



MINUTES
Committee on City Operations
Wednesday, May 15, 2024 @ 4:00 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Jackson called the meeting to order at 4:00p.m.

PRESENT

Council Member Jackson, Chair
Council Member Hussain, Vice-Chair
Council Member Kost, Member

OTHERS PRESENT

Renee Richmond, Council Administrative Assistant
Lisa Hagen-Lawrence, OCA
Jeffrey Oade
Don Loding
Andy Kilpatrick, Director Public Service

MINUTES

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE MINUTES FROM APRIL 17, 2024, AS PRESENTED. MOTION CARRIED 3-0.

PUBLIC COMMENT

No public present.

Discussion/Action

RESOLUTION – Liquor License Transfer; Darlington and Bartram request for transfer of 5,000 shares in conjunction with Class C and Specially Designated Merchant licenses and Sunday Sales (AM/PM), Outdoor Service Area, and Dance Permits, at 1210 S. Washington Avenue

Mr. Oade explained it's been a family business since the 1950's and the stocks were in his parents name and now transferring to him. Councilmember Jackson asked for clarification as he was confused if it is a private or publicly owed, Mr. Oade explained it is a C-Corp., Ms. Hagen-Lawrence explained there is a certain threshold of ownership and it has to go back through local government for approval.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE LIQUOR LICENSE TRANSFER; DARLINGTON AND BARTRAM REQUEST FOR TRANSFER OF 5,000 SHARES IN CONJUNCTION WITH CLASS C AND SPECIALLY DESIGNATED

MERCHANT LICENSES AND SUNDAY SALES (AM/PM), OUTDOOR SERVICE AREA, AND DANCE PERMITS, AT 1210 S. WASHINGTON AVENUE. MOTION CARRIED 3-0.

RESOLUTION – Non-Profit Recognition; KPS Special Olympics Golf Classic

Mr. Loding explained he is overseeing the golf classic in its 37th year at the Lansing City Country Club. In order to get a raffle license they were told they had to get this recognition, adding this is a one purpose only one time a year the golf outing. Councilmember Jackson asked where the Special Olympics is held and is this for tax purposes, Mr. Loding explained it is held statewide but for Lansing it is in Area Eight on Wabash Road. Ms. Hagen-Lawrence responded that it is not for tax purposes, under charitable gaming it has to be recognized as a non-profit. Councilmember Kost asked why it is held at a private and not public golf course, Mr. Loding indicated that it has been held at the City Country Club for 37 years and they've kept it there in tradition.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE NON-PROFIT RECOGNITION; KPS SPECIAL OLYMPICS GOLF CLASSIC. MOTION CARRIED 3-0.

RESOLUTION – Special Assessment; Glenburne Commons, Trash & Grass Abatement

Councilmember Jackson summarized the public hearing was held last week and this is something that is done every year. Councilmember Hussain added that prior to 2016 it was unkept and a hazard, the residents are appreciative of the City for taken care of it.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE SPECIAL ASSESSMENT; GLENBURNE COMMONS, TRASH & GRASS ABATEMENT. MOTION CARRIED 3-0.

RESOLUTION – Authorizing the Public Service Director to apply for State Highway Right of Way on behalf of the City

Mr. Kilpatrick informed the committee that historically they've done an annual permit with MDOT for maintenance, this allows us to have a resolution one time and then all we would have to do is show proof of insurance and procedurally it is just easier. Councilmember Jackson asked if the city is getting money, Mr. Kilpatrick answered no, the permit now allows the city to do maintenance now in the MDOT right of way. Councilmember Jackson also asked if they are able to pick up trash in the right of way, Mr. Kilpatrick noted yes and if MDOT approves it they can get paid for it. Councilmember Hussain asked what is included in the maintenance, Mr. Kilpatrick listed plowing, street sweeping, potholes and other road maintenance, mowing, maintenance of trash when given permission, this gives broader maintenance rights.

MOTION BY COUNCIL MEMBER KOST TO APPROVE RESOLUTION TO AUTHORIZE THE PUBLIC SERVICE DIRECTOR TO APPLY FOR STATE HIGHWAY RIGHT OF WAY ON BEHALF OF THE CITY. MOTION CARRIED 3-0.

Other

Councilmember Hussain asked Mr. Kilpatrick if he's received correspondence regarding the sidewalks. Mr. Kilpatrick confirmed the Jolly Rd/Kensington woods area and currently there are no sidewalks, no lighting, slightly difficult because the road itself is not under our jurisdiction, he continued properties are but northside is Delta Township so need approval.

Councilmember Jackson asked about the medians/island on the west side, that the grass is getting long could he do those. Mr. Kilpatrick responded probably, we have 2 contracts one right of way and one is parks mowing, which just started for the season but will check into it.

Councilmember Hussain mentioned cemetery and parks, Mr. Kilpatrick said he would look into it for him on cost etc.

Adjourn

Adjourned at 4:18pm

Submitted by Renee Richmond

Recording Secretary, Lansing City Council

Approved by the Committee on June 5, 2024