

REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN
TONY BENAVIDES LANSING CITY COUNCIL CHAMBERS
LANSING CITY HALL, 10TH FLOOR
124 W. MICHIGAN AVENUE



AGENDA FOR FEBRUARY 24, 2020

TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

The following items were listed on the agenda in the City Clerk's Office in accordance with Section 3-103(2) of the City Charter and will be ready for your consideration at the regular meeting of the City Council on Monday, February 24 at 7:00 p.m. at the Tony Benavides Lansing City Council Chambers, 10th Floor, City Hall.

- I. ROLL CALL
- II. MEDITATION AND PLEDGE OF ALLEGIANCE
- III. READING AND APPROVAL OF PRINTED COUNCIL PROCEEDINGS
Approval of the Printed Council Proceedings of February 10, 2020
- IV. CONSIDERATION OF LATE ITEMS (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)
- V. TABLED ITEMS
- VI. SPECIAL CEREMONIES
- VII. COMMENTS BY COUNCIL MEMBERS AND CITY CLERK
- VIII. COMMUNITY EVENT ANNOUNCEMENTS (Time, place, purpose, or definition of event – 1 minute limit)
- IX. SPEAKER REGISTRATION FOR PUBLIC COMMENT ON LEGISLATIVE MATTERS
- X. MAYOR'S COMMENTS
- XI. SHOW CAUSE HEARINGS
- XII. PUBLIC COMMENT ON LEGISLATIVE MATTERS (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes. Speakers must sign up on blue form.)
- XIII. COUNCIL CONSIDERATION OF LEGISLATIVE MATTERS
 - A. REFERRAL OF PUBLIC HEARINGS
 - B. CONSENT AGENDA

1. BY COUNCIL MEMBERS BETZ, DUNBAR, GARZA, HUSSAIN, JACKSON, SPADAFORÉ, SPITZLEY, WOOD
 - a. Tribute; in recognition of Divine Connection Pastors Salute (PEND-1506)
 2. BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
 - a. Setting a Public Hearing in consideration of Brownfield Plan #79; 700 North Washington, Michigan Realtors Redevelopment Project (PEND-1477)
 - b. Setting a Public Hearing in consideration of SLU-1-2020; Special Land Use Permit, between 1220 and 1306 North Homer Street, Telecommunications Tower, Metro Fibernet, LLC (PEND-1481)
 - c. Setting a Public Hearing in consideration of Obsolete Property Rehabilitation Act (OPRA) Certificate; 1611 East Kalamazoo Street, Allen Neighborhood Center (ANC) Holdings (PEND-1488)
 3. BY THE COMMITTEE ON GENERAL SERVICES
 - a. Claim Disposition; Claim #1753, Tasha Williams for \$265 in grass and weed fees at 2710 W. Miller Rd. (PEND-1418)
 - b. Claim Disposition; Claim #1731 Sarah Al-Saadi for \$469 in trash removal fees at 2004 W. Miller Rd. (PEND-1417)
 4. BY THE COMMITTEE ON PUBLIC SAFETY
 - a. Confirmation of Appointment; Lucianna Solis as an At-Large Member of the Fire Board for a term to expire June 30, 2022 (PEND-1336)
 - b. Confirmation of Appointment; Kathleen Tobe as the 3rd Ward Member of the Fire Board for a term to expire June 30, 2023 (PEND-1363)
 - c. Setting a Show Cause Hearing in consideration of Orders to Make Safe or Demolish; 1522 W. Holmes Road (PEND-1409)
 - d. Setting a Show Cause Hearing in consideration of Orders to Make Safe or Demolish; 215 S. Hosmer (PEND-1413)
- C. RESOLUTIONS FOR ACTION
1. BY THE COMMITTEE ON WAYS AND MEANS
 - a. Fee; City Market Rental (PEND-1451)
 2. BY THE COMMITTEE OF THE WHOLE

- a. FY2020 Mid-Year Budget Amendment (PEND-1493)
 - D. REPORTS FROM COUNCIL COMMITTEES
 - E. ORDINANCES FOR INTRODUCTION and Setting of Public Hearings
 - 1. BY COUNCIL MEMBER WOOD
 - a. Amend Chapter 294 Section 294.02(d) to eliminate the requirement that the City Attorney shall be the Legal Advisor to the Police and Fire Retirement System Board (PEND-1512)
 - b. Amend Chapter 292 Section 292.09 to eliminate the requirement that the City Attorney shall be the Legal Advisor to the Employees' Retirement System Board (PEND-1514)
 - 2. BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
 - a. Payment in Lieu of Taxes (PILOT); Porter Senior Apartments, 505 Townsend Street (PEND-1485)
 - F. ORDINANCES FOR PASSAGE
- XIV. SPEAKER REGISTRATION FOR PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS
- XV. REPORTS OF CITY OFFICERS, BOARDS, AND COMMISSIONS; COMMUNICATIONS AND PETITIONS; AND OTHER CITY RELATED MATTERS
(Motion that all items be considered as being read in full and that the proper referrals be made by the President)
 - A. REPORTS FROM CITY OFFICERS, BOARDS, AND COMMISSIONS
 - 1. Letter(s) from the City Clerk re:
 - a. Minutes of Boards, Commissions, and Authorities placed on file in the Clerk's Office
 - b. Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ending on June 30, 2019
 - c. Report of Boards, Commissions, and Authorities Term Expirations
 - d. Executive Order 2020-01; Policy and Procedure for Temporary Marihuana Event Licenses
 - 2. Letter(s) from the Mayor re:
 - a. Deficit Elimination Plan; Special Assessment Capital Project Fund (PEND-1500)

- b. Issuance and Sale of 2020 Limited Tax General Obligation Bonds for Capital Improvements (PEND-1505)
- c. Issuance and Sale of Refunding of Building Authority Bonds and Tax Increment Finance Authority Bonds (PEND-1508)
- d. Issuance and Sale of Limited Tax General Obligation Refunding Bonds (PEND-1507)
- e. Decertification; Alliance Drive and a portion of Technology Boulevard (PEND-1498)
- f. Amend Chapter 240 to restructure the Grant Awarding Process for Basic Human Services (PEND-1518)
- g. Sole Source Purchase; Public Service Department request for MSKS Inc. as the vendor for the purchase of engineering services for the Two-Way Street Conversion Project for Downtown Lansing
- h. Sole Source Purchase; Public Service Department Waterworks Systems and Equipment as the vendor for the purchase of five Warminster fiberglass reinforced plastic replacement slide gates

B. COMMUNICATIONS AND PETITIONS, AND OTHER CITY RELATED MATTERS

- 1. Claim Appeal; Claim #1757, Frank JaJou for \$716.80 in trash fees at 1722 W. Miller (PEND-1492)
- 2. Claim Appeal; Claim #1761, Michael Hotwagner for \$440 in trash fees at 1608 Comfort Street (PEND-1519)
- 3. Notice from the Michigan Liquor Control Commission; transfer of ownership of a 2019 SDD license only with Sunday Sales (PM) permits from 5101 South Pennsylvania Ave. to 2200 West Holmes Rd. to be held in conjunction with existing SDM license

XVI. MOTION OF EXCUSED ABSENCE

XVII. REMARKS BY COUNCIL MEMBERS

XVIII. REMARKS BY THE MAYOR OR EXECUTIVE ASSISTANT

XIX. PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes. Speakers must sign up on yellow form.)

XX. ADJOURNMENT

A handwritten signature in black ink that reads "Chris Swope". The signature is written in a cursive, flowing style.

CHRIS SWOPE, CITY CLERK

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

BY COUNCIL MEMBER BETZ, DUNBAR, GARZA, HUSSAIN, JACKSON,
SPADAFORÉ, SPITZLEY AND WOOD
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, today more than ever, our religious leaders play a critical role in keeping the community nurtured and motivated to take on every day challenges and to celebrate the community's triumphs. These leaders carry significant influence in our lives and are among the most highly respected individuals in the community; and

WHEREAS, on Saturday, February 29, 2020, The Divine Connection in association with Dean Transportation, Two Men & A Truck, Tabernacle of David, and Capital Area District Libraries, just to name a few will honor some of the City's most esteemed and influential pastors of the Greater Lansing area at the 10th Annual Pastors Salute; and

WHEREAS, having made a positive impact on the community, the Pastors will receive letters from their members, and a plaque to publicly observe and applaud their contributions and showcase their good works in the community.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, wishes to recognize the 2020 most honored Lansing Pastors for their dedication to the community. We celebrate their triumphs as leaders, mentors, and motivators. Congratulations Pastors, we wish you continued success.

BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING
RESOLUTION TO SET A PUBLIC HEARING FOR
BROWNFIELD PLAN #79
MICHIGAN REALTORS REDEVELOPMENT PROJECT

WHEREAS, the Lansing Brownfield Redevelopment Authority has prepared and forwarded an approved Brownfield Plan pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, for property commonly referred to as 700 N Washington Ave located in the City of Lansing; and

WHEREAS, prior to Council's action on this request, it is necessary to hold a public hearing on the Plan, to allow for any resident, taxpayer or ad valorem taxing unit the right to appear and be heard;

WHEREAS, maps, plats, and a description of the brownfield plan are available for public inspection at the Lansing Economic Area Partnership, 1000 South Washington, Suite 201, Lansing, MI 48912, and that all aspects of the brownfield plan are open for discussion at the public hearing.

NOW, THEREFORE, BE IT RESOLVED that a public hearing be held in the City Council Chambers of the City of Lansing, 10th Floor, Lansing City Hall, Lansing, Michigan, on March 16, 2020 at 7:00 p.m. on Brownfield Plan #79 – Michigan Realtors Redevelopment Project under the Brownfield Redevelopment Financing Act, for property more particularly described as:

700 N. Washington Avenue (Parcel No. 33-01-01-09-453-061) - S 1/2 LOT 2 BLOCK 53
ORIG PLAT

0 N. Washington Avenue (Parcel No. 33-01-01-09-453-051) – N ½ LOT 2 BLOCK 53
ORIG PLAT

724 N. Washington Avenue (Parcel No. 33-01-01-09-453-023) - LOTS 3, 4 & 5 BLOCK
53 ORIG PLAT

730 N. Washington Avenue (Parcel No. 33-01-01-09-453-011) – S 33 FT OF W 81.5 FT
LOT 6 BLOCK 53 ORIG PLAT

732 N. Washington Avenue (Parcel No. 33-01-01-09-453-001) – N 33 FT OF W 81.5 FT
LOT 6 BLOCK 53 ORIG PLAT

104 E. Madison Street (Parcel No. 33-01-01-453-111) – E 83.5 FT LOT 6 BLOCK 53
ORIG PLAT

And that the City Clerk cause notice of such hearing to be published twice in a publication of general circulation, no less than 10 days or more than 40 days prior to the date of the public hearing, and that the City Clerk also cause the legislative body of each taxing unit levying ad valorem taxes on this property, to be notified of Brownfield Plan #79 – Michigan Realtors Redevelopment Project and the scheduled public hearing.

City Clerk

BY THE COMMITTEE ON DEVELOPMENT & PLANNING

RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, March 16, 2020, at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of approving and/or opposing the Resolution for Special Land Use Permit:

SLU-1-2020: N. Homer Street (Parcel #: 33-01-01-11-251-281), Special Land Use Permit, Telecommunications Tower in the "A" Residential Zoning District

BY THE DEVELOPMENT AND PLANNING COMMITTEE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolution to Set a Public Hearing Regarding the Granting of an
Obsolete Property Rehabilitation Act Certificate
1611 East Kalamazoo Street

WHEREAS, Allen Neighborhood Center Support Corp, owner of the property located at 1611 East Kalamazoo St. in the City of Lansing, Michigan (the "Property") has applied to the City of Lansing for the City to approve the issuance of an Obsolete Property Rehabilitation Exemption Certificate (the "OPRA Certificate"), pursuant to the Michigan Obsolete Property Rehabilitation Act, being Public Act 146 of 2000 (the "Act"); and

WHEREAS, the Property in question of the Certificate is legally described as:

LOT 6, 7, 8, 9, 10 BLOCK 4 ASSESSORS PLAT NO 16, Parcel Number: 33-01-01-15-427-302, and

WHEREAS, the Act requires that before granting a Certificate the Lansing City Council hold a public hearing in order to provide an opportunity for the applicant, the City Assessor, a representative of the affected taxing units, the residents, and other taxpayers of the City of Lansing general public appear and be heard regarding the approval of the OPRA Certificate.

NOW THEREFORE BE IT RESOLVED that a public hearing be held in the City Council Chambers of the City of Lansing, 10th Floor, Lansing City Hall, Lansing, Michigan, on Monday, March 16, 2020 at 7:00 p.m. for the purpose of receiving public comment on the approval of an OPRA Certificate under the provisions of Public Act 146 of 2000 and that the Clerk shall publish once in a publication of general circulation within the community a notice of the scheduled public hearing and that the notice appear not less than 10 or more than 30 days prior to the date of the hearing.

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Tasha Williams sought to eliminate a special assessment of \$265.00 for grass and weed violations and all associated penalties and interest, on the property tax bill for 2710 W Miller Rd. (Tax ID #33-01-05-06-455-171); and

WHEREAS, upon filing a claim to the Committee on General Services, the Committee met on February 11, 2020 and denied the claim in the amount of \$265.00.

THEREFORE, BE IT RESOLVED, the City Council, hereby, denies the claim in the amount of \$265.00 for the grass and weed violations and all associated penalties and interest on the property tax bill for 2710 W Miller Rd. (Tax ID #33-01-05-06-455-171).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Sarah Al-Saadi sought to eliminate a special assessment of \$469.00 for trash violations and all associated penalties and interest, on the property tax bill for 2004 W. Miller Rd. (Tax ID #33-01-05-05-356-111); and

WHEREAS, upon filing a claim to the Committee on General Services, the Committee met on February 11, 2020 and denied the claim in the amount of \$469.00.

THEREFORE, BE IT RESOLVED, the City Council, hereby, denies the claim in the amount of \$469.00 for the trash violations and all associated penalties and interest on the property tax bill for 2004 W Miller Rd. (Tax ID #33-01-05-05-356-111).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Lucianna Solis, 2011 Old Oakland Avenue, Lansing, MI 48915 as an At-Large Member of the Board of Fire Commissioners for a term to expire June 30, 2022;

WHEREAS, the nominee has been vetted by the Mayor's office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Public Safety met on February 13, 2020 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms Lucianna Solis, 2011 Old Oakland Avenue, Lansing, MI 48915 as an At-Large Member of the Board of Fire Commissioners for a term to expire June 30, 2022.

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Kathleen (Kathy) Tobe, 4030 Clayborn Road, Lansing, MI 48911 as a 3RD Ward Member of the Fire Board for a term to expire June 30, 2023;

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Public Safety met on February 13, 2020 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms Kathleen (Kathy) Tobe, 4030 Clayborn Road, Lansing, MI 48911 as a 3RD Ward Member of the Fire Board for a term to expire June 30, 2023.

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure (dwelling) at 1522 W. HOLMES ROAD, Parcel #33-01-01-29-376-151 and Legal Description: LOT 13 GIDDINGS SUB, City of Lansing to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, The Code Compliance Officer red tagged the said structure on 2/26/2019, and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on 9/26,2019, the Lansing Demolition Board held a special meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Premises Code (1460.09) to order the property owner to make safe or demolish the structure; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Housing and Premises Code require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby schedules a show cause hearing for Monday, March 16, 2020 at 7:00 p.m. in the Lansing City Council Chambers, 10th Floor City Hall, 124 W. Michigan, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 1522 W. HOLMES ROAD to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Manager of Code Compliance notify the owner of said property of the opportunity to appear and present testimony at the hearing, as required by law.



BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure (dwelling) at 215 S HOSMER, Parcel # 33-01-01-15-305-031 and Legal Description: S 41 FT LOTS 4 & 5 BLOCK 7 GREEN OAK ADD, City of Lansing to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, The Code Compliance Officer red tagged the said structure on 5/03/2019, and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on 6/27/2019, the Lansing Demolition Board held a special meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Premises Code (1460.09) to order the property owner to make safe or demolish the structure; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Housing and Premises Code require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby schedules a show cause hearing for Monday, March 16, 2020 at 7:00 p.m. in the Lansing City Council Chambers, 10th Floor City Hall, 124 W. Michigan, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 215 S HOSMER to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Manager of Code Compliance notify the owner of said property of the opportunity to appear and present testimony at the hearing, as required by law.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, fees for services are to be approved by Lansing City Council; and

WHEREAS, administration is submitting fees for consideration and approval for rental of Lansing City Market and Plaza as an event venue which will begin prior to the new fiscal year; and

WHEREAS, the Parks and Recreation Department desires to provide access to Lansing City Market and Plaza for events to residents of Lansing and non-residents of Lansing; and

WHEREAS, the Parks and Recreation Department desires to offer this service at fees that recover the costs of providing the event venue;

WHEREAS, the new fees proposed are to compensate the Department of Parks and Recreation and offset the costs involved in providing a new event venue.

NOW, THEREFORE, BE IT RESOLVED the Lansing City Council approves the fee schedule as stated below in this resolution, effective on the date of passage of this resolution for rental of Lansing City Market and Plaza:

BE IT FINALLY RESOLVED, the proposed fees are as follows:

LANSING CITY MARKET PROPOSED FEES:

	<u>Proposed fee</u>
City Market and Plaza	\$200.00 Per Hour Resident/Non-Resident
Conditional Refundable Deposit	\$500.00

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, adjustments are needed in the fiscal year 2019/2020 budget to reflect current year revenue estimates; and

WHEREAS, adjustments to appropriations are required to reflect anticipated changes in General Fund operations; and

WHEREAS, the most recent Actuarial Funding Valuation recommends an increased contribution to the Police and Fire Retirement System than was previously budgeted; and

WHEREAS, adjustments are required to account for additional cart and bag demand in the Refuse Fund including the purchase of additional carts; and

WHEREAS, the delayed opening of the Emterra Material Recovery Facility requires continued contractual expenditures for Recycling Fund services through the end of the fiscal year;

THEREFORE, BE IT RESOLVED that the attached FY 2019/2020 mid-year budget amendment be approved:

FY 2019/2020 Budget Amendment

February 10, 2020/February 24, 2020

Revenues	<u>FY 2019</u> <u>Actuals</u>	<u>FY 2020</u> <u>Adopted</u> <u>Budget</u>	<u>FY 2020</u> <u>Dec. 31</u> <u>Actuals</u>	<u>Proposed</u> <u>Adjustment</u>	<u>FY 2020</u> <u>Proposed</u> <u>Amendment</u>
Property Taxes	40,594,677	42,875,000	43,422,167	485,000	43,360,000
Income Taxes	37,021,436	39,400,000	13,684,696	(2,400,000)	37,000,000
Return on Equity	21,110,884	23,100,000	11,769,291	-	23,100,000
State Revenues	18,330,556	19,817,000	9,399,517	(70,000)	19,747,000
Charges for Services	9,089,169	9,351,800	3,226,098	-	9,351,800
Fines & Forfeitures	2,050,717	2,149,200	776,470	-	2,149,200
Licenses & Permits	1,407,477	1,889,000	772,169	-	1,889,000
Interest & Rent	226,344	415,000	53,783	-	415,000
Other Revenue	531,597	403,000	72,742	-	403,000
Total Revenues	130,362,856	139,400,000	83,176,932	(1,985,000)	137,415,000
Expenditures	<u>FY 2019</u> <u>Actuals</u>	<u>FY 2020</u> <u>Adopted</u> <u>Budget</u>	<u>FY 2020</u> <u>Dec. 31</u> <u>Actuals</u>	<u>Proposed</u> <u>Adjustment</u>	<u>FY 2020</u> <u>Proposed</u> <u>Amendment</u>
Council					
Personnel	501,914	498,516	229,449	-	498,516
Operating	194,071	228,461	75,841	-	228,461
Total	695,985	726,977	305,289	-	726,977
Internal Audit					
Personnel	183,170	182,115	84,581	-	182,115
Operating	9,485	13,885	5,505	-	13,885
Total	192,654	196,000	90,085	-	196,000
Courts					
Personnel	4,886,798	5,121,945	2,298,069	-	5,121,945
Operating	1,388,609	1,395,007	422,117	-	1,395,007
Total	6,275,406	6,516,952	2,720,186	-	6,516,952
Mayor's Office					
Personnel	1,079,301	1,059,636	536,281	-	1,059,636
Operating	176,813	361,399	98,222	(134,700)	226,699
Total	1,256,114	1,421,035	634,503	(134,700)	1,286,335
Media Center					
Personnel	384,827	438,347	210,588	-	438,347
Operating	37,752	39,653	8,988	-	39,653
Total	422,578	478,000	219,576	-	478,000
Clerk's Office					
Personnel	992,581	990,367	510,557	-	990,367
Operating	363,572	411,819	155,248	-	411,819
Total	1,356,153	1,402,186	665,805	-	1,402,186
Neighborhood & Citizen Engagement					
Personnel	463,609	832,604	332,781	(61,000)	771,604
Operating	351,562	333,396	81,753	61,000	394,396
Total	815,171	1,166,000	414,534	-	1,166,000
Economic Development & Planning					
Personnel	2,614,263	3,278,728	1,405,825	-	3,278,728
Operating	2,289,507	2,455,591	1,377,213	(250,000)	2,205,591
Total	4,903,770	5,734,319	2,783,038	(250,000)	5,484,319
Finance/Operations					
Personnel	1,474,294	1,046,216	644,111	134,700	1,180,916
Operating	712,221	548,881	185,452	-	548,881
Total	2,186,515	1,595,097	829,563	134,700	1,729,797
Assessing					
Personnel	1,336,820	1,559,864	620,831	-	1,559,864
Operating	207,331	240,838	88,092	-	240,838
Total	1,544,151	1,800,702	708,922	-	1,800,702

Expenditures	<u>FY 2019</u> <u>Actuals</u>	<u>FY 2020</u> <u>Adopted</u> <u>Budget</u>	<u>FY 2020</u> <u>Dec. 31</u> <u>Actuals</u>	<u>Proposed</u> <u>Adjustment</u>	<u>FY 2020</u> <u>Proposed</u> <u>Amendment</u>
Treasury					
Personnel	1,397,830	1,848,306	718,264	-	1,848,306
Operating	457,585	429,698	94,180	-	429,698
Total	1,855,415	2,278,004	812,444	-	2,278,004
Human Resources					
Personnel	1,205,246	1,333,106	601,168	-	1,333,106
Operating	915,856	892,521	334,069	66,000	958,521
Total	2,121,101	2,225,627	935,238	66,000	2,291,627
Attorney's Office					
Personnel	1,643,584	1,941,252	813,586	-	1,941,252
Operating	232,280	239,631	102,332	-	239,631
Total	1,875,864	2,180,883	915,919	-	2,180,883
Police					
Personnel	36,465,408	37,802,547	18,434,385	310,269	38,112,816
Operating	6,367,172	7,057,235	3,078,120	-	7,057,235
Total	42,832,579	44,859,782	21,512,506	310,269	45,170,051
Fire					
Personnel	28,897,214	30,772,490	14,469,493	249,731	31,022,221
Operating	5,045,972	5,278,088	2,566,968	-	5,278,088
Total	33,943,186	36,050,578	17,036,461	249,731	36,300,309
Public Service					
Personnel	1,874,600	2,855,553	1,231,294	(300,000)	2,555,553
Operating	9,741,013	9,307,133	3,102,846	300,000	9,607,133
Total	11,615,613	12,162,686	4,334,140	-	12,162,686
Human Relations & Community Service					
Personnel	1,297,133	1,460,296	655,906	80,000	1,540,296
Operating	196,422	196,615	65,454	-	196,615
Total	1,493,555	1,656,911	721,361	80,000	1,736,911
Parks & Recreation					
Personnel	4,851,422	5,246,923	2,010,683	-	5,246,923
Operating	3,286,949	3,354,838	1,328,733	-	3,354,838
Total	8,138,371	8,601,761	3,339,416	-	8,601,761
Human Services					
Operating	1,638,162	1,725,000	704,371	-	1,725,000
Total	1,638,162	1,725,000	704,371	-	1,725,000
City Supported Agencies					
Operating	324,392	316,500	109,100	-	316,500
Total	324,392	316,500	109,100	-	316,500
Non-Departmental					
Vacancy Factor	-	(700,000)	-	500,000	(200,000)
Library Lease	151,845	150,000	46,812	-	150,000
Debt Service	2,595,828	1,265,000	300	-	1,265,000
Net Transfers	5,617,466	5,590,000	-	268,145	5,858,145
Penalties & Claims	3,806,000	-	-	-	-
Total	12,171,139	6,305,000	47,112	768,145	7,073,145
 Total Expenditures	 137,657,877	 139,400,000	 59,839,568	 1,224,145	 140,624,145
 Beginning Fund Balance	 17,326,512	 10,031,491			 10,031,491
Ending Fund Balance	10,031,491	10,031,491			6,822,346
	7.3%	7.2%			4.9%

	<u>FY 2019</u> <u>Actuals</u>	<u>FY 2020</u> <u>Adopted</u> <u>Budget</u>	<u>FY 2020</u> <u>Dec. 31</u> <u>Actuals</u>	<u>Proposed</u> <u>Adjustment</u>	<u>FY 2020</u> <u>Proposed</u> <u>Amendment</u>
Special Revenue Funds					
STADIUM FUND					
Revenues					
Operating Revenues	373,268	400,000	67,973	-	400,000
Stadium Naming Rights	125,000	125,000	125,000	-	125,000
Reimbursements	117,209	120,000	-	-	120,000
Transfers In	512,000	697,000	-	168,145	865,145
Use of/(Contribution to) Fund Balance	168,145	-	-	(168,145)	(168,145)
Total	1,295,622	1,342,000	192,973	-	1,342,000
Expenditures					
Debt Service	1,295,622	1,342,000	1,341,873	-	1,342,000
Total	1,295,622	1,342,000	1,341,873	-	1,342,000
CDBG FUND					
Revenues					
Federal Grants	2,410,092	2,204,648	485,628	778,215	2,982,863
General Fund Transfer	-	-	-	100,000	100,000
Total	2,410,092	2,204,648	485,628	878,215	3,082,863
Expenditures					
Personnel	805,577	1,015,744	259,320	-	1,015,744
Operating	1,604,515	1,188,904	962,669	878,215	1,967,119
Total	2,410,092	2,204,648	1,221,990	878,215	2,982,863
REFUSE FUND					
Revenues					
Operating Income	2,254,910	2,225,000	65,483	128,000	2,353,000
Interest Income	2,503	7,000	620	-	7,000
Use of/(Contribution to) Fund Balance	(1,222,150)	(7,000)	-	52,000	45,000
Total	1,035,263	2,225,000	66,103	180,000	2,405,000
Expenditures					
Personnel	168,869	1,365,848	548,909	-	1,365,848
Operating	851,304	859,152	335,723	180,000	1,039,152
Capital	15,090	-	-	-	-
Total	1,035,263	2,225,000	884,633	180,000	2,405,000
RECYCLING FUND					
Revenues					
Operating Income	4,082,075	4,423,950	4,214,899	-	4,423,950
Sale of Recycled Materials	-	-	-	-	-
Interest Income	36,805	-	-	-	-
Use of/(Contribution to) Fund Balance	(262,116)	428,050	-	250,000	678,050
Total	3,856,764	4,852,000	4,214,899	250,000	5,102,000
Expenditures					
Personnel	1,711,631	2,591,962	1,036,477	-	2,591,962
Operating	1,901,772	1,804,452	558,937	250,000	2,054,452
Debt Service	228,127	455,586	120,163	-	455,586
Capital	15,234	-	-	-	-
Total	3,856,764	4,852,000	1,715,577	250,000	5,102,000

INTRODUCTION OF ORDINANCE

Council Member Wood introduced:

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 294 SECTION 294.02(d), TO ELIMINATE THE REQUIREMENT THAT THE CITY ATTORNEY SHALL BE THE LEGAL ADVISOR TO THE POLICE AND FIRE RETIREMENT SYSTEM BOARD

The Ordinance is read a first time by its title and referred to the Committee of the _____

DRAFT

BY COUNCILMEMBER WOOD
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, March 16, 2020, at 7:00 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan 48933, for the purpose of permitting the public to be heard regarding the proposed amendment to Ordinance Section 294.02(d) to eliminate that the City Attorney shall be the legal advisor to the City's Police and Fire Retirement System.

DRAFT

**DRAFT #1
FEBRUARY 19, 2020**

ORDINANCE NO. 294.02(d)

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE
LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 294 SECTION 294.02(d),
TO ELIMINATE THE REQUIREMENT THAT THE CITY ATTORNEY SHALL BE THE
LEGAL ADVISOR TO THE POLICE AND FIRE RETIREMENT SYSTEM BOARD.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 294, Section 294.02(d), of the Code of Ordinances of the City of
Lansing, Michigan be and is hereby amended to read as follows:

(d) *Officers.* The officers of the retirement system shall be as follows:

(1) The Director of Finance shall be the secretary to the Board of Trustees, and he or she
shall serve as the administrative officer of the retirement system.

(2) The City Treasurer shall be treasurer of the retirement system, and he or she shall be
the custodian of its funds.

(3) The City Attorney ~~shall~~ MAY be the legal advisor to the Board.

(4) The Board shall appoint an actuary who shall be the technical advisor to the Board on
matters regarding the operation of the retirement system, and such actuary shall perform
such other duties as are required of him or her under this chapter.

(5) The Board shall appoint as Medical Director to a physician who is not eligible to
participate in the retirement system as a member, retiree or beneficiary. The Medical
Director shall be directly responsible to and shall hold office at the pleasure of the Board.
He or she shall arrange for and pass upon all medical examinations required under this
chapter, investigate all essential statements of a medical nature made by or on behalf of a

1 member or retiree in connection with a claim for benefits and report in writing to the
2 Board his or her conclusions and recommendations on medical matter referred to him or
3 her by the Board.

4 (6) Nothing in this subsection shall prohibit the Board of Trustees from hiring
5 professional services deemed necessary to fulfill its fiduciary responsibilities.
6

7 Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
8 inconsistent with the provisions are repealed.

9 Section 3. Should any section, clause or phrase of this ordinance be declared to be
10 invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof
11 other than the part so declared to be invalid.

12 Section 4. This ordinance shall take effect on the 30th day after enactment, unless given
13 immediate effect by City Council, and shall expire May 21, 2029.
14

15 Approved as to form:
16
17

18 _____
19 City Attorney
20

Dated: _____

DRAFT**INTRODUCTION OF ORDINANCE**

Council Member Wood introduced:

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 292 SECTION 292.09, TO ELIMINATE THE REQUIREMENT THAT THE CITY ATTORNEY SHALL BE THE LEGAL ADVISOR TO THE EMPLOYEES' RETIREMENT SYSTEM BOARD.

The Ordinance is read a first time by its title and referred to the Committee of the _____

DRAFT

BY COUNCILMEMBER WOOD
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, March 16, 2020, at 7:00 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan 48933, for the purpose of permitting the public to be heard regarding the proposed amendment to Ordinance Section 292.09 to eliminate that the City Attorney shall be the legal advisor to the City's Employees' Retirement System.

DRAFT

**DRAFT #1
FEBRUARY 19, 2020**

ORDINANCE 2020-__

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE
LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 292 SECTION 292.09,
TO ELIMINATE THE REQUIREMENT THAT THE CITY ATTORNEY SHALL BE THE
LEGAL ADVISOR TO THE EMPLOYEES' RETIREMENT SYSTEM BOARD.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 292, Section 292.09, of the Code of Ordinances of the City of
Lansing, Michigan be and is hereby amended to read as follows:

292.09. Compensation; secretary; employees; legal advisor.

(a) The Trustees shall serve without additional compensation for their services as
Trustees.

(b) The Director of Finance shall be ex-officio Secretary of the Board of Trustees.

(c) The Board may employ such professional and other services as shall be required.

The compensation for such services shall be fixed by the Board.

(d) The City Attorney ~~shall~~ MAY be legal advisor to the Board.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
inconsistent with the provisions are repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be
invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof
other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council, and shall expire May 21, 2029.

Approved as to form:

City Attorney

Dated: _____

INTRODUCTION OF ORDINANCES

The Committee on Development and Planning introduced:

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE CODE OF ORDINANCES OF THE CITY OF LANSING BY ADDING A NEW SECTION 884.13 FOR THE PURPOSES OF PROVIDING FOR AN EXTENSION OF A SERVICE CHARGE IN LIEU OF TAXES FOR NINETY-EIGHT (98) LOW INCOME ELDERLY DWELLING UNITS IN A PROJECT KNOWN AS THE PORTER SENIOR APARTMENTS, PURSUANT TO THE PROVISIONS OF THE STATE HOUSING DEVELOPMENT AUTHORITY ACT OF 1966, AS AMENDED

The Ordinance is read a first time by its title and referred to the Committee on Development and Planning.

BY THE COMMITTEE ON DEVELOPMENT & PLANNING

RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, March 16, 2020, at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of supporting and/or opposing the Ordinance amending the Payment in Lieu of Taxes (PILOT) for PORTER SENIOR APPARTMENTS.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE CODE OF ORDINANCES OF THE CITY OF LANSING BY ADDING A NEW SECTION 884.____ FOR THE PURPOSES OF PROVIDING FOR AN EXTENSION OF A SERVICE CHARGE IN LIEU OF TAXES FOR NINETY-EIGHT (98) LOW INCOME ELDERLY DWELLING UNITS IN A PROJECT KNOWN AS THE PORTER SENIOR APARTMENTS, PURSUANT TO THE PROVISIONS OF THE STATE HOUSING DEVELOPMENT AUTHORITY ACT OF 1966, AS AMENDED.

THE CITY OF LANSING ORDAINS:

SECTION 1. THAT CHAPTER 884 OF THE CODE OF ORDINANCES OF THE CITY OF LANSING, MICHIGAN BE AMENDED TO ADD A NEW SECTION 884.____ TO READ AS FOLLOWS:

884.____ THE PORTER SENIOR APARTMENTS

(A) *PURPOSE*. IT IS ACKNOWLEDGED THAT IT IS A PROPER PUBLIC PURPOSE OF THE STATE AND ITS POLITICAL SUBDIVISIONS TO PROVIDE HOUSING FOR ITS RESIDENTS OF LOW AND MODERATE INCOME AND TO ENCOURAGE THE DEVELOPMENT OF SUCH HOUSING BY PROVIDING FOR A SERVICE CHARGE IN LIEU OF PROPERTY TAXES IN ACCORDANCE WITH THE STATE HOUSING DEVELOPMENT AUTHORITY ACT OF 1966, BEING PUBLIC ACT 346 OF 1966, AS AMENDED [MCL 125.1401, ET SEQ.]. THE CITY IS AUTHORIZED BY SUCH ACT TO ESTABLISH OR CHANGE THE SERVICE CHARGE TO BE PAID IN LIEU OF TAXES BY ANY OR ALL CLASSES OF HOUSING EXEMPT FROM TAXATION UNDER SUCH ACT AT ANY AMOUNT IT CHOOSES, NOT TO EXCEED THE TAXES THAT WOULD

1 BE PAID BUT FOR THIS ACT. IT IS FURTHER ACKNOWLEDGED THAT SUCH
2 HOUSING FOR ELDERLY PERSONS OF LOW AND MODERATE INCOME IS A
3 PUBLIC NECESSITY, AND AS THE CITY WILL BE BENEFITED AND IMPROVED BY
4 SUCH HOUSING, THE ENCOURAGEMENT OF THE SAME BY PROVIDING
5 CERTAIN REAL ESTATE TAX EXEMPTION FOR SUCH HOUSING IS A VALID
6 PUBLIC PURPOSE.

7 (B) *DEFINITIONS.*

8 (1) "ACT" MEANS THE STATE HOUSING DEVELOPMENT AUTHORITY ACT,
9 BEING PUBLIC ACT 346 OF 1966, AS AMENDED.

10 (2) "ANNUAL SHELTER RENTS" MEANS THE TOTAL COLLECTIONS DURING AN
11 AGREED ANNUAL PERIOD FROM ALL ELDERLY PERSONS OF LOW OR
12 MODERATE INCOME, OCCUPYING THE HOUSING DEVELOPMENT
13 REPRESENTING RENTS FOR OCCUPANCY, WHICH RENTAL AMOUNTS
14 SHALL BE EXCLUSIVE OF CHARGES FOR GAS, ELECTRICITY, HEAT OR
15 OTHER UTILITIES FURNISHED TO THE OCCUPANTS.

16 (3) "AUTHORITY" MEANS THE MICHIGAN STATE HOUSING DEVELOPMENT
17 AUTHORITY.

18 (4) "ELDERLY PERSON(S)" MEANS (i) A SINGLE PERSON WHO IS 55 YEARS OF AGE
19 OR OLDER OR A HOUSEHOLD IN WHICH AT LEAST ONE MEMBER IS 55
20 YEARS OF AGE OR OLDER OR (ii) A PERSON WITH DISABILITIES, A
21 DISABLED FAMILY, OR DISPLACED FAMILY ALL AS DEFINED IN 24 CFR
22 5.403.

1 (5) "*HOUSING DEVELOPMENT* " OR " *DEVELOPMENT*" MEANS A DEVELOPMENT
2 WHICH CONTAINS A SIGNIFICANT ELEMENT OF HOUSING FOR ELDERLY
3 PERSONS OF LOW AND MODERATE INCOME AND SUCH ELEMENTS OF
4 OTHER HOUSING, COMMERCIAL, RECREATIONAL, INDUSTRIAL,
5 COMMUNAL AND EDUCATIONAL FACILITIES AS THE AUTHORITY MAY
6 DETERMINE WILL IMPROVE THE QUALITY OF THE DEVELOPMENT AS IT
7 RELATES TO HOUSING FOR ELDERLY PERSONS OF LOW AND MODERATE
8 INCOME. FOR THE PURPOSE OF THIS SECTION, THE NAME OF THIS
9 DEVELOPMENT IS THE PORTER SENIOR APARTMENTS, AND CONSISTS OF
10 NINETY-EIGHT (98) UNITS OF RENTAL HOUSING LOCATED WITHIN
11 LANSING AT PART OF LOTS 8, 9, 10, 11 & 12 COM NW COR BLOCK 148, E 122
12 FT, S 90 FT, SW 7.1 FT, S 72 FT, E 4 FT, S 163 FT, W 121 FT, N 330 FT TO BEG,
13 ALSO E 36 FT OF W 99 FT LOT 7 BLOCK 148 ORIG PLAT, COMMONLY KNOWN
14 AS 505 TOWNSEND STREET, LANSING (PARCEL ID: 33-01-01-16-380-073).

15 (6) "*HUD*" MEANS THE DEPARTMENT OF HOUSING AND URBAN
16 DEVELOPMENT OF THE UNITED STATES GOVERNMENT.

17 (7) "*LOW INCOME HOUSING TAX CREDIT PROGRAM*" MEANS THE PROGRAM
18 ESTABLISHED BY SECTION 42 OF THE UNITED STATES INTERNAL REVENUE
19 CODE.

20 (8) "*LOW OR MODERATE INCOME*" MEANS LOW OR MODERATE INCOME
21 ELIGIBILITY UNDER THE AUTHORITY ACT OR RULES.

22 (9) "*MORTGAGE LOAN*" MEANS A LOAN TO BE MADE BY A PRIVATE ENTITY OR
23 A LOAN INSURED BY HUD, OR A LOAN FROM THE AUTHORITY FOR THE

1 FINANCING OF THE PURCHASE OR REHABILITATION OF THE HOUSING
2 DEVELOPMENT.

3 (9) "PREVAILING WAGE" MEANS THE WAGES AND FRINGE BENEFITS
4 RECEIVED BY MECHANICS AND LABORERS THAT ARE AT LEAST THE
5 PREVAILING WAGES AND FRINGE BENEFITS FOR CORRESPONDING
6 CLASSES OF MECHANICS AND LABORERS, AS DETERMINED BY STATISTICS
7 COMPILED BY THE UNITED STATES DEPARTMENT OF LABOR AND
8 RELATED TO THE GREATER LANSING AREA, AND THAT ARE TO BE
9 DESCRIBED AND POSTED UNDER SECTIONS 206.18 AND 206.19 OF THESE
10 CODIFIED ORDINANCES FOR CITY CONTRACTS.

11 (10) "SPONSOR" MEANS A PERSON OR OTHER ENTITY WITH A HOUSING
12 DEVELOPMENT WHICH IS FINANCED OR ASSISTED PURSUANT TO THE ACT.
13 FOR PURPOSES OF THIS SECTION, THE SPONSOR OF THE PORTER SENIOR
14 APARTMENTS IS GL HOLDINGS, LLC, OR ITS SUCCESSORS OR ASSIGNS.

15 (11) "UTILITIES" MEANS FUEL, WATER, HEAT, SANITARY SEWER AND/OR
16 ELECTRICAL SERVICE, WHICH IS PAID FOR BY THE HOUSING
17 DEVELOPMENT, AS DEFINED IN THE ACT.

18 (12) OTHER TERMS. ALL TERMS REFERENCING THE ACT BUT NOT DEFINED IN
19 THIS SECTION SHALL HAVE THE SAME MEANING GIVEN IN THE ACT.

20 (C) *ESTABLISHMENT OF ANNUAL SERVICE CHARGE.*

21 (1) THE CITY ACKNOWLEDGES THAT THE SPONSOR AND THE AUTHORITY
22 HAVE ESTABLISHED THE ECONOMIC FEASIBILITY OF THE PORTER SENIOR

1 APARTMENTS IN RELIANCE UPON THE ENACTMENT AND CONTINUING
2 EFFECT OF THIS SECTION AND UPON THE QUALIFICATION OF THE NINETY-
3 EIGHT (98) UNITS OF ELDERLY HOUSING IN THE HOUSING DEVELOPMENT
4 FOR EXEMPTION FROM ALL PROPERTY TAXES AS ESTABLISHED IN THIS
5 SECTION, AND PROVIDED THAT PREVAILING WAGE IS PAID FOR ALL
6 WORK PERFORMED AT THE HOUSING DEVELOPMENT AFTER THE
7 ENACTMENT OF THIS SECTION.

8 (2) SUBJECT TO THE CONDITIONS AND REQUIREMENTS OF THIS SECTION AND
9 THE ACT, THE NINETY-EIGHT (98) UNITS IN THE ELDERLY HOUSING
10 DEVELOPMENT FOR PERSONS OF LOW AND MODERATE INCOME
11 IDENTIFIED AS THE PORTER SENIOR APARTMENTS AND THE PROPERTY ON
12 WHICH THEY ARE CONSTRUCTED SHALL BE EXEMPT FROM ALL
13 PROPERTY TAXES FOR FORTY (40) YEARS, COMMENCING WITH AND
14 INCLUDING TAX YEAR 2021.

15 (3) IN LIEU OF ALL SAID PROPERTY TAXES ON THE NINETY-EIGHT (98) UNITS
16 IN THE ELDERLY HOUSING DEVELOPMENT, THE SPONSOR SHALL PAY,
17 AND THE CITY WILL ACCEPT, AN ANNUAL SERVICE CHARGE FOR PUBLIC
18 SERVICES, IN THE SUM EQUAL TO, FIVE PERCENT (5%) OF THE DIFFERENCE
19 BETWEEN THE ANNUAL SHELTER RENTS ACTUALLY COLLECTED AND THE
20 ANNUAL AMOUNT OF UTILITIES PAID DURING THE SAME PERIOD.

21 (4) THE EXEMPTION PROVIDED UNDER THIS SECTION SHALL RESCIND AND
22 REPLACE ANY PRIOR EXEMPTIONS AND SHALL COMMENCE EFFECTIVE AS
23 OF JANUARY 1, 2021 WHEN THE SPONSOR COMPLIES WITH SECTION 15A(1)

1 OF 1966 PA 346, AS AMENDED, CODIFIED AS MCL 125.1415(a)(1), WHICH
2 PROVIDES: THE OWNER OF A HOUSING PROJECT ELIGIBLE FOR THE
3 EXEMPTION SHALL FILE WITH THE LOCAL ASSESSING OFFICER (THE CITY
4 ASSESSOR) A NOTIFICATION OF THE EXEMPTION, WHICH SHALL BE IN AN
5 AFFIDAVIT FORM AS PROVIDED BY THE AUTHORITY. THE COMPLETED
6 AFFIDAVIT FORM FIRST SHALL BE SUBMITTED TO THE AUTHORITY FOR
7 CERTIFICATION BY THE AUTHORITY THAT THE PROJECT IS ELIGIBLE FOR
8 THE EXEMPTION. THE OWNER THEN SHALL FILE, OR CAUSE TO BE FILED,
9 THE CERTIFIED NOTIFICATION OF THE EXEMPTION WITH THE LOCAL
10 ASSESSING OFFICER BEFORE NOVEMBER 1 OF THE YEAR PRECEDING THE
11 TAX YEAR IN WHICH THE EXEMPTION IS TO BEGIN.

12 (5) IN ADDITION TO THE CERTIFICATION REQUIRED PURSUANT TO
13 SUBSECTION (C)(4), THE SPONSOR SHALL PROVIDE FOR THE HOUSING
14 DEVELOPMENT ANNUALLY IN WRITING TO THE CITY ASSESSOR FOR THE
15 PRECEDING YEAR IN WHICH THE PROPERTY TAX EXEMPTION WAS IN
16 EFFECT:

17 A. THE ANNUAL AUDITED ACCOUNTING REPORT FOR THE PAYMENT IN
18 LIEU OF TAXES; AND

19 B. A CERTIFIED STATEMENT IDENTIFYING ALL THE UNITS RENTED TO
20 ELDERLY PERSONS OF LOW OF MODERATE INCOME; AND

21 C. IF REQUESTED BY THE CITY, PROOF THAT THE HOUSING
22 DEVELOPMENT UNITS HAVE NOT INCREASED, DECREASED, OR BEEN
23 ALTERED IN ANY MATERIAL FORM, WITH THE EXCEPTION OF LIKE

1 KIND REPLACEMENTS OR REPAIRS NEEDED IN THE ORDINARY COURSE
2 OF BUSINESS, UNLESS THE CITY HAS OTHERWISE AMENDED THE
3 PROVISIONS OF THIS SECTION; AND

4 D. IF REQUESTED BY THE CITY, PROOF, IN THE MANNER CONSISTENT
5 WITH SECTION 206.18(A) OF THESE CODIFIED ORDINANCES, THAT ALL
6 WORK IS CONTRACTED, AGREED OR ARRANGED TO BE PERFORMED
7 OR IS DONE AT THE HOUSING DEVELOPMENT AT PREVAILING WAGE.

8 (D) *LIMITATION ON THE PAYMENT OF THE ANNUAL SERVICE CHARGE.*

9 NOTWITHSTANDING SUBSECTION (C), THE SERVICE CHARGE TO BE PAID EACH
10 YEAR IN LIEU OF TAXES FOR THE RENTAL HOUSING UNITS OF THE HOUSING
11 DEVELOPMENT PROJECT THAT IS TAX EXEMPT AND OCCUPIED BY RESIDENTS
12 OTHER THAN LOW OR MODERATE INCOME ELDERLY PERSONS SHALL BE
13 EQUAL TO THE FULL AMOUNT OF THE TAXES THAT WOULD OTHERWISE BE
14 DUE AND PAYABLE ON THAT PORTION OF THE HOUSING DEVELOPMENT
15 PROJECT IF THE PROJECT WERE NOT TAX EXEMPT.

16 (E) *PAYMENT OF ANNUAL SERVICE CHARGE.* THE SERVICE CHARGE IN LIEU OF
17 TAXES, AS ESTABLISHED UNDER THIS SECTION, SHALL BE PAYABLE IN THE
18 SAME MANNER AS GENERAL PROPERTY TAXES ARE PAYABLE TO THE CITY,
19 AND DISTRIBUTED TO THE SEVERAL UNITS LEVYING THE GENERAL
20 PROPERTY TAX IN THE SAME PROPORTION AS PREVAILED WITH THE GENERAL
21 PROPERTY TAX IN THE PREVIOUS YEAR, EXCEPT THAT THE ANNUAL
22 PAYMENT SHALL BE MADE ON OR BEFORE JULY 1 OF THE YEAR FOLLOWING
23 THE YEAR UPON WHICH SUCH CHARGE IS CALCULATED. COLLECTION

1 PROCEDURE SHALL BE IN ACCORDANCE WITH THE PROVISIONS OF THE
2 GENERAL PROPERTY TAX ACT (1893 PA 206, AS AMENDED; MCL 211.1, ET SEQ.).

3 (F) *CONTRACTUAL EFFECT*. NOTWITHSTANDING THE PROVISIONS OF SECTION
4 15(A)(5) OF THE ACT TO THE CONTRARY, A CONTRACT BETWEEN THE CITY
5 AND THE SPONSOR WITH THE AUTHORITY AS THIRD-PARTY BENEFICIARY
6 UNDER THE CONTRACT, TO PROVIDE TAX EXEMPTION AND ACCEPT PAYMENT
7 IN LIEU OF TAXES AS PREVIOUSLY DESCRIBED, IS EFFECTUATED BY THE
8 ENACTMENT OF THIS SECTION.

9 (G) *COMMENCEMENT AND DURATION*. THE PROPERTY TAX EXEMPT STATUS OF
10 THE HOUSING DEVELOPMENT PROJECT ACKNOWLEDGED BY THIS
11 AGREEMENT SHALL REMAIN IN EFFECT AND SHALL NOT TERMINATE SO LONG
12 AS THE MORTGAGE LOAN FOR THE HOUSING DEVELOPMENT PROJECT
13 REMAINS OUTSTANDING AND UNPAID, BUT NOT TO EXCEED FORTY (40)
14 YEARS, COMMENCING WITH AND INCLUDING TAX YEAR 2021, PROVIDED
15 THAT THE SPONSOR COMPLIES WITH THE REQUIREMENTS OF THE ACT AND
16 THIS SECTION, AND FURTHER PROVIDED THAT THE HOUSING DEVELOPMENT
17 CONTINUES TO BE RENTED TO LOW OR MODERATE INCOME ELDERLY
18 PERSONS AT RENTS DETERMINED UNDER THE LOW INCOME HOUSING TAX
19 CREDIT PROGRAM OR AS DETERMINED BY THE HAP CONTRACT, AS THE SAME
20 MAYBE FURTHER AMENDED OR SUPERSEDED, OR THERE IS AN AUTHORITY-
21 AIDED OR FEDERALLY-AIDED MORTGAGE ON THE HOUSING DEVELOPMENT
22 AS PROVIDED IN THE ACT, OR THE AUTHORITY OR HUD HAS AN INTEREST IN
23 THE PROPERTY. IF THE SPONSOR CHANGES THE SCOPE OR PURPOSE OF THE

1 NINETY-EIGHT (98) UNITS OF HOUSING WITHIN THE DEVELOPMENT TO
2 SOMETHING OTHER THAN PROVIDING HOUSING FOR ELDERLY RESIDENTS OF
3 LOW OR MODERATE INCOME WITHOUT THE CONSENT OF THE CITY OF
4 LANSING, BY AND THROUGH ITS REPRESENTATIVES, AND IN ACCORDANCE
5 WITH THE REQUIREMENTS OF THE LANSING CITY CHARTER, THIS SECTION
6 SHALL AUTOMATICALLY EXPIRE AND BE OF NO EFFECT. IF THE PREVAILING
7 WAGE IS NOT PAID FOR ALL WORK PERFORMED AT CONSTRUCTION OF THE
8 HOUSING DEVELOPMENT AFTER ENACTMENT OF THIS SECTION AND THE
9 SPONSOR OR OTHER RESPONSIBLE PARTY DOES NOT CURE THE VIOLATION
10 AFTER NOTICE IS GIVEN AS PROVIDED IN THE MANNER CONSISTENT WITH
11 THE METHOD CONTAINED IN THESE CODIFIED ORDINANCES, THEN, THIS
12 SECTION SHALL AUTOMATICALLY EXPIRE AND BE OF NO EFFECT. IF THE
13 CONSTRUCTION OF THE HOUSING DEVELOPMENT DOES NOT COMMENCE
14 WITHIN 2 YEARS FROM THE EFFECTIVE DATE OF THIS SECTION, THIS SECTION
15 SHALL AUTOMATICALLY EXPIRE AND BE OF NO EFFECT.

16 Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
17 inconsistent with the provisions hereof are hereby repealed as they pertain to the Porter Senior
18 Apartments, as contemplated herein.

19 Section 3. Should any section, clause or phrase of this ordinance be declared to be
20 invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other
21 than the part so declared to be valid.

22 Section 4. This ordinance shall take effect on the 30th day after enactment unless given
23 immediate effect by the City Council.

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Approved as to form:

James D. Smiertka, City Attorney

Dated: _____



Chris Swope
Lansing City Clerk

February 21, 2020

Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Dear Councilmembers:

The Minutes from the Meetings of the following Boards, Commissions, and Authorities of the City of Lansing were placed on file in the City Clerk's Office and are available for review in the City Clerk's Office and at the following website:
<http://lansingmi.gov/AgendaCenter>

BOARD NAME

DATE OF MEETING

Lansing Election Commission

October 29, 2019

Board of Ethics

December 10, 2019

If my staff or I can provide further assistance or information relative to the filing of these minutes, please contact us at 483-4131.

Sincerely,

A handwritten signature in cursive script that reads "Chris Swope".

Chris Swope, CMC, CMMC
Lansing City Clerk



Chris Swope

Lansing City Clerk



February 21, 2020

President and Council Members
10th Floor City Hall
Lansing, MI 48933

Dear President and Council Members:

My office has received and placed on file:

[City of Lansing 2019 Comprehensive Annual Financial Report, as of February 14, 2020](#)

This document is available for review at the office of the City Clerk or at <http://www.lansingmi.gov/clerk> under the heading of Documents Placed on File.

Please note that the report did not take under consideration Resolution #2019-195 in which City Council amended the budget for predicted additional costs in the City Clerk's Office and other departments and to allocate budgeted vacancies. Attached is the aforementioned Resolution.

Sincerely,

A handwritten signature in black ink that reads "Chris Swope".

Chris Swope, MMC/MiPMC
Lansing City Clerk

RESOLUTION #2019-195
BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, adjustments are needed in the fiscal year 2018/2019 budget to allocate the budgeted vacancy factor; and

WHEREAS, additional costs from what was anticipated have been incurred for elections, frontloading of police officers, and

WHEREAS, the new Lansing Ignite contract requires reimbursement for field conversions;

WHEREAS, reimbursement is anticipated for special election costs;

NOW, THEREFORE, BE IT RESOLVED that the following FY 2018/2019 year-end budget amendment be approved:

	Increase/ <u>(Reduction)</u>
GENERAL FUND	
<u>General Fund Revenues</u>	
Special Election Revenue	<u>\$75,000</u>
Change in General Fund Revenues	<u>\$75,000</u>
<u>General Fund Expenditures</u>	
Non-Departmental - Vacancy Factor	500,000
Finance Department - Personnel (vacancies)	(200,000)
City Attorney's Office - Personnel (vacancies)	(200,000)
Economic Development & Planning (vacancies)	<u>(100,000)</u>
Subtotal – Vacancy Factor Adjustments	<u>\$0</u>
Police Department – Personnel (officer frontloading)	\$250,000
City Clerk – Personnel (elections)	60,000
City Clerk – Operating (elections)	125,000
Stadium Fund - Transfer (soccer field conversions)	25,000
District Court – Personnel (vacancies)	(200,000)
Finance Department - Personnel (vacancies)	<u>(185,000)</u>
Subtotal - Transfers for Extra Needs	<u>75,000</u>
Change in General Fund Expenditures	<u>\$75,000</u>
STADIUM FUND	
<u>Stadium Fund Revenues</u>	
General Fund Transfer	<u>\$25,000</u>
<u>Stadium Fund Expenditures</u>	
Stadium Fund – Operating (field conversions)	<u>\$25,000</u>


Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.



Chris Swope
Lansing City Clerk

February 21, 2020

Mayor Schor, President Spadafore and Council
Members 124 W. Michigan Ave., 10th Floor
Lansing, MI 48933

Dear Mayor Schor, President Spadafore and Council Members:

In accordance with Article 5, Section 5-103.4 of the Lansing City Charter, I have prepared the attached report of **Board, Authority, and Commission Term Expirations**.

Please let me know if I can provide any further information in this matter.

Sincerely,

Chris Swope
Lansing City Clerk

Expired and Vacant Board, Authority, and Commission Positions

Board of Fire Commissioners

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2019	McConnell, Yvonne	3rd Ward
6/30/2021	vacant (Draher, Betty)	1st Ward
6/30/2022	vacant (Ferro, Frank)	At-Large

Board of Plumbing

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2015	Steele, Walter	Citizen
6/30/2016	Pond, William	Master Plumber
6/30/2016	Reck, Stephen	Citizen
6/30/2016	Mowry, Geoffrey	Journeyman Plumber
6/30/2019	vacant (Kelly, Emmett)	Master Plumber
6/30/2022	vacant (Leek, Deshon)	Journeyman Plumber

Board of Public Service

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2019	Anderson, Cleophus	3rd Ward
6/30/2020	vacant (Cardenas, Dulce)	4th Ward

Building Board of Appeals

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2016	Drake, James R.	
6/30/2017	Knay, Thomas	
6/30/2018	vacant	
6/30/2018	Heck, Donald	
6/30/2019	Space, Stephanie	

Community Corrections Adv. Bd.

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
9/17/2017	Jahner, Monica	Joint - Community Alternati
9/17/2020	vacant	Joint - Work Force Develop
9/17/2022	vacant (Barron, Tim)	Joint - Communications/Me
9/17/2022	vacant	Joint - Business Communit

Expired and Vacant Board, Authority, and Commission Positions

Elected Officers Compensation Commission

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
10/1/2023	vacant (Berryman, Kurt)	At-Large

Electrical Board

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
	vacant	Manufacturing Industry
6/30/2016	Peters, Joseph	Electric Utility
6/30/2019	Calkins, Craig	Electrical Journeyman
6/30/2020	vacant	Citizen

Historic District Commission

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2019	Nelson, Cassandra	At-Large

Human Rel. & Comm. Serv. Board

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2021	vacant (Marshall, Edwina)	1st Ward
6/30/2023	vacant (Earl, Ryan)	3rd Ward

Joint Building Authority

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2022	vacant (Lannoye, Mary)	Joint Appointee

Lansing Entertainment & Pub. Facil. Auth

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2022	vacant (first appointment)	CVB designee

Mechanical Board

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2013	Ryan, Patrick	Contractor
6/30/2017	Gilmore, Paul	Commercial Heat & AC
6/30/2017	Metoyer, Marcus J	Residential Heat & AC
6/30/2018	Irish, Ryan	Citizen
6/30/2018	Cortright, Richard	Residential Contractor

Expired and Vacant Board, Authority, and Commission Positions

Medical Marihuana Commission

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
11/27/2019	McGarry, Bryanna	At-Large
12/11/2019	Peek, Jason	2nd Ward
11/27/2020	vacant (Feltman, Brockton)	1st Ward

Planning Board

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2019	Cox, Anthony	3rd Ward

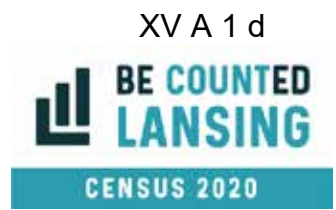
Saginaw St. Corridor Improvement Auth.

TERM EXPIRATION	LAST NAME/FIRST NAME	POSITION
6/30/2020	vacant (Hammond, Sean M.	resident



Chris Swope

Lansing City Clerk



February 21, 2020

Lansing City Council Members
10th Floor City Hall
Lansing, MI 48933

Dear Councilmembers:

This is to notify you that my office received on February 14, 2020 Mayor Schor's Executive Order 2020-01, Policy And Procedure For Temporary Marihuana Event Licenses, establishing the Mayor's policy and procedure governing temporary Marihuana events in the City of Lansing. The Order is attached.

Sincerely,

A handwritten signature in black ink that reads "Chris Swope". The signature is written in a cursive, flowing style.

Chris Swope, MMC/MiPMC
Lansing City Clerk

Andy Schor
Mayor



City Hall - 9th Floor
124 W. Michigan Avenue
Lansing, MI 48933-1694
PH: 517.483.4141 – FAX: 517.483.6066
Lansing.Mayor@lansingmi.gov

OFFICE OF THE MAYOR
CITY OF LANSING, MICHIGAN

**TO: COUNCIL PRESIDENT, COUNCIL VICE PRESIDENT, MEMBERS OF
LANSING CITY COUNCIL; ALL OFFICERS, EMPLOYEES, AGENCIES,
BOARDS, AUTHORITIES, AND DEPARTMENTS OF THE CITY OF LANSING**

**RE: EXECUTIVE ORDER 2020-01 – Policy AND PROCEDURE
FOR TEMPORARY MARIHUANA EVENT LICENSES**

Under the Michigan Regulation and Taxation of Marihuana Act of 2018 (MRTMA), the voters of Michigan authorized the legalization of certain commercial marihuana operations. Pursuant to E.R.O 2019-2 and the MRTMA the Governor created the Marihuana Regulatory Agency (MRA) to carry out duties, including the creation of license types. Under this authority the MRA created new marihuan license types, including temporary marihuana event license. As Mayor of the City of Lansing, I am charged with the designated responsibility of managing all real property owned by the City. Lansing City Charter 4-102.7. And because state administrative rules governing temporary marihuana event licenses requires “may only be held at a venue expressly approved by the municipality for the purpose of holding a temporary marihuana event,” I hereby issue the following Executive Order governing the policy and procedure for municipal approval of a temporary marihuana event.

EXECUTIVE ORDER 2020-01

I hereby adopt the City of Lansing Policy and Proceudre for Temporary Marihuana

Events attached to this Executive Order.

This Executive Order, signed on the 14 of February, 2020, shall remain in full force and effect until it is rescinded or suspended.

RECEIVED
2020 FEB 14 3:56
LANSING CITY CLERK



Andy Schor
Mayor

Attachment A



Andy Schor, Mayor

City of Lansing

Mayor's Policy and Procedure Governing Temporary Marihuana Events

Introduction

Under Michigan Regulatory and Taxation of Marihuana Act (MRTMA), a City is automatically opted into allowing commercial marihuana operations unless expressly opted out via ordinance. With the passage of the recent marijuana ordinance, the City of Lansing did not regulate temporary marihuana event licenses but also did not opt-out. Because the ordinance does not add any additional regulation to this type of license, the only applicable regulation is the state law and state emergency rules. In order to host a temporary event the organizer must first obtain a Marihuana Event Organizer License from the State of Michigan. This license allows the licensee to apply to host temporary marihuana events around the state. An application for a Temporary Marihuana Event license requires the applicant to supply information about the event

Statement of Purpose

The purpose of this policy and procedure is to establish a uniform and clear process to apply to the Mayor to host a temporary marihuana event in the City of Lansing.

Procedure

- 1) Applicant shall provide the following information:
 - a. Proof of its Marihuana Event Organizer License from the State of Michigan
 - b. A full copy of its application submitted to the State of Michigan for a Temporary Marihuana Event in the City of Lansing
 - c. A complete SEPA application including full security plan (if applicable)
- 2) Lansing Police Department will review the security plan to determine sufficiency
- 3) Parks Department will review the SEPA to determine sufficiency (if applicable)
- 4) Office of the City Attorney will review insurance and any other legal documents submitted
- 5) Departments will provide a recommendation to the Mayor
- 6) Mayor will either approve/deny/or modify

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Michigan Department of Treasury, through Numbered Letter 2016-1, requires a deficit elimination plan for funds in which future property tax or special assessment revenue offset special assessment balances; and

WHEREAS, the City's Special Assessment Capital Project Fund ended fiscal year 2019 with a current year deficit of \$115,546 due to amounts fronted by the City for special assessment rolls which are to be repaid through special assessments in future years;

NOW, THEREFORE, BE IT RESOLVED that the attached schedules are adopted as the City's Special Assessment Capital Project Fund deficit elimination plan for special assessment roll balances as of June 30, 2019.

City of Lansing Special Assessments Capital Projects Fund Deficit Elimination Plan
Fiscal Year 2019

<u>Roll</u>	<u>Special Assessment Type</u>	FY 2020 Revenue	FY 2021 Revenue	FY 2022 Revenue	FY 2023 Revenue	FY 2024 Revenue	FY 2025 Revenue	FY 2026 Revenue	FY 2027 Revenue	FY 2028 Revenue	FY 2029 Revenue	FY 2030 Revenue
A367	Stormsewer/Curb & Gutter	386	386	386	386	-	-	-	-	-	-	-
A368	Stormsewer/Curb & Gutter	296	296	292	-	-	-	-	-	-	-	-
A369	Stormsewer/Curb & Gutter	533	533	533	343	-	-	-	-	-	-	-
A394	Stormsewer/Curb & Gutter	3,633	3,633	3,633	3,633	3,633	3,633	614	-	-	-	-
A395	Stormsewer/Curb & Gutter	3,786	3,786	3,786	3,786	3,786	3,785	0	-	-	-	-
B071	Sidewalk Repair	614	590	366	204	0	-	-	-	-	-	-
B080	Sidewalk Repair	150	98	-	-	-	-	-	-	-	-	-
B081	Sidewalk Repair	300	134	-	-	-	-	-	-	-	-	-
B086	Sidewalk Repair	200	200	200	48	-	-	-	-	-	-	-
B090	Sidewalk Repair	2,125	2,125	2,125	1,976	297	297	13	-	-	-	-
B092	Sidewalk Repair	4,756	4,756	4,651	4,650	4,650	4,631	0	-	-	-	-
B094	Sidewalk Repair	3,023	3,023	3,023	3,023	3,023	3,023	3,023	3,023	3,023	3,023	3,023
B095	Sidewalk Repair	4,137	4,134	2,225	0	-	-	-	-	-	-	-
B096	Sidewalk Repair	1,114	1,114	1,113	808	-	-	-	-	-	-	-
F385	Sanitary Sewer	961	961	961	961	176	-	-	-	-	-	-
G373	Stormsewer/Curb & Gutter	452	411	252	252	0	-	-	-	-	-	-
G377	Stormsewer/Curb & Gutter	200	200	200	42	-	-	-	-	-	-	-
G378	Stormsewer/Curb & Gutter	2,699	2,669	2,299	2,191	1,863	1,863	661	-	-	-	-
G381	Stormsewer/Curb & Gutter	1,187	1,187	1,187	1,187	1,187	1,187	387	-	-	-	-
G382	Stormsewer/Curb & Gutter	588	588	588	588	588	588	235	-	-	-	-
G389	Stormsewer/Curb & Gutter	1,714	1,282	568	514	514	514	514	514	0	-	-
G392	Sidewalk Repair	400	344	200	200	200	131	-	-	-	-	-
Total Revenue		33,253	32,448	28,587	24,793	19,916	19,652	5,447	3,537	3,023	3,023	3,023
Total Expenditure		-	-	-	-	-	-	-	-	-	-	-
Beginning Fund Balance		\$ (115,546)	\$ (82,293)	\$ (49,844)	\$ (21,257)	\$ 3,536	\$ 23,452	\$ 43,104	\$ 48,551	\$ 52,088	\$ 55,110	\$ 58,133
Change in Net Position		33,253	32,448	28,587	24,793	19,916	19,652	5,447	3,537	3,023	3,023	3,023
Ending Fund Balance		\$ (82,293)	\$ (49,844)	\$ (21,257)	\$ 3,536	\$ 23,452	\$ 43,104	\$ 48,551	\$ 52,088	\$ 55,110	\$ 58,133	\$ 61,156

City of Lansing Special Assessments Capital Projects Fund Deficit Elimination Plan - Assessment Roll Receivable
Fiscal Year 2019

Roll	Special Assessment Type	FY 2019 Balance	FY 2020 Balance	FY 2021 Balance	FY 2022 Balance	FY 2023 Balance	FY 2024 Balance	FY 2025 Balance	FY 2026 Balance	FY 2027 Balance	FY 2028 Balance	FY 2029 Balance	FY 2030 Balance
A367	Stormsewer/Curb & Gutter	1,545	1,158	772	386	-	-	-	-	-	-	-	-
A368	Stormsewer/Curb & Gutter	884	588	292	-	-	-	-	-	-	-	-	-
A369	Stormsewer/Curb & Gutter	1,942	1,409	876	343	-	-	-	-	-	-	-	-
A394	Stormsewer/Curb & Gutter	22,412	18,779	15,146	11,513	7,880	4,247	614	-	-	-	-	-
A395	Stormsewer/Curb & Gutter	22,714	18,928	15,143	11,357	7,571	3,785	0	-	-	-	-	-
B071	Sidewalk Repair	1,774	1,160	570	204	0	-	-	-	-	-	-	-
B080	Sidewalk Repair	248	98	-	-	-	-	-	-	-	-	-	-
B081	Sidewalk Repair	434	134	-	-	-	-	-	-	-	-	-	-
B086	Sidewalk Repair	648	448	248	48	-	-	-	-	-	-	-	-
B090	Sidewalk Repair	8,959	6,834	4,709	2,583	607	310	13	-	-	-	-	-
B092	Sidewalk Repair	28,095	23,339	18,583	13,931	9,281	4,631	0	-	-	-	-	-
B094	Sidewalk Repair	46,244	43,221	40,199	37,176	34,154	31,131	28,109	25,086	22,064	19,041	16,018	12,996
B095	Sidewalk Repair	10,496	6,359	2,225	0	-	-	-	-	-	-	-	-
B096	Sidewalk Repair	4,149	3,034	1,920	808	-	-	-	-	-	-	-	-
F385	Sanitary Sewer	4,018	3,057	2,097	1,136	176	-	-	-	-	-	-	-
G373	Stormsewer/Curb & Gutter	1,367	915	504	252	0	-	-	-	-	-	-	-
G377	Stormsewer/Curb & Gutter	642	442	242	42	-	-	-	-	-	-	-	-
G378	Stormsewer/Curb & Gutter	14,245	11,546	8,877	6,579	4,387	2,524	661	-	-	-	-	-
G381	Stormsewer/Curb & Gutter	7,509	6,322	5,135	3,948	2,761	1,574	387	-	-	-	-	-
G382	Stormsewer/Curb & Gutter	3,763	3,175	2,587	1,999	1,411	823	235	-	-	-	-	-
G389	Stormsewer/Curb & Gutter	6,135	4,421	3,138	2,570	2,056	1,542	1,028	514	0	-	-	-
G392	Sidewalk Repair	1,475	1,075	731	531	331	131	-	-	-	-	-	-
		189,697	156,444	123,996	95,409	70,616	50,699	31,047	25,600	22,064	19,041	16,018	12,996



Brian J. Lefler
Managing Director
Public Finance

MEMORANDUM

To: Shelbi Frayer, Chief Strategy & Finance Officer
City of Lansing, Michigan

Date: February 18, 2020

Re: 2020 Limited Tax General Obligation Bonds for Capital Improvements

The proposed 2020 Limited Tax General Obligation Bonds in a par amount not to exceed \$13,500,000 would be issued to acquire, construct, and install within the City certain capital improvements, including parking and other infrastructure (the "2020 CIBs"). The bond proceeds would be used to fund capital improvements at the North Capitol Parking Structure and at the South Capitol Parking Structure located in downtown Lansing. The principal amortization of the 2020 CIBs would be structured to approximately match the useful life of the capital improvements. This proposed financing would be sold simultaneously with the proposed refinancing of the City's 2010 General Obligation Limited Tax Bonds (Taxable – Recovery Zone Economic Development Bonds) (the "2010 Bonds") to share the cost of issuance on a pro-rata basis.

RESOLUTION #2020-###

City of Lansing
Counties of Ingham and Eaton, State of Michigan

RESOLUTION AUTHORIZING ISSUANCE AND SALE OF
LIMITED TAX GENERAL OBLIGATION BONDS

A RESOLUTION TO APPROVE:

- Up to \$13,500,000 of Limited Tax General Obligation Bonds to finance lawful capital improvement needs of the City;
- Sale of Bonds in one or more series;
- Pledge of City's full faith and credit for the payment of the Bonds;
- Authorized Officers to sell Bonds without further Council action;
- Rating application, official statement, and continuing disclosure; and
- Other matters necessary to sell and deliver the Bonds.

WHEREAS, the City, a municipal corporation of the State, has been duly created under the provisions of Act 279, pursuant to which the City has the comprehensive home rule power conferred upon it by Act 279 and the Constitution, subject only to the limitations on the exercise of that power contained in the Constitution, by statute of the State or by provisions of the Charter; and

WHEREAS, the City determines it to be necessary for the public health, safety and welfare of the City and its residents to acquire, construct and install within the City certain capital improvements, including parking and other infrastructure (collectively, the "Capital Improvements"); and

WHEREAS, under the provisions of Section 517 of Act 34 a City may issue municipal securities to pay the cost of any capital improvement items within the limitations provided by law; and

WHEREAS, staff of the City recommend that issuance by the City of its Capital Improvement Bonds (Limited Tax General Obligation) under Section 517 of Act 34 in an amount not to exceed Thirteen Million Five Hundred Thousand Dollars (\$13,500,000) (the "Bonds") for the purpose of financing costs of acquisition and construction of the Capital Improvements is the most practical means to that end; and

WHEREAS, it is proposed that the Bonds be general obligation bonds secured by a pledge of the City's full faith and credit, subject to constitutional, statutory and charter limitations; and

WHEREAS, not less than 45 days prior to the issuance of the Bonds, a notice of intent to issue bonds must be published in accordance with Section 517 of Act 34, a form of which is attached as Exhibit B ("Notice of Intent"), which will provide that the proposed Bonds may be issued without a vote of the electors of the City unless the

requisite petitions for an election on the question of the issuance of the Bonds are filed with the Clerk of the City ("City Clerk") within a period of 45 days from the date of publication; and

WHEREAS, Act 34 permits the City to authorize, within limitations which shall be contained in the authorizing resolution of the governing body, an Authorized Officer to sell and deliver and receive payment for obligations, approve interest rates or methods for fixing interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, and other matters and procedures necessary to complete the transactions authorized; and

WHEREAS, the Council wishes to authorize an Authorized Officer to sell and deliver and receive payment for the Bonds without the necessity of the City Council taking further action prior to sale and delivery of the Bonds.

WHEREAS, the Bonds will be issued pursuant to such terms and bear interest at such rates as finally determined at the time of sale of such Bonds in one or more Sale Orders in accordance with the parameters of this Resolution and the terms of a Bond Purchase Agreement; and

WHEREAS, the Council desires to delegate to any Authorized Officer the authority to make certain determinations with respect to the Bonds, if necessary, within the parameters of this Resolution and to take such other actions and make such other determinations as may be necessary to accomplish the sale and delivery of the Bonds and the transactions contemplated by this Resolution, as shall be confirmed in one or more Sale Orders; and

WHEREAS, the Council wishes to authorize the determination of the method of sale of the Bonds pursuant to a Sale Order, which sale will be by either (a) negotiated sale to one or more underwriters, (b) public/competitive sale or (c) private placement with a designated purchaser; and

WHEREAS, if the Bonds are sold pursuant to a negotiated or public/competitive sale, the Council desires to authorize the submission of disclosure information in connection with the distribution of one or more preliminary official statements (together with any supplements thereto, each a "Preliminary Official Statement") and final official statements (together with any supplements thereto, each an "Official Statement") in connection with the offering for sale of a certain series or all of the Bonds; and

WHEREAS, if the Bonds are sold pursuant to a negotiated or public/competitive sale, it will be required, as a condition precedent to the purchase of the Bonds, that the City agree to provide continuing disclosure as required by Section (b)(5) of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities and Exchange Act of 1934, as amended; and

WHEREAS, the Bonds may be issued as tax-exempt bonds pursuant to the requirements of the Code, in reliance on the advice of the City's Municipal Advisor and the City's Bond Counsel, each as appointed and defined below.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY THAT:

ARTICLE I DEFINITIONS AND INTERPRETATION

Section 101. Definitions. The words and terms defined in the preambles and recitals hereof and the following words and terms as used in this Resolution shall have the meanings ascribed therein or herein to them unless a different meaning clearly appears from the context:

"Act 34" means the Revised Municipal Finance Act, Act 34, Public Acts of Michigan, 2001, as amended.

"Act 279" means the Home Rule City Act, Act 279, Public Acts of Michigan, 1909, as amended.

"Authorized Officer" means each of the Mayor, the City Clerk and the Chief Strategy and Financial Officer (serving as the Finance Director) of the City.

"Bond Counsel" means Dykema Gossett PLLC, attorneys of Lansing, Michigan.

"Bondholder," "Bondowner," "Owner" or "Registered Owner" means, with respect to any Bond, the person in whose name such Bond is registered in the Bond Registry.

"Bond Insurer" means the issuer of a Municipal Bond Insurance Policy with respect to the Bonds, if any, named in the Sale Order.

"Bond Purchase Agreement" means each bond purchase agreement between the City and the Underwriters or purchaser or purchasers of the Bonds providing for the terms and conditions of the purchase of the Bonds.

"Bond Registry" means the books for the registration of Bonds maintained by the applicable Transfer Agent.

"Bonds" means the City's [2020] Limited Tax General Obligation Bonds, issued in one or more series, as authorized by Article III of this Resolution.

"Bonds Maximum Interest Rate" means a rate of interest not to exceed the maximum rate permitted by law.

"Bonds Maximum Principal Amount" means an amount not to exceed Thirteen Million Five Hundred Thousand dollars (\$13,500,000).

“Capital Improvement Fund” means the fund so designated and established under Section 501 hereof.

“Charter” means the Home Rule Charter of the City, as amended from time to time.

“City” means the City of Lansing, Counties of Ingham and Eaton, State of Michigan.

“Code” means the Internal Revenue Code of 1986, as amended.

“Constitution” means the Constitution of the State of Michigan of 1963, as amended.

“Council” means the City Council of the City of Lansing, Michigan.

“Debt Retirement Fund” means the fund so designated and established under Section 501 hereof.

“Fiscal Year” means the fiscal year of the City as in effect from time to time.

“Interest Payment Date” has the meaning given such term in Section 303.

“Mayor” means the mayor of the City or his designee.

“Municipal Advisor” means Robert W. Baird & Co., Incorporated, Lansing, Michigan.

“Municipal Bond Insurance Policy” means one or more policies of municipal bond insurance, if any, issued by the Bond Insurer insuring the payment when due of the principal of and interest on the Bonds determined to be insured as set forth in a Sale Order.

“Non-Arbitrage and Tax Compliance Certificate” means each Non-Arbitrage and Tax Compliance Certificate of the City regarding rebate requirements and other tax responsibilities of the City relating to the Bonds under the Code.

“Regular Record Date” has the meaning given such term in Section 303.

“Resolution” means this Resolution, as supplemented by one or more Sale Orders.

“Sale Order” means the order or orders executed by an Authorized Officer approving the sale of any series of Bonds and making certain determinations and/or confirming the final details of such Bonds upon the sale thereof in accordance with the parameters of this Resolution and the terms of the Bond Purchase Agreement.

“State” means the State of Michigan.

“Transfer Agent” means a bank or trust company to be selected by an Authorized Officer of the City to serve as the transfer agent or paying agent.

“Underwriters” means such underwriter or underwriters as shall be designated in the Sale Order.

Section 102. Interpretation. (a) Words of the feminine or masculine genders include the correlative words of the other gender or the neuter gender.

(b) Unless the context shall otherwise indicate, words importing the singular include the plural and vice versa, and words importing persons include corporations, associations, partnerships (including limited partnerships), trusts, firms and other legal entities, including public bodies, as well as natural persons.

(c) Articles and Sections referred to by number mean the corresponding Articles and Sections of this Resolution.

(d) The terms “hereby,” “hereof,” “hereto,” “herein,” “hereunder” and any similar terms as used in this Resolution, refer to this Resolution as a whole unless otherwise expressly stated.

ARTICLE II DETERMINATIONS

Section 201. Authorization of Bonds: Finding and Declaration of Need to Borrow. The Council hereby finds and declares that it is necessary for the City to borrow hereunder such sum as shall be determined by an Authorized Officer not in excess of the Bonds Maximum Principal Amount and to evidence such borrowing by the issuance of the Bonds not in excess, in aggregate principal amount, of such Bonds Maximum Principal Amount, pursuant to the Charter and in accordance with the provisions hereof, for the purpose of paying all or part of the costs of acquiring and constructing the Capital Improvements, including the costs incidental to the issuance, sale and delivery of the Bonds, all as finally confirmed by an Authorized Officer in the Sale Order.

The Bonds shall consist of bonds in fully-registered form in denominations of \$5,000, or integral multiples thereof, not exceeding for each maturity the maximum principal amount of that maturity, numbered as determined by the Transfer Agent (as hereinafter defined). The Bonds shall bear interest at the rates determined upon sale of the Bonds but in any event the net interest cost of any Tax-Exempt Bonds (as defined below) shall not exceed 6.00% per annum and the net interest cost of any Taxable Bonds (as defined below) shall not exceed 9.00% per annum. The Bonds shall bear interest, mature as serial or term bonds, and be payable at the times and in the manner as may be determined by the Authorized Officer in a Sale Order at the time of sale of the Bonds. The Bonds shall be dated as of the date of delivery thereof or as may be otherwise determined by the Authorized Officer at the time of sale of the Bonds. The Bonds may be subject to redemption prior to maturity at the times and prices and in the manner as may be determined by the Authorized Officer at the time of sale of the Bonds.

The Bonds may be issued in book-entry only form through The Depository Trust Company in New York, New York ("DTC") and the Authorized Officer is authorized to execute such custodial or other agreement with DTC as may be necessary to accomplish the issuance of the Bonds in book-entry only form, and to make such changes in the form of the Bonds within the parameters of this resolution as may be required to accomplish the foregoing.

Interest on the Bonds shall be payable to the registered owner of record as of the fifteenth (15th) day of the month prior to the payment date for each interest payment. The record date of determination of registered owners for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future. Interest shall be payable by check or draft drawn on the Transfer Agent mailed to the registered owner at the registered address, as shown on the registration books of the City maintained by the Transfer Agent. The principal of the Bonds shall be payable upon presentation and surrender of such Bonds to the Transfer Agent. Notwithstanding the foregoing, if the Bonds are held in book-entry form by DTC, payment shall be made in the manner prescribed by DTC.

The Authorized Officer is hereby authorized to appoint a bank or trust company to act as bond registrar, paying agent and transfer agent (the "Transfer Agent") for the Bonds. The Authorized Officer is hereby authorized to execute one or more agreements with the Transfer Agent on behalf of the City. The City reserves the right to replace the Transfer Agent at any time, provided written notice of such replacement is given to the registered owners of record of the Bonds not less than sixty (60) days prior to an interest payment date.

ARTICLE III

AUTHORIZATION; PLEDGE; SECURITY; DESIGNATIONS; REDEMPTION OF THE BONDS

Section 301. Limited Tax Pledge; Security. The City hereby irrevocably pledges its limited tax full faith and credit for the prompt payment of the Bonds. The Bonds will be a first budget obligation of the City, payable from the general funds of the City including the collection of ad valorem taxes on all taxable property in the City subject to applicable constitutional, statutory and charter tax rate limitations. The City shall levy annually ad valorem taxes on all the taxable property in the City which, taking into consideration estimated delinquencies in tax collections, shall be fully sufficient to pay the principal and interest on the Bonds; provided, however, that if at the time of making any such tax levy there shall be other legally available funds for the payment of principal of and interest on the Bonds, then credit therefor may be taken against the levy for payment of the Bonds. The rights or remedies of Bondholders may be affected by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors' rights generally now existing or hereafter enacted and by the application of general principles of equity including those relating to equitable subordination.

(b) Each Authorized Officer is hereby authorized to negotiate and execute any indenture or indentures, or agreements as shall be deemed necessary by an Authorized Officer and confirmed in a Sale Order for and on behalf of the City, to provide for the pledge of security to secure payment of the Bonds.

Section 302. Tax-Exempt Bonds; Taxable Bonds. The Authorized Officers are each hereby authorized and directed to determine whether all or any portion of the Bonds shall be sold as: (i) Bonds the interest on which is excluded from gross income for federal income tax purposes ("Tax-Exempt Bonds"), or (ii) taxable Bonds the interest on which, if any, is included in gross income for federal income tax purposes under the Code ("Taxable Bonds"), or any combination thereof.

Section 303. Designations, Dates, Interest Rates, Maturities, Redemption and Other Terms of the Bonds.

(a) The Bonds shall be issued in one or more series to be designated as "LIMITED TAX GENERAL OBLIGATION BONDS", or such other designation determined by an Authorized Officer. The Bonds shall further bear a series designation corresponding to the year of issuance and other necessary identifying information as shall be provided in the Sale Order; shall be issued in fully registered form as serial bonds, term bonds, a combination thereof, or as a single instrument bond, as provided in the Sale Order. Each series of Bonds shall be dated and issued in authorized denominations all as determined in the Sale Order.

(b) In making the determinations set forth in this Resolution with respect to the Sale Order, the Authorized Officers shall be limited to the parameters as follow:

(1) The first maturity date or mandatory sinking fund redemption date for each series of the Bonds shall not be later than five (5) years from the date of issuance; and the final maturity dates for the Bonds shall not be later than the earlier of (i) the last year of the weighted average estimated period of usefulness of the Capital Improvements or (ii) 30 years.

(2) To the extent permitted by applicable law, the Bonds may be sold with an original issue premium or discount in an amount as determined by an Authorized Officer.

(3) The maximum rate of interest on the Bonds shall not exceed the Bonds Maximum Interest Rate.

(c) The Bonds shall mature on such dates and shall bear interest at such rates on a fixed and/or variable and tax-exempt or taxable basis not in excess of the legal limit, and payable on such dates (each an "Interest Payment Date"), all as shall be provided in a Sale Order. Unless otherwise provided by an Authorized Officer in a Sale Order, interest on the Bonds shall be calculated on the basis of a 360-day year consisting of twelve 30-day months. The Bonds shall be payable as to principal and interest in lawful money of the United States of America.

(d) Except as may be otherwise provided by an Authorized Officer in a Sale Order, interest on the Bonds shall be payable on each Interest Payment Date to the Registered Owner of record as of the 15th day of the month, whether or not a Business Day (a "Regular Record Date"), prior to each Interest Payment Date. Interest on the Bonds shall be payable to such Registered Owners by check or draft drawn on the Transfer Agent on each Interest Payment Date and mailed by first class mail or, upon the written request of the Owner of \$1,000,000 or more in aggregate principal amount of Bonds (with complete wiring instructions no later than the Regular Record Date for such Interest Payment Date), by wire transfer by the Transfer Agent to such Owner. Such a request may provide that it will remain in effect with respect to subsequent Interest Payment Dates unless and until changed or revoked at any time prior to a Regular Record Date by subsequent written notice to the Transfer Agent.

(e) The principal of the Bonds shall be payable to the Owners of the Bonds upon the presentation of the Bonds to the Transfer Agent at the principal corporate trust office of the Transfer Agent. If the Bonds are held in book-entry form by the Depository Trust Company in New York, New York ("DTC"), payment shall be made in the manner prescribed by DTC

(f) The Bonds may be subject to redemption and/or tender for purchase prior to maturity or shall not be subject thereto, upon such terms and conditions as shall be provided by an Authorized Officer in the Sale Order delivered in connection with the Bonds.

Unless waived by any Registered Owner of the Bonds to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the City. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates, CUSIP numbers, if any; certificate numbers, and in the case of partial redemption, the called amounts of each certificate; the redemption date; the redemption price or premium; the place where the Bonds called for redemption are to be surrendered for payment; and that interest on the Bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

(g) An Authorized Officer, after consultation with Bond Counsel and the Municipal Advisor, may designate and issue the Bonds as "qualified tax-exempt obligations" for purposes of interest expense by financial institutions as defined in Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code").

Section 304. Execution, Authentication and Delivery of Bonds. The Bonds shall be executed in the name of the City by the manual or facsimile signatures of the Authorized Officers and authenticated by the Transfer Agent, or a trustee if an indenture

is executed in connection with the issuance of the Bonds, and the seal of the City (or a facsimile thereof) shall be impressed or imprinted on the Bonds. After the Bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered to the purchasers thereof upon receipt of the purchase price. If the Bonds are not authenticated, then at least one signature on the Bonds shall be a manual signature. The Bonds shall be delivered to the Transfer Agent for authentication and be delivered by the Transfer Agent to the purchaser or other person in accordance with instructions from the Authorized Officer.

Section 305. Mutilated, Destroyed, Stolen or Lost Bonds. (a) Subject to the provisions of Act 354, Public Acts of Michigan, 1972, as amended, and any other applicable law, if (i) any mutilated Bond is surrendered to the City, and the City receives evidence to its satisfaction of the destruction, loss or theft of any Bond and (ii) there is delivered to the City such security or indemnity as may be required by it to save the City harmless, then, in the absence of notice to the City that such Bond has been acquired by a bona fide purchaser, the City shall execute and deliver in exchange for or in lieu of any such mutilated, destroyed, lost or stolen Bond, a new Bond of like tenor and principal amount, bearing a number not contemporaneously outstanding.

(b) If any such mutilated, destroyed, lost or stolen Bond has become or is about to become due and payable, the City in its discretion may, instead of issuing a new Bond, pay such Bond.

(c) Any new Bond issued pursuant to this section in substitution for a Bond alleged to be mutilated, destroyed, stolen or lost shall constitute an original additional contractual obligation on the part of the City, and shall be equally secured by and entitled to equal proportionate benefits with all other Bonds of like tenor issued under this Resolution.

Section 306. Form of the Bonds. The Bonds shall be in substantially the following form with such insertions, omissions, substitutions and other variations as shall not be inconsistent with this Resolution or permitted by the Sale Order or as approved by an Authorized Officer and Bond Counsel:

[Remainder of page intentionally left blank]

[Form of Bond]

United States of America
State of Michigan
Counties of Ingham and Eaton

CITY OF LANSING
[2020] LIMITED TAX GENERAL OBLIGATION BOND

<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
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Registered Owner:

Principal Amount: _____ Dollars (\$_____)

The CITY OF LANSING, Counties of Ingham and Eaton, State of Michigan (the "City"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Date of Maturity specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon (computed on the basis of a 360-day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, first payable on _____ 1, 20__ and semiannually thereafter. Principal of this bond is payable at the corporate trust office of _____, _____, _____, or such other transfer agent as the City may hereafter designate by notice mailed to the registered owner not less than sixty (60) days prior to any interest payment date (the "Transfer Agent"). Interest on this bond is payable to the registered owner of record as of the fifteenth (15th) day of the month preceding the interest payment date as shown on the registration books of the City kept by the Transfer Agent by check or draft mailed to the registered owner of record at the registered address.

The limited tax full faith, credit and resources of the City are pledged for the payment of the Bonds of this issue, and the City has pledged that it shall pay the principal of and interest on the Bonds of this issue as they mature as a first budget obligation from its general fund and, after taking into account funds which the City may have legally available for payment of principal of and interest on the Bonds of this issue, shall levy annually ad valorem taxes on all taxable property in the City sufficient to pay

the principal of and interest on the Bonds of this issue subject to applicable constitutional, statutory, and charter tax rate limitations.

[This bond is one of a series of [2020] Limited Tax General Obligation Bonds (the "Bonds") aggregating the principal sum of \$_____, issued for the purpose of acquiring, constructing and installing within the City certain capital improvements, including parking and other infrastructure (collectively, the "Capital Improvements"), [paying capitalized interest] and paying costs incidental to the issuance of the Bonds.]

Bonds of this issue maturing in the years 20_ to _____, inclusive, shall not be subject to redemption prior to maturity. Bonds or portions of bonds of this issue in multiples of \$[5,000] maturing in the year _____ and thereafter shall be subject to redemption prior to maturity, at the option of the City, in any order of maturity and by lot within any maturity, on any date on or after _____ 1, _____, at par and accrued interest to the date fixed for redemption.

[Insert any term bond provisions, if applicable]

In case less than the full amount of an outstanding bond is called for redemption, the Transfer Agent, upon presentation of the bond called in part for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given by the Transfer Agent to the registered owner of any bond or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record. A bond or portion thereof so called for redemption shall not bear interest after the date fixed for redemption provided funds are on hand with the Transfer Agent to redeem said bond or portion thereof. Bonds shall be called for redemption in multiples of \$5,000, and bonds of denominations of more than \$5,000 shall be treated as representing the number of bonds obtained by dividing the denomination of the bonds by \$5,000, and such bonds may be redeemed in part. The notice of redemption for bonds redeemed in part shall state that, upon surrender of the bond to be redeemed, a new bond or bonds in the same aggregate principal amount equal to the unredeemed portion of the bonds surrendered shall be issued to the registered owner thereof with the same interest rate and maturity. No further interest on bonds or portions of bonds called for redemption shall accrue after the date fixed for redemption, whether the bonds have been presented for redemption or not, provided funds are on hand with the Transfer Agent to redeem the bonds or portion thereof.]

This bond is transferable only upon the registration books of the City kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing, and thereupon a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond and upon the payment of the charges, if any,

therein prescribed. The Transfer Agent shall require the bondholder requesting the transfer to pay any tax or other governmental charge required to be paid with respect to the transfer. [The Transfer Agent shall not be required to issue, register the transfer of, or exchange any bond during a period beginning at the opening of business 15 days before the day of the mailing of a notice of redemption of bonds selected for redemption and ending at the close of business on the day of that mailing.]

This bond, including the interest thereon, is payable as a first budget obligation of the City from the general funds of the City including the collection of ad valorem taxes on all taxable property in the City subject to applicable constitutional, statutory and charter tax rate limitations.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the City, including this bond, does not exceed any constitutional, statutory or charter debt limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

IN WITNESS WHEREOF, the City of Lansing by authority of its City Council, has caused this bond to be signed for and on its behalf and in its name by the manual or facsimile signatures of the Mayor and Clerk of the City, and the official seal of the City or a facsimile thereof to be impressed or printed hereon, all as of the Date of Original Issue.

CITY OF LANSING
Counties of Ingham and Eaton
State of Michigan

By _____

Its Mayor

(SEAL)

Countersigned:

By _____

Its City Clerk

Certificate of Authentication

This bond is one of the bonds described in the within-mentioned resolution.

_____, Michigan
Transfer Agent

By _____
Its: Authorized Signature

Date of Authentication: _____, 2020

Section 311. Sale of Bonds to Underwriters or Direct Purchaser. Any series of Bonds may, if deemed appropriate by an Authorized Officer, be sold to (i) the Underwriters pursuant to a Bond Purchase Agreement or (ii) a bank or other financial institution qualified by law to purchase and take delivery of such Bonds for its own investment, pursuant to a purchase contract, in which case (A) such purchaser shall deliver an investor letter in a form acceptable to an Authorized Officer and (B) the City's obligations hereunder relating to the Preliminary Official Statement, Official Statement and Undertaking (as defined below) may not apply.

ARTICLE IV SPECIAL COVENANTS

Section 401. Reimbursement. For the purposes of complying with the reimbursement rules of Treasury Regulations 1.150-2 pursuant to the Code, the City reasonably expect to reimburse itself for expenditures for the costs of the Capital Improvements with proceeds of Bonds.

Section 402. Tax Exemption Covenant for Tax-Exempt Bonds. The City covenants that it will not take any action, or fail to take any action required to be taken, if taking such action or failing to take such action would adversely affect the general exclusion from gross income of interest on any Tax-Exempt Bonds, from federal income taxation under the Code.

Section 403. Arbitrage Covenant. (a) The City will not directly or indirectly (1) use or permit the use of any proceeds of any Tax-Exempt Bonds or other funds of the City or (2) take or omit to take any action required by Section 148(a) of the Code in order to maintain the exclusion from gross income of the interest on any Tax-Exempt Bonds for federal income tax purposes. To that end, the City will comply with all requirements of Section 148 of the Code to the extent applicable to the Bonds and the requirements set forth in the Non-Arbitrage and Tax Compliance Certificate of the City.

(b) Without limiting the generality of subsection (a), above, the City agrees that there shall be paid by the City from time to time all amounts, if any, required to be rebated to the United States pursuant to Section 148(f) of the Code. This covenant shall survive payment in full or defeasance of the Tax-Exempt Bonds.

(c) Notwithstanding any provision of this Section, if the City obtains an opinion of Bond Counsel to the effect that any action required under this Section is no longer required, or that some further action is required, to maintain the exclusion from gross income of the interest of any Tax-Exempt Bonds for federal income tax purposes pursuant to Section 103 of the Code, the City may conclusively rely on such opinion in complying with the provisions hereof.

ARTICLE V
BONDS FUNDS AND ACCOUNTS; DISPOSITION OF BONDS PROCEEDS

Section 501. Establishment of Accounts and Funds. (a) Each Authorized Officer is hereby authorized to establish such accounts, subaccounts or other funds as shall be required for the payment of the Bonds, and for the payment of the Capital Improvements, including but not limited to, with such modifications or additions to facilitate the identification of such accounts, subaccounts or other funds:

- A. Debt Retirement Fund; and
- B. Capital Improvement Fund.

Each Authorized Officer is hereby authorized to establish such accounts, subaccounts or funds as shall be required for the issuance and delivery of the Bonds, if any, to accommodate the requirements of such series of Bonds, including, but not limited to, such accounts, subaccounts or funds necessary to facilitate the purchase and payment of variable rate bonds. Each Authorized Officer is hereby authorized to allocate any net original issue premium, if any, received upon the sale of the Bonds to such accounts and in such amounts as permitted by applicable law.

Section 502. Debt Retirement Fund. An Authorized Officer is authorized and directed to open a separate depository or trust account with a bank or trust company to be designated as the 2020 CAPITAL IMPROVEMENT BONDS (LIMITED TAX GENERAL OBLIGATION) DEBT RETIREMENT FUND (the "Debt Retirement Fund"). The Debt Retirement Fund may be pooled or combined with other debt retirement funds for issues of bonds of like character as provided by Act 34 or other state law. An amount sufficient to assure timely payment of the principal of and interest on the Bonds shall be transferred each year into the Debt Retirement Fund from the general fund of the City or other funds legally available therefor. The moneys deposited in the fund shall be used solely for the purpose of paying the principal of and interest on the Bonds and, as may be necessary, to rebate arbitrage earnings, if any, to the United States Department of Treasury as required by the Internal Revenue Code of 1986, as amended. The accrued interest and premium, if any, received upon delivery of the Bonds shall also be deposited in the Debt Retirement Fund.

The City may provide for the payment of principal of any of the Bonds issued as term bonds through the purchase of municipal securities in the open market at a price not greater than that payable on the next redemption date in order to satisfy all or part of the next succeeding scheduled mandatory redemption.

Section 503. Capital Improvement Fund. The City Treasurer is authorized and directed to create a fund designated as the 2020 CAPITAL IMPROVEMENT BONDS (LIMITED TAX GENERAL OBLIGATION) CAPITAL IMPROVEMENT FUND (the "Capital Improvement Fund"). The City Treasurer shall deposit the proceeds of the Bonds into the Capital Improvement Fund, less accrued interest and premium, if any, which shall be deposited into the Debt Retirement Fund. The moneys in the Capital Improvement Fund shall be used to pay the costs of the Capital Improvements and to

pay the costs of issuance of the Bonds. Moneys remaining in the Capital Improvement Fund after completion of the Capital Improvements may be used for any purpose permitted by law.

Section 504. Investment of Monies in the Bonds Funds and Accounts. (a) An Authorized Officer shall direct the investment of monies on deposit in the funds and accounts established hereunder, and the Transfer Agent, upon written direction or upon oral direction promptly confirmed in writing by an Authorized Officer, shall use its best efforts to invest monies on deposit in the funds and accounts in accordance with such direction.

(b) Monies on deposit in the funds and accounts established under this Article V may be invested in such investments and to the extent permitted by applicable law.

ARTICLE VI DEFEASANCE

Section 601. Defeasance. Bonds shall be deemed to be paid in full upon the deposit in trust of cash or direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United States of America, or any combination thereof, not redeemable at the option of the issuer thereof, the principal and interest payments upon which, without reinvestment thereof, will come due at such times and in such amounts, as to be fully sufficient to pay when due, the principal of such Bonds and interest to accrue thereon, as confirmed by a verification report prepared by an independent certified public accountant. Such cash and securities representing such obligations shall be deposited with a bank or trust company and held for the exclusive benefit of the Owners of such Bonds. After such deposit, such Bonds shall no longer be entitled to the benefits of this Resolution (except for any rights of transfer or exchange of Bonds as therein or herein provided for) and shall be payable solely from the funds deposited for such purpose and investment earnings, if any, thereon, and the lien of this Resolution for the benefit of such Bonds shall be discharged.

ARTICLE VII OTHER PROVISIONS OF GENERAL APPLICATION

Section 701. Credit Enhancement. There is hereby authorized to be obtained a Municipal Bond Insurance Policy or other credit enhancement or a combination thereof to secure the payment of all or part of the Bonds, if, and provided that, it shall be determined by an Authorized Officer that such cost of such Municipal Bond Insurance Policy or other credit enhancement or a combination thereof is less than the interest rate savings therefrom or otherwise that it is in the best interest of the City. In the event a commitment for a Municipal Bond Insurance Policy is obtained or a commitment for other credit enhancement is obtained, each Authorized Officer is hereby authorized to approve the terms, perform such acts and execute such instruments that shall be required, necessary or desirable to effectuate the terms of such commitment and the transactions described therein and in this Resolution and the Sale Order provided that such terms are not materially adverse to the City.

Section 702. Approval of Other Documents and Actions; Treasury Approval. The Authorized Officers and any other officers or employees of the City are hereby authorized and directed on behalf of the City to take any and all other actions, perform any and all acts and execute any and all documents that shall be required, necessary or desirable to implement this Resolution. The Bonds shall neither be sold nor issued unless and only so long as the issuance of the Bonds as provided herein shall have been authorized and approved in accordance with the applicable provisions of Act 34 and Act 279.

Each Authorized Officer is hereby authorized to do and perform any and all acts and things with respect to the Bonds which are necessary and appropriate, consistent with this Resolution, including to pay the related fees, if any, to the Michigan Department of Treasury (the "Department") at his or her discretion under Act 34 for an Order or Orders of Approval to issue all or a portion of the Bonds; to file applications with the Department for a waiver of the investment grade rating requirement; to enter into one or more dealer-manager agreements, remarketing agreements, indentures, letters of credit and reimbursement agreements, to seek such waivers or other Department approvals as necessary to implement the sale, delivery and security for the Bonds, and as required by the Department and Act 34; to pay any post-closing filing fees required by Act 34 to the Department or other specified agency, as a cost of issuance or from other legally available funds; to secure ratings by bond rating agencies, if cost effective; to negotiate and acquire a Municipal Bond Insurance Policy and/or other credit enhancement, if any, to further secure the Bonds or any portions thereof; to acquire an irrevocable surety bond to fulfill the City's obligation to fund any reserve account; and to incur and pay reasonable fees, costs and expenses incidental to the foregoing and other costs of issuance of the Bonds including, but not limited to fees and expenses of Bond Counsel, the Municipal Advisor, accountants and others, from Bond proceeds or other available funds, for and on behalf of the City.

Section 703. Continuing Disclosure Undertaking. If the Bonds are sold pursuant to a negotiated or public/competitive sale, or as otherwise required, the City shall enter into a continuing disclosure undertaking pursuant to Rule 15c2-12 promulgated by the Securities and Exchange Commission (the "Rule") for the benefit of the holders and beneficial owners of the Bonds as to which the Rule is applicable, as more specifically set forth in Exhibit A hereto (the "Undertaking"); provided, however, that the terms of the Undertaking are subject to completion and modification prior to delivery of the Bonds to such extent as an Authorized Officer shall deem necessary to comply with law or market requirements of the Underwriters. Each Authorized Officer is hereby authorized to execute and deliver the Undertaking after completion and modification as provided in this Resolution and the Sale Order.

Section 704. Delegation to Authorized Officers. (a) Prior to the sale date or dates for the Bonds, an Authorized Officer may cause the preparation and approve the form and distribution of necessary City disclosure for any Preliminary Official Statement or Official Statement and other offering materials to be used in conjunction with the sale or offering of the Bonds, and an Authorized Officer may deem the City's disclosure "final" for purposes of Rule 15c2-12 of the Securities and Exchange Commission.

(b) Pursuant to the authority of Section 315(1)(d) of Act 34, each Authorized Officer is hereby authorized to make the following determinations with respect to the Bonds within the parameters of this Resolution: (i) to determine the principal amounts of the Bonds to be issued on a fixed or variable interest rate basis and tax exempt or taxable basis; (ii) to determine the interest rate provisions, tender and other requirements for Bonds issued on a variable rate basis; (iii) to negotiate the terms for the sale of the Bonds to the Underwriters or other purchasers; (iv) to cause the Preliminary Official Statement and the final Official Statement for the Bonds to be prepared and circulated; and (v) to take such other actions and make such other determinations as may be necessary to accomplish the sale and delivery of the Bonds and the transactions contemplated by this Resolution, as shall be confirmed in the Sale Order.

(c) Except as otherwise provided herein, all determinations and decisions of an Authorized Officer with respect to the issuance and sale of the Bonds as permitted or required by this Resolution shall be confirmed in a Sale Order or Sale Orders, and such confirmations shall constitute determinations that any conditions precedent to such determinations and decisions of any Authorized Officer have been fulfilled.

Section 705. Approving Legal Opinions with Respect to the Bonds. The sale of the Bonds shall be conditioned upon receiving, at the time of delivery, the approving opinion of Bond Counsel, approving legality of the Bonds and, with respect to Bonds determined by an Authorized Officer to be issued as Tax-Exempt Bonds, the exclusion from gross income of the interest paid thereon from federal and State income taxation only.

Section 706. Method of Sale; Award. (a) The Bonds shall be sold at a negotiated sale described in subsection (b) below, or shall be sold at a public sale following the publication of an Official Notice of Sale as described in (c), below, all as shall be determined by an Authorized Officer to be in the best interests of the City based on the recommendation of Bond Counsel and the Municipal Advisor.

(b) *Negotiated Sale.* In order to optimize the interest rate upon the issuance of the Bonds and in order to provide flexibility with respect to the sale date for the Bonds, the Bonds are authorized to be sold via a negotiated sale or private placement, based on recommendations of Bond Counsel and the Municipal Advisor.

(c) *Public Sale.* If an Authorized Officer, based on recommendations of Bond Counsel and the Municipal Advisor, determines that it is in the best interests of the City to sell the Bonds at a public sale, then each Authorized Officer is authorized and directed to fix the date of sale of the Bonds and to publish an Official Notice of Sale relating to the Bonds in substantially the form attached as Exhibit C (the "Official Notice of Sale"), in accordance with law, once in either The Bond Buyer or other newspaper of general circulation at least seven days prior to the date fixed for receipt of bids for the purchase of the Bonds. The Authorized Officers, and each of them individually, are hereby authorized to act for and on behalf of the City to receive bids for the purchase of

the Bonds and to take all other steps necessary in connection with the sale, award and delivery thereof.

Section 707. Delivery of Bonds. Subject to the provisions of the Sale Order, each Authorized Officer is hereby authorized to deliver the Bonds to the Underwriters upon receiving the purchase price therefor in lawful money of the United States.

Section 708. Official Statement. Each Authorized Officer is hereby authorized to execute the Official Statement or other offering materials with respect to the Bonds in the form approved by an Authorized Officer with such changes as an Authorized Officer may authorize. Such Official Statement or other offering materials to be used in conjunction with the sale or offering of the Bonds are hereby authorized to be printed and used by the Underwriters in connection with the sale of the Bonds to the public. Circulation of the Preliminary Official Statement, if any, or other preliminary offering materials by the Underwriters is hereby approved.

Section 709. Appointment of Bond Counsel, Municipal Advisor; Engagement of Other Parties. The appointment of the law firm of Dykema Gossett PLLC of Lansing, Michigan, as Bond Counsel for the Bonds is hereby ratified and confirmed, notwithstanding the periodic representation by Dykema Gossett PLLC in unrelated matters of other parties and potential parties to the issuance of the Bonds. The fees and expenses of Bond Counsel and other accumulated bond-related fees and expenses shall be payable as a cost of issuance from proceeds of the Bonds or other available funds in accordance with the letter of such firm on file with the City.

The appointment of Robert W. Baird & Co., Incorporated as Municipal Advisor for the Bonds is hereby ratified and confirmed. The fees and expenses of the Municipal Advisor and other accumulated bond related fees and expenses shall be payable as a cost of issuance from proceeds of the Bonds or other available funds in accordance with the letter of such firm on file with the City.

Each Authorized Officer is hereby authorized to engage other necessary professionals as he or she deems necessary and appropriate in connection with the sale, issuance and delivery of the Bonds and to pay the fees and expenses thereof from the proceeds of the Bonds or other available funds.

Section 710. No Recourse Under Resolution. All covenants, agreements and obligations of the City contained in this Resolution shall be deemed to be the covenants, agreements and obligations of the City and not of any councilperson, member, officer or employee of the City in his or her individual capacity, and no recourse shall be had for the payment of the principal of or interest on the Bonds or for any claim based thereon or on this Resolution against any councilperson, member, officer or employee of the City or any person executing the Bonds in his or her official individual capacity.

Section 711. Severability. If any one or more sections, clauses or provisions of this Resolution shall be determined by a court of competent jurisdiction to be invalid or ineffective for any reason, such determination shall in no way affect the validity and effectiveness of the remaining sections, clauses and provisions hereof.

Section 712. Cover Page, Table of Contents and Article and Section Headings. The cover page, table of contents and Article and Section headings hereof are solely for convenience of reference and do not constitute a part of this Resolution, and none of them shall affect its meaning, construction or effect.

Section 713. Conflict. All resolutions or parts of resolutions or other proceedings of the City in conflict herewith shall be and the same hereby are repealed insofar as such conflict exists.

Section 714. Governing Law and Jurisdiction. This Resolution shall be governed by and construed in accordance with the laws of the State.

Section 715. Resolution and Sale Order are a Contract. The provisions of this Resolution and the Sale Order shall constitute a contract between the City, the Bondholders and the Bond Insurer, if any.

Section 716. Effective Date. This Resolution shall take effect immediately upon its adoption by the Council.

YEAS:

NAYS:

ABSTENTIONS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN) ss.

COUNTIES OF INGHAM AND EATON)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regularly scheduled meeting of the City Council of the City of Lansing, Michigan held on the 16th day of March, 2020 and said resolution is on file in the office of the City of Lansing and is available to the public. Public notice of the said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan 1976, including in the case of a special or re-scheduled meeting, notice by publication or posting of at least eighteen (18) hours prior to the time set for the meeting. In addition, said meeting was held in full compliance with the City's Charter. The members of the City Council present at the meeting constituted a quorum.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 16th day of March, 2020

Chris Swope, City Clerk
City of Lansing, Michigan

EXHIBIT A
FORM OF CONTINUING DISCLOSURE UNDERTAKING

This Continuing Disclosure Undertaking (the “Undertaking”) is executed and delivered by the City of Lansing, Counties of Ingham and Eaton, State of Michigan (the “City”) in connection with the issuance of its [] (the “Bonds”). The City covenants and agrees for the benefit of the Bondholders, as hereinafter defined, as follows:

(a) *Definitions.* The following terms used herein shall have the following meanings:

“Audited Financial Statements” means the City’s audited financial statements prepared by an individual or firm of independent certified public accountants as required by Act 2, Public Acts of Michigan, 1968, as amended, which presently requires preparation in accordance with generally accepted accounting principles.

“Bondholders” shall mean the registered owner of any Bond or any person (a) with the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bond (including any person holding a Bond through a nominee, depository or other intermediary) or (b) treated as the owner of any Bond for federal income tax purposes.

“City” means the City of Lansing, Counties of Ingham and Eaton, State of Michigan.

“Disclosure Representative” means the Chief Strategy and Financial Officer (serving as the Finance Director) of the City or her designee, or such other officer, employee, or agent as the City shall designate from time to time in writing.

“EMMA” shall mean the MSRB’s Electronic Municipal Market Access System.

“MSRB” means the Municipal Securities Rulemaking Board.

“Rule” means Rule 15c2-12 promulgated by the SEC pursuant to the Securities Exchange Act of 1934, as amended.

“SEC” means the United States Securities and Exchange Commission.

“Unaudited Financial Statements” means the same as Audited Financial Statements, except that they shall not have been audited by an individual or firm of independent certified public accountants.

(b) *Continuing Disclosure.* The City hereby agrees, in accordance with the provisions of the Rule, to provide or cause to be provided to the MSRB through EMMA, on or before the last day of the sixth (6th) month following the end of the fiscal year of the City, commencing with the fiscal year ended June 30, 2019, in an electronic format as prescribed by the MSRB:

- (1) Certain annual financial information and operating data reasonably available to the City in form and substance similar to the information appearing in the sections or tables in the [Main Body and Appendix #] of the Official Statement relating to the Bonds as described below:

[TO BE CONFORMED TO HEADINGS USED IN APPLICABLE OFFICIAL STATEMENT]

- a. Appendix A - GENERAL FINANCIAL INFORMATION
- Property Valuations - Historical Valuation;
 - b. Appendix A - GENERAL FINANCIAL INFORMATION
- Major Taxpayers;
 - c. Appendix A - GENERAL FINANCIAL INFORMATION
- Tax Rates (Per \$1,000 of Valuation);
 - d. Appendix A - GENERAL FINANCIAL INFORMATION
- Tax Levies and Collections;
 - e. Appendix A - GENERAL FINANCIAL INFORMATION
- City Income Tax;
 - f. Appendix A - GENERAL FINANCIAL INFORMATION
- Revenues From the State of Michigan;
 - g. Appendix A - GENERAL FINANCIAL INFORMATION - Labor Force;
 - h. Appendix A - GENERAL FINANCIAL INFORMATION - Pension Fund;
 - i. Appendix A - GENERAL FINANCIAL INFORMATION
- Debt Statement - Direct Debt; and
 - j. Appendix B - General Fund Budget Summary.
- (2) The Audited Financial Statements. Provided, however, that if the Audited Financial Statements are not available by the date specified above, they shall be provided when available and unaudited financial statements will be filed by such date and the Audited Financial Statements will be filed as soon as available.
 - (3) Such additional financial information or operating data as may be determined by the City and its advisors as desirable or necessary to comply with the Rule.

Such annual financial information and operating data described above are expected to be provided directly by the City or by specific reference to other documents

available to the public through EMMA or filed with the SEC, including official statements of debt issues of the City or related public entities.

If the fiscal year of the City is changed, the City shall send notice of such change to the MSRB through EMMA prior to the earlier of the ending date of the fiscal year prior to such change or the ending date of the fiscal year as changed.

(c) *Notice of Failure to Disclose.* The City agrees to provide or cause to be provided, in a timely manner, to the MSRB through EMMA, notice of a failure by the City to provide the Annual Financial Information with respect to the City described in subsection (b) above on or prior to the dates set forth in subsection (b) above.

(d) *Occurrence of Events.* The City agrees to provide or cause to be provided in a timely manner to the MSRB through EMMA, notice of the occurrence of any of the following events listed in (b)(5)(i)(C) of the Rule with respect to the Bonds, if applicable, if material (each a "Material Event"):

- (1) principal and interest payment delinquencies;
- (2) non-payment related defaults;
- (3) unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) substitution of credit or liquidity providers, or their failure to perform;
- (6) adverse tax opinions or events affecting the tax-exempt status of the Bonds;
- (7) modifications to rights of holders of the Bonds;
- (8) Bond calls;
- (9) defeasances;
- (10) release, substitution, or sale of property securing repayment of the Bonds; and
- (11) rating changes;
- (12) bankruptcy, insolvency, receivership or similar event of the Issuer, which is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the Issuer in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the Issuer, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the Issuer;
- (13) the consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive

agreement relating to any such actions, other than pursuant to its terms, if material;

(14) appointment of a successor or additional trustee or the change of name of a trustee, if material.

(15) incurrence of a financial obligation of the issuer or obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the issuer or obligated person, any of which affect security holders, if material; and

(16) default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the issuer or obligated person, any of which reflect financial difficulties.

(e) *Materiality Determined Under Federal Securities Laws.* The City agrees that its determination of whether any event listed in subsection (d) is material shall be made in accordance with federal securities laws.

(f) *Termination of Reporting Obligation.* The obligation of the City to provide Annual Financial Information and notices of Material Events, as set forth above, shall be terminated if and when the City no longer remains an “obligated person” with respect to the Bonds within the meaning of the Rule, including upon legal defeasance of all Bonds.

(g) *Benefit of Bondholders.* The City agrees that its undertaking pursuant to the Rule set forth in this Section is intended to be for the benefit of the Bondholders and shall be enforceable by any Bondholder; provided that, the right to enforce the provisions of this Undertaking shall be limited to a right to obtain specific enforcement of the City’s obligations hereunder and any failure by the City to comply with the provisions of this Undertaking shall not constitute a default or an event of default with respect to the Bonds or under the Resolution.

(h) *Amendments to the Undertaking.* Amendments may be made in the specific types of information provided or the format of the presentation of such information to the extent deemed necessary or appropriate in the judgment of the Disclosure Representative on behalf of the City, provided that the City agrees that any such amendment will be adopted procedurally and substantively in a manner consistent with the Rule, including, any interpretations thereof by the SEC, which, to the extent applicable, are incorporated herein by reference. Such interpretations currently include the requirements that (a) the amendment may only be made in connection with a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature, or status of the City or the type of activities conducted thereby, (b) the undertaking, as amended, would have complied with the requirements of the Rule at the time of the primary offering of the Bonds, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances, and (c) the amendment does not materially impair the interests of Bondholders, as determined by parties unaffiliated with the City (such as independent legal counsel), but such interpretations may be changed in the future. If the accounting principles to be followed by the City in preparing the Audited Financial Statements are modified, the Annual Financial Information for the year in which the change is made

shall present a comparison between the financial statements as prepared on the prior basis and the statements as prepared on the new basis, and otherwise shall comply with the requirements of the Rule, in order to provide information to investors to enable them to evaluate the ability of the City to meet its obligations. A notice of the change in accounting principles shall be sent to the MSRB through EMMA.

(i) *Additional Information.* Nothing in this Undertaking shall be deemed to prevent the City from disseminating any other information, using the means of dissemination set forth in this Undertaking or any other means of communication, or including any other information in any Annual Financial Information or notice of occurrence of a Material Event, in addition to that which is required by this Undertaking.

(j) *[Municipal Advisory Council of Michigan.* The City shall also file by electronic or other means any information or notice required to be filed with the MSRB through EMMA pursuant to this Undertaking in a timely manner with the Municipal Advisory Council of Michigan.]

(k) *Governing Law.* This Undertaking shall be construed and interpreted in accordance with the laws of the State of Michigan (the "State"), and any suits and actions arising out of this Undertaking shall be instituted in a court of competent jurisdiction in the State; *provided*, that to the extent this Undertaking addresses matters of federal securities laws, including the Rule, this Undertaking shall be construed in accordance with such federal securities laws and official interpretations thereof.

IN WITNESS WHEREOF, the City has caused this Undertaking to be executed by its authorized officer.

CITY OF LANSING
Counties of Ingham and Eaton
State of Michigan

By _____

Its

Dated: _____

EXHIBIT B
FORM NOTICE OF INTENT

**NOTICE OF INTENTION OF THE CITY OF LANSING
TO ISSUE GENERAL OBLIGATION
CAPITAL IMPROVEMENT BONDS
AND OF RIGHT TO PETITION FOR REFERENDUM THEREON**

**TO ALL ELECTORS AND TAXPAYERS OF THE
CITY OF LANSING:**

PLEASE TAKE NOTICE that the City Council of the City of Lansing, Counties of Ingham and Eaton, Michigan (the "City"), intends to issue and sell the City's General Obligation Capital Improvement Bonds, pursuant to Act 34, Public Acts of Michigan, 2001, as amended, in an aggregate principal amount not to exceed Thirteen Million Five Hundred Thousand Dollars (\$13,500,000) (the "Bonds"), for the purpose of acquiring, constructing and installing within the City certain capital improvements, including parking and other infrastructure (collectively, the "Capital Improvements").

SAID BONDS will be payable in annual installments, not to exceed thirty (30) in number, and will bear interest at the rate or rates to be determined at public or negotiated sale, but in no event shall the net interest cost exceed [6.00% per annum for Bonds issued on a tax-exempt basis or 9.00% per annum for Bonds issued on a taxable basis], with regard to the balance of the Bonds from time to time remaining unpaid. Payment of principal of and interest on the Bonds will be secured by the City's limited tax general obligation pledge as described below.

**FULL FAITH AND CREDIT AND TAXING POWER OF
THE CITY OF LANSING WILL BE PLEDGED**

NOTICE IS FURTHER GIVEN that the Bonds will be general obligation bonds of the City. The full faith and credit of the City will be pledged to the payment of principal of and interest on the Bonds. Pursuant to such pledge of its full faith and credit, the City will be obligated to levy such ad valorem taxes upon all taxable property in the City as shall be necessary to make such payments of principal and interest, which taxes, however, will be subject to applicable statutory, constitutional and charter limitations on the taxing power of the City.

RIGHT TO PETITION FOR REFERENDUM

NOTICE IS FURTHER GIVEN to the electors and taxpayers of the City of Lansing to inform them of their right to petition for a referendum on the question of issuance of the Bonds. The City intends to issue the Bonds without a vote of the electors thereon, but the Bonds shall not be issued until 45 days after publication of this notice and until final approval by the City Council. If, within such 45-day period, a petition for referendum requesting an election on the issuance of the Bonds, signed by

not less than 10% or 15,000 of the registered electors of the City, whichever is less, has been filed with the City Clerk, the Bonds shall not be issued unless and until approved by a majority of the electors of the City voting thereon at a general or special election.

This notice is given by order of the City Council. Further information may be obtained at the office of the City Clerk, 124 W. Michigan Avenue, 9th Floor, Lansing, Michigan 48933.

Chris Swope
City Clerk, City of Lansing

EXHIBIT C
FORM OF OFFICIAL NOTICE OF SALE

\$ _____
CITY OF LANSING

Counties of Ingham and Eaton, State of Michigan
2020 CAPITAL IMPROVEMENT BONDS
(LIMITED TAX GENERAL OBLIGATION)

BID OPENING: Bids for the purchase of the above bonds (the "Bonds") will be publicly opened and read by an agent of the City of Lansing on [date], until [time] Eastern Time.

SEALED BIDS for the purchase of the Bonds will be received at the office of the Municipal Advisory Council of Michigan, 26211 Central Park Blvd, Ste 508, Southfield, Michigan 48076.

FAXED BIDS, signed by the bidder, may be submitted by members of the Municipal Advisory Council of Michigan to MAC at fax number (313) 963-0943 or by any bidder to the City at fax (517) [fax number], Attention: Chief Strategy and Financial Officer; provided that faxed bids must arrive before the time of sale and the bidder bears all risks of transmission failure.

ELECTRONIC BIDS: Electronic bids will be received by Bidcomp/Parity as agent of the undersigned. Further information about Bidcomp/Parity, including any fee charged, may be obtained from Bidcomp/Parity, Anthony Leyden or Client Services, 1359 Broadway, Second Floor, New York, New York 10018, (212) 849-5021. If any provision of this Official Notice of Sale shall conflict with information provided by Bidcomp/Parity, as the approved provider of electronic bidding services, this Official Notice of Sale shall control. No change of the dated date will be allowed for the computation of the winning bid.

Bidders may choose any means to present bids but a bidder may not present a bid by more than one means. The City will award or reject bids on the date of the bid opening.

BOND DETAILS: The Bonds will be registered bonds of the denomination of \$5,000 or integral multiples thereof up to the amount of that maturity, originally dated as of the date of delivery thereof (currently anticipated to be [date]), and will bear interest from their date payable on November 1, _____, and semiannually thereafter.

The Bonds will mature on May 1 of each year, as follows:

YEAR PRINCIPAL AMOUNT

Year	Amount		Year	Amount
2021			2026	
2022			2027	
2023			2028	
2024			2029	
2025			2030	

[Additional years to incorporate the useful life of the Capital Improvements]

INTEREST RATE AND BIDDING DETAILS: The Bonds shall bear interest at a rate or rates such that the net interest cost shall not exceed [6.00% per annum, if issued on a tax-exempt basis, or 9.00% per annum, if issued on a taxable basis], to be fixed by the bids therefor, expressed in multiples of 1/8 or 1/20 of 1%, or both. The interest on any one Bond shall be at one rate only and all Bonds maturing in any one year must carry the same interest rate. The difference between the highest and lowest interest rate on the Bonds shall not exceed 1.00% per annum. THE INTEREST RATE BORNE BY BONDS MATURING IN ANY ONE YEAR SHALL NOT BE LESS THAN THE INTEREST RATE BORNE BY BONDS MATURING IN THE RESPECTIVE PRECEDING YEAR. No proposal for the purchase of less than all of the Bonds or at a price less than 97% or more than 120% of their par value will be considered. In submitting a bid for the Bonds, the bidder agrees to the representation of the City by Dykema Gossett PLLC as bond counsel.

TERM BOND OPTION: Bidders shall have the option of designating the Bonds as term bonds or serial bonds or both. The bid must designate whether each of the principal amounts shown above represent a serial maturity or a mandatory redemption requirement for a term bond maturity. In any event, the above principal amount schedule shall be represented by either serial bond maturities or mandatory redemption requirements, or a combination of both. Any such designation must be made at the time bids are submitted. If the term bond option is selected, then the principal amount of the term bonds of a maturity to be redeemed on the dates set forth above may be reduced by the principal amount of the term bonds of the same maturity which have been previously redeemed or called for redemption (other than as a result of a mandatory redemption) or purchased or acquired by the City and delivered to the transfer agent. The City may satisfy mandatory redemption requirements by the purchase and surrender of term bonds in lieu of the calling of such term bonds for redemption.

Notice of mandatory redemption of any Bond or portion thereof shall be given by the transfer agent at least thirty (30) days prior to the date fixed for redemption by mail to the registered owner at the registered address shown on the registration books kept by the transfer agent. No further interest on a Bond or portion thereof called for redemption shall accrue after the date fixed for redemption, whether presented for redemption or not, provided funds are on hand with the transfer agent to redeem the Bond or portion thereof. In case less than the full amount of an outstanding Bond is called for redemption, the transfer agent, upon presentation of the Bond called for redemption,

shall register, authenticate and deliver to the registered owner of record a new Bond in the principal amount of the portion of the original Bond not called for redemption.

[NO] OPTIONAL REDEMPTION: The bonds [are/are not] subject to optional redemption prior to maturity.

ADJUSTMENT IN PRINCIPAL AMOUNT: Following receipt of bids and prior to final award, the College reserves the right to increase or decrease the principal amount of the bonds. Such adjustment, if necessary, will be made in increments of \$5,000, and may be made in one or more maturities. The purchase price will be adjusted proportionately to the adjustment in the principal amount of the bonds, but the interest rates specified by the successful bidder will not change. The successful bidder may not withdraw its bid as a result of any changes made as provided in this paragraph.

AWARD OF BONDS - TRUE INTEREST COST: The Bonds will be awarded to the bidder whose bid produces the lowest true interest cost determined in the following manner: the lowest true interest cost will be the single interest rate (compounded on November 1, 2020 and semiannually thereafter) necessary to discount the debt service payments from their respective payment date to [date], 2020 in an amount equal to the price bid. [date], 2020 is the anticipated date of delivery of the Bonds. In the event there is an election to exercise the Term Bond option, true interest cost shall be calculated by applying the interest rate of such Term Bonds to each mandatory sinking fund redemption for such Term Bonds.

BOOK-ENTRY-ONLY OPTION: At the option of the purchaser of the Bonds, the Bonds will be issued in book-entry-only form as one fully registered Bond per maturity and will be registered in the name of Cede & Co., as bondholder and nominee for The Depository Trust Company ("DTC"), New York, New York. If this option is selected, then an authorized agent of DTC will act as securities depository for the Bonds, purchase of the Bonds will be made in book-entry only form, in the denomination of \$5,000 or any integral multiple of \$5,000, and bondholders will not receive certificates representing their interest in Bonds purchased. The book-entry-only system is described further in the preliminary Official Statement for the Bonds. It will be the responsibility of the purchaser to obtain DTC eligibility. Failure of the purchaser to obtain DTC eligibility shall not constitute cause for a failure or refusal by the purchaser to accept delivery of and pay for the Bonds.

TRANSFER AGENT AND REGISTRATION: Principal and interest shall be payable to the registered owner of the Bonds at the designated office of a bank or trust company qualified to carry out such duties under the laws of the State of Michigan to be designated as transfer agent by the City. If the purchaser chooses the book-entry-only option, then as long as The Depository Trust Company or its nominee, Cede & Co., is the bondholder, payments will be made directly to DTC. Disbursement of such payments to the DTC Participants is the responsibility of DTC and disbursement of such payments to the beneficial owners of the Bonds is the responsibility of the DTC Participants and Indirect Participants as described in the preliminary official statement

for the Bonds. Interest shall be paid by check or draft mailed to the registered owner of record as shown on the registration books kept by the transfer agent as of the 15th day of the month prior to an interest payment date. The Bonds will be transferred only upon the registration books of the City kept by the transfer agent.

PURPOSE AND SECURITY: The Bonds are issued pursuant to Act 34, Public Acts of Michigan, 2001, as amended, and a resolution of the City Council for the purpose of acquiring, constructing and installing within the City certain capital improvements, including parking and other infrastructure. The Bonds will pledge the limited tax full faith and credit of the City for payment of the principal and interest thereon, and will be payable as a first budget obligation from the general fund of the City, and from ad valorem taxes, which may be levied against all taxable property in the City, subject to applicable constitutional, statutory, and charter tax rate limitations. The rights or remedies of bondholders may be affected by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors' rights generally, now existing or hereafter enacted, and by the application of general principles of equity including those relating to equitable subordination.

GOOD FAITH: A good faith deposit in the form of a certified or cashier's check drawn upon an incorporated bank or trust company, or wire transfer, in the amount of \$_____ payable to the order of the City Treasurer, will be required of the successful bidder. THE SUCCESSFUL BIDDER IS REQUIRED TO SUBMIT ITS GOOD FAITH DEPOSIT TO THE CITY AS INSTRUCTED BY THE CITY OR THE MUNICIPAL ADVISOR NOT LATER THAN NOON, EASTERN TIME, ON THE NEXT BUSINESS DAY FOLLOWING THE SALE. The good faith deposit will be applied to the purchase price of the Bonds. In the event the purchaser fails to honor its accepted bid, the good faith deposit will be retained by the City. No interest shall be allowed on the good faith check. The good faith check of the successful bidder will be cashed and payment for the balance of the purchase price of the Bonds shall be made at the closing.

[TAX MATTERS: In the opinion of Dykema Gossett PLLC, bond counsel, under existing law, assuming compliance with certain covenants, interest on the Bonds is excludable from gross income for federal income tax purposes as described in the opinion, and the Bonds and interest thereon are exempt from all taxation by the State of Michigan or by any taxing authority within the State of Michigan except inheritance and estate taxes and taxes on gains realized from the sale, payment or other disposition thereof.]

[NOT] BANK QUALIFIED: The Bonds have [not] been designated as qualified tax exempt obligations for purposes of deduction of interest expense by financial institutions pursuant to the Internal Revenue Code.

[ISSUE PRICE CERTIFICATE: The successful bidder will be required to furnish, prior to the delivery of the Bonds, a certificate in a form acceptable to bond counsel as to the "issue price" of the Bonds within the meaning of Section 1273 of the Internal Revenue Code of 1986, as amended. Such certificate will include (i) for those maturities where 10% of each such maturity of the Bonds has been sold to members of the general

public (excluding underwriters, brokers and dealers) prior to delivery of the Bonds, the price at which the first 10% of each such maturity was sold to members of the general public, and (ii) for those maturities where 10% of such maturity has not been sold to members of the general public (excluding underwriters, brokers and dealers) prior to delivery of the Bonds, an agreement by the successful bidder to provide bond counsel with the prices at which the first 10% of each such maturity is ultimately sold to members of the general public.]

LEGAL OPINION: Bids shall be conditioned upon the approving opinion of Dykema Gossett PLLC, attorneys of Lansing and Detroit, Michigan. The opinion will be furnished without expense to the purchaser of the Bonds at the delivery thereof. The fees of Dykema Gossett PLLC, for services rendered in connection with such approving opinion are expected to be paid from Bond proceeds. Except to the extent necessary to issue its approving opinion as to the validity of the Bonds, Dykema Gossett PLLC has not been requested to examine or review and has not examined or reviewed any financial documents, statements or materials that have been or may be furnished in connection with the authorization, issuance or marketing of the Bonds, and accordingly will not express any opinion with respect to the accuracy or completeness of any such financial documents, statements or materials.

DELIVERY OF BONDS: The City will furnish executed Bonds to be delivered at its expense to an authorized agent of DTC or such other place to be agreed upon. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the Bonds, will be delivered at the time of delivery of the Bonds. If the Bonds are not tendered for delivery by twelve o'clock noon, Eastern Time, on the 45th day following the date of sale, or the first business day thereafter if said 45th day is not a business day, the successful bidder may on that day, or any time thereafter until delivery of the Bonds, withdraw its proposal by serving notice of cancellation, in writing, on the undersigned in which event the City shall promptly return the good faith deposit. Payment for the Bonds shall be made in immediately available funds.

BOND INSURANCE AT PURCHASER'S OPTION: If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the bidder/purchaser, the purchase of any such insurance policy or the issuance of any such commitment shall be at the option and expense of the purchaser of the Bonds. Any increased costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the purchaser, except that, if the City has requested and received a rating on the Bonds from a rating agency, the City will pay for the requested rating. Any other rating agency fees shall be the responsibility of the purchaser of the insurance. **FAILURE OF THE MUNICIPAL BOND INSURER TO ISSUE THE POLICY AFTER THE BONDS HAVE BEEN AWARDED TO THE PURCHASER SHALL NOT CONSTITUTE CAUSE FOR FAILURE OR REFUSAL BY THE PURCHASER TO ACCEPT DELIVERY OF THE BONDS FROM THE CITY.**

CUSIP NUMBERS: CUSIP identification numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bonds nor any error with respect

thereto shall constitute cause for a failure or refusal by the purchaser thereof to accept delivery of and pay for the Bonds. The CUSIP Service Bureau charge for the assignment of such numbers shall be the responsibility of and shall be paid for by the [City of Lansing, Michigan/purchaser of the Bonds].

OFFICIAL STATEMENT: A preliminary Official Statement that the City deems to be final as of its date, except for the omission of information permitted to be omitted by Rule 15c2-12 of the Securities and Exchange Commission, has been prepared and may be obtained from the City's Municipal Advisor, Robert W. Baird & Co., Incorporated at the address and telephone listed under MUNICIPAL ADVISOR below. The City will provide the winning bidder with a reasonable number of final Official Statements within 7 business days from the date of sale so as to permit the underwriter to comply with Rule 15c2-12. Additional copies of the Official Statement will be supplied by Robert W. Baird & Co., Incorporated upon request and agreement by the purchaser of the Bonds to pay the cost of additional copies. Requests for additional copies should be made to Robert W. Baird & Co., Incorporated within 24 hours of the date of sale.

CONTINUING DISCLOSURE: As described more fully in the Official Statement, the City will execute and deliver prior to delivery of the Bonds a written continuing disclosure undertaking in order to enable the underwriters of the Bonds to comply with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission.

MUNICIPAL ADVISOR: Additional information may be obtained from the City's Municipal Advisor, Robert W. Baird & Co., Incorporated, attention: Brian J. Lefler, 124 West Allegan Street, Suite 2200, Lansing, Michigan 48933, telephone (517) 371-2607.

In submitting a bid for the Bonds, the bidder represents that it is not an "Iran linked business" within the meaning of the Iran Economic Sanctions Act, Act 517 of the Public Acts of Michigan of 2012.

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

ENVELOPES containing the bids should be plainly marked "Proposal for 2020 Capital Improvement Bonds."

Chris Swope, City Clerk
City of Lansing, Michigan

Brian J. Lefler
 Managing Director
 Public Finance



MEMORANDUM

To: Shelbi Frayer, Chief Strategy & Finance Officer
 City of Lansing, Michigan

Date: February 18, 2020

Re: Refinancing Opportunities Related to Tax Increment District
 Tax Increment Finance Authority | 2014 Refunding Bonds (Federally Taxable) (LTGO)
 Lansing Building Authority | 2014 Building Authority Refunding Bonds (Federally Taxable) (LTGO)

Background

Since the beginning of the Great Recession in 2008 until 2013 and a change in the tax status of certain properties (e.g. House Office Building), the total tax base of the taxable properties located in the tax increment district located in downtown Lansing declined approximately 45%. As a result, the corresponding capture of tax increments also declined by 45% to pay the debt service on Tax Increment Finance Authority (TIFA) and Lansing Building Authority (LBA) bond issues, which also have a pledge of the City's full faith and credit from the City's General Fund. With the passage of legislation in 2014, the TIFA and the LBA refinanced and restructured its debt service to better match the projected tax increment capture to eliminate the potential contribution from the City's General Fund to pay debt service. In 2014 and 2017, the TIFA and or the LBA issued refunding bonds to realign its debt service to better match the then projected tax capture. In 2019, the TIFA issued refunding bonds to refinance for interest savings its 2009 TIFA bonds.

Proposed Refinancing of TIFA 2014 Bonds and LBA 2014 Bonds

Given today's low interest rate environment, the TIFA and the LBA have an opportunity to refinance their respective 2014 Refunding Bonds to provide net total nominal savings and net present value interest savings, which are net of the estimated cost of issuance (see table below). The proposed TIFA and LBA 2020 Refunding Bonds, projected to have an all-inclusive true interest cost (includes the estimated cost of issuance) of 3.355%¹, would have the same final maturity as their respective 2014 Refunding Bonds and the interest savings would occur each fiscal year on a uniform basis.

Issuer	Par Amount Refunded	Estimated Cost of Issuance ²	Net Total Nominal Savings	Net Present Value Savings	NPV Savings as % of Par Refunded
TIFA	\$3,720,000	\$85,900	\$408,900	\$313,900	4.38%
LBA	\$7,245,000	\$167,300	\$211,300	\$163,100	4.38%
Totals	\$10,965,000	\$253,200	\$620,200	\$477,000	4.38%

¹ Interest rates as of January 17, 2020.

² The estimated cost of issuance for the proposed TIFA and LBA 2020 Refunding Bonds represents its pro-rata share of the total estimated cost of issuance for these bonds.

On February 7, 2020, the TIFA adopt an authorizing resolution to refinance its 2014 Refunding Bonds. The LBA is anticipated to schedule a meeting after City Council's adoption of the resolution to authorize the refinancing of its 2014 Refunding Bonds.

RESOLUTION #2020-###

City of Lansing
Counties of Ingham and Eaton, State of Michigan

RESOLUTION REGARDING REFUNDING OF BUILDING AUTHORITY BONDS AND TAX INCREMENT FINANCE AUTHORITY BONDS

WHEREAS, the City of Lansing, Counties of Ingham and Eaton, State of Michigan (the “City”) incorporated the City of Lansing Building Authority (the “Building Authority”) under the provisions of Act 31, Public Acts of Michigan, 1948 (First Extra Session), as amended (“Act 31”); and

WHEREAS, the Building Authority and the City entered into a Full Faith and Credit General Obligation Contract of Lease dated November 14, 1989 (the “1989 Contract”) pursuant to which the Building Authority acquired, constructed, and equipped a parking project which was later modified by resolution of City Council of the City (“City Council”) to consist of several automobile parking lots (the “Parking Facilities”), and the City makes cash rental payments (the “Cash Rentals”) to the Building Authority for lease of the Parking Facilities pursuant to the 1989 Contract; and

WHEREAS, in order to finance the acquisition, construction, and equipping of the Parking Facilities, the Building Authority issued its Building Authority Bonds, Series 1990 dated May 17, 1990 in the original aggregate principal amount of \$32,791,403.90 (the “1990 Bonds”); and

WHEREAS, in order to refund a portion of the 1990 Bonds, the Building Authority issued its 2009 Building Authority Refunding Bonds (Limited Tax General Obligation) (Federally Taxable) dated October 8, 2009 in the original aggregate principal amount of \$8,161,690.80 (the “2009 Bonds”); and

WHEREAS, in order to refund the remaining outstanding portion of the 1990 Bonds, the Building Authority issued its 2014 Building Authority Refunding Bonds (Limited Tax General Obligation) (Federally Taxable) dated May 29, 2014 in the original aggregate principal amount of \$7,245,000 (the “2014 Bonds”); and

WHEREAS, in order to refund a portion of the outstanding 2009 Bonds, the Building Authority issued its 2017 Building Authority Refunding Bonds (Limited Tax General Obligation) (Federally Taxable) dated December 21, 2017 in the original aggregate principal amount of \$ 10,805,000 (the “2017 Bonds,” and, together with the 2014 Bonds and the 2017 Bonds, the “Prior Building Authority Bonds”); and

WHEREAS, the Building Authority proposes to refund the remaining outstanding 2014 Bonds through issuance of its Building Authority Refunding Bonds (Limited Tax General Obligation) (Federally Taxable) in one or more series in an original aggregate principal amount not to exceed \$9,000,000 (the “Building Authority Refunding Bonds”) in order to achieve a savings and reduce the annual Cash Rentals payments; and

RESOLUTION #2020-###

WHEREAS, the Tax Increment Finance Authority of Lansing (the “TIFA”) established by the City under the provisions of Act 57, Public Acts of 2018, as amended (the “TIFA Act”), successor to Act 450, Public Acts of Michigan, 1980, as amended, has previously issued its 1994 Development and Refunding Bond (Limited Tax General Obligation) in the original aggregate principal amount of \$25,108,133.20 (the “1994 Bond”); and

WHEREAS, pursuant to the provisions of the TIFA Act, the TIFA has previously issued its 2009 Refunding Bonds (Limited Tax General Obligation) (Federally Taxable) dated October 8, 2009 in the original aggregate principal amount of \$10,410,265.70 (the “2009 Bonds”) for the purpose of refunding a portion of the 1994 Bond; and

WHEREAS, pursuant to the provisions of the TIFA Act, the TIFA has previously issued its 2014 Refunding Bonds (Limited Tax General Obligation) (Federally Taxable) dated May 29, 2014 in the original aggregate principal amount of \$3,720,000 (the “2014 Bonds”) for the purpose of refunding a portion of the 1994 Bond; and

WHEREAS, pursuant to the provisions of the TIFA Act, the TIFA has previously issued its 2017 Refunding Bonds (Limited Tax General Obligation) (Federally Taxable) dated December 21, 2017 in the original aggregate principal amount of \$16,150,000 (the “2017 Bonds”) for the purpose of refunding the remaining outstanding portion of the 1994 Bond and a portion of the 2009 Bonds; and

WHEREAS, pursuant to the provisions of the TIFA Act, the TIFA has previously issued its 2019 Refunding Bonds (Limited Tax General Obligation) (Federally Taxable) dated May 8, 2019 in the original aggregate principal amount of \$7,730,000 (the “2019 Bonds,” and, together with the 2017 Bonds, the 2014 Bonds and the 2009 Bonds, the “Prior TIFA Bonds”) for the purpose of refunding the remaining outstanding portion of the 2009 Bonds; and

WHEREAS, the TIFA proposes to refund the 2014 Bonds through issuance of Refunding Bonds (Limited Tax General Obligation) (Federally Taxable) in one or more series in an original aggregate principal amount not to exceed \$5,000,000 (the “TIFA Refunding Bonds”) in order to achieve a savings and better match the TIFA’s annual debt service costs to the estimated annual Tax Increment Revenues, as defined in the resolution of the TIFA dated February 7, 2020, authorizing the issuance of the TIFA Refunding Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Building Authority Refunding Bonds. The City requests the Building Authority to issue the Building Authority Refunding Bonds. City Council hereby approves reduction of the current annual Cash Rentals payable by the City for lease of the Parking Facilities after the Building Authority Refunding Bonds are issued. The City acknowledges that the City’s Municipal Advisor, Robert W. Baird & Co., (the “Municipal Advisor”) has advised that under current market conditions, the refunding will produce a net present value savings.

RESOLUTION #2020-###

The City covenants and agrees to continue to make payments to the Building Authority, in accordance with the requirements of the 1989 Contract, of Cash Rentals in amounts sufficient to pay the principal of and interest on the Building Authority Refunding Bonds, and any of the Prior Building Authority Bonds which are not refunded and remain outstanding, and to pay all transfer and escrow agent fees and other expenses and charges payable with respect thereto. The City acknowledges and agrees that the Building Authority shall have all rights and remedies set forth in the 1989 Contract to enforce the obligations of the City with respect to the Building Authority Refunding Bonds in the same manner and to the same extent that such rights and remedies were available with respect to the Prior Bonds.

The City specifically (but not by way of limitation) reaffirms its pledge of its full faith and credit for the payment of its obligations with respect to the bonds issued under the 1989 Contract, including the Building Authority Refunding Bonds, and reaffirms the City's obligation to levy taxes to pay Cash Rentals under the 1989 Contract in amounts sufficient to enable the Building Authority to pay the principal of and interest on the bonds issued under the 1989 Contract, including the Building Authority Refunding Bonds.

2. TIFA Refunding Bonds. The City hereby irrevocably pledges its full faith and credit for the payment of the TIFA Refunding Bonds. If at any time the Tax Increment Revenues are insufficient to pay the principal of and interest on the TIFA Refunding Bonds as the same become due, the City, upon notification by the TIFA, shall as a first budget obligation advance from its general funds an amount to pay said principal and interest, or in the event of insufficiency of the City's general funds, levy ad valorem taxes on all taxable property within the boundaries of the City in an amount sufficient to pay said principal and interest, provided that such tax levy shall be within applicable constitutional, statutory and charter tax rate limitations.

The City acknowledges that the Municipal Advisor has advised that under current market conditions, the refunding will produce a net present value savings.

3. Official Statement and Continuing Disclosure. The City hereby agrees to co-operate with the Building Authority and the TIFA in preparation of preliminary and final official statements or other marketing circular describing the Building Authority Refunding Bonds and the TIFA Refunding Bonds (collectively, the "Refunding Bonds"), and in any application for bond ratings and municipal bond insurance. The City hereby agrees to enter into a Continuing Disclosure Undertaking in order to enable the underwriters of the Refunding Bonds to comply with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission.

4. Other Actions. The Mayor, City Clerk, Chief Strategy and Financial Officer (serving as the Finance Director), Chief Operating Officer and any other officers, administrators, agents and attorneys of the TIFA are authorized and directed to execute and deliver all other agreements, documents and certificates and to take all other actions necessary or convenient to complete the issuance, sale, and delivery of the Refunding Bonds in accordance with this Resolution. The Mayor and City Clerk are authorized and directed to execute, for and on behalf of the City, any amendments or supplements to the 1989 Contract, and the Contract of Lease between the City and the TIFA dated December 20, 1994, in order to reduce the annual Cash Rental

RESOLUTION #2020-###

payments, or as may be otherwise appropriate in connection with the issuance of the Refunding Bonds. The Chief Strategy and Financial Officer or any other officer of the City is hereby authorized to request any approvals or waivers from the Michigan Department of Treasury in support of requests filed by the Building Authority and the TIFA in connection with the issuance of the Refunding Bonds.

5. Conflicting Resolutions. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Certification

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the City Council of the City of Lansing, Counties of Ingham and Eaton, State of Michigan, at a meeting held on March 16, 2020, at 7:00 o'clock p.m., prevailing Eastern Time, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act 267.

I further certify that the following Members were present at said meeting: [_____] and that the following Members were absent: [_____].

I further certify that Member [_____] moved for adoption of said resolution and that Member [_____] supported said motion.

I further certify that the following Members voted for adoption of said resolution: [_____] and that the following Members voted against adoption of said resolution: [_____].

Chris Swope
City Clerk

Brian J. Lefler
 Managing Director
 Public Finance



MEMORANDUM

To: Shelbi Frayer, Chief Strategy & Finance Officer
 City of Lansing, Michigan

Date: February 18, 2020

Re: Refinancing Opportunity
 2010 General Obligation Limited Tax Bonds
 (Taxable – Recovery Zone Economic Development Bonds)

Background

The American Recovery and Reinvestment Act of 2009, which added sections to the Internal Revenue Code of 1986, as amended, provided for the issuance of Recovery Zone Economic Development Bonds by local units of government. The City issued its 2010 General Obligation Limited Tax Bonds (Taxable – Recovery Zone Economic Development Bonds) (the “2010 Bonds”) to acquire, construct, furnish and equip a consolidated garage and storage building(s) for City vehicles including site preparation and improvement on December 28, 2010. Since the issuance of the 2010 Bonds, the City has received a credit of approximately 45% from the U.S. Treasury on the interest due resulting in a net interest cost to the City of approximately 4.00%

Proposed Refinancing of 2010 Bonds

Given today’s low interest rate environment, the 2010 Bonds can be refinanced on a tax-exempt basis to provide net total nominal savings and net present value interest savings, which are net of the estimated cost of issuance (see table below). The proposed 2020 Refunding Bonds, projected to have an all-inclusive true interest cost (includes the estimated cost of issuance) of 1.75%¹, would have the same final maturity as the 2010 Bonds and the interest savings would occur each fiscal year on a uniform basis.

Par Amount Refunded	Estimated Cost of Issuance ²	Net Total Nominal Savings	Net Present Value Savings	NPV Savings as % of Par Refunded
\$2,005,000	\$36,300	\$257,500	\$236,350	11.79%

¹ Interest rates as of January 17, 2020.

² The estimated cost of issuance for the proposed 2020 Refunding Bonds represents its pro-rata share of the total estimated cost of issuance for these bonds and the proposed capital improvement bonds.

RESOLUTION #2020-###

City of Lansing
Counties of Ingham and Eaton, State of Michigan

RESOLUTION AUTHORIZING ISSUANCE AND SALE OF
LIMITED TAX GENERAL OBLIGATION REFUNDING BONDS

A RESOLUTION TO APPROVE:

- Up to \$2,300,000 of Limited Tax General Obligation Refunding Bonds to refund Recovery Zone Economic Development bonds previously issued to finance a consolidated garage and storage for City vehicles;
- Sale of Refunding Bonds in one or more series;
- Pledge of City's full faith and credit for the payment of the Refunding Bonds;
- Authorized Officers to sell Refunding Bonds without further Council action;
- Rating application, official statement, and continuing disclosure; and
- Other matters necessary to sell and deliver the Refunding Bonds.

WHEREAS, the City, a municipal corporation of the State, has been duly created under the provisions of Act 279, pursuant to which the City has the comprehensive home rule power conferred upon it by Act 279 and the Constitution, subject only to the limitations on the exercise of that power contained in the Constitution, by statute of the State or by provisions of the Charter; and

WHEREAS, pursuant to the authorizations provided by the City Charter, Act 279, and Act 34, the City issued its 2010 General Obligation Limited Tax Bonds (Taxable – Recovery Zone Economic Development Bonds) in the original aggregate par amount of \$3,200,000 (the "Prior Bonds"); and

WHEREAS, the City designated the Prior Bonds as Recovery Zone Economic Development Bonds pursuant to the American Recovery and Reinvestment Act of 2009, which added certain sections authorizing such designations to the Code; and

WHEREAS, under the provisions of Section 601 of Act 34, a City may, without a vote of its electors, refund all or any part of its outstanding securities by issuing refunding securities; and

WHEREAS, the Council deems it advisable and in the best interest of the City to authorize the issuance of its Limited Tax General Obligation Refunding Bonds, Series 2020, in one or more series, in an aggregate principal amount not to exceed Two Million Three Hundred Thousand dollars (\$2,300,000) (the "Refunding Bonds"), for the purpose of providing funds for the refunding of all or a portion of the outstanding Prior Bonds; and

WHEREAS, Act 34 permits the City to authorize, within limitations which shall be contained in the authorization resolution of the governing body, an Authorized Officer to sell and deliver and receive payment for obligations, approve interest rates or methods for fixing interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, and other matters and procedures necessary to complete the transactions authorized; and

WHEREAS, Council desires to delegate to any Authorized Officer the authority to make certain determinations with respect to the Refunding Bonds, as necessary, within the parameters of this Resolution and to take such other actions and make such other determinations as may be necessary to accomplish the sale and delivery of the Refunding Bonds and the transactions contemplated by this Resolution, as shall be confirmed in one or more Sale Orders; and

WHEREAS, the Refunding Bonds will be issued pursuant to such terms and bear interest at such rates as finally determined at the time of sale of such Refunding Bonds in one or more Sale Orders approving the sale of any series of Refunding Bonds and making certain determinations and confirming the final details of such Refunding Bonds, subject to the parameters of this Resolution and the terms of any Bond Purchase Agreement; and

WHEREAS, the Council wishes to authorize the determination of the method of sale of the Refunding Bonds pursuant to a Sale Order, which sale will be by either (a) negotiated sale to one or more underwriters, (b) public/competitive sale or (c) private placement with a designated purchaser; and

WHEREAS, if the Refunding Bonds are sold pursuant to a negotiated or public/competitive sale, the Council desires to authorize the submission of disclosure information in connection with the distribution of one or more preliminary official statements (together with any supplements thereto, each a "Preliminary Official Statement") and final official statements (together with any supplements thereto, each an "Official Statement") in connection with the offering for sale of a certain series or all of the Refunding Bonds; and

WHEREAS, if the Refunding Bonds are sold pursuant to a negotiated or public/competitive sale, it will be required, as a condition precedent to the purchase of the Refunding Bonds, that the City agree to provide continuing disclosure as required by Section (b)(5) of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities and Exchange Act of 1934, as amended; and

WHEREAS, the Refunding Bonds may be issued as tax-exempt bonds pursuant to the requirements of the Code, in reliance on the advice of the City's Municipal Advisor and the City's Bond Counsel.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY THAT:

ARTICLE I
DEFINITIONS AND INTERPRETATION

Section 101. Definitions. The words and terms defined in the preambles and recitals hereof and the following words and terms as used in this Resolution shall have the meanings ascribed therein or herein to them unless a different meaning clearly appears from the context:

“Act 34” means the Revised Municipal Finance Act, Act 34, Public Acts of Michigan, 2001, as amended.

“Act 279” means the Home Rule City Act, Act 279, Public Acts of Michigan, 1909, as amended.

“Authorized Officer” means each of the Mayor, the City Clerk of the City and the Chief Strategy and Financial Officer (serving as the Finance Director) of the City.

“Bond Counsel” means Dykema Gossett PLLC, attorneys of Lansing, Michigan.

“Bondholder,” “Bondowner,” “Owner” or “Registered Owner” means, with respect to any Bond, the person in whose name such Bond is registered in the Bond Registry.

“Bond Insurer” means the issuer of a Municipal Bond Insurance Policy with respect to the Refunding Bonds, if any, named in the Sale Order.

“Bond Purchase Agreement” means each bond purchase agreement between the City and the Underwriters or purchaser or purchasers of the Refunding Bonds providing for the terms and conditions of the purchase of the Refunding Bonds.

“Bond Registry” means the books for the registration of Refunding Bonds maintained by the applicable Transfer Agent.

“Charter” means the Home Rule Charter of the City, as amended from time to time.

“City” means the City of Lansing, Counties of Ingham and Eaton, State of Michigan.

“Code” means the Internal Revenue Code of 1986, as amended.

“Constitution” means the Constitution of the State of Michigan of 1963, as amended.

“Council” means the City Council of the City of Lansing, Michigan.

“Escrow Agreement” has the meaning given such term in Section 504.

“Escrow Fund” has the meaning given such term in Section 504.

“Escrow Trustee” has the meaning given such term in Section 504.

“Fiscal Year” means the fiscal year of the City as in effect from time to time.

“Interest Payment Date” has the meaning given such term in Section 303.

“Mayor” means the mayor of the City or his designee thereof.

“Municipal Advisor” means Robert W. Baird & Co., Incorporated, Lansing, Michigan.

“Municipal Bond Insurance Policy” means one or more policies of municipal bond insurance, if any, issued by the Bond Insurer insuring the payment when due of the principal of and interest on the Refunding Bonds determined to be insured as set forth in a Sale Order.

“Non-Arbitrage and Tax Compliance Certificate” means any Non-Arbitrage and Tax Compliance Certificate of the City regarding rebate requirements and other tax responsibilities of the City relating to the Refunding Bonds under the Code.

“Prior Bonds” means the City’s 2010 General Obligation Limited Tax Bonds (Taxable – Recovery Zone Economic Development Bonds).

“Refunding Bonds” means the City’s Limited Tax General Obligation Refunding Bonds, Series 2020, issued in one or more series, as authorized by Article III of this Resolution.

“Refunding Bonds Maximum Interest Rate” means a rate of interest not to exceed the maximum rate permitted by law.

“Refunding Bonds Maximum Principal Amount” means an amount not to exceed Two Million Three Hundred Thousand dollars (\$2,300,000).

“Refunding Bond Issuance Fund” means the fund so designated and established under Section 501 hereof.

“Regular Record Date” has the meaning given such term in Section 303.

“Resolution” means this Resolution, as supplemented by one or more Sale Orders.

“Sale Order” means the order or orders executed by an Authorized Officer approving the sale of any series of Refunding Bonds and making certain determinations and/or confirming the final details of such Refunding Bonds upon the sale thereof in accordance with the parameters of this Resolution and the terms of the Bond Purchase Agreement.

“State” means the State of Michigan.

“Transfer Agent” means a bank or trust company to be selected by an Authorized Officer of the City to serve as the transfer agent or paying agent.

“Underwriters” means such underwriter or underwriters as shall be designated in the Sale Order.

Section 102. Interpretation. (a) Words of the feminine or masculine genders include the correlative words of the other gender or the neuter gender.

(b) Unless the context shall otherwise indicate, words importing the singular include the plural and vice versa, and words importing persons include corporations, associations, partnerships (including limited partnerships), trusts, firms and other legal entities, including public bodies, as well as natural persons.

(c) Articles and Sections referred to by number mean the corresponding Articles and Sections of this Resolution.

(d) The terms “hereby,” “hereof,” “hereto,” “herein,” “hereunder” and any similar terms as used in this Resolution, refer to this Resolution as a whole unless otherwise expressly stated.

ARTICLE II DETERMINATIONS

Section 201. Refunding Bonds: Finding and Declaration of Need to Borrow. The Council hereby finds and declares that it is necessary for the City to borrow hereunder such sum as shall be determined by an Authorized Officer not in excess of the Refunding Bonds Maximum Principal Amount and to evidence such borrowing by the issuance of the Refunding Bonds not in excess, in aggregate principal amount, of such Refunding Bonds Maximum Principal Amount, in minimum denominations of \$5,000 or integral multiples thereof or such greater minimum denominations as determined by an Authorized Officer, pursuant to the Charter and in accordance with the provisions hereof, for the purposes of providing funds (i) to refund all or portions of the outstanding Prior Bonds; and (ii) to pay legal, financial, advisory, brokerage, accounting, printing and other expenses related to the issuance of the Refunding Bonds and the redemption of the Prior Bonds, all as finally confirmed by an Authorized Officer in the Sale Order.

The Refunding Bonds shall consist of bonds in fully-registered form in denominations of \$5,000, or integral multiples thereof, not exceeding for each maturity the maximum principal amount of that maturity, numbered as determined by the Transfer Agent (as hereinafter defined). The Refunding Bonds shall bear interest at the rates determined upon sale of the Refunding Bonds but in any event the net interest cost of any Tax-Exempt Bonds (as defined below) shall not exceed 6.00% per annum and the net interest cost of any Taxable Bonds (as defined below) shall not exceed 9.00% per annum. The Refunding Bonds shall bear interest, mature as serial or term bonds, and be payable at the times and in the manner as may be determined by the

Authorized Officer in a Sale Order at the time of sale of the Refunding Bonds. The Refunding Bonds shall be dated as of the date of delivery thereof or as may be otherwise determined by the Authorized Officer at the time of sale of the Refunding Bonds. The Refunding Bonds may be subject to redemption prior to maturity at the times and prices and in the manner as may be determined by the Authorized Officer at the time of sale of the Refunding Bonds.

The Refunding Bonds may be issued in book-entry only form through The Depository Trust Company in New York, New York ("DTC") and the Authorized Officer is authorized to execute such custodial or other agreement with DTC as may be necessary to accomplish the issuance of the Refunding Bonds in book-entry only form, and to make such changes in the form of the Refunding Bonds within the parameters of this resolution as may be required to accomplish the foregoing.

Interest on the Refunding Bonds shall be payable to the registered owner of record as of the fifteenth (15th) day of the month prior to the payment date for each interest payment. The record date of determination of registered owners for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future. Interest shall be payable by check or draft drawn on the Transfer Agent mailed to the registered owner at the registered address, as shown on the registration books of the City maintained by the Transfer Agent. The principal of the Refunding Bonds shall be payable upon presentation and surrender of such Refunding Bonds to the Transfer Agent. Notwithstanding the foregoing, if the Refunding Bonds are held in book-entry form by DTC, payment shall be made in the manner prescribed by DTC.

The Authorized Officer is hereby authorized to appoint a bank or trust company to act as bond registrar, paying agent and transfer agent (the "Transfer Agent") for the Refunding Bonds. The Authorized Officer is hereby authorized to execute one or more agreements with the Transfer Agent on behalf of the City. The City reserves the right to replace the Transfer Agent at any time, provided written notice of such replacement is given to the registered owners of record of the Refunding Bonds not less than sixty (60) days prior to an interest payment date

ARTICLE III

AUTHORIZATION; PLEDGE; SECURITY; DESIGNATIONS; REDEMPTION OF THE REFUNDING BONDS

Section 301. Authorization of Refunding Bonds; Limited Tax Pledge; Security.
(a) The City hereby authorizes the issuance of the Refunding Bonds in such series and in such principal amounts as shall be confirmed in the Sale Order, not in excess of the Refunding Bonds Maximum Principal Amount. The City hereby irrevocably pledges its limited tax full faith and credit for the prompt payment of the Refunding Bonds. The Refunding Bonds will be a first budget obligation of the City, payable from the general funds of the City including the collection of ad valorem taxes on all taxable property in the City subject to applicable constitutional, statutory and charter tax rate limitations. The City shall levy annually ad valorem taxes on all the taxable property in the City

which, taking into consideration estimated delinquencies in tax collections, shall be fully sufficient to pay the principal and interest on the Refunding Bonds; provided, however, that if at the time of making any such tax levy there shall be other legally available funds for the payment of principal of and interest on the Refunding Bonds, then credit therefor may be taken against the levy for payment of the Refunding Bonds. The rights or remedies of Bondholders may be affected by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors' rights generally now existing or hereafter enacted and by the application of general principles of equity including those relating to equitable subordination.

(b) Each Authorized Officer is hereby authorized to negotiate and execute any indenture or indentures, or agreements as shall be deemed necessary by an Authorized Officer and confirmed in a Sale Order for and on behalf of the City, to provide for the pledge of security to secure payment of the Refunding Bonds.

Section 302. Tax-Exempt Refunding Bonds; Taxable Refunding Bonds. The Authorized Officers are each hereby authorized and directed to determine whether all or any portion of the Refunding Bonds shall be sold as: (i) bonds the interest on which is excluded from gross income for federal income tax purposes ("Tax-Exempt Bonds"), or (ii) taxable bonds the interest on which, if any, is included in gross income for federal income tax purposes under the Code ("Taxable Bonds"), or any combination thereof.

Section 303. Designations, Dates, Interest Rates, Maturities, Redemption and Other Terms of the Refunding Bonds.

(a) The Refunding Bonds shall be issued in one or more series to be designated as "LIMITED TAX GENERAL OBLIGATION REFUNDING BONDS." The Refunding Bonds shall further bear a series designation corresponding to the year of issuance and other necessary identifying information as shall be provided in the Sale Order; shall be issued in fully registered form as serial bonds, term bonds, a combination thereof, or as a single instrument bond, as provided in the Sale Order. Each series of Refunding Bonds shall be dated and issued in authorized denominations all as determined in the Sale Order.

(b) In making the determinations set forth in this Resolution with respect to the Sale Order, the Authorized Officers shall be limited to the parameters as follow:

(1) The first maturity date or mandatory sinking fund redemption date for each series of the Refunding Bonds shall not be later than five (5) years from the date of issuance; the average maturity date of the Refunding Bonds shall not be later than the average maturity date of the Prior Bonds; and the final maturity dates for the Refunding Bonds shall not be later than the earlier of (i) the last year of the weighted average estimated period of usefulness of the improvements financed by the Prior Bonds or (ii) 30 years from the Prior Bonds' dated date.

(2) To the extent permitted by applicable law, the Refunding Bonds may be sold with an original issue premium or discount in an amount as determined by an Authorized Officer.

(3) The maximum rate of interest on the Refunding Bonds shall not exceed the Refunding Bonds Maximum Interest Rate.

(4) The issuance of the Refunding Bonds shall produce a net present value savings.

(c) The Refunding Bonds shall mature on such dates and shall bear interest at such rates on a fixed and/or variable and tax-exempt or taxable basis not in excess of the legal limit, and payable on such dates (each an "Interest Payment Date"), all as shall be provided in a Sale Order. Unless otherwise provided by an Authorized Officer in a Sale Order, interest on the Refunding Bonds shall be calculated on the basis of a 360-day year consisting of twelve 30-day months. The Refunding Bonds shall be payable as to principal and interest in lawful money of the United States of America.

(d) Except as may be otherwise provided by an Authorized Officer in a Sale Order, interest on the Refunding Bonds shall be payable on each Interest Payment Date to the Registered Owner of record as of the 15th day of the month, whether or not a Business Day (a "Regular Record Date"), prior to each Interest Payment Date. Interest on the Refunding Bonds shall be payable to such Registered Owners by check or draft drawn on the Transfer Agent on each Interest Payment Date and mailed by first class mail or, upon the written request of the Owner of \$1,000,000 or more in aggregate principal amount of Refunding Bonds (with complete wiring instructions no later than the Regular Record Date for such Interest Payment Date), by wire transfer by the Transfer Agent to such Owner. Such a request may provide that it will remain in effect with respect to subsequent Interest Payment Dates unless and until changed or revoked at any time prior to a Regular Record Date by subsequent written notice to the Transfer Agent.

(e) The principal of the Refunding Bonds shall be payable to the Owners of the Refunding Bonds upon the presentation of the Refunding Bonds to the Transfer Agent at the principal corporate trust office of the Transfer Agent. If the Refunding Bonds are held in book-entry form by the Depository Trust Company in New York, New York ("DTC"), payment shall be made in the manner prescribed by DTC

(f) The Refunding Bonds may be subject to redemption and/or tender for purchase prior to maturity or shall not be subject thereto, upon such terms and conditions as shall be provided by an Authorized Officer in the Sale Order delivered in connection with the sale of the Refunding Bonds.

Unless waived by any Registered Owner of the Refunding Bonds to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the City. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates, CUSIP numbers, if any; certificate numbers, and in the case of partial redemption, the called amounts of each

certificate; the redemption date; the redemption price or premium; the place where the Refunding Bonds called for redemption are to be surrendered for payment; and that interest on the Refunding Bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

(g) An Authorized Officer, after consultation with Bond Counsel and the Municipal Advisor, may designate and issue the Refunding Bonds as “qualified tax-exempt obligations” for purposes of interest expense by financial institutions as defined in Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”).

Section 304. Execution, Authentication and Delivery of Refunding Bonds. The Refunding Bonds shall be executed in the name of the City by the manual or facsimile signatures of the Authorized Officers and authenticated by the Transfer Agent, or a trustee if an indenture is executed in connection with the issuance of the Refunding Bonds, and the seal of the City (or a facsimile thereof) shall be impressed or imprinted on the Refunding Bonds. After the Refunding Bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered to the purchasers thereof upon receipt of the purchase price. If the Refunding Bonds are not authenticated, then at least one signature on the Refunding Bonds shall be a manual signature. The Refunding Bonds shall be delivered to the Transfer Agent for authentication and be delivered by the Transfer Agent to the purchaser or other person in accordance with instructions from the Authorized Officer.

Section 305. Mutilated, Destroyed, Stolen or Lost Refunding Bonds. (a) Subject to the provisions of Act 354, Public Acts of Michigan, 1972, as amended, and any other applicable law, if (i) any mutilated Refunding Bond is surrendered to the City, and the City receives evidence to its satisfaction of the destruction, loss or theft of any Refunding Bond and (ii) there is delivered to the City such security or indemnity as may be required by it to save the City harmless, then, in the absence of notice to the City that such Refunding Bond has been acquired by a bona fide purchaser, the City shall execute and deliver in exchange for or in lieu of any such mutilated, destroyed, lost or stolen Refunding Bond, a new Refunding Bond of like tenor and principal amount, bearing a number not contemporaneously outstanding.

(b) If any such mutilated, destroyed, lost or stolen Refunding Bond has become or is about to become due and payable, the City in its discretion may, instead of issuing a new Refunding Bond, pay such Refunding Bond.

(c) Any new Refunding Bond issued pursuant to this section in substitution for a Refunding Bond alleged to be mutilated, destroyed, stolen or lost shall constitute an original additional contractual obligation on the part of the City, and shall be equally

secured by and entitled to equal proportionate benefits with all other Refunding Bonds of like tenor issued under this Resolution.

Section 306. Form of the Refunding Bonds. The Refunding Bonds shall be in substantially the following form with such insertions, omissions, substitutions and other variations as shall not be inconsistent with this Resolution or permitted by the Sale Order or as approved by an Authorized Officer and Bond Counsel:

[Remainder of page intentionally left blank]

[Form of Refunding Bond]

United States of America
State of Michigan
Counties of Ingham and Eaton

CITY OF LANSING
LIMITED TAX GENERAL OBLIGATION REFUNDING BOND, SERIES 2020

Interest Rate Date of Maturity Date of Original Issue CUSIP

Registered Owner:

Principal Amount: _____ Dollars (\$_____)

The CITY OF LANSING, Counties of Ingham and Eaton, State of Michigan (the "City"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Date of Maturity specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon (computed on the basis of a 360-day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, first payable on _____ 1, 20__ and semiannually thereafter. Principal of this bond is payable at the corporate trust office of _____, _____, _____, or such other transfer agent as the City may hereafter designate by notice mailed to the registered owner not less than sixty (60) days prior to any interest payment date (the "Transfer Agent"). Interest on this bond is payable to the registered owner of record as of the fifteenth (15th) day of the month preceding the interest payment date as shown on the registration books of the City kept by the Transfer Agent by check or draft mailed to the registered owner of record at the registered address. For prompt payment of this bond, both principal and interest, the full faith, credit and resources of the City are hereby irrevocably pledged.

[This bond is one of a series of bonds aggregating the principal sum of \$_____, issued for the purpose of refunding the City's 2010 General Obligation Limited Tax Bonds (Taxable – Recovery Zone Economic Development Bonds), [paying capitalized interest] and paying costs incidental to the issuance.]

The limited tax full faith, credit and resources of the City are pledged for the payment of the Bonds of this issue, and the City has pledged that it shall pay the principal of and interest on the Bonds of this issue as they mature as a first budget obligation from its general fund and, after taking into account funds which the City may have legally available for payment of principal of and interest on the Bonds of this issue, shall levy annually ad valorem taxes on all taxable property in the City sufficient to pay the principal of and interest on the Bonds of this issue subject to applicable constitutional, statutory and charter tax rate limitations.

Bonds of this issue maturing in the years 20_ to _____, inclusive, shall not be subject to redemption prior to maturity. Bonds or portions of bonds of this issue in multiples of \$[5,000] maturing in the year _____ and thereafter shall be subject to redemption prior to maturity, at the option of the City, in any order of maturity and by lot within any maturity, on any date on or after _____ 1, _____, at par and accrued interest to the date fixed for redemption.

[Insert any term bond provisions, if applicable]

In case less than the full amount of an outstanding bond is called for redemption, the Transfer Agent, upon presentation of the bond called in part for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given by the Transfer Agent to the registered owner of any bond or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record. A bond or portion thereof so called for redemption shall not bear interest after the date fixed for redemption provided funds are on hand with the Transfer Agent to redeem said bond or portion thereof. Bonds shall be called for redemption in multiples of \$5,000, and bonds of denominations of more than \$5,000 shall be treated as representing the number of bonds obtained by dividing the denomination of the bonds by \$5,000, and such bonds may be redeemed in part. The notice of redemption for bonds redeemed in part shall state that, upon surrender of the bond to be redeemed, a new bond or bonds in the same aggregate principal amount equal to the unredeemed portion of the bonds surrendered shall be issued to the registered owner thereof with the same interest rate and maturity. No further interest on bonds or portions of bonds called for redemption shall accrue after the date fixed for redemption, whether the bonds have been presented for redemption or not, provided funds are on hand with the Transfer Agent to redeem the bonds or portion thereof.

This bond is transferable only upon the registration books of the City kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing, and thereupon a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided

in the resolution authorizing this bond and upon the payment of the charges, if any, therein prescribed.

This bond, including the interest thereon, is payable as a first budget obligation of the City from the general funds of the City including the collection of ad valorem taxes on all taxable property in the City subject to applicable constitutional, statutory and charter tax rate limitations.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the City, including this bond, does not exceed any constitutional, statutory or charter debt limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

IN WITNESS WHEREOF, the City of Lansing by authority of its City Council, has caused this bond to be signed for and on its behalf and in its name by the manual or facsimile signatures of the Mayor and Clerk of the City, and the official seal of the City or a facsimile thereof to be impressed or printed hereon, all as of the Date of Original Issue.

CITY OF LANSING

Counties of Ingham and Eaton
State of Michigan

By _____

Its Mayor

(SEAL)

Countersigned:

By _____

Its City Clerk

Certificate of Authentication

This bond is one of the bonds described in the within-mentioned resolution.

_____, Michigan
Transfer Agent

By _____
Its: Authorized Signature

Date of Authentication: _____, 2020

Section 311. Sale of Refunding Bonds to Underwriters or Direct Purchaser. Any series of Refunding Bonds may, if deemed appropriate by an Authorized Officer, be sold to (i) the Underwriters pursuant to a Bond Purchase Agreement or (ii) a bank or other financial institution qualified by law to purchase and take delivery of such Refunding Bonds for its own investment, pursuant to a purchase contract, in which case (A) such purchaser shall deliver an investor letter in a form acceptable to an Authorized Officer and (B) the City's obligations hereunder relating to the Preliminary Official Statement, Official Statement and Undertaking may not apply.

ARTICLE IV SPECIAL COVENANTS

Section 401. Tax Exemption Covenant for Tax-Exempt Bonds. The City covenants that it will not take any action, or fail to take any action required to be taken, if taking such action or failing to take such action would adversely affect the general exclusion from gross income of interest on any Tax-Exempt Refunding Bonds, from federal income taxation under the Code.

Section 402. Arbitrage Covenant. (a) The City will not directly or indirectly (1) use or permit the use of any proceeds of any Tax-Exempt Refunding Bonds or other funds of the City or (2) take or omit to take any action required by Section 148(a) of the Code in order to maintain the exclusion from gross income of the interest on any Tax-Exempt Bonds for federal income tax purposes. To that end, the City will comply with all requirements of Section 148 of the Code to the extent applicable to the Refunding Bonds and the requirements set forth in the Non-Arbitrage and Tax Compliance Certificate of the City.

(b) Without limiting the generality of subsection (a), above, the City agrees that there shall be paid by the City from time to time all amounts, if any, required to be rebated to the United States pursuant to Section 148(f) of the Code. This covenant shall survive payment in full or defeasance of the Tax-Exempt Refunding Bonds.

(c) Notwithstanding any provision of this Section, if the City obtains an opinion of Bond Counsel to the effect that any action required under this Section is no longer required, or that some further action is required, to maintain the exclusion from gross income of the interest of any Tax-Exempt Refunding Bonds for federal income tax purposes pursuant to Section 103 of the Code, the City may conclusively rely on such opinion in complying with the provisions hereof.

ARTICLE V REFUNDING BONDS FUNDS AND ACCOUNTS; DISPOSITION OF REFUNDING BONDS PROCEEDS

Section 501. Establishment of Accounts and Funds. (a) Each Authorized Officer is hereby authorized to establish such accounts, subaccounts or other funds as shall be required for the payment of the Refunding Bonds, and for the refunding of the Prior

Bonds, including but not limited to, with such modifications or additions to facilitate the identification of such accounts, subaccounts or other funds:

- A. Refunding Bonds Debt Retirement Fund;
- B. Bond Issuance Fund; and
- C. Escrow Fund.

Each Authorized Officer is hereby authorized to establish such accounts, subaccounts or funds as shall be required for the refunding of the Prior Bonds and the issuance and delivery of the Refunding Bonds, if any, to accommodate the requirements of such series of Prior Bonds, including, but not limited to, such accounts, subaccounts or funds necessary to facilitate the purchase and payment of variable rate bonds. Each Authorized Officer is hereby authorized to allocate any net original issue premium, if any, received upon the sale of the Refunding Bonds to such accounts and in such amounts as permitted by applicable law.

Section 502. Refunding Bonds Debt Retirement Fund. From the proceeds of the sale of the Refunding Bonds there shall be set aside in one or more Refunding Bonds Debt Retirement Funds (individually and collectively referred to as the "Refunding Bonds Debt Retirement Funds") the accrued interest, if any, received from the purchaser of the Refunding Bonds at the time of sale and delivery of the Refunding Bonds in one or more series. Any general funds of the City and any amounts transferred from the Escrow Funds under Section 504 hereof shall be used to pay the principal of and interest on the Refunding Bonds when due. The foregoing amounts shall be placed in the Refunding Bonds Debt Retirement Funds and held in trust by the Trustee, and so long as the principal of or interest on the Refunding Bonds shall remain unpaid, no moneys shall be withdrawn from the Refunding Bonds Debt Retirement Funds except to pay such principal and interest. Any amounts remaining in the Refunding Bonds Debt Retirement Funds after payment in full of the applicable series of Refunding Bonds shall be retained by the City to be used for any lawful purpose.

Section 503. Bond Issuance Fund. From the proceeds of the Refunding Bonds there shall be set aside in the one or more Refunding Bond Issuance Funds a sum sufficient to pay the costs of issuance of the Refunding Bonds. Moneys in the Bond Issuance Fund shall be used solely to pay expenses of issuance of the Refunding Bonds. Any amounts remaining in the Bond Issuance Fund after payment of issuance expenses shall be transferred to the Refunding Bonds Debt Retirement Fund.

Section 504. Escrow Fund. If the refunding of the Prior Bonds necessitates the establishment of one or more escrow funds (individually and collectively referred to as the "Escrow Fund"), then after making the deposits required by Sections 502 and 503, there shall be deposited from the remainder of the proceeds of the sale of the Refunding Bonds and any moneys transferred by the City at the time of delivery of the Refunding Bonds from the debt retirement funds for the Prior Bonds, into the Escrow Fund (which shall be maintained in cash or invested in direct obligations of or obligations guaranteed by the United States of America, not redeemable at the option of the issuer), an amount, as hereinafter described, sufficient to pay the principal of and interest on the Prior Bonds as they become due and, except as otherwise herein

provided, shall be used only for such purposes. The Escrow Fund shall be irrevocably held by a qualified institution as determined by an Authorized Officer, as escrow trustee (the "Escrow Trustee") in trust pursuant to an escrow deposit agreement between the City and the Escrow Trustee (the "Escrow Agreement"), which Escrow Agreement shall irrevocably direct the Escrow Trustee to take all necessary steps to pay the principal of and interest on the Prior Bonds when due and to provide for the City's refunding of the Prior Bonds in whole or in part, as and when specified in the Escrow Agreement. The amounts, including the investments thereof, held in the Escrow Fund shall be such that the cash and investments and income received thereon will be sufficient, without any reinvestment, to pay the purchase price of the Prior Bonds as required by this Section. Any balance remaining in the Escrow Fund after payment in full of the purchase price of the Prior Bonds shall be transferred to the Refunding Bonds Debt Retirement Fund.

The Escrow Trustee means and includes any company into which the Escrow Trustee may be merged or converted or with which it may be consolidated or any company resulting from any merger, conversion or consolidation to which it shall be a party or any company to which the Escrow Trustee may sell or transfer all or substantially all of its corporate trust business, provided such company shall be a trust company or bank which is qualified to be a successor to the Escrow Trustee as determined by an Authorized Officer, shall be authorized by law to perform all the duties imposed upon it by this Resolution, shall be the successor to the Escrow Trustee without the execution or filing of any paper or the performance of any further act, anything herein to the contrary notwithstanding.

The Council hereby authorizes each Authorized Officer to approve the form of and to execute the Escrow Agreement with the Escrow Trustee for and on behalf of the City.

Section 505. Investment of Monies in the Refunding Bonds Funds and Accounts.
(a) An Authorized Officer shall direct the investment of monies on deposit in the funds and accounts established hereunder, and the Transfer Agent and the Escrow Trustee, upon written direction or upon oral direction promptly confirmed in writing by an Authorized Officer, shall use its best efforts to invest monies on deposit in the funds and accounts in accordance with such direction.

(b) Monies on deposit in the funds and accounts established under this Article V may be invested in such investments and to the extent permitted by applicable law.

ARTICLE VI REFUNDING OF THE PRIOR BONDS

Section 601. Method of Refunding. Each Authorized Officer is hereby authorized to effect the refunding of the outstanding Prior Bonds by means of taking the actions required pursuant to the terms governing the Prior Bonds and the investment of funds prior to the refunding of the Prior Bonds. The refunding of the Prior Bonds may be accomplished using the proceeds of the Refunding Bonds, funds on hand of the City, or both, in the discretion of an Authorized Officer.

Section 602. Authorization of Actions in Connection with Refunding. Each Authorized Officer is hereby authorized to (i) approve and deliver any and all notices, solicitations and disclosures (including but not limited to invitations to tender and related information statements), (ii) negotiate, execute and deliver any and all agreements, (iii) file any and all documents with state or federal agencies, (iv) seek any and all approvals and (v) take all other actions necessary or appropriate to accomplish the refunding of the Prior Bonds.

ARTICLE VII DEFEASANCE

Section 701. Defeasance. Refunding Bonds shall be deemed to be paid in full upon the deposit in trust of cash or direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United States of America, or any combination thereof, not redeemable at the option of the issuer thereof, the principal and interest payments upon which, without reinvestment thereof, will come due at such times and in such amounts, as to be fully sufficient to pay when due, the principal of such Refunding Bonds and interest to accrue thereon, as confirmed by a verification report prepared by an independent certified public accountant. Such cash and securities representing such obligations shall be deposited with a bank or trust company and held for the exclusive benefit of the Owners of such Refunding Bonds. After such deposit, such Refunding Bonds shall no longer be entitled to the benefits of this Resolution (except for any rights of transfer or exchange of Refunding Bonds as therein or herein provided for) and shall be payable solely from the funds deposited for such purpose and investment earnings, if any, thereon, and the lien of this Resolution for the benefit of such Refunding Bonds shall be discharged.

ARTICLE VIII OTHER PROVISIONS OF GENERAL APPLICATION

Section 801. Credit Enhancement. There is hereby authorized to be obtained a Municipal Bond Insurance Policy or other credit enhancement or a combination thereof to secure the payment of all or part of the Refunding Bonds, if, and provided that, it shall be determined by an Authorized Officer that such cost of such Municipal Bond Insurance Policy or other credit enhancement or a combination thereof is less than the interest rate savings therefrom or otherwise that it is in the best interest of the City. In the event a commitment for a Municipal Bond Insurance Policy is obtained or a commitment for other credit enhancement is obtained, each Authorized Officer is hereby authorized to approve the terms, perform such acts and execute such instruments that shall be required, necessary or desirable to effectuate the terms of such commitment and the transactions described therein and in this Resolution and the Sale Order provided that such terms are not materially adverse to the City.

Section 802. Approval of Other Documents and Actions; Treasury Approval. The Authorized Officers and any other officers or employees of the City are hereby authorized and directed on behalf of the City to take any and all other actions, perform any and all acts and execute any and all documents that shall be required, necessary or desirable to implement this Resolution. The Refunding Bonds shall neither be sold nor

issued unless and only so long as the issuance of the Refunding Bonds as provided herein shall have been authorized and approved in accordance with the applicable provisions of Act 34 and Act 279.

Each Authorized Officer is hereby authorized to do and perform any and all acts and things with respect to the Refunding Bonds which are necessary and appropriate, consistent with this Resolution, including to pay the related fees, if any, to the Michigan Department of Treasury (the "Department") at his or her discretion under Act 34 for an Order or Orders of Approval to issue all or a portion of the Refunding Bonds; to file applications with the Department for a waiver of the investment grade rating requirement; to enter into one or more dealer-manager agreements, remarketing agreements, indentures, letters of credit and reimbursement agreements, to seek such waivers or other Department approvals as necessary to implement the sale, delivery and security for the Refunding Bonds, and as required by the Department and Act 34; to pay any post-closing filing fees required by Act 34 to the Department or other specified agency, as a cost of issuance or from other legally available funds; to secure ratings by bond rating agencies, if cost effective; to negotiate and acquire a Municipal Bond Insurance Policy and/or other credit enhancement, if any, to further secure the Refunding Bonds or any portions thereof; to acquire an irrevocable surety bond to fulfill the City's obligation to fund any reserve account; and to incur and pay reasonable fees, costs and expenses incidental to the foregoing and other costs of issuance of the Refunding Bonds including, but not limited to fees and expenses of Bond Counsel, the Municipal Advisor, accountants and others, from Refunding Bond proceeds or other available funds, for and on behalf of the City.

Section 803. Continuing Disclosure Undertaking. If the Refunding Bonds are sold pursuant to a negotiated or public/competitive sale, or as otherwise required, the City shall enter into a continuing disclosure undertaking pursuant to Rule 15c2-12 promulgated by the Securities and Exchange Commission (the "Rule") for the benefit of the holders and beneficial owners of the Refunding Bonds as to which the Rule is applicable, as more specifically set forth in Exhibit A hereto (the "Undertaking"); provided, however, that the terms of the Undertaking are subject to completion and modification prior to delivery of the Refunding Bonds to such extent as an Authorized Officer shall deem necessary to comply with law or market requirements of the Underwriters. Each Authorized Officer is hereby authorized to execute and deliver the Undertaking after completion and modification as provided in this Resolution and the Sale Order.

Section 804. Delegation to Authorized Officers. (a) Prior to the sale date or dates for the Refunding Bonds, an Authorized Officer may cause the preparation and approve the form and distribution of necessary City disclosure for any Preliminary Official Statement or Official Statement and other offering materials to be used in conjunction with the sale or offering of the Refunding Bonds, and an Authorized Officer may deem the City's disclosure "final" for purposes of Rule 15c2-12 of the Securities and Exchange Commission.

(b) Pursuant to the authority of Section 315(1)(d) of Act 34, each Authorized Officer is hereby authorized to make the following determinations with respect to the

Refunding Bonds within the parameters of this Resolution: (i) to determine the principal amounts of the Refunding Bonds to be issued on a fixed or variable interest rate basis and tax-exempt or taxable basis; (ii) to determine the interest rate provisions, tender and other requirements for Refunding Bonds issued on a variable rate basis; (iii) to negotiate the terms for the sale of the Refunding Bonds to the Underwriters or other purchasers; (iv) to cause the Preliminary Official Statement and the final Official Statement for the Refunding Bonds to be prepared and circulated; and (v) to take such other actions and make such other determinations as may be necessary to accomplish the sale and delivery of the Refunding Bonds and the transactions contemplated by this Resolution, as shall be confirmed in the Sale Order.

(c) Except as otherwise provided herein, all determinations and decisions of an Authorized Officer with respect to the issuance and sale of the Refunding Bonds as permitted or required by this Resolution shall be confirmed in a Sale Order or Sale Orders, and such confirmations shall constitute determinations that any conditions precedent to such determinations and decisions of any Authorized Officer have been fulfilled.

Section 805. Approving Legal Opinions with Respect to the Refunding Bonds. The sale of the Refunding Bonds shall be conditioned upon receiving, at the time of delivery, the approving opinion of Bond Counsel, approving legality of the Refunding Bonds and, with respect to Refunding Bonds determined by an Authorized Officer to be issued as Tax-Exempt Bonds, the exclusion from gross income of the interest paid thereon from federal and State income taxation only.

Section 806. Method of Sale; Award. (a) The Refunding Bonds shall be sold at a negotiated sale described in subsection (b) below, or shall be sold at a public sale following the publication of an Official Notice of Sale as described in (c), below, all as shall be determined by an Authorized Officer to be in the best interests of the City based on the recommendation of Bond Counsel and the Municipal Advisor.

(b) *Negotiated Sale.* As a result of the Refunding Bonds being issued for the purpose of refunding the Prior Bonds, and in order to optimize the interest rate savings from the issuance of the Refunding Bonds and in order to provide flexibility with respect to the sale date for the Refunding Bonds, the Refunding Bonds are authorized to be sold via a negotiated sale or private placement, based on recommendations of Bond Counsel and the Municipal Advisor.

(c) *Public Sale.* If an Authorized Officer, based on recommendations of Bond Counsel and the Municipal Advisor, determines that it is in the best interests of the City to sell the Refunding Bonds at a public sale, then each Authorized Officer is authorized and directed to fix the date of sale of the Refunding Bonds and to publish an Official Notice of Sale relating to the Refunding Bonds in substantially the form attached as Exhibit B (the "Official Notice of Sale") in accordance with law, once in either The Bond Buyer or other newspaper of general circulation at least seven days prior to the date fixed for receipt of bids for the purchase of the Refunding Bonds. The Authorized Officers, and each of them individually, are hereby authorized to act for and on behalf of

the City to receive bids for the purchase of the Refunding Bonds and to take all other steps necessary in connection with the sale, award and delivery thereof.

Section 807. Delivery of Refunding Bonds. Subject to the provisions of the Sale Order, each Authorized Officer is hereby authorized to deliver the Refunding Bonds to the Underwriters upon receiving the purchase price therefor in lawful money of the United States.

Section 808. Official Statement. Each Authorized Officer is hereby authorized to execute the Official Statement or other offering materials with respect to the Refunding Bonds in the form approved by an Authorized Officer with such changes as an Authorized Officer may authorize. Such Official Statement or other offering materials to be used in conjunction with the sale or offering of the Refunding Bonds are hereby authorized to be printed and used by the Underwriters in connection with the sale of the Refunding Bonds to the public. Circulation of the Preliminary Official Statement, if any, or other preliminary offering materials by the Underwriters is hereby approved.

Section 809. Appointment of Bond Counsel, Municipal Advisor; Engagement of Other Parties. The appointment of the law firm of Dykema Gossett PLLC of Lansing, Michigan, as Bond Counsel for the Refunding Bonds is hereby ratified and confirmed, notwithstanding the periodic representation by Dykema Gossett PLLC, in unrelated matters of other parties and potential parties to the issuance of the Refunding Bonds. The fees and expenses of Bond Counsel and other accumulated bond related fees and expenses shall be payable as a cost of issuance from proceeds of the Refunding Bonds or other available funds in accordance with the letter of such firm on file with the City.

The appointment of Robert W. Baird & Co., Incorporated as Municipal Advisor for the Refunding Bonds is hereby ratified and confirmed. The fees and expenses of the Municipal Advisor and other accumulated bond related fees and expenses shall be payable as a cost of issuance from proceeds of the Refunding Bonds or other available funds in accordance with the letter of such firm on file with the City.

Each Authorized Officer is hereby authorized to engage other necessary professionals as he or she deems necessary and appropriate in connection with the sale, issuance and delivery of the Refunding Bonds and to pay the fees and expenses thereof from the proceeds of the Refunding Bonds or other available funds.

Section 810. No Recourse Under Resolution. All covenants, agreements and obligations of the City contained in this Resolution shall be deemed to be the covenants, agreements and obligations of the City and not of any councilperson, member, officer or employee of the City in his or her individual capacity, and no recourse shall be had for the payment of the principal of or interest on the Refunding Bonds or for any claim based thereon or on this Resolution against any councilperson, member, officer or employee of the City or any person executing the Refunding Bonds in his or her official individual capacity.

Section 811. Severability. If any one or more sections, clauses or provisions of this Resolution shall be determined by a court of competent jurisdiction to be invalid or

ineffective for any reason, such determination shall in no way affect the validity and effectiveness of the remaining sections, clauses and provisions hereof.

Section 812. Cover Page, Table of Contents and Article and Section Headings. The cover page, table of contents and Article and Section headings hereof are solely for convenience of reference and do not constitute a part of this Resolution, and none of them shall affect its meaning, construction or effect.

Section 813. Conflict. All resolutions or parts of resolutions or other proceedings of the City in conflict herewith shall be and the same hereby are repealed insofar as such conflict exists.

Section 814. Governing Law and Jurisdiction. This Resolution shall be governed by and construed in accordance with the laws of the State.

Section 815. Resolution and Sale Order are a Contract. The provisions of this Resolution and the Sale Order shall constitute a contract between the City, the Bondholders and the Bond Insurer, if any.

Section 816. Effective Date. This Resolution shall take effect immediately upon its adoption by the Council.

YEAS:

NAYS:

ABSTENTIONS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN) ss.

COUNTIES OF INGHAM AND EATON)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regularly scheduled meeting of the City Council of the City of Lansing, Michigan held on the 16th day of March, 2020 and said resolution is on file in the office of the City of Lansing and is available to the public. Public notice of the said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan 1976, including in the case of a special or re-scheduled meeting, notice by publication or posting of at least eighteen (18) hours prior to the time set for the meeting. In addition, said meeting was held in full compliance with the City's Charter. The members of the City Council present at the meeting constituted a quorum.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 16th day of March, 2020

Chris Swope, City Clerk
City of Lansing, Michigan

EXHIBIT A
FORM OF CONTINUING DISCLOSURE UNDERTAKING

This Continuing Disclosure Undertaking (the “Undertaking”) is executed and delivered by the City of Lansing, Counties of Ingham and Eaton, State of Michigan (the “City”) in connection with the issuance of its [] (the “Bonds”). The City covenants and agrees for the benefit of the Bondholders, as hereinafter defined, as follows:

(a) *Definitions.* The following terms used herein shall have the following meanings:

“Audited Financial Statements” means the City’s audited financial statements prepared by an individual or firm of independent certified public accountants as required by Act 2, Public Acts of Michigan, 1968, as amended, which presently requires preparation in accordance with generally accepted accounting principles.

“Bondholders” shall mean the registered owner of any Bond or any person (a) with the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bond (including any person holding a Bond through a nominee, depository or other intermediary) or (b) treated as the owner of any Bond for federal income tax purposes.

“City” means the City of Lansing, Counties of Ingham and Eaton, State of Michigan.

“Disclosure Representative” means the Chief Strategy and Financial Officer (serving as the Finance Director) of the City or her designee, or such other officer, employee, or agent as the City shall designate from time to time in writing.

“EMMA” shall mean the MSRB’s Electronic Municipal Market Access System.

“MSRB” means the Municipal Securities Rulemaking Board.

“Rule” means Rule 15c2-12 promulgated by the SEC pursuant to the Securities Exchange Act of 1934, as amended.

“SEC” means the United States Securities and Exchange Commission.

“Unaudited Financial Statements” means the same as Audited Financial Statements, except that they shall not have been audited by an individual or firm of independent certified public accountants.

(b) *Continuing Disclosure.* The City hereby agrees, in accordance with the provisions of the Rule, to provide or cause to be provided to the MSRB through EMMA, on or before the last day of the sixth (6th) month following the end of the fiscal year of the City, commencing with the fiscal year ended June 30, 2021, in an electronic format as prescribed by the MSRB:

- (1) Certain annual financial information and operating data reasonably available to the City in form and substance similar to the information appearing in the sections or tables in the [Main Body and Appendix #] of the Official Statement relating to the Bonds as described below:

[TO BE CONFORMED TO HEADINGS USED IN APPLICABLE OFFICIAL STATEMENT]

- a. Appendix A - GENERAL FINANCIAL INFORMATION
- Property Valuations - Historical Valuation;
 - b. Appendix A - GENERAL FINANCIAL INFORMATION
- Major Taxpayers;
 - c. Appendix A - GENERAL FINANCIAL INFORMATION
- Tax Rates (Per \$1,000 of Valuation);
 - d. Appendix A - GENERAL FINANCIAL INFORMATION
- Tax Levies and Collections;
 - e. Appendix A - GENERAL FINANCIAL INFORMATION
- City Income Tax;
 - f. Appendix A - GENERAL FINANCIAL INFORMATION
- Revenues From the State of Michigan;
 - g. Appendix A - GENERAL FINANCIAL INFORMATION - Labor Force;
 - h. Appendix A - GENERAL FINANCIAL INFORMATION - Pension Fund;
 - i. Appendix A - GENERAL FINANCIAL INFORMATION
- Debt Statement - Direct Debt; and
 - j. Appendix B - General Fund Budget Summary.
- (2) The Audited Financial Statements. Provided, however, that if the Audited Financial Statements are not available by the date specified above, they shall be provided when available and unaudited financial statements will be filed by such date and the Audited Financial Statements will be filed as soon as available.
 - (3) Such additional financial information or operating data as may be determined by the City and its advisors as desirable or necessary to comply with the Rule.

Such annual financial information and operating data described above are expected to be provided directly by the City or by specific reference to other documents available to the public through EMMA or filed with the SEC, including official statements of debt issues of the City or related public entities.

If the fiscal year of the City is changed, the City shall send notice of such change to the MSRB through EMMA prior to the earlier of the ending date of the fiscal year prior to such change or the ending date of the fiscal year as changed.

(c) *Notice of Failure to Disclose.* The City agrees to provide or cause to be provided, in a timely manner, to the MSRB through EMMA, notice of a failure by the City to provide the Annual Financial Information with respect to the City described in subsection (b) above on or prior to the dates set forth in subsection (b) above.

(d) *Occurrence of Events.* The City agrees to provide or cause to be provided in a timely manner to the MSRB through EMMA, notice of the occurrence of any of the following events listed in (b)(5)(i)(C) of the Rule with respect to the Bonds, if applicable, if material (each a "Material Event"):

- (1) principal and interest payment delinquencies;
- (2) non-payment related defaults;
- (3) unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) substitution of credit or liquidity providers, or their failure to perform;
- (6) adverse tax opinions or events affecting the tax-exempt status of the Bonds;
- (7) modifications to rights of holders of the Bonds;
- (8) Bond calls;
- (9) defeasances;
- (10) release, substitution, or sale of property securing repayment of the Bonds; and
- (11) rating changes;
- (12) bankruptcy, insolvency, receivership or similar event of the Issuer, which is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the Issuer in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the Issuer, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the Issuer;
- (13) the consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;

- (14) appointment of a successor or additional trustee or the change of name of a trustee, if material.
- (15) incurrence of a financial obligation of the issuer or obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the issuer or obligated person, any of which affect security holders, if material; and
- (16) default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the issuer or obligated person, any of which reflect financial difficulties.

(e) *Materiality Determined Under Federal Securities Laws.* The City agrees that its determination of whether any event listed in subsection (d) is material shall be made in accordance with federal securities laws.

(f) *Termination of Reporting Obligation.* The obligation of the City to provide Annual Financial Information and notices of Material Events, as set forth above, shall be terminated if and when the City no longer remains an “obligated person” with respect to the Bonds within the meaning of the Rule, including upon legal defeasance of all Bonds.

(g) *Benefit of Bondholders.* The City agrees that its undertaking pursuant to the Rule set forth in this Section is intended to be for the benefit of the Bondholders and shall be enforceable by any Bondholder; provided that, the right to enforce the provisions of this Undertaking shall be limited to a right to obtain specific enforcement of the City's obligations hereunder and any failure by the City to comply with the provisions of this Undertaking shall not constitute a default or an event of default with respect to the Bonds or under the Resolution.

(h) *Amendments to the Undertaking.* Amendments may be made in the specific types of information provided or the format of the presentation of such information to the extent deemed necessary or appropriate in the judgment of the Disclosure Representative on behalf of the City, provided that the City agrees that any such amendment will be adopted procedurally and substantively in a manner consistent with the Rule, including, any interpretations thereof by the SEC, which, to the extent applicable, are incorporated herein by reference. Such interpretations currently include the requirements that (a) the amendment may only be made in connection with a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature, or status of the City or the type of activities conducted thereby, (b) the undertaking, as amended, would have complied with the requirements of the Rule at the time of the primary offering of the Bonds, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances, and (c) the amendment does not materially impair the interests of Bondholders, as determined by parties unaffiliated with the City (such as independent legal counsel), but such interpretations may be changed in the future. If the accounting principles to be followed by the City in preparing the Audited Financial Statements are modified, the Annual Financial Information for the year in which the change is made shall present a comparison between the financial statements as prepared on the prior basis and the statements as prepared on the new basis, and otherwise shall comply

with the requirements of the Rule, in order to provide information to investors to enable them to evaluate the ability of the City to meet its obligations. A notice of the change in accounting principles shall be sent to the MSRB through EMMA.

(i) *Additional Information.* Nothing in this Undertaking shall be deemed to prevent the City from disseminating any other information, using the means of dissemination set forth in this Undertaking or any other means of communication, or including any other information in any Annual Financial Information or notice of occurrence of a Material Event, in addition to that which is required by this Undertaking.

(j) *[Municipal Advisory Council of Michigan.* The City shall also file by electronic or other means any information or notice required to be filed with the MSRB through EMMA pursuant to this Undertaking in a timely manner with the Municipal Advisory Council of Michigan.]

(k) *Governing Law.* This Undertaking shall be construed and interpreted in accordance with the laws of the State of Michigan (the "State"), and any suits and actions arising out of this Undertaking shall be instituted in a court of competent jurisdiction in the State; *provided*, that to the extent this Undertaking addresses matters of federal securities laws, including the Rule, this Undertaking shall be construed in accordance with such federal securities laws and official interpretations thereof.

IN WITNESS WHEREOF, the City has caused this Undertaking to be executed by its authorized officer.

CITY OF LANSING
Counties of Ingham and Eaton
State of Michigan

By _____

Its

Dated: _____

EXHIBIT B
FORM OF OFFICIAL NOTICE OF SALE

\$ _____
CITY OF LANSING

Counties of Ingham and Eaton, State of Michigan
2020 REFUNDING BONDS
(LIMITED TAX GENERAL OBLIGATION)

BID OPENING: Bids for the purchase of the above bonds (the "Bonds") will be publicly opened and read by an agent of the City of Lansing on [date], until [time] Eastern Time.

SEALED BIDS for the purchase of the Bonds will be received at the office of the Municipal Advisory Council of Michigan, 26211 Central Park Blvd, Ste 508, Southfield, Michigan 48076.

FAXED BIDS, signed by the bidder, may be submitted by members of the Municipal Advisory Council of Michigan to MAC at fax number (313) 963-0943 or by any bidder to the City at fax (517) [fax number], Attention: Chief Strategy and Financial Officer; provided that faxed bids must arrive before the time of sale and the bidder bears all risks of transmission failure.

ELECTRONIC BIDS: Electronic bids will be received by Bidcomp/Parity as agent of the undersigned. Further information about Bidcomp/Parity, including any fee charged, may be obtained from Bidcomp/Parity, Anthony Leyden or Client Services, 1359 Broadway, Second Floor, New York, New York 10018, (212) 849-5021. If any provision of this Official Notice of Sale shall conflict with information provided by Bidcomp/Parity, as the approved provider of electronic bidding services, this Official Notice of Sale shall control. No change of the dated date will be allowed for the computation of the winning bid.

Bidders may choose any means to present bids but a bidder may not present a bid by more than one means. The City will award or reject bids on the date of the bid opening.

BOND DETAILS: The Bonds will be registered bonds of the denomination of \$5,000 or integral multiples thereof up to the amount of that maturity, originally dated as of the date of delivery thereof (currently anticipated to be [date]), and will bear interest from their date payable on November 1, _____, and semiannually thereafter.

The Bonds will mature on May 1 of each year, as follows:

YEAR PRINCIPAL AMOUNT

Year	Amount		Year	Amount
2021			2026	
2022			2027	
2023			2028	
2024			2029	
2025			2030	

INTEREST RATE AND BIDDING DETAILS: The Bonds shall bear interest at a rate or rates such that the net interest cost shall not exceed [6.00% per annum, if issued on a tax-exempt basis, or 9.00% per annum, if issued on a taxable basis], to be fixed by the bids therefor, expressed in multiples of 1/8 or 1/20 of 1%, or both. The interest on any one Bond shall be at one rate only and all Bonds maturing in any one year must carry the same interest rate. The difference between the highest and lowest interest rate on the Bonds shall not exceed 1.00% per annum. THE INTEREST RATE BORNE BY BONDS MATURING IN ANY ONE YEAR SHALL NOT BE LESS THAN THE INTEREST RATE BORNE BY BONDS MATURING IN THE RESPECTIVE PRECEDING YEAR. No proposal for the purchase of less than all of the Bonds or at a price less than 97% or more than 120% of their par value will be considered. In submitting a bid for the Bonds, the bidder agrees to the representation of the City by Dykema Gossett PLLC as bond counsel.

TERM BOND OPTION: Bidders shall have the option of designating the Bonds as term bonds or serial bonds or both. The bid must designate whether each of the principal amounts shown above represent a serial maturity or a mandatory redemption requirement for a term bond maturity. In any event, the above principal amount schedule shall be represented by either serial bond maturities or mandatory redemption requirements, or a combination of both. Any such designation must be made at the time bids are submitted. If the term bond option is selected, then the principal amount of the term bonds of a maturity to be redeemed on the dates set forth above may be reduced by the principal amount of the term bonds of the same maturity which have been previously redeemed or called for redemption (other than as a result of a mandatory redemption) or purchased or acquired by the City and delivered to the transfer agent. The City may satisfy mandatory redemption requirements by the purchase and surrender of term bonds in lieu of the calling of such term bonds for redemption.

Notice of mandatory redemption of any Bond or portion thereof shall be given by the transfer agent at least thirty (30) days prior to the date fixed for redemption by mail to the registered owner at the registered address shown on the registration books kept by the transfer agent. No further interest on a Bond or portion thereof called for redemption shall accrue after the date fixed for redemption, whether presented for redemption or not, provided funds are on hand with the transfer agent to redeem the Bond or portion thereof. In case less than the full amount of an outstanding Bond is called for redemption, the transfer agent, upon presentation of the Bond called for redemption, shall register, authenticate and deliver to the registered owner of record a new Bond in the principal amount of the portion of the original Bond not called for redemption.

[NO] OPTIONAL REDEMPTION: The bonds [are/are not] subject to optional redemption prior to maturity.

ADJUSTMENT IN PRINCIPAL AMOUNT: Following receipt of bids and prior to final award, the College reserves the right to increase or decrease the principal amount of the bonds. Such adjustment, if necessary, will be made in increments of \$5,000, and may be made in one or more maturities. The purchase price will be adjusted proportionately to the adjustment in the principal amount of the bonds, but the interest rates specified by the successful bidder will not change. The successful bidder may not withdraw its bid as a result of any changes made as provided in this paragraph.

AWARD OF BONDS - TRUE INTEREST COST: The Bonds will be awarded to the bidder whose bid produces the lowest true interest cost determined in the following manner: the lowest true interest cost will be the single interest rate (compounded on November 1, 2020 and semiannually thereafter) necessary to discount the debt service payments from their respective payment date to [date], 2020 in an amount equal to the price bid. [date], 2020 is the anticipated date of delivery of the Bonds. In the event there is an election to exercise the Term Bond option, true interest cost shall be calculated by applying the interest rate of such Term Bonds to each mandatory sinking fund redemption for such Term Bonds.

BOOK-ENTRY-ONLY OPTION: At the option of the purchaser of the Bonds, the Bonds will be issued in book-entry-only form as one fully registered Bond per maturity and will be registered in the name of Cede & Co., as bondholder and nominee for The Depository Trust Company ("DTC"), New York, New York. If this option is selected, then an authorized agent of DTC will act as securities depository for the Bonds, purchase of the Bonds will be made in book-entry only form, in the denomination of \$5,000 or any integral multiple of \$5,000, and bondholders will not receive certificates representing their interest in Bonds purchased. The book-entry-only system is described further in the preliminary Official Statement for the Bonds. It will be the responsibility of the purchaser to obtain DTC eligibility. Failure of the purchaser to obtain DTC eligibility shall not constitute cause for a failure or refusal by the purchaser to accept delivery of and pay for the Bonds.

TRANSFER AGENT AND REGISTRATION: Principal and interest shall be payable to the registered owner of the Bonds at the designated office of a bank or trust company qualified to carry out such duties under the laws of the State of Michigan to be designated as transfer agent by the City. If the purchaser chooses the book-entry-only option, then as long as The Depository Trust Company or its nominee, Cede & Co., is the bondholder, payments will be made directly to DTC. Disbursement of such payments to the DTC Participants is the responsibility of DTC and disbursement of such payments to the beneficial owners of the Bonds is the responsibility of the DTC Participants and Indirect Participants as described in the preliminary official statement for the Bonds. Interest shall be paid by check or draft mailed to the registered owner of record as shown on the registration books kept by the transfer agent as of the 15th day

of the month prior to an interest payment date. The Bonds will be transferred only upon the registration books of the City kept by the transfer agent.

PURPOSE AND SECURITY: The Bonds are issued pursuant to Act 34, Public Acts of Michigan, 2001, as amended, and a resolution of the City Council for the purpose of acquiring, constructing and installing within the City certain capital improvements, including parking and other infrastructure. The Bonds will pledge the limited tax full faith and credit of the City for payment of the principal and interest thereon, and will be payable as a first budget obligation from the general fund of the City, and from ad valorem taxes, which may be levied against all taxable property in the City, subject to applicable constitutional, statutory, and charter tax rate limitations. The rights or remedies of bondholders may be affected by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors' rights generally, now existing or hereafter enacted, and by the application of general principles of equity including those relating to equitable subordination.

GOOD FAITH: A good faith deposit in the form of a certified or cashier's check drawn upon an incorporated bank or trust company, or wire transfer, in the amount of \$_____ payable to the order of the City Treasurer, will be required of the successful bidder. THE SUCCESSFUL BIDDER IS REQUIRED TO SUBMIT ITS GOOD FAITH DEPOSIT TO THE CITY AS INSTRUCTED BY THE CITY OR THE MUNICIPAL ADVISOR NOT LATER THAN NOON, EASTERN TIME, ON THE NEXT BUSINESS DAY FOLLOWING THE SALE. The good faith deposit will be applied to the purchase price of the Bonds. In the event the purchaser fails to honor its accepted bid, the good faith deposit will be retained by the City. No interest shall be allowed on the good faith check. The good faith check of the successful bidder will be cashed and payment for the balance of the purchase price of the Bonds shall be made at the closing.

[TAX MATTERS: In the opinion of Dykema Gossett PLLC, bond counsel, under existing law, assuming compliance with certain covenants, interest on the Bonds is excludable from gross income for federal income tax purposes as described in the opinion, and the Bonds and interest thereon are exempt from all taxation by the State of Michigan or by any taxing authority within the State of Michigan except inheritance and estate taxes and taxes on gains realized from the sale, payment or other disposition thereof.]

[NOT] BANK QUALIFIED: The Bonds have [not] been designated as qualified tax exempt obligations for purposes of deduction of interest expense by financial institutions pursuant to the Internal Revenue Code.

[ISSUE PRICE CERTIFICATE: The successful bidder will be required to furnish, prior to the delivery of the Bonds, a certificate in a form acceptable to bond counsel as to the "issue price" of the Bonds within the meaning of Section 1273 of the Internal Revenue Code of 1986, as amended. Such certificate will include (i) for those maturities where 10% of each such maturity of the Bonds has been sold to members of the general public (excluding underwriters, brokers and dealers) prior to delivery of the Bonds, the price at which the first 10% of each such maturity was sold to members of the general

public, and (ii) for those maturities where 10% of such maturity has not been sold to members of the general public (excluding underwriters, brokers and dealers) prior to delivery of the Bonds, an agreement by the successful bidder to provide bond counsel with the prices at which the first 10% of each such maturity is ultimately sold to members of the general public.]

LEGAL OPINION: Bids shall be conditioned upon the approving opinion of Dykema Gossett PLLC, attorneys of Lansing and Detroit, Michigan. The opinion will be furnished without expense to the purchaser of the Bonds at the delivery thereof. The fees of Dykema Gossett PLLC, for services rendered in connection with such approving opinion are expected to be paid from Bond proceeds. Except to the extent necessary to issue its approving opinion as to the validity of the Bonds, Dykema Gossett PLLC has not been requested to examine or review and has not examined or reviewed any financial documents, statements or materials that have been or may be furnished in connection with the authorization, issuance or marketing of the Bonds, and accordingly will not express any opinion with respect to the accuracy or completeness of any such financial documents, statements or materials.

DELIVERY OF BONDS: The City will furnish executed Bonds to be delivered at its expense to an authorized agent of DTC or such other place to be agreed upon. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the Bonds, will be delivered at the time of delivery of the Bonds. If the Bonds are not tendered for delivery by twelve o'clock noon, Eastern Time, on the 45th day following the date of sale, or the first business day thereafter if said 45th day is not a business day, the successful bidder may on that day, or any time thereafter until delivery of the Bonds, withdraw its proposal by serving notice of cancellation, in writing, on the undersigned in which event the City shall promptly return the good faith deposit. Payment for the Bonds shall be made in immediately available funds.

BOND INSURANCE AT PURCHASER'S OPTION: If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the bidder/purchaser, the purchase of any such insurance policy or the issuance of any such commitment shall be at the option and expense of the purchaser of the Bonds. Any increased costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the purchaser, except that, if the City has requested and received a rating on the Bonds from a rating agency, the City will pay for the requested rating. Any other rating agency fees shall be the responsibility of the purchaser of the insurance. **FAILURE OF THE MUNICIPAL BOND INSURER TO ISSUE THE POLICY AFTER THE BONDS HAVE BEEN AWARDED TO THE PURCHASER SHALL NOT CONSTITUTE CAUSE FOR FAILURE OR REFUSAL BY THE PURCHASER TO ACCEPT DELIVERY OF THE BONDS FROM THE CITY.**

CUSIP NUMBERS: CUSIP identification numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bonds nor any error with respect thereto shall constitute cause for a failure or refusal by the purchaser thereof to accept delivery of and pay for the Bonds. The CUSIP Service Bureau charge for the

assignment of such numbers shall be the responsibility of and shall be paid for by the [City of Lansing, Michigan/purchaser of the Bonds].

OFFICIAL STATEMENT: A preliminary Official Statement that the City deems to be final as of its date, except for the omission of information permitted to be omitted by Rule 15c2-12 of the Securities and Exchange Commission, has been prepared and may be obtained from the City's Municipal Advisor, Robert W. Baird & Co., Incorporated at the address and telephone listed under MUNICIPAL ADVISOR below. The City will provide the winning bidder with a reasonable number of final Official Statements within 7 business days from the date of sale so as to permit the underwriter to comply with Rule 15c2-12. Additional copies of the Official Statement will be supplied by Robert W. Baird & Co., Incorporated upon request and agreement by the purchaser of the Bonds to pay the cost of additional copies. Requests for additional copies should be made to Robert W. Baird & Co., Incorporated within 24 hours of the date of sale.

CONTINUING DISCLOSURE: As described more fully in the Official Statement, the City will execute and deliver prior to delivery of the Bonds a written continuing disclosure undertaking in order to enable the underwriters of the Bonds to comply with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission.

MUNICIPAL ADVISOR: Additional information may be obtained from the City's Municipal Advisor, Robert W. Baird & Co., Incorporated, attention: Brian J. Lefler, 124 West Allegan Street, Suite 2200, Lansing, Michigan 48933, telephone (517) 371-2607.

In submitting a bid for the Bonds, the bidder represents that it is not an "Iran linked business" within the meaning of the Iran Economic Sanctions Act, Act 517 of the Public Acts of Michigan of 2012.

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

ENVELOPES containing the bids should be plainly marked "Proposal for 2020 Refunding Bonds."

Chris Swope, City Clerk
City of Lansing, Michigan

076492.000023 4818-2386-7314.4

BY THE COMMITTEE ON PUBLIC SERVICE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Decertify Alliance Drive and a portion of Technology Boulevard

WHEREAS, the McLaren Health Care Corporation, 3373 Regency Park Dr., Grand Blanc, MI 48439 requested the vacation of Alliance Drive and the northern portion of Technology Blvd., in the University Corporate Research Park located between U.S. 127 and Collins Road; and

WHEREAS, City Council passed Resolution #2018-253 on October 8, 2018 approving the vacation contingent upon McLaren taking title to the property adjoining the to-be-vacated rights-of-way, and providing proof of the same to the City Clerk, on or before August 15, 2019; and

WHEREAS, McLaren has successfully completed taking title to the property adjoining the rights-of-way, and provided proof to the City Clerk; and

WHEREAS, the Public Service Department updates the Public Street System in accordance with Public Act 51 of 1951, which requires that vacated streets be decertified and removed from the Act 51 Street System; and

WHEREAS, the City of Lansing does wish to decertify the following street segments; and

WHEREAS, the street segments to be decertified are:

Alliance Drive in its entirety – 1,735 feet

Technology Boulevard, Collins Road to Biotechnology Boulevard – 1,712 feet

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby authorizes the decertification of a total of 3,447 feet, as identified in the recitals of this resolution, from the Act 51 Street System.

BE IT FINALLY RESOLVED that the Act 51 Street System be updated to reflect these changes.

DRAFT FEB 20, 2020

ORDINANCE NO _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN TO AMEND CHAPTER 240
OF THE LANSING CODIFIED ORDINANCES IN ITS ENTIRETY TO RESTRUCTURE
THE GRANT AWARD PROCESS FOR BASIC HUMAN SERVICES

THE CITY OF LANSING ORDAINS:

SECTION 1. THAT CHAPTER 240 OF THE LANSING CODIFIED ORDINANCES
IS HEREBY AMENDED IN ITS ENTIRETY TO READ AS FOLLOWS

240.01. - Statement of purpose.

The City of Lansing, ~~through its City Council~~, finds that there exists and will continue to
exist a need among its citizens to have assistance in meeting everyday challenges. In the interest
of the "public health," in its broadest sense, the City is committed to providing a locally funded
revenue base which supports the needs of citizens by funding basic human services. In addition,
it is recognized that the City's commitment in establishing a revenue base for basic human
services provides an avenue through which federal, state, CITY OF LANSING, and/or private
resources can be accessed to enhance the funding of service providers TO BENEFIT LANSING
RESIDENTS.

240.02. - Definitions.

(a) "Basic ~~h~~Human ~~s~~Services," as used in this chapter, shall mean programs OR PHYSICAL
IMPROVEMENTS operated, CONSTRUCTED, OR MAINTAINED by THE CITY OR
agencies that SERVE CITY OF LANSING RESIDENTS; meet basic HUMAN needs OF
RESIDENTS IN THE CITY; ADDRESS HOUSING AND TENANT SERVICES; ~~and/or~~

provide life skills development, employability development or health, or mental health services FOR CITY OF LANSING RESIDENTS; AND FOCUS ON IDENTIFIED AREAS OF FOCUS IN THE CITY OF LANSING.

(b) "Community sSupported aAgencies," as used in this chapter, shall mean organizations that receive separate City Council funding THROUGH GRANT CONTRACT AWARDS PURSUANT TO A COMPETITIVE BID PROCESS; SUCH FUNDING ~~that~~ may be allocated BY THE CITY APPROPRIATIONS ORDINANCE.

(c) "Cultural aArts pPrograms," as used in this chapter, shall mean organizations that facilitate community access to theater, music, museum, art and related activities.

240.03. - Funding.

(a) The City of Lansing General Fund Budget shall include, at a minimum for each fiscal period, an appropriation equal to 1.25 percent of general fund revenue as adopted in the annual budget for the purpose of funding ~~bBasic~~ ~~hHuman~~ sServices.

(b) FUNDS FROM 240.03 (a) SHALL BE APPROPRIATED AS PART OF THE ANNUAL BUDGET PROCESS. THE MAYOR, AS PART OF THE BUDGET RECOMMENDATION, SHALL DESIGNATE THE PROPORTION OF DOLLARS TO THE VARIOUS DEPARTMENTS THAT PROVIDE BASIC HUMAN SERVICES.

(C) FUNDING PROVIDED TO THE HUMAN RELATIONS AND COMMUNITY SERVICES ("HRCS") DEPARTMENT FOR GRANTS SHALL BE IN ACCORDANCE WITH THE LANSING CODE OF ORDINANCES PURCHASING AND COMPETITIVE BID PROCESS (CHAPTER 206) AND OTHER RELEVANT LANSING ORDINANCES. FUNDING SHALL ALSO SATISFY THE FOLLOWING REQUIREMENTS:

(I) BE AWARDED ON A COMPETITIVE BASIS TO SUSTAINABLE AND VIABLE COMMUNITY SUPPORTED ORGANIZATIONS THROUGH GRANT CONTRACTS WITH THE CITY. Should the City be mandated or elect to account for revenue which is credited to the general fund ~~as of the effective date of Ordinance No. 01027~~ in a separate enterprise or special revenue fund, the amount of revenue transferred to such fund from the general fund shall continue to be included in the base utilized for calculation of the 1.25 percent to be appropriated for the funding of local ~~bBasic~~ ~~hHuman~~ ~~sServices~~.

(II) THE APPLICATION FOR A GRANT SHALL INCLUDE AT A MINIMUM THE DOLLAR REQUEST, THE HISTORY OF GRANTS TO THE APPLICANT, AND THE METRICS OF PREVIOUS AWARDS, INCLUDING SUCCESSES AND FAILURES AND WHETHER CITY-TARGETED AREAS OF FOCUS ARE ADDRESSED.

(III) ALL APPLICATIONS SHALL BE EVALUATED AND RANKED BY THE HUMAN RELATIONS AND COMMUNITY SERVICES ADVISORY BOARD (“HRCS ADVISORY BOARD”) WITH A MINIMUM ACCEPTABLE LEVEL FIRST BEING ESTABLISHED. THE CITY OF LANSING INTERNAL AUDITOR MAY PARTICIPATE AS AN ADVISOR DURING THE EVALUATION AND RANKING PROCESS.

(IV) HRCS ADVISORY BOARD RANKING RECOMMENDATIONS AND SUPPLEMENTAL STAFF EVALUATIONS AND RECOMMENDATIONS SHALL BE PROVIDED TO THE MAYOR FOR REVIEW. THE MAYOR MAY INCLUDE FUNDING FOR HUMAN SERVICES BASED ON THESE RECOMMENDATIONS OR OTHER FACTORS IN THE ANNUAL CITY BUDGET.

(V) THE HRCS DEPARTMENT shall enter into contractual agreements with community-based, non-profit, charitable organizations that provide basic human services.

(VI) These funds will be used to provide a locally funded revenue base that supports ~~h~~Basic ~~h~~Human ~~s~~Services. These funds may be used for the direct provision of ~~h~~Basic ~~h~~Human ~~s~~Services by local community-based, non-profit, charitable organizations and/or they may be used as match or leverage by these agencies to secure additional funds from federal, state and/or private sources to support human service delivery initiatives. ALL OF THE FOREGOING SHALL BE ACCOMPLISHED THROUGH A COMPETITIVE BID PROCESS PURSUANT TO THE LANSING CODE OF ORDINANCES.

(B) The 1.25 percent of the general fund revenue appropriated for basic human services shall be exclusive of any direct funding of community supported agencies by City Council THROUGH A COMPETITIVE BID PROCESS PURSUANT TO THE LANSING CODE OF ORDINANCES. The 1.25 percent of the general fund revenue appropriated for ~~h~~Basic ~~h~~Human ~~s~~Services shall also be exclusive of any funding appropriated for the purpose of supporting cultural arts programs.

240.04. – ~~Administrative unit~~ ADMINISTRATION

(A) FUNDING FOR BASIC HUMAN SERVICES WILL BE ALLOCATED TO CITY DEPARTMENTS THROUGH THE BUDGET PROCESS, OR THROUGH A CONTRACT WITH AN APPROPRIATE AGENCY TO PROVIDE SERVICES DIRECTLY.

(B) Funding through the Human Relations and Community Services Department, PURSUANT TO SECTION 240.03(C), ~~pursuant to Ordinance No. 01027~~, shall BE ISSUED TO AGENCIES AFTER CONTRACTS ARE CREATED AND APPROVED TO address

1 Basic Human Services needs as identified by the ~~Human Relations and Community Services~~
2 ~~Department~~ HRCS ADVISORY BOARD AND DEPARTMENT, AND AFTER REVIEW
3 AND APPROVAL OF THE GRANT CONTRACT BY THE MAYOR, THE FINANCE
4 DIRECTOR, AND THE CITY ATTORNEY.

5 THE FOLLOWING PROCESS SHALL BE FOLLOWED IN AWARDING GRANTS
6 UNDER THIS CHAPTER:

- 7 1. THE AVAILABILITY OF APPLICATIONS AND GRANTS SHALL BE LISTED ON
8 THE CITY OF LANSING WEBSITE AND IN OTHER PRINTED MATERIAL
9 AVAILABLE TO THE GENERAL PUBLIC.
- 10 2. A PUBLIC INFORMATIONAL MEETING FOR INTERESTED GRANT
11 APPLICANTS AND THE GENERAL PUBLIC SHALL BE HELD BEFORE THE
12 DEADLINE FOR APPLICATIONS FOR GRANTS, AND RECOMMENDED TO ALL
13 POTENTIAL GRANT APPLICANTS.
- 14 3. AFTER THE APPLICATION DEADLINE HAS PASSED, ALL APPLICATIONS FOR
15 GRANTS AND APPLICANT SUCCESS METRICS SHALL BE PROVIDED TO THE
16 HRCS ADVISORY BOARD MEMBERS PRIOR TO A MEETING TO DISCUSS AND
17 SCORE APPLICATIONS.
- 18 4. CITY STAFF SHALL PROVIDE A RECOMMENDATION TO THE MAYOR
19 REGARDING THE DISTRIBUTION OF FUNDING BASED UPON HRCS
20 ADVISORY BOARD SCORING, APPLICANT METRICS, HISTORY, AND THE
21 ABILITY OF THE APPLICANT TO PROVIDE SERVICES THAT MEET THE
22 GOALS OF THE CITY.

5. THE MAYOR WILL INCLUDE FINAL RECOMMENDATIONS IN THE BUDGET
PRESENTED TO CITY COUNCIL.

6. HRCS STAFF SHALL PROVIDE APPROVAL LETTERS TO SUCCESSFUL
AGENCY APPLICANTS AFTER THE CITY BUDGET IS APPROVED BY CITY
COUNCIL.

7. FORMAL CONTRACTS WILL BE PROCESSED FOLLOWING CITY COUNCIL'S
APPROVAL OF A BUDGET.

Section 2. All ordinances, resolutions or rules, parts of ordinances inconsistent with these
provisions are repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be
invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof
other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment by City
Council and, pursuant to Section 3-307 of the City Charter, this Chapter shall expire December
31, 2028.

Approved as to form:

City Attorney

Dated: _____



Andy Schor, Mayor

CITY OF LANSING
PURCHASING OFFICE
1110 S. Pennsylvania Ave.
Lansing, Michigan 48912
(517) 702-6197
<http://www.lansingmi.gov/787/purchasing>

TO: Andy Schor, Mayor
FROM: Stephanie Robinson CPPB, Senior Buyer
DATE: Feb. 12, 2020
SUBJECT: Sole Source Purchase – MKSK Inc.

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Public Service Department – Engineering Division
Vendor: MKSK INC
Item Purchased: Engineering Services for the Two-Way Street Conversion Project
Dollar Amount: \$ 42,965.00

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

slr

“Equal Opportunity Employer”

**CITY OF LANSING**

124 W. Michigan Ave
Lansing, MI 48933
(517) 483-4128

TO: MKSK INC
4219 WOODWARD AVE
STE 305
DETROIT, MI 48201

PURCHASE ORDER	
P.O. NUMBER	P086400
DATE	12/20/19
VENDOR I.D.	V037891
DELIVERY DATE	
FOB	
REQUISITION NO	PR014928
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE.	

PHONE# (313) 612-1101 FAX#

Page 1 of 1

DELIVER ITEMS TO:

PUBLIC SERVICE DEPARTMENT ENGINEERING
124 W MICHIGAN AVENUE 7TH FL
LANSING, MI 48933

SEND INVOICE TO:

PUBLIC SERVICE DEPARTMENT ENGINEERI
124 W MICHIGAN AVENUE 7TH FL
LANSING, MI 48933

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
001	TWO WAY STREETS	42,965	LS	1.00	42,965.00
TAX					0.00
TOTAL					42,965.00

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Goods other than those specified on this order must not be substituted or prices changed without authorization.
2. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.

CITY of LANSING
INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
Samantha Harkins, Deputy Mayor

FROM: Stephanie Robinson, CPPB Buyer

DATE: November 4, 2019

SUBJECT: Sole Source Purchase – MKSK INC - Engineering Services

The Public Service Department Engineering requests that MKSK be designated as a sole source consultant for Engineering Services for the Two-Way Street Conversion project.

Please see the attached letter and approval from Andrew Kilpatrick.

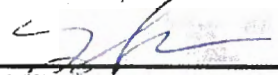
Based on the attached letter we recommend issuing a sole source purchase order to MKSK. in the amount of \$ 42,965 from the Two-Way Streets 273.933601.974100.50810

Attachment

Date

11-4-19

Approved ☒ Denied ☐



Andy Schor, Mayor



**CONTRACT BETWEEN
CITY OF LANSING, MICHIGAN
AND
MKSK**

THIS CONTRACT ENTERED INTO, as of this 20th day of December, 2019, by and between the City of Lansing, Michigan, hereinafter referred to as the "OWNER" and MKSK hereinafter referred to as the "CONSULTANT".

WITNESSETH, that:

WHEREAS, the OWNER as the Administrator has determined the need to secure professional services for the Two-Way Streets Project, and

WHEREAS, the OWNER desires to engage the services of the CONSULTANT to furnish professional assistance to undertake this work and the CONSULTANT is qualified to undertake the activities for which the funding has been provided and is willing to furnish professional services to the OWNER;

NOW THEREFORE, the OWNER and the CONSULTANT mutually agree as follows:

- 1 - 01. The OWNER hereby agrees to engage the CONSULTANT, and the CONSULTANT hereby agrees to perform the services in accordance with the terms set forth in the Contract Documents except as superseded or modified by this contract or amendments thereto.
- 1 - 02. Contract Documents: The contract documents shall consist of :
 - a. This contract.
 - b. The CONSULTANT's Proposal, including costs, for Engineering Services for Two-Way Streets Project dated July 26th, 2019.
- 1 - 03. Conflicts: This contract together with the other documents enumerated in 1 - 02, which said other documents are as fully a part of the contract as if attached or herein repeated, form the complete contract between the parties. Any terms or the conditions not set forth herein shall not be binding to either party to this agreement. In the event that any provision in any component part of this contract conflicts with any provision of any other component part, the provision of the component part first enumerated in 1 - 02 shall govern, except as otherwise specifically stated herein. This agreement or any of its terms or conditions cannot be modified, amended or waived unless in writing and executed by both parties to this agreement.
- 1 - 04. Compensation: The CONSULTANT shall be reimbursed for the basic services rendered under this CONTRACT per the CONSULTANT'S proposal.
- 1 - 05. Revisions of the Agreement. If the scope of the project changes substantially, a revised

"Scope of Services" and an associated request for extra or reduced compensation will be negotiated as approved by the OWNER. Such changes as mutually agreed upon by and between the parties shall be reduced in writing, approved by both parties and incorporated as written amendments to this contract prior to undertaking such change.

Any increase or decrease in the amount of payment to the CONSULTANT arising out of such change shall likewise be in writing and approved by the parties prior to the commencement of the change in work.

- 1 - 06. Tax Obligations, Employee Benefits and Liabilities. The CONSULTANT shall be responsible for compliance with applicable state, local and municipal income as well as other taxes and charges such as Worker's Compensation, State and/or Federal Unemployment Taxes or insurance coverage and general liability coverage against losses or injury arising out of the activities of any employee or other personnel working under the control of supervision of the CONSULTANT. The CONSULTANT agrees to indemnify and save harmless the OWNER its officers, agents and employees from any tax, charge or claim arising out of any negligent errors, acts or omissions of any employee, agent or other person acting under the supervision or direction of the CONSULTANT or otherwise performing services on behalf of the CONSULTANT under this CONTRACT.
- 1 - 07. City Charter. It is clearly understood that nothing contained in this CONTRACT shall deprive the City Council and Mayor of the City of Lansing of any rights that it may exercise by virtue of the provisions of the Charter of the City of Lansing.
- 1 - 08. Severability of Provisions. If any clauses, sections, provisions, or parts of this CONTRACT are held invalid, or if any portion of any clause, sections, provision, or part of this CONTRACT is held invalid, the remainder of the CONTRACT shall not be affected; thereby, if such remainder of this CONTRACT would then continue to conform to the terms and requirements of applicable law.

SECTION 2 - GENERAL PROVISIONS

In addition to the provisions listed in the OWNER'S proposal the following provisions shall be considered part of the contract:

- 2 - 01. Nondiscrimination. CONSULTANT agrees not to discriminate against any qualified employee or qualified applicant for employment with respect to hire, terms, conditions or privileges of employment or a matter directly or indirectly related to employment because of age, race, color, religion, national origin, sex, height, weight, handicap, marital status, political orientation and agrees to require a similar provision in any subcontracts for this project.
- 2 - 02. Interest of Members of OWNER and Others. No officer, member or employee of the OWNER, and no members of its governing body, and no other public officials of the governing body of the locality or localities in which the PROJECT is situated or being carried out who exercises any functions or responsibilities in the review or approval of the

undertaking or carrying out of the PROJECT, shall participate in any decision relating to this CONTRACT which affects his/her personal interest or have any personal or pecuniary interest, direct or indirect, in the CONTRACT or the proceeds thereof.

- 2 - 03. Assignability. The CONSULTANT shall not assign any interest in this CONTRACT and shall not transfer any interest in the same (whether by assignment or novation), without the prior written consent of the OWNER thereto. PROVIDED, HOWEVER, that claims for money due or to become due to the CONSULTANT from the OWNER under this CONTRACT may be assigned to a bank, trust company, or other financial institution only on the approval of the City of Lansing.
- 2 - 04. Interest of CONSULTANT. The CONSULTANT agrees that he presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this CONTRACT. The CONSULTANT further agrees that in the performance of this CONTRACT no person having any such interest shall be employed.

SECTION 3 - MODIFICATIONS TO PROPOSALS

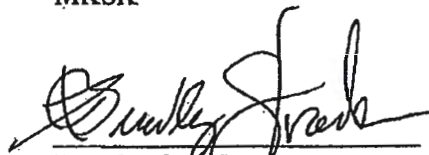
The OWNER and CONSULTANT agree to the following modifications to the CONSULTANT's proposal, as follows:

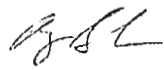
- a) None.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the day and year written above. The CONSULTANT and the OWNER have hereunder affixed their signatures to duplicate copies of this Agreement, each of which shall be deemed an original.

MKSK

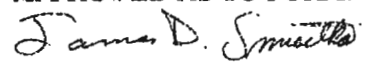
CITY OF LANSING


Bradley Strader
Principal



Andy Schor
Mayor

~~APPROVED AS TO FORM:~~



Board Number P20608

TOTAL CONTRACT COST: \$42,965.00

APPROVED AS TO AVAILABILITY OF FUNDS:
ACCOUNT NO.273.933601.974100,50810



Andy Schor, Mayor

PUBLIC SERVICE DEPARTMENT

7th Floor City Hall
124 West Michigan Avenue
Lansing, Michigan 48933
(517) 483-4455
FAX: (517) 483-6082
www.lansingmi.gov/pubserv



MEMORANDUM

TO: Andy Schor, Mayor

FROM: Michelle Smalley, Administrative Assistant
Public Service Department

DATE: December 9, 2019

SUBJECT: Two-Way Streets Project - MKSK

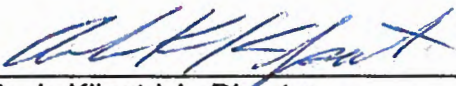
MKSK, Inc. has been designated as a sole source consultant for engineering services in the Two-Way Streets Conversion Project. Attached is the contract for those services.

MKSK will support city staff in the evaluation of alternative cross-sections and intersection designs for the conversion of six one-way streets to two-way in the downtown area. They will assist in identifying options, preparing maps and graphics, and coordinating public and stakeholder engagement. They will provide guidance on best practice design for our street network using their experience with similar project.

Funding is available through an MEDC Grant, and is in this account:

Two-Way Streets	273.933601.974100.50810	\$42,965.00
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Approved


Andy Kilpatrick, Director
Public Service Department

12/10/19
Date



PUBLIC SERVICE DEPARTMENT

7th Floor City Hall
124 West Michigan Avenue
Lansing, Michigan 48933
(517) 483-4455
FAX: (517) 483-6082
www.lansingmi.gov/pubserv



TO: Stephanie Robinson, Senior Buyer

FROM: Andrew K. Kilpatrick, Public Service Director

DATE: November 1, 2019

SUBJECT: Two Way Street Conversion assistance

The City of Lansing will be converting the remaining one-way streets in downtown to two-way next summer. To assist with the transportation planning, public outreach and communications on the project, the City needs a consultant with experience working on similar projects, and with the City of Lansing.

Although there are a number of firms that could provide some of these services, I believe that only MKSK can provide the technical services required and has extensive experience providing transportation planning services for Lansing. Brad Strader, Principal with MKSK, worked on the City's master plan including analysis of the Oakland-Saginaw one-way pair, its non-motorized plan and on the Michigan Avenue Shaping the Avenue project.

MKSK is currently assisting the City of Kalamazoo, which will be taking over and converting the MDOT one-way pairs through downtown Kalamazoo and has provided assistance to Grand Rapids, Detroit and others on conversion of way one-way streets to two-way operation.

I recommend hiring MKSK Studios, proposal attached, on a sole source basis, to provide the required transportation planning services to facilitate implementation of the two-way conversion project.

The funds required for these professional services, \$42,965.00, are available in account 273.933601.974100.50810, Two-Way Streets.

If you have any questions regarding this sole source recommendation, please let me know.

July 26th, 2019

Andrew Kilpatrick, Director of Public Service
City of Lansing
124 W. Michigan Avenue
Lansing, MI 48933-1694

MKSK

4219 Woodward Avenue
Suite 305
Detroit, MI 48201
313.652.1101

Re: Downtown Lansing Streets Study

Andy,

On behalf of the MKSK team, I wish to express our appreciation for your confidence in selecting us to assist you with the Downtown Lansing street redesign program. Specially to support city staff in the evaluation of alternative cross sections and intersection designs for the conversion of the six one-way streets to two-way. The study streets could be expanded to include MLK, the service drives along I-496 or other streets you identify.

The project goal is to evaluate a conversion of a network of one-way streets to two-way operations. This will include study of different cross section options based on specifications you have provided such as minimum and preferred lane widths. MKSK will help assist city staff in the evaluation of alternative uses within the streets such as on-street parking and loading, along with enhancements to support the non-motorized and transit network.

MKSK's role will be to assist in the identification of options, preparation of maps and graphics, and collaboration on public and stakeholder engagement. In particular, MKSK will provide guidance on best practice design for the street network based on our experience with other downtowns. As you know, we are currently working with the City of Kalamazoo on a similar evaluation of conversion of downtown one-way streets to two-way. We have also done similar projects for Grand Rapids, Midland, Detroit, Traverse City and several cities in Ohio.

Our previous Lansing experience will also allow us to expedite the process to meet your schedule. As you know, we worked with you on similar projects including the analysis of the Oakland-Saginaw one-way pairs, the design concepts for Michigan Ave. for the Shaping the Avenue project, the Non-Motorized Plan and Citywide Comprehensive Transportation Plan. So this is really a continued step toward implementation of those previous projects.

City staff will be leading the process including modeling of alternatives, engineering design and engagement coordination. The city will provide MKSK with GIS maps and information on important details like curb-to-curb widths, existing street geometry, traffic data, location of on-street parking and loading. We anticipate regular phone calls or meetings so that we can meet your schedule to begin implementation mid-2020. A proposed schedule is included in the work plan.

In addition to myself, Ben Palevsky, a recent addition to MKSK's Detroit office will be on the project team. Ben's design background and previous experience working in city government will help us envision creative and effective alternatives for the streets of Downtown Lansing. His resume can be found in the MKSK Qualifications document attached.



Per our discussion with you, we have prepared this package that serves as the agreement (contract) for the Downtown Lansing Streets Study. The agreement includes the Scope of Services, our W-9, and the MKSK standard Terms & Conditions. We will proceed on an hourly basis plus documented expenses. If desired, we will provide an estimate for specific tasks before we begin. Initial estimates are provided below.

Based on the discussion and work plan, we have prepared an estimated budget of \$42,965 (see attached budget worksheet). This is dependent upon how many meeting, the extent

We would be happy to discuss the proposed work plan and budget, or simply get started. Let us know how you would like to proceed.

Sincerely,

A handwritten signature in black ink that reads "Bradley K. Strader".

Brad Strader, Principal
MKSK

AUTHORIZATION

Client (*Signature*)

Date

Client (*Print Name and Title*)

Bradley Strader for MKSK (MSK2, LLC, dba MKSK)

Date

City of Lansing Downtown Streets Study

MKSK Detroit - Scope of Services

July 25, 2019

Work Plan

MKSK Detroit will assist the City of Lansing staff to evaluate alternative designs for six one-way streets in the Downtown Lansing street network, shown in the following study area map. This study is being done concurrent with discussions between the City and MDOT about jurisdictional transfer of certain state routes to the City of Lansing. Additional streets or segments thereof may be added, such as conversion of some lanes along Martin Luther King into a greenway, or the service drives that parallel I-496, as determined by the City. In this case the "City" shall mean the City of Lansing Director of Transportation.

The project goal is to evaluate a conversion of a network of one-way streets to two-way operations. This will also include study of different cross section options such as on-street parking, enhancing bicycle, transit and pedestrian infrastructure, and reevaluating curbside uses such as loading zones.

MKSK will support the City of Lansing engineering staff to provide input into options, assistance with preparation of graphics, and other services as requested. It is expected that MKSK's deliverables will consist of maps, photos, graphics, cross-sections and presentation materials to describe both short-term recommendations to be implemented by the City of Lansing in mid-2020, and longer-term recommendations (5-15 years) that may be implemented when the streets will be reconstructed in coordination with future sewer separation work.

The City of Lansing will ultimately be responsible for the project including the traffic modeling and engineering, including intersection designs. City staff will also lead community and stakeholder engagement. MKSK will aid in the preparation of meeting materials and will attend certain public meetings and stakeholder meetings. Those stakeholders may include the State of Michigan, LCC, major downtown employers, CATA, business organizations, neighborhoods, media, and others identified by the City.

The tentative schedule for the study is listed below:

- August – Preparation of Best Practice or Case Study Information, Information to Explain the Project and Goals, Graphics of Existing Cross Sections and Potential Options. City to conduct a street tour with MKSK to review potential alternatives and confirm existing conditions. City to begin outreach to stakeholders and publicity for public workshop.
- Sep 2019 – Public Workshop 1 to present the above
- Refinements to alternatives including any additional modeling by the City, revisions to graphics or new graphics.
- Late 2019 – Additional Stakeholder Meetings and Public Workshop 2 – to describe and seek input on the overall conversion plan, short- and longer-term alternatives, phasing, details on loading and unloading
- Early 2020 – Decision by the City, "final" graphics and materials
- Mid-2020 – City to prepare Final Engineering design and begin Implementation of Short-Term Alternatives

Study Area

The study area is for planning and transportation operations analysis purposes only. Expansion beyond this study area may be required from a transportation operations or planning perspective to define network implications of alternatives.

The project study area has been defined as shown below in the orange outline:

- Oakland Ave to the north;
- Malcolm X St (I-496 service road) to the south;
- Grand River to the east;
- Martin Luther King Blvd to the west.

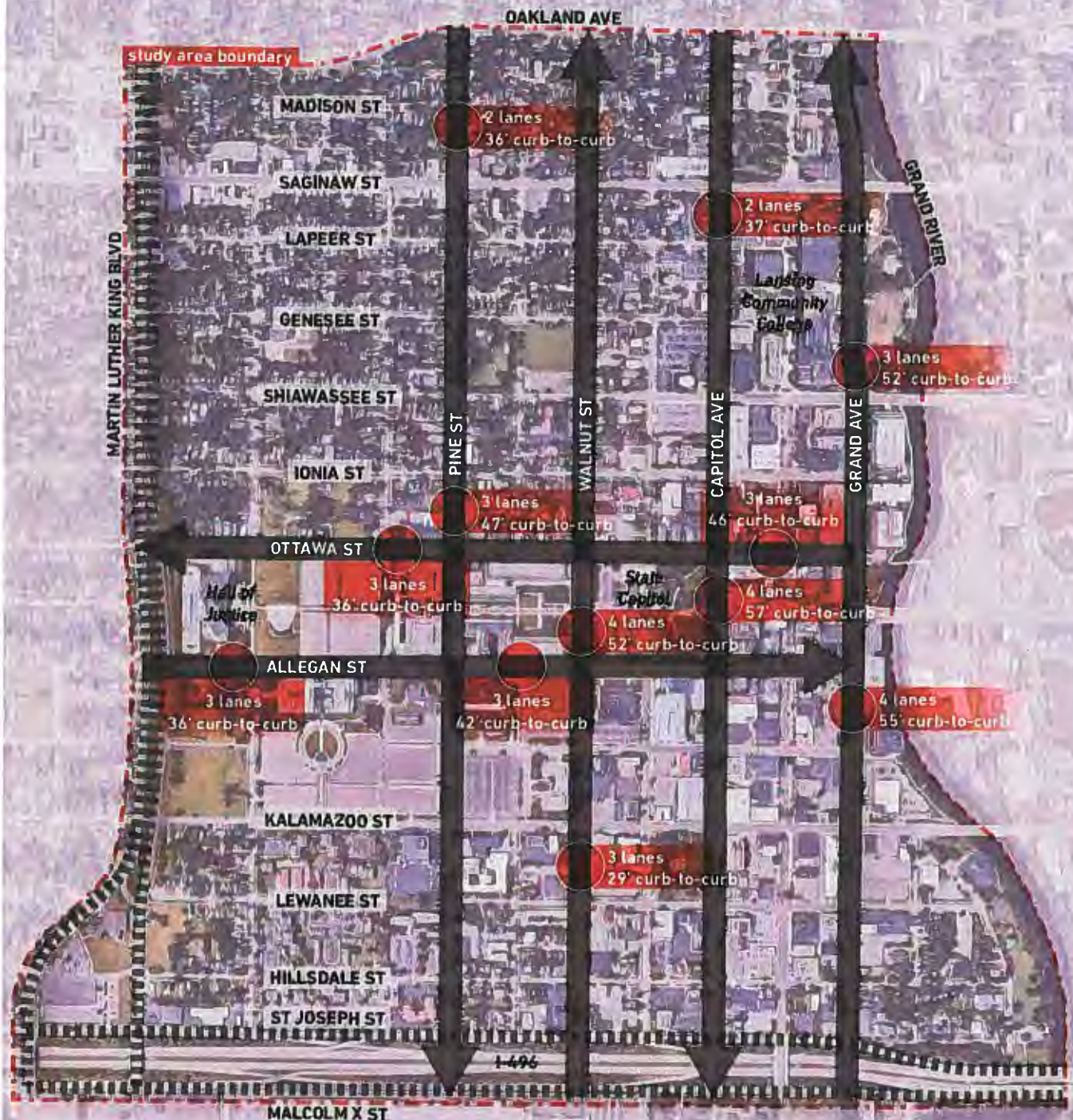
The six one-way streets to be evaluated are:

- Grand Avenue (northbound)
- Capital Avenue (southbound)
- Walnut Street (northbound)
- Pine Street (southbound)
- Ottawa Street (eastbound)
- Allegan Street (westbound)

General Street Design Parameters and Priorities (as laid out by Andrew Kirkpatrick, City of Lansing). As alternatives are explored, the general specifications shall be as follows:

- Center turn lanes shall typically be (be a minimum of) 10' wide
- General traffic lane width of 11 feet, 14 feet where a shared vehicle/bike lane (sharrows)
- On-street parking lanes shall be a minimum of 7' wide
- Far side bus stops
- May consider bus pull-outs or bump outs to reduce dwell times for buses (improves bus travel times and reduces disruption of traffic flow)
- On-street parking shall be preserved where it currently exists, especially where the City or observations determine it is heavily used
- Pedestrian crosswalks generally only at controlled intersections though potential mid-block crossings may be identified through the process
- Quality of bicycle facilities valued over quantity of bike facilities
- Short-term recommendations must fit in current curb-to-curb width with allowance for minor "spot" changes to the curb or intersection radii
- Long term recommendations (5-15 years) can speculate on moving the curb during sewer separation.
- 25' turning radius generally applied at corners to accommodate smaller design trucks and CATA buses along bus routes (that may be modified from the existing ones)

DOWNTOWN LANSING



FOCUS STREETS

POSSIBLE ADDITIONAL
CORRIDORS FOR EVALUATION

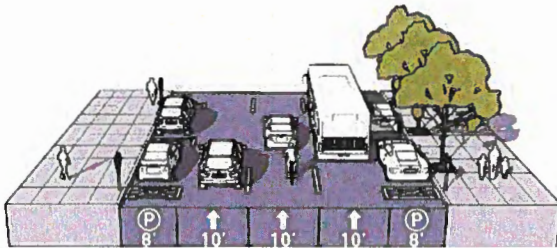
1/8 mile 1/4 mile

1/8 mile 1/4 mile

N

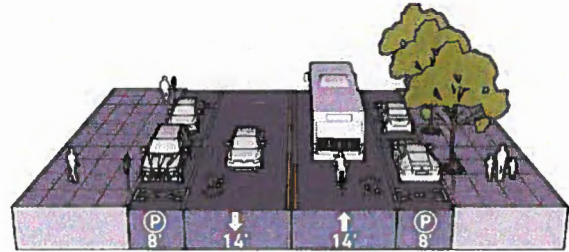
Example Street Design Alternatives Exercise: Ottawa Street

The visualizations below show potential transformations of a segment of Ottawa Street in Downtown Lansing. The following pages show each alternative with precedent images of what implementation could look like.



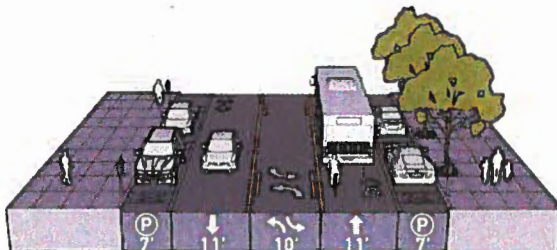
(1) Ottawa St Existing Conditions

- One-way street
- Three travel lanes
- Metered parking on either side



(3) Ottawa St Short Term Alternative B

- Conversion to two-way street
- One wide travel lane in each direction with bike sharrows
- Parking on both sides preserved



(2) Ottawa St Short-Term Alternative A

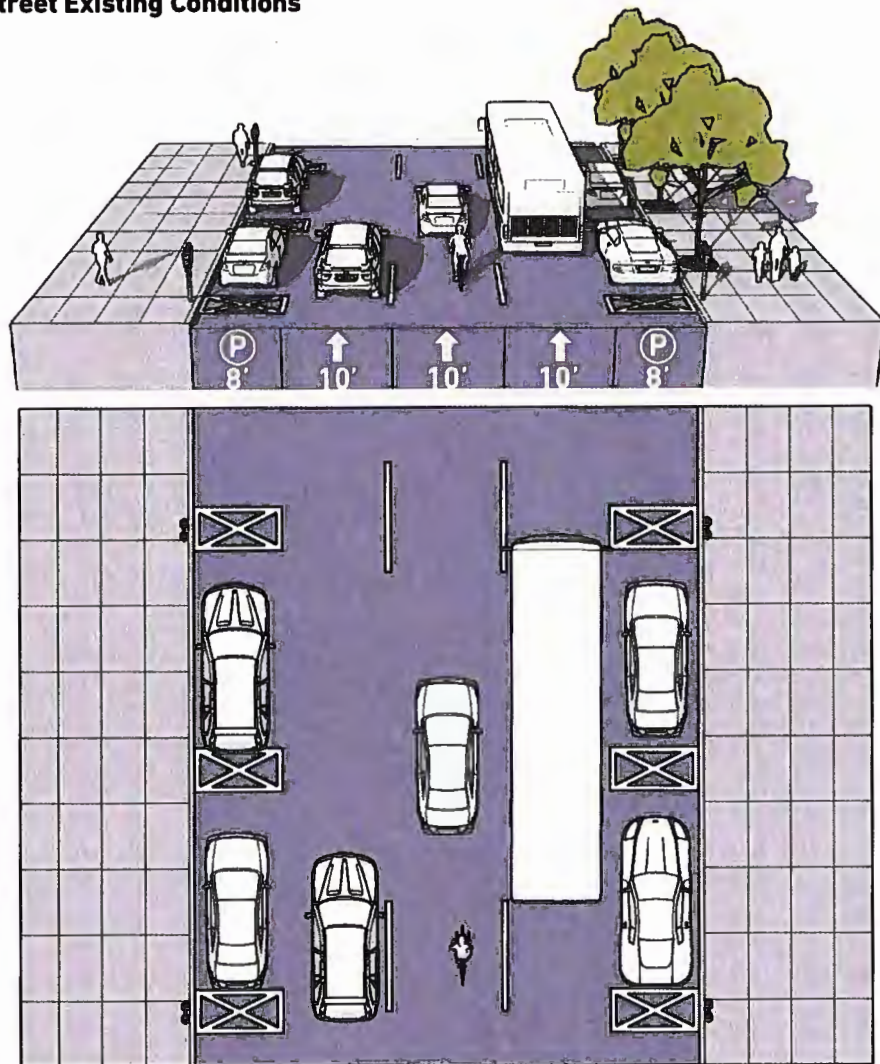
- Conversion to two-way street
- One travel lane in each direction
- Center left turn lane
- Parking on both sides preserved



(4) Ottawa St Long-Term Alternative:

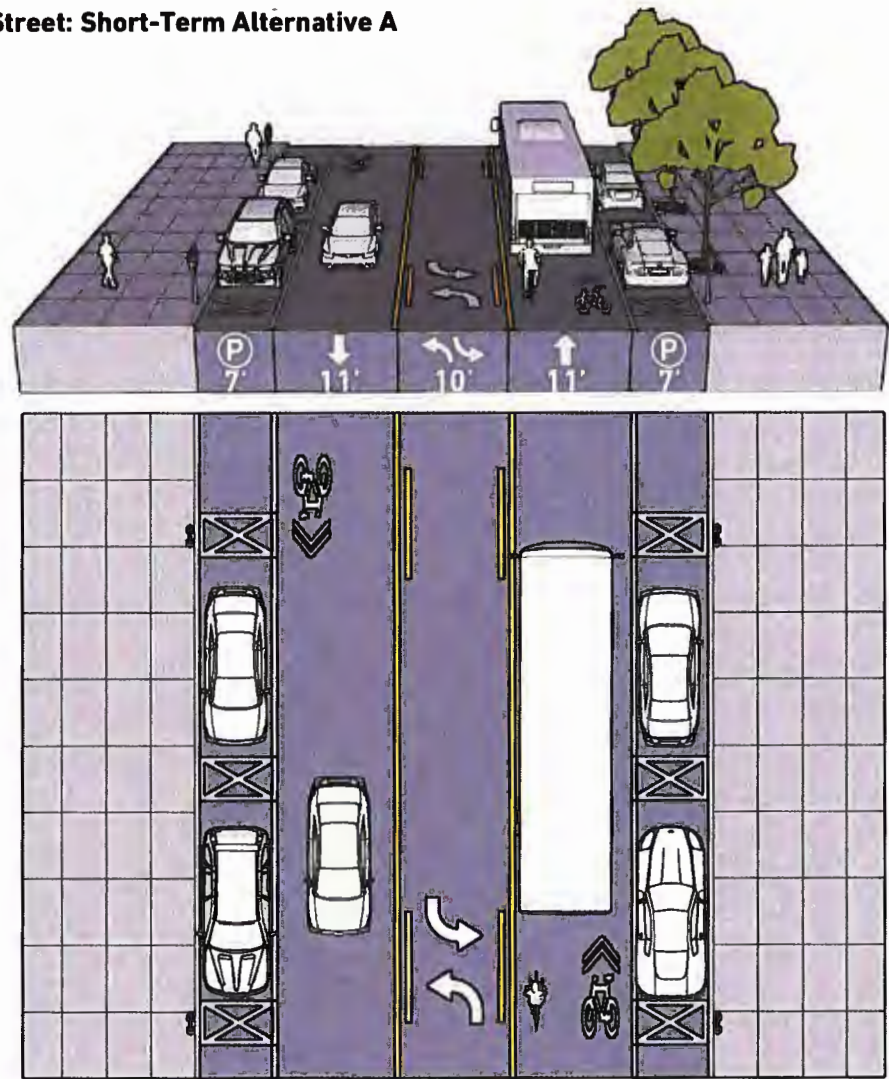
- Conversion to two-way street
- One travel lane in each direction
- Two-way parking-protected cycle track added on the North side of the street
- Parking on both sides preserved

(1) Ottawa Street Existing Conditions

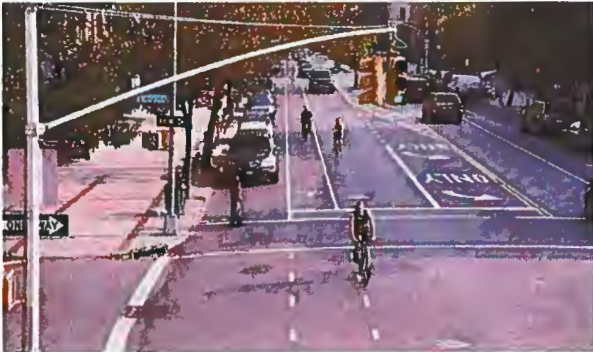


Ottawa St – Google Street View

(2) Ottawa Street: Short-Term Alternative A

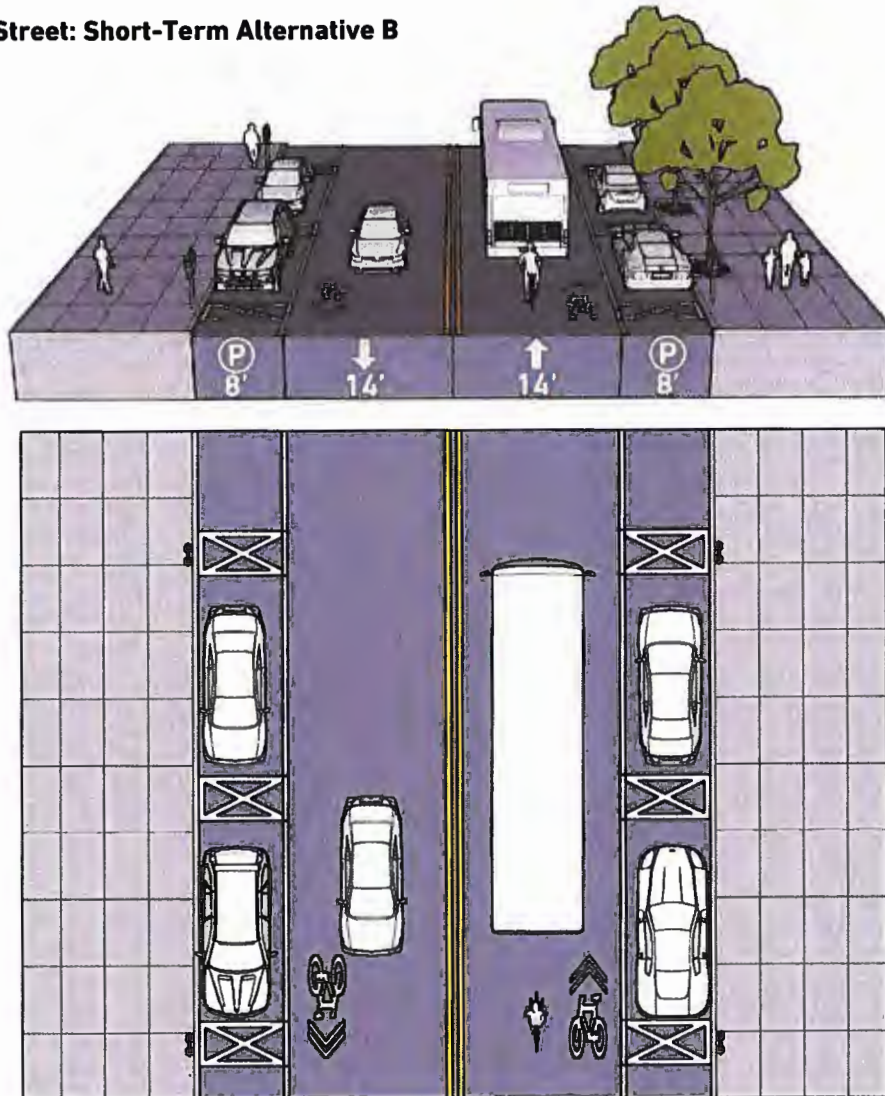


Battle Creek, MN



Brooklyn, NY

(3) Ottawa Street: Short-Term Alternative B

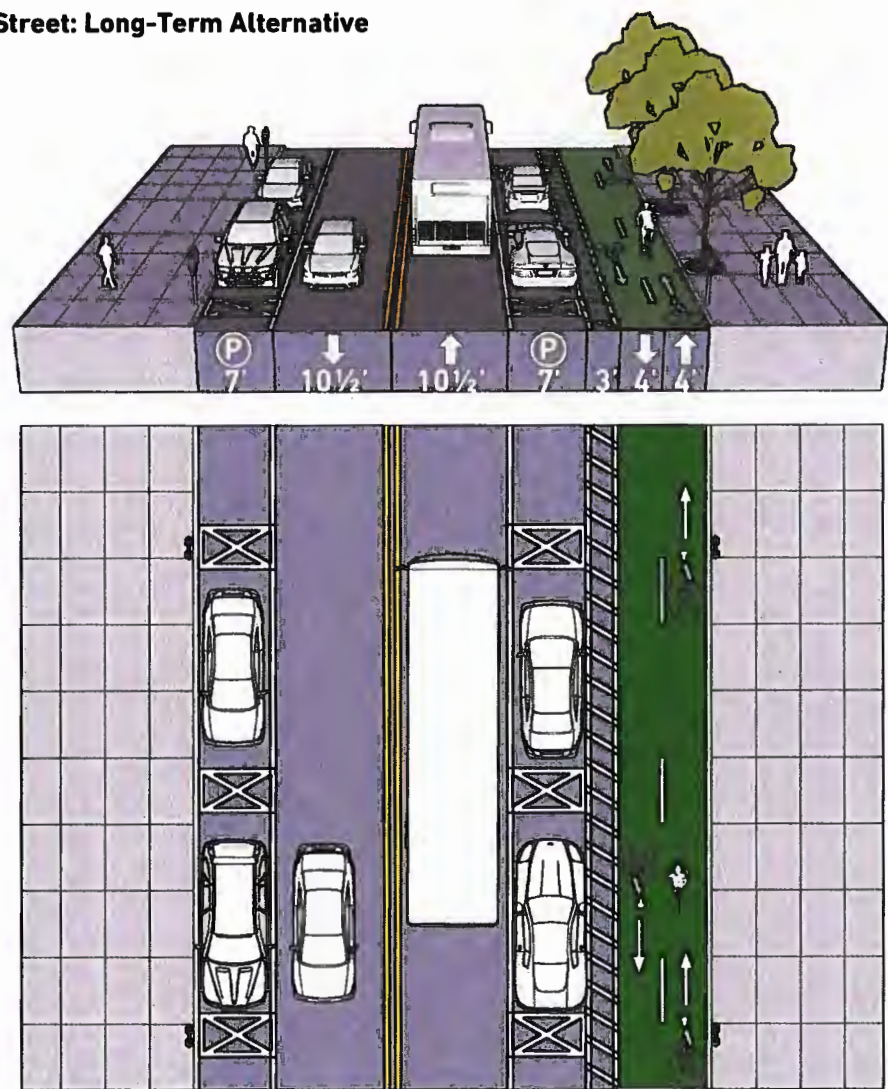


Austin, TX



Seattle, WA

(4) Ottawa Street: Long-Term Alternative



Richmond, VA



Columbus, OH

Sample Graphics from Other Projects



Midland Downtown Streetscape Plan, Midland, MI

POTENTIAL DESIGN OPTIONS: SELECT YOUR TOP PREFERENCE

PLACE YOUR DOT: ● = PREFERRED OPTION

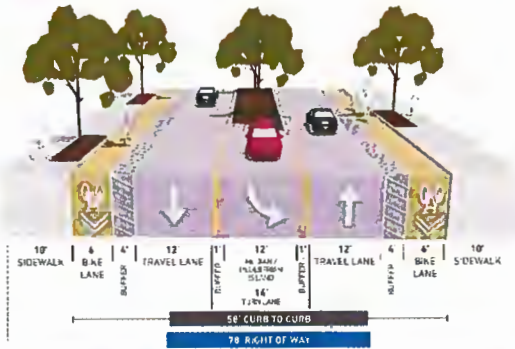
A. ENHANCE EXISTING CONFIGURATION 	B. ROAD DIET - BUFFERED BIKE LANE V1 	C. ROAD DIET - BUFFERED BIKE LANE V2
D. ROAD DIET - BIKE LANE & STREETSCAPE 	E. ROAD DIET - BUS LANES 	F. ROAD DIET - BUS & BIKE LANES
G. ROAD DIET - BUS LANE & SHARED USE PATH 	H. ROAD DIET - PARKING & STREETSCAPE 	CREATE YOUR OWN!

MAYFIELD CORRIDOR STUDY | ROADWAY CONFIGURATION

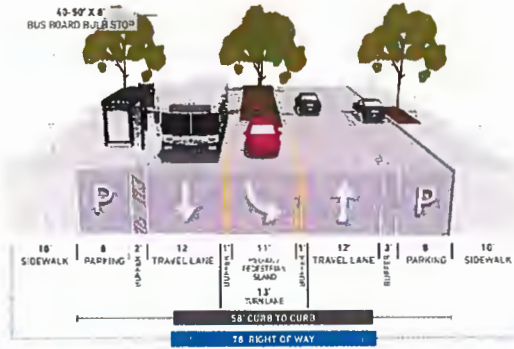
Mayfield Corridor Study, Mayfield, OH



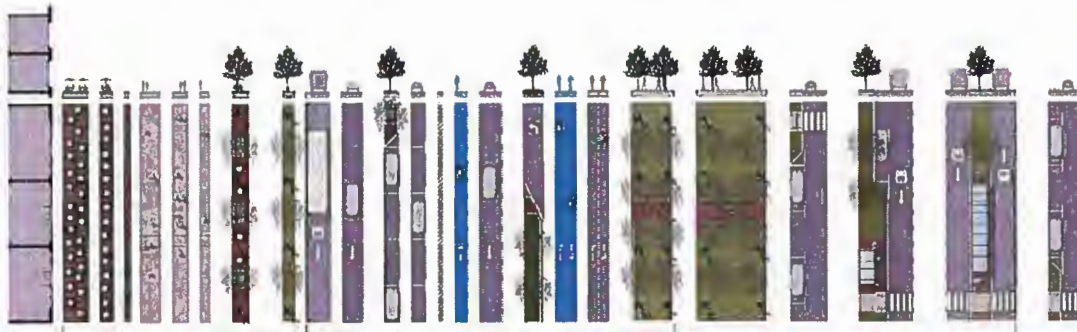
3 LANES WITH BIKE LANES



3 LANES WITH PARKING + SELECT MEDIAN + BUS



Lorain Road Corridor Study, Fairview Park, OH



"Shaping the Avenue," Lansing, MI

Work Plan Breakdown & Budget

Tasks	Description	Brad	Ben	Tori	Total	Total
		\$210	\$105	\$105	Hours	Cost
Coordination		24	36	0	60	\$8,820
General Coordination (bi-weekly calls, emails)	Quick coordination calls, emails, etc. (Brad, Ben or both)	12	24		36	\$5,040
Meetings with City Staff (2 not including the tour below)		12	12		24	\$3,780
Meetings/Workshops		26	64	48	138	\$17,220
Street tour with the City	Review potential alternatives, confirm existing conditions	6	8		14	\$2,100
Prepare materials for two public workshops (City to lead engagement including outreach, publicity, room logistics)	WORKSHOP 1: network map, best practice imagery, street design options (could include kit of parts)	2	24	24	50	\$5,460
	WORKSHOP 2: Illustration of short term and optional longer term options/recommendations	4	16	24	44	\$5,040
Attend and help facilitate the two public workshops	2 MKSK staff to assist city staff at each workshop	12	16		28	\$4,200
Stakeholder meetings (CATA, LCC, key employers, state agency meeting, bike advocacy groups, city official briefing etc.)	Assumes City to take the Lead, MKSK to attend two days (Brad one day, Ben one day)	8	8		16	\$2,520
Evaluation and Deliverables		7	56	36	85	\$11,130
Existing Conditions maps and graphics	Base map and base street graphics based on existing condition data provided by the city, sketch-up models and photographs of up to 12 typical locations (two per street)	2	4	24	30	\$3,360
Goals and Performance Measures	MKSK to prepare a draft based on prior experience in Lansing and other similar projects, in collaboration with city staff, to be used to explain factors with the stakeholders and public	4	4			\$1,260
Best Practice Materials	Information for presentations and meetings to explain the process, general benefits of 2-way streets, sampling of experiences from other places	2	6	4		\$1,470
Street Kit of Parts for public meetings	Prepare aerial and parts, Primer instructions, print and cut pieces, etc. (assumes mostly using MKSK existing materials with a few additions)	2	4	12	18	\$2,100
Sketch ups and maps of alternatives	Up to two overall network maps + two cross section type graphics for each street (before/after photos or sketchups)	1	12	12	25	\$2,730
Map of traffic modeling results	A graphic illustration of the modeling results			4	4	\$420
Refinement of Preferred Short Range Alternative Map and Images	An overall map in plan view with the recommended cross section for the two typical locations per street	4	16	16	36	\$4,200
Detail graphics for any "hot spots" such as key intersections or locations	Assume up to four locations in plan view		16	4	20	\$2,100
Long Range Alternatives Map	A map with call out boxes that illustrates alternatives that may be considered with future reconstruction projects	2	12			\$1,680
Additional streets, graphics or meetings	Additional service when requested				0	\$0
Total Hours		65	169	104	314	\$42,315
Estimated Expenses (miles, printing)						\$650
Total Cost		\$13,650	\$17,745	\$10,920		\$42,965

Schedule	
Aug/Sep 2019	Public Workshop 1
Late 2019	Public Workshop 2
Early 2020	Final Plan
Mid-2020	Begin Implementation of Short-Term Alternatives

People	
Brad Strader	
Benjamin Palevsky	
Tori Luckenbach	

TERMS AND CONDITIONS OF PROPOSAL



DIRECT PROJECT EXPENSES Direct project expenses will be billed in addition to the fee for basic services and include actual out-of-pocket expenditures made in the interest of the Project. All direct project expenses will be invoiced at 1.2 times the actual amount. Direct project expenses include, but are not limited to mileage, courier and overnight delivery services, travel, hotel, car rental, etc. and may be adjusted annually. All International air travel, if required, will be by business class.

Requested documents to be printed in-house will be invoiced at the following rates: (excluding those for office use)

B/W Copy 8.5" x 11"	\$ 0.15	Color Plot 18" x 24"	\$ 15.00
B/W Copy 11" x 17"	\$ 0.30	Color Plot 24" x 36"	\$ 25.00
B/W Copy 18" x 24"	\$ 1.00	Color Plot 30" x 42"	\$ 35.00
B/W Copy 24" x 36"	\$ 2.00	Color Plot 36" x 48"	\$ 45.00
B/W Copy 30" x 42"	\$ 3.00	Color Pres.Plot 18" x 24"	\$ 25.00
B/W Copy 36" x 48"	\$ 4.00	Color Pres.Plot 24" x 36"	\$ 45.00
Color Copy 8.5" x 11"	\$ 1.00	Color Pres.Plot 30" x 42"	\$ 70.00
Color Copy 11" x 17"	\$ 2.00	Color Pres.Plot 36" x 48"	\$ 85.00

STANDARD HOURLY RATES / ADDITIONAL SERVICES If the Scope of Work or if the Consultant's service is substantially revised, the amount of total compensation shall be equitably adjusted. Fees for requested additional services shall be computed at our standard hourly rates below or outlined under a separate proposal.

Principal	\$ 210	Urban Planner II	\$ 115
Senior Associate	\$ 165	Urban Planner I	\$ 105
Associate	\$ 150	Graphic Designer III	\$ 125
Landscape Architect III	\$ 125	Graphic Designer II	\$ 105
Landscape Architect II	\$ 115	Graphic Designer I	\$ 95
Landscape Architect I	\$ 105	Intern	\$ 70
Urban Planner III	\$ 125	Administration	\$ 70

RETAINER If required, the Client shall make an initial payment as defined in the attached proposal as a retainer upon execution of this agreement. This retainer shall be held by the consultant and applied against the final invoice.

PAYMENT DUE Invoices shall be submitted monthly, are due upon presentation and shall be considered past due if not paid within thirty (30) calendar days of the due date. The Consultant has been commissioned by the Client to provide professional services, which are independent of whether the Project for which they are provided is executed or not.

SATISFACTION WITH SERVICES Payment of any invoice by the Client to the Consultant shall be taken to mean that the Client is satisfied with the Consultant's services to the date of payment and is not aware of any deficiencies in those services.

DISPUTED INVOICE If the Client objects to any portion of an invoice, the Client shall so notify the Consultant in writing within ten (10) calendar days of receipt of the invoice. The Client shall identify in writing the specific cause of the disagreement and the amount in dispute and shall pay that portion of the invoice not in dispute in accordance with the other payment terms of this Agreement. Any dispute over invoiced amounts due which cannot be resolved within ten (10) calendar days after presentation of invoice by direct negotiation between the parties shall be resolved within thirty (30) calendar days in accordance with the Dispute Resolution provision of this Agreement. Interest as stated above shall be paid by the Client on all disputed invoice amounts that are subsequently resolved in the Consultant's favor and shall be

calculated on the unpaid balance from the due date of the invoice.

INTEREST If payment in full is not received by the consultant within forty-five (45) calendar days of the due date, invoices shall bear interest at one-and-one-half (1.5) percent of the past due amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to unpaid principal.

SUSPENSION OF SERVICES If the Client fails to make payments when due or otherwise is in breach of this agreement, the Consultant may suspend performance of services upon seven (7) days' notice to the Client. The Consultant shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this agreement by the Client. Upon payment in full by the Client or cures of the breach to the satisfaction of the Consultant, the Consultant shall resume services under this agreement, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for the Consultant to resume performance.

TERMINATION OF SERVICES If the Client fails to make payment to the Consultant in accordance with the payment terms herein, this shall constitute a material breach of this agreement and shall be cause for termination of this agreement by the Consultant.

TERMINATION OF AGREEMENT This agreement may be terminated by either party upon fifteen (15) days written notice with or without cause. The Client shall within thirty (30) days of termination compensate the Consultant for all services performed including all costs and direct project expenses incurred up to the date of termination.

MEDIATION In an effort to resolve any conflicts that arise during the design or construction or the project or following the completion of the project, the Client and the Design Professional agree that all disputes between them arising out of or relating to this agreement shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The Client and the Consultant further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, sub-consultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

APPLICABLE LAW Unless otherwise specified, this agreement shall be governed by the laws of the State of Ohio.

ENTIRE AGREEMENT This agreement represents the entire and integrated Agreement between the Client and the Consultant and supersedes all prior negotiations, representations or agreements, either written or oral. This agreement may be amended only by written instrument signed by both the Client and Consultant.

LIMITATION OF LIABILITY To the fullest extent permitted by law, and not withstanding any other provision of this Agreement, the total liability, in the aggregate, of the Consultant and the Consultant's officers, directors, partners, employees and any of them, to the Client and anyone claiming by and through the Client, for any and all claims, losses, costs or damages, including attorney's fees and costs and expert witness fees and costs of any nature whatsoever or claims expenses resulting from or in any way related to the Project or the Agreement from any cause or causes shall not exceed the total compensation received by the Consultant under this Agreement, or the total amount of fifty thousand dollars (\$50,000), whichever is greater. It is intended

TERMS AND CONDITIONS OF PROPOSAL

MKSK

that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

CONTRACTOR AND SUBCONTRACTOR CLAIMS To the fullest extent permitted by law, the Client agrees to limit the liability of the Consultant and the Consultant's officers, directors, partners, employees and sub-consultants to all construction contractors and subcontractors on the Project for any and all claims, losses, costs or damages of any nature whatsoever or claims expenses from any cause or causes including attorney's fees and costs and expert witness fees and costs, so that the total aggregate liability of the Consultant and the Consultant's sub-consultants to all those named shall not exceed fifty thousand dollars (\$50,000) or the Consultant's total fee for services rendered on this Project, whichever is less. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

OBSERVATION SERVICES The Client understands that by not retaining the Consultant for construction observation services, there may be misinterpretations of the Consultant's plans and specifications during construction, which may lead to errors and subsequent damage. Inasmuch as the Client has elected to proceed with the Project without the Consultant providing construction observation services. The Client agrees to indemnify and hold harmless the Consultant against any and all claims, damages, awards and cost of defense, which may arise out of the acts of the Contractor and Subcontractor performing work not in compliance with the intent of the design documents.

UNAUTHORIZED CHANGES The Consultant, upon delivery of documents is completely absolved and indemnified from any liability that may result from the interpretation or revision of documents for which the Consultant was not responsible.

STANDARD OF CARE In providing services under this Agreement, the Consultant will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

OWNERSHIP OF INSTRUMENTS OF SERVICE All reports, drawings, specifications, electronic files, field data, notes and other documents and instruments prepared by the Consultant as instruments of services shall remain the property of the Consultant. The Consultant shall retain all common law, statutory and other reserved rights, including the copyright thereto.

OPINIONS OF PROBABLE CONSTRUCTION COST In providing opinions of probable construction cost, the Client understands that the Consultant has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the Consultant's opinions of probable construction costs are made on the basis of the Consultant's professional judgment and experience. The Consultant makes no warranty, express or implied, that the bids or negotiated cost of the Work will not vary from the Consultant's opinion of probable construction cost.

SHOP DRAWING REVIEW The Consultant shall review and approve or take other appropriate action on the Contractor submittals, such as shop drawings, product data, samples and other data, which the Contractor is required to submit, but only for the limited purpose of checking for conformance with the design concept and the information shown in the Construction Documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole

responsibility of the Contractor. The Consultant's review shall be conducted with reasonable promptness while allowing sufficient time in the Consultant's judgment to permit adequate review. Review of a specific item shall not indicate that the Consultant has reviewed the entire assembly of which the item is a component. The Consultant shall not be responsible for any deviations from the Construction Documents not brought to the attention of the Consultant in writing by the Contractor. The Consultant shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

INFORMATION PROVIDED BY OTHERS The Client shall furnish, at the Client's expense, all information requirements, reports, data, surveys and instructions required by this Agreement. The Consultant may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof.

DELIVERY OF ELECTRONIC FILES In accepting and utilizing any drawings, reports and data on any form of electronic media generated and furnished by the Consultant, the Client agrees that all such electronic files are instruments of service of the Consultant, who shall be deemed the author, and shall retain all common law, statutory law and other rights, including copyrights.

The Client agrees not to reuse these electronic files, in whole or in part, for any purpose other than for the Project for which they were prepared. The Client agrees not to transfer these electronic files to others without the prior written consent of the Consultant. The Client further agrees to waive all claims against the Consultant resulting in any way from any unauthorized changes to or reuse of the electronic files for any other project by anyone other than the Consultant.

In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees and sub-consultants (collectively, Consultant) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any changes made by anyone other than the Consultant or from any reuse of the electronic files without the prior written consent of the Consultant. Under no circumstances shall delivery of electronic files for use by the Client be deemed a sale by the Consultant, and the Consultant makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall the Consultant be liable for indirect or consequential damages as a result of the Client's use or reuse of the electronic files.

SEVERABILITY Any term or provision of this Agreement found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of this Agreement shall remain in full force and effect.

SURVIVAL Notwithstanding completion or termination of this Agreement for any reason, all rights, duties and obligations of the parties to this Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.

ASSIGNMENT Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party. Subcontracting to sub-consultants normally contemplated by the Consultant shall not be considered an assignment for purposes of this Agreement.

PROPRIETARY INFORMATION The Client agrees that the technical methods, design details, techniques and pricing data contained in any material submitted by the Consultant pertaining to this

TERMS AND CONDITIONS OF PROPOSAL



Project or this Agreement shall be considered confidential and proprietary, and shall not be released or otherwise made available to any third party without the express written consent of the Consultant.

ADA COMPLIANCE The Americans with Disabilities Act (ADA) provides that it is a violation of the ADA to design and construct a facility that does not meet the accessibility and usability requirements of the ADA unless it can be demonstrated that it is structurally impractical to meet such requirements. The Client understands that the requirements of the ADA will be subject to various and possibly contradictory interpretations. The Consultant, therefore, will use its reasonable professional efforts and judgment to interpret applicable ADA requirements and other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the Project. The Consultant, however, cannot and does not warrant or guarantee that the Client's Project will comply with all interpretations of ADA requirements and/or requirements of other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the Project.

CORPORATE PROTECTION It is intended by the parties to this Agreement that the Consultant's services in connection with the Project shall not subject the Consultant's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against the Consultant, an Ohio corporation, and not against any of the Consultant's individual employees, officers or directors.

BETTERMENT If, due to the Consultant's negligence, a required item or component of the Project is omitted from the Consultant's construction documents, the Consultant shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will the Consultant be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

DEFECTS IN SERVICE The Client shall promptly report to the Consultant any defects or suspected defects in the Consultant's services of which the Client becomes aware, so that the Consultant may take measures to minimize the consequences of such a defect. The Client further agrees to impose a similar notification requirement on all contractors in its Client/Contractor contract and shall require all subcontracts at any level to contain a like requirement. Failure by the Client and the Client's contractors or subcontractors to notify the Consultant shall relieve the Consultant of the costs of remedying the defects above the sum such remedy would have cost had prompt notification been given when such defects were first discovered.

CONTINGENCY The Owner and the Consultant agree that certain increased costs and changes may be required because of possible omissions, ambiguities or inconsistencies in the drawings and specifications prepared by the Consultant and, therefore, that the final construction cost of the Project may exceed the estimated construction cost. The Owner agrees to set aside a reserve in the amount of at least ten (10) percent of the Project construction costs as a contingency to be used, as required, to pay for any such increased costs and changes. The Owner further agrees to make no claim by way of direct or third-party action against the Consultant or its sub-consultants with respect to any increased costs within the contingency because of such changes or because of any claims made by the Contractor relating to such changes.

CONSEQUENTIAL DAMAGES Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the Client nor the Consultant, their respective officers, directors, partners, employees, contractors or sub-consultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the Client and the Consultant shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

CHANGED CONDITIONS If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the Consultant are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the Consultant may call for re-negotiation of appropriate portions of this Agreement. The Consultant shall notify the Client of the changed conditions necessitating re-negotiation, and the Consultant and the Client shall promptly and in good faith enter into re-negotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement, in accordance with the Termination provision hereof.

DEFINITION OF 'HAZARDOUS MATERIALS' As used in this Agreement, the term hazardous materials shall mean any substances, including but not limited to asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site.

HAZARDOUS MATERIALS INDEMNITY The Client agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, partners, employees and consultants (collectively, Consultant) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability or any other cause of action, except for the sole negligence or willful misconduct of the Consultant.

Both parties acknowledge that the Consultant's scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event the Consultant or any other party encounters any hazardous or toxic materials, or should it become known to the Consultant that such materials may be present on or about the job site or any adjacent areas that may affect the performance of the Consultant's services, the Consultant may, at its option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the Client retains appropriate consultants or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the job site is in full compliance with all applicable laws and regulations.



Andy Schor, Mayor

CITY OF LANSING
PURCHASING OFFICE
1232 Haco Ave.
Lansing, Michigan 48912
(517) 702-6197
<http://www.lansingmi.gov/787/purchasing>

TO: Andy Schor, Mayor
FROM: Stephanie Robinson CPPB, Senior Buyer
DATE: Feb. 12, 2020
SUBJECT: Sole Source Purchase –Waterworks System

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Public Service Department – Wastewater Treatment Plant Division
Vendor: Waterworks Systems
Item Purchased: Five Warminster Fiberglass FRP Slide Gate Replacements
Dollar Amount: \$ 17,850.00

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

slr

“Equal Opportunity Employer”

CITY of LANSING
INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
Samantha Harkins, Deputy Mayor

FROM: Stephanie Robinson, CPPB, Senior Buyer

DATE: February 6, 2020

SUBJECT: Sole Source – Waterworks Systems

The Public Service WWTP requests that Waterworks Systems of Lakeland, MI. be designated as a Sole Source vendor for the purchase of five Warminster Fiberglass FRP Slide Gate Replacements.

Please see the attached letter from William Brunner, Sid Scrimger and Andrew Kilpatrick regarding the request.

Based on the attached letter we recommend issuing a sole source purchase order to Waterworks systems, in the amount of \$ 17,850 per the request of the Public Service Department Wastewater Division.

Attachment

Date: 2-6-20

Approved X Denied

AS
Andy Schor, Mayor

**CITY OF LANSING**

124 W. Michigan Ave
Lansing, MI 48933
(517) 483-4128

TO: WATERWORKS SYSTEMS & EQUIPMENT INC
P O BOX 575
LAKELAND, MI 48143-0575

PURCHASE ORDER	
P.O. NUMBER	P086443
DATE	02/07/20
VENDOR I.D.	V031061
DELIVERY DATE	
FOB	Destination
REQUISITION NO	PR014991
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE.	

Page 1 of 1

PHONE# (810) 231-1331 FAX# (810) 231-1331

DELIVER ITEMS TO:

PUBLIC SERVICE WASTEWATER TREATMENT PLAN
1625 SUNSET AVE
LANSING, MI 48917

SEND INVOICE TO:

PUBLIC SERVICE WASTEWATER TREATMENT
1625 SUNSET AVE
LANSING, MI 48917

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
001	FIVE REPLACEMENT GATES FOR THE WARMINSTER FIBERGLASS SLIDE GATES IN THE SOUTH AERATION BASINS. FRP SLIDE GATE REPLACEMENTS PER QUOTE DATED 01/24/2020. PRICE INCLUDES FREIGHT	17,850	EA	1.00	17,850.00
				TAX	0.00
				TOTAL	17,850.00

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Goods other than those specified on this order must not be substituted or prices changed without authorization.
2. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.



Andy Schor, Mayor

**PUBLIC SERVICE
DEPARTMENT**

Wastewater Division
1625 Sunset Avenue
Lansing, Michigan 48917
(517) 483-4404
FAX: (517) 483-4536

<http://publicservice.cityoflansingmi.com/pubwater/>



To: Stephanie Robinson, Senior Buyer
From: William H. Brunner, Plant Engineer *WB*
Date: February 3, 2020
**Subject: Recommendation of Sole Source Distributor
Fiberglass Slide Gates for the South Aeration Basin**

I recommend that Waterworks Systems & Equipment (Waterworks) be awarded the work, as a sole-source supplier, to provide 5 replacement gates for the Warminster Fiberglass slide gates currently installed in the South Aeration Basins, for \$17,850.00. The existing gates, dating back to the 1980s, are worn out. One of them is completely broken, and the others are rapidly deteriorating, and are difficult to use. Waterworks' quotation and a letter from Warminster Fiberglass Company stating that Waterworks is its sole representative in Michigan are attached.

The slide gates control flow into the aeration basins. We use them to place tanks in and out of service for maintenance. Only the slide gate will be replaced. The existing frames, drive mechanism and other hardware will be reused.

Funds are allocated for this project in the following account:

\$17,850.00 590-453670-746200-0 Equipment Repair & Maintenance

If you have any questions regarding this recommendation, please contact me at your earliest convenience. Thank you for your assistance.

Approved: _____

Sid Scrimger
Sid Scrimger, Wastewater Division Superintendent

Approved: _____

Andrew Kilpatrick
Andrew Kilpatrick, P.E., Director of Public Service

Brunner, Bill

From: Chuck Kronk <ckronk@waterworkssystems.com>
Sent: Friday, January 24, 2020 3:39 PM
To: Brunner, Bill
Subject: RE: [EXTERNAL] Warminster Fiberglass Gate Replacement

Hi Bill,

I have received the updated price from Warminster Fiberglass for the thicker gate slides.

WARMINSTER FIBERGLASS will provide the following:

5 only FRP Slide Gate Replacements
Size: 5/16" / 2" thick x 63 1/2" wide x 60" high.
Existing Guide Frames F 12-1 through F 12-5.
Total Cost: \$17,850.00 including freight

As noted in our quote letter to Rick of 10/28/19, the existing gate stems, clevis plates and hardware will be reused. Approval drawings will be submitted to you within 5 weeks after receipt of your order. The shipment of the new gate slides will be made within 14 weeks after approval.

Thank you, Bill,

Chuck Kronk
Waterworks Systems & Equipment, Inc.
Office: (810) 231-1200
Mobile: (810)923-7778

On Fri, Jan 10, 2020 at 3:09 PM Brunner, Bill <Bill.Brunner@lansingmi.gov> wrote:

Rick sent the attached quote along to me. I'm seeing that we need a Type II gate, 5/16 inch, instead of the Type II 1/4" quoted. Could you requote this for me?

Thanks,

Bill.

Bill Brunner, P.E.

Plant Engineer

City of Lansing



WFC CO., INC.

WARMINSTER FIBERGLASS COMPANY

725 COUNTY LINE ROAD • P.O. BOX 188 • SOUTHAMPTON, PENNSYLVANIA 18966-0188 • USA

TEL (215) 953-1260 FAX (215) 357-7893

www.warminsterfiberglass.com

WATER & WASTEWATER TREATMENT PRODUCTS
KEEPING AMERICA'S WATER CLEAN

January 29, 2020

Stephanie Robinson, CPPB
City of Lansing/Lansing Board of Water and Light
1110 S. Pennsylvania
Lansing, MI 48912
estephanie.robinson@lbwl.com

Warminster Fiberglass Company confirms that Waterworks Systems and Equipment, P.O. Box 575, Lakeland, MI 48143-0575, is our Sole Representative/Manufacturer for all Fiberglass Reinforced Plastic Products for the Water and Waste Water Industries in the State of Michigan.

This authorization is valid until further written notice from Warminster Fiberglass Company.

Sincerely,

Eugene G. Renz, Jr.
Sr. Sales Manager
Warminster Fiberglass Company

RECEIVED NOV 25 2019



City of Lansing

OFFICE OF THE CITY ATTORNEY

1757

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: AAA Properties Inc DATE: 11-20-19
 MAILING ADDRESS: 4414 S. MLK JR BLVD EMAIL: 8195888@gmail.com
 CITY: Lansing STATE: MI ZIP CODE: 48910
 TELEPHONE: Home (517-819-5888) Work ()

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 1722 W. Miller Rd PARCEL NO. 33-01-05-05-377-096
 DATE OF INCIDENT: 10/29/19 AMOUNT YOU WERE BILLED: 716.80
 TOTAL AMOUNT YOU ARE CONTESTING: _____
 TYPE OF ASSESMENT: Board Up

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

hello my name is Frank JASON I Am Sending
 this letter to you guys to see if you can help me
 out with the Board up fee For this Rental this is the
 1st time this happened to me no one contacted me about
 this Board up charge. Dree i found out about proble
 I called inspector M. Johnson and worked with her to
 vacate people from house and to get cleaning done Right
 away I have been working on getting everything done fast
 and took care of Red Tag Right away please help with fees

A description of the claims review process is available on our website at: <https://www.lansingmi.gov/349/Claims-Review-Process>

To download the claim form: <https://www.lansingmi.gov/DocumentCenter/View/4639/Claims-Review-Committee-Form?bidId=>

Thank you

517-819-5888



CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

Bill To:

AAA PROPERTIES INC

4414 S M L KING JR BLVD

LANSING, MI 48910

DUE DATE: 11/28/2019

INVOICE

11/04/2019

TOTAL AMOUNT DUE

\$ 716.80



Invoice Number	Record No.	Address	Amount Due
00143096	E19-21682	1722 W MILLER RD	\$716.80
10/29/2019			
Title Search/Board-Up (Res) Ad			
Title Search/Board-Up (Res) Co			

TOTAL DUE: \$716.80

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
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Lansing MI 48933
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- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail



City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

January 29, 2020

AAA Properties
4414 S. MLK Jr. Blvd.
Lansing, MI 48910

RECEIVED
2020 FEB -5 AM 10:40
LANSING CITY CLERK

Re: Claim – 1722 W. Miller Rd.

Dear AAA Properties:

Please be advised that the Claims Review Committee reviewed the claim you submitted in the amount of \$716.80 for a board-up violation for property located at 1722 W. Miller Rd., Lansing, Michigan, and denied the claim you filed with the City of Lansing.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Sincerely,

Venus Kumar
Paralegal

Claim: 1757

I want to Appeal I got no phone
call to the property About this matter on
About board up no one ever called I would
of secured property my self if someone call me -

1-31-2020 517-819 5888



City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

January 29, 2020

AAA Properties
4414 S. MLK Jr. Blvd.
Lansing, MI 48910

Re: Claim – 1722 W. Miller Rd.

Dear AAA Properties:

Please be advised that the Claims Review Committee reviewed the claim you submitted in the amount of \$716.80 for a board-up violation for property located at 1722 W. Miller Rd., Lansing, Michigan, and denied the claim you filed with the City of Lansing.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Sincerely,

A handwritten signature in blue ink that reads "Venus Kumar".

Venus Kumar
Paralegal

Claim: 1757

RECEIVED DEC 20 REC'D

DATE: 12/18/2019

PPN: 33-01-05-05-377-096
DATE SUBMITTED: 11/25/2019
ADDRESS OF VIOLATION: 1722 W. Miller Road
LISTED TAXPAYER OF RECORD: AAA Properties Inc.
OTHER TAXPAYER OF RECORD:
CLAIMANT: AAA Properties Inc.
CLAIMANT'S ADDRESS: 4414 S. MLK Jr. Blvd
Lansing, MI 48910
TYPE OF ACTIONS CONTESTED: Board Up
VIOLATION DATE: 10/27/2019
NOTIFICATION DATE: 10/27/2019
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: \$716.80
CONTRACTOR NAME - INVOICE NO. - DATE: Pro-Soil PS-2289 10/27/2019
AMOUNT OF CLAIM: \$716.80

ADDITIONAL ACTIONS CONTESTED:
VIOLATION DATE:
NOTIFICATION DATE:
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT:
CONTRACTOR NAME - INVOICE NO. - DATE:
AMOUNT OF CLAIM:
MEMO DATE - INVOICE NO.:

HISTORY:	Grass Violation 5/03/2019	Safety (Red Tagged) 10/27/2019	Board up 10/27/2019	Trash Violation 11/08/2019
----------	---------------------------------	--------------------------------------	------------------------	----------------------------------

CITATIONS IN PREVIOUS YEAR:

CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: The on call Code Enforcement Officer was called to this property by the Lansing Police Department due to the property being open and accessible. This property was the site of a large party with well over 200 people in attendance. There was a fatal shooting at this party and per Code Enforcement Officer Johnson her understanding was that LPD did try to contact the owner however due to the ongoing crime scene investigation being conducted due to the death of one of the attendees LPD requested that the property be boarded. The tenant at the time did call our office and ask about the invoice as they stated the landlord passed the bill onto them. The claimant is ultimately responsible for the tenants and the property this bill should not be passed along to the taxpayers of the City of Lansing.

RECEIVED NOV 25 2019



City of Lansing

OFFICE OF THE CITY ATTORNEY

1757

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: AAA Properties Inc DATE: 11-2019
MAILING ADDRESS: 4414 S. MLK JR BLVD EMAIL: 8195888@gmail.com
CITY: Lansing STATE: MI ZIP CODE: 48910
TELEPHONE: Home (517-819-5888) Work ()

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 1722 W. Miller Rd PARCEL NO. 33-01-05-05-377-096
DATE OF INCIDENT: 10/29/19 AMOUNT YOU WERE BILLED: 716.80
TOTAL AMOUNT YOU ARE CONTESTING: _____
TYPE OF ASSESMENT: Board Up

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

hello my name is Frank JASUN I Am Sending
this letter to you guys to see if you can help me
out with the Board up fee For this Rental this is the
1st time this happened to me no one contacted me about
this Board up charge. Iree i found out about proble
I called inspector M. Johnson and worked with her to
vacate people from house and to get cleaned done Right
away I have been working on getting everything done Fast
and took care of Red Tag Right away please help with fees

A description of the claims review process is available on our website at: <https://www.lansingmi.gov/349/Claims-Review-Process>

To download the claim form: <https://www.lansingmi.gov/DocumentCenter/View/4639/Claims-Review-Committee-Form?bidId=>

Thank
you



CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

DUE DATE: 11/28/2019

Bill To:

AAA PROPERTIES INC

4414 S M L KING JR BLVD

LANSING, MI 48910

INVOICE

11/04/2019

TOTAL AMOUNT DUE

\$ 716.80



Invoice Number	Record No.	Address	Amount Due
00143096	E19-21682	1722 W MILLER RD	\$716.80
10/29/2019			
Title Search/Board-Up (Res) Ad			
Title Search/Board-Up (Res) Co			

TOTAL DUE:

\$716.80

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

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By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail



ECONOMIC DEVELOPMENT & PLANNING CODE ENFORCEMENT OFFICE

PS-2289

owner called on 11/21/2019 tried to have him speak with officer he stated we were to call first and I said LPD does try to call when they get no response they call us out these are done on an emergency basis and we do not have to call but they do try this is the house where there was a fatal shooting and over 200 people were in attendance at the party Officer Johnson has already spoken to the owner and both her and I have spoke with the tenant due to the landlord passing the bill along to the tenant given the circumstances LPD might not have called however it is my understanding LPD was in contact with the owner the night of the shooting/lmp



Nuisance Fees
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Floor
 Lansing, MI 48933
 Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 10/29/2019
 Due Date: 11/28/2019
 Pay Invoice In Full



AAA PROPERTIES INC
 4414 S M L KING JR BLVD
 LANSING MI 48910

Inv Number: 00143096
 Parcel: 33-01-05-05-377-096
 Address: 1722 W MILLER RD

Parcel: 33-01-05-05-377-096

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00143096		E19-21682	1722 W MILLER RD	\$716.80
Fee Details:				Balance
Quantity	Description			
1.000	Title Search/Board-Up (Res) Admi			\$ 265.00
451.800	Title Search/Board-Up (Res) Cont			\$ 451.80
Total Amount Due				\$ 716.80

Questions regarding this invoice: Contact **CODE ENFORCEMENT** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Fl
 Lansing MI 48933
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Appeals Process:

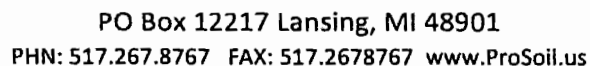
If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

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By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

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VENDOR ID V009180

INVOICE	DATE	TOTAL	TIME	PAY
#2289	10/29/2019	\$ 3,200.70		

[illegible]



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol Ave Lansing, MI 48933-1238

(517) 483-4361 FAX (517) 377-0100

Notice Printed: 10/27/2019

Emergency Board-Up Notice

AAA PROPERTIES INC
4414 S M L KING JR BLVD
LANSING, MI 48910

Inspection Type:	Safety
Inspection Date:	10/27/2019
Compliance Due Date:	10/27/2019

Warning: *Failure to comply with the requirements of this notice may result in the issuance of a Municipal Civil Infraction Violation Ticket. (Fines: \$500 per day for each violation)*

Violation Location:	1722 W MILLER RD
Parcel No:	33-01-05-05-377-096

The above referenced address was found to have certain violations of the Lansing Housing and Premises Code, Chapter 108. The following is a list of openings that were not able to be secured at time of inspection. All openings found at time of board up by the contractors were secured.

Emergency Board Up

INSPECTOR COMMENTS: *At the request of LPD an emergency board up was done on this dwelling.*

Side door Rear door

INSPECTOR COMMENTS: *Secured damaged side and rear doors.*

Due to the condition of the structure this dwelling has been declared an **UNSAFE STRUCTURE**, and was boarded under section 109.2 of the Lansing Housing and Premises Code, Section 109 Emergency Measures.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

This dwelling has been declared, **UNSAFE AND DANGEROUS** as defined in section 108 of the Lansing Housing and Premises Code. Signs have been posted at each entrance that read - **DO NOT ENTER, UNSAFE TO OCCUPY**. It is a misdemeanor to occupy this building, or to remove or deface this notice. Said dwelling shall remain vacant until this office has conducted a complete inspection and approved all corrections.

If you have any questions or concerns about complying within the time indicated, you may contact at (517) 483 6849 Monday through Friday between the hours of 8-9 - AM or 12-1 - PM.

Officer: Meredith D Johnson Meredith.Johnson@lansingmi.gov



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol Ave Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Notice Printed: 10/27/2019

Emergency Board-Up Notice

AAA PROPERTIES INC
4414 S. MARTIN LUTHER KING JR.
BLVD
Lansing, MI 48910

Inspection Type: Safety
Inspection Date: 10/27/2019
Compliance Due Date: 10/27/2019

Warning: *Failure to comply with the requirements of this notice may result in the issuance of a Municipal Civil Infraction Violation Ticket. (Fines: \$500 per day for each violation)*

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Parcel No:	33-01-05-05-377-096

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Officer: Meredith D Johnson Meredith.Johnson@lansingmi.gov











11/20/19
Sent to Lynne

RECEIVED NOV 25 2019

City of Lansing

OFFICE OF THE CITY ATTORNEY

1757

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: AAA Properties Inc DATE: 11-20-19
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CITY: Lansing STATE: MI ZIP CODE: 48910
TELEPHONE: Home (517-819-5888) Work ()

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 1722 W. Miller Rd PARCEL NO. 33-01-05-05-377-096
DATE OF INCIDENT: 10/29/19 AMOUNT YOU WERE BILLED: 716.80
TOTAL AMOUNT YOU ARE CONTESTING: _____
TYPE OF ASSESSMENT: Boardup

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

hello my name is Frank JASON I Am sending
this letter to you guys to see if you can help me
out with the Boardup fee for this Rental this is the
1st time this happened to me no one contacted me about
this Boardup charge. Dree i found out about proble
I called inspetor M. Johnson and worked with her to
vacate people from house and to get cleaned done Right
away I have been working on getting everything done fast
and took care of Red Tag Right away please help with fees

A description of the claims review process is available on our website at: <https://www.lansingmi.gov/349/Claims-Review-Process>

download the claim form: <https://www.lansingmi.gov/DocumentCenter/View/4639/Claims-Review-Committee-Form?bidId=>

Thank
you

517-819-5888





CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

Bill To:

AAA PROPERTIES INC

4414 S M L KING JR BLVD

LANSING, MI 48910

DUE DATE: 11/28/2019

INVOICE

11/04/2019

TOTAL AMOUNT DUE

\$ 716.80



	Invoice Number	Record No.	Address	Amount Due
	00143096	E19-21682	1722 W MILLER RD	\$716.80
	10/29/2019			
	Title Search/Board-Up (Res) Ad			
	Title Search/Board-Up (Res) Co			

TOTAL DUE:

\$716.80

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

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- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
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By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

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City of Lansing

OFFICE OF THE CITY ATTORNEY

1761

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Michael Hotwagner DATE: 12-10-19

MAILING ADDRESS: 1608 ComSert ST EMAIL: I DONT HAVE ONE

CITY: LANSING STATE: Mich ZIP CODE: 48915

TELEPHONE: Home (517) 420-5739 Work (517) 349-6271

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 1608 ComSert PARCEL NO. 33-01-01-08-129-031

DATE OF INCIDENT: ?/see below AMOUNT YOU WERE BILLED: 440.00

TOTAL AMOUNT YOU ARE CONTESTING: 440.00

TYPE OF ASSESMENT: TRASH-

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

I Don't Know The DATE OF INCIDENT, The DATE
on bill is 11-25-19.

I believe as in Phone Conv. from City ATT office you
REC INFO from Code Comp. That contained Bill, copy of STA Bill
& letter.

(*) See inclosed STATEMENT.

A description of the claims review process is available on our website at: <https://www.lansingmi.gov/349/Claims-Review-Process>

To download the claim form: <https://www.lansingmi.gov/DocumentCenter/View/4639/Claims-Review-Committee-Form?bidId=>

Name: Michael Hotwagner

Address: 1608 Comfort Lansing Mich

Years at Address 30+

Age 63

Before I address the situation at hand, my core values remain unchanged despite the world today. I take pride in helping others in my neighborhood, repairing eg, giving away stuff to the less fortunate, keeping sidewalks clean after snow storms without asking for money. I even get calls from people referred by someone I've helped. People ask me why I don't start my own business, I basically tell them I do it to help my fellow human beings. That to me is worth more than money.

Getting older and slowing down is something that I am trying to accept.

Being not computer savvy, & not very up to date tech wise, I only have a old flip style phone, and as you can tell, prefer to handwrite vs what others can do on computers.

I recently had a person, I've known for a very long time come over, & filled his pickup with workable snowblowers, chain saws, ect.

After he left, I found 2 plastic crates 1 of plastic wheels, 1 misc items, & 1 box of shrouds off of snowblowers.

I set them out on the curb, in hope that someone could use them. INSEAD OF Throwing them IN The TRASH.

This IS The situation THAT IS IN NEED OF ADRESSING.

I recently REC A bill From The city OF LANSING For 440.⁰⁰ For TRASH.

My wife CALLED AND Spoke TO A Linn. Linn STATED They mailed A letter AND Also INDICATED They took photos on 2 sep OCCASIONS AND The bill IS Due TO FACT THAT The ITEMS were STILL There. My wife STATED We NEVER REC The letter, only The bill.

I JUST FAXED Them INFO TO TRY & RESOLVE This MATTER. Basically gave Them The SAME INFO I Am TO You.

Aprrox 1-2 months ago, on our street people PUT OUT STUFF on The curb, Furniture, boxes OF clothes ect. I personally picked up 2 Solid CAT Rocking chairs, A Rocking chair glider IN good condition. Since The people moved, I CANT ASK Did They REC A Notice.

Bascailly what IT boils DOWN TO IS IF You DONT REC A letter or NOTICE How CAN You correct The situation. Nor Did AT ANY Time when I placed usable items OUT ON The curb was breaking The LAWS. IT WAS my INTENTION THAT Someone could use Them INSEAD OF Throwing IT AWAY & filling UP The LAND Fills.

I hope THAT I've given you enough
INFO ON THIS MATTER. IF YOU NEED
FURTHER INFO IN REGARD TO THIS
MATTER PLEASE FEEL FREE TO CONTACT
ME AT (517) 420-5739.

IF NECESSARY I CAN SUPPLY YOU WITH
NAMES & PHONE # OF PEOPLE YOU CAN
CALL THAT WILL CONFIRM THE VERY EXISTENCE
OF WHO I AM.

Mike Holupin

I HAVE BEEN IN THE POWER EQ INDUSTRY
SINCE 1998 AND NOW WORK AT MIDWEST
POWER EQ IN OKEMOSS.

MY TITLE THERE IS USED EQ REPAIR MAN.
I RECONDITION EQ THAT PEOPLE DO NOT WANT.
I MAKE USE OF USED PARTS TO COMPLETE REPAIRS.
A LOT OF ITEMS STILL USABLE GET THROWN
AWAY & SCRAPPED.

I IN MY OWN SIMPLE WAY CAME UP TO
SAVE MORE UNITS THAT WERE GOING TO GET
SCRAPPED. LETS TAKE SOME AND DONATE THEM
TO PEOPLE WHO NEED & CANT AFFORD NEW OR USED.

MY EMPLOYER IS 100% ON BOARD WITH IT.
WIN, WIN SITUATION LESS SCRAP IN LANDFILL.
DOING GOOD FOR FELLOW HUMAN BEINGS.

12-9-19

ATTN: CODE COMPLIANCE
City of Lansing.

Need Claims
Form.
12/10/19
will mail
claim form

From: Michael Hotwagner
Cell # 517-420-5738
Fax # 517 349 6273

Pages Faxed including cover
(5)

To whom it may Concern;

IN REGARD TO THIS MATTER
I DO HAVE SOME QUESTIONS THAT
HOPEFULLY YOU CAN ANSWER.

FIRST WE REC A INVOICE DATED
11-25-19 IT STATES PAYMENT IS
DUE WITHIN 30 DAYS FROM BILLING DATE.
WE HAVE NOT REC ANYTHING PRIOR
TO THIS STATEMENT, OR ANY CORRESPONDENCE
IN THIS MATTER.

SECOND IT HAS A APPEAL PROCESS
THAT ONLY STATES AFTER NUISANCE FEE
IS PLACED ON TAX ROLL.

ABOUT THE SAME TIME WE REC
THIS INVOICE, WE REC THE TAX BILL,
IT DOES NOT SHOW A NUISANCE FEE.

IN AN EFFORT TO RESOLVE THIS ISSUE
UPON REC A INVOICE, MY WIFE CALLED
& SPOKE WITH A PERSON NAMED LYNN,
LYNN STATED THE DEPT MAILED US
A LETTER AND ALSO STATED THEY HAVE
TAKEN PHOTOS ON 2 SEP. OCCASIONS.
MY WIFE INDICATED WE NEVER REC
ANYTHING PRIOR TO THIS. IF WE HAD,
WE WOULD HAVE COMPLIED.

At this Time I AM ASKING For A
REVIEW OF THIS SITUATION BASED
ON FACTS.

- 1) We have Resided at this
LOCATION For 30 yrs
- 2) Never had A SITUATION Like
this before.
- 3). We Never Rec A NOTICE IN
REGARDS TO THIS MATTER.
- 4.) IF we had, we would have
Complied.
- 5.) I've Assisted my Neighbor Hood
by Keeping Sidewalks Clear
when it snows w/o charge.
- 6.) AND have provided Repairs
TO INV THAT CANT AFFORD TO
TAKE. eg. TO Repair Shops.

This JAN I'll TURN 64, AND having
To Relize Im Slowing Down. My intentions
when placing items out ON Curb was
To Allow people To make use of items
Rather Than Just Throwing Them Away.

IF I had Rec A NOTICE TO Remove
Them I would have.

IF you CANT Honor my simple Request
THAN CAN you provide me UNDER THE
FREEDOM OF INFORMATION ACT A COPY OF
THE letter AND PHOTOS WITH OUT COSTS, AND
INFO ON THE Next STEP TO TAKE TO RESOLVE
THIS ISSUE.

**CITY OF LANSING
DECEMBER 2019
PROPERTY TAX BILLING
COPY OF BILL**

PAYMENT INFORMATION

This tax is due by 5 p.m.: 02/14/2020

Pay by mail to: CITY OF LANSING - DEPT 3201
P.O. BOX 30516
LANSING, MI 48909-8016
Phone: 517-483-4121

All payments must be received by 5 p.m. on or before the due date to be considered on time.

See reverse side for additional information

TAX DETAIL

Taxable Value: 27088
State Equalized Value: 29300
PRE/MBT %: 100.0000

Class: 401

PROPERTY INFORMATION

Property Assessed To:
HOTWAGNER MICHAEL & HAZEL L
1608 COMFORT ST
LANSING MI 48915-1509

Prop #: 33-01-01-08-129-031 School: 33020
Prop Addr: 1608 COMFORT ST LANSING

OPERATING FISCAL YEARS

The taxes on this bill will be used for governmental operations for the following fiscal year(s):

County: 01/01 - 12/31
City: 07/01 - 06/30
School: 07/01 - 06/30
State: 10/01 - 09/30

Does NOT affect when the tax is due or its amount

Payment by credit card or electronic check is available via the Internet, Phone or the City Treasurer's Office (see box below). This program is administered by Point & Pay. Point & Pay charges a 3% convenience fee for credit card payments. There is no charge to use electronic checks. City NSF charges will be added for all returned checks. Point & Pay customer service: 888-891-6064 x 1.

To Pay by Credit Card

Call 1-855-474-4076
Or visit www.lansingmi.gov
I want to "pay"

There will be a 3% convenience fee charged for this service.



DESCRIPTION	MILLAGE	AMOUNT
INGHAM COUNTY	4.54000	\$122.97
AIRPORT AUTH.	0.69900	\$18.93
CATA	3.00700	\$81.45
CADL-LIBRARY	1.56000	\$42.25
RCYCLYARD	0.00000	\$110.00

Total Tax: \$376.80
Administration Fee: \$2.65

TOTAL AMOUNT DUE \$378.25

Failure to send or receive a tax notice does not in any way prejudice the City's right to collect or enforce the payment of any tax. See back of tax bill for more information.

Confirm the parcel number and address of property to be paid, especially if you write it on a check or pay by credit card. If you pay the tax on the wrong parcel number, State of Michigan case law holds you responsible for the payment and we can not issue a refund.

Please detach along the dotted line. Keep the top portion.

Pay this tax to:
City of Lansing - Dept 3201
P.O. Box 30516
Lansing, MI 48909-8016



Payments may be made at any MSU Federal Credit Union branch
visit MSUfcu.org/col for full details

Property Addr:
1608 COMFORT ST

To:



HOTWAGNER MICHAEL & HAZEL L
1608 COMFORT ST
LANSING MI 48915-1509

PLEASE RETURN THIS PORTION WITH PAYMENT IN THE ENCLOSED ENVELOPE

Due by 5 p.m.: 02/14/2020

A 3% Penalty will be added after the due date.

Winter 2019

Tax for Prop #: 33-01-01-08-129-031

Make Check Payable To: LANSING CITY TREASURER

TOTAL AMOUNT DUE: \$378.25

Amount Remitted:

\$

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4071222019330101081290310000378253



CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

DUE DATE: 12/19/2019

INVOICE

11/25/2019

HOTWAGNER MICHAEL & HAZEL L

1608 COMFORT ST

LANSING, MI 48915-1509



00144514

E19-21697

1608 COMFORT ST

\$440.00

11/19/2019

Trash - Admin Fee

Trash - Contractor Charge

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail

DATE: 12/11/2019

PPN: 33-01-01-08-12-031
DATE SUBMITTED: 12/11/2019
ADDRESS OF VIOLATION: 1608 Comfort Street
LISTED TAXPAYER OF RECORD: Hotwagner, Michael & Hazel
OTHER TAXPAYER OF RECORD:
CLAIMANT: Hotwagner, Michael
CLAIMANT'S ADDRESS: 1608 Comfort Street
Lansing, MI 48915
TYPE OF ACTIONS CONTESTED: Trash Removal
VIOLATION DATE: 10/28/2019
NOTIFICATION DATE: 10/28/2019
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: \$440.00
CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher T-038 11/07/2019
AMOUNT OF CLAIM: \$440.00

ADDITIONAL ACTIONS CONTESTED:

VIOLATION DATE:
NOTIFICATION DATE:
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT:
CONTRACTOR NAME - INVOICE NO. - DATE:
AMOUNT OF CLAIM:
MEMO DATE - INVOICE NO.:

HISTORY: Trash
Violation
10/28/2019

CITATIONS IN PREVIOUS YEAR:

CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: This property was cited for trash and debris between the sidewalk and curb on 10/28/2019 with a compliance due date of 11/04/2019. The officer returned on 11/05/2019 the debris was still present and it was submitted to the contractor for removal. The contractor arrived on 11/07/2019 the debris was still present and it was removed by the contractor. Hazel Hotwagner called our office on 12/05/2019 regarding the trash bill she indicated that they had hired someone to remove the debris as they had moved and upon moving they left items out between the sidewalk and curb she also indicated that they had hired someone to remove the debris and was not aware that they had failed to remove the items. Proper notification was sent to the owners the same address the invoice was mailed to. The claimants have failed to update their address with the City Assessor's Office and are still claiming homestead at this residence. This office recommends denial of the claim.



City of Lansing

OFFICE OF THE CITY ATTORNEY

1761

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Michael Hotwagner DATE: 12-10-19
 MAILING ADDRESS: 1608 ComSort ST EMAIL: I DONT HAVE ONE
 CITY: LANSING STATE: Mich ZIP CODE: 48915
 TELEPHONE: ^{cell} Home ((517) 420-5739) Work ((517) 349-6271)

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 1608 ComSort PARCEL NO. 33-01-01-08-129-031
 DATE OF INCIDENT: ?/see below AMOUNT YOU WERE BILLED: 440.⁰⁰
 TOTAL AMOUNT YOU ARE CONTESTING: 440.⁰⁰
 TYPE OF ASSESMENT: TRASH-

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

I Don't Know The DATE OF INCIDENT, The DATE
on bill is 11-25-19.

I believe as in Phone Conv. from City ATT office you
REC INFO from Code Comp. That contained Bill, copy of TAX Bill
& letter.

(*) See inclosed STATEMENT.

A description of the claims review process is available on our website at: <https://www.lansingmi.gov/349/Claims-Review-Process>

To download the claim form: <https://www.lansingmi.gov/DocumentCenter/View/4639/Claims-Review-Committee-Form?bidId=>

Name: Michael Hotwagner

Address: 1608 ComSant Lansing Mich

Years at Address 30+

Age 63

Before I address the situation at hand, my core values remain unchanged despite the world today. I take pride in helping others in my neighborhood, repairing eg, giving away stuff to the less fortunate. Keeping sidewalks clean after snowstorms without asking for money. I even get calls from people referred by someone I've helped. People ask me why I don't start my own business, I basically tell them I do it to help my fellow human beings. That to me is worth more than money.

Getting older and slowing down is something that I am trying to accept.

Being not computer savvy, is not very up to date tech wise, I only have a old flip style phone, and as you can tell, prefer to handwrite vs what others can do on computers.

I recently had a person, I've known for a very long time come over, & filled his pickup with workable snowblowers, chain saws, ect.

After he left, I found 2 plastic crates 1 of plastic wheels, 1 misc items, & 1 box of shrouds off of snowblowers.

I set them out on the curb, in hope that someone could use them. INSEAD OF Throwing Them IN The TRASH.

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I recently REC A bill From The city OF LANSING For 440.⁰⁰ For TRASH.

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I JUST FAXED Them INFO TO TRY & RESOLVE This MATTER. Basically GAVE Them The SAME INFO I Am TO You.

Aprrox 1-2 Months Ago, on our STREET people PUT OUT STUFF on The curb, Furniture, boxes OF clothes ect. I personally picked up 2 SOLID CAT Rocking chairs, A Rocking chair glider IN good Condition. Since The people moved, I CANT ASK Did They REC A Notice.

BASCALLY what IT boils DOWN TO IS IF You DONT REC A letter or NOTICE How CAN You correct The situation. Nor Did AT ANY Time When I placed usable items OUT ON The curb WAS breaking The LAWS. IT WAS my INTENTION THAT Someone could use Them INSEAD OF Throwing IT AWAY & filling UP The LAND Fills.

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INFO ON THIS MATTER. IF YOU NEED
FURTHER INFO IN REGARD TO THIS
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ME AT (517) 420-5739.

IF NECESSARY I CAN supply you with
NAMES & phone # OF People you CAN
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OF who I AM.

Michael Holman

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SINCE 1998 AND NOW WORK AT MIDWEST
POWER EQ IN OKEMOSS

MY TITLE THERE IS USED EQ REPAIR MAN
I RECONDITION EQ THAT PEOPLE DO NOT WANT.
I MAKE USE OF USED PARTS TO COMPLETE REPAIRS
ALOT OF ITEMS STILL USABLE GET THROWN
AWAY & SCRAPPED.

I IN MY OWN SIMPLE WAY CAME UP TO
SAVE MORE UNITS THAT WERE GOING TO GET
SCRAPPED, LETS TAKE SOME AND DONATE THEM
TO PEOPLE WHO NEED & CANT AFFORD NEW OR USED
MY EMPLOYER IS 100% ON BOARD WITH IT.
WIN, WIN SITUATION LESS SCRAP IN LAND FILL &
DOING GOOD FOR FELLOW HUMAN BEINGS.

12-9-19

Need Claims
Form.

12/10/19
will mail
claim form

ATTN: CODE COMPLIANCE
City of Lansing

FROM: Michael Hotwagner
Cell # 517-420-5738
Fax # 517 349 6273

Pages Faxed including cover
(5)

To whom it may concern:

IN REGARD TO THIS MATTER
I DO HAVE SOME QUESTIONS THAT
HOPEFULLY YOU CAN ANSWER.

FIRST WE REC A INVOICE DATED
11-25-19 IT STATES PAYMENT IS
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WE HAVE NOT REC ANYTHING PRIOR
TO THIS STATEMENT, OR ANY CORRESPONDENCE
IN THIS MATTER.

SECOND IT HAS A APPEAL PROCESS
THAT ONLY STATES AFTER NUISANCE FEE
IS PLACED ON TAX ROLL.

ABOUT THE SAME TIME WE REC
THIS INVOICE, WE REC THE TAX BILL,
IT DOES NOT SHOW A NUISANCE FEE.

IN A EFFORT TO RESOLVE THIS ISSUE
UPON REC A INVOICE, MY WIFE CALLED
& SPOKE WITH A PERSON NAMED LYNN.
LYNN STATED THE DEPT MAILED US
A LETTER AND ALSO STATED THEY HAVE
TAKEN PHOTOS ON 2 SEP. OCCASIONS.
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ON FACTS.

- 1) We have RESIDUED AT THIS
LOCATION For 30 YRS
- 2) Never had A SITUATION Like
this before.
- 3). We Never Rec A NOTICE IN
REQUADS TO THIS MATTER.
- 4.) IF we had, we would have
Complied.
- 5.) I've ASSISTED my Neighbor Hood
by keeping sidewalks clear
when it snows w/o charge.
- 6.) AND have provided Repairs
TO INU THAT CAN'T AFFORD TO
TAKE eg. TO REPAIR SHOPS.

This JAN I'll TURN 64, AND HAVING
TO REALIZE Im slowing DOWN. My INTENTIONS
when placing items out ON CURB WAS
TO ALLOW people TO make USE OF items
RATHER THAN JUST Throwing Them AWAY.
IF I HAD Rec A NOTICE TO REMOVE
Them I would have.

IF you CAN'T Honor my simple Request
THAN CAN you provide me UNDER THE
FREEDOM OF INFORMATION ACT A COPY OF
THE letter AND PHOTOS WITH OUT COSTS, AND
INFO ON THE NEXT STEP TO TAKE TO RESOLVE
THIS ISSUE.

**CITY OF LANSING
DECEMBER 2019
PROPERTY TAX BILLING
COPY OF BILL**

PAYMENT INFORMATION
This tax is due by 5 p.m.: 02/14/2020
Pay by mail to: CITY OF LANSING – DEPT 3201
P.O. BOX 30516
LANSING, MI 48909-8016
Phone: 517-483-4121

Pay by mail to: CITY OF LANSING - DEPT 3201
P.O. BOX 30516
LANSING, MI 48909-8016
Phone: 517-483-4121

All payments must be received by 5 p.m. on or before the due date to be considered on time.

PROPERTY INFORMATION

Property Assessed To:
HOTWAGNER MICHAEL & HAZEL L
1608 COMFORT ST
LANSING MI 48915-1509

Prop #: 33-01-01-08-129-031 School: 33020
Prop Addr. 1608 COMFORT ST LANSING

Prop#: 33-01-01-08-129-031 School: 33020
Prop Addr: 1808 COMFORT ST LANSING

The taxes on this bill will be used for governmental operations for the following fiscal year(s):

County:	01/01 - 12/31
City:	07/01 - 06/30
School:	07/01 - 06/30
State:	10/01 - 09/30

Does NOT affect when the tax is due or its amount

Does NOT affect when the tax is due or its amount.

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See reverse side for additional information
TAX DETAIL
 Taxable Value: 27088
 State Equalized Value: 29300
 PRE/MBT %: 100.0000
 Class: 401

DESCRIPTION	MILLAGE	AMOUNT
INGHAM COUNTY	4.54000	\$122.97
AIRPORT AUTH.	0.69900	\$18.93
CATA	3.00700	\$81.45
CADL-LIBRARY	1.66000	\$42.25
RCYCLOPARD	0.00000	\$110.00
Total Tax	\$375.60	
Administration Fee	\$2.65	
TOTAL AMOUNT DUE	\$378.25	

Class: 401

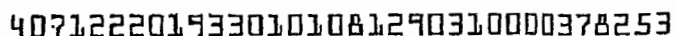
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AIRPORT AUTH.	0.69900	\$18.93
CATA	3.00700	\$81.45
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Total Tax	\$375.60	
Administration Fee	\$2.65	
TOTAL AMOUNT DUE	\$378.25	

TOTAL AMOUNT DUE	\$378.25
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Confirm the parcel number and address of property to be paid, especially if you write it on a check or pay by credit card. If you pay the tax on the wrong parcel number, State of Michigan case law holds you responsible for the payment and we can not issue a refund.

A 3% Penalty will be added after the due date.

Tax for Prop #: 33-01-01-08-129-031

[illegible]



CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

DUE DATE: 12/19/2019

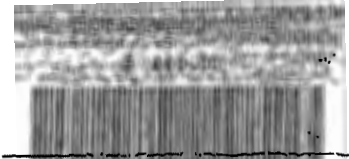
INVOICE

11/25/2019

HOTWAGNER MICHAEL & HAZEL L

1608 COMFORT ST

LANSING, MI 48915-1509



Invoice Number	Record No	Address	Amount Due
00144514	E19-21697	1608 COMFORT ST	\$440.00
11/19/2019			
Trash - Admin Fee			
Trash - Contractor Charge			

Questions regarding this invoice: Contact CODE COMPLIANCE at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
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By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail



City of Lansing Treasurers Office
124 W Michigan Ave 1st Floor
Lansing, MI 48933
Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 11/19/2019
Due Date: 12/19/2019
Pay Invoice In Full



HOTWAGNER MICHAEL & HAZEL L
1608 COMFORT ST
LANSING MI 48915-1509

Inv Number: 00144514
Parcel: 33-01-01-08-129-031
Address: 1608 COMFORT ST

Parcel: 33-01-01-08-129-031

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00144514		E19-21697	1608 COMFORT ST	\$440.00
Fee Details:				Balance
Quantity	Description			
1.000	Trash - Admin Fee			\$ 265.00
175.000	Trash - Contractor Charge			\$ 175.00
Total Amount Due				\$ 440.00

Questions regarding this invoice: Contact **CODE ENFORCEMENT** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
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City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
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Eric's Refuse LLC
P.O. Box 16035
Lansing, MI 48901 US
ericsrefuse@hotmail.com

INVOICE

BILL TO

Economic Development &
Planning Code
Enforcement Office
316 N Capitol, Ste. C-1
Lansing, MI 48933-1238

INVOICE # 3168
DATE 11/12/2019

PROPERTY ADDRESS
1608 Comfort ST

PARCEL NUMBER
33-01-01-08-129-031

DESCRIPTION	QTY	RATE	AMOUNT
city:1hour 3 yards first hour and 3 cubic yards 11/7/19 3 yards Everett coates	1	175.00	175.00

BALANCE DUE

\$175.00



Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

HOTWAGNER MICHAEL & HAZEL L
1608 COMFORT ST
LANSING, MI 48915-1509

Violation Date: 10/28/2019
Violation Location: 1608 COMFORT ST
Parcel No: 33-01-01-08-129-031
Compliance Due Date: November 04, 2019

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Plastic Container(s) debris

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Violation: Trash found in bags/boxes

Violation: Junk tire debris

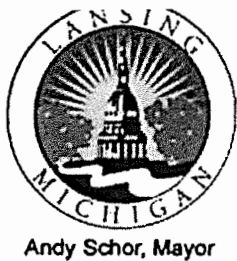
Violation: Motor vehicle parts debris

INSPECTOR COMMENTS: *Please remove and dispose of piles of misc items near road*

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Karac Brown (517) 702 4750 Karac.Brown@lansingmi.gov



Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 11/05/2019

TAXPAYER: HOTWAGNER MICHAEL & HAZEL L, 1608 COMFORT ST LANSING, MI 48915-1509

Location of Work:

Enf Num: E19-21697

Address: 1608 COMFORT ST

Lot No:

Description:

Parcel No: 33-01-01-08-129-031

Remove Trash and Debris

Work Authorized:

Violation: Plastic Container(s) debris

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Violation: Trash found in bags/boxes

Violation: Junk tire debris

Violation: Motor vehicle parts debris

INSPECTOR COMMENTS: *Please remove and dispose of piles of misc items near road*

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 2

Authorized Cubic Yards: 3

Warning Comment:

Literally just a few small boxes of stuff by curb. Been there a long time though.

This action is authorized by the Manager of Code Compliance



DSCN0536

10/28/2019 14:25

KBrown



DSCN0743

11/05/2019 11:52

KBrown

1608

11/07/2019 16:59

11/07/2019 16:59





11/07/2019 16:59

11/07/2019 17:06



11/07/2019 17:06





12/11/19
Sent to
Lyne.

RECEIVED DEC 11 2019

City of Lansing

OFFICE OF THE CITY ATTORNEY

1761

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Michael Hotwagner DATE: 12-10-19
MAILING ADDRESS: 1608 Comfort ST EMAIL: I DON'T HAVE ONE
CITY: LANSING STATE: Mich ZIP CODE: 48915
TELEPHONE: ^{cell} Home: (517) 420-5739 Work: (517) 349-6271

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 1608 Comfort PARCEL NO. 33-01-01-08-129-031
DATE OF INCIDENT: ?/see below AMOUNT YOU WERE BILLED: 440.00
TOTAL AMOUNT YOU ARE CONTESTING: 440.00
TYPE OF ASSESSMENT: TRASH -

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

I DON'T KNOW THE DATE OF INCIDENT, THE DATE
ON BILL IS 11-25-19.

I believe as in Phone Conv. from City ATT office you
REC INFO FROM Code Comp. That CONTAINED Bill, copy of TAX Bill
& letter.

(*) See enclosed STATEMENT.

A description of the claims review process is available on our website at: <https://www.lansingmi.gov/349/Claims-Review-Process>

To download the claim form: <https://www.lansingmi.gov/DocumentCenter/View/4639/Claims-Review-Committee-Form?bidId=>

NAME: Michael Hotwagner
ADDRESS: 1608 ComSant Lansing Mich
YEARS AT ADDRESS 30+
Age 63

Before I address the situation at hand, my core values remain unchanged despite the world today. I take pride in helping others in my neighborhood, repairing eg, giving away stuff to the less fortunate. Keeping sidewalks clean after snowstorms without asking for money. I even get calls from people referred by someone I've helped. People ask me why I don't start my own business, I basically tell them I do it to help my fellow human beings. That to me is worth more than money.

Getting older and slowing down is something that I am trying to accept.

Being not computer savvy, & not very up to date tech wise, I only have a old flip style phone, and as you can tell, prefer to handwrite vs what others can do on computers.

I recently had a person, I've known for a very long time come over, & filled his pickup with workable snowblowers, chain saws, ect.

After he left, I found 2 plastic crates 1 of plastic wheels, 1 misc items, & 1 box of shrouds off of snowblowers.

I set them out on the curb, in hope that someone could use them. INSEAD OF Throwing them IN THE TRASH.

THIS IS THE SITUATION THAT IS IN NEED OF ADRESSING.

I recently REC A bill From The city OF LANSING For 440.⁰⁰ For TRASH.

My wife CALLED AND Spoke TO A Linn. Linn STATED They mailed A letter AND Also INDICATED They took PHOTOS on 2 sep OCCASIONS AND The bill is Due TO FACT THAT The ITEMS were still There. My wife STATED We Never REC The letter, only The bill.

I JUST FAXED Them INFO TO TRY & RESOLVE THIS MATTER. BASICALLY GAVE Them The SAME INFO I Am TO You.

Aprrox 1-2 Months Ago, on our STREET people put OUT STUSS on The curb, Furniture, boxes OF clothes ect. I personally picked up 2 Solid CAT Rocking chairs, A Rocking chair glider IN good Condition. Since The people moved, I CANT ASK Did They REC A Notice.

BAScally what it boils DOWN TO IS IF You DONT REC A letter or NOTICE How CAN You correct The situation. Nor Did AT ANY Time when I placed usable items OUT ON The curb was breaking The laws. IT WAS my INTENTION THAT Someone could use Them INSEAD OF Throwing IT AWAY & filling UP The LAND Fills.

I hope THAT I've given you enough
INFO ON THIS MATTER. IF YOU NEED
FURTHER INFO IN REGARD TO THIS
MATTER PLEASE FEEL FREE TO CONTACT
ME AT (517) 420-5739.

IF NECESSARY I CAN supply you with
NAMES & phone # OF People you CAN
CALL THAT will confirm The very existence
OF who I AM.

Mark Holman

I have been IN The Power EQ INDUSTRY
SINCE 1998 AND NOW WORK AT MIDWEST
POWER EQ IN OKEMOSS

MY TITLE THERE IS USED EQ REPAIR MAN
I RECONDITION EQ THAT PEOPLE DO NOT WANT.
I MAKE USE OF USED PARTS TO COMPLETE REPAIRS
ALOT OF ITEMS STILL USABLE GET THROWN
AWAY & SCRAPPED.

I IN MY OWN SIMPLE WAY CAME UP TO
SAVE MORE UNITS THAT WERE GOING TO GET
SCRAPPED, LETS TAKE SOME AND DONATE THEM
TO PEOPLE WHO NEED & CANT AFFORD NEW OR USED

MY EMPLOYER IS 100% ON BOARD WITH IT.
WIN, WIN SITUATION LESS SCRAP IN LAND FILL &
DOING GOOD FOR FELLOW HUMAN BEINGS.

12-9-19

ATTN: CODE COMPLIANCE
City of Lansing.

Need Claims
Form.
12/10/19
will mail
claim form

From: Michael Hotwagner
Cell # 517-420-5738
Fax # 517 349 6273

Pages Faxed including cover
(5)

To whom it may Concern;

IN REGARD TO THIS MATTER
I DO HAVE SOME QUESTIONS THAT
HOPEFULLY YOU CAN ANSWER.

FIRST WE REC A INVOICE DATED
11-25-19 IT STATES PAYMENT IS
DUE WITHIN 30 DAYS FROM BILLING DATE
WE HAVE NOT REC ANYTHING PRIOR
TO THIS STATEMENT, OR ANY CORRESPONDENCE
IN THIS MATTER.

SECOND IT HAS A APPEAL PROCESS
THAT ONLY STATES AFTER NUISANCE FEE
IS PLACED ON TAX ROLL.

ABOUT THE SAME TIME WE REC
THIS INVOICE, WE REC THE TAX BILL,
IT DOES NOT SHOW A NUISANCE FEE.

IN AN EFFORT TO RESOLVE THIS ISSUE
UPON REC A INVOICE, MY WIFE CALLED
& SPOKE WITH A PERSON NAMED LYNN,
LYNN STATED THE DEPT MAILED US
A LETTER AND ALSO STATED THEY HAVE
TAKEN PHOTOS ON 2 SEP. OCCASIONS.
MY WIFE INDICATED WE NEVER REC
ANYTHING PRIOR TO THIS. IF WE HAD,
WE WOULD HAVE COMPLIED.

AT THIS TIME I AM ASKING FOR A
REVIEW OF THIS SITUATION BASED
ON FACTS.

- 1) We have Resided at this
LOCATION FOR 30 YRS
- 2) Never had A SITUATION Like
this before.
- 3). We Never Rec A NOTICE IN
REGARDS TO THIS MATTER.
- 4.) IF we had, we would have
Complied.
- 5.) I've Assisted my Neighbor Hood
by keeping sidewalks clear
when it snows w/o charge.
- 6.) AND have provided Repairs
TO INV THAT CANT AFFORD TO
TAKE eg. TO REPAIR SHOPS.

THIS JAN I'll TURN 64, AND HAVING
TO REALIZE IM SLOWING DOWN. MY INTENTIONS
WHEN PLACING ITEMS OUT ON CURB WAS
TO ALLOW PEOPLE TO MAKE USE OF ITEMS
RATHER THAN JUST THROWING THEM AWAY.
IF I HAD REC A NOTICE TO REMOVE
THEM I WOULD HAVE.

IF YOU CANT HONOR MY SIMPLE REQUEST
THAN CAN YOU PROVIDE ME UNDER THE
FREEDOM OF INFORMATION ACT A COPY OF
THE LETTER AND PHOTOS WITHOUT COSTS, AND
INFO ON THE NEXT STEP TO TAKE TO RESOLVE
THIS ISSUE.

COPY OF BILL

Pay by mail to: CITY OF LANSING -- DEPT 3201
P.O. BOX 30516
LANSING, MI 48909-8016
Phone: 517-483-4121

4071222019330101081290310000378253



CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 493-4361

Fax: (517) 377-0100

DUE DATE: 12/19/2019

INVOICE

11/25/2019

HOTWAGNER MICHAEL & HAZEL L

1608 COMFORT ST

LANSING, MI 48915-1509

\$ 440.00



Invoice Number	Record No	Address	Amount Due
00144514	E19-21697	1608 COMFORT ST	\$440.00

11/19/2019

Trash - Admin Fee

Trash - Contractor Charge

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Claim
#1761

RECEIVED FEB 10 2020

To whom it may Concern:

I REC A letter STATING my claim WAS Denied by The Claims Review Committee IN REGARD TO claim # 1761.

The letter Also STATES IF I HAVE ANY QUESTIONS CONCERNING THIS ISSUE please CONTACT THIS OFFICE.

I CALLED AND ASKED FOR THE reason IT WAS Denied, The person I spoke with INDICATED I CAN appeal To The City's ATT. OFFICE, I INDICATED IT STATES LANSING City Clerk, she STATED I could Do both.

Since my wife & I ATTENDED The Claims Review Committee meeting on JAN 23, 2020 AT 10:15. STATED & ADRESSED The situation, before The Committee of approx 6 people.

BASED ON THE STATEMENTS MADE TO US, I believe The Rep From The city ATT OFFICE STATED she believed us THAT we DID NOT REC The Notice, ANOTHER person REFLECTED we ARE working ON A better way To inform people Door TAGS, or STICKERS. He was Also The individual when I asked ABOUT Receiving other peoples mail, He INDICATED All The Time. ANOTHER Person STATED IF I DID REC The NOTICE, I would HAVE Throw Them Away IN my Dumpster approx 3 FT AWAY, I SAID YES.

The person sitting next to me
HAD the photos of the items, I
STATED THAT the items were NOT
TRASH, & you can see someone took
the entire basket of wheels.

I AM going to appeal their decision
AND I AM requesting more info on
why it was denied. I AM repenting
my self in this matter, AND its hard
to appeal this issue with out a reason.

I hope you UNDERSTAND AND GRANT my
REQUEST. IF I NEED TO fill out ANY
Forms, Please Feel free to CONTACT
me.

Thanks
Michael Hotwagner
1608 Comfort ST. Lansing Mich
(517) 420-5739 49915

Also if you could provide me with
Names & Dept of the people on the
Committee AND how they voted, I
would greatly appreciate it.



City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

January 29, 2020

Michael & Hazel Hotwagner
1608 Comfort Street
Lansing, MI 48915

Re: Claim – 1608 Comfort St.

Dear Mr. & Mrs. Hotwagner:

Please be advised that the Claims Review Committee reviewed the claim you submitted in the amount of \$440.00 for a trash violation for property located at 1608 Comfort St., Lansing, Michigan, and denied the claim you filed with the City of Lansing.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Sincerely,

A handwritten signature in blue ink that reads "Venus Kumar".

Venus Kumar
Paralegal

Claim: 1761



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

Friday, February 21, 2020

L.M. C-Store, Inc.
C/O Roger G. Isaac, Attorney
rgilaw@sbcglobal.net

RID # RQ-2002-02607 **Reference/Transaction:** Transfer ownership 2019 SDD license only with Sunday Sales (PM) permits from Mikho's Party Store Inc – license to be held in conjunction with existing SDM license; Transfer location from 5101 S Pennsylvania Ave, Lansing, MI 48911 to 2200 W Holmes Rd, Lansing, MI 48911

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: L.M. C-Store, Inc.

Business address and phone number: 2200 W Holmes Rd, Lansing, MI 48911

Home address and phone number of partner(s)/subordinates:
Bahardeep Kaur, 833 Laurelwood Dr, Lansing, MI 48917, C: 517-303-6565

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (866) 813-0011

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required. However, a copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

SR