

AGENDA

Committee on Ways and Means August 15, 2024 at 3:00 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.
To view the meeting live and participate in virtual public comment: <https://www.lansingmi.gov/1212/Council-Committee-Meetings>

Council Member Spadafore, Chairperson
Council Member Carter, Vice Chairperson
Council Member Brown, Member

- 1. Call to Order**
- 2. Minutes**
 - A. August 1, 2024
- 3. Public Comment on Agenda Items (Up to 3 Minutes)**
- 4. Discussion/Action:**
 - B. RESOLUTION - Grant Acceptance; Office of Financial Empowerment grant from the National League of Cities to advance economic mobility
 - C. RESOLUTION - Economic Development & Planning Request for Building Safety Fee Increases
 - D. RESOLUTION - Grant Acceptance; Battle Creek Community Foundation - LPD
- 5. Other**
- 6. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

DRAFT



MINUTES
Committee on Ways and Means
Friday, August 1, 2024 @ 3:00 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Spadafore called the meeting to order at 3:06 p.m.
(City TV not present, therefore issues with taping on YouTube and virtual public comment on TEAMS.)

PRESENT

Council Member Peter Spadafore, Chair
Council Member Tamera Carter, Vice Chair
Council Member Jeffrey Brown, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Lisa Hagen-Lawrence, OCA
Greg Venker, OCA
Jake Brower, CSO
Chris Swope, City Clerk
Emily Linden, Ovation Center

Minutes

MOTION BY COUNCIL MEMBER CARTER TO APPROVE THE MINUTES OF JULY 12, 2024,
ON FILE. MOTION CARRIED 3-0.

Public Comment

No public comment at this time.

Discussion/Action:

RESOLUTION – Grant Acceptance; HUD Community Project sponsored by US Rep. Elissa Slotkin; Support Development of new publicly owned music and arts venue

Mr. Brower noted that the Federal government approved \$750,000 for the Ovation, and since that time the budget has been set. It will go towards construction and administration.

Council Member Brown asked when it was approved, and Mr. Brower stated 2023, when original bill was passed. Ms. Linden stated in Spring 2023 it was approved. Mr. Brower then acknowledged Rep. Slotkin for the efforts and noted other funds from the State of Michigan and City funds for the overall packaging for the venue. Ms. Linden stated the funds have already been placed in the Ovation budget, but now that they can get the funds, they can start spending.

DRAFT

MOTION BY COUNCIL MEMBER CARTER TO APPROVE THE RESOLUTION FOR GRANT ACCEPTANCE FOR HUD COMMUNITY PROJECT GRANT FROM REP. SLOTKIN FOR MUSIC AND ARTS VENUE. MOTION CARRIED 3-0.

RESOLUTION – Grant Acceptance; 2023 Municipal Facilities Infrastructure Election Grant

Mr. Swope spoke on both items because they are a series. There was a joint lobbying effort for \$3 million, and the city got \$1 million in December, and \$1 million in the 2024/2025 budget that goes into effect October 2024. Currently looking to relocate and working with EDC on new location to meet long term needs.

Council Member Spadafore asked about the agreement and Mr. Brower stated that is supplemental information. He then asked if it is \$1 million per year, and it was confirmed.

MOTION BY COUNCIL MEMBER CARTER TO APPROVE THE RESOLUTION FOR A GRANT ACCEPTANCE FOR 2023 MUNICIPAL FACILITIES INFRASTRUCTURE ELECTION GRANT. MOTION CARRIED 3-0.

RESOLUTION – Grant Acceptance; 2024 Enhancement Grant for Facilities the support Election Administration

MOTION BY COUNCIL MEMBER CARTER TO RESOLUTION GRANT ACCEPTANCE; 2024 ENHANCEMENT GRANT FOR FACILITIES THE SUPPORT OF ELECTION ADMINISTRATION. MOTION CARRIED 3-0.

OTHER

No other business at this time.

ADJOURN

Adjourned at 3:13 p.m.

Submitted by, Sherrie Boak,

Recording Secretary,

Lansing City Council

Approved by the Committee on



LANSING CITY COUNCIL
GRANT INFORMATION FORM
(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: National League of Cities (NLC)

DEPARTMENT: Economic Development and Planning-Office of Financial Empowerment

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Amber Paxton amber.paxton@lansingmi.gov 517-483-4530

APPLICATION DATE: June 21, 2024

AWARD DATE: July 24, 2024

GRANT CYCLE: July 24, 2024 – January 31, 2025

Check One: ☐ Annual ☒ One-Time

FUND AMOUNT: \$20,000.00 (Breakdown below should total this amount)

GOODS & SERVICES	\$
PERSONNEL	\$ 17,250 (toward additional staff)
CONSTRUCTION	\$
LAND	\$
OTHER (Misc operating)	\$2,750 (see fund allocation below)
CITY MATCH (IF APPLICABLE)	\$ N/A

GRANT PAYS FOR: Additional part-time personnel to support costs associated with being a connector to families of the BOLD services thru testing ideas, planning projects, and supporting existing strategies that respond to community needs and advance economic mobility as outlined in the City's application as accepted by NLC.

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

Funds shall be used solely for the purpose and goals stated herein and in accordance with the budget submitted by the City and approved by NLC for activities for the term of this MOU. Allowable uses of funds include but are not limited to expenses and other uses as approved by NLC:

Salary – \$15,000

Fringe – \$2,250

Other-Mktg & outreach \$2,000

Other-Miscellaneous Operating \$750

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing submitted a grant proposal on June 21, 2024, to request funding in the amount of \$20,000.00 to support costs associated with being a connector to families of the BOLD services thru testing ideas, planning projects, and supporting existing strategies that respond to community needs and was awarded the grant on July 24, 2024; and

WHEREAS, the City of Lansing's Office of Financial Empowerment, which is as of July 1, 2024, part of the Department of Economic Development and Planning, will be receiving said funding from National League of Cities (NLC) for the purposes of advancing economic mobility; and

WHEREAS, this funding was the result of a competitive application process; and

WHEREAS, the award for \$20,000.00 does not require a local match.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the funding in the total amount of \$20,000.00 for the period beginning on the date of council approval for the City of Lansing and ending on January 31, 2025.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.

Resolution #2024-###

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, fees for services are to be approved by Lansing City Council; and

WHEREAS, administration is submitting fees for consideration and approval for Building Safety fees which will be implemented upon approval by City Council; and

WHEREAS, the Economic Development and Planning Department has undergone an external review of its fee structure related to these activities; and

NOW, THEREFORE, BE IT RESOLVED the Lansing City Council approves the fee schedule as stated below in this resolution, effective on the date of passage of this resolution for Building Safety services:

BE IT FINALLY RESOLVED, the proposed fees are as follows:

Mechanical Fees	Current	Proposed
1. Base Fee: Includes 1 inspection	110.00	120.00
2. License Registration (once per cycle)	15.00	15.00
3. Furnace Replacement (includes duct transition, gas piping, venting)	45.00	45.00
4. Air Conditioning (includes split systems)	30.00	30.00
5. Humidifiers/Air Cleaners	10.00	10.00
6. Water Heater	15.00	15.00
7. Boiler Residential 5 units or less	45.00	45.00
8. Boiler Commercial – Also requires State Permit (includes: gas piping, venting, combustion air)	45.00	45.00
9. Solid Fuel Equipment/Gas Fireplace (includes: chimney)	45.00	45.00
10. Chimney, factory built (installed separately), B Vent, PVC Venting, Liner	25.00	25.00
11. Damper	10.00	10.00
12. Gas Piping; (Residential) each opening-new installation Minimum \$25 or \$5 per outlet over 5 outlets	25.00	25.00
13. Solar: set of 3 panels – fluid transfer (including piping)	30.00	30.00
14. Dryer, Bath & Kitchen Exhaust (residential exhaust fan)	15.00	15.00
15. Type 1 Hood Suppression	60.00	60.00
16. Gas/Oil Burning Equipment (ROOF TOP UNITS, generators)	40.00	40.00

17. Heat Pumps/Geothermal (complete residential)	45.00	45.00
18. Heat Recovery Units	10.00	10.00
19. Commercial Heat Pumps (pipe not included)	25.00	25.00
20. Commercial Hoods/Kitchen Type 1 or 2	60.00	60.00
21. Duct – minimum fee \$25.00	\$.10/ft	\$.10/ft
22. Unit Heaters (terminal units)	30.00	30.00
23. Unit ventilators/PTAC Units	15.00	15.00
24. Exhausters	15.00	15.00
Mechanical Fees (continued)	Current	Proposed
25. Air Handlers/Heat Wheels under 10,000 CFM	30.00	30.00
26. Air Handlers/Heat Wheels over 10,000 CFM	60.00	60.00
27. V.A.V. Boxes	15.00	15.00
28. Coils (Heat/Cool)	30.00	30.00
29. Refrigeration (split system)	30.00	30.00
30. Chiller	60.00	60.00
31. Cooling Towers	60.00	60.00
32. Compressor / Condenser	30.00	30.00
33. Fire Suppression Sprinkler Heads	0.50 each	0.50 each
34. Fire Suppression Hydrostatic Testing	150.00	150.00
35. Fire Suppression System Main Flushing Test	80.00	80.00
36. Fire Suppression Main Drain Test	80.00	80.00
37. Fire Suppression Inspection Per Floor	80.00	80.00
38. Piping - Fire Suppression - Per floor Minimum \$25	\$.10/ft	\$.10/ft
39. Tank inspection fee (CO2, LP, Oil, etc.).	New	35.00
40. Other fixtures not listed	New	25.00
41. Additional Inspection Fee (each inspection)	80.00	80.00
42. Investigative Fee (each inspection)	200.00	200.00
Electrical Fees		
1. BASE FEE: Includes 1- inspection	110.00	120.00
2. License Registration	15.00	15.00
3. Service: Thru 100 amps	30.00	30.00
4. Service: over 100 amp thru 600 amp	35.00	35.00
5. Service: over 600 amp thru 1,000amp	50.00	50.00
6. Service: over 1,000amp thru 1,600amp	90.00	90.00
7. Service: over 1,600 amp	150.00	150.00
8. Circuits (each)	9.00	9.00
9. Signs	35.00	35.00
10. Feeders, Bus Ducts etc. Per 50' (or fraction thereof)	25.00	25.00
11. Lighting Fixtures/Smoke Detectors Per 25 units (or fraction thereof)	17.00	17.00
12. Power Outlets (Including ranges, dryers, etc)	10.00	10.00

13. Dishwasher or Garbage Disposal each)	8.00	8.00
14. Electrical Heating Units (Baseboard)	13.00	13.00
15. Unit Heater: Below 150,000 BTU's	17.00	17.00
16. Unit Heater: 150,000 BTU's and above	33.00	33.00
17. Furnace or Heat Pump (each)	10.00	10.00
18. KVA & HP rated equipment Thru 20 KVA or HP	22.00	22.00
19. KVA & HP rated equipment 21 thru 40 KVA or HP	28.00	28.00
20. KVA & HP rated equipment 41 thru 60 KVA or HP	33.00	33.00
21. KVA & HP rated equipment 61 thru 80 KVA or HP	49.00	49.00
22. KVA & HP rated equipment 81 thru 100 KVA or HP	60.00	60.00
Electrical Fees (continued)	Current	Proposed
23. KVA & HP rated equipment 101 thru 150 KVA or HP	72.00	72.00
24. KVA & HP rated equipment 126 thru 150 KVA or HP	83.00	83.00
25. KVA & HP rated equipment 151 and up KVA or HP	94.00	94.00
26. Solar Photovoltaic System (Each Panel)	13.00	13.00
27. Fire Alarm (Wiring & Devices) Thru 10 stations and horns	83.00	83.00
28. Fire Alarm Additional station & horns (each)	9.00	9.00
29. Swimming Pool	44.00	44.00
30. Control Wiring: 20 outlets or less	83.00	83.00
31. Control Wiring: Additional Outlets Over 20 (each)	6.00	6.00
32. Data / Telecommunication Outlets Line (1-19 Devices)	\$5 ea	\$5 ea
33. Data / Telecommunication Outlets Line (20-300 Devices)	100.00	100.00
34. Data / Telecommunication Outlets Line (Over 300 Devices)	300.00	300.00
35. Additional Inspection Fee (Each Inspection)	80.00	80.00
36. Investigation Fee (Each Inspection)	200.00	200.00
Plumbing Fees		
Base Fee (1 Inspecton)	110.00	120.00
Acid Waste	22.00	22.00
Automatic Washer Waste	12.00	12.00
Back Flow Preventers; ¾" or less	13.00	13.00
Back Flow Preventers; 1" – 1 ¼"	20.00	20.00

Back Flow Preventers; 1 ½" – 2"	30.00	30.00
Back Flow Preventers; Over 2"	45.00	45.00
Back Water Valve; 1 ½" & up	20.00	20.00
Bathtub or Shower	12.00	12.00
Chimney Liner in addition to a water heater	25.00	25.00
Dental Chair	25.00	25.00
Dish Washing Machine	15.00	15.00
Drinking Fountain	20.00	20.00
Floor Drain	10.00	10.00
Garbage Disposal	9.00	9.00
Grease Trap	22.00	30.00
Indirect Waste	20.00	20.00
Inside Conductor: Roof Sump – Each Head	15.00	15.00
Laundry Tub	10.00	10.00
Lavatory	9.00	9.00
Manufactured Housing/Mobile Home	20.00	20.00
Med Gas/Vac Piping; ¾ -1	20.00	20.00
Med Gas/Vac Piping; 1 ¼" – 1 ½"	30.00	30.00
Med Gas/Vac Piping; 2"	40.00	40.00
Plumbing Fees (continued)	Current	Proposed
Med Gas/Vac Piping; Over 2"	50.00	50.00
Med Gas Outlets (each)	5.00	5.00
Sand Trap	20.00	20.00
Sewage Ejector	25.00	25.00
Bathtub or Shower Valve	12.00	12.00
Sink; Single Bowl	10.00	10.00
Sink; Slop	15.00	15.00
Sink; Two-Compartment or Bar	12.00	12.00
Sink; Three-Compartment	15.00	15.00
Soil Waste Vent Stack or Air Admittance Valve 3 Stories or less	25.00	25.00
Soil Waste Vent Stack or Air Admittance Valve over 3 stories; each	35.00	35.00
Sump Pump	12.00	20.00
Urinal	10.00	10.00
Water Closet	12.00	12.00
Water Distribution System 3 Stories or less; ¾" or less	25.00	25.00
Water Distribution System 3 Stories or less; 1"	30.00	30.00
Water Distribution System 3 Stories or less; 1 ½"	35.00	35.00
Water Distribution System 3 Stories or less; 2" & Over	45.00	45.00
Water Distribution System over 3 Stories; Each Story	35.00	35.00

Water Heater 50 Gallons or less	15.00	15.00
Water Heater over 50 Gallons	25.00	25.00
Sub-soil drainage/footing tile	New	25.00
Radon vent inspection fee.	New	25.00
Manhole/catch basins	New	30.00
Other Fixtures Not Listed	25.00	25.00
Each Additional Inspection	80.00	80.00
Investigation Fee	200.00	200.00
Building Sewer (exterior building to property line)	75.00	75.00
License Registration	15.00	15.00

Base Building Permit Fee (by valuation)

\$1.00 to \$2,000	110.00	120.00
\$2001 to \$4,000	130.00	140.00
\$4,001 to \$10,000	165.00	175.00
\$10,001 to \$15,000	210.00	220.00
\$15,001 to \$50,000	\$210 1st \$15K plus \$7.50 each additional \$1K	\$220 1st \$15K plus \$7.50 each additional \$1K
\$50,001 to \$1,000,000	\$472.50 1st \$50K plus \$6.50 each additional \$1K	\$482.50 1st \$50K plus \$6.50 each additional \$1K

Base Building Permit Fee (by valuation, continued)

	Current	Proposed
\$1,000,001 to \$5,000,000	\$6,647.50 1st \$1M plus \$5.25 each additional \$1K	\$6,657.50 1st \$1M plus \$5.25 each additional \$1K
\$5,000,001 to \$10,000,000	\$27,647.50 1st \$5M plus \$4.25 each additional \$1K	\$27,657.50 1st \$5M plus \$4.25 each additional \$1K
\$10,000,001 and up	\$48,897.50 1st \$10M plus \$3 each additional \$1K	\$48,907.50 1st \$10M plus \$3 each additional \$1K

Plan Review Fee

Residential structures with valuation more than \$3,000	20% of building permit fee	20% of building permit fee
Commercial and Multi-Family (including attached R3) Structures:	56% of the building permit fee	56% of the building permit fee

Additional reviews billed 1/2 increments (minimum hour)

100.00	100.00
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Building Permit Fees Based On Work Not Involving A Square Footage Computation

Siding - Residential buildings	110.00	120.00
Siding - Commercial	Value of Work	Value of Work
Swimming Pool Installation Fee	110.00	120.00
Roofing - Single Family/Residential	110.00	120.00
Roofing - Commercial	Value of Work	Value of Work

Inspections

Additional Inspection Fee	80.00	80.00
Investigation Fee	200.00	200.00

Demolition Permit Fees

Private garages or sheds:	110.00	120.00
Single Family (R3) Dwellings (include garage):	170.00	170.00
Commercial Buildings and Multi – Family (R1 & R2):	Value of Work	Value of Work

Moving Permit Fees

All buildings and structures less than 500 square feet in area and less than 17 feet high when loaded:	120.00	120.00
All buildings over 500 square feet in area over 17 feet high:	155.00	155.00

Board Of Appeals & Administrative Modifications

Single Family Residential:	125.00	125.00
Commercial:	200.00	200.00
Single Family Residential Rentals:	200.00	200.00

Other Fees

Current	Proposed
Commercial Paper Application Fee:	35.00
Commercial Construction Document – Electronic Conversion (11 x 14 and smaller, per sheet):	5.00
Commercial Construction Document – Electronic Conversion (larger than 11 x 14, per sheet):	1.50
Building Permit Application – Electronic Conversion (per page):	35.00
Building Permit Application fee (Contractors only):	25.00
Special Inspector Approval (per discipline/per firm):	25.00



LANSING CITY COUNCIL

FY25 GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

PREFERRED REFERRAL DATE: -

GRANT NAME: Project Safe Neighborhoods (PSN) Federal Award

GRANT AGENCY: Battle Creek Community Foundation – Pass -Through Entity of US DOJ

ASSISTANCE LISTING (CDFA): 16.609

DEPARTMENT: LPD

CONTACT NAME: Cheryl Rupprecht

CONTACT PHONE: 517-483-4808

GRANT PERIOD START: 8-5-2024

GRANT PERIOD END: 9-30-2024

APPLICATION DATE: -

AWARD DATE: 8-5-2024

TOTAL AMOUNT: \$22,020.00

ADMINISTRATIVE COST RECOVERY AMOUNT: N/A, pass-through funds

SUMMARY OF GRANT PURPOSE AND ALLOWABLE USES:

City of Lansing Police Department has been awarded funds as a pass through of the Federal program “Project Safe Neighborhoods” by the Battle Creek Community Foundation.

These funds are a one-time award and will be used to purchase cameras for safety monitoring and firearm lock boxes to be handed out at community events.

PROJECTED ACCOUNT CODE DETAIL (OBJECT MINIMUM):

Account	Description	Amount
Patrol 343251		

MATCHING FUNDS ACCOUNT CODE DETAIL (IF APPLICABLE):

Account	Description	Amount

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, In April, Lansing Police Department (LPD) submitted an application to the Battle Creek Community Foundation for participation as a pass-through entity for a Project Safe Neighborhood project with the purpose of purchasing Cameras for safety monitoring and firearm lock boxes to be handed out at community events; and

WHEREAS, LPD was informed on August 5th 2024 , that it has been approved to receive grant funding reimbursement of goods; and

WHEREAS, the total grant compensation is \$22,020 of which there is no local match; and

WHEREAS, LPD plans to utilize the grant funds to purchase 100 wi-fi cameras @ \$110.10 each and 100 firearm lockboxes @ \$110.10; and

WHEREAS, the grant period ends September 30, 2024.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the \$22,020 grant from Battle Creek Community foundation; and

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the awarded grant funds.