



MINUTES
Committee on Ways and Means
Tuesday, March 4, 2025 @ 3:30 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Hussain called the meeting to order at 3:30 p.m.

PRESENT

Council Member Adam Hussain, Chair
Council Member Jeremy Garza, Vice Chair
Council Member Peter Spadafore, Member

OTHERS PRESENT

Renee Richmond, Council Administrative Assistant
Charles Randall, Internal Auditor
Lisa Hagen-Lawrence, OCA
Brian Jackson, Deputy City Clerk
Dan Danke, Engineer
Greg Satterfield, Parks & Rec
Jake Brower, Chief Strategy Officer
Mark Lawrence, Mayor's Office
Desiree Kirkland, Director of Finance
Cheryl Rupprecht, LPD
Sara Tunney, CARE Program Director LPD
Bill Brunner, Engineer

Minutes

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE MINUTES OF FEBRUARY 19, 2025 AS WRITTEN. MOTION CARRIED 3-0.

Public Comment

No public present.

Discussion/Action:

RESOLUTION – Grant Acceptance; Early Voting Grant

Mr. Jackson spoke on the grant they received from the state for early voting process and equipment and will be reimbursed. He clarified they have received reimbursement for a portion of it and expect the remaining on what has been spent. Councilmember Hussain asked what it was spent on, Mr. Jackson stated some equipment in 2023 and also referenced the grant from the previous meeting that was approved.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR THE GRANT ACCEPTANCE FOR THE EARLY VOTING GRANT. MOTION CARRIED 3-0.

RESOLUTION – Grant Application; Michigan Department of Transportation Local Bridge Program

Mr. Danke indicated this is a yearly grant for MDOT that they ask for applications for bridge funding, this year they only have two bridges on their list. Councilmember Hussain asked that it can be up to three correct, Mr. Danke confirmed. Mr. Danke indicated they are applying for repairs for the bridge over S. Pennsylvania over the Red Cedar River and the second is Mt. Hope over Sycamore Creek. Councilmember Hussain asked him to explain what rip rap is. Mr. Danke state it is large rocks placed to protect soil in high water flow and added that there is a city match of 5%.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR THE GRANT APPLICATION FOR THE MICHIGAN DEPARTMENT OF TRANSPORTATION LOCAL BRIDGE PROGRAM. MOTION CARRIED 3-0.

RESOLUTION – Grant Application; Michigan Natural Resources Trust Fund (MNRTF) Grant, land acquisition of 4 parcels for Adado Riverfront Park and Burchard Park

Mr. Satterfield handed out a map and noted this is for acquisition of 4 parcels, two for Adado Riverfront Park and two for Burchard Park, this is their 5-year plan to acquire riverfront property. Councilmember Garza asked if they are all on the east side, Mr. Satterfield answered three are east and one is west.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR THE GRANT APPLICATION FOR THE MICHIGAN NATURAL RESOURCES TRUST FUND (MNRTF) GRANT, LAND ACQUISITION OF 4 PARCELS FOR ADADO RIVERFRONT PARK AND BURCHARD PARK. MOTION CARRIED 3-0.

RESOLUTION – Grant Application; Michigan Natural Resources Trust Fund (MNRTF) Grant, Gier BMX Track Improvements

Mr. Satterfield handed out an arial photo and noted the track is 20 years old and needs maintenance, they are looking at a new starting gate that ranges between \$30,000-\$50,000 and the three turns need rebuilding.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR THE GRANT APPLICATION FOR THE MICHIGAN NATURAL RESOURCES TRUST FUND (MNRTF) GRANT, GIER BMC TRACK IMPROVEMENTS. MOTION CARRIED 3-0.

RESOLUTION – Grant Acceptance; Bloomberg American Sustainable Cities Grant

Mr. Brower explained this grant is to help deliver project using energy burden in disadvantaged neighborhoods by promoting tree camping program use. This is specific for non-personnel expense for activities and no local match.

Councilmember Hussain asked what are the three team members and paid by whom, asking what positions besides Director and Designer, is it a data analyst. Mr. Brower answered they are in a partnership with John Hopkins University. Mr. Lawrence added the third is typically a flexible position. Councilmember Hussain asked what the deliverable is. Mr. Lawrence indicated it is non-qualitative right now. Bloomberg is allowing them to go where the data takes them and study what the community may need. They will begin focusing on the three neighborhoods identified.

Councilmember Garza asked which ones are those, Mr. Lawrence answered Baker/Donora, Pleasant Grove/Holmes, and Track 68. Councilmember Garza asked to them to expand on non-personnel. Mr. Lawrence indicated it would be used for computers, training, mileage for travel, etc.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR THE GRANT ACCEPTANCE; BLOOMBERG AMERICAN SUSTAINABLE CITIES. MOTION CARRIED 3-0.

RESOLUTION – Donation Acceptance; Women Lawyers Association of Michigan, Mid-Michigan and individual donations to the Lansing Police Department CARE Unit

Ms. Rupprecht stated Women Lawyers Associations of Michigan (WLAM) held a benefit for the LPD CARE Program and introduced Sara Tunney who is the CARE Program Director.

Ms. Tunney added they do have grant funds, but the donations have no directives and will cover what the grant does not.

Councilmember Hussain noted in the resolution in the second WHEREAS, the last line has "Foster Swift" twice.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE AND AMEND THE RESOLUTION FOR THE DONATION ACCEPTANCE; WOMEN LAWYERS ASSOCIATION OF MICHIGAN, MID-MICHIGAN AND INDIVIDUAL DONATIONS TO THE LANSING POLICE DEPARTMENT CARE UNIT REMOVING THE DUPLICATE "FOSTER SWIFT". MOTION CARRIED 3-0.

PLACE ON FILE - Sole Source Purchase; Lansing Police Department request for Core Technology Corp. – AXON as the vendor to customize a new records management system

Mr. Randall stated this is for a New Records Management system for specialized equipment to interface with state reporting.

MOTION BY COUNCIL MEMBER GARZA TO PLACE ON FILE. MOTION CARRIED 3-0.

PLACE ON FILE - Sole Source Purchase; Finance Department request for Plante Moran as the vendor for assistance in filings of Federal E Filing 1094-C and 1095-C Service

Mr. Randall spoke that this is a specialized service for reporting for tax filing and has been used previously. Councilmember Spadafore asked if Plante Moran does the audit, Ms. Kirkland answered no that is Maner Costerisan. Councilmember Garza asked if Plante Moran was on retainer, and Ms. Kirkland responded no.

MOTION BY COUNCIL MEMBER GARZA TO PLACE ON FILE. MOTION CARRIED 3-0.

PLACE ON FILE - Sole Source Purchase; Public Service Department Wastewater Division request for Hamlett Environmental Technologies as the vendor for the purchase of a Stainless-Steel Slide Gate for Ultraviolet Disinfection Channel No. 3

Mr. Brunner described this is for a slide gate used as the last part of the treatment process where water is clear but not drinkable yet. It isolates one channel at a time and does maintenance. They switched from butterfly to slide gate and has worked well. Councilmember Garza asked what the difference between slide vs butterfly is. Mr. Brunner stated they serve same purpose, butterfly is more expensive and slide has worked well. Butterfly is iron, slide is stainless steel and will last longer.

MOTION BY COUNCIL MEMBER GARZA TO PLACE ON FILE. MOTION CARRIED 3-0.

PLACE ON FILE - Sole Source Purchase; Public Service Department Wastewater Division request for Ironbrook as the vendor for the purchase of Ultraviolet Disinfection (UV) system lamps and replacement parts

Mr. Brunner indicated this is another treatment process, the bulbs are used to disinfect the water. Councilmember Hussain asked where Ironbrook is located, Mr. Brunner said Canada and also stated he believes Hamlett is a distributor in Howell.

MOTION BY COUNCIL MEMBER GARZA TO PLACE ON FILE. MOTION CARRIED 3-0.

PLACE ON FILE - Sole Source Purchase; Public Service Department Wastewater Division request for DuBois-Cooper Associates as the vendor for the purchase of Duperon bar screens and compactors

Mr. Brunner said the bar screens are manufactured in Saginaw and DuBois is in Grand Rapids, the bar screen is at the head of the plant to prevent logs/beach ball debris from getting in. They conducted several studies and settled on Duperon.

MOTION BY COUNCIL MEMBER GARZA TO PLACE ON FILE. MOTION CARRIED 3-0.

OTHER

ADJOURN

Adjourned at 4:05pm

Submitted by,

Renee Richmond, Recording Secretary, Lansing City Council

Approved by the Committee on March 19, 2025