

AGENDA

Committee of the Whole AGENDA FOR MAY 20, 2024 AT 5:00 PM



Lansing City Hall, Tony Benavides Lansing City Council Chambers
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.
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UPDATED 5/17/2024 11:30 A.M.

Council Member Garza, Chairperson

Council Member Hussain, Vice Chairperson

- 1. Call to Order**
- 2. Roll Call**
- 3. Minutes**
 - A. May 13, 2024
- 4. Public Comment on Agenda Items (Up to 3 Minutes)**
- 5. Discussion/Action:**
 - B. RESOLUTION - Polling Places; relocation of multiple precincts
 - C. ACTION- Fiscal Year 2024/2025 Budget Policies
 - D. RESOLUTION - Fiscal Year 2024-2025 Budget
 - E. DISCUSSION - Directive for the City Attorney to Research the Sale of Groesbeck Golf Course, Baseball Stadium and Lansing Center
 - F. RESOLUTION - Support of SB 632 of 2023 Concerning Payday Loans
- 6. Other**
- 7. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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MINUTES
Committee of the Whole
Monday, May 13, 2024 @ 5:00 p.m.
Tony Benavides Lansing City Council Chambers

CALL TO ORDER

Council President Garza called the meeting to order at 5:00 p.m.

PRESENT

Councilmember Peter Spadafore
Councilmember Adam Hussain
Councilmember Tamera Carter
Councilmember Trini Pehlivanoglu
Councilmember Jeffrey Brown
Councilmember Ryan Kost
Councilmember Jeremy Garza
Councilmember Brian T. Jackson

OTHERS PRESENT

Sherrie Boak, Council Staff
James DeLine, Interim Internal Auditor
Lisa Hagen-Lawrence, OCA- arrived at 5:01 p.m.
Greg Venker, OCA – arrived at 5:01 p.m.
Mark Lawrence, Mayor's Office
Jake Brower, Chief Strategy Officer and Acting Budget Director
Jackson Mills, Budget Analyst
Chris Swope, City Clerk
Mayor Schor– arrived at 5:23 p.m. and left at 5:25 p.m.
Loretta Stanaway
Nick Zande

Minutes

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE MINUTES FROM MAY 6, 2024, AS PRESENTED. MOTION CARRIED 8-0.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE MINUTES FROM MAY 8, 2024 AS PRESENTED. MOTION CARRIED 8-0.

Public Comment

Ms. Stanaway spoke in support of budget funding for public services.

Mr. Zande spoke in supporting of funding for NEC so they can assist all the neighborhood associations.

Presentation

Department Budget Presentations

Mayor

Mr. Lawrence and Mr. Brower spoke on behalf of the Mayor office budget.

- What is the difference with your budget from current fiscal year to the proposed budget?
No operational changes, and maintaining the current budget.
- Are there any changes in services that your department is responsible for and if so, why?
None
- Are there any rate or fee increases and if so, why?
No
- Are there any major equipment purchases proposed in your budget?
No
- Are there any eliminating, combining or contracting of positions in your budget, and if so, provide specifics.
No
- Are you able to perform all necessary departmental responsibilities with this budget?
Yes
- Are there any new initiatives or services your department will be providing with this budget?
No
- Who are the top 2 largest vendors for your department and when were they last bid?
No reoccurring contractual services.
- What (if any) operational changes have you made to become more efficient in your department? What were the savings?
Incorporated the current budget and maintain through next fiscal year.

Community Media

Mr. Gabriel spoke as the Director, which is a role he has had since October.

- What is the difference with your budget from current fiscal year to the proposed budget?
This budget represents fully staff, and new office location at the former Gibson Book Store.
- Are there any changes in services that your department is responsible for and if so, why?
No- support City of Lansing
- Are there any rate or fee increases and if so, why?
No
- Are there any major equipment purchases proposed in your budget?
Yes, this will propose video servers being replace in next year. The vendor is no longer in business.
- Are there any eliminating, combining or contracting of positions in your budget, and if so, provide specifics.
No
- Are you able to perform all necessary departmental responsibilities with this budget?
Yes
- Are there any new initiatives or services your department will be providing with this budget?
Yes, completing 10 year refresh on “check out equipment” and new will be available

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- Who are the top 2 largest vendors for your department and when were they last bid? Two largest are BNH Photo and Video, and Dell. BNH won the bid in the last year, and Dell was selected in the RFP within the City for shared storage.
- What (if any) operational changes have you made to become more efficient in your department? What were the savings? Operational changes are due to being located in a smaller building. Sizing to optimize and there has been more usage due to new location.

Mr. DeLine referred to his memo noting in the Mayor's line item there was contractual help and also temporary help. He asked what that was used for and Mr. Lawrence responded by stating to pay interns. Mr. DeLine noted in the budget details and narrative, there are no employees listed that are now known to be working for *Ovation*, therefore asked where Mr. Cochran and Ms. Linden are listed in the budget. Mr. Brower stated the Authority for *Ovation* is their own, and they are a separate agency. Mr. DeLine asked where those employees will be listed in 2025 and Mr. Brower stated they are separate Lansing Public Media Authority under Act 31. Mr. Venker reiterated Mr. Brower's statement that they are under Act 31, and the City does not directly fund them at this time because they are independent. He added that they will not appear in the City budget document, but they will be part of the audit eventually. Mr. DeLine noted again that Mr. Cochran and Ms. Linden are getting paid by City of Lansing pay checks. Mr. Brower stated they are not getting paid with tax payer dollars, and their goal is to self-support through fundraising and be independent. Mr. DeLine asked if there were any other employees besides Mr. Cochran and Ms. Linden, and Mr. Brower stated no. Mr. DeLine asked again where those two employees would be paid from in next fiscal year and Mr. Brower stated he was not aware of any changes.

Mr. DeLine asked Mr. Gabriel asked why they are proposing to take the temporary line item from \$44,000 to \$0. Mr. Gabriel confirmed they are hiring a full time person, which is a 12 year staff member. Mr. DeLine then asked why the insurance and bonds line item doubled; where did that number come from. Mr. Gabriel could not provide the answer so Mr. Brower stated they have reviewed the past expenditures and regarding the temporary line it was unused in the past few years so they saw no reason to increase it.

Council Member Hussain asked why there is an increase of \$25,000 for Ramadan, and Mr. Brower stated they increased their revenue that came in for the donation to the food bank, and the expenditures should reflect that also. Council Member Hussain asked what line item supports the Mackinaw Island conference the Mayor and his staff attend, and Mr. Brower stated they utilize miscellaneous for those items that do not have a specific line item. Council Member Hussain asked what changes were made in the Mayor's office over the last year when the Council reduced the personnel line item. Mr. Lawrence stated they took the duties from the one person and spread them across the other staff.

Council Member Jackson asked if their miscellaneous line items covers all possible trips, specifically to an international conference the Mayor attend on the environment and climate. And it was, then since it was tax payer dollars all the information from the conference should be provided to Council and the public. Mr. Brower confirmed it was used, but miscellaneous is also used for office supplies and other conferences. Mr. Lawrence could not speak to the international conference but would look into it.

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Mayor Schor arrived to the meeting.

Councilmember Kost asked if other department directors utilize the Mayor's miscellaneous account for their conferences, and Mr. Brower explained that the departments have their own budget, for those items. Council Member Kost asked where the public media employees were parking because their budget did not reflect a charge for parking. Mr. Gabriel confirmed they are parking in the Capital Ramp, where their office is, and Mr. Brower stated he would look into the designation, thinking it might be under the Mayor's office. Council Member Kost reiterated the earlier question on why the increase in bonds in the Mayor's office, and Mr. Brower stated when updating personnel expenditures, after many years of no large increases, they found that the rates increases overall.

Council President Garza asked about the statement by Mr. Lawrence on shared services in the Mayor office with the elimination of the former Deputy Mayor, asking why there was then a new position of Mr. Plowman for Construction Manager. Mayor Schor stated Mr. Plowman was confused when he spoke to Council and an earlier meeting, he is not in the Mayor's office, but in the Public Service department.

Mayor Schor then informed Council that Bloomberg Foundation paid for his international conference, and M3 paid for his Mackinaw Conference. Regarding the Ramadan increase, he spoke highly of the work his staff did in raising funds for the Foodbank benefit, and the City is the fiduciary for those funds.

Mayor Schor left the meeting.

City Clerk

Mr. Swope

- What is the difference with your budget from current fiscal year to the proposed budget?
Changes are reflected on elections.
- Are there any changes in services that your department is responsible for and if so, why?
Election changes; 9 full days of early voting. Charter Commission staffing and will start offering evening Passport hours.
- Are there any rate or fee increases and if so, why?
There are several increases; licensing paper application fee; inflation increases in several licenses.
- Are there any major equipment purchases proposed in your budget?
Nothing planned this year, but there could be laptops on regular rotation. Also election equipment purchased in 2017 and they will need to be replace in the next couple years due to State wide requirement.
- Are there any eliminating, combining or contracting of positions in your budget, and if so, provide specifics.
No combing or elimination, but there are contracts for individuals for elections. There will be part time position moved to FTE.
- Are you able to perform all necessary departmental responsibilities with this budget?
Yes
- Are there any new initiatives or services your department will be providing with this budget?
No

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- Who are the top 2 largest vendors for your department and when were they last bid? Three are three; KCI and post office for mail processing and postage. Lastly Election Source, which is maintenance on election equipment and tied to the State election system.
- What (if any) operational changes have you made to become more efficient in your department? What were the savings?
No changes at this time, and adjusting to new election unit.

Mr. DeLine noted there has been no change in their miscellaneous account, however there are election increases. Mr. Swope confirmed that they will have additional ballots, but are attempting to be efficient. Mr. DeLine then inquired into the difference in line items between temporary and election inspectors. Mr. Swope clarified election workers are broken down because of the character of their position; have to take the oath, specify party, and fall under State law. Temporary staff is front desk and office staff.

Council President Garza asked about the 20% increase in the over all budget and asked why they would request 20% more now they are getting a grant from the State for that, and Mr. Swope stated the grant is reimbursable funds, which means they have to spend them then apply for the reimbursement.

General Fund Status Report; Fiscal Year 2023-2024 3rd Quarter

Mr. Mills and Mr. Brower outlined the report in the packet.

Mr. DeLine acknowledged Mr. Mills for providing responses to his bullet points in the memo. He noted for Council that even though the GF is at 72% when we are in 75% of the year, this is not a concern with his office. He noted for Council that the vacancy factor report noted 63 vacancies but when he looked at the City website there were only 21 positions posted. Every department is encouraged to present a budget that is fully staffed, and the vacancy factor is a savings, so at the end there is \$2.37 million in accumulated in budgeted vacancies. That is not allocated in the GF but is something that gets applied at the end of FY. Most departments are at less than 75% of their budget, but we are 75% into the Fiscal year.

Council Member Jackson asked about the vacancies factor specific to 11 LPD position, noting in his years as an elected official, there always appears to be LPD vacancies. He asked for a response this week on in the last 10 years, what was lowest number of vacant positions for LPD.

DISCUSSION/ACTION:

DISCUSSION – Fiscal Year 2024-2025 Budget Policies

Council President Garza confirmed this is an annual exercise and the final document becomes part of the adopted budget.

Council Member Spadafore outlined his proposed changes in the document.

Vacancy Factor – the transfer of estimated vacancy savings between general fund department personnel budgets against the budgeted vacancy factor for the purposes of insourcing contracted positions.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE CHANGES. MOTION CARRIED 8-0.

Vacancy Factor/funded and unfilled Positions - The budget includes an attrition vacancy allowance in each department's budget. The Administration is requested to provide Council on a quarterly basis, thereafter, a list of vacant positions by department. **The Administration is also**

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~~requested to provide, on a quarterly basis, a detailed list by Department of all positions by title, FTE, PT, contracted, wages and fringes, and impact on programs and/or services which are included within this allowance. The personnel wages and fringes associated with all positions identified above, and any such position vacated, thereafter, shall be placed in a budget control account, and will require City Council approval for expenditure. The Administration is requested to include in its annual report organization charts to include division and/or site, position titles, bargaining unit, classification level, and position FTE for each department but not to include individual employee names.~~

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE CHANGES. MOTION CARRIED 7-1.

Carryforwards

Authority is granted to reappropriate available capital project, ~~charter commission and OPIOD settlement~~ balances as of June 30, 2024 into the FY 2024/2025 budget. All non-capital balances require City Council approval to carryforward, except for encumbered (purchase order) obligations less than \$5,000 and not more than 8 months old.

MOTION BY COUNCIL MEMBER SPADFORE TO APPROVE THE CHANGES. MOTION CARRIED 8-0.

General Fund Reserve Policy

The City's General Fund reserves consist of the General Fund balance and the Budget Stabilization Fund. Use of and contributions to the Budget Stabilization Fund are dictated by Ordinance section 218.05.

~~Unspent Human Services and Community Supported Agencies funding will be considered committed fund balance for purposes of financial reporting pending additional appropriation or reallocation by City Council.~~

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE CHANGES. MOTION CARRIED 8-0.

~~The targeted unrestricted balance for the combination of the General Fund balance and the Budget Stabilization Fund is a minimum of 12% of General Fund expenditures and a maximum of 15% of General Fund expenditures. Except when projected revenues (excluding transfers) are projected to decrease more than 0% in a given year, If events necessitate that the combined balances drop below 12% of General Fund expenditures, annual appropriations of a minimum of \$500,000 a fiscal stabilization plan will be made until submitted to City Council to restore reserves to the 12% target in a period not to exceed 5 years. is reached. In the event that combined reserves are projected to exceed 15% of General Fund expenditures, the excess amount will be used to supplement pension and/or retiree healthcare prefunding.~~

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE CHANGES. MOTION CARRIED 8-0.

Council Member Jackson stepped away from the meeting at 5:55 p.m.

~~For the purpose of revenue and expenditure thresholds in budget policies and ordinances: general fund expenditures shall be considered to exclude transfers out except when otherwise specified, and general fund revenues shall be considered to exclude transfers in and indirect cost recoveries except when otherwise specified.~~

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE CHANGES. MOTION CARRIED 7-0.

Investment Policy

Management of cash investments is governed by the City's investment policy and in accordance with State statute, to ~~with~~ the objective being the maximization of return on the City's governmental funds through pooling of funds where appropriate and permitted, monitoring of interest rates and fee structures. Investments of the Employee Retirement

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System, the Police and Fire Retirement System, and the VEBA, are governed those respective boards and dictated by their respective investment policies.

MOTION BY COUNCIL MEMBER SPADAFORÉ TO APPROVE THE CHANGES. MOTION CARRIED 7-0.

Strategic Planning and Budget Development

In working toward the goal of the incorporation of strategic planning into the budget process, this next year, Administration is encouraged to work towards developing a multi-year budgeting process. This process should align the City's master plan, strategic goals, and performance metrics to short-term and long-term budget priority-setting by Council in accordance with Financial Health Team recommendations.

MOTION BY COUNCIL MEMBER SPADAFORÉ TO APPROVE THE CHANGES. MOTION CARRIED 4-3.

MOTION BY COUNCIL MEMBER SPADAFORÉ TO RECONSIDER. MOTION CARRIED 6-1.
COUNCIL MEMBER SPADAFORÉ WITHDREW THE MOTION TO STRIKE STRATEGIC PLANNING AND BUDGET DEVELOPMENT.

Council Member Jackson returned to the meeting at 5:58 pm.

Grants

In order to receive timely Council consideration of the approval of any grant award, the administration is encouraged to provide every application information for any grant requiring legislative approval shall be submitted to Council, and, upon notification of the award of such a grant, the acceptance shall be submitted to Council with an accompanying form detailing (to extent available) the preferred referral date, grant name, the grant agency, assistance listing number (formally known as CDFA), department, contact person, beginning and end date of the grant, total amount, projected object code detail, administrative cost recovery amount, and summary of the grant purpose and allowable uses. Once accepted administrative authority is granted to create necessary accounts and transfers in accordance with the requirements of the grantor. Any grant that can be applied for administratively should be submitted for Council review within 10 days of the application.

MOTION BY COUNCIL MEMBER SPADAFORÉ TO APPROVE THE CHANGES. MOTION CARRIED 7-1.

Non-Motorized Vehicle Safety

Public Service is encouraged to develop a strategy and program to protect bike lanes at busy intersections to increase rider safety and educate motorists on proper interaction with bike lanes at intersections. If possible, the barriers should be removable to facilitate street sweeping and snow plowing.

MOTION BY COUNCIL MEMBER SPADAFORÉ TO APPROVE THE CHANGES. MOTION CARRIED 7-1.

Council President Garza passed the gavel.

Council President Garza went through his proposed additions to the budget policies.

Training: All Departments should allocate training dollars and follow policies in such a way as to continue their work to improve community relations and reaffirm the City's commitment to ensure equality and freedom for all people regardless of actual or perceived race, sex, religion, ancestry, national origin, color, age, height, weight, student status, marital status, familial status, housing status, military discharge status, sexual orientation, gender identification or expression, mental or physical limitation, and legal source of income.

Council Member Brown asked for clarification on the trainings. Council Member Garza stated it was to clarify that all training dollars were being utilized for all the trainings.

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MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE ADDITIONAL BUDGET POLICY. MOTION CARRIED 8-0.

Contracts: By the first Council meeting of October, January, April, July the Administration is requested to present to Council a list of all contracts and copies of all purchase orders, including any extension and/or amendments, approved by the Administration over \$25,000. The Administration is requested to include non-appropriation clauses and other similar out provisions in all leases and vendor contract.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE ADDITIONAL BUDGET POLICY. MOTION CARRIED 8-0.

City's Road Maintenance/Construction Capital Improvement Plan

The Administration is requested to update on an annual basis and submit to Council by December 1st each year.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE ADDITIONAL BUDGET POLICY. MOTION CARRIED 8-0.

Capital Improvement Projects

The Administration is requested to provide an annual report to Council by December 1st each year on all projects completed in the prior fiscal year regarding the Capital Improvement Project budgets and all costs overruns or under expenditures.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE ADDITIONAL BUDGET POLICY. MOTION CARRIED 8-0.

Residential Solid Waste

The Administration is encouraged to analyze the costs and benefits of being the sole provider of all residential solid waste services through the city.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE ADDITIONAL BUDGET POLICY.

Council Member Hussain suggested a deadline on the last analysis.

MOTION AMENDED BY COUNCIL MEMBER GARZA TO ADD A DATE OF SEPTEMBER 1, 2024. MOTION CARRIED 8-0.

Council Member Hussain passed the gavel back to Council President Garza.

Council President Garza asked Council to submit any other proposed Council policies to Council staff no later than Thursday, 5/16 noon.

DISCUSSION – Budget Review and Wrap Up

Council President Garza outlined the budget process done this year and highlight the key points. He then encourage Council Members if they had any proposed budget amendments to Council staff no later than Thursday, 5/16 noon.

Other

No other topics.

Adjourn

The meeting adjourned at 6:08 p.m.

Respectfully Submitted by, Sherrie Boak, Recording Secretary,
Lansing City Council

Approved by the Committee

From: Loretta Brandon <lori.brandon@lansingschools.net>

Sent: Thursday, May 9, 2024 2:38 PM

To: Stites, Robin <Robin.Stites@lansingmi.gov>

Cc: Kristina Tokar <kristina.tokar@lansingschools.net>

Subject: [EXTERNAL] FW: School Use & Construction for August 6th Election

Hi Robin – it's our understanding that the public schools were not going to be used for polling sites going forward; regardless of summer or in-school periods. Can those on this list be relocated as they were for this past election on the 7th.

Most of the attached will be undergoing some form of construction or upgrade on 8/6.

Thanks,

Lori Brandon

517-755-3014

Director of Operations

Lansing School District

Shirley Rodgers Administration Center

519 W. Kalamazoo St.

Lansing, MI 48933

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, City Clerk Swope received notice that all Lansing School District Schools request to eliminate the use of their school buildings which are currently used for classroom instruction year round due to the disruption in classroom instruction and public unrestricted access to the building; and

WHEREAS, Woodcreek (a.k.a. Mt. Hope) School is the Polling Place for Ward 3, Precinct 22; and

WHEREAS, Forest View School is the Polling Place for Ward 2, Precinct 17; and

WHEREAS, Cumberland School is the Polling Place for Ward 4, Precinct 39; and

WHEREAS, City Clerk Swope recommends the following Polling Place relocations:

- Ward 2, Precinct 17 be relocated to Parker Memorial Baptist Church;
- Ward 3, Precinct 22 be relocated to the Alfreda Schmidt Southside Community Center;
- Ward 4, Precinct 39 be relocated to Hope Ministries Church.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, makes the following Polling Place assignments:

- Ward 2, Precinct 17 be relocated to Parker Memorial Baptist Church;
- Ward 3, Precinct 22 be relocated to the Alfreda Schmidt Southside Community Center;
- Ward 4, Precinct 39 be relocated to Hope Ministries Church.

BE IT FURTHER RESOLVED that the City Clerk shall notify the Registered Electors of affected precincts of the relocations.

BE IT FINALLY RESOLVED, that the City Clerk shall work to ensure proper signage, to assist relocated voters in finding their Polling Place.

FY 2024/2025 Budget Policies

In accordance with the State Uniform Budget and Accounting Act (Public Act 2 of 1968), the City of Lansing's annual appropriations, as set forth in the annual budget resolution, shall be made in accordance with Generally Accepted Accounting Principles (GAAP) and shall apply to all funds except internal service funds, debt service funds, permanent funds, and trust and agency funds.

The City's fiscal year is July 1 through June 30. In accordance with the City Charter, on or before the fourth Monday in March, the Mayor submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. No later than the third Monday in May, the Council adopts the budget and sets the property tax rates for the ensuing fiscal year.

Appropriations are set forth in the annual budget resolution. Authority to transfer between appropriations is dictated by City Charter; however, additional administrative budget transfer authority is granted for the following instances. The Administration is requested to submit to Council quarterly reports of such transfers.

Wastewater Funds – the transfer residual State Revolving Fund (SRF) loan and/or bond proceeds between projects and project segments.

Flood Control – the transfer of funds for flood control and/or storm sewer purposes to address flooding or unanticipated storm sewer maintenance needs.

Major and Local Street (Act 51) Funding – Transfer authority is not limited by departmental allocation, and administrative authority is included for appropriation of MDOT special authorization funding.

Parking System – the transfer of capital project accounts from operating accounts is permitted to meet bid or unforeseen capital needs.

Debt Service Funds – the transfer of residual balances between general obligation bond debt service accounts.

Vacancy Factor – the transfer of estimated vacancy savings between general fund department personnel budgets against the budgeted vacancy factor for the proposes of insourcing contracted positions.

Vacancy Factor/funded and unfilled Positions - The budget includes an attrition vacancy allowance in each department's budget. The Administration is requested to provide Council on a quarterly basis, thereafter, a list of vacant positions by department. The Administration is requested to include in its annual report organization charts to include division and/or site, position titles, bargaining unit, classification level, and position FTE for each department but not to include individual employee names.

Any residual funds in the salary line item, that would create a new position after Council has approved this budget, Council requests being notified of changes in positions within sixty (60) days of action. This budget is being approved based on the number of employees provided by the Administration at the time of adoption.

In addition, administrative authority is granted for the transfer of wage and fringe benefit reserves to departmental budgets upon settlement of a collective bargaining agreement.

Carryforwards

Authority is granted to reappropriate available capital project, charter commission and OPIOD settlement balances as of June 30, 2024 into the FY 2024/2025 budget. All non-capital balances require City Council approval to carryforward, except for encumbered (purchase order) obligations less than \$5,000 and not more than 8 months old.

- Human Services and Community Supported Agencies Funding

The plan for funding Agencies submitted to Council designate particular Agencies. If any agency does not apply for or use their funding, all funds will remain in their respective account(s) for additional appropriation and approval by Council for Human Services and Community Supported Agencies use pursuant to the Charter transfer authority. The Administration/Human Relations Community Services Department is requested to submit to Council a quarterly report on the status of the Human Services and Community Supported Agencies' funding. This report should include the accounting level detail appropriation; amount spent, balance, and a notation as to whether the balance of funds is expected to be spent by the end of the Fiscal Year; if not, why.

General Fund Reserve Policy

The City's General Fund reserves consist of the General Fund balance and the Budget Stabilization Fund. Use of and contributions to the Budget Stabilization Fund are dictated by Ordinance section 218.05.

Unspent Human Services and Community Supported Agencies funding will be considered committed fund balance for purposes of financial reporting pending additional appropriation or reallocation by City Council.

The targeted unrestricted balance for the combination of the General Fund balance and the Budget Stabilization Fund is a minimum of 12% of General Fund expenditure. If events necessitate that the combined balances drop below 12% of General Fund expenditures, a fiscal stabilization plan will be submitted to City Council to restore reserves to the 12% target in a period not to exceed 5 years.

For the purpose of revenue and expenditure thresholds in budget policies and ordinances: general fund expenditures shall be considered to exclude transfers out except when otherwise specified, and general fund revenues shall be considered to exclude transfers in and indirect cost recoveries except when otherwise specified.

Debt Management

Appropriations are made to adequately fund annual debt service obligations. Adherence will be made to required debt service reserves, where applicable, as well as to the provision of annual disclosures as required by outstanding bond obligations.

Investment Policy

Management of cash investments is governed by the City's investment policy and in accordance with State statute, with the objective being the maximization of return on the City's governmental funds through pooling of funds where appropriate and permitted, monitoring of interest rates and fee structures. Investments of the Employee Retirement System, the Police and Fire Retirement System, and the VEBA, are governed those respective boards and dictated by their respective investment policies.

Strategic Planning and Budget Development

In working toward the goal of the incorporation of strategic planning into the budget process, this next year, Administration is encouraged to work towards developing a multi-year budgeting process. This process

should align the City's master plan, strategic goals, and performance metrics to short-term and long-term budget priority-setting by Council in accordance with Financial Health Team recommendations.

Civil Actions, Claims, and Damages

Whenever a claim is made or any civil action is commenced against the Mayor, a City Council member, a non-bargaining unit employee, a Lansing retirement board trustee, or a member of a City advisory board established by the City Charter or ordinance (collectively in this provision "the Employee or Officer") for damages caused by an act or acts of the Employee or Officer within the scope of his or her authority and while in the course of his or her employment with the City or while performing his or her duties on behalf of the retirement board or advisory board, the City will pay for, engage, or furnish the services of an attorney to advise the Employee or Officer as to the claim and to appear for and represent the Employees or Officers in the action. If the City Attorney does not provide the attorney services, the attorney selection shall be made by the City Attorney in the manner the City Charter requires. The City may compromise, settle, and pay a claim before or after the commencement of any civil action. Whenever any judgment for damages caused by the act or acts of the Employee or Officer covered under this provision is awarded against the Employee or Officer as the result of a civil action, the City will, to the extent not covered by insurance, indemnify the Employee or Officer or will pay, settle, or compromise the judgment. The City's obligations under this provision, however, is contingent upon the Employee or Officer giving prompt notice of the commencement of the action and upon the Employee or Officer cooperating in the preparation, defense, and settlement of the action. The terms "scope of authority" "course of employment" and "performing duties" under this provision do not include any act or acts of Employee or Officer of (i) fraud, (ii) dishonesty, (iii) willful, intentional, or deliberate violation of the law or breach of fiduciary duty, (iv) criminal act, or (v) traffic violation; nor does this provision abrogate or diminish governmental immunity of the City or the Employee or Officer. This provision does not apply to the Lansing Housing Commission nor the Board of Water and Light employees or board/commissioner members.

Grants

In order to receive timely Council consideration of the approval of any grant award, the Administration is encouraged to provide application information for any grant requiring legislative approval to Council, and, upon notification of the award of such a grant, the acceptance shall be submitted to Council with an accompanying form detailing (to extent available) the preferred referral date, grant name, the grant agency, assistance listing number (formally known as CDFR), department, contact person, beginning and end date of the grant, total amount, projected object code detail, administrative cost recovery amount, and summary of the grant purpose and allowable uses. Once accepted administrative authority is granted to create necessary accounts and transfers in accordance with the requirements of the grantor. Any grant that can be applied for administratively should be submitted for Council review within 10 days of the application.

Transparency and Accountability in Government

Council will review, and when necessary, pass policies, procedures and ordinances to achieve improved transparency and accountability with respect to economic incentives, outsourcing of service and contracting within City government.

Bi-annually reporting of the metrics for the 311 Call Center; number of calls, number of calls referred to departments; number of calls not referred but assisted by the 311 Call Center.

Environmental Stewardship

The City of Lansing is concerned about its environment and strives to be a good steward of such. The City recognizes the importance of sustainability and supports the Paris Agreement. The City recognizes to reduce the City's net emissions output, increase its energy efficiency and improve its wastewater treatment and waste management programs.

Lansing Home Ownership Program for Employees (L-Hope)

L-Hope shall cover these groups, all full time and part time year round employees, whose bargaining units have agreed to participate in the program, and the following non-bargaining employee groups: Executive

Management Group, Non-Bargaining Group, Mayoral Staff, District Court employees, and the City Council Staff employees, and shall continue as funded.

Training: All Departments should allocate training dollars and follow policies in such a way as to continue their work to improve community relations and reaffirm the City's commitment to ensure equality and freedom for all people regardless of actual or perceived race, sex, religion, ancestry, national origin, color, age, height, weight, student status, marital status, familial status, housing status, military discharge status, sexual orientation, gender identification or expression, mental or physical limitation, and legal source of income.

Contracts: By the first Council meeting of October, January, April, July the Administration is requested to present to Council a list of all contracts and copies of all purchase orders, including any extension and/or amendments, approved by the Administration over \$25,000.

The Administration is requested to include non-appropriation clauses and other similar out provisions in all leases and vendor contract.

City's Road Maintenance/Construction Capital Improvement Plan

The Administration is requested to update on an annual basis and submit to Council by December 1st each year.

Capital Improvement Projects

The Administration is requested to will provide an annual report to Council by December 1st each year on all projects completed in the prior fiscal year regarding the Capital Improvement Project budgets and all costs overruns or under expenditures.

Residential Solid Waste

The Administration is encouraged to analyze the costs and benefits of being the sole provider of all residential solid waste services through the city, and submit to Council no later than September 1, 2024.

Mowing of Parks and Cemeteries

The Administration is requested to initiate a study to analyze savings realized on an annual basis stemming from the contracting of mowing to an outside contractor. As part of the study, it is also requested that the Administration study the cost of bringing mowing services back into the city, including start-up costs and annual personnel and operating costs moving forward. The results of this study will be presented to City Council no later than September 1, 2024.

Capital City Allocation

The Administration is requested to study appropriations that other capital cities across the United States receive annually due to being a capital city. As part of this study, the Administration is requested to explore the framework for these allocations (e.g. formula for spending) and whether these allocations are constitutional or statutory. The results of this study will be presented to City Council no later than September 1, 2024.

ANDY SCHOR
Mayor



Lansing City Hall
124 W. Michigan Ave.
Lansing, MI 48933-1694
(517) 483-4141
Lansing.Mayor@lansingmi.gov

Office of the Mayor

March 18, 2024

President Jeremy Garza and Councilmembers
Lansing City Council
124 W. Michigan Ave
Lansing, MI 48933

Dear President Garza and City Council Colleagues:

I am pleased to present to you my Executive Budget Recommendation for Fiscal Year (FY) 2025, which begins this July 1 and runs through June 30, 2025.

My FY 2025 proposed spending plan for the city is \$297.3 million, a 3.6% increase from the adopted FY 2024 budget. The proposed General Fund budget for FY 2025 is \$165.1 million, a 2.4% increase from the adopted FY 2024 budget.

Over the past few years, we have aggressively pursued grant funding making strategic investments to save the City money in the long-term, while also controlling our expenditures against inflation to get through these tough times while continuing to maintain the essential services that we are proud to provide to our community. These efforts have culminated in balancing our General Fund budget without the use of American Rescue Plan Act (ARPA) dollars or rainy-day funds.

The City is making steady progress in addressing our pension and retiree healthcare costs, i.e., “legacy costs”. The City continues to assess costs, carriers, and other means to reduce pre-fund other post-employment benefits (OPEB), for which we include the full actuarially required payments necessary to prefund the system in our proposal. The City is seeing the results of this effort materialize and will be able to fund the full cost of these benefits, including past liabilities, with benefits now being able to be paid from the trusts themselves.

We also have the State to thank, which has recognized the hard work of the City of Lansing and many other local communities in addressing these long-term costs by getting us to the next step: contributing \$11.5 million in addition to this past year’s full pension payment to the Employees Retirement System to get up to 60% funded (an investment that will save us \$500,000 in annual costs for the system), and we are well on track to going all the way to fully covering our commitments on behalf of all employees past, present, and future who have done so much for the City and the public.

We also have the State to thank for \$40 million in funding to move our City Hall to a new customer centered campus maintaining our presence in the Downtown area while making long-needed improvements to our facility design. Some of these transition costs are included in departments budgets, and we are hard at work in anticipation of the move.

Governments are addressing not one, but many challenges at the same time and it is incredible to see the State House of Representatives pass long-needed revenue sharing reforms to prioritize public safety and violence reduction. Over the past few years, the City of Lansing has worked hard in finding the necessary budget to hire new community policing and patrol officers, social workers, and data-driven gun violence reduction programs to respond to the need we see in the Community. Should public safety revenue sharing legislation passed by the House also be passed by the Senate and be signed into law, the City of Lansing is projected to receive a \$3.5 million investment which will allow the City to build even further on this progress in hiring 15 new officers, a crime analyst, and camera technician along with additional funding for non-police violence reduction services to make Lansing even safer for its residents.

In consideration of the challenges and continued development occurring within the City of Lansing, it is equally important that we make strategic investments in the services we provide to continue growing the City's economy and to strengthen the quality of life for our current and prospective residents, business owners, workers, and visitors.

The City of Lansing has many responsibilities and has the responsibility to address as much as we can with the limited dollars that we receive. We have had many requests to navigate, including more than \$2 million in Council budget priorities and more than \$3 million in new budget asks from our Departments. We were not able to fund everything that we want, but we continue to make important investments to address our strategic priorities.

As such, my FY 2025 Executive Budget Recommendation includes several key investments:

Public Safety

Over the past year we have continued to focus on hiring and training our first responders, and this includes giving them the tools to help our citizens. We are adding funds for training, replacing vehicles and equipment, and funding both physical and mental health services to keep our first responders healthy and at their full potential across the board. Additional highlights include:

- The 15 police officers, crime analyst, and camera technician mentioned above
- A cadet program in the Fire Department to train new firefighters and paramedics to expand on our capacity to hire externally
- \$300k in general fund to continue the Advance Peace program
- \$260k for two new firefighters
- \$150k for annual firefighter medical exams
- \$80k for EMPCO promotion and testing services in the Police Department

Government Operations

It is essential that we not only make it through each year, but that we are able to provide excellent services to the customers we serve. Across the budget, we are seeking efficiencies and investing in recruitment, training, and equipment to do our job better and maintain our services into the future.

- Replacing the vacant Deputy Finance Director position with two accountants
- A dispute resolution and training staffer for HR

Development

The City continues to aggressively support development throughout the City of Lansing and has been seeing the results of this work come to fruition in our property tax revenues. Our Lansing Entertainment and Public Facilities Authority (LEPFA) has also restored its operating margins coming out of the COVID-19 pandemic allowing more of our funds to go to City operations.

- A grant funded staff member for the Lansing Economic Development Corporation (EDC)
- A general fund fund staff member to address housing needs outside of the limited eligible uses of CDBG, HOME, and ESG funds.

Infrastructure and Equipment

We all want to “Fix the Damn Roads” and the City is well on its way. We have a lot of work ahead of us and are continuing to maintain and improve the infrastructure of the City and its departments. This includes:

- \$50k for the Jackson Field Stadium
- An additional arborist to better maintain our rights-of-way and parks in the forestry division
- Two solid waste operators to better operate our trash and recycling services
- \$2.35 million for the Federal Surface Transportation Program
- A historic investment in major maintenance of our streets, including one-time funds to invest a total of \$9.7 million into capital improvements to our major streets
- Continued combined sanitary and stormwater sewer separations
- \$700,000 for new sidewalks, sidewalk repairs, sidewalk gap closures, and trailways
- \$750k for construction, maintenance, signage, and engineering costs within our Parking System
- Maintaining two full time staff for sustainability, with a general fund operating budget increasing to a total of \$100,000 for sustainability efforts (not including staffing being provided by Bloomberg Philanthropies as well as significant grant funding not part of the annual budget adoption and enterprise fund investments).

Vehicles/Equipment Purchases

Our fleet continues to catch up with vehicle replacements and is encumbering its reserves with orders up to three years out as we build our way back from long-deferred investments in our fleet services.

Council Priorities

All priorities of City Council were carefully considered. However, due to limited available funding and in reviewing the cost effectiveness of individual proposals, we were not able to include everything as part of this proposed budget. We will continue to search for funding options though grant opportunities to achieve many more priorities.

- Committee of the Whole
 - The budget proposes adding a staff member to address housing needs, funding for sidewalks and roads, maintaining two full time staff for sustainability, and an additional arborist. LPD already prints business cards with information on how to file a complaint.
- Committee on Development and Planning
 - The budget proposes a grant funded staff member for the EDC and \$175,000 for the Façade Improvement Grant Program.
- Committee on Equity, Diversity, and Inclusion
 - The budget proposes \$300k in general fund to continue the Advance Peace program and the continuation of a DEI Specialist in the Human Relations and Community Services department.
- Committee on Public Safety
 - The budget proposes a cadet program in the Fire Department to train new firefighters and paramedics. We have already purchased portable speed trailers and speed monitoring signs.
- Committee on Ways and Means
 - The city entered a contract to determine eligibility for an IRA22 Tax Credit for the new Public Safety Building and is continually looking for opportunities from the Inflation Reduction Act.
- Ad Hoc on Homelessness and Solutions 2023
 - EDP is currently in the process of reviewing their fee schedules and a plan will be brought forward once this is completed. The administration is also working on plans for warming and cooling centers, as well as landlord incentive programs.
- City Council
 - The proposed budget addresses the City's infrastructure, preserves clean, safe, and well-maintained housing and neighborhoods, and explores alternatives for improved efficiency in service and delivery.
- Board of Public Service
 - The proposed budget includes two solid waste operators to better operate our trash and recycling services, \$2.35 million for the Federal Surface Transportation Program, \$9.7 million for our major streets, continued combined sanitary and stormwater sewer separations, and continued fleet replacement.

Financial Health

It is important that as we pay our bills and provide the best services possible to our community, we also monitor and protect our long-term financial health. We began our FY 2025 budget by sending Council's budget priorities directly to Department heads and met in November to discuss the strategic challenges we face and to set a plan in place to meet those objectives. This budget is the culmination of those efforts, and I thank you for your consideration and contribution to the City of Lansing's success.

I look forward to discussing the FY 2025 Executive Budget Recommendation and working with you to finalize our spending priorities over the coming months.

Sincerely,

A handwritten signature in black ink, appearing to read 'A. Schor', with a stylized, flowing script.

Andy Schor
Mayor

GENERAL FUND REVENUES

CITY OF LANSING, MICHIGAN

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Property Taxes</u>				
Non-Dedicated	33,059,984	37,554,000	37,554,000	40,375,000
Dedicated - Police	3,645,000	3,915,750	3,915,750	4,065,000
Dedicated - Fire	3,645,000	3,915,750	3,915,750	4,065,000
Dedicated - Roads	2,430,000	2,610,500	2,610,500	2,710,000
Dedicated - Parks	2,430,000	2,610,500	2,610,500	2,710,000
Total	45,209,984	50,606,500	50,606,500	53,925,000
<u>Income Taxes</u>				
City Income Tax	41,499,303	39,350,000	42,285,000	42,750,000
Total	41,499,303	39,350,000	42,285,000	42,750,000
<u>Licenses & Permits</u>				
Business Licenses	111,961	71,450	71,450	101,880
Cable Franchise Fees	992,814	1,000,000	1,000,000	900,000
Medical Marijuana Licenses	810,640	700,000	700,000	800,000
Non-Business Licenses	20,960	35,600	35,600	25,120
Buildings Licenses & Permits	27,800	17,750	17,750	23,000
Total	1,964,174	1,824,800	1,824,800	1,850,000
<u>Federal Grants</u>				
American Rescue Plan Act	9,712,500	8,287,500	8,287,500	-
Total	9,712,500	8,287,500	8,287,500	-
<u>State Grants</u>				
Public Safety	2,663,201	2,700,000	2,700,000	2,500,000
Other State Grants	1,198,543	980,000	998,100	1,475,000
Reimbursements	1,759,865	1,000,000	1,500,000	1,800,000
Revenue Sharing	17,994,492	17,744,475	17,976,375	19,075,000
Capital City Allocation	-	-	1,000,000	1,000,000
Total	23,616,100	22,424,475	24,174,475	25,850,000
<u>Return on Equity</u>				
Board of Water and Light	26,220,162	26,500,000	26,500,000	27,500,000
Sewage Disposal System	300,000	300,000	300,000	300,000
Total	26,520,162	26,800,000	26,800,000	27,800,000

GENERAL FUND REVENUES

CITY OF LANSING, MICHIGAN

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Charges for Services</u>				
Fees	91,794	89,700	89,700	89,700
Services Rendered	2,261,334	2,442,500	2,442,500	1,800,700
Building Inspection Fees	2,357,061	1,851,000	1,851,000	2,000,000
Services To Others	716,728	33,200	33,200	54,400
Central Stores/Notary	2,200	3,500	3,500	2,000
Public Safety Services	179,656	154,350	154,350	163,800
Ambulance Transport Fees	5,047,219	4,250,000	4,250,000	5,450,000
Sales	1,350	2,300	2,300	2,200
Use & Admission Fees	764,645	468,750	468,750	617,200
Total	11,421,986	9,295,300	9,295,300	10,180,000
<u>Fines & Forfeitures</u>				
Fines & Forfeitures	1,427,627	1,505,200	1,505,200	1,576,000
Total	1,427,627	1,505,200	1,505,200	1,576,000
<u>Interest & Rent</u>				
Interest Income	592,128	421,195	421,195	445,000
Rental Income	216,220	200,000	200,000	215,000
Total	808,348	621,195	621,195	660,000
<u>Other Revenue</u>				
Donations & Contributions	114,137	119,000	119,000	131,500
Miscellaneous	152,709	173,000	173,000	157,500
Sale of Capital Assets	-	120,000	120,000	120,000
Total	266,846	412,000	412,000	409,000
<u>Interfund Transfers In</u>				
Interfund Transfers In	100,000	100,000	100,000	100,000
Total	100,000	100,000	100,000	100,000
<u>Total General Fund Revenues</u>	162,547,029	161,226,970	165,911,970	165,100,000

GENERAL FUND EXPENSES

CITY OF LANSING, MICHIGAN

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance				
Total General Fund Balance	23,451,802	29,661,497	29,661,497	29,606,497
Less Restricted/Nonspendable	(9,337,199)	(8,744,254)	(8,744,254)	(8,744,254)
Unrestricted Fund Balance	14,114,603	20,917,243	20,917,243	20,862,243
Total Revenues (previous page)	162,547,029	161,226,970	165,911,970	165,100,000
<u>General Government</u>				
City Council	687,490	657,507	794,819	735,701
Mayor's Office	1,778,071	1,427,425	1,583,017	1,316,598
Office of Community Media	547,624	704,994	704,994	727,531
Finance Operations	2,430,805	2,324,926	2,324,926	2,110,560
City Clerk's Office	1,502,652	1,602,373	1,820,665	1,954,061
Internal Audit	112,061	231,514	231,514	203,351
Treasury/Income Tax	2,267,887	2,036,385	2,332,359	2,897,800
Assessing	1,497,791	1,987,550	1,987,550	1,755,264
City Attorney's Office	2,521,562	2,640,175	2,640,175	2,708,022
Human Resources	2,288,858	2,572,100	3,099,565	2,526,289
South Lansing District Library	137,084	136,500	136,500	145,000
Vacancy Factor	-	(1,500,000)	(1,500,000)	(1,500,000)
Total	15,771,886	14,821,449	16,156,084	15,580,177
<u>Public Safety</u>				
Police	50,834,578	54,586,595	54,586,595	57,117,927
Fire	40,212,919	41,448,217	41,448,217	43,217,810
Total	91,047,497	96,034,812	96,034,812	100,335,737
<u>Public Works</u>				
Public Service	13,697,494	13,506,989	13,606,989	13,008,704
Total	13,697,494	13,506,989	13,606,989	13,008,704
<u>Judicial</u>				
Courts	6,027,865	6,061,191	6,624,360	6,318,200
Total	6,027,865	6,061,191	6,624,360	6,318,200

GENERAL FUND EXPENSES

CITY OF LANSING, MICHIGAN

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Recreation & Culture</u>				
Parks & Recreation	9,987,950	8,092,939	9,335,135	9,104,075
Total	9,987,950	8,092,939	9,335,135	9,104,075
<u>Community Development</u>				
Human Relations & Community Services	1,638,751	2,221,776	2,221,776	2,080,593
Basic Human Services	1,878,403	2,084,932	2,584,932	2,235,000
Economic Development & Planning	6,666,074	6,820,769	6,820,769	6,518,441
Neighborhoods, Arts, & Citizen Engagement	1,232,656	1,556,407	1,556,407	1,528,136
City Supported Agencies	562,710	549,500	1,049,500	537,500
City Recognitions	-	10,000	10,000	10,000
Total	11,978,594	13,243,384	14,243,384	12,909,670
<u>Other Financing Uses</u>				
Transfers Out, Fund Subsidies	262,692	324,080	824,080	319,125
Transfers Out, Capital	6,089,572	7,325,000	7,325,000	5,945,000
Debt Service	1,473,785	1,817,126	1,817,126	1,579,312
Total	8,388,759	10,025,706	11,025,706	8,390,937
<u>Total Expenditures</u>	156,337,334	161,226,970	165,966,970	165,100,000
Net Revenue (Expense)	6,209,695	-	(55,000)	-
Ending General Fund Balance	29,661,497	29,661,497	29,606,497	29,606,497
Less Restricted/Nonspendable	(8,744,254)	(8,744,254)	(8,744,254)	(8,744,254)
Unrestricted Fund Balance	20,917,243	20,917,243	20,862,243	20,862,243

STADIUM FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for the operations for City support of Jackson Field (formerly Cooley Law School) stadium operations, the results of which are aggregated into the City's General Fund for financial reporting.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance	Not Applicable			
<u>Revenues</u>				
Services Rendered	94,314	125,000	125,000	122,320
Use & Admission Fees	346,520	-	-	350,000
Interest Income	15,256	10,000	10,000	5,680
Royalties	-	137,000	137,000	150,000
Interfund Transfers In	404,503	475,716	475,716	233,000
Total Revenues	860,593	747,716	747,716	861,000
<u>Expenditures</u>				
Jackson Field Stadium	860,593	747,716	747,716	861,000
Total Expenditures	860,593	747,716	747,716	861,000
Ending Fund Balance	Not Applicable			

REVENUE SOURCES AND OUTLOOK

Debt service and other obligations of the Jackson Field Stadium are supported by the City through the Stadium License, Lease, and Service Agreement (as amended) with any remaining activity subsidized by the General Fund. The City's financial contribution is anticipated to remain stable for the duration of the agreement, which concludes in 2038.

MAJOR STREETS FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for revenues received from the State of Michigan for the City's share of state gasoline and weight taxes, which is restricted for maintenance of major streets.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Working Capital	12,720,058	14,128,680	14,128,680	11,035,562
<u>Revenues</u>				
Licenses & Permits	667,953	595,000	595,000	692,000
Federal Grants	1,154,974	-	-	1,175,000
State Grants	12,863,882	11,500,000	11,500,000	19,575,000
Charges for Services	923,996	600,000	600,000	618,000
Interest & Rent	152,515	-	-	-
Other Revenue	715,321	10,000	10,000	10,000
Total Revenues	16,478,641	12,705,000	12,705,000	22,070,000
<u>Expenditures</u>				
<u>Operating</u>				
Admin and Engineering	1,697,579	1,653,717	1,653,717	1,236,822
Routine Road Maintenance	2,362,100	2,655,790	2,655,790	2,122,203
Bridge Maintenance	61,080	79,653	79,653	136,939
Winter Maintenance	1,649,896	1,403,391	1,403,391	1,475,930
Trunkline Maintenance	607,422	548,415	548,415	618,000
Traffic Maintenance	386,637	452,500	452,500	502,500
Total Operating	6,764,714	6,793,466	6,793,466	6,092,394
<u>Capital</u>				
Major Maintenance	4,387,219	4,050,000	4,050,000	12,575,000
Traffic Maintenance	84,284	100,000	100,000	550,000
Debt Service	472,800	472,587	472,587	252,606
Total Capital	4,944,303	4,622,587	4,622,587	13,377,606

MAJOR STREETS FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Transfer to Local Streets Fund	3,361,002	4,382,065	4,382,065	4,000,000
Total Expenditures	15,070,019	15,798,118	15,798,118	23,470,000
Net Revenue (Expense)	1,408,622	(3,093,118)	(3,093,118)	(1,400,000)
Ending Working Capital	14,128,680	11,035,562	11,035,562	9,635,562
Inventories	1,218,842			
Total Fund Balance	15,347,522			

REVENUE SOURCES AND OUTLOOK

The Act 51 Major Streets Fund is a statutory Special Revenue Fund under Michigan Public Act 51 of 1951, as amended. It derives its operating revenue from statewide allocation of the tax placed by the State of Michigan on motor fuel, and from charges against utilities for cutting pavement to access buried infrastructure. Also included in the above is revenue the City receives under contract with the State of Michigan for maintenance of State Trunklines within the City.

The City also receives allocations from the Metro Communications Act, in which subscribing local units such as Lansing that chose to forgo local ordinances and revenue for distributions from the State under the Act 51 formula which must be used for maintenance of the right of way.

The City, by maintaining a Transportation Asset Management Plan (TAMP), has fewer restrictions in the amount of Act 51 major streets funding that may be transferred to use for local street projects. The City currently transfers \$4 million for local street projects.

The City's FY 2025 estimate of Gas and Weight Taxes is based on steady growth projected in Sec. 20-109 Road and Bridge Programs in the Governor's recommended budget proposal using a population factor of 112,644, 106.92 Major Miles, 65.24 Trunkline Miles, and 304.66 Local Miles.

LOCAL STREETS FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for revenues received from the State of Michigan for the City's share of state gasoline and weight taxes, which is restricted for maintenance of local streets.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance	4,744,675	3,823,181	3,823,181	1,383,681
<u>Revenues</u>				
Property Taxes	-	150,000	150,000	150,000
State Grants	3,758,355	3,752,628	3,752,628	4,300,000
Interest & Rent	87,096	-	-	-
Other Revenue	1,530,953	-	-	-
Transfers In, Major Streets	2,430,000	2,610,500	2,610,500	2,710,000
Transfers In, Act 51	3,361,002	4,382,065	4,382,065	4,000,000
Total Revenues	11,167,406	10,895,193	10,895,193	11,160,000
<u>Expenditures</u>				
<u>Operating</u>				
Admin and Engineering	1,184,622	1,218,707	1,218,707	1,136,595
Surface Maintenance	4,425,479	4,138,891	4,138,891	4,219,655
Winter Maintenance	828,854	803,165	803,165	577,650
Traffic Maintenance	63,643	80,000	80,000	71,000
Total Operating	6,502,598	6,240,763	6,240,763	6,004,900
<u>Capital</u>				
Major Maintenance	4,967,069	6,450,000	6,450,000	4,480,000
Traffic Maintenance	-	25,000	25,000	55,000
Debt Service	619,233	618,930	618,930	620,100
Total Capital	5,586,302	7,093,930	7,093,930	5,155,100

LOCAL STREETS FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Total Expenditures	12,088,900	13,334,693	13,334,693	11,160,000
Net Revenue (Expense)	(921,494)	(2,439,500)	(2,439,500)	-
Ending Fund Balance	3,823,181	1,383,681	1,383,681	1,383,681

REVENUE SOURCES AND OUTLOOK

The Act 51 Local Streets Fund is a statutory Special Revenue Fund under Michigan Public Act 51 of 1951, as amended. It derives its operating revenue from statewide allocation of the tax placed by the State of Michigan on motor fuel. The Act 51 Local Streets Fund is also supported by an operating transfer from the Act 51 Major Streets Fund, in accordance with State law, and 1.0 mills of the City's property tax levy.

The City, by maintaining a Transportation Asset Management Plan (TAMP), has fewer restrictions in the amount of Act 51 major streets funding that may be transferred to use for local street projects. The City currently transfers \$4 million for local street projects.

The City's FY 2025 estimate of Gas and Weight Taxes is based on steady growth projected in Sec. 20-109 Road and Bridge Programs in the Governor's recommended budget proposal using a population factor of 112,644, 106.92 Major Miles, 65.24 Trunkline Miles, and 304.66 Local Miles.

PUBLIC SAFETY REVENUE SHARING FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund is to account for revenues received from the State of Michigan for the City's share of distributions from the State's proposed Public Safety and Violence Prevention Fund, which is to be restricted for operational and capital expenditures that serve the purpose of public safety and violence prevention.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance	-	-	-	-
<u>Revenues</u>				
State Grants	-	-	-	3,500,000
Total Revenues	-	-	-	3,500,000
<u>Expenditures</u>				
Public Safety Initiatives	-	-	-	3,500,000
Total Expenditures	-	-	-	3,500,000
Net Revenue (Expense)	-	-	-	-
Ending Fund Balance	-	-	-	-

REVENUE SOURCES AND OUTLOOK

The Public Safety Fund is created pursuant to 2023 House Bills 4605 and 4606 which create a dedicated source of revenue to serve the purposes of public safety and violence prevention. Funding is to be distributed proportionately to the City's share of the reported statewide violent crimes, as determined by the 3 most recent annual crime reports published by the Department of State as of the first day of the State fiscal year capped at 25% of total distributions for any given city, village, township, or County on behalf of a township.

PUBLIC SAFETY REVENUE SHARING FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

REVENUE SOURCES AND OUTLOOK

Funding shall be used for operational and capital expenditures that serve the purposes of public safety and violence prevention and may be subgranted in whole or part for that purpose. These reoccurring funds will allow the City of Lansing to hire 15 new police officers and to fund community-based violence reduction programs.

For distributions made between October 1, 2026 and September 30, 2028, the share of any city, village, or township whose rate of violent crime does not decrease by at least 5% from the base crime level will have their distribution reduced by 5% with the reduced amount reallocated proportionately among recipients that meet the target reduction rate.

For distributions made after September 30, 2028, the share of any city, village, or township whose rate of violent crime does not decrease by at least 5% from the base crime level will have their distribution reduced by 10% with the reduced amount reallocated proportionately among recipients that meet the target reduction rate.

The funds may not be used to replace or supplant its existing reoccurring resources for public safety and violence prevention (except as may be proportionate to its share in a decline in the estimated total general fund revenue from the previous fiscal year and the reduction of resources available for other purposes), obtain a vehicle weighing more than 15,000 pounds that is designed or used for a tactical police purpose, obtain or use facial recognition technology, or obtain or use a chemical weapon.

BUILDING DEPARTMENT FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for revenues and expenditures resulting from the enforcement of the State Construction Code Act of 1999 (PA 245 of 1999).

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance	4,366,547	4,583,754	4,358,626	4,133,498
<u>Revenues</u>				
Licenses & Permits	2,923,600	2,814,500	2,814,500	2,865,000
Charges for Services	7,818	-	-	-
Miscellaneous	15	-	-	-
Total Revenues	2,931,433	2,814,500	2,814,500	2,865,000
<u>Expenditures</u>				
Building Safety	2,714,226	3,039,628	3,039,628	3,365,000
Total Expenditures	2,714,226	3,039,628	3,039,628	3,365,000
Net Revenue (Expense)	217,207	(225,128)	(225,128)	(500,000)
Ending Fund Balance	4,583,754	4,358,626	4,133,498	3,633,498

REVENUE SOURCES AND OUTLOOK

The Building Safety division is charged with the enforcement of Federal, State, and City laws regarding building construction and codes. In addition to performing inspections and issuing permits, the division is also responsible for collecting renewal licenses from contractors, as well as collection of fees related to the inspection and permit process. In addition, all new construction plans are reviewed for compliance with relevant codes.

FEDERAL ENTITLEMENT GRANT FUNDS

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for revenues received from the Department of Housing and Urban Development. These revenues are restricted to accomplishing the various objectives of Community Development Block Grant (CDBG), HOME, and ESG Programs, within specific target areas.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)				
<u>Revenues</u>				
Federal Grants	1,242,885	2,070,597	2,070,597	2,070,597
Other Revenue	77,013	1,781,551	1,781,551	600,000
Interfund Transfers In	-	139,080	139,080	134,125
Total CDBG Revenues	1,319,898	3,991,228	3,991,228	2,804,722
<u>Expenditures</u>				
Administration	348,444	566,200	566,200	601,137
Housing Rehabilitation	619,941	2,542,481	2,542,481	1,861,996
Public Services	239,463	310,589	310,589	310,589
Economic Development	19,219	570,958	570,958	30,000
Land Acquisition	92,830	1,000	1,000	1,000
Total CDBG Expenditures	1,319,898	3,991,228	3,991,228	2,804,722
HOME INVESTMENT PARTNERSHIP GRANT				
<u>Revenues</u>				
Federal Grants	747,847	833,394	833,394	833,394
Other Revenue	79,258	70,003	70,003	25,000
Total HOME Revenues	827,105	903,397	903,397	858,394
<u>Expenditures</u>				
Administration	17,228	93,903	93,903	103,325
Housing Rehabilitation	768,034	642,816	642,816	588,391
Public Services	41,843	166,678	166,678	166,678
Total HOME Expenditures	827,105	903,397	903,397	858,394

FEDERAL ENTITLEMENT GRANT FUNDS

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

APPROPRIATION SUMMARY

EMERGENCY SOLUTIONS GRANT (ESG)

Revenues

Federal Grants	177,692	181,593	181,593	181,593
Interfund Transfers In	177,692	-	-	-
Total ESG Revenues	355,384	181,593	181,593	181,593

Expenditures

Emergency Shelter Operations	355,384	181,593	181,593	181,593
Total ESG Expenditures	355,384	181,593	181,593	181,593

REVENUE SOURCES AND OUTLOOK

The City's federal Annual Action Plan (AAP) details the funding strategy for the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) programs each year. The AAP outlines how program funds will be expended during the funding cycle and provides a basis for assessing performance. The proposed AAP directs funds primarily toward meeting the national objective of benefiting low/moderate-income persons.

DISASTER CONTINGENCY FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for earmarked revenue for disaster contingency provisions, which may include providing for planning, mitigation, response, and recovery from natural and human-made disasters within and outside the state.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance	-	-	-	-
<u>Revenues</u>				
Federal Grants	-	-	-	500,000
General Fund Transfer	-	500,000	500,000	-
Total Revenues				
<u>Expenditures</u>				
Disaster Contingency	-	500,000	500,000	500,000
Total Expenditures				
Net Revenue (Expense)	-	-	-	-
Ending Fund Balance	-	-	-	-

REVENUE SOURCES AND OUTLOOK

The Disaster Contingency Fund was established by City Council in FY 2024 in response to severe storm damages to provide immediate funding capacity to respond to the immediate and future disasters. The fund is anticipated to recover expenses through FEMA reimbursement and other grant recoveries, and may be supported by General Fund contributions over time.

DRUG LAW ENFORCEMENT FEDERAL FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for federal revenues, from the Departments of Justice and Treasury, set aside for drug law enforcement under the provisions of Federal Grant Agreements.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance	196,860	209,720	209,720	23,720
<u>Revenues</u>				
Fines & Forfeitures	9,906	-	-	-
Interest & Rent	3,283	-	-	200
Total Revenues	13,189	-	-	200
<u>Expenditures</u>				
Special Operations	329	186,000	186,000	200
Total Expenditures	329	186,000	186,000	200
Net Revenue (Expense)	12,860	(186,000)	(186,000)	-
Ending Fund Balance	209,720	23,720	23,720	23,720

REVENUE SOURCES AND OUTLOOK

Forfeiture Fund (drug law enforcement fund) consists of monies and other assets seized and forfeited in the process of enforcing of anti-drug laws. The detectives of the Special Operations Section (SOS) of the Lansing Police Department and Tri-County Metro Narcotics Squad (TCM) work with the Prosecutors' Offices and Federal Agencies in regard to the recovery of assets and many of the investigations are long-term and complex in nature.

Asset forfeitures in FY23 included an estimated \$508,375 in narcotics and \$238,438 in other assets seized by SOS, helping reduce the profit motive of narcotics trafficking in the Greater Lansing area.

DRUG LAW ENFORCEMENT STATE AND LOCAL FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for state and local revenues, from the Departments of Justice and Treasury, set aside for drug law enforcement state and under the provisions of State of Michigan Public Act 135 of 1985, as amended.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance	295,456	256,188	256,188	256,188
<u>Revenues</u>				
Fines & Forfeitures	49,806	-	-	60,500
Interest & Rent	5,248	-	-	500
Other Revenue	3,533	-	-	-
Total Revenues	58,587	-	-	61,000
<u>Expenditures</u>				
Special Operations	97,855	-	-	161,000
Total Expenditures	97,855	-	-	161,000
Net Revenue (Expense)	(39,268)	-	-	(100,000)
Ending Fund Balance	256,188	256,188	256,188	156,188

REVENUE SOURCES AND OUTLOOK

Forfeiture Fund (drug law enforcement fund) consists of monies and other assets seized and forfeited in the process of enforcing of anti-drug laws. The detectives of the Special Operations Section (SOS) of the Lansing Police Department and Tri-County Metro Narcotics Squad (TCM) work with the Prosecutors' Offices and Federal Agencies in regard to the recovery of assets and many of the investigations are long-term and complex in nature.

Asset forfeitures in FY23 included an estimated \$508,375 in narcotics and \$238,438 in other assets seized by SOS, helping reduce the profit motive of narcotics trafficking in the Greater Lansing area.

TRI-COUNTY METRO FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for the operations of the Tri-County Metro Narcotics Squad.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance	243,836	264,462	264,462	473,462
<u>Revenues</u>				
Federal Grants	133,744	-	-	-
Contributions	366,001	400,000	400,000	400,000
Fines & Forfeitures	177,449	50,000	50,000	50,000
Interest & Rent	8,160	-	-	-
Total Revenues	685,353	450,000	450,000	450,000
<u>Expenditures</u>				
Tri-County Metro Squad	664,726	241,000	241,000	250,000
Total Expenditures	664,726	241,000	241,000	250,000
Net Revenue (Expense)	20,626	209,000	209,000	200,000
Ending Fund Balance	264,462	473,462	473,462	673,462

REVENUE SOURCES AND OUTLOOK

Forfeiture Fund (drug law enforcement fund) consists of monies and other assets seized and forfeited in the process of enforcing of anti-drug laws. The detectives of the Special Operations Section (SOS) of the Lansing Police Department and Tri-County Metro Narcotics Squad (TCM) work with the Prosecutors' Offices and Federal Agencies in regard to the recovery of assets and many of the investigations are long-term and complex in nature.

Asset forfeitures in FY23 included an estimated \$994,191 in narcotics and \$110,218 in other assets seized by TCM, helping reduce the profit motive of narcotics trafficking in the Greater Lansing area.

OPIOID SETTLEMENT FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for revenues received from Opioid Settlement funds, and restricted for treatment, prevention, and remediation.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance	-	368,245	368,245	-
<u>Revenues</u>				
Settlement Revenues	368,245	-	-	201,000
Total Revenues	368,245	-	-	201,000
<u>Expenditures</u>				
Opioid Remediation	-	-	368,245	201,000
Total Expenditures	-	-	368,245	201,000
Net Revenue (Expense)	368,245	-	(368,245)	-
Ending Fund Balance	368,245	-	-	-

REVENUE SOURCES AND OUTLOOK

The City of Lansing was an early filer in the national opioid settlements and is currently estimated to receive a total of \$3.6 million over 18 years, which are to be used for treatment, prevention, and remediation of the opioid epidemic. Payment schedules and information are estimates, and subject to the logistical requirements of the settlements

The Police Department has contracted with WAI-IAM, Inc to provide Lansing residents with support and services related to addiction recovery efforts and the Fire Department is using the initial funds to support their Community Risk Reduction programs.

DOWNTOWN LANSING, INC. FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for assessments received from businesses located in the district. The revenues are used for special events and maintenance of the district.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance	401,869	335,290	335,290	897,203
<u>Revenues</u>				
Special Assessments	369,836	365,000	365,000	467,000
State Grants	2,608,648	4,200,000	4,200,000	1,095,000
Interest & Rent	28,482	-	-	-
Other Revenue	798,018	317,000	317,000	288,200
Interfund Transfers In	85,000	85,000	85,000	85,000
Total Revenues	3,889,984	4,967,000	4,967,000	1,935,200
<u>Expenditures</u>				
Downtown Lansing, Inc	3,956,563	4,405,087	4,405,087	1,935,200
Total Expenditures	3,956,563	4,405,087	4,405,087	1,935,200
Net Revenue (Expense)	(66,579)	561,913	561,913	-
Ending Fund Balance	335,290	897,203	897,203	897,203

REVENUE SOURCES AND OUTLOOK

Downtown Lansing, Inc's operations are generally funded by special assessments of the local businesses within its district and by local fundraising, with any remaining activity subsidized by the General Fund. Significant economic development grants over the past few years have allowed for large one-time investments in downtown businesses and development. The City's financial contribution is proposed to remain constant for FY 2025.

CEMETERY FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for the operation of City-owned cemeteries.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Working Capital	819,035	1,024,313	1,024,313	1,024,313
<u>Revenues</u>				
Sales	161,759	140,000	140,000	140,000
User Fees	316,768	309,000	309,000	318,000
Interest & Rent	-	-	-	10,000
Other Revenue	8,681	15,000	15,000	18,000
Interfund Transfers In	450,000	527,827	527,827	636,000
Total Revenues	<u>937,207</u>	<u>991,827</u>	<u>991,827</u>	<u>1,122,000</u>
<u>Expenditures</u>				
Administration	144,220	247,443	247,443	255,430
Grounds Maintenance	587,709	744,384	744,384	866,570
Total Expenditures	<u>731,929</u>	<u>991,827</u>	<u>991,827</u>	<u>1,122,000</u>
Net Revenue (Expense)	205,278	-	-	-
Ending Working Capital	1,024,313	1,024,313	1,024,313	1,024,313
Non-Current Assets	105,655			
Deferred Outflows	147,342			
Non-Current Liabilities	<u>(2,337,399)</u>			
Actual Net Position	<u>(1,060,089)</u>			

CEMETERY FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

REVENUE SOURCES AND OUTLOOK

Cemetery Fund revenues consist of lot sales, fees for cemetery services related to burials, and is subsidized by the Parks Millage Fund. In addition, interest is earned from investments in the perpetual care fund. A transfer of 20% of all new lot sales is invested in the Cemetery Perpetual Care Fund, which totaled \$1,910,234 as of FY 2023.

MUNICIPAL PARKING SYSTEM FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for the operation of City-owned parking facilities.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Working Capital	3,647,433	5,849,125	5,849,125	5,071,603
<u>Revenues</u>				
Federal Grants	5,000,000	-	-	-
Parking Fees	4,193,740	3,887,800	3,887,800	4,540,000
Baseball Revenue	44,078	35,000	35,000	40,000
Fines & Forfeitures	780,568	621,000	621,000	750,000
Other Revenue	637,322	40,000	40,000	45,000
Interfund Transfers In	221,251	-	-	-
Total Revenues	10,876,959	4,583,800	4,583,800	5,375,000
<u>Expenditures</u>				
Administration	5,398,220	2,463,532	2,463,532	2,070,665
Parking Operations	1,219,222	1,298,540	1,298,540	1,441,285
Maintenance	171,079	289,400	289,400	506,400
South Capital Avenue Ramp	38,136	169,000	169,000	221,500
North Grand Avenue Ramp	127,494	197,500	197,500	282,500
North Capital Avenue Ramp	1,453,362	215,500	215,500	375,500
Baseball Operations	16,506	10,750	10,750	12,050
Debt Service	251,248	717,100	717,100	715,100
Total Expenditures	8,675,267	5,361,322	5,361,322	5,625,000
Net Revenue (Expense)	2,201,692	(777,522)	(777,522)	(250,000)
Ending Working Capital	5,849,125	5,071,603	5,071,603	4,821,603
Non-Current Assets	29,889,406			
Deferred Outflows	3,421,628			
Non-Current Liabilities	(35,467,209)			
Actual Net Position	3,692,950			

MUNICIPAL PARKING SYSTEM FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

REVENUE SOURCES AND OUTLOOK

The parking system fund operates and maintains parking facilities, including lots, metered spaces, and ramps located primarily in the downtown area. It earns revenue from fees charged to customers, and it pays debt service for some of these facilities through the Lansing Building Authority (LBA).

It is responsible for parking regulation, enforcement, and collection from which it also derives fine revenue, as does the District Court. It also maintains the pedway over the Grand River from its ramp facility to the Lansing Center and operates parking facilities for events at Jackson Field stadium and other special events.

The parking system was heavily impacted by the COVID-19 pandemic and the impact of remote and hybrid work schedules on business in the downtown area. Revenue loss funds from the American Rescue Plan Act (ARPA) were used to subsidize parking operations for a total of \$5 million.

GOLF FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for the operation of the City-owned golf courses.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Working Capital	50,986	116,516	116,516	116,516
<u>Revenues</u>				
Interfund Transfers In	100,000	100,383	100,383	100,000
Total Revenues	100,000	100,383	100,383	100,000
<u>Expenditures</u>				
Groesbeck Golf Course	165,530	100,383	100,383	100,000
Total Expenditures	165,530	100,383	100,383	100,000
Net Revenue (Expense)	(65,530)	-	-	-
Ending Working Capital	116,516	116,516	116,516	116,516
Non-Current Assets	1,874,404			
Deferred Outflows	-			
Non-Current Liabilities	-			
Actual Net Position	1,990,920			

REVENUE SOURCES AND OUTLOOK

Groesbeck Golf Course is owned by the City of Lansing and operated by the Lansing Entertainment and Public Facilities Authority (LEPFA). Annual activity within this fund largely represents the City's subsidy to LEPFA for operating the golf course, funded by the City's Parks Millage Fund. LEPFA covers the majority of its expenses by charging users for food services, equipment rentals, and greens fees.

SEWAGE DISPOSAL SYSTEM FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for the activities of sewage disposal services to the residents of the City.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Working Capital	37,719,733	47,607,437	47,607,437	38,429,645
<u>Revenues</u>				
Licenses & Permits	54,490	55,000	55,000	50,000
Charges for Services	38,608,712	35,925,000	35,925,000	40,695,000
Interest & Rent	932,004	150,000	150,000	135,000
Other Revenue	47,263	20,000	20,000	20,000
Proceeds from Bonds/Notes	4,700,885	-	-	-
Total Revenues	44,343,354	36,150,000	36,150,000	40,900,000
<u>Expenditures</u>				
Administration	27,197,197	13,862,715	13,792,715	13,273,683
Pumping Stations	1,480,367	1,851,287	1,851,287	1,806,361
Sewer Maintenance	2,902,391	2,791,767	2,861,767	2,881,204
Industrial Laboratory	223,712	314,600	314,600	302,720
Total Operations	31,803,667	18,820,369	18,820,369	18,263,968
Capital Projects	577,053	13,201,000	13,201,000	15,795,000
Debt Service	2,074,930	13,306,423	13,306,423	12,841,032
Total Expenditures	34,455,650	45,327,792	45,327,792	46,900,000
Net Revenue (Expense)	9,887,704	(9,177,792)	(9,177,792)	(6,000,000)
Ending Working Capital	47,607,437	38,429,645	38,429,645	32,429,645
Non-Current Assets	331,919,802			
Deferred Outflows	2,273,402			
Non-Current Liabilities	(109,638,720)			
Actual Net Position	272,161,921			

SEWAGE DISPOSAL SYSTEM FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

REVENUE SOURCES AND OUTLOOK

The Sewage Disposal System Fund supports the sewer collection system, wastewater plant operations, and testing, monitoring, and regulating industrial and commercial effluent. Most of the activity in the fund is directed at meeting the requirements of the City's National Pollutants Discharge Eliminations Standards (NPDES) permit, under Federal and State law. It is the City's most capital intensive operation with total net assets of more than \$272 million.

Substantial resources of the fund are used to maintain its infrastructure. It derives operating revenue from fees based on water usage in the City and subscribing sewer districts. This is collected by the Lansing Board of Water and Light. It also receives revenue from charges to industrial and commercial customers for testing effluent, along with non-operating revenue from interest income.

Significant capital investments include the ongoing Combined Sewer Overflow (CSO) separation of sanitary and stormwater sewer systems as mandated by the Environmental Protection Agency (EPA). This is funded in part through rate-subsidized State Revolving Loan Fund Program (SRF) borrowing for eligible costs of this project.

GARBAGE AND RUBBISH COLLECTION FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for the provision of household solid waste disposal services to participating residents of the City.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Working Capital	1,468,620	2,377,009	2,377,009	1,189,835
<u>Revenues</u>				
Operating Income	3,333,605	3,500,000	3,500,000	3,600,000
Interest Income	280	1,500	1,500	-
Total Revenues	<u>3,333,885</u>	<u>3,501,500</u>	<u>3,501,500</u>	<u>3,600,000</u>
<u>Expenditures</u>				
Refuse Disposal	<u>2,425,497</u>	<u>4,688,674</u>	<u>4,688,674</u>	<u>3,600,000</u>
Total Expenditures	<u>2,425,497</u>	<u>4,688,674</u>	<u>4,688,674</u>	<u>3,600,000</u>
Net Revenue (Expense)	908,389	(1,187,174)	(1,187,174)	-
Ending Working Capital	2,377,009	1,189,835	1,189,835	1,189,835
Non-Current Assets	-			
Deferred Outflows	234,065			
Non-Current Liabilities	<u>(3,709,206)</u>			
Actual Net Position	<u>(1,098,132)</u>			

REVENUE SOURCES AND OUTLOOK

The Garbage and Rubbish Collection Fund supports the collecting and disposal of residential garbage and bulk trash items, charging a quarterly fee for carts to participating customers. The Public Service Department is actively seeking to expand the customer base for these services, which will allow greater efficiencies of scale in providing services.

RECYCLING FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for the provision of recycling services to participating residents of the City.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Working Capital	1,358,645	1,616,166	1,616,166	1,596,989
<u>Revenues</u>				
Charges for Services	4,553,008	4,661,600	4,661,600	4,773,000
Interest & Rent	46,972	6,000	6,000	5,000
Other Revenue	-	5,000	5,000	5,000
Total Revenues	4,599,980	4,672,600	4,672,600	4,783,000
<u>Expenditures</u>				
Recycling Operations	2,859,092	3,304,127	3,304,127	3,272,928
Recycling Education	1,483,367	1,137,650	1,137,650	1,260,072
Composting	-	250,000	250,000	250,000
Total Expenditures	4,342,459	4,691,777	4,691,777	4,783,000
Net Revenue (Expense)	257,521	(19,177)	(19,177)	-
Ending Working Capital	1,616,166	1,596,989	1,596,989	1,596,989
Non-Current Assets	10,733			
Deferred Outflows	471,300			
Non-Current Liabilities	(7,482,413)			
Actual Net Position	(5,384,214)			

REVENUE SOURCES AND OUTLOOK

The Recycling Fund provides residential recycling curb service, composting curb service, and educates citizens on recycling. Recycling fees are billed on City property taxes on all residences in buildings of 4 or less units, with larger complexes required to provide their residents with recycling facilities. The fund also regulates commercial recycling.

RECYCLING FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

REVENUE SOURCES AND OUTLOOK

The fund recycles an average of 6,700 tons of materials, which are brought to the Emterra Material Recovery Facility on Pennsylvania Avenue to be processed, and collects anywhere from 12,000 to 20,000 cubic yards of yard waste each year which are brought to either Granger or Hammond Farms.

Recyclable items include paper (excluding paper plate, most wrapping paper, and tissues), plastic (excluding Styrofoam or plastic lids), metal (Clean and empty, no paint or aerosol cans), cartons (excluding frozen food containers), and glass (no mirrors, ceramics, or lightbulbs).

Items not recyclable through the City's service include books, Styrofoam, electronics, plastic bags and packaging, old medicine, needles/syringes, light bulbs, paint and hazardous materials, and clothing. Drop-off locations that accept these items can be found at <https://mi-lansing3.civicplus.pro/678/What-to-Recycle>.

Neighborhoods, Arts and Citizen Engagement

Budget Presentation 4/15/2024

- 1. What is the difference with your budget from current fiscal year to the proposed budget?**
 - a. FY 24 1,556,407 (DNACE) 839,575 (311) 2,395,982
 - b. FY 25 1,528,136 (DNACE) 875,000 (311) 2,403,136
 - c. Total Difference: .98% - less than 1%
 - d. Operational costs increased due to the inclusion of the Grants Administrator and 2 FEC Counselors. Misc Ops decreased across the department. Contractual Services decreased by 66% due to the inclusion of the positions stated before. Neighborhood Grants have increased by \$20k.
- 2. Are there any changes in services that your department is responsible for and if so why?**
 - a. 311 continues to bring additional departments on board.
 - b. OFE: Bringing FEC in house- the addition of two financial counselors (we were already paying via contractual) We eliminated one contractual position and now we have one in house that serves as the program manager over all four programs versus splitting the responsibilities to two people.
- 3. Are there any rate or fee increases and if so why?**
 - a. No / Not Applicable
- 4. Are there any major equipment purchases proposed in your budget?**
 - a. No / Not Applicable
- 5. Are there any eliminating, combining or contracting of positions in your budget, and if so, provide specifics.**
 - a. No- any positions restructured were done in FY 24
- 6. Are you able to perform all necessary departmental responsibilities with this budget?**
 - a. Yes.
- 7. Are there any new initiatives or services your department will be providing with this budget?**
 - a. Across the board we are focused on uplifting our current services and programs. But as of today- we are not implementing new initiatives or services.

8. Who are the top 2 largest vendors for your department and when were they last bid?

- a. Based on our transaction by vendor- our top two vendors have been Cristo Rey Community Center and MSU Federal Credit Union (our Lansing SAVE Partner). This will in fact change since the FEC is now in house. The other top two are vendors that work with our O/S Reentry program that are paid with the grant dollars we receive from the State of Michigan specifically for this program.

9. What (if any) operational changes have you made to become more efficient in your department? What were the savings?

- a. Bringing FEC in house- the addition of two financial counselors (we were already paying via contractual) and now we have one full time position that serves as the program manager over all four programs versus splitting the responsibilities to two people.
- b. Grants administrator- to keep all partnerships in compliance while allowing that position to be partially paid for through the grants we receive.
- c. We have over the course of the last year placed a higher emphasis on fundraising for Lansing SAVE which has brought in 200K that went directly to our LANSING Save Student into their accounts.
- d. Moving OFE into REO allows us to uplift the BOLD Lansing initiative we will cross train our counselors in VITA tax prep this will allow families to come in one building _ Vote, check child's Lansing SAVE balance, have a counseling session, apply for the promise scholarship, and complete FASFA paperwork. This can be called a BOLD building.... which for those who may not know- BOLD stands for: Believe Optimize Learn Dream, helping families from Kindergarten to Retirement.
- e. 311 allocations for FY 25 allocation – working with the Finance Department, the FY 2025 budget allocation was created using data of the previous year's call association by Knowledge based article (KBA) linked per call. This means every call possible will be linked to a KBA according to its needs i.e. Tax and Treasury, Clerks, Public Service, etc.

•What is the difference with your budget from current fiscal year to the proposed budget?

This budget has inflationary increases with the exception of:

Additional positions

Arborist position in the Forestry Division

Two Solid Waste Operators (one for trash and one for recycling)

Seasonal employee for the Wastewater Treatment Plant

Sidewalk funding – had been spending about \$200k per year just to address tripping hazards.

Paulson Landfill – design of remediation system

• Are there any changes in services that your department is responsible for and if so why?

No changes in services, however, the addition of employees will increase the output of the divisions they will be working in.

• Are there any rate or fee increases and if so why?

Sanitary Sewer rate increases. Note addition of Irrigation rate. Has always been charged as a fraction of the full rate.

Trash and recycling/yard waste rate increases. Note for trash, currently charging below approved rate. Did not raise rates during the pandemic. Plan is to raise over two years (approximately \$3 per year). Do not need rate increase this year, but since we want to raise rate at fiscal year, would need before May of 2025 (outside budget process), or would raise rate in September. Anticipated Granger landfill cost increase equates to a 2.4% increase in the overall trash expenses, or about \$1.50 (depending on cart size).

• Are there any major equipment purchases proposed in your budget?

Typical vehicle replacements in fleet fund

Sanitary fund – Dump truck, excavator, lifts, generator

Trash – one packer

Recycling/composting fund – one packer

• Are there any eliminating, combining or contracting of positions in your budget, and if so provide specifics.

No such changes in proposed budget.

• Are you able to perform all necessary departmental responsibilities with this budget?

Current road funding levels are sufficient to improve roads slightly each year (as long as CSO and BWL water main replacement projects continue), however, to achieve an average rating of good for City streets, we'd need an additional \$20 million per year for about 10 years.

With approximately 600 miles of sidewalks, relacing 10 miles per year (60-year replacement cycle) would cost close to \$4 million annually.

As CSO is completed, additional funding will be needed for storm sewers since these will no longer be maintained by the sanitary fund.

Budget has funding in it for design of a remediation system for former Paulson landfill. Since this landfill was operated by the City before the creation of the trash enterprise fund, the construction and operation of the remediation system will need to be funded by the City's General Fund.

• **Are there any new initiatives or services your department will be providing with this budget?**

Plan to have a recycling drop off center operational within FY '25, enabling the general public to drop off recyclables. Funding for the construction of the facility and the necessary equipment comes from an EGLE grant. Operational costs are anticipated to be offset by revenue from sale of commodities.

• **Who are the top 2 largest vendors for your department and when were they last bid?**

Department wide, the two largest vendors will almost always be the construction companies doing CSO projects. Currently, Leavitt & Starck and Hoffman Brothers have the largest contracts for the Department. For ongoing, service type, contracts, the largest ones are:

Engineering

Fishbeck	CSO Consultant	RFQP in 2023
Tetra Tech	Consultant	RFQP per project

Fleet Services

R&R Fire Truck Repair	Upfitting/Repair	Sourcewell – cooperative purchasing agreement
Truck & Trailer Specialties	Upfitting/Repair	MIDEAL - cooperative purchasing agreement

Operations & Maintenance

Detroit Salt Company	Rock Salt	State of MI - Cooperative Purchasing Agreement
United Lawnscape	Mowing	Last bid December 2021

Property Management

Romanow Building Services	Janitorial	Last bid 2018. To be rebid May 2024
DK Security	Bldg Security	Last bid 2018. To be rebid May 2024

Wastewater

Michigan Agribusiness	Sludge Hauling	To be rebid in 2024
Granger	Landfill	Only landfill in area, contract expires 6/30/24

• **What (if any) operational changes have you made to become more efficient in your department? What were the savings?**

Now doing all CSO mailings and administration of B2P2 in-house. Are just starting these tasks but estimate savings of several thousand dollars per year.

Monday, May 13, 2024

Good afternoon,

See attached which contains the debt service and projections for the remaining Stadium debt service obligations. Most of the debt service is supported by revenues from the Stadium License, Lease, and Service Agreement, as amended, with any remaining funding supported through the City's general fund.

The requested excel workbook including the Stadium debt service schedule and a projection of the financial impact to the City through 2036 is attached. There is no debt for Groesbeck or the Lansing Center, with the Lansing Center's former debt having been fully paid off in FY22.

Support for Groesbeck activities is supported through the Parks Millage (any savings must go toward other parks millage activities), while the Lansing Center and Stadium are supported through the General Fund.

Let us know if you have any further questions or if we can provide further clarification.

Thank you,

Jake Brower

Chief Strategy Officer

City of Lansing – Office of Mayor Andy Schor

124 W. Michigan Ave. | Lansing, MI 48933

O: [517-483-4576](tel:517-483-4576) | E: Jake.Brower@lansingmi.gov

[Website](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)

Thursday, May 16, 2024

Good morning,

I checked internally to confirm, and a more accurate answer is that although there is no debt service for the Lansing Center directly impacting the City's operating budget, there is debt service for the Lansing Center being repaid through the Tax Increment Finance Authority that would need to be considered in any action by the City. I am confirming the remaining details through OCA and Finance.

Thank you,

Jake Brower

Chief Strategy Officer

City of Lansing – Office of Mayor Andy Schor

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CITY OF LANSING, MI

Debt Service

Series 2021

Installment Purchase Agreement

Schedule	Maturity Dates
Profile as Of	06/30/2023
Frequency	Annual
First Period End	06/30/2024
End Date	06/30/2036

2021 Installment Purchase Agreement Stadium Fund				ESTIMATED			
Date	Principal	Interest	Total	Annual Total	Rate	Outstanding Balance	Includes TMO Portions
06/30/2024	652,000.00	203,278.60	855,278.60	855,278.60	2.140%	9,661,000.00	
06/30/2025	666,000.00	189,250.90	855,250.90	855,250.90	2.140%	9,009,000.00	
06/30/2026	681,000.00	174,912.90	855,912.90	855,912.90	2.140%	8,343,000.00	
06/30/2027	695,000.00	160,264.60	855,264.60	855,264.60	2.140%	7,662,000.00	
06/30/2028	710,000.00	145,316.70	855,316.70	855,316.70	2.140%	6,967,000.00	
06/30/2029	726,000.00	130,037.10	856,037.10	856,037.10	2.140%	6,257,000.00	
06/30/2030	741,000.00	114,415.10	855,415.10	855,415.10	2.140%	5,531,000.00	
06/30/2031	757,000.00	98,482.80	855,482.80	855,482.80	2.140%	4,790,000.00	
06/30/2032	773,000.00	82,197.40	855,197.40	855,197.40	2.140%	4,033,000.00	
06/30/2033	789,000.00	65,569.60	854,569.60	854,569.60	2.140%	3,260,000.00	
06/30/2034	805,000.00	48,599.40	853,599.40	853,599.40	2.140%	2,471,000.00	
06/30/2035	824,000.00	31,265.40	855,265.40	855,265.40	2.140%	1,666,000.00	
06/30/2036	842,000.00	13,535.50	855,535.50	855,535.50	2.140%	842,000.00	
Total	9,661,000.00	1,457,126.00	11,118,126.00	11,118,126.00			
	Source	Unavailable		Call Date	Currently Callable		
	Tax Status	Tax-Exempt		Call Price	100.000%		
	Use	Mixed		Int Type	Fixed		
	Final Mat	05/01/2036		Bank Loan	Truist Bank		
	Underlying Rating (M/S/F)	NR / NR / NR					
	Notes						
	Original Financing	10,500,000					
	2015 Additional Financing	3,000,000					
	2021 Additional Financing	1,250,000					

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	FY Debt Service	
05/03/2021							
11/01/2021			1,452	1,452			
12/31/2021					1,452		
05/01/2022	5,910	0.0235	1,469	7,379		8,831	2,022
11/01/2022	5,980	0.0235	1,399	7,379			
12/31/2022					14,758		
05/01/2023	6,050	0.0235	1,329	7,379		14,758	2,023
11/01/2023	6,121	0.0235	1,258	7,379			
12/31/2023					14,758		
05/01/2024	6,193	0.0235	1,186	7,379		14,758	2,024
11/01/2024	6,266	0.0235	1,113	7,379			
12/31/2024					14,758		
05/01/2025	6,339	0.0235	1,040	7,379		14,758	2,025
11/01/2025	6,414	0.0235	965	7,379			
12/31/2025					14,758		
05/01/2026	6,489	0.0235	890	7,379		14,758	2,026
11/01/2026	6,565	0.0235	814	7,379			
12/31/2026					14,757		
05/01/2027	6,643	0.0235	736	7,379		14,758	2,027
11/01/2027	6,721	0.0235	658	7,379			
12/31/2027					14,759		
05/01/2028	6,800	0.0235	579	7,379		14,759	2,028
11/01/2028	6,880	0.0235	499	7,379			
12/31/2028					14,759		
05/01/2029	6,960	0.0235	419	7,379		14,758	2,029
11/01/2029	7,042	0.0235	337	7,379			
12/31/2029					14,758		
05/01/2030	7,125	0.0235	254	7,379		14,758	2,030
11/01/2030	7,209	0.0235	170	7,379			
12/31/2030					14,759		
05/01/2031	7,293	0.0235	86	7,379		14,758	2,031
12/31/2031					7,379		
	125,000		16,654	141,654	141,654		

6/30/2021

GL	Object	Description	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038
234	603001	STADIUM OPERATING REVENUE	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00		
234	617050	REIMBURSEMENTS	122,320.00	122,554.00	122,746.00	122,895.00	122,012.00	122,097.00	122,138.00	122,137.00	107,336.00	107,249.00	107,120.00	107,937.00	107,701.00		
234	642001	NAMING RIGHTS	150,000.00	150,000.00	156,685.00	156,685.00	156,685.00	156,685.00	166,478.00	166,478.00	166,478.00	166,478.00	166,478.00	150,000.00	150,000.00		
234	670000	INTEREST INCOME	5,680.00	5,446.00	5,569.00	5,420.00	5,303.00	5,218.00	5,384.00	5,385.00	5,186.00	5,273.00	5,402.00	5,063.00	5,299.00		
234	696101	OPERATING TRANSFER - GENERAL F	233,000.00	233,000.00	226,000.00	226,000.00	227,000.00	228,000.00	217,000.00	217,000.00	232,000.00	231,000.00	230,000.00	248,000.00	248,000.00		
		Revenues	861,000.00	861,000.00	861,000.00	861,000.00	861,000.00	862,000.00	861,000.00	861,000.00	861,000.00	860,000.00	859,000.00	861,000.00	861,000.00		
2343903	741000	MISCELLANEOUS OPERATING	5,721.00	5,749.00	5,087.00	5,735.00	5,683.00	5,962.00	5,584.00	5,517.00	5,802.00	5,430.00	5,400.00	5,734.00	5,464.00		
2343903	981000	PRINCIPAL (Including TMO Portion)	652,000.00	666,000.00	681,000.00	695,000.00	710,000.00	726,000.00	741,000.00	757,000.00	773,000.00	789,000.00	805,000.00	824,000.00	842,000.00		
2343903	982000	INTEREST (Including TMO Portion)	203,279.00	189,251.00	174,913.00	160,265.00	145,317.00	130,038.00	114,416.00	98,483.00	82,198.00	65,570.00	48,600.00	31,266.00	13,536.00		
		Expenditures	861,000.00	861,000.00	861,000.00	861,000.00	861,000.00	862,000.00	861,000.00	861,000.00	861,000.00	860,000.00	859,000.00	861,000.00	861,000.00		
1016000	991234	OP TFR 234 STADIUM	233,000.00	233,000.00	226,000.00	226,000.00	227,000.00	228,000.00	217,000.00	217,000.00	232,000.00	231,000.00	230,000.00	248,000.00	248,000.00		
234	112001	AR (Reimbursement Portion)	96,605	98,903	101,208	102,521	104,840	107,167	109,502	97,000	99,000	101,000	104,000	106,000	-	-	
234	112550	AR-Long Term	1,131,141	1,032,238	931,030	828,509	723,669	616,502	507,000	410,000	311,000	210,000	106,000	-	-	-	
See 2021 Schedule		Reimb: Missed 2020 Payment Principal	12,314.00	12,605.00	12,903.00	13,208.00	13,521.00	13,840.00	14,167.00	14,502.00	-	-	-	-	-		
See 2021 Schedule		Reimb: Missed 2020 Payment Interest	2,443.99	2,152.91	1,854.95	1,549.96	1,237.73	918.12	590.98	256.09	-	-	-	-	-		
See 2021 Schedule		Reimb: Refinanced Principal	82,000	84,000	86,000	88,000	89,000	91,000	93,000	95,000	97,000	99,000	101,000	104,000	106,000		
See 2021 Schedule		Reimb: Refinanced Interest	25,562	23,797	21,989	20,137	18,254	16,339	14,381	12,380	10,336	8,250	6,120	3,938	1,701		
		Estimated Naming Rights	146,892.86	146,892.86	156,685.71	156,685.71	156,685.71	156,685.71	166,478.57	166,478.57	166,478.57	166,478.57	166,478.57				
1090343895	970000	Minimum Capital	37,500	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
		Maximum Capital	50,000	52,500	55,000	57,500	60,000	62,500	65,000	67,500	70,000	72,500	75,000	77,500	80,000	82,500	85,000
		*															

*Article IV (City obligati In 2026, a new jointly funded (50/50 split between the Parties) and commissioned facilities study of the stadium will be done to determine if repairs and upgrades are necessary

Article VII Section A City and TMO split gross revenue 50/50 less costs to execute the package (excluding marketing costs), or \$150,000 annually (whichever is greater).

Reimbursements: Exhibits A & B of 2021 Stadium Debt Service Amortization Agreement

City of Lansing, Michigan
Installment Purchase Agreement Debt as of June 30, 2023

\$10,569,000 City of Lansing 2021 Installment Purchase Agreement (Limited Tax General Obligation) Restructure 2015 IPA and New Money Stadium Projects		Account Number:
		Paid From: Stadium Fund
Template Number:		Callable: In whole on any payment date
Security: LTGO		CUSIP: N/A
Purchaser: Truist Bank		Paying Agent: Truist Bank
Dated Date: August 18, 2021		
Principal and Interest: 5/1 and 11/1		

	Date	Principal - City	Principal - TMO	Principal - Total	Coupon	Semi Annual Interest - City	Semi Annual Interest - TMO	Semi Annual Interest	Total Net Debt Service	Annual Net Debt Service
4	11/1/2022	278,000	40,000	318,000	2.14%	96,354	13,857	110,210	388,210	
5	5/1/2023	281,000	40,000	321,000	2.14%	93,379	13,429	106,807	387,807	
6	6/30/2023									776,017
7	11/1/2023	283,000	41,000	324,000	2.14%	90,372	13,001	103,373	386,373	
8	5/1/2024	287,000	41,000	328,000	2.14%	87,344	12,562	99,906	386,906	
9	6/30/2024									773,279
10	11/1/2024	289,000	42,000	331,000	2.14%	84,273	12,123	96,396	385,396	
11	5/1/2025	293,000	42,000	335,000	2.14%	81,181	11,674	92,855	385,855	
12	6/30/2025									771,251
13	11/1/2025	296,000	43,000	339,000	2.14%	78,046	11,224	89,270	385,270	
14	5/1/2026	299,000	43,000	342,000	2.14%	74,879	10,764	85,643	384,643	
15	6/30/2026									769,913
16	11/1/2026	302,000	44,000	346,000	2.14%	71,679	10,304	81,983	383,983	
17	5/1/2027	305,000	44,000	349,000	2.14%	68,448	9,833	78,281	383,281	
18	6/30/2027									767,265
19	11/1/2027	309,000	44,000	353,000	2.14%	65,184	9,363	74,547	383,547	
20	5/1/2028	312,000	45,000	357,000	2.14%	61,878	8,892	70,770	382,770	
21	6/30/2028									766,317
22	11/1/2028	316,000	45,000	361,000	2.14%	58,540	8,410	66,950	382,950	
23	5/1/2029	319,000	46,000	365,000	2.14%	55,159	7,929	63,087	382,087	
24	6/30/2029									765,037
25	11/1/2029	323,000	46,000	369,000	2.14%	51,745	7,437	59,182	382,182	
26	5/1/2030	325,000	47,000	372,000	2.14%	48,289	6,944	55,233	380,233	
27	6/30/2030									762,415
28	11/1/2030	329,000	47,000	376,000	2.14%	44,812	6,441	51,253	380,253	
29	5/1/2031	333,000	48,000	381,000	2.14%	41,291	5,939	47,230	380,230	
30	6/30/2031									760,483
31	11/1/2031	336,000	48,000	384,000	2.14%	37,728	5,425	43,153	379,153	
32	5/1/2032	340,000	49,000	389,000	2.14%	34,133	4,911	39,044	379,044	
33	6/30/2032									758,197

City of Lansing, Michigan
Installment Purchase Agreement Debt as of June 30, 2023

34	11/1/2032	343,000	49,000	392,000	2.14%	30,495	4,387	34,882	377,882	
35	5/1/2033	347,000	50,000	397,000	2.14%	26,825	3,863	30,688	377,688	
36	6/30/2033									755,570
37	11/1/2033	350,000	50,000	400,000	2.14%	23,112	3,328	26,440	376,440	
38	5/1/2034	354,000	51,000	405,000	2.14%	19,367	2,793	22,160	376,160	
39	6/30/2034									752,599
40	11/1/2034	358,000	52,000	410,000	2.14%	15,579	2,247	17,826	375,826	
41	5/1/2035	362,000	52,000	414,000	2.14%	11,749	1,691	13,439	375,439	
42	6/30/2035									751,265
43	11/1/2035	366,000	53,000	419,000	2.14%	7,875	1,134	9,009	375,009	
44	5/1/2036	370,000	53,000	423,000	2.14%	3,959	567	4,526	374,526	
45	6/30/2036									749,536
		\$9,005,000	\$1,295,000	\$10,300,000		\$1,463,674	\$210,469	\$1,674,143	\$10,679,143	\$10,679,143

From: Boak, Sherrie <Sherrie.Boak@lansingmi.gov>
Sent: Tuesday, May 14, 2024 1:17 PM
To: Brower, Jake <Jake.Brower@lansingmi.gov>; Mills, Jackson <Jackson.Mills@lansingmi.gov>

Good Afternoon

As a follow up to the meeting last night, please provide me with information you obtain on the inquiry from CM Kost regarding the following:
Parking Charges for Community Media Employees

From: Brower, Jake <Jake.Brower@lansingmi.gov>
Sent: Tuesday, May 14, 2024 2:59 PM
To: Boak, Sherrie <Sherrie.Boak@lansingmi.gov>; Mills, Jackson <Jackson.Mills@lansingmi.gov>
Cc: Garza, Jeremy <Jeremy.Garza@lansingmi.gov>; Hussain, Adam <Adam.Hussain@lansingmi.gov>; Lawrence, Mark <Mark.Lawrence@lansingmi.gov>
Subject: RE: Budget Questions 5/13

I checked our records: Community Media previously parked at SWOC which had parking available at no cost to the public at the time of my budget allocation. They now reside in the Parking Ramp on a temporary basis being charged to HR as parking is currently allocated.

Police Vacancies at the end of Q2			
Fiscal Year	Budgeted Positions	Vacancies	Vacancy Percentage
FY15	234	16	6.84%
FY16	239	17	7.11%
FY17	239	13	5.44%
FY18	239	11	4.60%
FY19	239	8	3.35%
FY20	240	9	3.75%
FY21	243	11	4.53%
FY22	251	15	5.98%
FY23	254	27	10.63%
FY24	258	20	7.75%



City of Lansing

OFFICE OF THE CITY ATTORNEY

Gregory S. Venker, City Attorney

MEMO

To: City Council

From: Gregory S. Venker, City Attorney

Re: Steps for Sale of City Assets Managed by LEPFA

Date: May 15, 2024

QUESTION PRESENTED

What steps are necessary to sell:

- a) The Lansing Center,
- b) Jackson Field, and
- c) Groesbeck Golf Course?

ANALYSIS AND DISCUSSION

Process for All Sales of Real Property

All sales of real property by the City require an affirmative vote of either two-thirds of the Council, or majority of the citizens. Charter 8-403.4. It is important to note that this is for the final sale, and requires a bona fide purchaser, agreed price, and written agreement with other relevant terms. That agreement must be placed on file with the City Clerk at least 30 days prior to a public hearing before City Council, and an additional week after the public hearing before Council can act. Charter 8-403.3 and Ord. 208.08 (a).

Asset Specific Considerations

a) The Lansing Center

The current Lansing Center is the result of several different construction and renovation efforts over the course of decades. That work has been funded by municipal bonds issued by the Lansing Building Authority and the Tax Increment Finance Authority. Those bonds have themselves been refunded (akin to refinancing a home mortgage) multiple times.

If any bonds remain outstanding, the City would have to make sure that the sale price for the Lansing Center was enough to pay the bond debt as each payment comes due. Additionally, the City would need to calculate and include in the purchase price any possible tax penalty that could come due if any outstanding bonds were sold as tax-exempt and the purchaser was not a tax-exempt entity.

b) Jackson Field

Jackson Field is currently the home of an MLB minor league team. In addition to the agreement between the City and LEPFA for management and operation, discussed below, there is a License Agreement with the team that ends in 2038. Any amendments to the Agreement would require ultimate review and approval by MLB. The process of amending or unwinding this would need to take place as part of a successful sale.

c) Groesbeck Golf Course

Groesbeck is a dedicated park, and any sale would require an initial vote of the people to even allow the possibility to sell. Charter 8-403.6 and Ord. 208.10 (a). This is in addition to the process for ultimate sale to a specific buyer for a specific price as described above.

Common Considerations

As a final note, each of these assets are owned by the City and managed by the Lansing Entertainment and Public Facilities Authority (LEPFA), an Act 31 Authority. A sale of any or all of these properties would require the City and LEPFA to amend or terminate the Operating Agreement in place that governs the rights and responsibilities of each party.

Councilmember Hussain- Budget Amendments

TOPIC- CODE ENFORCEMENT

This is to add one code compliance district officer. This means that we will have an additional district, our existing officers will see a reduction in the number of units they are responsible for in their adjusted district, and code compliance officers can more effectively and responsibly manage the stock in their districts. We have taken on many new rental units over the past several years but have not added additional capacity within code compliance to ensure timely inspections, reinspections, and compliance with code in a way that guarantees safe and appropriate rental housing stock.

Account	Line Item		
101-635000	CHARGES FOR SERVICES		(\$ 125,000)
1012610-702000	EDP CODE COMPLIANCE SALARIES	\$57,000	
1012610-715300	EDP CODE COMPLIANCE FIXED FRINGE	\$51,000	
1012610-715400	EDP CODE COMPLIANCE VARIABLE FRINGE	\$17,000	
Total		\$125,000	(\$125,000)

Councilmember Spadafore- Budget Amendments

Topic - Office of Neighborhood Safety

Housed in the Department of Neighborhoods, Arts, and Citizen Engagement, the intention of the Office of Neighborhood Safety (ONS) would be to focus on establishing partnerships and strategies to achieve lasting reductions in firearm-specific and other related assaults, retaliations, and fatalities. ONS will direct city-wide gun violence and related violence prevention and intervention initiatives, particularly targeting individuals at high risk of involvement in gun violence. Funding in the 2025 budget is to be used to develop a plan to evaluate the possibility of creating this office and help craft recommendations for long-lasting strategies to achieve its aims including hiring of contract or full-time employees.

General Fund, Appropriation of Fund Balance:	\$175,000
General Fund, Neighborhoods, Arts, and Citizen Engagement, Operating	\$175,000
Public Safety Revenue Sharing Fund	
Add Line for Police Appropriation above existing accounts	
Add Office of Neighborhood Safety as distinct appropriation	
Add appropriation totals	
Public Safety Revenue Sharing Fund, Police, Operating	-\$175,000
Public Safety Revenue Sharing Fund, ONS, Personnel	\$175,000
Appropriation of Revenue Sharing Projection:	\$175,000
Neighborhoods, Arts, and Citizen Engagement - Personnel:	\$175,000

Account	Line Item	DR	CR
101-674100	General Fund, Appropriation of Fund Balance		\$175,000
1012250-743000 (Added to DNACE) or 1012260-743000 (new ONS cost center, standalone)	General Fund, Neighborhoods, Arts, and Citizen Engagement – Operating:	\$175,000	
2073201-960000	Public Safety Revenue Sharing Fund, Police - Operating:		\$175,000
2072260-702000 2072260-715300 2072260-715400 (new ONS Cost Center)	Office of Neighborhood Safety, Personnel	\$80,000+ \$71,500+ \$23,500= \$175,000	
Total		\$350,000	\$350,000

Councilmember Brown- Budget Amendments

TOPIC- DISTRICT COURT

This is to add additional staffing (i.e. a deputy clerk) and to increase funding for personnel in the Eviction Diversion program within District Court. It is important that District Court be as fully staffed and efficient as possible. The popular Eviction Diversion program is understaffed. Its sole administrator is multi-tasking to the extreme and lacks pay equity with other City employees with similar responsibilities. As of this writing, the fund 760 fund balance exceeds \$4.2 million. Using this fund for increased productivity in the District Court is a worthwhile cause.

Account	Line Item		
760-679100	760 Fund Balance	(\$375,000)	
760-7602201-707000	District Court – Temporary Help		\$339,000
760-7602201-715400	District Court – Payroll Fringes		\$26,000
760-7602201-741000	District Court – Miscellaneous Operating		\$10,000
Total		(\$375,000)	\$375,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in conformance with Article 7, Section 7-101 of the City Charter, on March 18, 2024, the Mayor submitted a proposed budget for the 2024/2025 fiscal year, which spans from July 1, 2024 through June 30, 2025; and

WHEREAS, the City Council held a series of televised public hearings to review the Mayor's budget recommendations, and a community input session on May 8, 2024; and

WHEREAS, in accordance with the City Charter and the State Uniform Budgeting and Accounting Act, notice was published and a public hearing was held on May 6, 2024, for the fiscal year 2024/2025 budget and capital improvements program, and the proposed levy for taxation; and

WHEREAS, Public Act 2 of 1968 of the State of Michigan, as amended, provides that the budget resolution of the City shall set forth the total number of mills to be levied under the General Property Tax Act, the estimated revenues by source, and amounts appropriated to defray expenditures and meet the liabilities for the City for the ensuing fiscal year; and

WHEREAS, the City Council desires to establish certain budget policies for the fiscal year 2024/2025, which must include all policies to be carried forward into the current fiscal year;

NOW, THEREFORE, BE IT RESOLVED that 19.44 mills be levied under the General Property Tax Act for the fiscal year for City Operating; and

BE IT FURTHER RESOLVED that 0.26 mills be levied under the Section 475 of Public Act 40 of the State of Michigan, as amended, and such revenue be used to pay for the cost of drain improvements including a portion of the assessment from the Montgomery Drainage District to the City for the Montgomery Drain improvements; and

BE IT FURTHER RESOLVED that 3.9 mills be levied with such revenue to be used to pay for the the new Public Safety Buildings, as approved by the voters on November 8, 2022; and

BE IT FURTHER RESOLVED that the following changes to the City's fees and charges be adopted:

Fee Proposed	From Current FY 2024	To Proposed FY 2025
<u>Parks - Community Centers</u>	50.00	80.00
After School Semester Fee	-	200.00
esports birthday party	-	75.00
Babysitter Class	-	50.00
Lifeguard Review Class	-	100.00
Willderness First Aid	-	50.00
In Town/Half Day Senior Trips		

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Parks - Turner Dodge</u>		
Tour & Tea	10.00	15.00
Ballet & Tea	12.00	15.00
<u>Parks - Aquatics</u>		
Swim Lessons	37.00	40.00
Private Swim Lessons	56.00	70.00
<u>Parks - Ath Field Practice Permit</u>		
Youth Baseball/Fast-Pitch Softball Practice (per hou	25.00	35.00
Baseball/Fast Pitch Softball Field Fitting (per fitting	35.00	40.00
Adult Baseball/Fast Pitch Softball Practice (per hour	30.00	45.00
Youth Slow Pitch Softball Practice (per hour)	25.00	30.00
Adult Slow Pitch Softball Practice (per hour)	30.00	35.00
Slow Pitch Softball Field Fitting (per fitting, per fiel	35.00	40.00
Youth Soccer Practice (per hour)	25.00	30.00
Adult Soccer Practice (per hour)	30.00	35.00
Soccer Field Fitting (per fitting, per field)	160.00	180.00
Youth Tennis Practice (per hour)	25.00	30.00
Youth Football Practice (per hour)	25.00	30.00
Adult Football Practice (per hour)	30.00	35.00
Football Field Fitting (per fitting, per field)	160.00	180.00
<u>Parks - Athletic Field Tournament</u>		
Youth Baseball/Fast Pitch Softball Tournament (per	100.00	110.00
Adult Baseball/Fast Pitch Softball Tournament (per	120.00	125.00
Youth Baseball Non-Tourney Game Fee	50.00	60.00
Adult Slow Pitch Softball Tournament (per game)	35.00	40.00
Youth Soccer Tournament (per game)	30.00	35.00
Adult Soccer Tournament (per game)	24.00	35.00
Youth Football Tournament (per game)	30.00	35.00
Adult Football Tournament (per game)	30.00	35.00
<u>Parks - Cemetery Lot Sale</u>		
Adult Single Grave - Resident	1,375.00	1,500.00
Adult Sing Grave - Non Resident	2,050.00	2,250.00
Child Single Grave	625.00	675.00
Infant Single Grave	450.00	500.00
Two Grave Monument - Resident	3,400.00	3,725.00
Two Grave Monument - Non Resident	5,100.00	5,600.00
Three Grave Monument - Resident	5,000.00	5,500.00

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Parks - Cemetery Lot Sale (continued)</u>		
Three Grave Monument - Non Resident	7,500.00	8,250.00
Four Grave Monument - Resident	6,800.00	7,475.00
Four Grave Monument - Non Resident	10,200.00	11,225.00
Five Grave Monument - Resident	10,200.00	11,225.00
Five Grave Monument - Non Resident	15,300.00	16,825.00
Premium Mount Hope Grave - Resident	2,025.00	2,225.00
Premium Mount Hope Grave - Non Resident	3,100.00	3,400.00
<u>Parks - Columbarium Niche</u>		
Columbarium Niche - Fifth Row Resident	1,125.00	1,225.00
Columbarium Niche - Fifth Row Non Resident	1,690.00	1,850.00
Columbarium Niche - Fourth Row Resident	1,225.00	1,350.00
Columbarium Niche - Fourth Row Non Resident	1,850.00	2,025.00
Columbarium Niche - Second/Third Row Resident	1,425.00	1,575.00
Columbarium Niche -Second/Third Row Non Reside	2,150.00	2,350.00
Columbarium Niche - First Row Resident	1,325.00	1,450.00
Columbarium Niche -First Row Non Resident	1,990.00	2,200.00
<u>Parks - Cemetery Markers</u>		
Notary Fee - Resident	25.00	-
Notary Fee - Non Resident	25.00	-
Government Marker - Marker Foundation	70.00	75.00
Grave Maker Cut Placement	100.00	125.00
Monument Cut Placement	250.00	300.00
Double Marker Cut Placement	250.00	275.00
Niche Plate Removal - Evergreen	70.00	75.00
Niche Plate Removal - Mt Hope	50.00	60.00
<u>Parks - Cemetery Grave Open</u>		
Columbarium Interment	450.00	500.00
Open/Close Grave - Adult	1,200.00	1,325.00
Open/Close Grave - Child	625.00	675.00
Open/Close Grave - Infant	450.00	500.00
Open/Close Grave - Cremains	625.00	675.00
Open/Close Grave - Overtime Weekday after 2pm	550.00	600.00
Open/Close Grave - Overtime Saturday before 1pm	660.00	725.00
Open/Close Grave - Overtime Saturday after 1pm	825.00	900.00
Open/Close Grave - Overtime Sunday & City observ	1,100.00	1,200.00
Open/Close Grave - Oversized Burials	1,800.00	1,975.00

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Parks - Cemetery Grave Open (continued)</u>		
Disinter/Reinter - Adult	3,600.00	3,950.00
Disinter/Reinter - Child/Infant	1,875.00	2,050.00
Disinter/Reinter - Cremains	1,875.00	2,050.00
Disinter/Transfer - Adult	2,400.00	2,650.00
Disinter/Transfer - Child/Infant	1,250.00	1,375.00
Disinter/Transfer - Cremains	1,250.00	1,375.00
Thaw Fee - Cremains	50.00	55.00
Thaw Fee - Full Burial	150.00	175.00
<u>Public Service</u>		
Commercial Recycling Fee	53.00	55.00
Recycling/Yard Waste Collection Fee	122.00	125.00
Sewer monthly fixed charge	13.60	14.14
Industrial Pretreatment Charge	6.45	6.71
Commodity Charge per CCF	8.00	8.32
Irrigation meter (Per CCF)	1.20	1.26
32 Gallon Cart	53.00	58.00
65 Gallon Cart	57.00	63.00
95 Gallon Cart	61.00	67.00
EOW 32 Gallon Cart	27.00	29.00
Low Income 32 Gallon Cart	38.00	43.00
Low Income 65 Gallon Cart	42.00	48.00
Low Income 95 Gallon Cart	46.00	52.00
<u>Courts</u>		
All ordinance civil infractions	130.00	135.00
<u>Clerk</u>		
Fireworks Display	150.00	160.00
Transient Merchant	150.00	160.00
Second Hand Dealer	250.00	265.00
Sign Erector	175.00	185.00
Liquor License - Full Inspection	1,450.00	1,540.00
Liquor License Owner Transfer/ No Inspection	400.00	425.00
Electronic Scooter	2,500.00	2,650.00
Paper Submission Fee	-	25.00

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

BE IT FURTHER RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2024/2025 fiscal year:

1. General Fund	FY 2025 Proposed	Council Changes	FY 2025 Adopted
<u>Estimated Revenues</u>			
Property Taxes	53,925,000		53,925,000
Income Taxes	42,750,000		42,750,000
Licenses & Permits	1,850,000		1,850,000
State Grants	25,850,000		25,850,000
Contributions	27,800,000		27,800,000
Charges for Services	10,180,000		10,180,000
Fines & Forfeitures	1,576,000		1,576,000
Interest & Rent	660,000		660,000
Other Revenue	409,000		409,000
Interfund Transfers In	100,000		100,000
Total Revenue	165,100,000	-	165,100,000
<u>Appropriations</u>			
City Council			
Personnel	541,858		541,858
Operating	193,843		193,843
Total	735,701	-	735,701
Mayor's Office			
Personnel	1,034,509		1,034,509
Operating	282,089		282,089
Total	1,316,598	-	1,316,598
Office of Community Media			
Personnel	651,522		651,522
Operating	76,009		76,009
Total	727,531	-	727,531
Finance Operations			
Personnel	1,578,106		1,578,106
Operating	532,454		532,454
Total	2,110,560	-	2,110,560
City Clerk's Office			
Personnel	1,152,251		1,152,251
Operating	801,810		801,810
Total	1,954,061	-	1,954,061

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

1. General Fund (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Internal Audit			
Personnel	195,192		195,192
Operating	8,159		8,159
Total	<u>203,351</u>	-	<u>203,351</u>
Treasury/Income Tax			
Personnel	1,997,312		1,997,312
Operating	900,488		900,488
Total	<u>2,897,800</u>	-	<u>2,897,800</u>
Assessing			
Personnel	1,521,803		1,521,803
Operating	233,461		233,461
Total	<u>1,755,264</u>	-	<u>1,755,264</u>
City Attorney's Office			
Personnel	2,407,024		2,407,024
Operating	300,998		300,998
Total	<u>2,708,022</u>	-	<u>2,708,022</u>
Human Resources			
Personnel	1,847,163		1,847,163
Operating	679,126		679,126
Total	<u>2,526,289</u>	-	<u>2,526,289</u>
Courts			
Personnel	4,823,927		4,823,927
Operating	1,494,273		1,494,273
Total	<u>6,318,200</u>	-	<u>6,318,200</u>
Police			
Personnel	47,833,586		47,833,586
Operating	9,284,341		9,284,341
Total	<u>57,117,927</u>	-	<u>57,117,927</u>
Fire			
Personnel	37,119,450		37,119,450
Operating	6,098,360		6,098,360
Total	<u>43,217,810</u>	-	<u>43,217,810</u>

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

1. General Fund (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Public Service			
Personnel	3,182,612		3,182,612
Operating	9,826,092		9,826,092
Total	<u>13,008,704</u>	-	<u>13,008,704</u>
Human Relations & Community Services			
Personnel	1,832,040		1,832,040
Operating	248,553		248,553
Total	<u>2,080,593</u>	-	<u>2,080,593</u>
Basic Human Services & Racial Equity			
Operating	2,235,000		2,235,000
Total	<u>2,235,000</u>	-	<u>2,235,000</u>
Economic Development and Planning			
Personnel	3,758,414		3,758,414
Operating	2,760,027		2,760,027
Total	<u>6,518,441</u>	-	<u>6,518,441</u>
Parks and Recreation			
Personnel	5,675,739		5,675,739
Operating	3,428,336		3,428,336
Total	<u>9,104,075</u>	-	<u>9,104,075</u>
Neighborhoods, Arts, and Citizen Engagement			
Personnel	1,094,223		1,094,223
Operating	433,913		433,913
Total	<u>1,528,136</u>	-	<u>1,528,136</u>
City Supported Agencies			
Operating	537,500		537,500
Total	<u>537,500</u>	-	<u>537,500</u>
City Recognitions			
Operating	10,000		10,000
Total	<u>10,000</u>	-	<u>10,000</u>

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

I. General Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Non-Departmental			
Vacancy Factor	(1,500,000)		(1,500,000)
South Lansing District Library	145,000		145,000
Debt Service	1,346,312		1,346,312
Transfers Out	6,497,125		6,497,125
Total	6,488,437	-	6,488,437
Total General Fund Appropriation	165,100,000	-	165,100,000

II. Special Revenue Funds

Stadium Fund

Estimated Revenues

Charges for Services	472,320		472,320
Interest & Rent	5,680		5,680
Other Revenue	150,000		150,000
Interfund Transfers In	233,000		233,000
Total Revenues	861,000	-	861,000

Estimated Expenditures

Operating	5,721		5,721
Debt Service	855,279		855,279
Total Appropriations	861,000	-	861,000

Major Streets Fund

Estimated Revenues

Licenses & Permits	692,000		692,000
Federal Grants	1,175,000		1,175,000
State Grants	19,575,000		19,575,000
Charges for Services	618,000		618,000
Other Revenue	10,000		10,000
Appropriation of Fund Balance	1,400,000		1,400,000
Total Revenues	23,470,000	-	23,470,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Major Streets Fund (continued)			
<u>Estimated Expenditures</u>			
Personnel	2,166,683		2,166,683
Operating	3,926,069		3,926,069
Capital	13,125,000		13,125,000
Debt Service	252,248		252,248
Transfers Out	4,000,000		4,000,000
Total Appropriations	23,470,000	-	23,470,000
Local Streets Fund			
<u>Estimated Revenues</u>			
Property Taxes	150,000		150,000
State Grants	4,300,000		4,300,000
Interfund Transfers In	6,710,000		6,710,000
Total Revenues	11,160,000	-	11,160,000
<u>Estimated Expenditures</u>			
Personnel	2,677,127		2,677,127
Operating	3,327,773		3,327,773
Capital	4,535,000		4,535,000
Debt Service	620,100		620,100
Total Appropriations	11,160,000	-	11,160,000
Public Safety Revenue Sharing Fund			
<u>Estimated Revenues</u>			
State Grants	3,500,000		3,500,000
Total Revenues	3,500,000	-	3,500,000
<u>Estimated Expenditures</u>			
Personnel	2,430,000		2,430,000
Operating	1,070,000		1,070,000
Total Appropriations	3,500,000	-	3,500,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
HOME Grant Fund			
<u>Estimated Revenues</u>			
Federal Grants	833,394		833,394
Other Revenue	25,000		25,000
Total Revenues	858,394	-	858,394
<u>Estimated Expenditures</u>			
Personnel	91,330		91,330
Operating	153,664		153,664
Capital	613,400		613,400
Total Appropriations	858,394	-	858,394
Emergency Solutions Grant (ESG) Fund			
<u>Estimated Revenues</u>			
Federal Grants	181,593		181,593
Total Revenues	181,593	-	181,593
<u>Estimated Expenditures</u>			
Operating	181,593		181,593
Total Appropriations	181,593	-	181,593
Building Department Fund			
<u>Estimated Revenues</u>			
Licenses & Permits	2,865,000		2,865,000
Appropriation of Fund Balance	500,000		500,000
Total Revenues	3,365,000	-	3,365,000
<u>Estimated Expenditures</u>			
Personnel	2,515,057		2,515,057
Operating	849,943		849,943
Total Appropriations	3,365,000	-	3,365,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Community Development Block Grant (CDBG) Fund			
<u>Estimated Revenues</u>			
Federal Grants	2,070,597		2,070,597
Other Revenue	600,000		600,000
Interfund Transfers In	134,125		134,125
Total Revenues	2,804,722	-	2,804,722
<u>Estimated Expenditures</u>			
Personnel	1,057,483		1,057,483
Operating	465,471		465,471
Capital	1,281,768		1,281,768
Total Appropriations	2,804,722	-	2,804,722
Disaster Contingency Fund			
<u>Estimated Revenues</u>			
Federal Grants	500,000		500,000
Total Revenues	500,000	-	500,000
<u>Estimated Expenditures</u>			
Operating	500,000		500,000
Total Appropriations	500,000	-	500,000
Drug Law Enforcement Federal Fund			
<u>Estimated Revenues</u>			
Interest & Rent	200		200
Total Revenues	200	-	200
<u>Estimated Expenditures</u>			
Operating	200		200
Total Appropriations	200	-	200
Drug Law Enforcement State and Local Fund			
<u>Estimated Revenues</u>			
Fines & Forfeitures	60,500		60,500
Interest & Rent	500		500
Appropriation of Fund Balance	100,000		100,000
Total Revenues	161,000	-	161,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Drug Law Enforcement State and Local Fund (continued)			
<u>Estimated Expenditures</u>			
Operating	76,200		76,200
Capital	84,800		84,800
Total Appropriations	161,000	-	161,000
Tri-County Metro Fund			
<u>Estimated Revenues</u>			
Contributions	400,000		400,000
Fines & Forfeitures	50,000		50,000
Appropriation of Fund Balance	(200,000)		(200,000)
Total Revenues	250,000	-	250,000
<u>Estimated Expenditures</u>			
Personnel	84,000		84,000
Operating	166,000		166,000
Total Appropriations	250,000	-	250,000
State & Federal Grants Fund			
<u>Estimated Revenues</u>			
State Grants	800,000		800,000
Total Revenues	800,000	-	800,000
<u>Estimated Expenditures</u>			
Operating	800,000		800,000
Total Appropriations	800,000	-	800,000
Opioid Settlement Fund			
<u>Estimated Revenues</u>			
Other Revenues	201,000		201,000
Total Revenues	201,000	-	201,000
<u>Estimated Expenditures</u>			
Operating	201,000		201,000
Total Appropriations	201,000	-	201,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)

FY 2025 Proposed	Council Changes	FY 2025 Adopted
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Downtown Lansing, Inc. Fund

Estimated Revenues

Special Assessments	467,000		467,000
State Grants	1,095,000		1,095,000
Other Revenue	288,200		288,200
Interfund Transfers In	85,000		85,000
Total Revenues	1,935,200	-	1,935,200

Estimated Expenditures

Personnel	426,510		426,510
Operating	1,508,690		1,508,690
Total Appropriations	1,935,200	-	1,935,200

III. Capital Project Funds

Other Capital Projects Fund

Estimated Revenues

Charges for Services	450,000		450,000
Interest & Rent	555,368		555,368
Appropriation of Fund Balance	450,000		450,000
Interfund Transfers In	600,000		600,000
Total Revenues	2,055,368	-	2,055,368

Estimated Expenditures

Operating	300,000		300,000
Capital	380,000		380,000
Debt Service	555,368		555,368
Transfers Out	820,000		820,000
Total Appropriations	2,055,368	-	2,055,368

Parks Millage Capital Projects Fund

Estimated Revenues

Interfund Transfers In	2,635,000		2,635,000
Total Revenues	2,635,000	-	2,635,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

III. Capital Project Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Parks Millage Capital Projects Fund (continued)			
<u>Estimated Expenditures</u>			
Operating	641,000		641,000
Capital	1,258,000		1,258,000
Transfers Out	736,000		736,000
Total Appropriations	2,635,000	-	2,635,000

IV. Enterprise Funds

Cemetery Fund

<u>Estimated Revenues</u>			
Charges for Services	318,000		318,000
Interest & Rent	10,000		10,000
Other Revenue	158,000		158,000
Interfund Transfers In	636,000		636,000
Total Revenues	1,122,000	-	1,122,000
<u>Estimated Expenditures</u>			
Personnel	715,745		715,745
Operating	376,255		376,255
Transfers Out	30,000		30,000
Total Appropriations	1,122,000	-	1,122,000

Municipal Parking System Fund

<u>Estimated Revenues</u>			
Charges for Services	4,580,000		4,580,000
Fines & Forfeitures	750,000		750,000
Other Revenue	45,000		45,000
Appropriation of Fund Balance	250,000		250,000
Total Revenues	5,625,000	-	5,625,000
<u>Estimated Expenditures</u>			
Personnel	2,198,207		2,198,207
Operating	1,851,193		1,851,193
Capital	860,500		860,500
Debt Service	715,100		715,100
Total Appropriations	5,625,000	-	5,625,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

IV. Enterprise Funds (continued)

	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Golf Fund			
<u>Estimated Revenues</u>			
Interfund Transfers In	100,000		100,000
Total Revenues	100,000	-	100,000
<u>Estimated Expenditures</u>			
Operating	100,000		100,000
Total Appropriations	100,000	-	100,000
Sewage Disposal System Fund			
<u>Estimated Revenues</u>			
Licenses & Permits	50,000		50,000
Charges for Services	40,695,000		40,695,000
Interest & Rent	135,000		135,000
Other Revenue	20,000		20,000
Appropriation of Fund Balance	6,000,000		6,000,000
Total Revenues	46,900,000	-	46,900,000
<u>Estimated Expenditures</u>			
Personnel	7,832,395		7,832,395
Operating	10,426,573		10,426,573
Capital	15,800,000		15,800,000
Debt Service	12,841,032		12,841,032
Total Appropriations	46,900,000	-	46,900,000
Garbage and Rubbish Collection Fund			
<u>Estimated Revenues</u>			
Charges for Services	3,600,000		3,600,000
Total Revenues	3,600,000	-	3,600,000
<u>Estimated Expenditures</u>			
Personnel	1,458,884		1,458,884
Operating	1,616,116		1,616,116
Capital	525,000		525,000
Total Appropriations	3,600,000	-	3,600,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

IV. Enterprise Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Recycling Fund			
<u>Estimated Revenues</u>			
Charges for Services	4,773,000		4,773,000
Interest & Rent	5,000		5,000
Other Revenue	5,000		5,000
Total Revenues	4,783,000	-	4,783,000
<u>Estimated Expenditures</u>			
Personnel	1,718,493		1,718,493
Operating	2,564,507		2,564,507
Capital	500,000		500,000
Total Appropriations	4,783,000	-	4,783,000

BE IT FINALLY RESOLVED, that the following policies are hereby established for the 2024/2025 fiscal year:

SUBSTITUTE

BY COMMITTEE OF THE WHOLE RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in conformance with Article 7, Section 7-101 of the City Charter, on March 18, 2024, the Mayor submitted a proposed budget for the 2024/2025 fiscal year, which spans from July 1, 2024 through June 30, 2025; and

WHEREAS, the City Council held a series of televised public hearings to review the Mayor's budget recommendations, and a community input session on May 8, 2024; and

WHEREAS, in accordance with the City Charter and the State Uniform Budgeting and Accounting Act, notice was published and a public hearing was held on May 6, 2024, for the fiscal year 2024/2025 budget and capital improvements program, and the proposed levy for taxation; and

WHEREAS, Public Act 2 of 1968 of the State of Michigan, as amended, provides that the budget resolution of the City shall set forth the total number of mills to be levied under the General Property Tax Act, the estimated revenues by source, and amounts appropriated to defray expenditures and meet the liabilities for the City for the ensuing fiscal year; and

WHEREAS, the City Council desires to establish certain budget policies for the fiscal year 2024/2025, which must include all policies to be carried forward into the current fiscal year;

NOW, THEREFORE, BE IT RESOLVED that 19.44 mills be levied under the General Property Tax Act for the fiscal year for City Operating; and

BE IT FURTHER RESOLVED that 0.26 mills be levied under the Section 475 of Public Act 40 of the State of Michigan, as amended, and such revenue be used to pay for the cost of drain improvements including a portion of the assessment from the Montgomery Drainage District to the City for the Montgomery Drain improvements; and

BE IT FURTHER RESOLVED that 3.9 mills be levied with such revenue to be used to pay for the the new Public Safety Buildings, as approved by the voters on November 8, 2022; and

BE IT FURTHER RESOLVED that the following changes to the City's fees and charges be adopted:

Fee Proposed	From Current FY 2024	To Proposed FY 2025
<u>Parks - Community Centers</u>		
After School Semester Fee	50.00	80.00
Esports Birthday Party	-	200.00
Babysitter Class	-	75.00
Lifeguard Review Class	-	50.00
Wilderness First Aid	-	100.00
In Town/Half Day Senior Trips	-	50.00

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Parks - Turner Dodge</u>		
Tour & Tea	10.00	15.00
Ballet & Tea	12.00	15.00
<u>Parks - Aquatics</u>		
Swim Lessons	37.00	40.00
Private Swim Lessons	56.00	70.00
<u>Parks - Athletic Field Practice Permit</u>		
Youth Baseball/Fast-Pitch		
Softball Practice (per hour)	25.00	35.00
Baseball/Fast Pitch Softball		
Field Fitting (per fitting, per field)	35.00	40.00
Adult Baseball/Fast Pitch		
Softball Practice (per hour)	30.00	45.00
Youth Slow Pitch Softball Practice (per hour)	25.00	30.00
Adult Slow Pitch Softball Practice (per hour)	30.00	35.00
Slow Pitch Softball		
Field Fitting (per fitting, per field)	35.00	40.00
Youth Soccer Practice (per hour)	25.00	30.00
Adult Soccer Practice (per hour)	30.00	35.00
Soccer Field Fitting (per fitting, per field)	160.00	180.00
Youth Tennis Practice (per hour)	25.00	30.00
Youth Football Practice (per hour)	25.00	30.00
Adult Football Practice (per hour)	30.00	35.00
Football Field Fitting (per fitting, per field)	160.00	180.00
<u>Parks - Athletic Field Tournament</u>		
Youth Baseball/Fast Pitch		
Softball Tournament (per game)	100.00	110.00
Adult Baseball/Fast Pitch		
Softball Tournament (per game)	120.00	125.00
Youth Baseball Non-Tourney Game Fee	50.00	60.00
Adult Slow Pitch Softball		
Tournament (per game)	35.00	40.00
Youth Soccer Tournament (per game)	30.00	35.00
Adult Soccer Tournament (per game)	24.00	35.00
Youth Football Tournament (per game)	30.00	35.00
Adult Football Tournament (per game)	30.00	35.00

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Parks - Cemetery Lot Sale</u>		
Adult Single Grave - Resident	1,375.00	1,500.00
Adult Sing Grave - Non Resident	2,050.00	2,250.00
Child Single Grave	625.00	675.00
Infant Single Grave	450.00	500.00
Two Grave Monument - Resident	3,400.00	3,725.00
Two Grave Monument - Non Resident	5,100.00	5,600.00
Three Grave Monument - Resident	5,000.00	5,500.00
<u>Parks - Cemetery Lot Sale (continued)</u>		
Three Grave Monument - Non Resident	7,500.00	8,250.00
Four Grave Monument - Resident	6,800.00	7,475.00
Four Grave Monument - Non Resident	10,200.00	11,225.00
Five Grave Monument - Resident	10,200.00	11,225.00
Five Grave Monument - Non Resident	15,300.00	16,825.00
Premium Mount Hope Grave - Resident	2,025.00	2,225.00
Premium Mount Hope Grave - Non Resident	3,100.00	3,400.00
<u>Parks - Columbarium Niche</u>		
Fifth Row, Resident	1,125.00	1,225.00
Fifth Row, Non Resident	1,690.00	1,850.00
Fourth Row, Resident	1,225.00	1,350.00
Fourth Row, Non Resident	1,850.00	2,025.00
Second/Third Row, Resident	1,425.00	1,575.00
Second/Third Row, Non Resident	2,150.00	2,350.00
First Row, Resident	1,325.00	1,450.00
First Row, Non Resident	1,990.00	2,200.00
<u>Parks - Cemetery Markers</u>		
Notary Fee - Resident	25.00	-
Notary Fee - Non Resident	25.00	-
Government Marker - Marker Foundation	70.00	75.00
Grave Maker Cut Placement	100.00	125.00
Monument Cut Placement	250.00	300.00
Double Marker Cut Placement	250.00	275.00
Niche Plate Removal - Evergreen	70.00	75.00
Niche Plate Removal - Mt Hope	50.00	60.00

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Parks - Cemetery Grave Open</u>		
Columbarium Interment	450.00	500.00
Open/Close Grave - Adult	1,200.00	1,325.00
Open/Close Grave - Child	625.00	675.00
Open/Close Grave - Infant	450.00	500.00
Open/Close Grave - Cremains	625.00	675.00
Open/Close Grave - Overtime Weekday after 2pm	550.00	600.00
Open/Close Grave - Overtime Saturday before 1pm	660.00	725.00
Open/Close Grave - Overtime Saturday after 1pm	825.00	900.00
Open/Close Grave - Overtime Sunday & City observ	1,100.00	1,200.00
Open/Close Grave - Oversized Burials	1,800.00	1,975.00
<u>Parks - Cemetery Grave Open (continued)</u>		
Disinter/Reinter - Adult	3,600.00	3,950.00
Disinter/Reinter - Child/Infant	1,875.00	2,050.00
Disinter/Reinter - Cremains	1,875.00	2,050.00
Disinter/Transfer - Adult	2,400.00	2,650.00
Disinter/Transfer - Child/Infant	1,250.00	1,375.00
Disinter/Transfer - Cremains	1,250.00	1,375.00
Thaw Fee - Cremains	50.00	55.00
Thaw Fee - Full Burial	150.00	175.00
<u>Public Service</u>		
Commercial Recycling Fee	53.00	55.00
Recycling/Yard Waste Collection Fee	122.00	125.00
Sewer monthly fixed charge	13.60	14.14
Industrial Pretreatment Charge	6.45	6.71
Commodity Charge (per CCF)	8.00	8.32
Irrigation meter (Per CCF)	1.20	1.26
32 Gallon Cart	53.00	58.00
65 Gallon Cart	57.00	63.00
95 Gallon Cart	61.00	67.00
EOW 32 Gallon Cart	27.00	29.00
Low Income 32 Gallon Cart	38.00	43.00
Low Income 65 Gallon Cart	42.00	48.00
Low Income 95 Gallon Cart	46.00	52.00
<u>Courts</u>		
Ordinance Civil Infractions	130.00	135.00

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Clerk</u>		
Fireworks Display	150.00	160.00
Transient Merchant	150.00	160.00
Second Hand Dealer	250.00	265.00
Sign Erector	175.00	185.00
Liquor License - Full Inspection	1,450.00	1,540.00
Liquor License Owner Transfer/ No Inspection	400.00	425.00
Electronic Scooter	2,500.00	2,650.00
Paper Submission Fee	-	25.00
<u>Economic Development & Planning - Code Compliance</u>		
Rental Housing Registration		
New Registration	400.00	235.00
Change of Owner	200.00	55.00
Rental Housing Inspection		
Single Family		
Base Fee: 1 & 2 Family structures	215.00	175.00
Per Unit: Single Family Dwelling	25.00	145.00
Per Unit: Single Family Duplex	25.00	120.00
Multi-Family - Apartments or Townhouses		
Base Fee: Multiple Family Structures	150.00	120.00
Per unit: Multiple Family Structures	18.00	40.00
No Show Fee	65.00	65.00
Appointments made by Certified Mail	35.00	-
Rental Re-Inspections (above 1st re-inspection)		
Base Fee: (Consolidated Rate)	-	55.00
Base Fee: 2nd Re-inspection	50.00	-
Base Fee: 3rd Re-inspection	100.00	-
Base Fee: Additional Re-inspections	150.00	-
Rental Re-Inspection - per unit	-	20.00
Administrative Services Fees		
Failure To Comply Notice (follow up)	100.00	115.00
Late Fees		
Consolidated Rate (single & multi-family)	-	75.00
Single Family		
30 Days Rental Housing Inspection	120.00	-
60 Days Rental Housing Inspection	120.00	-
Multi-Family (per building)		
30 Days Rental Housing Inspection	75.00	-
60 Days Rental Housing Inspection	150.00	-

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Economic Development & Planning - Code Compliance (continued)</u>		
Failure to Register Rental Property	150.00	170.00
Lack of Certificate (Pink Tag)	100.00	100.00
Second Notice Fees		
Consolidated Rate	-	215.00
2nd Notice in Same Calendar Year	75.00	-
3rd Notice in Same Calendar Year	150.00	-
Subsequent Notices	300.00	-
Red Tag Monitoring Fees		
Base Fee	150.00	140.00
Per unit fee	-	25.00
Trash and Grass Abatement Fees	265.00	250.00
Emergency Board-Up Fees		
Standard Rate	265.00	375.00
After-Hours	-	540.00
Demolition Fees	4,000.00	2,450.00
<u>Economic Development & Planning - Planning</u>		
Site Plan Review		
Base Rate		
Consolidated Rate	-	900.00
Properties <1 Acre	560.00	-
Properties 1-3 Acres	850.00	-
Properties > 3 Acres	1,210.00	-
Additional Revisions		
Consolidated Rate	-	130.00
Properties <1 Acre	250.00	-
Properties 1-3 Acres	300.00	-
Properties > 3 Acres	440.00	-
Zoning Amendment & Special Land Use		
Consolidated Rate	-	1,100.00
Properties <1 Acre	500.00	-
Properties 1-3 Acres	650.00	-
Properties > 3 Acres	800.00	-
Planned Unit Development		
Consolidated Rate	-	1,100.00
Properties <1 Acre	500.00	-
Properties 1-3 Acres	650.00	-
Properties > 3 Acres	800.00	-

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Economic Development & Planning - Planning (continued)</u>		
Board of Zoning Appeals		
Consolidated Rate	-	450.00
Single Family Home Improvement	160.00	-
Other Properties <1 Acre	250.00	-
Other Properties 1-3 Acres	350.00	-
Other Properties > 3 Acres	450.00	-
Nonconforming Use		
Reconstruction Application	250.00	-
Substitution of Use	150.00	-
Act 33 Review		
Consolidated Rate	-	650.00
Land Sales / Purchases over \$50,000	100.00	-
All others	50.00	-
Lot Split/Lot Combination		
Standard Application- Lot Split	150.00	170.00
Standard Application - Lot Combination	-	25.00
Applications Requiring Planning Board and Council Action	250.00	500.00
Floodplain Permits		
Properties <0.5 Acre	200.00	-
Properties >0.5 Acre	SLU Rates	-
Subdivision		
Each additional 25 lots (above 100) or portion thereof (see ordinance)	10.00	10.00
Zoning Verification - Comprehensive Reviews	25.00	225.00
Historic District Commission Certificate of Appropriateness	-	100.00

(Continued)

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

BE IT FURTHER RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2024/2025 fiscal year:

1. General Fund	FY 2025 Proposed	Council Changes	FY 2025 Adopted
<u>Estimated Revenues</u>			
Property Taxes	53,925,000		53,925,000
Income Taxes	42,750,000		42,750,000
Licenses & Permits	1,850,000		1,850,000
State Grants	25,850,000		25,850,000
Contributions	27,800,000		27,800,000
Charges for Services	10,180,000		10,180,000
Fines & Forfeitures	1,576,000		1,576,000
Interest & Rent	660,000		660,000
Other Revenue	409,000		409,000
Interfund Transfers In	100,000		100,000
Total Revenue	165,100,000	-	165,100,000
<u>Appropriations</u>			
City Council			
Personnel	541,858		541,858
Operating	193,843		193,843
Total	735,701	-	735,701
Mayor's Office			
Personnel	1,034,509		1,034,509
Operating	282,089		282,089
Total	1,316,598	-	1,316,598
Office of Community Media			
Personnel	651,522		651,522
Operating	76,009		76,009
Total	727,531	-	727,531
Finance Operations			
Personnel	1,578,106		1,578,106
Operating	532,454		532,454
Total	2,110,560	-	2,110,560
City Clerk's Office			
Personnel	1,152,251		1,152,251
Operating	801,810		801,810
Total	1,954,061	-	1,954,061

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

1. General Fund (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Internal Audit			
Personnel	195,192		195,192
Operating	8,159		8,159
Total	<u>203,351</u>	-	<u>203,351</u>
Treasury/Income Tax			
Personnel	1,997,312		1,997,312
Operating	900,488		900,488
Total	<u>2,897,800</u>	-	<u>2,897,800</u>
Assessing			
Personnel	1,521,803		1,521,803
Operating	233,461		233,461
Total	<u>1,755,264</u>	-	<u>1,755,264</u>
City Attorney's Office			
Personnel	2,407,024		2,407,024
Operating	300,998		300,998
Total	<u>2,708,022</u>	-	<u>2,708,022</u>
Human Resources			
Personnel	1,847,163		1,847,163
Operating	679,126		679,126
Total	<u>2,526,289</u>	-	<u>2,526,289</u>
Courts			
Personnel	4,823,927		4,823,927
Operating	1,494,273		1,494,273
Total	<u>6,318,200</u>	-	<u>6,318,200</u>
Police			
Personnel	47,833,586		47,833,586
Operating	9,284,341		9,284,341
Total	<u>57,117,927</u>	-	<u>57,117,927</u>
Fire			
Personnel	37,119,450		37,119,450
Operating	6,098,360		6,098,360
Total	<u>43,217,810</u>	-	<u>43,217,810</u>

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

1. General Fund (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Public Service			
Personnel	3,182,612		3,182,612
Operating	9,826,092		9,826,092
Total	<u>13,008,704</u>	-	<u>13,008,704</u>
Human Relations & Community Services			
Personnel	1,832,040		1,832,040
Operating	248,553		248,553
Total	<u>2,080,593</u>	-	<u>2,080,593</u>
Basic Human Services & Racial Equity			
Operating	2,235,000		2,235,000
Total	<u>2,235,000</u>	-	<u>2,235,000</u>
Economic Development and Planning			
Personnel	3,758,414		3,758,414
Operating	2,760,027		2,760,027
Total	<u>6,518,441</u>	-	<u>6,518,441</u>
Parks and Recreation			
Personnel	5,675,739		5,675,739
Operating	3,428,336		3,428,336
Total	<u>9,104,075</u>	-	<u>9,104,075</u>
Neighborhoods, Arts, and Citizen Engagement			
Personnel	1,094,223		1,094,223
Operating	433,913		433,913
Total	<u>1,528,136</u>	-	<u>1,528,136</u>
City Supported Agencies			
Operating	537,500		537,500
Total	<u>537,500</u>	-	<u>537,500</u>
City Recognitions			
Operating	10,000		10,000
Total	<u>10,000</u>	-	<u>10,000</u>

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

I. General Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Non-Departmental			
Vacancy Factor	(1,500,000)		(1,500,000)
South Lansing District Library	145,000		145,000
Debt Service	1,346,312		1,346,312
Transfers Out	6,497,125		6,497,125
Total	6,488,437	-	6,488,437
 Total General Fund Appropriation	 165,100,000	 -	 165,100,000

II. Special Revenue Funds

Stadium Fund

Estimated Revenues

Charges for Services	472,320		472,320
Interest & Rent	5,680		5,680
Other Revenue	150,000		150,000
Interfund Transfers In	233,000		233,000
Total Revenues	861,000	-	861,000

Estimated Expenditures

Operating	5,721		5,721
Debt Service	855,279		855,279
Total Appropriations	861,000	-	861,000

Major Streets Fund

Estimated Revenues

Licenses & Permits	692,000		692,000
Federal Grants	1,175,000		1,175,000
State Grants	19,575,000		19,575,000
Charges for Services	618,000		618,000
Other Revenue	10,000		10,000
Appropriation of Fund Balance	1,400,000		1,400,000
Total Revenues	23,470,000	-	23,470,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Major Streets Fund (continued)			
<u>Estimated Expenditures</u>			
Personnel	2,166,683		2,166,683
Operating	3,926,069		3,926,069
Capital	13,125,000		13,125,000
Debt Service	252,248		252,248
Transfers Out	4,000,000		4,000,000
Total Appropriations	23,470,000	-	23,470,000
Local Streets Fund			
<u>Estimated Revenues</u>			
Property Taxes	150,000		150,000
State Grants	4,300,000		4,300,000
Interfund Transfers In	6,710,000		6,710,000
Total Revenues	11,160,000	-	11,160,000
<u>Estimated Expenditures</u>			
Personnel	2,677,127		2,677,127
Operating	3,327,773		3,327,773
Capital	4,535,000		4,535,000
Debt Service	620,100		620,100
Total Appropriations	11,160,000	-	11,160,000
Public Safety Revenue Sharing Fund			
<u>Estimated Revenues</u>			
State Grants	3,500,000		3,500,000
Total Revenues	3,500,000	-	3,500,000
<u>Estimated Expenditures</u>			
Personnel	2,430,000		2,430,000
Operating	1,070,000		1,070,000
Total Appropriations	3,500,000	-	3,500,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
HOME Grant Fund			
<u>Estimated Revenues</u>			
Federal Grants	833,394		833,394
Other Revenue	25,000		25,000
Total Revenues	858,394	-	858,394
<u>Estimated Expenditures</u>			
Personnel	91,330		91,330
Operating	153,664		153,664
Capital	613,400		613,400
Total Appropriations	858,394	-	858,394
Emergency Solutions Grant (ESG) Fund			
<u>Estimated Revenues</u>			
Federal Grants	181,593		181,593
Total Revenues	181,593	-	181,593
<u>Estimated Expenditures</u>			
Operating	181,593		181,593
Total Appropriations	181,593	-	181,593
Building Department Fund			
<u>Estimated Revenues</u>			
Licenses & Permits	2,865,000		2,865,000
Appropriation of Fund Balance	500,000		500,000
Total Revenues	3,365,000	-	3,365,000
<u>Estimated Expenditures</u>			
Personnel	2,515,057		2,515,057
Operating	849,943		849,943
Total Appropriations	3,365,000	-	3,365,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Community Development Block Grant (CDBG) Fund			
<u>Estimated Revenues</u>			
Federal Grants	2,070,597		2,070,597
Other Revenue	600,000		600,000
Interfund Transfers In	134,125		134,125
Total Revenues	2,804,722	-	2,804,722
<u>Estimated Expenditures</u>			
Personnel	1,057,483		1,057,483
Operating	465,471		465,471
Capital	1,281,768		1,281,768
Total Appropriations	2,804,722	-	2,804,722
Disaster Contingency Fund			
<u>Estimated Revenues</u>			
Federal Grants	500,000		500,000
Total Revenues	500,000	-	500,000
<u>Estimated Expenditures</u>			
Operating	500,000		500,000
Total Appropriations	500,000	-	500,000
Drug Law Enforcement Federal Fund			
<u>Estimated Revenues</u>			
Interest & Rent	200		200
Total Revenues	200	-	200
<u>Estimated Expenditures</u>			
Operating	200		200
Total Appropriations	200	-	200
Drug Law Enforcement State and Local Fund			
<u>Estimated Revenues</u>			
Fines & Forfeitures	60,500		60,500
Interest & Rent	500		500
Appropriation of Fund Balance	100,000		100,000
Total Revenues	161,000	-	161,000

BY COMMITTEE OF THE WHOLE
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II. Special Revenue Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Drug Law Enforcement State and Local Fund (continued)			
<u>Estimated Expenditures</u>			
Operating	76,200		76,200
Capital	84,800		84,800
Total Appropriations	161,000	-	161,000
Tri-County Metro Fund			
<u>Estimated Revenues</u>			
Contributions	400,000		400,000
Fines & Forfeitures	50,000		50,000
Appropriation of Fund Balance	(200,000)		(200,000)
Total Revenues	250,000	-	250,000
<u>Estimated Expenditures</u>			
Personnel	84,000		84,000
Operating	166,000		166,000
Total Appropriations	250,000	-	250,000
State & Federal Grants Fund			
<u>Estimated Revenues</u>			
State Grants	800,000		800,000
Total Revenues	800,000	-	800,000
<u>Estimated Expenditures</u>			
Operating	800,000		800,000
Total Appropriations	800,000	-	800,000
Opioid Settlement Fund			
<u>Estimated Revenues</u>			
Other Revenues	201,000		201,000
Total Revenues	201,000	-	201,000
<u>Estimated Expenditures</u>			
Operating	201,000		201,000
Total Appropriations	201,000	-	201,000

BY COMMITTEE OF THE WHOLE
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II. Special Revenue Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Downtown Lansing, Inc. Fund			
<u>Estimated Revenues</u>			
Special Assessments	467,000		467,000
State Grants	1,095,000		1,095,000
Other Revenue	288,200		288,200
Interfund Transfers In	85,000		85,000
Total Revenues	1,935,200	-	1,935,200
<u>Estimated Expenditures</u>			
Personnel	426,510		426,510
Operating	1,508,690		1,508,690
Total Appropriations	1,935,200	-	1,935,200
III. Capital Project Funds			
Other Capital Projects Fund			
<u>Estimated Revenues</u>			
Charges for Services	450,000		450,000
Interest & Rent	555,368		555,368
Appropriation of Fund Balance	450,000		450,000
Interfund Transfers In	600,000		600,000
Total Revenues	2,055,368	-	2,055,368
<u>Estimated Expenditures</u>			
Operating	300,000		300,000
Capital	380,000		380,000
Debt Service	555,368		555,368
Transfers Out	820,000		820,000
Total Appropriations	2,055,368	-	2,055,368
Parks Millage Capital Projects Fund			
<u>Estimated Revenues</u>			
Interfund Transfers In	2,635,000		2,635,000
Total Revenues	2,635,000	-	2,635,000

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III. Capital Project Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Parks Millage Capital Projects Fund (continued)			
<u>Estimated Expenditures</u>			
Operating	641,000		641,000
Capital	1,258,000		1,258,000
Transfers Out	736,000		736,000
Total Appropriations	2,635,000	-	2,635,000
IV. Enterprise Funds			
Cemetery Fund			
<u>Estimated Revenues</u>			
Charges for Services	318,000		318,000
Interest & Rent	10,000		10,000
Other Revenue	158,000		158,000
Interfund Transfers In	636,000		636,000
Total Revenues	1,122,000	-	1,122,000
<u>Estimated Expenditures</u>			
Personnel	715,745		715,745
Operating	376,255		376,255
Transfers Out	30,000		30,000
Total Appropriations	1,122,000	-	1,122,000
Municipal Parking System Fund			
<u>Estimated Revenues</u>			
Charges for Services	4,580,000		4,580,000
Fines & Forfeitures	750,000		750,000
Other Revenue	45,000		45,000
Appropriation of Fund Balance	250,000		250,000
Total Revenues	5,625,000	-	5,625,000
<u>Estimated Expenditures</u>			
Personnel	2,198,207		2,198,207
Operating	1,851,193		1,851,193
Capital	860,500		860,500
Debt Service	715,100		715,100
Total Appropriations	5,625,000	-	5,625,000

BY COMMITTEE OF THE WHOLE
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IV. Enterprise Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Golf Fund			
<u>Estimated Revenues</u>			
Interfund Transfers In	100,000		100,000
Total Revenues	100,000	-	100,000
<u>Estimated Expenditures</u>			
Operating	100,000		100,000
Total Appropriations	100,000	-	100,000
Sewage Disposal System Fund			
<u>Estimated Revenues</u>			
Licenses & Permits	50,000		50,000
Charges for Services	40,695,000		40,695,000
Interest & Rent	135,000		135,000
Other Revenue	20,000		20,000
Appropriation of Fund Balance	6,000,000		6,000,000
Total Revenues	46,900,000	-	46,900,000
<u>Estimated Expenditures</u>			
Personnel	7,832,395		7,832,395
Operating	10,426,573		10,426,573
Capital	15,800,000		15,800,000
Debt Service	12,841,032		12,841,032
Total Appropriations	46,900,000	-	46,900,000
Garbage and Rubbish Collection Fund			
<u>Estimated Revenues</u>			
Charges for Services	3,600,000		3,600,000
Total Revenues	3,600,000	-	3,600,000
<u>Estimated Expenditures</u>			
Personnel	1,458,884		1,458,884
Operating	1,616,116		1,616,116
Capital	525,000		525,000
Total Appropriations	3,600,000	-	3,600,000

BY COMMITTEE OF THE WHOLE
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IV. Enterprise Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Recycling Fund			
<u>Estimated Revenues</u>			
Charges for Services	4,773,000		4,773,000
Interest & Rent	5,000		5,000
Other Revenue	5,000		5,000
Total Revenues	<u>4,783,000</u>	-	<u>4,783,000</u>
<u>Estimated Expenditures</u>			
Personnel	1,718,493		1,718,493
Operating	2,564,507		2,564,507
Capital	500,000		500,000
Total Appropriations	<u>4,783,000</u>	-	<u>4,783,000</u>

BE IT FINALLY RESOLVED, that the following polices are hereby established for the 2024/2025 fiscal year:

BY COMMITTEE OF THE WHOLE
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WHEREAS, in conformance with Article 7, Section 7-101 of the City Charter, on March 18, 2024, the Mayor submitted a proposed budget for the 2024/2025 fiscal year, which spans from July 1, 2024 through June 30, 2025; and

WHEREAS, the City Council held a series of televised public hearings to review the Mayor's budget recommendations, and a community input session on May 8, 2024; and

WHEREAS, in accordance with the City Charter and the State Uniform Budgeting and Accounting Act, notice was published and a public hearing was held on May 6, 2024, for the fiscal year 2024/2025 budget and capital improvements program, and the proposed levy for taxation; and

WHEREAS, Public Act 2 of 1968 of the State of Michigan, as amended, provides that the budget resolution of the City shall set forth the total number of mills to be levied under the General Property Tax Act, the estimated revenues by source, and amounts appropriated to defray expenditures and meet the liabilities for the City for the ensuing fiscal year; and

WHEREAS, the City Council desires to establish certain budget policies for the fiscal year 2024/2025, which must include all policies to be carried forward into the current fiscal year;

NOW, THEREFORE, BE IT RESOLVED that 19.44 mills be levied under the General Property Tax Act for the fiscal year for City Operating; and

BE IT FURTHER RESOLVED that 0.26 mills be levied under the Section 475 of Public Act 40 of the State of Michigan, as amended, and such revenue be used to pay for the cost of drain improvements including a portion of the assessment from the Montgomery Drainage District to the City for the Montgomery Drain improvements; and

BE IT FURTHER RESOLVED that 3.9 mills be levied with such revenue to be used to pay for the the new Public Safety Buildings, as approved by the voters on November 8, 2022; and

BY COMMITTEE OF THE WHOLE
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BE IT FURTHER RESOLVED that the following changes to the City's fees and charges be adopted:

Fee Proposed	From Current FY 2024	To Proposed FY 2025
<u>Parks - Community Centers</u>		
After School Semester Fee	50.00	80.00
Esports Birthday Party	-	200.00
Babysitter Class	-	75.00
Lifeguard Review Class	-	50.00
Wilderness First Aid	-	100.00
In Town/Half Day Senior Trips	-	50.00
Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Parks - Turner Dodge</u>		
Tour & Tea	10.00	15.00
Ballet & Tea	12.00	15.00
<u>Parks - Aquatics</u>		
Swim Lessons	37.00	40.00
Private Swim Lessons	56.00	70.00
<u>Parks - Athletic Field Practice Permit</u>		
Youth Baseball/Fast-Pitch		
Softball Practice (per hour)	25.00	35.00
Baseball/Fast Pitch Softball		
Field Fitting (per fitting, per field)	35.00	40.00
Adult Baseball/Fast Pitch		
Softball Practice (per hour)	30.00	45.00
Youth Slow Pitch Softball Practice (per hour)	25.00	30.00

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Adult Slow Pitch Softball Practice (per hour)	30.00	35.00
Slow Pitch Softball		
Field Fitting (per fitting, per field)	35.00	40.00
Youth Soccer Practice (per hour)	25.00	30.00
Adult Soccer Practice (per hour)	30.00	35.00
Soccer Field Fitting (per fitting, per field)	160.00	180.00
Youth Tennis Practice (per hour)	25.00	30.00
Youth Football Practice (per hour)	25.00	30.00
Adult Football Practice (per hour)	30.00	35.00
Football Field Fitting (per fitting, per field)	160.00	180.00
<u>Parks - Athletic Field Tournament</u>		
Youth Baseball/Fast Pitch		
Softball Tournament (per game)	100.00	110.00
Adult Baseball/Fast Pitch		
Softball Tournament (per game)	120.00	125.00
Youth Baseball Non-Tourney Game Fee	50.00	60.00
Adult Slow Pitch Softball		
Tournament (per game)	35.00	40.00
Youth Soccer Tournament (per game)	30.00	35.00
Adult Soccer Tournament (per game)	24.00	35.00
Youth Football Tournament (per game)	30.00	35.00
Adult Football Tournament (per game)	30.00	35.00

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Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Parks - Cemetery Lot Sale</u>		
Adult Single Grave - Resident	1,375.00	1,500.00
Adult Sing Grave - Non Resident	2,050.00	2,250.00
Child Single Grave	625.00	675.00
Infant Single Grave	450.00	500.00
Two Grave Monument - Resident	3,400.00	3,725.00
Two Grave Monument - Non Resident	5,100.00	5,600.00
Three Grave Monument - Resident	5,000.00	5,500.00
<u>Parks - Cemetery Lot Sale (continued)</u>		
Three Grave Monument - Non Resident	7,500.00	8,250.00
Four Grave Monument - Resident	6,800.00	7,475.00
Four Grave Monument - Non Resident	10,200.00	11,225.00
Five Grave Monument - Resident	10,200.00	11,225.00
Five Grave Monument - Non Resident	15,300.00	16,825.00
Premium Mount Hope Grave - Resident	2,025.00	2,225.00
Premium Mount Hope Grave - Non Resident	3,100.00	3,400.00
<u>Parks - Columbarium Niche</u>		
Fifth Row, Resident	1,125.00	1,225.00
Fifth Row, Non Resident	1,690.00	1,850.00
Fourth Row, Resident	1,225.00	1,350.00
Fourth Row, Non Resident	1,850.00	2,025.00
Second/Third Row, Resident	1,425.00	1,575.00
Second/Third Row, Non Resident	2,150.00	2,350.00
First Row, Resident	1,325.00	1,450.00
First Row, Non Resident	1,990.00	2,200.00

Parks - Cemetery Markers

BY COMMITTEE OF THE WHOLE
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Notary Fee - Resident	25.00	-
Notary Fee - Non Resident	25.00	-
Government Marker - Marker Foundation	70.00	75.00
Grave Maker Cut Placement	100.00	125.00
Monument Cut Placement	250.00	300.00
Double Marker Cut Placement	250.00	275.00
Niche Plate Removal - Evergreen	70.00	75.00
Niche Plate Removal - Mt Hope	50.00	60.00

BY COMMITTEE OF THE WHOLE
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Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Parks - Cemetery Grave Open</u>		
Columbarium Interment	450.00	500.00
Open/Close Grave - Adult	1,200.00	1,325.00
Open/Close Grave - Child	625.00	675.00
Open/Close Grave - Infant	450.00	500.00
Open/Close Grave - Cremains	625.00	675.00
Open/Close Grave - Overtime Weekday after 2pm	550.00	600.00
Open/Close Grave - Overtime Saturday before 1pm	660.00	725.00
Open/Close Grave - Overtime Saturday after 1pm	825.00	900.00
Open/Close Grave - Overtime Sunday & City observed I	1,100.00	1,200.00
Open/Close Grave - Oversized Burials	1,800.00	1,975.00
<u>Parks - Cemetery Grave Open (continued)</u>		
Disinter/Reinter - Adult	3,600.00	3,950.00
Disinter/Reinter - Child/Infant	1,875.00	2,050.00
Disinter/Reinter - Cremains	1,875.00	2,050.00
Disinter/Transfer - Adult	2,400.00	2,650.00
Disinter/Transfer - Child/Infant	1,250.00	1,375.00
Disinter/Transfer - Cremains	1,250.00	1,375.00
Thaw Fee - Cremains	50.00	55.00
Thaw Fee - Full Burial	150.00	175.00
<u>Public Service</u>		
Commercial Recycling Fee	53.00	55.00
Recycling/Yard Waste Collection Fee	122.00	125.00
Sewer monthly fixed charge	13.60	14.14
Industrial Pretreatment Charge	6.45	6.71
Commodity Charge (per CCF)	8.00	8.32

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Irrigation meter (Per CCF)	1.20	1.26
32 Gallon Cart	53.00	58.00
65 Gallon Cart	57.00	63.00
95 Gallon Cart	61.00	67.00
EOW 32 Gallon Cart	27.00	29.00
Low Income 32 Gallon Cart	38.00	43.00
Low Income 65 Gallon Cart	42.00	48.00
Low Income 95 Gallon Cart	46.00	52.00

Courts

Ordinance Civil Infractions	130.00	135.00
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Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
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Clerk

Fireworks Display	150.00	160.00
Transient Merchant	150.00	160.00
Second Hand Dealer	250.00	265.00
Sign Erector	175.00	185.00
Liquor License - Full Inspection	1,450.00	1,540.00
Liquor License Owner Transfer/ No Inspection	400.00	425.00
Electronic Scooter	2,500.00	2,650.00
Paper Submission Fee	-	25.00

Economic Development & Planning - Code Compliance

Rental Housing Registration		
New Registration	400.00	235.00
Change of Owner	200.00	55.00
Rental Housing Inspection		
Single Family		

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Base Fee: 1 & 2 Family structures	215.00	175.00
Per Unit: Single Family Dwelling	25.00	145.00
Per Unit: Single Family Duplex	25.00	120.00
Multi-Family - Apartments or Townhouses		
Base Fee: Multiple Family Structures	150.00	120.00
Per unit: Multiple Family Structures	18.00	40.00
No Show Fee	65.00	65.00
Appointments made by Certified Mail	35.00	-
Rental Re-Inspections (above 1st re-inspection)		
Base Fee: (Consolidated Rate)	-	55.00
Base Fee: 2nd Re-inspection	50.00	-
Base Fee: 3rd Re-inspection	100.00	-
Base Fee: Additional Re-inspections	150.00	-
Rental Re-Inspection - per unit	-	20.00
Administrative Services Fees		
Failure To Comply Notice (follow up)	100.00	115.00
Late Fees		
Consolidated Rate (single & multi-family)	-	75.00
Single Family		
30 Days Rental Housing Inspection	120.00	-
60 Days Rental Housing Inspection	120.00	-
Multi-Family (per building)		
30 Days Rental Housing Inspection	75.00	-
60 Days Rental Housing Inspection	150.00	-
Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
<u>Economic Development & Planning - Code Compliance (continued)</u>		
Failure to Register Rental Property	150.00	170.00
Lack of Certificate (Pink Tag)	100.00	100.00
Second Notice Fees		

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Consolidated Rate	-	215.00
2nd Notice in Same Calendar Year	75.00	-
3rd Notice in Same Calendar Year	150.00	-
Subsequent Notices	300.00	-
Red Tag Monitoring Fees		
Base Fee	150.00	140.00
Per unit fee	-	25.00
Trash and Grass Abatement Fees	265.00	250.00
Emergency Board-Up Fees		
Standard Rate	265.00	375.00
After-Hours	-	540.00
Demolition Fees	4,000.00	2,450.00

Economic Development & Planning - Planning

Site Plan Review		
Base Rate		
Consolidated Rate	-	900.00
Properties <1 Acre	560.00	-
Properties 1-3 Acres	850.00	-
Properties > 3 Acres	1,210.00	-
Additional Revisions		
Consolidated Rate	-	130.00
Properties <1 Acre	250.00	-
Properties 1-3 Acres	300.00	-
Properties > 3 Acres	440.00	-
Zoning Amendment & Special Land Use		
Consolidated Rate	-	1,100.00
Properties <1 Acre	500.00	-
Properties 1-3 Acres	650.00	-
Properties > 3 Acres	800.00	-
Planned Unit Development		

BY COMMITTEE OF THE WHOLE
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Consolidated Rate	-	1,100.00
Properties <1 Acre	500.00	-
Properties 1-3 Acres	650.00	-
Properties > 3 Acres	800.00	-

Fee Proposed (continued)	From Current FY 2024	To Proposed FY 2025
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Economic Development & Planning - Planning (continued)

Board of Zoning Appeals		
Consolidated Rate	-	450.00
Single Family Home Improvement	160.00	-
Other Properties <1 Acre	250.00	-
Other Properties 1-3 Acres	350.00	-
Other Properties > 3 Acres	450.00	-
Nonconforming Use		
Reconstruction Application	250.00	-
Substitution of Use	150.00	-
Act 33 Review		
Consolidated Rate	-	650.00
Land Sales / Purchases over \$50,000	100.00	-
All others	50.00	-
Lot Split/Lot Combination		
Standard Application- Lot Split	150.00	170.00
Standard Application - Lot Combination	-	25.00
Applications Requiring Planning Board and Council Action	250.00	500.00
Floodplain Permits		
Properties <0.5 Acre	200.00	-
Properties >0.5 Acre	SLU Rates	-

BY COMMITTEE OF THE WHOLE
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Subdivision		
Each additional 25 lots (above 100)		
or portion thereof (see ordinance)	10.00	10.00
Zoning Verification - Comprehensive Reviews	25.00	225.00
Historic District Commission Certificate		
of Appropriateness	-	100.00

(Continued)

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

BE IT FURTHER RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2024/2025 fiscal year:

1. General Fund	FY 2025 Proposed	Council Changes	FY 2025 Adopted
<u>Estimated Revenues</u>			
Property Taxes	53,925,000		53,925,000
Income Taxes	42,750,000		42,750,000
Licenses & Permits	1,850,000		1,850,000
State Grants	25,850,000		25,850,000
Contributions	27,800,000		27,800,000
Charges for Services	10,180,000		10,180,000
Fines & Forfeitures	1,576,000		1,576,000
Interest & Rent	660,000		660,000
Other Revenue	409,000		409,000
Interfund Transfers In	100,000		100,000
Total Revenue	165,100,000	-	165,100,000
<u>Appropriations</u>			
City Council			
Personnel	541,858		541,858
Operating	193,843		193,843
Total	735,701	-	735,701
Mayor's Office			
Personnel	1,034,509		1,034,509
Operating	282,089		282,089
Total	1,316,598	-	1,316,598
Office of Community Media			
Personnel	651,522		651,522

BY COMMITTEE OF THE WHOLE
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Operating	76,009		76,009
Total	727,531	-	727,531
Finance Operations			
Personnel	1,578,106		1,578,106
Operating	532,454		532,454
Total	2,110,560	-	2,110,560
City Clerk's Office			
Personnel	1,152,251		1,152,251
Operating	801,810		801,810
Total	1,954,061	-	1,954,061
1. General Fund (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Internal Audit			
Personnel	195,192		195,192
Operating	8,159		8,159
Total	203,351	-	203,351
Treasury/Income Tax			
Personnel	1,997,312		1,997,312
Operating	900,488		900,488
Total	2,897,800	-	2,897,800
Assessing			
Personnel	1,521,803		1,521,803
Operating	233,461		233,461
Total	1,755,264	-	1,755,264
City Attorney's Office			
Personnel	2,407,024		2,407,024

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Operating	300,998		300,998
Total	2,708,022	-	2,708,022
Human Resources			
Personnel	1,847,163		1,847,163
Operating	679,126		679,126
Total	2,526,289	-	2,526,289
Courts			
Personnel	4,823,927		4,823,927
Operating	1,494,273		1,494,273
Total	6,318,200	-	6,318,200
Police			
Personnel	47,833,586		47,833,586
Operating	9,284,341		9,284,341
Total	57,117,927	-	57,117,927
Fire			
Personnel	37,119,450		37,119,450
Operating	6,098,360		6,098,360
Total	43,217,810	-	43,217,810

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

1. General Fund (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Public Service			
Personnel	3,182,612		3,182,612
Operating	9,826,092		9,826,092
Total	13,008,704	-	13,008,704
Human Relations & Community Services			
Personnel	1,832,040		1,832,040
Operating	248,553		248,553
Total	2,080,593	-	2,080,593
Basic Human Services & Racial Equity			
Operating	2,235,000		2,235,000
Total	2,235,000	-	2,235,000
Economic Development and Planning			
Personnel	3,758,414		3,758,414
Operating	2,760,027		2,760,027
Total	6,518,441	-	6,518,441
Parks and Recreation			
Personnel	5,675,739		5,675,739
Operating	3,428,336		3,428,336
Total	9,104,075	-	9,104,075
Neighborhoods, Arts, and Citizen Engagement			
Personnel	1,094,223		1,094,223
Operating	433,913		433,913
Total	1,528,136	-	1,528,136

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

City Supported Agencies			
Operating	537,500		537,500
Total	537,500	-	537,500
City Recognitions			
Operating	10,000		10,000
Total	10,000	-	10,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

I. General Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Non-Departmental			
Vacancy Factor	(1,500,000)		(1,500,000)
South Lansing District Library	145,000		145,000
Debt Service	1,346,312		1,346,312
Transfers Out	6,497,125		6,497,125
Total	6,488,437	-	6,488,437
Total General Fund Appropriation	165,100,000	-	165,100,000

II. Special Revenue Funds

Stadium Fund

<u>Estimated Revenues</u>			
Charges for Services	472,320		472,320
Interest & Rent	5,680		5,680
Other Revenue	150,000		150,000
Interfund Transfers In	233,000		233,000
Total Revenues	861,000	-	861,000

<u>Estimated Expenditures</u>			
Operating	5,721		5,721
Debt Service	855,279		855,279
Total Appropriations	861,000	-	861,000

Major Streets Fund

<u>Estimated Revenues</u>			
Licenses & Permits	692,000		692,000

BY COMMITTEE OF THE WHOLE
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Federal Grants	1,175,000		1,175,000
State Grants	19,575,000		19,575,000
Charges for Services	618,000		618,000
Other Revenue	10,000		10,000
Appropriation of Fund Balance	1,400,000		1,400,000
Total Revenues	23,470,000	-	23,470,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Major Streets Fund (continued)			
<u>Estimated Expenditures</u>			
Personnel	2,166,683		2,166,683
Operating	3,926,069		3,926,069
Capital	13,125,000		13,125,000
Debt Service	252,248		252,248
Transfers Out	4,000,000		4,000,000
Total Appropriations	23,470,000	-	23,470,000
Local Streets Fund			
<u>Estimated Revenues</u>			
Property Taxes	150,000		150,000
State Grants	4,300,000		4,300,000
Interfund Transfers In	6,710,000		6,710,000
Total Revenues	11,160,000	-	11,160,000
<u>Estimated Expenditures</u>			
Personnel	2,677,127		2,677,127
Operating	3,327,773		3,327,773
Capital	4,535,000		4,535,000
Debt Service	620,100		620,100
Total Appropriations	11,160,000	-	11,160,000
Public Safety Revenue Sharing Fund			
<u>Estimated Revenues</u>			
State Grants	3,500,000		3,500,000

BY COMMITTEE OF THE WHOLE
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Total Revenues	3,500,000	-	3,500,000
Estimated Expenditures			
Personnel	2,430,000		2,430,000
Operating	1,070,000		1,070,000
Total Appropriations	3,500,000	-	3,500,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
HOME Grant Fund			
<u>Estimated Revenues</u>			
Federal Grants	833,394		833,394
Other Revenue	25,000		25,000
Total Revenues	858,394	-	858,394
<u>Estimated Expenditures</u>			
Personnel	91,330		91,330
Operating	153,664		153,664
Capital	613,400		613,400
Total Appropriations	858,394	-	858,394
Emergency Solutions Grant (ESG) Fund			
<u>Estimated Revenues</u>			
Federal Grants	181,593		181,593
Total Revenues	181,593	-	181,593
<u>Estimated Expenditures</u>			
Operating	181,593		181,593
Total Appropriations	181,593	-	181,593
Building Department Fund			
<u>Estimated Revenues</u>			
Licenses & Permits	2,865,000		2,865,000
Appropriation of Fund Balance	500,000		500,000

BY COMMITTEE OF THE WHOLE
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Total Revenues	3,365,000	-	3,365,000
Estimated Expenditures			
Personnel	2,515,057		2,515,057
Operating	849,943		849,943
Total Appropriations	3,365,000	-	3,365,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Community Development Block Grant (CDBG) Fund			
<u>Estimated Revenues</u>			
Federal Grants	2,070,597		2,070,597
Other Revenue	600,000		600,000
Interfund Transfers In	134,125		134,125
Total Revenues	2,804,722	-	2,804,722
<u>Estimated Expenditures</u>			
Personnel	1,057,483		1,057,483
Operating	465,471		465,471
Capital	1,281,768		1,281,768
Total Appropriations	2,804,722	-	2,804,722
Disaster Contingency Fund			
<u>Estimated Revenues</u>			
Federal Grants	500,000		500,000
Total Revenues	500,000	-	500,000
<u>Estimated Expenditures</u>			
Operating	500,000		500,000
Total Appropriations	500,000	-	500,000
Drug Law Enforcement Federal Fund			
<u>Estimated Revenues</u>			
Interest & Rent	200		200

BY COMMITTEE OF THE WHOLE
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Total Revenues	200	-	200
Estimated Expenditures			
Operating	200		200
Total Appropriations	200	-	200

Drug Law Enforcement State and Local Fund

Estimated Revenues			
Fines & Forfeitures	60,500		60,500
Interest & Rent	500		500
Appropriation of Fund Balance	100,000		100,000
Total Revenues	161,000	-	161,000

II. Special Revenue Funds (continued)

FY 2025	Council	FY 2025
Proposed	Changes	Adopted

Drug Law Enforcement State and Local Fund (continued)

Estimated Expenditures			
Operating	76,200		76,200
Capital	84,800		84,800
Total Appropriations	161,000	-	161,000

Tri-County Metro Fund

Estimated Revenues			
Contributions	400,000		400,000
Fines & Forfeitures	50,000		50,000
Appropriation of Fund Balance	(200,000)		(200,000)
Total Revenues	250,000	-	250,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Estimated Expenditures

Personnel	84,000		84,000
Operating	166,000		166,000
Total Appropriations	250,000	-	250,000

State & Federal Grants Fund

Estimated Revenues

State Grants	800,000		800,000
Total Revenues	800,000	-	800,000

Estimated Expenditures

Operating	800,000		800,000
Total Appropriations	800,000	-	800,000

Opioid Settlement Fund

Estimated Revenues

Other Revenues	201,000		201,000
Total Revenues	201,000	-	201,000

Estimated Expenditures

Operating	201,000		201,000
Total Appropriations	201,000	-	201,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

II. Special Revenue Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Downtown Lansing, Inc. Fund			
<u>Estimated Revenues</u>			
Special Assessments	467,000		467,000
State Grants	1,095,000		1,095,000
Other Revenue	288,200		288,200
Interfund Transfers In	85,000		85,000
Total Revenues	1,935,200	-	1,935,200
<u>Estimated Expenditures</u>			
Personnel	426,510		426,510
Operating	1,508,690		1,508,690
Total Appropriations	1,935,200	-	1,935,200
 III. Capital Project Funds			
 Other Capital Projects Fund			
<u>Estimated Revenues</u>			
Charges for Services	450,000		450,000
Interest & Rent	555,368		555,368
Appropriation of Fund Balance	450,000		450,000
Interfund Transfers In	600,000		600,000
Total Revenues	2,055,368	-	2,055,368
<u>Estimated Expenditures</u>			
Operating	300,000		300,000
Capital	380,000		380,000
Debt Service	555,368		555,368

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Transfers Out	820,000		820,000
Total Appropriations	2,055,368	-	2,055,368

Parks Millage Capital Projects Fund

<u>Estimated Revenues</u>			
Interfund Transfers In	2,635,000		2,635,000
Total Revenues	2,635,000	-	2,635,000

BY COMMITTEE OF THE WHOLE
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III. Capital Project Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Parks Millage Capital Projects Fund (continued)			
<u>Estimated Expenditures</u>			
Operating	641,000		641,000
Capital	1,258,000		1,258,000
Transfers Out	736,000		736,000
Total Appropriations	2,635,000	-	2,635,000

IV. Enterprise Funds

Cemetery Fund

<u>Estimated Revenues</u>			
Charges for Services	318,000		318,000
Interest & Rent	10,000		10,000
Other Revenue	158,000		158,000
Interfund Transfers In	636,000		636,000
Total Revenues	1,122,000	-	1,122,000

<u>Estimated Expenditures</u>			
Personnel	715,745		715,745
Operating	376,255		376,255
Transfers Out	30,000		30,000
Total Appropriations	1,122,000	-	1,122,000

Municipal Parking System Fund

<u>Estimated Revenues</u>			
Charges for Services	4,580,000		4,580,000

BY COMMITTEE OF THE WHOLE
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Fines & Forfeitures	750,000		750,000
Other Revenue	45,000		45,000
Appropriation of Fund Balance	250,000		250,000
Total Revenues	5,625,000	-	5,625,000

Estimated Expenditures

Personnel	2,198,207		2,198,207
Operating	1,851,193		1,851,193
Capital	860,500		860,500
Debt Service	715,100		715,100
Total Appropriations	5,625,000	-	5,625,000

IV. Enterprise Funds (continued)

FY 2025 Proposed	Council Changes	FY 2025 Adopted
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Golf Fund

Estimated Revenues

Interfund Transfers In	100,000		100,000
Total Revenues	100,000	-	100,000

Estimated Expenditures

Operating	100,000		100,000
Total Appropriations	100,000	-	100,000

Sewage Disposal System Fund

Estimated Revenues

Licenses & Permits	50,000		50,000
Charges for Services	40,695,000		40,695,000
Interest & Rent	135,000		135,000
Other Revenue	20,000		20,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Appropriation of Fund Balance	6,000,000		6,000,000
Total Revenues	46,900,000	-	46,900,000

Estimated Expenditures

Personnel	7,832,395		7,832,395
Operating	10,426,573		10,426,573
Capital	15,800,000		15,800,000
Debt Service	12,841,032		12,841,032
Total Appropriations	46,900,000	-	46,900,000

Garbage and Rubbish Collection Fund

Estimated Revenues

Charges for Services	3,600,000		3,600,000
Total Revenues	3,600,000	-	3,600,000

Estimated Expenditures

Personnel	1,458,884		1,458,884
Operating	1,616,116		1,616,116
Capital	525,000		525,000
Total Appropriations	3,600,000	-	3,600,000

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

IV. Enterprise Funds (continued)	FY 2025 Proposed	Council Changes	FY 2025 Adopted
Recycling Fund			
<u>Estimated Revenues</u>			
Charges for Services	4,773,000		4,773,000
Interest & Rent	5,000		5,000
Other Revenue	5,000		5,000
Total Revenues	<u>4,783,000</u>	-	<u>4,783,000</u>
 <u>Estimated Expenditures</u>			
Personnel	1,718,493		1,718,493
Operating	2,564,507		2,564,507
Capital	500,000		500,000
Total Appropriations	<u>4,783,000</u>	-	<u>4,783,000</u>

BE IT FINALLY RESOLVED, that the following polices are hereby established for the 2024/2025 fiscal year:

RESOLUTION #

BY THE COUNCIL MEMBER SPADAFORÉ
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

A RESOLUTION TO DIRECT THE CITY ATTORNEY TO PREPARE THE
NECESSARY DOCUMENTS TO PLACE ON THE BALLOT THE SALE OF THE
LANSING CENTER, THE BASEBALL STADIUM, AND GROESBECK GOLF COURSE
TO SAVE TAXPAYER DOLLARS

WHEREAS, Lansing City Council recognizes the importance of responsible stewardship of taxpayer dollars and the efficient allocation of resources; and

WHEREAS, the operation and maintenance of city-owned facilities such as the Lansing Center, the Baseball Stadium, and Groesbeck Golf Course represent a significant financial burden on taxpayers; and

WHEREAS, before a sale of these city-owned facilities can occur, several evaluations need to be conducted related to outstanding bond debt, documents need to be prepared, and in some instances, ballot language needs to be drafted in order to proceed with sale.

NOW, THEREFORE, BE IT RESOLVED, it is the intention of the Lansing City Council to begin the process to sell the Lansing Center, the Baseball Stadium, and Groesbeck Golf Course.

BE IT FURTHER RESOLVED that Lansing City Council directs the Office of the City Attorney to conduct the necessary research relating to any outstanding bond debt on the properties, prepare necessary documents, and to the extent required, draft ballot language for the voters to determine whether to approve the sale.



City of Lansing

OFFICE OF THE CITY ATTORNEY

Gregory S. Venker, City Attorney

MEMO

To: City Council

From: Gregory S. Venker, City Attorney

Re: Steps for Sale of City Assets Managed by LEPFA

Date: May 15, 2024

QUESTION PRESENTED

What steps are necessary to sell:

- a) The Lansing Center,
- b) Jackson Field, and
- c) Groesbeck Golf Course?

ANALYSIS AND DISCUSSION

Process for All Sales of Real Property

All sales of real property by the City require an affirmative vote of either two-thirds of the Council, or majority of the citizens. Charter 8-403.4. It is important to note that this is for the final sale, and requires a bona fide purchaser, agreed price, and written agreement with other relevant terms. That agreement must be placed on file with the City Clerk at least 30 days prior to a public hearing before City Council, and an additional week after the public hearing before Council can act. Charter 8-403.3 and Ord. 208.08 (a).

Asset Specific Considerations

a) The Lansing Center

The current Lansing Center is the result of several different construction and renovation efforts over the course of decades. That work has been funded by municipal bonds issued by the Lansing Building Authority and the Tax Increment Finance Authority. Those bonds have themselves been refunded (akin to refinancing a home mortgage) multiple times.

If any bonds remain outstanding, the City would have to make sure that the sale price for the Lansing Center was enough to pay the bond debt as each payment comes due. Additionally, the City would need to calculate and include in the purchase price any possible tax penalty that could come due if any outstanding bonds were sold as tax-exempt and the purchaser was not a tax-exempt entity.

b) Jackson Field

Jackson Field is currently the home of an MLB minor league team. In addition to the agreement between the City and LEPFA for management and operation, discussed below, there is a License Agreement with the team that ends in 2038. Any amendments to the Agreement would require ultimate review and approval by MLB. The process of amending or unwinding this would need to take place as part of a successful sale.

c) Groesbeck Golf Course

Groesbeck is a dedicated park, and any sale would require an initial vote of the people to even allow the possibility to sell. Charter 8-403.6 and Ord. 208.10 (a). This is in addition to the process for ultimate sale to a specific buyer for a specific price as described above.

Common Considerations

As a final note, each of these assets are owned by the City and managed by the Lansing Entertainment and Public Facilities Authority (LEPFA), an Act 31 Authority. A sale of any or all of these properties would require the City and LEPFA to amend or terminate the Operating Agreement in place that governs the rights and responsibilities of each party.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

RESOLUTION IN SUPPORT OF MICHIGAN SENATE BILL 632 OF 2023
CONCERNING PAYDAY LOANS

WHEREAS, the term “payday loans” is used to describe the practice of providing short-term loans to individuals in need of immediate funds with the expectation that the loan will be paid back once the borrower receives their next paycheck; and

WHEREAS, in addition to fees, payday lenders charge exorbitant interest on payday loans. In Michigan, payday lenders can charge fees reaching over 340% annual percentage rate (APR), while the average credit card APR was at an all-time high of 22.8% in 2023 according to the Consumer Financial Protection Bureau (CFPB); and

WHEREAS, due to the high interest rates, payday loans can trap borrowers in a cycle of debt as shown by a 2018 study by the Center for Responsible Lending (CRL), which found that 70% of payday loans in Michigan are taken out on the same day a previous loan is repaid, and 86% are taken out within two weeks of another repayment; and

WHEREAS, these trends are particularly concerning in an economy where 7 in 10 Americans report that they are living paycheck to paycheck; and

WHEREAS, stores that offer payday loans are specifically located to prey on low-income communities, as mapping data shows that payday lenders are disproportionately located in communities of color and rural areas with the lowest median household incomes; and

WHEREAS, the Michigan Senate recently passed Senate Bill 632 (SB 632), introduced by Senator Sarah Anthony, which caps the APR for payday loans at 36%; and

WHEREAS, SB 632 passed with bipartisan support, and if passed by the House of Representatives, Michigan will join 20 other states that have passed commonsense regulations to protect their citizens from predatory payday lending practices; and

WHEREAS, because payday lenders are disproportionately located in low-income urban areas and communities of color, Lansing has a particular interest in protecting its residents from being targeted by payday lenders.

NOW, THEREFORE BE IT RESOLVED, the Lansing City Council urges the Michigan House of Representatives to pass SB 632.

NOW, BE IT FINALLY RESOLVED, that the Lansing City Clerk send copies of this resolution to the Lansing delegations of both the Michigan State House and Senate, as well as Governor Gretchen Whitmer.