

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN
TONY BENAVIDES LANSING CITY COUNCIL CHAMBERS
LANSING CITY HALL, 10TH FLOOR
124 W. MICHIGAN AVENUE**



AGENDA FOR JANUARY 6, 2020

TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

The following items were listed on the agenda in the City Clerk's Office in accordance with Section 3-103(2) of the City Charter and will be ready for your consideration at the regular meeting of the City Council on Monday, January 6 at 7:00 p.m. at the Tony Benavides Lansing City Council Chambers, 10th Floor, City Hall.

I. ROLL CALL

II. MEDITATION AND PLEDGE OF ALLEGIANCE

Election of City Council President and Vice President for the Year 2020

III. READING AND APPROVAL OF PRINTED COUNCIL PROCEEDINGS

Approval of the Printed Council Proceedings of December 2 and December 16, 2019

IV. CONSIDERATION OF LATE ITEMS (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)

V. TABLED ITEMS

VI. SPECIAL CEREMONIES

VII. COMMENTS BY COUNCIL MEMBERS AND CITY CLERK

VIII. COMMUNITY EVENT ANNOUNCEMENTS (Time, place, purpose, or definition of event – 1 minute limit)

IX. SPEAKER REGISTRATION FOR PUBLIC COMMENT ON LEGISLATIVE MATTERS

X. MAYOR'S COMMENTS

XI. SHOW CAUSE HEARINGS

XII. PUBLIC COMMENT ON LEGISLATIVE MATTERS (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes. Speakers must sign up on **blue** form.)

XIII. COUNCIL CONSIDERATION OF LEGISLATIVE MATTERS

A. REFERRAL OF PUBLIC HEARINGS

B. CONSENT AGENDA

1. BY THE COMMITTEE OF THE WHOLE

- a. Election of President and Vice President of City Council for the Year 2020

C. RESOLUTIONS FOR ACTION

D. REPORTS FROM COUNCIL COMMITTEES

E. ORDINANCES FOR INTRODUCTION and Setting of Public Hearings

F. ORDINANCES FOR PASSAGE

XIV. SPEAKER REGISTRATION FOR PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS

XV. REPORTS OF CITY OFFICERS, BOARDS, AND COMMISSIONS; COMMUNICATIONS AND PETITIONS; AND OTHER CITY RELATED MATTERS (Motion that all items be considered as being read in full and that the proper referrals be made by the President)

A. REPORTS FROM CITY OFFICERS, BOARDS, AND COMMISSIONS

1. Letter(s) from the City Clerk re:

- a. Minutes of Boards, Commissions, and Authorities placed on file in the Clerk's Office

2. Letter(s) from the Mayor re:

- a. Orders to Make Safe or Demolish; 1522 W. Holmes Road
- b. Orders to Make Safe or Demolish; 215 S. Homer
- c. Sole Source Purchase; Public Service Department request for Bornor Restoration as the vendor for the South Washington Office Complex roof repair
- d. Sole Source Purchase; Lansing Police Department request for Action Target Inc. as the vendor for bullet traps for the Lansing Police Firearms Range
- e. Amendment to the Articles of Incorporation of the Lansing Entertainment and Public Facilities Authority

B. COMMUNICATIONS AND PETITIONS, AND OTHER CITY RELATED MATTERS

1. Claim Appeal; Claim #1731, Sarah Al-Saadi for \$469 in trash removal fees at 2004 W. Miller Rd.
2. Claim Appeal; Claim #1753, Tasha Williams for \$265 in grass and weeds fees at 2710 W. Miller Rd.

XVI. MOTION OF EXCUSED ABSENCE

XVII. REMARKS BY COUNCIL MEMBERS

XVIII. REMARKS BY THE MAYOR OR EXECUTIVE ASSISTANT

XIX. PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes. Speakers must sign up on yellow form.)

XX. ADJOURNMENT



CHRIS SWOPE, CITY CLERK

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, a nomination for President and Vice President for the Lansing City Council in 2020 was made on January 6, 2020; and

WHEREAS, Councilmember _____ made a motion to nominate Councilmember _____ as President; and

WHEREAS, Councilmember _____ made a motion to nominate Councilmember _____ as Vice President.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council elects Councilmember _____ as President and Councilmember _____ as Vice President for the Lansing City Council year of 2020.

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Chris Swope
Lansing City Clerk

January 3, 2020

Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Dear Councilmembers:

The Minutes from the Meetings of the following Boards, Commissions, and Authorities of the City of Lansing were placed on file in the City Clerk's Office and are available for review in the City Clerk's Office and at the following website:
<http://lansingmi.gov/AgendaCenter>

BOARD NAME

DATE OF MEETING

Board of Ethics

August 13, 2019
September 10, 2019

Historic District Commission

October 14, 2019

If my staff or I can provide further assistance or information relative to the filing of these minutes, please contact us at 483-4131.

Sincerely,

A handwritten signature in cursive script that reads "Chris Swope".

Chris Swope, CMC, CMMC
Lansing City Clerk

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City's Code Official has determined that the building located at 1522 W.HOLMES ROAD., 33-01-01-29-376-151 legally described as: LOT 13 GIDDINGS SUB, City of Lansing is an unsafe or dangerous building as defined in Section 108 of the Lansing Property Maintenance Code and Section 139 of the Housing Law of Michigan and was red tagged on 2/26/2019; and

WHEREAS, a hearing was held by the Hearing Officers on 09/26/2019, at which the Hearing Officers determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by 11/26/2019; and

WHEREAS, said Hearing Officers filed a report of their findings and order with the City Council and requested the City Council to take appropriate action under the Lansing Property Maintenance Code and the Housing Law of Michigan; and

WHEREAS, the Housing Law of Michigan and the Property Maintenance Code require a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe; and

WHEREAS, the City Council held a show cause hearing on _____, to review the findings and the order of the Hearing Officers and the owners were notified in writing of said hearing and had an opportunity to appear and show cause why said building should not be demolished or otherwise made safe; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board Officer has not occurred; and

NOW, THEREFORE, BE IT RESOLVED that the owner(s) of 1522 W. HOLMES ROAD. are hereby directed to comply with the order of the Hearing Officers to demolish or otherwise make safe the said building within _____ days from the date of this resolution.

BE IT FURTHER RESOLVED that the property owner(s) is hereby notified that this order must be appealed within twenty days pursuant to MCL 125.542 and should the owners fail to comply with the Hearing Officers' order for demolition or make safe, the City's Code Official, who is the Manager of Code Compliance, is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED whether demolition is accomplished by said property owner or the city that appropriate seeding and restoration of property take place to avoid run-off to adjacent properties.

BE IT FURTHER RESOLVED that the cost of such demolition shall be a lien against the real property and shall be reported to the City Assessor.

BE IT FINALLY RESOLVED that the owners in whose name the property appears upon the last local tax assessment record shall be notified by the City Assessor of the amount of such cost by first class mail at the address shown on the records. Upon the owners failure to pay the same within thirty (30) days after mailing by the City Assessor of the notice of the amount thereof, the amount of said costs shall be a lien and shall be filed and recovered as provided by law and the lien shall be collected and treated in the same manner as provided for property tax liens under the general property tax act.

**CITY OF LANSING - DEMOLITION BOARD
CASE OVERVIEW SHEET**

ADDRESS:	1522 W. HOLMES ROAD
PARCEL NUMBER:	33.01.01.29.376.151

HEARING DATE:	9/26/2019
DEMOLITION CASE FILE #:	D2019-013

LISTED TAXPAYER:	LARRY A. OWENS
INTERESTED PARTIES:	EARNEST INC.
SEV INFORMATION:	\$31,900.00
LAND VALUE:	\$10,776.00
BUILDING VALUE:	\$52,260.00
LOT SIZE:	FRONTAGE 66' x Depth 272'

HOUSING CODE VIOLATION LTR:	2/26/2019
ORIGINAL RED TAG DATE:	2/26/2019
ZONING:	'C' RESIDENTIAL
ESTIMATE OF REPAIRS:	\$119,000.00
PICTURES:	Yes
OTHER:	

LEGAL DESCRIPTION:	LOT 13 GIDDINGS SUB
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CURRENT PERMIT ACTIVITY

BUILDING:	Required, not yet pulled
ELECTRICAL:	Required, not yet pulled
MECHANICAL:	Required, not yet pulled
PLUMBING:	Required, not yet pulled
DEMOLITION:	na

PREVIOUS ACTION BY DEMOLITION BOARD

LAST TABLED ON:	
REASON/CONDITIONS:	
HEARING OFFICER:	DAVID MUYLLE

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure (dwelling) at 1522 W. HOLMES ROAD, Parcel #33-01-01-29-376-151 and Legal Description: LOT 13 GIDDINGS SUB, City of Lansing to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, The Code Compliance Officer red tagged the said structure on 2/26/2019, and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on 9/26,2019, the Lansing Demolition Board held a special meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Premises Code (1460.09) to order the property owner to make safe or demolish the structure; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Housing and Premises Code require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby schedules a show cause hearing for Monday, _____ at 7:00 p.m. in the Lansing City Council Chambers, 10th Floor City Hall, 124 W. Michigan, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 1522 W. HOLMES ROAD to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Manager of Code Compliance notify the owner of said property of the opportunity to appear and present testimony at the hearing, as required by law.















































1522 W. HOLMES ROAD

- Original Red Tag Date

- 2/26/2019

- Submitted Into Make Safe Or Demolish Process

- 2/26/2019

- Property Vacant/Repairs Exceed Building SEV

- Property vacant more than 180 days

- Repairs exceed building SEV

- Title Information

- LARRY A OWENS

- EARNEST INC

1522 W HOLMES ROAD

Property Value Information

- SEV

- \$31,900.00 (*as of 12/11/2019*)

- Structure

- \$52,260 (*as of 12/11/19*)

- Land

- \$10,776 (*as of 12/11/19*)

- Estimate of Repairs

- \$119,000.00

1522 W HOLMES ROAD.

Housing Code Correction Letters

- Code Compliance Inspection Date

- 02/26/2019

- Code Compliance Letter Written

- 02/26/2019

- Code Compliance Due Date

- 03/28/2019

1522 W HOLMES ROAD

Demolition Board Actions

- Demolition Board Show Cause Hearings

- 09/26/2019

- Order by Demolition Board

- MS or D by 11/26/2019

- Request Sent To City Council for Show Cause Hearing

- 12/05/2019

1522 W HOLMES ROAD

City Council Actions

- Show Cause Hearing Held

- 00/00/00

- Public Safety Committee Meeting

- 00/00/00

- Resolution passed by City Council

- Extension Requested By Owner

1522 W HOLMES ROAD

General Comments

- None of the required permits have been pulled as of 12/11/19.

RECOMMENDATIONS

● FOR NEW CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Table case – Stays at PS Committee level for future review.

● FOR EXTENSION REQUESTS:

- Grant extension if requested. Requires new resolution be passed by City Council.
- Deny extension requested. Case will proceed in demo process and be sent out to bid for demolition.

● FOR TABLED CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Return case to table – Stays at PS Committee level for future review.

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City's Code Official has determined that the building located at 215 S. HOSMER STREET., 33-01-01-15-305-031 legally described as: S 41 FT LOTS 4 & 5 BLOCK 7 GREEN OAK ADD, City of Lansing is an unsafe or dangerous building as defined in Section 108 of the Lansing Property Maintenance Code and Section 139 of the Housing Law of Michigan and was red tagged on 5/30/2019; and

WHEREAS, a hearing was held by the Hearing Officers on 6/27/2019, at which the Hearing Officers determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by 08/27/2019 and

WHEREAS, said Hearing Officers filed a report of their findings and order with the City Council and requested the City Council to take appropriate action under the Lansing Property Maintenance Code and the Housing Law of Michigan; and

WHEREAS, the Housing Law of Michigan and the Property Maintenance Code require a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe; and

WHEREAS, the City Council held a show cause hearing on _____, to review the findings and the order of the Hearing Officers and the owners were notified in writing of said hearing and had an opportunity to appear and show cause why said building should not be demolished or otherwise made safe; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board Officer has not occurred; and

NOW, THEREFORE, BE IT RESOLVED that the owner(s) of 215 S. HOSMER STREET. are hereby directed to comply with the order of the Hearing Officers to demolish or otherwise make safe the said building within _____ days from the date of this resolution.

BE IT FURTHER RESOLVED that the property owner(s) is hereby notified that this order must be appealed within twenty days pursuant to MCL 125.542 and should the owners fail to comply with the Hearing Officers' order for demolition or make safe, the City's Code Official, who is the Manager of Code Compliance, is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED whether demolition is accomplished by said property owner or the city that appropriate seeding and restoration of property take place to avoid run-off to adjacent properties.

BE IT FURTHER RESOLVED that the cost of such demolition shall be a lien against the real property and shall be reported to the City Assessor.

BE IT FINALLY RESOLVED that the owners in whose name the property appears upon the last local tax assessment record shall be notified by the City Assessor of the amount of such cost by first class mail at the address shown on the records. Upon the owners failure to pay the same within thirty (30) days after mailing by the City Assessor of the notice of the amount thereof, the amount of said costs shall be a lien and shall be filed and recovered as provided by law and the lien shall be collected and treated in the same manner as provided for property tax liens under the general property tax act.

**CITY OF LANSING - DEMOLITION BOARD
REPORT FOR CITY COUNCIL
CASE OVERVIEW SHEET**

ADDRESS:	215 S. HOSMER STREET
PARCEL NUMBER:	33-01-01-15-305-031

SHOW CAUSE HEARING DATE:	
DEMOLITION CASE FILE #:	2019-D007

LISTED TAXPAYER:	MARJORIE SIMS
INTERESTED PARTIES:	MARJORIE SIMS
SEV INFORMATION:	\$27,100.00
LAND VALUE:	\$7,769.00
BUILDING VALUE:	10,743 (GARAGE ONLY)
LOT SIZE:	FRONTAGE 44' X DEPTH 133'

HOUSING CODE VIOLATION LTR:	4/7/2017
ORIGINAL RED TAG DATE:	4/07/2017 (GARAGE ONLY)
ZONING:	C RESIDENTIAL
ESTIMATE OF REPAIRS:	\$10,752.00
PICTURES:	YES
OTHER:	SUBMITTED INTO DEMO PROCESS FOR GARAGE ONLY

LEGAL DESCRIPTION:	S 41 FT LOTS 4 & 5 7 GREEN OAK ADD
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ORDER OF DEMOLITION BOARD

DEMOLITION BOARD MEETING DATE:	REQUIRED, NOT YET PULLED
ORDER:	REQUIRED, NOT YET PULLED
REASON/CONDITIONS:	REQUIRED, NOT YET PULLED
HEARING OFFICER:	REQUIRED, NOT YET PULLED

CURRENT PERMIT ACTIVITY

BUILDING:	Required, not yet pulled
ELECTRICAL:	Required, not yet pulled
MECHANICAL:	Required, not yet pulled
PLUMBING:	Required, not yet pulled
DEMOLITION:	na

CURRENT CITY COUNCIL ACTIVITY

REQUEST FOR SHOW CAUSE SENT:	
SHOW CAUSE HEARING DATE:	
PUBLIC SAFETY COMMITTEE WILL REVIEW:	

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure (dwelling) at 215 S HOSMER, Parcel # 33-01-01-15-305-031 and Legal Description: S 41 FT LOTS 4 & 5 BLOCK 7 GREEN OAK ADD, City of Lansing to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, The Code Compliance Officer red tagged the said structure on 5/03/2019, and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on 6/27/2019, the Lansing Demolition Board held a special meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Premises Code (1460.09) to order the property owner to make safe or demolish the structure; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Housing and Premises Code require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby schedules a show cause hearing for Monday, _____ at 7:00 p.m. in the Lansing City Council Chambers, 10th Floor City Hall, 124 W. Michigan, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 215 S HOSMER to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Manager of Code Compliance notify the owner of said property of the opportunity to appear and present testimony at the hearing, as required by law.







215 S. HOSMER STREET

- Original Red Tag Date

- 04/07/2017

- Submitted Into Make Safe Or Demolish Process

- 5/03/2019

- Property Vacant/Repairs Exceed Building SEV

- Property vacant more than 180 days

- Repairs exceed building SEV

- Title Information

- MARJORIE SIMS

215 S HOSMER STREET

Property Value Information

● SEV

● \$10,834.00 OF GARAGE ONLY (*as of 12/11/2019*)

● Structure

● \$10,834.00 (*as of 12/11/19*)

● Land

● \$7,769.00 (*as of 12/11/19*)

● Estimate of Repairs

● \$10,752.00

215 S HOSMER STREET

Housing Code Correction Letters

- Code Compliance Inspection Date

- 4/07/2017

- Code Compliance Letter Written

- 4/07/2017

- Code Compliance Due Date

- 1/04/2018

215 S HOSMER STREET.

Demolition Board Actions

- Demolition Board Show Cause Hearings

- JUNE 27, 2019

- Order by Demolition Board

- MS or D by 08/27/2019

- Request Sent To City Council for Show Cause Hearing

- 12/05/2019

215 S HOSMER STREET.

City Council Actions

- Show Cause Hearing Held

- 00/00/00

- Public Safety Committee Meeting

- 00/00/00

- Resolution passed by City Council

- Extension Requested By Owner

215 S HOSMER STREET.

General Comments

- None of the required permits have been pulled as of 12/16/2019.

RECOMMENDATIONS

● FOR NEW CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Table case – Stays at PS Committee level for future review.

● FOR EXTENSION REQUESTS:

- Grant extension if requested. Requires new resolution be passed by City Council.
- Deny extension requested. Case will proceed in demo process and be sent out to bid for demolition.

● FOR TABLED CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Return case to table – Stays at PS Committee level for future review.

CITY of LANSING

INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
Samantha Harkins, Deputy Mayor

FROM: Stephanie Robinson CPPB, Senior Buyer

DATE: Dec. 16, 2019

SUBJECT: Sole Source Purchase – Bornor Restoration

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Public Service Department, Property Management Division

Vendor: Bornor Restoration

Item Purchased: Roofing Repair for SWOC Lobby Roof

Dollar Amount: \$ 55,217.00 from Unscheduled Maintenance account 101.173140.746000.0

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

slr

CITY of LANSING
INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
Samantha Harkins, Deputy Mayor

FROM: Stephanie Robinson, CPPB Buyer

DATE: Dec. 11, 2019

SUBJECT: Sole Source Purchase – Bornor Restoration

The Public Service Department Property Management Division requests that Bornor Restoration be designated as a sole source company for replacement of the lobby roof at the South Washington Office Complex.

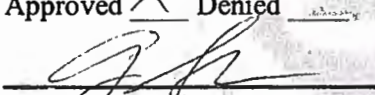
Please see the attached letter and approval from Martin Riel and Andrew Kilpatrick.

Based on the attached letter we recommend issuing a sole source purchase order to Bornor Restoration in the amount of \$ 55,217 from the account 101.173140.746000.0 Unscheduled Maintenance.

Attachment

Date 12-11-19

Approved X Denied



Andy Schor, Mayor

**CITY OF LANSING**

124 W. Michigan Ave
Lansing, MI 48933
(517) 483-4128

TO: BORNOR RESTORATION INC
525 FILLEY STREET
LANSING, MI 48906-2975

PURCHASE ORDER

P.O. NUMBER	P086376
DATE	12/12/19
VENDOR I.D.	V004052
DELIVERY DATE	
FOB	
REQUISITION NO	PR014901
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE.	

PHONE# (517) 482-4840 FAX# (517) 482-4840

Page 1 of 1

DELIVER ITEMS TO:

CITY OF LANSING SWOC
SOUTH WASHINGTON OFFICE COMPLEX
2500 S WASHINGTON AVE
LANSING, MI 48910-2869

SEND INVOICE TO:

PUBLIC SERVICE PROPERTY MANAGEMENT
621 E HAZEL ST
LANSING, MI 48912

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
001	SWOC - SOUTH WASHINGTON OFFICE COMPLEX BORNOR TO REPLACE THE LOBBY ROOF	55,217	EA	1.00	55,217.00
				TAX	0.00
				TOTAL	55,217.00

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Goods other than those specified on this order must not be substituted or prices changed without authorization.
2. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.



BORNOR RESTORATION INC.

"Building & Structures Restoration Service"

- Repair & Preservation of Concrete Structures-Parking, Stadium, Building & Bridge
- Repair & Preservation of Masonry Buildings & Structures
- Repair, Replacement and New Roofing
- Analysis, Recommendations & Estimates

"Commercial - Industrial - Historical Buildings"

"Equal Opportunity Employer"

Proposal

Date: November 11, 2019

To: Mr. Joseph Castillo
City of Lansing
Property Management Division
621 E Hazel St.
Lansing MI 48912

(517) 483-4498

PROJECT: 2500 S. Washington Ave Entrance Roof Area Number 2

Re-Roofing Approx. 3300 sq ft as Follows:

1. Remove all roofing down to the deck and dispose of all debris.
2. Install 1-layer of ½" dens deck prime mechanically fastened to the deck.
3. Install ¼" per foot tapered insulation and ½" per foot saddles between the roof drains adhered in insulation adhesive.
4. Install an adhered 60 mil EPDM rubber roof system.
5. Install wall and curb flashing.
6. Re-seal all penetrations per manufacturers specifications.
7. Install counter flashing with related caulks.
8. Install 24 ga. Metal edge trim with a Kynar 500 finish. (Standard Colors Apply)
9. Manufacturers 15 year total system warranty to apply.

Fifty Five Thousand Two Hundred Seventeen and 00/100

(\$55,217.00)

Any Questions Please Don't Hesitate to Call

FROM: *David McCallum*
Project Manager



Andy Schor, Mayor

PUBLIC SERVICE DEPARTMENT

Property Management Division
621 E Hazel Street
Lansing, Michigan 48912
(517) 483-4448



MEMORANDUM

To: Stephanie Robinson, Senior Buyer, City of Lansing/Lansing Board of Water & Light

From: Martin Riel, Property Manager

Date: December 11, 2019

Subject: Sole Source Request for Bornor Restoration Inc. – Emergency Roofing

The Property Management Division would like to use Bornor Restoration as a sole source for the emergency replacement of the lobby roof at the South Washington Office Complex (SWOC) for the sum of \$55,217.00. The lobby roof was lost several weeks and could not be repaired. The South Washington Office Complex is a highly used facility that should have the lobby roof replaced as soon as possible.

Currently the City of Lansing has several locations with roofs installed by Bornor Restoration, Inc. some roofs are over 20 years old. The maintenance and repair of these roofs are by Bornor Restoration and they have been working with the City of Lansing for over 20 years.

Over the past 5 years the South Washington Office Complex has had exponential growth in the use of the facility. Our reliance in the use of this building is critical to several city departments operations.

Bornor Restoration, Inc. is a Lansing based company and local distributor of Soprema, Carlisle and Tremco roofing products which the City of Lansing highly recommends for the use on our facilities.

Therefore it is requested that Bornor Restoration, Inc., 525 Filley Street, Lansing, MI 48906 be selected as our sole source provider for the emergency replacement of the roof at the South Washington Office Complex, 2500 South Washington Ave, Lansing, MI 48910.

Use account number 101.173140.746400.00000 Unscheduled Maintenance for the project.

If you have any questions you can contact me at 517-483-4079.

Martin Riel, Property Manager

Andy Kilpatrick

Andy Kilpatrick, Public Service Director

Digitally signed by Andy Kilpatrick
DN: cn=Andy Kilpatrick, o=City of Lansing,
ou=Transp & NM Group,
email=andrew.kilpatrick@lansingmi.gov,
c=US
Date: 2019.12.11 15:13:03 -0500

CITY of LANSING

INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
Samantha Harkins, Deputy Mayor

FROM: Stephanie Robinson CPPB, Senior Buyer

DATE: Dec. 20, 2019

SUBJECT: Sole Source Purchase – Action Target Inc.

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Lansing Police Department

Vendor: Action Target Inc.

Item Purchased: Bullet Traps for Lansing Police Firearms Range

Dollar Amount: \$ 31,127.00 from following accounts: 2683254.977000 and 1013213.741000

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

slr

CITY of LANSING
INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
Samantha Harkins, Deputy Mayor

FROM: Stephanie Robinson, CPPB Buyer

DATE: Dec. 19, 2019

SUBJECT: Sole Source Purchase – Action Target Inc.

The Lansing Police Department requests that Action Target Inc. be designated as a sole source company for Action Target Traps for the Lansing Police Firearms Range Bullet Traps.

Please see the attached letter and approval from Kevin Schlagel and Daryl Green.

Based on the attached letter we recommend issuing a sole source purchase order to Action Target Inc. in the amount of \$ 31,127 from the account 1013213.741000 and 2683254.977000.

Attachment

Date 12-19-19

Approved AS Denied _____

AS
Andy Schor, Mayor

**CITY OF LANSING**

124 W. Michigan Ave
Lansing, MI 48933
(517) 483-4128

TO: ACTION TARGET INC
PO BOX 636
PROVO, UT 84603

PURCHASE ORDER	
P.O. NUMBER	P086398
DATE	12/20/19
VENDOR I.D.	V002705
DELIVERY DATE	
FOB	
REQUISITION NO	PR014925
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE.	

PHONE# (801) 377-8096 FAX# (801) 377-8096

Page 1 of 1

DELIVER ITEMS TO:
LANSING POLICE - FIREARMS RANGE 16001 AIRPORT RD LANSING, MI 48906

SEND INVOICE TO:
LANSING POLICE - FIREARMS RANGE 120 W MICHIGAN AVE 4TH FL LANSING, MI 48933

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
001	TCT CHAMBER ASSEMBLY VER 2	2	EA	4,323.37	8,646.74
002	HEX HEAD BOLT	48	EA	0.43	20.64
003	STOVER NUT	48	EA	0.18	8.64
004	FLAT WASHER CLEAR ZINC	96	EA	0.11	10.56
005	TCT3 CHAMBER HOOK	10	EA	7.79	77.90
006	HEX HEAD BOLT	10	EA	0.16	1.60
007	TCT3 SQUARE SPACER	10	EA	2.72	27.20
008	TCT CANISTER GASKET	10	EA	15.91	159.10
009	LABOR AND INSTALLATION	1	EA	20,372.12	20,372.12
010	LABOR AND INSTALLATION	1	EA	1,127.88	1,127.88
011	SHIPPING	1	EA	675.50	675.50
				TAX	0.00
				TOTAL	31,127.88

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Goods other than those specified on this order must not be substituted or prices changed without authorization.
2. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.

Reply ✓ Delete Junk Block ...

RE: Sole Source Purchase Request for two Bullet Traps



Green, Daryl

Thu 12/19/2019 1:09 PM

McClure, Joe; Robinson, Stephanie; Fabus, Thomas ✉



Joe,

Thanks for the clarification and I would like for use to move forward on purchasing.

Daryl Green

Chief of Police

City of Lansing Police Department

120 W. Michigan Ave. | Lansing, MI 48933

O: 517-483-4801 E: daryl.green@lansingmi.gov

[Website](#) | [Facebook](#) | [Twitter](#)



Andy Schor, Mayor



Daryl Green, Chief

CONFIDENTIALITY NOTICE:

This email message and any attachments to it is intended only for the individual or entity to which it is addressed and may contain confidential and/or privileged material. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, or the employee or agent responsible for delivering it to the intended recipient, please contact the sender by reply email and destroy all copies of the original message. You are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.

From: McClure, Joe <Joe.McClure@lansingmi.gov>

Sent: Tuesday, December 17, 2019 3:12 PM

To: Green, Daryl <Daryl.Green@lansingmi.gov>; Robinson, Stephanie <Stephanie.Robinson@lansingmi.gov>; Fabus, Thomas <Thomas.Fabus@lansingmi.gov>

Subject: RE: Sole Source Purchase Request for two Bullet Traps

Chief,

This item is in the budget at \$30k to come out of the Forfeiture Fund (2683254-977000).



Andy Schor, Mayor

Lansing Police Department

Firearms Range

Sergeant Kevin Schlagel

120 West Michigan Avenue

Lansing, MI 48933

Phone: (517) 483-4638

Fax: (517) 483-6039



Daryl Green, Chief

To: Stephanie Robinson, Purchasing Department, Senior Buyer

From: Daryl Green, Chief of Police

Subject: Sole Source Request for Range Bullet Traps

Date: November 29th 2019

Over the past several years the bullet traps located at 16001 S. Airport Rd/Lansing Police Firearms Range have been showing signs of weakening. Two of the traps are showing signs of stress fractures which will soon make them unusable, possibly eliminating firearms training.

The original traps were installed by Action Target Inc of Utah. Action Target Traps are part of the installed system and can only be replaced with the specific trap from that company.

I am requesting a sole source purchase request for \$31,127 for the above listed equipment. The account number the purchase will come from is 268.343254.977000 of \$30,000. This money has been previously allocated for this purchase. The remaining \$1,127 will come from the Range Miscellaneous Account 1013213.741000.

Thank you for your assistance with this matter.

Daryl Green, Chief of Police.

"Capital City's Finest"



Action Target Inc. Box 636, Provo, UT 84603-0636 801-377-8033 FAX: 801-377-8096

Lansing Police Department-Requested by Sgt. Kevin Schlager

Lansing, MI 48933

Quotation: 120289 By: Rick Ivie Printed: 2019-Nov-25

Included Items:

2	TCT chamber assembly ver 2	8,646.74
48	Hex head bolt	20.64
48	Stover nut	8.64
96	Flat washer clear zinc	10.56
10	TCT3 chamber hook	77.90
10	Hex head bolt	1.60
10	TCT3 square spacer	27.20
10	TCT canister gasket	159.10
1	Labor and installation	21,500.00

Shipping 675.50

Total 31,127.88

Payment Terms:

Net 30

Shipping Terms:

Deliver

Installation Terms:

Field Techs

Terms and Conditions:

You must reference the Order Number above on your purchase order to secure best price. Action Target reserves the right to adjust installation costs based upon the actual site conditions encountered. Unless explicitly itemized, price does not include taxes, bonds, fees, assessments, licenses, mandatory wage requirements or other regulatory costs which may be applicable to the job site.

Comments:

Parts and labor for replacement of two TCT-2 chambers. Only the parts identified are included. Please include the quote number on your PO.

NOTES:

- * Additional parts are not included in the above rates and will be billed separately as needed and approved.
- * Rates include all labor, travel, lodging, and other expenses.
- * Extraordinary repairs or materials may require additional work days billed above and beyond the scheduled maintenance days. This includes dropping the troughs, removing backed up lead, chiseling lead, plate adjustments, etc.
- * Range must be cleaned prior to the Tech's arrival for service.
- * Please email pictures of the range and equipment to rivie@actiontarget.com prior to visit.

The customer is responsible to offload any delivered materials and to place them in an area easily accessed by Action Target technicians.

Other Exclusions:

Bonds, Permits, and Taxes.

Structural Design.

Site Preparation.

Concrete: including cutting, coring, and patching.

Field Painting.

Site Utilities.

Waste Disposal, including removal or disposal of old equipment.

Mandatory Wage Requirements.

TERMS AND CONDITIONS:

Payment: All previous invoices must be paid in full prior to service. Payment for individual maintenance plan visits and resulting parts (if necessary) will be invoiced immediately following the visit. All payments are due within 30 days of receipt of invoice. Multiple visit maintenance plans allow for discounted prices on visits only, not parts. The discounted prices are based on how many visits will be made during the contract period which is typically one year. If you do not accept and schedule every visit in the contract, the discounted prices for the previous visits will be adjusted retroactively to reflect the actual number of visits and you will be invoiced accordingly.

Parts: Unless specifically included with this proposal, all parts used during maintenance visits are extra.

Parts will not be used or ordered without approval from the facility personnel. ATI can utilize spare parts the facility has on hand to accomplish minor repairs. Should an extra visit be required to install ordered parts, additional charges may be incurred. It is recommended that you secure a separate parts allowance during the maintenance approval process. This will allow you to order parts when needed without going through a separate approval process each time.

Scheduling: Please call to request a visit date allowing for at least 6 weeks of lead time. A visit occurring with less lead time may incur additional expedited travel charges.

Scope of Work: ATI will service ATI furnished devices/parts/systems only. Service on third party equipment or components may need to be referred to the original manufacturer. Maintenance visits are not renovations or remodels. ATI's work is limited to functionality testing, reasonable repairs, adjustments, safety check, and overall operational maintenance.

Unless specifically included in this proposal, heavy maintenance items like dropping auger troughs, flipping bullet trap plates, changing bullet trap chambers etc. are not included in normal maintenance visits. Heavy maintenance services are available and can be scheduled separately.

If access to the range is through any door narrower than 48", labor costs may be significantly impacted. Work areas must be clean and free from storage items, equipment, tools, or other obstacles that might impede access to work areas or limit ability to perform contracted work.

Labor and scope of work details are based on "one day" being defined as an 8-hour period. It is possible that the scope of work may be completed in less than 8 hours.

Lead Remediation: Unless specifically included in this proposal, ATI is not responsible for any removal of lead or cleaning the facility of lead. The facility is responsible for disposal and recycling of lead and other waste from housekeeping and maintenance services. The facility is also responsible for disposal of replaced equipment or components like impact plates, bullet trap chambers, etc.

Exclusions: ATI is not responsible for the following:

1. Any ATI system parts, devices, air compressors, or structures that are damaged due to accidents, normal wear and tear, abuse, negligence, acts of God, absence of recommended cleaning, lubrication, absence of recommended preventative maintenance, or ballistic damage due to inappropriate ballistic application or ammunition.
2. Prevailing wage, holiday pay, or premium time labor.
3. Any material or labor not included in the foregoing.
4. Any required line power, outlets, or power panels.
5. Permits, bonds, licenses, taxes, engineering, drawings, or reports not listed above.
6. Collection and removal of lead and/or lead dust or fragments.
7. Dumpster or other disposal or waste transportation costs.
8. Structural design.

9. Concrete including cutting, coring, and patching.
10. Site preparation. (electrical outlets, buried utility lines or conduits, drainage, etc.)
11. Offloading or lift gate delivery.
12. Removal of walls or other construction elements.
13. Removal of dirt, rocks, or other debris blocking access to work areas or range equipment.

* Parts are not included in the above rates and will be billed separately as needed and approved.
* Rates include all labor, travel, lodging, PPE, insurance, and other expenses.
* See the following pages for a detailed description of services, terms, and conditions.
* Extraordinary repairs or materials may require additional work days billed above and beyond the scheduled maintenance days.

Disclosure Statement: Any and all information and data contained herein is the property of Action Target Inc (ATI); and shall not for any reason, whether tangible or intangible, be disclosed, duplicated, or used, in whole or in part, for any reason other than to evaluate this quote.

Fax this signed proposal to 801-377-8096 to begin scheduling your maintenance visits, or mail it to:

Action Target / ATTN: Maintenance Plans / PO Box 636 / Provo, UT / 84601 or send to rivie@actiontarget.com.

Contact Rick Ivie at 801-705-9133 or email at rivie@actiontarget.com with additional questions or for more information.

Maintenance Plan Approval Signature: _____

Printed Name: _____

Approval Date: _____

↩ Reply ▼ 🗑 Delete ⓧ Junk Block ...

Fw: Decelerators

SK Schlagel, Kevin
Wed 9/11/2019 2:57 PM
Backus, Robert; Sosebee, Ellery ✓

👍 ↩ ⏪ → ...

Capt(s),

This is the email I received from Ike reference repairs to the bullet traps. Please advise if it is a go ahead to repair what we can or wait to see how the bonds goes in November.

Sgt Kevin Schlagel
Lansing Police Range Sgt
START Commander
16001 Airport Rd,
Lansing, MI 48906
Business: 517-483-4838
Cell: 517-614-2938
Fax: kevin.schlagel@lansingmi.gov

From: Eichenberg, Eric <Eric.Eichenberg@lansingmi.gov>
Sent: Friday, June 14, 2019 8:15 AM
To: Schlagel, Kevin <Kevin.Schlagel@lansingmi.gov>
Cc: McClure, Joe <Joe.McClure@lansingmi.gov>; Spoelma, Michelle <Michelle.Spoelma@lansingmi.gov>; Fabus, Thomas <Thomas.Fabus@lansingmi.gov>
Subject: Decelerators

Kevin, the Range Decelerators was approved but it was not a general budget item. It was approved in the Capital Improvement portion of the budget which is not in our books. It was approved for \$30,000 and it is coming out of our forfeiture account which is 268.343254.977000 . As usual the regular sole source process will need to be done for Action Target to replace them.

Eric

Eric Eichenberg
Administrative Captain
Lansing Police Department
120 W. Michigan Ave. | Lansing, MI 48933
O: 517-483-6841 | E: eric.eichenberg@lansingmi.gov
[Website](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)



Andy Schor
Mayor



Andy Schor, Mayor

OFFICE OF THE MAYOR
CITY OF LANSING, MICHIGAN

City Hall - 9th Floor
124 W Michigan Avenue
Lansing, MI 48933-1694
PH: 517.483.4141 - FAX: 517.483.6066
Lansing.Mayor@lansingmi.gov

December 30, 2019

President and Vice President
Lansing City Council

RE: Third Amendment to the Articles of Incorporation of the Lansing Entertainment and Public Facilities Authority

Dear President and Vice President,

Transmitted herewith for your consideration is a proposed amendment to the LEPFA Articles of Incorporation. The amendment 1) removes the City Market designee as a commissioner; 2) provides for an equal term of office for all voting commissioners; and provides for a commissioner from the Greater Lansing Convention and Visitors Bureau.

Thank you for your anticipated favorable action.

Regards,

Andy Schor, Mayor



RESOLUTION # _____

BY THE COMMITTEE _____
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

**RESOLUTION AMENDING THE ARTICLES OF INCORPORATION OF THE LANSING
ENTERTAINMENT AND PUBLIC FACILITIES AUTHORITY**

WHEREAS, the City Council (The "Council") of the City of Lansing, Counties of Ingham and Eaton, State of Michigan (The "City") has previously incorporated the Lansing Entertainment and Public Facilities Authority (the "Authority") pursuant to the provisions of Act 31, Public Acts of Michigan, 1948 (First Extra Session), as amended ("Act 31") and has adopted Articles of Incorporation of the Authority; and

WHEREAS, the City Council deems it advisable and in the best interest of the City to amend Article V, Section 1 of the Articles of Incorporation of the Authority in order to provide for an equal term of office for all the voting Commissioners who serve on the Authority's Board of Commissioners; to eliminate the reservation that one Commissioner be a vendor of the Lansing City Market; and to provide for a Commissioner from the Greater Lansing Convention & Visitors Bureau.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Article V. Section 1 of the Articles of Incorporation of the Authority is hereby amended to read in its entirety as shown in the attached Third Amendment to the Articles of Incorporation.
2. The Third Amendment to the Articles of Incorporation of the Lansing Entertainment and Public Facilities Authority is hereby approved and adopted. The Mayor and City Clerk of the City are hereby authorized and requested to execute the Third Amendment to the Articles of Incorporation of the Lansing Entertainment and Public Facilities Authority for and on behalf of the City.
3. The City Clerk shall cause a copy of the Third Amendment to the Articles of Incorporation of the Lansing Entertainment and Public Facilities Authority to be published once in the *Lansing State Journal* or the *Lansing City Pulse*, being a newspapers circulated within the City as provided by Act 31, such publication to be accompanied by a notice that valid amendment of the Articles of Incorporation of the Lansing Entertainment and Public Facilities Authority shall be conclusively presumed unless questioned in a court of competent jurisdiction as proved in Act 31.
4. The City Clerk shall file a certified copy of the executed Third Amendment to the Articles of Incorporation of the Authority with the county Clerk of the County of Ingham, the county Clerk of the County of Eaton, and the Secretary of State of the State of Michigan, together with a certificate stating the date and newspaper of publication of the Third Amendment to the Articles of

Incorporation. The City Clerk is hereby authorized and directed to file the originally executed Third Amendment to the Articles of Incorporation with the recording secretary of the Authority, and to take such steps as are necessary under the provisions of the state law to perfect the amendment of said articles.

5. All other resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

THIRD AMENDMENT TO THE
ARTICLES OF INCORPORATION OF
LANSING ENTERTAINMENT AND PUBLIC FACILITIES AUTHORITY

The City of Lansing adopts this Third Amendment to the Articles of Incorporation of the Lansing Entertainment and Public Facilities Authority pursuant to the provisions of Act 31, Public Acts of Michigan, 1948 (First Extra Session) as amended.

1. Article V, Section 1 of the Articles of Incorporation of the Authority is hereby amended to read in its entirety as follows:

ARTICLE V

Section 1. The Authority shall be directed and governed by a Board of Commissioners known as the "Commission." The Commission shall contain nine (9) voting Commissioners and three (3) non-voting Ex Officio Commissioners. The Mayor and the members of the City Council shall not be eligible for membership or appointment to the Commission.

One (1) voting Commissioner shall be designated by the governing board of the Greater Lansing Convention & Visitors Bureau ("CVB"), or any successor to the CVB as recognized by the Mayor of the City of Lansing ("Mayor") in the Mayor's sole discretion. Should the CVB cease to exist as an organized entity, and no successor entity is recognized by the Mayor, then, in any such event, the Mayor shall appoint a voting Commissioner, with the advice and consent of the Lansing City Council, to fill the vacancy on the Commission.

Except for the CVB designated Commissioner as provided immediately above, voting Commissioners of the Commission shall be appointed by the Mayor with the advice and consent of the Lansing City Council. Each Commissioner shall serve for a term of three (3) years beginning on July 1 and expiring June 30 of the last year of such term. The terms of the Commissioners shall be staggered so that the terms of three (3) Commissioners will expire in a given year. Any Commissioner in office when this Third Amendment to the Articles of Incorporation is adopted shall be considered appointed and qualified to continue to serve until the Commissioner's current term, as contained in the records in the office of the Lansing City Clerk, expires. The reservation that one (1) Commissioner be a vendor of the Lansing City Market is extinguished.

A Commissioner whose term of office has expired shall continue to hold office until the Commissioner's successor has been appointed by the Mayor with the advice and consent of the City Council.

Subsequent Commissioners shall be appointed in the same manner as original appointment at the expiration of each Commissioner's term of office.

The Finance Director of the City, the Internal Auditor of the City and the Director of Economic Development and Planning of the City shall serve as non-voting Ex Officio Commissioners. The terms of the Ex Officio Commissioner shall continue as long as such Commissioner holds office as Finance Director, Internal Auditor, or Director of Economic Development and Planning of the

City and shall expire upon expiration of the non-voting Ex Officio Commissioner's service as a public official. In the event of a vacancy in one of said offices, the person fulfilling the duties of said office on an interim basis shall serve on the Commission.

2. The City Clerk of the City shall cause a copy of this Third Amendment to the Articles of Incorporation or a summary thereof to be published once in the *Lansing State Journal*, being a newspaper circulated within the City as provided in Act 31, such publication to be accompanied by a notice that valid amendment of the Articles of Incorporation of the Authority shall be conclusively presumed unless questioned in a court of competent jurisdiction as provided in Act 31.

3. The City Clerk of the City shall file a certified copy of this Third Amendment to Articles of Incorporation with the Ingham County Clerk, the Eaton County Clerk, and the Michigan Secretary of State, together with a certificate of the date and newspaper of publication, as required by Act 31.

4. This Third Amendment to the Articles of Incorporation shall become effective and be in full force and effect as provided in Section 6 of Act 31 ten (10) days after their adoption by City Council.

IN WITNESS THEREOF, the City of Lansing, Michigan has adopted and authorized to be executed this Third Amendment of the Articles of Incorporation on behalf of the City, a Municipal Corporation of the State of Michigan, by its Mayor and City Clerk.

CITY OF LANSING

By: _____
Mayor

By: _____
City Clerk

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XV B 1
RECEIVED JUL 23 2019

City of Lansing

OFFICE OF THE CITY ATTORNEY

CLAIMS REVIEW COMM. 1731

CLAIM FORM - ~~PROPERTY DAMAGE OR PERSONAL INJURY~~

NAME: SARAH AL-SAADY DATE: 07-22-2019
MAILING ADDRESS (No PO Boxes): 2004 W Miller RD EMAIL: Asole2007@yahoo.com
CITY: Lansing STATE: MI ZIP CODE: 48911
TELEPHONE: Home () 5173660160 Work ()
DATE/TIME OF INCIDENT: 07-09-2019 AMOUNT OF CLAIM: \$ 469.00
ADDRESS OR PLACE WHERE INCIDENT OCCURRED: 2004 W Miller RD

CIRCUMSTANCES (attach additional page(s) if necessary): I did not know this bill for tush I thought for grass. This is my first-time receive like this notice and after I asked my friend to translated for me they letting me know that I need to call because it is fee than by the phone the office of city attorney said I can apply for appeals to remove the fee.

For Personal Injuries, Please Fill out This Section

EXTENT OF INJURIES (attach additional page(s) if necessary):

Did you seek medical treatment? Place of treatment:

Mode of transportation: Police/Fire Dept involved? Report #:

Are you being seen by a physician? Physician's name:

Are you seeking medical reimbursement? Amount: \$ (please attach statements)

Please provide names, addresses, telephone numbers of any witnesses (attach additional page(s) if necessary):

Claim(s) against any other party(ies)? If so, please name:

For Property Damage/Automobile Damage, Please Fill out This Section

Note: Please attach two estimates for the damage and include the declaration page from your insurance policy.

Have you filed a claim with your insurance company? Amount of deductible

Name of Insurance company Agent's name

Attach insurance company response.

Please provide names, addresses, telephone numbers of any witnesses(attach additional page(s) if necessary):

Return Completed Form to : Office of the City Attorney, 124 W. Michigan, 5th Floor, Lansing, MI 48933



City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

October 31, 2019

Sarah Al-Saadi
2004 W. Miller Road
Lansing, MI 48911-4640

Re: Claim – 2004 W. Miller Rd.

Dear Ms. Al-Saadi:

Please be advised that the Claims Review Committee reviewed the claim you submitted in the amount of \$469.00 for a trash violation for property located at 2004 W. Miller Rd., Lansing, Michigan, and denied the claim you filed with the City of Lansing.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Sincerely,

A handwritten signature in blue ink that reads "Venus Kumar".

Venus Kumar
Paralegal

Claim: 1731

DATE: 9/30/2019

PPN: 33-01-05-05-356-111
 DATE SUBMITTED: 7/23/2019
 ADDRESS OF VIOLATION: 2004 W. Miller Road
 LISTED TAXPAYER OF RECORD: Al-Saadi, Sarah
 OTHER TAXPAYER OF RECORD:
 CLAIMANT: Al-Saadi, Sarah
 CLAIMANT'S ADDRESS: 2004 W. Miller Road
 Lansing, MI 48911-4640

1731

TYPE OF ACTIONS CONTESTED: Trash Removal
 VIOLATION DATE: 06/19/2019
 NOTIFICATION DATE: 06/19/2019
 2ND NOTICE ASSESSMENT DATE:
 AMOUNT OF ASSESSMENT: \$469.00
 CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 19-T022 7/01/2019
 AMOUNT OF CLAIM: \$469.00

ADDITIONAL ACTIONS CONTESTED:
 VIOLATION DATE:
 NOTIFICATION DATE:
 2ND NOTICE ASSESSMENT DATE:
 AMOUNT OF ASSESSMENT:
 CONTRACTOR NAME - INVOICE NO. - DATE:
 AMOUNT OF CLAIM:
 MEMO DATE - INVOICE NO.:

HISTORY:	Grass Violation 5/07/2019	Trash Violation 6/19/19
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CITATIONS IN PREVIOUS YEAR:	Grass Violation 7/31/2019
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CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: This property was cited for a trash violation on 6/19/2019 with a compliance due date of 6/26/2019. The officer returned and checked the property the motor vehicle parts and tires had been removed but the furniture remained as seen in the recheck photos. The contractor arrived on 7/01/2019 12 days the furniture was still present and it was removed. This office recommends denial of the claim.





RECEIVED JUL 23 2019

City of Lansing

OFFICE OF THE CITY ATTORNEY

CLAIMS REVIEW COMM. 1731

CLAIM FORM - ~~PROPERTY DAMAGE OR PERSONAL INJURY~~

NAME: SARAH AL-SADI DATE: 07-22-2019
MAILING ADDRESS (No PO Boxes): 2004 W Miller RD EMAIL: Asole2007@yahoo.com
CITY: Lansing STATE: MI ZIP CODE: 48911
TELEPHONE: Home () 5173660160 Work () _____
DATE/TIME OF INCIDENT: 07-09-2019 AMOUNT OF CLAIM: \$ 469.00
ADDRESS OR PLACE WHERE INCIDENT OCCURRED: 2004 W Miller RD

CIRCUMSTANCES (attach additional page(s) if necessary): I did not know this bill for tush I thought for grass. This is my first-time
receive like this notice and after I asked my friend to translated for me they
telling me know that I need to call because it is fee than by the phone the
office of city attorney said I can apply for appeals to remove the fee.

For Personal Injuries, Please Fill out This Section

EXTENT OF INJURIES (attach additional page(s) if necessary): _____

Did you seek medical treatment? _____ Place of treatment: _____

Mode of transportation: _____ Police/Fire Dept involved? _____ Report #: _____

Are you being seen by a physician? _____ Physician's name: _____

Are you seeking medical reimbursement? _____ Amount: \$ _____ (please attach statements)

Please provide names, addresses, telephone numbers of any witnesses (attach additional page(s) if necessary): _____

Claim(s) against any other party(ies)? _____ If so, please name: _____

For Property Damage/Automobile Damage, Please Fill out This Section

Note: Please attach two estimates for the damage and include the declaration page from your insurance policy.

Have you filed a claim with your insurance company? _____ Amount of deductible _____

Name of Insurance company _____ Agent's name _____

Attach insurance company response.

Please provide names, addresses, telephone numbers of any witnesses (attach additional page(s) if necessary): _____

Return Completed Form to : Office of the City Attorney, 124 W. Michigan, 5th Floor, Lansing, MI 48933



Nuisance Fees
City of Lansing Treasurers Office
124 W Michigan Ave 1st Floor
Lansing, MI 48933
Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 06/19/2019
Due Date: 07/19/2019
Pay Invoice In Full



AL-SAADY SARAH
2004 W MILLER RD
LANSING MI 48911-4640

Inv Number: 00135828
Parcel: 33-01-05-05-356-111
Address: 2004 W MILLER RD

Q
Q

Parcel: 33-01-05-05-356-111

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00135828		E19-17096	2004 W MILLER RD	\$75.00
Fee Details: Quantity Description Balance				
1.000 Trash 2nd Notice				\$ 75.00



Nuisance Fees
City of Lansing Treasurers Office
124 W Michigan Ave 1st Floor
Lansing, MI 48933
Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 07/02/2019
Due Date: 08/01/2019
Pay Invoice In Full



AL-SAADY SARAH
2004 W MILLER RD
LANSING MI 48911-4640

Inv Number: 00136819
Parcel: 33-01-05-05-356-111
Address: 2004 W MILLER RD

Q
Q

Parcel: 33-01-05-05-356-111

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00136819		E19-17096	2004 W MILLER RD	\$469.00
Fee Details: Quantity Description Balance				
1.000 Trash - Admin Fee				\$ 265.00
204.000 Trash - Contractor Charge				\$ 204.00

Questions regarding this invoice: Contact **CODE ENFORCEMENT** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

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- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Eric's Refuse LLC
P.O. Box 16035
Lansing, MI 48901 US
ericsrefuse@hotmail.com

Invoice

BILL TO

Economic Development &
Planning Code
Enforcement Office
316 N Capitol, Ste. C-1
Lansing, MI 48933-1238

INVOICE # 2889

DATE 07/01/2019

PROPERTY ADDRESS

2004 W Miller RD

PARCEL NUMBER

33-01-05-05-356-111

ACTIVITY	QTY	RATE	AMOUNT
city:1hour 3 yards	1	175.00	175.00
first hour and 3 cubic yards			
city:add cy	1	29.00	29.00
any after 3			
7/1/19			
4 yards			
Tom Barry			

BALANCE DUE

\$204.00



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

AL-SAADY SARAH
2004 W MILLER RD
LANSING, MI 48911-4640

Violation Date: 06/19/2019
Violation Location: 2004 W MILLER RD
Parcel No: 33-01-05-05-356-111
Compliance Due Date: June 26, 2019

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Deteriorated furniture

Violation: Motor vehicle parts debris

Violation: Junk tire debris

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Tom Barry (517) 483 4376 Tom.Barry@lansingmi.gov

"Equal Opportunity Employer"

Taxpayer's Copy



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 06/27/2019

TAXPAYER: AL-SAADY SARAH, 2004 W MILLER RD LANSING, MI 48911-4640

Location of Work:

Enf Num: E19-17096

Address: 2004 W MILLER RD

Lot No:

Description:

Parcel No: 33-01-05-05-356-111

Remove Trash and Debris

Work Authorized:

Violation: Deteriorated furniture

Violation: Motor vehicle parts debris

Violation: Junk tire debris

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 1

Authorized Cubic Yards: 6

Warning Comment:

<NONE>

Submitted By: Tom Barry (517) 483 4376

This action is authorized by the Manager of Code Compliance







RECEIVED NOV 04 REC'D



City of Lansing

OFFICE OF THE CITY ATTORNEY

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

1753

NAME: Tasha Williams DATE: 11/04/19
 MAILING ADDRESS: P.O. Box 121 EMAIL: will3218@msu.edu
 CITY: Beth STATE: MI ZIP CODE: 48808
 TELEPHONE: Home () 321-831-9197 Work () _____

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 2710 W Miller Rd PARCEL NO. E 19-20485
 DATE OF INCIDENT: 10/09/19 AMOUNT YOU WERE BILLED: 435.00
 TOTAL AMOUNT YOU ARE CONTESTING: 265.00
 TYPE OF ASSESMENT: Grass and Weeds

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

I purchased the property July 31st, during the time the property owner neglected to cut the grass as things were being switched over into my name, several pieces of mail weren't recieved. This made me miss important information and I was unable to cut the grass by the compliance date because I didn't know it. I am a first time home buyer and I did not know certain rules and regulations. I'm asking to remove the administration fee and allow me to just pay the contractor for cutting the grass.

A description of the claims review process is available on our website at: <https://www.lansingmi.gov/349/Claims-Review-Process>

To download the claim form: <https://www.lansingmi.gov/DocumentCenter/View/4639/Claims-Review-Committee-Form?bidId=>



CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

Bill To:

WILLIAMS TASHA

4722 DUVERNAY

LANSING, MI 48910

DUE DATE: 11/08/2019

INVOICE

10/14/2019

TOTAL AMOUNT DUE

\$ 435.00



Invoice Number	Record No.	Address	Amount Due
00142339	E19-20485	2710 W MILLER RD	\$435.00

10/09/2019

Grass and Weeds - Admin Fee

Grass and Weeds - Contractor C

TOTAL DUE:

\$435.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

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City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
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Other Information:

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Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail

To whom it may concern,

1753

RECEIVED DEC 23 REC'D

I would like to appeal the decision to deny my previous appeal. I am asking to appeal the original fine for weeds and grass of ~~\$2000~~ \$265. This is the administration fee. I think it is fair to ask ~~an~~ being that I am a first time home buyer in Lansing and in general. I am only asking because I feel this is fair for making a mistake one time it also because I'm a grad student and that's my only means of income and I can't afford it. Thanks for taking the time to read this.

Best,

Tashe Williams

321-831-9197

2710 W Miller Rd
Lansing, MI 48911



City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

November 26, 2019

Tasha Williams
P.O. Box 121
Bath, MI 48808

Re: Claim – 2710 W. Miller Rd.

Dear Ms. Williams:

Please be advised that the Claims Review Committee reviewed the claim you submitted in the amount of \$435.00 for a grass violation for property located at 318 W. Shiawassee St., Lansing, Michigan, and denied the claim you filed with the City of Lansing.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Sincerely,

A handwritten signature in cursive script that reads "Venus Kumar".

Venus Kumar
Paralegal

Claim: 1753

DATE: 11/06/2019

PPN: 33-01-05-06-455-171
 DATE SUBMITTED: 11/04/2019
 ADDRESS OF VIOLATION: 2710 W. Miller Road
 LISTED TAXPAYER OF RECORD: Williams, Tasha
 OTHER TAXPAYER OF RECORD:
 CLAIMANT: Williams, Tasha
 CLAIMANT'S ADDRESS: P.O. Box 121
 Bath, MI 48808
 TYPE OF ACTIONS CONTESTED: Grass Mowing
 VIOLATION DATE: 9/18/2019
 NOTIFICATION DATE: 9/18/2019
 2ND NOTICE ASSESSMENT DATE:
 AMOUNT OF ASSESSMENT: \$435.00
 CONTRACTOR NAME - INVOICE NO. - DATE: Tomlinson 19-G0019
 AMOUNT OF CLAIM: \$265.00

1753

ADDITIONAL ACTIONS CONTESTED:
 VIOLATION DATE:
 NOTIFICATION DATE:
 2ND NOTICE ASSESSMENT DATE:
 AMOUNT OF ASSESSMENT:
 CONTRACTOR NAME - INVOICE NO. - DATE:
 AMOUNT OF CLAIM:
 MEMO DATE - INVOICE NO.:

HISTORY:	Grass Violation 5/19/2019 (prev owner)	Grass Violation 9/18/2019	DAMV 9/26/2019	Failure to Register Rental 10/15/2019
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CITATIONS IN PREVIOUS YEAR:

CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: This property was cited for a grass violation on 9/18/2019. The property was rechecked on 9/26/2019 by the Premise Officer the property was found to still be in violation as noted in the pictures therefore the property was submitted to the grass contractor to mow. The contractor arrived on 10/06/2019 19 days after the initial notification was sent and the property still had not been mowed therefore the property was mowed by the contractor as noted in their pictures. This office recommends denial of the claim. This office would also like to note this claimant was charged a \$75.00 2nd notice fee and when she called to complain about the fee I noticed that the previous owner received the first notification and she was a new owner so the fee was waived here in our office.



RECEIVED NOV 04 REC'D
City of Lansing
OFFICE OF THE CITY ATTORNEY

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

1753

NAME: Tasha Williams DATE: 11/04/19
MAILING ADDRESS: P.O. Box 121 EMAIL: will3218@msu.edu
CITY: Bath STATE: MI ZIP CODE: 48808
TELEPHONE: Home () 321-831-9197 Work ()

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

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DATE OF INCIDENT: 10/09/19 AMOUNT YOU WERE BILLED: 435.00
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CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

DUE DATE: 11/08/2019

BILL TO:

WILLIAMS TASHA

4722 DUVERNAY

LANSING, MI 48910

INVOICE

10/14/2019

TOTAL AMOUNT DUE

\$ 435.00



Invoice Number	Record No.	Address	Amount Due
00142339	E19-20485	2710 W MILLER RD	\$435.00

10/09/2019

Grass and Weeds - Admin Fee

Grass and Weeds - Contractor C

TOTAL DUE

\$435.00

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Andy Schor, Mayor

ECONOMIC DEVELOPMENT & PLANNING

10/17/2019-owner called wanted a copy of the furnace report I said she had to FOIA for that she was not the owner at the time she would need to go thru the law office then we started talking about the grass bill she was insistant she never got the original letter just the \$75.00 bill that was mailed to the same address we spoke about the rental registration she said this was done at close and I told her it cant be she needed to pay a fee and fill out a form she indicated she was at the property every week and noticed the lawn needed to be cut but couldn't hire anyone to cut it and by the time she could the city had already mowed it I told her she would need to file a claim she has owned the property since July and has made no arrangements for lawn care she said she is from Florida and this isn't a thing down there I told her it was her responsbility to contact the City of Lansing to see about the rules of rentals/lmp

19-G0019

10/15/2019-owner called Tom Barry she was upset because she was out of town for several months had a forward order in place with the post office and says she didn't get notice I informed Tom she should have changed her address with the City of Lansing also property is a

rental she has not registered the property if she had we would have sent notice to where she indicated she wanted her mail to go and bottom line she owned the property since 7/31/2019 and was not maintaining the property in her absence/Imp



Nuisance Fees
City of Lansing Treasurers Office
124 W Michigan Ave 1st Floor
Lansing, MI 48933
Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 10/09/2019
Due Date: 11/08/2019
Pay Invoice In Full



WILLIAMS TASHA
4722 DUVERNAY
LANSING MI 48910

Inv Number: 00142339
Parcel: 33-01-05-06-455-171
Address: 2710 W MILLER RD



Parcel: 33-01-05-06-455-171

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00142339		E19-20485	2710 W MILLER RD	\$435.00
Fee Details:				Balance
Quantity	Description			
1.000	Grass and Weeds - Admin Fee			\$ 265.00
2.000	Grass and Weeds - Contractor Cha			\$ 170.00
Total Amount Due				\$ 435.00

Questions regarding this invoice: Contact **CODE ENFORCEMENT** at 517.483.4361

Payment Information:

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Date work completed: 10-06-19

From:
David Tomlinson
2500 Pinch Hwy.
Charlotte, MI 48813

Bill To:
City Of Lansing
Office of Code Compliance
316 North Capitol Avenue
Lansing, MI 48933-1238

Vendor Number: V001476

Purchase Order No: 86123

Violation Type:	Grass and Weeds
Invoice Number:	19-G0019
Work Authorized:	Entire Lot
Location:	2710 W MILLER RD
Location Description:	
Parcel Number:	33-01-05-06-455-171

Mowing Done by Tomlinson

TOTAL INVOICE \$170.00 (OVER ONE HOUR)



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

GRASS AND WEEDS CORRECTION NOTICE

WILLIAMS TASHA or Current Occupant
4722 DUVERNAY
LANSING, MI 48910

Violation date: 09/18/2019

Violation Location: 2710 W MILLER RD

Parcel No: 33-01-05-06-455-171

Compliance Due Date: 09/25/2019

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY AREA at the above referenced location.

Description

Grass & Weeds: Entire Yard *Grass and weeds must be below the 8" maximum allowed length.*

Any Premises or portion thereof on which there exists growth of grass and/or weeds exceeding eight inches in height located anywhere on the premises - which includes but not limited to front, side, rear, back yard, driveway, next to fences, between curb and sidewalk or next to vehicles - shall be deemed , and hereby declared to be a substandard premises and is subject to abatement pursuant to Section 302.4 of the Lansing Housing Code.

Failure to comply by the compliance due date will leave no alternative but to have the work completed by our contractor. All costs incurred, which consist of the contractors fees plus \$265.00 City service charge, shall be charged to you as an assessment against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.**

If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 - AM or 12-1 - PM

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Officer: Tom Barry (517) 483 4376 Tom.Barry@lansingmi.gov

Taxpayer's Copy



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

GRASS AND WEEDS CORRECTION NOTICE

HINES STEVEN or Current Occupant
1480 JOLLY RD
OKEMOS, MI 48864

Violation date: 09/18/2019

Violation Location: 2710 W MILLER RD
Parcel No: 33-01-05-06-455-171
Compliance Due Date: 09/25/2019

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY AREA at the above referenced location.

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Taxpayer's Copy



Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

GRASS AND WEEDS CORRECTION NOTICE

Occupant or Current Occupant
2710 W MILLER RD
LANSING, MI 48911

Violation date: 09/18/2019
Violation Location: 2710 W MILLER RD
Parcel No: 33-01-05-06-455-171
Compliance Due Date: 09/25/2019

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY AREA at the above referenced location.

Description

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Taxpayer's Copy



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Weeds Authorization Form

Submitted to: David B Tomlinson on 09/26/2019

TAXPAYER: WILLIAMS TASHA, 4722 DUVERNAY LANSING, MI 48910

Location of Work:

Enf Num: E19-20485

Address: 2710 W MILLER RD
Lot No:
Description:
Parcel No: 33-01-05-06-455-171

Violation:

Grass & Weeds: Entire Yard *Grass and weeds must be below the 8" maximum allowed length.*

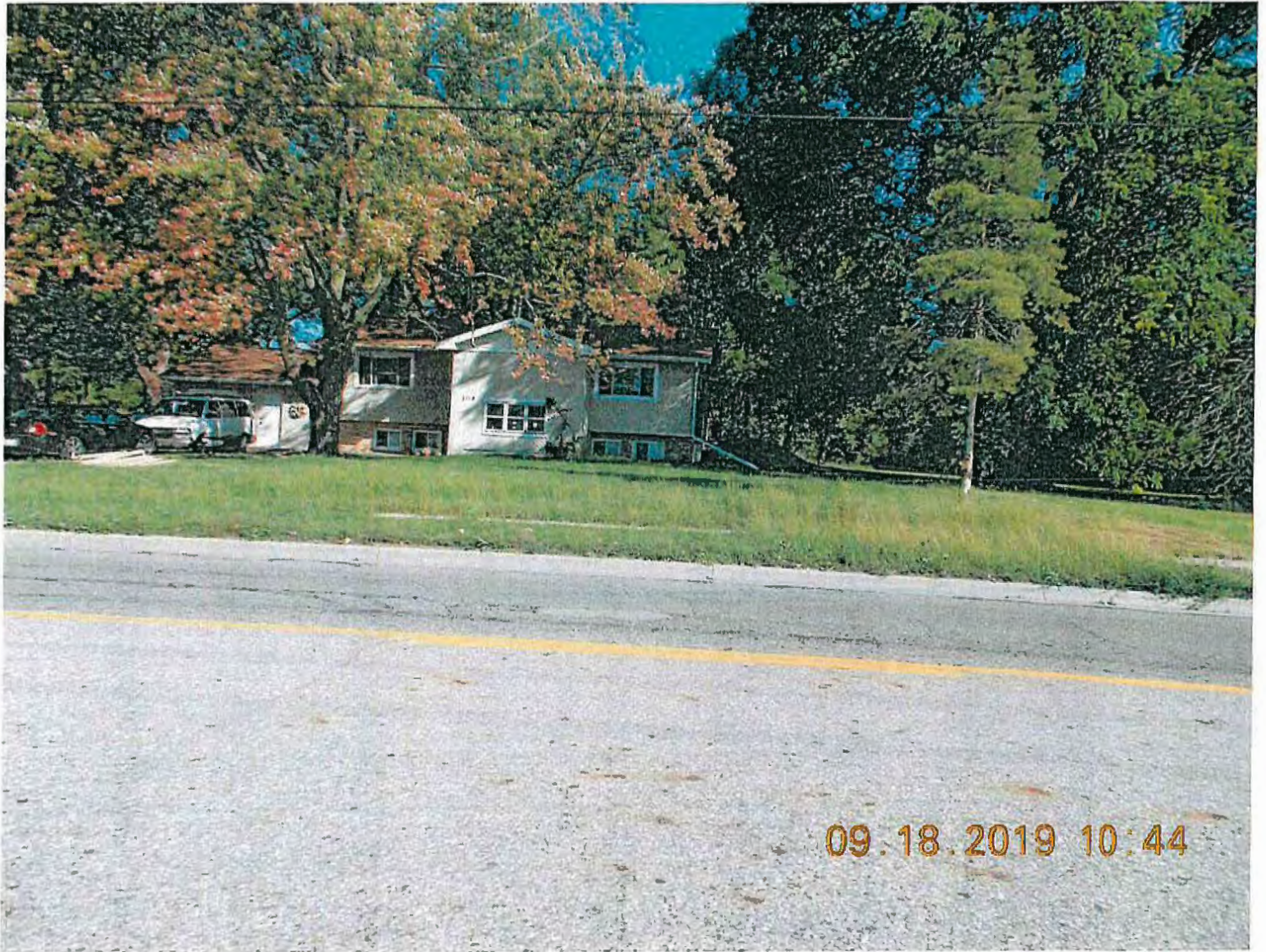
Estimated Time required to complete work: 1

Warning Comment:

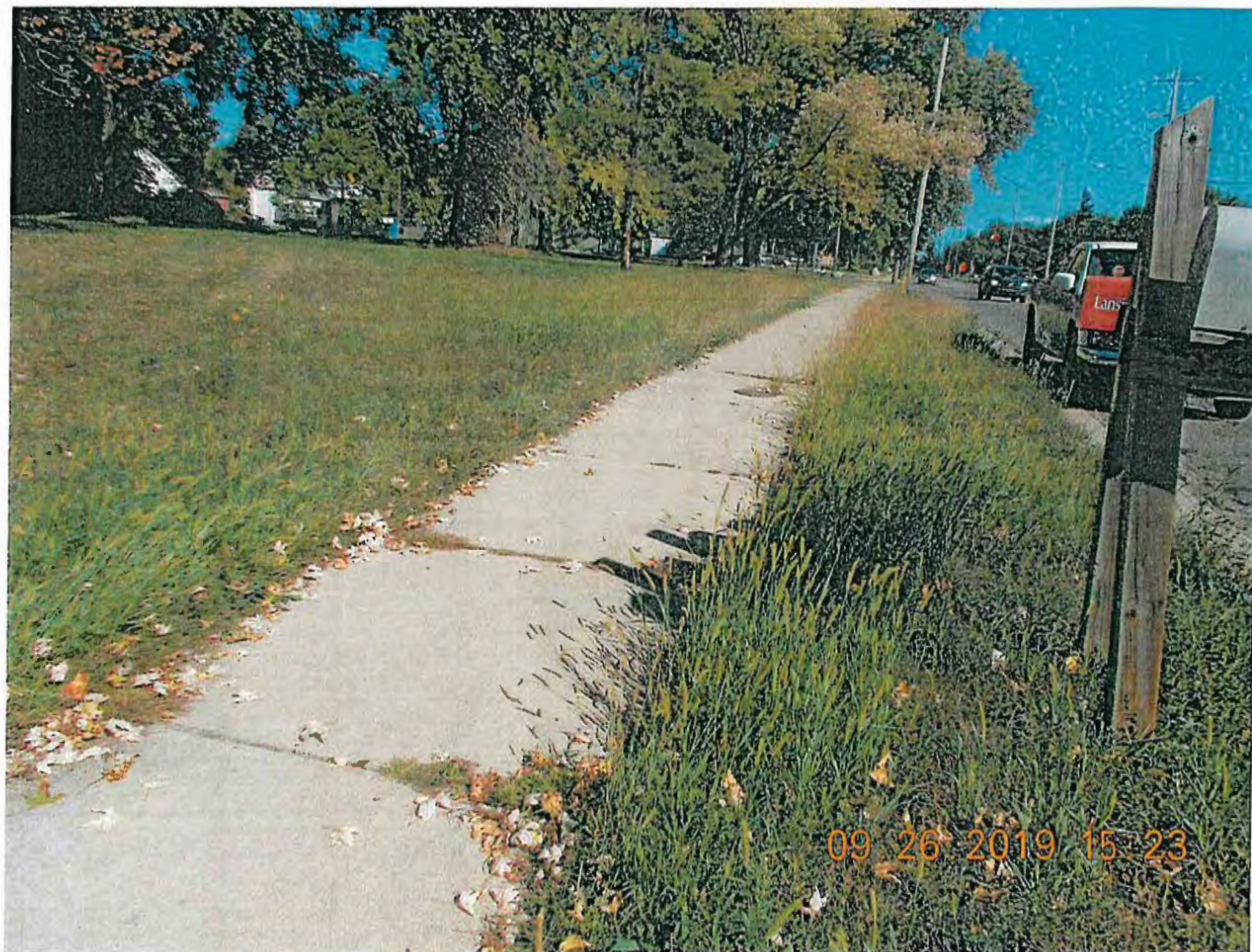
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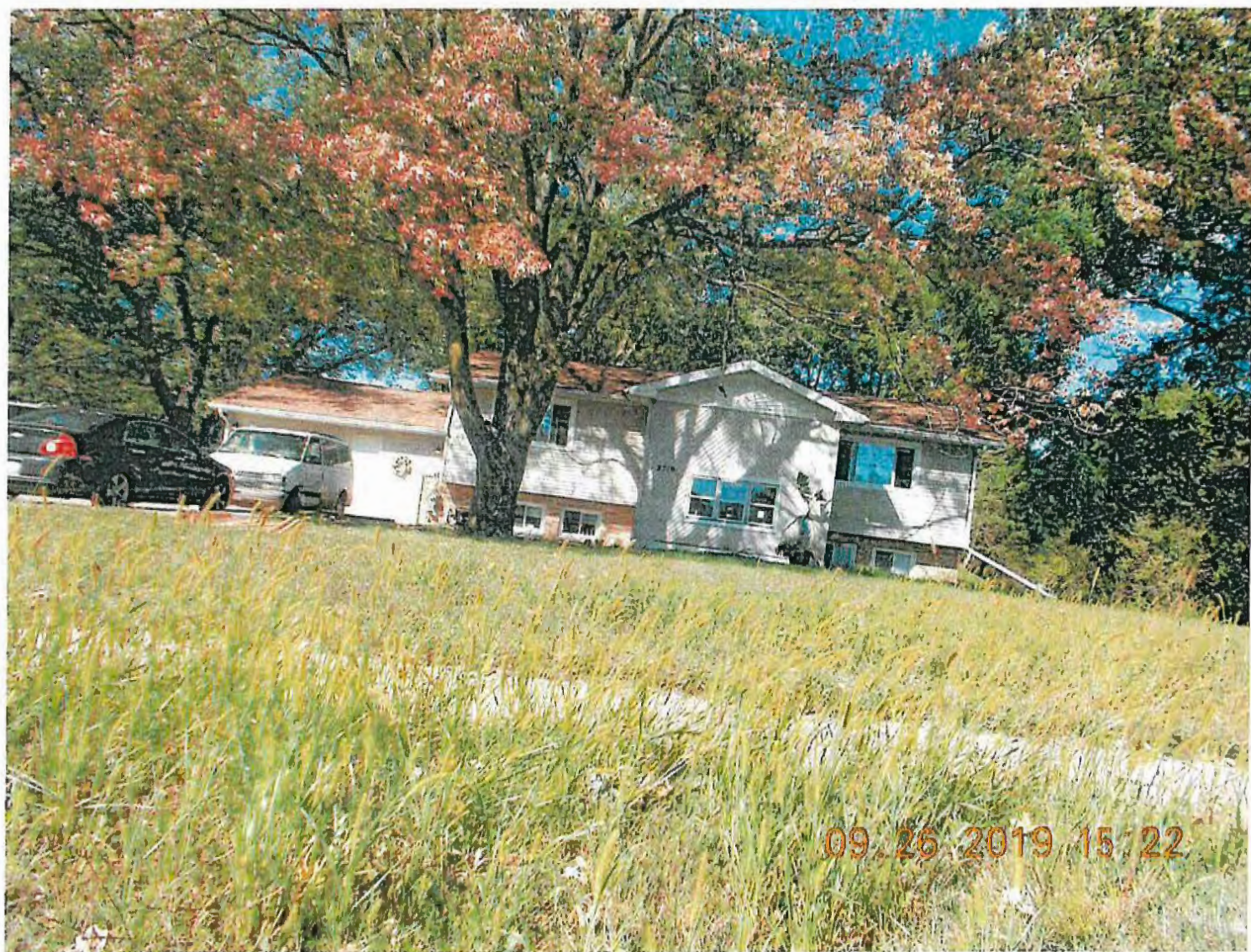
Submitted By: Tom Barry (517) 483 4376

This action is authorized by the Manager of Code Compliance





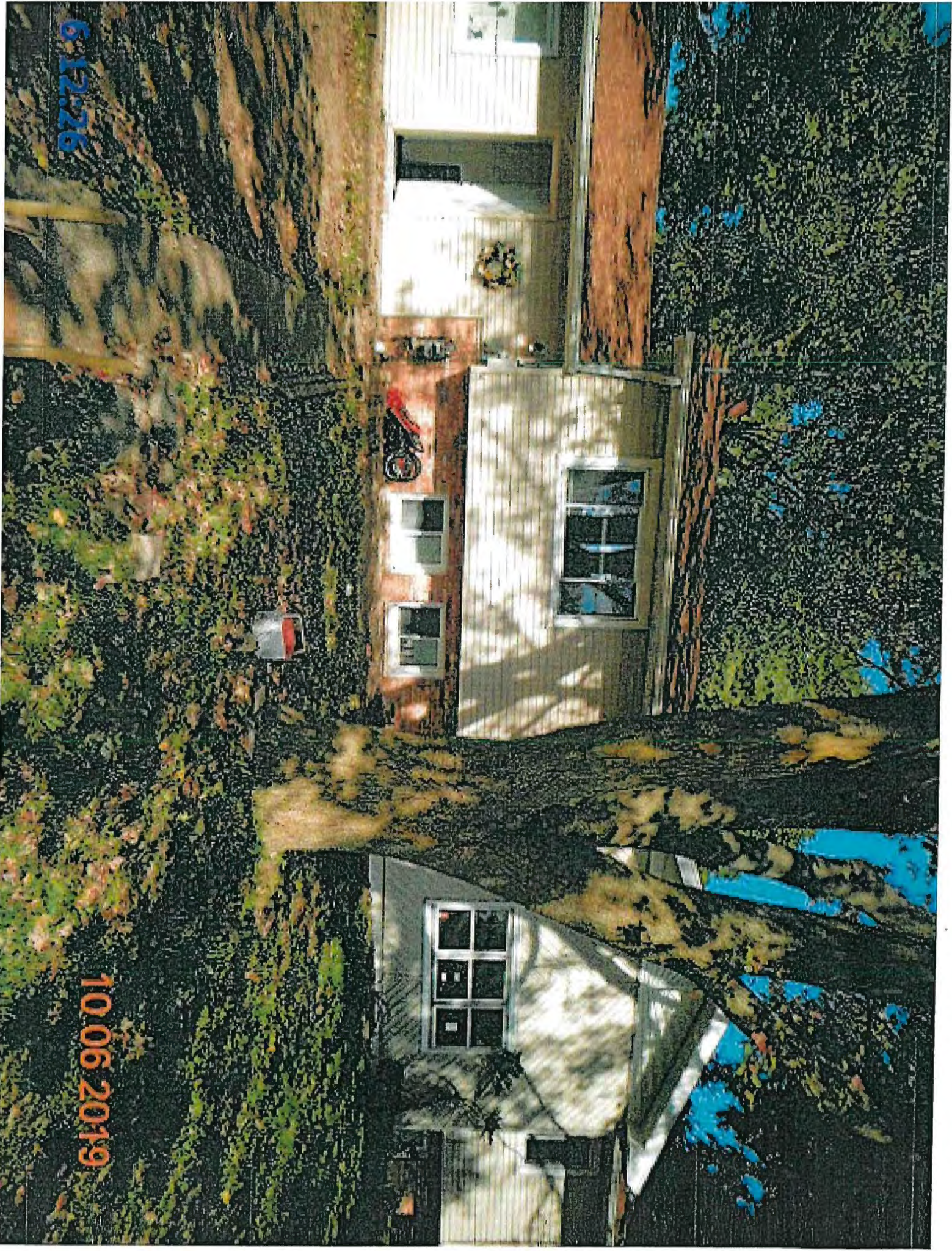




2710

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10 06 2019



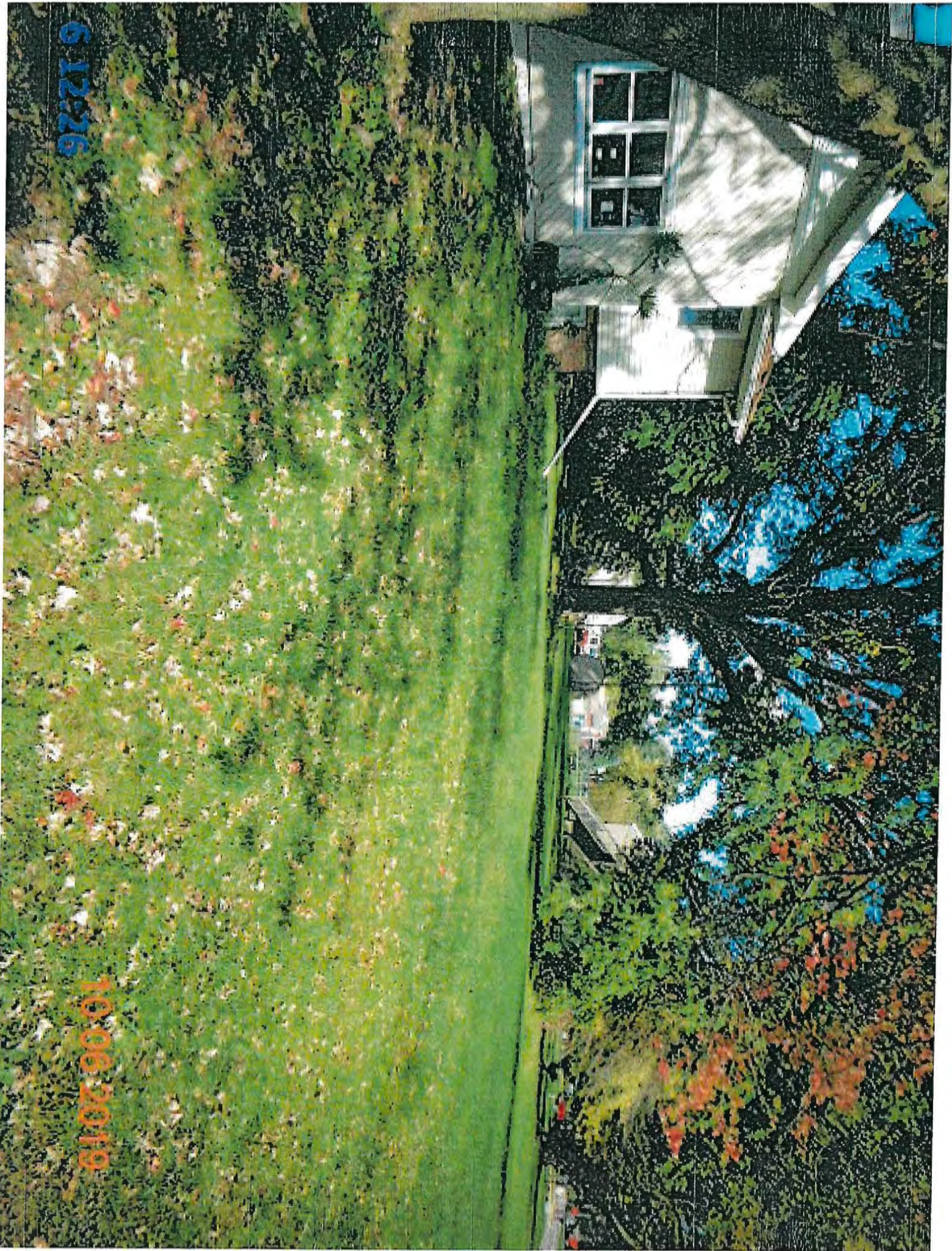
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10 06 2019



6/12/26

10/06/2019



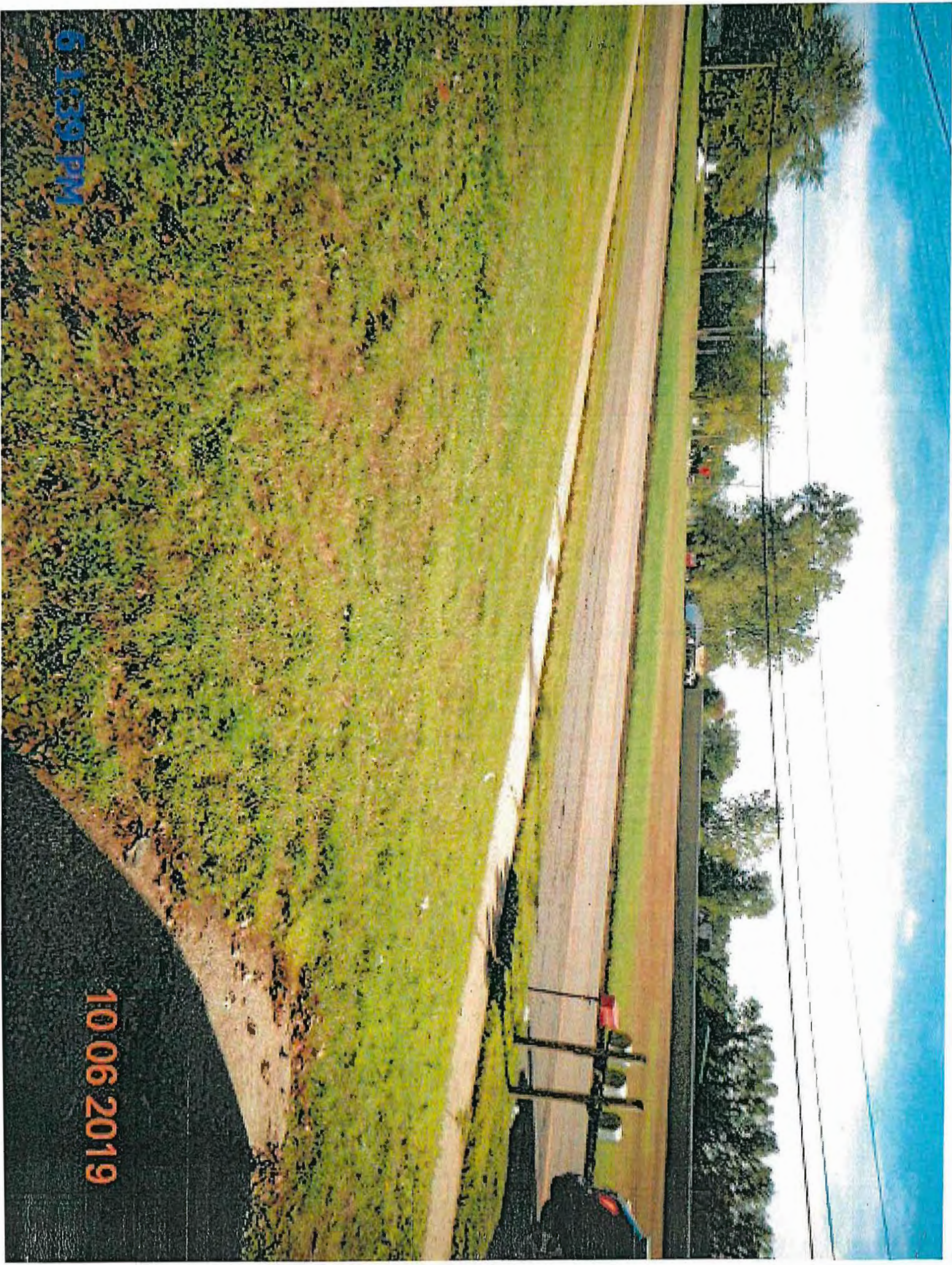
6 12:26

10 06 2019



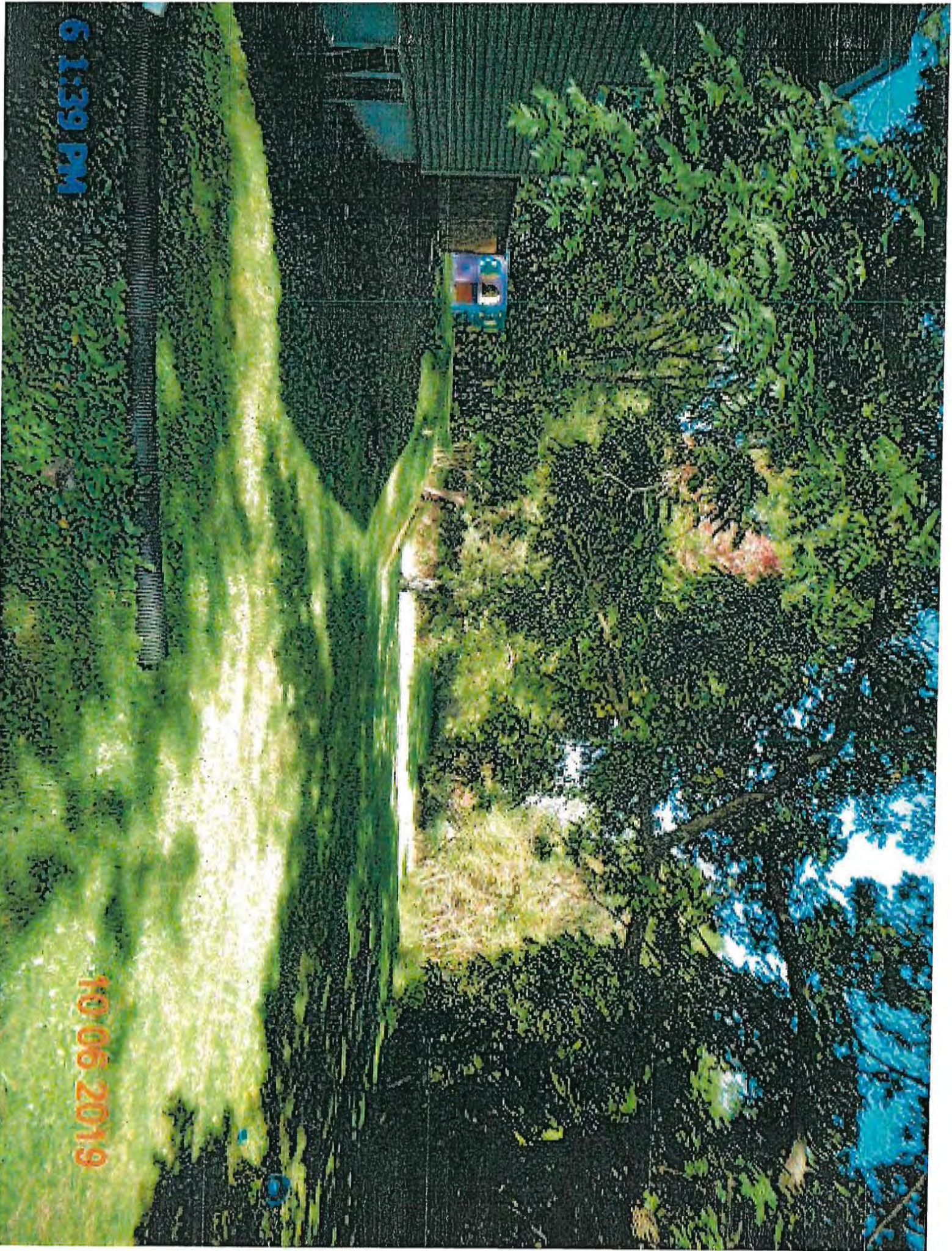
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