



- **Minutes**
Committee on Equity, Diversity & Inclusion
Wednesday, November 15, 2023 @ 3:30 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Garza called the meeting to order at 3:30 p.m.

PRESENT

Council Member Garza, Chair
Council Member Spitzley, Vice-Chair
Council Member Brown, Member- absent

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Lisa Hagen-Lawrence, OCA
Kim Coleman, HRCS
Ashely Green, Advocacy Group
Teresa , consultant with

MINUTES

MOTION BY COUNCIL MEMBER SPTIZLEY TO APPROVE THE MINUTES FROM SEPTEMBER 6, 2023 AS PRESENTED. MOTION CARRIED 2-0.

PUBLIC COMMENT

No public comment at this time.

PRESENTATION

Update from Diversity, Equity and Inclusion Advisory Board

Ms. Coleman introduced Ms. Green, and at the last reporting they were preparing for facilitating the group.

Council Member Garza asked if the DEI Manager position was filled, and Ms. Coleman stated they did have potential but did have to repost it.

Ms. Green explained their first step was going through what the roles were of the members, then did a team building day and spoke on diversity, equity and inclusion so they was an understanding of what their structure was going to be. They then went through meeting decorum, open meetings, elections of chairperson, secretary, etc. and then went into reviewing the racial equity plan. After that they helped them create sub committees focusing on what that theme is, and they will start working on those themes to address the recommendations that have already been put in place in the plan. They are being asked to meet prior to the monthly board meetings, and will report out for the first time in December. In addition to this training they also worked with them on a communication plan.

Council Member Spitzley asked what the themes were. Ms. Green listed:

- Justice and Safety
- Economic Development- Resources, Sustainability
- Community Sustainability

These were already developed in the plan, but this board is in place to encourage residents have a place.

Council Member Spitzley asked what the connect is with the Board and the buy in from the Administration. Ms. Green they will propose recommendations and then the Administration determines what recommendations they want to act on.

Council Member Garza asked if the meetings are open to the public, and Ms. Green confirmed. He then asked about recommendations, and Ms. Green stated they are part of the plan on the website.

Council Member Spitzley asked where they meet, and Ms. Coleman confirmed it is City Hall and they do follow the open meetings act.

Council Member Garza invited them to a meeting in January after they have held their December meeting.

Ms. Green acknowledged that they are working with the Board on a communications plan so they can communicate and provide information to the residents and administration.

Council Member Spitzley asked if they are working on internal or external, and Ms. Green stated there is an internal Equity Core team. Ms. Coleman stated they hold monthly training with department directors. Ms. Green she works internally and with the Board, and the Board is working externally.

Ms. Coleman invited the council to the future diversity meeting in June, and the MLK event will be back in person in January.

DISCUSSION

RESOLUTION- Reappointment; Raquel Sparkman; 3rd Ward Member; DEI Advisory Board; Term to Expire 6/30/2027

Council Member Garza noted this is a reappointment.

MOTION BY COUNCIL MEMBER SPITZLEY TO APPROVE THE RESOLUTION TO REAPPOINT RAQUEL SPARKMAN TO THE DEI ADVISORY BOARD. MOTION CARRIED 2-0.

Other

No other topics.

Adjourn

Adjourned at 3:14 p.m.

Submitted, Sherrie Boak

Recording Secretary, Lansing City Council

Placed on File 2/6/2024