

AGENDA

Committee on Ways and Means September 5, 2024 at 3:00 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.
To view the meeting live and participate in virtual public comment: <https://www.lansingmi.gov/1212/Council-Committee-Meetings>

Council Member Spadafore, Chairperson
Council Member Carter, Vice Chairperson
Council Member Brown, Member

- 1. Call to Order**
- 2. Minutes**
 - A. August 15, 2024
- 3. Public Comment on Agenda Items (Up to 3 Minutes)**
- 4. Discussion/Action:**
 - B. RESOLUTION - Grant Acceptance; Michigan Department of Labor & Economic Opportunity Firefighter Turnout Gear Grant
 - C. RESOLUTION - Grant Acceptance; Cities for Financial Empowerment Fund
 - D. RESOLUTION - Grant Acceptance; Michigan Department of Environment, Great Lakes, and Energy Community Energy Management Grant
 - E. DISCUSSION - Budget Priorities Fiscal Year 2025/2026
- 5. Other**
- 6. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

DRAFT



MINUTES
Committee on Ways and Means
Friday, August 15, 2024 @ 3:00 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Spadafore called the meeting to order at 3:00 p.m.
Issues with virtual public comment.

PRESENT

Council Member Peter Spadafore, Chair
Council Member Tamera Carter, Vice Chair
Council Member Jeffrey Brown, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Lisa Hagen-Lawrence, OCA
Greg Venker, OCA
Amber Paxton, Office of Financial Empowerment
Rawley Van Fossen, Economic Development & Planning
Cheryl Rupprecht, LPD
John Schneider, Building

Minutes

MOTION BY COUNCIL MEMBER BROWN TO APPROVE THE MINUTES OF AUGUST 1, 2024
ON FILE. MOTION CARRIED 3-0.

Public Comment

No public comment at this time.

Discussion/Action:

RESOLUTION – Grant Acceptance; Office of Financial Empowerment grant from the National League of Cities to Advance Economic Mobility

Ms. Paxton stated they have been selected and have to use by end of January, 2025. Will use for the combination of services with Lansing Save, Capital Area, and Lansing Empowerment Center. The person will work with high school students to make sure they are taking advantage of those.

MOTION BY COUNCIL MEMBER CARTER TO APPROVE THE RESOLUTION FOR GRANT ACCEPTANCE FOR THE OFFICE OF FINANCIAL EMPOWERMENT FROM THE NATIONAL LEAGUE OF CITIES TO ADVANCE ECONOMIC MOBILITY. MOTION CARRIED 3-0.

DRAFT

RESOLUTION – Economic Development & Planning Request for Building Safety Fee Increases

Mr. Van Fossen and Mr. Schneider stated these are fees charged for permits and work. The department was part of the fee study that was done over the last 2 years, which included this and planning and code enforcement. Planning and zoning came through with the budget and this is now proposed new fees for building safety. With this department some were staying the same but those increasing will increase by \$5-\$10.

MOTION BY COUNCIL MEMBER CARTER TO APPROVE THE RESOLUTION FOR BUILDING SAFETY FEE INCREASES. MOTION CARRIED 3-0.

RESOLUTION – Grant Acceptance; Battle Creek Community Foundation – LPD

Ms. Rupperecht first acknowledged the Council for accepting their late submittal. This is a pass through to be used in the community programs, handing out lock boxes, and sharing safety monitoring cameras.

MOTION BY COUNCIL MEMBER CARTER TO RESOLUTION GRANT ACCEPTANCE; BATTLE CREEK COMMUNITY FOUNDATION FOR LANSING POLICE DEPARTMENT. MOTION CARRIED 3-0.

OTHER

No other business at this time.

ADJOURN

Adjourned at 3:04 p.m.

Submitted by, Sherrie Boak,

Recording Secretary,

Lansing City Council

Approved by the Committee on



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: LEO 2024 Firefighter Turnout Gear (FTG)

DEPARTMENT: Mayor

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Zachary McElroy, zachary.mcelroy@lansingmi.gov, 5178964618

APPLICATION DATE: 05/28/2024

AWARD DATE: 08/01/2024

GRANT CYCLE: 1 year

Check One: ☒ Annual ☐ One-Time

FUND AMOUNT: \$549,500.00 (Breakdown below should total this amount)

GOODS & SERVICES	\$549,500.00
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PERSONNEL	
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CONSTRUCTION	<u>\$0.00</u>
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LAND	\$0.00
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OTHER (Training)	
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CITY MATCH (IF APPLICABLE): \$0

GRANT PAYS FOR: New turnout gear for all full-time firefighters.

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

Grant is to pay for a second set of turnout gear for all full-time firefighters.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in June of 2024, the City of Lansing applied for the LEO 2024 Firefighter Turnout Gear Grant and on August 1, 2024, the City of Lansing received notification from the Department of Labor & Economic Opportunity that Lansing was awarded; and

WHEREAS, the City of Lansing was awarded \$549,500.00 with no match and the funded work must be completed within 12 months of signing the grant agreement; and

WHEREAS, the funds will be used for a second set of Turnout Gear for all full-time firefighters; and

WHEREAS, the City of Lansing will be the sole awardee of the funds mentioned above; and

WHEREAS, the Lansing Fire Department is requesting acceptance of the LEO 2024 firefighter turnout gear grant; and

WHEREAS, the Administration and the City Council recognize the importance of supporting Lansing firefighters, providing updated technology, and keeping them safe while also finding efficiencies to better serve Lansing residents.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves acceptance of the LEO Firefighter Turnout Gear Grant for the purpose of purchasing turnout gear for full-time firefighters.

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for administration in accordance with the requirements of the grantor.



**LANSING CITY COUNCIL
GRANT INFORMATION FORM**

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Cities for Financial Empowerment Fund, Inc. (CFE)

DEPARTMENT: Economic Development and Planning-Office of Financial Empowerment

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Amber Paxton amber.paxton@lansingmi.gov 517-483-4530

APPLICATION DATE: Feb 13, 2024

AWARD DATE: March 18, 2024

GRANT CYCLE: March 18, 2024 – March 31, 2025

Check One: ☐ Annual ☒ One-Time

FUND AMOUNT: \$20,000.00 (Breakdown below should total this amount)

GOODS & SERVICES	\$
PERSONNEL	\$ 20,000
CONSTRUCTION	\$
LAND	\$
OTHER (Misc operating)	\$
CITY MATCH (IF APPLICABLE)	\$ N/A

GRANT PAYS FOR: Partnership through technical assistance to nine municipalities “FE Cities Grantees” planning for and launching their own Offices of Financial Empowerment as part of those municipalities’ grant relationships with the CFE Fund.

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

Funds are intended to offset salaries of OFE staff who serve as mentors (OFE Director, OFE Municipal Financial Empowerment Program Manager). The CFE Fund allows mentor cities to spend the dollars as they see fit. In OFE, we use the dollars to add contractual staff on a short-term basis for various programs and initiatives.

Salary – \$20,000

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, The City of Lansing submitted a grant proposal on February 13, 2024, to request funding in the amount of \$20,000.00 to support costs associated with partnership with the CFE Fund and was awarded the grant on March 14, 2024; and

WHEREAS, The City of Lansing's Office of Financial Empowerment, part of the Department of Economic Development and Planning, will be receiving said funding from Cities for Financial Empowerment Fund, Inc. (CFE) for the purposes of providing technical assistance to nine municipalities "FE Cities Grantees" planning for and launching their own Offices of Financial Empowerment as part of those municipalities' grant relationships; and

WHEREAS, this funding was the result of a competitive application process; and

WHEREAS, the award for \$20,000.00 does not require a local match.

NOW, THEREFORE, BE IT RESOLVED, The Lansing City Council approves acceptance of the funding in the total amount of \$20,000.00 for the period beginning on the date of council approval for the City of Lansing and ending on March 31, 2025.

BE IT FINALLY RESOLVED, The Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: EGLE Community Energy Management Grant

DEPARTMENT: Public Service

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Zachary McElroy, zachary.mcelroy@lansingmi.gov, 5178964618

Michelle Smalley, michelle.smalley@lansingmi.gov, 5174834818

APPLICATION DATE: 04/11/2024 AWARD DATE: 06/13/2024

GRANT CYCLE: ____ Check One: ____ Annual ☒ One-Time

FUND AMOUNT: \$100,000.00 (Breakdown below should total this amount)

GOODS & SERVICES	\$100,000.00
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PERSONNEL	
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CONSTRUCTION	<u>\$0.00</u>
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LAND	\$0.00
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OTHER (Training)	
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CITY MATCH (IF APPLICABLE):

GRANT PAYS FOR: Update to City's non-motorized plan which is currently outdated and no longer reflects current or upcoming goals.

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

Funds will be used by City Engineers to conduct surveys and produce a new/updated non-motorized plan for the City of Lansing to reflect attainable upcoming goals.
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BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in April 2024, the City of Lansing applied for a Community Energy Management (CEM) Grant to fund an update of the non-motorized plan and on June 13, 2024, the City of Lansing received notification from the State of Michigan's Department of Environment, Great Lakes, and Energy (EGLE) that the City has received the 2024 CEM grant; and

WHEREAS, The City of Lansing was awarded \$100,000 with no matching requirement to update the non-motorized plan by August 31, 2025; and

WHEREAS, the Public Service Department is requesting acceptance of the Community Energy Management Grant; and

WHEREAS, the Administration and the City Council recognize the importance of updating the non-motorized plan to reflect newer issues, such as scooters, e-bikes, etc. and how the plan relates to the Sustainability Action Plan and other new or updated planning documents in the City of Lansing.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves acceptance of the EGLE Community Energy Management grant for the purposes of updating the City of Lansing's Non-motorized Plan.

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for administration in accordance with the requirements of the grantor.

DRAFT

Ways and Means. Reviews all proposed modifications to the City's annual Budget and program audits prepared by the Internal Auditor, the City's short -range and long-range financial condition, workforce needs for Cit operations and financial impact statements developed on proposed actions; and reviews and develops policy recommendations on City financial and budget matters.

NOW, THEREFORE BE IT RESOLVED, that the Lansing City Council has established the following as its Fiscal Year 2025/2026 Budget Policies and Priorities and requests that the Administration review them and encourages that they, to the extent practical, be included in the Administration's budget presented due to the City Council by the fourth Monday in March 2025.

BE IT FURTHER RESOLVED, the **Committee on Ways and Means** has established the following priorities:

1. Continue to explore new municipal incentives under the Inflation Recovery Act to invest in solar energy for City facilities.

1.