

DLI Board Meeting

March 13, 2025 | 11:30 am

215 S. Washington Square Ste. 100, Lansing, MI 48933

Board Members Present: J. Estill, J. Hinze, J. Flores, J. Pugh, K. Tomac K. Dorshimer, S. Rusak, N. Thompson-Frazier, J. Durham

Board Absent: A. Rusek

Board Advisors: Samantha Benson

Board Advisors Absent: Peter Spadafore

Staff Present: Cathleen Edgerly, Shakayla Voss, Mario Gonzalez

Guests: None

Minutes

1. Call to Order at 12:09 am (following DEIB Board work session with Dr. Bailey)
2. Citizens Comments: None.
3. Correspondence: None
4. Consent Agenda: Motion to approve consent agenda items. Motion by J. Pugh. Second by K. Dorshimer. Motion unanimously approved.
5. Old Town Updates: S. Benson updated the Board regarding Old Town happenings. Chocolate Walk a success and the Lumberjack Festival is coming up. Wake Up Old Town hosting ongoing. The new Tea House Ribbon Cutting was celebrated with a great turn out. Good Truckin' Diner has moved to Old Town and will be opening soon.
6. Director's Report: Edgerly reported on City internal audit. Information requested has been supplied and working on a date to view applications and other review in-house.

The Community Development position has been posted and interviews are ongoing.
7. **President's Report:** Looking for feedback on survey. Encouraged others to pass on the information.
8. Discussion/Action Items:

Employee Handbook Update: Parental Leave to be updated based on review of City and other areas. Parental Leave is now updated on page 13 of handbook. Review and discussion took place regarding language and length of employment prior to parental

leave going into effect. N. Thompson moved to amend motion to strike first sentence of 3rd paragraph. Change from 6 to 3 months of probation. J. Pugh Seconded. Motion approved.

Bunny Hop & Easter Egg Hunt: M. Gonzalez reported that DLI is now hosting Easter Egg Hunt on Capital Lawn and what plan is. Staff had reviewed funding and volunteer requirements, discussed capacity and recommended moving forward with the event. Mario has connected with MSU Greek Life and have a good group of volunteers. Looking for sponsors yet.

Board Retreat: Suggestions regarding an annual Board retreat were discussed to be held outside of a regular board meeting, to give adequate time and space for in-depth discussions regarding staff, funding, strategic goals, etc. Cathleen will do a Doodle Poll. Schedules discussed.

State of Downtown: C. Edgerly reported on what the past years' formats have looked like. Thompson suggested a hybrid where people can ask questions. Discussion held on what would ideally suit current situation and acknowledge work + progress. Durham mentioned listening sessions that were round table and facilitated at each table – good way to engage a larger group. Tabled to discussion further. Discussion held on overall message and perception. Focus on message and don't ignore any negative messaging. Date to be determined.

Adjourn: Motion to adjourn at 12:47 by K. Dorshimer. Second by K. Tomac. Motion passed unanimously.