



Diversity, Equity, and Inclusion Advisory Board - Minutes

October 1, 2024

5:30 – 6:30pm

7th Floor, City Hall

Lansing, MI

Call to Order: 5:37 pm

Attendance: Terry Frazier (1st Ward), Byron Haskins (MAL) (Acting Secretary), Hannah Jones-Nelson (2nd Ward), Emily Sorroche (MAL) (Interim Chair)- arrived @ 5:50 PM), Raquel Sparkman (3rd Ward), Randy Watkins (4th Ward).

City Staff Attendees: Kimberly Coleman, Michael Hopson, Daniel DuChene

Members of public: None

Approval of Agenda:

The agenda Motion, Jones-Nelson, supported by Frazier and passed unanimously.

Approval of Minutes:

Approval of September 3, 2024, Minutes: Motion, Jones-Nelson, supported by Haskins and passed unanimously.

Approval of September 12, 2024, Special Meeting minutes: Motion, Jones-Nelson, supported by Frazier and passed unanimously.

Public Comments: None

- I. **Director's Update:** Director Coleman announced that the effort to fill two vacancies are moving through the vetting process with an expectation of soon being completed.
- II. **DEI Officer's Update:** Mr. Hopson provided updated notes from the 09/12 special meeting and information about the October 2, 2024, Empower and Protect Housing Rights and Resource Fair scheduled for the Foster Community Center. Also, 14 community grantees have been awarded for the Racial Equity program with a public event expected to be scheduled for June 2025.
- III. **Standing Committee Updates:**
 - **Justice and Safety** (Watkins) - none
 - **Economic Empowerment** (Sorroche) - in process of collecting materials for toolkit for starting new business for committee work
 - **Community Sustainability** (Sparkman) – recently met with Lansing City staff and Community Conversations resolution services to frame priority issues. So far, primary topics are trust and transparency, feeling safe and heard, improving communications, public safety and community well-being, and celebrating community diversity

IV. **Unfinished Business:**

1. Consensus that process begun in special session to review Chapter 297 of the Code of Ordinances should continue. Motion to have an additional special session was made by Watkins, supported by Jones-Nelson and passed unanimously to schedule on October 29th.
2. Haskins shared a draft recording format for the code review rubric, which members suggested revisions to include space for noting six specific areas of review and present at the next meeting:
 - a. Impact on marginalized communities
 - b. Language and terminology
 - c. Community engagement requirements
 - d. Equitable application
 - e. Accessibility considerations
 - f. Additional factors or concerns

V. **New Business:**

1. Next meeting date conflict: It was noted that the next meeting is scheduled on Election Day. Motion was made (Watkins) and supported (Jones-Nelson) to cancel the 11/5/24 meeting, considering that the Advisory Board will meet on October 29th.
2. Elections:
 - a. **Emily Sorroche** was elected Chair unanimously (motion Frazier, support: Haskins)
 - b. **Byron Haskins** was elected Vice Chair unanimously (motion Jones Nelson, support Watkins)
 - c. **Hannah Jones-Nelson** was elected Secretary unanimously (motion Frazier, support Watkins)

VI. **Announcements:** Board member Frazier added that on October 15, 2024 from 6:00 – 8:00 PM there will be a presentation and discussion of Project 2025 at the Union Baptist Church.

VII. Adjourned meeting at 6:37pm

Next meeting will be held on October 29, 2024, (5:30pm-7:30pm)