



MINUTES
Committee on Development and Planning
Wednesday, April 10, 2024 @ 3:30 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Hussain called the meeting to order at 3:30 p.m.

PRESENT

Council Member Hussain, Chair
Council Member Brown, Vice-Chair
Council Member Garza, Member

OTHERS PRESENT

Renee Richmond, Council Administrative Assistant
Lisa Hagen-Lawrence, OCA
Keri Tomac
Cathleen Edgerly, Downtown Lansing Inc.
Samantha Harkins
Rawley VanFossen, Director EDP
Greg Hoffman, Tri-County Regional Planning Commission

MINUTES

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE MINUTES FROM MARCH 5, 2024. MOTION CARRIED 3-0.

Public Comment

No comment at this time.

DISCUSSION/ACTION

RESOLUTION – Appointment; Keri Tomac as a Business Representative member of the Downtown Lansing Inc. Board for a term to expire June 30, 2026

Ms. Tomac gave an overview of her background working in downtown Lansing for 15 years, she is interested in the neighborhoods, maintaining her career here and interacting with the community. Councilmember Brown asked if appointed would she attend neighborhood meetings and give input, she confirmed she would.

MOTION BY COUNCIL MEMBER BROWN TO APPROVE THE RESOLUTION FOR THE APPOINTMENT OF KERI TOMAC AS A BUSINESS REPRESENTATIVE MEMBER OF THE DOWNTOWN LANSING INC. BOARD FOR A TERM TO EXPIRE JUNE 30, 2026. MOTION CARRIED 3-0.

Councilmember Hussain asked about the language the resolution, where it state “the mayor’s office believes the applicant meets the qualifications, Ms. Hagen-Lawrence responded she would review.

RESOLUTION – Appointment; Samantha Harkins as a City of Lansing member of the Potter Park Zoo Board for a term to expire December 31, 2026

MOTION BY COUNCIL MEMBER BROWN TO APPROVE THE APPOINTMENT OF SAMANTHA HARKINS AS A CITY OF LANSING MEMBER OF THE POTTER PARK ZOO BOARD FOR A TERM TO EXPIRE DECEMBER 31, 2026. MOTION CARRIED 3-0.

Ms. Harkins stated she is a big supporter of the Zoo and her family loves it and wanted to help and work with the causes. Councilmember Hussain asked to verify that her consulting firm and if it had any connection, Ms. Harkins answered no connection between or with them.

Ms. Hagen-Lawrence told the Committee that Ms. Richmond confirmed that the resolutions for the Appointments was a requested change last year between Council Leadership and the Mayor

ORDINANCE – Adding Chapter 887, Property Tax Exemption and Payment in Lieu of Taxes (PILOT) for Workforce Housing Projects

Mr. Van Fossen stated that there was no input from residents or stakeholders during the public hearing and had nothing further to add.

MOTION BY COUNCIL MEMBER BROWN TO APPROVE THE ORDINANCE TO ADD CHAPTER 887, PROPERTY TAX EXEMPTION AND PAYMENT IN LIEU OF TAXES (PILOT) FOR WORKFORCE HOUSING PROJECTS. MOTION CARRIED 3-0.

RESOLUTION – Administrative Review Fee for Payments in Lieu of Taxes (PILOT) for Workforce Housing Applications

Mr. Van Fossen informed the Committee they got the amount based on the time spent for staff and spoke to Ms. Kimmel on traditional Pilots and the last three years of pilots and the average out. The charge is due at the time of the application and it is non-refundable regardless of the decision. Councilmember Hussain asked if there was a fee associated with traditional, Mr. Van Fossen responded not at this time. Councilmember Garza asked if they are able to put a fee on traditional would it be similar, Mr. Van Fossen stated yes, a slight difference is that traditional allows for a 10% administration grant.

MOTION BY COUNCIL MEMBER BROWN TO APPROVE THE RESOLUTION FOR THE ADMINISTRATIVE REVIEW FEE FOR PAYMENTS IN LIEU OF TAXES (PILOT) FOR WORKFORCE HOUSING APPLICATIONS. MOTION CARRIED 3-0.

PLACE ON FILE – Tri-County Regional Planning Commission Financial Statements for Fiscal Year ending on September 30, 2023

Mr. Hoffman gave a brief overview of the report on side by side comparison, statement of activities and balance sheets, income expenses for federal, state and local, budget overview, and finally operating. Nothing to add for the Single Audit. Councilmember Garza asked about the trail study and if there will be a connect with Delta Twp. Mr. Hoffman indicated that is the idea.

MOTION BY COUNCIL MEMBER BROWN TO PLACE ON FILE THE TRI-COUNTY REGIONAL PLANNING COMMISSION FINANCIAL STATEMENTS FOR FISCAL YEAR ENDING ON SEPTEMBER 30, 2023. MOTION CARRIED 3-0.

Other

No other topics of discussion.

Adjourned at 4:00p.m.

Submitted by Renee Richmond

Recording Secretary, Lansing City Council

Approved by the Committee on May 8, 2024