



MINUTES
Committee on City Operations
Wednesday, April 3, 2024 @ 4:00 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Jackson called the meeting to order at 4:00p.m.

PRESENT

Council Member Jackson, Chair
Council Member Hussain, Vice-Chair
Council Member Kost, Member

OTHERS PRESENT

Renee Richmond, Council Administrative Assistant
Emily Linden, Internal Auditor
Matt Staples, OCA
Ana Whitman, Junior League of Lansing
Jake Brower
Sharon Frischman, City Assessor
Jennifer Czeiszperger, City Assessor

MINUTES

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE MINUTES AS AMENDED, CORRECT THE WORD FEED TO FEES ON SECOND PAGE, 2 PARAGRAPH AND TO CORRECT SECOND PAGE THIRD PARAGRAPH FIRST SENTENCE TO REFLECT IMPROVEMENT INSTEAD OF MOVEMENT FROM MARCH 20, 2024, AS PRESENTED. MOTION CARRIED 3-0.

PUBLIC COMMENT

No public comment at this time.

Discussion/Action

RESOLUTION – Community Funding Application; Junior League of Lansing; bRUNch and walk with League 5k race

Ms. Whitman informed the Committee that the Junior League/s mission is to advance women's leadership for meaningful community impact through volunteer action, training and development and collaboration. They have 200 members through fundraising work with the community focusing on food and shelter, they have given back into the community. Councilmember Hussain asked if this is the first event, Ms. Whitman responded it is their second, the first was held in Haslett and they wanted to come into Lansing and get involved.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE COMMUNITY FUNDING APPLICATION FOR JUNIOR LEAGUE OF LANSING; BRUNCH AND WALK WITH LEAGUE 5K RACE IN THE AMOUNT OF \$425. MOTION CARRIED 3-0.

RESOLUTION – Appointment; Jake Brower for consideration as the Lansing Member of the Joint Building Authority Board of Commissioners for a term to expire June 30, 2026

Mr. Brower stated the role the Board needs is to oversee financing of the Veteran's Memorial Courthouse and he's interested in making sure the board is fulfilling all obligations and things are fiscally responsible. Councilmember Jackson asked if it has to be someone from the Administration and will it interfere with his role as CSO for the City. Mr. Brower responded that the Administration approached him and this is independent of his role for the City. Councilmember Jackson stated for the record that concerns from Council with him doing a dual role for the City and now adding this as well. Mr. Brower said the role is on an as needed basis so it wouldn't interfere and feels his day job would assist with the Board role. Councilmember Kost noted the application was completed on 09/06/2023, seven months ago and why he wanted to serve, Mr. Brower answered he was approached by the Administration if he was interested and he said yes.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION TO APPOINT JAKE BROWER FOR CONSIDERATION AS THE LANSING MEMBER OF THE JOINT BUILDING AUTHORITY BOARD OF COMMISSIONERS FOR A TERM TO EXPIRE JUNE 30, 2026. MOTION CARRIED 3-0.

RESOLUTION – Setting a Public Hearing on Special Assessment; Glenburne Commons, Trash & Grass Abatement

Ms. Frischman recapped this is a 4 acre parcel in a subdivision and the City has been doing the mowing and trash maintenance for years and charging back in the form of a special assessment, it is spread over the units and reduces the burden. Councilmember Hussain asked if it was per building, Ms. Frischman answered per dwelling and this year's total cost is \$21,660. Councilmember Kost asked what last years cost was, Ms. Frischman noted it was about the same.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION IN SETTING A PUBLIC HEARING ON SPECIAL ASSESSMENT; GLENBURNE COMMONS, TRASH & GRASS ABATEMENT. MOTION CARRIED 3-0.

Other

Adjourn

Adjourned at 4:19pm

Submitted by Renee Richmond

Recording Secretary, Lansing City Council

Approved as presented by the Committee on April 17, 2024