



**OFFICIAL PROCEEDINGS OF
THE CITY COUNCIL
CITY OF LANSING
SEPTEMBER 14, 2020**

Via ZOOM Conferencing, Meeting ID 810 4185 0502

The City Council of the City of Lansing met in regular session and was called to order at 7:02 p.m. by President Spadafore

PRESENT: Council Members Betz, Dunbar, Garza, Hussain, Jackson, Spadafore, Spitzley, Wood

ABSENT: None

A quorum was present.

Council Member Jackson asked people to remember Andrew Allen, who recently passed away. Council Member Wood asked people to remember Kurt Hewitt, whose mother recently passed away. Mayor Schor asked people to remember the anniversary of the death of Dennis Rodeman and the anniversary of 9/11. during the moment of Meditation. The Council observed a moment of Meditation followed by the Pledge of Allegiance led by President Spadafore.

APPROVAL OF PRINTED COUNCIL PROCEEDINGS

By Vice President Hussain

To approve the printed Council Proceedings of August 31, 2020.

Motion Carried by the following roll call vote:

Yeas: Council Members Betz, Dunbar, Garza, Hussain, Jackson, Spadafore, Spitzley, Wood

Nays: None

**COMMENTS BY COUNCIL MEMBERS
AND THE CITY CLERK**

Council Member Hussain thanked all who participated in the South Lansing Constituent Contact Meeting. He also spoke about efforts by Rejuvenating South Lansing and the Southwest Action Group to beautify traffic circles. He also spoke about the Edgewood Boulevard Community Clean-Up.

Council Member Betz spoke about his upcoming constituency meetings.

Council Member Wood spoke about Grace Lutheran Church's voter registration event.

Council Member Spadafore spoke about organizing a meeting for Lansing residents affected by the Montgomery Drain District.

City Clerk Swope spoke about the absentee voter process.

COMMUNITY EVENT ANNOUNCEMENTS

Loretta Stanaway spoke about the Friends of Lansing Historic Cemeteries Annual 5k run-walk.

Pastor John spoke about the Red Cross Blood Drive at Asberry United Methodist Church.

**SPEAKER REGISTRATION FOR
PUBLIC COMMENT ON LEGISLATIVE MATTERS**

City Clerk Swope announced that the public needed to electronically "raise their hand" in order to speak during public comment period.

MAYOR'S COMMENTS

Mayor Schor spoke about Cristo Rey's Drive-Thru Fiesta, the start of the Citizen's Academy, the upcoming food pantry, Capital City River Run, and Lansing 501 Garden Jam.

Council Member Wood asked the Mayor about his initiative to slow down traffic in residential areas.

PUBLIC COMMENT ON LEGISLATIVE MATTERS

Legislative Matters included the following public hearings:

1. In consideration of the Ordinance to Amend Property Tax Poverty Exemption Guidelines
2. In consideration of Noise Special Permit; Hoffman Brothers Inc. request to allow for work on Saturdays from 7 a.m. to 5 p.m. and Sundays from 12 p.m. to 5 p.m. for the period of September 19 to October 19, 2020 for the Willard Avenue Pump Station and Sanitary Force Main Rehabilitation Project

Council Member Hussain gave an overview of the public hearings.

Public Comment on Legislative Matters:

Loretta Stanaway spoke about and the City Market proposal.

Chris Umphlett spoke about the Montgomery Drainage District special assessment.

Mike Lynn spoke about Z-8-2019.

LEGISLATIVE MATTERS

REFERRAL OF PUBLIC HEARINGS

Legislative Matters included the following public hearings:

1. In consideration of the Ordinance to Amend Property Tax Poverty Exemption Guidelines
REFERRED TO THE COMMITTEE OF THE WHOLE

2. In consideration of Noise Special Permit; Hoffman Brothers Inc. request to allow for work on Saturdays from 7 a.m. to 5 p.m. and Sundays from 12 p.m. to 5 p.m. for the period of September 19 to October 19, 2020 for the Willard Avenue Pump Station and Sanitary Force Main Rehabilitation Project
REFERRED TO THE COMMITTEE ON GENERAL SERVICES

CONSENT AGENDA

By Vice President Hussain to adopt all items on the Consent Agenda.

Motion Carried by the following roll call vote:

Yeas: Council Members Betz, Dunbar, Garza, Hussain, Jackson, Spadafore, Spitzley, Wood

Nays: None

RESOLUTION #2020-171

BY THE COMMITTEE ON DEVELOPMENT & PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Price Dobernack, a regional business owner, Member of the South Martin Luther King Jr. Boulevard Corridor Improvement Authority Board for a term to expire July 31, 2024;

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development & Planning met on September 1, 2020 and took affirmative action;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Price Dobernack, a regional business owner, Member of the South Martin Luther King Jr. Boulevard Corridor Improvement Authority Board for a term to expire July 31, 2024.

Adopted as part of the Consent Agenda

RESOLUTION #2020-172

BY THE COMMITTEE ON DEVELOPMENT & PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor recommends the reappointment of James R. Bell of 511 Fulton Place, Lansing, MI 48915 as a Member of the Historic District Commission for a term to expire June 30, 2023; and

WHEREAS, the Mayor's office has verified that the nominees has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development & Planning met on September 1, 2020 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of James R. Bell of 511 Fulton Place, Lansing, MI 48915 as a Member of the Historic District Commission for a term to expire June 30, 2023.

Adopted as part of the Consent Agenda

RESOLUTION #2020-173

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Cheryl A. Tennis of 1924 Fairmont Street, Lansing, MI 48911 as an At-Large Member of the Human Relations & Community Services Board (HRCS) for a term to expire June 30, 2024; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on General Services met on September 8, 2020 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Cheryl A. Tennis of 1924 Fairmont

Street, Lansing, MI 48911 as an At-Large Member of the Human Relations & Community Services Board (HRCS) for a term to expire June 30, 2024.

Adopted as part of the Consent Agenda

RESOLUTIONS

RESOLUTION #2020-174

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing Department of Public Service will be reconstructing the existing Willard Ave sanitary pump station and associated utilities in the Willard Ave right-of-way west of Aurelius Rd; and

WHEREAS, this pump station reconstruction and associated utility improvements, are necessary to support and serve the forthcoming, new McLaren Greater Lansing Hospital Development; and

WHEREAS, this pump station reconstruction work requires 24-hour by-pass pumping and monitoring of sanitary flows to ensure continued service for approximately 1,000 City of Lansing tax parcels; and

WHEREAS, in accordance with the construction contract, the contractor, Hoffman Brothers, Inc., is required to complete a large amount of work in a short timeframe prior to the late-October completion date; and

WHEREAS, for the period from September 19, 2020, through October 25, 2020, Hoffman Brothers, Inc. has requested a waiver of the noise ordinance on Saturdays from 7:00 AM to 5:00 PM and on Sundays from 12:00 PM to 5:00 PM; and

WHEREAS, the City of Lansing Public Service Department recommends that the contractor be granted the requested noise waiver in order to:

- limit the amount of time local access for property owners is impacted; and
- keep the project on-schedule.

WHEREAS, Notice of the public meeting was mailed to all residential properties within 500 feet of these projects.

WHEREAS, A public hearing was held on Monday, September 14, 2020, at 7:00 PM in the City of Lansing Council Chambers, 124 W. Michigan, in consideration of the request for granting a waiver of the noise ordinance.

WHEREAS, Public Services Committee reviews and concludes with the City of Lansing Public Service Department request for a waiver of the noise ordinance.

NOW THEREFORE BE IT RESOLVED that City Council Approves granting a noise waiver for construction noise for the Willard Avenue Pump Station and Sanitary Force Main Rehabilitation project during the dates and times described above, as requested by the City of Lansing Public Service Department.

By Vice President Hussain

Motion Carried by the following roll call vote:

Yeas: Council Members Betz, Dunbar, Garza, Hussain, Jackson, Spadafore, Spitzley, Wood

Nays: None

RESOLUTION #2020-175

BY THE COMMITTEE OF WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

That the following grant acceptance is approved:

WHEREAS Proposal 18-3 amended the Michigan constitution to authorize no-excuse absentee voting by mail.

WHEREAS the COVID-19 Emergency has made voting by mail a significant priority for upcoming elections managed by the City Clerk's office.

WHEREAS the Center for Tech and Civic Life ("CTCL") awarded a grant on August 27, 2020 to the City of Lansing to be used exclusively for the public purpose of planning and operationalizing safe and secure election administration in the City of Lansing.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves the acceptance of the CTCL funds awarded in the amount of \$443,742; and

BE IT FINALLY RESOLVED, the administration is authorized to create appropriation accounts and to make the necessary operating transfers for the expenditure and control of the balance of the awarded grant funds.

By Vice President Hussain

Motion Carried by the following roll call vote:

Yeas: Council Members Betz, Dunbar, Garza, Hussain, Jackson, Spadafore, Spitzley, Wood

Nays: None

RESOLUTION #2020-176

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Transfer of Properties Administered by LHC to LHC, by Quit Claim Deeds

WHEREAS, Lansing City Council amended Chapter 260 of its Codified Ordinances on May 18, 2020 to permit the Lansing Housing Commission (the LHC) to own property for its purposes in its own name; and

WHEREAS, the City of Lansing proposes to transfer its interest in the properties it owns for use by the LHC, or that the Lansing Housing Commission owns in its name on behalf of the City of Lansing, (collectively the LHC Properties), to the LHC directly, by quit claim deed; and

WHEREAS, attached hereto as Exhibit A is a list of all LHC Properties that the City of Lansing intends to transfer to the LHC; and

WHEREAS, attached hereto as Exhibit B is a Form of Deed to be used in the above-described transfers; and

WHEREAS, in consideration of the transfers LHC will pay to the City the sum of one dollar (\$1.00) per property; and

WHEREAS, pursuant to the transfer the City and LHC have prepared a Memorandum of Understanding, an unexecuted copy of which is attached as Exhibit C, regarding obligations related to the LHC Properties, including indemnity for the City against all claims related to the LHC Properties, and continued Payment in Lieu of Taxes (PILOT) agreements for the multifamily complexes that LHC retains.

NOW, THEREFORE BE IT RESOLVED, that the Lansing City Council

hereby approves the transfer of the LHC properties attached hereto as Exhibit A, using the Form of Deed attached hereto as Exhibit B, pursuant to the Memorandum of Understanding attached hereto as Exhibit C, for the sum of one dollar (\$1.00) per property.

BE IT FINALLY RESOLVED, that the Mayor, on behalf of the City, is hereby authorized to sign and execute all documents necessary to effectuate the aforementioned transfer, subject to their prior approval as to content and form by the City Attorney.

DO WE NEED TO INCLUDE EXHIBITS

By Vice President Hussain

Motion Carried by the following roll call vote:

Yeas: Council Members Betz, Dunbar, Garza, Hussain, Spadafore, Spitzley, Wood

Nays: Council Member Jackson

RESOLUTION #2020-177

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requires that the City of Lansing submits the Annual Action Plan (AAP) in order to receive Community Development fund resources, including Community Development Block Grant (CDBG), HOME and Emergency Solutions Grant (ESG) program funds on an annual basis; and

WHEREAS, in accordance with the City of Lansing's Citizen Participation Plan (CPP) if there are any minor or substantial changes to the Consolidated Plan/Annual Action Plan, the City of Lansing needs to make amendments and resubmit the plan; and

WHEREAS, there is a coronavirus pandemic impacting the world, resulting in loss of lives, jobs, businesses, housing, impacting the homeless, etc.; and

WHEREAS, in efforts to relieve some of the losses, the federal government has introduced the Coronavirus Aid, Relief and Economic Security Act (CARES) to prevent, prepare for and respond to the coronavirus pandemic (COVID19); and

WHEREAS, the City of Lansing received its first funding allocations in the amount of \$1,203,250 for CDBG-CV to assist small businesses, provide technical assistance to businesses/microenterprises and homelessness prevention for persons 51%-80% of AML of those impacted by the coronavirus and \$608,455 in ESG-CV to assist the homeless or those receiving homeless assistance and homelessness prevention activities to mitigate the impacts of COVID19; and

WHEREAS, the City of Lansing has received a second funding allocation in the amount of \$1,282,028 for ESG-CV2 to assist the homeless or those receiving homeless assistance and homelessness prevention activities to mitigate the impacts of COVID19; and

WHEREAS, the City is required to submit another substantial amendment to its FY 2019 Annual Action Plan in order to receive these CARES ACT (COVID19) funds of ESG-CV 2; and

WHEREAS, there are several flexibilities and regulations relaxed to make it easier and quicker to receive the funds to address the coronavirus pandemic; and

WHEREAS, the City of Lansing has posted the substantial amendment information on its website for public review and comments; and

WHEREAS, Federal regulations require the City to make certain certifications and assurances to HUD as a part of the City's application and Annual Action Plan substantial amendment;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lansing adopts the Annual Action Plan substantial amendment for the City of Lansing's second allocation of CARES ACT Funds for ESG-CV2 that includes activities to prevent, prepare for and respond to the coronavirus pandemic; and

BE IT FURTHER RESOLVED that the Mayor, as the City's Chief Executive Officer, or his designee is hereby authorized to sign the Annual Action Plan and application for FY 2019 substantial amendment, including all understandings, assurances and certifications contained therein, and to submit the grant application to the Department of Housing and Urban Development; and

BE IT FINALLY RESOLVED that the Mayor or his designee is authorized, as the official representative of the City of Lansing, to set-up budget line items, provide any and all information, to act in connection with the Annual Action Plan application and to execute all agreements, contracts and legal documents, including the agreement between the City and the Department of Housing and Urban Development, to secure ESG-CV2 funding and implement the Annual Action Plan programs.

By Vice President Hussain

Motion Carried by the following roll call vote:

Yeas: Council Members Betz, Dunbar, Garza, Hussain, Jackson, Spadafore, Spitzley, Wood

Nays: None

RESOLUTION #2020-178

BY THE COMMITTEE OF THE WHOLE

RESOLVED, BY THE CITY COUNCIL OF THE CITY OF LANSING

PUBLIC IMPROVEMENT III

WHEREAS, pursuant to the Public Improvement I/II, Resolution 2020-153, adopted by this Council on August 24, 2020, the City Assessor has completed and delivered to Council the assessment roll for necessary storm drainage improvements within the Montgomery Drain Drainage District, and furnished the following information:

PROJECT TITLE: Montgomery Drain Improvements

ASSESSMENT ROLL NAME: MD-2020

PROPERTY BENEFITTED: All lands in the city of Lansing, within the Montgomery Drain Drainage District, as defined by the Montgomery Drain Drainage Board and the Ingham County Drain Commissioner.

ESTIMATED COST OF IMPROVEMENTS: \$23,700,614.10

Item	City Share	Assessable to Property Owners
Storm Sewer Costs	\$11,850,307.05	\$11,850,307.05
Total	\$11,850,307.05	\$11,850,307.05

NOW, THEREFORE, BE IT RESOLVED the Lansing City Council will hold a public hearing on Monday, October 12, 2020, at 7:00 PM, via Zoom, to review, prior to confirmation, said assessment roll; and

BE IT FURTHER RESOLVED that the City Clerk and the Public Service Director are hereby requested to give due notice of this public

hearing as provided by Chapter 1020, Section 1026.06(c)(1), of the Code of Ordinances by publishing notice of a public hearing in a daily newspaper of the City, not more than twenty days and not less than ten days before such public hearing, and Section 1026.06(c)(2), of the Code of Ordinances by mailing notices to all property owners within the special assessment district. Said notices shall include the time and place of the hearing; a description of the section or area of the City determined by Council to be within the assessment district as contained in the special assessment roll; the estimated interest rate of 3.20% and duration of 30 installment payments if a property owner elects to pay in installments; where the special assessment roll is on file and may be examined; that any person aggrieved by the assessments as contained in the special assessment roll, or the necessity of the improvement, may file a written objection thereto which must be delivered to the City Clerk prior to the close of the hearing, or the person may appear and protest the same at the public hearing in person or by his or her representative; that the appearance and protest or written protest in the manner described is required if the person desires to appeal the amount of the assessment to the Michigan Tax Tribunal; and that any appeal to the Michigan Tax Tribunal must be taken within thirty days of the confirmation of the special assessment roll, provided a protest was timely made.

BE IT FURTHER RESOLVED, that pursuant to the requirement of 1962 PA 162, as amended, MCL 211.741, et seq.; MSA 5.3534(1), et seq., appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the State Tax Tribunal. An owner or party in interest, or his or her agent may appear in person at the hearing to protest the special assessment, or shall be permitted to file his or her appearance or protest by letter and his or her personal appearance shall not be required.

By Vice President Hussain

Motion Carried by the following roll call vote:

Yeas: Council Members Betz, Dunbar, Garza, Hussain, Jackson, Spadafore, Spitzley, Wood

Nays: None

ORDINANCES FOR INTRODUCTION

INTRODUCTION OF ORDINANCE

The following ordinance of the City of Lansing, Michigan, providing that the Code of Ordinances be amended by providing for the rezoning of property located in the City of Lansing, Michigan, and for the revision of the district maps adopted by Section 1246.02 of the Code for property located at:

Z-8-2019: 5400 S. Cedar Street, Rezoning from "F" Commercial & "J" Parking Districts to "G-2" Wholesale District, with conditions

was introduced by the Committee on Development & Planning, read a first time by its title and referred to the Committee on Development and Planning.

RESOLUTION #2020-179

BY THE COMMITTEE ON DEVELOPMENT & PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, October 12, 2020, at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of approving and/or opposing the Ordinance for rezoning:

Z-8-2019: 5400 S. Cedar Street, Rezoning from "F" Commercial & "J" Parking Districts to "G-2" Wholesale District, with conditions

By Council Member Spitzley

Motion Carried by the following roll call vote:

Yeas: Council Members Betz, Dunbar, Garza, Hussain, Jackson, Spadafore, Spitzley, Wood

Nays: None

INTRODUCTION OF ORDINANCE

Council Member Spitzley introduced:

An Ordinance of the City of Lansing, Michigan, to: amend Chapter 1420 of the Lansing Codified Ordinances by consolidating the adoption of the Single State Construction Code Act (the "Act"), including the State Electrical, Mechanical, and Plumbing Codes and creating a single Construction Board of Appeals pursuant to the Act; And repeal the sections of Chapters 1422, 1424, and 1426, which provided for individual adoption of the State Plumbing, Electrical, and Mechanical Codes, and created individual Boards of Appeal for those Codes.

The Ordinance was read a first time by its title and referred to the Committee on Development & Planning.

RESOLUTION #2020-180

RESOLUTION SETTING PUBLIC HEARING BY CITY COUNCIL

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, September 21, 2020 at 7 p.m. via audio/video ZOOM Meeting for the purpose of amending Chapter 1420 of the Lansing Codified Ordinances by consolidating the adoption of the Single State Construction Code Act (the "Act"), including the State Electrical, Mechanical, and Plumbing Codes and creating a single Construction Board of Appeals pursuant to the Act; And repeal the sections of Chapters 1422, 1424, AND 1426, which provided for individual adoption of the State Plumbing, Electrical, and Mechanical Codes, and created individual Boards of Appeal for those Codes.

BE IT FURTHER RESOLVED, due to COVID -19, the public hearing may be held electronically in accordance with the Open Meetings Act in an effort to protect the health and safety of the public. Members of the public wishing to participate in the meeting may do so by logging into or calling into the meetings using the website or phone number and Meeting ID provided on the September 21, 2020 meeting agenda. Michigan Executive Order 2020-154 provides for temporary authorization of remote participation in public meetings and hearings.

By Council Member Spitzley

Motion Carried by the following roll call vote:

Yeas: Council Members Betz, Dunbar, Garza, Hussain, Jackson, Spadafore, Spitzley, Wood

Nays: None

SPEAKER REGISTRATION FOR PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS

City Clerk Swope announced that the public needed to electronically "raise their hand" in order to speak during public comment period.

REPORTS FROM CITY OFFICERS, BOARDS, AND COMMISSIONS; COMMUNICATIONS AND PETITIONS; AND OTHER CITY RELATED MATTERS

By Vice President Hussain that all items be considered as being read in full and that President Spadafore make the appropriate referrals

Motion Carried by the following roll call vote:

Yeas: Council Members Betz, Dunbar, Garza, Hussain, Jackson, Spadafore, Spitzley, Wood

Nays: None

• Reports from City Officers, Boards and Commissions:

1. Letter(s) from the City Clerk re:

- a. Minutes of Boards, Commissions, and Authorities placed on file in the Clerk's Office

PLACED ON FILE

- b. Grant Acceptance; Center for Tech and Civic Life for Election Administration and Education

PLACED ON FILE

- c. Lease Agreement; Lansing Shuffleboard and Social Club LLC, 325 Riverfront Drive

REFERRED TO THE COMMITTEE OF THE WHOLE

2. Letter(s) from the Mayor re:

- a. Lansing Economic Development Corporation (LEDC) Downtown Lansing Riverfront Project, Lansing Shuffleboard and Social Club LLC

REFERRED TO THE COMMITTEE OF THE WHOLE

- b. Z-2-2020; 5528 S. Martin Luther King Jr. Blvd. Rezoning from "D-1" Professional Office District to "F" Commercial District

REFERRED TO THE COMMITTEE ON DEVELOPMENT AND PLANNING

- c. Z-3-2020, 1030 S. Holmes Street Rezoning from "B" Residential & "D-1" Professional Office Districts to "DM-4" Residential District

REFERRED TO THE COMMITTEE ON DEVELOPMENT AND PLANNING

• Communications and Petitions, and Other City Related Matters:

- 1. Joint Appointment; Ayanna Neal to the Ingham County/City of Lansing Community Corrections Advisory Board for a term to expire of September 17, 2021

REFERRED TO THE COMMITTEE ON PUBLIC SAFETY

REMARKS BY COUNCIL MEMBERS

Council Member Dunbar spoke about the location of the city food pantry.

REMARKS BY THE MAYOR OR EXECUTIVE ASSISTANT

Mayor Schor spoke about the location of the city food pantry.

PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS

Judge Cynthia Ward shared how legal assistance is available to landlords and tenants.

Loretta Stanaway asked about the location of ballot drop boxes

Morgan Elizabeth Cole spoke about her race for the 30th Circuit Court in Ingham County.

Emily Sairjah spoke about city police budget matters.

Alfonso Salas spoke about Mayor Schor.

Mike Lynn spoke about Mayor Schor.

ADJOURNED TIME 8:37 P.M.

CHRIS SWOPE, CITY CLERK