



MINUTES
Committee on Ways and Means
Thursday, May 16, 2024 @ 3:00 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Spadafore called the meeting to order at 3:01 p.m.

PRESENT

Council Member Peter Spadafore, Chair
Council Member Tamera Carter, Vice Chair
Council Member Jeffrey Brown, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Lisa Hagen-Lawrence, OCA
Greg Venker, OCA
James DeLine, Interim Internal Auditor
Andy Kilpatrick, Public Service Director
Zac McElroy, Mayor's Office
Emily Stevens, Parks and Recreation
Jake Kutileka, Parks and Recreation

Minutes

MOTION BY COUNCIL MEMBER CARTER TO APPROVE THE MINUTES OF APRIL 18, 2024 ON FILE. MOTION CARRIED 3-0.

Public Comment

No public comment at this time.

Discussion/Action:

RESOLUTION – Worker Compensation Settlement; Claim #WC2062876-01399

Ms. Hagen-Lawrence responded to the questions of:

- Were they offered another job in another department.
No longer employed.
- Does it apply towards duty disability.
No
- Are they or can they collect retirement benefits.
No

- Do they have other claims or is this in exchange for a complete redemption of all claims against the City.
Full and Complete Redemption

MOTION BY COUNCIL MEMBER CARTER TO APPROVE THE RESOLUTION FOR THE WORKERS COMPENSATION CLAIM WC20628676-01399. MOTION CARRIED 3-0.

RESOLUTION – Grant Acceptance; Department of Environment, Great Lakes and Energy (EGLE) MiCorps Volunteer Stream Cleanup Program Grant

Mr. McElroy informed the Committee that he applied for the grant on behalf of Parks and Recreation and it will address supplies for 2 river cleanups; June 1st, Sept. 20th. The locations include Elm Park, location east of Potter Park Zoon (Krueger Landing) and a park south of Capital City Airport. The 25% match will be provided through the purchase of equipment for the volunteer.

MOTION BY COUNCIL MEMBER CARTER TO APPROVE THE RESOLUTION FOR THE GRANT ACCEPTANCE GREAT LAKES AND ENERGY MICORPS VOLUNTEER STREAM CLEANUP PROGRAM GRANT. MOTION CARRIED 3-0.

RESOLUTION – Grant Acceptance; Federal Highway Administration (FHWA) Electric Vehicle (EV) Charging and Fueling Infrastructure Grant.

Mr. Kilpatrick explained this is a regional grant for \$8 million with 20% match over 5 years. This starts with a study on where to locate, with expectation that location where charges will go, those regions will provide the match for the study and charges. That being said, the City only pay for charges in the City and the City will be the fiduciary.

Council Member Spadafore asked if this is separate from the charges that are going into the parking ramps. Mr. Kilpatrick confirmed, noting most of those are already in place. At this time there is no charge, but the would be coming to Council in the future for a rate approval to start charging users.

Council Member Carter asked if the study will show how many will be needed. Mr. Kilpatrick assured the Committee that MSU has done a study already for the State, but in the case of this study it would depend on the “level” which is determined that being a level 2-3 which is what is currently being used. (\$7,000-\$8,000 per charger with install). He added that if a “super-charger” is determined for a location, it could cost up to \$100,000. The study will determine the market and need to be public. The City will manage the contract then there will be sub-agreements with regional partners.

Council Member Brown asked for details on the cost breakdown. Mr. Kilpatrick they would need \$7,000 per location. Council Member Brown asked for more details on the comparison for super chargers. Mr. Kilpatrick stated the study will determine the market for each and demand. There is actually another grant by the State for chargers near inter-states.

Council Member Spadafore asked if there is an opportunity to place them in a City location to charge City EV. Mr. Kilpatrick confirmed noting they are considering parking structures so that when those are closed for the night, the City vehicles could be parked there and charging over night.

Mr. Kilpatrick concluded by stating this will be for five years, with the first year being the time for the study, and then the four years for install, and this will also be a reimbursement.

MOTION BY COUNCIL MEMBER CARTER TO APPROVE THE RESOLUTION FOR THE GRANT ACCEPTANCE; FHWA ELECTRIC VEHICLE CHARGING AND FUELING INFRASTRUCTURE GRANT. MOTION CARRIED 3-0.

Place on File – Sole Source; LPD for Dr David Carter as Vendor for Management Analysis of Traffic Stops (MATS)

Mr. DeLine noted that this vendor has been doing the work for several years, and when he asked Chief Backus why continue using the same vendor and not putting out an RFP, he was told that Dr. Carter has the rights to the questionnaire, and if they were to switch vendors, they would have to redo analysis and start from square one on what information gathers. Mr. DeLine recommended the sole source.

MOTION BY COUNCIL MEMBER CARTER TO PLACE ON FILE. MOTION CARRIED 3-0.

Place on File- Sole Source; Parks and Recreation; PSFA/Turf Tecs as Vendor for Turf at Beacon Field within Ferris Park

Mr. DeLine noted for the Committee that this sole source was already done; purchase orders already issued; signed by the Finance Director. In a conversation with the Director it was noted the funds for these services or low for this activity. For all items for Beacon Field they did not seek competitive bids, and because of the offer to these non -profits. So since already awarded, Mr. DeLine recommended placing the Sole Source purchases on file.

Ms. Stevens made the Committee aware that in the case of the turf, PSFA/Turf Tecs were the original company that installed the current turf.

Council Member Brown asked if it was already purchased, why is Council just getting it. Council Member Spadafore stated there is a sole source ordinance that states the Administration has to inform Council, and they will place them on file.

MOTION BY COUNCIL MEMBER CARTER TO PLACE ON FILE. MOTION CARRIED 3-0.

Place on File- Sole Source; Parks and Recreation; Straight Line Fence as Vendor for Fence at Strikeout Baseball Stadium

MOTION BY COUNCIL MEMBER CARTER TO PLACE ON FILE. MOTION CARRIED 3-0.

Place on File – Sole Source; Parks and Recreation; MJD Masonry as Vendor for Masonry Work at Strikeout Baseball Stadium

MOTION BY COUNCIL MEMBER CARTER TO PLACE ON FILE. MOTION CARRIED 3-0.

OTHER

Council Member Brown acknowledged Mr. DeLine for his work.

Ms. Stevens informed the Committee that there will be an event on June 27th at Beacon Field to launch all the new repairs.

ADJOURN

Adjourned at 3:20 p.m.

Submitted by, Sherrie Boak,

Recording Secretary,

Lansing City Council

Approved by the Committee on July 12, 2024