

Overfelt, Jules

From: Jamie Bennett <BennettJ@tcoa.org>
Sent: Tuesday, May 14, 2024 3:49 PM
To: Neal, Rahshemeer; Overfelt, Jules
Subject: [EXTERNAL] THANK YOU!

This message was sent securely using Zix®

Captain Neal:

WOW! Thank you, thank you, thank you.

What an amazing and impactful day! We had such good feedback with this program today. Can't say thank you enough.

Truly amazing. I can't wait to work with you again for another one of our sites. We had over 21 Seniors show up today for the LIVE demo and lunch.

This was outstanding and an incredible response was given by all who attended. The Firefighters/ Inspectors who attended did an outstanding job and their reflection of knowledge is one that you should be proud to work alongside with. I felt honored to learn so much today.

What is the best way to clean up after use of fire extinguisher?

Jamie Bennett
Community Nutrition Program Manager
Tri-County Office on Aging
5303 S. Cedar St. Bldg. 1
Lansing, MI 48911
(888) 224-3030 Option 5



<http://www.tcoa.org> (TCOA Website)

<https://www.facebook.com/pages/Tri-County-Office-on-Aging/210574668975231> (Check us out on Facebook too)

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Overfelt, Jules

From: Sturdivant, Brian
Sent: Wednesday, May 22, 2024 10:57 AM
To: Stephen Gonzalez
Cc: Lay, Kenneth; Edwards-Clemons, Carrie; Engelter, William; Stevens, Jason; Overfelt, Jules
Subject: RE: Airport Disaster Exercise - Thank You

Chief Gonzalez –

Our Team is here to serve anyway we can. Thanks for the acknowledgement. Take care and stay safe...!

Jules –

Let's share this with the Fire Board. Thanks

Chief Sturdivant

From: Stephen Gonzalez <sgonzalez@craa.com>
Sent: Wednesday, May 22, 2024 9:35 AM
To: Sturdivant, Brian <Brian.Sturdivant@lansingmi.gov>
Cc: Lay, Kenneth <Kenneth.Lay@lansingmi.gov>; Edwards-Clemons, Carrie <Carrie.Edwards-Clemons@lansingmi.gov>
Subject: [EXTERNAL] Airport Disaster Exercise - Thank You

Chief,

I wanted to take a moment to drop you, A/C Lay, and A/C Edwards-Clemons a quick thank you on behalf of the airport. We are in the early stages of planning for our triennial disaster exercise required by the FAA. The event is scheduled for 10/23/24 from 11a-3p.

Yesterday I met with EM Chief Engelter and Cpt. Stevens to get their feedback and ensure coordination with the exercise. The guidance and planning resources from the HSEEP program they shared will undoubtedly be helpful as we move ahead with the planning and conduct of this exercise. We continue to be grateful for LFD's support and assistance here at LAN. It's reassuring to know that we can always reach out to our regional partners when the need arises.

Stay well!

Steve



Steve Gonzalez | Chief
Public Safety Department
Police | Aircraft Rescue & Fire
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Overfelt, Jules

From: Sturdivant, Brian
Sent: Thursday, May 30, 2024 10:14 AM
To: Overfelt, Jules
Cc: Neal, Rahshemeer; Nisch, Jared C.; Edwards-Clemons, Carrie; Lay, Kenneth; Sturdivant, Brian
Subject: FW: Thank You

Jules –

Please copy so we can share with the Fire Board. Strong work Capt. Neal!

401

From: Nisch, Jared C. <Jared.Nisch@lansingmi.gov>
Sent: Thursday, May 30, 2024 7:37 AM
To: Neal, Rahshemeer <Rahshemeer.Neal@lansingmi.gov>; Edwards-Clemons, Carrie <Carrie.Edwards-Clemons@lansingmi.gov>
Cc: Sturdivant, Brian <Brian.Sturdivant@lansingmi.gov>
Subject: RE: Thank You

Nice job Captain Neal. Thank you for continuing to get in front of our city's youth and improving upon the important relationship with the LSD.

FM Nisch

From: Neal, Rahshemeer <Rahshemeer.Neal@lansingmi.gov>
Sent: Thursday, May 30, 2024 7:31 AM
To: Edwards-Clemons, Carrie <Carrie.Edwards-Clemons@lansingmi.gov>; Nisch, Jared C. <Jared.Nisch@lansingmi.gov>
Subject: FW: Thank You

FYI

From: Jana Hester <jana.hester@lansingschools.net>
Sent: Thursday, May 30, 2024 12:13 AM
To: Neal, Rahshemeer <Rahshemeer.Neal@lansingmi.gov>
Subject: [EXTERNAL] Thank You

Thank you for coming in and making both Preschool classrooms second to the last day a good one. We teachers appreciate it! My teaching partner and I try to give our students the best experience possible when they are in our room. I was very pleased when my student asked a very good question about how you guys communicate with one another. Maybe one day he will be inspired to become a firefighter because of this encounter. You never know!

I look forward to reaching out to you again to have LFD come read to next year's class. I will make sure to reach out to you before March to remind you to set up a day when LFD can come read. Ensuring you have plenty of time to find firefighters who want to come in to read to the kids. And thank you for coming up

with the idea to bring your gear next time. It crossed my mind but then I thought that would be asking for too much. I sure will be looking forward to that presentation for next year's class.

Also, thanks for the hats and pencils. The kids really liked them.

Again, thanks a bunch from me, Mrs. Almy Ms. Melanie and Ms. Amanda. LFD is always welcomed in our rooms.

Jana Hester

Sent from my T-Mobile 5G Device

Get [Outlook for Android](#)

Dear Chief Sturdivant,

I wanted to thank you for the diligence and commitment to excellence of your medics during one specific incident where someone very close to me survived her suicide in part due to your medics.

On June 12th of 2022 around 2:30 am LPD requested an ambulance at the Meijer on S. Pennsylvania. My girlfriend (Michelle Lynn Burgoyne) had ingested what should have been a lethal dose of Cardizem plus a few other prescription medications in a determined effort to end her own life.

Whatever work they did in preparation for her arrival at McLaren's ER laid the groundwork for her survival. She "coded out" three times during her 3 ½ weeks in the ICU but eventually got healthy again, and with few lingering effects. As Dr. Kumar from the ICU said "people who take what she took don't survive to be seen in the ICU." Whatever skill your medics brought to her that night was a major contributor to her survival. She gets to live and see life through clearer eyes because of their training and calm professionalism.

Please extend our warmest gratitude to the people who changed a life for the better.

Dennis Leahy

OldManLeahy@gmail.com




U.S. REPRESENTATIVE ELISSA SLOTKIN
SEVENTH DISTRICT OF MICHIGAN



COMMITTEE ON AGRICULTURE
COMMITTEE ON ARMED SERVICES

CONGRESS OF THE UNITED STATES
HOUSE OF REPRESENTATIVES
WASHINGTON, D.C. 20515

May 24, 2024

Chief Brian Sturdivant
Lansing Fire Department
120 East Shiawassee Street
Lansing, MI 48933

Chief Sturdivant,

I would like to extend my heartfelt gratitude to you and your team for your swift response to the tragic hit-and-run accident in Wacousta. Your dedication to responding to the scene and ensuring the care of the victims was evident in the prompt and coordinated effort of your team and other first responders. I know that you train and prepare for every situation, but this incident was particularly difficult and painful on so many levels, and without a doubt, has taken a toll on all involved.

I truly appreciate your efforts and your commitment to serving the community. The compassion and professionalism you and your team have demonstrated in the face of such a senseless tragedy are commendable. Thank you for all that you do.

Best wishes,

A handwritten signature in blue ink, appearing to be 'Elissa Slotkin', written over the words 'Best wishes,'.

Congresswoman Elissa Slotkin

News Media and Community Relations

319.1 PURPOSE AND SCOPE

Best Practice

The purpose of this policy is to provide guidelines for communicating with representatives of the media, community leaders, residents, and businesses, and to establish procedures for interacting with media representatives at emergency scenes. Additionally, this policy establishes an operating framework for integration of the Public Information Officer into the incident management system.

319.2 POLICY

Best Practice

It is the policy of the Lansing Fire Department to establish and maintain a positive working relationship with the community and the media in order to effectively communicate timely and accurate information.

319.3 PRESS INFORMATION OFFICER DESIGNATION

Best Practice

As soon as practicable on incidents where news media are present and requesting information, the Incident Commander (IC) will designate a Public Information Officer if the Department does not have a full-time Public Information Officer. The Public Information Officer shall interface with and provide timely and relevant information to representatives of the community and media during critical command stages. A single Public Information Officer will typically be designated for each incident, including incidents operating under Unified Command and multijurisdictional incidents.

In multi-agency or multijurisdictional incidents, it may be necessary to establish multiple Public Information Officers and a Joint Information Center (JIC) with a Public Information Officer and Assistant Public Information Officer. In all cases, the Public Information Officer shall be responsible for coordinating the dissemination of information that has been approved by the IC for release to the media, the community, and other parties that may have been affected by the incident.

Upon arrival at the scene of the incident, the designated Public Information Officer will report to the IC, obtain an incident briefing, and be assigned the Public Information Officer radio designator for the incident.

319.4 DISSEMINATION OF INFORMATION

Best Practice

The Public Information Officer should gather and disseminate the following information as deemed appropriate:

- (a) Incident response information, including the number of units and personnel on-scene
- (b) Appropriate human interest or safety information
- (c) Nature of the incident and expertise of the fire personnel deployed (e.g., high-rise, technical rescue)

News Media and Community Relations

- (d) A description of any particular hazards present at the incident
- (e) Identification of life-saving or heroic acts that may have occurred, including any rescue scenarios
- (f) Projected duration of the incident
- (g) Approved evacuation notices and restricted areas

319.5 RESTRICTED INFORMATION

Best Practice

The Public Information Officer shall ensure that legally protected information is not released to the media. The Public Information Officer should consult with the IC or the authorized designee about any issues or concerns regarding legally protected information.

Refer to the Line-of-Duty Death and Serious Injury Notification Policy for additional considerations regarding communication with the media concerning a line-of-duty death or serious injury.

319.6 MEDIA INQUIRIES

Best Practice

All media inquiries received by incident personnel shall be forwarded to the Public Information Officer for response. The Public Information Officer will endeavor to provide accurate information that is available at the time, while clearly communicating that any such information is preliminary. The following communication strategies may be employed:

- (a) Reporters should be directed to assemble in a designated staging area to wait until additional information can be obtained.
- (b) If the Public Information Officer finds it necessary to remain with media representatives, the IC may be asked to assist in gathering information. Media representatives may be allowed to take photographs and video, provided they do not interfere with incident operations or create a safety hazard.
- (c) Prior to releasing the names or identifying information of persons seriously injured or deceased, the Public Information Officer shall confirm that the next-of-kin has been notified. Next-of-kin notifications are generally handled by law enforcement and/or hospital personnel. The Public Information Officer should contact Ingham Central 911 supervisor to confirm that notification has been made.
- (d) The names of deceased or seriously injured persons shall not be transmitted over the radio.

The Public Information Officer or the authorized designee should not speculate as to the cause of an incident.

319.7 MEDIA ACCESS AND SPECIAL TOURS OR BRIEFINGS

Best Practice

Authorized members of the media, local leaders, their representatives, and other visiting dignitaries may be provided access or tours of scenes of floods, storms, fires, earthquakes,

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explosions, or other emergency scenes when such access can be accomplished safely and when the IC has authorized such activities.

The Public Information Officer shall be responsible for scheduling and arranging special tours or briefings in accordance with established National Incident Management System (NIMS) procedures.

Access by the media is subject to the following conditions:

- (a) The media representative shall produce valid press credentials that shall be prominently displayed at all times while in areas otherwise closed to the public.
- (b) Media representatives shall be prevented from interfering with emergency operations and criminal investigations.
 - 1. Reasonable effort should be made to provide a safe staging area for the media that is near the incident and that will not interfere with emergency or criminal investigation operations. All information released to the media should be coordinated through the Public Information Officer or other designated spokesperson.
- (c) In the case of a fire incident, the Public Information Officer may escort media representatives on a tour of a fire-damaged area following knockdown and after receiving authorization from the IC, in coordination with operations personnel. The Public Information Officer will be responsible for ensuring that all media personnel wear proper protective clothing as warranted.

319.7.1 TEMPORARY FLIGHT RESTRICTIONS

Federal

If the presence of media or other aircraft pose a threat to public or personnel safety or significantly hamper incident operations, the IC should consider requesting a Temporary Flight Restriction (TFR). All requests for a TFR should be routed through Ingham Central 911. The TFR request, either for a pre-planned operation or an unplanned incident, should include specific information regarding the perimeter and altitude necessary for the incident. The TFR should be requested through the appropriate control tower. If the control tower is not known, the Federal Aviation Administration should be contacted (14 CFR 91.137).

319.8 NEWS RELEASES

Discretionary

News releases are documents specifically prepared for release to the media. News releases should be authored by the Public Information Officer and approved by the Fire Chief, IC, or the authorized designee prior to release. News releases should be structured to facilitate use by the print media, typically containing no more than two pages of concise information. News releases should be formatted in accordance with the approved Department standard.

319.9 NEWS CONFERENCES

Discretionary

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A news conference is a pre-scheduled event intended to highlight a newsworthy event, such as a promotion or opening of a new fire station; news conferences can also be used when a representative of the Department desires to make a public appearance. The Fire Chief will determine the purpose and scope of the conference. Any accompanying news release will include details, such as the date, time, and location, and may reference other officials, dignitaries, or agencies that may be in attendance.

The Public Information Officer should prepare the news release and/or a prepared statement for the Department spokesperson. The Public Information Officer shall make arrangements for the site, obtain required equipment, arrange for availability of the news release, identify photo locations, and provide escorts, as necessary. The conference may include a moderator or the Public Information Officer, who should make introductory remarks and introductions, assist with any question-and-answer period that may follow, and conclude the conference.

Specific information should not be released prior to the conference. The Public Information Officer should notify appropriate Department personnel of the date, time, and location of all news conferences. Department members attending the news conference should wear their dress uniforms as specified in the Uniform Regulations Policy. Attendance requirements will be determined by the Fire Chief.

Child Abuse

321.1 PURPOSE AND SCOPE

Best Practice

The purpose of this policy is to provide guidelines for the reporting of suspected child abuse.

321.2 POLICY

State

It is the policy of the Lansing Fire Department to ensure Children's Protective Services (CPS) is notified of suspected child abuse as required by law.

321.3 MANDATORY NOTIFICATION

State

Members of the Lansing Fire Department who are licensed to provide emergency medical care shall, and all other members should, notify CPS when there is reasonable cause to suspect child abuse or neglect (MCL 722.623).

For purposes of notification, abuse means harm or threatened harm to a child's health or welfare that occurs through non-accidental physical or mental injury, sexual abuse, sexual exploitation or maltreatment by a parent, legal guardian, or any other person responsible for the child's health or welfare, including a teacher, teacher's aide, or member of the clergy. Neglect means harm or threatened harm to a child's health or welfare by a parent, legal guardian, or other person responsible for the child by failing to provide the child with adequate food, clothing, shelter, or medical care, or by failing to intervene to eliminate an unreasonable risk to the child's health or welfare (MCL 722.622).

321.3.1 NOTIFICATION PROCEDURE

State **MODIFIED**

Notification shall occur as follows (MCL 722.623):

- (a) Immediately via the CPS Abuse and Neglect hotline.
- (b) A written report shall follow the oral notification within 72 hours. The report shall contain the following information, if known:
 - 1. The child's name and age.
 - 2. A description of the abuse or neglect and the manner in which it occurred.
 - 3. The name and address of the child's parent, guardian or person with whom the child resides.
 - 4. Any information that may establish the cause of the abuse or neglect.

The Battalion Chief, EMS Operations Chief, and local law enforcement should be notified of the incident as soon as practical.

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Child Abuse

If a child is being transported to a medical facility, the receiving center triage nurse or physician shall be notified of the situation upon the child's arrival.

Failure to report an incident of known or reasonably suspected child abuse or neglect by a mandated reporter is a misdemeanor and may also result in discipline (MCL 722.633).

321.4 CONFIDENTIALITY

State

Reports of child abuse are confidential and will only be released in accordance with the Release of Records Policy (MCL 722.627).

321.5 STATE OF MICHIGAN PROTOCOL

Agency Content

<https://michigan.gov/mdhhs/inside-mdhhs/legislationpolicy/ems/protocols/michigan-protocols>

321.6 TRAINING

State

The Department shall provide mandatory reporter training in accordance with MCL 722.623b.

Adult Abuse

322.1 PURPOSE AND SCOPE

State

This policy provides members of the Lansing Fire Department with guidance regarding when notification is to be made to Adult Protective Services (APS) of suspected abuse of certain adults.

322.1.1 DEFINITIONS

State

Definitions related to this policy include (MCL 400.11):

Adult abuse - Abuse, neglect, or exploitation of a person 18 years of age or older who is unable to protect him/herself from the abuse, neglect, or exploitation because of a mental or physical impairment or because of advanced age.

322.2 POLICY

Best Practice

It is the policy of the Lansing Fire Department to assist victims of adult abuse by making the proper notifications to those responsible for investigating these matters.

322.3 MANDATORY NOTIFICATION

State

Members of the Lansing Fire Department who are licensed to provide health care shall, and all other members should, notify APS when they suspect or have reasonable cause to believe that an adult has been abused, neglected, or exploited (MCL 400.11a).

If the abuse involves an adult in a nursing home facility, members should contact the Michigan Department of Health and Human Services (MCL 333.21771).

For purposes of notification, abuse means harm or threatened harm to an adult's health or welfare including but not limited to non-accidental physical or mental injury, sexual abuse or maltreatment of the adult by another person. Neglect means harm to an adult's health or welfare caused by the adult's inability to respond to a harmful situation or by the conduct of a caregiver, including the failure to provide adequate food, clothing, shelter, or medical care. Exploitation means an action that involves the misuse of an adult's funds, property, or personal dignity by another person (MCL 400.11).

322.3.1 NOTIFICATION PROCEDURE

State MODIFIED

Notification should occur by calling the APS telephone hotline immediately or as soon as practicable (MCL 400.11a). Notification shall contain, if known:

- (a) The name and age of the adult.
- (b) The names and addresses of the adult's guardian, next of kin, or persons with whom the adult resides, including their relationship to the adult.

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Adult Abuse

- (c) A description of the type of abuse, neglect, or exploitation and the manner in which it occurred or is occurring.
- (d) Any other information available that may establish the cause of the abuse, neglect, or exploitation.

The Battalion Chief and EMS Operations Chief should be notified of the incident as soon as practical. A written report shall be prepared and, if requested, forwarded to APS.

If the person is being transported to a medical facility, the receiving center triage nurse or physician shall be notified of the situation upon the person's arrival.

Failure to report an incident of known or reasonably suspected adult abuse by a mandated reporter is a misdemeanor and may also result in discipline (MCL 400.11e).

322.4 RELEASE OF REPORTS

Best Practice

Information related to incidents of adult abuse or suspected adult abuse shall be confidential and may only be disclosed pursuant to state law and the Release of Records Policy.

Requests for information about an incident referred to law enforcement should be referred to the investigating agency.

322.5 STATE OF MICHIGAN PROTOCOL

Agency Content

<https://michigan.gov/mdhhs/inside-mdhhs/legislationpolicy/ems/protocols/michigan-protocols>

Disposition of Valuables

323.1 PURPOSE AND SCOPE

Best Practice

The purpose of this policy is to establish a process by which all valuables found at emergency incidents are inventoried and held securely by the Department until the items can be returned to the owner or otherwise legally released for disposition.

323.2 POLICY

Best Practice

The Lansing Fire Department will take reasonable measures to safeguard valuables found at incident scenes. The Department does not have appropriate facilities for storing valuables for safekeeping. Therefore, alternatives to removing valuables from the scene of emergencies will be taken whenever practicable.

323.3 PROCEDURE

Best Practice

Any member encountering unsecured valuables, such as cash or jewelry, should immediately report it to the Incident Commander, or the member's commanding officer. When local law enforcement is available, valuable property should be transferred to legal custody.

If the valuables cannot be secured and they belong to a medical patient who is transported to a hospital, the member may deliver the valuables to the hospital, obtain a receipt from the receiving nurse and retain a copy of the receipt with the official report of the incident.

If the property or valuables cannot be secured at the location or with a responsible person at the scene, the member should request any on-site law enforcement officer to take the valuables for safekeeping. The member should document the disposition of such valuables, including the identity of any receiving individual, and obtain a receipt from the law enforcement officer and include it in the report of the call.

A member should take valuables into custody only in unusual cases and with the approval of a supervisor. The valuables should be inventoried and the inventory should list any obvious damage. A supervisor should witness the inventory.

Members should document in the incident report the disposition of any reasonably identifiable valuables. When applicable, notification to local law enforcement should be made.