

**MINUTES
LANSING CITY BOARD OF ETHICS
REGULAR MEETING
February 13, 2024 5:30 PM**

Meeting Room
Reo Elections Office
1221 Reo Rd Lansing

The meeting was called to order at 5:32 p.m.

MEMBERS PRESENT:

Janielle Houston, Chairperson
Jim DeLine, Vice-Chairperson
John Folkers
Jim Cavanagh
Rachelle Franklin

ABSENT:

Louise Alderson
R Cole Bouck
Keith Kris

A QUORUM WAS PRESENT

OTHERS PRESENT:

Brian P Jackson, City Clerk's Office
Chris Swope, City Clerk
Joe Abood, City Attorney's Office

PUBLIC COMMENT:

There was no public comment

APPROVAL OF AGENDA:

Moved by Jim DeLine to approve the agenda as submitted.

Motion Carried

SECRETARY'S REPORT:

Approval of Minutes

Moved by Jim Cavanagh to approve the Minutes of January 9, 2024 as submitted.

Motion Carried

NEW BUSINESS:

1. Statement of Financial Interests, Frank Lee, HRCS

Moved by Jim DeLine to place the Statement of Financial Interests on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

Motion Failed 0-5, all Board Members voting no

Clerk's Office will notify that Frank Lee's Statement of Financial Interests was reject, and to complete a new Statement of Financial Interests form.

2. Statement of Financial interests, Crystal Thomas, City Treasurer

Moved by Jim Cavanagh to place the Statement of Financial Interests on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

Motion Carried

3. Revised Statement of Interests Form

Moved by Jim Cavanagh to Change the Statement of Financial Interests Form Page 1 to "Position with the City" from "Job Title" Field and notify Frank Lee to complete the new form.

Motion Failed 0-5, all Board Members voting no

Moved by Jim Cavanagh to Change the Statement of Financial Form Page 1 to "Position with the City" from "Job Title" Field

Motion Carried

MOTION CARRIED

CITY ATTORNEY'S REPORT:

Preliminary Written Analysis on Complaint 2023-003 and 2023-004

Moved by Janielle Houston, pursuant to MCL 15.268(h) of the Open Meetings Act, move that the Board recess into closed session to consult with the City Attorney to consider material exempt from discussion or disclosure by state statute. Specifically, to discuss written legal opinions from the City Attorney provided under attorney-client privilege and

attorney work-product, and which is also exempt from disclosure under the Freedom of Information Act pursuant to MCL 15.243(1) (g). For this session, the topic is the Preliminary Written Analysis on Complaint 2023-003 and 2023-004

Motion Carried to move into Closed Session by unanimous Roll Call Vote

CLOSED SESSION

Board Arise and returns back to OPEN SESSION

Moved by Janelle Houston to recuse herself from voting on Complaint 2023-004

Motion Carried

Moved by Jim Cavanagh to Table Complaint 2023-003 and 2023-004 so that the complaint shall remain confidential.

Motion Carried, with Board President Houston abstaining

CHAIR'S REPORT: None.

TABLED ITEMS: None.

UNFINISHED BUSINESS: None.

ADJOURNED 6:03 p.m.