

AGENDA

Committee of the Whole AGENDA FOR APRIL 15, 2024 AT 5:00 PM



Lansing City Hall, Tony Benavides Lansing City Council Chambers
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.
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UPDATED April 12, 2024 p.m.

Council Member Garza, Chairperson

Council Member Hussain, Vice Chairperson

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - A. March 8, 2024
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Presentations:**
 - B. Department Budget Presentations (If materials were provided by the department they are available in the online packet)
 - District Court
 - Public Service
 - Neighborhoods, Arts & Citizen Engagement
 - Human Resources
 - Parks and Recreation
 - Human Relations & Community Services
 - City Attorney
 - City Council and Internal Auditor
6. **Discussion/Action:**
 - C. PLACE ON FILE -Human Services General Fund 2nd Quarter Fiscal Year 2023-2024 Report
 - D. RESOLUTION - Interim City Attorney
7. **Other**
8. **Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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MINUTES
Committee of the Whole
Monday, April 8, 2024 @ 5:00 p.m.
Tony Benavides Lansing City Council Chambers

CALL TO ORDER

Council President Garza called the meeting to order at 5:00 p.m.

PRESENT

Councilmember Peter Spadafore-excused
Councilmember Adam Hussain
Councilmember Tamera Carter
Councilmember Trini Pehlivanoglu
Councilmember Jeffrey Brown- arrived at 5:20 p.m.
Councilmember Ryan Kost
Councilmember Jeremy Garza
Councilmember Brian T. Jackson-excused

OTHERS PRESENT

Sherrie Boak, Council Staff
Lisa Hagen-Lawrence, OCA
Greg Venker, OCA
Mark Lawrence, Mayor's Office
Jake Brower, Chief Strategy Officer and Acting Budget Director
Jackson Mills, Budget Analyst
Christopher Mumby, IT Director
Rawley VanFossen, EDP Director
Nick Montry, EDP Director
Barb Kimmel, EDP
Susan Stachowiak, EDP
Walter Allen, EDP
Hal King, Parking Manager/EDP
Chief Sturdivant, LFD
Crystal Thomas, Treasurer
Desiree Kirkland, Finance Director
Dennis Parker, Mayor's Labor Negotiator

Minutes

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE MINUTES FROM MARCH 18, 2024, AS PRESENTED. MOTION CARRIED 6-0.

Public Comment

No public comment at this time.

Presentation

Fiscal Year 2024/2025 Budget General Overview (Fees, Revenues, Fringe)

Mr. Brower stated he is speaking as Chief Strategy Officer and acting budget director and brought Mr. Mills, budget analyst to answer questions. The presentation began with an overview of the process, their budget assumptions including fringe benefits, fees and revenue. Mr. Brower's presentation summarized general fund sources.

Council Member Hussain stepped away from the meeting at 5:09 p.m.

Mr. Brower expanded the general fund revenue on taxes, income taxes, state grants and return on equity.

Council Member Hussain returned to the meeting at 5:10 p.m.

Mr. Brower expanded details on property taxes, income taxes, State revenues including revenue sharing, fire reimbursement, PPT reimbursement, Recreational Marijuana, Capital City Allocation and liquor licenses, and then the effects on the State revenue sharing cuts and a revenue sharing projection.

Council Member Kost stepped away from the meeting at 5:21 p.m. and returned at 5:22 p.m.

Mr. Brower outlined the departments that reflect proposed fee changes, referencing page 184 in the budget book.

Council Member Brown stepped away from the meeting at 5:27 p.m.

Mr. Brower concluded with the operational investments slide.

Council Member Brown returned to the meeting at 5:29 p.m.

Council President Garza asked how is the city making sure all income taxes are coming back to the City. Mr. Brower stated that income taxes are due April 30th, and Treasury has taken steps for better education and enforcement. Regarding the debt analysis, the City has purchased State filing tapes so they can research those who have to pay City taxes, and they work collaboratively with those that have had issues in the past can work towards reconciliation.

Council President Garza asked about the pension benefits, and contract employees that are not contributing to the fringe benefits, and if the administration is eliminating contract employees. Mr. Brower stated he encourages departments that if they have contract employees filling a permanent position, to fill those with permanent positions. Council Member Garza asked if the arborist is a contract or FTE, and Mr. Brower stated they are an FTE. Council President Garza asked about the Advance Peace funding and what their work is going to bring back to the city.

Council Member Hussain asked about he BWL ROE negotiations, and why the estimate another \$1 million. Mr. Brower stated the numbers for the proposed comes from the BWL disclosure documents, and the city has been discussing the BWL projections. Payments one and two this year were less than projected due to a decline in wholesale prices. They are continuing discussions on what the contract will look like over the next couple years.

Council Member Hussain asked if there is an ongoing deficit, and Mr. Brower stated this is the first budget in his term this has major initiative across the board, renegotiated with LEPFA on

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past financial performances, and the long path taken from COVID years, and this budget proposal is a balanced amount. Council Member Hussain asked if the City has received all the FEMA funds from the storm, and Mr. Brower stated they have received the funds, but are strongly seeking funds for reimbursement. Mr. Lawrence stated the City may be in line for funds from the State but currently nothing from the federal government.

Department Budget Presentations

Information Technology

Mr. Mumby went through the questions submitted to all departments.

- What is the difference with your budget from current fiscal year to the proposed budget?
No substantial changes beside a camera technician outlined in the earlier presentation, and that position will only occur if they receive the additional revenues. This will be housed in LPD.
- Are there any changes in services that your department is responsible for and if so, why?
No
- Are there any rate or fee increases and if so, why?
NO
- Are there any major equipment purchases proposed in your budget?
The computers are on a 4–5-year cycle replacement.
- Are there any eliminating, combining or contracting of positions in your budget, and if so, provide specifics.
No changes from the current year other than position mentioned earlier. Mr. Brower confirmed it is an FTE.
- Are you able to perform all necessary departmental responsibilities with this budget?
Yes
- Are there any new initiatives or services your department will be providing with this budget?
No, with the exception of providing better service if they get cameras.
- Who are the top 2 largest vendors for your department and when were they last bid?
Dewpoint; 2023 new agreement via sole source. Microsoft; 2022 with co-operative purchasing agreement with a 3-year agreement ending final year.
- What (if any) operational changes have you made to become more efficient in your department? What were the savings?
Eliminated fax lines and replace copiers and that cost breakdown was provided to the Internal Auditor, but he can forward to Council if they did not get it. (this was provide by Council staff after the meeting) Mr. Mumby also noted they had desktop phone changes that have a savings so far of \$50,000. Lastly, he stated they have issued a RFP for new internet service provider, with a new contract that will start next year; calendar year 2025.

Council Member Kost asked about sole source with Dewpoint and what their role is. Mr. Mumby explained they are infrastructure services under contracting employees. Has been there for a decade; there are 4.5 funded positions that deal with networking and firewalls, that FTE do not have qualifications to manage.

Council Member Hussain asked is there a reflected savings to the new copier. Mr. Mumby stated it was completed in December 2023, and is a wash. Anticipated some savings, and he did send the auditor a report with comparison to 3 months of old vs. new ones. There has been a noticed charge of \$600 more per month compared to last one.

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Council Member Kost asked about the employee parking cost listed in the budget. Mr. Mumby explained that parking used to be covered in HR, but the Finance decided to move to all departments. While in Finance it was covered under a large subsidy for all parking, so now in each department. Mr. Brower stated it was not all City parking, and they did get a spreadsheet from EDP and allocated that to each department. These are city parking spots.

Council Member Kost asked how many people in IT that the \$21,000 parking cost covers, and Mr. Brower stated he did not know, but would get that to Council. (This was provided by Mr. Brower before the end of the meeting).

Economic Development & Planning

Mr. Van Fossen and Mr. Montry briefly introduced themselves and other department leadership team.

- What is the difference with your budget from current fiscal year to the proposed budget?
No major changes, and any change is administrative fringe. Some of the budget is different because they do get HOME, EMS and CDBG funds.
- Are there any changes in services that your department is responsible for and if so, why?
No
- Are there any rate or fee increases and if so, why?
In parking there were changes in ramps permitted spots and increase costs in street parking machines. There are fees listed in the budget but there are other changes that came in after the budget was submitted, so they will work with the administration on getting those changes to the Council.
- Are there any major equipment purchases proposed in your budget?
There are CIP for ongoing maintenance in ramps; preventative maintenance; street conversions from one way to two way.
- Are there any eliminating, combining or contracting of positions in your budget, and if so, provide specifics.
Not for FY 2024/2025. There is one current contract in building safety to assist with the current vacancies.
- Are you able to perform all necessary departmental responsibilities with this budget?
Yes
- Are there any new initiatives or services your department will be providing with this budget?
With the parking study completion and determination on changes, they will bring those to Council. The same goes for the building, safety and code fee study, which they hope to submit to the administration. They have added a training line item, and that will be utilized in the future when they adopt what the State adopts for the International Building Code and the International Property Maintenance Code.
- Who are the top 2 largest vendors for your department and when were they last bid?
Trumbell Trucking and Eric's Refuse will bid out this summer and fall.
Parking – New Park and Flow bird – kiosks – will bid out this late summer and fall
Maner Costerisan – fee study for code
Walker Consultants – parking study
- What (if any) operational changes have you made to become more efficient in your department? What were the savings?

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Implemented “no parking signs” and kiosk graphs for larger events. They continue to work towards cloud based BSA for better technology in vehicles.

Council Member Brown acknowledged the department for their work.

Council Member Hussain spoke about spending in the parking fund and if there is anything in the short term that addresses this. Mr. Van Fossen noted that something might be addressed with the parking study, which suggested lowering cost on streets, but if lower then there is a concern on the net impact. The department is hoping to maintain the fees currently in place to not have the impact.

Council Member Garza asked if they are fully staffed in code and building safety. Mr. Van Fossen said they are not; current vacancies include 3 in parking, 2 parking seasonal, 11 in building and 5 in code. They do have offer letters out and the 11 vacancies are part of the late 2023 reorganization in the department. All but 3 are active and being posted.

Council President Garza asked if they will be updating the map with location, district and officers once the positions are filled, and Mr. Montry stated as staffing changes occur they will update.

Council Member Hussain asked what roles the 5 in code were and Mr. Montry clarified it is 4 in code and 1 lead housing inspector. The premise positions are filled and they are expecting a new code to start in the near future. Council Member Hussain asked at what point they will consider adding more positions. Mr. Van Fossen stated their first priority is to fill all vacancies to resume the service the budget is providing for.

Council Member Hussain asked if they have anything to impact the commercial corridor code officer. Mr. Van Fossen confirmed what is in the budget is what they have now.

Fire

Chief Sturdivant went through the list of questions.

- What is the difference with your budget from current fiscal year to the proposed budget?
4.5% increase due to personnel increases, 2 additional FTE, cadet program and medical exam/cancer screen appropriations.
- Are there any changes in services that your department is responsible for and if so why?
Primary services status quo; looking to mimic LPD cadet program; looking at heart safe community and partnered with Stryker for AED purchases.
- Are there any rate or fee increases and if so why?
No
- Are there any major equipment purchases proposed in your budget?
Most purchases will be the fleet; 12-person van for training, administrative staff electric cars; along with a new truck. More can be spoken during public service and the fleet.
- Are there any eliminating, combining or contracting of positions in your budget, and if so provide specifics.
No
- Are you able to perform all necessary departmental responsibilities with this budget?
Yes
- Are there any new initiatives or services your department will be providing with this budget?

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Cadet program, heart safe community, fire fighter physical exam; ISO assessment but zero budget impact.

- Who are the top 2 largest vendors for your department and when were they last bid? Bio-care LLC – medical examinations with the last bid 2023/2024; Phoenix Safety – PPE protector vendor – purchased in a phase approach so not expire at same time. Last bid in 2019.
- What (if any) operational changes have you made to become more efficient in your department? What were the savings?
They leverage technology the best they can, moved forward with asset management vendor; develop a business registration for prevention.

Council Member Brown asked about the service volume. The Chief stated it is a concern, and there has been a 40% increase in the call volume.

Council Member Pehlivanoglu stepped away from the meeting at 6:27 p.m. returned at 6:29 p.m.

Council Member Hussain spoke on staffing, calls, retention and asked Council and Administration to think more about more than 2 FTE this year and next year.

Council Member Hussain asked if anything in the budget on additional surveys of the warning signals. The Chief noted the testing is the 1st Saturday of the month and they continue to evaluate and analysis to see if there's a need for update and upgrade. There are some grant ideas they are talking about, and if they need to find funds internally to address. Have not asked for a budget increase, but with technology there is always a need.

Council President Garza acknowledged the progress on the cadet program and stated he appreciated that they disconnected their mutual aid from DeWitt. The Chief confirmed they did deep research and updated all mutual aid agreements.

Council Member Garza moved the City Council, Internal Auditor and City Attorney to the next meeting.

Treasury Department

Ms. Thomas introduced herself and noted she has only been in the role for 8 weeks.

- What is the difference with your budget from current fiscal year to the proposed budget?
No operational changes.
- Are there any changes in services that your department is responsible for and if so why?
No changes.
- Are there any rate or fee increases and if so why?

Council Member Garza passed the gavel to Council Member Hussain and stepped away from the meeting at 6:38 p.m.

No

- Are there any major equipment purchases proposed in your budget?
No
- Are there any eliminating, combining or contracting of positions in your budget, and if so, provide specifics.
In current budget, did bring on contract employee for treasury investigator to support on the administrative side and that position will continue in that role. In addition, they

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are exploring a business intelligence and data analytics from a compliance stand point. They are working with IT to help build out dash boards to have regularly data to plan with strategy to help taxpayers compliant.

- Are you able to perform all necessary departmental responsibilities with this budget?
Yes
- Are there any new initiatives or services your department will be providing with this budget?
Focusing on data analytics.

Council Member Garza returned to the meeting at 6:40 p.m. and Council Member Hussain passed the gavel.

- Who are the top 2 largest vendors for your department and when were they last bid?
No large vendor contracts in Treasury, and they do have vendors are postage, mailings, which is small in comparison. That being stated, they use Kent Communications/KCI for 1099-G mailings, daily postage mailings, pre-sorts, etc.
- What (if any) operational changes have you made to become more efficient in your department? What were the savings?
Data analytics because the information is there so now they are going to bring all to a centralized location.

Lastly, Ms. Thomas concluded by acknowledging the staff for their work towards meeting with compliance.

Council had no questions.

Finance Department

Ms. Kirkland went through the list of questions.

- What is the difference with your budget from current fiscal year to the proposed budget?
Only change was the elimination of the deputy finance position, and that will be replaced with two accountants. There has also been a decrease in the 311 allocation and decrease in fixed fringes.
- Are there any changes in services that your department is responsible for and if so why?
No
- Are there any rate or fee increases and if so why?
No
- Are there any major equipment purchases proposed in your budget?
No
- Are there any eliminating, combining or contracting of positions in your budget, and if so provide specifics.
Elimination of the deputy finance position, and that will be replaced with two accountants. There are some temp staff helping with staying current with accounting and bank reconciliation.
- Are you able to perform all necessary departmental responsibilities with this budget?
Yes
- Are there any new initiatives or services your department will be providing with this budget?

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Migration from one solution to BSA. Adding a new credit card process – PAYIT

- Who are the top 2 largest vendors for your department and when were they last bid? Maner – CPA; BSA. The Maner contract coming up expire in end FY which will be a RFP.
- What (if any) operational changes have you made to become more efficient in your department? What were the savings?
Yes changing to BSA, helping other departments with their procedures.

Council Member Brown acknowledged Ms. Kirkland.

Council Member Brown stepped away from the meeting at 6:49 p.m.

Council President Garza referenced the memo from the former Internal Auditor which noted there budget report in expenditures FINANCE Total expenditures decreased to \$2,324,926 from \$2,110,560. He asked for clarification on the decrease. Ms. Kirkland and Mr. Brower did not have the report, but attempted to explain it could be from changes in fixed fringe benefits.

DISCUSSION/ACTION:

RESOLUTION- Set a Public Hearing; Fiscal Year Budget 2024/2025 City of Lansing Budget
MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING FOR MAY 6, 2024 FOR THE FISCAL YEAR 2024/2025 CITY OF LANSING BUDGET. MOTION 5-0.

RESOLUTION – Fair Chance Housing

Council Member Kost explained the proposed resolution that would explain the history with residents with criminals backgrounds and their attempts for housing and ask the State of Michigan State legislation to make a law, state wide, vs. city by city.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION.

Council Member Brown returned to the meeting at 6:53 p.m.

MOTION CARRIED 6-0.

RESOLUTION – Appointing the Chief Labor Negotiator

Mayor Schor spoke in support of Mr. Parker.

Council President Garza confirmed that he and Council Member Hussain met with Mr. Parker and spoke in support of the appointment of Mr. Parker as Chief Labor Negotiator.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR DENNIS PARKER TO BE APPOINTED AS THE MAYOR'S CHIEF LABOR NEGOTIATOR.
MOTION CARRIED 6-0.

RESOLUTION – APPOINTING THE CITY ATTORNEY

Mayor Schor stated that when he announced at the last meeting that Jim Smiertka was going to retire, he appointed Mr. Venker Interim City Attorney. He assured he reviewed all staff in the OCA and he believes that Mr. Venker is the best that knows the City and the law.

Council Member Kost voiced his concern with the process and expediated action with no time for Council to vet, and with past interim City Attorney appointments and City Attorney appointments there was a process in making determinations. He acknowledged he has heard concerns on the flow of the office, how in the past when Council has asked the OCA to

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something they seem to consistently tell Council they cannot do something, but it is evident other cities are doing something. Council Member Kost stated he wants to make sure someone is in the position that will advance and move the City forward and not happy with status quo.

Council Member Hussain concurred and supported tabling with sending back to the Administration for an Interim City Attorney and have the Administration look into the process that has been done in the past for filling the City Attorney position.

Council Member Carter also concurred with Council Member Kost, asking for more time and due diligence before a final.

Council Member Pehlivanoglu and Council President Garza spoke in support of moving on the action for appointing Mr. Venker as City Attorney.

MOTION BY COUNCIL MEMBER HUSSAIN TO TABLE ACTION ON THE RESOLUTION FOR GREG VENKER AS CITY ATTORNEY. MOTION CARRIED 6-0.

CLOSED SESSION

MOTION BY COUNCIL MEMBER HUSSAIN AT 7:06 P.M. Pursuant to MCL 15.268(c), that City Council we recess into closed session for strategy and negotiation sessions connected with the negotiation of collective bargaining Memorandum's of Understanding (MOU's) between the City of Lansing and Local No. 421 of the International Association of Fire Fighters, as requested by the City of Lansing.

ROLL CALL VOTE. MOTION CARRIED 6-0.

RECONVENE

Council President Garza reconvened the meeting at 7:21 p.m.

DISCUSSION/ACTION:

RESOLUTION – Ratification of the Memorandum of Understanding (MOU); Local 421 International Association of Fire Fighter; Medic Incentive

Council Member Hussain explained the MOU's proposed by the Administration and ratified with the Union.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE MOU WITH LOCAL 421 AND MEDIC INCENTIVE. MOTION CARRIED 6-0.

RESOLUTION – Ratification of the Memorandum of Understanding (MOU); Local 421 International Association of Fire Fighter; Compensatory Time

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE MOU WITH LOCAL 421 AND COMPENSATORY TIME. MOTION CARRIED 6-0.

RESOLUTION – Ratification of the Memorandum of Understanding (MOU); Local 421 International Association of Fire Fighter; Provisions for Battalion Chief and Captain Roles

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE MOU WITH LOCAL 421 AND PROVISIONS FOR BATALION CHIEF AND CAPTAIN ROLES. MOTION CARRIED 6-0.

RESOLUTION – Ratification of the Memorandum of Understanding (MOU); Local 421 International Association of Fire Fighter; Medic Requirements

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MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE MOU WITH LOCAL 421 AND MEDIC REQUIREMENTS. MOTION CARRIED 6-0.

Adjourn

The meeting adjourned at 7:25 pm

Respectfully Submitted by,

Sherrie Boak, Recording Secretary,

Lansing City Council

Approved by the Committee

FY 2024/2025 Budget Hearing Schedule

Beginning in April and continuing per the schedule below, until the adoption of the Budget, City Council will convene to discuss the budget in regularly scheduled Committee of the Whole meetings. Unless otherwise noted, these meetings will take place in the Tony Benavides Lansing City Council Chambers. The meetings below also reflect consideration and passage of the CDBG Budget.

March

- CDBG Budget Plan Presentation and Setting of Public Hearing for April 15, 2024
- Mayor Presents Budget to City Council Per Charter 7-101

April 8, 2024, Monday @ 5 p.m. - Committee of the Whole Meeting-

- Budget-General Overview (Fees, Revenues, Fringe)
- Set Public Hearing for FY2024/2025 Budget for May 6, 2024
- Department Budget Presentations
 - Information Technology
 - Economic Development & Planning
 - Fire
 - City Council & Internal Auditor
 - City Attorney
 - Treasury Department
 - Finance Department

April 8, 2024, Monday CITY COUNCIL Meeting

- Resolution to Set the Public Hearing for FY2024/2025 Budget for May 6, 2024

April 15, 2024, Monday @ 5 p.m. - Committee of the Whole Meeting

- Department Budget Presentations
 - District Court
 - Neighborhoods, Arts & Citizen Engagement
 - Human Resources
 - Public Service
 - Parks & Recreation
 - Human Relations & Community Services

April 15, 2024, Monday CITY COUNCIL Meeting

- Public Hearing -CDBG Budget

May 6, 2024, Monday @ 5 p.m.– Committee of the Whole Meeting

- CDBG Budget Action Plan Adoption
- Department Budget Presentations
 - Police
 - Downtown Lansing, Inc.
 - Assessing
 - LEPFA
 - LEDC

May 6, 2024, Monday CITY COUNCIL Meeting

- CDBG Budget Action Plan Adoption
- Public Hearing – FY2024/2025 Budget

May 8, 2024, Wednesday @ 6 p.m. Committee of the Whole Meeting

Neighborhood Meeting – Sandy Allen Room; Alfreda Schmidt Community Center

May 13, 2024, Monday @ 5 p.m. - Committee of the Whole Meeting

- Department Budget Presentations
 - Mayor and Community Media
 - City Clerk
- Union Representation
- Budget Review/Budget Wrap Up
- Budget Policies

May 20, 2024, @ 5 p.m. Committee of the Whole Meeting

- City of Lansing Budget Adoption
- Budget Policies Adoption

May, 20, 2024, Monday CITY COUNCIL Meeting

- City of Lansing Budget with Policies Adoption Per Charter 7-105

****This schedule is subject to change.**

All changes will be posted here as well as reflected on the corresponding Committee of the Whole Agenda for each date

FY2024/2025 Budget Department Presentations

For the budget presentations Council is providing up to 15 minutes, including Q & A to each department. During that time, please respond to the following questions:

- What is the difference with your budget from current fiscal year to the proposed budget?
- Are there any changes in services that your department is responsible for and if so why?
- Are there any rate or fee increases and if so why?
- Are there any major equipment purchases proposed in your budget?
- Are there any eliminating, combining or contracting of positions in your budget, and if so provide specifics.
- Are you able to perform all necessary departmental responsibilities with this budget?
- Are there any new initiatives or services your department will be providing with this budget?
- Who are the top 2 largest vendors for your department and when were they last bid?
- What (if any) operational changes have you made to become more efficient in your department? What were the savings?

No annual reports will be presented during this time. However, if you have an annual report you wish for Council to have, please provide it to the Council offices by noon the Friday before your Monday presentation and it will be provided to Council at that time. These annual reports will NOT be discussed during your 15 minutes.

GENERAL FUND REVENUES

CITY OF LANSING, MICHIGAN

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Property Taxes</u>				
Non-Dedicated	33,059,984	37,554,000	37,554,000	40,375,000
Dedicated - Police	3,645,000	3,915,750	3,915,750	4,065,000
Dedicated - Fire	3,645,000	3,915,750	3,915,750	4,065,000
Dedicated - Roads	2,430,000	2,610,500	2,610,500	2,710,000
Dedicated - Parks	2,430,000	2,610,500	2,610,500	2,710,000
Total	45,209,984	50,606,500	50,606,500	53,925,000
<u>Income Taxes</u>				
City Income Tax	41,499,303	39,350,000	42,285,000	42,750,000
Total	41,499,303	39,350,000	42,285,000	42,750,000
<u>Licenses & Permits</u>				
Business Licenses	111,961	71,450	71,450	101,880
Cable Franchise Fees	992,814	1,000,000	1,000,000	900,000
Medical Marijuana Licenses	810,640	700,000	700,000	800,000
Non-Business Licenses	20,960	35,600	35,600	25,120
Buildings Licenses & Permits	27,800	17,750	17,750	23,000
Total	1,964,174	1,824,800	1,824,800	1,850,000
<u>Federal Grants</u>				
American Rescue Plan Act	9,712,500	8,287,500	8,287,500	-
Total	9,712,500	8,287,500	8,287,500	-
<u>State Grants</u>				
Public Safety	2,663,201	2,700,000	2,700,000	2,500,000
Other State Grants	1,198,543	980,000	998,100	1,475,000
Reimbursements	1,759,865	1,000,000	1,500,000	1,800,000
Revenue Sharing	17,994,492	17,744,475	17,976,375	19,075,000
Capital City Allocation	-	-	1,000,000	1,000,000
Total	23,616,100	22,424,475	24,174,475	25,850,000
<u>Return on Equity</u>				
Board of Water and Light	26,220,162	26,500,000	26,500,000	27,500,000
Sewage Disposal System	300,000	300,000	300,000	300,000
Total	26,520,162	26,800,000	26,800,000	27,800,000

GENERAL FUND REVENUES

CITY OF LANSING, MICHIGAN

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Charges for Services</u>				
Fees	91,794	89,700	89,700	89,700
Services Rendered	2,261,334	2,442,500	2,442,500	1,800,700
Building Inspection Fees	2,357,061	1,851,000	1,851,000	2,000,000
Services To Others	716,728	33,200	33,200	54,400
Central Stores/Notary	2,200	3,500	3,500	2,000
Public Safety Services	179,656	154,350	154,350	163,800
Ambulance Transport Fees	5,047,219	4,250,000	4,250,000	5,450,000
Sales	1,350	2,300	2,300	2,200
Use & Admission Fees	764,645	468,750	468,750	617,200
Total	11,421,986	9,295,300	9,295,300	10,180,000
<u>Fines & Forfeitures</u>				
Fines & Forfeitures	1,427,627	1,505,200	1,505,200	1,576,000
Total	1,427,627	1,505,200	1,505,200	1,576,000
<u>Interest & Rent</u>				
Interest Income	592,128	421,195	421,195	445,000
Rental Income	216,220	200,000	200,000	215,000
Total	808,348	621,195	621,195	660,000
<u>Other Revenue</u>				
Donations & Contributions	114,137	119,000	119,000	131,500
Miscellaneous	152,709	173,000	173,000	157,500
Sale of Capital Assets	-	120,000	120,000	120,000
Total	266,846	412,000	412,000	409,000
<u>Interfund Transfers In</u>				
Interfund Transfers In	100,000	100,000	100,000	100,000
Total	100,000	100,000	100,000	100,000
<u>Total General Fund Revenues</u>	162,547,029	161,226,970	165,911,970	165,100,000

GENERAL FUND EXPENSES

CITY OF LANSING, MICHIGAN

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance				
Total General Fund Balance	23,451,802	29,661,497	29,661,497	29,606,497
Less Restricted/Nonspendable	(9,337,199)	(8,744,254)	(8,744,254)	(8,744,254)
Unrestricted Fund Balance	14,114,603	20,917,243	20,917,243	20,862,243
Total Revenues (previous page)	162,547,029	161,226,970	165,911,970	165,100,000
<u>General Government</u>				
City Council	687,490	657,507	794,819	735,701
Mayor's Office	1,778,071	1,427,425	1,583,017	1,316,598
Office of Community Media	547,624	704,994	704,994	727,531
Finance Operations	2,430,805	2,324,926	2,324,926	2,110,560
City Clerk's Office	1,502,652	1,602,373	1,820,665	1,954,061
Internal Audit	112,061	231,514	231,514	203,351
Treasury/Income Tax	2,267,887	2,036,385	2,332,359	2,897,800
Assessing	1,497,791	1,987,550	1,987,550	1,755,264
City Attorney's Office	2,521,562	2,640,175	2,640,175	2,708,022
Human Resources	2,288,858	2,572,100	3,099,565	2,526,289
South Lansing District Library	137,084	136,500	136,500	145,000
Vacancy Factor	-	(1,500,000)	(1,500,000)	(1,500,000)
Total	15,771,886	14,821,449	16,156,084	15,580,177
<u>Public Safety</u>				
Police	50,834,578	54,586,595	54,586,595	57,117,927
Fire	40,212,919	41,448,217	41,448,217	43,217,810
Total	91,047,497	96,034,812	96,034,812	100,335,737
<u>Public Works</u>				
Public Service	13,697,494	13,506,989	13,606,989	13,008,704
Total	13,697,494	13,506,989	13,606,989	13,008,704
<u>Judicial</u>				
Courts	6,027,865	6,061,191	6,624,360	6,318,200
Total	6,027,865	6,061,191	6,624,360	6,318,200

GENERAL FUND EXPENSES

CITY OF LANSING, MICHIGAN

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Recreation & Culture</u>				
Parks & Recreation	9,987,950	8,092,939	9,335,135	9,104,075
Total	9,987,950	8,092,939	9,335,135	9,104,075
<u>Community Development</u>				
Human Relations & Community Services	1,638,751	2,221,776	2,221,776	2,080,593
Basic Human Services	1,878,403	2,084,932	2,584,932	2,235,000
Economic Development & Planning	6,666,074	6,820,769	6,820,769	6,518,441
Neighborhoods, Arts, & Citizen Engagement	1,232,656	1,556,407	1,556,407	1,528,136
City Supported Agencies	562,710	549,500	1,049,500	537,500
City Recognitions	-	10,000	10,000	10,000
Total	11,978,594	13,243,384	14,243,384	12,909,670
<u>Other Financing Uses</u>				
Transfers Out, Fund Subsidies	262,692	324,080	824,080	319,125
Transfers Out, Capital	6,089,572	7,325,000	7,325,000	5,945,000
Debt Service	1,473,785	1,817,126	1,817,126	1,579,312
Total	8,388,759	10,025,706	11,025,706	8,390,937
<u>Total Expenditures</u>	156,337,334	161,226,970	165,966,970	165,100,000
Net Revenue (Expense)	6,209,695	-	(55,000)	-
Ending General Fund Balance	29,661,497	29,661,497	29,606,497	29,606,497
Less Restricted/Nonspendable	(8,744,254)	(8,744,254)	(8,744,254)	(8,744,254)
Unrestricted Fund Balance	20,917,243	20,917,243	20,862,243	20,862,243

STADIUM FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for the operations for City support of Jackson Field (formerly Cooley Law School) stadium operations, the results of which are aggregated into the City's General Fund for financial reporting.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance	Not Applicable			
<u>Revenues</u>				
Services Rendered	94,314	125,000	125,000	122,320
Use & Admission Fees	346,520	-	-	350,000
Interest Income	15,256	10,000	10,000	5,680
Royalties	-	137,000	137,000	150,000
Interfund Transfers In	404,503	475,716	475,716	233,000
Total Revenues	860,593	747,716	747,716	861,000
<u>Expenditures</u>				
Jackson Field Stadium	860,593	747,716	747,716	861,000
Total Expenditures	860,593	747,716	747,716	861,000
Ending Fund Balance	Not Applicable			

REVENUE SOURCES AND OUTLOOK

Debt service and other obligations of the Jackson Field Stadium are supported by the City through the Stadium License, Lease, and Service Agreement (as amended) with any remaining activity subsidized by the General Fund. The City's financial contribution is anticipated to remain stable for the duration of the agreement, which concludes in 2038.

MAJOR STREETS FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for revenues received from the State of Michigan for the City's share of state gasoline and weight taxes, which is restricted for maintenance of major streets.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Working Capital	12,720,058	14,128,680	14,128,680	11,035,562
<u>Revenues</u>				
Licenses & Permits	667,953	595,000	595,000	692,000
Federal Grants	1,154,974	-	-	1,175,000
State Grants	12,863,882	11,500,000	11,500,000	19,575,000
Charges for Services	923,996	600,000	600,000	618,000
Interest & Rent	152,515	-	-	-
Other Revenue	715,321	10,000	10,000	10,000
Total Revenues	16,478,641	12,705,000	12,705,000	22,070,000
<u>Expenditures</u>				
<u>Operating</u>				
Admin and Engineering	1,697,579	1,653,717	1,653,717	1,236,822
Routine Road Maintenance	2,362,100	2,655,790	2,655,790	2,122,203
Bridge Maintenance	61,080	79,653	79,653	136,939
Winter Maintenance	1,649,896	1,403,391	1,403,391	1,475,930
Trunkline Maintenance	607,422	548,415	548,415	618,000
Traffic Maintenance	386,637	452,500	452,500	502,500
Total Operating	6,764,714	6,793,466	6,793,466	6,092,394
<u>Capital</u>				
Major Maintenance	4,387,219	4,050,000	4,050,000	12,575,000
Traffic Maintenance	84,284	100,000	100,000	550,000
Debt Service	472,800	472,587	472,587	252,606
Total Capital	4,944,303	4,622,587	4,622,587	13,377,606

MAJOR STREETS FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Transfer to Local Streets Fund	3,361,002	4,382,065	4,382,065	4,000,000
Total Expenditures	<u>15,070,019</u>	<u>15,798,118</u>	<u>15,798,118</u>	<u>23,470,000</u>
Net Revenue (Expense)	1,408,622	(3,093,118)	(3,093,118)	(1,400,000)
Ending Working Capital	14,128,680	11,035,562	11,035,562	9,635,562
Inventories	<u>1,218,842</u>			
Total Fund Balance	<u>15,347,522</u>			

REVENUE SOURCES AND OUTLOOK

The Act 51 Major Streets Fund is a statutory Special Revenue Fund under Michigan Public Act 51 of 1951, as amended. It derives its operating revenue from statewide allocation of the tax placed by the State of Michigan on motor fuel, and from charges against utilities for cutting pavement to access buried infrastructure. Also included in the above is revenue the City receives under contract with the State of Michigan for maintenance of State Trunklines within the City.

The City also receives allocations from the Metro Communications Act, in which subscribing local units such as Lansing that chose to forgo local ordinances and revenue for distributions from the State under the Act 51 formula which must be used for maintenance of the right of way.

The City, by maintaining a Transportation Asset Management Plan (TAMP), has fewer restrictions in the amount of Act 51 major streets funding that may be transferred to use for local street projects. The City currently transfers \$4 million for local street projects.

The City's FY 2025 estimate of Gas and Weight Taxes is based on steady growth projected in Sec. 20-109 Road and Bridge Programs in the Governor's recommended budget proposal using a population factor of 112,644, 106.92 Major Miles, 65.24 Trunkline Miles, and 304.66 Local Miles.

LOCAL STREETS FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for revenues received from the State of Michigan for the City's share of state gasoline and weight taxes, which is restricted for maintenance of local streets.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance	4,744,675	3,823,181	3,823,181	1,383,681
<u>Revenues</u>				
Property Taxes	-	150,000	150,000	150,000
State Grants	3,758,355	3,752,628	3,752,628	4,300,000
Interest & Rent	87,096	-	-	-
Other Revenue	1,530,953	-	-	-
Transfers In, Major Streets	2,430,000	2,610,500	2,610,500	2,710,000
Transfers In, Act 51	3,361,002	4,382,065	4,382,065	4,000,000
Total Revenues	11,167,406	10,895,193	10,895,193	11,160,000
<u>Expenditures</u>				
<u>Operating</u>				
Admin and Engineering	1,184,622	1,218,707	1,218,707	1,136,595
Surface Maintenance	4,425,479	4,138,891	4,138,891	4,219,655
Winter Maintenance	828,854	803,165	803,165	577,650
Traffic Maintenance	63,643	80,000	80,000	71,000
Total Operating	6,502,598	6,240,763	6,240,763	6,004,900
<u>Capital</u>				
Major Maintenance	4,967,069	6,450,000	6,450,000	4,480,000
Traffic Maintenance	-	25,000	25,000	55,000
Debt Service	619,233	618,930	618,930	620,100
Total Capital	5,586,302	7,093,930	7,093,930	5,155,100

LOCAL STREETS FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Total Expenditures	12,088,900	13,334,693	13,334,693	11,160,000
Net Revenue (Expense)	(921,494)	(2,439,500)	(2,439,500)	-
Ending Fund Balance	3,823,181	1,383,681	1,383,681	1,383,681

REVENUE SOURCES AND OUTLOOK

The Act 51 Local Streets Fund is a statutory Special Revenue Fund under Michigan Public Act 51 of 1951, as amended. It derives its operating revenue from statewide allocation of the tax placed by the State of Michigan on motor fuel. The Act 51 Local Streets Fund is also supported by an operating transfer from the Act 51 Major Streets Fund, in accordance with State law, and 1.0 mills of the City's property tax levy.

The City, by maintaining a Transportation Asset Management Plan (TAMP), has fewer restrictions in the amount of Act 51 major streets funding that may be transferred to use for local street projects. The City currently transfers \$4 million for local street projects.

The City's FY 2025 estimate of Gas and Weight Taxes is based on steady growth projected in Sec. 20-109 Road and Bridge Programs in the Governor's recommended budget proposal using a population factor of 112,644, 106.92 Major Miles, 65.24 Trunkline Miles, and 304.66 Local Miles.

PUBLIC SAFETY REVENUE SHARING FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund is to account for revenues received from the State of Michigan for the City's share of distributions from the State's proposed Public Safety and Violence Prevention Fund, which is to be restricted for operational and capital expenditures that serve the purpose of public safety and violence prevention.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance	-	-	-	-
<u>Revenues</u>				
State Grants	-	-	-	3,500,000
Total Revenues	-	-	-	3,500,000
<u>Expenditures</u>				
Public Safety Initiatives	-	-	-	3,500,000
Total Expenditures	-	-	-	3,500,000
Net Revenue (Expense)	-	-	-	-
Ending Fund Balance	-	-	-	-

REVENUE SOURCES AND OUTLOOK

The Public Safety Fund is created pursuant to 2023 House Bills 4605 and 4606 which create a dedicated source of revenue to serve the purposes of public safety and violence prevention. Funding is to be distributed proportionately to the City's share of the reported statewide violent crimes, as determined by the 3 most recent annual crime reports published by the Department of State as of the first day of the State fiscal year capped at 25% of total distributions for any given city, village, township, or County on behalf of a township.

PUBLIC SAFETY REVENUE SHARING FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

REVENUE SOURCES AND OUTLOOK

Funding shall be used for operational and capital expenditures that serve the purposes of public safety and violence prevention and may be subgranted in whole or part for that purpose. These reoccurring funds will allow the City of Lansing to hire 15 new police officers and to fund community-based violence reduction programs.

For distributions made between October 1, 2026 and September 30, 2028, the share of any city, village, or township whose rate of violent crime does not decrease by at least 5% from the base crime level will have their distribution reduced by 5% with the reduced amount reallocated proportionately among recipients that meet the target reduction rate.

For distributions made after September 30, 2028, the share of any city, village, or township whose rate of violent crime does not decrease by at least 5% from the base crime level will have their distribution reduced by 10% with the reduced amount reallocated proportionately among recipients that meet the target reduction rate.

The funds may not be used to replace or supplant its existing reoccurring resources for public safety and violence prevention (except as may be proportionate to its share in a decline in the estimated total general fund revenue from the previous fiscal year and the reduction of resources available for other purposes), obtain a vehicle weighing more than 15,000 pounds that is designed or used for a tactical police purpose, obtain or use facial recognition technology, or obtain or use a chemical weapon.

BUILDING DEPARTMENT FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for revenues and expenditures resulting from the enforcement of the State Construction Code Act of 1999 (PA 245 of 1999).

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance	4,366,547	4,583,754	4,358,626	4,133,498
<u>Revenues</u>				
Licenses & Permits	2,923,600	2,814,500	2,814,500	2,865,000
Charges for Services	7,818	-	-	-
Miscellaneous	15	-	-	-
Total Revenues	<u>2,931,433</u>	<u>2,814,500</u>	<u>2,814,500</u>	<u>2,865,000</u>
<u>Expenditures</u>				
Building Safety	2,714,226	3,039,628	3,039,628	3,365,000
Total Expenditures	<u>2,714,226</u>	<u>3,039,628</u>	<u>3,039,628</u>	<u>3,365,000</u>
Net Revenue (Expense)	217,207	(225,128)	(225,128)	(500,000)
Ending Fund Balance	4,583,754	4,358,626	4,133,498	3,633,498

REVENUE SOURCES AND OUTLOOK

The Building Safety division is charged with the enforcement of Federal, State, and City laws regarding building construction and codes. In addition to performing inspections and issuing permits, the division is also responsible for collecting renewal licenses from contractors, as well as collection of fees related to the inspection and permit process. In addition, all new construction plans are reviewed for compliance with relevant codes.

FEDERAL ENTITLEMENT GRANT FUNDS

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for revenues received from the Department of Housing and Urban Development. These revenues are restricted to accomplishing the various objectives of Community Development Block Grant (CDBG), HOME, and ESG Programs, within specific target areas.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)				
<u>Revenues</u>				
Federal Grants	1,242,885	2,070,597	2,070,597	2,070,597
Other Revenue	77,013	1,781,551	1,781,551	600,000
Interfund Transfers In	-	139,080	139,080	134,125
Total CDBG Revenues	1,319,898	3,991,228	3,991,228	2,804,722
<u>Expenditures</u>				
Administration	348,444	566,200	566,200	601,137
Housing Rehabilitation	619,941	2,542,481	2,542,481	1,861,996
Public Services	239,463	310,589	310,589	310,589
Economic Development	19,219	570,958	570,958	30,000
Land Acquisition	92,830	1,000	1,000	1,000
Total CDBG Expenditures	1,319,898	3,991,228	3,991,228	2,804,722
HOME INVESTMENT PARTNERSHIP GRANT				
<u>Revenues</u>				
Federal Grants	747,847	833,394	833,394	833,394
Other Revenue	79,258	70,003	70,003	25,000
Total HOME Revenues	827,105	903,397	903,397	858,394
<u>Expenditures</u>				
Administration	17,228	93,903	93,903	103,325
Housing Rehabilitation	768,034	642,816	642,816	588,391
Public Services	41,843	166,678	166,678	166,678
Total HOME Expenditures	827,105	903,397	903,397	858,394

FEDERAL ENTITLEMENT GRANT FUNDS

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

APPROPRIATION SUMMARY

EMERGENCY SOLUTIONS GRANT (ESG)

Revenues

Federal Grants	177,692	181,593	181,593	181,593
Interfund Transfers In	177,692	-	-	-
Total ESG Revenues	<u>355,384</u>	<u>181,593</u>	<u>181,593</u>	<u>181,593</u>

Expenditures

Emergency Shelter Operations	355,384	181,593	181,593	181,593
Total ESG Expenditures	<u>355,384</u>	<u>181,593</u>	<u>181,593</u>	<u>181,593</u>

REVENUE SOURCES AND OUTLOOK

The City's federal Annual Action Plan (AAP) details the funding strategy for the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) programs each year. The AAP outlines how program funds will be expended during the funding cycle and provides a basis for assessing performance. The proposed AAP directs funds primarily toward meeting the national objective of benefiting low/moderate-income persons.

DISASTER CONTINGENCY FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for earmarked revenue for disaster contingency provisions, which may include providing for planning, mitigation, response, and recovery from natural and human-made disasters within and outside the state.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance	-	-	-	-
<u>Revenues</u>				
Federal Grants	-	-	-	500,000
General Fund Transfer	-	500,000	500,000	-
Total Revenues				
<u>Expenditures</u>				
Disaster Contingency	-	500,000	500,000	500,000
Total Expenditures				
Net Revenue (Expense)	-	-	-	-
Ending Fund Balance	-	-	-	-

REVENUE SOURCES AND OUTLOOK

The Disaster Contingency Fund was established by City Council in FY 2024 in response to severe storm damages to provide immediate funding capacity to respond to the immediate and future disasters. The fund is anticipated to recover expenses through FEMA reimbursement and other grant recoveries, and may be supported by General Fund contributions over time.

DRUG LAW ENFORCEMENT FEDERAL FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for federal revenues, from the Departments of Justice and Treasury, set aside for drug law enforcement under the provisions of Federal Grant Agreements.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance	196,860	209,720	209,720	23,720
<u>Revenues</u>				
Fines & Forfeitures	9,906	-	-	-
Interest & Rent	3,283	-	-	200
Total Revenues	13,189	-	-	200
<u>Expenditures</u>				
Special Operations	329	186,000	186,000	200
Total Expenditures	329	186,000	186,000	200
Net Revenue (Expense)	12,860	(186,000)	(186,000)	-
Ending Fund Balance	209,720	23,720	23,720	23,720

REVENUE SOURCES AND OUTLOOK

Forfeiture Fund (drug law enforcement fund) consists of monies and other assets seized and forfeited in the process of enforcing of anti-drug laws. The detectives of the Special Operations Section (SOS) of the Lansing Police Department and Tri-County Metro Narcotics Squad (TCM) work with the Prosecutors' Offices and Federal Agencies in regard to the recovery of assets and many of the investigations are long-term and complex in nature.

Asset forfeitures in FY23 included an estimated \$508,375 in narcotics and \$238,438 in other assets seized by SOS, helping reduce the profit motive of narcotics trafficking in the Greater Lansing area.

DRUG LAW ENFORCEMENT STATE AND LOCAL FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for state and local revenues, from the Departments of Justice and Treasury, set aside for drug law enforcement state and under the provisions of State of Michigan Public Act 135 of 1985, as amended.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance	295,456	256,188	256,188	256,188
<u>Revenues</u>				
Fines & Forfeitures	49,806	-	-	60,500
Interest & Rent	5,248	-	-	500
Other Revenue	3,533	-	-	-
Total Revenues	58,587	-	-	61,000
<u>Expenditures</u>				
Special Operations	97,855	-	-	161,000
Total Expenditures	97,855	-	-	161,000
Net Revenue (Expense)	(39,268)	-	-	(100,000)
Ending Fund Balance	256,188	256,188	256,188	156,188

REVENUE SOURCES AND OUTLOOK

Forfeiture Fund (drug law enforcement fund) consists of monies and other assets seized and forfeited in the process of enforcing of anti-drug laws. The detectives of the Special Operations Section (SOS) of the Lansing Police Department and Tri-County Metro Narcotics Squad (TCM) work with the Prosecutors' Offices and Federal Agencies in regard to the recovery of assets and many of the investigations are long-term and complex in nature.

Asset forfeitures in FY23 included an estimated \$508,375 in narcotics and \$238,438 in other assets seized by SOS, helping reduce the profit motive of narcotics trafficking in the Greater Lansing area.

TRI-COUNTY METRO FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for the operations of the Tri-County Metro Narcotics Squad.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance	243,836	264,462	264,462	473,462
<u>Revenues</u>				
Federal Grants	133,744	-	-	-
Contributions	366,001	400,000	400,000	400,000
Fines & Forfeitures	177,449	50,000	50,000	50,000
Interest & Rent	8,160	-	-	-
Total Revenues	685,353	450,000	450,000	450,000
<u>Expenditures</u>				
Tri-County Metro Squad	664,726	241,000	241,000	250,000
Total Expenditures	664,726	241,000	241,000	250,000
Net Revenue (Expense)	20,626	209,000	209,000	200,000
Ending Fund Balance	264,462	473,462	473,462	673,462

REVENUE SOURCES AND OUTLOOK

Forfeiture Fund (drug law enforcement fund) consists of monies and other assets seized and forfeited in the process of enforcing of anti-drug laws. The detectives of the Special Operations Section (SOS) of the Lansing Police Department and Tri-County Metro Narcotics Squad (TCM) work with the Prosecutors' Offices and Federal Agencies in regard to the recovery of assets and many of the investigations are long-term and complex in nature.

Asset forfeitures in FY23 included an estimated \$994,191 in narcotics and \$110,218 in other assets seized by TCM, helping reduce the profit motive of narcotics trafficking in the Greater Lansing area.

OPIOID SETTLEMENT FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for revenues received from Opioid Settlement funds, and restricted for treatment, prevention, and remediation.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance	-	368,245	368,245	-
<u>Revenues</u>				
Settlement Revenues	368,245	-	-	201,000
Total Revenues	368,245	-	-	201,000
<u>Expenditures</u>				
Opioid Remediation	-	-	368,245	201,000
Total Expenditures	-	-	368,245	201,000
Net Revenue (Expense)	368,245	-	(368,245)	-
Ending Fund Balance	368,245	-	-	-

REVENUE SOURCES AND OUTLOOK

The City of Lansing was an early filer in the national opioid settlements and is currently estimated to receive a total of \$3.6 million over 18 years, which are to be used for treatment, prevention, and remediation of the opioid epidemic. Payment schedules and information are estimates, and subject to the logistical requirements of the settlements

The Police Department has contracted with WAI-IAM, Inc to provide Lansing residents with support and services related to addiction recovery efforts and the Fire Department is using the initial funds to support their Community Risk Reduction programs.

DOWNTOWN LANSING, INC. FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for assessments received from businesses located in the district. The revenues are used for special events and maintenance of the district.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Fund Balance	401,869	335,290	335,290	897,203
<u>Revenues</u>				
Special Assessments	369,836	365,000	365,000	467,000
State Grants	2,608,648	4,200,000	4,200,000	1,095,000
Interest & Rent	28,482	-	-	-
Other Revenue	798,018	317,000	317,000	288,200
Interfund Transfers In	85,000	85,000	85,000	85,000
Total Revenues	<u>3,889,984</u>	<u>4,967,000</u>	<u>4,967,000</u>	<u>1,935,200</u>
<u>Expenditures</u>				
Downtown Lansing, Inc	3,956,563	4,405,087	4,405,087	1,935,200
Total Expenditures	<u>3,956,563</u>	<u>4,405,087</u>	<u>4,405,087</u>	<u>1,935,200</u>
Net Revenue (Expense)	(66,579)	561,913	561,913	-
Ending Fund Balance	335,290	897,203	897,203	897,203

REVENUE SOURCES AND OUTLOOK

Downtown Lansing, Inc's operations are generally funded by special assessments of the local businesses within its district and by local fundraising, with any remaining activity subsidized by the General Fund. Significant economic development grants over the past few years have allowed for large one-time investments in downtown businesses and development. The City's financial contribution is proposed to remain constant for FY 2025.

CEMETERY FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for the operation of City-owned cemeteries.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Working Capital	819,035	1,024,313	1,024,313	1,024,313
<u>Revenues</u>				
Sales	161,759	140,000	140,000	140,000
User Fees	316,768	309,000	309,000	318,000
Interest & Rent	-	-	-	10,000
Other Revenue	8,681	15,000	15,000	18,000
Interfund Transfers In	450,000	527,827	527,827	636,000
Total Revenues	<u>937,207</u>	<u>991,827</u>	<u>991,827</u>	<u>1,122,000</u>
<u>Expenditures</u>				
Administration	144,220	247,443	247,443	255,430
Grounds Maintenance	587,709	744,384	744,384	866,570
Total Expenditures	<u>731,929</u>	<u>991,827</u>	<u>991,827</u>	<u>1,122,000</u>
Net Revenue (Expense)	205,278	-	-	-
Ending Working Capital	1,024,313	1,024,313	1,024,313	1,024,313
Non-Current Assets	105,655			
Deferred Outflows	147,342			
Non-Current Liabilities	<u>(2,337,399)</u>			
Actual Net Position	<u>(1,060,089)</u>			

CEMETERY FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

REVENUE SOURCES AND OUTLOOK

Cemetery Fund revenues consist of lot sales, fees for cemetery services related to burials, and is subsidized by the Parks Millage Fund. In addition, interest is earned from investments in the perpetual care fund. A transfer of 20% of all new lot sales is invested in the Cemetery Perpetual Care Fund, which totaled \$1,910,234 as of FY 2023.

MUNICIPAL PARKING SYSTEM FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for the operation of City-owned parking facilities.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Working Capital	3,647,433	5,849,125	5,849,125	5,071,603
<u>Revenues</u>				
Federal Grants	5,000,000	-	-	-
Parking Fees	4,193,740	3,887,800	3,887,800	4,540,000
Baseball Revenue	44,078	35,000	35,000	40,000
Fines & Forfeitures	780,568	621,000	621,000	750,000
Other Revenue	637,322	40,000	40,000	45,000
Interfund Transfers In	221,251	-	-	-
Total Revenues	10,876,959	4,583,800	4,583,800	5,375,000
<u>Expenditures</u>				
Administration	5,398,220	2,463,532	2,463,532	2,070,665
Parking Operations	1,219,222	1,298,540	1,298,540	1,441,285
Maintenance	171,079	289,400	289,400	506,400
South Capital Avenue Ramp	38,136	169,000	169,000	221,500
North Grand Avenue Ramp	127,494	197,500	197,500	282,500
North Capital Avenue Ramp	1,453,362	215,500	215,500	375,500
Baseball Operations	16,506	10,750	10,750	12,050
Debt Service	251,248	717,100	717,100	715,100
Total Expenditures	8,675,267	5,361,322	5,361,322	5,625,000
Net Revenue (Expense)	2,201,692	(777,522)	(777,522)	(250,000)
Ending Working Capital	5,849,125	5,071,603	5,071,603	4,821,603
Non-Current Assets	29,889,406			
Deferred Outflows	3,421,628			
Non-Current Liabilities	(35,467,209)			
Actual Net Position	3,692,950			

MUNICIPAL PARKING SYSTEM FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

REVENUE SOURCES AND OUTLOOK

The parking system fund operates and maintains parking facilities, including lots, metered spaces, and ramps located primarily in the downtown area. It earns revenue from fees charged to customers, and it pays debt service for some of these facilities through the Lansing Building Authority (LBA).

It is responsible for parking regulation, enforcement, and collection from which it also derives fine revenue, as does the District Court. It also maintains the pedway over the Grand River from its ramp facility to the Lansing Center and operates parking facilities for events at Jackson Field stadium and other special events.

The parking system was heavily impacted by the COVID-19 pandemic and the impact of remote and hybrid work schedules on business in the downtown area. Revenue loss funds from the American Rescue Plan Act (ARPA) were used to subsidize parking operations for a total of \$5 million.

GOLF FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for the operation of the City-owned golf courses.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Working Capital	50,986	116,516	116,516	116,516
<u>Revenues</u>				
Interfund Transfers In	100,000	100,383	100,383	100,000
Total Revenues	100,000	100,383	100,383	100,000
<u>Expenditures</u>				
Groesbeck Golf Course	165,530	100,383	100,383	100,000
Total Expenditures	165,530	100,383	100,383	100,000
Net Revenue (Expense)	(65,530)	-	-	-
Ending Working Capital	116,516	116,516	116,516	116,516
Non-Current Assets	1,874,404			
Deferred Outflows	-			
Non-Current Liabilities	-			
Actual Net Position	1,990,920			

REVENUE SOURCES AND OUTLOOK

Groesbeck Golf Course is owned by the City of Lansing and operated by the Lansing Entertainment and Public Facilities Authority (LEPFA). Annual activity within this fund largely represents the City's subsidy to LEPFA for operating the golf course, funded by the City's Parks Millage Fund. LEPFA covers the majority of its expenses by charging users for food services, equipment rentals, and greens fees.

SEWAGE DISPOSAL SYSTEM FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for the activities of sewage disposal services to the residents of the City.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Working Capital	37,719,733	47,607,437	47,607,437	38,429,645
<u>Revenues</u>				
Licenses & Permits	54,490	55,000	55,000	50,000
Charges for Services	38,608,712	35,925,000	35,925,000	40,695,000
Interest & Rent	932,004	150,000	150,000	135,000
Other Revenue	47,263	20,000	20,000	20,000
Proceeds from Bonds/Notes	4,700,885	-	-	-
Total Revenues	44,343,354	36,150,000	36,150,000	40,900,000
<u>Expenditures</u>				
Administration	27,197,197	13,862,715	13,792,715	13,273,683
Pumping Stations	1,480,367	1,851,287	1,851,287	1,806,361
Sewer Maintenance	2,902,391	2,791,767	2,861,767	2,881,204
Industrial Laboratory	223,712	314,600	314,600	302,720
Total Operations	31,803,667	18,820,369	18,820,369	18,263,968
Capital Projects	577,053	13,201,000	13,201,000	15,795,000
Debt Service	2,074,930	13,306,423	13,306,423	12,841,032
Total Expenditures	34,455,650	45,327,792	45,327,792	46,900,000
Net Revenue (Expense)	9,887,704	(9,177,792)	(9,177,792)	(6,000,000)
Ending Working Capital	47,607,437	38,429,645	38,429,645	32,429,645
Non-Current Assets	331,919,802			
Deferred Outflows	2,273,402			
Non-Current Liabilities	(109,638,720)			
Actual Net Position	272,161,921			

SEWAGE DISPOSAL SYSTEM FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

REVENUE SOURCES AND OUTLOOK

The Sewage Disposal System Fund supports the sewer collection system, wastewater plant operations, and testing, monitoring, and regulating industrial and commercial effluent. Most of the activity in the fund is directed at meeting the requirements of the City's National Pollutants Discharge Eliminations Standards (NPDES) permit, under Federal and State law. It is the City's most capital intensive operation with total net assets of more than \$272 million.

Substantial resources of the fund are used to maintain its infrastructure. It derives operating revenue from fees based on water usage in the City and subscribing sewer districts. This is collected by the Lansing Board of Water and Light. It also receives revenue from charges to industrial and commercial customers for testing effluent, along with non-operating revenue from interest income.

Significant capital investments include the ongoing Combined Sewer Overflow (CSO) separation of sanitary and stormwater sewer systems as mandated by the Environmental Protection Agency (EPA). This is funded in part through rate-subsidized State Revolving Loan Fund Program (SRF) borrowing for eligible costs of this project.

GARBAGE AND RUBBISH COLLECTION FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for the provision of household solid waste disposal services to participating residents of the City.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Working Capital	1,468,620	2,377,009	2,377,009	1,189,835
<u>Revenues</u>				
Operating Income	3,333,605	3,500,000	3,500,000	3,600,000
Interest Income	280	1,500	1,500	-
Total Revenues	<u>3,333,885</u>	<u>3,501,500</u>	<u>3,501,500</u>	<u>3,600,000</u>
<u>Expenditures</u>				
Refuse Disposal	<u>2,425,497</u>	<u>4,688,674</u>	<u>4,688,674</u>	<u>3,600,000</u>
Total Expenditures	<u>2,425,497</u>	<u>4,688,674</u>	<u>4,688,674</u>	<u>3,600,000</u>
Net Revenue (Expense)	908,389	(1,187,174)	(1,187,174)	-
Ending Working Capital	2,377,009	1,189,835	1,189,835	1,189,835
Non-Current Assets	-			
Deferred Outflows	234,065			
Non-Current Liabilities	<u>(3,709,206)</u>			
Actual Net Position	<u>(1,098,132)</u>			

REVENUE SOURCES AND OUTLOOK

The Garbage and Rubbish Collection Fund supports the collecting and disposal of residential garbage and bulk trash items, charging a quarterly fee for carts to participating customers. The Public Service Department is actively seeking to expand the customer base for these services, which will allow greater efficiencies of scale in providing services.

RECYCLING FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

FUND DESCRIPTION

This fund accounts for the provision of recycling services to participating residents of the City.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
Beginning Working Capital	1,358,645	1,616,166	1,616,166	1,596,989
<u>Revenues</u>				
Charges for Services	4,553,008	4,661,600	4,661,600	4,773,000
Interest & Rent	46,972	6,000	6,000	5,000
Other Revenue	-	5,000	5,000	5,000
Total Revenues	4,599,980	4,672,600	4,672,600	4,783,000
<u>Expenditures</u>				
Recycling Operations	2,859,092	3,304,127	3,304,127	3,272,928
Recycling Education	1,483,367	1,137,650	1,137,650	1,260,072
Composting	-	250,000	250,000	250,000
Total Expenditures	4,342,459	4,691,777	4,691,777	4,783,000
Net Revenue (Expense)	257,521	(19,177)	(19,177)	-
Ending Working Capital	1,616,166	1,596,989	1,596,989	1,596,989
Non-Current Assets	10,733			
Deferred Outflows	471,300			
Non-Current Liabilities	(7,482,413)			
Actual Net Position	(5,384,214)			

REVENUE SOURCES AND OUTLOOK

The Recycling Fund provides residential recycling curb service, composting curb service, and educates citizens on recycling. Recycling fees are billed on City property taxes on all residences in buildings of 4 or less units, with larger complexes required to provide their residents with recycling facilities. The fund also regulates commercial recycling.

RECYCLING FUND

CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2024 - June 30, 2025

REVENUE SOURCES AND OUTLOOK

The fund recycles an average of 6,700 tons of materials, which are brought to the Emterra Material Recovery Facility on Pennsylvania Avenue to be processed, and collects anywhere from 12,000 to 20,000 cubic yards of yard waste each year which are brought to either Granger or Hammond Farms.

Recyclable items include paper (excluding paper plate, most wrapping paper, and tissues), plastic (excluding Styrofoam or plastic lids), metal (Clean and empty, no paint or aerosol cans), cartons (excluding frozen food containers), and glass (no mirrors, ceramics, or lightbulbs).

Items not recyclable through the City's service include books, Styrofoam, electronics, plastic bags and packaging, old medicine, needles/syringes, light bulbs, paint and hazardous materials, and clothing. Drop-off locations that accept these items can be found at <https://mi-lansing3.civicplus.pro/678/What-to-Recycle>.

UCA Fund	Fund Desc	App Desc	Div Desc	Budg Desc	Account	ORG KEY DESC	Object Long Description	FY23 Actuals	FY24 Adopted	FY24 Amended	FY25 Proposed
101	General Fund	Property Taxes	Property Taxes	Revenue	101.000000.402000.00000	GENERAL FUND	PROPERTY TAX LEVY	\$ 45,121,137.84	\$ 49,591,500.00	\$ 49,591,500.00	\$ 52,575,000.00
101	General Fund	Property Taxes	Property Taxes	Revenue	101.000000.402004.00000	GENERAL FUND	TAXROLL ADJUSTMENTS-CHARGEBACK	\$ (1,405,061.98)	\$ (250,000.00)	\$ (250,000.00)	\$ (250,000.00)
101	General Fund	Property Taxes	Property Taxes	Revenue	101.000000.402005.00000	GENERAL FUND	REVENUE SHARING-DELTA	\$ (832,647.70)	\$ (850,000.00)	\$ (850,000.00)	\$ (1,000,000.00)
101	General Fund	Property Taxes	Property Taxes	Revenue	101.000000.402006.00000	GENERAL FUND	REVENUE SHARING-MERIDIAN	\$ (503,410.00)	\$ (700,000.00)	\$ (700,000.00)	\$ (550,000.00)
101	General Fund	Property Taxes	Property Taxes	Revenue	101.000000.402007.00000	GENERAL FUND	REVENUE SHARING-ALAI DON	\$ -	\$ (80,000.00)	\$ (80,000.00)	\$ -
101	General Fund	Property Taxes	Property Taxes	Revenue	101.000000.402040.00000	GENERAL FUND	REVENUE SHARING-DEWITT TWN SHP	\$ (29,952.00)	\$ (100,000.00)	\$ (100,000.00)	\$ (75,000.00)
101	General Fund	Property Taxes	Property Taxes	Revenue	101.000000.444000.00000	GENERAL FUND	PAYMENTS IN LIEU OF TAXES	\$ 283,380.29	\$ 325,000.00	\$ 325,000.00	\$ 300,000.00
101	General Fund	Property Taxes	Property Taxes	Revenue	101.000000.445000.00000	GENERAL FUND	PROPERTY TAX PENALTY AND INTER	\$ 4,220.10	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00
101	General Fund	Property Taxes	Property Taxes	Revenue	101.000000.445010.00000	GENERAL FUND	TRANSFER PENALTY	\$ 28,600.00	\$ 20,000.00	\$ 20,000.00	\$ 30,000.00
101	General Fund	Property Taxes	Property Taxes	Revenue	101.000000.445020.00000	GENERAL FUND	HOMESTEAD PENALTY FEE	\$ 22,533.34	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00
101	General Fund	Property Taxes	Property Taxes	Revenue	101.000000.448001.00000	GENERAL FUND	COLLECTION FEE	\$ 1,727,176.45	\$ 1,650,000.00	\$ 1,650,000.00	\$ 1,800,000.00
101	General Fund	Property Taxes	Property Taxes	Revenue	101.000000.605001.00000	GENERAL FUND	DOWNTOWN - GM	\$ -	\$ 75,000.00	\$ 75,000.00	\$ -
101	General Fund	Property Taxes	Property Taxes	Revenue	101.000000.607001.00000	GENERAL FUND	JACKSON NATIONAL LIFE	\$ -	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
101	General Fund	Property Taxes	Property Taxes	Revenue	101.000000.607002.00000	GENERAL FUND	GM DELTA TWP	\$ 813,360.90	\$ 650,000.00	\$ 650,000.00	\$ 800,000.00
101	General Fund	Property Taxes	Property Taxes	Revenue	101.000000.607003.00000	GENERAL FUND	DEWITT TOWNSHIP 425 REVENUE	\$ (19,353.55)	\$ 15,000.00	\$ 15,000.00	\$ 25,000.00
								\$ 45,209,983.69	\$ 50,606,500.00	\$ 50,606,500.00	\$ 53,925,000.00
101	General Fund	Income Taxes	City Income Taxes	Revenue	101.000000.430000.00000	GENERAL FUND	CITY INCOME TAX	\$ 40,957,010.91	\$ 39,000,000.00	\$ 41,835,000.00	\$ 42,250,000.00
101	General Fund	Income Taxes	City Income Taxes	Revenue	101.000000.447001.00000	GENERAL FUND	INCOME TAX PENALTY & INTEREST	\$ 542,291.65	\$ 350,000.00	\$ 450,000.00	\$ 500,000.00
								\$ 41,499,302.56	\$ 39,350,000.00	\$ 42,285,000.00	\$ 42,750,000.00
101	General Fund	Licenses & Permits	Business Licenses	Revenue	101.000000.452000.00000	GENERAL FUND	AUCTIONEERS LICENSE	\$ 450.00	\$ 300.00	\$ 300.00	\$ 300.00
101	General Fund	Licenses & Permits	Business Licenses	Revenue	101.000000.454000.00000	GENERAL FUND	BOWLING ALLEY - POOLROOM LICEN	\$ 80.00	\$ 100.00	\$ 100.00	\$ 80.00
101	General Fund	Licenses & Permits	Business Licenses	Revenue	101.000000.455000.00000	GENERAL FUND	CABARET LICENSE	\$ 17,500.00	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00
101	General Fund	Licenses & Permits	Business Licenses	Revenue	101.000000.456000.00000	GENERAL FUND	CLOSING OUT SALE LICENSE	\$ 100.00	\$ -	\$ -	\$ -
101	General Fund	Licenses & Permits	Business Licenses	Revenue	101.000000.457000.00000	GENERAL FUND	HEALTH CLUB/ MASSAGE THERAPIST	\$ 1,050.00	\$ 750.00	\$ 750.00	\$ 1,000.00
101	General Fund	Licenses & Permits	Business Licenses	Revenue	101.000000.459001.00000	GENERAL FUND	FIREWORKS LICENSES	\$ 2,700.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
101	General Fund	Licenses & Permits	Business Licenses	Revenue	101.000000.462000.00000	GENERAL FUND	COLLECTION BINS LICENSE	\$ -	\$ 300.00	\$ 300.00	\$ 100.00
101	General Fund	Licenses & Permits	Business Licenses	Revenue	101.000000.463000.00000	GENERAL FUND	PEDDLERS LICENSE	\$ 490.00	\$ 1,000.00	\$ 1,000.00	\$ 400.00
101	General Fund	Licenses & Permits	Business Licenses	Revenue	101.000000.465000.00000	GENERAL FUND	RUBBISH HAULER LICENSE	\$ 2,530.00	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00
101	General Fund	Licenses & Permits	Business Licenses	Revenue	101.000000.466000.00000	GENERAL FUND	SECOND HAND DEALER LICENSE	\$ 3,050.00	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00
101	General Fund	Licenses & Permits	Business Licenses	Revenue	101.000000.468000.00000	GENERAL FUND	TRAILER FEES	\$ 22,848.00	\$ 25,000.00	\$ 25,000.00	\$ 20,000.00
101	General Fund	Licenses & Permits	Business Licenses	Revenue	101.000000.469000.00000	GENERAL FUND	SHOW LICENSE	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00
101	General Fund	Licenses & Permits	Business Licenses	Revenue	101.000000.469050.00000	GENERAL FUND	PASSPORT FEES	\$ 43,062.60	\$ 25,000.00	\$ 25,000.00	\$ 45,000.00
101	General Fund	Licenses & Permits	Business Licenses	Revenue	101.000000.469065.00000	GENERAL FUND	SCOOTER LICENSE	\$ 7,500.00	\$ 3,000.00	\$ 3,000.00	\$ 7,500.00
101	General Fund	Licenses & Permits	Business Licenses	Revenue	101.000000.470000.00000	GENERAL FUND	TRANSFER FEES - CLASS C LICENS	\$ 9,100.00	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00
101	General Fund	Licenses & Permits	Cable Franchise Fees	Revenue	101.000000.471000.00000	GENERAL FUND	CABLE TV - FRANCHISE FEE	\$ 992,813.52	\$ 1,000,000.00	\$ 1,000,000.00	\$ 900,000.00
101	General Fund	Licenses & Permits	Medical Marijuana Licenses	Revenue	101.000000.469060.00000	GENERAL FUND	MEDICAL MARIJUANA LICENSE	\$ 810,640.00	\$ 700,000.00	\$ 700,000.00	\$ 800,000.00
101	General Fund	Licenses & Permits	Non-Business Licenses	Revenue	101.000000.497515.00000	GENERAL FUND	SEWER PERMITS	\$ 2,124.00	\$ 6,000.00	\$ 6,000.00	\$ 4,000.00
101	General Fund	Licenses & Permits	Non-Business Licenses	Revenue	101.000000.497522.00000	GENERAL FUND	SITE PLAN INSPECTION/REVIEW	\$ 9,230.00	\$ 18,000.00	\$ 18,000.00	\$ 10,000.00
101	General Fund	Licenses & Permits	Non-Business Licenses	Revenue	101.000000.497523.00000	GENERAL FUND	SPECIAL LAND USE PERMIT FEES	\$ 1,350.00	\$ 1,500.00	\$ 1,500.00	\$ 1,400.00
101	General Fund	Licenses & Permits	Non-Business Licenses	Revenue	101.000000.497524.00000	GENERAL FUND	OTHER PLANNING PERMIT FEES	\$ 1,900.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
101	General Fund	Licenses & Permits	Non-Business Licenses	Revenue	101.000000.497526.00000	GENERAL FUND	NONPROFIT RECOGNITION LICENSE	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
101	General Fund	Licenses & Permits	Non-Business Licenses	Revenue	101.000000.497604.00000	GENERAL FUND	MDOT PERMIT	\$ 120.00	\$ 500.00	\$ 500.00	\$ 120.00
101	General Fund	Licenses & Permits	Non-Business Licenses	Revenue	101.000000.497605.00000	GENERAL FUND	DRIVE APPROACH/SIDEWALK PERMIT	\$ 1,068.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
101	General Fund	Licenses & Permits	Non-Business Licenses	Revenue	101.000000.615104.00000	GENERAL FUND	CHARGING OF PRINTS	\$ 1,090.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00

101	General Fund	Licenses & Permits	Non-Business Licenses	• Revenue	• 101.000000.615105.00000	GENERAL FUND	DEMOLITION CAP-OFF	\$ 3,978.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
101	General Fund	Licenses & Permits	Buildings Licenses & Permits	• Revenue	• 101.000000.482000.00000	GENERAL FUND	PLUMBING LICENSE REGISTRATION	\$ 14,400.00	\$ 12,250.00	\$ 12,250.00	\$ 14,000.00
101	General Fund	Licenses & Permits	Buildings Licenses & Permits	• Revenue	• 101.000000.489000.00000	GENERAL FUND	SEWER CLEANER LICENSE	\$ 1,400.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
101	General Fund	Licenses & Permits	Buildings Licenses & Permits	• Revenue	• 101.000000.491000.00000	GENERAL FUND	SIGN ERECTOR LICENSE	\$ 8,100.00	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00
101	General Fund	Licenses & Permits	Buildings Licenses & Permits	• Revenue	• 101.000000.497508.00000	GENERAL FUND	DEMOLITION CONTRACTOR LICENCE	\$ 3,900.00	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00
								\$ 1,964,174.12	\$ 1,824,800.00	\$ 1,824,800.00	\$ 1,850,000.00
101	General Fund	Federal Grants	Other Federal Grants	• Revenue	• 101.000000.679273.00000	GENERAL FUND	STATE/FEDERAL STIMULUS	\$ 9,712,500.00	\$ 8,287,500.00	\$ 8,287,500.00	\$ -
101	General Fund	State Grants	Public Safety	• Revenue	• 101.000000.575000.00000	GENERAL FUND	FIRE PROTECTION STATE OWNED FA	\$ 2,663,200.53	\$ 2,700,000.00	\$ 2,700,000.00	\$ 2,500,000.00
101	General Fund	State Grants	Other State Grants	• Revenue	• 101.000000.568010.00000	GENERAL FUND	PA 281 MED MARIJUANA EXCISE TX	\$ 1,114,367.24	\$ 900,000.00	\$ 918,100.00	\$ 1,400,000.00
101	General Fund	State Grants	Other State Grants	• Revenue	• 101.000000.570000.00000	GENERAL FUND	LIQUOR LICENSE FEE	\$ 84,175.30	\$ 80,000.00	\$ 80,000.00	\$ 75,000.00
101	General Fund	State Grants	Reimbursements	• Revenue	• 101.000000.573000.00000	GENERAL FUND	LOCAL COMM. STAB. SHARE (PPT)	\$ 1,759,864.79	\$ 1,000,000.00	\$ 1,500,000.00	\$ 1,800,000.00
101	General Fund	State Grants	Revenue Sharing	• Revenue	• 101.000000.568001.00000	GENERAL FUND	SALES TAX - CONSTITUTIONAL	\$ 12,128,682.00	\$ 11,353,020.00	\$ 11,759,222.00	\$ 12,493,000.00
101	General Fund	State Grants	Revenue Sharing	• Revenue	• 101.000000.568002.00000	GENERAL FUND	SALES TAX - STATUTORY	\$ 5,865,810.00	\$ 6,391,455.00	\$ 6,217,153.00	\$ 6,582,000.00
101	General Fund	State Grants	Capital City Allocation	• Revenue	• 101.000000.579000.00000	GENERAL FUND	CAPITAL CITY SERVICES	\$ -	\$ -	\$ 1,000,000.00	\$ 1,000,000.00
								\$ 33,328,599.86	\$ 30,711,975.00	\$ 32,461,975.00	\$ 25,850,000.00
101	General Fund	Contributions	Board of Water and Light	• Revenue	• 101.000000.674100.00000	GENERAL FUND	BWL RETURN ON EQUITY	\$ 26,220,161.84	\$ 26,500,000.00	\$ 26,500,000.00	\$ 27,500,000.00
101	General Fund	Contributions	Sewage Disposal System	• Revenue	• 101.000000.699902.00000	GENERAL FUND	EQUITY TRANSFER - SEWAGE SYSTE	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00
								\$ 26,520,161.84	\$ 26,800,000.00	\$ 26,800,000.00	\$ 27,800,000.00
101	General Fund	Charges for Services	Fees	• Revenue	• 101.000000.608000.00000	GENERAL FUND	BOARD OF APPEALS FEES	\$ 812.50	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
101	General Fund	Charges for Services	Fees	• Revenue	• 101.000000.609002.00000	GENERAL FUND	NSF CHECK RETURN FEES	\$ 1,245.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
101	General Fund	Charges for Services	Fees	• Revenue	• 101.000000.609005.00000	GENERAL FUND	ELECTRONIC RETURNS ECHECK/ACH	\$ 174.85	\$ -	\$ -	\$ -
101	General Fund	Charges for Services	Fees	• Revenue	• 101.000000.614000.00000	GENERAL FUND	SOIL EROSION CONTROL FILING FE	\$ 85,861.30	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00
101	General Fund	Charges for Services	Fees	• Revenue	• 101.000000.615101.00000	GENERAL FUND	ACT 285 FILING FEES	\$ 100.00	\$ 200.00	\$ 200.00	\$ 200.00
101	General Fund	Charges for Services	Fees	• Revenue	• 101.000000.616000.00000	GENERAL FUND	REZONING PETITION FEES	\$ 3,600.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
101	General Fund	Charges for Services	Services Rendered	• Revenue	• 101.000000.575300.00000	GENERAL FUND	STATE REIMB - ELECTIONS	\$ 48.50	\$ 190,000.00	\$ 190,000.00	\$ 120,000.00
101	General Fund	Charges for Services	Services Rendered	• Revenue	• 101.000000.617000.00000	GENERAL FUND	REIMBURSEMENT - INDIRECT COSTS	\$ 2,258,652.00	\$ 2,200,000.00	\$ 2,200,000.00	\$ 1,671,034.00
101	General Fund	Charges for Services	Services Rendered	• Revenue	• 101.000000.617200.00000	GENERAL FUND	GRANT ADMIN	\$ 2,464.52	\$ 50,000.00	\$ 50,000.00	\$ 8,166.00
101	General Fund	Charges for Services	Services Rendered	• Revenue	• 101.000000.617301.00000	GENERAL FUND	FOIA REQUESTS - LAW DEPT	\$ 168.96	\$ 2,500.00	\$ 2,500.00	\$ 1,500.00
101	General Fund	Charges for Services	Building Inspection Fees	• Revenue	• 101.000000.628000.00000	GENERAL FUND	MULT DWELL INSP CODE COMP	\$ 249,440.00	\$ 200,000.00	\$ 200,000.00	\$ 250,000.00
101	General Fund	Charges for Services	Building Inspection Fees	• Revenue	• 101.000000.628010.00000	GENERAL FUND	RESIDENTIAL INSP CODE COMP	\$ 578,995.01	\$ 650,000.00	\$ 650,000.00	\$ 550,000.00
101	General Fund	Charges for Services	Building Inspection Fees	• Revenue	• 101.000000.628020.00000	GENERAL FUND	HOME OCCUPATION INSPECTION	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
101	General Fund	Charges for Services	Building Inspection Fees	• Revenue	• 101.000000.629000.00000	GENERAL FUND	MULT DWELL REG CODE COMPLIANCE	\$ 57,556.00	\$ 25,000.00	\$ 25,000.00	\$ 50,000.00
101	General Fund	Charges for Services	Building Inspection Fees	• Revenue	• 101.000000.629010.00000	GENERAL FUND	RESIDENT'L REG CODE COMPLIANCE	\$ 348,750.01	\$ 225,000.00	\$ 225,000.00	\$ 400,000.00
101	General Fund	Charges for Services	Building Inspection Fees	• Revenue	• 101.000000.635000.00000	GENERAL FUND	ADMIN FEES CODE COMPLIANCE	\$ 1,122,314.57	\$ 750,000.00	\$ 750,000.00	\$ 750,000.00
101	General Fund	Charges for Services	Building Inspection Fees	• Revenue	• 101.000000.647020.00000	GENERAL FUND	CODE COMPLIANCE COPIES	\$ 5.50	\$ -	\$ -	\$ -
101	General Fund	Charges for Services	Services To Others	• Revenue	• 101.000000.635001.00000	GENERAL FUND	ZONING VERIFICATION FEE	\$ 325.00	\$ 200.00	\$ 200.00	\$ 400.00
101	General Fund	Charges for Services	Services To Others	• Revenue	• 101.000000.635010.00000	GENERAL FUND	CLAIMS & JUDGEMENTS-NUISANCE F	\$ (1,461.58)	\$ (5,000.00)	\$ (5,000.00)	\$ (2,000.00)
101	General Fund	Charges for Services	Services To Others	• Revenue	• 101.000000.638020.00000	GENERAL FUND	PARKS & REC GROUNDS EQUIPMENT	\$ 597,486.49	\$ -	\$ -	\$ -
101	General Fund	Charges for Services	Services To Others	• Revenue	• 101.000000.638900.00000	GENERAL FUND	PUBLIC SERVICE WORK FOR OTHERS	\$ 34,378.19	\$ 10,000.00	\$ 10,000.00	\$ 1,000.00
101	General Fund	Charges for Services	Services To Others	• Revenue	• 101.000000.638903.00000	GENERAL FUND	SNOW CLEARING ORDINANCE	\$ 18,918.00	\$ 13,000.00	\$ 13,000.00	\$ 15,000.00
101	General Fund	Charges for Services	Services To Others	• Revenue	• 101.000000.643100.00000	GENERAL FUND	ABANDONED AUTO AUCTION	\$ 67,082.06	\$ 15,000.00	\$ 15,000.00	\$ 40,000.00
101	General Fund	Charges for Services	Central Stores/Notary	• Revenue	• 101.000000.646002.00000	GENERAL FUND	NOTARY SERVICE	\$ 2,200.00	\$ 3,500.00	\$ 3,500.00	\$ 2,000.00
101	General Fund	Charges for Services	Public Safety Services	• Revenue	• 101.000000.633000.00000	GENERAL FUND	POLICE ACCIDENT REPORT FEES	\$ (11,018.70)	\$ 25,000.00	\$ 25,000.00	\$ 5,000.00

101	General Fund	Charges for Services	Public Safety Services	Revenue	101.000000.633001.00000	GENERAL FUND	POLICE DEPT FALSE ALARMS	\$	8,548.20	\$	20,000.00	\$	20,000.00	\$	20,000.00
101	General Fund	Charges for Services	Public Safety Services	Revenue	101.000000.633002.00000	GENERAL FUND	PBT TESTING	\$	1,255.00	\$	2,500.00	\$	2,500.00	\$	1,000.00
101	General Fund	Charges for Services	Public Safety Services	Revenue	101.000000.633010.00000	GENERAL FUND	POLICE CENTRAL RECORD FEES	\$	28,145.00	\$	10,000.00	\$	10,000.00	\$	30,000.00
101	General Fund	Charges for Services	Public Safety Services	Revenue	101.000000.633012.00000	GENERAL FUND	POLICE MISCELLANEOUS	\$	35,571.43	\$	5,000.00	\$	5,000.00	\$	5,000.00
101	General Fund	Charges for Services	Public Safety Services	Revenue	101.000000.633013.00000	GENERAL FUND	LICENSE TO PURCHASE	\$	410.00	\$	250.00	\$	250.00	\$	300.00
101	General Fund	Charges for Services	Public Safety Services	Revenue	101.000000.633014.00000	GENERAL FUND	BACKGROUND CHECK	\$	1,080.00	\$	1,000.00	\$	1,000.00	\$	1,000.00
101	General Fund	Charges for Services	Public Safety Services	Revenue	101.000000.633015.00000	GENERAL FUND	TOWING FEES ABANDONED/IMPOUND	\$	-	\$	1,000.00	\$	1,000.00	\$	-
101	General Fund	Charges for Services	Public Safety Services	Revenue	101.000000.633020.00000	GENERAL FUND	FOIA RECORD RETRIEVAL	\$	34,629.58	\$	20,000.00	\$	20,000.00	\$	35,000.00
101	General Fund	Charges for Services	Public Safety Services	Revenue	101.000000.633030.00000	GENERAL FUND	WARRANT PROCESSING FEE	\$	1,365.00	\$	4,000.00	\$	4,000.00	\$	1,400.00
101	General Fund	Charges for Services	Public Safety Services	Revenue	101.000000.633040.00000	GENERAL FUND	GENERAL FINGERPRINTING	\$	3,900.00	\$	3,000.00	\$	3,000.00	\$	3,000.00
101	General Fund	Charges for Services	Public Safety Services	Revenue	101.000000.634002.00000	GENERAL FUND	FIRE TRAINING PROG REVENUES	\$	(181.85)	\$	500.00	\$	500.00	\$	-
101	General Fund	Charges for Services	Public Safety Services	Revenue	101.000000.634006.00000	GENERAL FUND	BURN PERMITS	\$	55,587.30	\$	50,000.00	\$	50,000.00	\$	50,000.00
101	General Fund	Charges for Services	Public Safety Services	Revenue	101.000000.634007.00000	GENERAL FUND	FIRE PREVENTION	\$	18,935.00	\$	10,000.00	\$	10,000.00	\$	10,000.00
101	General Fund	Charges for Services	Public Safety Services	Revenue	101.000000.634301.00000	GENERAL FUND	FIRE INSPECTION FEE	\$	-	\$	100.00	\$	100.00	\$	100.00
101	General Fund	Charges for Services	Public Safety Services	Revenue	101.000000.647000.00000	GENERAL FUND	FIRE DEPARTMENT - SALE OF MATE	\$	1,430.00	\$	2,000.00	\$	2,000.00	\$	2,000.00
101	General Fund	Charges for Services	Ambulance Transport Fees	Revenue	101.000000.634000.00000	GENERAL FUND	FIRE AMBULANCE SERVICES	\$	5,047,218.96	\$	4,250,000.00	\$	4,250,000.00	\$	5,450,000.00
101	General Fund	Charges for Services	Sales	Revenue	101.000000.645001.00000	GENERAL FUND	ABSENTEE VOTER LISTS	\$	50.00	\$	200.00	\$	200.00	\$	200.00
101	General Fund	Charges for Services	Sales	Revenue	101.000000.645003.00000	GENERAL FUND	CANDIDATE FILING FEES	\$	1,300.00	\$	2,100.00	\$	2,100.00	\$	2,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.633025.00000	GENERAL FUND	FEES SSSC (CLASSES, BLDG RENTA	\$	67,647.93	\$	20,000.00	\$	20,000.00	\$	50,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648020.00000	GENERAL FUND	FEES-ONLINE DISCOUNT	\$	(16,535.00)	\$	(15,000.00)	\$	(15,000.00)	\$	(15,000.00)
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648120.00000	GENERAL FUND	FEES-LDR PROGRAMS & OTHER-FOST	\$	47,511.40	\$	40,000.00	\$	40,000.00	\$	45,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648121.00000	GENERAL FUND	FEES INDEPENDENT INSTRUCTOR FO	\$	58,842.40	\$	35,000.00	\$	35,000.00	\$	50,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648130.00000	GENERAL FUND	FEES LDR PROGRAMS & OTHER GIER	\$	4,441.58	\$	6,000.00	\$	6,000.00	\$	5,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648131.00000	GENERAL FUND	FEES INDEPENDENT INSTRUCTOR GI	\$	5,467.61	\$	9,000.00	\$	9,000.00	\$	5,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648140.00000	GENERAL FUND	FEES LDR PROGRAMS & OTHER KING	\$	134.00	\$	-	\$	-	\$	100.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648141.00000	GENERAL FUND	FEES INDEPENDENT INSTRUCTOR KI	\$	5,007.00	\$	3,000.00	\$	3,000.00	\$	3,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648210.00000	GENERAL FUND	FEES BASEBALL ADULT TEAM	\$	13,073.00	\$	10,000.00	\$	10,000.00	\$	10,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648216.00000	GENERAL FUND	FEES BASEBALL YOUTH INDIVIDUAL	\$	17,692.50	\$	15,000.00	\$	15,000.00	\$	15,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648221.00000	GENERAL FUND	FEES BASKETBALL ADULT INDIVIDU	\$	391.00	\$	-	\$	-	\$	-
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648226.00000	GENERAL FUND	FEES BASKETBALL YOUTH IND	\$	17,761.00	\$	10,000.00	\$	10,000.00	\$	10,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648231.00000	GENERAL FUND	FEES FLAG FOOTBALL INDIVIDUAL	\$	9,148.40	\$	8,000.00	\$	8,000.00	\$	8,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648240.00000	GENERAL FUND	FEES FLOOR HOCKEY TEAM	\$	9,077.00	\$	5,000.00	\$	5,000.00	\$	5,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648250.00000	GENERAL FUND	FEES SOFTBALL ADULT TEAM	\$	34,210.00	\$	25,000.00	\$	25,000.00	\$	30,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648251.00000	GENERAL FUND	FEES SOFTBALL ADULT INDIVIDUAL	\$	19,320.00	\$	15,000.00	\$	15,000.00	\$	20,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648255.00000	GENERAL FUND	FEES SOFTBALL YOUTH TEAM	\$	325.00	\$	1,000.00	\$	1,000.00	\$	1,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648256.00000	GENERAL FUND	FEES SOFTBALL YOUTH INDIVIDUAL	\$	1,430.00	\$	1,000.00	\$	1,000.00	\$	1,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648260.00000	GENERAL FUND	FEES SOFTBALL SENIORS TEAM	\$	900.00	\$	500.00	\$	500.00	\$	900.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648261.00000	GENERAL FUND	FEES SOFTBALL SENIORS INDIVIDU	\$	1,435.00	\$	1,000.00	\$	1,000.00	\$	1,500.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648276.00000	GENERAL FUND	FEES SOCCER YOUTH INDIVIDUAL	\$	34,237.40	\$	25,000.00	\$	25,000.00	\$	35,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648281.00000	GENERAL FUND	FEES TENNIS LEAGUE INDIVIDUAL	\$	995.00	\$	250.00	\$	250.00	\$	1,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648290.00000	GENERAL FUND	VOLLEYBALL TEAM	\$	2,650.00	\$	1,500.00	\$	1,500.00	\$	2,500.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648291.00000	GENERAL FUND	FEES VOLLEYBALL INDIVIDUAL	\$	2,803.00	\$	1,500.00	\$	1,500.00	\$	2,500.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648320.00000	GENERAL FUND	INFLATABLE RENTAL	\$	2,330.00	\$	3,000.00	\$	3,000.00	\$	3,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648340.00000	GENERAL FUND	FEES KIDS CAMP	\$	480.00	\$	-	\$	-	\$	100.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648350.00000	GENERAL FUND	MARINA REVENUE	\$	520.00	\$	1,500.00	\$	1,500.00	\$	1,500.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648360.00000	GENERAL FUND	FEES SENIOR CITIZEN PROGRAMS	\$	5,111.04	\$	3,000.00	\$	3,000.00	\$	5,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648370.00000	GENERAL FUND	FEES SOCCER CAMP	\$	1,500.00	\$	1,500.00	\$	1,500.00	\$	1,500.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648380.00000	GENERAL FUND	FEES SPECIAL EVENTS	\$	33,937.00	\$	10,000.00	\$	10,000.00	\$	15,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648390.00000	GENERAL FUND	FEES SWIM POOL LESSONS	\$	(101.00)	\$	-	\$	-	\$	-
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648401.00000	GENERAL FUND	NAT JUNIOR TENNIS PROGRAM	\$	36,536.50	\$	35,000.00	\$	35,000.00	\$	35,000.00
101	General Fund	Charges for Services	Use & Admission Fees	Revenue	101.000000.648402.00000	GENERAL FUND	TENNIS-F, W, SP, LESSONS	\$	54,168.41	\$	35,000.00	\$	35,000.00	\$	35,000.00

101	General Fund	Charges for Services	Use & Admission Fees	· Revenue	· 101.000000.648410.00000	GENERAL FUND	FEES THERAPEUTIC RECREATION	\$	13,499.50	\$	8,000.00	\$	8,000.00	\$	10,000.00
101	General Fund	Charges for Services	Use & Admission Fees	· Revenue	· 101.000000.648620.00000	GENERAL FUND	FEES TURNER DODGE INTER PROG	\$	9,175.00	\$	10,000.00	\$	10,000.00	\$	10,000.00
101	General Fund	Charges for Services	Use & Admission Fees	· Revenue	· 101.000000.648800.00000	GENERAL FUND	SCHOOL ENRICHMENT PROG	\$	1,361.00	\$	500.00	\$	500.00	\$	1,000.00
101	General Fund	Charges for Services	Use & Admission Fees	· Revenue	· 101.000000.648890.00000	GENERAL FUND	SCHOOL AQUATICS PROG	\$	(134.02)	\$	-	\$	-	\$	-
101	General Fund	Charges for Services	Use & Admission Fees	· Revenue	· 101.000000.649001.00000	GENERAL FUND	RENT NON-CATAGORIZED	\$	73,617.71	\$	30,000.00	\$	30,000.00	\$	35,000.00
101	General Fund	Charges for Services	Use & Admission Fees	· Revenue	· 101.000000.649011.00000	GENERAL FUND	RENT ATHLETIC FIELD PRACTICE P	\$	16,444.50	\$	5,000.00	\$	5,000.00	\$	15,000.00
101	General Fund	Charges for Services	Use & Admission Fees	· Revenue	· 101.000000.649012.00000	GENERAL FUND	RENT ATHLETIC FIELD TOURNAMENT	\$	18,534.50	\$	5,000.00	\$	5,000.00	\$	15,000.00
101	General Fund	Charges for Services	Use & Admission Fees	· Revenue	· 101.000000.649022.00000	GENERAL FUND	RENT BLDG FOSTER C C	\$	33,707.00	\$	25,000.00	\$	25,000.00	\$	35,000.00
101	General Fund	Charges for Services	Use & Admission Fees	· Revenue	· 101.000000.649024.00000	GENERAL FUND	RENT BLDG GIER CC	\$	26,957.50	\$	15,000.00	\$	15,000.00	\$	25,000.00
101	General Fund	Charges for Services	Use & Admission Fees	· Revenue	· 101.000000.649026.00000	GENERAL FUND	RENT BLDG KINGSLEY CC	\$	805.00	\$	5,000.00	\$	5,000.00	\$	1,000.00
101	General Fund	Charges for Services	Use & Admission Fees	· Revenue	· 101.000000.649032.00000	GENERAL FUND	RENT BLDG TURNER DODGE HOUSE	\$	12,674.25	\$	10,000.00	\$	10,000.00	\$	12,000.00
101	General Fund	Charges for Services	Use & Admission Fees	· Revenue	· 101.000000.649033.00000	GENERAL FUND	FITLOT - AARP	\$	3,510.00	\$	-	\$	-	\$	-
101	General Fund	Charges for Services	Use & Admission Fees	· Revenue	· 101.000000.649050.00000	GENERAL FUND	RENT PARK ADADO RIVERFRONT	\$	13,425.00	\$	10,000.00	\$	10,000.00	\$	13,500.00
101	General Fund	Charges for Services	Use & Admission Fees	· Revenue	· 101.000000.649052.00000	GENERAL FUND	RENT PARK COOLEY GARDENS	\$	2,955.00	\$	2,000.00	\$	2,000.00	\$	2,500.00
101	General Fund	Charges for Services	Use & Admission Fees	· Revenue	· 101.000000.649054.00000	GENERAL FUND	RENT PARK FRANCES	\$	13,612.50	\$	15,000.00	\$	15,000.00	\$	15,000.00
101	General Fund	Charges for Services	Use & Admission Fees	· Revenue	· 101.000000.649055.00000	GENERAL FUND	RENT PARK GRAND RIVER	\$	27,650.00	\$	10,000.00	\$	10,000.00	\$	27,500.00
101	General Fund	Charges for Services	Use & Admission Fees	· Revenue	· 101.000000.649056.00000	GENERAL FUND	RENT PARK MOORES	\$	-	\$	500.00	\$	500.00	\$	500.00
101	General Fund	Charges for Services	Use & Admission Fees	· Revenue	· 101.000000.649063.00000	GENERAL FUND	SHUBEL GREENHOUSE LEASE RECEIP	\$	(347.00)	\$	500.00	\$	500.00	\$	100.00
101	General Fund	Charges for Services	Use & Admission Fees	· Revenue	· 101.000000.649066.00000	GENERAL FUND	RENT PARK WASHINGTON	\$	2,000.00	\$	500.00	\$	500.00	\$	1,500.00
101	General Fund	Charges for Services	Use & Admission Fees	· Revenue	· 101.000000.649100.00000	GENERAL FUND	RENT SHOWMOBILE	\$	22,750.00	\$	10,000.00	\$	10,000.00	\$	15,000.00
									\$ 11,421,986.41	\$	9,295,300.00	\$	9,295,300.00	\$	10,180,000.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 101.000000.655000.00000	GENERAL FUND	FINES AND FORFEITURES	\$	300.00	\$	2,500.00	\$	2,500.00	\$	1,000.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.632000.00000	DISTRICT COURT FUND	ALCOHOL ASSESSMENT FEE	\$	7,563.23	\$	10,000.00	\$	10,000.00	\$	10,000.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.648001.00000	DISTRICT COURT FUND	FEES-PARTICIPANT-NONCATEGORIZE	\$	8,172.00	\$	5,000.00	\$	5,000.00	\$	8,000.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.657000.00000	DISTRICT COURT FUND	OUIL FEES	\$	42,052.54	\$	50,000.00	\$	50,000.00	\$	45,000.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.666010.00000	DISTRICT COURT FUND	65% FILING FEES - CIVIL - DIST	\$	154,185.00	\$	160,000.00	\$	160,000.00	\$	160,000.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.666040.00000	DISTRICT COURT FUND	CIVIL JURY FEES - DIST CT	\$	520.00	\$	500.00	\$	500.00	\$	500.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.666050.00000	DISTRICT COURT FUND	CIVIL MISCELLANEOUS FEES - DIS	\$	248,803.40	\$	280,000.00	\$	280,000.00	\$	330,000.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.666080.00000	DISTRICT COURT FUND	MARRIAGE FEES -DIST CT	\$	790.00	\$	800.00	\$	800.00	\$	800.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.666090.00000	DISTRICT COURT FUND	BOND FORFEIT FEES - DIST CT	\$	20,370.00	\$	40,000.00	\$	40,000.00	\$	20,000.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.666110.00000	DISTRICT COURT FUND	ORDINANCE FINES & COSTS - DIST	\$	443,100.38	\$	400,000.00	\$	400,000.00	\$	450,000.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.666120.00000	DISTRICT COURT FUND	COURT COSTS - PENAL CASES - DI	\$	162,249.74	\$	200,000.00	\$	200,000.00	\$	200,000.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.666130.00000	DISTRICT COURT FUND	MISCELLANEOUS FEES - DISTRICT	\$	14,971.27	\$	15,000.00	\$	15,000.00	\$	15,000.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.666140.00000	DISTRICT COURT FUND	CASH OVER/SHORT - DISTRICT COU	\$	(5.03)	\$	-	\$	-	\$	-
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.666150.00000	DISTRICT COURT FUND	PROBATION FEES - DIST CT	\$	66,573.00	\$	70,000.00	\$	70,000.00	\$	70,000.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.666160.00000	DISTRICT COURT FUND	TRIAL BOND 10% FEE - DIST CT	\$	772.50	\$	1,400.00	\$	1,400.00	\$	700.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.666170.00000	DISTRICT COURT FUND	40% FAC OR FCJ SUSPENSION - DI	\$	5,507.05	\$	5,000.00	\$	5,000.00	\$	5,000.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.666180.00000	DISTRICT COURT FUND	COURT APPOINTED ATTORNEY FEES-	\$	4,187.44	\$	10,000.00	\$	10,000.00	\$	5,000.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.666201.00000	DISTRICT COURT FUND	STATE TREASURY COLLECTIONS	\$	223.25	\$	1,000.00	\$	1,000.00	\$	-
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.666202.00000	DISTRICT COURT FUND	STATE REIMBURSEMENT - JUROR/WT	\$	4,485.00	\$	4,000.00	\$	4,000.00	\$	5,000.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.666204.00000	DISTRICT COURT FUND	STATUTORY WITNESS REIMBURSEMEN	\$	3,451.12	\$	5,000.00	\$	5,000.00	\$	5,000.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.666210.00000	DISTRICT COURT FUND	STATE REIMBURSEMENT - JUDGES S	\$	182,896.00	\$	183,000.00	\$	183,000.00	\$	183,000.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.666211.00000	DISTRICT COURT FUND	DRUG CASE MGT FUND - FROM STAT	\$	8,036.04	\$	10,000.00	\$	10,000.00	\$	10,000.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.666215.00000	DISTRICT COURT FUND	DRUG TREATMENT CT FILING FEES	\$	43,261.00	\$	45,000.00	\$	45,000.00	\$	45,000.00
101	General Fund	Fines & Forfeitures	Fines & Forfeitures	· Revenue	· 760.000000.666220.00000	DISTRICT COURT FUND	5% CRIME VICTIMS RIGHTS FUND	\$	5,161.90	\$	7,000.00	\$	7,000.00	\$	7,000.00
									\$ 1,427,626.83	\$	1,505,200.00	\$	1,505,200.00	\$	1,576,000.00
101	General Fund	Interest & Rent	Interest Income	· Revenue	· 101.000000.670000.00000	GENERAL FUND	INTEREST INCOME	\$	588,410.92	\$	391,195.00	\$	391,195.00	\$	435,000.00

101	General Fund	Interest & Rent	Interest Income	· Revenue	· 101.000000.670801.00000	GENERAL FUND	INTEREST ON SPECIAL ASSESSMENT	\$	3,717.15	\$	30,000.00	\$	30,000.00	\$	10,000.00
101	General Fund	Interest & Rent	Rental Income	· Revenue	· 101.000000.667000.00000	GENERAL FUND	RENTAL INCOME	\$	216,219.88	\$	200,000.00	\$	200,000.00	\$	215,000.00
								\$	808,347.95	\$	621,195.00	\$	621,195.00	\$	660,000.00
101	General Fund	Other Revenue	Donations & Contributions	· Revenue	· 101.000000.675000.00000	GENERAL FUND	DONATIONS/CONTRIBUTIONS-PRIVAT	\$	3,529.95	\$	10,000.00	\$	10,000.00	\$	1,000.00
101	General Fund	Other Revenue	Donations & Contributions	· Revenue	· 101.000000.675003.00000	GENERAL FUND	DONATIONS - PARKS DEPT	\$	11,277.28	\$	50,000.00	\$	50,000.00	\$	50,000.00
101	General Fund	Other Revenue	Donations & Contributions	· Revenue	· 101.000000.675006.00000	GENERAL FUND	MAYOR'S RIVERWALK	\$	9,910.50	\$	10,000.00	\$	10,000.00	\$	10,000.00
101	General Fund	Other Revenue	Donations & Contributions	· Revenue	· 101.000000.675008.00000	GENERAL FUND	MAYOR'S RAM. DINNER	\$	19,250.00	\$	13,000.00	\$	13,000.00	\$	25,000.00
101	General Fund	Other Revenue	Donations & Contributions	· Revenue	· 101.000000.675012.00000	GENERAL FUND	DONATIONS-POLICE	\$	3,193.95	\$	-	\$	-	\$	-
101	General Fund	Other Revenue	Donations & Contributions	· Revenue	· 101.000000.675016.00000	GENERAL FUND	CONTRIBUTIONS-MSU SAVE	\$	6,188.89	\$	-	\$	-	\$	-
101	General Fund	Other Revenue	Donations & Contributions	· Revenue	· 101.000000.675381.00000	GENERAL FUND	DONATIONS - FIREWORKS	\$	1,250.00	\$	20,000.00	\$	20,000.00	\$	20,000.00
101	General Fund	Other Revenue	Donations & Contributions	· Revenue	· 101.000000.675382.00000	GENERAL FUND	DONATIONS - KIDS CAMPS	\$	14,200.00	\$	5,000.00	\$	5,000.00	\$	12,500.00
101	General Fund	Other Revenue	Donations & Contributions	· Revenue	· 101.000000.675383.00000	GENERAL FUND	DONATIONS - NEIGHBORHOOD CONCE	\$	13,180.00	\$	10,000.00	\$	10,000.00	\$	12,500.00
101	General Fund	Other Revenue	Donations & Contributions	· Revenue	· 101.000000.675385.00000	GENERAL FUND	DONATIONS - VETERAN'S COMM.	\$	500.00	\$	1,000.00	\$	1,000.00	\$	500.00
101	General Fund	Other Revenue	Donations & Contributions	· Revenue	· 101.000000.675508.00000	GENERAL FUND	COMMUNITY EVENT FUNDRAISING	\$	21,548.50	\$	-	\$	-	\$	-
101	General Fund	Other Revenue	Donations & Contributions	· Revenue	· 101.000000.678100.00000	GENERAL FUND	TREASURER - CASH OVER/SHORT	\$	107.75	\$	-	\$	-	\$	-
101	General Fund	Other Revenue	Donations & Contributions	· Revenue	· 101.000000.680019.12191	ERRD GRANT LEDC	ERRD GRANT LEDC	\$	10,000.00	\$	-	\$	-	\$	-
101	General Fund	Other Revenue	Miscellaneous	· Revenue	· 101.000000.646001.00000	GENERAL FUND	PHOTOCOPY FEES	\$	160.00	\$	-	\$	-	\$	-
101	General Fund	Other Revenue	Miscellaneous	· Revenue	· 101.000000.678200.00000	GENERAL FUND	PARKS DEPARTMENT - CASH OVER/S	\$	(27.00)	\$	-	\$	-	\$	-
101	General Fund	Other Revenue	Miscellaneous	· Revenue	· 101.000000.680000.00000	GENERAL FUND	MISCELLANEOUS REVENUE	\$	145,431.29	\$	150,000.00	\$	150,000.00	\$	150,000.00
101	General Fund	Other Revenue	Miscellaneous	· Revenue	· 101.000000.680020.00000	GENERAL FUND	BUSINESS DEVELOPMENT	\$	(50.00)	\$	-	\$	-	\$	-
101	General Fund	Other Revenue	Miscellaneous	· Revenue	· 101.000000.680104.00000	GENERAL FUND	PAY PHONE COMMISSIONS	\$	5,096.78	\$	20,000.00	\$	20,000.00	\$	4,500.00
101	General Fund	Other Revenue	Miscellaneous	· Revenue	· 101.000000.680201.00000	GENERAL FUND	LPD RESTITUTIONS	\$	1,831.41	\$	3,000.00	\$	3,000.00	\$	3,000.00
101	General Fund	Other Revenue	Miscellaneous	· Revenue	· 760.000000.680000.00000	DISTRICT COURT FUND	MISCELLANEOUS REVENUE	\$	266.45	\$	-	\$	-	\$	-
101	General Fund	Other Revenue	Sale of Capital Assets	· Revenue	· 101.000000.673100.00000	GENERAL FUND	SALE OF REAL PROPERTY	\$	-	\$	100,000.00	\$	100,000.00	\$	100,000.00
101	General Fund	Other Revenue	Sale of Capital Assets	· Revenue	· 101.000000.673501.00000	GENERAL FUND	SALE OF PROPERTY - POLICE AUCT	\$	-	\$	20,000.00	\$	20,000.00	\$	20,000.00
								\$	266,845.75	\$	412,000.00	\$	412,000.00	\$	409,000.00
101	General Fund	Appropriation of Fund Balance	Appropriation of Fund Balance	· Revenue	· 101.000000.679100.00000	GENERAL FUND	FROM/(TO) FUND BALANCE	\$	-	\$	-	\$	55,000.00	\$	-
101	General Fund	Interfund Transfers In	Interfund Transfers In	· Revenue	· 101.000000.696410.00000	GENERAL FUND	OPERATING TRANSFER - 410 FUND	\$	100,000.00	\$	100,000.00	\$	100,000.00	\$	100,000.00

54-A DISTRICT COURT CITY OF LANSING, MICHIGAN

Anethia O. Brewer, Court Administrator

124 W. Michigan Ave. 6th Floor, Lansing MI 48933 | anethia.brewer@lansingmi.gov | (517) 483-4538

MISSION

The mission of the 54-A District Court is to provide access to trial court services for all persons as needed, employing available resources and working in partnership with the community to afford efficient and courteous service. This mission is carried out through efficient case flow management from pre-adjudication to post-adjudication; conducting arraignments, preliminary felony exams, trials, sentencing, and probation; including operating full service divisions (Traffic, Civil, Criminal, and Probation).

ACCOMPLISHMENTS AND INITIATIVES

FISCAL YEAR 2022-2023 ACCOMPLISHMENTS AND HIGHLIGHTS.....

Introduction of the Eviction Diversion Program.

FISCAL YEAR 2023-2024 INITIATIVES (ONGOING).....

Building on the Eviction Diversion Program.

Transition to MIFILE (electronic case filing for the general public).

New tax intercept process.

FISCAL YEAR 2024-2025 INITIATIVES (PROPOSED).....

Thorough cross training before move to new facility.

Strategic planning to address changing work environment and succession planning.

RELATION TO CITY OPERATIONS

The District Court fund and budget are self-contained operations. The District Court budget expenditure and the Court-related revenue are accounted for in a separate fund during the fiscal year, and then both expenditures and revenues are returned to the General Fund at June 30. This accounting convention effectively makes the Court a General Fund agency, with special budget considerations attached to its status as the judicial branch of government.

54-A DISTRICT COURT CITY OF LANSING, MICHIGAN

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PROGRAMS AND SERVICES

The District Court handles four types of cases:

- (1) Criminal (misdemeanors and felonies reduced to misdemeanors);
- (2) Civil (small claims jurisdiction up to \$6,000, general civil jurisdiction up to \$25,000, and landlord-tenant disputes);
- (3) Traffic violations (formal and informal hearings); and
- (4) City Ordinance violations.

For the majority of its cases, the District Court works with the Ingham County Prosecutor's and Public Defender Offices, the Office of the City Attorney, and the Lansing Police Department. Additional support services are provided by City of Lansing staff including by Finance, Human Resources, Information Technology, and Building Maintenance.

54-A DISTRICT COURT

CITY OF LANSING, MICHIGAN

Anethia O. Brewer, Court Administrator

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APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
Personnel				
Active Personnel	3,122,438	3,508,391	3,508,391	3,447,545
Retirement/Fixed Benefits	1,548,304	1,579,899	1,579,899	1,376,382
Total Personnel	4,670,742	5,088,290	5,088,290	4,823,927
Operating				
Department Operating	595,543	374,747	684,487	665,350
Employee Parking	-	-	-	43,300
Information Technology	410,207	218,558	437,115	365,916
Insurance & Bonds	38,813	42,233	77,105	89,707
Total Operating	1,044,563	635,538	1,198,707	1,164,273
Total Expenditures	5,715,305	5,723,828	6,286,997	5,988,200

SUMMARY OF CHANGES

Operational changes within the District Court budget are mostly attributable to its transition to electronic filing methods, the State's case-management system, and the transition to a new location with the changes to City Hall.

CIRCUIT COURT BUILDING RENTAL

CITY OF LANSING, MICHIGAN

Veterans Memorial Building

30th Circuit Court Annex, 426 S. Walnut St, Lansing MI 48933

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
Operating				
Veterans Memorial Building	312,560	337,363	337,363	330,000
Total Expenditures	312,560	337,363	337,363	330,000

BUDGETARY EXPLANATION

By State law, the City is obligated to provide a facility for the Circuit Court, which is operated by Ingham County. The above is the City's share in operational costs of the Veterans Memorial Building.

UCA Fund	Fund Desc	App Desc	Div Desc	Budg Desc	Account	ORG KEY DESC	Object Long Description	FY23 Actuals	FY24 Adopted	FY24 Amended	FY25 Proposed
101	General Fund	Courts	Circuit Court	Operating	101.132220.745100.00000	CIRCUIT COURT	BUILDING RENTAL	\$ 308,707.38	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00
101	General Fund	Courts	Circuit Court	Operating	101.132220.748000.00000	CIRCUIT COURT	INSURANCE & BONDS	\$ 3,852.50	\$ 7,363.00	\$ 7,363.00	\$ -
101	General Fund	Courts	District Court	Personnel	101.132200.707000.00000	COURTS	TEMPORARY HELP	\$ 9,556.57	\$ -	\$ -	\$ -
101	General Fund	Courts	District Court	Personnel	101.132200.715400.00000	COURTS	PAYROLL FRINGES	\$ 731.07	\$ -	\$ -	\$ -
101	General Fund	Courts	District Court Operations	Personnel	760.132201.702000.00000	DISTRICT COURT FUND	SALARIES	\$ 2,304,766.60	\$ 2,539,118.00	\$ 2,539,118.00	\$ 2,524,688.00
101	General Fund	Courts	District Court Operations	Personnel	760.132201.707000.00000	DISTRICT COURT FUND	TEMPORARY HELP	\$ 65,162.33	\$ 72,000.00	\$ 72,000.00	\$ 72,000.00
101	General Fund	Courts	District Court Operations	Personnel	760.132201.708000.00000	DISTRICT COURT FUND	OVERTIME - SALARY	\$ 5,841.88	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
101	General Fund	Courts	District Court Operations	Personnel	760.132201.712000.00000	DISTRICT COURT FUND	LONGEVITY	\$ 22,500.00	\$ 24,000.00	\$ 24,000.00	\$ 28,000.00
101	General Fund	Courts	District Court Operations	Personnel	760.132201.715400.00000	DISTRICT COURT FUND	PAYROLL FRINGES	\$ 713,879.97	\$ 868,273.00	\$ 868,273.00	\$ 817,857.00
101	General Fund	Courts	District Court Operations	Personnel	760.132201.715300.00000	DISTRICT COURT FUND	RETIREMENT/CITY FRINGES	\$ 1,548,303.77	\$ 1,579,899.00	\$ 1,579,899.00	\$ 1,376,382.00
101	General Fund	Courts	District Court Operations	Operating	760.132201.741000.00000	DISTRICT COURT FUND	MISCELLANEOUS OPERATING	\$ 142,253.17	\$ 80,000.00	\$ 135,000.00	\$ 140,000.00
101	General Fund	Courts	District Court Operations	Operating	760.132201.741882.00000	DISTRICT COURT FUND	WITNESS/JURY FEES	\$ 22,191.08	\$ 20,000.00	\$ 25,000.00	\$ 30,000.00
101	General Fund	Courts	District Court Operations	Operating	760.132201.741883.00000	DISTRICT COURT FUND	LIBRARY	\$ 7,103.40	\$ 6,110.00	\$ 10,000.00	\$ 8,000.00
101	General Fund	Courts	District Court Operations	Operating	760.132201.742000.00000	DISTRICT COURT FUND	SUPPLIES	\$ 133,347.47	\$ 60,000.00	\$ 120,000.00	\$ 130,000.00
101	General Fund	Courts	District Court Operations	Operating	760.132201.743000.00000	DISTRICT COURT FUND	CONTRACTUAL SERVICES	\$ 89,813.93	\$ 80,000.00	\$ 190,000.00	\$ 135,000.00
101	General Fund	Courts	District Court Operations	Operating	760.132201.744110.00000	DISTRICT COURT FUND	UTILITIES - CITY HALL	\$ 87,117.83	\$ 56,000.00	\$ 112,000.00	\$ 100,000.00
101	General Fund	Courts	District Court Operations	Operating	760.132201.744200.00000	DISTRICT COURT FUND	TELEPHONE	\$ 9,761.56	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00
101	General Fund	Courts	District Court Operations	Operating	760.132201.746000.00000	DISTRICT COURT FUND	REPAIR & MAINTENANCE	\$ -	\$ -	\$ 2,500.00	\$ -
101	General Fund	Courts	District Court Operations	Operating	760.132201.747000.00000	DISTRICT COURT FUND	TRAINING	\$ 250.00	\$ -	\$ -	\$ -
101	General Fund	Courts	District Court Operations	Operating	760.132201.977000.00000	DISTRICT COURT FUND	EQUIPMENT	\$ 1,754.93	\$ -	\$ 10,000.00	\$ -
101	General Fund	Courts	District Court Operations	Operating	760.132201.715100.00000	DISTRICT COURT FUND	PARKING SUBSIDY	\$ -	\$ -	\$ -	\$ 43,300.00
101	General Fund	Courts	District Court Operations	Operating	760.132201.743720.00000	DISTRICT COURT FUND	INFORMATION TECHNOLOGY ALLOC	\$ 410,207.00	\$ 218,558.00	\$ 437,115.00	\$ 365,916.00
101	General Fund	Courts	District Court Operations	Operating	760.132201.748000.00000	DISTRICT COURT FUND	INSURANCE & BONDS	\$ 34,960.15	\$ 34,870.00	\$ 69,742.00	\$ 89,707.00
101	General Fund	Courts	District Court Security	Operating	760.132202.743000.00000	DISTRICT COURT SECURITY	CONTRACTUAL SERVICES	\$ 102,643.98	\$ 75,000.00	\$ 75,000.00	\$ 110,000.00
101	General Fund	Courts	Drug Court	Operating	760.132215.741000.00000	DRUG COURT	MISCELLANEOUS OPERATING	\$ 2,260.70	\$ -	\$ 1,850.00	\$ 1,850.00
101	General Fund	Courts	Drug Court	Operating	760.132215.747000.00000	DRUG COURT	TRAINING	\$ 897.48	\$ -	\$ 500.00	\$ 500.00
								\$ 6,027,864.75	\$ 6,061,191.00	\$ 6,624,360.00	\$ 6,318,200.00

PUBLIC SERVICE CITY OF LANSING, MICHIGAN

Andrew Kilpatrick, Director

124 W. Michigan Avenue, 7th Floor, Lansing MI 48933 | public.service@lansingmi.gov | (517) 483-4455

MISSION

With transparency and attentiveness to public input, the City of Lansing Public Service Department aims to uphold the highest possible standard for infrastructure development and management in the City of Lansing.

ACCOMPLISHMENTS AND INITIATIVES

FISCAL YEAR 2022-2023 ACCOMPLISHMENTS AND HIGHLIGHTS.....

Pine and Walnut Streets and Grand and Capitol Avenues were converted from one-way to two-way operation in the fall of 2022. Over 28 miles of roadway were improved with construction projects totaling approximately \$45 million.

FISCAL YEAR 2023-2024 INITIATIVES (ONGOING).....

Rehabilitation of Michigan Avenue right of way between Clippert Street and Pennsylvania Avenue including utility work, road and sidewalk placement and construction of bike facilities.

Conversion of remaining one way streets in downtown.

Reconfiguration of MLK. Jr. Blvd (south of Kalamazoo to Ionia) from a boulevard to a 5 lane roadway, along the original Logan Street alignment.

FISCAL YEAR 2024-2025 INITIATIVES (PROPOSED).....

Continuation of CSO projects.

Expanded sidewalk repair program.

New grant funded street tree planting program.

Installation of solar panels at several locations.

Purchase of additional electric vehicles.

PUBLIC SERVICE

CITY OF LANSING, MICHIGAN

PROGRAMS AND SERVICES

Refuse	Capital Area Recycling and Trash provides cart based residential refuse collection to approximately 14,000 customers in the city, billed to customers on a quarterly basis
Recycling/Yard Waste	Curbside recycling and seasonal yard waste collection is provided to residential properties in the city
Sanitary sewage collection and treatment	City collects and treats sanitary and combined sewage from inside the city and several surrounding townships based and intergovernmental sanitary sewer service agreements.
Special Event support	City provides support such as traffic control, barricading and refuse containers for special events
Tree & vegetation management	Removal, trimming, and planting of trees located in the rights of way including parks and cemeteries.
Right of way permitting and inspection	Permitting of utility and other work within right of way and inspection of this work. Also includes preparation of traffic control plans for special events
Cemeteries	Burial and exhumations within the 3 City owned cemeteries. Maintenance and upkeep of cemetery grounds.
Property Management	Management of City properties and buildings, including leased space
Fleet Services	Management of City vehicles and equipment including acquisition, maintenance and disposal
Storm Sewers	Operation and Maintenance of City storm sewers including pump stations
Transportation facilities maintenance	Maintenance of transportation infrastructure including roads, bridges, traffic signals, signs, etc.
Pedestrian & Bicycle facility maintenance	Maintenance of off-street pedestrian and bicycle infrastructure including sidewalks, trails and pathways

PUBLIC SERVICE CITY OF LANSING, MICHIGAN

Andrew Kilpatrick, Director

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COMBINED APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
<u>General Fund</u>				
Department Operations	10,771,400	10,255,157	10,355,157	10,733,748
Retirement/Fixed Benefits	887,201	1,175,639	1,175,639	982,214
City 311 Support	-	76,175	76,175	19,942
Employee Parking	-	-	-	17,200
Information Technology	92,824	147,432	147,432	149,868
Engineering	908,800	862,506	862,506	805,572
City Equipment Rental	696,820	590,500	590,500	253,300
Insurance & Bonds	340,448	399,580	399,580	46,860
<u>Special Revenue / Enterprise Funds</u>				
Major Streets	15,070,019	15,798,118	15,798,118	23,470,000
Local Streets	12,088,900	13,334,693	13,334,693	11,160,000
Sewage Disposal System	29,782,162	45,327,792	45,327,792	46,900,000
Garbage & Rubbish Collection	2,944,877	4,688,674	4,688,674	3,600,000
Recycling Fund	3,999,754	4,691,777	4,691,777	4,783,000
 Total Operations	 77,583,206	 97,348,043	 97,448,043	 102,921,704
<u>Internal Service Funds</u>				
Fleet Maintenance	6,133,971	12,225,029	12,225,029	11,570,000
Engineering	4,446,679	4,638,907	4,638,907	4,967,225
 Total Expenditures	 88,163,855	 114,211,979	 114,311,979	 119,458,929

BUDGETARY EXPLANATION

\$2.710 million of local street and sidewalk repair is funded by a voter-approved 1.0 mill property tax millage. Internal Service funds are appropriated through their contractual services/equipment charges to benefiting divisions. Additional information for the Public Service Department's funds is provided in the following pages.

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CITY OF LANSING, MICHIGAN

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GENERAL FUND

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
Personnel				
Active Personnel	1,635,537	2,519,957	2,399,957	2,200,398
Retirement/Fixed Benefits	887,201	1,175,639	1,175,639	982,214
Total Personnel	2,522,738	3,695,596	3,575,596	3,182,612
Operating				
Department Operating	9,135,863	7,735,200	7,955,200	8,533,350
City 311 Support	-	76,175	76,175	19,942
Employee Parking	-	-	-	17,200
Information Technology	92,824	147,432	147,432	149,868
Engineering	908,800	862,506	862,506	805,572
City Equipment Rental	696,820	590,500	590,500	253,300
Insurance & Bonds	340,448	399,580	399,580	46,860
Total Operating	11,174,756	9,811,393	10,031,393	9,826,092
Total Expenditures	13,697,494	13,506,989	13,606,989	13,008,704

SUMMARY OF CHANGES

Most of the changes in FY 2025 operations are the result of adjustments for operations and maintenance, utility costs, and other general fund supported infrastructure expenses.

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MAJOR STREETS FUND

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
Personnel				
Active Personnel	1,641,392	1,933,776	1,933,776	1,473,642
Retirement/Fixed Benefits	980,607	1,020,812	1,020,812	693,041
Total Personnel	2,622,000	2,954,588	2,954,588	2,166,683
Operating				
Department Operating	1,478,520	1,659,750	1,659,750	1,923,058
City 311 Support	-	52,775	52,775	33,497
Indirect Costs	73,825	75,133	75,133	77,348
Information Technology	-	153,057	153,057	162,131
Engineering	1,385,100	1,065,463	1,065,463	839,046
City Equipment Rental	1,205,544	832,700	832,700	890,989
Total Operating	4,142,989	3,838,878	3,838,878	3,926,069
Capital	4,471,503	4,150,000	4,150,000	13,125,000
Debt Service	472,525	472,587	472,587	252,248
Transfers Out	3,361,002	4,382,065	4,382,065	4,000,000
Total Expenditures	15,070,019	15,798,118	15,798,118	23,470,000

SUMMARY OF CHANGES

Major projects for the major streets fund are included in the Capital Improvement Projects section of the budget book, including \$6 million in one-time funding.

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LOCAL STREETS FUND

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
Personnel				
Active Personnel	1,699,741	1,927,334	1,927,334	1,799,727
Retirement/Fixed Benefits	1,013,995	1,048,722	1,048,722	877,400
Total Personnel	<u>2,713,737</u>	<u>2,976,056</u>	<u>2,976,056</u>	<u>2,677,127</u>
Operating				
Department Operating	610,120	825,000	825,000	821,000
Indirect Costs	61,967	63,065	63,065	64,925
Information Technology	-	150,121	150,121	159,022
Engineering	914,300	741,521	741,521	693,876
City Equipment Rental	2,202,699	1,485,000	1,485,000	1,588,950
Total Operating	<u>3,789,087</u>	<u>3,264,707</u>	<u>3,264,707</u>	<u>3,327,773</u>
Capital	4,967,069	6,475,000	6,475,000	4,535,000
Debt Service	619,008	618,930	618,930	620,100
Total Expenditures	<u>12,088,900</u>	<u>13,334,693</u>	<u>13,334,693</u>	<u>11,160,000</u>

SUMMARY OF CHANGES

Major projects for the local streets fund are included in the Capital Improvement Projects section of the budget book.

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SEWAGE DISPOSAL SYSTEM FUND

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
Personnel				
Active Personnel	4,098,793	5,504,982	5,504,982	5,420,562
Retirement/Fixed Benefits	2,299,894	2,588,674	2,588,674	2,411,833
Total Personnel	6,398,686	8,093,656	8,093,656	7,832,395
Operating				
Department Operating	6,493,797	8,151,500	8,151,500	8,127,700
City 311 Support	93,904	17,675	17,675	4,530
Indirect Costs	347,012	353,162	353,162	363,576
Information Technology	180,629	185,471	185,471	152,333
Engineering	1,357,238	1,151,528	1,151,528	1,122,103
City Equipment Rental	1,099,519	506,000	506,000	541,420
Insurance & Bonds	402,358	356,377	356,377	114,911
Total Operating	9,974,456	10,721,713	10,721,713	10,426,573
Capital	555,390	13,206,000	13,206,000	15,800,000
Debt Service	12,853,630	13,306,423	13,306,423	12,841,032
Total Expenditures	29,782,162	45,327,792	45,327,792	46,900,000

SUMMARY OF CHANGES

Major projects for the sewage disposal system fund are included in the Capital Improvement Projects section of the budget book.

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GARBAGE AND RUBBISH COLLECTION FUND

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
Personnel				
Active Personnel	612,314	984,203	984,203	1,026,484
Retirement/Fixed Benefits	341,019	487,250	487,250	432,400
Total Personnel	953,333	1,471,453	1,471,453	1,458,884
Operating				
Department Operating	882,613	629,000	629,000	868,000
City 311 Support	-	149,861	149,861	43,004
Indirect Costs	34,431	35,917	35,917	36,976
Information Technology	-	64,600	64,600	68,430
Engineering	194,500	227,166	227,166	170,485
City Equipment Rental	860,433	385,000	385,000	411,950
Insurance & Bonds	19,567	25,677	25,677	17,271
Total Operating	1,991,544	1,517,221	1,517,221	1,616,116
Capital	-	1,700,000	1,700,000	525,000
Total Expenditures	2,944,877	4,688,674	4,688,674	3,600,000

SUMMARY OF CHANGES

The FY 2025 budget includes the addition of a two solid waste operators with activities split between trash and recycling activities.

PUBLIC SERVICE CITY OF LANSING, MICHIGAN

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RECYCLING FUND

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
Personnel				
Active Personnel	1,207,957	1,202,537	1,202,537	1,243,693
Retirement/Fixed Benefits	745,950	542,447	542,447	474,800
Total Personnel	1,953,908	1,744,984	1,744,984	1,718,493
Operating				
Department Operating	462,861	1,358,500	1,358,500	1,493,500
City 311 Support	-	35,847	35,847	12,343
Indirect Costs	59,933	60,995	60,995	83,537
Information Technology	-	71,940	71,940	76,206
Engineering	291,700	229,013	229,013	181,326
City Equipment Rental	1,191,685	638,000	638,000	682,660
Insurance & Bonds	39,668	52,498	52,498	34,935
Total Operating	2,045,847	2,446,793	2,446,793	2,564,507
Capital	-	500,000	500,000	500,000
Total Expenditures	3,999,754	4,691,777	4,691,777	4,783,000

SUMMARY OF CHANGES

The FY 2025 budget includes the addition of a two solid waste operators with activities split between trash and recycling activities.

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FLEET MAINTENANCE (INTERNAL SERVICE) FUND

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
Personnel				
Active Personnel	1,735,705	2,396,202	2,396,202	2,636,340
Retirement/Fixed Benefits	1,255,406	1,700,000	1,700,000	1,262,331
Total Personnel	2,991,111	4,096,202	4,096,202	3,898,671
Operating				
Department Operating	1,809,419	2,054,000	2,054,000	2,155,713
Indirect Costs	660,386	672,090	672,090	691,908
Information Technology	174,631	173,415	173,415	162,964
Engineering	96,700	76,740	76,740	88,137
City Equipment Rental	42,000	42,000	42,000	44,940
Insurance & Bonds	78,145	102,319	102,319	47,403
Total Operating	2,861,280	3,120,564	3,120,564	3,191,065
Capital	44,913	4,639,000	4,639,000	4,114,000
Debt Service	15,416	369,263	369,263	366,264
Transfers Out	221,251	-	-	-
Total Expenditures	6,133,971	12,225,029	12,225,029	11,570,000

ALLOCATION BASIS

Costs for fleet services are allocated by rental rates for equipment as assigned or distributed among departments and the corresponding overhead for repair, maintenance, insurance, replacement, and labor costs.

SUMMARY OF CHANGES

The Fleet Maintenance fund continues to make significant investments in fleet replacements, with orders from FY 2023 and FY 2024 experiencing significant delays due to high demand.

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ENGINEERING (INTERNAL SERVICE) FUND

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
Personnel				
Active Personnel	1,814,673	2,587,768	2,587,768	2,651,750
Retirement/Fixed Benefits	1,163,981	1,278,928	1,278,928	1,172,877
Total Personnel	2,978,653	3,866,696	3,866,696	3,824,627
Operating				
Department Operating	122,928	210,000	210,000	563,000
City 311 Support	383,365	65,847	65,847	38,373
Indirect Costs	159,885	162,719	162,719	167,517
Employee Parking	-	-	-	51,035
Information Technology	773,848	288,855	288,855	124,029
City Equipment Rental	28,000	34,790	34,790	35,024
Insurance & Bonds	-	-	-	153,620
Total Operating	1,468,026	762,211	762,211	1,132,598
Capital	-	10,000	10,000	10,000
Total Expenditures	4,446,679	4,638,907	4,638,907	4,967,225

ALLOCATION BASIS

Charges for engineering services are allocated proportionately to the projected labor costs assigned to various public service activities.

SUMMARY OF CHANGES

The operating budget for FY 2025 includes one-time funding for design costs that will be recovered in future project expenses.

Service	# of Customers	Quarterly Increase	Payments Per Year	Total Cost Increase
32 Gal	2682	\$ 2.00	3	\$ 16,092
65 Gal	5612	\$ 2.00	3	\$ 33,672
95 Gal	5738	\$ 2.00	3	\$ 34,428
EOW 32	1981	\$ 2.00	3	\$ 11,886
LI 32	58	\$ 3.00	3	\$ 522
LI65	103	\$ 2.00	3	\$ 618
LI95	255	\$ 3.00	3	\$ 2,295
16429				\$ 99,513

Increase based on difference between approved and proposed
Applied to 3 quarters based on an assumed 2nd quarter start
If increase starts July 1, additional revenue would be 33% higher

UCA Fund	Fund Desc	App Desc	Div Desc	Budg Desc	Account	ORG KEY DESC	Object Long Description	FY23 Actuals	FY24 Adopted	FY24 Amended	FY25 Proposed
101	General Fund	Public Service	Property Management	Personnel	101.173140.702000.00000	BUILDING MAINTENANCE	SALARIES	\$ 302,693.86	\$ 574,143.00	\$ 549,143.00	\$ 561,847.00
101	General Fund	Public Service	Property Management	Personnel	101.173140.702302.00000	BUILDING MAINTENANCE	SHIFT PREMIUM	\$ 996.99	\$ 2,000.00	\$ 2,000.00	\$ 1,500.00
101	General Fund	Public Service	Property Management	Personnel	101.173140.706000.00000	BUILDING MAINTENANCE	HOURLY WAGES	\$ 404,537.44	\$ 502,453.00	\$ 502,453.00	\$ 542,230.00
101	General Fund	Public Service	Property Management	Personnel	101.173140.708000.00000	BUILDING MAINTENANCE	OVERTIME - SALARY	\$ 152,816.79	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00
101	General Fund	Public Service	Property Management	Personnel	101.173140.712000.00000	BUILDING MAINTENANCE	LONGEVITY	\$ 12,500.00	\$ 15,000.00	\$ 15,000.00	\$ 14,000.00
101	General Fund	Public Service	Property Management	Personnel	101.173140.715400.00000	BUILDING MAINTENANCE	PAYROLL FRINGES	\$ 258,580.00	\$ 400,253.00	\$ 400,253.00	\$ 358,234.00
101	General Fund	Public Service	Property Management	Personnel	101.173140.717200.00000	BUILDING MAINTENANCE	ALLOWANCE - CLOTHING	\$ 1,750.00	\$ -	\$ -	\$ 2,250.00
101	General Fund	Public Service	Property Management	Personnel	101.173140.715300.00000	BUILDING MAINTENANCE	RETIREMENT/CITY FRINGES	\$ 662,081.56	\$ 743,585.00	\$ 743,585.00	\$ 685,614.00
101	General Fund	Public Service	Property Management	Operating	101.173140.741000.00000	BUILDING MAINTENANCE	MISCELLANEOUS OPERATING	\$ 87,545.31	\$ 40,000.00	\$ 40,000.00	\$ 23,950.00
101	General Fund	Public Service	Property Management	Operating	101.173140.742000.00000	BUILDING MAINTENANCE	SUPPLIES	\$ 70,167.72	\$ 44,000.00	\$ 44,000.00	\$ 47,000.00
101	General Fund	Public Service	Property Management	Operating	101.173140.742100.00000	BUILDING MAINTENANCE	FUEL CHARGES	\$ 17,288.24	\$ 17,000.00	\$ 17,000.00	\$ 18,000.00
101	General Fund	Public Service	Property Management	Operating	101.173140.743000.00000	BUILDING MAINTENANCE	CONTRACTUAL SERVICES	\$ 962,604.40	\$ 800,000.00	\$ 800,000.00	\$ 856,000.00
101	General Fund	Public Service	Property Management	Operating	101.173140.744000.00000	BUILDING MAINTENANCE	UTILITIES	\$ 39.83	\$ -	\$ -	\$ -
101	General Fund	Public Service	Property Management	Operating	101.173140.744110.00000	BUILDING MAINTENANCE	UTILITIES - CITY HALL	\$ 11,145.21	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
101	General Fund	Public Service	Property Management	Operating	101.173140.744120.00000	BUILDING MAINTENANCE	UTILITIES - MIL AFFAIRS SITE	\$ 43,664.86	\$ 62,000.00	\$ 62,000.00	\$ -
101	General Fund	Public Service	Property Management	Operating	101.173140.744130.00000	BUILDING MAINTENANCE	UTILITIES - HAZEL STREET	\$ 23,611.64	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00
101	General Fund	Public Service	Property Management	Operating	101.173140.744200.00000	BUILDING MAINTENANCE	TELEPHONE	\$ 51,494.11	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
101	General Fund	Public Service	Property Management	Operating	101.173140.745230.00000	BUILDING MAINTENANCE	EQUIPMENT RENTAL	\$ 2,592.51	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
101	General Fund	Public Service	Property Management	Operating	101.173140.746000.00000	BUILDING MAINTENANCE	REPAIR & MAINTENANCE	\$ (7,561.57)	\$ -	\$ -	\$ -
101	General Fund	Public Service	Property Management	Operating	101.173140.746100.00000	BUILDING MAINTENANCE	BUILDING MAINTENANCE	\$ 121.00	\$ -	\$ -	\$ -
101	General Fund	Public Service	Property Management	Operating	101.173140.746400.00000	BUILDING MAINTENANCE	UNSCHEDULED MAINTENANCE	\$ 854,660.68	\$ 600,000.00	\$ 600,000.00	\$ 625,000.00
101	General Fund	Public Service	Property Management	Operating	101.173140.746401.00000	BUILDING MAINTENANCE	SCHEDULED MAINTENANCE	\$ 165,682.86	\$ 150,000.00	\$ 150,000.00	\$ 160,500.00
101	General Fund	Public Service	Property Management	Operating	101.173140.747000.00000	BUILDING MAINTENANCE	TRAINING	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 10,000.00
101	General Fund	Public Service	Property Management	Operating	101.173140.715100.00000	BUILDING MAINTENANCE	PARKING SUBSIDY	\$ -	\$ -	\$ -	\$ 17,200.00
101	General Fund	Public Service	Property Management	Operating	101.173140.743720.00000	BUILDING MAINTENANCE	INFORMATION TECHNOLOGY ALLOC	\$ 92,824.00	\$ 92,376.00	\$ 92,376.00	\$ 91,547.00
101	General Fund	Public Service	Property Management	Operating	101.173140.743700.00000	BUILDING MAINTENANCE	ENGINEERING	\$ 107,900.00	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00
101	General Fund	Public Service	Property Management	Operating	101.173140.745200.00000	BUILDING MAINTENANCE	CITY EQUIPMENT RENTAL (CHARGE)	\$ 85,000.00	\$ 93,500.00	\$ 93,500.00	\$ 100,700.00
101	General Fund	Public Service	Property Management	Operating	101.173140.748000.00000	BUILDING MAINTENANCE	INSURANCE & BONDS	\$ 94,928.15	\$ 108,475.00	\$ 108,475.00	\$ 32,545.00
101	General Fund	Public Service	Operations and Maintenance	Personnel	101.453611.702000.00000	OPERATIONS & MAINTENANC	SALARIES	\$ 39,956.12	\$ 127,855.00	\$ 17,855.00	\$ 39,600.00
101	General Fund	Public Service	Operations and Maintenance	Personnel	101.453611.702302.00000	OPERATIONS & MAINTENANC	SHIFT PREMIUM	\$ 11,851.46	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00
101	General Fund	Public Service	Operations and Maintenance	Personnel	101.453611.706000.00000	OPERATIONS & MAINTENANC	HOURLY WAGES	\$ 33,264.41	\$ 98,566.00	\$ 98,566.00	\$ 120,700.00
101	General Fund	Public Service	Operations and Maintenance	Personnel	101.453611.706400.00000	OPERATIONS & MAINTENANC	WAGES - ELECTION INSPECTOR	\$ 135.19	\$ 250.00	\$ 250.00	\$ 200.00
101	General Fund	Public Service	Operations and Maintenance	Personnel	101.453611.707000.00000	OPERATIONS & MAINTENANC	TEMPORARY HELP	\$ 4,712.46	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00
101	General Fund	Public Service	Operations and Maintenance	Personnel	101.453611.708000.00000	OPERATIONS & MAINTENANC	OVERTIME - SALARY	\$ 5,238.66	\$ 20,000.00	\$ 20,000.00	\$ 25,000.00
101	General Fund	Public Service	Operations and Maintenance	Personnel	101.453611.712000.00000	OPERATIONS & MAINTENANC	LONGEVITY	\$ 6,313.24	\$ 2,526.00	\$ 2,526.00	\$ 2,800.00
101	General Fund	Public Service	Operations and Maintenance	Personnel	101.453611.715400.00000	OPERATIONS & MAINTENANC	PAYROLL FRINGES	\$ 19,868.86	\$ 27,800.00	\$ 27,800.00	\$ 55,800.00
101	General Fund	Public Service	Operations and Maintenance	Personnel	101.453611.717200.00000	OPERATIONS & MAINTENANC	ALLOWANCE - CLOTHING	\$ 17,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
101	General Fund	Public Service	Operations and Maintenance	Personnel	101.453611.717700.00000	OPERATIONS & MAINTENANC	ALLOWANCE-MECH CERTIFICATION	\$ 250.00	\$ -	\$ -	\$ -
101	General Fund	Public Service	Operations and Maintenance	Personnel	101.453611.715300.00000	OPERATIONS & MAINTENANC	RETIREMENT/CITY FRINGES	\$ 36,247.15	\$ 90,985.00	\$ 90,985.00	\$ 117,300.00
101	General Fund	Public Service	Operations and Maintenance	Operating	101.453610.742000.00000	OPERATIONS & MAINTENANC	SUPPLIES	\$ 5,780.19	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
101	General Fund	Public Service	Operations and Maintenance	Operating	101.453610.744000.00000	OPERATIONS & MAINTENANC	UTILITIES	\$ 3,019.20	\$ 3,000.00	\$ 3,000.00	\$ 3,200.00
101	General Fund	Public Service	Operations and Maintenance	Operating	101.453611.741000.00000	OPERATIONS & MAINTENANC	MISCELLANEOUS OPERATING	\$ 50,231.74	\$ 45,000.00	\$ 45,000.00	\$ 50,000.00
101	General Fund	Public Service	Operations and Maintenance	Operating	101.453611.744000.00000	OPERATIONS & MAINTENANC	UTILITIES	\$ 75,145.51	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00
101	General Fund	Public Service	Operations and Maintenance	Operating	101.453611.744200.00000	OPERATIONS & MAINTENANC	TELEPHONE	\$ 1,477.79	\$ -	\$ -	\$ -
101	General Fund	Public Service	Operations and Maintenance	Operating	101.453611.745230.00000	OPERATIONS & MAINTENANC	EQUIPMENT RENTAL	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -
101	General Fund	Public Service	Operations and Maintenance	Operating	101.453611.746000.00000	OPERATIONS & MAINTENANC	REPAIR & MAINTENANCE	\$ 8,712.33	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00

101	General Fund	Public Service	Operations and Maintenance	Operating	101.453611.746100.00000	OPERATIONS & MAINTENANC BUILDING MAINTENANCE	\$	50,771.10	\$	67,000.00	\$	67,000.00	\$	60,000.00
101	General Fund	Public Service	Operations and Maintenance	Operating	101.453611.746400.00000	OPERATIONS & MAINTENANC UNSCHEDULED MAINTENANCE	\$	969.00	\$	-	\$	-	\$	-
101	General Fund	Public Service	Operations and Maintenance	Operating	101.453611.746401.00000	OPERATIONS & MAINTENANC SCHEDULED MAINTENANCE	\$	1,579.50	\$	-	\$	-	\$	-
101	General Fund	Public Service	Operations and Maintenance	Operating	101.453611.747000.00000	OPERATIONS & MAINTENANC TRAINING	\$	-	\$	2,000.00	\$	2,000.00	\$	-
101	General Fund	Public Service	Operations and Maintenance	Operating	101.453611.748000.00000	OPERATIONS & MAINTENANC INSURANCE & BONDS	\$	245,520.21	\$	291,105.00	\$	291,105.00	\$	14,315.00
101	General Fund	Public Service	Sidewalk Winter Maintenance	Personnel	101.453612.702000.00000	SIDEWALKS-SNOW& ICE SALARIES	\$	4,738.36	\$	3,558.00	\$	3,558.00	\$	1,400.00
101	General Fund	Public Service	Sidewalk Winter Maintenance	Personnel	101.453612.706000.00000	SIDEWALKS-SNOW& ICE HOURLY WAGES	\$	53,688.20	\$	10,675.00	\$	10,675.00	\$	4,300.00
101	General Fund	Public Service	Sidewalk Winter Maintenance	Personnel	101.453612.708000.00000	SIDEWALKS-SNOW& ICE OVERTIME - SALARY	\$	3,514.62	\$	2,400.00	\$	2,400.00	\$	5,000.00
101	General Fund	Public Service	Sidewalk Winter Maintenance	Personnel	101.453612.709000.00000	SIDEWALKS-SNOW& ICE OVERTIME - HOURLY	\$	4,688.89	\$	5,000.00	\$	5,000.00	\$	5,000.00
101	General Fund	Public Service	Sidewalk Winter Maintenance	Personnel	101.453612.712000.00000	SIDEWALKS-SNOW& ICE LONGEVITY	\$	-	\$	273.00	\$	273.00	\$	100.00
101	General Fund	Public Service	Sidewalk Winter Maintenance	Personnel	101.453612.713100.00000	SIDEWALKS-SNOW& ICE VACATION/SICK/PERSONAL LEAVE	\$	-	\$	1,194.00	\$	1,194.00	\$	-
101	General Fund	Public Service	Sidewalk Winter Maintenance	Personnel	101.453612.715400.00000	SIDEWALKS-SNOW& ICE PAYROLL FRINGES	\$	16,244.06	\$	3,011.00	\$	3,011.00	\$	2,000.00
101	General Fund	Public Service	Sidewalk Winter Maintenance	Personnel	101.453612.715300.00000	SIDEWALKS-SNOW& ICE RETIREMENT/CITY FRINGES	\$	38,632.63	\$	9,854.00	\$	9,854.00	\$	4,200.00
101	General Fund	Public Service	Sidewalk Winter Maintenance	Operating	101.453612.742500.00000	SIDEWALKS-SNOW& ICE MATERIALS	\$	362.05	\$	3,500.00	\$	3,500.00	\$	3,500.00
101	General Fund	Public Service	Sidewalk Winter Maintenance	Operating	101.453612.745200.00000	SIDEWALKS-SNOW& ICE CITY EQUIPMENT RENTAL (CHARGE)	\$	37,729.17	\$	62,500.00	\$	62,500.00	\$	3,900.00
101	General Fund	Public Service	Sidewalk City Property	Operating	101.453613.746000.00000	SIDEWALKS-CITY PROPERTY REPAIR & MAINTENANCE	\$	-	\$	5,000.00	\$	105,000.00	\$	100,000.00
101	General Fund	Public Service	Stormsewer Maintenance	Personnel	101.453615.701000.00000	STORM SEWER MAINTENANC PERSONAL SERVICES	\$	457.10	\$	-	\$	-	\$	-
101	General Fund	Public Service	Stormsewer Maintenance	Personnel	101.453615.702000.00000	STORM SEWER MAINTENANC SALARIES	\$	24,333.23	\$	100,136.00	\$	100,136.00	\$	45,600.00
101	General Fund	Public Service	Stormsewer Maintenance	Personnel	101.453615.706000.00000	STORM SEWER MAINTENANC HOURLY WAGES	\$	142,865.05	\$	300,408.00	\$	300,408.00	\$	139,000.00
101	General Fund	Public Service	Stormsewer Maintenance	Personnel	101.453615.707014.00000	STORM SEWER MAINTENANC UAW - SEASONAL	\$	-	\$	12,003.00	\$	12,003.00	\$	12,306.00
101	General Fund	Public Service	Stormsewer Maintenance	Personnel	101.453615.709000.00000	STORM SEWER MAINTENANC OVERTIME - HOURLY	\$	7,314.42	\$	8,000.00	\$	8,000.00	\$	8,000.00
101	General Fund	Public Service	Stormsewer Maintenance	Personnel	101.453615.712000.00000	STORM SEWER MAINTENANC LONGEVITY	\$	-	\$	7,702.00	\$	7,702.00	\$	3,200.00
101	General Fund	Public Service	Stormsewer Maintenance	Personnel	101.453615.713100.00000	STORM SEWER MAINTENANC VACATION/SICK/PERSONAL LEAVE	\$	-	\$	25,000.00	\$	25,000.00	\$	-
101	General Fund	Public Service	Stormsewer Maintenance	Personnel	101.453615.715400.00000	STORM SEWER MAINTENANC PAYROLL FRINGES	\$	51,296.99	\$	84,730.00	\$	84,730.00	\$	64,300.00
101	General Fund	Public Service	Stormsewer Maintenance	Personnel	101.453615.715300.00000	STORM SEWER MAINTENANC RETIREMENT/CITY FRINGES	\$	113,514.60	\$	277,299.00	\$	277,299.00	\$	135,100.00
101	General Fund	Public Service	Stormsewer Maintenance	Operating	101.453615.742000.00000	STORM SEWER MAINTENANC SUPPLIES	\$	101,879.69	\$	80,000.00	\$	80,000.00	\$	100,000.00
101	General Fund	Public Service	Stormsewer Maintenance	Operating	101.453615.742100.00000	STORM SEWER MAINTENANC FUEL CHARGES	\$	70,273.82	\$	63,000.00	\$	63,000.00	\$	64,000.00
101	General Fund	Public Service	Stormsewer Maintenance	Operating	101.453615.744000.00000	STORM SEWER MAINTENANC UTILITIES	\$	-	\$	6,000.00	\$	6,000.00	\$	-
101	General Fund	Public Service	Stormsewer Maintenance	Operating	101.453615.746000.00000	STORM SEWER MAINTENANC REPAIR & MAINTENANCE	\$	19,220.90	\$	130,000.00	\$	130,000.00	\$	100,000.00
101	General Fund	Public Service	Stormsewer Maintenance	Operating	101.453615.746100.00000	STORM SEWER MAINTENANC BUILDING MAINTENANCE	\$	274.54	\$	-	\$	-	\$	-
101	General Fund	Public Service	Stormsewer Maintenance	Operating	101.453615.973102.00000	STORM SEWER MAINTENANC DRAINS	\$	261,677.60	\$	310,000.00	\$	310,000.00	\$	310,000.00
101	General Fund	Public Service	Stormsewer Maintenance	Operating	101.453615.745200.00000	STORM SEWER MAINTENANC CITY EQUIPMENT RENTAL (CHARGE)	\$	525,016.79	\$	390,500.00	\$	390,500.00	\$	127,000.00
101	General Fund	Public Service	Alley Maintenance	Personnel	101.453618.702000.00000	ALLEY MAINTENANCE SALARIES	\$	2,177.39	\$	4,186.00	\$	4,186.00	\$	600.00
101	General Fund	Public Service	Alley Maintenance	Personnel	101.453618.706000.00000	ALLEY MAINTENANCE HOURLY WAGES	\$	8,644.55	\$	12,560.00	\$	12,560.00	\$	2,000.00
101	General Fund	Public Service	Alley Maintenance	Personnel	101.453618.707014.00000	ALLEY MAINTENANCE UAW - SEASONAL	\$	-	\$	5,144.00	\$	5,144.00	\$	5,144.00
101	General Fund	Public Service	Alley Maintenance	Personnel	101.453618.712000.00000	ALLEY MAINTENANCE LONGEVITY	\$	-	\$	322.00	\$	322.00	\$	-
101	General Fund	Public Service	Alley Maintenance	Personnel	101.453618.715400.00000	ALLEY MAINTENANCE PAYROLL FRINGES	\$	2,778.62	\$	3,542.00	\$	3,542.00	\$	900.00
101	General Fund	Public Service	Alley Maintenance	Personnel	101.453618.715300.00000	ALLEY MAINTENANCE RETIREMENT/CITY FRINGES	\$	6,677.42	\$	11,594.00	\$	11,594.00	\$	1,900.00
101	General Fund	Public Service	Alley Maintenance	Operating	101.453618.742100.00000	ALLEY MAINTENANCE FUEL CHARGES	\$	-	\$	1,000.00	\$	1,000.00	\$	1,000.00
101	General Fund	Public Service	Alley Maintenance	Operating	101.453618.742500.00000	ALLEY MAINTENANCE MATERIALS	\$	4,418.75	\$	7,500.00	\$	7,500.00	\$	7,500.00
101	General Fund	Public Service	Alley Maintenance	Operating	101.453618.745200.00000	ALLEY MAINTENANCE CITY EQUIPMENT RENTAL (CHARGE)	\$	16,286.70	\$	16,500.00	\$	16,500.00	\$	1,800.00
101	General Fund	Public Service	Admin and Engineering	Personnel	101.453603.707000.00000	PUBLIC SERV DEPT ADMIN & I TEMPORARY HELP	\$	637.50	\$	-	\$	-	\$	-
101	General Fund	Public Service	Admin and Engineering	Personnel	101.453603.715400.00000	PUBLIC SERV DEPT ADMIN & I PAYROLL FRINGES	\$	310.98	\$	-	\$	-	\$	-
101	General Fund	Public Service	Admin and Engineering	Operating	101.453603.741000.00000	PUBLIC SERV DEPT ADMIN & I MISCELLANEOUS OPERATING	\$	1,582.00	\$	5,000.00	\$	5,000.00	\$	3,500.00
101	General Fund	Public Service	Admin and Engineering	Operating	101.453603.743000.00000	PUBLIC SERV DEPT ADMIN & I CONTRACTUAL SERVICES	\$	3,461.50	\$	10,000.00	\$	130,000.00	\$	5,000.00
101	General Fund	Public Service	Admin and Engineering	Operating	101.453603.744000.00000	PUBLIC SERV DEPT ADMIN & I UTILITIES	\$	493,962.48	\$	40,000.00	\$	40,000.00	\$	42,000.00
101	General Fund	Public Service	Admin and Engineering	Operating	101.453603.744200.00000	PUBLIC SERV DEPT ADMIN & I TELEPHONE	\$	46,043.71	\$	45,000.00	\$	45,000.00	\$	45,000.00
101	General Fund	Public Service	Admin and Engineering	Operating	101.453603.744400.00000	PUBLIC SERV DEPT ADMIN & I STREET LIGHTING	\$	4,571,479.06	\$	4,800,000.00	\$	4,800,000.00	\$	5,500,000.00
101	General Fund	Public Service	Admin and Engineering	Operating	101.453603.973301.00000	PUBLIC SERV DEPT ADMIN & I NDPES PERMIT	\$	11,438.25	\$	10,000.00	\$	10,000.00	\$	10,000.00

101	General Fund	Public Service	Admin and Engineering	Operating	101.453603.743311.00000	PUBLIC SERV DEPT ADMIN & I CITY 311 SERVICES ALLOC	\$	-	\$	76,175.00	\$	76,175.00	\$	19,942.00
101	General Fund	Public Service	Admin and Engineering	Operating	101.453603.743720.00000	PUBLIC SERV DEPT ADMIN & I INFORMATION TECHNOLOGY ALLOC	\$	-	\$	55,056.00	\$	55,056.00	\$	58,321.00
101	General Fund	Public Service	Admin and Engineering	Operating	101.453603.743700.00000	PUBLIC SERV DEPT ADMIN & I ENGINEERING	\$	800,900.00	\$	752,506.00	\$	752,506.00	\$	695,572.00
101	General Fund	Public Service	Miscellaneous Trash Pickup	Personnel	101.453620.702000.00000	MISCELLANEOUS TRASH PICK- SALARIES	\$	4,482.89	\$	9,144.00	\$	9,144.00	\$	7,100.00
101	General Fund	Public Service	Miscellaneous Trash Pickup	Personnel	101.453620.706000.00000	MISCELLANEOUS TRASH PICK- HOURLY WAGES	\$	19,109.06	\$	27,433.00	\$	27,433.00	\$	21,800.00
101	General Fund	Public Service	Miscellaneous Trash Pickup	Personnel	101.453620.707014.00000	MISCELLANEOUS TRASH PICK- UAW - SEASONAL	\$	-	\$	-	\$	-	\$	2,637.00
101	General Fund	Public Service	Miscellaneous Trash Pickup	Personnel	101.453620.712000.00000	MISCELLANEOUS TRASH PICK- LONGEVITY	\$	-	\$	703.00	\$	703.00	\$	500.00
101	General Fund	Public Service	Miscellaneous Trash Pickup	Personnel	101.453620.713100.00000	MISCELLANEOUS TRASH PICK- VACATION/SICK/PERSONAL LEAVE	\$	-	\$	4,000.00	\$	4,000.00	\$	-
101	General Fund	Public Service	Miscellaneous Trash Pickup	Personnel	101.453620.715400.00000	MISCELLANEOUS TRASH PICK- PAYROLL FRINGES	\$	6,839.17	\$	7,737.00	\$	7,737.00	\$	10,100.00
101	General Fund	Public Service	Miscellaneous Trash Pickup	Personnel	101.453620.715300.00000	MISCELLANEOUS TRASH PICK- RETIREMENT/CITY FRINGES	\$	17,646.76	\$	25,322.00	\$	25,322.00	\$	21,100.00
101	General Fund	Public Service	Miscellaneous Trash Pickup	Operating	101.453620.741000.00000	MISCELLANEOUS TRASH PICK- MISCELLANEOUS OPERATING	\$	-	\$	10,000.00	\$	10,000.00	\$	5,000.00
101	General Fund	Public Service	Miscellaneous Trash Pickup	Operating	101.453620.742100.00000	MISCELLANEOUS TRASH PICK- FUEL CHARGES	\$	-	\$	1,000.00	\$	1,000.00	\$	1,000.00
101	General Fund	Public Service	Miscellaneous Trash Pickup	Operating	101.453620.742500.00000	MISCELLANEOUS TRASH PICK- MATERIALS	\$	290.16	\$	-	\$	-	\$	-
101	General Fund	Public Service	Miscellaneous Trash Pickup	Operating	101.453620.744500.00000	MISCELLANEOUS TRASH PICK- LANDFILL FEES	\$	2,961.32	\$	20,000.00	\$	20,000.00	\$	7,500.00
101	General Fund	Public Service	Miscellaneous Trash Pickup	Operating	101.453620.859001.00000	MISCELLANEOUS TRASH PICK- LOW INCOME REFUSE SUBSIDY	\$	-	\$	10,000.00	\$	10,000.00	\$	10,000.00
101	General Fund	Public Service	Miscellaneous Trash Pickup	Operating	101.453620.745200.00000	MISCELLANEOUS TRASH PICK- CITY EQUIPMENT RENTAL (CHARGE)	\$	27,787.71	\$	22,000.00	\$	22,000.00	\$	18,000.00
101	General Fund	Public Service	Bulk Refuse Collection	Personnel	101.453621.702000.00000	PROPERTY MAINTENANCE SALARIES	\$	640.63	\$	850.00	\$	850.00	\$	850.00
101	General Fund	Public Service	Bulk Refuse Collection	Personnel	101.453621.706000.00000	PROPERTY MAINTENANCE HOURLY WAGES	\$	5,458.92	\$	5,800.00	\$	5,800.00	\$	5,800.00
101	General Fund	Public Service	Bulk Refuse Collection	Personnel	101.453621.715400.00000	PROPERTY MAINTENANCE PAYROLL FRINGES	\$	2,350.99	\$	2,600.00	\$	2,600.00	\$	2,600.00
101	General Fund	Public Service	Bulk Refuse Collection	Personnel	101.453621.715300.00000	PROPERTY MAINTENANCE RETIREMENT/CITY FRINGES	\$	12,400.50	\$	17,000.00	\$	17,000.00	\$	17,000.00
101	General Fund	Public Service	Bulk Refuse Collection	Operating	101.453621.742100.00000	PROPERTY MAINTENANCE FUEL CHARGES	\$	-	\$	500.00	\$	500.00	\$	500.00
101	General Fund	Public Service	Bulk Refuse Collection	Operating	101.453621.743000.00000	PROPERTY MAINTENANCE CONTRACTUAL SERVICES	\$	3,168.00	\$	15,000.00	\$	15,000.00	\$	5,000.00
101	General Fund	Public Service	Bulk Refuse Collection	Operating	101.453621.745200.00000	PROPERTY MAINTENANCE CITY EQUIPMENT RENTAL (CHARGE)	\$	5,000.04	\$	5,500.00	\$	5,500.00	\$	1,900.00
101	General Fund	Public Service	Aurelius Road Landfill	Operating	101.453619.744000.00000	AURELIUS ROAD LANDFILL UTILITIES	\$	-	\$	1,000.00	\$	1,000.00	\$	-
101	General Fund	Public Service	Aurelius Road Landfill	Operating	101.453619.746000.00000	AURELIUS ROAD LANDFILL REPAIR & MAINTENANCE	\$	-	\$	1,000.00	\$	1,000.00	\$	-
101	General Fund	Public Service	Flood Control	Operating	101.453614.742000.00000	FLOOD CONTROL SUPPLIES	\$	4,418.75	\$	5,200.00	\$	5,200.00	\$	5,200.00
101	General Fund	Public Service	Flood Control	Operating	101.453614.744000.00000	FLOOD CONTROL UTILITIES	\$	58,292.97	\$	22,000.00	\$	22,000.00	\$	22,000.00
101	General Fund	Public Service	Transportation	Operating	101.453640.741000.00000	TRANSPORTATION MISCELLANEOUS OPERATING	\$	1,912.66	\$	2,000.00	\$	2,000.00	\$	2,000.00
101	General Fund	Public Service	Transportation	Operating	101.453640.741293.00000	TRANSPORTATION SPEC EVENTS/DECORATIONS	\$	1,253.95	\$	5,000.00	\$	5,000.00	\$	5,000.00
101	General Fund	Public Service	Transportation	Operating	101.453640.741810.00000	TRANSPORTATION DUES & SUBSCRIPTIONS	\$	60,555.75	\$	92,000.00	\$	92,000.00	\$	88,000.00
101	General Fund	Public Service	Sustainability	Personnel	101.453606.743050.00000	PUBLIC SERV - SUSTAINABILIT TEMPORARY HELP-CONTRACTUAL	\$	-	\$	-	\$	15,000.00	\$	30,000.00
101	General Fund	Public Service	Sustainability	Operating	101.453606.741000.00000	PUBLIC SERV - SUSTAINABILIT MISCELLANEOUS OPERATING	\$	27,804.35	\$	25,000.00	\$	25,000.00	\$	35,000.00
101	General Fund	Public Service	Sustainability	Operating	101.453606.743000.00000	PUBLIC SERV - SUSTAINABILIT CONTRACTUAL SERVICES	\$	-	\$	10,000.00	\$	10,000.00	\$	40,000.00
							\$	12,789,105.91	\$	13,506,989.00	\$	13,606,989.00	\$	13,008,704.00

UCA Fund	Fund Desc	App Desc	Div Desc	Budg Desc	Account	ORG KEY DESC	Object Long Description	FY23 Actuals	FY24 Adopted	FY24 Amended	FY25 Proposed
203	Local Streets Fur	Property Taxes	Property Taxes	Revenue	203.000000.680003.00000	ACT 51 - LOCAL STREETS FUND	EATON COUNTY ROAD MILLAGE	\$ -	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
203	Local Streets Fur	State Grants	Highways/Streets	Revenue	203.000000.546000.00000	ACT 51 - LOCAL STREETS FUND	GAS & WEIGHT TAX	\$ 3,758,354.92	\$ 3,752,628.00	\$ 3,752,628.00	\$ 4,300,000.00
203	Local Streets Fur	Interest & Rent	Interest Income	Revenue	203.000000.670000.00000	ACT 51 - LOCAL STREETS FUND	INTEREST INCOME	\$ 87,095.85	\$ -	\$ -	\$ -
203	Local Streets Fur	Other Revenue	Miscellaneous	Revenue	203.000000.680000.00000	ACT 51 - LOCAL STREETS FUND	MISCELLANEOUS REVENUE	\$ 2,175.00	\$ -	\$ -	\$ -
203	Local Streets Fur	Other Revenue	Miscellaneous	Revenue	203.000000.680000.54046	SIGNALIZATION & MODERNIZATION	MISCELLANEOUS REVENUE	\$ 38,597.34	\$ -	\$ -	\$ -
203	Local Streets Fur	Other Revenue	Miscellaneous	Revenue	203.453601.677100.50002	MAJOR MAINTENANCE LS	CONTRIBUTED CAPITAL	\$ 1,490,181.00	\$ -	\$ -	\$ -
203	Local Streets Fur	Appropriation of Fund Balance	Appropriation of Fund Balance	Revenue	203.000000.679100.00000	ACT 51 - LOCAL STREETS FUND	FROM/(TO) FUND BALANCE	\$ -	\$ 2,439,500.00	\$ 2,439,500.00	\$ -
203	Local Streets Fur	Interfund Transfers In	Interfund Transfers In	Revenue	203.000000.696102.00000	ACT 51 - LOCAL STREETS FUND	OPERATING TRANSFER - MILLAGE	\$ 2,430,000.00	\$ 2,610,500.00	\$ 2,610,500.00	\$ 2,710,000.00
203	Local Streets Fur	Interfund Transfers In	Interfund Transfers In	Revenue	203.000000.696202.00000	ACT 51 - LOCAL STREETS FUND	OPERATING TRANSFER - ACT 51 MA	\$ 3,361,002.00	\$ 4,382,065.00	\$ 4,382,065.00	\$ 4,000,000.00
								\$ 11,167,406.11	\$ 13,334,693.00	\$ 13,334,693.00	\$ 11,160,000.00
203	Local Streets Fur	Public Service	Admin and Engineering	Personnel	203.453634.702000.00000	ACT 51 ADMIN & ENGINEERING	SALARIES	\$ 60,109.40	\$ 76,000.00	\$ 76,000.00	\$ 63,115.00
203	Local Streets Fur	Public Service	Admin and Engineering	Personnel	203.453634.706000.00000	ACT 51 ADMIN & ENGINEERING	HOURLY WAGES	\$ 23,562.35	\$ 25,000.00	\$ 25,000.00	\$ 24,740.00
203	Local Streets Fur	Public Service	Admin and Engineering	Personnel	203.453634.712000.00000	ACT 51 ADMIN & ENGINEERING	LONGEVITY	\$ 2,964.43	\$ 3,000.00	\$ 3,000.00	\$ 3,113.00
203	Local Streets Fur	Public Service	Admin and Engineering	Personnel	203.453634.715400.00000	ACT 51 ADMIN & ENGINEERING	PAYROLL FRINGES	\$ 31,575.15	\$ 35,000.00	\$ 35,000.00	\$ 33,154.00
203	Local Streets Fur	Public Service	Admin and Engineering	Personnel	203.453634.715300.00000	ACT 51 ADMIN & ENGINEERING	RETIREMENT/CITY FRINGES	\$ 90,143.27	\$ 125,000.00	\$ 125,000.00	\$ 94,650.00
203	Local Streets Fur	Public Service	Admin and Engineering	Operating	203.453634.741600.00000	ACT 51 ADMIN & ENGINEERING	ADMIN CHARGES (INDIRECT COSTS)	\$ 61,967.00	\$ 63,065.00	\$ 63,065.00	\$ 64,925.00
203	Local Streets Fur	Public Service	Admin and Engineering	Operating	203.453634.743720.00000	ACT 51 ADMIN & ENGINEERING	INFORMATION TECHNOLOGY ALLOC	\$ -	\$ 150,121.00	\$ 150,121.00	\$ 159,022.00
203	Local Streets Fur	Public Service	Admin and Engineering	Operating	203.453634.743700.00000	ACT 51 ADMIN & ENGINEERING	ENGINEERING	\$ 914,300.00	\$ 741,521.00	\$ 741,521.00	\$ 693,876.00
203	Local Streets Fur	Public Service	Surface Maintenance	Personnel	203.453630.702000.00000	STREET MAINT, CLEANING & MISC	SALARIES	\$ 150,273.51	\$ 296,754.00	\$ 296,754.00	\$ 290,400.00
203	Local Streets Fur	Public Service	Surface Maintenance	Personnel	203.453630.702302.00000	STREET MAINT, CLEANING & MISC	SHIFT PREMIUM	\$ 447.83	\$ -	\$ -	\$ -
203	Local Streets Fur	Public Service	Surface Maintenance	Personnel	203.453630.706000.00000	STREET MAINT, CLEANING & MISC	HOURLY WAGES	\$ 753,994.82	\$ 890,264.00	\$ 890,264.00	\$ 821,885.00
203	Local Streets Fur	Public Service	Surface Maintenance	Personnel	203.453630.707014.00000	STREET MAINT, CLEANING & MISC	UAW - SEASONAL	\$ 42,412.21	\$ 71,164.00	\$ 71,164.00	\$ 49,987.00
203	Local Streets Fur	Public Service	Surface Maintenance	Personnel	203.453630.708000.00000	STREET MAINT, CLEANING & MISC	OVERTIME - SALARY	\$ 14,798.40	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00
203	Local Streets Fur	Public Service	Surface Maintenance	Personnel	203.453630.709000.00000	STREET MAINT, CLEANING & MISC	OVERTIME - HOURLY	\$ 23,859.65	\$ 25,000.00	\$ 25,000.00	\$ 27,000.00
203	Local Streets Fur	Public Service	Surface Maintenance	Personnel	203.453630.712000.00000	STREET MAINT, CLEANING & MISC	LONGEVITY	\$ 19,762.85	\$ 22,827.00	\$ 22,827.00	\$ 17,287.00
203	Local Streets Fur	Public Service	Surface Maintenance	Personnel	203.453630.715400.00000	STREET MAINT, CLEANING & MISC	PAYROLL FRINGES	\$ 310,887.14	\$ 251,100.00	\$ 251,100.00	\$ 376,046.00
203	Local Streets Fur	Public Service	Surface Maintenance	Personnel	203.453630.717200.00000	STREET MAINT, CLEANING & MISC	ALLOWANCE - CLOTHING	\$ 400.00	\$ -	\$ -	\$ -
203	Local Streets Fur	Public Service	Surface Maintenance	Personnel	203.453630.715300.00000	STREET MAINT, CLEANING & MISC	RETIREMENT/CITY FRINGES	\$ 786,967.49	\$ 821,782.00	\$ 821,782.00	\$ 765,050.00
203	Local Streets Fur	Public Service	Surface Maintenance	Operating	203.453630.741000.00000	STREET MAINT, CLEANING & MISC	MISCELLANEOUS OPERATING	\$ 157,889.68	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00
203	Local Streets Fur	Public Service	Surface Maintenance	Operating	203.453630.742100.00000	STREET MAINT, CLEANING & MISC	FUEL CHARGES	\$ 108,339.77	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
203	Local Streets Fur	Public Service	Surface Maintenance	Operating	203.453630.742500.00000	STREET MAINT, CLEANING & MISC	MATERIALS	\$ 260,354.29	\$ 370,000.00	\$ 370,000.00	\$ 400,000.00
203	Local Streets Fur	Public Service	Surface Maintenance	Operating	203.453630.743000.00000	STREET MAINT, CLEANING & MISC	CONTRACTUAL SERVICES	\$ 3,174.75	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00
203	Local Streets Fur	Public Service	Surface Maintenance	Operating	203.453630.745200.00000	STREET MAINT, CLEANING & MISC	CITY EQUIPMENT RENTAL (CHARGE)	\$ 1,791,916.81	\$ 1,100,000.00	\$ 1,100,000.00	\$ 1,177,000.00
203	Local Streets Fur	Public Service	Winter Maintenance	Personnel	203.453632.702000.00000	WINTER MAINT.-SNOW REMOVAL	SALARIES	\$ 31,636.53	\$ 36,811.00	\$ 36,811.00	\$ 6,000.00
203	Local Streets Fur	Public Service	Winter Maintenance	Personnel	203.453632.706000.00000	WINTER MAINT.-SNOW REMOVAL	HOURLY WAGES	\$ 122,524.16	\$ 110,435.00	\$ 110,435.00	\$ 18,200.00
203	Local Streets Fur	Public Service	Winter Maintenance	Personnel	203.453632.708000.00000	WINTER MAINT.-SNOW REMOVAL	OVERTIME - SALARY	\$ 14,798.40	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00
203	Local Streets Fur	Public Service	Winter Maintenance	Personnel	203.453632.709000.00000	WINTER MAINT.-SNOW REMOVAL	OVERTIME - HOURLY	\$ 28,631.58	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
203	Local Streets Fur	Public Service	Winter Maintenance	Personnel	203.453632.712000.00000	WINTER MAINT.-SNOW REMOVAL	LONGEVITY	\$ 3,952.57	\$ 2,831.00	\$ 2,831.00	\$ 400.00
203	Local Streets Fur	Public Service	Winter Maintenance	Personnel	203.453632.715400.00000	WINTER MAINT.-SNOW REMOVAL	PAYROLL FRINGES	\$ 63,150.31	\$ 31,148.00	\$ 31,148.00	\$ 8,400.00
203	Local Streets Fur	Public Service	Winter Maintenance	Personnel	203.453632.715300.00000	WINTER MAINT.-SNOW REMOVAL	RETIREMENT/CITY FRINGES	\$ 136,884.45	\$ 101,940.00	\$ 101,940.00	\$ 17,700.00
203	Local Streets Fur	Public Service	Winter Maintenance	Operating	203.453632.742100.00000	WINTER MAINT.-SNOW REMOVAL	FUEL CHARGES	\$ -	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
203	Local Streets Fur	Public Service	Winter Maintenance	Operating	203.453632.742500.00000	WINTER MAINT.-SNOW REMOVAL	MATERIALS	\$ 16,493.56	\$ 75,000.00	\$ 75,000.00	\$ 50,000.00
203	Local Streets Fur	Public Service	Winter Maintenance	Operating	203.453632.745200.00000	WINTER MAINT.-SNOW REMOVAL	CITY EQUIPMENT RENTAL (CHARGE)	\$ 410,782.55	\$ 385,000.00	\$ 385,000.00	\$ 411,950.00
203	Local Streets Fur	Public Service	Traffic Maintenance	Operating	203.453636.741000.00000	TRAFFIC MAINTENANCE	MISCELLANEOUS OPERATING	\$ 3,078.99	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
203	Local Streets Fur	Public Service	Traffic Maintenance	Operating	203.453636.742000.00000	TRAFFIC MAINTENANCE	SUPPLIES	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
203	Local Streets Fur	Public Service	Traffic Maintenance	Operating	203.453636.742500.00000	TRAFFIC MAINTENANCE	MATERIALS	\$ 19,023.43	\$ 18,000.00	\$ 18,000.00	\$ 24,000.00
203	Local Streets Fur	Public Service	Traffic Maintenance	Operating	203.453636.746200.00000	TRAFFIC MAINTENANCE	EQUIPMENT REPAIR & MAINTENANCE	\$ 41,541.01	\$ 60,000.00	\$ 60,000.00	\$ 45,000.00
203	Local Streets Fur	Public Service	Traffic Maintenance	Capital	203.453636.974198.54046	SIGNALIZATION & MODERNIZATION	SIGNALIZATION & MODERNIZING	\$ -	\$ 25,000.00	\$ 25,000.00	\$ 55,000.00

203	Local Streets Fur	Public Service	Major Maintenance	! Capital	! 203.453601.974100.50002	MAJOR MAINTENANCE	STREETS/CURB & GUTTER	\$ 3,897,618.03	\$ 6,300,000.00	\$ 6,300,000.00	\$ 4,080,000.00
203	Local Streets Fur	Public Service	Major Maintenance	! Capital	! 203.453601.974100.50004	MAJ MAINT LOCAL STREETS	STREETS/CURB & GUTTER	\$ 777,584.58	\$ -	\$ -	\$ -
203	Local Streets Fur	Public Service	Major Maintenance	! Capital	! 203.453601.974100.54067	EATON CO ROAD MILLAGE	STREETS/CURB & GUTTER	\$ -	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
203	Local Streets Fur	Public Service	Major Maintenance	! Capital	! 203.453601.974200.50004	MAJ MAINT LOCAL STREETS	SIDEWALKS	\$ -	\$ -	\$ -	\$ 250,000.00
203	Local Streets Fur	Public Service	Major Maintenance	! Capital	! 203.933690.970000.20183	CSO 016/017 CONSTRUCTION LS	CAPITAL OUTLAY/CONSTRUCTION	\$ 24.74	\$ -	\$ -	\$ -
203	Local Streets Fur	Public Service	Major Maintenance	! Capital	! 203.933690.970000.20184	CSO 034D CONSTRUCTION LS	CAPITAL OUTLAY/CONSTRUCTION	\$ 291,841.27	\$ -	\$ -	\$ -
203	Local Streets Fur	Public Service	Debt Service	! Operating	203.874400.741835.00000	LOCAL STREET DEBT SERVICE	ADVISORY/AGENT FEES	\$ 225.00	\$ -	\$ -	\$ -
203	Local Streets Fur	Public Service	Debt Service	! Debt Service	! 203.874400.981000.00000	LOCAL STREET DEBT SERVICE	PRINCIPAL	\$ 440,700.00	\$ 458,250.00	\$ 458,250.00	\$ 477,750.00
203	Local Streets Fur	Public Service	Debt Service	! Debt Service	! 203.874400.982000.00000	LOCAL STREET DEBT SERVICE	INTEREST	\$ 178,308.00	\$ 160,680.00	\$ 160,680.00	\$ 142,350.00
								\$ 12,088,899.96	\$ 13,334,693.00	\$ 13,334,693.00	\$ 11,160,000.00

UCA Fund	Fund Desc	App Desc	Div Desc	Budg Desc	Account	ORG KEY DESC	Object Long Description	FY23 Actuals	FY24 Adopted	FY24 Amended	FY25 Proposed
202	Major Streets Fu	Licenses & Permits	Licenses & Permits	Revenue	202.000000.497509.00000	ACT 51 - MAJOR STREETS FUND	PLAN REVIEWS	\$ 45,241.50	\$ 30,000.00	\$ 30,000.00	\$ 45,000.00
202	Major Streets Fu	Licenses & Permits	Licenses & Permits	Revenue	202.000000.497600.00000	ACT 51 - MAJOR STREETS FUND	RIGHT OF WAY PERMIT (PUB SVC D	\$ 37,351.00	\$ 35,000.00	\$ 35,000.00	\$ 40,000.00
202	Major Streets Fu	Licenses & Permits	Licenses & Permits	Revenue	202.000000.497601.00000	ACT 51 - MAJOR STREETS FUND	UTILITY PERMIT FEE - METRO ACT	\$ 578,360.27	\$ 525,000.00	\$ 525,000.00	\$ 600,000.00
202	Major Streets Fu	Licenses & Permits	Licenses & Permits	Revenue	202.000000.497607.00000	ACT 51 - MAJOR STREETS FUND	SPECIAL TRANSPORTATION PERMIT	\$ 7,000.00	\$ 5,000.00	\$ 5,000.00	\$ 7,000.00
202	Major Streets Fu	Federal Grants	Other Federal Grants	Revenue	202.000000.527003.50013	STP MATCH	FED GRANT - NON SEFA	\$ 1,154,974.24	\$ -	\$ -	\$ 1,175,000.00
202	Major Streets Fu	State Grants	State Grants, Highways/Streets	Revenue	202.000000.546000.00000	ACT 51 - MAJOR STREETS FUND	GAS & WEIGHT TAX	\$ 12,863,882.21	\$ 11,500,000.00	\$ 11,500,000.00	\$ 12,900,000.00
202	Major Streets Fu	State Grants	State Grants, Highways/Streets	Revenue	202.000000.579001.50002	MAJOR MAINTENANCE	GRANT - MDOT	\$ -	\$ -	\$ -	\$ 6,675,000.00
202	Major Streets Fu	Charges for Services	Services Rendered	Revenue	202.000000.617900.00000	ACT 51 - MAJOR STREETS FUND	CHGS FOR SVCS - TRUNKLINE REIM	\$ 923,995.68	\$ 600,000.00	\$ 600,000.00	\$ 618,000.00
202	Major Streets Fu	Interest & Rent	Interest Income	Revenue	202.000000.670000.00000	ACT 51 - MAJOR STREETS FUND	INTEREST INCOME	\$ 152,515.07	\$ -	\$ -	\$ -
202	Major Streets Fu	Other Revenue	Miscellaneous	Revenue	202.000000.680000.00000	ACT 51 - MAJOR STREETS FUND	MISCELLANEOUS REVENUE	\$ 343,104.07	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
202	Major Streets Fu	Other Revenue	Miscellaneous	Revenue	202.000000.680000.54046	SIGNALIZATION & MODERNIZATION	MISCELLANEOUS REVENUE	\$ 218,314.26	\$ -	\$ -	\$ -
202	Major Streets Fu	Other Revenue	Miscellaneous	Revenue	202.000000.680003.00000	ACT 51 - MAJOR STREETS FUND	EATON COUNTY ROAD MILLAGE	\$ 153,902.88	\$ -	\$ -	\$ -
202	Major Streets Fu	Appropriation of Fund Balance	Appropriation of Fund Balance	Revenue	202.000000.679100.00000	ACT 51 - MAJOR STREETS FUND	FROM/(TO) FUND BALANCE	\$ -	\$ 3,093,118.00	\$ 3,093,118.00	\$ 1,400,000.00
								\$ 16,478,641.18	\$ 15,798,118.00	\$ 15,798,118.00	\$ 23,470,000.00
202	Major Streets Fu	Public Service	Admin and Engineering	Personnel	202.453634.702000.00000	ACT 51 ADMIN & ENGINEERING	SALARIES	\$ 79,091.31	\$ 100,000.00	\$ 100,000.00	\$ 20,300.00
202	Major Streets Fu	Public Service	Admin and Engineering	Personnel	202.453634.706000.00000	ACT 51 ADMIN & ENGINEERING	HOURLY WAGES	\$ 23,562.35	\$ 25,000.00	\$ 25,000.00	\$ 10,000.00
202	Major Streets Fu	Public Service	Admin and Engineering	Personnel	202.453634.708000.00000	ACT 51 ADMIN & ENGINEERING	OVERTIME - SALARY	\$ 4,439.51	\$ 3,000.00	\$ 3,000.00	\$ 1,000.00
202	Major Streets Fu	Public Service	Admin and Engineering	Personnel	202.453634.712000.00000	ACT 51 ADMIN & ENGINEERING	LONGEVITY	\$ 2,470.36	\$ 2,500.00	\$ 2,500.00	\$ 500.00
202	Major Streets Fu	Public Service	Admin and Engineering	Personnel	202.453634.715400.00000	ACT 51 ADMIN & ENGINEERING	PAYROLL FRINGES	\$ 36,085.90	\$ 40,000.00	\$ 40,000.00	\$ 28,000.00
202	Major Streets Fu	Public Service	Admin and Engineering	Personnel	202.453634.715300.00000	ACT 51 ADMIN & ENGINEERING	RETIREMENT/CITY FRINGES	\$ 93,004.81	\$ 126,789.00	\$ 126,789.00	\$ 60,000.00
202	Major Streets Fu	Public Service	Admin and Engineering	Operating	202.453634.741000.00000	ACT 51 ADMIN & ENGINEERING	MISCELLANEOUS OPERATING	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
202	Major Streets Fu	Public Service	Admin and Engineering	Operating	202.453634.747000.00000	ACT 51 ADMIN & ENGINEERING	TRAINING	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -
202	Major Streets Fu	Public Service	Admin and Engineering	Operating	202.453634.743311.00000	ACT 51 ADMIN & ENGINEERING	CITY 311 SERVICES ALLOC	\$ -	\$ 52,775.00	\$ 52,775.00	\$ 33,497.00
202	Major Streets Fu	Public Service	Admin and Engineering	Operating	202.453634.741600.00000	ACT 51 ADMIN & ENGINEERING	ADMIN CHARGES (INDIRECT COSTS)	\$ 73,825.00	\$ 75,133.00	\$ 75,133.00	\$ 77,348.00
202	Major Streets Fu	Public Service	Admin and Engineering	Operating	202.453634.743720.00000	ACT 51 ADMIN & ENGINEERING	INFORMATION TECHNOLOGY ALLOC	\$ -	\$ 153,057.00	\$ 153,057.00	\$ 162,131.00
202	Major Streets Fu	Public Service	Admin and Engineering	Operating	202.453634.743700.00000	ACT 51 ADMIN & ENGINEERING	ENGINEERING	\$ 1,385,100.00	\$ 1,065,463.00	\$ 1,065,463.00	\$ 839,046.00
202	Major Streets Fu	Public Service	Routine Road Maintenance	Personnel	202.453630.702000.00000	STREET MAINT, CLEANING & MISC	SALARIES	\$ 138,409.81	\$ 226,152.00	\$ 226,152.00	\$ 139,500.00
202	Major Streets Fu	Public Service	Routine Road Maintenance	Personnel	202.453630.702302.00000	STREET MAINT, CLEANING & MISC	SHIFT PREMIUM	\$ 546.85	\$ -	\$ -	\$ -
202	Major Streets Fu	Public Service	Routine Road Maintenance	Personnel	202.453630.706000.00000	STREET MAINT, CLEANING & MISC	HOURLY WAGES	\$ 518,371.44	\$ 678,458.00	\$ 678,458.00	\$ 427,900.00
202	Major Streets Fu	Public Service	Routine Road Maintenance	Personnel	202.453630.707014.00000	STREET MAINT, CLEANING & MISC	UAW - SEASONAL	\$ 61,262.07	\$ 41,155.00	\$ 41,155.00	\$ 42,803.00
202	Major Streets Fu	Public Service	Routine Road Maintenance	Personnel	202.453630.708000.00000	STREET MAINT, CLEANING & MISC	OVERTIME - SALARY	\$ 36,996.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
202	Major Streets Fu	Public Service	Routine Road Maintenance	Personnel	202.453630.709000.00000	STREET MAINT, CLEANING & MISC	OVERTIME - HOURLY	\$ 9,543.86	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
202	Major Streets Fu	Public Service	Routine Road Maintenance	Personnel	202.453630.712000.00000	STREET MAINT, CLEANING & MISC	LONGEVITY	\$ 19,762.85	\$ 17,396.00	\$ 17,396.00	\$ 9,700.00
202	Major Streets Fu	Public Service	Routine Road Maintenance	Personnel	202.453630.715400.00000	STREET MAINT, CLEANING & MISC	PAYROLL FRINGES	\$ 225,536.80	\$ 191,360.00	\$ 191,360.00	\$ 197,200.00
202	Major Streets Fu	Public Service	Routine Road Maintenance	Personnel	202.453630.717200.00000	STREET MAINT, CLEANING & MISC	ALLOWANCE - CLOTHING	\$ 400.00	\$ -	\$ -	\$ -
202	Major Streets Fu	Public Service	Routine Road Maintenance	Personnel	202.453630.715300.00000	STREET MAINT, CLEANING & MISC	RETIREMENT/CITY FRINGES	\$ 643,404.89	\$ 626,269.00	\$ 626,269.00	\$ 407,000.00
202	Major Streets Fu	Public Service	Routine Road Maintenance	Operating	202.453630.741000.00000	STREET MAINT, CLEANING & MISC	MISCELLANEOUS OPERATING	\$ 87,744.45	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00
202	Major Streets Fu	Public Service	Routine Road Maintenance	Operating	202.453630.742100.00000	STREET MAINT, CLEANING & MISC	FUEL CHARGES	\$ 1,913.60	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
202	Major Streets Fu	Public Service	Routine Road Maintenance	Operating	202.453630.742500.00000	STREET MAINT, CLEANING & MISC	MATERIALS	\$ 17,031.91	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00
202	Major Streets Fu	Public Service	Routine Road Maintenance	Operating	202.453630.743000.00000	STREET MAINT, CLEANING & MISC	CONTRACTUAL SERVICES	\$ 2,945.25	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00
202	Major Streets Fu	Public Service	Routine Road Maintenance	Operating	202.453630.744500.00000	STREET MAINT, CLEANING & MISC	LANDFILL FEES	\$ 736.00	\$ -	\$ -	\$ -
202	Major Streets Fu	Public Service	Routine Road Maintenance	Operating	202.453630.745200.00000	STREET MAINT, CLEANING & MISC	CITY EQUIPMENT RENTAL (CHARGE)	\$ 597,493.90	\$ 330,000.00	\$ 330,000.00	\$ 353,100.00
202	Major Streets Fu	Public Service	Bridge Maintenance	Personnel	202.453631.702000.00000	BRIDGE MAINTENANCE	SALARIES	\$ 1,581.84	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
202	Major Streets Fu	Public Service	Bridge Maintenance	Personnel	202.453631.706000.00000	BRIDGE MAINTENANCE	HOURLY WAGES	\$ 3,015.98	\$ 3,200.00	\$ 3,200.00	\$ 3,500.00
202	Major Streets Fu	Public Service	Bridge Maintenance	Personnel	202.453631.712000.00000	BRIDGE MAINTENANCE	LONGEVITY	\$ 197.63	\$ 200.00	\$ 200.00	\$ 200.00
202	Major Streets Fu	Public Service	Bridge Maintenance	Personnel	202.453631.715400.00000	BRIDGE MAINTENANCE	PAYROLL FRINGES	\$ 1,804.29	\$ 2,000.00	\$ 2,000.00	\$ 2,300.00
202	Major Streets Fu	Public Service	Bridge Maintenance	Personnel	202.453631.715300.00000	BRIDGE MAINTENANCE	RETIREMENT/CITY FRINGES	\$ 8,107.82	\$ 11,053.00	\$ 11,053.00	\$ 12,000.00

202	Major Streets Fu	Public Service	Bridge Maintenance	Operating	202.453631.741000.00000	BRIDGE MAINTENANCE	MISCELLANEOUS OPERATING	\$	-	\$	1,000.00	\$	1,000.00	\$	1,000.00	
202	Major Streets Fu	Public Service	Bridge Maintenance	Operating	202.453631.742100.00000	BRIDGE MAINTENANCE	FUEL CHARGES	\$	-	\$	500.00	\$	500.00	\$	500.00	
202	Major Streets Fu	Public Service	Bridge Maintenance	Operating	202.453631.742500.00000	BRIDGE MAINTENANCE	MATERIALS	\$	-	\$	2,000.00	\$	2,000.00	\$	2,200.00	
202	Major Streets Fu	Public Service	Bridge Maintenance	Operating	202.453631.743000.00000	BRIDGE MAINTENANCE	CONTRACTUAL SERVICES	\$	39,372.63	\$	50,000.00	\$	50,000.00	\$	105,000.00	
202	Major Streets Fu	Public Service	Bridge Maintenance	Operating	202.453631.745200.00000	BRIDGE MAINTENANCE	CITY EQUIPMENT RENTAL (CHARGE)	\$	6,999.96	\$	7,700.00	\$	7,700.00	\$	8,239.00	
202	Major Streets Fu	Public Service	Winter Maintenance	Personnel	202.453632.702000.00000	WINTER MAINT.-SNOW REMOVAL	SALARIES	\$	41,127.49	\$	51,303.00	\$	51,303.00	\$	55,481.00	
202	Major Streets Fu	Public Service	Winter Maintenance	Personnel	202.453632.706000.00000	WINTER MAINT.-SNOW REMOVAL	HOURLY WAGES	\$	188,498.72	\$	153,911.00	\$	153,911.00	\$	166,444.00	
202	Major Streets Fu	Public Service	Winter Maintenance	Personnel	202.453632.708000.00000	WINTER MAINT.-SNOW REMOVAL	OVERTIME - SALARY	\$	44,395.19	\$	30,000.00	\$	30,000.00	\$	35,000.00	
202	Major Streets Fu	Public Service	Winter Maintenance	Personnel	202.453632.709000.00000	WINTER MAINT.-SNOW REMOVAL	OVERTIME - HOURLY	\$	47,719.31	\$	50,000.00	\$	50,000.00	\$	50,000.00	
202	Major Streets Fu	Public Service	Winter Maintenance	Personnel	202.453632.712000.00000	WINTER MAINT.-SNOW REMOVAL	LONGEVITY	\$	4,940.71	\$	3,946.00	\$	3,946.00	\$	4,268.00	
202	Major Streets Fu	Public Service	Winter Maintenance	Personnel	202.453632.715400.00000	WINTER MAINT.-SNOW REMOVAL	PAYROLL FRINGES	\$	81,193.24	\$	43,410.00	\$	43,410.00	\$	46,946.00	
202	Major Streets Fu	Public Service	Winter Maintenance	Personnel	202.453632.715300.00000	WINTER MAINT.-SNOW REMOVAL	RETIREMENT/CITY FRINGES	\$	206,041.87	\$	142,071.00	\$	142,071.00	\$	153,641.00	
202	Major Streets Fu	Public Service	Winter Maintenance	Operating	202.453632.742100.00000	WINTER MAINT.-SNOW REMOVAL	FUEL CHARGES	\$	93,475.08	\$	25,000.00	\$	25,000.00	\$	25,000.00	
202	Major Streets Fu	Public Service	Winter Maintenance	Operating	202.453632.742500.00000	WINTER MAINT.-SNOW REMOVAL	MATERIALS	\$	337,834.18	\$	400,000.00	\$	400,000.00	\$	400,000.00	
202	Major Streets Fu	Public Service	Winter Maintenance	Operating	202.453632.743000.00000	WINTER MAINT.-SNOW REMOVAL	CONTRACTUAL SERVICES	\$	3,619.62	\$	8,750.00	\$	8,750.00	\$	9,500.00	
202	Major Streets Fu	Public Service	Winter Maintenance	Operating	202.453632.745200.00000	WINTER MAINT.-SNOW REMOVAL	CITY EQUIPMENT RENTAL (CHARGE)	\$	601,050.38	\$	495,000.00	\$	495,000.00	\$	529,650.00	
202	Major Streets Fu	Public Service	Trunkline Maintenance	Personnel	202.453633.702000.00000	TRUNKLINE MAINTENANCE	SALARIES	\$	-	\$	41,394.00	\$	41,394.00	\$	20,400.00	
202	Major Streets Fu	Public Service	Trunkline Maintenance	Personnel	202.453633.706000.00000	TRUNKLINE MAINTENANCE	HOURLY WAGES	\$	28,274.81	\$	124,182.00	\$	124,182.00	\$	113,900.00	
202	Major Streets Fu	Public Service	Trunkline Maintenance	Personnel	202.453633.709000.00000	TRUNKLINE MAINTENANCE	OVERTIME - HOURLY	\$	28,631.58	\$	30,000.00	\$	30,000.00	\$	29,600.00	
202	Major Streets Fu	Public Service	Trunkline Maintenance	Personnel	202.453633.712000.00000	TRUNKLINE MAINTENANCE	LONGEVITY	\$	-	\$	3,184.00	\$	3,184.00	\$	2,400.00	
202	Major Streets Fu	Public Service	Trunkline Maintenance	Personnel	202.453633.715400.00000	TRUNKLINE MAINTENANCE	PAYROLL FRINGES	\$	13,532.21	\$	35,025.00	\$	35,025.00	\$	29,300.00	
202	Major Streets Fu	Public Service	Trunkline Maintenance	Personnel	202.453633.715300.00000	TRUNKLINE MAINTENANCE	RETIREMENT/CITY FRINGES	\$	30,048.00	\$	114,630.00	\$	114,630.00	\$	60,400.00	
202	Major Streets Fu	Public Service	Trunkline Maintenance	Operating	202.453633.746701.00000	TRUNKLINE MAINTENANCE	TRUNKLINE MAINTENANCE-ODD YRS	\$	340,896.10	\$	40,000.00	\$	40,000.00	\$	322,000.00	
202	Major Streets Fu	Public Service	Trunkline Maintenance	Operating	202.453633.746704.00000	TRUNKLINE MAINTENANCE	TRUNKLINE MAINTENANCE - EVEN Y	\$	166,039.08	\$	160,000.00	\$	160,000.00	\$	40,000.00	
202	Major Streets Fu	Public Service	Traffic Maintenance	Operating	202.453636.741000.00000	TRAFFIC MAINTENANCE	MISCELLANEOUS OPERATING	\$	1,074.42	\$	2,500.00	\$	2,500.00	\$	2,000.00	
202	Major Streets Fu	Public Service	Traffic Maintenance	Operating	202.453636.742000.00000	TRAFFIC MAINTENANCE	SUPPLIES	\$	-	\$	-	\$	-	\$	500.00	
202	Major Streets Fu	Public Service	Traffic Maintenance	Operating	202.453636.742500.00000	TRAFFIC MAINTENANCE	MATERIALS	\$	169,250.89	\$	50,000.00	\$	50,000.00	\$	50,000.00	
202	Major Streets Fu	Public Service	Traffic Maintenance	Operating	202.453636.746200.00000	TRAFFIC MAINTENANCE	EQUIPMENT REPAIR & MAINTENANCE	\$	216,289.22	\$	400,000.00	\$	400,000.00	\$	450,000.00	
202	Major Streets Fu	Public Service	Traffic Maintenance	Operating	202.453638.741000.00000	BEAUTIFICATION	MISCELLANEOUS OPERATING	\$	22.47	\$	-	\$	-	\$	-	
202	Major Streets Fu	Public Service	Traffic Maintenance	Capital	202.453636.974100.00000	TRAFFIC MAINTENANCE	STREETS/CURB & GUTTER	\$	408.00	\$	-	\$	-	\$	-	
202	Major Streets Fu	Public Service	Traffic Maintenance	Capital	202.453636.974198.00000	TRAFFIC MAINTENANCE	SIGNALIZATION & MODERNIZING	\$	39,864.37	\$	-	\$	-	\$	-	
202	Major Streets Fu	Public Service	Traffic Maintenance	Capital	202.453636.974198.54046	SIGNALIZATION & MODERNIZATION	SIGNALIZATION & MODERNIZING	\$	44,012.05	\$	100,000.00	\$	100,000.00	\$	550,000.00	
202	Major Streets Fu	Public Service	Major Maintenance	Capital	202.453601.974100.50002	MAJOR MAINTENANCE	STREETS/CURB & GUTTER	\$	1,941,306.65	\$	950,000.00	\$	950,000.00	\$	9,725,000.00	
202	Major Streets Fu	Public Service	Major Maintenance	Capital	202.453601.974100.50006	BRIDGE REHAB	STREETS/CURB & GUTTER	\$	78,921.18	\$	800,000.00	\$	800,000.00	\$	300,000.00	
202	Major Streets Fu	Public Service	Major Maintenance	Capital	202.453601.974100.50013	STP MATCH	STREETS/CURB & GUTTER	\$	2,239,001.56	\$	2,100,000.00	\$	2,100,000.00	\$	2,350,000.00	
202	Major Streets Fu	Public Service	Major Maintenance	Capital	202.453601.974100.50017	SIDEWALK GAP CLOSURE	STREETS/CURB & GUTTER	\$	300.00	\$	200,000.00	\$	200,000.00	\$	100,000.00	
202	Major Streets Fu	Public Service	Major Maintenance	Capital	202.453601.974111.50013	STP MATCH	JOLLY RD RR CONST FED	\$	121,951.50	\$	-	\$	-	\$	-	
202	Major Streets Fu	Public Service	Major Maintenance	Capital	202.933690.970000.00000	CAPITAL PROJECTS MAJOR STRTS	CAPITAL OUTLAY/CONSTRUCTION	\$	-	\$	-	\$	-	\$	100,000.00	
202	Major Streets Fu	Public Service	Major Maintenance	Capital	202.933690.970000.20183	CSO 016/017 CONSTRUCTION MS	CAPITAL OUTLAY/CONSTRUCTION	\$	105.81	\$	-	\$	-	\$	-	
202	Major Streets Fu	Public Service	Major Maintenance	Capital	202.933690.970000.20184	CSO 034D CONSTRUCTION MS	CAPITAL OUTLAY/CONSTRUCTION	\$	5,632.13	\$	-	\$	-	\$	-	
202	Major Streets Fu	Public Service	Debt Service	Operating	202.874400.741835.00000	DEBT SERVICE	ADVISORY/AGENT FEES	\$	275.00	\$	-	\$	-	\$	358.00	
202	Major Streets Fu	Public Service	Debt Service	Debt Service	202.874400.981000.00000	DEBT SERVICE	PRINCIPAL	\$	399,662.14	\$	412,983.00	\$	412,983.00	\$	206,438.00	
202	Major Streets Fu	Public Service	Debt Service	Debt Service	202.874400.982000.00000	DEBT SERVICE	INTEREST	\$	72,862.86	\$	59,604.00	\$	59,604.00	\$	45,810.00	
202	Major Streets Fu	Public Service	Act 51 Financing Uses	Transfers Out	202.453635.991203.00000	ACT 51 DEBT SERVICE	OP TFR LOCAL ST FUND	\$	3,361,002.00	\$	4,382,065.00	\$	4,382,065.00	\$	4,000,000.00	
									\$	15,070,018.89	\$	15,798,118.00	\$	15,798,118.00	\$	23,470,000.00

UCA Fund	Fund Desc	App Desc	Div Desc	Budg Desc	Account	ORG KEY DESC	Object Long Description	FY23 Actuals	FY24 Adopted	FY24 Amended	FY25 Proposed
590	Sewage Disposal System Fund	Licenses & Permits	Non-Business Licenses	• Revenue	.590.000000.497515.00000	SEWAGE DISPOSAL SYSTEM F	SEWER PERMITS	\$ 54,490.47	\$ 55,000.00	\$ 55,000.00	\$ 50,000.00
590	Sewage Disposal System Fund	Charges for Services	Services Rendered	• Revenue	.590.000000.626010.00000	SEWAGE DISPOSAL SYSTEM F	CITY SEWAGE CHARGES	\$ 36,056,283.60	\$ 33,500,000.00	\$ 33,500,000.00	\$ 38,120,200.00
590	Sewage Disposal System Fund	Charges for Services	Services Rendered	• Revenue	.590.000000.626020.00000	SEWAGE DISPOSAL SYSTEM F	WESTSIDE WATER DISTRICT SEWAGE	\$ 1,347,493.08	\$ 1,200,000.00	\$ 1,200,000.00	\$ 1,350,000.00
590	Sewage Disposal System Fund	Charges for Services	Services Rendered	• Revenue	.590.000000.626030.00000	SEWAGE DISPOSAL SYSTEM F	INDUSTRIAL PRETREATMENT REVENU	\$ 647,560.18	\$ 700,000.00	\$ 700,000.00	\$ 700,000.00
590	Sewage Disposal System Fund	Charges for Services	Services Rendered	• Revenue	.590.000000.626040.00000	SEWAGE DISPOSAL SYSTEM F	SEWAGE CHARGES GM/DELTA TWP	\$ 557,554.80	\$ 525,000.00	\$ 525,000.00	\$ 525,000.00
590	Sewage Disposal System Fund	Charges for Services	Services Rendered	• Revenue	.590.000000.626045.00000	SEWAGE DISPOSAL SYSTEM F	LOW INCOME SEWER CREDIT	\$ (180.00)	\$ -	\$ -	\$ (200.00)
590	Sewage Disposal System Fund	Interest & Rent	Interest Income	• Revenue	.590.000000.670000.00000	SEWAGE DISPOSAL SYSTEM F	INTEREST INCOME	\$ 838,078.20	\$ 50,000.00	\$ 50,000.00	\$ 45,000.00
590	Sewage Disposal System Fund	Interest & Rent	Interest Income	• Revenue	.590.000000.670301.00000	SEWAGE DISPOSAL SYSTEM F	LOAN INTEREST	\$ 93,596.45	\$ 100,000.00	\$ 100,000.00	\$ 90,000.00
590	Sewage Disposal System Fund	Interest & Rent	Interest Income	• Revenue	.590.000000.670592.00000	SEWAGE DISPOSAL SYSTEM F	B&I INTEREST- STAND FED	\$ 329.17	\$ -	\$ -	\$ -
590	Sewage Disposal System Fund	Other Revenue	Miscellaneous	• Revenue	.590.000000.680000.00000	SEWAGE DISPOSAL SYSTEM F	MISCELLANEOUS REVENUE	\$ 47,263.39	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
590	Sewage Disposal System Fund	Other Revenue	Proceeds From Bonds/Notes	• Revenue	.590.000000.695000.56721	CSO 34C SRF500523	PROCEEDS FROM SALE OF BONDS	\$ 4,700,885.00	\$ -	\$ -	\$ -
590	Sewage Disposal System Fund	Appropriation of Fund Balance	Appropriation of Fund Balance	• Revenue	.590.000000.679100.00000	SEWAGE DISPOSAL SYSTEM F	FROM/(TO) FUND BALANCE	\$ -	\$ 9,177,792.00	\$ 9,177,792.00	\$ 6,000,000.00
								\$ 44,343,354.34	\$ 45,327,792.00	\$ 45,327,792.00	\$ 46,900,000.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Personnel	590.453611.716000.00000	OPERATIONS & MAINTENANC	CHANGE IN ACCRD COMPENSATED AB	\$ 40,323.69	\$ -	\$ -	\$ -
590	Sewage Disposal System Fund	Public Service	System Administration	• Personnel	590.453670.702000.00000	WASTEWATER TREATMENT P	SALARIES	\$ 854,987.40	\$ 1,238,103.00	\$ 1,238,103.00	\$ 1,238,246.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Personnel	590.453670.702302.00000	WASTEWATER TREATMENT P	SHIFT PREMIUM	\$ 4,020.03	\$ 5,500.00	\$ 5,500.00	\$ 6,000.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Personnel	590.453670.706000.00000	WASTEWATER TREATMENT P	HOURLY WAGES	\$ 769,077.96	\$ 944,057.00	\$ 944,057.00	\$ 1,018,910.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Personnel	590.453670.707000.00000	WASTEWATER TREATMENT P	TEMPORARY HELP	\$ -	\$ 35,000.00	\$ 35,000.00	\$ -
590	Sewage Disposal System Fund	Public Service	System Administration	• Personnel	590.453670.707014.00000	WASTEWATER TREATMENT P	UAW - SEASONAL	\$ -	\$ -	\$ -	\$ 39,048.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Personnel	590.453670.708000.00000	WASTEWATER TREATMENT P	OVERTIME - SALARY	\$ 205,098.84	\$ 190,000.00	\$ 190,000.00	\$ 195,000.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Personnel	590.453670.712000.00000	WASTEWATER TREATMENT P	LONGEVITY	\$ 20,500.00	\$ 21,500.00	\$ 21,500.00	\$ 19,000.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Personnel	590.453670.715400.00000	WASTEWATER TREATMENT P	PAYROLL FRINGES	\$ 560,112.83	\$ 824,456.00	\$ 824,456.00	\$ 705,296.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Personnel	590.453670.717200.00000	WASTEWATER TREATMENT P	ALLOWANCE - CLOTHING	\$ 3,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,250.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Personnel	590.453670.717700.00000	WASTEWATER TREATMENT P	ALLOWANCE-MECH CERTIFICATION	\$ 250.00	\$ -	\$ -	\$ 1,500.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Personnel	590.453670.715300.00000	WASTEWATER TREATMENT P	RETIREMENT/CITY FRINGES	\$ 1,397,033.63	\$ 1,466,886.00	\$ 1,466,886.00	\$ 1,345,810.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	590.453670.741000.00000	WASTEWATER TREATMENT P	MISCELLANEOUS OPERATING	\$ 84,743.78	\$ 115,000.00	\$ 115,000.00	\$ 120,000.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	590.453670.742000.00000	WASTEWATER TREATMENT P	SUPPLIES	\$ 10,388.95	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	590.453670.742100.00000	WASTEWATER TREATMENT P	FUEL CHARGES	\$ 39,092.23	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	590.453670.742200.00000	WASTEWATER TREATMENT P	CHEMICALS	\$ 538,326.35	\$ 700,000.00	\$ 700,000.00	\$ 650,000.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	590.453670.742201.00000	WASTEWATER TREATMENT P	CHEMICAL & LAB SUPPLIES	\$ 37,081.48	\$ 48,000.00	\$ 48,000.00	\$ 55,500.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	590.453670.743000.00000	WASTEWATER TREATMENT P	CONTRACTUAL SERVICES	\$ 356,409.53	\$ 900,000.00	\$ 900,000.00	\$ 400,000.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	590.453670.743100.00000	WASTEWATER TREATMENT P	COLLECTION FEES	\$ 1,241,384.58	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,300,000.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	590.453670.744000.00000	WASTEWATER TREATMENT P	UTILITIES	\$ 1,851,625.35	\$ 2,100,000.00	\$ 2,100,000.00	\$ 2,200,000.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	590.453670.744200.00000	WASTEWATER TREATMENT P	TELEPHONE	\$ 2,429.07	\$ 3,000.00	\$ 3,000.00	\$ 3,200.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	590.453670.744201.00000	WASTEWATER TREATMENT P	DEPARTMENT COMMUNICATIONS	\$ -	\$ -	\$ -	\$ 50,000.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	590.453670.744501.00000	WASTEWATER TREATMENT P	LAND APPLICATION	\$ 429,025.57	\$ 680,000.00	\$ 680,000.00	\$ 650,000.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	590.453670.745230.00000	WASTEWATER TREATMENT P	EQUIPMENT RENTAL	\$ 59,404.39	\$ 170,000.00	\$ 100,000.00	\$ 100,000.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	590.453670.746100.00000	WASTEWATER TREATMENT P	BUILDING MAINTENANCE	\$ 95,831.46	\$ 100,000.00	\$ 100,000.00	\$ 150,000.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	590.453670.746200.00000	WASTEWATER TREATMENT P	EQUIPMENT REPAIR & MAINTENANCE	\$ 344,487.39	\$ 750,000.00	\$ 750,000.00	\$ 750,000.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	590.453670.747100.00000	WASTEWATER TREATMENT P	CONFERENCES	\$ 11,772.20	\$ 15,000.00	\$ 15,000.00	\$ 18,000.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	590.453670.969001.00000	WASTEWATER TREATMENT P	RETURN ON EQUITY	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	:590.453670.743311.00000	WASTEWATER TREATMENT P	CITY 311 SERVICES ALLOC	\$ 93,904.00	\$ 17,675.00	\$ 17,675.00	\$ 4,530.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	:590.453670.741600.00000	WASTEWATER TREATMENT P	ADMIN CHARGES (INDIRECT COSTS)	\$ 347,012.00	\$ 353,162.00	\$ 353,162.00	\$ 363,576.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	:590.453670.743720.00000	WASTEWATER TREATMENT P	INFORMATION TECHNOLOGY ALLOC	\$ 180,629.00	\$ 185,471.00	\$ 185,471.00	\$ 152,333.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	:590.453670.743700.00000	WASTEWATER TREATMENT P	ENGINEERING	\$ 1,354,700.00	\$ 1,151,528.00	\$ 1,151,528.00	\$ 1,122,103.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	:590.453670.745200.00000	WASTEWATER TREATMENT P	CITY EQUIPMENT RENTAL (CHARGE)	\$ 110,000.00	\$ 121,000.00	\$ 121,000.00	\$ 129,470.00
590	Sewage Disposal System Fund	Public Service	System Administration	• Operating	:590.453670.748000.00000	WASTEWATER TREATMENT P	INSURANCE & BONDS	\$ 402,357.52	\$ 356,377.00	\$ 356,377.00	\$ 114,911.00
590	Sewage Disposal System Fund	Public Service	Pumping Stations	• Personnel	590.453671.702000.00000	WWTP PUMPING STATIONS	SALARIES	\$ 92,103.07	\$ 86,000.00	\$ 86,000.00	\$ 88,708.00
590	Sewage Disposal System Fund	Public Service	Pumping Stations	• Personnel	590.453671.706000.00000	WWTP PUMPING STATIONS	HOURLY WAGES	\$ 197,772.05	\$ 299,090.00	\$ 299,090.00	\$ 307,969.00
590	Sewage Disposal System Fund	Public Service	Pumping Stations	• Personnel	590.453671.708000.00000	WWTP PUMPING STATIONS	OVERTIME - SALARY	\$ 44,121.82	\$ 60,000.00	\$ 60,000.00	\$ 70,000.00
590	Sewage Disposal System Fund	Public Service	Pumping Stations	• Personnel	590.453671.712000.00000	WWTP PUMPING STATIONS	LONGEVITY	\$ 3,000.00	\$ 28,105.00	\$ 28,105.00	\$ 7,500.00
590	Sewage Disposal System Fund	Public Service	Pumping Stations	• Personnel	590.453671.715400.00000	WWTP PUMPING STATIONS	PAYROLL FRINGES	\$ 86,230.20	\$ 141,343.00	\$ 141,343.00	\$ 115,224.00
590	Sewage Disposal System Fund	Public Service	Pumping Stations	• Personnel	590.453671.717200.00000	WWTP PUMPING STATIONS	ALLOWANCE - CLOTHING	\$ 1,000.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
590	Sewage Disposal System Fund	Public Service	Pumping Stations	• Personnel	590.453671.715300.00000	WWTP PUMPING STATIONS	RETIREMENT/CITY FRINGES	\$ 257,141.37	\$ 269,999.00	\$ 269,999.00	\$ 275,210.00

590	Sewage Disposal System Fund	Public Service	Pumping Stations	Operating	590.453671.741000.00000	WWTP PUMPING STATIONS MISCELLANEOUS OPERATING	\$	6,170.57	\$	15,500.00	\$	15,500.00	\$	15,500.00	
590	Sewage Disposal System Fund	Public Service	Pumping Stations	Operating	590.453671.744000.00000	WWTP PUMPING STATIONS UTILITIES	\$	611,179.70	\$	650,000.00	\$	650,000.00	\$	675,000.00	
590	Sewage Disposal System Fund	Public Service	Pumping Stations	Operating	590.453671.746104.00000	WWTP PUMPING STATIONS CAPITAL MAINTENANCE	\$	55,215.63	\$	100,000.00	\$	100,000.00	\$	100,000.00	
590	Sewage Disposal System Fund	Public Service	Pumping Stations	Operating	590.453671.746200.00000	WWTP PUMPING STATIONS EQUIPMENT REPAIR & MAINTENANCE	\$	126,432.41	\$	200,000.00	\$	200,000.00	\$	150,000.00	
590	Sewage Disposal System Fund	Public Service	Sewer Maintenance	Personnel	590.453677.702000.00000	SEWER MAINTENANCE OPER/ SALARIES	\$	118,636.98	\$	274,375.00	\$	274,375.00	\$	237,300.00	
590	Sewage Disposal System Fund	Public Service	Sewer Maintenance	Personnel	590.453677.706000.00000	SEWER MAINTENANCE OPER/ HOURLY WAGES	\$	612,620.80	\$	823,127.00	\$	823,127.00	\$	723,100.00	
590	Sewage Disposal System Fund	Public Service	Sewer Maintenance	Personnel	590.453677.707014.00000	SEWER MAINTENANCE OPER/ UAW - SEASONAL	\$	-	\$	22,292.00	\$	22,292.00	\$	22,854.00	
590	Sewage Disposal System Fund	Public Service	Sewer Maintenance	Personnel	590.453677.708000.00000	SEWER MAINTENANCE OPER/ OVERTIME - SALARY	\$	38,475.82	\$	30,000.00	\$	30,000.00	\$	40,000.00	
590	Sewage Disposal System Fund	Public Service	Sewer Maintenance	Personnel	590.453677.709000.00000	SEWER MAINTENANCE OPER/ OVERTIME - HOURLY	\$	38,175.45	\$	50,000.00	\$	50,000.00	\$	50,000.00	
590	Sewage Disposal System Fund	Public Service	Sewer Maintenance	Personnel	590.453677.712000.00000	SEWER MAINTENANCE OPER/ LONGEVITY	\$	-	\$	-	\$	-	\$	16,600.00	
590	Sewage Disposal System Fund	Public Service	Sewer Maintenance	Personnel	590.453677.715400.00000	SEWER MAINTENANCE OPER/ PAYROLL FRINGES	\$	302,219.31	\$	232,164.00	\$	232,164.00	\$	334,400.00	
590	Sewage Disposal System Fund	Public Service	Sewer Maintenance	Personnel	590.453677.715300.00000	SEWER MAINTENANCE OPER/ RETIREMENT/CITY FRINGES	\$	553,738.42	\$	759,809.00	\$	759,809.00	\$	702,500.00	
590	Sewage Disposal System Fund	Public Service	Sewer Maintenance	Operating	590.453677.741000.00000	SEWER MAINTENANCE OPER/ MISCELLANEOUS OPERATING	\$	247,615.61	\$	200,000.00	\$	200,000.00	\$	250,000.00	
590	Sewage Disposal System Fund	Public Service	Sewer Maintenance	Operating	590.453677.743000.00000	SEWER MAINTENANCE OPER/ CONTRACTUAL SERVICES	\$	1,390.25	\$	10,000.00	\$	10,000.00	\$	10,000.00	
590	Sewage Disposal System Fund	Public Service	Sewer Maintenance	Operating	590.453677.745230.00000	SEWER MAINTENANCE OPER/ EQUIPMENT RENTAL	\$	-	\$	-	\$	70,000.00	\$	75,000.00	
590	Sewage Disposal System Fund	Public Service	Sewer Maintenance	Operating	590.453677.747000.00000	SEWER MAINTENANCE OPER/ TRAINING	\$	-	\$	5,000.00	\$	5,000.00	\$	7,500.00	
590	Sewage Disposal System Fund	Public Service	Sewer Maintenance	Operating	590.453677.745200.00000	SEWER MAINTENANCE OPER/ CITY EQUIPMENT RENTAL (CHARGE)	\$	989,518.52	\$	385,000.00	\$	385,000.00	\$	411,950.00	
590	Sewage Disposal System Fund	Public Service	Industrial Laboratory	Personnel	590.453679.702000.00000	WWTP INDUSTRIAL LAB SALARIES	\$	82,949.11	\$	141,000.00	\$	141,000.00	\$	135,908.00	
590	Sewage Disposal System Fund	Public Service	Industrial Laboratory	Personnel	590.453679.708000.00000	WWTP INDUSTRIAL LAB OVERTIME - SALARY	\$	1,298.85	\$	1,000.00	\$	1,000.00	\$	1,000.00	
590	Sewage Disposal System Fund	Public Service	Industrial Laboratory	Personnel	590.453679.712000.00000	WWTP INDUSTRIAL LAB LONGEVITY	\$	1,500.00	\$	1,500.00	\$	1,500.00	\$	2,000.00	
590	Sewage Disposal System Fund	Public Service	Industrial Laboratory	Personnel	590.453679.715400.00000	WWTP INDUSTRIAL LAB PAYROLL FRINGES	\$	21,318.34	\$	51,120.00	\$	51,120.00	\$	39,499.00	
590	Sewage Disposal System Fund	Public Service	Industrial Laboratory	Personnel	590.453679.715300.00000	WWTP INDUSTRIAL LAB RETIREMENT/CITY FRINGES	\$	91,980.18	\$	91,980.00	\$	91,980.00	\$	88,313.00	
590	Sewage Disposal System Fund	Public Service	Industrial Laboratory	Operating	590.453679.741000.00000	WWTP INDUSTRIAL LAB MISCELLANEOUS OPERATING	\$	23,884.59	\$	20,000.00	\$	20,000.00	\$	30,000.00	
590	Sewage Disposal System Fund	Public Service	Industrial Laboratory	Operating	590.453679.744200.00000	WWTP INDUSTRIAL LAB TELEPHONE	\$	40.47	\$	-	\$	-	\$	-	
590	Sewage Disposal System Fund	Public Service	Industrial Laboratory	Operating	590.453679.746200.00000	WWTP INDUSTRIAL LAB EQUIPMENT REPAIR & MAINTENANCE	\$	740.49	\$	3,000.00	\$	3,000.00	\$	1,000.00	
590	Sewage Disposal System Fund	Public Service	Industrial Laboratory	Capital	590.453679.977006.00000	WWTP INDUSTRIAL LAB FIELD EQUIPMENT	\$	-	\$	5,000.00	\$	5,000.00	\$	5,000.00	
590	Sewage Disposal System Fund	Public Service	Capital Projects	Operating	590.933610.743000.20168	MISC SSES STUDIES CONTRACTUAL SERVICES	\$	13.41	\$	-	\$	-	\$	-	
590	Sewage Disposal System Fund	Public Service	Capital Projects	Operating	590.933610.743000.52105	SOLIDS HANDLING UPGRADE CONTRACTUAL SERVICES	\$	19,111.61	\$	-	\$	-	\$	-	
590	Sewage Disposal System Fund	Public Service	Capital Projects	Operating	590.453685.743700.52114	SIPHON 12 CONST ENGINEER ENGINEERING	\$	2,537.77	\$	-	\$	-	\$	-	
590	Sewage Disposal System Fund	Public Service	Capital Projects	Capital	590.933610.970000.00000	CAPITAL IMPROVEMENT WW CAPITAL OUTLAY/CONSTRUCTION	\$	555,390.48	\$	13,201,000.00	\$	13,201,000.00	\$	15,795,000.00	
590	Sewage Disposal System Fund	Public Service	Debt Service	Debt Service	590.453680.981000.00000	WWTP DEBT SERV & RET ON I PRINCIPAL	\$	10,778,700.00	\$	10,981,881.00	\$	10,981,881.00	\$	10,390,688.00	
590	Sewage Disposal System Fund	Public Service	Debt Service	Debt Service	590.453680.982000.00000	WWTP DEBT SERV & RET ON I INTEREST	\$	2,074,929.61	\$	2,324,542.00	\$	2,324,542.00	\$	2,450,344.00	
								\$	29,782,162.12	\$	45,327,792.00	\$	45,327,792.00	\$	46,900,000.00

596	Garbage and Rubbish Collection Fund	Charges for Services	Services Rendered	Revenue	596.000000.610000.00000	GARBAGE AND RUBBISH COLI SALE OF SERVICE (TRASH BAGS)	\$	1,036.00	\$	-	\$	-	\$	-
596	Garbage and Rubbish Collection Fund	Charges for Services	Services Rendered	Revenue	596.000000.623500.00000	GARBAGE AND RUBBISH COLI REFUSE CART REVENUE	\$	(19,667.60)	\$	3,500,000.00	\$	3,500,000.00	\$	3,600,000.00
596	Garbage and Rubbish Collection Fund	Charges for Services	Services Rendered	Revenue	596.000000.635000.00000	GARBAGE AND RUBBISH COLI ADMIN FEES CODE COMPLIANCE	\$	3,352,236.94	\$	-	\$	-	\$	-
596	Garbage and Rubbish Collection Fund	Other Revenue	Miscellaneous	Revenue	596.000000.680000.00000	GARBAGE AND RUBBISH COLI MISCELLANEOUS REVENUE	\$	280.00	\$	1,500.00	\$	1,500.00	\$	-
596	Garbage and Rubbish Collection Fund	Appropriation of Fund Balance	Appropriation of Fund Balance	Revenue	596.000000.679100.00000	GARBAGE AND RUBBISH COLI FROM/(TO) FUND BALANCE	\$	-	\$	1,187,174.00	\$	1,187,174.00	\$	-
							\$	3,333,885.34	\$	4,688,674.00	\$	4,688,674.00	\$	3,600,000.00

596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Personnel	596.453622.702000.00000	BAG REFUSE COLLECTION SALARIES	\$	71,182.19	\$	175,951.00	\$	175,951.00	\$	146,100.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Personnel	596.453622.706000.00000	BAG REFUSE COLLECTION HOURLY WAGES	\$	282,748.06	\$	527,854.00	\$	527,854.00	\$	498,100.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Personnel	596.453622.707014.00000	BAG REFUSE COLLECTION UAW - SEASONAL	\$	47,124.67	\$	49,982.00	\$	49,982.00	\$	51,284.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Personnel	596.453622.708000.00000	BAG REFUSE COLLECTION OVERTIME - SALARY	\$	8,879.04	\$	8,000.00	\$	8,000.00	\$	8,000.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Personnel	596.453622.709000.00000	BAG REFUSE COLLECTION OVERTIME - HOURLY	\$	47,719.31	\$	60,000.00	\$	60,000.00	\$	60,000.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Personnel	596.453622.712000.00000	BAG REFUSE COLLECTION LONGEVITY	\$	5,928.85	\$	13,534.00	\$	13,534.00	\$	10,200.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Personnel	596.453622.715400.00000	BAG REFUSE COLLECTION PAYROLL FRINGES	\$	157,875.75	\$	148,882.00	\$	148,882.00	\$	252,800.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Personnel	596.453622.716000.00000	BAG REFUSE COLLECTION CHANGE IN ACCRD COMPENSATED AB	\$	(9,394.00)	\$	-	\$	-	\$	-
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Personnel	596.453622.717200.00000	BAG REFUSE COLLECTION ALLOWANCE - CLOTHING	\$	250.00	\$	-	\$	-	\$	-
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Personnel	596.453622.715300.00000	BAG REFUSE COLLECTION RETIREMENT/CITY FRINGES	\$	341,019.12	\$	487,250.00	\$	487,250.00	\$	432,400.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Operating	596.453622.741000.00000	BAG REFUSE COLLECTION MISCELLANEOUS OPERATING	\$	90,827.39	\$	80,000.00	\$	80,000.00	\$	83,000.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Operating	596.453622.742000.00000	BAG REFUSE COLLECTION SUPPLIES	\$	63,980.00	\$	80,000.00	\$	80,000.00	\$	80,000.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Operating	596.453622.742100.00000	BAG REFUSE COLLECTION FUEL CHARGES	\$	343,158.12	\$	85,000.00	\$	85,000.00	\$	300,000.00

596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Operating	596.453622.744000.00000	BAG REFUSE COLLECTION	UTILITIES	\$	1,387.08	\$	8,000.00	\$	8,000.00	\$	8,000.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Operating	596.453622.744500.00000	BAG REFUSE COLLECTION	LANDFILL FEES	\$	382,064.67	\$	360,000.00	\$	360,000.00	\$	387,000.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Operating	596.453622.745230.00000	BAG REFUSE COLLECTION	EQUIPMENT RENTAL	\$	-	\$	10,000.00	\$	10,000.00	\$	4,000.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Operating	596.453622.746100.00000	BAG REFUSE COLLECTION	BUILDING MAINTENANCE	\$	1,151.22	\$	6,000.00	\$	6,000.00	\$	6,000.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Operating	596.453686.741000.00000	COMPOSTING	MISCELLANEOUS OPERATING	\$	44.43	\$	-	\$	-	\$	-
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Operating	596.453622.743311.00000	BAG REFUSE COLLECTION	CITY 311 SERVICES ALLOC	\$	-	\$	149,861.00	\$	149,861.00	\$	43,004.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Operating	596.453622.741600.00000	BAG REFUSE COLLECTION	ADMIN CHARGES (INDIRECT COSTS)	\$	34,431.00	\$	35,917.00	\$	35,917.00	\$	36,976.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Operating	596.453622.743720.00000	BAG REFUSE COLLECTION	INFORMATION TECHNOLOGY ALLOC	\$	-	\$	64,600.00	\$	64,600.00	\$	68,430.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Operating	596.453622.743700.00000	BAG REFUSE COLLECTION	ENGINEERING	\$	194,500.00	\$	227,166.00	\$	227,166.00	\$	170,485.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Operating	596.453622.745200.00000	BAG REFUSE COLLECTION	CITY EQUIPMENT RENTAL (CHARGE)	\$	860,433.11	\$	385,000.00	\$	385,000.00	\$	411,950.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Operating	596.453622.748000.00000	BAG REFUSE COLLECTION	INSURANCE & BONDS	\$	19,566.66	\$	25,677.00	\$	25,677.00	\$	17,271.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Capital	596.453622.970000.00000	BAG REFUSE COLLECTION	CAPITAL OUTLAY/CONSTRUCTION	\$	-	\$	1,250,000.00	\$	1,250,000.00	\$	125,000.00
596	Garbage and Rubbish Collection Fund	Public Service	Refuse Disposal	Capital	596.453622.977000.00000	BAG REFUSE COLLECTION	EQUIPMENT	\$	-	\$	450,000.00	\$	450,000.00	\$	400,000.00
								\$	2,944,876.67	\$	4,688,674.00	\$	4,688,674.00	\$	3,600,000.00
597	Recycling Fund	Charges for Services	Services Rendered	Revenue	597.000000.639100.00000	RECYCLING FUND	RECYCLING COLLECTION FEE	\$	4,339,830.04	\$	4,500,000.00	\$	4,500,000.00	\$	4,600,000.00
597	Recycling Fund	Charges for Services	Services Rendered	Revenue	597.000000.639201.00000	RECYCLING FUND	SIMPLE RECYCLING REVENUE	\$	27.50	\$	-	\$	-	\$	-
597	Recycling Fund	Charges for Services	Services Rendered	Revenue	597.000000.639205.00000	RECYCLING FUND	COMMERCIAL RECYCLING REV	\$	29,836.57	\$	38,000.00	\$	38,000.00	\$	30,000.00
597	Recycling Fund	Charges for Services	Services Rendered	Revenue	597.000000.639207.00000	RECYCLING FUND	EAST LANSING RECYCLING REV	\$	180,674.04	\$	120,000.00	\$	120,000.00	\$	140,000.00
597	Recycling Fund	Charges for Services	Services Rendered	Revenue	597.000000.639209.00000	RECYCLING FUND	MULTI-FAMILY/HIGHLANDS	\$	2,640.00	\$	3,600.00	\$	3,600.00	\$	3,000.00
597	Recycling Fund	Interest & Rent	Interest Income	Revenue	597.000000.670000.00000	RECYCLING FUND	INTEREST INCOME	\$	46,971.67	\$	6,000.00	\$	6,000.00	\$	5,000.00
597	Recycling Fund	Other Revenue	Miscellaneous	Revenue	597.000000.680000.00000	RECYCLING FUND	MISCELLANEOUS REVENUE	\$	-	\$	5,000.00	\$	5,000.00	\$	5,000.00
597	Recycling Fund	Appropriation of Fund Balance	Appropriation of Fund Balance	Revenue	597.000000.679100.00000	RECYCLING FUND	FROM/(TO) FUND BALANCE	\$	-	\$	19,177.00	\$	19,177.00	\$	-
								\$	4,599,979.82	\$	4,691,777.00	\$	4,691,777.00	\$	4,783,000.00
597	Recycling Fund	Public Service	Recycling Operations	Personnel	597.453685.702000.00000	RECYCLING COLLECTION	SALARIES	\$	126,546.12	\$	161,970.00	\$	161,970.00	\$	110,000.00
597	Recycling Fund	Public Service	Recycling Operations	Personnel	597.453685.706000.00000	RECYCLING COLLECTION	HOURLY WAGES	\$	405,272.22	\$	485,912.00	\$	485,912.00	\$	392,200.00
597	Recycling Fund	Public Service	Recycling Operations	Personnel	597.453685.707014.00000	RECYCLING COLLECTION	UAW - SEASONAL	\$	28,274.81	\$	49,982.00	\$	49,982.00	\$	51,723.00
597	Recycling Fund	Public Service	Recycling Operations	Personnel	597.453685.708000.00000	RECYCLING COLLECTION	OVERTIME - SALARY	\$	9,618.96	\$	6,500.00	\$	6,500.00	\$	7,500.00
597	Recycling Fund	Public Service	Recycling Operations	Personnel	597.453685.709000.00000	RECYCLING COLLECTION	OVERTIME - HOURLY	\$	19,087.72	\$	29,200.00	\$	29,200.00	\$	30,000.00
597	Recycling Fund	Public Service	Recycling Operations	Personnel	597.453685.712000.00000	RECYCLING COLLECTION	LONGEVITY	\$	9,090.91	\$	-	\$	-	\$	7,700.00
597	Recycling Fund	Public Service	Recycling Operations	Personnel	597.453685.715400.00000	RECYCLING COLLECTION	PAYROLL FRINGES	\$	162,386.49	\$	137,052.00	\$	137,052.00	\$	198,000.00
597	Recycling Fund	Public Service	Recycling Operations	Personnel	597.453685.716000.00000	RECYCLING COLLECTION	CHANGE IN ACCRD COMPENSATED AB	\$	(18,688.00)	\$	-	\$	-	\$	-
597	Recycling Fund	Public Service	Recycling Operations	Personnel	597.453685.717200.00000	RECYCLING COLLECTION	ALLOWANCE - CLOTHING	\$	250.00	\$	-	\$	-	\$	-
597	Recycling Fund	Public Service	Recycling Operations	Personnel	597.453685.715300.00000	RECYCLING COLLECTION	RETIREMENT/CITY FRINGES	\$	465,503.08	\$	448,534.00	\$	448,534.00	\$	325,700.00
597	Recycling Fund	Public Service	Recycling Operations	Operating	597.453685.741000.00000	RECYCLING COLLECTION	MISCELLANEOUS OPERATING	\$	100,235.06	\$	140,000.00	\$	140,000.00	\$	140,000.00
597	Recycling Fund	Public Service	Recycling Operations	Operating	597.453685.742000.00000	RECYCLING COLLECTION	SUPPLIES	\$	21,780.00	\$	30,000.00	\$	30,000.00	\$	35,000.00
597	Recycling Fund	Public Service	Recycling Operations	Operating	597.453685.742100.00000	RECYCLING COLLECTION	FUEL CHARGES	\$	-	\$	85,000.00	\$	85,000.00	\$	85,000.00
597	Recycling Fund	Public Service	Recycling Operations	Operating	597.453685.743000.00000	RECYCLING COLLECTION	CONTRACTUAL SERVICES	\$	207,018.09	\$	650,000.00	\$	650,000.00	\$	950,000.00
597	Recycling Fund	Public Service	Recycling Operations	Operating	597.453685.744000.00000	RECYCLING COLLECTION	UTILITIES	\$	1,387.15	\$	15,000.00	\$	15,000.00	\$	15,000.00
597	Recycling Fund	Public Service	Recycling Operations	Operating	597.453685.745230.00000	RECYCLING COLLECTION	EQUIPMENT RENTAL	\$	1,400.00	\$	75,000.00	\$	75,000.00	\$	15,000.00
597	Recycling Fund	Public Service	Recycling Operations	Operating	597.453685.746100.00000	RECYCLING COLLECTION	BUILDING MAINTENANCE	\$	-	\$	75,000.00	\$	75,000.00	\$	5,000.00
597	Recycling Fund	Public Service	Recycling Operations	Operating	597.453685.743311.00000	RECYCLING COLLECTION	CITY 311 SERVICES ALLOC	\$	-	\$	-	\$	-	\$	7,770.00
597	Recycling Fund	Public Service	Recycling Operations	Operating	597.453685.741600.00000	RECYCLING COLLECTION	ADMIN CHARGES (INDIRECT COSTS)	\$	35,553.00	\$	36,183.00	\$	36,183.00	\$	50,123.00
597	Recycling Fund	Public Service	Recycling Operations	Operating	597.453685.743720.00000	RECYCLING COLLECTION	INFORMATION TECHNOLOGY ALLOC	\$	-	\$	59,461.00	\$	59,461.00	\$	62,987.00
597	Recycling Fund	Public Service	Recycling Operations	Operating	597.453685.743700.00000	RECYCLING COLLECTION	ENGINEERING	\$	194,500.00	\$	153,439.00	\$	153,439.00	\$	100,000.00
597	Recycling Fund	Public Service	Recycling Operations	Operating	597.453685.745200.00000	RECYCLING COLLECTION	CITY EQUIPMENT RENTAL (CHARGE)	\$	721,431.05	\$	385,000.00	\$	385,000.00	\$	411,950.00
597	Recycling Fund	Public Service	Recycling Operations	Operating	597.453685.748000.00000	RECYCLING COLLECTION	INSURANCE & BONDS	\$	25,740.63	\$	30,894.00	\$	30,894.00	\$	22,275.00
597	Recycling Fund	Public Service	Recycling Operations	Capital	597.453685.977000.00000	RECYCLING COLLECTION	EQUIPMENT	\$	-	\$	250,000.00	\$	250,000.00	\$	250,000.00
597	Recycling Fund	Public Service	Composting	Personnel	597.453686.702000.00000	COMPOSTING	SALARIES	\$	87,000.45	\$	33,913.00	\$	33,913.00	\$	50,300.00
597	Recycling Fund	Public Service	Composting	Personnel	597.453686.706000.00000	COMPOSTING	HOURLY WAGES	\$	164,936.37	\$	101,739.00	\$	101,739.00	\$	153,400.00
597	Recycling Fund	Public Service	Composting	Personnel	597.453686.707014.00000	COMPOSTING	UAW - SEASONAL	\$	28,274.84	\$	99,965.00	\$	99,965.00	\$	102,470.00
597	Recycling Fund	Public Service	Composting	Personnel	597.453686.708000.00000	COMPOSTING	OVERTIME - SALARY	\$	-	\$	5,000.00	\$	5,000.00	\$	6,000.00
597	Recycling Fund	Public Service	Composting	Personnel	597.453686.709000.00000	COMPOSTING	OVERTIME - HOURLY	\$	52,491.24	\$	60,000.00	\$	60,000.00	\$	60,000.00
597	Recycling Fund	Public Service	Composting	Personnel	597.453686.712000.00000	COMPOSTING	LONGEVITY	\$	7,114.62	\$	2,608.00	\$	2,608.00	\$	3,500.00
597	Recycling Fund	Public Service	Composting	Personnel	597.453686.715400.00000	COMPOSTING	PAYROLL FRINGES	\$	126,300.63	\$	28,696.00	\$	28,696.00	\$	70,900.00

597	Recycling Fund	Public Service	Composting	Personnel	597.453686.715300.00000	COMPOSTING	RETIREMENT/CITY FRINGES	\$	280,447.05	\$	93,913.00	\$	93,913.00	\$	149,100.00
597	Recycling Fund	Public Service	Composting	Operating	597.453686.741000.00000	COMPOSTING	MISCELLANEOUS OPERATING	\$	23,240.02	\$	35,000.00	\$	35,000.00	\$	25,000.00
597	Recycling Fund	Public Service	Composting	Operating	597.453686.742000.00000	COMPOSTING	SUPPLIES	\$	967.88	\$	5,000.00	\$	5,000.00	\$	5,000.00
597	Recycling Fund	Public Service	Composting	Operating	597.453686.742100.00000	COMPOSTING	FUEL CHARGES	\$	-	\$	55,000.00	\$	55,000.00	\$	55,000.00
597	Recycling Fund	Public Service	Composting	Operating	597.453686.744000.00000	COMPOSTING	UTILITIES	\$	-	\$	8,000.00	\$	8,000.00	\$	8,000.00
597	Recycling Fund	Public Service	Composting	Operating	597.453686.744500.00000	COMPOSTING	LANDFILL FEES	\$	106,833.11	\$	180,000.00	\$	180,000.00	\$	150,000.00
597	Recycling Fund	Public Service	Composting	Operating	597.453686.746100.00000	COMPOSTING	BUILDING MAINTENANCE	\$	-	\$	5,500.00	\$	5,500.00	\$	5,500.00
597	Recycling Fund	Public Service	Composting	Operating	597.453686.743311.00000	COMPOSTING	CITY 311 SERVICES ALLOC	\$	-	\$	35,847.00	\$	35,847.00	\$	4,573.00
597	Recycling Fund	Public Service	Composting	Operating	597.453686.741600.00000	COMPOSTING	ADMIN CHARGES (INDIRECT COSTS)	\$	24,380.00	\$	24,812.00	\$	24,812.00	\$	33,414.00
597	Recycling Fund	Public Service	Composting	Operating	597.453686.743720.00000	COMPOSTING	INFORMATION TECHNOLOGY ALLOC	\$	-	\$	12,479.00	\$	12,479.00	\$	13,219.00
597	Recycling Fund	Public Service	Composting	Operating	597.453686.743700.00000	COMPOSTING	ENGINEERING	\$	97,200.00	\$	75,574.00	\$	75,574.00	\$	81,326.00
597	Recycling Fund	Public Service	Composting	Operating	597.453686.745200.00000	COMPOSTING	CITY EQUIPMENT RENTAL (CHARGE)	\$	470,253.57	\$	253,000.00	\$	253,000.00	\$	270,710.00
597	Recycling Fund	Public Service	Composting	Operating	597.453686.748000.00000	COMPOSTING	INSURANCE & BONDS	\$	13,927.19	\$	21,604.00	\$	21,604.00	\$	12,660.00
597	Recycling Fund	Public Service	Recycling Education	Capital	597.453688.977000.00000	PROMO, EDUC, COORD & MK EQUIPMENT		\$	-	\$	250,000.00	\$	250,000.00	\$	250,000.00
								\$	3,999,754.26	\$	4,691,777.00	\$	4,691,777.00	\$	4,783,000.00

NEIGHBORHOODS, ARTS, AND CITIZEN ENGAGEMENT

CITY OF LANSING, MICHIGAN

DeLisa Fountain, Director

1220 W Kalamazoo St, Lansing MI 48915 | delisa.fountain@lansingmi.gov | 311

MISSION

The department is designed to engage citizens, advance people and build neighborhoods. The department has three division: Neighborhoods, Office of Financial Empowerment (OFE) and the 311 Call Center.

ACCOMPLISHMENTS AND INITIATIVES

FISCAL YEAR 2022-2023 ACCOMPLISHMENTS AND HIGHLIGHTS.....

Civic Organizations wrapped up projects totaling \$59,400 through all four wards.

290 Neighborhoods In Bloom kits were awarded.

The Arts and Culture Commission was brought into the department.

20 participants completed Citizens Academy.

311 call center launched May 2022 with 6 Call center agents and 1 call center manager.

OFE completed 730 session with 336 unique clients with 163 total outcomes and a total of \$520,261 total non-mortgage debt reduced.

Lansing Save deposit participation rate was at 23% with Sheridan road school at the highest at 42% participation.

OFE was responsible for the administration of five grants.

FISCAL YEAR 2023-2024 INITIATIVES (ONGOING).....

LOVE Lansing returned on 5/17 Day with a partnership with the Bea Christy Award Committee and Family.

The department continued the work on Bulk Trash Clean Ups throughout the City and created small kits for small resident clean ups.

NEIGHBORHOODS, ARTS, AND CITIZEN ENGAGEMENT

CITY OF LANSING, MICHIGAN

DeLisa Fountain, Director

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ACCOMPLISHMENTS AND INITIATIVES

FISCAL YEAR 2023-2024 INITIATIVES (ONGOING).....

Lansing SAVE received a \$50,000 innovation grant from Community Economic Development Association of Michigan (CEDAM) as a result of the State of Michigan's Department of Labor and Economic Opportunity's investment in Children's Savings Account programs in Michigan.

Mayor Schor invested \$735,000 in ARPA funds for the United Way of South Central Michigan's Volunteer Income Tax Assistance (VITA) program, who will be taking free tax prep to the Lansing streets in their new 36-foot bus.

Mayor Schor also appropriated \$100,000 for FEC marketing, which will be used to ensure a successful re-launch in Spring 2024.

After 10.5 years of serving Lansing residents, the FEC will now be direct service of City government. The entire Office of Financial Empowerment staff, including the to-be-hired Program Manager and two counselors, will be moving. The intended new location is an elementary school that will also house the staff of the Lansing Promise program, the City Clerk's office, and All the Above Hip-Hop Academy.

For the 2023-2024 contract year, the State of Michigan approved an increase to OFE funding from \$634,000 to \$808,000.

FISCAL YEAR 2024-2025 INITIATIVES (PROPOSED).....

Neighborhoods plans to reengage our three Neighborhoods of Focus.

Plan engagement surrounding LOVE Laning and 5.17 Day.

311 plans to phase in remaining departments and prepare for the new customer service center in the new city hall.

OFE is to launch the Connect and Protect public awareness campaign – reputable landlord and consumer protection (using the remainder of the consumer financial protection grant).

NEIGHBORHOODS, ARTS, AND CITIZEN ENGAGEMENT

CITY OF LANSING, MICHIGAN

DeLisa Fountain, Director

1220 W Kalamazoo St, Lansing MI 48915 | delisa.fountain@lansingmi.gov | 311

PROGRAMS AND SERVICES

Neighborhood Grant Program	Direct funding to Civic Organizations to complete projects that impact neighborhoods.
Bulk Trash Clean Ups	In a neighborhood that is not identified as CDBG eligible, these funds pay for a bulk trash pick up event within specific neighborhood boundaries
Citizen's Academy	A 12-week Civic Education Program for up to 20 residents that takes a deep dive into City Government. This includes facility tours and sessions with Directors, Division managers and key employees.
Walking Wednesdays	Walking Wednesdays is a walking tour of a selected neighborhood, curated by the civic organization representing that area. The tour is filmed by our Public Media staff. The neighborhood selected the route and assets to be highlighted. These episodes are available on Youtube.
Neighborhood Resource Summits	Hosted twice a year- once north of the river and once south. Close to 40 vendors attend with free resources available to residents. Vendors are encouraged to donate door prizes that are given away to residents during the event. Residents are encouraged to visit each vendor for relevant information.
LOVE Lansing	Love Lansing is a celebration of volunteers and organizations that takes place during the Month of May. Food and entertainment is provided. Awards are given out by Mayor Schor.
5/17 Day	5/17 Day is a mid day lunch celebration hosted at Lansing Shuffle. 2023 was the first celebration- we had national R&B performer Lucas Holiday and Radio Personality Genesis host and perform.
Employee Day of Service	This is a volunteer day for City of Lansing employees and their families. We choose one or several locations across the city- possibly locations that have been identified as having excessive trash- and spend 4 hours cleaning/beautifying the location.

NEIGHBORHOODS, ARTS, AND CITIZEN ENGAGEMENT

CITY OF LANSING, MICHIGAN

DeLisa Fountain, Director

1220 W Kalamazoo St, Lansing MI 48915 | delisa.fountain@lansingmi.gov | 311

PROGRAMS AND SERVICES

Neighborhoods In Bloom	This is a partnership program between City of Lansing and Ingham County Lansbank Garden Program. We contract that they will supply flower kits that will cover 24 sq feet and includes flowers and mulch to be planted in public spaces.
Financial Empowerment Center	Delivers free, professional, one-on-one financial counseling. Sessions are private and focus on Banking, Savings, Credit, and Debt. Unlimited free sessions are available at no charge, and generally monthly and 45 minutes for individuals, 60 minutes for couples.
O/S Rentry Program	Delivers wrap-around services to moderate-to-high risk citizens returning to the region after release from prison. There are 4 categories of service - housing, health and behavioral health, employment, and social supports.
Bank On	Connecting residents to safe, affordable financial products and services by building and maintaining relationships with local banks and credit unions, and connecting them to the CFE Fund to get their accounts Bank On certified. Includes helping residents who've been excluded from the financial mainstream due to past banking behavior get connected to "second chance" accounts.
Lansing SAVE	Opens a post-secondary savings account at MSUFCU for Lansing school district students at kindergarten enrollment. Accounts are seeded with the first \$5 by MSUFCU, and students have opportunities to make deposits at school. The program also raises funds from the community to deposit in student's accounts. MSUFCU visits every classroom monthly between December and May, delivering financial education lessons and taking deposits from students.
311 Call Center	Serve as a central point of contact for city services. Provide a one call to city hall service for various departments, and when necessary escalate cases to the appropriate department contacts for resolution.

NEIGHBORHOODS, ARTS, AND CITIZEN ENGAGEMENT

CITY OF LANSING, MICHIGAN

DeLisa Fountain, Director

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COMBINED APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
<u>General Fund</u>				
Department Operations	922,779	1,155,201	1,155,201	1,097,934
Retirement/Fixed Benefits	238,994	324,425	324,425	290,149
City 311 Support	21,911	18,280	18,280	43,143
Employee Parking	-	-	-	1,500
Information Technology	43,888	48,841	48,841	78,665
Insurance & Bonds	5,084	9,660	9,660	16,745
Total Operations	1,232,656	1,556,407	1,556,407	1,528,136
<u>Internal Service Fund</u>				
City 311 Services	866,534	839,575	839,575	875,000
Total Expenditures	2,099,189	2,395,982	2,395,982	2,403,136

BUDGETARY EXPLANATION

Information for the Neighborhoods, Arts, and Citizen Engagement Department's funds is provided in the following pages.

NEIGHBORHOODS, ARTS, AND CITIZEN ENGAGEMENT

CITY OF LANSING, MICHIGAN

DeLisa Fountain, Director

1220 W Kalamazoo St, Lansing MI 48915 | delisa.fountain@lansingmi.gov | 311

GENERAL FUND

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
Personnel				
Active Personnel	509,413	694,001	844,001	804,074
Retirement/Fixed Benefits	238,994	324,425	324,425	290,149
Total Personnel	748,407	1,018,426	1,168,426	1,094,223
Operating				
Department Operating	413,366	461,200	311,200	293,860
City 311 Support	21,911	18,280	18,280	43,143
Employee Parking	-	-	-	1,500
Information Technology	43,888	48,841	48,841	78,665
Insurance & Bonds	5,084	9,660	9,660	16,745
Total Operating	484,248	537,981	387,981	433,913
Total Expenditures	1,232,656	1,556,407	1,556,407	1,528,136

SUMMARY OF CHANGES

Proposed changes for FY 2025 include incorporating the reorganization for the Financial Empowerment Center in FY 2024.

NEIGHBORHOODS, ARTS, AND CITIZEN ENGAGEMENT

CITY OF LANSING, MICHIGAN

DeLisa Fountain, Director

1220 W Kalamazoo St, Lansing MI 48915 | delisa.fountain@lansingmi.gov | 311

CITY 311 (INTERNAL SERVICE) FUND

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
Personnel				
Active Personnel	446,954	445,758	445,758	503,681
Retirement/Fixed Benefits	252,998	210,415	210,415	195,978
Total Personnel	699,951	656,173	656,173	699,659
Operating				
Department Operating	1,511	20,000	20,000	16,481
Information Technology	165,071	163,402	163,402	146,333
Insurance & Bonds	-	-	-	12,527
Total Operating	166,582	183,402	183,402	175,341
Total Expenditures	866,534	839,575	839,575	875,000

ALLOCATION BASIS

Departments that partner directly with City 311 services are able to develop "knowledge articles" for frequently asked questions and may share controlled access to data systems, giving City 311 staff the ability to answer even highly specific and technical questions.

Costs are allocated in the FY 2025 budget in two parts, with half of costs allocated by departments' share of actual calls received over in FY 2023 (the most recent and first full fiscal year data is available), and the other half allocated by the number of knowledge articles created on behalf of Departments that have partnered directly with City 311.

SUMMARY OF CHANGES

No significant changes are proposed directly in the proposed budget for City 311 operations. Charges within departments' budgets have been updated to incorporate actual call results now that a full operating year of data is available, rather than by personnel counts for public-facing departments.

UCA Fund	Fund Desc	App Desc	Div Desc	Budg Desc	Account	ORG KEY DESC	Object Long Description	FY23 Actuals	FY24 Adopted	FY24 Amended	FY25 Proposed
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Neighborhoods, Arts, and Citizen Engagement	Personnel	101.172250.702000.00000	NEIGHBORHOOD & CITIZEN E	SALARIES	\$ 260,289.97	\$ 333,549.00	\$ 333,549.00	\$ 264,398.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Neighborhoods, Arts, and Citizen Engagement	Personnel	101.172250.712000.00000	NEIGHBORHOOD & CITIZEN E	LONGEVITY	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00	\$ 4,300.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Neighborhoods, Arts, and Citizen Engagement	Personnel	101.172250.715400.00000	NEIGHBORHOOD & CITIZEN E	PAYROLL FRINGES	\$ 81,379.31	\$ 94,289.00	\$ 94,289.00	\$ 78,107.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Neighborhoods, Arts, and Citizen Engagement	Personnel	101.172250.715300.00000	NEIGHBORHOOD & CITIZEN E	RETIREMENT/CITY FRINGES	\$ 149,237.52	\$ 204,222.00	\$ 204,222.00	\$ 174,421.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Neighborhoods, Arts, and Citizen Engagement	Operating	101.172250.741000.00000	NEIGHBORHOOD & CITIZEN E	MISCELLANEOUS OPERATING	\$ 44,300.88	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Neighborhoods, Arts, and Citizen Engagement	Operating	101.172250.744200.00000	NEIGHBORHOOD & CITIZEN E	TELEPHONE	\$ 1,966.35	\$ 1,500.00	\$ 1,500.00	\$ 2,000.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Neighborhoods, Arts, and Citizen Engagement	Operating	101.172250.747000.00000	NEIGHBORHOOD & CITIZEN E	TRAINING	\$ 997.30	\$ 3,500.00	\$ 3,500.00	\$ 4,000.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Neighborhoods, Arts, and Citizen Engagement	Operating	101.172250.963002.00000	NEIGHBORHOOD & CITIZEN E	NEIGHBORHOOD GRANT PROGRAM	\$ 40,000.00	\$ 80,000.00	\$ 80,000.00	\$ 100,000.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Neighborhoods, Arts, and Citizen Engagement	Operating	101.172250.963006.00000	NEIGHBORHOOD & CITIZEN E	GUN VIOLENCE REDUCTION GRANTS	\$ 10,000.00	\$ -	\$ -	\$ -
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Neighborhoods, Arts, and Citizen Engagement	Operating	101.172250.743311.00000	NEIGHBORHOOD & CITIZEN E	CITY 311 SERVICES ALLOC	\$ 12,521.00	\$ 10,446.00	\$ 10,446.00	\$ 37,672.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Neighborhoods, Arts, and Citizen Engagement	Operating	101.172250.715100.00000	NEIGHBORHOOD & CITIZEN E	PARKING SUBSIDY	\$ -	\$ -	\$ -	\$ 1,500.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Neighborhoods, Arts, and Citizen Engagement	Operating	101.172250.743720.00000	NEIGHBORHOOD & CITIZEN E	INFORMATION TECHNOLOGY ALLOC	\$ 27,035.00	\$ 27,909.00	\$ 27,909.00	\$ 31,555.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Neighborhoods, Arts, and Citizen Engagement	Operating	101.172250.748000.00000	NEIGHBORHOOD & CITIZEN E	INSURANCE & BONDS	\$ 2,447.36	\$ 4,600.00	\$ 4,600.00	\$ 11,451.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Office of Financial Empowerment	Personnel	101.172320.702000.00000	OFFICE OF FINANCIAL EMPOV	SALARIES	\$ 141,604.66	\$ 195,567.00	\$ 285,567.00	\$ 361,975.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Office of Financial Empowerment	Personnel	101.172320.707000.00000	OFFICE OF FINANCIAL EMPOV	TEMPORARY HELP	\$ 90.00	\$ -	\$ -	\$ -
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Office of Financial Empowerment	Personnel	101.172320.712000.00000	OFFICE OF FINANCIAL EMPOV	LONGEVITY	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Office of Financial Empowerment	Personnel	101.172320.715400.00000	OFFICE OF FINANCIAL EMPOV	PAYROLL FRINGES	\$ 21,249.54	\$ 65,796.00	\$ 125,796.00	\$ 94,894.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Office of Financial Empowerment	Personnel	101.172320.715300.00000	OFFICE OF FINANCIAL EMPOV	RETIREMENT/CITY FRINGES	\$ 89,756.08	\$ 120,203.00	\$ 120,203.00	\$ 115,728.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Office of Financial Empowerment	Operating	101.172320.741000.00000	OFFICE OF FINANCIAL EMPOV	MISCELLANEOUS OPERATING	\$ 16,827.12	\$ 15,000.00	\$ 15,000.00	\$ 13,500.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Office of Financial Empowerment	Operating	101.172320.741990.00000	OFFICE OF FINANCIAL EMPOV	HARDWARE MAINTENANCE	\$ -	\$ -	\$ 1,500.00	\$ -
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Office of Financial Empowerment	Operating	101.172320.742000.00000	OFFICE OF FINANCIAL EMPOV	SUPPLIES	\$ -	\$ -	\$ 1,500.00	\$ -
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Office of Financial Empowerment	Operating	101.172320.743000.00000	OFFICE OF FINANCIAL EMPOV	CONTRACTUAL SERVICES	\$ 297,420.22	\$ 310,000.00	\$ 140,000.00	\$ 100,000.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Office of Financial Empowerment	Operating	101.172320.744200.00000	OFFICE OF FINANCIAL EMPOV	TELEPHONE	\$ 1,854.07	\$ 1,200.00	\$ 1,200.00	\$ -
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Office of Financial Empowerment	Operating	101.172320.745100.00000	OFFICE OF FINANCIAL EMPOV	BUILDING RENTAL	\$ -	\$ -	\$ 12,000.00	\$ 24,360.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Office of Financial Empowerment	Operating	101.172320.977101.00000	OFFICE OF FINANCIAL EMPOV	EQUIPMENT < \$5,000	\$ -	\$ -	\$ 5,000.00	\$ -
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Office of Financial Empowerment	Operating	101.172320.743311.00000	OFFICE OF FINANCIAL EMPOV	CITY 311 SERVICES ALLOC	\$ 9,390.00	\$ 7,834.00	\$ 7,834.00	\$ 5,471.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Office of Financial Empowerment	Operating	101.172320.743720.00000	OFFICE OF FINANCIAL EMPOV	INFORMATION TECHNOLOGY ALLOC	\$ 16,853.00	\$ 20,932.00	\$ 20,932.00	\$ 47,110.00
101	General Fund	Neighborhoods, Arts, and Citizen Engagement	Office of Financial Empowerment	Operating	101.172320.748000.00000	OFFICE OF FINANCIAL EMPOV	INSURANCE & BONDS	\$ 2,636.19	\$ 5,060.00	\$ 5,060.00	\$ 5,294.00
								\$ 1,232,655.57	\$ 1,556,407.00	\$ 1,556,407.00	\$ 1,528,136.00

From: [Brower, Jake](#)
To: [Linden, Emily K.](#)
Subject: FY25 City 311 Allocation
Date: Wednesday, April 3, 2024 1:39:32 PM
Attachments: [FY25 City 311.xlsx](#)

Cost is split in two parts:

- Half by “knowledge articles” for a given department, a measure of how much City 311 is trained or prepared to respond to specific requests related to a given department
- Half by calls received in FY23, a measure of how much work City 311 did for departments (excluding where calls could be determined as having been sent directly to the department)

Overall, FY23 is the first full fiscal year of data being available on actual use: notably finding that Treasury and City Clerk are the top customers of the public picking up the phone to call 311. The original allocations were based more on personnel counts of public facing departments, as reasonable of a guess as can be made while not having any operational data in existence at the time.

Let me know if you have any questions,

Jake Brower

GL	Department	Articles	Calls	By Articles
1012250	DNACE	13	119	34,531
1012300	Mayors Office	1	84	2,656
1012320	DNACE-FEC	2	6	5,313
1012400	City Clerk	31	3,539	82,344
1012500	HRCS	11	183	29,219
1012601	ED&P	3	326	7,969
1012610	ED&P-Code	2	332	5,313
1012710	Finance	1	34	2,656
1012730	Treasury & Income Tax	66	7,125	175,313
1013603	PS-General Fund	4	353	10,625
1013810	Parks and Recreation	3	346	7,969
2023634	Public Service	8	464	21,250
2492610	Economic Planning and Development	3	285	7,969
5853640	Parking	2	190	5,313
5903670	PS-WWTP	1	71	2,656
5963622	PS-Trash	2	1,428	5,313
5973685	PS-Recycling	1	234	1,594
5973686	PS-Composting	0	133	1,063
6453603	PS-Engineering	6	850	15,938

By Calls	Rounding	Final
3,141		37,672
2,217		4,873
158		5,471
93,409		175,753
4,830		34,049
8,605		16,574
8,763		14,076
897		3,553
188,059	(2)	363,370
9,317		19,942
9,132		17,101
12,247		33,497
7,522		15,491
5,015		10,328
1,874		4,530
37,691		43,004
6,176		7,770
3,510		4,573
22,435		38,373



CITY OF LANSING

INTERNAL AUDITOR

124 W MICHIGAN AVE FL 10
LANSING MI 48933-1605
(517) 483-4159

Date: December 11, 2023
To: Lansing City Council
From: Emily Linden, Internal Auditor
Subject: 311 Audit Report

AUDIT REPORT

Responsibilities of the Internal Auditor

In accordance with the City of Lansing Charter:

3-402 Powers And Duties

.2 The Internal Auditor shall make audits of financial transactions of all City agencies at least once every year or as otherwise directed by the City Council. The Internal Auditor shall have access to the financial and other records of all City agencies at any time.

.3 The Internal Auditor shall make a full report to the City Council of each individual audit and file a copy with the Mayor and City Clerk. The report shall include any or all of the following as directed by Council:

(a) An examination of financial transactions, accounts, contracts and reports, including an evaluation of compliance with applicable laws and regulations;

(b) a review of efficiency and economy in the use of resources with recommendations for improvement;

(c) a report as to whether desired results are effectively achieved in City programs, services and activities.

Objectives

The goal of this audit was to assess the 311 call center's effectiveness and to analyze how the funding breakdown corresponds to call data.

Background and Research

This audit was conducted from October 2023 to November 2023. 311 provided all data and call metrics. A desk audit was also performed.

In depth analysis of the funding breakdown for the current fiscal year and past fiscal year (FY24 and FY23) are also included in this report.

FY 24 Overview

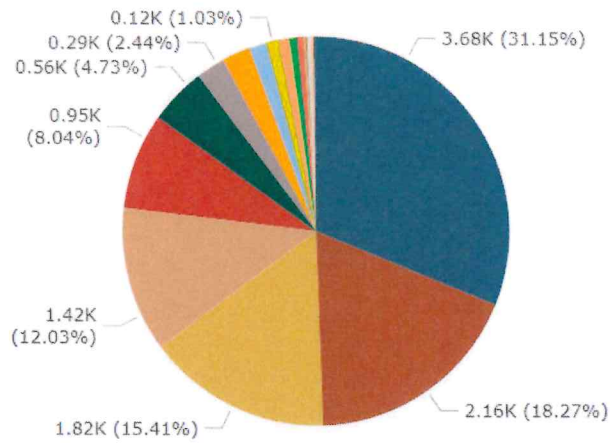
FY24 Metrics to Date as of 11/28/2023

311 has taken 11,820 calls to date this fiscal year. 10,950 (92.6%) of those calls were resolved by 311 agents. 870 (7.4%) of those calls were escalated to departments for assistance.

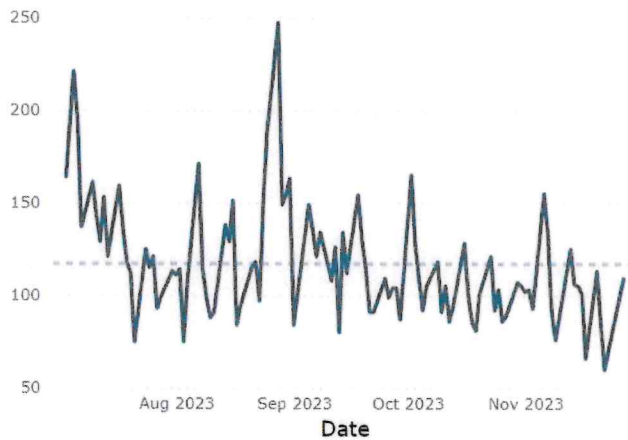
Call Breakdown by Department:

- Treasury and Income Tax: 3,681 calls (31.15%)
- Public Service: 2,159 calls (18.27%)
- 311 (General Government): 1,821 calls (15.41%)
- Assessing: 1,422 calls (12.03%)
- City Clerk: 950 calls (8.04%)
- EDP: 559 calls (4.73%)
- 54-A District Court: 288 calls (2.44%)
- Police, Fire, and EMS: 279 calls (2.36%)
- Parks and Recreation: 171 calls (1.45%)
- HRCS: 122 calls (1.03%)
- Human Resources: 106 calls (0.9%)
- Mayor's Office: 73 calls (0.62%)
- Parking: 72 calls (0.61%)
- Neighborhoods: 32 calls (0.27%)
- City Council: 31 calls (0.26%)
- Finance: 28 calls (0.24%)
- Office of the City Attorney: 20 calls (0.17%)
- IT: 20 calls (0.17%)

Pie Chart Breakdown by Department – FY24 YTD



Date of Calls Received – FY24 YTD



FY24 Budget Breakdown

Department	Budget	Percent of Total 311 Budget
NEIGHBORHOOD & CITIZEN ENGAGMT	10,446.00	1.24%
MAYOR	33,949.00	4.04%
OFFICE OF FINANCIAL EMPOWERMNT	7,834.00	0.93%
CITY CLERK	31,338.00	3.73%
PLANNING & MUNIC DEV - ADMIN	65,286.00	7.78%
BLDG SAFETY / CODE COMPLIANCE	39,171.00	4.67%
FINANCE OPERATIONS	47,069.00	5.61%
ASSESSOR	26,114.00	3.11%
TREASURY/INCOME TAX	36,560.00	4.35%
PUBLIC SERV DEPT ADMIN & ENG	76,175.00	9.07%

BUSINESS & MGT DIV - Parks	54,840.00	6.53%
ACT 51 ADMIN & ENGINEERING	52,775.00	6.29%
BLDG SAFETY / CODE COMPLIANCE	47,005.00	5.60%
TRANSPORTATION	41,783.00	4.98%
WASTEWATER TREATMENT PLANT	17,675.00	2.11%
BAG REFUSE COLLECTION	149,861.00	17.85%
COMPOSTING	35,847.00	4.27%
PUBLIC SERV DEPT ADMIN & ENG	65,847.00	7.84%
Total	839,575.00	100.00%

Note: Combined total for Public Service across funds is 47.43% of 311's budget and the combined total for EDP across funds is 23.02% of 311's budget.

Below is a chart comparing the percentage of the overall 311 budget a department pays next to the percentage of calls 311 takes that deal with that department.

Department	Percentage of FY24 Budget	Percentage of Calls YTD
Treasury	4.35%	31.15%
Public Service	47.43%	18.27%
Assessing	3.11%	12.03%
City Clerk	3.73%	8.04%
EDP	23.02%	5.34%
54-A District Court	0%	2.44%
Police, Fire, and EMS	0%	2.36%
Parks and Recreation	6.53%	1.45%
HRCS	0%	1.03%
Human Resouces	0%	0.90%
Mayor's Office	4.04%	0.62%
Neighborhoods	2.17%	0.27%
City Council	0%	0.26%
Finance	5.61%	0.24%
Office of the City Attorney	0%	0.17%
IT	0%	0.17%

FY 23 Overview

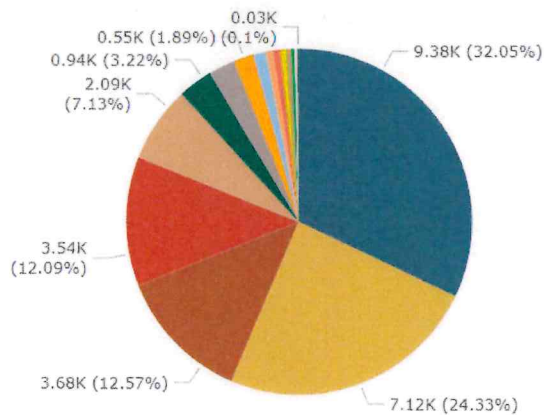
FY23 Metrics

311 took 29,260 calls in FY23. 26,576 (90.8%) of those calls were resolved by 311 agents. 2,684 (9.2%) of those calls were escalated to departments for assistance.

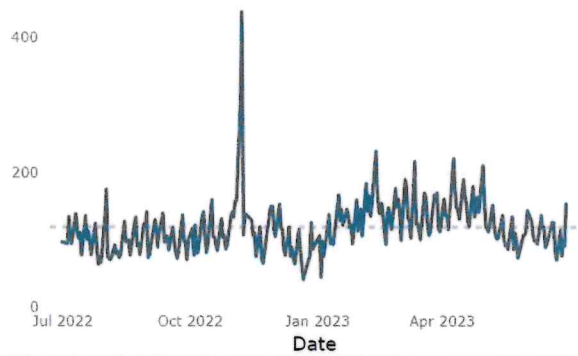
Call Breakdown by Department:

- Treasury and Income Tax: 9,378 calls (32.05%)
- 311 (General Government): 7,120 calls (24.33%)
- Public Service: 3,678 calls (12.57%)
- City Clerk: 3,539 calls (12.09%)
- Assessing: 2,086 calls (7.13%)
- EDP: 943 calls (3.22%)
- 54-A District Court: 733 calls (2.5%)
- Police, Fire, and EMS: 553 calls (1.89%)
- Parks and Recreation: 346 calls (1.18%)
- Human Resources: 193 calls (0.66%)
- Parking: 188 calls (0.64%)
- HRCs: 183 calls (0.63%)
- Neighborhoods: 129 calls (0.44%)
- Mayor's Office: 84 calls (0.29%)
- City Council: 47 calls (0.16%)
- Finance: 34 calls (0.12%)
- Office of the City Attorney: 28 calls (0.1%)
- IT: 1 call (0.01%)

Pie Chart Breakdown by Department – FY23



Date of Calls Received



Note: The large spike in November 2022 was due to the election.

FY23 Budget Breakdown

Department	Budget	Percent of Total 311 Budget
NEIGHBORHOOD & CITIZEN ENGAGMT	12,521.00	1.24%
MAYOR	40,692.00	4.04%
OFFICE OF FINANCIAL EMPOWERMNT	9,390.00	0.93%
CITY CLERK	37,562.00	3.73%
PLANNING & MUNIC DEV - ADMIN	78,253.00	7.78%
BLDG SAFETY / CODE COMPLIANCE	46,952.00	4.67%
FINANCE OPERATIONS	56,418.00	5.61%
ASSESSOR	31,301.00	3.11%
TREASURY/INCOME TAX	43,822.00	4.35%
BUSINESS & MGT DIV - Parks	65,733.00	6.53%
BLDG SAFETY / CODE COMPLIANCE	56,342.00	5.60%
TRANSPORTATION	50,082.00	4.98%
WASTEWATER TREATMENT PLANT	93,904.00	9.33%
PUBLIC SERV DEPT ADMIN & ENG	383,365.00	38.10%
Total	1,006,337.00	100.00%

Note: Combined total for Public Service across funds was 47.43% of 311's FY23 budget and the combined total for EDP across funds was 23.02% of 311's FY23 budget.

Below is a chart comparing the percentage of the overall 311 budget a department pays next to the percentage of calls 311 takes that deal with that department

Department	Percentage of FY23 Budget	Percentage of Calls
Treasury	4.35%	32.05%
Public Service	47.43%	12.57%
Assessing	3.11%	7.13%
City Clerk	3.73%	12.09%
EDP	23.02%	3.86%
54-A District Court	0%	2.50%
Police, Fire, and EMS	0%	1.89%
Parks and Recreation	6.53%	1.18%
HRCS	0%	0.63%
Human Resources	0%	0.66%
Mayor's Office	4.04%	0.29%
Neighborhoods	2.17%	0.44%
City Council	0%	0.16%
Finance	5.61%	0.12%
Office of the City Attorney	0%	0.10%
IT	0%	0.01%

Wait Times

A two-week spot audit was conducted to determine the frequency and duration of wait times. Out of 2,869 calls received, 23 (0.8%) were put on hold. The longest wait time was 2 minutes and 24 seconds. There is also a callback option after two minutes of wait time.

Findings and Recommendations

The amount department's budget to 311 is not reflective of the breakdown of calls they receive. Now that there are years of reference to analyze, the budget structure should be revisited for the FY25 budget cycle to reflect the breakdown of calls more accurately by department.

HUMAN RESOURCES
CITY OF LANSING, MICHIGAN

Elizabeth O'Leary, Director

124 W. Michigan Avenue, 8th Floor, Lansing MI 48933 | elizabeth.oleary@lansingmi.gov | (517) 483-4010

MISSION

The Department of Human Resources is an internal service provider to employees and perspective employees of the City of Lansing. Our goal is to provide efficient, accurate and thorough services to our internal partners and operate through a lens of equity and belonging.

ACCOMPLISHMENTS AND INITIATIVES

FISCAL YEAR 2022-2023 ACCOMPLISHMENTS AND HIGHLIGHTS.....

- Engaged in DEI training through an HR lens.
- Negotiated and ratified multiple collective bargaining agreements.

FISCAL YEAR 2023-2024 INITIATIVES (ONGOING).....

- Launched the Lansing Learning Stacks e-learning platform.
- Labor negotiations with several units.
- Upgrade on our current payroll system and the implementation of a new system for payroll.
- Recruitment and hiring of several new staff members.
- Performance evaluation planning.
- Streamlining the hiring process and partnering with departments to build relationships.

FISCAL YEAR 2024-2025 INITIATIVES (PROPOSED).....

- Implementation of the new payroll system.
- Implementation of an offboarding process.

HUMAN RESOURCES

CITY OF LANSING, MICHIGAN

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ACCOMPLISHMENTS AND INITIATIVES

FISCAL YEAR 2024-2025 INITIATIVES (PROPOSED).....

Continue and track data with performance evaluations and begin steps towards an employee engagement program.

Progress in the structure of HR to have succession plans for each position.

PROGRAMS AND SERVICES

Employee Safety	Create and Administer all employee safety programs.
Employee Wellness	Administration of programs that support employees health and wellness.
Workers Comp	Administers and processes workers compensation as mandated by law.
Collective Bargaining	Negotiate all contracts for bargaining and non-bargaining units.
Grievances and Discipline	Administer violations of Collective Bargaining Agreements by City of Lansing employees.
Benefits administration	Administer all benefits for City of Lansing employees and retirees.
Payroll Processing	Provides compensation and pension payments to all active and retired employees.
Recruitment and Hiring	Process of recruiting, hiring and onboarding all City of Lansing personnel.
Administration and City Council Compliance Training	Trainings for staff and elected officials as mandated through city policies and state and federal regulations.
Staff Development	Provide opportunities for staff skill development.

HUMAN RESOURCES

CITY OF LANSING, MICHIGAN

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APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
Personnel				
Active Personnel	796,824	1,296,500	1,296,500	1,364,766
Retirement/Fixed Benefits	404,693	672,118	672,118	482,397
Total Personnel	1,201,517	1,968,618	1,968,618	1,847,163
Operating				
Department Operating	479,600	331,408	472,800	521,600
Employee Parking	464,567	193,000	500,000	24,000
Information Technology	128,776	71,120	142,240	108,873
Insurance & Bonds	14,399	7,954	15,907	24,653
Total Operating	1,087,342	603,482	1,130,947	679,126
Total Expenditures	2,288,858	2,572,100	3,099,565	2,526,289

SUMMARY OF CHANGES

Changes to the FY 2025 budget include the addition of a dispute resolution and training employee and the reallocation of parking expenses to be charged directly to Departments' operating budgets.

UCA Fund	Fund Desc	App Desc	Div Desc	Budg Desc	Account	ORG KEY DESC	Object Long Description	FY23 Actuals	FY24 Adopted	FY24 Amended	FY25 Proposed
101	General Fund	Human Resources	Human Resources	Personnel	101.172800.702000.00000	HUMAN RESOURCES	SALARIES	\$ 560,033.85	\$ 900,000.00	\$ 900,000.00	\$ 957,266.00
101	General Fund	Human Resources	Human Resources	Personnel	101.172800.707000.00000	HUMAN RESOURCES	TEMPORARY HELP	\$ 81,814.88	\$ 70,000.00	\$ 70,000.00	\$ 80,000.00
101	General Fund	Human Resources	Human Resources	Personnel	101.172800.708000.00000	HUMAN RESOURCES	OVERTIME - SALARY	\$ 9,747.11	\$ 2,000.00	\$ 2,000.00	\$ 10,000.00
101	General Fund	Human Resources	Human Resources	Personnel	101.172800.712000.00000	HUMAN RESOURCES	LONGEVITY	\$ 4,000.00	\$ 4,500.00	\$ 4,500.00	\$ 4,805.00
101	General Fund	Human Resources	Human Resources	Personnel	101.172800.715400.00000	HUMAN RESOURCES	PAYROLL FRINGES	\$ 135,115.84	\$ 320,000.00	\$ 320,000.00	\$ 312,695.00
101	General Fund	Human Resources	Human Resources	Personnel	101.172800.743050.00000	HUMAN RESOURCES	TEMPORARY HELP-CONTRACTUAL	\$ 6,112.00	\$ -	\$ -	\$ -
101	General Fund	Human Resources	Human Resources	Personnel	101.172800.715300.00000	HUMAN RESOURCES	RETIREMENT/CITY FRINGES	\$ 404,692.93	\$ 672,118.00	\$ 672,118.00	\$ 482,397.00
101	General Fund	Human Resources	Human Resources	Operating	101.172800.701666.00000	HUMAN RESOURCES	RESIDENCY INCENTIVE PROGRAM	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00
101	General Fund	Human Resources	Human Resources	Operating	101.172800.715200.00000	HUMAN RESOURCES	BUS SUBSIDY	\$ 1,961.75	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
101	General Fund	Human Resources	Human Resources	Operating	101.172800.741000.00000	HUMAN RESOURCES	MISCELLANEOUS OPERATING	\$ 89,072.21	\$ 35,000.00	\$ 58,000.00	\$ 63,800.00
101	General Fund	Human Resources	Human Resources	Operating	101.172800.741860.00000	HUMAN RESOURCES	TAXES & ASSESSMENTS	\$ 13,522.21	\$ -	\$ -	\$ -
101	General Fund	Human Resources	Human Resources	Operating	101.172800.741870.00000	HUMAN RESOURCES	EMPLOYEE RECOGNITION	\$ 13,000.00	\$ -	\$ 13,000.00	\$ 13,000.00
101	General Fund	Human Resources	Human Resources	Operating	101.172800.743000.00000	HUMAN RESOURCES	CONTRACTUAL SERVICES	\$ 224,924.25	\$ 192,958.00	\$ 235,000.00	\$ 235,000.00
101	General Fund	Human Resources	Human Resources	Operating	101.172800.743500.00000	HUMAN RESOURCES	MEDICAL SERVICES	\$ 102,482.96	\$ 72,000.00	\$ 72,000.00	\$ 90,000.00
101	General Fund	Human Resources	Human Resources	Operating	101.172800.744110.00000	HUMAN RESOURCES	UTILITIES - CITY HALL	\$ 19,979.96	\$ 11,600.00	\$ 23,200.00	\$ 23,200.00
101	General Fund	Human Resources	Human Resources	Operating	101.172800.744200.00000	HUMAN RESOURCES	TELEPHONE	\$ 2,752.81	\$ 1,750.00	\$ 3,500.00	\$ 3,500.00
101	General Fund	Human Resources	Human Resources	Operating	101.172800.747000.00000	HUMAN RESOURCES	TRAINING	\$ 4,144.41	\$ -	\$ 25,000.00	\$ 50,000.00
101	General Fund	Human Resources	Human Resources	Operating	101.172800.715100.00000	HUMAN RESOURCES	PARKING SUBSIDY	\$ 464,567.00	\$ 193,000.00	\$ 500,000.00	\$ 24,000.00
101	General Fund	Human Resources	Human Resources	Operating	101.172800.743720.00000	HUMAN RESOURCES	INFORMATION TECHNOLOGY ALLOC	\$ 128,776.00	\$ 71,120.00	\$ 142,240.00	\$ 108,873.00
101	General Fund	Human Resources	Human Resources	Operating	101.172800.748000.00000	HUMAN RESOURCES	INSURANCE & BONDS	\$ 14,399.23	\$ 7,954.00	\$ 15,907.00	\$ 24,653.00
101	General Fund	Human Resources	Labor Relations	Operating	101.172801.747310.00000	LABOR RELATIONS	EDUCATION REIMB - TEAMSTER & E	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
101	General Fund	Human Resources	Labor Relations	Operating	101.172801.747320.00000	LABOR RELATIONS	EDUCATION REIMB - CCLP NS	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
101	General Fund	Human Resources	Labor Relations	Operating	101.172801.747330.00000	LABOR RELATIONS	EDUCATION REIMB - CCLP S	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
101	General Fund	Human Resources	Labor Relations	Operating	101.172801.747340.00000	LABOR RELATIONS	EDUCATION REIMB - UAW	\$ 2,971.00	\$ 5,100.00	\$ 5,100.00	\$ 5,100.00
101	General Fund	Human Resources	Labor Relations	Operating	101.172801.747350.00000	LABOR RELATIONS	EDUCATION REIMB - IAFF	\$ 4,788.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
								\$ 2,288,858.40	\$ 2,572,100.00	\$ 3,099,565.00	\$ 2,526,289.00

PARKS AND RECREATION

CITY OF LANSING, MICHIGAN

Brett Kaschinske, Director

200 N. Foster Avenue, Lansing, MI 48912 | brett.kaschinske@lansingmi.gov | (517) 483-4042

MISSION

Enhance the quality of life through the preservation and maintenance of park lands, the provision of quality leisure time activities and the provision of special facilities which would otherwise not be available to Lansing residents.

ACCOMPLISHMENTS AND INITIATIVES

FISCAL YEAR 2022-2023 ACCOMPLISHMENTS AND HIGHLIGHTS.....

Constructed an 1,875 foot trail extension Cambridge Road to Frances Park (\$1,395,000).

Planted 500 trees throughout city parks.

Installation of new play equipment at 11 parks.

Restarted more programs and specials events following COVID-19.

FISCAL YEAR 2023-2024 INITIATIVES (ONGOING).....

Opened the universally accessible PlayMichigan Playground at Riverfront Park.

Received \$6.2 million for the renovation of Moores Park Pool.

Rivertrail bridge replacement and skywalk renovation from Michigan Avenue to Saginaw Street.

Complete renovation of Frances Park Rose Garden. Renaming of Washington Park to Stabenow Park and installation of FitLot outdoor fitness park.

Major paving projects at Frances, Gier and Davis Parks.

PARKS AND RECREATION
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ACCOMPLISHMENTS AND INITIATIVES

FISCAL YEAR 2024-2025 INITIATIVES (PROPOSED).....

- Fenner Path trail extension from Mt. Hope Road to Forest through Evergreen Cemetery and Fenner Nature Center.
- Multiple playground renovations throughout the city parks.
- Construction of outdoor basketball complex at Marshall Park.
- Installation of Clifford Park pickleball courts. Completion of the Fulton Park Overlook.

PROGRAMS AND SERVICES

Adult Sports	Adult Sports Leagues including baseball, softball, flag football, volleyball, and tennis. League offerings are year-round, sport options adjust with the season. Also adult open gym times for a variety of sports including basketball, pickleball, and ping pong.
After School Programming	After school programming focused on K-8th graders. Bussing provided to the Community Centers from the Lansing School District. Snack provided by the Lansing School District. The program hosts a variety of visiting groups to provide enrichment activities. The program also focuses on healthy lifestyles with an emphasis on movement and eating right for the K-6th grades. 6-8 grades focus on leadership development, civic engagement, and skill-building. This also includes tutoring provided by the Todd Martin Foundation.
Building Rentals	Rental of community rooms and gymnasium at four community centers and rental of the historic Turner Dodge House for a variety of public and private events. Neighborhood group meetings, birthday parties, showers, open houses, public forums, etc.

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PROGRAMS AND SERVICES

Community Center Programming	Programs offered at all four community centers including dance, fitness, art, homeschool, cooking, sports, topics vary throughout seasons and years. Classes change seasonally, with most classes averaging 6-8 sessions on a particular subject. These classes are taught by independent contractors, so the topic of class comes and goes with the availability and expertise of the instructors.
Mobile Recreation	Play Patrol Mobile Unit and Inflatables used for city-wide special events and programming as well as rented by the Community for both public and private events. Inflatables are delivered and staffed by city employees. Currently, the City owns 4 inflatables, a small moonwalk, a moonwalk with slide, an obstacle course, and an inflatable slide. Play Patrol visits eligible CDBG area parks during the summer months
Special Events	One time events focused on a specific experience. We offer several throughout the year, including Drive in Movie, Flashlight Easter Egg Hunt, Daddy-Daughter and Mother-Son Dances, Concerts in the Park (8 each year), 4th of July parade and fireworks, Mayor's Riverwalk, Victorian Halloween, Cardboard Sled Race, Family Scavenger Hunt, Mayor's Senior Fair.
Kids Camp	Summer Camp Programming offered at four community centers for 8 weeks in the summer provides breakfast and lunch and a field trip each week. Camps are themed each week and consist of games, crafts, sports, team building, visiting groups and more. Camp runs 9-3pm with pre and post-care as options so parents have a safe place for their children from 7:45 am - 6 pm.
Teen Programs	Several Teen Programs focused on skill-building and staying active. These consist of open gyms at each of the four community centers as well as work readiness, leadership, and civic engagement programs.

PARKS AND RECREATION

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PROGRAMS AND SERVICES

Youth Sports	Sports leagues and sports instruction for a variety of sports: basketball, soccer, baseball, football, tennis, softball, floor hockey, martial arts, swimming, lacrosse, golf, etc. We offer 8-week youth leagues as well as 4-8 week classes focused on skill development.
Cemetery Services	Straightening of markers/monuments; overgrown shrub removal; snow removal. Opening/Closing of graves spaces; opening/closing of columbarium niches. Niches located in a Columbarium strictly for remains of ashes (part of lot sales). Selling of single graves; two (2) grave, three (3) grave and four (4) grave monument lots. Measure and cut exact location and dimension of marker location.
Aquatic Operations	Swimming lessons (indoor pools) Open swim (indoor & outdoor pools) and pool maintenance
Senior Programs	Programs designed specifically for individuals 50 +. Sports, day programs and special events.
Showmobile Use and Rental	Concerts in Park series; special events; community use rental
Special Events Permit Application (SEPA) Facilitation	SEPA services provides planning, coordinating of city services and permitting of public assemblies (Special Events) on city property.
Parks Programming	Programming of various events in the city.

PARKS AND RECREATION

CITY OF LANSING, MICHIGAN

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COMBINED APPROPRIATION SUMMARY

	FY 2023	FY 2024	FY 2024	FY 2025
	Actuals	Adopted	Amended	Proposed
<u>Department Appropriation</u>		Budget	Budget	Budget
<u>General Fund</u>				
Department Operations	6,374,766	5,432,573	6,478,227	6,683,022
Retirement/Fixed Benefits	1,431,424	1,436,822	1,436,822	1,522,321
City 311 Support	65,733	27,420	54,840	17,101
Information Technology	161,749	84,937	169,874	149,917
City Equipment Rental	1,808,676	1,027,000	1,027,000	623,700
Insurance & Bonds	145,601	84,187	168,372	108,014
<u>Other Funds</u>				
Cemeteries Fund	832,346	991,827	991,827	1,122,000
Golf Fund	102,579	100,383	100,383	100,000
Parks Capital Improvements	2,435,609	2,514,500	6,058,572	2,635,000
Total Expenditures	<u>13,358,484</u>	<u>11,699,649</u>	<u>16,485,917</u>	<u>12,961,075</u>

BUDGETARY EXPLANATION

Information for the Parks and Recreation Department's funds is provided in the following pages.

PARKS AND RECREATION

CITY OF LANSING, MICHIGAN

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GENERAL FUND

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
Personnel				
Active Personnel	3,415,308	3,862,523	3,862,523	4,153,418
Retirement/Fixed Benefits	1,431,424	1,436,822	1,436,822	1,522,321
Total Personnel	4,846,732	5,299,345	5,299,345	5,675,739
Operating				
Department Operating	2,959,458	1,570,050	2,615,704	2,529,604
City 311 Support	65,733	27,420	54,840	17,101
Information Technology	161,749	84,937	169,874	149,917
City Equipment Rental	1,808,676	1,027,000	1,027,000	623,700
Insurance & Bonds	145,601	84,187	168,372	108,014
Total Operating	5,141,218	2,793,594	4,035,790	3,428,336
Total Expenditures	9,987,950	8,092,939	9,335,135	9,104,075

SUMMARY OF CHANGES

Changes to Parks operations includes bringing in pool activities in-house.

PARKS AND RECREATION CITY OF LANSING, MICHIGAN

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CEMETERY FUND

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
Personnel				
Active Personnel	328,495	410,031	410,031	496,998
Retirement/Fixed Benefits	123,930	188,532	188,532	218,747
Total Personnel	452,425	598,563	598,563	715,745
Operating				
Department Operating	194,329	233,000	233,000	190,000
Indirect Costs	106,556	108,444	108,444	111,642
City Equipment Rental	48,000	48,000	48,000	63,806
Insurance & Bonds	3,036	3,820	3,820	10,807
Total Operating	351,921	393,264	393,264	376,255
Transfers Out	28,000	-	-	30,000
Total Expenditures	832,346	991,827	991,827	1,122,000

SUMMARY OF CHANGES

No significant changes are included in the proposal for FY 2025 cemetery operations.

PARKS AND RECREATION

CITY OF LANSING, MICHIGAN

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GOLF FUND

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
Operating				
Department Operating	102,579	100,383	100,383	100,000
Total Operating	102,579	100,383	100,383	100,000
Total Expenditures	102,579	100,383	100,383	100,000

SUMMARY OF CHANGES

No significant changes are included in the golf fund.

PARKS AND RECREATION

CITY OF LANSING, MICHIGAN

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PARKS MILLAGE FUNDS

	FY 2025 Proposed Budget
RESOURCES	
FY 2024/2025 Parks Millage (1 mill of City's operating levy)	2,710,000
USES	
<u>Subsidies</u>	
Kids Camps (General Fund)	75,000
Golf Fund Subsidy	100,000
Cemetery Fund Subsidy	636,000
Total Personnel	<u>811,000</u>
<u>Capital Projects</u>	
Grant Match Money	525,000
City-wide Repair and Maintenance	300,000
5-Year Plan Development	60,000
Playground Installation and Renovation	550,000
Board Grant Match Fund	33,000
Kids Camp Staff and Lifeguard Fund	75,000
Replanting Trees	75,000
Wentworth Park	150,000
Bancroft Electronic Gate	31,000
Reutter Fountain	100,000
Total Expenditures	<u><u>2,710,000</u></u>

BUDGETARY EXPLANATION

A description of the above-referenced capital projects is available in the Capital Improvements Projects (CIP) section of this budget document.

UCA Fund	Fund Desc	App Desc	Div Desc	Budg Desc	Account	ORG KEY DESC	Object Long Description	FY23 Actuals	FY24 Adopted	FY24 Amended	FY25 Proposed
101	General Fund	Parks and Recreation	Administration	Personnel	101.783810.702000.00000	BUSINESS & MGT DIV	SALARIES	\$ 285,698.72	\$ 368,459.00	\$ 368,459.00	\$ 391,453.00
101	General Fund	Parks and Recreation	Administration	Personnel	101.783810.702302.00000	BUSINESS & MGT DIV	SHIFT PREMIUM	\$ -	\$ 25.00	\$ 25.00	\$ 25.00
101	General Fund	Parks and Recreation	Administration	Personnel	101.783810.708000.00000	BUSINESS & MGT DIV	OVERTIME - SALARY	\$ 292.31	\$ 500.00	\$ 500.00	\$ 500.00
101	General Fund	Parks and Recreation	Administration	Personnel	101.783810.712000.00000	BUSINESS & MGT DIV	LONGEVITY	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00
101	General Fund	Parks and Recreation	Administration	Personnel	101.783810.715400.00000	BUSINESS & MGT DIV	PAYROLL FRINGES	\$ 85,000.24	\$ 135,831.00	\$ 135,831.00	\$ 120,218.00
101	General Fund	Parks and Recreation	Administration	Personnel	101.783810.743000.00000	BUSINESS & MGT DIV	TEMPORARY HELP-CONTRACTUAL	\$ 7,916.68	\$ -	\$ -	\$ -
101	General Fund	Parks and Recreation	Administration	Personnel	101.783810.715300.00000	BUSINESS & MGT DIV	RETIREMENT/CITY FRINGES	\$ 257,047.88	\$ 226,767.00	\$ 226,767.00	\$ 239,599.00
101	General Fund	Parks and Recreation	Administration	Operating	101.783810.741000.00000	BUSINESS & MGT DIV	MISCELLANEOUS OPERATING	\$ 88,933.64	\$ 55,000.00	\$ 55,000.00	\$ 60,000.00
101	General Fund	Parks and Recreation	Administration	Operating	101.783810.741860.00000	BUSINESS & MGT DIV	TAXES & ASSESSMENTS	\$ 5,117.20	\$ 4,600.00	\$ 4,600.00	\$ 5,000.00
101	General Fund	Parks and Recreation	Administration	Operating	101.783810.741878.00000	BUSINESS & MGT DIV	FIREWORKS	\$ 20,000.00	\$ -	\$ 25,000.00	\$ 25,000.00
101	General Fund	Parks and Recreation	Administration	Operating	101.783810.742100.00000	BUSINESS & MGT DIV	FUEL CHARGES	\$ 1,455.69	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00
101	General Fund	Parks and Recreation	Administration	Operating	101.783810.743000.00000	BUSINESS & MGT DIV	CONTRACTUAL SERVICES	\$ 483.94	\$ -	\$ -	\$ -
101	General Fund	Parks and Recreation	Administration	Operating	101.783810.744200.00000	BUSINESS & MGT DIV	TELEPHONE	\$ 1,418.76	\$ 4,000.00	\$ 8,000.00	\$ -
101	General Fund	Parks and Recreation	Administration	Operating	101.783810.747000.00000	BUSINESS & MGT DIV	TRAINING	\$ 4,712.00	\$ 4,500.00	\$ 4,500.00	\$ 5,000.00
101	General Fund	Parks and Recreation	Administration	Operating	101.783810.960141.00000	BUSINESS & MGT DIV	ACTIVITY SCHOLARSHIPS	\$ 6,482.50	\$ 13,846.00	\$ 17,500.00	\$ 17,500.00
101	General Fund	Parks and Recreation	Administration	Operating	101.783810.743311.00000	BUSINESS & MGT DIV	CITY 311 SERVICES ALLOC	\$ 65,733.00	\$ 27,420.00	\$ 54,840.00	\$ 17,101.00
101	General Fund	Parks and Recreation	Administration	Operating	101.783810.743720.00000	BUSINESS & MGT DIV	INFORMATION TECHNOLOGY ALLOC	\$ 161,749.00	\$ 84,937.00	\$ 169,874.00	\$ 149,917.00
101	General Fund	Parks and Recreation	Administration	Operating	101.783810.745200.00000	BUSINESS & MGT DIV	CITY EQUIPMENT RENTAL (CHARGE)	\$ 113,000.04	\$ 125,000.00	\$ 125,000.00	\$ 42,900.00
101	General Fund	Parks and Recreation	Administration	Operating	101.783810.748000.00000	BUSINESS & MGT DIV	INSURANCE & BONDS	\$ 145,601.37	\$ 81,580.00	\$ 163,161.00	\$ 102,803.00
101	General Fund	Parks and Recreation	Leisure and Special Recreation	Personnel	101.783830.702000.00000	LEISURE & SPECIAL REC DIV	SALARIES	\$ 103,964.33	\$ 105,567.00	\$ 105,567.00	\$ 105,567.00
101	General Fund	Parks and Recreation	Leisure and Special Recreation	Personnel	101.783830.707001.00000	LEISURE & SPECIAL REC DIV	TEMP EMPLOYEES-LIFETIME SPORTS	\$ 137.00	\$ -	\$ -	\$ -
101	General Fund	Parks and Recreation	Leisure and Special Recreation	Personnel	101.783830.712000.00000	LEISURE & SPECIAL REC DIV	LONGEVITY	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
101	General Fund	Parks and Recreation	Leisure and Special Recreation	Personnel	101.783830.715400.00000	LEISURE & SPECIAL REC DIV	PAYROLL FRINGES	\$ 26,225.97	\$ 29,363.00	\$ 29,363.00	\$ 28,734.00
101	General Fund	Parks and Recreation	Leisure and Special Recreation	Personnel	101.783830.715300.00000	LEISURE & SPECIAL REC DIV	RETIREMENT/CITY FRINGES	\$ 58,320.57	\$ 62,658.00	\$ 62,658.00	\$ 75,846.00
101	General Fund	Parks and Recreation	Leisure and Special Recreation	Operating	101.783830.741000.00000	LEISURE & SPECIAL REC DIV	MISCELLANEOUS OPERATING	\$ 16,136.96	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
101	General Fund	Parks and Recreation	Leisure and Special Recreation	Operating	101.783830.741005.00000	LEISURE & SPECIAL REC DIV	SECURITIES LENDING EXPENDITURE	\$ (190.98)	\$ -	\$ -	\$ -
101	General Fund	Parks and Recreation	Leisure and Special Recreation	Operating	101.783830.741008.00000	LEISURE & SPECIAL REC DIV	BLDG RENTAL APPROPRIATIONS	\$ 8,100.07	\$ 5,000.00	\$ 9,000.00	\$ 9,000.00
101	General Fund	Parks and Recreation	Leisure and Special Recreation	Operating	101.783830.744000.00000	LEISURE & SPECIAL REC DIV	UTILITIES	\$ 397,963.07	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00
101	General Fund	Parks and Recreation	Leisure and Special Recreation	Operating	101.783830.744200.00000	LEISURE & SPECIAL REC DIV	TELEPHONE	\$ 85.65	\$ -	\$ -	\$ -
101	General Fund	Parks and Recreation	Leisure and Special Recreation	Operating	101.783830.744302.00000	LEISURE & SPECIAL REC DIV	PUBLIC WATER-PARKS	\$ 369,691.76	\$ 32,000.00	\$ 320,000.00	\$ 375,000.00
101	General Fund	Parks and Recreation	Community Centers	Personnel	101.783831.702000.00000	COMMUNITY CENTERS	SALARIES	\$ 323,303.81	\$ 493,244.00	\$ 493,244.00	\$ 417,006.00
101	General Fund	Parks and Recreation	Community Centers	Personnel	101.783831.702302.00000	COMMUNITY CENTERS	SHIFT PREMIUM	\$ 249.61	\$ 700.00	\$ 700.00	\$ 700.00
101	General Fund	Parks and Recreation	Community Centers	Personnel	101.783831.706400.00000	COMMUNITY CENTERS	WAGES - ELECTION INSPECTOR	\$ 91.53	\$ -	\$ -	\$ -
101	General Fund	Parks and Recreation	Community Centers	Personnel	101.783831.707000.00000	COMMUNITY CENTERS	TEMPORARY HELP	\$ 138,441.64	\$ 142,000.00	\$ 142,000.00	\$ 142,000.00
101	General Fund	Parks and Recreation	Community Centers	Personnel	101.783831.708000.00000	COMMUNITY CENTERS	OVERTIME - SALARY	\$ 169.39	\$ 500.00	\$ 500.00	\$ 500.00
101	General Fund	Parks and Recreation	Community Centers	Personnel	101.783831.712000.00000	COMMUNITY CENTERS	LONGEVITY	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
101	General Fund	Parks and Recreation	Community Centers	Personnel	101.783831.715400.00000	COMMUNITY CENTERS	PAYROLL FRINGES	\$ 84,283.30	\$ 123,888.00	\$ 123,888.00	\$ 106,696.00
101	General Fund	Parks and Recreation	Community Centers	Personnel	101.783831.715300.00000	COMMUNITY CENTERS	RETIREMENT/CITY FRINGES	\$ 130,579.13	\$ 183,935.00	\$ 183,935.00	\$ 193,429.00
101	General Fund	Parks and Recreation	Community Centers	Operating	101.783831.741000.00000	COMMUNITY CENTERS	MISCELLANEOUS OPERATING	\$ 158,041.59	\$ 70,000.00	\$ 79,000.00	\$ 79,000.00
101	General Fund	Parks and Recreation	Community Centers	Operating	101.783831.743000.00000	COMMUNITY CENTERS	CONTRACTUAL SERVICES	\$ 344,004.76	\$ 300,000.00	\$ 425,000.00	\$ 290,000.00
101	General Fund	Parks and Recreation	Community Centers	Operating	101.783831.744200.00000	COMMUNITY CENTERS	TELEPHONE	\$ 32,243.73	\$ 18,000.00	\$ 23,000.00	\$ 23,000.00
101	General Fund	Parks and Recreation	Lifetime Sports	Personnel	101.783832.702000.00000	LIFETIME SPORTS	SALARIES	\$ 146,194.23	\$ 125,670.00	\$ 125,670.00	\$ 123,754.00
101	General Fund	Parks and Recreation	Lifetime Sports	Personnel	101.783832.702302.00000	LIFETIME SPORTS	SHIFT PREMIUM	\$ 84.98	\$ -	\$ -	\$ 100.00
101	General Fund	Parks and Recreation	Lifetime Sports	Personnel	101.783832.706400.00000	LIFETIME SPORTS	WAGES - ELECTION INSPECTOR	\$ 116.51	\$ -	\$ -	\$ -
101	General Fund	Parks and Recreation	Lifetime Sports	Personnel	101.783832.707000.00000	LIFETIME SPORTS	TEMPORARY HELP	\$ 4,002.49	\$ 9,500.00	\$ 9,500.00	\$ 10,000.00
101	General Fund	Parks and Recreation	Lifetime Sports	Personnel	101.783832.707001.00000	LIFETIME SPORTS	TEMP EMPLOYEES-LIFETIME SPORTS	\$ 32,406.10	\$ 25,000.00	\$ 25,000.00	\$ 35,000.00
101	General Fund	Parks and Recreation	Lifetime Sports	Personnel	101.783832.708000.00000	LIFETIME SPORTS	OVERTIME - SALARY	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
101	General Fund	Parks and Recreation	Lifetime Sports	Personnel	101.783832.712000.00000	LIFETIME SPORTS	LONGEVITY	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,000.00

101	General Fund	Parks and Recreation	Lifetime Sports	Personnel	101.783832.715400.00000	LIFETIME SPORTS	PAYROLL FRINGES	\$	40,270.57	\$	40,317.00	\$	40,317.00	\$	29,849.00
101	General Fund	Parks and Recreation	Lifetime Sports	Personnel	101.783832.715300.00000	LIFETIME SPORTS	RETIREMENT/CITY FRINGES	\$	79,289.09	\$	80,079.00	\$	80,079.00	\$	59,047.00
101	General Fund	Parks and Recreation	Lifetime Sports	Operating	101.783832.741000.00000	LIFETIME SPORTS	MISCELLANEOUS OPERATING	\$	46,316.93	\$	40,000.00	\$	40,000.00	\$	50,000.00
101	General Fund	Parks and Recreation	Lifetime Sports	Operating	101.783832.743000.00000	LIFETIME SPORTS	CONTRACTUAL SERVICES	\$	2,670.00	\$	2,500.00	\$	2,500.00	\$	2,500.00
101	General Fund	Parks and Recreation	Lifetime Sports	Operating	101.783832.744200.00000	LIFETIME SPORTS	TELEPHONE	\$	40.47	\$	-	\$	-	\$	-
101	General Fund	Parks and Recreation	Special Recreation Services	Personnel	101.783833.707000.00000	SPECIAL RECREATION SERVIC	TEMPORARY HELP	\$	24,074.39	\$	35,000.00	\$	35,000.00	\$	170,000.00
101	General Fund	Parks and Recreation	Special Recreation Services	Personnel	101.783833.715400.00000	SPECIAL RECREATION SERVIC	PAYROLL FRINGES	\$	9,133.52	\$	7,350.00	\$	7,350.00	\$	12,852.00
101	General Fund	Parks and Recreation	Special Recreation Services	Operating	101.783833.741000.00000	SPECIAL RECREATION SERVIC	MISCELLANEOUS OPERATING	\$	165,528.12	\$	152,000.00	\$	175,000.00	\$	175,000.00
101	General Fund	Parks and Recreation	Special Recreation Services	Operating	101.783833.741015.00000	SPECIAL RECREATION SERVIC	TODD MARTIN NJTL	\$	93,913.24	\$	-	\$	60,000.00	\$	60,000.00
101	General Fund	Parks and Recreation	Special Recreation Services	Operating	101.783833.743000.00000	SPECIAL RECREATION SERVIC	CONTRACTUAL SERVICES	\$	6,554.15	\$	20,000.00	\$	20,000.00	\$	20,000.00
101	General Fund	Parks and Recreation	Special Recreation Services	Operating	101.783833.744000.00000	SPECIAL RECREATION SERVIC	UTILITIES	\$	469.80	\$	-	\$	-	\$	-
101	General Fund	Parks and Recreation	Fenner Nature Center	Operating	101.783837.741000.00000	FENNER NATURE CENTER	MISCELLANEOUS OPERATING	\$	25,610.23	\$	-	\$	2,000.00	\$	-
101	General Fund	Parks and Recreation	Fenner Nature Center	Operating	101.783837.743000.00000	FENNER NATURE CENTER	CONTRACTUAL SERVICES	\$	20,000.00	\$	-	\$	20,000.00	\$	-
101	General Fund	Parks and Recreation	Forestry	Personnel	101.783821.702000.00000	FORESTRY	SALARIES	\$	83,371.75	\$	186,393.00	\$	186,393.00	\$	162,800.00
101	General Fund	Parks and Recreation	Forestry	Personnel	101.783821.706000.00000	FORESTRY	HOURLY WAGES	\$	453,618.37	\$	559,180.00	\$	559,180.00	\$	549,200.00
101	General Fund	Parks and Recreation	Forestry	Personnel	101.783821.707014.00000	FORESTRY	UAW - SEASONAL	\$	33,710.16	\$	34,296.00	\$	34,296.00	\$	35,160.00
101	General Fund	Parks and Recreation	Forestry	Personnel	101.783821.708000.00000	FORESTRY	OVERTIME - SALARY	\$	19,920.12	\$	14,000.00	\$	14,000.00	\$	16,000.00
101	General Fund	Parks and Recreation	Forestry	Personnel	101.783821.709000.00000	FORESTRY	OVERTIME - HOURLY	\$	21,211.23	\$	24,000.00	\$	24,000.00	\$	25,000.00
101	General Fund	Parks and Recreation	Forestry	Personnel	101.783821.712000.00000	FORESTRY	LONGEVITY	\$	16,172.92	\$	14,337.00	\$	14,337.00	\$	11,400.00
101	General Fund	Parks and Recreation	Forestry	Personnel	101.783821.713100.00000	FORESTRY	VACATION/SICK/PERSONAL LEAVE	\$	-	\$	90,000.00	\$	90,000.00	\$	-
101	General Fund	Parks and Recreation	Forestry	Personnel	101.783821.715400.00000	FORESTRY	PAYROLL FRINGES	\$	196,421.81	\$	157,717.00	\$	157,717.00	\$	308,400.00
101	General Fund	Parks and Recreation	Forestry	Personnel	101.783821.717200.00000	FORESTRY	ALLOWANCE - CLOTHING	\$	750.00	\$	-	\$	-	\$	-
101	General Fund	Parks and Recreation	Forestry	Personnel	101.783821.717700.00000	FORESTRY	ALLOWANCE-MECH CERTIFICATION	\$	2,500.00	\$	2,500.00	\$	2,500.00	\$	2,500.00
101	General Fund	Parks and Recreation	Forestry	Personnel	101.783821.715300.00000	FORESTRY	RETIREMENT/CITY FRINGES	\$	473,134.09	\$	516,166.00	\$	516,166.00	\$	482,000.00
101	General Fund	Parks and Recreation	Forestry	Operating	101.783821.741000.00000	FORESTRY	MISCELLANEOUS OPERATING	\$	49,986.94	\$	15,000.00	\$	38,500.00	\$	41,000.00
101	General Fund	Parks and Recreation	Forestry	Operating	101.783821.743000.00000	FORESTRY	CONTRACTUAL SERVICES	\$	19,500.00	\$	-	\$	40,000.00	\$	45,000.00
101	General Fund	Parks and Recreation	Forestry	Operating	101.783821.746100.00000	FORESTRY	BUILDING MAINTENANCE	\$	-	\$	5,200.00	\$	5,200.00	\$	5,200.00
101	General Fund	Parks and Recreation	Forestry	Operating	101.783821.747000.00000	FORESTRY	TRAINING	\$	-	\$	-	\$	5,000.00	\$	5,000.00
101	General Fund	Parks and Recreation	Grounds and Landscaping	Personnel	101.783822.702000.00000	GROUND & LANDSCAPE MA	SALARIES	\$	154,882.95	\$	132,606.00	\$	132,606.00	\$	159,600.00
101	General Fund	Parks and Recreation	Grounds and Landscaping	Personnel	101.783822.706000.00000	GROUND & LANDSCAPE MA	HOURLY WAGES	\$	381,253.71	\$	397,819.00	\$	397,819.00	\$	486,300.00
101	General Fund	Parks and Recreation	Grounds and Landscaping	Personnel	101.783822.707014.00000	GROUND & LANDSCAPE MA	UAW - SEASONAL	\$	323,049.08	\$	268,056.00	\$	268,056.00	\$	273,204.00
101	General Fund	Parks and Recreation	Grounds and Landscaping	Personnel	101.783822.708000.00000	GROUND & LANDSCAPE MA	OVERTIME - SALARY	\$	15,562.00	\$	11,000.00	\$	11,000.00	\$	15,000.00
101	General Fund	Parks and Recreation	Grounds and Landscaping	Personnel	101.783822.709000.00000	GROUND & LANDSCAPE MA	OVERTIME - HOURLY	\$	55,976.65	\$	60,000.00	\$	60,000.00	\$	60,000.00
101	General Fund	Parks and Recreation	Grounds and Landscaping	Personnel	101.783822.712000.00000	GROUND & LANDSCAPE MA	LONGEVITY	\$	12,351.78	\$	10,200.00	\$	10,200.00	\$	11,200.00
101	General Fund	Parks and Recreation	Grounds and Landscaping	Personnel	101.783822.713100.00000	GROUND & LANDSCAPE MA	VACATION/SICK/PERSONAL LEAVE	\$	-	\$	70,000.00	\$	70,000.00	\$	-
101	General Fund	Parks and Recreation	Grounds and Landscaping	Personnel	101.783822.715400.00000	GROUND & LANDSCAPE MA	PAYROLL FRINGES	\$	220,805.94	\$	112,205.00	\$	112,205.00	\$	224,900.00
101	General Fund	Parks and Recreation	Grounds and Landscaping	Personnel	101.783822.717200.00000	GROUND & LANDSCAPE MA	ALLOWANCE - CLOTHING	\$	1,450.00	\$	-	\$	-	\$	1,500.00
101	General Fund	Parks and Recreation	Grounds and Landscaping	Personnel	101.783822.715300.00000	GROUND & LANDSCAPE MA	RETIREMENT/CITY FRINGES	\$	433,053.46	\$	367,217.00	\$	367,217.00	\$	472,400.00
101	General Fund	Parks and Recreation	Grounds and Landscaping	Operating	101.783822.741000.00000	GROUND & LANDSCAPE MA	MISCELLANEOUS OPERATING	\$	208,934.90	\$	75,000.00	\$	190,000.00	\$	190,000.00
101	General Fund	Parks and Recreation	Grounds and Landscaping	Operating	101.783822.742100.00000	GROUND & LANDSCAPE MA	FUEL CHARGES	\$	86,762.11	\$	25,000.00	\$	55,000.00	\$	55,000.00
101	General Fund	Parks and Recreation	Grounds and Landscaping	Operating	101.783822.743000.00000	GROUND & LANDSCAPE MA	CONTRACTUAL SERVICES	\$	436,962.00	\$	200,000.00	\$	460,000.00	\$	460,000.00
101	General Fund	Parks and Recreation	Grounds and Landscaping	Operating	101.783822.744000.00000	GROUND & LANDSCAPE MA	UTILITIES	\$	218,015.43	\$	150,000.00	\$	150,000.00	\$	150,000.00
101	General Fund	Parks and Recreation	Grounds and Landscaping	Operating	101.783822.744200.00000	GROUND & LANDSCAPE MA	TELEPHONE	\$	46.50	\$	-	\$	-	\$	-
101	General Fund	Parks and Recreation	Grounds and Landscaping	Operating	101.783822.746100.00000	GROUND & LANDSCAPE MA	BUILDING MAINTENANCE	\$	-	\$	8,404.00	\$	8,404.00	\$	8,404.00
101	General Fund	Parks and Recreation	Grounds and Landscaping	Operating	101.783822.746200.00000	GROUND & LANDSCAPE MA	EQUIPMENT REPAIR & MAINTENANCE	\$	113,710.83	\$	-	\$	-	\$	-
101	General Fund	Parks and Recreation	Grounds and Landscaping	Operating	101.783822.747000.00000	GROUND & LANDSCAPE MA	TRAINING	\$	-	\$	-	\$	2,500.00	\$	2,500.00
101	General Fund	Parks and Recreation	Grounds and Landscaping	Operating	101.783822.745200.00000	GROUND & LANDSCAPE MA	CITY EQUIPMENT RENTAL (CHARGE)	\$	1,695,676.23	\$	902,000.00	\$	902,000.00	\$	580,800.00
101	General Fund	Parks and Recreation	Turner Dodge House	Personnel	101.783836.707000.00000	TURNER-DODGE HOUSE	TEMPORARY HELP	\$	26,912.36	\$	28,000.00	\$	28,000.00	\$	28,000.00
101	General Fund	Parks and Recreation	Turner Dodge House	Personnel	101.783836.715400.00000	TURNER-DODGE HOUSE	PAYROLL FRINGES	\$	2,067.23	\$	2,300.00	\$	2,300.00	\$	2,300.00
101	General Fund	Parks and Recreation	Turner Dodge House	Operating	101.783836.741000.00000	TURNER-DODGE HOUSE	MISCELLANEOUS OPERATING	\$	5,078.59	\$	4,000.00	\$	5,000.00	\$	5,000.00
101	General Fund	Parks and Recreation	Turner Dodge House	Operating	101.783836.743000.00000	TURNER-DODGE HOUSE	CONTRACTUAL SERVICES	\$	710.00	\$	-	\$	-	\$	-

101	General Fund	Parks and Recreation	Turner Dodge House	Operating	101.783836.748000.00000	TURNER-DODGE HOUSE	INSURANCE & BONDS	\$	-	\$	2,607.00	\$	5,211.00	\$	5,211.00
101	General Fund	Parks and Recreation	Continuing Education	Operating	101.783838.741000.00000	CONTINUING EDUCATION	MISCELLANEOUS OPERATING	\$	656.16	\$	-	\$	-	\$	-
101	General Fund	Parks and Recreation	Kids' Camps	Personnel	101.783870.707000.00000	PARKS MILLAGE	TEMPORARY HELP	\$	70,872.51	\$	35,000.00	\$	35,000.00	\$	68,000.00
101	General Fund	Parks and Recreation	Kids' Camps	Personnel	101.783870.715400.00000	PARKS MILLAGE	PAYROLL FRINGES	\$	2,890.06	\$	2,000.00	\$	2,000.00	\$	7,000.00
101	General Fund	Parks and Recreation	Kids' Camps	Operating	101.783870.741000.00000	PARKS MILLAGE	MISCELLANEOUS OPERATING	\$	3,311.36	\$	-	\$	-	\$	-
								\$	9,987,949.91	\$	8,092,939.00	\$	9,335,135.00	\$	9,104,075.00

UCA Fund	Fund Desc	App Desc	Div Desc	Budg Desc	Account	ORG KEY DESC	Object Long Description	FY23 Actuals	FY24 Adopted	FY24 Amended	FY25 Proposed
408	Parks Millage Capital Projects Fund	Other Revenue	Sale of Capital Assets	Revenue	412.000000.673001.00000	PARKS MILLAGE	EXHIBITION HALL-SALE OF FIXED	\$ 20,000.00	\$ -	\$ -	\$ -
408	Parks Millage Capital Projects Fund	Appropriation of Fund Balance	Appropriation of Fund Balance	Revenue	412.000000.679100.00000	PARKS MILLAGE	FROM/(TO) FUND BALANCE	\$ -	\$ -	\$ 3,544,072.28	\$ -
408	Parks Millage Capital Projects Fund	Interfund Transfers In	Interfund Transfers In	Revenue	412.000000.696101.00000	PARKS MILLAGE	OPERATING TRANSFER - GENERAL F	\$ 2,393,000.00	\$ 2,514,500.00	\$ 2,514,500.00	\$ 2,635,000.00
								\$ 2,413,000.00	\$ 2,514,500.00	\$ 6,058,572.28	\$ 2,635,000.00
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Operating	412.933890.743000.46042	DESIGN CONSULTANT	CONTRACTUAL SERVICES	\$ 2,140.16	\$ -	\$ 88,849.50	\$ 60,000.00
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Operating	412.933890.746000.00000	CAPITAL IMP - PARKS & REC	REPAIR & MAINTENANCE	\$ 924.62	\$ -	\$ -	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Operating	412.933890.746000.40302	CREGO PARKV IMPROVEMEN	REPAIR & MAINTENANCE	\$ 4,225.00	\$ -	\$ -	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Operating	412.933890.746000.43942	CEMETERIES	REPAIR & MAINTENANCE	\$ -	\$ -	\$ 37,500.00	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Operating	412.933890.746000.46026	CITY WIDE PARKS REPAIR	REPAIR & MAINTENANCE	\$ 129,703.49	\$ -	\$ 341,864.75	\$ 581,000.00
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Operating	412.933890.746400.46026	CITY WIDE PARKS REPAIR	UNSCHEDULED MAINTENANCE	\$ 54.72	\$ -	\$ -	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Operating	412.933890.991997.13091	WAVERLY EXP	TRANSFER TO COMM. FOUNDATION	\$ 20,000.00	\$ -	\$ -	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.12132	FENNER IMPROVEMENTS	CAPITAL OUTLAY/CONSTRUCTION	\$ -	\$ -	\$ 3,262.81	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.12136	FRANCIS PK WATERFRONT IN	CAPITAL OUTLAY/CONSTRUCTION	\$ -	\$ -	\$ 5,566.86	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.12137	MT HOPE CEMETERY IMP	CAPITAL OUTLAY/CONSTRUCTION	\$ 233.02	\$ -	\$ -	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.12181	TURNER MINI PARK	CAPITAL OUTLAY/CONSTRUCTION	\$ -	\$ -	\$ 65,133.21	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.13019	PLAYGROUND EQUIP	CAPITAL OUTLAY/CONSTRUCTION	\$ 7,972.42	\$ -	\$ -	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.43818	PAVING	CAPITAL OUTLAY/CONSTRUCTION	\$ 107,661.77	\$ -	\$ 1,298,592.01	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.43823	GRANT MATCH	CAPITAL OUTLAY/CONSTRUCTION	\$ 252,063.50	\$ 600,000.00	\$ 1,749,868.51	\$ 633,000.00
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.43826	COMMUNITY CENTER FLOOR	CAPITAL OUTLAY/CONSTRUCTION	\$ -	\$ -	\$ 2,859.11	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.43829	HUNTER PARK IMPROVEMEN	CAPITAL OUTLAY/CONSTRUCTION	\$ -	\$ -	\$ 25,000.00	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.43897	WIRELESS ACCESS	CAPITAL OUTLAY/CONSTRUCTION	\$ -	\$ -	\$ 9,576.82	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.43898	FULTON PARK	CAPITAL OUTLAY/CONSTRUCTION	\$ 2,500.00	\$ -	\$ 70,373.45	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.43964	TREE PLAINTING	CAPITAL OUTLAY/CONSTRUCTION	\$ 345.00	\$ -	\$ -	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.46026	CITY WIDE PARKS REPAIR	CAPITAL OUTLAY/CONSTRUCTION	\$ -	\$ 200,000.00	\$ 200,000.00	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.46143	FRANCES PARK PHASE 3 MSTI	CAPITAL OUTLAY/CONSTRUCTION	\$ -	\$ -	\$ 20,152.11	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.46151	WASHINGTON PK PAVILION	CAPITAL OUTLAY/CONSTRUCTION	\$ -	\$ -	\$ 100,000.00	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.72102	FENNER/CORP DESIGN	CAPITAL OUTLAY/CONSTRUCTION	\$ -	\$ 100,000.00	\$ 100,000.00	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.72103	BASKETBALL COMPLEX	CAPITAL OUTLAY/CONSTRUCTION	\$ -	\$ 325,000.00	\$ 325,000.00	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.72104	PLAYGROUND EQUIP	CAPITAL OUTLAY/CONSTRUCTION	\$ -	\$ 416,290.00	\$ 416,290.00	\$ 550,000.00
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.72105	ONE FITLOTS	CAPITAL OUTLAY/CONSTRUCTION	\$ -	\$ 160,000.00	\$ 160,000.00	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.72106	HOLIDAY LIGHTS	CAPITAL OUTLAY/CONSTRUCTION	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.970000.72107	RANNEY SKATE PARK	CAPITAL OUTLAY/CONSTRUCTION	\$ -	\$ 60,000.00	\$ 60,000.00	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.974000.12134	FORESTRY TREE PLANTINGS	LAND IMPROVEMENTS	\$ 72,704.65	\$ -	\$ 81,282.98	\$ 75,000.00
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.974000.46150	FRANCES PARK IMP FY2020	LAND IMPROVEMENTS	\$ 107,772.16	\$ -	\$ -	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.977000.13019	PLAYGROUND EQUIP	EQUIPMENT	\$ 763,573.30	\$ -	\$ 213,903.32	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.977000.46026	CITY WIDE PARKS REPAIR	EQUIPMENT	\$ 14,621.68	\$ -	\$ -	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.977000.46049	PARK PLAYGROUND EQUIPM	EQUIPMENT	\$ 399,113.04	\$ -	\$ -	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.977000.46136	LANSING RIVERTRAIL MAP	EQUIPMENT	\$ -	\$ -	\$ 25,000.00	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Capital	412.933890.977013.13032	CAD SOFTWARE	UPS UPGRADE	\$ -	\$ -	\$ 5,286.84	\$ -
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Transfers Out	412.933890.991516.00000	CAPITAL IMP - PARKS & REC	OP TFR 516 CEMETERY FUND	\$ 450,000.00	\$ 527,827.00	\$ 527,827.00	\$ 636,000.00
408	Parks Millage Capital Projects Fund	Non-Departmental	Capital Projects	Transfers Out	412.933890.991584.00000	CAPITAL IMP - PARKS & REC	OP TFR 584 GOLF FUND	\$ 100,000.00	\$ 100,383.00	\$ 100,383.00	\$ 100,000.00
								\$ 2,435,608.53	\$ 2,514,500.00	\$ 6,058,572.28	\$ 2,635,000.00

510	Cemetery Fund	Charges for Services	Sales	Revenue	516.000000.643010.00000	MUNICIPAL CEMETERIES FUN LOT SALES - MT. HOPE	\$	(287.50)	\$	-	\$	-	\$	-
510	Cemetery Fund	Charges for Services	Use & Admission Fees	Revenue	516.000000.634010.00000	MUNICIPAL CEMETERIES FUN GRAVE OPENINGS - MT. HOPE	\$	38,045.00	\$	25,000.00	\$	25,000.00	\$	38,000.00
510	Cemetery Fund	Charges for Services	Use & Admission Fees	Revenue	516.000000.634020.00000	MUNICIPAL CEMETERIES FUN GRAVE MARKERS - MT. HOPE	\$	1,595.00	\$	1,500.00	\$	1,500.00	\$	1,500.00
510	Cemetery Fund	Charges for Services	Use & Admission Fees	Revenue	516.000000.634030.00000	MUNICIPAL CEMETERIES FUN OTHER SERVICES - MT. HOPE	\$	-	\$	500.00	\$	500.00	\$	500.00
510	Cemetery Fund	Charges for Services	Use & Admission Fees	Revenue	516.000000.634110.00000	MUNICIPAL CEMETERIES FUN GRAVE OPENINGS - EVERGREEN	\$	248,762.50	\$	250,000.00	\$	250,000.00	\$	250,000.00
510	Cemetery Fund	Charges for Services	Use & Admission Fees	Revenue	516.000000.634120.00000	MUNICIPAL CEMETERIES FUN GRAVE MARKERS - EVERGREEN	\$	16,240.00	\$	15,000.00	\$	15,000.00	\$	15,000.00
510	Cemetery Fund	Charges for Services	Use & Admission Fees	Revenue	516.000000.634130.00000	MUNICIPAL CEMETERIES FUN OTHER SERVICES - EVERGREEN	\$	9,050.00	\$	15,000.00	\$	15,000.00	\$	10,000.00
510	Cemetery Fund	Charges for Services	Use & Admission Fees	Revenue	516.000000.634210.00000	MUNICIPAL CEMETERIES FUN GRAVE OPENINGS - NORTH	\$	3,075.00	\$	2,000.00	\$	2,000.00	\$	3,000.00
510	Cemetery Fund	Interest & Rent	Interest Income	Revenue	516.000000.670000.00000	MUNICIPAL CEMETERIES FUN INTEREST INCOME	\$	-	\$	-	\$	-	\$	10,000.00
510	Cemetery Fund	Other Revenue	Miscellaneous	Revenue	516.000000.643110.00000	MUNICIPAL CEMETERIES FUN LOT SALES - EVERGREEN	\$	162,046.49	\$	140,000.00	\$	140,000.00	\$	150,000.00
510	Cemetery Fund	Other Revenue	Miscellaneous	Revenue	516.000000.643301.00000	MUNICIPAL CEMETERIES FUN COLUMBARIA NICHES	\$	3,115.00	\$	-	\$	-	\$	3,000.00
510	Cemetery Fund	Other Revenue	Miscellaneous	Revenue	516.000000.643302.00000	MUNICIPAL CEMETERIES FUN COLUMBARIA - MT HOPE	\$	5,316.00	\$	15,000.00	\$	15,000.00	\$	5,000.00
510	Cemetery Fund	Other Revenue	Miscellaneous	Revenue	516.000000.680000.00000	MUNICIPAL CEMETERIES FUN MISCELLANEOUS REVENUE	\$	250.00	\$	-	\$	-	\$	-
510	Cemetery Fund	Interfund Transfers In	Interfund Transfers In	Revenue	516.000000.696412.00000	MUNICIPAL CEMETERIES FUN OPERATING TRANSFER - 412 FUND	\$	450,000.00	\$	527,827.00	\$	527,827.00	\$	636,000.00
							\$	937,207.49	\$	991,827.00	\$	991,827.00	\$	1,122,000.00
510	Cemetery Fund	Parks and Recreation	Administration	Personnel	516.173840.702000.00000	CEMETERY ADMINISTRATION SALARIES	\$	36,396.86	\$	47,106.00	\$	47,106.00	\$	51,697.00
510	Cemetery Fund	Parks and Recreation	Administration	Personnel	516.173840.708000.00000	CEMETERY ADMINISTRATION OVERTIME - SALARY	\$	99.88	\$	200.00	\$	200.00	\$	497.00
510	Cemetery Fund	Parks and Recreation	Administration	Personnel	516.173840.712000.00000	CEMETERY ADMINISTRATION LONGEVITY	\$	-	\$	-	\$	-	\$	500.00
510	Cemetery Fund	Parks and Recreation	Administration	Personnel	516.173840.715400.00000	CEMETERY ADMINISTRATION PAYROLL FRINGES	\$	11,015.92	\$	28,269.00	\$	28,269.00	\$	16,440.00
510	Cemetery Fund	Parks and Recreation	Administration	Personnel	516.173840.715300.00000	CEMETERY ADMINISTRATION RETIREMENT/CITY FRINGES	\$	31,878.60	\$	30,604.00	\$	30,604.00	\$	23,847.00
510	Cemetery Fund	Parks and Recreation	Administration	Operating	516.173840.741000.00000	CEMETERY ADMINISTRATION MISCELLANEOUS OPERATING	\$	8,787.23	\$	10,000.00	\$	10,000.00	\$	10,000.00
510	Cemetery Fund	Parks and Recreation	Administration	Operating	516.173840.744000.00000	CEMETERY ADMINISTRATION UTILITIES	\$	18,866.61	\$	19,000.00	\$	19,000.00	\$	-
510	Cemetery Fund	Parks and Recreation	Administration	Operating	516.173840.741600.00000	CEMETERY ADMINISTRATION ADMIN CHARGES (INDIRECT COSTS)	\$	106,556.00	\$	108,444.00	\$	108,444.00	\$	111,642.00
510	Cemetery Fund	Parks and Recreation	Administration	Operating	516.173840.748000.00000	CEMETERY ADMINISTRATION INSURANCE & BONDS	\$	3,036.28	\$	3,820.00	\$	3,820.00	\$	10,807.00
510	Cemetery Fund	Parks and Recreation	Administration	Transfers Out	516.173840.991711.00000	CEMETERY ADMINISTRATION OP TFR 711 PERP CARE FUND	\$	28,000.00	\$	-	\$	-	\$	30,000.00
510	Cemetery Fund	Parks and Recreation	Grounds Maintenance	Personnel	516.173842.702000.00000	CEMETERY GROUNDS MAINT SALARIES	\$	47,454.79	\$	57,029.00	\$	57,029.00	\$	65,800.00
510	Cemetery Fund	Parks and Recreation	Grounds Maintenance	Personnel	516.173842.706000.00000	CEMETERY GROUNDS MAINT HOURLY WAGES	\$	141,374.02	\$	171,089.00	\$	171,089.00	\$	200,600.00
510	Cemetery Fund	Parks and Recreation	Grounds Maintenance	Personnel	516.173842.707014.00000	CEMETERY GROUNDS MAINT UAW - SEASONAL	\$	18,849.86	\$	18,696.00	\$	18,696.00	\$	19,164.00
510	Cemetery Fund	Parks and Recreation	Grounds Maintenance	Personnel	516.173842.708000.00000	CEMETERY GROUNDS MAINT OVERTIME - SALARY	\$	29,596.78	\$	20,000.00	\$	20,000.00	\$	30,000.00
510	Cemetery Fund	Parks and Recreation	Grounds Maintenance	Personnel	516.173842.709000.00000	CEMETERY GROUNDS MAINT OVERTIME - HOURLY	\$	14,315.79	\$	15,000.00	\$	15,000.00	\$	15,000.00
510	Cemetery Fund	Parks and Recreation	Grounds Maintenance	Personnel	516.173842.712000.00000	CEMETERY GROUNDS MAINT LONGEVITY	\$	1,976.28	\$	4,386.00	\$	4,386.00	\$	4,600.00
510	Cemetery Fund	Parks and Recreation	Grounds Maintenance	Personnel	516.173842.715400.00000	CEMETERY GROUNDS MAINT PAYROLL FRINGES	\$	36,085.90	\$	48,256.00	\$	48,256.00	\$	92,700.00
510	Cemetery Fund	Parks and Recreation	Grounds Maintenance	Personnel	516.173842.716000.00000	CEMETERY GROUNDS MAINT CHANGE IN ACCRD COMPENSATED AB	\$	(8,821.30)	\$	-	\$	-	\$	-
510	Cemetery Fund	Parks and Recreation	Grounds Maintenance	Personnel	516.173842.717200.00000	CEMETERY GROUNDS MAINT ALLOWANCE - CLOTHING	\$	150.00	\$	-	\$	-	\$	-
510	Cemetery Fund	Parks and Recreation	Grounds Maintenance	Personnel	516.173842.715300.00000	CEMETERY GROUNDS MAINT RETIREMENT/CITY FRINGES	\$	92,051.21	\$	157,928.00	\$	157,928.00	\$	194,900.00
510	Cemetery Fund	Parks and Recreation	Grounds Maintenance	Operating	516.173842.741000.00000	CEMETERY GROUNDS MAINT MISCELLANEOUS OPERATING	\$	22,116.63	\$	25,000.00	\$	25,000.00	\$	25,000.00
510	Cemetery Fund	Parks and Recreation	Grounds Maintenance	Operating	516.173842.742100.00000	CEMETERY GROUNDS MAINT FUEL CHARGES	\$	9,433.73	\$	9,000.00	\$	9,000.00	\$	9,000.00
510	Cemetery Fund	Parks and Recreation	Grounds Maintenance	Operating	516.173842.743000.00000	CEMETERY GROUNDS MAINT CONTRACTUAL SERVICES	\$	135,125.00	\$	160,000.00	\$	160,000.00	\$	140,000.00
510	Cemetery Fund	Parks and Recreation	Grounds Maintenance	Operating	516.173842.746000.00000	CEMETERY GROUNDS MAINT REPAIR & MAINTENANCE	\$	-	\$	10,000.00	\$	10,000.00	\$	6,000.00
510	Cemetery Fund	Parks and Recreation	Grounds Maintenance	Operating	516.173842.745200.00000	CEMETERY GROUNDS MAINT CITY EQUIPMENT RENTAL (CHARGE)	\$	48,000.00	\$	48,000.00	\$	48,000.00	\$	63,806.00
							\$	832,346.07	\$	991,827.00	\$	991,827.00	\$	1,122,000.00

City of Lansing Park Board 2023 Annual Report

Park Board Updates

We are happy to report that Ravynne Gilmore has joined our board in 2023 for our At Large Position. With Ms. Gilmore joining our board we are fully seated as of December 2023.

Department Accomplishments

The Parks Board would like to thank every staff member working for the Parks Department for their diligence during 2023, including the storm restoration and cleanup efforts. The programs and recreation opportunities afforded by your work are a tremendous asset to our city. The Parks Board would also like to recognize and thank the many neighborhood and volunteer groups that have made an effort in improving the lives of our residents here in the City of Lansing.

We also would like to express our gratitude to our partners in State Government who secured over 6 Million in funding for the renovation of the Moores Park Pool. We are excited to see this landmark restored and made available for the future generations of visitors and citizens of the City.

The Parks Board is also very keen to highlight the success of our Tree Planting Program which has made trees freely available to the residents of our city. Through this program we have been able to facilitate hundreds of trees being planted throughout the city. We are excited to see this program grow in future years and continue adding to our tree canopy.

The Board is also very pleased with the public reception to our newest All Inclusive Playground, Play Michigan located on the north side of Adado Riverfront Park. We have seen a huge amount of utilization at this park and are very pleased to see this type of playground being available for all visitors and residents.

Board Accomplishments

In 2023 the City Council advised the Parks Board to develop a Public Participation Plan to help guide the board in fostering dialogue with the public. This Plan took several months to develop and this was completed and adopted in our September 2023 meeting.

The board has been very pleased to meet with many different groups that have chosen to present to the board this year. We especially appreciate the artists, friends groups, and volunteer organizations that have given so much of their time and expertise to add value to the experiences that are available in our city parks.

Board Concerns

This year we were notified by representatives of Michigan Waterways Stewards that they have been finding a large amount of electric scooters that were dumped in our local rivers during their clean up events. The board has sent a recommendation to the City Council to study this issue with the understanding that protecting our waterways for future generations is a responsibility for all of us in the city.

The Parks Department has faced a strain on resources this year when addressing clean up and maintenance when settlements have been found in our public parks. The Parks Board is continuing to look for partners in providing sensible and equitable solutions for providing resources for our unhoused residents. The Parks Department is committed to making our parks an open and welcoming place for all.

HUMAN RELATIONS AND COMMUNITY SERVICES

CITY OF LANSING, MICHIGAN

Kimberly A. Coleman, Director

124 W. Michigan Avenue, 4th Floor, Lansing MI 48933 | HRCSGeneral@lansingmi.gov | (517) 483-4477

MISSION

The mission of the Human Relations and Community Services (HRCS) Department is to foster a well-functioning, connected community capable of providing essential human services to meet citizens' needs, promote and uphold principles of equal rights and opportunity, address issues of diversity and meet social challenges

ACCOMPLISHMENTS AND INITIATIVES

FISCAL YEAR 2022-2023 ACCOMPLISHMENTS AND HIGHLIGHTS.....

The HRCS Director secured an \$800,000 State of Michigan award to create a warming center for Lansing citizens in FY24. HRCS Contracts Team finalized 70 General Funds contracts for 57 agencies providing human services to Lansing citizens. Additional contracts responded to emergent needs to increase street outreach, and hoteling using carryforward funds.

Contract Staff oversaw the HUD Emergency Solutions Grant funding for shelters, street outreach and homeless prevention, the COVID Emergency Relief Assistance program, the CARES ACT ESG-CV program focused on preventing COVID in homeless prevention and shelter assistance services and an ARPA grant with LSD to ensure graduation assistance. HRCS provided direct assistance to 4,426 households in the areas of rental, utility, tenant/landlord, birth certificate attainment, basic needs, and food insecurity.

Programs launched included the birth certificate referral program, and implementation of a grant management program, Wisehive. An Eviction Prevention Program was launched to assist families who receive Section 8 funding and live in subsidized housing. HRCS created a landlord incentive program, which will be funded during the FY24 fiscal year. Observances were held for Martin Luther King Jr. and Caesar Chavez (in partnership with Michigan State University). We hosted the 2nd Celebrating Diversity program, providing an updated report on Diversity, Equity and Inclusion to the community.

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ACCOMPLISHMENTS AND INITIATIVES

FISCAL YEAR 2023-2024 INITIATIVES (ONGOING).....

Contracts Team will continue to refine and implement the on-line contracts applications system and all policies and procedures to increase efficiency for applicants and the Advisory Board. A Request for Letter of Interest will lead to opening a Warming Center this winter. Other funds have been secured to hotel vulnerable homeless persons who cannot be safely housed in congregate shelter.

Ongoing planning is taking place with a myriad of community partners to address homelessness in our City, including assessing transitional housing models to fill current gaps in services. Continue LSD ARPA grant to ensure graduation for students. HRCS will continue to provide direct services to citizens in the areas of rental, utility, tenant/landlord, birth certificate attainment, basic needs, and food insecurity.

FISCAL YEAR 2024-2025 INITIATIVES (PROPOSED).....

Increased focus on increasing vocational and training opportunities for youth and adults who need enhanced skills or education. Implement a transitional housing model that provides longer-term housing beyond shelters with supportive services to identify permanent housing. Conduct a comprehensive community needs assessment with student assistants. HRCS will continue to provide direct services to citizens in the areas of rental, utility, tenant/landlord, birth certificate attainment, basic needs, and food insecurity.

PROGRAMS AND SERVICES

Community Services Planning	Analysis, Planning and coordination of community services.
Grant Sourcing and Administration	Identify grant opportunities for the community and applicable target populations as related to identified community needs.
Program Communications and Coordination	Scheduling, Clerical Duties, correspondence, coordinate meetings, communication and records management in support of programs and services.
Human Services Contract Management	Per City charter, facilitate an application process for Human Services needs grants to improve the quality of life for citizens.

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PROGRAMS AND SERVICES

Adopt a Family (Christmas)	Annual event- Facilitation of connecting sponsors with eligible participant families for the purpose of Christmas holiday giving/receiving. Facilitation of collecting and distribution of items.
Citizen Resource Referral	Referral of citizens to programs and resources in the community.
Emergency Citizen Assist Program	Direct assistance and/or advocacy for City of Lansing residents with urgent basic needs.
Utility Assistance	Facilitation of program to assist citizens with funding to restore utility service.
Competitive Grant Programs	Apply and manage federal and state homelessness grants. Facilitate the application of community grants.
Ending Family Homelessness through Rapid Re-Housing	Provides Up to six months of rental assistance and intensive support services to homeless families with minor children.
Homeless Management Information System (HMIS)	HRCS is the Homeless Management Information System lead agency tracking homeless participants, grants, and program services in the designated data system for Ingham County.
Homelessness Awareness Week	Annual one week program to provide resources, services and awareness of homeless and vulnerable populations in our community.
Break Feeding Program	Distribution of food boxes to eligible families to bridge the gap of resources during the school district's school breaks when free school lunches are not available.
Mobile Food Pantry	Monthly Mobile Food Pantry to address gaps in resources for at risk populations and vulnerable community members.
Annual Memorial Celebrations	Memorial, commemorative celebrations in recognition of Dr. Martin Luther King Jr; Cesar Chavez; 911; etc.

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PROGRAMS AND SERVICES

Equal Employment Opportunity/Affirmative Action Compliance	Compliance with City of Lansing Human Rights Ordinance regarding non-discrimination in employment, housing, and public accommodations or services as mandated by the City Charter.
Equal Opportunity Compliance	Provide HUD required review for compliance for all city department including their contractors and vendors.
Fair Housing Monitoring	Review of the Fair Housing Ordinance as requested and investigation of complaints regarding housing discrimination.
Citizen Complaints Investigations	Conduct independent investigations of complaints against the Lansing Police Department.
Prevailing Wage & Resident Employment Monitoring	Conducts independent investigations of complaints regarding the Davis-Bacon Act, which requires the payment of prevailing wage rates to laborers and mechanics on Federal or Federally assisted construction contracts.
Rent Smart Program -Landlord Outreach	Training program which helps residents overcome barriers to finding appropriate rental housing and improve risks for landlords..

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APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
Personnel				
Active Personnel	988,432	1,319,953	1,319,953	1,308,425
Retirement/Fixed Benefits	492,117	574,311	574,311	523,615
Total Personnel	1,480,549	1,894,264	1,894,264	1,832,040
Operating				
Department Operating	65,285	230,200	230,200	78,700
City 311 Support	-	-	-	34,049
Employee Parking	-	-	-	22,400
Information Technology	81,017	83,584	83,584	81,541
City Equipment Rental	678	-	-	700
Insurance & Bonds	11,223	13,728	13,728	31,163
Total Operating	158,203	327,512	327,512	248,553
Basic Human Services	1,827,778	1,930,493	2,430,493	2,069,000
Racial Justice & Equity	50,625	154,439	154,439	166,000
Total Expenditures	3,517,154	4,306,708	4,806,708	4,315,593

SUMMARY OF CHANGES

Funding for FY 2025 includes converting a part time administrative assistant to full time and an equal opportunity enforcement position, funded through personnel savings by various grants, and the elimination of one time funding in the FY 2024 adopted budget.

**Mayor RECOMMENDATIONS to City Council
FY24-25 HRCS Human Resources Grants**

Agency Name	FY 23-24 Current Award	Mayor Recommendations FY24-25
Advent House Ministries Inc - Fresh Start/Ending Fam Homelessness RRH	\$10,000.00	\$10,000.00
Advent House Ministries Inc - Permanent Housing for Families	\$10,000.00	\$10,000.00
Advent House Ministries Inc - PSH Hope Housing	\$17,500.00	\$17,500.00
Advent House Ministries Inc - Weekend Day Shelter	\$30,000.00	\$45,000.00
Advent House Ministries, Inc. - Housing Assessment & Resource Agcy (HARA)	\$30,000.00	\$30,000.00
Allen Neighborhood Center - Connecting Neighbors	\$27,000.00	\$27,000.00
BCFI-Building Child & Family Initiatives - STEAM and Entrepreneur Academy	\$16,720.00	\$16,970.00
Big Brothers Big Sisters Michigan Capital Region - One-to-One Mentoring	\$20,000.00	\$20,000.00
Boys & Girls Club of Lansing - Project Learn	\$55,000.00	\$55,000.00
Capital Area Community Services, Inc. - Income Tax Prep Prog (VITA)	\$0.00	\$0.00
Capital Area Housing Partnership - PSH Supportive Services	\$0.00	\$5,000.00
Capitol Area District Libraries - Direct Social Services-Libraries	\$15,000.00	\$15,000.00
Care Free Medical, Inc	\$30,000.00	\$65,000.00
Carol J. Greer Comm Learning Ctr of St. Stephen's Comm Church UCC - Youth Prog	\$18,000.00	\$18,225.00
Child and Family Charities - Gateway Youth Services	\$30,000.00	\$30,000.00
Child and Family Charities - Family Growth Center	\$10,000.00	\$10,000.00
Child and Family Charities - Teen Accountability Hearings & Prevention Programs	\$6,000.00	\$6,000.00
CMHA-CEI - Bridges Crisis Unit	\$50,000.00	\$50,000.00
CMHA-CEI The Recovery Center - Withdrawal Management	\$40,000.00	\$40,000.00
Cristo Rey Community Center - Direct Services/Food Access	\$30,000.00	\$30,000.00
Eastside Community Action Center - After School Action Program	\$10,000.00	\$15,000.00
Eastside Community Action Center - Housing Opportunity Program	\$0.00	\$15,000.00
Eastside Community Action Center - Off the Street Youth Anti-Violence Initiative	\$30,000.00	\$30,000.00
EVE, Inc. - Emergency DV Shelter	\$35,000.00	\$50,000.00
Forster Woods Adult Day Services	\$25,000.00	\$25,000.00
Girl Scouts Heart of Michigan - Community Troop Scouting in Lansing	\$7,000.00	\$7,000.00
Greater Lansing Food Bank - City of Lansing Mobile Food Distributions	\$30,000.00	\$30,000.00
Greater Lansing Food Bank - Garden Project	\$7,500.00	\$8,000.00
Habitat for Humanity Capital Region - Accessibility Ramps	\$5,000.00	\$10,000.00
Habitat for Humanity Capital Region - Critical Home Repairs	\$25,000.00	\$25,000.00
Habitat for Humanity Capital Region - Homeownership	\$40,000.00	\$40,000.00
Helping Women Period	\$35,000.00	\$35,000.00
His Healing Hands Urgent Care Center - Medical Care to the underserved	\$25,000.00	\$25,000.00
His Healing Hands Urgent Care Center - United Against Poverty	\$0.00	\$0.00
Holy Cross Services New Hope Community Center - Shelter Services	\$105,000.00	\$105,000.00
Holy Cross Services New Hope Community Center - Hotel Emergency Lodging Prog	\$50,000.00	\$50,000.00
Hospice of Lansing & Stoneleigh Residence - Bereavement Program	\$10,000.00	\$10,000.00
Ingham Health Plan Corporation - Estilos de vida saludables/Healthy Lifestyles	\$15,000.00	\$15,000.00
International Humanitarian Services - Vision of Hope International Ctr Program	\$20,000.00	\$15,000.00
Justice in Mental Health Organization - Drop in Center	\$7,000.00	\$7,000.00
KCS Angels: Social Enrichment for Disabled Adults	\$23,500.00	\$25,000.00

Mayor RECOMMENDATIONS to City Council
FY24-25 HRCS Human Resources Grants

Agency Name	FY 23-24 Current Award	Mayor Recommendations FY24-25
Legal Services of South Central Michigan - Legal Aid for Basic Needs/Stability	\$80,000.00	\$80,000.00
LMTS Community Outreach Services - Back to the Basics	\$0.00	\$10,000.00
Loads of Love (Spirit of Peace Church of the Brethren)	\$5,000.00	\$5,000.00
Loaves and Fishes Ministries - Emergency Shelter	\$20,000.00	\$20,000.00
LPD Explorer Post	\$3,000.00	\$3,000.00
Michigan Crossroads Council, Boy Scouts of America - Lansing Scoutreach	\$5,000.00	\$5,000.00
Mid-Michigan Recovery Services - Outpatient Treatment Program	\$30,000.00	\$30,000.00
NorthWest Initiative - Community Program and Services	\$25,000.00	\$25,000.00
Old Newsboys of Greater Lansing	\$10,000.00	\$10,000.00
OpenArmsLink	\$0.00	\$0.00
Peckham, Inc. - Build2Grow	\$0.00	\$5,855.00
Peckham, Inc. - Embers	\$19,905.00	\$19,891.00
Positive Somebody - Positive Pack	\$0.00	\$0.00
REACH Studio Art Center - Art Truck	\$8,000.00	\$8,000.00
REACH Studio Art Center - Teen Programs	\$12,000.00	\$12,000.00
Refugee Development Center - Family Strengthening	\$50,000.00	\$50,000.00
Resolutions Services Center of Mid-Michigan - conflict resolution LSD (RJ)	\$40,000.00	\$40,000.00
Retired & Senior Vol Programs of Ingham, Eaton & Clinton Counties	\$15,000.00	\$15,000.00
Saint Vincent Catholic Charities - Living in America courses	\$10,000.00	\$10,000.00
Salus Center - LGBTQIA+ Health Promotion	\$0.00	\$10,500.00
Sleep in Heavenly Peace, Inc. - No Kid Sleeps on the Floor-MI-Lansing	\$10,000.00	\$15,000.00
Southside Community Coalition - Community Services	\$30,000.00	\$30,000.00
SWAG Southwest Action Group - Comm Outreach and Development	\$0.00	\$0.00
The Davies Project - Partnership Continuation	\$35,000.00	\$35,000.00
The Listening Ear Crisis Intervention Center - crisis intervention/volunteer trainings	\$6,000.00	\$6,000.00
The Salvation Army - Lansing Capital Area - Community Meals Program	\$18,000.00	\$18,000.00
The Turning Point of Lansing - Serving Our Boys-Next Level of Literacy	\$0.00	\$25,000.00
Tri-County Office on Aging - Meals on Wheels	\$10,000.00	\$10,000.00
United Mentoring Program - formerly Walk in Truth	\$25,000.00	\$25,000.00
United Way of South Central Michigan - Central MI 211	\$10,000.00	\$10,000.00
United Way of South Central Michigan - Vol Income Tax Asst (VITA)	\$15,000.00	\$15,000.00
Women's Center of Greater Lansing - Counseling, Supt Grps, Crisis Counseling	\$20,000.00	\$20,000.00
Women's Center of Greater Lansing - Financial Literacy, Economic Empowerment	\$20,000.00	\$20,000.00
Women's Center of Greater Lansing - Hygiene Products Pantry	\$0.00	\$0.00
YMCA of Metropolitan Lansing - Mobile Kitchen Feeding Program	\$15,000.00	\$15,000.00
Sub-Total	\$1,497,125.00	\$1,645,941.00
Racial Equity Grant (.10)	\$154,439.00	\$166,000.00
Other Dept priorities	\$350,368.00	\$424,059.00
TOTAL	\$2,084,932.00	\$2,236,000.00

Mayor RECOMMENDATIONS to City Council
FY24-25 HRCS Human Resources Grants

Agency Name	FY 23-24 Current Award	Mayor Recommendations FY24-25
OTHER DEPARTMENT Funding		
Tri Co Office on Aging Consortium Dues	\$75,000.00	\$75,000.00
Human Services Discretionary	\$49,456.00	\$50,000.00
Grant Match Fund	\$10,000.00	\$0.00
Youth RFP 14-19	\$7,892.00	\$0.00
Subsidized Eviction Prevention	\$27,645.00	\$50,000.00
Household Stability Furniture	\$15,000.00	\$5,000.00
Community Problem Solving	\$15,000.00	\$15,000.00
Warming Center/Temp Shelter Operations	\$103,375.00	\$179,059.00
Chronic Homeless Outreach	\$12,000.00	\$15,000.00
Emergency Food Assistance	\$25,000.00	\$25,000.00
Lansing Community Connect Event	\$10,000.00	\$10,000.00
Dept Subtotal	\$350,368.00	\$424,059.00

UCA Fund	Fund Desc	App Desc	Div Desc	Budg Desc	Account	ORG KEY DESC	Object Long Description	FY23 Actuals	FY24 Adopted	FY24 Amended	FY25 Proposed
101	General Fund	Human Relations & Community Services	Human Relations & Community Services	Personnel	101.672500.702000.00000	HUMAN RELATIONS	SALARIES	\$ 655,088.71	\$ 947,819.00	\$ 947,819.00	\$ 939,318.00
101	General Fund	Human Relations & Community Services	Human Relations & Community Services	Personnel	101.672500.707000.00000	HUMAN RELATIONS	TEMPORARY HELP	\$ 131,097.75	\$ 75,961.00	\$ 75,961.00	\$ 100,000.00
101	General Fund	Human Relations & Community Services	Human Relations & Community Services	Personnel	101.672500.708000.00000	HUMAN RELATIONS	OVERTIME - SALARY	\$ 9,284.52	\$ 10,000.00	\$ 10,000.00	\$ 2,500.00
101	General Fund	Human Relations & Community Services	Human Relations & Community Services	Personnel	101.672500.712000.00000	HUMAN RELATIONS	LONGEVITY	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 5,100.00
101	General Fund	Human Relations & Community Services	Human Relations & Community Services	Personnel	101.672500.715400.00000	HUMAN RELATIONS	PAYROLL FRINGES	\$ 188,460.63	\$ 281,673.00	\$ 281,673.00	\$ 261,507.00
101	General Fund	Human Relations & Community Services	Human Relations & Community Services	Personnel	101.672500.715300.00000	HUMAN RELATIONS	RETIREMENT/CITY FRINGES	\$ 492,117.02	\$ 574,311.00	\$ 574,311.00	\$ 523,615.00
101	General Fund	Human Relations & Community Services	Human Relations & Community Services	Operating	101.672500.741000.00000	HUMAN RELATIONS	MISCELLANEOUS OPERATING	\$ 43,194.62	\$ 201,500.00	\$ 201,500.00	\$ 50,000.00
101	General Fund	Human Relations & Community Services	Human Relations & Community Services	Operating	101.672500.742100.00000	HUMAN RELATIONS	FUEL CHARGES	\$ -	\$ 200.00	\$ 200.00	\$ 200.00
101	General Fund	Human Relations & Community Services	Human Relations & Community Services	Operating	101.672500.744110.00000	HUMAN RELATIONS	UTILITIES - CITY HALL	\$ 15,237.19	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
101	General Fund	Human Relations & Community Services	Human Relations & Community Services	Operating	101.672500.744200.00000	HUMAN RELATIONS	TELEPHONE	\$ 6,852.78	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
101	General Fund	Human Relations & Community Services	Human Relations & Community Services	Operating	101.672500.747000.00000	HUMAN RELATIONS	TRAINING	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
101	General Fund	Human Relations & Community Services	Human Relations & Community Services	Operating	101.672500.743311.00000	HUMAN RELATIONS	CITY 311 SERVICES ALLOC	\$ -	\$ -	\$ -	\$ 34,049.00
101	General Fund	Human Relations & Community Services	Human Relations & Community Services	Operating	101.672500.715100.00000	HUMAN RELATIONS	PARKING SUBSIDY	\$ -	\$ -	\$ -	\$ 22,400.00
101	General Fund	Human Relations & Community Services	Human Relations & Community Services	Operating	101.672500.743720.00000	HUMAN RELATIONS	INFORMATION TECHNOLOGY ALLOC	\$ 81,017.00	\$ 83,584.00	\$ 83,584.00	\$ 81,541.00
101	General Fund	Human Relations & Community Services	Human Relations & Community Services	Operating	101.672500.745200.00000	HUMAN RELATIONS	CITY EQUIPMENT RENTAL (CHARGE)	\$ 678.00	\$ -	\$ -	\$ 700.00
101	General Fund	Human Relations & Community Services	Human Relations & Community Services	Operating	101.672500.748000.00000	HUMAN RELATIONS	INSURANCE & BONDS	\$ 11,223.06	\$ 13,728.00	\$ 13,728.00	\$ 31,163.00
								\$ 1,638,751.28	\$ 2,221,776.00	\$ 2,221,776.00	\$ 2,080,593.00

UCA Fund	Fund Desc	App Desc	Div Desc	Budg Desc	Account	ORG KEY DESC	Object Long Description	FY23 Actuals	FY24 Adopted	FY24 Amended	FY25 Proposed
101	General Fund	Basic Human Services	Basic Human Services	Operating	101.833710.960120.00000	HUMAN SERVICE AGENCIES	HUMAN SERVICES DISCRETIONARY	\$ 1,827,777.74	\$ 1,930,493.00	\$ 2,430,493.00	\$ 2,069,000.00
101	General Fund	Basic Human Services	Racial Justice and Equity	Operating	101.833740.960700.00000	RACIAL JUSTICE AND EQUITY	RACIAL JUSTICE DISCRETIONARY	\$ 50,625.00	\$ 154,439.00	\$ 154,439.00	\$ 166,000.00
								\$ 1,878,402.74	\$ 2,084,932.00	\$ 2,584,932.00	\$ 2,235,000.00

OFFICE OF THE CITY ATTORNEY

CITY OF LANSING, MICHIGAN

Gregory S. Venker, Interim City Attorney

124 W Michigan Ave, 5th Floor, Lansing, MI 48933 | cityatty@lansingmi.gov | (517) 483-4320

MISSION

The Office of the City Attorney provides legal services for the City of Lansing by representing the City and City interests in:

- Defending and prosecuting claims for and against the City;
- Representation of the City and officials in civil litigation;
- Prosecution of ordinance violations;
- Drafting and review of contracts and ordinances;
- Legal document preparation and review; and,
- Providing legal advice to the City Council, the Administration, and various boards and authorities.

All the foregoing are accomplished through the teamwork and expertise of the entire staff.

ACCOMPLISHMENTS AND INITIATIVES

FISCAL YEAR 2022-2023 ACCOMPLISHMENTS AND HIGHLIGHTS.....

Awarded the BYRNE Discretionary Grant from the Department of Justice for \$76,000. Funds were used to employ 3 positions allowing the OCA to effectively prosecute criminal offenses in the City particularly driving while intoxicated, improving the safety and security of Lansing and Michigan residents.

The Office of the City Attorney successfully resolved many lawsuits and worked closely with department directors to anticipate potential legal concerns and worked to resolve those issues before litigation was initiated.

Processed property damage, personal injury and special assessment claims efficiently by working closely with other departments and holding regular Claims Review Committee meetings in the OCA conference room.

Processed hundreds of FOIA requests and managed multiple development projects for the City.

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ACCOMPLISHMENTS AND INITIATIVES

FISCAL YEAR 2023-2024 INITIATIVES (ONGOING).....

The OCA anticipates an increase in all areas mentioned above, but having added a Transactional Deputy along with our Litigation Deputy, the OCA is uniquely positioned to provide the City best representation with limited use of outside counsel.

FISCAL YEAR 2024-2025 INITIATIVES (PROPOSED).....

The number of projects the OCA are projecting for 2024-2025 are presumed to be similar to what is ongoing in 2023-2024.
Work closely with department directors to anticipate potential legal concerns and worked closely to resolve those issues before litigation is initialized.

PROGRAMS AND SERVICES

Table with 2 columns: Program/Service and Description. Rows include: Citizen and neighborhood complaints, Claims, Employee related matters, Freedom of Information Act (FOIA), Legal Advice, Resolution and ordinance drafting and review.

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PROGRAMS AND SERVICES

Crime Victims Rights & Diversion Program	Keeping the victim apprised of all steps of the criminal proceedings. Diversion programs are sentencing programs for first time offenders.
Discovery demands	Process of providing information to opposing counsel.
Docket preparation	Setting the dockets for prosecution in 54A District Court.
Pre-Trials, Trials and Motions	Physical appearance in four District Courts.
Warrant review	Reviewing police reports and recommending charges.
Case preparation	Preparing all components of a case.
Civil litigation	Provide in-house representation in pending or active litigation.
Trial	Conduct of a civil trial.
Contract negotiations, drafting and review	Drafting, reviewing and negotiating of contracts and related documents.
Marijuana licensing legal support	Provide all legal services related to marijuana licensing.
Real estate development	Review and negotiate proposed real estate transactions.

OFFICE OF THE CITY ATTORNEY

CITY OF LANSING, MICHIGAN

James D. Smiertka, City Attorney

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APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
Personnel				
Active Personnel	1,219,010	1,593,144	1,593,144	1,758,556
Retirement/Fixed Benefits	664,705	771,180	771,180	648,468
Total Personnel	1,883,716	2,364,324	2,364,324	2,407,024
Operating				
Department Operating	124,128	148,000	148,000	136,000
Employee Parking	-	-	-	25,450
Information Technology	191,280	113,187	113,187	99,683
Insurance & Bonds	11,938	14,664	14,664	39,865
Total Operating	327,346	275,851	275,851	300,998
Total Expenditures	2,211,062	2,640,175	2,640,175	2,708,022

SUMMARY OF CHANGES

No significant changes are anticipated in the FY 2025 budget other than incorporating personnel reclassifications made in the current fiscal year.

UCA Fund	Fund Desc	App Desc	Div Desc	Budg Desc	Account	ORG KEY DESC	Object Long Description	FY23 Actuals	FY24 Adopted	FY24 Amended	FY25 Proposed
101	General Fund	City Attorney's Office	City Attorney's Office	Personnel	101.172900.702000.00000	CITY ATTORNEY	SALARIES	\$ 926,842.32	\$ 1,189,810.00	\$ 1,189,810.00	\$ 1,335,673.00
101	General Fund	City Attorney's Office	City Attorney's Office	Personnel	101.172900.707000.00000	CITY ATTORNEY	TEMPORARY HELP	\$ 66,377.29	\$ 72,000.00	\$ 72,000.00	\$ 75,000.00
101	General Fund	City Attorney's Office	City Attorney's Office	Personnel	101.172900.712000.00000	CITY ATTORNEY	LONGEVITY	\$ 1,400.00	\$ 3,700.00	\$ 3,700.00	\$ 3,800.00
101	General Fund	City Attorney's Office	City Attorney's Office	Personnel	101.172900.715400.00000	CITY ATTORNEY	PAYROLL FRINGES	\$ 224,390.79	\$ 327,634.00	\$ 327,634.00	\$ 344,083.00
101	General Fund	City Attorney's Office	City Attorney's Office	Personnel	101.172900.715300.00000	CITY ATTORNEY	RETIREMENT/CITY FRINGES	\$ 664,705.32	\$ 771,180.00	\$ 771,180.00	\$ 648,468.00
101	General Fund	City Attorney's Office	City Attorney's Office	Operating	101.172900.741000.00000	CITY ATTORNEY	MISCELLANEOUS OPERATING	\$ 34,274.42	\$ 35,000.00	\$ 35,000.00	\$ 25,000.00
101	General Fund	City Attorney's Office	City Attorney's Office	Operating	101.172900.741883.00000	CITY ATTORNEY	LIBRARY	\$ 47,121.10	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
101	General Fund	City Attorney's Office	City Attorney's Office	Operating	101.172900.741889.00000	CITY ATTORNEY	COURT FILING FEES & COSTS	\$ 175.00	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00
101	General Fund	City Attorney's Office	City Attorney's Office	Operating	101.172900.744110.00000	CITY ATTORNEY	UTILITIES - CITY HALL	\$ 30,199.05	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
101	General Fund	City Attorney's Office	City Attorney's Office	Operating	101.172900.744200.00000	CITY ATTORNEY	TELEPHONE	\$ 8,782.45	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
101	General Fund	City Attorney's Office	City Attorney's Office	Operating	101.172900.747000.00000	CITY ATTORNEY	TRAINING	\$ 3,575.61	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00
101	General Fund	City Attorney's Office	City Attorney's Office	Operating	101.172900.715100.00000	CITY ATTORNEY	PARKING SUBSIDY	\$ -	\$ -	\$ -	\$ 25,450.00
101	General Fund	City Attorney's Office	City Attorney's Office	Operating	101.172900.743720.00000	CITY ATTORNEY	INFORMATION TECHNOLOGY ALLOC	\$ 191,280.04	\$ 113,187.00	\$ 113,187.00	\$ 99,683.00
101	General Fund	City Attorney's Office	City Attorney's Office	Operating	101.172900.748000.00000	CITY ATTORNEY	INSURANCE & BONDS	\$ 11,938.39	\$ 14,664.00	\$ 14,664.00	\$ 39,865.00
								\$ 2,211,061.78	\$ 2,640,175.00	\$ 2,640,175.00	\$ 2,708,022.00

CITY COUNCIL
CITY OF LANSING, MICHIGAN

Jeremy Garza, Council President

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MISSION

Promote a vibrant, safe, healthy, and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors.

Secure short and long term financial stability through prudent management of city resources.

Provide reliable, efficient and quality services that are responsive to the needs of residents and businesses.

Adopt sustainable practices that protect and enhance our cultural, natural and historical resources.

Facilitate regional collaboration and connecting communities.

ACCOMPLISHMENTS AND INITIATIVES

FISCAL YEAR 2022-2023 ACCOMPLISHMENTS AND HIGHLIGHTS.....

Securing short and long term financial stability through a prudent budgeting process.

Advocating for quality, reliable, efficient services that meet the needs of residents and businesses.

FISCAL YEAR 2023-2024 INITIATIVES (ONGOING).....

Addressing the potential of short term and long term deficit without reducing staff or services.

FISCAL YEAR 2024-2025 INITIATIVES (PROPOSED).....

Outlined in budget priorities.

PROGRAMS AND SERVICES

Legislation	As the City’s legislative branch, the City Council is responsible for the adoption and amendment of ordinances in accordance with the City Charter and State law. The City Council is also vested with oversight and investigative powers and is charged with creating City policy through the adoption of resolutions.
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CITY COUNCIL
CITY OF LANSING, MICHIGAN

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PROGRAMS AND SERVICES

Public Policy	At Council Committee of the Whole and regularly scheduled Committee meetings, Council reviews proposals from the Administration and offers citizens an opportunity to make suggestions for the improvement of the City and City operations.
Budget and Taxation	The City Council, as required by Charter, adopts an annual City budget, designating appropriations and the amount to be raised by taxation for general purposes and payment of principal and interest on its indebtedness.
Representation	The Council works directly with other governmental, business, and community groups to resolve regional and neighborhood issues.

CITY COUNCIL

CITY OF LANSING, MICHIGAN

Council President

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APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
Personnel				
Active Personnel	399,192	445,777	445,777	449,203
Retirement/Fixed Benefits	63,486	96,121	96,121	92,655
Total Personnel	462,678	541,898	541,898	541,858
Operating				
Department Operating	138,060	66,154	162,511	112,500
Employee Parking	-	-	-	1,500
Information Technology	79,758	43,595	78,690	67,363
Insurance & Bonds	6,994	5,860	11,720	12,480
Total Operating	224,812	115,609	252,921	193,843
Total Expenditures	687,490	657,507	794,819	735,701

SUMMARY OF CHANGES

No significant operational changes are included with the City Council budget with one-time funding added in the FY 2023 adopted budget for \$50,000 to repair water damages to the 10th floor of City Hall having been completed.

UCA Fund	Fund Desc	App Desc	Div Desc	Budg Desc	Account	ORG KEY DESC	Object Long Description	FY23 Actuals	FY24 Adopted	FY24 Amended	FY25 Proposed
101	General Fund	City Council	City Council	Personnel	101.112101.702000.00000	CITY COUNCIL - GENERAL	SALARIES	\$ 334,482.67	\$ 365,979.00	\$ 365,979.00	\$ 365,841.00
101	General Fund	City Council	City Council	Personnel	101.112101.712000.00000	CITY COUNCIL - GENERAL	LONGEVITY	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,200.00
101	General Fund	City Council	City Council	Personnel	101.112101.715400.00000	CITY COUNCIL - GENERAL	PAYROLL FRINGES	\$ 64,209.52	\$ 79,298.00	\$ 79,298.00	\$ 82,162.00
101	General Fund	City Council	City Council	Personnel	101.112101.715300.00000	CITY COUNCIL - GENERAL	RETIREMENT/CITY FRINGES	\$ 63,485.85	\$ 96,121.00	\$ 96,121.00	\$ 92,655.00
101	General Fund	City Council	City Council	Operating	101.112101.741000.00000	CITY COUNCIL - GENERAL	MISCELLANEOUS OPERATING	\$ 20,328.73	\$ 25,154.00	\$ 77,011.00	\$ 27,000.00
101	General Fund	City Council	City Council	Operating	101.112101.741200.00000	CITY COUNCIL - GENERAL	PROMOTION	\$ 2,536.90	\$ 1,000.00	\$ 8,000.00	\$ 8,000.00
101	General Fund	City Council	City Council	Operating	101.112101.741216.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER BROWN	\$ 1,386.90	\$ 750.00	\$ 1,500.00	\$ 1,500.00
101	General Fund	City Council	City Council	Operating	101.112101.741217.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER DANIELS	\$ 550.00	\$ -	\$ -	\$ -
101	General Fund	City Council	City Council	Operating	101.112101.741223.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER WOOD	\$ 654.47	\$ 750.00	\$ 750.00	\$ -
101	General Fund	City Council	City Council	Operating	101.112101.741240.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER SPITZLEY	\$ 1,350.00	\$ 750.00	\$ 750.00	\$ -
101	General Fund	City Council	City Council	Operating	101.112101.741241.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER HUSSAIN	\$ 1,487.65	\$ 750.00	\$ 1,500.00	\$ 1,500.00
101	General Fund	City Council	City Council	Operating	101.112101.741242.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER SPADAFORÉ	\$ 655.13	\$ 750.00	\$ 1,500.00	\$ 1,500.00
101	General Fund	City Council	City Council	Operating	101.112101.741243.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER JACKSON	\$ -	\$ 750.00	\$ 1,500.00	\$ 1,500.00
101	General Fund	City Council	City Council	Operating	101.112101.741244.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER GARZA	\$ 697.60	\$ 750.00	\$ 1,500.00	\$ 1,500.00
101	General Fund	City Council	City Council	Operating	101.112101.741246.00000	CITY COUNCIL - GENERAL	MARTIN LUTHER KING JR DAY	\$ 425.00	\$ -	\$ 1,000.00	\$ 1,000.00
101	General Fund	City Council	City Council	Operating	101.112101.741247.00000	CITY COUNCIL - GENERAL	CESAR CHAVEZ EVENT	\$ 861.65	\$ -	\$ 1,000.00	\$ 1,000.00
101	General Fund	City Council	City Council	Operating	101.112101.741260.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER KOST	\$ 250.00	\$ 750.00	\$ 1,500.00	\$ 1,500.00
101	General Fund	City Council	City Council	Operating	101.112101.741261.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER CARTER	\$ -	\$ -	\$ 750.00	\$ 1,500.00
101	General Fund	City Council	City Council	Operating	101.112101.741262.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER PEHLIVANOGLU	\$ -	\$ -	\$ 750.00	\$ 1,500.00
101	General Fund	City Council	City Council	Operating	101.112101.741289.00000	CITY COUNCIL - GENERAL	COMMUNITY FUNDING	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00
101	General Fund	City Council	City Council	Operating	101.112101.744110.00000	CITY COUNCIL - GENERAL	UTILITIES - CITY HALL	\$ 99,577.92	\$ 25,000.00	\$ 50,000.00	\$ 50,000.00
101	General Fund	City Council	City Council	Operating	101.112101.744200.00000	CITY COUNCIL - GENERAL	TELEPHONE	\$ 6,078.70	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
101	General Fund	City Council	City Council	Operating	101.112101.747000.00000	CITY COUNCIL - GENERAL	TRAINING	\$ 219.39	\$ -	\$ 500.00	\$ 500.00
101	General Fund	City Council	City Council	Operating	101.112101.715100.00000	CITY COUNCIL - GENERAL	PARKING SUBSIDY	\$ -	\$ -	\$ -	\$ 1,500.00
101	General Fund	City Council	City Council	Operating	101.112101.743720.00000	CITY COUNCIL - GENERAL	INFORMATION TECHNOLOGY ALLOC	\$ 79,758.00	\$ 43,595.00	\$ 78,690.00	\$ 67,363.00
101	General Fund	City Council	City Council	Operating	101.112101.748000.00000	CITY COUNCIL - GENERAL	INSURANCE & BONDS	\$ 6,994.17	\$ 5,860.00	\$ 11,720.00	\$ 12,480.00
								\$ 687,490.25	\$ 657,507.00	\$ 794,819.00	\$ 735,701.00

INTERNAL AUDIT

CITY OF LANSING, MICHIGAN

Emily Linden, Internal Auditor

124 W Michigan Ave, 10th Floor, Lansing MI 48933 | emily.linden2@lansingmi.gov | (517) 483-4159

MISSION

The mission of the Internal Auditor's office is to follow the City Charter, to improve the accountability for public funds, and to improve operations of city government for the benefit of the citizens of the City of Lansing.

APPROPRIATION SUMMARY

	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2024 Amended Budget	FY 2025 Proposed Budget
<u>Department Appropriation</u>				
Personnel				
Active Personnel	41,562	148,000	148,000	142,125
Retirement/Fixed Benefits	60,751	71,000	71,000	53,067
Total Personnel	102,313	219,000	219,000	195,192
Operating				
Department Operating	373	1,000	1,000	1,000
Information Technology	6,759	6,977	6,977	5,889
Insurance & Bonds	2,617	4,537	4,537	1,270
Total Operating	9,749	12,514	12,514	8,159
Total Expenditures	112,061	231,514	231,514	203,351

SUMMARY OF CHANGES

No significant operating changes for the Internal Auditor are included in the FY 2025 proposed budget.

UCA Fund	Fund Desc	App Desc	Div Desc	Budg Desc	Account	ORG KEY DESC	Object Long Description	FY23 Actuals	FY24 Adopted	FY24 Amended	FY25 Proposed
101	General Fund	Internal Audit	Internal Audit	Personnel	101.112120.702000.00000	INTERNAL AUDIT	SALARIES	\$ 33,635.96	\$ 120,000.00	\$ 120,000.00	\$ 120,462.00
101	General Fund	Internal Audit	Internal Audit	Personnel	101.112120.707000.00000	INTERNAL AUDIT	TEMPORARY HELP	\$ 450.00	\$ -	\$ -	\$ -
101	General Fund	Internal Audit	Internal Audit	Personnel	101.112120.715400.00000	INTERNAL AUDIT	PAYROLL FRINGES	\$ 7,476.06	\$ 28,000.00	\$ 28,000.00	\$ 21,663.00
101	General Fund	Internal Audit	Internal Audit	Personnel	101.112120.715300.00000	INTERNAL AUDIT	RETIREMENT/CITY FRINGES	\$ 60,750.73	\$ 71,000.00	\$ 71,000.00	\$ 53,067.00
101	General Fund	Internal Audit	Internal Audit	Operating	101.112120.741000.00000	INTERNAL AUDIT	MISCELLANEOUS OPERATING	\$ 327.34	\$ 500.00	\$ 500.00	\$ 500.00
101	General Fund	Internal Audit	Internal Audit	Operating	101.112120.744200.00000	INTERNAL AUDIT	TELEPHONE	\$ 45.47	\$ 500.00	\$ 500.00	\$ 500.00
101	General Fund	Internal Audit	Internal Audit	Operating	101.112120.743720.00000	INTERNAL AUDIT	INFORMATION TECHNOLOGY ALLOC	\$ 6,759.00	\$ 6,977.00	\$ 6,977.00	\$ 5,889.00
101	General Fund	Internal Audit	Internal Audit	Operating	101.112120.748000.00000	INTERNAL AUDIT	INSURANCE & BONDS	\$ 2,616.81	\$ 4,537.00	\$ 4,537.00	\$ 1,270.00
								\$ 112,061.37	\$ 231,514.00	\$ 231,514.00	\$ 203,351.00



The City of
LANSING
City Council

TO: City Council Committee of the Whole
FROM: Sherrie Boak, Council Office Manager
DATE: April 10, 2024
SUBJECT: Human Services General Fund 2nd Quarter Report

On April 8, 2024 City Council received the attached HRCS Quarterly Report. City Council requested this report from the Human Relations Community Services (HRCS) Department as part of their annual Budget Adoption Resolution- Budget Policies. It states:

- Human Services and Community Supported Agencies Funding
The plan for funding Agencies submitted to Council designate particular Agencies. If any agency does not apply for or use their funding, all funds will remain in their respective account(s) for additional appropriation and approval by Council for Human Services and Community Supported Agencies use pursuant to the Charter transfer authority. **The Administration/Human Relations Community Services Department is requested to submit to Council a quarterly report on the status of the Human Services and Community Supported Agencies' funding. This report should include the accounting level detail appropriation; amount spent, balance, and a notation as to whether the balance of funds is expected to be spent by the end of the Fiscal Year; if not, why.**

In November 2023 the Internal Auditor provided Council a report as a result of the audit performed on the HRCS grants. That report is attached to this as well for historical information only.

General Fund Human Services 2023-2024

Organization	Grant Amt	Q1. Sept	Q2. Dec	Expended	Balance	% Spent	Notes
Advent House Ministries-EFTRR	\$ 10,000	2,419.03	3,122.88	5,541.91	4,458.09	55.42%	
Advent House Ministries-HARA	\$ 30,000	0.00	0.00	0.00	30,000.00	0.00%	To spend in Q3, Q4
Advent House Ministries-Permanent Housing for Families	\$ 10,000	1,145.84	4,361.17	5,507.01	4,492.99	55.07%	
Advent House Ministries-PSH Hope Housing Expansion Program	\$ 17,500	3,310.22	3,511.43	6,821.65	10,678.35	38.98%	To spend in Q3, Q4
Advent House Ministries-Weekend Day Shelter	\$ 30,000	7,324.76	9,608.16	16,932.92	13,067.08	56.44%	
Allen Neighborhood Center	\$ 27,000	7,040.68	7,328.37	14,369.05	12,630.95	53.22%	
BCFI-Building Child & Family Initiatives	\$ 16,720	0.00	2,620.00	2,620.00	14,100.00	15.67%	Sept start; To spend Q3, Q4
Big Brothers Big Sisters MI Capital Region	\$ 20,000	5,000.00	5,000.00	10,000.00	10,000.00	50.00%	
Boys & Girls Club of Lansing	\$ 55,000	14,250.00	16,400.00	30,650.00	24,350.00	55.73%	
Capital Area Community Services	\$ 45,000	14,566.55	0.00	14,566.55	30,433.45	32.37%	Grant ended; reallocated
Capital Area District Libraries	\$ 15,000	3,750.00	3,750.00	7,500.00	7,500.00	50.00%	
Carol J. Greer Community Learning Center of St. Stephen's Comm Church	\$ 18,000	649.70	5,797.77	6,447.47	11,552.53	35.82%	Sept start; To spend Q3, Q4
Child & Family Charities-Family Growth Center	\$ 10,000	2,500.00	2,500.00	5,000.00	5,000.00	50.00%	
Child & Family Charities-Gateway Youth Services	\$ 30,000	7,500.00	7,500.00	15,000.00	15,000.00	50.00%	
Child & Family Charities-Teen Accountability & Prevention Programs	\$ 6,000	1,500.00	1,500.00	3,000.00	3,000.00	50.00%	
CMHA-CEI Bridges Crisis Unit	\$ 50,000	12,500.00	12,500.00	25,000.00	25,000.00	50.00%	
CMHA-CEI The Recovery Center	\$ 40,000	10,000.00	10,000.00	20,000.00	20,000.00	50.00%	
Cristo Rey Community Center	\$ 30,000	7,500.00	7,500.00	15,000.00	15,000.00	50.00%	
Eastside Community Action Center-Off the Streets	\$ 30,000	3,500.00	9,000.00	12,500.00	17,500.00	41.67%	
Eastside Community Action Center-Youth Services Programming	\$ 10,000	5,000.00	2,500.00	7,500.00	2,500.00	75.00%	
EVE, Inc	\$ 35,000	6,620.21	5,549.11	12,169.32	22,830.68	34.77%	To spend in Q3, Q4
Forster Woods Adult Day Services	\$ 25,000	6,250.00	6,250.00	12,500.00	12,500.00	50.00%	
Girl Scouts Heart of Michigan	\$ 7,000	3,465.00	3,535.00	7,000.00	0.00	100.00%	
Greater Lansing Food Bank-Garden Project	\$ 7,500	1,875.00	1,875.00	3,750.00	3,750.00	50.00%	
Greater Lansing Food Bank-Mobile Food Distributions	\$ 30,000	7,500.00	7,500.00	15,000.00	15,000.00	50.00%	
Habitat for Humanity-Accessibility Ramps	\$ 5,000	3,339.00	1,661.00	5,000.00	0.00	100.00%	
Habitat for Humanity-Critical Home Repairs	\$ 25,000	10,979.00	14,021.00	25,000.00	0.00	100.00%	
Habitat for Humanity-Homeownership	\$ 40,000	14,318.00	18,905.00	33,223.00	6,777.00	83.06%	
Helping Women Period	\$ 35,000	8,750.00	8,750.00	17,500.00	17,500.00	50.00%	
His Healing Hands Urgent Care Center	\$ 25,000	6,000.00	0.00	6,000.00	19,000.00	24.00%	To spend in Q3, Q4
Holy Cross Services New Hope Community Center-HELP	\$ 50,000	12,205.67	14,926.90	27,132.57	22,867.43	54.27%	
Holy Cross Services New Hope Community Center-Shelter Services	\$ 105,000	27,629.61	33,816.95	61,446.56	43,553.44	58.52%	
Hospice of Lansing & Stoneleigh Residence	\$ 10,000	3,229.07	2,229.07	5,458.14	4,541.86	54.58%	
Ingham Health Plan Corporation	\$ 15,000	4,551.70	4,405.86	8,957.56	6,042.44	59.72%	
Ingham-City of Lansing Community Corrections Advisory Board	\$ 15,000	3,750.00	3,750.00	7,500.00	7,500.00	50.00%	
International Humanitarian Services	\$ 20,000	5,000.00	5,000.00	10,000.00	10,000.00	50.00%	
Justice in Mental Health Organization	\$ 7,000	1,902.46	918.95	2,821.41	4,178.59	40.31%	
KCS Angels	\$ 23,500	4,500.00	5,200.00	9,700.00	13,800.00	41.28%	
Lansing First Presbyterian Food Pantry	\$ 5,000	2,900.18	2,099.82	5,000.00	0.00	100.00%	
Lansing Regional Sister Cities Commission	\$ 20,000	0.00	33.62	33.62	19,966.38	0.17%	To spend in Q3, Q4
Legal Services of South Central Michigan	\$ 80,000	20,000.00	20,000.00	40,000.00	40,000.00	50.00%	
LMTS Community Outreach Services-Eat Good, Feel Good, Look Good	\$ 24,000	5,241.00	5,700.00	10,941.00	13,059.00	45.59%	
LMTS Community Outreach Services-Family Matters	\$ 20,000	5,041.00	7,500.00	12,541.00	7,459.00	62.71%	
Loads of Love-Spirit of Peace Church of the Brethren	\$ 5,000	0.00	2,500.00	2,500.00	2,500.00	50.00%	
Loaves & Fishes Ministries	\$ 20,000	6,251.34	0.00	6,251.34	13,748.66	31.26%	To spend in Q3, Q4
LPD Explorer Post	\$ 3,000	3,000.00	0.00	3,000.00	0.00	100.00%	
LPD G.R.E.A.T	\$ -	0.00	0.00	0.00	0.00	0.00%	2 Yr Grant, Reporting Only
Michigan Crossroads Council, Boy Scouts of America	\$ 5,000	0.00	1,270.72	1,270.72	3,729.28	25.41%	To spend in Q3, Q4
Mid-Michigan Recovery Services	\$ 30,000	7,500.00	7,500.00	15,000.00	15,000.00	50.00%	
Northwest Initiative	\$ 25,000	6,250.00	6,250.00	12,500.00	12,500.00	50.00%	
Old Newsboys of Greater Lansing	\$ 10,000	1,000.00	3,000.00	4,000.00	6,000.00	40.00%	
Peckham, Inc	\$ 19,905	1,399.00	6,266.00	7,665.00	12,240.00	38.51%	To spend in Q3, Q4
REACH Studio Art Center-Art Truck	\$ 8,000	3,458.00	1,125.00	4,583.00	3,417.00	57.29%	
REACH Studio Art Center-Teen Programs	\$ 12,000	3,000.00	3,000.00	6,000.00	6,000.00	50.00%	
Refugee Development Center	\$ 50,000	6,637.14	10,679.30	17,316.44	32,683.56	34.63%	To spend in Q3, Q4
Resolution Services Center of Central MI	\$ 40,000	14,439.58	5,834.45	20,274.03	19,725.97	50.69%	
Retired & Senior Volunteer Programs	\$ 15,000	1,715.14	5,419.82	7,134.96	7,865.04	47.57%	
Saint Vincent Catholic Charities	\$ 10,000	3,243.76	3,996.36	7,240.12	2,759.88	72.40%	
Sleep in Heavenly Peace	\$ 10,000	0.00	5,000.00	5,000.00	5,000.00	50.00%	
Southside Community Coalition	\$ 30,000	7,500.00	7,500.00	15,000.00	15,000.00	50.00%	
The Advancement Corporation	\$ 15,000	0.00	3,485.00	3,485.00	11,515.00	23.23%	Currently under review
The Davies Project	\$ 35,000	2,619.90	13,857.03	16,476.93	18,523.07	47.08%	
The Salvation Army	\$ 18,000	9,203.09	6,048.17	15,251.26	2,748.74	84.73%	
Tri-County Office on Aging	\$ 10,000	2,500.00	2,500.00	5,000.00	5,000.00	50.00%	
United Mentoring Program-Walk in Truth Ministries	\$ 25,000	0.00	7,500.00	7,500.00	17,500.00	30.00%	Sept start; To spend Q3, Q4
United Way of South Central Michigan-Central Michigan-211	\$ 10,000	2,500.00	2,500.00	5,000.00	5,000.00	50.00%	
United Way of South Central Michigan-VITA	\$ 15,000	3,750.00	3,750.00	7,500.00	7,500.00	50.00%	

Women's Center of Greater Lansing-Counseling, Support Groups & Crisis Couns	\$ 20,000	5,000.00	5,000.00	10,000.00	10,000.00	50.00%	
Women's Center of Greater Lansing-Financial Literacy & Economic Empowermt	\$ 20,000	4,718.34	5,245.46	9,963.80	10,036.20	49.82%	
YMCA of Metropolitan Lansing	\$ 15,000	3,750.00	3,750.00	7,500.00	7,500.00	50.00%	

100% of programs reported. All GF programs reviewed in 3rd Quarter for both spending and program progress.

Agency spending patterns vary, with some spending all City funds early, while others spend them later in the year.

Total \$ Grant Awarded	\$1,605,125.00
Total Spent Q1	\$373,938.97
Total Spent Q2	\$411,104.37
Total Spent Q3	\$0.00
Total Spent Q4	\$0.00
Overall Expended Funds	\$785,043.34
Overall Unspent Funds	\$820,081.66
Overall % Spent	48.91%

Goals	%
Q1	25
Q2	50
Q3	75
Q4	100



CITY OF LANSING

INTERNAL AUDITOR

124 W MICHIGAN AVE FL 10

LANSING MI 48933-1605

(517) 483-4159

Date: November 27, 2023
To: Lansing City Council
From: Emily Linden, Internal Auditor
Subject: FY23 HRCS Contract Audit

AUDIT REPORT

Responsibilities of the Internal Auditor

In accordance with the City of Lansing Charter:

3-402 Powers And Duties

.2 The Internal Auditor shall make audits of financial transactions of all City agencies at least once every year or as otherwise directed by the City Council. The Internal Auditor shall have access to the financial and other records of all City agencies at any time.

.3 The Internal Auditor shall make a full report to the City Council of each individual audit and file a copy with the Mayor and City Clerk. The report shall include any or all of the following as directed by Council:

(a) An examination of financial transactions, accounts, contracts and reports, including an evaluation of compliance with applicable laws and regulations;

(b) a review of efficiency and economy in the use of resources with recommendations for improvement;

(c) a report as to whether desired results are effectively achieved in City programs, services and activities.

Objectives

The goal of this audit was to assess the FY23 contracts within the HRCS Department.

Background and Research

This audit was conducted from September 2023 to November 2023. The HRCS Department provided:

- Scoring rubrics
- Board training documents
- Reporting information

All FY23 HRCS contracts with external organizations were reviewed. HRCS scoring instructions that were provided to the HRCS Advisory Board are attached to this document. An in-person training on scoring applications was also provided to Board members.

Notes from HRCS

- HRCS is currently reviewing/revising their grant policies.
- As a matter of policy HRCS does not do formal amendments in Laserfiche for less than a 10% budget change.
- Some agencies do not have four quarterly reports for FY23. This is because agencies that expended their funds prior to the end of the year were not required to submit a fourth quarter report. **This policy has since been updated.**

FY23 Funded Programs and Organizations

- Advancement Corporation - \$20,000
- Advent House Ministries PSH Hope Housing Expansion Program - \$15,000
- Advent House Ministries PSH for Families - \$10,000
- Advent House Ministries Weekend Day Shelter - \$30,000
- Active Living for All - \$25,000
- Allen Neighborhood Center - \$26,400
- APEX Academy - \$18,000
- BBBS of Michigan - \$20,000
- Building Child and Family Initiatives - \$17,000
- Boys and Girls Club of Lansing - \$55,000
- Boy Scouts of America - \$2,500
- Capital Area Community Services - \$45,000
- Capital Area Housing Partnership - \$30,000
- Child and Family Charities Cap - \$10,000
- Child and Family Services – Teen Court – \$6,000
- Child and Family Services – Gateway - \$25,000
- Care Free Medical - \$65,000
- Community Mental Health Bridges Crisis Unit - \$50,000
- Community Mental Health The Recovery Center - \$40,000
- Cristo Rey - \$30,000
- Eastside Community Action Center - \$30,000
- EVE Inc. - \$28,289

- First Presbyterian Church - \$5,000
- Greater Lansing Food Bank GP - \$6,000
- Greater Lansing Good Bank MFP - \$25,000
- Girl Scouts Heart of Michigan - \$6,000
- Habitat for Humanity AR – \$5,000
- Habitat for Humanity HO - \$40,000
- Holy Cross Services HELP - \$40,000
- Holy Cross Services New Hope - \$105,000
- His Healing Hands - \$25,000
- Hospice of Lansing Bereavement - \$8,000
- Hospice of Lansing Respite Care - \$5,000
- Helping Women Period - \$25,000
- Ingham County CAB - \$15,000*
- International Humanitarian Services - \$20,000
- Justice in Mental Health Organization - \$7,000
- Loaves and Fishes Ministries - \$20,000
- Lansing Area Safety Council - \$12,000
- Legal Services of South Central Michigan - \$75,000
- LMTS - \$24,000
- LPD Explorer Post – \$2,500
- Lansing Regional Sister Cities Commission - \$20,000*
- Michigan Dyslexia Institute - \$5,000
- Mid-Michigan Recovery Services - \$28,000
- Northwest Initiative - \$25,000
- Old Newsboys - \$10,000
- Peckham - \$20,000
- Refugee Development Center - \$50,000
- REACH Art Trunk - \$8,000
- REACH Teen - \$12,000
- Resolution Services Center of Central Michigan JRJP - \$10,000
- Resolution Services Center of Central Michigan RJ - \$30,000
- RSVP - \$15,000
- Salvation Army - \$20,000
- Southside Community Coalition - \$30,000
- St. Stephen's Community Church - \$18,000
- St. Vincent's Catholic Charities - \$10,000
- The Davies Project - \$30,000
- The Listening Ear - \$8,000
- Tri County Office on Aging MOW - \$10,000
- United Way 211 - \$10,000

- United Way VITA - \$15,000
- Walk in Truth Ministries - \$25,000
- YMCA - \$15,000

*These agencies were selected by the Administration for funding and fall outside of the HRCS general fund awards process.

Findings

Objectives in Contract Not Met

Roughly a quarter of the organizations did not meet the objectives laid out in the original contract. It is important to note that these organizations still provided the programing and reporting, but quantitative objectives were not met. Reasons varied and were often explained in the reporting.

Response from HRCS: Each situation will differ, depending on the contract as will our actions vary based on the circumstances. In general, if the objectives are not met due to the estimated numbers in the contract differing from the actual, we review the report narratives for explanations and follow up with agencies accordingly. We also review the program, as a whole, to determine its success, not only the quantitative goals, but qualitative. As the need arises, we work with the awardees to address concerns and encourage them to be realistic with their program expectations. New project agencies do not always have baseline data to start with and may overestimate their numbers or the response from the community. They also may have lacked the ability to predict changes in people's behavior or responsiveness to in-person programs in a post-COVID society. Staff reviews agency quarterly reports throughout the year and require amendments as needed. If an issue is found, there is an increase of check-ins and technical support. We expect staff oversight to increase in the coming year, as a result of being more fully staffed on the contractual team, which may lead to more amendments and mid-year adjustments in programs.

Recommendation: HRCS is working to improve their process and the Department is implementing changes for the FY24 process. In addition to this HRCS staff should work with agencies closely during the contract process to ensure organizations are making realistic goals. HRCS staff should also follow up with organizations after each quarterly report if numbers are not where they should be to discuss how to improve the program or make necessary amendments to contracts. The Internal Auditor should perform another audit following the FY24 grant cycle to ensure improvements to processes have been implemented.

**CITY OF LANSING
HUMAN RELATIONS AND COMMUNITY SERVICES
REQUEST FOR FUNDING SCORING SHEET**

Name of Agency Applicant: _____

Project Name: _____

Reviewer: _____

Date: _____

SCORING CRITERIA

POINTS RATING

SECTION A:

I. Project Description:

- The need for the project should be clear and well documented _____ (0-7 pts.)
- Should represent valid community concerns _____ (0-7pts.)
- Should address priority target population _____ (0-7pts.)

II A. Proposal/Project Summation:

- Should provide a brief synopsis of the proposed project _____ (0-5 pts.)
- Should provide components services & activities related to problem statement _____ (0-5pts.)
- All requested information is provided; program design is viable _____ (0-5pts.)

B. Project Plan:

- Outlines overall goal(s). _____ (0-5pts.)
- Objectives that are specific, time-based, measurable, and achievable. _____ (0-5pts.)
- Outcomes are measurable, realistic, and evaluative method is defined. _____ (0-5pts.)
- Outcomes are viable and clearly demonstrate benefits to project participants such as **increases in knowledge, positive changes in opinions, increases in life skills or improvements in attitudes (KOSAS)**. _____ (0-5pts.)

III. Project Collaboration:

- Project Partners are listed & their contributions are clear _____ (0-5pts.)
- Value benefit is identified. _____ (0-5pts.)

IV. Project Sustainability:

- Agency has a sustainability plan _____ (0-2pts.)
- Supporting documentation is included _____ (0-3pts.)

V. Business Organization/Capacity:

- Agency can demonstrate a positive track record in this or other similar projects _____ (0-7pts.)
- Demonstrates the ability to carry out the proposed project (personnel descriptions, 501c3, IRS) _____ (0-7pts.)

SECTION B: BUDGET PROPOSAL

Budget must be complete: Proposed expenditures are complete accurate & expenses are appropriate for the level of services delivery being proposed; pricing is competitive _____ (0-15pts.)

TOTAL POINTS: 0 (100 points maximum)

FUNDING RECOMMENDATION: ☐ Full Funding ☐ No Funding ☐ Partial Funding @ \$ _____

REVIEWER'S COMMENTS:

**Human Relations and Community Services
Advisory Board Agenda
Monday, February 14, 2022
3:00 p.m. – 5:00 p.m.**

Join Zoom Meeting

<https://us02web.zoom.us/j/83299412699?pwd=d3VYdG9ldmlnTTN3NUh4eXhmRzljZz09>

Meeting ID: 832 9941 2699

Passcode: TRAINING

One tap mobile

+13126266799,,83299412699#,,,*54044981# US (Chicago)
+16468769923,,83299412699#,,,*54044981# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)
+1 646 876 9923 US (New York)
+1 301 715 8592 US (Washington DC)
+1 346 248 7799 US (Houston)
+1 408 638 0968 US (San Jose)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
Meeting ID: 832 9941 2699
Passcode: 54044981

HRCS Director: Kimberly A. Coleman

Board Members: Ron Embry, (Chair), Cordella Black, Chad Guerrant, Josephine Washington, and Versey Williams.

Time	Agenda Item	Presenter
3:00	Welcome and Introductions	Kim Coleman
3:05	Department Overview	Kim Coleman
3:15	Overview of Human Services Grant Process	Kim Dunbar
3:30	Community Needs	Doris Witherspoon
3:40	Grant Applications	Kimberly Gillespie
3:50	Scoring Criteria	Toni Young
4:00	Questions and Answers	Open
4:30	Next Steps	Kim Coleman

Please submit your Conflict-of-Interest form at the end of this meeting.

CITY OF LANSING (COL)
HUMAN RELATIONS & COMMUNITY SERVICES DEPARTMENT (HRCS)
APPLICATION FOR GENERAL FUND GRANT FY 22-23 INSTRUCTIONS

Please see outline below for the City of Lansing Human Relations and Community Services Department General Fund Grant funding application. The City of Lansing does not fund any project or program 100%. Applicants must be a non-profit OR have a written agreement with a non-profit to accept funds from the City of Lansing for the proposed program. If the latter, please provide a Memorandum of Understanding (MOU) with the non-profit organization, on their letterhead, and signed by the agency director. The **General Fund Grant Start and End Dates** are July 1st to June 30th.

FUNDING CRITERIA explains the guidelines for application submission, (see pg. 2)

COVER PAGE is the summary page for your total project/program. For **Contact Person**, please list the person to whom we can direct questions about this project, (pg. 4)

SECTION A: PROJECT PROPOSAL

- I. Project Description** – Provide a detailed description of the proposal
- II. Proposal/Project Summation**
 - A. Overall Project Aim-Identify the specific target
 - B. Proposed Components-Provide a work plan of how the project will operate
 - C. Expected Benefits-Identify the impact and overall benefits to the community

Proposed Project Plan

Use the table provided to complete the goals, objectives, and outcomes of the project. The objectives and outcomes must be measurable (add lines/spaces as needed).

- III. Proposed Project Collaboration**
Use the table provided to list the agency's organization name, collaboration, value, or benefit.
- IV. Proposed Project Sustainability** – Check the appropriate box
- V. Business Organization** – Check the appropriate box

SECTION B: BUDGET PROPOSAL

The City of Lansing does not fund any project or program 100%. Therefore, please list **ALL Sources of Funds** (page 11) for the project, (agency name, name of foundation, donations, etc.). Under **Summary of Funding Request** (page 11) list the Total HRCS funding request, **PLUS** Other funding sources, **to equal** the Total Project costs.

SECTION C: OFFICIAL AUTHORIZATION

The official authorization is your agency director or another authorized signatory.

SECTION D: REQUIRED GOVERNANCE DOCUMENTS

Please check the appropriate box and ensure all documents are included.

SECTION E: CHECKLIST OF PROPOSAL REQUIREMENTS

Please review checklist to ensure all sections are completed.

Applications are due Friday February 18, 2022 - Late applications will not be accepted.

City of Lansing HRCS Funding Criteria

Human Services Funding Administration

Human services funds designated by the City of Lansing are administered by the Human Relations and Community Services Department (HRCS). The department enters and monitors contractual agreements with community-based, non-profit charitable organizations for the provision of human services. Funding through the Human Relations and Community Services Department, pursuant to City Ordinance, seeks to address community needs identified by the City and/or other local, state, federal or public sector sources.

Funding Formula as outlined in the City of Lansing Ordinance

https://library.municode.com/mi/lansing/codes/code_of_ordinances?nodeId=COOR_PT2ADCO_TIT6AD_CH240DEHURECOSE_240.03FU

- (a) The City of Lansing General Fund Budget shall include, at a minimum for each fiscal year period, an appropriation equal to 1.35 percent of general fund revenue as adopted in the annual budget for the purpose of funding Basic Human Services.
- (b) At least one-tenth of the general fund dollars 1.35 percent the difference in funds allocated at 1.25 percent of general fund dollars and funds allocated at 1.35 percent of general fund dollars described in Section 240.03(a) shall be reserved for local agencies or activities that address the root causes of racism and/or promote racial equity.
- (c) Funds described in Section 240.03(a) shall be appropriated as part of the annual budget process. The Mayor, as part of the budget recommendation, may designate the HRCS Director to allocate dollars to other City departments for Basic Human Services as approved by Council.

Note:

Funds are used to provide a locally funded revenue base that supports basic human services and meets local match requirements for grant funds generated from federal, state, foundation, and other similar sources. In addition, these funds provide locally generated revenue which assists local human services providers to leverage additional funds in support of service delivery efforts. The percentage of general fund revenue designated for support of human services is exclusive of any direct funding of Community Supported Agencies by the Lansing City Council and any funding allocated for the purpose of supporting Cultural Arts Programs.

Human Services Funding Criteria

Human services agencies and programs must meet the following criteria to receive funding from the City of Lansing Human Relations and Community Services Department:

- Must provide Human Services, such as: basic needs, life skills, employability development, and health/mental health services as outlined within each category listed.
- Must meet community needs. Identification of community needs and successful implementation of services to address identified needs.
- Must demonstrate operational capacity. Financial and human resources capacity are necessary to implement the proposed program or service and a strategic plan to sustain programming after HRCS funding expires.
- Must demonstrate Lansing resident focus. They must be program services that are primarily designed to address the needs of City of Lansing residents.
- Previous grantees must have performance and contract compliance history which has demonstrated timeliness and accuracy in reporting, expenditure of funds consistent with funding contract budget, successful completion of contract objectives and evidence of the extent to which projected outcomes are achieved.

Examples of Program Categories

Basic Needs

- Homeless Shelters
- Child Care
- Food
- Clothing
- Housing Assistance
- Transportation
- Senior Citizen Basic Assistance
- Legal Assistance for Indigents

Life Skills

- Mentoring
- Academic Enhancement
- Social Competency
- Literacy
- Conflict Resolution
- Parenting Classes
- Structured Recreation
- Self Sufficiency for Disabled Citizens

Employability Development

- Job Readiness/Placement/Retention
- Job Seeking Skills
- Vocational Training
- Job Site Development

Health/Mental Health

- Health Awareness Promotion
- Counseling
- Substance Abuse
- Health Care Access
- Crisis Intervention
- Dental Care
- Prescription Medications
- Safety Promotion
- Respite Care

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the former City Attorney James D. Smiertka formally left his position on April 1, 2024; and

WHEREAS, the Mayor has appointed Gregory S. Venker as City Attorney, pending confirmation by advice and consent of the City Council; and

WHEREAS, City Council has requested time to consider that appointment and the Mayor is willing to make an interim appointment of Mr. Venker at the City Council's request.

NOW THEREFORE BE IT RESOLVED that the Lansing City Council accepts the appointment of Gregory S. Venker as Interim City Attorney, and confirms the same for the period from April 1, 2024 through May 6, 2024, pending confirmation by advice and consent of the City Council on his appointment as City Attorney.