

AGENDA

Committee on Ways and Means July 12, 2024 at 1:00 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.
To view the meeting live and participate in virtual public comment: <https://www.lansingmi.gov/1212/Council-Committee-Meetings>

Council Member Spadafore, Chairperson
Council Member Carter, Vice Chairperson
Council Member Brown, Member

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - A. May 16, 2024
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Discussion/Action:**
 - B. RESOLUTION - Sole Source Purchase; Parks & Recreation Department requests Level Up Retail Services as the vendor for Stabenow Park Fitness Court Installation
 - C. RESOLUTION - Grant Acceptance; Financial Empowerment Center Grant
 - D. RESOLUTION - Grant Acceptance; Ingham County Parks and Trails Millage reallocation and contract extensions
 - E. RESOLUTION - Fees; establish Electric Vehicle Charging Station fees for City-owned stations
6. **Other**
7. **Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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MINUTES
Committee on Ways and Means
Thursday, May 16, 2024 @ 3:00 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Spadafore called the meeting to order at 3:01 p.m.

PRESENT

Council Member Peter Spadafore, Chair
Council Member Tamera Carter, Vice Chair
Council Member Jeffrey Brown, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Lisa Hagen-Lawrence, OCA
Greg Venker, OCA
James DeLine, Interim Internal Auditor
Andy Kilpatrick, Public Service Director
Zac McElroy, Mayor's Office
Emily Stevens, Parks and Recreation
Jake Kutileka, Parks and Recreation

Minutes

MOTION BY COUNCIL MEMBER CARTER TO APPROVE THE MINUTES OF APRIL 18, 2024 ON FILE. MOTION CARRIED 3-0.

Public Comment

No public comment at this time.

Discussion/Action:

RESOLUTION – Worker Compensation Settlement; Claim #WC2062876-01399

Ms. Hagen-Lawrence responded to the questions of:

- Were they offered another job in another department.
No longer employed.
- Does it apply towards duty disability.
No
- Are they or can they collect retirement benefits.
No

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- Do they have other claims or is this in exchange for a complete redemption of all claims against the City.
Full and Complete Redemption

MOTION BY COUNCIL MEMBER CARTER TO APPROVE THE RESOLUTION FOR THE WORKERS COMPENSATION CLAIM WC20628676-01399. MOTION CARRIED 3-0.

RESOLUTION – Grant Acceptance; Department of Environment, Great Lakes and Energy (EGLE) MiCorps Volunteer Stream Cleanup Program Grant

Mr. McElroy informed the Committee that he applied for the grant on behalf of Parks and Recreation and it will address supplies for 2 river cleanups; June 1st, Sept. 20th. The locations include Elm Park, location east of Potter Park Zoon (Krueger Landing) and a park south of Capital City Airport. The 25% match will be provided through the purchase of equipment for the volunteer.

MOTION BY COUNCIL MEMBER CARTER TO APPROVE THE RESOLUTION FOR THE GRANT ACCEPTANCE GREAT LAKES AND ENERGY MICORPS VOLUNTEER STREAM CLEANUP PROGRAM GRANT. MOTION CARRIED 3-0.

RESOLUTION – Grant Acceptance; Federal Highway Administration (FHWA) Electric Vehicle (EV) Charging and Fueling Infrastructure Grant.

Mr. Kilpatrick explained this is a regional grant for \$8 million with 20% match over 5 years. This starts with a study on where to locate, with expectation that location where charges will go, those regions will provide the match for the study and charges. That being said, the City only pay for charges in the City and the City will be the fiduciary.

Council Member Spadafore asked if this is separate from the charges that are going into the parking ramps. Mr. Kilpatrick confirmed, noting most of those are already in place. At this time there is no charge, but the would be coming to Council in the future for a rate approval to start charging users.

Council Member Carter asked if the study will show how many will be needed. Mr. Kilpatrick assured the Committee that MSU has done a study already for the State, but in the case of this study it would depend on the “level” which is determined that being a level 2-3 which is what is currently being used. (\$7,000-\$8,000 per charger with install). He added that if a “super-charger” is determined for a location, it could cost up to \$100,000. The study will determine the market and need to be public. The City will manage the contract then there will be sub-agreements with regional partners.

Council Member Brown asked for details on the cost breakdown. Mr. Kilpatrick they would need \$7,000 per location. Council Member Brown asked for more details on the comparison for super chargers. Mr. Kilpatrick stated the study will determine the market for each and demand. There is actually another grant by the State for chargers near inter-states.

Council Member Spadafore asked if there is an opportunity to place them in a City location to charge City EV. Mr. Kilpatrick confirmed noting they are considering parking structures so that when those are closed for the night, the City vehicles could be parked there and charging over night.

Mr. Kilpatrick concluded by stating this will be for five years, with the first year being the time for the study, and then the four years for install, and this will also be a reimbursement.

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MOTION BY COUNCIL MEMBER CARTER TO APPROVE THE RESOLUTION FOR THE GRANT ACCEPTANCE; FHWA ELECTRIC VEHICLE CHARGING AND FUELING INFRASTRUCTURE GRANT. MOTION CARRIED 3-0.

Place on File – Sole Source; LPD for Dr David Carter as Vendor for Management Analysis of Traffic Stops (MATS)

Mr. DeLine noted that this vendor has been doing the work for several years, and when he asked Chief Backus why continue using the same vendor and not putting out an RFP, he was told that Dr. Carter has the rights to the questionnaire, and if they were to switch vendors, they would have to redo analysis and start from square one on what information gathers. Mr. DeLine recommended the sole source.

MOTION BY COUNCIL MEMBER CARTER TO PLACE ON FILE. MOTION CARRIED 3-0.

Place on File- Sole Source; Parks and Recreation; PSFA/Turf Tecs as Vendor for Turf at Beacon Field within Ferris Park

Mr. DeLine noted for the Committee that this sole source was already done; purchase orders already issued; signed by the Finance Director. In a conversation with the Director it was noted the funds for these services or low for this activity. For all items for Beacon Field they did not seek competitive bids, and because of the offer to these non -profits. So since already awarded, Mr. DeLine recommended placing the Sole Source purchases on file.

Ms. Stevens made the Committee aware that in the case of the turf, PSFA/Turf Tecs were the original company that installed the current turf.

Council Member Brown asked if it was already purchased, why is Council just getting it. Council Member Spadafore stated there is a sole source ordinance that states the Administration has to inform Council, and they will place them on file.

MOTION BY COUNCIL MEMBER CARTER TO PLACE ON FILE. MOTION CARRIED 3-0.

Place on File- Sole Source; Parks and Recreation; Straight Line Fence as Vendor for Fence at Strikeout Baseball Stadium

MOTION BY COUNCIL MEMBER CARTER TO PLACE ON FILE. MOTION CARRIED 3-0.

Place on File – Sole Source; Parks and Recreation; MJD Masonry as Vendor for Masonry Work at Strikeout Baseball Stadium

MOTION BY COUNCIL MEMBER CARTER TO PLACE ON FILE. MOTION CARRIED 3-0.

OTHER

Council Member Brown acknowledged Mr. DeLine for his work.

Ms. Stevens informed the Committee that there will be an event on June 27th at Beacon Field to launch all the new repairs.

ADJOURN

Adjourned at 3:20 p.m.

Submitted by, Sherrie Boak,

Recording Secretary,

Lansing City Council

Approved by the Committee on



**CITY OF LANSING
INTERNAL AUDITOR**
124 W MICHIGAN AVE FL 10
LANSING MI 48933-1605
(517) 483-4159

Date: June 17, 2024

To: Committee on Ways and Means

From: Jim DeLine, Interim Internal Auditor *Jim*

Subject: Sole Source Purchase – David Carter

Overview:

- Department: Parks & Recreation Department
- Vendor: Level Up Retail Services
- Item/Project: Installation of a fitness court at Stabenow Park
- Dollar Amount: \$27,000
- Justification: This vendor is a certified National Fitness Campaign vendor and this fitness court should be installed by a certified firm.

Notes:

- A purchase order to this vendor was issued on May 21, 2024, signed by the Finance Director.

Recommendation:

- The purchase meets necessary requirements for sole source purchases and is recommended for approval.

CITY of LANSING

INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
FROM: Stephanie Robinson - Senior Buyer
DATE: May 21, 2024
SUBJECT: Sole Source Purchase – Level Up Retail Services

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Parks & Recreation Department

Vendor: Level Up Retail Services

Item Purchased: Washington Park Fitness Court Installation

Dollar Amount: \$ 27,000.00

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

sr



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: JNCF (Jackson National Charitable Foundation) - Jackson Charitable Grants

DEPARTMENT: Economic Development and Planning

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Amber Paxton amber.paxton@lansingmi.gov

APPLICATION DATE: March 11, 2024

AWARD DATE: May 20, 2024

GRANT CYCLE: July 1, 2024 – June 30, 2025

Check One: ☐ Annual ☒ One-Time

FUND AMOUNT: \$60,000.00

(Breakdown below should total this amount)

GOODS & SERVICES	\$
PERSONNEL	\$ 50,000 (toward additional staff)
CONSTRUCTION	\$
LAND	\$
OTHER (Misc operating)	\$10,000 (referral partner & client incentives)
CITY MATCH (IF APPLICABLE):	\$ N/A

GRANT PAYS FOR: To support a qualified, experienced financial counseling team that is competitively compensated for our market and the activities necessary to build and maintain strong integrated service partnerships with nonprofits to make referrals to the FEC.

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

Jackson (aka Jackson National Life) staff both in their Lansing and Nashville facilities have been meeting regularly with OFE staff for several years because they feel strongly about increasing the scale of financial empowerment (via free, professional, one-on-one financial counseling) in both communities. The expected outcome of the dollars is that we will serve at least 300 clients by June 30, 2025; ensure that at least 67% of clients who are served by financial counseling show measured improvement in their financial security, as evidenced by achieving at least one financial outcome: reduce non-mortgage debt by 10% or more; increase savings by 2% of net annual income or more; improve credit score by 35 points or more, or open a safe and affordable bank account. The OFE will also engage in sponsored marketing to our

target demographic, provide referral incentives to current clients, and set up 3-5 service integrations with community partners.

To ensure 200 clients achieve a financial outcome, counselors will engage new clients in our financial health assessment to baseline data; set financial goals and create action plans; support clients to implement their action plan in follow-up sessions; ensure clients complete a financial health assessment every 3-6 months; and review quality assurance reports to flag missing data and identify clients to be reengaged for the purpose of outcome achievement.

Jackson, Brian

From: Paxton, Amber
Sent: Friday, May 17, 2024 10:05 AM
To: Qawwee, Angie
Subject: FW: [EXTERNAL] Your Application Submission

From: Kursik, Megan <Megan.Kursik@lansingmi.gov>
Sent: Friday, May 17, 2024 9:59 AM
To: Paxton, Amber <Amber.Paxton@lansingmi.gov>
Subject: Fw: [EXTERNAL] Your Application Submission

From: Jackson Corporate Philanthropy <mail@grantapplication.com>
Sent: Monday, March 11, 2024 4:57 PM
To: Kursik, Megan <Megan.Kursik@lansingmi.gov>
Subject: [EXTERNAL] Your Application Submission

Thank you for your submission. Your application has been submitted successfully, and the tracking number is 29426. You will be receiving more information on the status of your application shortly. For your records, here is a copy of the contents of your application.

We are interested in your anonymous feedback regarding the application process:
<https://forms.office.com/r/xmcnUjg3KE>

JNCF Charitable Grant

Thank You! Your application has been submitted.

Before You Begin

Jackson Charitable Grants

Charitable organizations interested in applying for a grant from Jackson are encouraged to submit this application for consideration. Jackson employees who serve on the Grants Advisory Committee will review all applications and approve funding decisions. Jackson directs the majority of its funding to nonprofit charitable organizations that support strong families and economic opportunities in those communities in which Jackson operates. Please contact Jackson at 877-930-3843 or corporatephilanthropy@jackson.com with any questions.

Some quick tips for using this online application form:

- Copy and paste as needed.
- Log into your account at https://www.GrantRequest.com/SID_5450?SA=AM to access saved and submitted requests.

- Add mail@grantapplication.com to your safe senders list to ensure you receive all system communications.
- Before filling out the application, you may find it helpful to click the "Printer Friendly Version" button above. This will offer a preview of all of the questions on the application.
- You have the ability to save and come back to your application at a later time by clicking the "Save & Return to My Account" button at the bottom of each screen.
- To move to the next page, please click the "Next Page" button at the bottom of the page or click the page number at the top of the page to jump to that page.
- Do *not* use the "Back" or "Forward" buttons on your browser to navigate through this application.
- PLEASE NOTE: This application uses word limits, not character limits. Questions with word limits will display a live word counter below the question field. *Word limits will not be enforced until you submit your application.* Please be mindful of this as you fill in these fields.
- You might want to consider utilizing a word-processing tool (i.e. Microsoft Word), and then cutting and pasting your answers into the application.
- **When clicking the "Review Before Submitting" button:** You will be required to review the entire application one final time before clicking the "Submit Application" button at the bottom of the screen.

Organization

Organization Name

The name of the organization, which you are representing for the purposes of the Jackson grant application.

City of Lansing Office of Financial Empowerment (OFE)

Mission Statement

Through financial empowerment programs and policies, including banking access, financial counseling and education, savings and asset building, the Lansing OFE empowers residents to achieve their financial goals.

Website Address

Please provide your organization's web address.

<https://www.lansingmi.gov/165/Office-of-Financial-Empowerment>

Geographical Area Served

Select a geographic area that is served by this program.

Greater Lansing Area (United States-Michigan)

Organizational History

Please provide your organization's brief history.

The Lansing OFE was launched in response to the Great Recession, when residents faced unprecedented barriers to economic mobility, with more than 10% of working age residents unemployed and 40% of residents living in poverty. With initial philanthropic investment, the OFE began offering financial counseling to Lansing residents in 2013. By 2016, the City committed to publicly fund financial counseling through an annual General Fund allocation and launched Lansing SAVE, providing savings accounts for all Lansing children. Since then, the OFE has doubled down on consumer protections and support for populations with particular barrier to financial security.

Organizational Vision & Purpose

Please describe your organization's current vision and purpose.

Economically strong families are better able to weather economic shocks, contribute to and grow the local economy, and help their children succeed. The Lansing OFE seeks to leverage the size and scale of municipal government to improve resident economic security and mobility through integrated financial empowerment programs and policies, including banking access, financial counseling and education, savings and asset building, and consumer financial protection.

Organizational Program & Services

Please describe your organization's primary program and services provided in the community. Use bulleted lists when possible.

- Financial counseling: residents work with a financial counselor to set goals, reduce debt, save, and build their credit
- Children's savings accounts: children attending public school in Lansing receive a seeded savings account for their future college and career training expenses, along with financial education offered in school and at community events
- Consumer protections: residents can access online education to navigate rental housing, home repair, vehicle repair, short term loans, and identity theft
- Re-entry: returning citizens are provided transitional housing and receive financial counseling services
- Pilots: residents receive targeted services to test new financial empowerment interventions

Organization Type

Please select the type that best fits the organization's mission and services.

Financial Literacy

Primary contact for the purpose of this Request

Prefix



<None>

First Name



Amber

Last Name



Paxton

Suffix



<None>

Title

Director, Lansing Office of Financial Empowerment

Office Phone

517.483.4530

Email

amber.paxton@lansingmi.gov

Mailing Address

1221 Reo Road

City



Lansing

State



MI

Zip Code



48910

Project

Project/Program Name:

The name of the project/program, which you are representing for the purposes of the Jackson Grant application.

Lansing Financial Empowerment Center (FEC)

Project/Program Description:

Please provide a brief description of your project/program.

The Financial Empowerment Center (FEC) provides free financial counseling to Lansing residents. The funding requested will support a qualified, experienced financial counseling team that is competitively compensated for our market and the activities necessary to build and maintain strong integrated service partnerships with nonprofits to make referrals to the FEC.

List the goals of the project/program:

Provide your response in a numbered list, with the primary goal in the first position. When possible provide a SMART goal (specific, measurable, attainable, relevant, time specific).

1. Serve at least 300 Lansing residents with free financial counseling sessions from July 1, 2024, to June 30, 2025
2. Ensure at least 67% of clients who are served by financial counseling show measured improvement in their financial security, as evidenced by achieving at least one financial outcome (reduce non-mortgage debt by 10% or more; increase savings by 2% or greater; improve credit score by 35 points or more; open a safe and affordable bank account)

What actions or tactics will be used to reach these goals?

Please specify what activities are planned in order to meet each goal listed in the previous question.

To ensure we reach 300 residents, we will engage in sponsored marketing to our target demographic, provide referral incentives to current clients, and set up 3-5 service integrations with community partners.

To ensure 200 clients achieve a financial outcome, counselors will engage new clients in our financial health assessment to baseline data, set financial goals, and create action plans; support clients to implement their action plan in follow-up sessions; ensure clients complete a financial health assessment every 3-6 months; and review quality assurance reports to flag missing data and identify clients to be reengaged for the purpose of outcome achievement.

Program Area

Select a program area that best describes the services provided by this program.

Economic Opportunities-Financial education and coaching

In one sentence, briefly describe the target population served.

Include the neighborhood focus, if relevant. You will be able to provide more detail about the population in the selections below.

The Financial Empowerment Center serves any resident of Lansing, with a focus on serving individuals who live at or near the poverty threshold and with particular barriers to financial security.

Predominant population served

If your program serves individuals at 50% or greater that identify with these descriptions, please select all that apply. Example: A food bank may serve a wide variety of individuals, many identifying with some or all of these categories, but is not the primary focus or targeted population for services provided. However, a food pantry program that has a maximum income restriction, and serves 100% of individuals identifying as "economically challenged" would select that category.

Economically Challenged (100%)

Provide an estimated breakdown of the population served by this project/program by percentage.

Young Adult (19-26) (10%)

Adult (27-40) (23%)

Adult (41-60) (42%)

Seniors (60+) (25%)

Cultural background

Estimated percentages are acceptable. (Select all that apply)

Black (43%)

Asian American Pacific Islander (1%)

White (48%)

Latinx (8%)

Gender

Provide an estimated breakdown of gender(s) served by this program by percentage.

Women (60%)

Men (39%)

Non-disclosed (1%)

How many people are served by the project/program?:

The number of individual people directly served by this project/program.

300

Select one of the four descriptors of the type of engagement the program has with the population served.

- Limited Intervention: might describe a program where materials are delivered to clients, but no ongoing, or very limited, in-person interaction is involved.
- Extensive intervention might describe a program where clients spend one hour a week completing education and coaching for several months.
- A small number of clients is typically less than 250 clients annually.
- A large number of clients is typically greater than 250 clients annually.

Deep (extensive intervention with large number of clients)

Project/Program Start Date



4/1/2024

Project/Program End Date



5/31/2025

Inclusive Collaboration

How has the population you are serving with this project been involved in the solution?

Were potential clients engaged in the planning process for this program? Do you regularly receive client feedback? Did you utilize any existing surveys or reports to inform your program design?

During the first 3 years after the FEC launch (2013-2016), we offered every client the opportunity to submit written feedback on their experience and offer recommendations for improvement via a standard feedback form. We used this feedback to celebrate positive client experiences and achievements publicly (annual FEC awards!) and to identify coaching and professional development opportunities for counselors. Since then, the nonprofit partner contracted to implement the FEC's services did not regularly engage clients in feedback. Moving forward, we will re-institute our counseling session feedback requests at the close of each session and will look to incorporate technology into this process by using tools such as automated text messages to request feedback via online survey(s). We plan to use testimonials and other feedback provided by clients in future marketing and engagement materials to expand our client base, in ongoing refinement of our service integration partnerships, and in regular monthly coaching and professional development sessions offered to our staff.

Who are your partners in the execution of this work?

Please list partners. Partners may include other nonprofits, governmental entities, grassroots organizations, community-led initiatives, etc., who through either informal or formal partnerships, complete program activities, planning, tracking or other elements in collaboration with your agency.

Current partners providing referrals to the FEC include Ingham County Parole (referrals for clients of the OS Re-Entry Housing Program); Lansing Economic Area Partnership (referrals for small business owners); Lansing Promise (referrals for high school and college students who qualify for the Promise Scholarship); 54A District Court (referrals for individuals in domestic violence court, sobriety court, and eviction diversion court). Through this project, we plan to begin working with 5 new integrated service partners.

To the best of your knowledge, list other organizations that are working to solve the problem this project addresses in the *local community*?

Please list organizations below. Organizations may include other nonprofits, governmental agencies, private businesses, community-led initiatives, etc., who engage in similar programming. These organizations may or may not work in partnership with your agency.

To the best of our knowledge, other providers in Lansing who offer financial counseling or education include Capital Area Community Services (one-on-one financial counseling for individuals at risk of tax foreclosure who are referred by the County Treasurer's Office); CASE Credit Union

(budget counseling for credit union members); Capital Area Housing Partnership (homebuyer/foreclosure prevention/rental counseling to qualifying individuals and financial workshops open to the public); Michigan State University Extension (financial workshops open to the public).

If relevant, how are volunteers typically engaged in this program?

If volunteers are not engaged in this program, please indicate that as well.

We do not engage volunteers in our program.

Creative Solution

If this project/program has been conducted in the past, briefly describe the historical outcome of this program. Tell us about any major successes, failures, barriers or challenges currently or historically and any adjustments made to the program in response to those challenges. Please only complete this question if you have conducted this project/program in the past. If not, please complete the next question.

Since 2013, the Financial Empowerment Center has served 5,579 Lansing residents, assisting them to build financial security through decreasing debt (\$13,798,937 aggregate client non-mortgage debt reduction), increasing savings (\$1,170,133 aggregate client savings increase), and improving credit (566 clients increased their credit score by 35 points or more). However, over the past several years, the FEC encountered a challenge to its mandate to provide services to all Lansing residents through integrated services with a range of partners - contracting with a single nonprofit provider led to a decrease in total clients served year over year due to the loss of nearly all service integration partnerships developed by the City during the first three years of the FEC's existence. We (the City) are therefore adjusting our approach by bringing service provision and partnership development in-house. Through this project, we will develop the internal staff we need to provide high quality, outcomes-driven financial counseling and utilize our relationships with numerous nonprofits and other service providers in Lansing to increase referrals to the FEC through integrated service partnerships.

If this project/program has not been conducted in the past, tell us how your solution is different or better than others who have attempted to solve this problem. Why do you think it will be successful?

Please only complete this question if you have not conducted this project/program in the past.

Is there any additional information about the project/program or organization that would be helpful for us to know?

This question is optional.

We would love to send you our quarterly FEC outcomes reports and invite you to attend interactions with our counselors and partners. For example, a Jackson representative could shadow a case consultation session with our coaches and program manager and/or a representative could also attend our partner trainings.

Funding

Type of Support

Select the type of support being requested for this program.

General Operating Support

Amount of funding requested:

The amount of funding requested for this program/project. Please use a number, dollar sign (\$) is not allowed.

60000

Total fundraising goal for project/program:

The target amount of fundraising desired for this project/program. Please use a number, dollar sign (\$) is not allowed.

90950

Briefly describe how you will utilize grant funds to implement this program.

With one fifth of households in Lansing living in poverty, our top priorities at this time are to expand the number of Lansing residents served annually by the FEC as well as the number of residents who achieve at least one financial outcome as part of receiving services from the FEC (decrease debt, increase savings, improve credit, maximize banking services). Therefore, the grant funds requested will be utilized toward additional personnel costs required to increase the salary and benefits of our financial counseling team, so that they can be fairly compensated in our market for the expectations of the job. For us, this means a salary at or above the median income in Lansing, requiring an increase of at least 32% from the prior nonprofit partner's salary threshold for financial counselors. We believe that by more competitively compensating our team, we will attract and reward the experience and performance necessary to achieve our outcome goals, as well as ensure that our own staff can adequately provide for themselves and their families.

Total organizational budget for current year:

The budget of your organization for this year. Please use a number, dollar sign (\$) is not allowed.

1549992

Please provide a breakdown of your revenue sources as a percentage of your total revenue.

Total must equal 100%.

% of Revenue from Government Grants (52%)

% of Revenue from Private Foundation Grants (1%)

% of Revenue from Other Sources (47%)

Sources of financial support for this project/program (list largest supporters first):

Include the source, amount and whether it is secured or pending in the following format. Example: ABC Foundation - \$10,000 - Pending

City of Lansing General Fund - \$190,000 - secured

American Rescue Plan Funds - \$100,000 - secured

Jackson Grant for Relaunch Project - \$15,000 - secured

Additional private foundation grants - \$90,950 - pending

How many individuals serve on the organization's Board of Directors?

Include full-voting board members only.

0

In the last fiscal year, what percentage of your board contributed personally to the organization?

Include financial contributions only in calculating this percentage.

N/A

Please provide a planned budget for your project/program.

Spreadsheets are preferred. Please include anticipated expenses and sources of revenue for this program. Please note: you must click "Upload" after choosing a file.

FEC Relaunch Year 1 budget.xlsx

W-9: Current, Signed and Dated Version

Please note: you must click "Upload" after choosing a file.

COL W9.pdf

Copy of Most Recent Form 990

Please note: you must click "Upload" after choosing a file.

2022 to 2023 Fiscal Year Annual Comprehensive Financial Report (PDF).pdf

Submission

The information contained herein, to the best of my knowledge, provides an accurate representation of the proposed program/project and sponsoring organization.

Yes

After pressing Submit, you will receive an email confirming receipt of your completed application. A copy of your application will be attached for your records.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing submitted a grant proposal on May 20, 2024, to request funding in the amount of \$60,000.00 to support the Financial Empowerment Center program; and

WHEREAS, the City of Lansing's Office of Financial Empowerment, which is as of July 1, 2024 part of the Department of Economic Development and Planning, will be receiving said funding from Jackson for the purposes of increasing the capacity of the Financial Empowerment Center in the 2024-2025 fiscal year; and

WHEREAS, this funding was the result of a competitive proposal process; and

WHEREAS, the award for \$60,000.00 does not require a local match.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the FEC funding in the total amount of \$60,000.00 for the period beginning on the date of council approval for the City of Lansing and ending on June 30, 2025.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Ingham County Board of Commissioners under Resolution #24-178 approved reallocation of funding from TR028/TR071 Bear Lake Pathway/US127 Pathway to #TR133 Corporate Research Park Pathway in the amount of \$283,067.99 toward the projected project and #TR041 Fenner Pathway in the amount of \$173,935.75 for a total project amount of \$629,185.75; and

WHEREAS, the Ingham County Board of Commissioners under Resolution #24-178 approved to extend the expiration date of projects #TR040 (Bridge #CL-21-LTE-RC Removal and Replacement), #TR072 (CL-26-LT-GR Bridge Rehabilitation), TR073 (CL-25-LT-GR Bridge Rehabilitation), #TR076 (CL-11-LTE-RC Bridge Rehabilitation), #TR077 (CL-28-LT-GR Bridge Rehabilitation), and #TR109 (River Trail Overband and Crack Sealing) to December 31, 2024; and

WHEREAS, the Parks and Recreation Department is requesting acceptance of the Ingham County trails and parks millage re-allocation funding and extensions; and

WHEREAS, the City of Lansing recognizes the importance of the continued maintenance of these and other enhancements and has committed to implementing a maintenance plan/program over the design life of the facilities and has budgeted specific monies to ensure the continued maintenance of the enhancements; and

WHEREAS, the Administration and the City Council recognize the importance and need for safe recreation and non-motorized transportation facilities.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves acceptance of the Ingham County parks and trails millage re-allocation funding and contract extensions.

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for their administration in accordance with the requirements of the grantor.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS the City of Lansing has installed publicly available electric vehicle charging stations at a number of locations within the City; and

WHEREAS the City intends to charge users to cover the costs incurred to operate and maintain a public available charging network, including electricity, capital replacement and network expansion costs; and

WHEREAS the user charge may be per minute, per kilowatt hour of electricity used, or a combination of the two.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council approves maximum user fee of up to \$.10 per minute and \$.30 per kilowatt hour (Kwh) for Level 2 chargers.

BE IT FURTHER RESOLVED that these fees will be reviewed at least annually to ensure they are covering all costs associated with these charging stations and that appropriate fees will be established for Level 3 charges if they are installed.