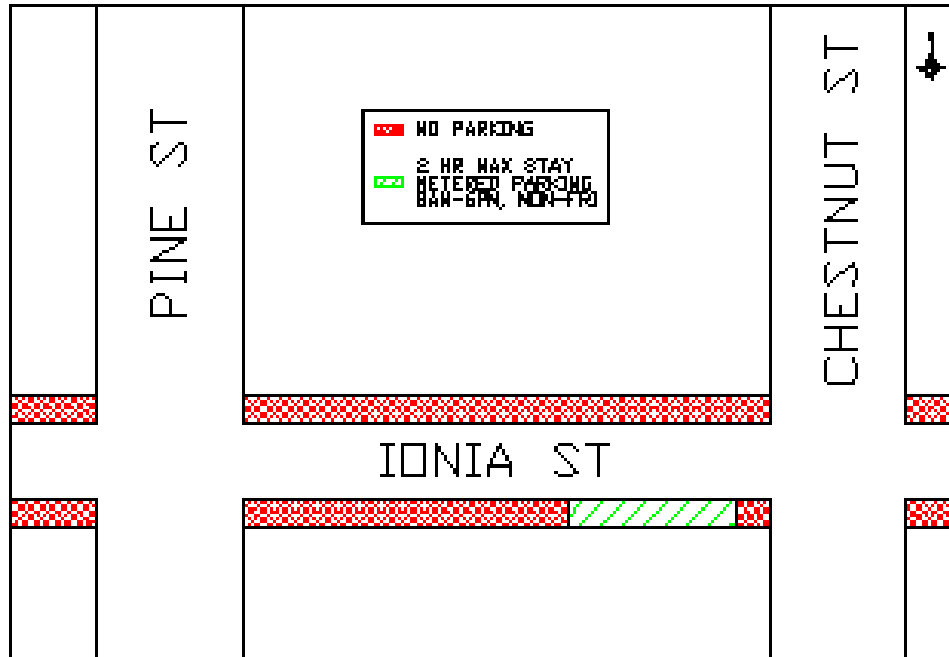
LOCATION DIAGRAM



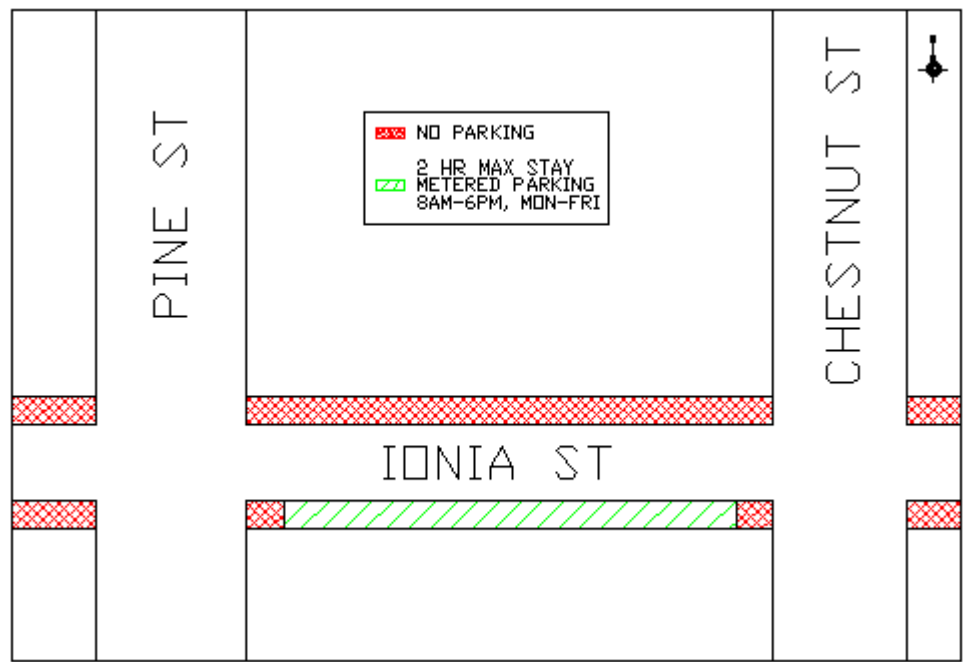
ENGINEERING REPORT #24-10

500 WEST IONIA STREET PARKING REGULATIONS

EXISTING PARKING REGULATIONS



PROPOSED PARKING REGULATIONS



**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 24-13

FILE: Ionia Street (500 West)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Ionia Street from Pine Street to Chestnut Street has been made; and as a result of said investigation, it is hereby directed that:

On the north side of IONIA STREET the following regulations shall apply:

Parking shall be prohibited from Chestnut Street to Pine Street;

On the south side of IONIA STREET the following regulations shall apply:

Parking shall be prohibited from Pine Street to 60 feet east of Pine Street;

No vehicle shall remain parked in the metered parking zone for a period exceeding two (2) hours between the hours of 8:00 AM and 6:00 PM, Monday through Friday, from 60 feet east of Pine Street to 66 feet west of Chestnut Street;

Parking shall be prohibited from 66 feet west of Chestnut Street to Chestnut Street;

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded:
99-053, 20-04

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON:

ISSUED BY:

DATE:

Mitchell J. Whisler
Assistant City Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK:

Resolution #2025-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, to increase available on-street parking in the 500 block of West Ionia Street the City of Lansing Public Service Department recommends that the existing parking prohibition along the south side of Ionia Street from Pine Street to 273 feet east of Pine Street be adjusted to the south side of Ionia Street from Pine Street to 60 feet east of Pine Street. This adjustment should add approximately six on-street parking spaces; and

WHEREAS, the Transportation and Non-Motorized Section staff gathered existing roadway conditions and parking regulations along the 500 block of West Ionia Street; and

WHEREAS, based on the existing parking regulations and traffic conditions Transportation and Non-Motorized Section staff have updated the existing Traffic Control Order and recommends that the proposed parking regulations be made permanent; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office;

WHEREAS, the Committee on City Operations met on April 17, 2025, and reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 24-13, thereby authorizing the Assistant City Engineer to regulate parking along 500 West Ionia Street from Pine Street to Chestnut Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 24-13 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are removed and installed.

ENGINEERS REPORT #24-19

PARKING PETITION: 600-800 WEST GENESEE STREET

The Transportation and Non-Motorized Section received a request from a resident along West Genesee Street to remove the existing two-hour parking restriction along West Genesee Street from Pine Street to Butler Boulevard. A parking petition was provided to this resident for them to circulate.

City of Lansing Public Service Department standards and procedures require a majority of residents (greater than 50%) along the section of street in question to be in favor of parking changes. A petition was circulated by the resident and signed by 53% of residents West Genesee Street from Pine Street to Butler Boulevard.

West Genesee Street is approximately eight blocks long from Capitol Avenue to Martin L. King Jr Boulevard. West Genesee Street is 30 feet wide with curb and gutter. Parking is currently prohibited along the north side of the street and restricted to two-hour maximum stay Monday – Friday, 8am – 6pm along the south side of the street.

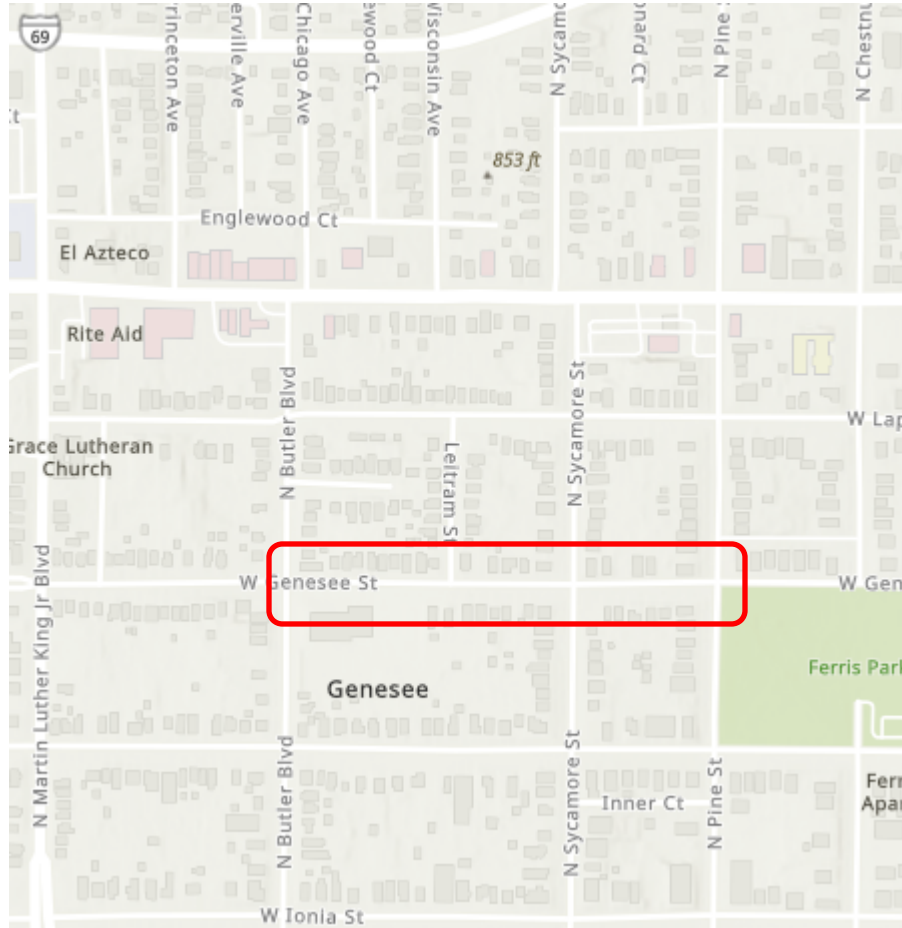
A review of crash data for the most recent five years shows there were two (2) reported crashes along West Genesee Street between Pine Street and Butler Boulevard where there is a two-hour time limit. There were three (3) reported crashes in the adjacent block along West Genesee Street between Butler Boulevard and Martin L. King Jr Boulevard where parking is unrestricted. Three of the five crashes involved parked vehicles and all occurred along Genesee Street between Pine Street and Butler Boulevard. Two of the three crashes occurred outside the 8am-6pm, two-hour, parking restrictions and the third crash involved two city vehicles within a construction zone. The reviewed crashes were not impacted by the current parking restrictions.

The Transportation and Non-Motorized Section recommends that the two-hour parking restriction along the south side of West Genesee Street from Pine Street to Butler Boulevard be removed to better meet the needs of residents / property owners.

ENGINEERS REPORT #24-19

PARKING PETITION: 600-800 WEST GENESEE STREET

Location Diagram



West Genesee Street – Street View



**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 24-59

FILE: Genesee Street (600 West)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Genesee Street from Pine Street to Sycamore Street has been made; and as a result of said investigation, it is hereby directed that:

Parking shall be prohibited along the north side of GENESEE STREET from Pine Street to Sycamore Street;

Parking shall be prohibited along the south side of GENESEE STREET from Sycamore Street to 55 feet east of Sycamore Street;

Parking shall be prohibited along the south side of GENESEE STREET from 67 feet west of Pine Street to Pine Street;

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON:

ISSUED BY:

DATE:

Mitchell J. Whisler
Assistant City Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 24-60

FILE: Genesee Street (700 - 800 West)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Genesee Street from Sycamore Street to Butler Boulevard has been made; and as a result of said investigation, it is hereby directed that:

Parking shall be prohibited along the north side of GENESEE STREET from Sycamore Street to Leitrans Street;

Parking shall be prohibited along the north side of GENESEE STREET from Leitrans Street to Butler Boulevard;

Parking shall be prohibited along the south side of GENESEE STREET from Butler Boulevard to 55 feet east of Butler Boulevard;

Parking shall be prohibited along the south side of GENESEE STREET from 55 feet west of Sycamore Street to Sycamore Street;

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON:

ISSUED BY:

DATE:

Mitchell J. Whisler
Assistant City Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

Resolution #2025-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a request from a resident along West Genesee Street to remove the existing two-hour parking restriction along West Genesee Street from Pine Street to Butler Boulevard; and

WHEREAS, the Transportation and Non-Motorized Section provided a parking petition to this resident for them to circulate among residents along West Genesee Street from Pine Street to Butler Boulevard; and

WHEREAS, City of Lansing Public Service Department standards and procedures require a majority of residents (greater than 50%) along the section of street in question to be in favor of parking changes. A petition was circulated by the resident and signed by 53% of residents West Genesee Street from Pine Street to Butler Boulevard;

WHEREAS, recommends that the two-hour parking restriction along the south side of West Genesee Street from Pine Street to Butler Boulevard be removed to better meet the needs of residents / property owners;

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office;

WHEREAS, the Committee on City Operations met on April 17, 2025, and reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No's. 24-59 and 24-60, thereby authorizing the Assistant City Engineer to regulate parking along West Genesee Street from Pine Street to Butler Boulevard;

BE IT FINALLY RESOLVED that Traffic Control Order No's. 24-59 and 24-60 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are removed.

ENGINEERS REPORT #24-23

PARKING REGULATION SURVEY: WAKEFIELD AVENUE

The residential streets east of Washington Avenue and north of Greenlawn Avenue were reconstructed during the recent Combined Sewer Overflow (CSO) construction project. During the street construction some traffic signs were removed. As part of post construction traffic sign review the Public Service Department sent a parking survey to area residents to determine if the existing parking restrictions are still needed.

The parking regulation survey sent to residents along Wakefield Avenue had the following options:

Option 1: No Change to existing parking regulations.

“Prohibited parking along east side of the street. Prohibited Parking along the west side of the street from 7am and 10 am except on Saturdays, Sundays and Holidays from Kensington Road to Strathmore Road and prohibited parking between 7 am and 7 pm from Strathmore Road to Greenlawn Avenue.”

Option 2: Change parking regulations.

“Prohibit parking along east side of the street and allow unrestricted parking along the west side of the street except where currently prohibited by no parking between arrows signs.”

The parking survey was sent to 8 properties along Wakefield Avenue. The Public Service Department received 4 responses. Of these responses, 4 (100%) were in favor of Option 1 – No Change, and 0 (0%) were in favor of Option 2 – Change.

City of Lansing Code of Ordinances requires a majority of property owners along a street in question to be in favor of changing existing parking restrictions.

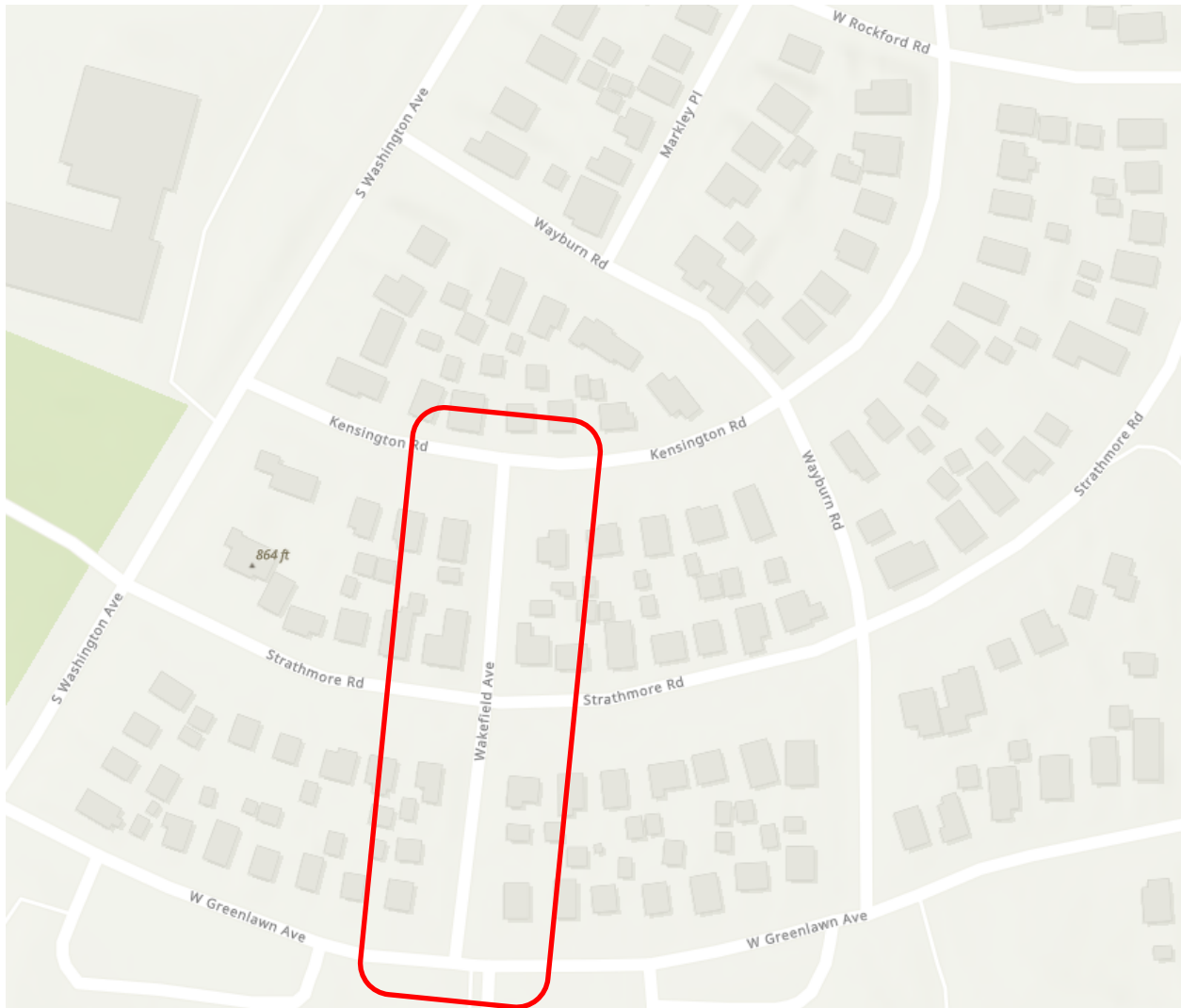
Wakefield Avenue is 25 feet wide with curb and gutter. Parking is currently Prohibited parking along east side of the street. Prohibited Parking along the west side of the street from 7am and 10 am except on Saturdays and Sundays from Kensington Road to Strathmore Road and prohibited parking between 7 am and 7 pm from Strathmore Road to Greenlawn Avenue.

Based on the survey results and the street width the Public Service Department recommends that the existing parking restrictions remain in place (no change) along Wakefield Avenue to better meet the needs of residents / property owners. Furthermore, an updated traffic control order will be submitted to document the existing parking regulations as reflected in the field.

ENGINEERS REPORT #24-23

PARKING REGULATION SURVEY: WAKEFIELD AVENUE

Location Diagram



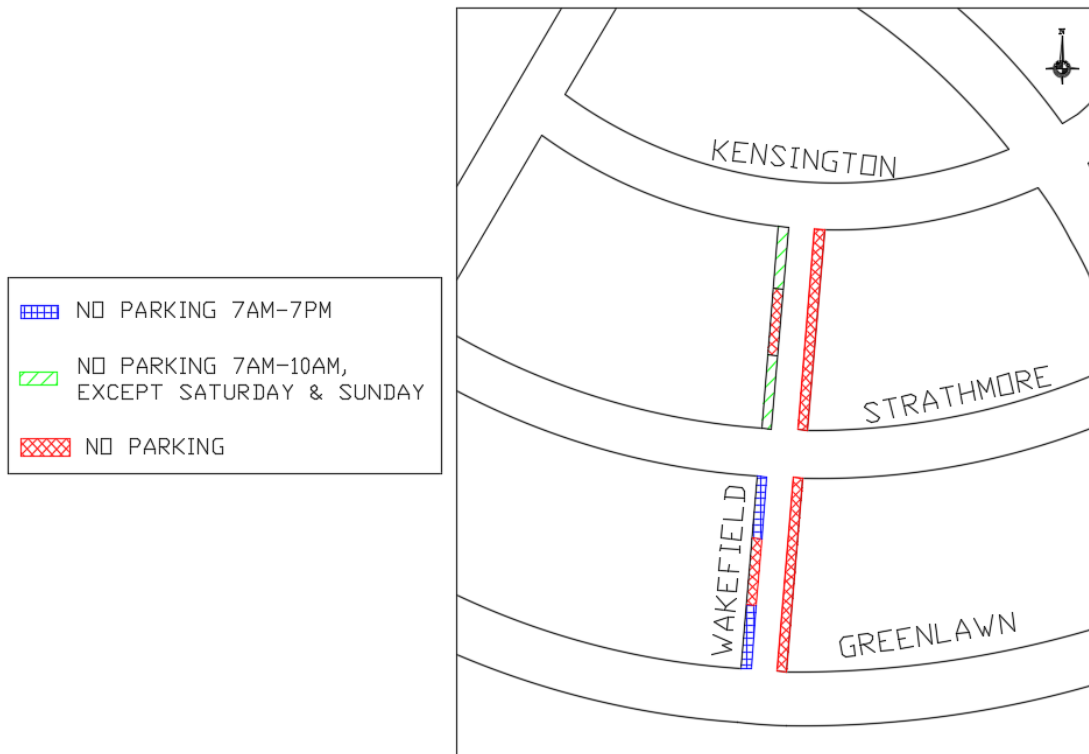
ENGINEERS REPORT #24-23

PARKING REGULATION SURVEY: WAKEFIELD AVENUE

Wakefield Avenue – Street View



Wakefield Avenue – Parking Regulations



**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 24-64 (page 1 of 2)

FILE: Wakefield Avenue

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Wakefield Avenue has been made; and as a result of said investigation, it is hereby directed that:

On the east side of WAKEFIELD AVENUE the following regulations shall apply:

Parking shall be prohibited from Greenlawn Avenue to Strathmore Road;

Parking shall be prohibited from Strathmore Road to Kensington Road;

On the west side of WAKEFIELD AVENUE the following regulations shall apply:

Parking shall be prohibited from Kensington Road to 45 feet south of Kensington Road;

Parking shall be prohibited between the hours of 7:00 AM and 10:00 AM except Saturdays, Sundays and Holidays from 45 feet south of Kensington Road to 85 feet south of Kensington Road;

Parking shall be prohibited from 85 feet south of Kensington Road to 145 feet south of Kensington Road;

Parking shall be prohibited between the hours of 7:00 AM and 10:00 AM except Saturdays, Sundays and Holidays from 145 feet south of Kensington Road to 60 feet north of Strathmore Road;

Parking shall be prohibited from 60 feet north of Strathmore Road to Strathmore Road;

Parking shall be prohibited from Strathmore Road to 45 feet south of Strathmore Road;

Parking shall be prohibited between the hours of 7:00 AM and 7:00 PM except Sundays and Holidays from 45 feet south of Strathmore Road to 85 feet south of Strathmore Road;

Parking shall be prohibited from 85 feet south of Strathmore Road to 85 feet north of Greenlawn Avenue;

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 24-64 (page 2 of 2)

FILE: Wakefield Avenue

Parking shall be prohibited between the hours of 7:00 AM and 7:00 PM except Sundays and Holidays from 85 feet north of Greenlawn Avenue to 60 feet north of Greenlawn Avenue;

Parking shall be prohibited from 60 feet north of Greenlawn Avenue to Greenlawn Avenue.

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: 91-019

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON:

ISSUED BY:

DATE:

Mitchell J. Whisler
Assistant City Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK:

Resolution #2025-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the residential streets east of Washington Avenue and north of Greenlawn Avenue were reconstructed during the recent Combined Sewer Overflow (CSO) construction project. During the street construction some traffic signs were removed; and

WHEREAS, as part of post construction traffic sign review the Transportation and Non-Motorized Section of the Public Service Department sent a parking survey to area residents to determine if the existing parking restrictions are still needed; and

WHEREAS, the parking survey was sent to 8 properties along Wakefield Avenue. The Public Service Department received 3 responses. Of these responses, 3 (100%) were in favor of Option 1 – No Change, and 0 (0%) were in favor of Option 2 – Change; and

WHEREAS, based on the survey results and the street width the Public Service Department recommends that the existing parking restrictions remain in place, and these parking regulations be documented in a new traffic control order; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office;

WHEREAS, the Committee on City Operations met on April 17, 2025, and reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 24-64, thereby authorizing the Assistant City Engineer to regulate parking along Wakefield Avenue;

BE IT FINALLY RESOLVED that Traffic Control Order No. 24-64 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

ENGINEERS REPORT #24-22

PARKING REGULATION SURVEY: STRATHMORE ROAD

The residential streets east of Washington Avenue and north of Greenlawn Avenue were reconstructed during the recent Combined Sewer Overflow (CSO) construction project. During the street construction some traffic signs were removed. As part of post construction traffic sign review the Public Service Department sent a parking survey to area residents to determine if the existing parking restrictions are still needed.

The parking regulation survey sent to residents along Strathmore Road had the following options:

Option 1: No Change to existing parking regulations.

“Prohibited parking between 7 am and 7 pm except on Sundays and Holidays along the north / west side of the street and one hour parking from 8 am to 6pm, Monday through Friday along the south / east side of the street.”

Option 2: Change parking regulations.

“Prohibited parking along the north / west side of the street and allow unrestricted parking along the south / east side of the street.”

The parking survey was sent to 47 properties along Strathmore Road. The Public Service Department received 15 responses. Of these responses, 8 (53%) were in favor of Option 1 – No Change, and 7 (47%) were in favor of Option 2 – Change.

City of Lansing Code of Ordinances requires a majority of property owners along a street in question to be in favor of changing existing parking restrictions.

Strathmore Road is 25 feet wide with curb and gutter. Parking is currently prohibited between 7 am and 7 pm except on Sundays and Holidays along the north / west side of the street and restricted to one hour parking from 8 am to 6pm, Monday through Friday along the south / east side of the street.

Based on the survey results and the street width the Public Service Department recommends that the existing parking restrictions along Strathmore Road remain in place (no change) to better meet the needs of residents / property owners. Furthermore, an updated traffic control order will be submitted to document the existing parking regulations as reflected in the field.

ENGINEERS REPORT #24-22

PARKING REGULATION SURVEY: STRATHMORE ROAD

Location Diagram



ENGINEERS REPORT #24-22

PARKING REGULATION SURVEY: STRATHMORE ROAD

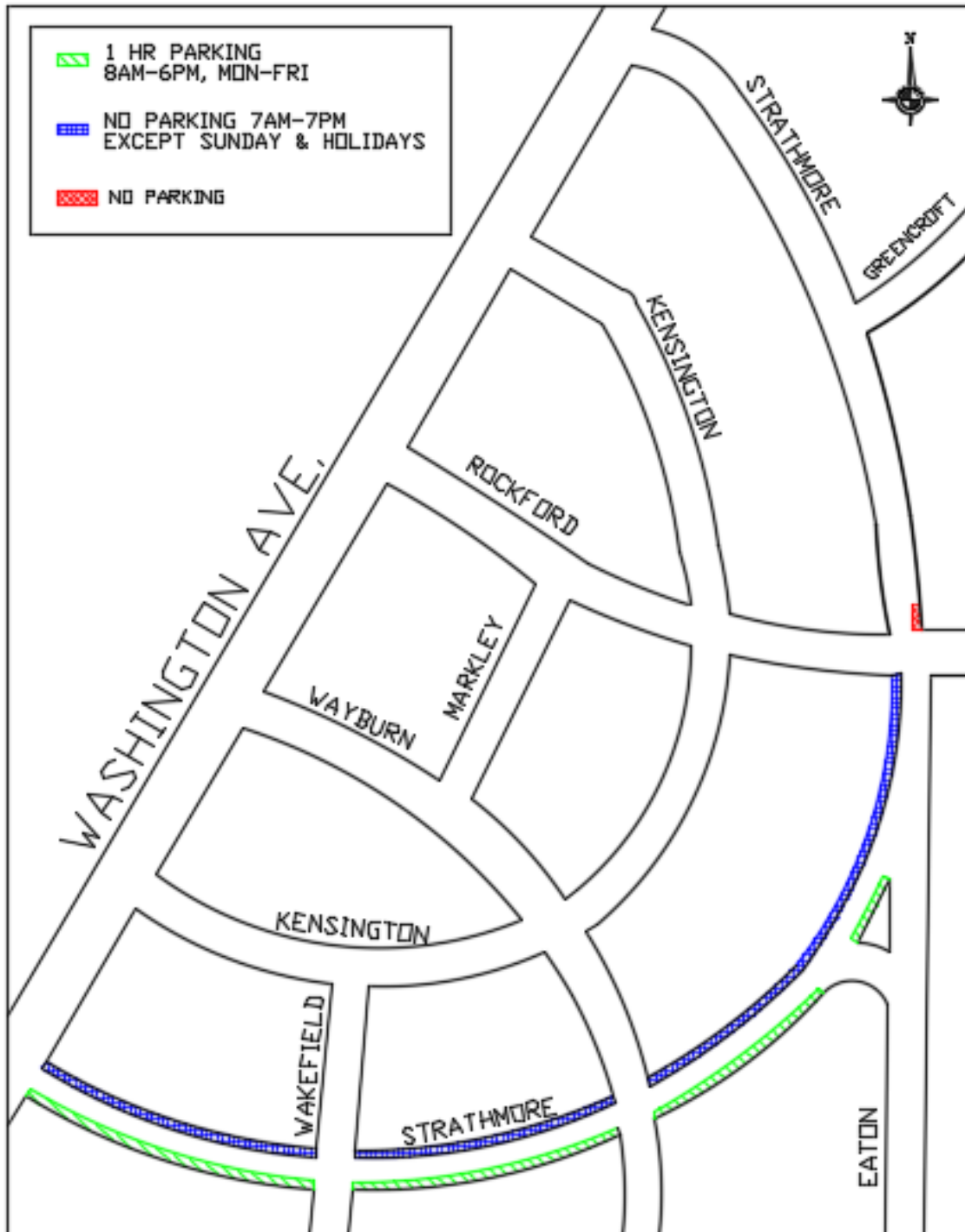
Strathmore Road – Street View



ENGINEERS REPORT #24-22

PARKING REGULATION SURVEY: STRATHMORE ROAD

Strathmore Road – Parking Regulations



Resolution #2025-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the residential streets east of Washington Avenue and north of Greenlawn Avenue were reconstructed during the recent Combined Sewer Overflow (CSO) construction project. During the street construction some traffic signs were removed; and

WHEREAS, as part of post construction traffic sign review the Transportation and Non-Motorized Section of the Public Service Department sent a parking survey to area residents to determine if the existing parking restrictions are still needed; and

WHEREAS, the parking survey was sent to 47 properties along Strathmore Road. The Public Service Department received 14 responses. Of these responses, 8 (57%) were in favor of Option 1 – No Change, and 6 (43%) were in favor of Option 2 – Change; and

WHEREAS, based on the survey results and the street width the Public Service Department recommends that the existing parking restrictions remain in place, and these parking regulations be documented in a new traffic control order; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office;

WHEREAS, the Committee on City Operations met on April 17, 2025, and reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 24-65, thereby authorizing the Assistant City Engineer to regulate parking along Strathmore Road;

BE IT FINALLY RESOLVED that Traffic Control Order No. 24-65 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 24-65 (page 1 of 3)

FILE: Strathmore Road

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Strathmore Road has been made; and as a result of said investigation, it is hereby directed that:

On the south / east side of STRATHMORE ROAD the following regulations shall apply:

Parking shall be prohibited from Washington Avenue to 50 feet east of Washington Avenue;

No vehicle shall remain parked for a period exceeding one (1) hour between the hours of 8:00 AM to 6:00 PM from 50 feet east of Washington Avenue to 40 feet west of Wakefield Avenue;

Parking shall be prohibited from 40 feet west of Wakefield Avenue to 40 feet east Wakefield Avenue;

No vehicle shall remain parked for a period exceeding one (1) hour between the hours of 8:00 AM to 6:00 PM from 40 feet east Wakefield Avenue to 40 feet west of Wayburn Road;

Parking shall be prohibited from 40 feet west of Wayburn Road to 40 feet east Wayburn Road;

No vehicle shall remain parked for a period exceeding one (1) hour between the hours of 8:00 AM to 6:00 PM from 40 feet east Wayburn Road to 40 feet southwest of Eaton Road;

Parking shall be prohibited from 40 feet southwest of Eaton Road to Eaton Road;

No vehicle shall remain parked for a period exceeding one (1) hour between the hours of 8:00 AM to 6:00 PM from Eaton Road to 60 feet south of Rockford Road;

Parking shall be prohibited from 60 feet south of Rockford Road to Rockford Road;

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 24-65 (page 2 of 3)

FILE: Strathmore Road

On the north / west side of STRATHMORE ROAD the following regulations shall apply:

Parking shall be prohibited from Rockford Road to 45 feet south of Rockford Road;

Parking shall be prohibited between the hours of 7:00 AM and 7:00 PM except Sundays and Holidays from 45 feet south of Rockford Road to 45 feet east of Wayburn Road;

Parking shall be prohibited from 45 feet east of Wayburn Road to 45 feet west of Wayburn Road;

Parking shall be prohibited between the hours of 7:00 AM and 7:00 PM except Sundays and Holidays from 45 feet west of Wayburn Road to 45 feet east of Wakefield Avenue;

Parking shall be prohibited from 45 feet east of Wakefield Avenue to 45 feet west of Wakefield Avenue;

Parking shall be prohibited between the hours of 7:00 AM and 7:00 PM except Sundays and Holidays from 45 feet west of Wakefield Avenue to 65 feet east of Washington Avenue;

Parking shall be prohibited from 65 feet east of Washington Avenue to Washington Avenue.

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 24-65 (page 3 of 3)

FILE: Strathmore Road

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: 90-081, 88-084

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON:

ISSUED BY:	DATE:
_____	_____
Mitchell J. Whisler Assistant City Engineer	

RECEIVED FOR FILING:	SIGNED BY:
_____	_____
Date	Chris Swope City Clerk

DATE OF FILING WITH CITY CLERK: _____

ENGINEERS REPORT #25-01

PARKING REGULATION SURVEY: TRANTER STREET

The Public Service Department received a request to change the parking regulations along Tranter Street to allow residents along Devonshire Avenue easier access to the back side of their property. Based on this request and a field investigation of this area, the Public Service Department sent a parking survey to area residents to determine parking needs of residents / property owners.

The parking survey sent to residents / property owners along Tranter Street had the following options:

Option 1: Prohibit parking along the east side and allow unrestricted parking along the west side of Tranter Street. (No change to existing parking regulations).

Option 2: Prohibit parking along the west side and allow unrestricted parking along the east side of Tranter Street.

The parking survey was sent to 46 properties along Tranter Street. The Public Service Department received 23 (48%) responses. Of these responses, 7 (30%) were in favor of Option 1 – No Change, and 16 (73%) were in favor of Option 2 – Change.

City of Lansing Code of Ordinances requires a majority of property owners along a street in question to be in favor of changing existing parking restrictions.

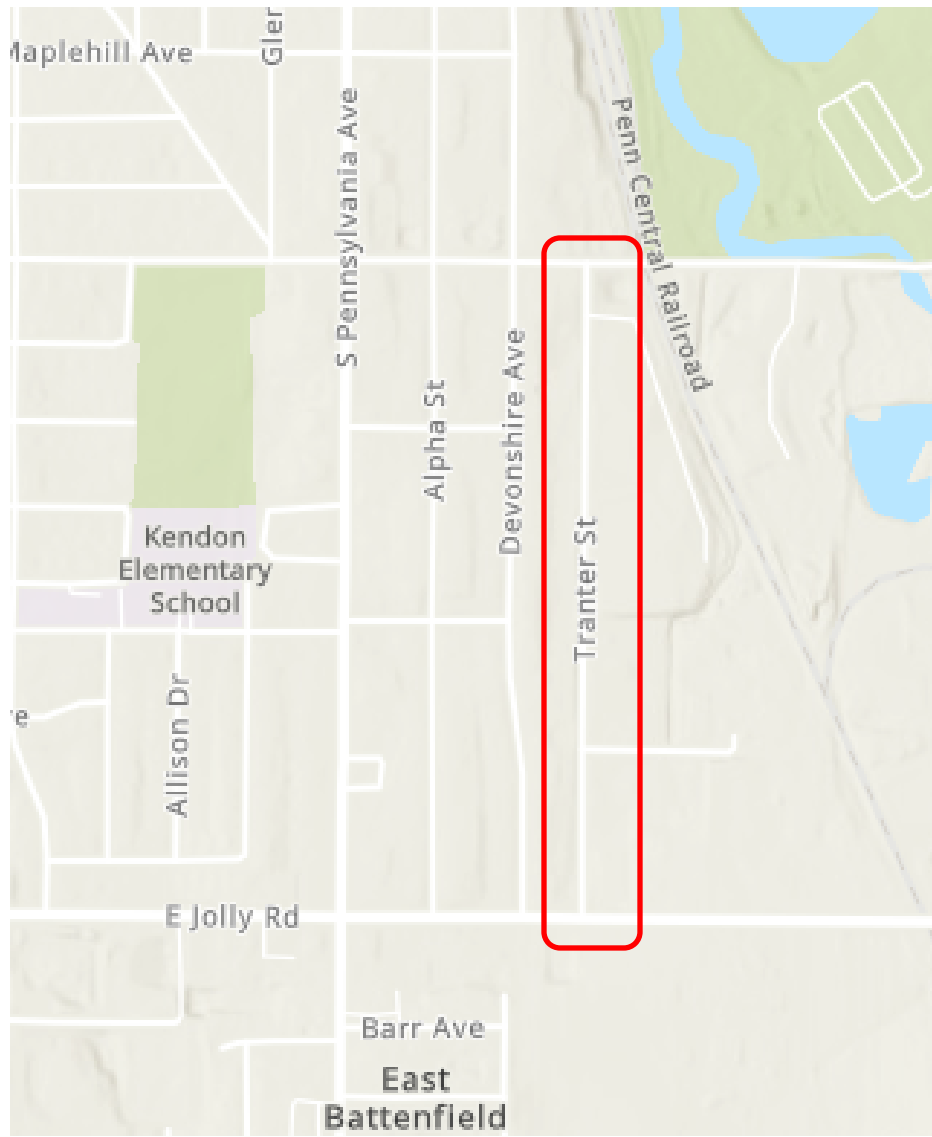
Tranter Street is 30 feet wide with curb and gutter toward the north end of the street and 40 feet wide with curb and gutter toward the south end of the street. Parking is currently prohibited along the east side and allow unrestricted parking along the west side of Tranter Street.

Based on the survey results the Public Service Department recommends that the existing parking restrictions be changed along Tranter Street to prohibit parking along the west side of Tranter Street and allow parking along the east side of Tranter Street except where prohibited near intersections and driveways.

ENGINEERS REPORT #25-01

PARKING REGULATION SURVEY: TRANTER STREET

Location Diagram



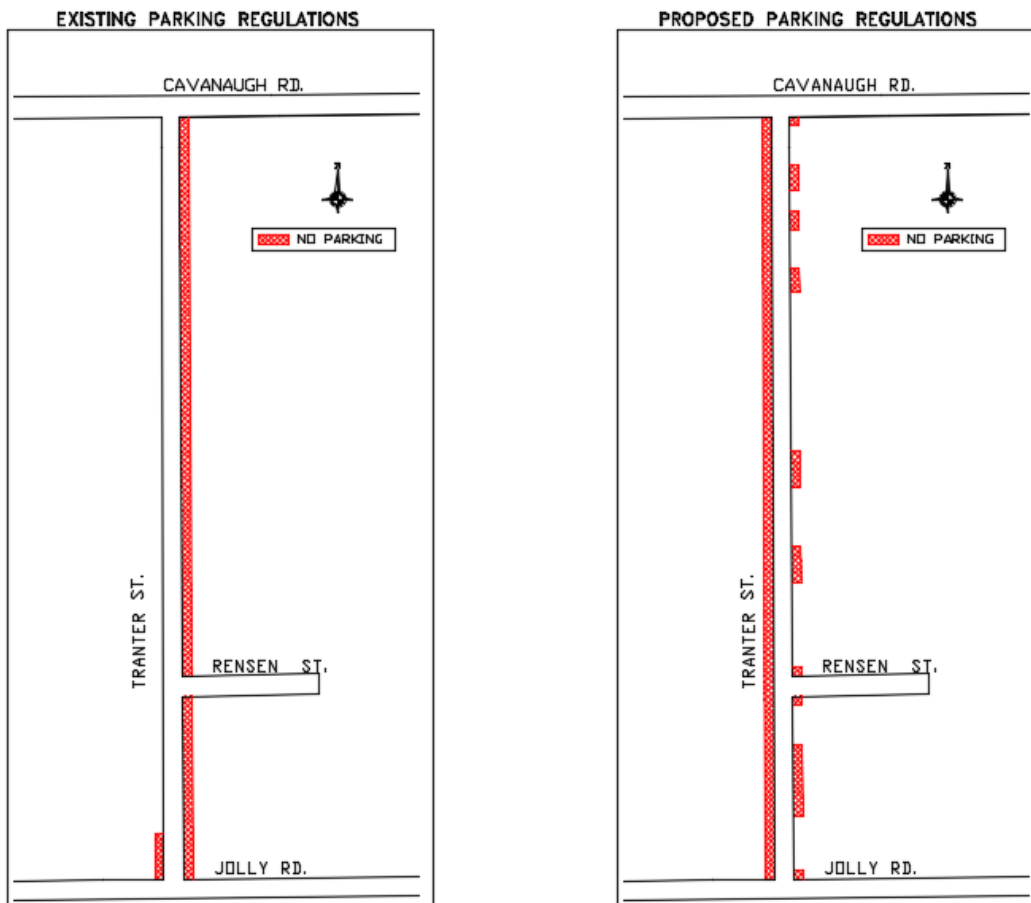
ENGINEERS REPORT #25-01

PARKING REGULATION SURVEY: TRANTER STREET

Tranter Street – Street View



Tranter Street – Parking Regulations



**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 25-10 (page 1 of 2)

FILE: Tranter Street

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Tranter Street has been made; and as a result of said investigation, it is hereby directed that:

On the east side of TRANTER STREET the following regulations shall apply:

Parking shall be prohibited from Jolly Road to 65 feet north of Jolly Road;

Parking shall be prohibited from 230 feet north of Jolly Road to 315 feet north of Jolly Road;

Parking shall be prohibited from 350 feet north of Jolly Road to 415 feet north of Jolly Road;

Parking shall be prohibited from 45 feet south of Rensen Street to 45 feet north of Rensen Street;

Parking shall be prohibited from 335 feet north of Rensen Street to 405 feet north of Rensen Street;

Parking shall be prohibited from 460 feet north of Rensen Street to 520 feet north of Rensen Street;

Parking shall be prohibited from 650 feet north of Rensen Street to 715 feet north of Rensen Street;

Parking shall be prohibited from 590 feet south of Cavanaugh Road to 485 feet south of Cavanaugh Road;

Parking shall be prohibited from 370 feet south of Cavanaugh Road to 315 feet south of Cavanaugh Road;

Parking shall be prohibited from 250 feet south of Cavanaugh Road to 145 feet south of Cavanaugh Road;

Parking shall be prohibited from 70 feet south of Cavanaugh Road to Cavanaugh Road;

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 25-10 (page 2 of 2)

FILE: Tranter Street

On the west side of TRANTER STREET the following regulations shall apply:

Parking shall be prohibited from Cavanaugh Road to Jolly Road;

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON:

ISSUED BY: _____	DATE: _____
Mitchell J. Whisler Assistant City Engineer	

RECEIVED FOR FILING: _____	SIGNED BY: _____
Date	Chris Swope City Clerk

DATE OF FILING WITH CITY CLERK: _____

Resolution #2025-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a request to change the parking regulations along Tranter Street to allow residents along Devonshire Avenue easier access to the back side of their property; and

WHEREAS, the Transportation and Non-Motorized Section mailed a parking survey to area residents and businesses to determine parking needs of residents / property owners; and

WHEREAS, City of Lansing Public Service Department standards and procedures require a majority of residents (greater than 50%) along the section of street in question to be in favor of parking changes. The parking survey was sent to 46 properties along Tranter Street. The Public Service Department received 23 (48%) responses. Of these responses, 7 (30%) were in favor of Option 1 – No Change, and 16 (73%) were in favor of Option 2 – Change;

WHEREAS, based on the survey results Public Service Department recommends that the existing parking restrictions be changed along Tranter Street to prohibit parking along the west side of Tranter Street and allow parking along the east side of Tranter Street except where prohibited near intersections and driveways;

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office;

WHEREAS, the Committee on City Operations met on April 17, 2025, and reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-10, thereby authorizing the Assistant City Engineer to regulate parking along Tranter Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-10 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

ENGINEERS REPORT #25-02

TEMPORARY PARKING REGULATION: 100 BLOCK OF SOUTH CAPITOL AVENUE

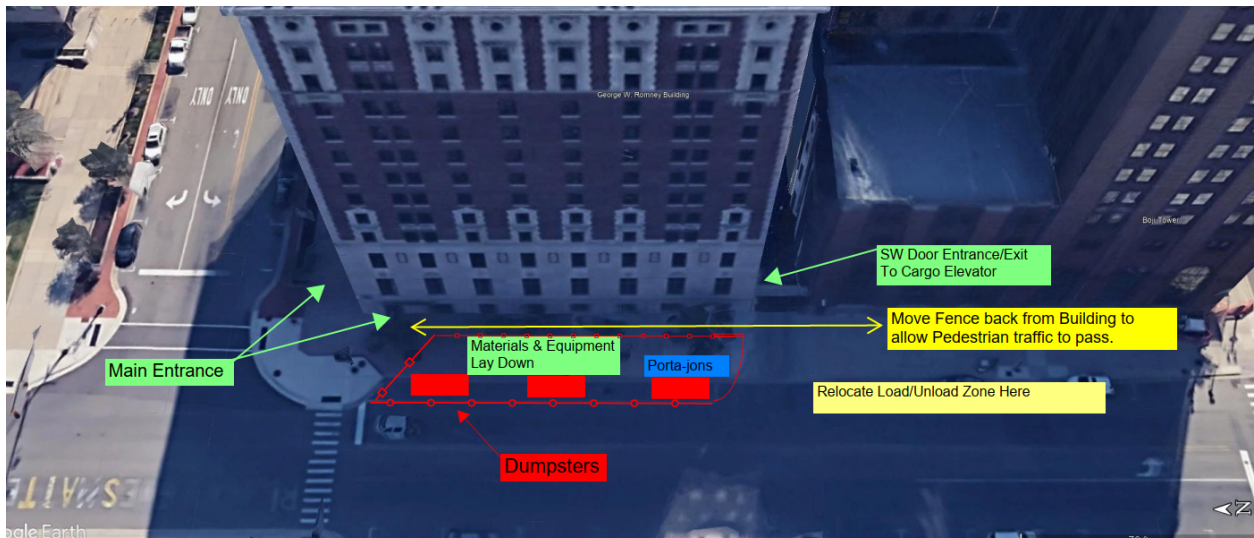
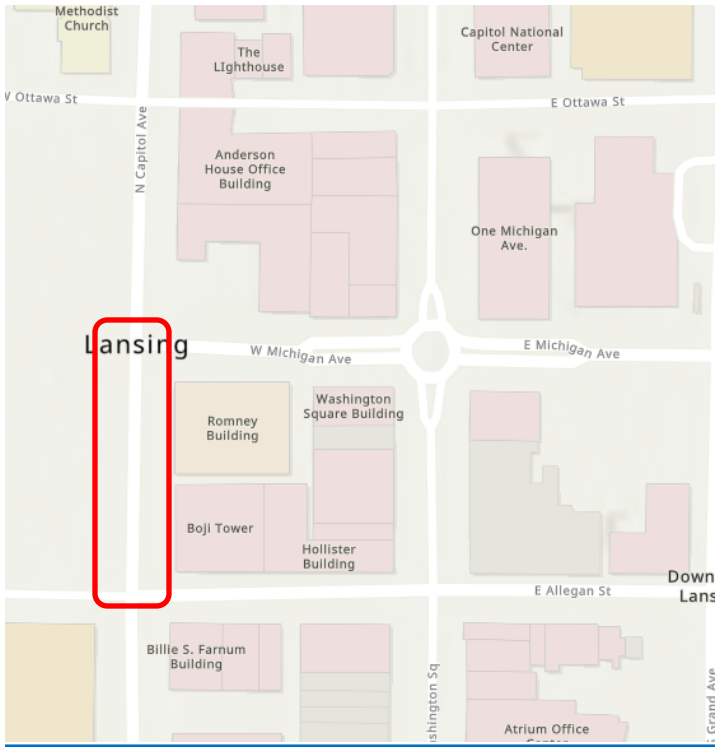
The Public Service Department received an application for a right of way (ROW) permit for the construction renovation project at 111 S. Capitol Avenue. The approved ROW permit includes a logistics plan to utilize Capitol Avenue right of way adjacent 111 S Capitol Avenue and the northbound travel lane for material and equipment storage for the duration of the project. Pedestrian access and travel lanes are required to remain unimpeded. The project is expected to last approximately 15 months and to accommodate the storage area the existing parking spaces on the east side of Capitol Avenue between Michigan Avenue and Allegan Street will temporarily be removed and the loading zone relocated until the projects completion.

The 100 block of South Capitol Avenue is approximately 55 feet wide with curb and gutter. Metered parking along the east and west side of the street is limited to a four-hour maximum stay.

ENGINEERS REPORT #25-02

TEMPORARY PARKING REGULATION: 100 BLOCK OF SOUTH CAPITOL AVENUE

Location Diagram



ENGINEERS REPORT #25-02

TEMPORARY PARKING REGULATION: 100 BLOCK OF SOUTH CAPITOL AVENUE

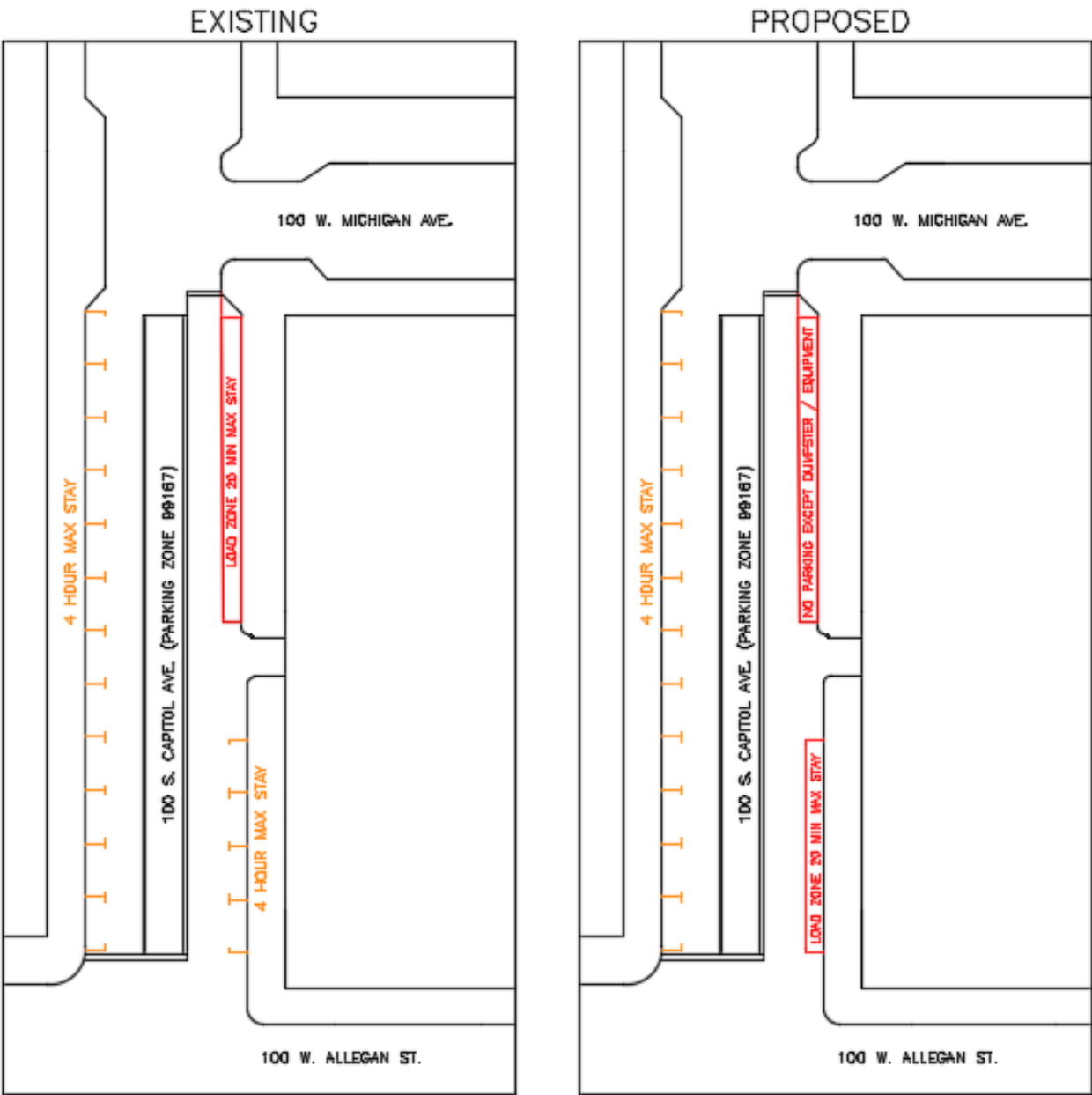
100 South Capitol Avenue – Street View



ENGINEERS REPORT #25-02

TEMPORARY PARKING REGULATION: 100 BLOCK OF SOUTH CAPITOL AVENUE

100 South Capitol Avenue – Parking Regulations



Resolution #2025-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Public Service Department received an application for a right of way (ROW) permit for the construction renovation project at 111 S. Capitol Avenue; and

WHEREAS, the approved ROW permit includes a logistics plan to utilize Capitol Avenue between Michigan Avenue and Allegan Street for loading and unloading materials onto the building; and

WHEREAS, parking spaces on the east side of Capitol Avenue between Michigan Avenue and Allegan Street will temporarily be removed and converted into a loading / unloading zone only; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office;

WHEREAS, the Committee on City Operations met on April 17, 2025, and reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-03T, thereby authorizing the Assistant City Engineer to regulate parking along the 100 block of South Capitol Avenue;

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-03T shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

**CITY OF LANSING
TEMPORARY TRAFFIC CONTROL ORDER**

ORDER NUMBER: 25-03T

FILE: Capitol Avenue (100 South) page 1 of 2

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Capitol Avenue between Allegan Street and Michigan Avenue has been made; and as a result of said investigation, it is hereby directed that:

On the east side of CAPITOL AVENUE the following regulations shall apply:

Parking shall be prohibited from Allegan Street to 70 feet north of Allegan Street;

Parking shall be prohibited except for vehicles loading and unloading for a period not to exceed twenty (20) minutes from 70 feet north of Allegan Street to 135 feet north of Allegan Street;

Parking shall be prohibited from 135 feet north of Allegan Street to 180 feet north of Allegan Street;

Parking shall be prohibited except for construction equipment from 180 feet north of Allegan Street to 70 feet south of Michigan Avenue;

On the west side of CAPITOL AVENUE the following regulations shall apply:

Parking shall be prohibited from Michigan Avenue to 65 feet south of Michigan Avenue;

No vehicle shall remain parked for a period exceeding four (4) hours between the hours of 8:00 AM to 6:00 PM, Monday through Friday, from 65 feet south of Michigan Avenue to 315 feet south of Michigan Avenue;

Parking shall be prohibited from 315 feet south of Michigan Avenue to Allegan Street;

**CITY OF LANSING
TEMPORARY TRAFFIC CONTROL ORDER**

ORDER NUMBER: 25-03T

FILE: Capitol Avenue (100 South) page 2 of 2

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: 91-060, 22-75

This order shall expire when construction work has been completed.

ISSUED BY:

DATE:

Mitchell J. Whisler
Assistant City Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK:

ENGINEERING REPORT #25-06

TRAFFIC CONTROL REQUEST: BAYVIEW DRIVE AND THACKIN DRIVE

The Transportation and Non-Motorized Section of the Public Service Department conducted an investigation to determine sight distance and traffic control requirements at the intersection of Bayview Drive and Thackin Drive. This study was conducted in response to a request from the Lansing Police Department for a possible missing stop sign.

The intersection of Bayview Drive and Thackin Drive is a four-leg intersection in a residential area. The east leg of the intersection is a private driveway for Rivershell Apartments. Bayview Drive is approximately six blocks long beginning at Windward Drive and ending at a dead-end north of Thackin Drive. Bayview Drive is 30 feet wide with curb and gutter near this intersection. Parking along the west side of Bayview Drive south of Thackin Drive is prohibited. Parking along the west side of Bayview Drive north of Thackin Drive is unrestricted. Parking is also unrestricted along the east side of the Thackin Drive near this intersection. Thackin Drive is approximately two blocks long beginning at Blue River Drive and ending at Bayview Drive. Thackin Drive is 30 feet wide with curb and gutter. Parking is unrestricted along both sides of the Thackin Drive near this intersection.

A review of the traffic crash records for this intersection indicates there have been no reported crashes from January 2020 through January 2025 involving vehicles in the intersection.

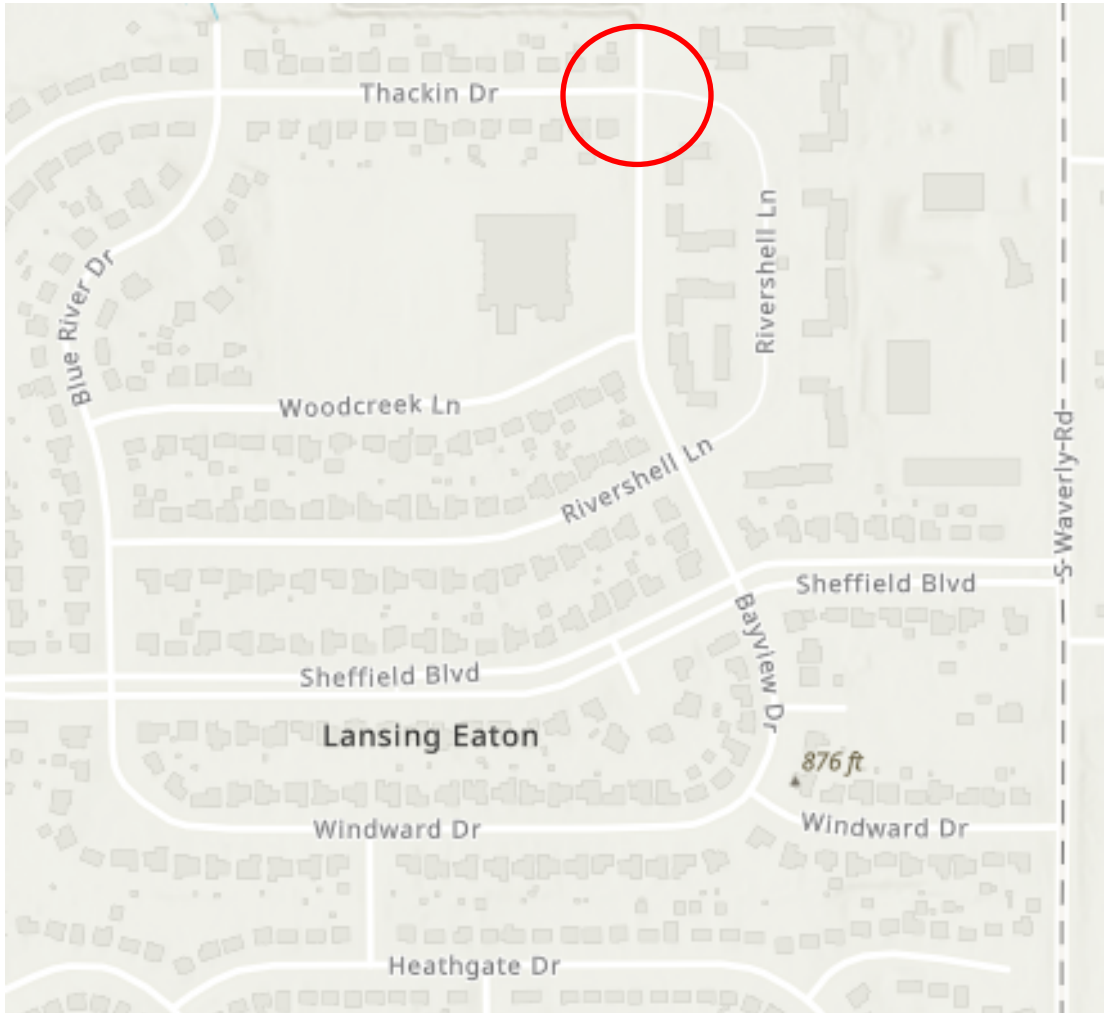
A safe approach speed study was performed and revealed a safe approach speed of sixteen (16) miles per hour (MPH) due to the wooden fence in the northwest quadrant of the intersection.

The Transportation and Non-Motorized Section recommends that yield signs be installed on Thackin Drive and the Rivershell Apartment Driveway at Bayview Drive based on the safe approach speed at this intersection and to assign right of way at this intersection.

ENGINEERING REPORT #25-06

TRAFFIC CONTROL REQUEST: BAYVIEW DRIVE AND THACKIN DRIVE

LOCATION DIAGRAM



ENGINEERING REPORT #25-06

TRAFFIC CONTROL REQUEST: BAYVIEW DRIVE AND THACKIN DRIVE

STREET VIEW – Northbound Bayview Drive at Thackin Drive looking west



STREET VIEW – Northbound Bayview Drive at Thackin Drive looking east



ENGINEERING REPORT #25-06

TRAFFIC CONTROL REQUEST: BAYVIEW DRIVE AND THACKIN DRIVE

STREET VIEW – Southbound Bayview Drive at Thackin Drive looking west



STREET VIEW – Southbound Bayview Drive at Thackin Drive looking east



ENGINEERING REPORT #25-06

TRAFFIC CONTROL REQUEST: BAYVIEW DRIVE AND THACKIN DRIVE

STREET VIEW – Eastbound Thackin Drive at Bayview Drive looking north



STREET VIEW – Eastbound Thackin Drive at Bayview Drive looking south



ENGINEERING REPORT #25-06

TRAFFIC CONTROL REQUEST: BAYVIEW DRIVE AND THACKIN DRIVE

STREET VIEW – Westbound Rivershell Apartments driveway at Bayview Drive looking south



STREET VIEW – Westbound Rivershell Apartments driveway at Bayview Drive looking north



February 13, 2025

ENGINEERING REPORT #25-06

TRAFFIC CONTROL REQUEST: BAYVIEW DRIVE AND THACKIN DRIVE

Resolution #2025-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department conducted an investigation to determine sight distance and traffic control requirements at the intersection of Bayview Drive and Thackin Drive; and

WHEREAS, the Transportation and Non-Motorized Section performed a safe approach speed study and revealed a safe approach speed of sixteen miles per hour; and

WHEREAS, the Transportation and Non-Motorized Section recommends the installation of a yield signs on Thackin Drive and the Rivershell Apartment Driveway at Bayview Drive based on the safe approach speed at this intersection and to assign right of way at this intersection; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office;

WHEREAS, the Committee on City Operations met on April 17, 2025, and reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-04, thereby authorizing the Assistant City Engineer to install yield signs on Thackin Drive and the Rivershell Apartment Driveway at Bayview Drive.

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-04 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 25-04

FILE: Bayview Drive and Thackin Drive

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions at the intersection of Bayview Drive and Thackin Drive has been made; and as a result of said investigation, it is hereby directed that:

All eastbound traffic on THACKIN DRIVE and westbound PRIVATE DRIVE traffic shall be required to yield prior to entering the intersection at BAYVIEW DRIVE.

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY:

DATE: _____

Mitchell J. Whisler
Assistant City Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

ENGINEERING REPORT #25-04

TRAFFIC CONTROL REQUEST: COOPER AVENUE AND FAIRFAX ROAD

The Transportation and Non-Motorized Section of the Public Service Department conducted an investigation to determine sight distance and traffic control requirements at the intersection of Cooper Avenue and Fairfax Road. This study was conducted in response to a Cityworks service request that stated a tree blocks the view of traffic at this intersection.

The intersection of Cooper Avenue and Fairfax Road is a three-leg intersection in a residential area. Cooper Avenue is approximately six blocks long beginning at Pleasant Grove Road and ending at Quentin Avenue. Cooper Avenue is 36 feet wide with curb and gutter near this intersection. Parking along both sides of Cooper Avenue is unrestricted near this intersection. Fairfax Road is approximately six blocks long beginning at Victor Avenue and ending at Cooper Avenue. Fairfax Road is 30 feet wide with curb and gutter. Parking along both sides of Fairfax Road is unrestricted near this intersection.

A review of the traffic crash records for this intersection indicates there have been no reported crashes from January 2020 through January 2025 involving vehicles in the intersection.

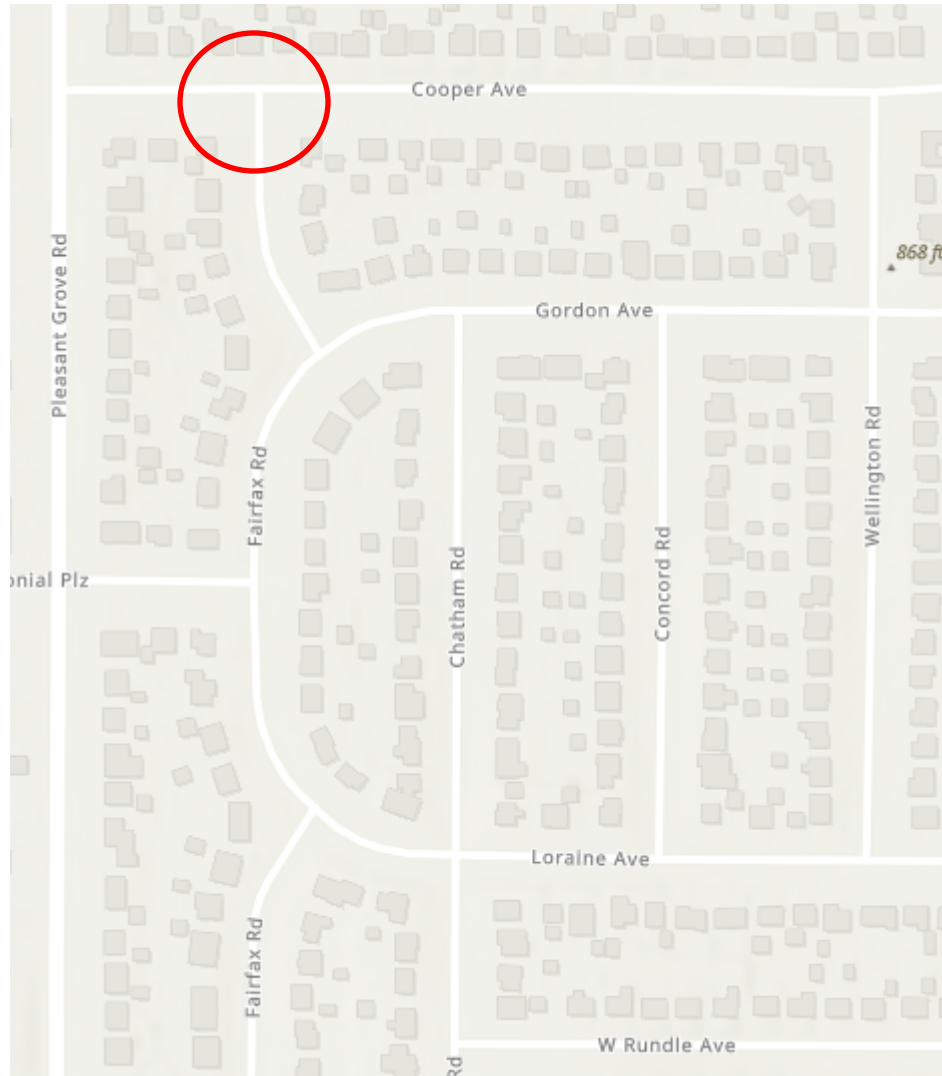
A safe approach speed study was performed and revealed a safe approach speed of fifteen (15) miles per hour (MPH) due to the spruce tree in the southwest quadrant of the intersection.

The Transportation and Non-Motorized Section recommends that a yield sign be installed on Fairfax Road at Cooper Avenue based on the safe approach speed at this intersection.

ENGINEERING REPORT #25-04

TRAFFIC CONTROL REQUEST: COOPER AVENUE AND FAIRFAX ROAD

LOCATION DIAGRAM



ENGINEERING REPORT #25-04

TRAFFIC CONTROL REQUEST: COOPER AVENUE AND FAIRFAX ROAD

STREET VIEW – Fairfax Rd at Cooper Ave looking west



STREET VIEW – Fairfax Rd at Cooper Ave looking west



**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 25-08

FILE: Cooper Avenue and Fairfax Road

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions at the intersection of Cooper Avenue and Fairfax Road has been made; and as a result of said investigation, it is hereby directed that:

All northbound traffic on FAIRFAX ROAD shall be required to yield prior to entering the intersection at COOPER AVENUE.

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY:

DATE:

Mitchell J. Whisler
Assistant City Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK:

Resolution #2025-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department conducted an investigation to determine sight distance and traffic control requirements at the intersection of Cooper Avenue and Fairfax Road in response to resident request; and

WHEREAS, the Transportation and Non-Motorized Section performed a safe approach speed study and revealed a safe approach speed of fifteen miles per hour; and

WHEREAS, the Transportation and Non-Motorized Section recommends the installation of a yield sign on Fairfax Road at Cooper Avenue based on the safe approach speed at this intersection and to assign right of way at this intersection; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office;

WHEREAS, the Committee on City Operations met on April 17, 2025, and reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-08, thereby authorizing the Assistant City Engineer to install a yield sign on Fairfax Road at Cooper Avenue.

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-08 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate sign is installed.

ENGINEERING REPORT #25-05

TRAFFIC CONTROL REQUEST: ELIZABETH STREET AND REGENT STREET

The Transportation and Non-Motorized Section of the Public Service Department conducted an investigation to determine sight distance and traffic control requirements at the intersection of Elizabeth Street and Regent Street. This study was conducted in response to a Cityworks service request for traffic control at this intersection.

The intersection of Elizabeth Street and Regent Street is a three-leg intersection in a residential area. Elizabeth Street is approximately ten blocks long beginning at a point west of Clifford Street and ending at a point east of Francis Avenue. Elizabeth Street is 26 feet wide with curb and overlaid gutter near this intersection. Parking along the south side of Elizabeth Street is prohibited except from 7am – 12 pm Sunday's and unrestricted along the north side of the street near this intersection. Regent Street is approximately five blocks long beginning at Michigan Avenue and ending at Elizabeth Street. Regent Street is 28 feet wide with curb and overlaid gutter. Parking is prohibited along the east side of Regent Street and unrestricted along the west side of the street near this intersection.

A review of the traffic crash records for this intersection indicates there have been no reported crashes from January 2020 through January 2025 involving vehicles in the intersection.

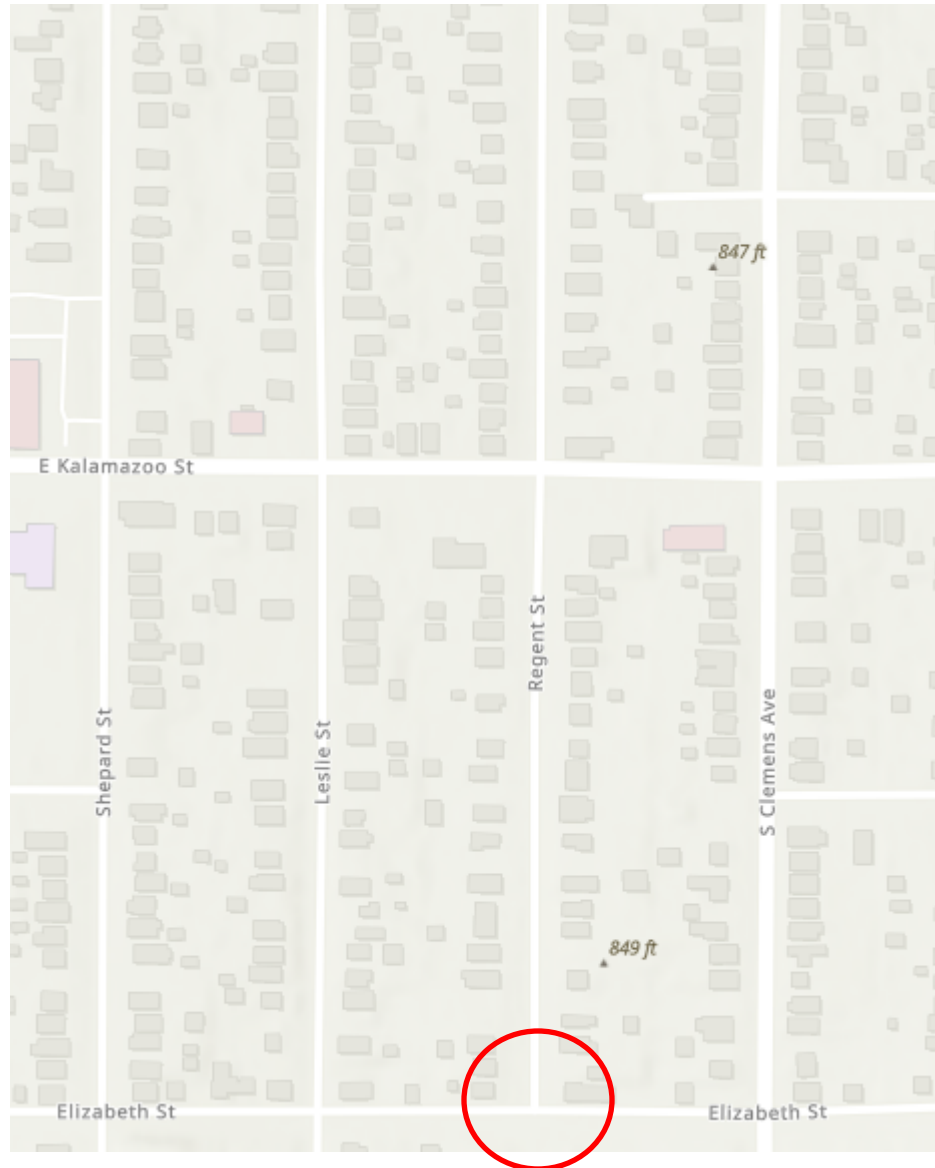
A safe approach speed study was performed and revealed a safe approach speed of nine (9) miles per hour (MPH) due to the low hedge in the northwest quadrant of the intersection.

The Transportation and Non-Motorized Section recommends that a stop sign be installed on Regent Street at Elizabeth Street based on the safe approach speed at this intersection.

ENGINEERING REPORT #25-05

TRAFFIC CONTROL REQUEST: ELIZABETH STREET AND REGENT STREET

LOCATION DIAGRAM



ENGINEERING REPORT #25-05

TRAFFIC CONTROL REQUEST: ELIZABETH STREET AND REGENT STREET

STREET VIEW – Regent Street at Elizabeth Street looking west



STREET VIEW – Regent Street at Elizabeth Street looking east



**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 25-09

FILE: Elizabeth Street and Regent Street

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions at the intersection of Elizabeth Street and Regent Street has been made; and as a result of said investigation, it is hereby directed that:

All southbound traffic on REGENT STREET shall be required to stop prior to entering the intersection at ELIZABETH STREET.

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY:

DATE: _____

Mitchell J. Whisler
Assistant City Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

Resolution #2025-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department conducted an investigation to determine sight distance and traffic control requirements at the intersection of Elizabeth St and Regent Street in response to a Cityworks service request for traffic control at this intersection; and

WHEREAS, the Transportation and Non-Motorized Section performed a safe approach speed study and revealed a safe approach speed of nine miles per hour; and

WHEREAS, the Transportation and Non-Motorized Section recommends the installation of a stop sign on Regent Street at Elizabeth Street based on the safe approach speed at this intersection; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office;

WHEREAS, the Committee on City Operations met on April 17, 2025, and reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-09, thereby authorizing the Assistant City Engineer to install a stop sign on Regent Street at Elizabeth Street.

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-09 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate sign is installed.