

**REGULAR MEETING OF
BOARD OF PUBLIC SERVICE
MARCH 14, 2024**

PRESENT: Thomas Hickson, Nancy Mahlow, Hugh McNichol, Samara Morgan, Jon Scott,
and Jason Wilkes

ABSENT: Ronald Wilson

STAFF: Andy Kilpatrick, Nicole McPherson, and Mitch Whisler

VISITORS: None

1) CALL TO ORDER:

Chair Hickson called the meeting to order at 11:31 a.m., at the City of Lansing Wastewater Treatment Plant.

- a. Roll Call
- b. Excused Absences: Ronald Wilson

2) ADJUSTMENTS/APPROVAL OF THE AGENDA:

Chair Hickson requested approval of the agenda, Mr. McNichol moved, Ms. Mahlow seconded, MOTION CARRIED UNANIMOUSLY, to approve the agenda as submitted.

3) APPROVAL OF BOARD MINUTES:

February 8, 2024

Chair Hickson requested approval of the minutes, Ms. Mahlow moved, Mr. McNichol seconded, MOTION CARRIED UNANIMOUSLY, to approve the minutes as submitted.

4) CITIZEN COMMENTS: None

5) ACTION ITEMS:

11:35 a.m. Mr. Scott arrived.

Traffic Requests:

Engineering Report #23-15

Traffic Control Request: Lowcroft Avenue and Pierce Road – A request to install a multi-way stop at the existing yield controlled 3-way intersection of Lowcroft Avenue and Pierce Road. After review, the Transportation and Non-Motorized Section denied the multi-way stop signs, stating they are unwarranted at this time. Recommendation was made for the existing yield signs for eastbound Pierce Road be removed and replaced with a yield sign for southbound Lowcroft Avenue due to the road geometrics and evidence of angle and turning-angle type crashes. Ms. Mahlow moved to approve the city recommendation, Mr. Wilkes seconded, MOTION CARRIED UNANIMOUSLY.

Engineering Report #23-07

Traffic Control Request: Deerfield Avenue and Fielding Drive – A request to replace a missing stop sign at this intersection was received. After review, the Transportation and Non-Motorized Section recommends that a yield sign be installed for southbound Deerfield at Fielding Drive based on the safe approach speed at this intersection. Ms. Mahlow moved to approve the city recommendation, Mr. McNichol seconded, MOTION CARRIED UNANIMOUSLY.

6) DIRECTOR’S REPORT:

Director Kilpatrick reported on the following: Street projects, budget meetings, and universal trash.

12:40 p.m. Mr. Kilpatrick left.

7) REPORT OF OFFICERS:

Engineering Division: A written report was distributed.

Ms. McPherson gave a brief overview of the report. Discussion and questions followed.

8) UNFINISHED BUSINESS:

Parking Regulation Request: #023-012 Cambridge Downs Subdivision was discussed and is moving forward to council. Will remain as unfinished business for updates.

9) NEW BUSINESS: None

10) COMMUNICATIONS AND INFORMATION ITEMS: None

11) ITEMS FOR THE SUSPENSION OF THE RULES: None

12) PUBLIC COMMENTS: None

13) ADJOURN:

The meeting adjourned at 12:32 p.m.

Respectfully submitted by,
Janette Tate, Recording Secretary