

REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN
TONY BENAVIDES LANSING CITY COUNCIL CHAMBERS
LANSING CITY HALL, 10TH FLOOR
124 W. MICHIGAN AVENUE



AGENDA FOR AUGUST 26, 2019

TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

The following items were listed on the agenda in the City Clerk's Office in accordance with Section 3-103(2) of the City Charter and will be ready for your consideration at the regular meeting of the City Council on Monday, August 26, 2019 at 7:00 p.m. at the Tony Benavides Lansing City Council Chambers, 10th Floor, City Hall.

- I. ROLL CALL
- II. MEDITATION AND PLEDGE OF ALLEGIANCE
- III. READING AND APPROVAL OF PRINTED COUNCIL PROCEEDINGS
Approval of the Printed Council Proceedings of August 12, 2019
- IV. CONSIDERATION OF LATE ITEMS (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)
- V. TABLED ITEMS
- VI. SPECIAL CEREMONIES
 1. Tribute; in recognition of LEMATA Models for the Cure Event
- VII. COMMENTS BY COUNCIL MEMBERS AND CITY CLERK
- VIII. COMMUNITY EVENT ANNOUNCEMENTS (Time, place, purpose, or definition of event – 1 minute limit)
- IX. SPEAKER REGISTRATION FOR PUBLIC COMMENT ON LEGISLATIVE MATTERS
- X. MAYOR'S COMMENTS
- XI. SHOW CAUSE HEARINGS
- XII. PUBLIC COMMENT ON LEGISLATIVE MATTERS (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes. Speakers must sign up on **blue** form.)

A. SCHEDULED PUBLIC HEARINGS

1. In consideration of Brownfield Plan #76; Farnum Building Redevelopment Project at 123 West Allegan Street (PEND-956, 957)
2. In consideration of an Ordinance to Amend Chapter 288 Section 288.21 to provide minimum qualifications for a Chief Strategy Officer (PEND-977)

XIII. COUNCIL CONSIDERATION OF LEGISLATIVE MATTERS

A. REFERRAL OF PUBLIC HEARINGS

B. CONSENT AGENDA

1. BY COUNCIL MEMBERS DUNBAR, GARZA, HUSSAIN, JACKSON, SPADAFOR, SPITZLEY, WASHINGTON, WOOD
 - a. Tribute; in recognition of LEMATA Models for the Cure Event
2. BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
 - a. SLU-2-2019; Neighborhood Community Center 835 W. Genesee Street
 - b. Reconsideration of Resolution 2019-225 Setting a Public Hearing in consideration of the Intent to Create North Grand River Avenue Corridor Improvement Authority (PEND-982)
 - c. Reconsideration of Resolution 2019-226 Setting a Public Hearing in consideration of the Create South Martin Luther King Jr. Boulevard Corridor Improvement Authority (PEND-983)
3. BY THE COMMITTEE ON GENERAL SERVICES
 - a. Community Funding; Lansing Neighborhood Council
 - b. Liquor License; transfer stock interest through transfer of stock from the corporation to new and existing stockholders for Mash Mavericks at 523 E. Shiawassee Street (PEND-974)
4. BY THE COMMITTEE OF THE WHOLE
 - a. Polling Place Changes; Ward 3 Precinct 28, Ward 3 Precinct 29, Ward 3 Precinct 31
 - b. Executive Management Group Benefit Plan changes and Defined Contribution Plan Amendment
 - c. Settlement; Workers Compensation Claim WC2062876-01055

- C. RESOLUTIONS FOR ACTION
 - 1. BY THE COMMITTEE ON WAYS AND MEANS
 - a. Grant Acceptance; National League of Cities / JP Morgan Chase and Co. Grant for "Cities Addressing Fines and Fees Equitably"
 - 2. BY THE COMMITTEE OF THE WHOLE
 - a. Supplemental Appropriation; Townsend Street Parking Ramp proceeds for the Flood Plain Remapping Project
- D. REPORTS FROM COUNCIL COMMITTEES
- E. ORDINANCES FOR INTRODUCTION and Setting of Public Hearings
 - 1. BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
 - a. Z-5-2019; 521 W. Hillsdale Street from "DM-4" Residential District to "D-1" Professional Office District (PEND-954, 955)
 - 2. BY THE COMMITTEE ON GENERAL SERVICES
 - a. Repeal Chapter 288, Section 288.18, to eliminate the minimum qualifications for the Director of Management Services, as no such position exists within the City
- F. ORDINANCES FOR PASSAGE
 - 1. BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
 - a. Z-3-2019; 835 W. Genesee Street, Rezoning from "C" Residential District to "DM-1" Residential District (PEND-923, 924)
 - 2. BY THE COMMITTEE OF THE WHOLE
 - a. Amend Chapter 288 Section 288.21 to provide minimum qualifications for a Chief Strategy Officer (PEND-977)
- XIV. SPEAKER REGISTRATION FOR PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS
- XV. REPORTS OF CITY OFFICERS, BOARDS, AND COMMISSIONS; COMMUNICATIONS AND PETITIONS; AND OTHER CITY RELATED MATTERS
(Motion that all items be considered as being read in full and that the proper referrals be made by the President)
 - A. REPORTS FROM CITY OFFICERS, BOARDS, AND COMMISSIONS
 - 1. Letter(s) from the City Clerk re:

- a. Fireworks Display License; Lansing Lugnuts & Melrose Pyrotechnics, Inc. at Thomas M. Cooley Law School Stadium, 505 E. Michigan Avenue on September 28, 2019
 2. Letter(s) from the Mayor re:
 - a. Settlement; Workers Compensation Claim WC2062876-01055
 - b. Supplemental Appropriation; Townsend Street Parking Ramp proceeds for the Flood Plain Remapping Project
 - c. Grant Acceptance; Michigan Department of Environment, Great Lakes, and Energy (EGLE) Recycling Infrastructure Grant
 3. Resolution from the Board of Public Services regarding Michigan's transportation infrastructure
- B. COMMUNICATIONS AND PETITIONS, AND OTHER CITY RELATED MATTERS
1. Affidavit of Disclosure; Andrew Watkeys, Lansing Police Officer

XVI. MOTION OF EXCUSED ABSENCE

XVII. REMARKS BY COUNCIL MEMBERS

XVIII. REMARKS BY THE MAYOR OR EXECUTIVE ASSISTANT

XIX. PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes. Speakers must sign up on yellow form.)

XX. ADJOURNMENT



CHRIS SWOPE, CITY CLERK

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

City of Lansing
Notice of Public Hearing

The Lansing City Council will hold a public hearing on August 26, 2019, 2019 at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the approval of Brownfield Plan #76 – Farnum Building Redevelopment Project pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, for property commonly referred to as 123 West Allegan Street located in the City of Lansing, but more particularly described as:

W 78 FT OF N 34 FT LOT 11 & W 78 FT LOT 12 BLOCK 115 ORIG PLAT.

Approval of this Brownfield Plan will enable the Lansing Brownfield Redevelopment Authority to capture incremental tax increases which result from the redevelopment of the property to pay for costs associated therewith. Further information regarding this issue, including maps, plats, and a description of the brownfield plan will be available for public inspection and may be obtained from Karl Dorshimer – Vice President of Economic Development, Lansing Economic Area Partnership, 1000 South Washington, Suite 201, Lansing, MI 48912, (517) 702-3387.

If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/CMMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

**CITY OF LANSING
BROWNFIELD REDEVELOPMENT AUTHORITY**

BROWNFIELD PLAN #76

**FARNUM BUILDING REDEVELOPMENT
LOCATED AT 123 WEST ALLEGAN STREET
LANSING, MICHIGAN**

June 20, 2019

Approved by BRA: July 12, 2019
Approved by City Council:

Prepared on Behalf of:

Boji Group
124 West Allegan Street
Suite 2100
Lansing, MI 48933
Contact Person: Terri Fitzpatrick
Telephone: (517) 377-3000

Prepared By:

PM Environmental, Inc.
3340 Ranger Road
Lansing, Michigan 48906
Contact Person: Jessica DeBone
Telephone: (616) 328-5297



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Appendix A	Legal Description
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Appendix C	Preliminary Site Plans and Renderings
Appendix D	Documentation of Eligibility

TABLES

Table 1: Estimated Costs of Eligible Activities
Table 2: Tax Increment Revenue Capture Estimates
Table 3: Tax Increment Reimbursement Estimates

PROJECT SUMMARY

Project Name:	Farnum Building Redevelopment
Project Location:	The property is located at 123 West Allegan Street in Township four north (T.4N), Range two west (R.2W), Section 16, Lansing, Ingham County Michigan 48933 (the "Property").
Type of Eligible Property:	The property is determined to be "Functionally Obsolete"
Eligible Activities:	Pre-Approved Activities, Asbestos and Lead Activities, Demolition, Infrastructure Improvements and Preparation and Implementation of a Brownfield Plan and Act 381 Work Plan
Developer Reimbursable Costs:	\$2,855,750 (includes eligible activities and a 15% contingency)
Years to Complete Reimbursement to Developer:	21 Years from project completion
Estimated Capital Investment:	Approximately \$20 million (including Acquisition, Hard and Soft Costs)
Project Overview:	This project entails an overhaul of the current building conditions to revive the building into Class A office space in the heart of downtown next to the Capitol Building. The rehabilitation includes interior demolition, asbestos abatement, and infrastructure improvements of the existing office building. In addition to the redeveloped office space, the project is anticipated to create approximately 50 construction jobs. Upon completion it is anticipated the building will attract and retain tenants to the City employing an estimated 200 people. Of the 200 jobs, it is anticipated that approximately 30% (60 jobs) would be retained in the City. The newly created 140 tenant jobs could result in a significant increase to the City tax income revenue, estimated at approximately \$78,750 on an annual basis totaling \$1,653,750 if 50% of the employees reside in the City of Lansing.

I. INTRODUCTION AND PURPOSE

In order to promote the revitalization of environmentally distressed, historic, functionally obsolete and blighted areas within the boundaries of Lansing (“the City”), the City has established the Lansing Brownfield Redevelopment Authority (LBRA) the “Authority” pursuant to the Brownfield Redevelopment Financing Act, Michigan Public Act 381 of 1996, as amended (“Act 381”).

The purpose of this Brownfield Plan (the “Plan”) is to promote the redevelopment of and investment in the eligible “Brownfield” Property within the City and to facilitate financing of eligible activities at the Brownfield Property. Inclusion of Brownfield Property within any Plan in the City will facilitate financing of eligible activities at eligible properties and will provide tax incentives to eligible taxpayers willing to invest in revitalization of eligible sites, commonly referred to as “Brownfields.” By facilitating redevelopment of the Brownfield Property, this Plan is intended to promote economic growth for the benefit of the residents of the City and all taxing units located within and benefited by the Authority.

The identification or designation of a developer or proposed use for the Brownfield Property that is subject to this Plan is integral to the effectiveness or validity of this Plan. This Plan is intended to apply to the eligible property identified in this Plan and, to identify and authorize the eligible activities to be funded. Any change in the proposed developer or proposed use of the eligible property shall necessitate approval by the Authority under this Plan.

This Plan is intended to be a living document, which may be amended with approval of the Authority and the City in accordance with and as necessary to achieve the purposes of Act 381. The applicable sections of Act 381 are noted throughout the Plan for reference purposes.

This Brownfield Plan contains information required by Section 13(1) of Act 381, as amended.

II. GENERAL PROVISIONS

A. Description of the Eligible Property (Section 13 (2)(h)) and Project

The Eligible Property consists of one (1) legal parcel totaling approximately 0.179 acres with a street address of 123 West Allegan Street, Lansing, Ingham County, Michigan. The parcels and all tangible personal property located thereon will comprise the eligible property and is referred to herein as the “Property.”

The Property is located on the West Allegan Street and South Capital Avenue corridors, bounded by West Allegan Street to the north, the property line to the east, a parking lot to the south, and South Capital Avenue to the west.

Allegan Property, LLC has the same majority partners as Boji Group, LLC, the project developer. These entities or any affiliate, or such other developer as approved by the Authority, are collectively the project developer (“Developer”).

Boji Group, LLC (Boji) is a Lansing headquartered real estate development, property management, and construction management firm. With more than 25 years of real estate experience, Boji aims to bring innovative solutions to challenging development opportunities. Providing services for more than 2 million square feet of state-of-the-art commercial space, Boji has a proven track record of successful redevelopment and the delivery of quality service. Boji intends to bring the Farnum Building, which has fallen into disrepair and is functionally obsolete,

into reuse. Boji Group is rooted in the communities of the Lansing area, and are a committed partner to the City in bringing this vision to fruition.

The parcel is currently zoned G-1: Business District, the Property is commercially developed with a 90,000 square foot vacant office building in an area characterized by commercial and office uses. The property zoning will remain the same and permits the proposed future use.

Standard and other historical sources were able to document a residential dwelling was present in the western portion of the property in at least 1885. An office addition was constructed to the eastern portion of the dwelling between 1898 and 1906. The dwelling was demolished between 1913 and 1929. A commercial building containing four storefront tenants' spaces was constructed on the western portion of the property in 1929 and was demolished between 1955 and 1959. This former building was occupied by various professional office tenants, banks, and/or salons.

The current building was constructed in 1959 and was occupied by various banks and professional office tenants from construction until December 2016 and has been vacant of occupants since that time.

The Property's legal description is included in Appendix A. Property location maps are included in Appendix B.

The proposed redevelopment includes interior demolition of the current office building, including extensive asbestos abatement activities and renovation to restore this building into functioning Class A office space in the heart of Michigan's capital, where office space is greatly needed.

Asbestos abatement activities and demolition are expected to begin in Summer 2019. Project completion is anticipated for 2020. Allegan Property, LLC anticipates a total invest of approximately \$20 million (\$12 million hard cost) and the creation of approximately 50 construction jobs. Upon completion it is anticipated the building will create office space that will generate approximately 140 new tenant created jobs. It is anticipated that approximately 60 tenant jobs would be retained within the City of Lansing. The Developer is rehabilitating the building for future tenants that will result in tenant generated job creation.

Preliminary site plans and renderings are included in Appendix C.

B. Basis of Eligibility (Section 13 (2)(h) and Section 2(o))

The Property is considered "Eligible Property" as defined by Act 381, Section 2 because: (a) it was previously utilized for a commercial purpose; and, (b) the parcel comprising the Property has been determined to be a "functionally obsolete" by a Michigan Master Assessing Officer (MMAO) (formerly Level IV) as described below.

The Property was determined to be obsolete due to the following conditions:

- Age and previous occupation of the building
- The currently ineffective steam heat system
- The presence of asbestos

The functional obsolescence determination is provided in Appendix D.

C. Summary of Eligible Activities and Description of Costs (Sec. 13 (2)(a-b))

Tax Increment Financing revenues will be used to reimburse the costs of “eligible activities” (as defined by Section 2 of Act 381) as permitted under the Brownfield Redevelopment Financing Act that include: Pre-Approved Activities, Asbestos Activities, Demolition, Infrastructure Improvements and preparation and implementation of a Brownfield Plan and Act 381 Work Plan. A complete itemization of these activities and associated expenses is included in Table 1.

The following eligible activities and budgeted costs are intended as part of the development of the property and are to be financed solely by the developer. All activities are intended to be “Eligible Activities” under the Brownfield Redevelopment Financing Act. The Authority is not responsible for any cost of eligible activities and will incur no debt. The Authority is not obligated to reimburse any eligible activities conducted after May 1, 2022.

Eligible Activities	Total Estimated Costs	MSF Act 381 Eligible Activities	EGLE Act 381 Eligible Activities
Developer Activities			
Pre-Approved Activities	\$32,300		\$32,300
Demolition Activities	\$100,000	\$100,000	
Asbestos Activities	\$2,263,000	\$2,263,000	
Infrastructure Improvements	\$40,000	\$40,000	
Brownfield/Work Plan Preparation and Implementation	\$60,000	\$60,000	
Subtotal to Developer	\$2,495,300	\$2,463,000	\$32,300
15% Contingency*	\$360,450	\$360,450	\$0
Subtotal to Developer	\$2,855,750	\$2,823,450	\$32,300
Administrative Activities			
LBRA Admin Fee (5% Annually)	\$124,940		
LBRF (5% Annually)	\$124,940		
State Brownfield Fund	\$171,505		
Subtotal	\$421,385		
Total Eligible and Administrative Activities	\$3,277,135		

D. Estimate of Captured Taxable Value and Tax Increment Revenues (Sec. 13 (2)(c))

Incremental taxes on real property included in the redevelopment project will be captured under this Plan to reimburse eligible activity expenses. The base taxable value of the Property shall be determined by the use of the 2018 tax year tax values, which is currently listed by the City Assessor as \$0. Tax increment revenue capture will begin when tax increment is generated by redevelopment of the Property, which is expected to begin in 2021 or when full redevelopment is completed whichever occurs first. The estimated taxable value of the completed development is \$2,460,000. An annual increase in taxable value of 1% has been used for calculation of future tax increments in this Plan. Tables 2 details the estimate of captured tax increment revenues for each year of the Plan from the eligible property.

The LBRA has established a Local Brownfield Revolving Fund (LBRF). Capture for the LBRF is included at 5% of annual local capture during the duration of the Plan, currently estimated at \$124,940. The funds deposited into the LBRF as part of this Plan will be used in accordance with

the requirements of Act 381, as amended. LBRF capture will occur during the duration of the Plan as shown in Table 2. The allocation of these funds will take place twice yearly and prior to local tax capture distributed toward Developer reimbursement.

Also prior to reimbursement of tax increment revenue to the Developer, payment of Brownfield Redevelopment Authority Administrative fees will occur first. The allocation of these funds will take place twice yearly and prior to local tax capture distributed toward Developer reimbursement.

E. Method of Brownfield Plan Financing and Description of Advances by the Municipality (Sec. 13 (2)(d))

Eligible activities will be financed by Allegan Property, LLC. The Developer will be reimbursed for eligible costs as described in Section C and outlined in Table 1. Costs for Eligible Activities funded by Allegan Property, LLC will be repaid under the Michigan Brownfield Redevelopment Financing Program (Michigan Public Act 381, as amended) with incremental taxes generated by future development of the property. The maximum amount of tax increment revenue capture that will be used to reimburse the Developer is \$2,855,750 of which no more than \$1,843,512 shall be from captured local taxes (64.55%). This includes Brownfield Plan preparation, Brownfield Redevelopment Authority Administrative fees and LBRF deposits.

No advances will be made by the LBRA for this project. All reimbursements authorized under this Plan shall be governed by the Reimbursement Agreement.

F. Maximum Amount of Note or Bonded Indebtedness (Sec. 13 (2)(e))

No note or bonded indebtedness will be incurred by any local unit of government for this project.

G. Duration of Brownfield Plan (Sec. 13 (1)(f))

The duration of the Brownfield Plan shall not exceed more than 21 years after the project completion date as set forth in the Development Agreement, unless amended by the Lansing City Council.

Further, in no event shall the beginning date of the capture of tax increment revenues be later than five years after the date of the resolution approving the Plan. The Property will become part of this Plan on the date this Plan is approved by the City of Lansing City Council.

H. Estimated Impact of Tax Increment Financing on Revenues of Taxing Jurisdictions (Sec. 13 (2)(g))

Tables 2 and 3 attached to this Plan provide the estimated TIR to be generated and captured under this Plan, for an estimated period of 21 years.

The total estimated cost of the eligible actives, contingency, interest, administrative fees, LBRF and State Brownfield Fund to be reimbursed or captured through use of Tax Increment Revenue (TIR) is projected to be up to \$3,277,135.

Non-capturable millages, will see an immediate increase in new taxes generated following redevelopment and will provide new tax revenue of approximately \$277,839 throughout the duration of this Plan.

**Brownfield Plan for the Proposed Farnum Building Redevelopment
Located at 123 West Allegan Street, Lansing, Michigan
PM Project No. 01-10120-0-0005; June 20, 2019**

Ten percent of newly generated taxes will be captured for the TIFA and taxing jurisdictions on local and state school captured millages throughout the duration of this Plan totaling approximately \$393,030.

The local tax capture shall be applied annually in the following order of priority: 1. Payment of LBRA Administrative Fee, 2. Payment of deposit into LBRA LBRF, 3. Repayment of LBRA LBRF funds used or loaned to the project, 4. Reimbursement of LBRA approved Developer Eligible Activity costs.

The table below outlines the new tax revenue that is estimated under this Plan over a 21-year period.

Millage	Rate	New Taxes From Project	Capture by Plan (90%) (Eligible Activities, LBRA LBRF, LBRA Admin. Fee, State BF Fund)	Pass through to TIFA (10%)	Remaining Capture for Local Tax Units
Lansing Oper	19.4400	\$1,111,354	\$1,000,219	\$111,135	\$0
Lans Com College	3.8072	\$217,652	\$195,886	\$21,765	\$0
Ingham Intermed	4.7062	\$269,046	\$242,141	\$26,905	\$0
Ingham Cnty Sum	6.8000	\$388,745	\$349,871	\$38,875	\$0
Ingham County	3.2800	\$187,512	\$168,761	\$18,751	\$0
Airport Auth	0.6990	\$39,961	\$35,965	\$3,996	\$0
CATA	3.0070	\$171,905	\$154,715	\$17,191	\$0
CADL-Library	1.5600	\$89,183	\$80,264	\$0	\$8,918
Zoo Millage	0.4100	\$23,439	\$21,095	\$2,344	\$0
Subtotal	43.7094	\$2,498,797	\$2,248,917	\$240,961	\$8,918
State Education Tax (SET)	6.0000	\$343,011	\$308,710	\$34,301	\$0
School Operating Tax	18.0000	\$1,029,032	\$926,129	\$102,903	\$0
Subtotal	24.0000	\$1,372,043	\$1,234,839	\$137,204	\$0
Lansing Debt	0.2600	\$14,864	\$0	\$14,864*	\$0
Lansing School Debt	4.6000	\$262,975	\$0	\$0	\$262,975
Subtotal	4.8600	\$277,839	\$0	\$14,864	\$262,975
Total	72.5694	\$4,148,679	\$3,483,756	\$393,030	\$271,893

*non-capturable millage, therefore tax revenues are new taxes generated for the TIFA

Total Activities Reimbursed by TIF	Estimated Capture
Developer Reimbursement (including a 15% contingency)	\$ 2,855,750
LBRA Local Brownfield Revolving Fund Reimbursement	\$ 124,940
LBRA Administrative Fees (5% of tax increment revenue)	\$ 124,940
3 Mills to State Brownfield Fund	\$ 171,505
Total	\$3,277,135

TIFA Pass-Through	Taxes Captured
10% Passed-Through and New Taxes for TIFA	\$393,030
Tax Increment for Local Tax Units Breakout	Taxes Captured
Remaining Capture for Local Units	\$271,893
Remaining Tax Increment Estimated in Year 20 and 21	\$206,620
Total	\$871,543

For a complete breakdown of the captured millages and developer reimbursement please see Table 2 and Table 3 in Appendix F.

I. Legal Description, Property Map, Statement of Qualifying Characteristics and Personal Property (Sec. 13 (1)(h))

The legal description of the Property included in this Plan is attached in Appendix A.

A property location map is included in Appendix B.

Documentation of characteristics that qualify the property as eligible property is provided in Appendix D.

Personal property is not included in this plan.

J. Displacement/Relocation of Individuals on Eligible Property (Sec. 13 (1)(i-l))

No displacement of residents or families is expected as part of this project.

K. Other Material that the Authority or Governing Body Considers Pertinent (Sec. 13 (1)(n))

The Brownfield Redevelopment Authority and the City Council as the Governing Body, in accordance with the Act, may amend this Plan in order to fund additional eligible activities associated with the Project described herein.

Appendix A

Legal Description:

W 78 FT OF N 34 FT LOT 11 & W 78 FT LOT 12 BLOCK 115 ORIG PLAT

123 W ALLEGAN ST LANSING, MI 48933 (Property Address)

Parcel Number: 33-01-01-16-328-001



Item 1 of 4

[2 Images / 2 Sketches](#)**Property Owner: STATE OF MICHIGAN****Summary Information**

- > Commercial/Industrial Building Summary
 - Yr Built: 1959
 - # of Buildings: 1
 - Total Sq.Ft.: 78,000
- > Property Tax information found
- > Assessed Value: \$0 | Taxable Value: \$0
- > Building Department information found

Owner and Taxpayer Information

Owner	STATE OF MICHIGAN REAL ESTATE MANAGEMENT ROOM 120 MASON BLDG LANSING, MI 48913-0001	Taxpayer	SEE OWNER INFORMATION
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General Information for Tax Year 2018

Property Class	EXEMPT - REAL	Unit	33 CITY OF LANSING - INGHAM
School District	LANSING	Assessed Value	\$0
MAP #	B -0115 -0012	Taxable Value	\$0
TOP TEN	Not Available	State Equalized Value	\$0
NEW PERMITS	Not Available	Date of Last Name Change	05/20/2010
USER ALPHA 3	Not Available	Notes	Not Available
Historical District	Not Available	Census Block Group	Not Available
TYPE CODE	Not Available	Exemption	No Data to Display

Principal Residence Exemption Information**Homestead Date** 12/30/1997

Principal Residence Exemption	June 1st	Final
2018	0.0000 %	0.0000 %

Previous Year Information

Year	MBOR Assessed	Final SEV	Final Taxable
2017	\$0	\$0	\$0
2016	\$0	\$0	\$0
2015	\$0	\$0	\$0

Land Information

Zoning Code	Not Available	Total Acres	0.179
Land Value	\$0	Land Improvements	\$0
Renaissance Zone	No	Renaissance Zone Expiration Date	No Data to Display
ECF Neighborhood	O225-DOWNTOWN-OFFICES	Mortgage Code	No Data to Display
Lot Dimensions/Comments	78 X 100 @ 13.05	Neighborhood Enterprise Zone	No

Lot(s)	Frontage	Depth
No lots found.		
Total Frontage: 0.00 ft		Average Depth: 0.00 ft

Legal Description

W 78 FT OF N 34 FT LOT 11 & W 78 FT LOT 12 BLOCK 115 ORIG PLAT

Sale History

Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Page
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No sales history found.

Building Information - 78000.00 sq ft Office Buildings (Commercial)

Floor Area	78,000 sq ft	Estimated TCV	<i>Not Available</i>
Occupancy	Office Buildings	Class	A
Stories Above Ground	10	Average Story Height	11 ft
Basement Wall Height	<i>Not Available</i>	Identical Units	<i>Not Available</i>
Year Built	1959	Year Remodeled	<i>Not Available</i>
Percent Complete	0%	Heat	Zoned A.C. Hot & Chilled Water
Physical Percent Good	45%	Functional Percent Good	100%
Economic Percent Good	100%	Effective Age	53 yrs

****Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

Appendix B



123 West Allegan Street
(functionally obsolete)

Boji Tower

S Capitol Ave

S Capitol Ave

Washington Sq S

Washington Sq S

Washington Sq N

Townsend St

W Allegan St

W Allegan St

W Allegan St

E

Appendix C







Appendix D



Andy Schor, Mayor

CITY ASSESSORS OFFICE

Sharon Frischman, MMAO
City Assessor

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Lansing, Michigan 48933
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April 16, 2019

Functional Obsolescence Determination

123 W Allegan
33-01-01-16-328-001

This property was inspected on March 29, 2019. This is a 10 story single tenant office building with a mechanical mezzanine. The office building is served by a bank of elevators.

The building was previously occupied by the State of Michigan and served as office space with small hearing rooms. The hearing rooms have a special purpose and would be considered to lend to some obsolescence suffered by the building.

The steam heat system serves the entire building, there is not a practical way of separating the heating system. Although the building could be leased on a gross rent basis, it was designed for a single tenant.

The building has obsolete construction materials present in the form of asbestos.

In conclusion, the building is determined to suffer from functional obsolescence.

Sharon Frischman, MMAO
City of Lansing Assessor

Tables

Table 1: Eligible Activities Cost Estimates

Item/Activity	Total Request	MSF Act 381 Eligible Activities	MDEQ Act 381 Eligible Activities
Pre-Approved Activities			
Phase I ESA	\$ 2,800		\$ 2,800
Hazardous Materials Survey	\$ 29,500		\$ 29,500
Pre-Approved Activities Sub-Total	\$ 32,300		\$ 32,300
Interior Demolition	\$ 100,000	\$ 100,000	
Demolition Sub-Total	\$ 100,000	\$ 100,000	
Asbestos and Lead Activities			
Asbestos Abatement, Oversight, Air Monitoring and Reporting	\$ 100,000	\$ 100,000	
Asbestos Abatement	\$ 2,163,000	\$ 2,163,000	
Asbestos and Lead Activities Sub-Total	\$ 2,263,000	\$ 2,263,000	
Infrastructure Improvements			
Side Walk Improvements	\$ 10,000	\$ 10,000	
Public Lighting	\$ 30,000	\$ 30,000	
Infrastructure Improvements Sub-Total	\$ 40,000	\$ 40,000	
Brownfield Plan and Act 381 Workplan			
Brownfield Plan and Act 381 Work Plan Preparation	\$ 30,000	\$ 30,000	
Brownfield Plan and Act 381 Work Plan Implementation	\$ 30,000	\$ 30,000	
Brownfield Plan and Act 381 Workplan Sub-Total	\$ 60,000	\$ 60,000	
Eligible Activities Sub-Total	\$ 2,495,300	\$ 2,463,000	\$ 32,300
15% Contingency*	\$ 360,450	\$ 360,450	
Developer Eligible Reimbursement Sub-Total	\$ 2,855,750	\$ 2,823,450	\$ 32,300
Developer Eligible Reimbursement Total	\$ 2,855,750	\$ 2,823,450	\$ 32,300
TIF Capture for Local Brownfield Revolving Fund	\$ 124,940		
LBRA Administrative Fee	\$ 124,940		
State Brownfield Fund	\$ 171,505		
Total	\$ 3,277,135	\$ 2,823,450	\$ 32,300

*15% Contingency excludes preparation of Brownfield Plan/381 Work Plan and Pre-Approved Activities

Tax Increment Revenue Capture Estimates - Table 2
123 W Allegan St, Lansing
Ingham County
April 17, 2019

Estimated Taxable Value (TV) Increase Rate: 1% per year

Plan Year	0	1	2	3	4	5	6	7	8	9
Calendar Year	2018	2021	2022	2023	2024	2025	2026	2027	2028	2029
Base Taxable Value	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Estimated New TV	\$	2,460,000	2,484,600	2,509,446	2,534,540	2,559,886	2,585,485	2,611,340	2,637,453	2,663,827
Incremental Difference (New TV - Base TV)	\$	2,460,000	2,484,600	2,509,446	2,534,540	2,559,886	2,585,485	2,611,340	2,637,453	2,663,827

School Capture		Millage Rate																			
State Education Tax (SET)	6.0000	\$	-	\$	14,760	\$	14,908	\$	15,057	\$	15,207	\$	15,359	\$	15,513	\$	15,668	\$	15,825	\$	15,983
School Operating Tax	18.0000	\$	-	\$	44,280	\$	44,723	\$	45,170	\$	45,622	\$	46,078	\$	46,539	\$	47,004	\$	47,474	\$	47,949
School Total	24.0000	\$	-	\$	59,040	\$	59,630	\$	60,227	\$	60,829	\$	61,437	\$	62,052	\$	62,672	\$	63,299	\$	63,932

Local Capture	Millage Rate																				
Lansing Oper	19.4400	\$	-	\$	47,822	\$	48,301	\$	48,784	\$	49,271	\$	49,764	\$	50,262	\$	50,764	\$	51,272	\$	51,785
Lans Com College	3.8072	\$	-	\$	9,366	\$	9,459	\$	9,554	\$	9,650	\$	9,746	\$	9,843	\$	9,942	\$	10,041	\$	10,142
Ingham Intermed	4.7062	\$	-	\$	11,577	\$	11,693	\$	11,810	\$	11,928	\$	12,047	\$	12,168	\$	12,289	\$	12,412	\$	12,537
Ingham Cnty Sum	6.8000	\$	-	\$	16,728	\$	16,895	\$	17,064	\$	17,235	\$	17,407	\$	17,581	\$	17,757	\$	17,935	\$	18,114
Ingham County	3.2800	\$	-	\$	8,069	\$	8,149	\$	8,231	\$	8,313	\$	8,396	\$	8,480	\$	8,565	\$	8,651	\$	8,737
Airport Auth	0.6990	\$	-	\$	1,720	\$	1,737	\$	1,754	\$	1,772	\$	1,789	\$	1,807	\$	1,825	\$	1,844	\$	1,862
CATA	3.0070	\$	-	\$	7,397	\$	7,471	\$	7,546	\$	7,621	\$	7,698	\$	7,775	\$	7,852	\$	7,931	\$	8,010
CADL-Library	1.5600	\$	-	\$	3,838	\$	3,876	\$	3,915	\$	3,954	\$	3,993	\$	4,033	\$	4,074	\$	4,114	\$	4,156
Zoo Millage	0.4100	\$	-	\$	1,009	\$	1,019	\$	1,029	\$	1,039	\$	1,050	\$	1,060	\$	1,071	\$	1,081	\$	1,092
Local Total	43.7094	\$	-	\$	107,525	\$	108,600	\$	109,686	\$	110,783	\$	111,891	\$	113,010	\$	114,140	\$	115,281	\$	116,434

Non-Capturable Millages	Millage Rate																				
Lansing Debt	0.2600	\$	-	\$	640	\$	646	\$	652	\$	659	\$	666	\$	672	\$	679	\$	686	\$	693
Lansing Sch Debt	4.6000	\$	-	\$	11,316	\$	11,429	\$	11,543	\$	11,659	\$	11,775	\$	11,893	\$	12,012	\$	12,132	\$	12,254
Total Non-Capturable Taxes	4.8600	\$	-	\$	11,956	\$	12,075	\$	12,196	\$	12,318	\$	12,441	\$	12,565	\$	12,691	\$	12,818	\$	12,946

Total Capturable Millages	67.7094																				
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Total Tax Increment Revenue (TIR) Available for Capture		\$	166,565	\$	168,231	\$	169,913	\$	171,612	\$	173,328	\$	175,062	\$	176,812	\$	178,580	\$	180,366
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Tax Increment Revenue Capture Estimates - Table 2
123 W Allegan St, Lansing
Ingham County
April 17, 2019

Estimated Taxable Value (TV) Increase Rate:

Plan Year	10	11	12	13	14	15	16	17	18
Calendar Year	2030	2031	2032	2033	2034	2035	2036	2037	2038
Base Taxable Value	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Estimated New TV	\$ 2,690,466	\$ 2,717,370	\$ 2,744,544	\$ 2,771,990	\$ 2,799,709	\$ 2,827,707	\$ 2,855,984	\$ 2,884,543	\$ 2,913,389
Incremental Difference (New TV - Base TV)	\$ 2,690,466	\$ 2,717,370	\$ 2,744,544	\$ 2,771,990	\$ 2,799,709	\$ 2,827,707	\$ 2,855,984	\$ 2,884,543	\$ 2,913,389

School Capture	Millage Rate																		
State Education Tax (SET)	6.0000	\$	16,143	\$	16,304	\$	16,467	\$	16,632	\$	16,798	\$	16,966	\$	17,136	\$	17,307	\$	17,480
School Operating Tax	18.0000	\$	48,428	\$	48,913	\$	49,402	\$	49,896	\$	50,395	\$	50,899	\$	51,408	\$	51,922	\$	52,441
School Total	24.0000	\$	64,571	\$	65,217	\$	65,869	\$	66,528	\$	67,193	\$	67,865	\$	68,544	\$	69,229	\$	69,921

Local Capture	Millage Rate																		
Lansing Oper	19.4400	\$	52,303	\$	52,826	\$	53,354	\$	53,887	\$	54,426	\$	54,971	\$	55,520	\$	56,076	\$	56,636
Lans Com College	3.8072	\$	10,243	\$	10,346	\$	10,449	\$	10,554	\$	10,659	\$	10,766	\$	10,873	\$	10,982	\$	11,092
Ingham Intermed	4.7062	\$	12,662	\$	12,788	\$	12,916	\$	13,046	\$	13,176	\$	13,308	\$	13,441	\$	13,575	\$	13,711
Ingham Cnty Sum	6.8000	\$	18,295	\$	18,478	\$	18,663	\$	18,850	\$	19,038	\$	19,228	\$	19,421	\$	19,615	\$	19,811
Ingham County	3.2800	\$	8,825	\$	8,913	\$	9,002	\$	9,092	\$	9,183	\$	9,275	\$	9,368	\$	9,461	\$	9,556
Airport Auth	0.6990	\$	1,881	\$	1,899	\$	1,918	\$	1,938	\$	1,957	\$	1,977	\$	1,996	\$	2,016	\$	2,036
CATA	3.0070	\$	8,090	\$	8,171	\$	8,253	\$	8,335	\$	8,419	\$	8,503	\$	8,588	\$	8,674	\$	8,761
CADL-Library	1.5600	\$	4,197	\$	4,239	\$	4,281	\$	4,324	\$	4,368	\$	4,411	\$	4,455	\$	4,500	\$	4,545
Zoo Millage	0.4100	\$	1,103	\$	1,114	\$	1,125	\$	1,137	\$	1,148	\$	1,159	\$	1,171	\$	1,183	\$	1,194
Local Total	43.7094	\$	117,599	\$	118,775	\$	119,962	\$	121,162	\$	122,374	\$	123,597	\$	124,833	\$	126,082	\$	127,342

Non-Capturable Millages	Millage Rate																		
Lansing Debt	0.2600	\$	700	\$	707	\$	714	\$	721	\$	728	\$	735	\$	743	\$	750	\$	757
Lansing Sch Debt	4.6000	\$	12,376	\$	12,500	\$	12,625	\$	12,751	\$	12,879	\$	13,007	\$	13,138	\$	13,269	\$	13,402
Total Non-Capturable Taxes	4.8600	\$	13,076	\$	13,206	\$	13,338	\$	13,472	\$	13,607	\$	13,743	\$	13,880	\$	14,019	\$	14,159

Total Capturable Millages	67.7094																		
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Total Tax Increment Revenue (TIR) Available for Capture	\$	182,170	\$	183,992	\$	185,831	\$	187,690	\$	189,567	\$	191,462	\$	193,377	\$	195,311	\$	197,264
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Tax Increment Revenue Capture Estimates - Table 2
123 W Allegan St, Lansing
Ingham County
April 17, 2019

Estimated Taxable Value (TV) Increase Rate:

Plan Year		19	20	21	TOTAL
Calendar Year		2039	2040	2041	
Base Taxable Value	\$	-	\$ -	\$ -	\$ -
Estimated New TV	\$	2,942,523	\$ 2,971,948	\$ 3,001,667	\$ -
Incremental Difference (New TV - Base TV)	\$	2,942,523	\$ 2,971,948	\$ 3,001,667	\$ -
School Capture		Millage Rate			
State Education Tax (SET)	6.0000	\$ 17,655	\$ 17,832	\$ 18,010	\$ 343,011
School Operating Tax	18.0000	\$ 52,965	\$ 53,495	\$ 54,030	\$ 1,029,032
School Total	24.0000	\$ 70,621	\$ 71,327	\$ 72,040	\$ 1,372,042
Local Capture		Millage Rate			
Lansing Oper	19.4400	\$ 57,203	\$ 57,775	\$ 58,352	\$ 1,111,354
Lans Com College	3.8072	\$ 11,203	\$ 11,315	\$ 11,428	\$ 217,652
Ingham Intermed	4.7062	\$ 13,848	\$ 13,987	\$ 14,126	\$ 269,046
Ingham Cnty Sum	6.8000	\$ 20,009	\$ 20,209	\$ 20,411	\$ 388,745
Ingham County	3.2800	\$ 9,651	\$ 9,748	\$ 9,845	\$ 187,512
Airport Auth	0.6990	\$ 2,057	\$ 2,077	\$ 2,098	\$ 39,961
CATA	3.0070	\$ 8,848	\$ 8,937	\$ 9,026	\$ 171,905
CADL-Library	1.5600	\$ 4,590	\$ 4,636	\$ 4,683	\$ 89,183
Zoo Millage	0.4100	\$ 1,206	\$ 1,218	\$ 1,231	\$ 23,439
Local Total	43.7094	\$ 128,616	\$ 129,902	\$ 131,201	\$ 2,498,797
Non-Capturable Millages		Millage Rate			
Lansing Debt	0.2600	\$ 765	\$ 773	\$ 780	\$ 14,864
Lansing Sch Debt	4.6000	\$ 13,536	\$ 13,671	\$ 13,808	\$ 262,975
Total Non-Capturable Taxes	4.8600	\$ 14,301	\$ 14,444	\$ 14,588	\$ 277,839
Total Capturable Millages	67.7094				
Total Tax Increment Revenue (TIR) Available for Capture	\$	199,236	\$ 201,229	\$ 203,241	

Table 3 Tax Increment Revenue Reimbursement Estimates
123 W Allegan St, Lansing
Ingham County
April 17, 2019

Developer Maximum Reimbursement	Total Proportionality	School & Local Taxes	Local-Only Taxes	Total
State	35.45%	\$ 1,012,238	\$ -	\$ 1,012,238
Local	64.55%	\$ 1,843,512		\$ 1,843,512
TOTAL	100.00%	\$ 2,855,750	\$ -	\$ 2,855,750
MDEQ	1.13%	\$ 32,300	\$ -	\$ 32,300
MSF	98.87%	\$ 2,823,450	\$ -	\$ 2,823,450
TOTAL	100.00%	\$ 2,855,750		\$ 2,855,750

Estimated Total
Years of Plan: 21

Estimated Capture	
Administrative Fees	\$ 124,940
State Revolving Fund	\$ 171,505
LBRF	\$ 124,940

	1	2	3	4	5	6	7	8	9	10	11	12	13	14
	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Total State Incremental Revenue	\$ 59,040	\$ 59,630	\$ 60,227	\$ 60,829	\$ 61,437	\$ 62,052	\$ 62,672	\$ 63,299	\$ 63,932	\$ 64,571	\$ 65,217	\$ 65,869	\$ 66,528	\$ 67,193
State Brownfield Revolving Fund (3 mills of SET)	\$ 7,380	\$ 7,454	\$ 7,528	\$ 7,604	\$ 7,680	\$ 7,756	\$ 7,834	\$ 7,912	\$ 7,991	\$ 8,071	\$ 8,152	\$ 8,234	\$ 8,316	\$ 8,399
State Tax Increment to Taxing Unit (10%) ("Pass-Through")	\$ 5,904	\$ 5,963	\$ 6,023	\$ 6,083	\$ 6,144	\$ 6,205	\$ 6,267	\$ 6,330	\$ 6,393	\$ 6,457	\$ 6,522	\$ 6,587	\$ 6,653	\$ 6,719
State TIR Available for Reimbursement	\$ 45,756	\$ 46,214	\$ 46,676	\$ 47,142	\$ 47,614	\$ 48,090	\$ 48,571	\$ 49,057	\$ 49,547	\$ 50,043	\$ 50,543	\$ 51,049	\$ 51,559	\$ 52,075
Total Local Incremental Revenue	\$ 107,525	\$ 108,600	\$ 109,686	\$ 110,783	\$ 111,891	\$ 113,010	\$ 114,140	\$ 115,281	\$ 116,434	\$ 117,599	\$ 118,775	\$ 119,962	\$ 121,162	\$ 122,374
BRA Administrative Fee (5% of available Local TIR)	\$ 5,376	\$ 5,430	\$ 5,484	\$ 5,539	\$ 5,595	\$ 5,650	\$ 5,707	\$ 5,764	\$ 5,822	\$ 5,880	\$ 5,939	\$ 5,998	\$ 6,058	\$ 6,119
Local Brownfield Revolving Fund (LBRF) (5% of available Local TIR)	\$ 5,376	\$ 5,430	\$ 5,484	\$ 5,539	\$ 5,595	\$ 5,650	\$ 5,707	\$ 5,764	\$ 5,822	\$ 5,880	\$ 5,939	\$ 5,998	\$ 6,058	\$ 6,119
Local Tax Increment to Taxing Unit (10%) ("Pass Through")	\$ 10,753	\$ 10,860	\$ 10,969	\$ 11,078	\$ 11,189	\$ 11,301	\$ 11,414	\$ 11,528	\$ 11,643	\$ 11,760	\$ 11,877	\$ 11,996	\$ 12,116	\$ 12,237
Local TIR Available for Reimbursement	\$ 86,020	\$ 86,880	\$ 87,749	\$ 88,627	\$ 89,513	\$ 90,408	\$ 91,312	\$ 92,225	\$ 93,147	\$ 94,079	\$ 95,020	\$ 95,970	\$ 96,930	\$ 97,899
Total State & Local TIR Available	\$ 131,776	\$ 133,094	\$ 134,425	\$ 135,769	\$ 137,127	\$ 138,498	\$ 139,883	\$ 141,282	\$ 142,695	\$ 144,122	\$ 145,563	\$ 147,018	\$ 148,489	\$ 149,973

DEVELOPER	Beginning Balance														
DEVELOPER Reimbursement Balance	\$ 2,855,750	\$ 2,723,974	\$ 2,590,880	\$ 2,456,455	\$ 2,320,686	\$ 2,183,559	\$ 2,045,061	\$ 1,905,178	\$ 1,763,897	\$ 1,621,202	\$ 1,477,080	\$ 1,331,518	\$ 1,184,499	\$ 1,036,011	\$ 886,037

MSF Non-Environmental Costs	\$ 2,823,450														
Eligible Activities Reimbursement	\$ 2,823,450														
State Tax Reimbursement		\$ 45,238	\$ 45,691	\$ 46,148	\$ 46,609	\$ 47,075	\$ 47,546	\$ 48,022	\$ 48,502	\$ 48,987	\$ 49,477	\$ 49,971	\$ 50,471	\$ 50,976	\$ 51,486
Local Tax Reimbursement		\$ 85,047	\$ 85,898	\$ 86,757	\$ 87,624	\$ 88,500	\$ 89,385	\$ 90,279	\$ 91,182	\$ 92,094	\$ 93,015	\$ 93,945	\$ 94,884	\$ 95,833	\$ 96,792
Eligible Activities Reimbursement Balance		\$ 2,693,164	\$ 2,561,576	\$ 2,428,671	\$ 2,294,438	\$ 2,158,862	\$ 2,021,931	\$ 1,883,630	\$ 1,743,946	\$ 1,602,865	\$ 1,460,374	\$ 1,316,457	\$ 1,171,102	\$ 1,024,293	\$ 876,016
Interest Reimbursement	\$ -														

MDEQ Environmental Costs	\$ 32,300														
Eligible Activities Reimbursement	\$ 32,300														
State Tax Reimbursement		\$ 518	\$ 523	\$ 528	\$ 533	\$ 539	\$ 544	\$ 549	\$ 555	\$ 560	\$ 566	\$ 572	\$ 577	\$ 583	\$ 589
Local Tax Reimbursement		\$ 973	\$ 983	\$ 992	\$ 1,002	\$ 1,012	\$ 1,023	\$ 1,033	\$ 1,043	\$ 1,054	\$ 1,064	\$ 1,075	\$ 1,085	\$ 1,096	\$ 1,107
Eligible Activities Reimbursement Balance		\$ 30,810	\$ 29,304	\$ 27,784	\$ 26,248	\$ 24,697	\$ 23,131	\$ 21,549	\$ 19,951	\$ 18,337	\$ 16,707	\$ 15,060	\$ 13,397	\$ 11,718	\$ 10,022

Local Only Costs	\$ -														
Local Tax Reimbursement		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Local Only Reimbursement Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Total Annual Developer Reimbursement		\$ 131,776	\$ 133,094	\$ 134,425	\$ 135,769	\$ 137,127	\$ 138,498	\$ 139,883	\$ 141,282	\$ 142,695	\$ 144,122	\$ 145,563	\$ 147,018	\$ 148,489	\$ 149,973
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Table 3 Tax Increment Revenue Reimbursement Estimates
123 W Allegan St, Lansing
Ingham County
April 17, 2019

	15	16	17	18	19	20	21	
	2035	2036	2037	2038	2039	2040	2041	TOTAL
Total State Incremental Revenue	\$ 67,865	\$ 68,544	\$ 69,229	\$ 69,921	\$ 70,621	\$ 71,327	\$ 72,040	\$ 1,372,042
State Brownfield Revolving Fund (3 mills of SET	\$ 8,483	\$ 8,568	\$ 8,654	\$ 8,740	\$ 8,828	\$ 8,916	\$ 9,005	\$ 171,505
State Tax Increment to Taxing Unit (10%) ("Pas	\$ 6,786	\$ 6,854	\$ 6,923	\$ 6,992	\$ 7,062	\$ 7,133	\$ 7,204	\$ 137,204
State TIR Available for Reimbursement	\$ 52,595	\$ 53,121	\$ 53,653	\$ 54,189	\$ 54,731	\$ 55,278	\$ 55,831	\$ 1,063,333
Total Local Incremental Revenue	\$ 123,597	\$ 124,833	\$ 126,082	\$ 127,342	\$ 128,616	\$ 129,902	\$ 131,201	\$ 2,498,797
BRA Administrative Fee (5% of available Local T	\$ 6,180	\$ 6,242	\$ 6,304	\$ 6,367	\$ 6,431	\$ 6,495	\$ 6,560	\$ 124,940
Local Brownfield Revolving Fund (LBRF) (5% of	\$ 6,180	\$ 6,242	\$ 6,304	\$ 6,367	\$ 6,431	\$ 6,495	\$ 6,560	\$ 124,940
Local Tax Increment to Taxing Unit (10%) ("Pas	\$ 12,360	\$ 12,483	\$ 12,608	\$ 12,734	\$ 12,862	\$ 12,990	\$ 13,120	\$ 249,880
Local TIR Available for Reimbursement	\$ 98,878	\$ 99,867	\$ 100,865	\$ 101,874	\$ 102,893	\$ 103,922	\$ 104,961	\$ 1,999,038
Total State & Local TIR Available	\$ 151,473	\$ 152,988	\$ 154,518	\$ 156,063	\$ 157,624	\$ 159,200	\$ 160,792	\$ 3,062,370
DEVELOPER								
DEVELOPER Reimbursement Balance	\$ 734,564	\$ 581,576	\$ 427,058	\$ 270,995	\$ 113,371	\$ 4,736	\$ (0)	
MSF Non-Environmental Costs								
Eligible Activities Reimbursement								
State Tax Reimbursement	\$ 52,000	\$ 52,520	\$ 53,046	\$ 53,576	\$ 54,112	\$ 54,653	\$ 4,682	\$ 1,000,789
Local Tax Reimbursement	\$ 97,760	\$ 98,737	\$ 99,724	\$ 100,722	\$ 101,729	\$ 52,754		\$ 1,822,661
Eligible Activities Reimbursement Balance	\$ 726,256	\$ 574,998	\$ 422,228	\$ 267,930	\$ 112,089	\$ 4,682	\$ (0)	
Interest Reimbursement								
MDEQ Environmental Costs								
Eligible Activities Reimbursement								
State Tax Reimbursement	\$ 595	\$ 601	\$ 607	\$ 613	\$ 619	\$ 625	\$ 54	\$ 11,449
Local Tax Reimbursement	\$ 1,118	\$ 1,130	\$ 1,141	\$ 1,152	\$ 1,164	\$ 604		\$ 20,851
Eligible Activities Reimbursement Balance	\$ 8,308	\$ 6,578	\$ 4,830	\$ 3,065	\$ 1,282	\$ 54	\$ (0)	
Local Only Costs								
Local Tax Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Total Local Only Reimbursement Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total Annual Developer Reimbursement	\$ 151,473	\$ 152,988	\$ 154,518	\$ 156,063	\$ 157,624	\$ 108,635	\$ 4,736	\$ 2,855,750

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Monday, August 26, 2019 at 7:00 p.m. in the City Council Chambers, 10th Floor Lansing City Hall, 124 W. Michigan Ave., Lansing, MI for the purpose of considering:

An Ordinance of the City of Lansing, Michigan, to amend the Lansing Codified Ordinances by amending Chapter 288 Section 288.21 to provide minimum qualifications for a Chief Strategy Officer

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/CMMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE
LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 288 SECTION 288.21 TO
PROVIDE MINIMUM QUALIFICATIONS FOR A CHIEF STRATEGY OFFICER.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 288, Section 288.21, of the Codified Ordinances of the City of
Lansing, Michigan, be and is hereby added to read as follows:

288.21 CHIEF STRATEGY OFFICER

(A) *TRAINING AND EXPERIENCE*. HE OR SHE SHALL HAVE A MASTER’S DEGREE IN
FINANCE, ECONOMICS, ACCOUNTING, MANAGEMENT, ADMINISTRATION, OR A
RELATED FIELD. ADDITIONALLY, HE OR SHE SHALL HAVE FIVE TO SEVEN YEARS
IN FINANCE/ADMINISTRATIVE OR PROJECT MANAGEMENT.

(B) *KNOWLEDGE AND SKILLS*. HE OR SHE SHALL HAVE BROAD KNOWLEDGE OF
FINANCIAL PROGRAMMATIC AND/OR PERFORMANCE BUDGETING,
FORECASTING, AND INVESTING PUBLIC FUNDS. IN ADDITION, HE OR SHE SHALL
HAVE DEMONSTRATED KNOWLEDGE OF CONTINUOUS IMPROVEMENT
PRINCIPLES AND PRACTICES. HE OR SHE SHALL HAVE KNOWLEDGE OF
COLLECTIVE BARGAINING AGREEMENTS, INCLUDING NEGOTIATION OF
CONTRACTS. HE OR SHE SHALL HAVE EXPERIENCE IN STRATEGIC PLANNING
AND EXECUTION. HE OR SHE SHALL HAVE KNOWLEDGE OF MUNICIPAL PENSION
BOARDS/SYSTEMS, INCLUDING ACTUARIAL REPORTS.

1 (C) *RECOMMENDATIONS*. IN RECOGNITION OF THE PROVISIONS SET FORTH IN
2 CHARTER SECTIONS 3-207.1, 3-207.2, AND 3-207.3 WHEREIN THE CITY COUNCIL IS
3 THE POLICY MAKING BODY FOR THE CITY OF LANSING AND “SHALL HAVE ALL
4 OF THE RIGHTS APPROPRIATE TO CITY LEGISLATORS AS ESTABLISHED BY THIS
5 CHARTER OR BY STATUTE, INCLUDING THE RIGHT TO MAKE INQUIRIES OF CITY
6 OFFICERS AND EMPLOYEES AND RECEIVE SPECIFIC INFORMATION IN RESPONSE”
7 AND FURTHER THAT “THE RESPONSIBILITIES AND ACTIVITIES SHALL BE TO
8 ESTABLISH POLICY OF THE CITY AND SHALL BE LEGISLATIVE IN NATURE,” AND,
9 STATING FURTHER, IN RECOGNITION THAT THE MAYOR IS THE ADMINISTRATOR
10 OF THE CITY AND EMPLOYEES AND “EXCEPT AS MAY OTHERWISE BE PROVIDED
11 BY LAW OR THIS CHARTER, THE ADMINISTRATIVE ACTIVITIES OF THE CITY
12 COUNCIL AND ITS MEMBERS SHALL BE LIMITED TO ITS OWN STAFF AND THEY
13 SHALL GIVE NO DIRECT ORDERS TO ANY OTHER CITY OFFICER OR EMPLOYEE”,
14 THE CITY COUNCIL AND THE MAYOR, OR MAYORAL DESIGNEE, AND THE CHIEF
15 STRATEGY OFFICER SHALL CONFERENCE ON A MUTUALLY AGREEABLE
16 REGULAR SCHEDULE TO REVIEW ANY POLICY RECOMMENDATIONS OF THE
17 CHIEF STRATEGY OFFICER.

18 Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
19 inconsistent with the provisions are repealed.

20 Section 3. Should any section, clause or phrase of this ordinance be declared to be
21 invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof
22 other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council, and shall expire December 31, 2028.

Approved as to form:

City Attorney

Dated: _____

BY COUNCIL MEMBER DUNBAR, GARZA, HUSSAIN, JACKSON, SPADAFORÉ,
SPITZLEY, WASHINGTON AND WOOD
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, On September 8, 2019 Leaving Everlasting Memories As Time Advances (LEMATA) will present their 9th Annual “Celebrating Survival” Cancer Survivor Fashion Show and Fundraiser, “Models for the Cure”. By bringing awareness through the dynamics of modeling, LEMATA’s mission provides a powerful & dynamic message of love, hope & healing to those challenged by physical, mental and emotional illness and disabilities; and

WHEREAS, “Models for the Cure” is a fashion show and fundraiser designed to provide a public tribute to the models by honoring them along with many individuals in local communities who continue to thrive and survive. “Models for the Cure” will showcase cancer survivors in their everyday existence and to heighten the awareness of cancer in our community; and

WHEREAS, Cancer survivors are our loved ones, parents, siblings, children, colleagues, neighbors, friends and community leaders who continue to walk with dignity after having been stricken with some form of this disease. Their inner beauty, integrity and fortitude leave a legacy for their loved ones and others.

BE IT RESOLVED; that the City of Lansing City Council wishes to recognize the efforts of Leaving Everlasting Memories As Time Advances (LEMATA) for supporting and enriching the lives of cancer survivors and their families. We thank you for your continued efforts and service.

BY THE COMMITTEE OF DEVELOPMENT AND PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

SLU-2-2019

Neighborhood Community Center in the "DM-1" Residential District
835 W. Genesee Street

WHEREAS, Michael Markey has requested a Special Land Use permit to allow the gymnasium at 835 W. Genesee Street to be used by the neighborhood/community for recreational/athletic purposes and for community gathering and performing arts space; and

WHEREAS, community centers are permitted in the "DM-1" Residential district, which is the zoning designation of the subject property, if a Special Land Use permit is approved by the Lansing City Council; and

WHEREAS, a review was completed by staff evaluating the character, location and impact of the proposal on the surrounding area, the environment and public services as well as its consistency with the existing zoning and land use patterns in the area and with the objectives of the Design Lansing Comprehensive Plan; and

WHEREAS, the Planning Board held a public hearing on June 4, 2019, at which the applicant spoke in favor of the request, one area resident spoke in opposition to the request and 6 area residents/property owners spoke in support of the gymnasium being available to the neighborhood but expressed concerns about the proposed use of the remainder of the building for apartments; and

WHEREAS, the Planning Board, at its regular meeting held on June 4, 2019, voted (4-0) to recommend approval of SLU-2-2019, a Special Land Use permit to allow the gymnasium at 835 W. Genesee Street to be used by the neighborhood/community for recreational/athletic purposes and for community gathering and performing arts space with the condition that the facility is operated and maintained by the owner or owner's representative for the property; and

WHEREAS, the City Council held a public hearing regarding SLU-2-2019 on _____ 2019; and

WHEREAS, the Committee on Development and Planning has reviewed the report and recommendation of the Planning Board and concurs therewith; and

NOW THEREFORE BE IT RESOLVED that the Lansing City Council hereby approves SLU-2-2019, a Special Land Use permit to allow the gymnasium at 835 W. Genesee Street to be used by the neighborhood/community for recreational/athletic purposes and for community gathering and performing arts space with the condition that the facility is operated and maintained by the owner or owner's representative for the property.

BE IT FURTHER RESOLVED that this Special Land Use permit shall remain in effect only so long as the petitioner fully complies with this resolution, and if the petitioner fails to comply, the Special Land Use permit may be terminated by City Council Resolution.

BE IT FINALLY RESOLVED that in granting this request, the City Council determines the following:

1. The proposed neighborhood community center is compatible with the essential character of the surrounding area, as designed.
2. The proposed neighborhood community center will not change the essential character of the surrounding area.
3. The proposed neighborhood community center will not interfere with the general enjoyment of adjacent properties.
4. The proposed neighborhood community center will not impact adjacent properties as it will not be detrimental to the use or character of the property under consideration.
5. The proposed neighborhood community center will not impact the health, safety and welfare of persons or property in the surrounding area.
6. The proposed neighborhood community center can be adequately served by essential public facilities and services.
7. The proposed neighborhood community center will not place any demands on public services and facilities in excess of current capacities.
8. The proposed neighborhood community center is consistent with the intent and purposes of the Zoning Code and the Design Lansing Master Plan.
9. The proposed neighborhood community center neighborhood community center will comply with the requirements of the "DM-1" Residential District.

RESOLUTION #2019-225**BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, the City of Lansing has prepared and forwarded this resolution of intent to create the Lansing Gateway Corridor Improvement Authority (the Authority) in accordance with the provisions of Part 6, Corridor Improvement Authorities, of the Recodified Tax Increment Financing Act, Public Act 57 of 2018, as amended (the Act); and

WHEREAS, the intended Lansing Gateway Corridor Improvement Authority Development Area, as defined in the Act (the "Proposed Development Area"), is comprised of eligible property within an area along North Grand River bounded by an area of all commercial property, as defined by Public Act 57 of 2018, found within 500 feet of the centerline of North Grand River, east on Franette Road to Old US 27 on East North Street with branches on North Martin Luther King Boulevard, Turner Road and Capital City Boulevard, and specifically identified in Exhibit A; and

WHEREAS; the District meets all of the requirements of section 605 of Public Act 57 of 2018, including:

- a. The Proposed Development Area is adjacent to or is within 500 feet of a road classified as an arterial or collector according to the Federal Highway Administration manual "Highway Functional Classification - Concepts, Criteria and Procedures," and
- b. The Proposed Development Area contains at least ten (10) contiguous parcels or at least five (5) contiguous acres, and
- c. More than half (1/2) of the existing ground floor square footage in the Proposed Development Area is classified as commercial real property under section 34c of the General Property Tax Act, 1893 PA 206, as amended (MCL 211.34c), and
- d. Residential use, commercial use, or industrial use has been allowed and conducted under the zoning ordinance or conducted in the entire Proposed Development Area, for the immediately preceding thirty (30) years, and
- e. The Proposed Development Area is presently served by municipal water or sewer, and
- f. The Proposed Development Area is zoned to allow for mixed use that includes high-density residential use; and

WHEREAS, in accordance with Act 57 the City would further agree to the following with respect to the Proposed Development Area:

- i. To expedite the local permitting and inspection process in the Proposed Development Area, and
- ii. To modify its Master Plan, if necessary, to provide for walkable nonmotorized interconnections, including sidewalks and streetscapes throughout the Proposed Development Area; and

WHEREAS, at least one member of the intended Authority will reside within half (1/2) mile of the development district;

WHEREAS, the Act requires that before creation of the Authority, the Lansing City Council hold a public hearing in order to provide an opportunity for those living in and around the boundaries of the Authority, the City Assessor, a representative of the affected taxing units, the residents, and other taxpayers of the City of Lansing general public appear and be heard regarding the creation of the Authority.

NOW, THEREFORE, BE IT RESOLVED that Council determines that it is necessary for the best interests of the City and the public to redevelop its commercial corridors and to promote economic growth; and

BE IT FURTHER RESOLVED that the City Council hereby declares its intent to create and provide for the operation of a corridor improvement authority as enabled by and pursuant to Act 57; and

BE IT FURTHER RESOLVED that the Council hereby designates the boundaries of the intended Development Area as comprising parcels of real property identified in Exhibit B; and

BE IT FURTHER RESOLVED that the intended authority will likely be known as the "Lansing Gateway Corridor Improvement Authority", subject to final resolution to create the Authority; and

BE IT FINALLY RESOLVED that a public hearing shall be held in the City Council Chambers of the City of Lansing, 10th Floor, Lansing City Hall, Lansing Michigan, at 7:00 P.M. on the 23rd day of September, for the purpose of receiving comment on the establishment of the Lansing Gateway Corridor Improvement Authority as set forth in Public Act 57 of 2018. Notice of the public hearing shall be published twice in a newspaper of general circulation in the municipality, not less than 20 or more than 40 days before the date of the hearing. Not less than 20 days before the hearing, the governing body proposing to create the authority shall also mail notice of the hearing to the property taxpayers of record in the Proposed Development Area, to the governing body of each taxing jurisdiction levying taxes that would be subject to capture if the authority is established and a tax increment financing plan is approved, and to the state tax commission. Failure of a property taxpayer to receive the notice does not invalidate these proceedings. Notice of the hearing shall be posted in at least 20 conspicuous and public places in the Proposed Development Area not less than 20 days before the hearing. The notice shall state the date, time, and place of the hearing and shall describe the boundaries of the Proposed Development Area. A citizen, taxpayer, or property owner of the municipality or an official from a taxing jurisdiction with millage that would be subject to capture has the right to be heard in regard to the establishment of the authority and the boundaries of the Proposed Development Area. The governing body of the municipality

shall not incorporate land into the Proposed Development Area not included in the description contained in the notice of public hearing, but it may eliminate described lands from the development area in the final determination of the boundaries.

EXHIBIT A

North Grand River Avenue Corridor Improvement Authority

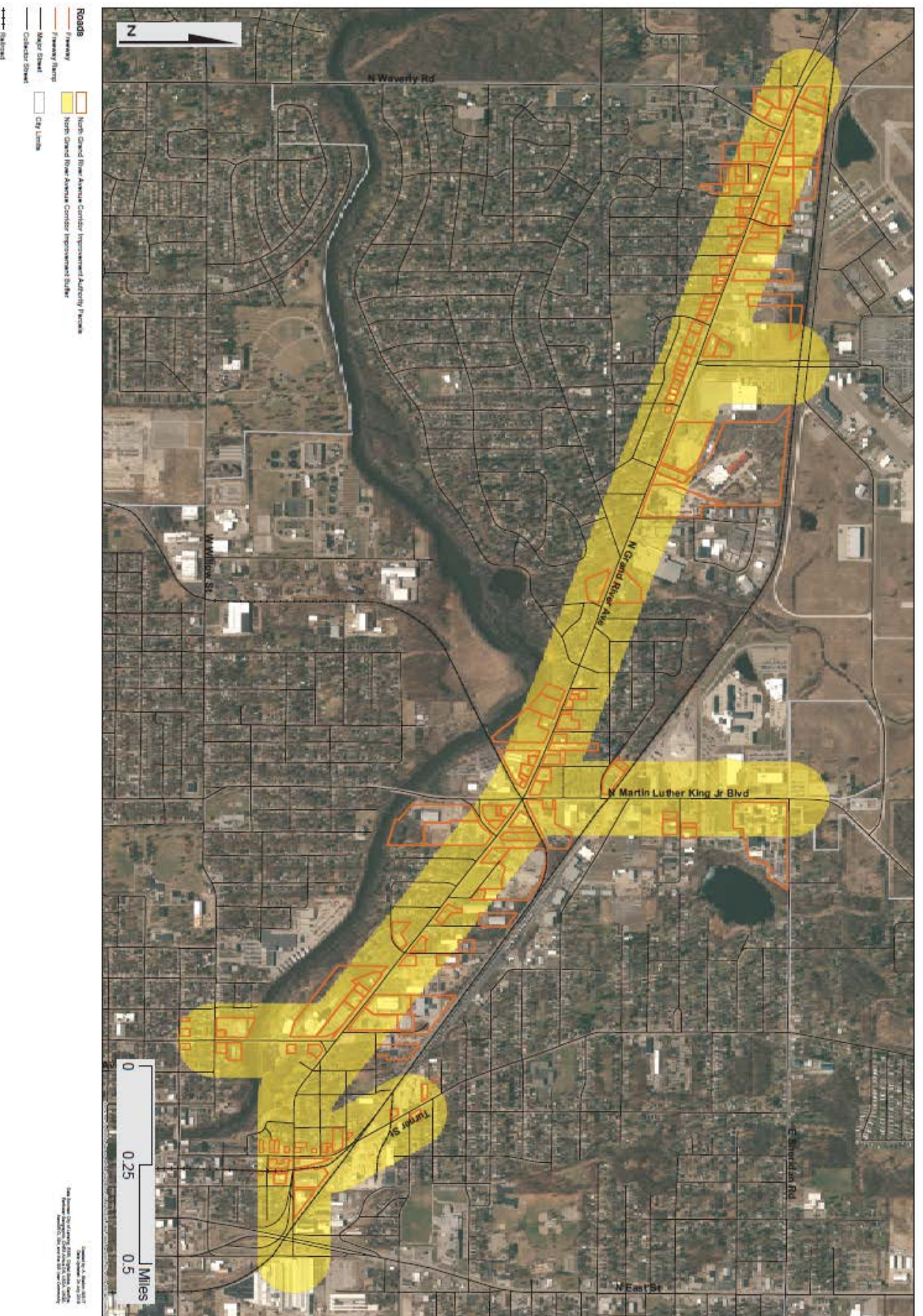


EXHIBIT B

CLASSCD	CLASSCDSP	SITEADDRESS	OWNER/NAME1	OWNER/NAME2	PS1LADROES	PS1CITY	PS1STATE	PS1ZIP	PARCELNO	Location	STREET	CITY	STATE	ZIP	CODE	ADD	NUM	STOR	LoB	LoB1
201	1421	TURNER ST	BUNO JAMES G		1421 TURNER ST	LANSING	MI	48006	33-01-01-09-252-261	1421 TURNER ST	TURNER ST	LANSING	MI	48006	3421	252-161	1421			
201	1246	RUSSELL ST	NORTHCOAST SERVICE INC		1246 RUSSELL ST	LANSING	MI	48006	33-01-01-09-126-022	1246 RUSSELL ST	RUSSELL ST	LANSING	MI	48006	2246	126-022	2246			
201	2235	SPIKES LANE	BENJAMIN & SONS INC		2235 SPIKES LN	LANSING	MI	48006	33-01-01-04-351-202	2235 SPIKES LANE	SPIKES LANE	LANSING	MI	48006	2235	351-202	2235			
201	1001	TERMINAL RD	KERRINS L L C		PO BOX 14073	LANSING	MI	48001	33-01-01-05-276-231	1001 TERMINAL RD	TERMINAL RD	LANSING	MI	48001	1001	276-231	1001			
201	2725	HOLLYWOOD ST	GARDNER WILLIAM D & WATHANWAY VICKI		2725 HOLLYWOOD ST	LANSING	MI	48001	33-01-01-05-402-161	2725 HOLLYWOOD ST	HOLLYWOOD ST	LANSING	MI	48001	2725	402-161	2725			
201	3325	BARDVILLE ST	BARDVILLE APARTMENTS L L C		PO BOX 23182	LANSING	MI	48009	33-01-01-05-104-022	3325 BARDVILLE ST	BARDVILLE ST	LANSING	MI	48009	3325	104-022	3325			
201	2122	N M KING JR BLVD	2122 MKC LLC	F PERFORMANCE RACING L L C	3400 WEST 1ST	EAST LANSING	MI	48823	33-01-01-05-476-063	2122 N M KING JR BLVD	N M KING JR BLVD	LANSING	MI	48002	2122	476-062	2122			
201	3713	PLAZA DR	CHAPMAN MICHAEL A		13765 WACOSTA RD	GRAND LEDGE	MI	48837	33-01-01-05-104-063	3713 PLAZA DR	PLAZA DR	LANSING	MI	48009	3713	104-063	3713			
201	N GRAND WEST RD	F PERFORMANCE RACING L L C			13765 WACOSTA RD	GRAND LEDGE	MI	48837	33-01-01-05-476-123	N GRAND WEST RD	N GRAND WEST RD	LANSING	MI	48009						
201	3345	BARDVILLE ST	BARDVILLE APARTMENTS L L C		PO BOX 23182	LANSING	MI	48009	33-01-01-05-104-011	3345 BARDVILLE ST	BARDVILLE ST	LANSING	MI	48009	3345	104-011	3345			
201	316	BEAVER ST	MALANGON VINCENT		1244 S MASON RD	NASHVILLE	MI	48073	33-01-01-09-255-131	316 BEAVER ST	BEAVER ST	LANSING	MI	48006	316	255-131	316			
201	2002	TURNER ST	SEKHERS ARPAD		2002 TURNER ST	LANSING	MI	48006	33-01-01-04-456-021	2002 TURNER ST	TURNER ST	LANSING	MI	48006	2002	456-021	2002			
201	4000	GRAND RIVER AVE	EVOL SAN V		2600 BRYON CIRCLE	LANSING	MI	48021	33-01-01-05-226-090	4000 GRAND RIVER AVE	N GRAND RIVER AVE	LANSING	MI	48006	4000	226-090	4000			
201	2715	N GRAND RIVER AVE	UEBLER CONSTRUCTION		2715 N GRAND RIVER AVE	LANSING	MI	48009	33-01-01-05-451-071	2715 N GRAND RIVER AVE	N GRAND RIVER AVE	LANSING	MI	48009	2715	451-071	2715			
201	5122	N GRAND RIVER AVE	JK INVESTMENTS, LLC		5122 N GRAND RIVER AVE	LANSING	MI	48006	19-05-31-30-040-051	5122 N GRAND RIVER AVE	N GRAND RIVER AVE	LANSING	MI	48006	5122	040-051	5122			
201	CAPITAL CITY BLDG	P O BOX 1200			P O BOX 1200	LANSING	MI	48002	19-05-31-40-005-000	CAPITAL CITY BLDG	CAPITAL CITY BLDG	LANSING	MI	48006		005-000				
201	N GRAND RIVER AVE	DAVIS REALTY HOLDING L L C			5236 DUMONCT CT STE A	LANSING	MI	48009	19-05-31-30-020-000	N GRAND RIVER AVE	N GRAND RIVER AVE	LANSING	MI	48006		020-000				
201	N GRAND RIVER AVE	DUCHARME, DONN R			PO BOX 7051	SANTA MONICA	CA	90406	19-05-31-30-035-000	N GRAND RIVER AVE	N GRAND RIVER AVE	LANSING	MI	48006		035-000				
201	5226	N GRAND RIVER AVE	DICK-PARSONS PROPERTIES INC		4080 DORT HWY	FLINT	MI	48056	19-05-31-30-025-000	5226 N GRAND RIVER AVE	N GRAND RIVER AVE	LANSING	MI	48006	5226	025-000	5226			
201	15826	N GRAND RIVER AVE	LANSING COLUMBIAN ASSOC		15826 N GRAND RIVER AVE	LANSING	MI	48006	19-05-31-30-015-000	15826 N GRAND RIVER AVE	N GRAND RIVER AVE	LANSING	MI	48006	5300	015-000	5300			
201	2611	N GRAND RIVER AVE	UEBLER CONSTRUCTION		2705 N GRAND RIVER AVE	LANSING	MI	48009	33-01-01-05-451-072	2611 N GRAND RIVER AVE	N GRAND RIVER AVE	LANSING	MI	48006	2611	451-072	2611			
201	5127	N GRAND RIVER AVE	RITTER DOUGLAS		11910 S FRANCIS RD	DEWITT	MI	48820	33-01-01-01-06-101-132	5127 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006	5122	101-132	5122			
201	5131	N GRAND RIVER AVE	ASHB & L L C		990 DURANGO	LANSING	MI	48009	33-01-01-05-104-005	5131 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006	5131	104-005	5131			
201	5141	N GRAND RIVER AVE	KOVAC PROPERTIES L L C		5131 N GRAND RIVER AVE STE 4	LANSING	MI	48006	33-01-01-05-104-003	5141 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006	5141	104-003	5141			
201	1303	N GRAND RIVER AVE	OSBORNE ALEXANDER D & LYNN A		1414 N CHESTNUT ST	LANSING	MI	48006	33-01-01-01-080-151	1303 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48009	1303	180-151	1303			
201	1521	TURNER ST	MOLZAN DAVE E		13325 S STATE RD	PERRY	MI	48877	33-01-01-09-252-221	1521 TURNER ST	TURNER ST	LANSING	MI	48006	1521	252-221	1521			
201	1507	TURNER ST	URBANBAN EVENT CENTER INC		1507 TURNER ST	LANSING	MI	48009	33-01-01-05-252-130	1507 TURNER ST	TURNER ST	LANSING	MI	48009	1507	252-130	1507			
201	1503	TURNER ST	URBANBAN EVENT CENTER INC		1213 TURNER ST	LANSING	MI	48009	33-01-01-09-252-191	1503 TURNER ST	TURNER ST	LANSING	MI	48006	1503	252-191	1503			
201	1515	CENTER ST	M & B HOLDINGS L L C		1275 CEDAR ST NE	GRAND RAPIDS	MI	49503	33-01-01-09-253-081	1515 CENTER ST	CENTER ST	LANSING	MI	48006	1515	253-081	1515			
201	1625	TURNER ST	VICKHART VANESSA M		8237 E CUTLER RD	BATH	MI	48009	33-01-01-09-207-131	1625 TURNER ST	TURNER ST	LANSING	MI	48006	1625	207-131	1625			
201	221	E NORTHWESTERN WAY	FAT HUSSEIN		221 E NORTHWESTERN WAY	EAST LANSING	MI	48064	33-01-01-09-207-021	221 E NORTHWESTERN WAY	NORTH ST	LANSING	MI	48006	221	207-021	221			
201	319	E NORTH ST	VE INVESTMENT L L C		2070 RIVERWOOD	OKEMOS	MI	48864	33-01-01-09-203-021	319 E NORTH ST	NORTH ST	LANSING	MI	48009	319	203-021	319			
201	2738	N GRAND RIVER AVE	DENNIS AUTO DIAGNOSIS INC		2738 N GRAND RIVER AVE	LANSING	MI	48009	33-01-01-05-402-122	2738 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006	2738	402-122	2738			
201	1522	TURNER ST	COO CITY DEVELOPERS L L C		1217 TURNER ST	LANSING	MI	48006	33-01-01-09-253-022	1522 TURNER ST	TURNER ST	LANSING	MI	48006	1522	253-022	1522			
201	TURNER	TURNER	OLD TOWN PROPERTY L L C		247 W MAIN ST	LANSING	MI	48021	33-01-01-09-205-061	TURNER	TURNER ST	LANSING	MI	48006						
201	401	E NORTH ST	S & O INVESTMENT L L C		401 E NORTH ST	LANSING	MI	48009	33-01-01-01-203-041	401 E NORTH ST	NORTH ST	LANSING	MI	48006	401	203-041	401			
201	226	W CESAR E. CHAVEZ AVE	LUCE NATALIE L L C		111 S WASHINGTON SQ	LANSING	MI	48033	33-01-01-09-327-051	226 W CESAR E. CHAVEZ AVE	CESAR E. CHAVEZ	LANSING	MI	48006	226	327-051	226			
201	318	W CESAR E. CHAVEZ AVE	CEAR E CHAVEZ		118 W HEATHFIELD DR	LANSING	MI	48009	33-01-01-09-326-001	318 W CESAR E. CHAVEZ AVE	CESAR E. CHAVEZ	LANSING	MI	48006	318	326-001	318			
201	300	W CESAR E. CHAVEZ AVE	RON ROMANO'S LANSING LLC		300 W CESAR E CHAVEZ AVE	LANSING	MI	48006	33-01-01-09-326-121	300 W CESAR E. CHAVEZ AVE	CESAR E. CHAVEZ	LANSING	MI	48006	300	326-121	300			
201	1612	N GRAND RIVER AVE	YUEN PROPERTIES L L C		803 S HOMER RD	LANSING	MI	48009	33-01-01-09-176-001	1612 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006	1612	176-001	1612			
201	1701	TURNER ST	OLD TOWN PROPERTY L L C		2547 W MAIN ST	LANSING	MI	48009	33-01-01-09-205-051	1701 TURNER ST	TURNER ST	LANSING	MI	48006	1701	205-051	1701			
201	214	E ECKHARDT RD	SATIS STONER & BESSE		214 E ECKHARDT RD	LANSING	MI	48009	33-01-01-05-124-001	214 E ECKHARDT RD	REASONER ST	LANSING	MI	48006	214	124-001	214			
201	1600	TURNER ST	THE DARLING BUILDING LLC		1120 KEYSTONE AVE	LANSING	MI	48009	33-01-01-09-203-011	1600 TURNER ST	TURNER ST	LANSING	MI	48006	1600	203-011	1600			
201	1600	N GRAND RIVER AVE	WILCOX BRITANNY		10602 HOLT HWY	DIMONDALDE	MI	48821	33-01-01-09-176-051	1600 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006	1600	176-051	1600			
201	BEAVER ST	M & B HOLDING L L C			1725 CEDAR ST NE	GRAND RAPIDS	MI	49503	33-01-01-09-253-082	BEAVER ST	BEAVER ST	LANSING	MI	48006		253-082				
201	1825	N GRAND RIVER AVE	FARHAT JAMES		801 E GENEVIE DR	DEWITT	MI	48009	33-01-01-01-102-044	1825 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006	1825	102-044	1825			
201	1611	N GRAND RIVER AVE	JAIP PROPERTY L L C		5562 HAMPSHIRE DR	WEST BLOOMFIELD	MI	48322	33-01-01-01-102-103	1611 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006	1611	102-103	1611			
201	1801	N GRAND RIVER AVE	ARP ENTERPRISES INC		15527 DUANE BLVD	TAYLOR	MI	48063	33-01-01-09-102-061	1801 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006	1801	102-061	1801			
201	1811	N GRAND RIVER AVE	SUNSHINE CAR WASH CO L L C		462 W HAMPER RD	LANSING	MI	48009	33-01-01-09-102-061	1811 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006	1811	102-061	1811			
201	306	W WILLOW ST	WILLOW REALTY L L C		312 W WILLOW ST	LANSING	MI	48009	33-01-01-09-180-141	306 W WILLOW ST	WILLOW ST	LANSING	MI	48006	306	180-141	306			
201	1300	N GRAND RIVER AVE	MDT PROPERTIES L L C		PO BOX 80675	LANSING	MI	48006	33-01-01-09-183-011	1300 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006	1300	183-011	1300			
201	4125	N GRAND RIVER AVE	BUJ PROPERTIES L L C		2240 OHMERS RD	MASON	MI	48854	33-01-01-05-252-202	4125 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006	4125	252-202	4125			
201	1320	N GRAND RIVER AVE	ALAN KOSTY		PO BOX 80675	LANSING	MI	48006	33-01-01-09-183-011	1320 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006	1320	183-011	1320			
201	4811	N GRAND RIVER AVE	OLD LONELY L L C		4811 N GRAND RIVER AVE	LANSING	MI	48009	33-01-01-05-129-002	4811 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006	4811	129-002	4811			
201	N GRAND RIVER AVE	PUBLIC STORAGE INC			11910 S FRANCIS RD	DEWITT	MI	48820	33-01-01-01-06-101-026	N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006		101-026				
201	4816	N GRAND RIVER AVE	RITCO STORAGE INC		PO BOX 29025	GLENDALE	CA	91221	33-01-01-09-252-191	4816 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006	4816	101-046	4816			
201	1405	N GRAND RIVER AVE	HESS AND ASSOC		1405 N GRAND RIVER AVE	LANSING	MI	48009	33-01-01-05-129-022	1405 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006	1405	129-022	1405			
201	2918	N GRAND RIVER AVE	N GRAND RIVER DEVELOPMENT	COMPANY LLC	2918 N GRAND RIVER AVE	LANSING	MI	48009	33-01-01-05-330-121	2918 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006	2918	330-121	2918			
201	2902	N GRAND RIVER AVE	NORTH GRAND RIVER PIZZA MGT L L C		1848 E BEARD RD	PERRY	MI	48877	33-01-01-05-330-131	2902 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006	2902	330-131	2902			
201	1402	N GRAND RIVER AVE	ALFRED AVE		1402 N GRAND RIVER AVE	LANSING	MI	48009	33-01-01-05-112-001	1402 N GRAND RIVER AVE	ALFRED AVE	LANSING	MI	48006						
201	4700	N GRAND RIVER AVE	FRATERNAL ORDER OF EAGLES		4700 N GRAND RIVER AVE	LANSING	MI	48009	33-01-01-05-126-021	4700 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006	4700	126-021	4700			
201	4526	N GRAND RIVER AVE	AIRPORT REALTY CO L L C		1038 TROWBRODER RD	EAST LANSING	MI	48823	33-01-01-06-201-012	4526 N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006	4526	201-012	4526			
201	N GRAND RIVER AVE	DICK-PARSONS PROPERTIES IN C			4080 N DORT HWY	FLINT	MI	48056	33-01-01-01-061-001	N GRAND RIVER AVE	GRAND RIVER AVE	LANSING	MI	48006		101-001				
201	5014	N GRAND RIVER AVE																		

RESOLUTION #2019-226**BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, the City of Lansing has prepared and forwarded this resolution of intent to create the South Martin Luther King Jr. Boulevard Corridor Improvement Authority (the Authority) in accordance with the provisions of Part 6, Corridor Improvement Authorities, of the Recodified Tax Increment Financing Act, Public Act 57 of 2018, as amended (the Act); and

WHEREAS, the intended South Martin Luther King Jr. Boulevard Corridor Improvement Authority Development Area, as defined in the Act (the "Proposed Development Area"), is comprised of eligible property within an area along South Martin Luther King Jr. Boulevard bounded by an area of all commercial property, as defined by Public Act 57 of 2018, found within 500 feet of the centerline of South Martin Luther King Jr. Boulevard, from the railroad tracks south of Victor Avenue to I-96, and specifically identified in Exhibit A;

WHEREAS; the District meets all of the requirements of section 605 of Public Act 57 of 2018, including:

- a. The Proposed Development Area is adjacent to or is within 500 feet of a road classified as an arterial or collector according to the Federal Highway Administration manual "Highway Functional Classification - Concepts, Criteria and Procedures," and
- b. The Proposed Development Area contains at least ten (10) contiguous parcels or at least five (5) contiguous acres, and
- c. More than half (1/2) of the existing ground floor square footage in the Proposed Development Area is classified as commercial real property under section 34c of the General Property Tax Act, 1893 PA 206, as amended (MCL 211.34c), and
- d. Residential use, commercial use, or industrial use has been allowed and conducted under the zoning ordinance or conducted in the entire Proposed Development Area, for the immediately preceding thirty (30) years, and
- e. The Proposed Development Area is presently served by municipal water or sewer, and
- f. The Proposed Development Area is zoned to allow for mixed use that includes high-density residential use; and

WHEREAS, in accordance with Act 57 the City would further agree to the following with respect to the Proposed Development Area:

- i. To expedite the local permitting and inspection process in the Proposed Development Area, and
- ii. To modify its Master Plan, if necessary, to provide for walkable nonmotorized interconnections, including sidewalks and streetscapes throughout the Proposed Development Area; and

WHEREAS, at least one member of the intended Authority will reside within half (1/2) mile of the development district;

WHEREAS, the Act requires that before creation of the Authority, the Lansing City Council hold a public hearing in order to provide an opportunity for those living in and around the boundaries of the Authority, the City Assessor, a representative of the affected taxing units, the residents, and other taxpayers of the City of Lansing general public appear and be heard regarding the creation of the Authority;

NOW, THEREFORE, BE IT RESOLVED that Council determines that it is necessary for the best interests of the City and the public to redevelop its commercial corridors and to promote economic growth; and

BE IT FURTHER RESOLVED that the City Council hereby declares its intent to create and provide for the operation of a corridor improvement authority as enabled by and pursuant to Act 57; and

BE IT FURTHER RESOLVED that the Council hereby designates the boundaries of the intended Development Area as comprising parcels of real property identified in Exhibit B; and

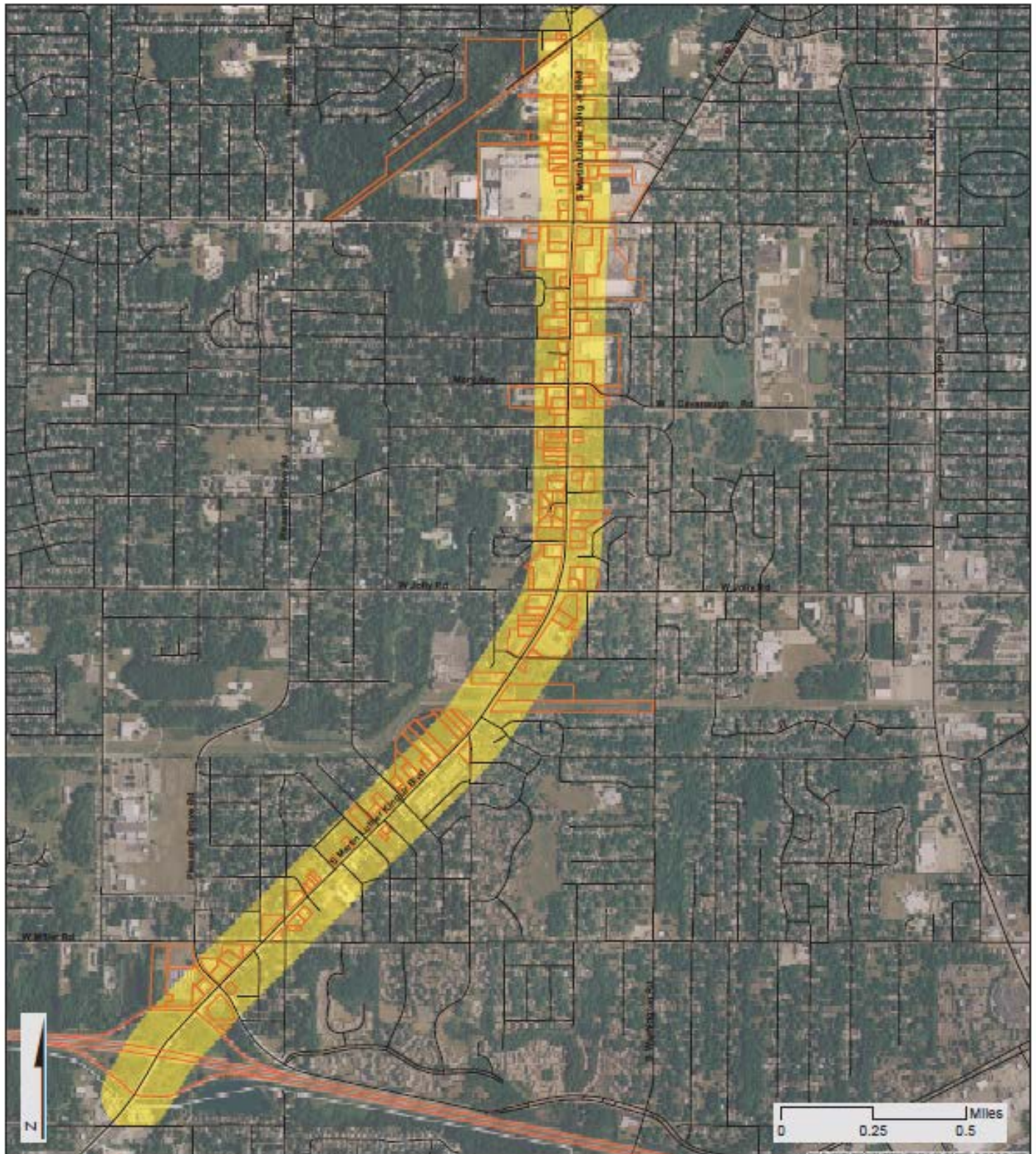
BE IT FURTHER RESOLVED that the intended authority will likely be known as the "South Martin Luther King Corridor Improvement Authority" subject final resolution to create the Authority; and

BE IT FINALLY RESOLVED that a public hearing shall be held in the City Council Chambers of the City of Lansing, 10th Floor, Lansing City Hall, Lansing Michigan, at 7:00 P.M. on the 23rd day of September, 2019, for the purpose of receiving comment on the establishment of the South Martin Luther King Corridor Improvement Authority as set forth in Public Act 57 of 2018. Notice of the public hearing shall be published twice in a newspaper of general circulation in the municipality, not less than 20 or more than 40 days before the date of the hearing. Not less than 20 days before the hearing, the governing body proposing to create the authority shall also mail notice of the hearing to the property taxpayers of record in the Proposed Development Area, to the governing body of each taxing jurisdiction levying taxes that would be subject to capture if the authority is established and a tax increment financing plan is approved, and to the state tax commission. Failure of a property taxpayer to receive the notice does not invalidate these proceedings. Notice of the hearing shall be posted in at least 20 conspicuous and public places in the Proposed Development Area not less than 20 days before the hearing. The notice shall state the date, time, and place of the hearing and shall describe the boundaries of the Proposed Development Area. A citizen, taxpayer, or property owner of the municipality or an official from a taxing jurisdiction with millage that would be subject to capture has the right to be heard in regard to the establishment of the authority and the boundaries of the Proposed Development Area. The governing body of the municipality

shall not incorporate land into the Proposed Development Area not included in the description contained in the notice of public hearing, but it may eliminate described lands from the development area in the final determination of the boundaries.

EXHIBIT A

South Martin Luther King Jr Corridor Improvement Authority



- Roads**
- South Martin Luther King Jr Boulevard Corridor Improvement Authority Permits
 - South Martin Luther King Jr Boulevard Corridor Improvement Buffer
 - Freeway
 - Freeway Ramp
 - Major Street
 - Collector Street
 - Railroad
 - City Limits

Map created by the South Martin Luther King Jr Boulevard Corridor Improvement Authority. The map is for informational purposes only and does not constitute a contract or warranty of any kind. The map is subject to change without notice.

EXHIBIT B

[illegible]

[illegible]

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Lansing Neighborhood Council requested \$500.00 to defray costs for City rental equipment associated with the event, Lansing Harmony Celebration to be held September 14th, 2019; and

WHEREAS, the maximum total amount of Community Funding Account to be awarded to an organization in one fiscal year is \$500.00; and

WHEREAS, the Committee on General Services met on August 26, 2019, reviewed the request and approved \$_____.

THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby approves an allocation from Community Funding Account to Lansing Neighborhood Council in the amount of \$_____ to defray costs associated with City rental equipment for the event, Lansing Harmony Celebration to be held on September 14th, 2019.

BE IT FURTHER RESOLVED that the Mayor and the Finance Department shall process this request by charging \$_____ to the Council Community Promotion Account – 101.112101.741289.0.

BE IT RESOLVED that the Lansing Neighborhood Council shall submit a written analysis of the event, Lansing Harmony Celebration, including information regarding the number of attendees, a detailed account as to contributors, funds received, expended and residual funds to the Lansing City Council within 60 days after the event.

DRAFT

XIII B 3 b

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Mash Mavericks to Transfer of stock from the corporation to new and existing stockholders for Mash Mavericks at 523 E. Shiawassee Street, Lansing, Ingham County; and

WHEREAS, the Committee on General Services met on August 26, 2019 to review the request with affirmative action taken;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from Mash Mavericks to Transfer of stock from the corporation to new and existing stockholders for Mash Mavericks at 523 E. Shiawassee Street, Lansing, Ingham County.

RESOLUTION #2019-**BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, the Elmhurst School is the Polling Place for Ward 3, Precinct 28 and Ward 4, Precinct 32; and

WHEREAS, the Lewton School is the Polling Place for Ward 3, Precinct 31 and Ward 4, Precinct 33; and

WHEREAS, both Elmhurst School and Lewton School have limited space for two precincts; and

WHEREAS, City Clerk Chris Swope recommends that the Polling Place for Ward 3 Precinct 28 and Ward 3, Precinct 31 both be moved to Dwight Rich School; and

WHEREAS, City Clerk Chris Swope recommends that Ward 4, Precinct 32 remain at Elmhurst School and that Ward 4, Precinct 33 remain at Lewton School; and

WHEREAS, Averill School is the Polling Place for Ward 3, Precinct 30; and

WHEREAS, City Clerk Chris Swope recommends that the Polling Place for Ward 3, Precinct 30 be moved to Tabernacle of David Church.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, relocates the Polling Place for both Ward 3 Precinct 28 and Ward 3, Precinct 31 be moved to Dwight Rich School at 2600 Hampden Road effective with the November 5, 2019 City General Election.

BE IT FURTHER RESOLVED that the Lansing City Council, hereby, relocates the Polling Place for Ward 3, Precinct 30 be moved to Tabernacle of David Church at 2645 W Holmes Road effective with the November 5, 2019 City General Election.

BE IT FURTHER RESOLVED that the City Clerk shall notify the Registered Electors of Ward 3, Precinct 28; Ward 3, Precinct 30; and Ward 3, Precinct 31 of the relocations.

BE IT FINALLY RESOLVED that the City Clerk shall work to ensure proper signage to assist relocated voters in finding their Polling Place.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

RESOLUTION TO AMEND FRINGE BENEFITS FOR THE EXECUTIVE
MANAGEMENT GROUP AND APPROVE AMENDMENTS TO THE DEFINED
CONTRIBUTION PLAN

WHEREAS, in the interest of taking action to contain City pension and retirement costs, the Mayor has recommended prospective changes to the provisions of employee retirement benefits for the Executive Management Group; and

WHEREAS, the Executive Management Group often serve less than the full vesting period under the current Defined Contribution Plan and generally desire portability of retirement funds;

WHEREAS, the Mayor will be implementing similar changes for future Mayoral Staff and Non-bargaining Group employees;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves the changes to the Executive Management Group fringe benefits plan and summary as follows:

1. The changes shall only affect Executive Management Group employees, including the City Assessor and Treasurer, who are hired into the Executive Management Group position on or after August 1, 2019 (New Employees).
2. The New Employees shall not be eligible for membership in or benefits under the Employees' Retirement System (ERS).
3. The New Employees, who are eligible, shall become participants in the City's Defined Contribution Plan, which shall include the following Defined Contribution Plan Features:
 - Mandatory pretax pick-up employee contributions of 3%;
 - Mandatory employer pick-up contributions of 3%;
 - Employee one-time pretax irrevocable pick-up election of 0% - 5%;
 - A new provision that employer (City) will match the employee's voluntary one-time pick-up election dollar-for-dollar, up to a maximum of 3% of compensation;
 - The new vesting schedule for New Employees of 100% of the employer contribution account upon completion of three Defined Contribution Plan years of service.

BE IT FURTHER RESOLVED that the Council hereby approves that the Mayor may take all steps and actions deemed necessary and appropriate to amend the Defined Contribution Plan to effectuate the plan changes described in this resolution for the New Employees, and also the same plan changes for the Mayoral Staff and Nonbargaining

Group employees who are hired into positions on or after August 1, 2019, subject to prior document approval of the City Attorney.

BE IT FURTHER RESOLVED that the Council approves the change to the Executive Management Group summary of benefits consistent with the benefits described in this resolution.

BE IT FURTHER RESOLVED that the chairperson of the Defined Contribution Governing Committee is hereby authorized to execute all necessary and appropriate Defined Contribution Plan amendments and documents to effectuate the plan amendments described in this resolution, subject to prior approval of the City Attorney.

BE IT FINALLY RESOLVED that the City Attorney shall prepare and submit to Council for enactment the necessary and appropriate ERS ordinance amendments to effectuate the benefit changes described in this resolution.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, it is proposed that a claim be resolved by virtue of entering into a settlement agreement with claimant 2062876-01055, in which, the City of Lansing would agree to pay Plaintiff the sum of Seventy Thousand Dollars (\$70,000.00) in exchange for a complete redemption and release of the City from any past, present, and future liability regarding any alleged injuries/illnesses whatsoever;

WHEREAS, the proposed settlement is recommended by the Mayor, the Department of Human Resources Director, the City of Lansing's Fund Administrator, and the City Attorney;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby approves the payment of Seventy Thousand Dollars (\$70,000.00) pursuant to said proposed settlement agreement as a full and final settlement of said action.

BE IT FINALLY RESOLVED that the City Attorney is authorized to prepare and execute the requisite documents to complete settlement of the aforementioned lawsuit.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, The City of Lansing was selected to receive a National League of Cities / JP Morgan Chase and Co. grant for “Cities Addressing Fines and Fees Equitably”; and

WHEREAS, the National League of Cities / JP Morgan Chase and Co. grant was the result of a competitive proposal process, and a proposal was submitted by the Office of Financial Empowerment on June 24, 2019, approved on July 1, 2019, and will be received upon approval by Council and signed agreement; and

WHEREAS, The National League of Cities / JP Morgan Chase and Co. grant supports the assessment and reforming of municipal fines and fees; and

WHEREAS, the National League of Cities awarded \$10,000.00 to the City of Lansing’s Office of Financial Empowerment; and

WHEREAS, the award for \$10,000.00 does not require a local match.

NOW, THEREFORE, BE IT RESOLVED, The Lansing City Council approves acceptance of the National League of Cities / JP Morgan Chase and Co. in the total amount of \$10,000.00 for the grant period beginning July 1, 2019 and ending May 29, 2020 for the City of Lansing.

BE IT FINALLY RESOLVED, The Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.

RESOLUTION #

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in consideration of the sale of the City's Townsend parking ramp to the State of Michigan; and

WHEREAS, the Mayor previously submitted to this Council a proposed supplemental appropriation of excess Townsend Ramp proceeds; and

WHEREAS, the City has 1000 homes and businesses located in the floodplain with 560 of those in the floodplain of the Red Cedar River; and

WHEREAS, the Red Cedar flood plain has been found to have changed since it was last studied in 1978; and

WHEREAS, because of reforms to the National Flood Insurance Program, flood insurance rates are increasing significantly; and

WHEREAS, correctly remapping the flood plain of the Red Cedar River will result in lower flood insurance rates for residents as well as preserving property values in flood plain neighborhoods; and

WHEREAS, Red Cedar flood plain residents will benefit in one of two ways: first, between 50 and 200 homes will be removed from the floodplain by remapping and will no longer be subject to floodplain regulations and requirements; second, businesses that remain in the flood plain will see an immediate reduction in their flood insurance rates, and homes that remain in the flood plain will see less of an increase in their rates over time:

NOW, THEREFORE, BE IT RESOLVED that \$60,800.00 from the unappropriated Townsend Ramp proceeds be appropriated and applied toward the Flood Plain Remapping Project.

INTRODUCTION OF ORDINANCE

An ordinance of the City of Lansing, Michigan, providing for the rezoning of a parcel of real property located in the City of Lansing, Michigan, and for the revision of the district maps adopted by Section 1246.02 of the Code of Ordinances

Z-5-2019: 521 W. Hillsdale Street from "DM-4" Residential District to "D-1"
Professional Office District

was introduced by the Committee on Development & Planning, read a first time by its title and referred to the Committee on Development and Planning.

DRAFT

BY THE COMMITTEE ON DEVELOPMENT & PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, September 23, 2019, at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of approving and/or opposing the Ordinance for rezoning:

Z-5-2019: 521 W. Hillsdale Street from "DM-4" Residential District to "D-1"
Professional Office District

ORDINANCE # _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, PROVIDING FOR THE REZONING OF A PARCEL OF REAL PROPERTY LOCATED IN THE CITY OF LANSING, MICHIGAN AND FOR THE REVISION OF THE DISTRICT MAPS ADOPTED BY SECTION 1246.02 OF THE CODE OF ORDINANCES.

The City of Lansing ordains:

Section 1. That the district maps adopted by and incorporated as Section 1246.02 of the Code of Ordinances of the City of Lansing, Michigan be amended to provide as follows:

To change the zoning classification of the property described as follows:

Case Number: Z-5-2019

Parcel Number's: 33-01-01-16-361-201

Address: 521 W. Hillsdale Street

Legal Descriptions: East 3 Rods of the West 7 Rods of Lot 8, Block 162, Original Plat from "DM-4" Residential District to "D-1" Professional Office District.

Section 2. All ordinances or parts of ordinances inconsistent with the provisions hereof are hereby repealed.

Section 3. This ordinance was duly adopted by the Lansing City Council on _____, 2019, and a copy is available in the office of the Lansing City Clerk, 9th Floor, City Hall, 124 W. Michigan Avenue, Lansing, MI 48933.

Section 4. This ordinance shall take effect on the 30th day after enactment.

INTRODUCTION OF ORDINANCE

Council Member Washington introduced:

An ordinance of the City of Lansing, Michigan, to amend the Lansing Codified Ordinances by amending Chapter 288, Section 288.18 to eliminate the minimum qualifications for the Director of Management Services, as no such position exists within the City.

The Ordinance is read a first time by its title and referred to the Committee on General Services

**RESOLUTION SETTING PUBLIC HEARING
BY CITY COUNCIL**

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, September 9, 2019 at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of amending the Lansing Codified Ordinances by amending Chapter 288, Section 288.18 to eliminate the minimum qualifications for the Director of Management Services, as no such position exists within the City.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO REPEAL
CHAPTER 288, SECTION 288.18, TO ELIMINATE THE MINIMUM QUALIFICATIONS
FOR THE DIRECTOR OF MANAGEMENT SERVICES, AS NO SUCH POSITION EXISTS
WITHIN THE CITY.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 288, Section 288.18, of the Codified Ordinances of the City of
Lansing, Michigan, be and are hereby repealed in their entirety and shall be null and void of no
effect.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
inconsistent with the provisions hereof are hereby repealed in their entirety and shall be null and
void and of no effect.

Section 3. Should any section, clause or phrase of this ordinance be declared to be
invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof
other than the part so declared to be invalid.

Section 4. This ordinance repeal shall take effect on the 30th day after enactment, unless
given immediate effect by City Council.

Approved as to form:

City Attorney

Dated: _____

PASSAGE OF ORDINANCE

An Ordinance of the City of Lansing, Michigan, Providing for the Rezoning of a parcel of real property located in the City of Lansing, Michigan and for the revision of the district maps adopted by section 1246.02 of the Code of Ordinances.

Z-3-2019: 835 W. Genesee Street from "C" Residential District to "DM-1" Residential District

Is read a second time by its title. The Ordinance was reported from the Committee on Development & Planning and is on the order of immediate passage.

COUNCIL MEMBER	YEAS	NAYS
DUNBAR	☐	☐
GARZA	☐	☐
HUSSAIN	☐	☐
JACKSON	☐	☐
SPADAFORÉ	☐	☐
SPITZLEY	☐	☐
WASHINGTON	☐	☐
WOOD	☐	☐

☐ ADOPTED

☐ FAILED

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, PROVIDING FOR THE REZONING OF A PARCEL OF REAL PROPERTY LOCATED IN THE CITY OF LANSING, MICHIGAN AND FOR THE REVISION OF THE DISTRICT MAPS ADOPTED BY SECTION 1246.02 OF THE CODE OF ORDINANCES.

The City of Lansing ordains:

Section 1. That the district maps adopted by and incorporated as Section 1246.02 of the Code of Ordinances of the City of Lansing, Michigan be amended to provide as follows:

To change the zoning classification of the property described as follows:

Case Number: Z-3-2019

Parcel Number's: 33-01-01-17-232-002

Address: 835 W. Genesee Street

Legal Descriptions: North 66 feet of the West 241.312 feet of Lot 3 & the North 66 feet of the West 99 feet of Lot 2 of Block 2, Claypool Subdivision, also Lots 5 through 11 Inclusive, Dodge & Daniels Subdivision East of Butler from "C" Residential District to "DM-1" Residential District.

Section 2. All ordinances or parts of ordinances inconsistent with the provisions hereof are hereby repealed.

Section 3. This ordinance was duly adopted by the Lansing City Council on August 23, 2019, and a copy is available in the office of the Lansing City Clerk, 9th Floor, City Hall, 124 W. Michigan Avenue, Lansing, MI 48933.

Section 4. This ordinance shall take effect on the 30th day after enactment.

PASSAGE OF ORDINANCE

An Ordinance of the City of Lansing, Michigan, to amend the Lansing Codified Ordinances by amending Chapter 288, Section 288.21 to provide minimum qualifications for a Chief Strategy Officer.

Is read a second time by its title. The Ordinance was reported from the Committee of the Whole and is on the order of immediate passage.

COUNCIL MEMBER	YEAS	NAYS
DUNBAR	☐	☐
GARZA	☐	☐
HUSSAIN	☐	☐
JACKSON	☐	☐
SPADAFORÉ	☐	☐
SPITZLEY	☐	☐
WASHINGTON	☐	☐
WOOD	☐	☐

☐ ADOPTED	☐ FAILED	_____
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ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE
LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 288 SECTION 288.21 TO
PROVIDE MINIMUM QUALIFICATIONS FOR A CHIEF STRATEGY OFFICER.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 288, Section 288.21, of the Codified Ordinances of the City of
Lansing, Michigan, be and is hereby added to read as follows:

288.21 CHIEF STRATEGY OFFICER

(A) *TRAINING AND EXPERIENCE*. HE OR SHE SHALL HAVE A MASTER’S DEGREE IN
FINANCE, ECONOMICS, ACCOUNTING, MANAGEMENT, ADMINISTRATION, OR A
RELATED FIELD. ADDITIONALLY, HE OR SHE SHALL HAVE FIVE TO SEVEN YEARS
IN FINANCE/ADMINISTRATIVE OR PROJECT MANAGEMENT.

(B) *KNOWLEDGE AND SKILLS*. HE OR SHE SHALL HAVE BROAD KNOWLEDGE OF
FINANCIAL PROGRAMMATIC AND/OR PERFORMANCE BUDGETING,
FORECASTING, AND INVESTING PUBLIC FUNDS. IN ADDITION, HE OR SHE SHALL
HAVE DEMONSTRATED KNOWLEDGE OF CONTINUOUS IMPROVEMENT
PRINCIPLES AND PRACTICES. HE OR SHE SHALL HAVE KNOWLEDGE OF
COLLECTIVE BARGAINING AGREEMENTS, INCLUDING NEGOTIATION OF
CONTRACTS. HE OR SHE SHALL HAVE EXPERIENCE IN STRATEGIC PLANNING
AND EXECUTION. HE OR SHE SHALL HAVE KNOWLEDGE OF MUNICIPAL PENSION
BOARDS/SYSTEMS, INCLUDING ACTUARIAL REPORTS.

1 (C) *RECOMMENDATIONS*. IN RECOGNITION OF THE PROVISIONS SET FORTH IN
2 CHARTER SECTIONS 3-207.1, 3-207.2, AND 3-207.3 WHEREIN THE CITY COUNCIL IS
3 THE POLICY MAKING BODY FOR THE CITY OF LANSING AND “SHALL HAVE ALL
4 OF THE RIGHTS APPROPRIATE TO CITY LEGISLATORS AS ESTABLISHED BY THIS
5 CHARTER OR BY STATUTE, INCLUDING THE RIGHT TO MAKE INQUIRIES OF CITY
6 OFFICERS AND EMPLOYEES AND RECEIVE SPECIFIC INFORMATION IN RESPONSE”
7 AND FURTHER THAT “THE RESPONSIBILITIES AND ACTIVITIES SHALL BE TO
8 ESTABLISH POLICY OF THE CITY AND SHALL BE LEGISLATIVE IN NATURE,” AND,
9 STATING FURTHER, IN RECOGNITION THAT THE MAYOR IS THE ADMINISTRATOR
10 OF THE CITY AND EMPLOYEES AND “EXCEPT AS MAY OTHERWISE BE PROVIDED
11 BY LAW OR THIS CHARTER, THE ADMINISTRATIVE ACTIVITIES OF THE CITY
12 COUNCIL AND ITS MEMBERS SHALL BE LIMITED TO ITS OWN STAFF AND THEY
13 SHALL GIVE NO DIRECT ORDERS TO ANY OTHER CITY OFFICER OR EMPLOYEE”,
14 THE CITY COUNCIL AND THE MAYOR, OR MAYORAL DESIGNEE, AND THE CHIEF
15 STRATEGY OFFICER SHALL CONFERENCE ON A MUTUALLY AGREEABLE
16 REGULAR SCHEDULE TO REVIEW ANY POLICY RECOMMENDATIONS OF THE
17 CHIEF STRATEGY OFFICER.

18 Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
19 inconsistent with the provisions are repealed.

20 Section 3. Should any section, clause or phrase of this ordinance be declared to be
21 invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof
22 other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council, and shall expire December 31, 2028.

Approved as to form:

City Attorney

Dated: _____

Scott, Tracy

From: noreply@civicplus.com
Sent: Thursday, August 8, 2019 11:06 AM
To: Clerk, City
Subject: [EXTERNAL] Online Form Submittal: Application for Firework Display

Application for Firework Display

Melrose Pyrotechnics

Step 1

Contact us

If you desire assistance or have questions about this form, you can email us at city.clerk@lansingmi.gov, call us at (517) 483-4133, or visit us in the City Clerk's office, located on the 9th floor of City Hall (124 W Michigan Avenue, Lansing, MI 48933).

Instructions

Application for a license required by this section shall be made in writing to the City Clerk at least 30 business days before the proposed date of the use or display unless application within a shorter period of time is approved by the Fire Marshal. Fill out and submit this form. Bring the materials listed below to the City Clerk's office to complete the application process.

Materials

1. Non-Refundable License fee of \$150.

2. Proof of an insurance policy naming the City as co-insured, available for the payment of any damages arising out of an act or omission of the licensee or his agents, employees, or subcontractors, covering the following: (a) At least \$500,000.00 for property damage; and (b) at least \$500,000.00 for injury to one person and \$1,000,000.00 for injury to two or more persons resulting from the same occurrence.

3. Copies of State issued identification for each person who will operate the display.

4. If the applicant is a nonresident person, written appointment of a resident agent to serve as legal representative upon whom all process in an action or proceeding against the person may be served.

Step 2

Applicant Information

First Name Michael

Last Name Falk

Phone Number	6167940205
Email Address	mfalk@melrosepyro.com
Home Street Address	9019 West Belding Road, Suite 3
City	Belding
State	Michigan
Zip code	48809

Step 3

Business Name	Melrose Pyrotechnics Inc.
Business Phone Number	800-771-7976
Business Email Address	mfalk@melrosepyro.com
Business Street Address	9019 West Belding Road, Suite 3
City	Belding
Zip code	48809
State	Michigan

Step 4

Business Owner First Name	Michael
Last Name	Cartolano
Owner Phone Number	800-771-7976
Owner Email Address	mike@melrosepyro.com
Street Address	PO Box 302
City	Kingsbury
State	IN
Zip Code	46345

Step 5

Date and Time of Display	9/28/2019 9:00 PM - 9/28/2019 10:00 PM
Exact Location of Display	Cooley Law School Stadium, 505 E. Michigan Ave

Type and Quantity of Fireworks to be used in Display	Approximately 500 aerial display shells - 19mm to 2.5" in diameter Approximately 25 close proximity special effects.
Manner and location of the storage of the fireworks prior to the display	No storage - Delivery on date of display

Step 6

Operator #1 Information

First Name	Blane
Last Name	Quilhot
Age	57
Description of Relevant Experience	26 years experience / 250+ displays

(Section Break)

Operator #2 Information

First Name	Richard
Last Name	Quilhot
Age	59
Description of Relevant Experience	26 years experience / 250+ displays

Step 7

Operator #3 Information

First Name	Shawn
Last Name	Hubbard
Age	36
Description of Relevant Experience	11 years experience / 50+ displays

(Section Break)

Operator #4 Information

First Name	Brian
Last Name	Quilhot
Age	35
Description of Relevant Experience	11 years experience / 50+ displays

Step 8

Operator #5 Information

First Name	<i>Field not completed.</i>
Last Name	<i>Field not completed.</i>
Age	<i>Field not completed.</i>
Description of Relevant Experience	<i>Field not completed.</i>

(Section Break)

Has the applicant, any person with an ownership interest in the applicant, or any person who will operate the display had any citation or conviction for, or guilty plea to, a violation of the laws of the United States, any State or any local unit of government regulating the sale, use, or possession of fireworks?	No
--	----

If yes, please explain:	<i>Field not completed.</i>
-------------------------	-----------------------------

Step 9

Treasury Request Form	Link
Print, fill out, and fax/mail Treasury Request Form	I have faxed or mailed the Treasury Request form to the City Clerk.

Step 10

I certify that neither the Applicant nor any person with ownership interest is in default to the City of Lansing. By my signature, I swear (or affirm) that all information provided in this application is true.

Electronic Signature Agreement	I agree.
--------------------------------	----------

Electronic Signature	Michael E Falk
----------------------	----------------

Email not displaying correctly? [View it in your browser.](#)

OFFICIAL USE ONLY

Approvals:

Sgt. Officer Monica Ford 8/9/19
Police Department Date

Sgt. Judy Kehue 8/14/19
City Treasurer Date

Sgt. Shela Platner 8/15/19
Fire Marshal Date

Sgt. Lisa Hagen 8/9/19
City Attorney Date

OFFICIAL USE

Amount paid: 0

Date paid: 0

License #: 4524

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 • 517-377-0068 FAX
www.lansingmi.gov/clerk • city.clerk@lansing.mi.gov

RESOLUTION

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City Clerk has forwarded an application for a City License, which has been routinely processed without objection, and is ready for final action by this Council; and,

WHEREAS, all required signatures have been obtained supporting the application for a fireworks display license;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the application for a City License as follows:

FIREWORKS DISPLAY LICENSE:

Lansing Lugnuts/Melrose Pyrotechnics Inc. for a public display of fireworks in the City of Lansing at 505 E Michigan Ave., to be held on September 28, 2019



City of Lansing

OFFICE OF THE CITY ATTORNEY

TO: Ways and Means Committee

FROM: F. Joseph Abood, Chief Deputy City Attorney

DATE: August 22, 2019

RE: WC Settlement 2062876-01055



CompOne Administrators, Inc. has evaluated this claim for settlement. We have negotiated a settlement of \$70,000.00 to release all past, present and future claims against the City of Lansing.

The Mayor, the Law Department and the Department of Human Resources support the recommendation for settlement and the Department of Human Resources advises that funds are available in the Workers Compensation Claims account. We are requesting your approval of the redemption of this case.

Please contact this office as soon as possible with any concerns you may have regarding the redemption of this claim.

cc: Linda Sanchez-Gazella, Human Resources Director
Kathy Woodman, Health & Wellness Administrator
Elizabeth O'Leary, Employee and Labor Relations Specialist

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, it is proposed that a claim be resolved by virtue of entering into a settlement agreement with claimant 2062876-01055, in which, the City of Lansing would agree to pay Plaintiff the sum of Seventy Thousand Dollars (\$70,000.00) in exchange for a complete redemption and release of the City from any past, present, and future liability regarding any alleged injuries/illnesses whatsoever;

WHEREAS, the proposed settlement is recommended by the Mayor, the Department of Human Resources Director, the City of Lansing's Fund Administrator, and the City Attorney;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby approves the payment of Seventy Thousand Dollars (\$70,000.00) pursuant to said proposed settlement agreement as a full and final settlement of said action.

BE IT FINALLY RESOLVED that the City Attorney is authorized to prepare and execute the requisite documents to complete settlement of the aforementioned lawsuit.

RESOLUTION #

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in consideration of the sale of the City's Townsend parking ramp to the State of Michigan; and

WHEREAS, the Mayor previously submitted to this Council a proposed supplemental appropriation of excess Townsend Ramp proceeds; and

WHEREAS, the City has 1000 homes and businesses located in the floodplain with 560 of those in the floodplain of the Red Cedar River; and

WHEREAS, the Red Cedar flood plain has been found to have changed since it was last studied in 1978; and

WHEREAS, because of reforms to the National Flood Insurance Program, flood insurance rates are increasing significantly; and

WHEREAS, correctly remapping the flood plain of the Red Cedar River will result in lower flood insurance rates for residents as well as preserving property values in flood plain neighborhoods; and

WHEREAS, Red Cedar flood plain residents will benefit in one of two ways: first, between 50 and 200 homes will be removed from the floodplain by remapping and will no longer be subject to floodplain regulations and requirements; second, businesses that remain in the flood plain will see an immediate reduction in their flood insurance rates, and homes that remain in the flood plain will see less of an increase in their rates over time:

NOW, THEREFORE, BE IT RESOLVED that \$60,800.00 from the unappropriated Townsend Ramp proceeds be appropriated and applied toward the Flood Plain Remapping Project.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY
LANSING

XV A 2 c

EGLE

LIESL EICHLER CLARK
DIRECTOR

August 2, 2019

Ms. Lori Welch
City of Lansing
601 E South Street
Lansing, Michigan 48910

Dear Ms. Welch:

SUBJECT: Fiscal Year 2019 (FY19) – Recycling Infrastructure Grant Agreement
(Agreement)

You are hereby informed that your project under the FY19 Recycling Grant Program has been recommended for funding in the amount of \$480,000.00.

To accept the award, you must sign two originals of the enclosed Agreement and return both to the Department of Environment, Great Lakes and Energy (EGLE). The Agreement language should not be altered in any way. The Agreement will become effective once it is signed by you (the Grantee) and Mr. Jack Schinderle, Division Director, Materials Management Division, (MMD), EGLE.

The Agreement must be signed by an individual authorized to make such a legal commitment for the Grantee. The Grantee's Contact may be someone other than the signatory, but this individual must be authorized to request and implement changes, and to sign reimbursement requests submitted under the Agreement.

The Agreement identifies the project ending date as September 30, 2020; however, no costs should be incurred, nor can costs be reimbursed by EGLE, until after your Agreement has been fully executed. For that reason, it is important that the signed Agreement be returned as soon as possible.

Appendix A of the Agreement outlines the project specific requirements and reimbursement process. Any changes made in your project relating to specific activities or scope of work must be approved by your Recycling Specialist, Mr. Brian Burke, MMD. He can be reached at 989-894-6293 or at burkeb@michigan.gov. You should not incur any project costs until proposed changes have been approved.

Please return your signed Agreements to my attention at the following address:

Administration Section
Resource Management Group
Department of Environment, Great Lakes and Energy
P.O. Box 30241
Lansing, Michigan 48909-7741

If you have any questions specific to the project, please contact your Recycling Specialist, Mr. Brian Burke, MMD. For general questions relating to grant administration, please contact me by phone or campbellc@michigan.gov.

Sincerely,

A handwritten signature in black ink that reads "Christina Campbell". The script is cursive and fluid.

Christina Campbell
Administration Section
Materials Management Division
517-420-1395/campbellc@michigan.gov

Enclosures

cc: Mr. Brian Burke, EGLE



**RECYCLING INFRASTRUCTURE GRANT AGREEMENT
BETWEEN THE
MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY
AND CITY OF LANSING**

This Grant Agreement ("Agreement") is made between the Michigan Department of Environment, Great Lakes, and Energy (EGLE), Materials Management Division ("State"), and City of Lansing ("Grantee").

The purpose of this Agreement is to provide funding in exchange for work to be performed for the project named below. Legislative appropriation of Funds for grant assistance is set forth in Public Acts of 2018, Public Act No. 588. This Agreement is subject to the terms and conditions specified herein.

Project Name: City of Lansing

Amount of grant: \$480,000.00

Amount of match: \$214,361.80 = 31%

Start Date (date executed by EGLE): _____

Project #: _____

% of grant state 100 / % of grant federal 0

Project Total: \$694,361.80 (grant plus match)

End Date: September 30, 2020

GRANTEE CONTACT:

Lori Welch, Environmental Specialist

Name/Title

City of Lansing

Organization

601 E South Street

Address

Lansing, MI 48910

Address

517-483-4599

Telephone number

Fax number

lori.welch@lansingmi.gov

E-mail address

38-6004628

Federal ID number -

069835882

Grantee DUNS number - (Required for Federal Funding)

STATE'S CONTACT:

Emily Freeman, Recycling Specialist

Name/Title

Materials Management Division

Division/Bureau/Office

P.O. Box 30241

Address

Lansing, MI 48909-7741

Address

517-256-9466

Telephone number

Fax number

freemane@michigan.gov

E-mail address

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

FOR THE GRANTEE:

Signature

Name/Title

Date

FOR THE STATE:

Signature

Jack Schinderle, Division Director, Materials Management Division

Name/Title

Date

I. PROJECT SCOPE

This Agreement and its appendices constitute the entire Agreement between the State and the Grantee and may be modified only by written agreement between the State and the Grantee.

(A) The scope of this project is limited to the activities specified in Appendix A and such activities as are authorized by the State under this Agreement. Any change in project scope requires prior written approval in accordance with Section III, Changes, in this Agreement.

(B) By acceptance of this Agreement, the Grantee commits to complete the project identified in Appendix A within the time period allowed for in this Agreement and in accordance with the terms and conditions of this Agreement.

II. AGREEMENT PERIOD

Upon signature by the State, the Agreement shall be effective from the Start Date until the End Date on page 1. The State shall have no responsibility to provide funding to the Grantee for project work performed except between the Start Date and the End Date specified on page 1. Expenditures made by the Grantee prior to the Start Date or after the End Date of this Agreement are not eligible for payment under this Agreement.

III. CHANGES

Any changes to this Agreement shall be requested by the Grantee or the State in writing and implemented only upon approval in writing by the State. The State reserves the right to deny requests for changes to the Agreement or to the appendices. No changes can be implemented without approval by the State.

IV. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS

The Grantee shall submit deliverables and follow reporting requirements specified in Appendix A of this Agreement.

(A) The Grantee must complete and submit quarterly financial and progress reports according to a form and format prescribed by the State and must include supporting documentation of eligible project expenses. These reports shall be due according to the following:

Reporting Period	Due Date
January 1 – March 31	April 30
April 1 – June 30	July 31
July 1 – September 30	Before October 15*
October 1 – December 31	January 31

*Due to the State's year-end closing procedures, there will be an accelerated due date for the report covering July 1 – September 30. Advance notification regarding the due date for the quarter ending September 30 will be sent to the Grantee. If the Grantee is unable to submit a report in early October for the quarter ending September 30, an estimate of expenditures through September 30 must be submitted to allow the State to complete its accounting for that fiscal year.

The forms provided by the State shall be submitted to the State's contact at the address on page 1. All required supporting documentation (invoices, proof of payment, etc.) for expenses must be included with the report.

(B) The Grantee shall provide a final project report in a format prescribed by the State.

The Grantee shall submit the final status report, including all supporting documentation for expenses, along with the final project report and any other outstanding products within 30 days from the End Date of the Agreement.

(C) The Grantee must provide 2 copies of all products and deliverables in accordance with Appendix A.

(D) All products shall acknowledge that the project was supported in whole or in part by Recycling Grant Program, EGLE, per the guidelines provided by the program.

V. GRANTEE RESPONSIBILITIES

(A) The Grantee agrees to abide by all applicable local, state, and federal laws, rules, ordinances, and regulations in the performance of this grant.

(B) All local, state, and federal permits, if required, are the responsibility of the Grantee. Award of this grant is not a guarantee of permit approval by the State.

(C) The Grantee shall be solely responsible to pay all applicable taxes and fees, if any, that arise from the Grantee's receipt or execution of this grant.

(D) The Grantee is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services submitted to the State under this Agreement. The Grantee shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in drawings, designs, specifications, reports, or other services.

(E) The State's approval of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve the Grantee of responsibility for the technical adequacy of the work. The State's review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

(F) The Grantee acknowledges that it is a crime to knowingly and willingly file false information with the State for the purpose of obtaining this Agreement or any payment under the Agreement, and that any such filing may subject the Grantee, its agents, and/or employees to criminal and civil prosecution and/or termination of the grant.

VI. USE OF MATERIAL

Unless otherwise specified in this Agreement, the Grantee may release information or material developed under this Agreement, provided it is acknowledged that the State funded all or a portion of its development.

The State, and federal awarding agency, if applicable, retains a royalty-free, nonexclusive and irrevocable right to reproduce, publish, and use in whole or in part, and authorize others to do so, any copyrightable material or research data submitted under this grant whether or not the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that the State can use in accordance with this paragraph.

VII. ASSIGNABILITY

The Grantee shall not assign this Agreement or assign or delegate any of its duties or obligations under this Agreement to any other party without the prior written consent of the State. The State does not assume responsibility regarding the contractual relationships between the Grantee and any subcontractor.

VIII. SUBCONTRACTS

The State reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Agreement. Further, the State will consider the Grantee to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Grant. All subcontractors used by the Grantee in performing the project shall be subject to the provisions of this Agreement and shall be qualified to perform the duties required.

IX. NON-DISCRIMINATION

The Grantee shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state, and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Grantee agrees to include in every subcontract entered into for the performance of this Agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Agreement.

X. UNFAIR LABOR PRACTICES

The Grantee shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 *et seq.*

XI. LIABILITY

(A) The Grantee, not the State, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities to be carried out by the Grantee under this Agreement, if the liability is caused by the Grantee, or any employee or agent of the Grantee acting within the scope of their employment or agency.

(B) Nothing in this Agreement should be construed as a waiver of any governmental immunity by the Grantee, the State, its agencies, or their employees as provided by statute or court decisions.

XII. CONFLICT OF INTEREST

No government employee, or member of the legislative, judicial, or executive branches, or member of the Grantee's Board of Directors, its employees, partner agencies, or their families shall benefit financially from any part of this Agreement.

XIII. ANTI-LOBBYING

If all or a portion of this Agreement is funded with federal funds, then in accordance with OMB Circular A-21, A-87, or A-122, as appropriate, the Grantee shall comply with the Anti-Lobbying Act, which prohibits the use of all project funds regardless of source, to engage in lobbying the state or federal government or in litigation against the State. Further, the Grantee shall require that the language of this assurance be included in the award documents of all subawards at all tiers.

If all or a portion of this Agreement is funded with state funds, then the Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of Michigan's lobbying statute, MCL 4.415(2). "Lobbying" means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action." The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of litigation against the State. Further, the Grantee shall require that language of this assurance be included in the award documents of all subawards at all tiers.

XIV. DEBARMENT AND SUSPENSION

By signing this Agreement, the Grantee certifies that it has checked the federal debarment/suspension list at www.SAM.gov to verify that its agents, and its subcontractors:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or the state.
- (2) Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).
- (4) Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

XV. AUDIT AND ACCESS TO RECORDS

The State reserves the right to conduct a programmatic and financial audit of the project, and the State may withhold payment until the audit is satisfactorily completed. The Grantee will be required to maintain all pertinent records and evidence pertaining to this Agreement, including grant and any required matching funds, in accordance with generally accepted accounting principles and other procedures specified by the State. The State or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The Grantee will provide proper facilities for such access and inspection. All records must be maintained for a minimum of [five] years after the final payment has been issued to the Grantee by the State.

XVI. INSURANCE

(A) The Grantee must maintain insurance or self-insurance that will protect it from claims that may arise from the Grantee's actions under this Agreement.

(B) The Grantee must comply with applicable workers' compensation laws while engaging in activities authorized under this Agreement.

XVII. OTHER SOURCES OF FUNDING

The Grantee guarantees that any claims for reimbursement made to the State under this Agreement must not be financed by any source other than the State under the terms of this Agreement. If funding is received through any other source, the Grantee agrees to delete from Grantee's billings, or to immediately refund to the State, the total amount representing such duplication of funding.

XVIII. COMPENSATION

(A) A breakdown of costs allowed under this Agreement is identified in Appendix A. The State will pay the Grantee a total amount not to exceed the amount on page 1 of this Agreement, in accordance with Appendix A, and only for expenses incurred and paid. All other costs necessary to complete the project are the sole responsibility of the Grantee.

(B) Expenses incurred by the Grantee prior to the Start Date or after the End Date of this Agreement are not allowed under the Agreement.

(C) The State will approve payment requests after approval of reports and related documentation as required under this Agreement.

(D) The State reserves the right to request additional information necessary to substantiate payment requests.

(E) Payments under this Agreement may be processed by Electronic Funds Transfer (EFT). The Grantee may register to receive payments by EFT at the SIGMA Vendor Self Service web site (<https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService>).

(F) An amount equal to 5 percent of the grant award will be withheld by the State until the project is completed in accordance with Section XIX, Closeout, and Appendix A.

(G) The Grantee is committed to the match percentage on page 1 of the Agreement, in accordance with Appendix A. The Grantee shall expend all local match committed to the project by the End Date on page 1 of the Agreement.

XIX. CLOSEOUT

(A) A determination of project completion, which may include a site inspection and an audit, shall be made by the State after the Grantee has met any match obligations, satisfactorily completed the activities, and provided products and deliverables described in Appendix A.

(B) Upon issuance of final payment from the State, the Grantee releases the State of all claims against the State arising under this Agreement. Unless otherwise provided in this Agreement or by State law, final payment under this Agreement shall not constitute a waiver of the State's claims against the Grantee.

(C) The Grantee shall immediately refund to the State any payments in excess of the costs allowed by this Agreement.

XX. CANCELLATION

This Agreement may be canceled by the State, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Grantee, or upon mutual agreement by the State and Grantee.

The State may honor requests for just and equitable compensation to the Grantee for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the State and the State will no longer be liable to pay the grantee for any further charges to the grant.

XXI. TERMINATION

(A) This Agreement may be terminated by the State as follows.

(1) Upon 30 days written notice to the Grantee:

- a. If the Grantee fails to comply with the terms and conditions of the Agreement, or with the requirements of the authorizing legislation cited on page 1, or the rules promulgated thereunder, or other applicable law or rules.
- b. If the Grantee knowingly and willingly presents false information to the State for the purpose of obtaining this Agreement or any payment under this Agreement.
- c. If the State finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of the State in an attempt to secure a subcontract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Agreement.
- d. If the Grantee or any subcontractor, manufacturer, or supplier of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Michigan Department of Licensing and Regulatory Affairs or its successor.
- e. During the 30-day written notice period, the State shall withhold payment for any findings under subparagraphs a through d, above and the Grantee will immediately cease charging to the grant and stop earning match for the project (if applicable).

(2) Immediately and without further liability to the State if the Grantee, or any agent of the Grantee, or any agent of any subcontract is:

- a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract;
- b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees;
- c. Convicted under State or federal antitrust statutes; or
- d. Convicted of any other criminal offense that, in the sole discretion of the State, reflects on the Grantee's business integrity.
- e. Added to the federal or state Suspension and Debarment list.

(B) If a grant is terminated, the State reserves the right to require the Grantee to repay all or a portion of funds received under this Agreement.

XXII. IRAN SANCTIONS ACT

By signing this Agreement, the Grantee is certifying that it is not an Iran linked business, and that its contractors are not Iran linked businesses, as defined in MCL 129.312.

PROJECT-SPECIFIC REQUIREMENTS – APPENDIX A

I. GRANT APPLICATION; PROJECT SCOPE

The scope of this project is outlined in the Grantee's approved Fiscal Year 2019 Recycling Infrastructure Grant Program Proposal, which is included in this grant agreement as part of this Appendix A, as well as any subsequent modifications to the original grant proposal as approved by the State.

II. GRANT REIMBURSEMENT PROCESS

Breakdown of project funds covered under this Agreement:

Grant Amount = \$480,000.00
Matching Funds = \$214,361.80
Total Grant Budget = \$694,361.80

The total payment made to the Grantee by the State shall not exceed \$480,000.00. Any additional costs associated with the project shall be the responsibility of the Grantee.

The Grantee is responsible for the payment of all eligible costs necessary to complete the project. The Grantee shall submit reimbursement requests to the State which specify the time period covered by the reimbursement request and the payments made by the Grantee during the time period. Grant reimbursements will be for up to 75 percent of the documented purchase expenditures, not to exceed the awarded grant amount, less a 5 percent retention amount that will be released upon approval of the final report. The final report is due six months after the infrastructure item(s) have been purchased and/or constructed, but no later than February 28, 2021.

A request for payment shall be submitted by the Grantee on a form provided by the State and shall include proof of payment to the vendor (such as canceled checks, ACH, wire transfer confirmations, bank statements, etc.) and proof of receipt of goods. Grantees will be reimbursed up to 75 percent of documented purchase expenditures, not to exceed the awarded grant amount. The remaining unreimbursed expenditures serve as the required match amount for the grant. Reimbursement forms will be available on the EGLE's Recycling Program website located at: <http://www.michigan.gov/mirecycles>.

The Grantee is responsible for ensuring that all partner entities fulfill their commitments under the grant proposal.

The Grantee is responsible for ensuring that all products requiring reimbursement acknowledge that the project was supported in whole or in part by the EGLE Recycling Grant Program.

III. REPORTING REQUIREMENTS

The Grantee shall comply with all reporting requirements of the State during the Agreement Period.

QUARTERLY REPORT

The Grantee shall submit the final quarterly status and financial report, including all supporting documentation for expenses, by September 30, 2020. Supporting documentation must include proof of payment and proof of receipt of goods.

Quarterly progress and financial reports must be submitted at least every three months during the Agreement Period, even if no funds were expended. Provide the following narrative using the numbers and headings listed below:

I. SUMMARY OF ACTIONS TAKEN DURING THE CURRENT PERIOD

- A. Describe the tasks completed and how project funds were expended during the time period covered by the report. If no funds were expended during the current period, include a statement to that effect and explain why. A description of tasks completed during the current period must still be included.
- B. If any products were developed during the time period covered by the report, include a copy of the products with the report.

II. SUMMARY OF ACCOMPLISHMENTS DURING THIS PERIOD

- A. Goals and objectives as set forth in the grant application and grant contract. List the project's stated goals and objectives and describe how the project is meeting them.
- B. Additional project accomplishments not included in original project goals and objectives.
- C. Project data: Provide any data collected during the current period, as described in the grant application incorporated with this contract. Attach available documentation which supports the data. If the data provided covers a previous reporting period, specify the dates which the data is from.

III. SUMMARY OF REMAINING ACTIONS TO BE TAKEN

- A. Describe the remaining tasks to be completed and indicate whether or not these tasks will be completed within the approved project schedule. For tasks which will not be completed within the approved project schedule, discuss the reasons for the delay and provide the revised task completion date.

IV. PROBLEMS ENCOUNTERED DURING THIS PERIOD

- A. Identify any problems encountered during the current reporting period and explain how they were resolved. Describe the impact these problems have had or will have on project design, completion, and operations.

V. ADDITIONAL COMMENTS

- A. Provide any additional comments relevant to the status of the project and its operations.

VI. FINANCIAL DOCUMENTATION

- A. Provide required documentation, including proof of payment and proof of receipt of goods, for funds expended during the reporting period.

FINAL PROJECT REPORT

The purpose of the final project report is to provide the State with data on your project and a narrative discussion about your project, including an evaluation of the project to date. The final report is due six months after the infrastructure item(s) have been purchased and/or constructed, but no later than February 28, 2021. Retained funds will be forfeited by the Grantee if the final report is not accepted.

Identify the time period covered by the final project report. Provide the following narrative information using the numbers and headings listed below:

I. PROJECT DESCRIPTION

- A. Provide a description of the project funded.
 - i. Provide a 4-5 sentence summary of the project, including the following information, as applicable: description of item purchased and/or constructed, geographical area served, population and/or number of households/units served, volume of containers, collection frequency, collection method, list of recyclable or organic materials collected, name and location of recycling processor, increase in processing capacity, and description of how project will be sustained beyond the grant timeline.
 - ii. Include any news articles and/or photographs as appropriate.
 - iii. Include the date project operations began and a discussion of the current status of project operations.
- B. List and explain the steps involved in completing the project, from planning through implementation to ongoing operations. Include the dates of major project activities and events.
- C. List and discuss other entities (e.g., companies, nonprofit groups, local units of government) that played a role in planning and implementing the project and briefly describe their role. Describe any formal agreements that were entered into as a part of project implementation.

II. PROJECT DATA

- A. Diversion rate, participation rate, and geographical area. Project data must also be submitted through the ReTRAC system.
 - i. For the time period covered by this report, provide the quantity of recyclable or organic materials diverted, in tons or cubic yards /time period. Specify which recyclable or organic materials are included in this reported volume. Describe the methods for measuring these quantities.
 - ii. Provide diversion rates prior to the grant project, if known.
 - iii. For the time period covered by this report, provide information on the number of people and/or number of households/units served by the project. Describe the methods for measuring these numbers.
 - iv. Provide information on the number of people and/or number of households/units served prior to the grant project, if known.

- v. For the time period covered by this report, provide information on the geographical area served by the project.
- vi. Provide previous information on the geographical area served by the program prior to the current grant project.

B. Education and Outreach Program. Provide the following information for all project related promotional activities which have occurred as a result of the project:

- i. Types of groups (audience) targeted.
- ii. Types of promotional materials developed.
- iii. Methods used to distribute information or materials.
- iv. Planned/future educational efforts.

III. PROJECT COSTS: Provide the following information regarding additional costs required to implement the project:

- A. Provide the dollar amounts and a description of all additional program related capital costs which have been incurred during the time period covered by this report. Identify the specific dates these costs were incurred.
- B. For the time period covered by this report, provide the dollar amounts and a description of all additional costs (beyond match) required to complete the project. Identify the specific dates these costs were incurred.
- C. For the time period covered by this report, provide the dollar amount and a description of the costs needed to operate the project.
- D. Describe the funding mechanisms utilized to operate and maintain the project activities.

IV. PROJECT EVALUATION

- A. **Goals and Objectives.** Summarize each of the project's goals and objectives as stated in your original proposal. Discuss (in both narrative and numerical terms) how well you are meeting each goal and objective. For each goal or objective that is not being met, discuss why.
 - i. If the project goals and objectives have changed from those that were originally established, discuss how and why. Also, discuss how these changes have impacted the final project.
 - ii. **Recovery/Access/Participation Goals:** As a part of the above discussion of project goals and objectives, identify the increase in either volume collected (in tons or cubic yards per year) by material type, or geographical access/population served that the project is currently achieving. If the project is not meeting its goals, provide a discussion on why these goals are not being met. Also, indicate what steps you are taking in order to meet the stated goals in the future, and provide a timeframe for meeting these goals.
- B. Discuss any project accomplishments not included in the project's original goals and objectives.

- C. Discuss the economic impact the project has had on the local economy. Include information on new jobs created and sustained and any other relevant economic information.
- D. List and describe all significant problems encountered during project implementation, including any cost overruns, institutional barriers, local issues, etc. Describe how the problems were addressed and resolved. Describe any impact these problems had in project design, implementation and/or ongoing operations.
- E. Describe the most successful components of the project and explain why you think they are successful.
- F. Describe the least successful components of the project and explain why you think they are not successful.
- G. Lessons Learned. Discuss any conclusions you have made about the technical and economic feasibility of carrying out a similar project. Identify what you would do differently if you were to carry out a similar project, and why.

V. ADDITIONAL COMMENTS

- A. Provide any additional information relevant to the status of the project and its operations.

The quarterly and final project report must be signed by the authorized contact person for the project. Indicate any name, address or telephone number changes for the contact person and/or the project.

Submit the quarterly and final project reports to the attention of the State's contact at the following email address:

EGLE-RecyclingGrant@michigan.gov

Department of Environment, Great Lakes and Energy
Recycling Infrastructure Grant Application Cover Sheet

Applicant Name: City of Lansing, Capital Area Recycling and Trash

Street Address: 601 E. South St.

City/State/Zip/County: Lansing, MI 48910, Ingham

Mailing Address: (if different from street address)

City/State/Zip:

Contact Person and Title: Lori Welch, Environmental Specialist

Contact Person's E-Mail Address: lori.welch@lansingmi.gov

Contact Person's Telephone Number: 517-483-4599

Grant Amount Requested:

\$705,000.00

Local Match Amount: (must be equal to or greater than 25 percent of the total grant budget)

\$289,361.80

Total Grant Budget:

\$994,361.80

DUNS Number: 069835882

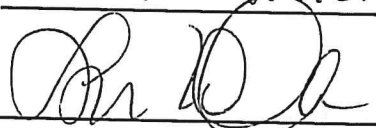
Senator: Curtis Hertel

Federal Identification Number: 38-6004628

Representative: Sarah Anthony

Applicant Signature: (application must be signed by the person accepting responsibility for the terms and conditions of the grant agreement if awarded)

Print Name: Lori Welch

Signature: 

Date: 5-1-19

Project Description:

1. Goals & Objectives: Increase Recycling Capacity by Increasing Fleet Capacity; Build a Regional Recycling Education Center into the new Emterra Material Recovery Facility

The City of Lansing and the City of East Lansing are long established leaders in curbside recycling services. The cities have benefitted from a five year intergovernmental agreement for hauling and processing curbside recyclables that has allowed increased economies of scale for processing contracts. Their regional cooperation has led to both the growth of recycling opportunities in the region and the long anticipated establishment of a state of the art material recovery facility being built for the region, with Emterra Environmental being the private partner who will build, own and operate the facility. With the establishment of the Emterra MRF comes additional responsibility on both communities to meet the minimum tonnage agreed to for the most cost effective pricing structure. Increasing volume can only happen by increasing capacity for hauling through infrastructure investment. Automated Recycling trucks are both one of the most critical and one of the costliest investments of a curbside recycling program.

Both Cities recognize the importance of a robust education and outreach program to achieve higher recycling rates. Existing efforts, such as newsletters, flyers, mailings, social media and websites, will be enhanced with the addition of an education center in the new MRF. The center will be used for public tours, community and school presentations and more. Because local and regional residents have not been exposed to a local MRF before, there will be great interest in this new facility. Seeing the process in person will help to inform the public about contamination, recycling right and how their actions at the curbside impact what happens at the MRF.

Increased tonnage will also be achieved by acquiring additional municipal partners who will utilize the new Emterra MRF. There is an expectation for the municipal partnership between Lansing and East Lansing to grow to include surrounding counties and townships. Several communities have resolutions supporting the regional MRF already and others have expressed a great deal of interest in utilizing the facility. The vision of the regional initiative from the beginning has been to collaborate with Tri-County communities to develop a sustainable, consistent, and efficient regional recycling system in order to provide consistent recycling education and outreach to citizens; accept a common, standard set of materials so everyone in the region, regardless of hauler/service provider, can recycle the same items; to establish an adequate number of drop off sites in the region and enhance commercial and multi-family recycling opportunities in the region. We believe these efforts to grow regional recycling in the Tri-County area, providing additional automated trucks to Lansing and East Lansing and funding an education center at the MRF will all work towards increasing the recycling rate in the region and ultimately in the State of Michigan.

2. Description of current recycling program, including (if applicable):

City of East Lansing:

- The City of East Lansing currently runs a robust biweekly automated curbside single stream residential recycling program, a source separated drop off site, and collects recycling from all
- government buildings, downtown public space recycling containers, and public space recycling in Parks facilities.
- The City of East Lansing collects approximately 2,000 tons of recycling per year from all City run recycling programs currently. Curbside recycling averages 120 tons per month and continues to grow as housing in the City has been expanding. Tonnage is reported based on load weights and processor's records. The City's participation rate is over 78% and the diversion rate was most recently calculated at nearly 40%.

- **Geographic Area:** The City of East Lansing has a population of approximately 48,500 residents; median age is 21; Housing is 34% owner occupied and 66% renter occupied; over 7,000 households are served by the City's curbside recycling program. The City runs its own residential recycling, yard waste & refuse services for single family households and multi-family households of 20 units or less; Multi-family housing units of over 20 units and commercial establishments are served by commercial haulers such as Granger, Republic & Waste Management
- The City has an intergovernmental agreement with the City of Lansing for single stream material processing, currently through Republic. Drop off site materials are processed through both MSU Recycling and Granger Recycling. Public space recycling is collected by our operations staff and processed through our City of Lansing/Republic contract.
- The City's current education and outreach is based from materials developed with The Recycling Partnership, materials developed in house, and newsletters and social media
- Community support/partners: Dart Container, Simple Recycling, Commission on the Environment
- The City's funding source is the Solid Waste Fund, a fully sustainable resident millage
- Current outreach and education to residents is focused on how, when, and what to recycle to ensure collection of the highest volume of clean recyclable material; formal outreach and education occurs twice per year targeted to all residents. The City utilizes print, social media throughout the year to education residents on how to recycle.

City of Lansing

- The City of Lansing has a population of 114,600, with approximately 38,000 single family households and 2,645 commercial properties (including multi-family properties).
- Lansing operates a comprehensive municipal trash, yard waste and recycling program. The refuse collection program has been in operation for over 100 years. In fact, it's one of the oldest Pay-As-You-Throw (PAYT) trash programs in the country. The refuse and yard waste collected from Lansing residents is transported to local privately owned and operated facilities.
- The City of Lansing's curbside recycling program began in 1991. A comprehensive education and outreach program, along with a supportive and committed administration, has led to the success of this program. The single stream transition took place in 2010, followed by the bins to carts transition, which occurred in 2013. It was at this time that the collection changed from weekly to bi-weekly, the trucks became fully automated and every household was provided with a 96 gal cart. The City provides commercial recycling, which includes (limited) multi-family recycling services, as well as public space recycling. The current residential recycling participation rate is 77%. The diversion rate was last calculated at 34%. The City of Lansing's recycling program recovers approximately 500 tons/month on average as documented in monthly reports from current processor, Republic.
- Materials collected include office paper, junk mail, newspapers, magazines, gift wrap, greeting cards, cartons, phone books, aluminum and metal cans, paperboard, corrugated cardboard and paper bags, glass bottles and jars (all colors), bulky rigid plastics, #1, 2 and #4-7 plastic containers.
- Lansing's recycling transfer station currently acts as the drop off site for all materials collected by the City of Lansing. In 2015, the Cities of Lansing and East Lansing entered into an intergovernmental agreement which allows the City of East Lansing to utilize Lansing's transfer station. Additionally, several small local haulers use the facility. The transfer station averages over 600 tons/month in total.
- Currently, CEI is the contracted hauler for the City of Lansing to transport recyclables to a Material Recovery Facility in Southfield, MI, the site is owned by RRRASOC (the multi city recycling authority) and operated by Republic. Lansing and East Lansing work within a contract with Republic to process all single stream materials at this MRF.

- The recycling (and yard waste) programs are funded by an annual fee that is assessed to all single family households in the City of Lansing. The commercial recycling program is subscription based.
- The City of Lansing's education and outreach program includes a newsletter that is inserted in to "Lansing Living" magazine, a quarterly publication, direct mailed to single family households and widely distributed throughout the community, social media, website, school recycling partnership, participation in regional events such as the Lansing home and garden show and more.

3. Description of the planned recycling program, including the information listed below, if applicable. If the information will remain the same as described in the previous section, indicate "same as above".

Lansing and East Lansing will continue to operate the same municipal collection routes, using the same curbside carts. The two cities will continue working together through a municipal partnership agreement. However, the agreement will be modified to reflect a new processing partner. As a result of an RFP issued in late 2017, Emterra Environmental has a purchase agreement on a property in the City of Lansing that will become a regional MRF, eliminating the need for the materials to be hauled outside of the area. Lansing and East Lansing will commit tonnage to this facility and will work with other potential regional partners to increase the flow of materials into the facility. There is a strong interest in public education and outreach and both cities, as well as Emterra are strongly committed to a robust education campaign. Therefore, a public education center will be included with the building design. This will be used for tours, community and school presentations, etc. All partners recognize the importance of strong, consistent messaging in the region.

- Description of the infrastructure item(s) to be purchased by the grant and how they will be used to either enhance an existing recycling program or start a new program.
 - Emterra facility enhancement – public education and outreach center – The recycling education center is expected to be no less than 1000 square feet. The center will be used to engage the public, create awareness and to provide a more in depth look into the processing of materials. Lansing and East Lansing will help to foster interest in this new facility and use the center to supplement existing education and outreach efforts. Features of the education center will include: an observation area, A/V system (TV, Monitors, speakers, projector, etc), classroom style arrangement with tables and chairs, and other amenities. Grant funds will be utilized only for building improvements within the education center and for purchasing the needed amenities within the center.
 - Both the City of Lansing and the City of East Lansing require a new recycling truck to better accommodate the municipal routes each city covers and the expected growth and increase due to the new regional MRF, community collaboration and increased education and outreach efforts. The City of Lansing expects to expand collection to residents in Lansing Township, this will provide more convenient recycling services to Township residents who currently are limited to inconvenient drop off sites. Lansing and East Lansing are both committed to increasing participation in the commercial and multi-family sectors. Additional trucks will provide the necessary resources for collections to grow.
- If the infrastructure item(s) are to be owned by someone other than the applicant, please describe the owner relationship.

Emterra will own and operate the MRF/education center. The City of Lansing has a 10 year contract with Emterra for dedicated tonnage into the facility. The City of East Lansing has a long term municipal partnership with the City of Lansing for the same dedication of tonnage arrangement. Each City will own their own grant requested recycling truck to serve increased tonnage in their communities.

- List of recyclable materials to be collected at Emterra's Lansing facility:

- Glass, transparent and translucent food and beverage bottles and containers. Paper labels are acceptable as are rings and lids on glass containers. All colors of glass are accepted — green, amber, or clear.
- Tin/ Steel Cans, tin plated, food and beverage containers, all sizes; paper labels are acceptable. Metal pots and pans, metal trays, metal bakeware, toasters, metal utensils are not acceptable
- Aluminum used beverage containers and foil, clean of food
- All Plastic Bottles — including but not limited to:
- HDPE Plastic Bottles (SPI Code #2) — blow-molded (bottle-necked) natural and colored HDPE containers, including plastic milk jugs, water jugs, detergent bottles, and similar items; caps and labels are acceptable. Motor oil and anti-freeze containers are not acceptable. Tubs, pots, and trays are not acceptable.
- PET Plastic Bottles (SPI Code #1) — blow-molded (bottle-necked) clear and green PET containers, such as soda bottles, dishwashing soap bottles, and some shampoo bottles. Tubs, pots, and trays are not acceptable.
- PET Clamshell — PET plastic container for take-out, and produce. Clean of food
- Household Plastic Containers #1, #2 and #4 through #7 excluding Styrofoam and #3.
- Buckets, crates, toys, trays, furniture, bins, barrels, etc., often referred to as "Injection grade : such as injection HDPE", are not acceptable
- Multi-coated/Plastic Coated Paper Beverage Cartons including milk and juice cartons also known as aseptic containers. Poly-coated freezer cartons are not acceptable
- Newspaper — old newspapers and advertisement inserts. Old newspaper that contains incidental moisture from rain on collection days is acceptable. Moisture over 12% is not acceptable. Wet and or soiled paper or yellowed newsprint is unacceptable.
- Magazine — old magazines containing glossy coated paper, including catalogues, glossy fillers or mailers. Moisture over 12% is not acceptable
- Old Corrugated Cardboard (OCC) & Kraft Paper Bags — old corrugated containers (cardboard) that are flattened that have liners of Kraft, jute, or test liner. Staples and tape with water-soluble glues do not have to be removed. Moisture over 12% is not acceptable. Pizza boxes free of food are acceptable. Wax-coated and or stained / soiled old corrugated containers are not acceptable.
- Office Paper (White and Colored), household writing paper, post-its, all residential mail including envelopes (manila and regular), all types and sizes of dry, loose white and colored ledger and copier paper, note pad paper (no backing), loose leaf fillers, computer paper (continuous-form perforated white bond or green-bar paper). Shredded office paper must be placed in clear plastic bags and tied.
- Boxboard — all non-corrugated, commonly used in dry food and cereal boxes, shoe boxes, and other similar packaging. Boxboard that has been contaminated or has food is not acceptable. Plastic film or greasy paper liner in cereal boxes must be removed
- Telephone books
- Description of projected increase based on the grant-funded project, as applicable. Provide explanation of calculation method or data source.

The City of East Lansing based their current recycling fleet on 2015 projections that monthly curbside tonnage would double with the implementation of single stream carts. In reality, the monthly tonnage has well over doubled and continues to increase. We have reached max capacity on most routes with our current fleet and adding service stops in the Northern Tier due to increases in residential construction. Projections for growth are discussed below. The City of Lansing is expanding service, as well, with the intent of providing service to Lansing Township, as well as increasing service to multi-family and commercial locations.

- Increase in recycling processing capacity volume or tonnage (in tons or cubic yards):
 - 25% increase in tonnage expected in the first two years in City of Lansing
- Increase in collection capacity volume or tonnage (in tons or cubic yards):
 - 50% increase in collection capacity for the City of East Lansing as the City currently has only one dedicated recycling truck
 - 20% increase in collection capacity for the City of Lansing
- Increase in access or participation:
 - Both Lansing and East Lansing are dedicated to increasing participation with businesses, multi-family dwellings and surrounding townships where possible.
- Increase in population and/or number of households/units served:
 - Based on population projections for the next two years, East Lansing expects to serve approximately 200 additional single family residential sites.
 - Additionally, East Lansing expects increases in small multi family, non-profit, and educational sectors based on current requests that are not able to be met based on current lack of truck capacity.
- Increase in geographical area to be served:
 - The City of Lansing expects to begin provide curbside recycling service to Lansing Township, an area not currently served by curbside recycling.

- Proposed qualitative and quantitative methods to measure and/or track increase, participation, and relevant metrics:

Include proposed frequency of monitoring/measurement.

- Both cities track tonnage monthly, this practice will continue and quarterly comparisons will be made throughout grant period.
 - Participation studies will be conducted in both cities and information compared to existing baseline data.
 - Number of new commercial/M-F customers will be measured throughout grant period, to be included in final report.
 - Number of township subscriptions will be tracked will be measured throughout grant period, to be included in final report.
 - Success of the Education Center will be measured by usage/# of participants and will be measured throughout grant period, to be included in final report.
 - All reports will contain recycling data, including volume, approximate number of residents reached, lessons learned, and anecdotal observations where appropriate.
 - The Cities of Lansing and East Lansing are experienced using Re-Trac for data reporting, if necessary.
- Description of education and outreach associated with the grant project, if applicable. Grant applicants are encouraged to use the Recycle, MI™ logo on education and outreach materials.
 - Both cities are committed to robust recycling education and outreach as described under the Project Description. Both new automated vehicles will have a Recycle, MI sign on the side and the new Emterra MRF education center will also have a sign on the building or somewhere near the entrance.
 - Description of community support and/or partners for the grant project:

- Letters of commitment from Emterra and the City of East Lansing are attached
- Resolutions from several communities are attached stating their commitment to enhancing regional recycling. These resolutions were the result of an effort led by Lansing and East Lansing to attract a private partner to invest in recycling infrastructure.
- Description of how the project will be sustained beyond the grant timeline, including a description of existing or proposed operational funding sources such as user fees, millage, special assessments, or general funds, etc., to be used.

- Both cities have long term sustainable funding sources that have supported the programs for decades:
 - The City of Lansing has a recycling/yard waste fee that appears on the Winter property tax assessment to fund recycling and waste reduction efforts. The fee is currently \$105/household/year, but is evaluated annually.
 - East Lansing has a solid waste fund which is a millage used for all residential waste and recycling services.
 - There is a ten year contract with Emterra for use of this facility. It is the only single stream MRF in the region. The partnership will continue into the foreseeable future.

4. Describe how an evaluation of the project will be done, including how success will be defined and measured. A final report will be required, which must include any relevant and measurable data including previous and new diversion and/or participation rates (if known), lessons learned, and recommendations for future actions.

- Program successes will include :
 - Tonnage increase – projected tonnage increases met
 - Participation increase – projected increases met
 - Service area increase –projected increases met
- The cities of Lansing and East Lansing will do monthly, quarterly and annual tonnage/data reports
- Recycling route audits will be conducted after full project implementation and comparisons will be made to existing baseline data to determine participation impact
- Utilization of the education center will be measured in terms of number of visitors, number events, tours, activities and presentations provided.

5. Describe how evaluation results will be used and distributed, including any products that will result from the planned program.

- Both the City of Lansing and the City of East Lansing use data to drive future planning and decision making and frequently share this information via their websites, as would be the case in this project
- Both the City of Lansing and the City of East Lansing are willing to serve as a resources for other communities interested in starting education centers, expanding recycling capacity

Work Plan:

1. Identify the tasks and responsible party for procurement of the infrastructure item(s) proposed in the application.

- City of Lansing and City of East Lansing will dedicate an administrative team (hereby referred to as The Administrative Team), made up of Lori Welch from the City of Lansing and Cathy DeShambo from the City of East Lansing, to oversee all aspects of the grant. For particular tasks of the work plan, each City may include additional staff as appropriate in the decision making process.

Task: Specify, quote and order new automated Recycling Truck: City of East Lansing: Staff responsible: Cathy DeShambo in collaboration with Garage and Recycling Division Staff

Sub Task 1-Seek truck specifications and pricing

Sub Task 2- Seek body graphics incorporating Recycle Michigan and DEQ logos

Sub Task 3- Submit to DEQ for Approval

Sub Task 5-Place order

Task: Specify, quote and order new automated Recycling Truck: City of Lansing: Staff responsible: Lori Welch in collaboration with Garage and Recycling Division Staff

Sub Task 1-Seek truck specifications and pricing

Sub Task 2- Seek body graphics incorporating Recycle Michigan and DEQ logos

Sub Task 3- Submit to DEQ for Approval

Sub Task 5-Place order

Task: Design a multi-purpose Recycling Education Center within Emterra's Facility: Staff responsible: The Administrative Team in collaboration with Emterra staff, engineers and construction team

Sub Task 1- Review similar sized recycling education centers for best practices

Sub Task 2- Identify needed construction, design, and tools such as computers, smart boards

Sub Task 3- Secure pricing for construction and outfitting the Education Center

Sub Task 4- Submit to DEQ for Approval

Sub Task 5-Order tools and materials

2. Identify the tasks and responsible party for deployment and/or utilization of the infrastructure item(s) proposed in the application.

- The City of Lansing and City of East Lansing will be responsible for the deployment and utilization of their respective recycling trucks when received
- Emterra leadership will be the primary responsible party for the recycling education center. The Administrative Team will work closely on the utilization of the facility.

Task: Deploy new automated Recycling Truck: City of Lansing: Staff responsible: Lori Welch in collaboration with Garage and Recycling Division Staff

Sub Task 1 - Deploy vehicle within fleet

Sub Task 2 –Track data

Sub Task 3 – Prepare quarterly report

Sub Task 4 – Prepare final report

Task: Deploy new automated Recycling Truck: City of Lansing: Staff responsible: Cathy DeShambo in collaboration with Garage and Recycling Division Staff

Sub Task 1- Deploy vehicle within fleet

Sub Task 2 –Track data

Sub Task 3 – Prepare quarterly report

Sub Task 4 – Prepare final report

Task: Installation of a multi-purpose Recycling Education Center within Emterra’s Facility: Staff responsible: The Administrative Team in collaboration with Emterra staff, engineers and construction team

Sub Task 1 – Oversee installation and set-up

Sub Task 2 - Promote launch of recycling education center

Sub Task 3 –Track data

Sub Task 4 – Prepare quarterly report

Sub Task 5 – Prepare final report

3. Identify the tasks and party responsible for preparing quarterly progress reports and the final project report.

- The Administrative Team will be responsible for tasks associated with preparing and submitting all quarterly reports and the final project report
- The Administrative Team will work closely with Emterra in preparing quarterly reports, as well as the final report

See above tasks broken out by primary task and sub task for each aspect of the grant request.

Timeline: In no more than two pages, please provide a timeline of activities, showing when each task described in the work plan will be started and completed. Number the pages and attach them to the work plan.

Task	Expected Completion
Task: Specify, quote and order new automated Recycling Truck: City of East Lansing	Within four weeks of Grant Agreement signed by both parties
Task: Deployment of automated recycling truck for City of East Lansing	March 2020
Task: Specify, quote and order new automated Recycling Truck: City of Lansing	Within four weeks of Grant Agreement signed by both parties
Task: Deployment of automated recycling truck for City of Lansing	March 2020
Task: Design a multi-purpose Recycling Education Center within Emterra's Facility	September 2019-January 2020
Task: Construct a multi-purpose Recycling Education Center within Emterra's Facility	January 2020- June 2020
Task: Data collection (participation studies, route audits, tonnage reviews, etc.)	Ongoing throughout grant period with reporting completed in quarterly reports
Task: Quarterly reports	On time according to schedule provided by state
Task: Final report	Within 6 months upon completion of purchases, but not later than February 28, 2021

Budget:

Costs as currently known are included in the application budget form. Costs for recycling trucks are total and accurate quotes specified by the municipalities and ready for purchase as is. Costs on the Education Center are currently estimated based on similar projects. These are the best estimates, considering that the education center was not included in the original design. We estimate that approximately 60% of the total amount budgeted for the education center would be dedicated to construction activities and 40% dedicated to A/V equipment and other materials and supplies.

Match funding for the recycling truck purchases will be sourced from the respective municipalities. The City of Lansing is providing 39% match on their request for a recycling truck; The City of East Lansing is providing 50% match on their request for a recycling truck; Emterra is providing 12.5% match on the request for the Education Center and the Cities of Lansing and East Lansing will equally split the remaining 12.5% to total of 25% match. Overall, the total project proposes a 29% match that exceeds the required 25% match:

	Budget Total	Grant Request	Match
Labrie Recycling Truck/Lansing	\$333,616.80	\$240,000.00	\$93,616.80 (39%)
Heil Recycling Truck/East Lansing	\$360,745.00	\$240,000.00	\$120,745.00 (50%)
Education Center Emterra	\$300,000.00	\$225,000.00	\$37,500.00 (12.5%)
Education Center Lansing			\$18,750 (6.25%)
Education Center East Lansing			\$18,750 (6.25%)
Totals	\$994,361.80	\$705,000.00	\$289,361.80 (29%)

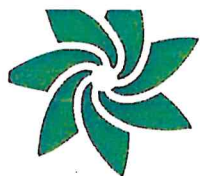
**Department of Environmental Quality
Recycling Infrastructure Grant Application Budget Form**

Applicant Name: City of Lansing and City of East Lansing

[illegible]

The local match amount must equal at least 25 percent of the **total grant budget**. The local match amount can be greater than 25 percent of the total grant budget. The grant amount requested cannot exceed \$100,000.00.

For example, if the grant amount requested is \$100,000.00, the local match amount would have to be at least \$33,333.33, and the **total grant budget** would be \$133,333.33.



April 30, 2019

Andy Kilpatrick
Public Service Director
City of Lansing
124 W. Michigan Avenue
7th Floor City Hall
Lansing, MI 48933

Re: Michigan Department of Environment, Great Lakes and Energy Recycling
Infrastructure Grant

Emterra Environmental USA is pleased to lend support to your proposal to the
Michigan Department of Environment, Great Lakes and Energy for the Recycling
Infrastructure Grant.

Emterra believes, along with the cities of Lansing and East Lansing, that civic
engagement, education and outreach are critical to the success of a recycling
program, and therefore, we are committed to incorporating a Recycling Education
Center (REC) into the new Material Recovery Facility in Lansing. Lansing, East
Lansing, and Emterra would be able to use this Recycling Education Center for tours
and presentations to schools, colleges, community groups, business associations,
chambers of commerce, and others. Tour guide, supervision, and expense would be
the responsibility of the entity touring.

We are committed to working with the City of Lansing and the City of East Lansing
on this effort by sharing half of the 25% match up to \$75,000 in matching funds for
the Recycling Education Center with the City of Lansing. The Emterra portion of a
25% match would be a maximum of \$37,500.

We look forward to working with you on this important effort to enhance recycling
in the Greater Lansing region.

Sincerely,

Angelo Caramagno
Emterra Environmental USA, General Manager



CITY OF EAST LANSING

The Home of Michigan State University

April 30, 2019

Andy Kilpatrick
Public Service Director
City of Lansing
124 W. Michigan Avenue
7th Floor City Hall
Lansing, MI 48933

Re: Michigan Department of Environment, Great Lakes and Energy Recycling Infrastructure Grant

410 Abbot Road
East Lansing, MI 48823

(517) 337-1731
Fax (517) 337-1559
www.cityofeastlansing.com

The City of East Lansing is pleased to partner on and to support the City of Lansing proposal to the Michigan Department of Environment, Great Lakes and Energy for the Recycling Infrastructure Grant.

The City of East Lansing believes regional partnerships are the key to growing recycling volumes in the State of Michigan. Our nearly five year intergovernmental agreement with the City of Lansing has proven that we are stronger together; building capacity, increasing recycling volumes, and growing access are all goals we mutually support and are committed to together. The recycling truck infrastructure and the Education Center that will be purchased with this grant will support our mutual goals and strengthen recycling in our region.

We are committed to working with the City of Lansing and Emterra on this effort by providing \$139,495 in matching funds for the work of this grant: \$120,745 toward a recycling truck and \$18,750 toward the Education Center. We further commit to full partnership on grant implementation and reporting.

We look forward to working with you on this important effort to enhance recycling in the Greater Lansing region.

Sincerely,

Catherine DeShambo

Environmental Services Administrator
City of East Lansing
517-319-6936 Office
cdesham@cityofeastlansing.com

CITY OF EAST LANSING
EAST LANSING CITY COUNCIL

**RESOLUTION IN SUPPORT OF PARTICIPATION IN THE
REGIONAL RECYCLING INITIATIVE**

WHEREAS, the recycling rate in Michigan is 15%, one of the lowest in the nation;
and,

WHEREAS, it is estimated that approximately \$435 million worth of recyclable materials are placed in Michigan landfills each year; and,

WHEREAS, Governor Snyder launched an initiative to double the rate of recycling in Michigan; and,

WHEREAS, in the tri-county area there are a number of urban and rural residents, businesses, and institutions whom lack access to any recycling services; and,

WHEREAS, there are existing recycling programs residents are not utilizing fully or correctly; and,

WHEREAS, there is little regional cooperation between tri-county communities on contracting for recycling services; and,

WHEREAS, recyclable materials collected in the tri-county area are currently transported to recycling centers in other parts of the state because there are no local facilities in the region; and,

WHEREAS, materials diverted from disposal contribute to the health and welfare of local communities and businesses; and,

WHEREAS, the City of East Lansing acknowledges that it is committed to:

- Working toward consistent ordinances that encourage haulers to use the designated regional transfer or processing facility;
- Working toward hauling of recyclable materials to a cooperative processing facility or transfer station;
- Seeking a private sector partner to build, own, and/or operate a transfer station or material recovery facility and/or develop a phased into approach working toward regional infrastructure;

- Accepting a common set of materials so everyone in the region, regardless of hauler/service provider, can recycle the same items;
- Providing consistent recycling education and outreach to citizens;
- Establishing an adequate number of drop off sites in the region;
- Working cooperatively with other communities in the region by 2018.

NOW, THEREFORE, BE IT RESOLVED, that the East Lansing City Council, at the recommendation of the Commission on the Environment, hereby supports the City of East Lansing's participation in the Regional Recycling Initiative.

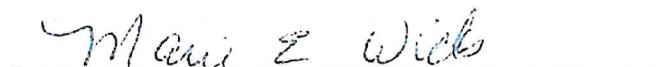
Moved by Council member: Altmann

Supported by Council member: Woods

ADOPTED: Yeas: 5
Nays: 0
Absent: 0


Mark Meadows, Mayor
Adopted: February 2, 2016

CLERKS CERTIFICATION: I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the East Lansing City Council at a public meeting held on February 2, 2016, the original of which is part of the Council's minutes.


Marie E. Wicks, City Clerk
City of East Lansing
Ingham and Clinton Counties, Michigan

RESOLUTION #2016-204

BY THE COMMITTEE ON WAYS AND MEANS RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the residential recycling rate in Michigan is estimated to be 15%, one of the lowest in the nation; and

WHEREAS, it is estimated that tri-county residents pay to dispose of recyclable materials each year that could contribute millions to the local economy; and

WHEREAS, Governor Snyder launched an initiative to double the rate of recycling in Michigan; and

WHEREAS, in the tri-county area convenient recycling services are not consistently available to urban and rural residents, businesses, and institutions; and

WHEREAS, there are existing recycling programs residents are not utilizing fully or correctly; and

WHEREAS, there is an interest in developing regional cooperation to enhance recycling services for all tri-county community residents; and

WHEREAS, materials diverted from disposal contribute to the productive economic use of local communities and businesses; and

WHEREAS, the City of Lansing City Council acknowledges that it is committed to:

- Increased levels of consistent education and outreach to citizens
- Enhanced recycling and related services
- Greater program cost efficiencies
- As demand warrants, support development of increased capacity to handle regional recycling needs and materials
- Developing beneficial relationships with private sector partners
- Enhanced sense of place and community pride;

THEREFORE BE IT RESOLVED, the City of Lansing City Council hereby authorizes participation in the Regional Recycling Initiative.

EATON COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PARTICIPATE IN THE REGIONAL RECYCLING INITIATIVE

November 18, 2015

Introduced by the Public Works and Planning Committee

Commissioner Osieczonek moved for the approval of the following resolution. Seconded by Commissioner Augustine.

WHEREAS, the recycling rate in Michigan is 15%, one of the lowest in the nation; and

WHEREAS, it is estimated that approximately \$435 million worth of recyclable materials are placed in Michigan landfills each year; and

WHEREAS, Governor Snyder launched an initiative to double the rate of recycling in Michigan; and

WHEREAS, in the tri-county area there are a number of urban and rural residents, businesses, and institutions whom lack access to any recycling services; and

WHEREAS, there are existing recycling programs residents are not utilizing fully or correctly; and

WHEREAS, there is little regional cooperation between tri-county communities on contracting for recycling services; and

WHEREAS, recyclable materials collected in the tri-county area are currently transported to recycling centers in other parts of the state because there are no local facilities in the region; and

WHEREAS, materials diverted from disposal contribute to the health and welfare of local communities and businesses; and

WHEREAS, the Eaton County Board of Commissioners acknowledges that it is committed to:

- Working toward consistent ordinances that encourage haulers to use the designated regional transfer or processing facility;
- Working toward cooperative hauling of recyclable materials to a processing facility or transfer station;
- Seeking a private sector partner to build, own, and/or operate a transfer station or material recovery facility and/or develop a phased into approach working toward regional infrastructure;
- Accepting a common set of materials so everyone in the region, regardless of hauler/service provider, can recycle the same items;
- Providing consistent recycling education and outreach to citizens;
- Establishing an adequate number of drop off sites in the region; and
- Working cooperatively with other communities in the region by 2018.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes, the County's participation, through its Resource Recovery Department in the Regional Recycling Initiative. **Carried.**

CHARTER TOWNSHIP OF DELTA

EATON COUNTY, MICHIGAN

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Delta, Eaton County, Michigan (the "Township"), held on March 20, 2017, at 6:00 p.m.:

PRESENT: Trustees: Supervisor Kenneth R. Fletcher, Treasurer Howard A. Pizzo, Clerk Mary R. Clark, Trustee Andrea M. Cascarilla, Trustee Dennis R. Fedewa, Trustee Karen J. Mojica, and Trustee Deana M. Newman

ABSENT: Trustees: None

The following resolution was offered by Treasurer Howard A. Pizzo and seconded by Trustee Dennis R. Fedewa:

PRESENTED BY THE PARKS, RECREATION & CEMETERIES COMMISSION

WHEREAS, the recycling rate in Michigan is 15%, one of the lowest in the nation;

WHEREAS, it is estimated that tri-county residents pay to dispose of millions of dollars' worth of recyclable materials each year;

WHEREAS, Governor Snyder launched an initiative to double the rate of recycling in Michigan;

WHEREAS, in the tri-county area there are a number of urban and rural residents, businesses, and institutions whom lack access to convenient recycling services;

WHEREAS, there are existing recycling programs residents are not utilizing fully or correctly;

WHEREAS, there is interest in developing regional cooperation to enhance recycling services for all tri-county community residents;

WHEREAS, there is interest in increasing the economies of scale and developing additional capacity to process materials within the region to the benefit of the region;

WHEREAS, materials diverted from disposal contribute to the productive economic use of local communities and businesses; and

WHEREAS, The Charter Township of Delta acknowledges that it is committed to:

- Increased levels of consistent education and outreach to citizens
- Enhanced recycling and related services
- Greater program cost efficiencies
- Increased capacity to handle regional recycling needs and materials
- Providing communities and residents with more options for service provision
- Developing beneficial relationships with private sector partners
- Enhanced sense of place and community pride

THEREFORE, BE IT RESOLVED THAT the Charter Township of Delta hereby authorizes participation in the Regional Recycling Initiative.

DATE 3.20.17

AYES: Trustees: Supervisor Kenneth R. Fletcher, Treasurer Howard A. Pizzo, Clerk Mary R. Clark, Trustee Andrea M. Cascarilla, Trustee Dennis R. Fedewa, Trustee Karen J. Mojica, and Trustee Deana M. Newman

NAYS: Trustees: None

RESOLUTION DECLARED ADOPTED.

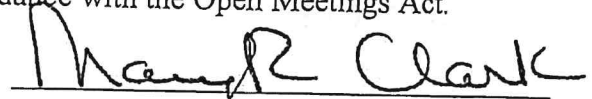


Mary R. Clark
Delta Township Clerk

STATE OF MICHIGAN)

COUNTY OF EATON) ss:
)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Delta, Eaton County, Michigan, at a regular meeting held on March 21, 2016, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the Open Meetings Act.

A handwritten signature in dark ink, appearing to read "Mary R. Clark", written over a horizontal line.

Mary R. Clark
Delta Township Clerk



SALES QUOTE

QUOTE DATE: April 15, 2019

PREPARE FOR: Carl Denison
Dept of Public Service :
City of Lansing
601 E. South Street
Lansing, MI 48910

Per your request I am pleased to Quote on the following:

Contract: Labrie Enviro Equip Group – Sourcewell Formerly NJPA
Contract No: 112014-LEG

TYPE OF EQUIPMENT: 1- 31 Cubic Yard (27 yd Body – 4 Cubic Yard Hopper)
Labrie Expert Helping Hand – Mounted on a
2019 Mack LR64R Chassis

Body Information Listed below:

FEATURES: **Configurative Features:**

Drop-frame only by Labrie (Hydraulic and fuel tank not included –
Must be selected separately)
Tanks- Saddle tanks; combo 65 gal. fuel/71 gal. hydraulic (Cab-over Diesel)

Lifting arm options:
Long Reach Extensions (RH-side Helping Hand only)

Cans & Tippers Options:
L-H Side Cart Tipper – Series 220 Cylinder Style – Includes Packer and
Crusher Panel Controls and Chute controls if equipped (N/A with Helping
Hand Comingle units)

Control option:
Auxiliary arm controls in-cab; RH-side (Mini-joystick style)
Single crusher panel control; additional in –cab including limit switch on L-H side
Hopper door (requires camera in hopper installed at factory)

Hydraulic Option:
Packer cylinders hydraulic oil regeneration (not available with ISL-G engine)

Lighting Options:
LED Light package: additional red central brake light stop-turn& tail lights
in special tailgate light box
Location: LH-side hopper (1)
Location: RH-side rail (4)
Work light kit: dual -in-cab single manual switch –LED Type

Camera Options:

Hopper LH-side (4)

RH-side rail (6)

Tailgate center 2/3 (1)

Triple Zone Defense: 7" color LCD swivel monitor (incl. heater and shutter-Night vision and sound)

Body Options:

Anti-Sail Bars on rear mud flaps (N/A with tag axle or comingle body or 15CY body)

Clean out tools (broom & shovel kit including brackets installed inside RH-side door,

Hoe including bracket installed on LH-side body)

Paint Options:

Body: 1 Color Urethane Body Paint (Included in unit base price- includes

Bolt on parts painted body color)

Caution this vehicle makes frequent stops stay back 50 feet – 65"x20"

Non Standard options:

Lighting, Specs Lansing, Sound Off FORCE strobe light system (10 strobes)

Amber/Green –AU EX

Electrical – Programming – Strobe Lights and/or flashing lights ON either by

Manual switch/pump on/reverse (+ driving position selector on Labrie Cad Mod)

Hydraulic shut down system with error message on multiplex display – Filter

In by-pass mode

Chassis is being presented as a "Sourced Good" or a "Non-Contract Price Item"

PRICE:

(1) 31 Yd Labrie \$165,490.00

Less 2% Discount \$3,309.80

Sub Total \$162,180.20

Freight and PDI \$3,000.00

FOB Grand Rapids, MI \$3,077.00

Steel Sur Charge \$1,100.00

Sub Total \$169,357.20

(1) Mack LR64R Chassis \$164,259.60

Delivered Price \$333,616.80

Body delivery 60 days after Chassis arrives at the body manufacture

Chassis is being presented as a "Sourced Good" or a "Non-Contract Price Item"

PREPARED BY: _____

Tom Fredrickson, Sales Representative

ACCEPTED BY: _____

Bell Equipment Company

Michigan Office:
78 Northpointe Drive
Lake Orion, Michigan 48359
Phone: (248) 370-0000
Fax: (248) 370-0011

Ohio Office:
850 Science Blvd.
Gahanna, Ohio 43230
Phone: (614) 655-0022
Fax: (614) 655-0023

March 1, 2019

Ms. Cathy DeShambo
Environmental Services Administrator
City of East Lansing
410 Abbot Road
East Lansing, MI. 48823

Dear Cathy,

Please consider the following proposal for the purchase of (1) Heil Multipack Refuse/Recycling Body mounted on Autocar Truck Chassis with the diesel engine option. This pricing is derived from the NJPA/Sourcewell Contract.

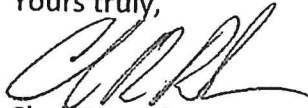
• Heil 24 cubic yard Multipack Refuse/Recycling Body	\$163,420.00
• Full Factory Mount	\$6,095.00
• Tri-Cuff Grabbers	\$1,355.00
• Grabber Interlock	\$1,230.00
• Front Mount Vane Pump	Included
• Joystick with Operator Presence Switch	\$275.00
• Remote Lift Controls-under seat RHS	\$1,580.00
• Front Hopper and Lift Work Lights	\$490.00
• Tailgate-Dual Hopper Work Lights	\$365.00
• Dual Hopper Work Lights Outside of Hopper	\$485.00
• Body Side Backing Assist Lights	\$520.00
• Bayne BTL-1110 Cart Tipper	\$6,135.00
• Heavy Duty Contractor Package	\$1,555.00
• Front Hopper and Body Floor Liners	\$1,420.00
• Severe Duty Packer Wear Bar Kit	\$1,200.00
• Mud Flaps-Anti-Sail-Forward of Rear Tires	\$235.00
• Hopper Hood	\$2,035.00
• 20 LB. External Fire Extinguisher with Bracket	\$515.00
• 3 rd Eye Triple Camera System-Rear/Arm/Hopper	\$3,195.00
• Lift Mounted Hydraulic Tank	\$750.00
• Broom and Shovel Rack	\$225.00
• Peterson Multi-Function Strobe Package	\$630.00
• Painted White	Included
• (12) Month Body Warranty	Included
• Freight, Installation and Training	<u>\$4,200.00</u>

• BODY TOTAL	\$197,920.00
• AUTOCAR TRUCK CHASSIS WITH DIESEL ENGINE	<u>\$162,825.00</u>
• PACKAGE TOTAL	\$360,745.00

This truck/body combination is equipped identical to the unit you purchased in 2015, along with any product improvements since that time.

Thank you for the opportunity and for your interest in the Heil product and Bell Equipment Company. Please call or email me with any questions.

Yours truly,



Clark R. Bushman
Vice President/Sales
Bell Equipment Company



SALES QUOTE

QUOTE DATE:

April 15, 2019

PREPARE FOR:

Carl Denison
Dept of Public Service :
City of Lansing
601 E. South Street
Lansing, MI 48910

Per your request I am pleased to Quote on the following:

Contract: Labrie Enviro Equip Group – Sourcewell Formerly NJPA
Contract No: 112014-LEG

TYPE OF EQUIPMENT:

I.- 31 Cubic Yard (27 yd Body – 4 Cubic Yard Hopper)
Labrie Expert Helping Hand – Mounted on a
2019 Mack LR64R Chassis

Body Information Listed below:

FEATURES:

Configurative Features:

Drop-frame only by Labrie (Hydraulic and fuel tank not included –
Must be selected separately)
Tanks- Saddle tanks; combo 65 gal. fuel/71 gal. hydraulic (Cab-over Diesel)

Lifting arm options:

Long Reach Extensions (RH-side Helping Hand only)

Cans & Tippers Options:

L-H Side Cart Tipper – Series 220 Cylinder Style – Includes Packer and
Crusher Panel Controls and Chute controls if equipped (N/A with Helping
Hand Comingle units)

Control option:

Auxiliary arm controls in-cab; RH-side (Mini-joystick style)
Single crusher panel control; additional in –cab including limit switch on L-H side
Hopper door (requires camera in hopper installed at factory)

Hydraulic Option:

Packer cylinders hydraulic oil regeneration (not available with ISL-G engine)

Lighting Options:

LED Light package: additional red central brake light stop-turn& tail lights
in special tailgate light box
Location. LH-side hopper (1)
Location: RH-side rail (4)
Work light kit: dual -in-cab single manual switch –LED Type

Camera Options:

Hopper LH-side (4)

RH-side rail (6)

Tailgate center 2/3 (1)

Triple Zone Defense: 7" color LCD swivel monitor (incl. heater and shutter-Night vision and sound)

Body Options:

Anti-Sail Bars on rear mud flaps (N/A with tag axle or comingle body or 15CY body)

Clean out tools (broom & shovel kit including brackets installed inside RH-side door;

Hoe including bracket installed on LH-side body)

Paint Options:

Body: 1 Color Urethane Body Paint (Included in unit base price- includes

Bolt on parts painted body color)

Caution this vehicle makes frequent stops stay back 50 feet – 65"x20"

Non Standard options:

Lighting, Specs Lansing, Sound Off FORCE strobe light system (10 strobes)

Amber/Green –AU EX

Electrical – Programming – Strobe Lights and/or flashing lights ON either by Manual switch/pump on/reverse (+ driving position selector on Labrie Cad Mod)

Hydraulic shut down system with error message on multiplex display – Filter In by-pass mode

Chassis is being presented as a "Sourced Good" or a "Non-Contract Price Item"

PRICE:

(1) 31 Yd Labrie	\$165,490.00
Less 2% Discount	\$3,309.80

Sub Total	\$162,180.20
Freight and PDI	\$3,000.00
FOB Grand Rapids, MI	\$3,077.00
Steel Sur Charge	\$1,100.00

Sub Total	\$169,357.20
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(1) Mack LR64R Chassis	\$164,259.60
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Delivered Price	\$333,616.80
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Body delivery 60 days after Chassis arrives at the body manufacture

Chassis is being presented as a "Sourced Good" or a "Non-Contract Price Item"

PREPARED BY: _____

Tom Fredrickson, Sales Representative

ACCEPTED BY: _____

RESOLUTION #

**BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, on May 1, 2019 the City of Lansing's Capital Area Trash and Recycling, together with the City of East Lansing, applied for a Recycling Infrastructure Grant to fund the purchase of two new recycling trucks; and

WHEREAS, on August 2, 2019 the City of Lansing received notification from the State of Michigan's Department of Environment, Great Lakes, and Energy (EGLE) that the City has received a portion of the FY19 Recycling Infrastructure Grant; and

WHEREAS, the City of Lansing and the City of East Lansing will equally share the proceeds of the grant, but the City of Lansing will administer; and

WHEREAS, The City of Lansing's share of the amount awarded is \$240,000 and the grant requires the City match the grant in the amount of \$93,616.80; and

WHEREAS, the funded work must be completed by September 30, 2020; and

WHEREAS, the funds will be used for the purchase of a new recycling truck in order to increase the service area and area participation in recycling; and

WHEREAS, the funds for the local match are available in the Fleet Maintenance Internal Service Fund; and

WHEREAS, the Public Service Department is requesting acceptance of the FY19 Recycling Infrastructure Grant; and

WHEREAS, the Administration and the City Council recognize the importance of innovative funding for recycling improvements within the City of Lansing;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby approves acceptance of the FY19 Recycling Infrastructure grant for the purposes of the purchase of a new recycling truck;

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for administration in accordance with the requirements of the grantor.



Andy Schor, Mayor

PUBLIC SERVICE DEPARTMENT

Wastewater Division
1625 Sunset Avenue
Lansing, Michigan 48917
(517) 483-4404
FAX: (517) 483-4536

<http://publicservice.cityoflansingmi.com/pubwater/>

August 1, 2019

Mr. Chris Swope
City Clerk
City Hall
Lansing, Michigan

RE: Board of Public Service Resolution

Dear Mr. Swope:

The attached resolution was adopted at the Board of Public Service meeting held July 11, 2019.

Please place on the Council Agenda.

Please let me know if you have any questions.

Respectfully submitted,

Janette Tate
Recording Secretary

Attachment



Andy Schor, Mayor

PUBLIC SERVICE DEPARTMENT

Wastewater Division
1625 Sunset Avenue
Lansing, Michigan 48917
(517) 483-4404
FAX: (517) 483-4536

<http://publicservice.cityoflansingmi.com/pubwater/>

TO: Andy Schor, Mayor

FROM: Janette Tate
Secretary to the Board of Public Service

DATE: August 1, 2019

SUBJECT: Board of Public Service Resolution

The attached resolution was adopted at the Board of Public Service meeting held July 11, 2019.

Please forward this information to the City Clerk for placement on the Council Agenda.

Please let me know if you have any questions. Thank you.

cc: Chris Swope, City Clerk
cc: City Council

LANSING BOARD OF PUBLIC SERVICE RESOLUTION

JULY 11, 2019

WHEREAS, The vast majority of city streets are rated poor and fair, and are getting worse due to a lack of funding for maintenance and repair. The city lacks the resources to adequately respond to the crisis in our transportation infrastructure. We have no options at the local level to deal with this crisis; and

WHEREAS, This challenge is not unique to Lansing. Local governments across Michigan face similar infrastructure crises. It is estimated that restoring roads and bridges across Michigan requires an additional \$2.5-billion in state appropriations annually.

Therefore be it RESOLVED, the Public Service Board urges Lansing City Council and the administration to pass a resolution strongly supporting significant state government investment in the Michigan's transportation infrastructure. It further urges Council and the administration to strongly support adjusting the distribution formula to better recognize the differing wear-and-tear on roads based on usage.



RECEIVED

2019 AUG 21 PM 3:16

CITY OF LANSING
AFFIDAVIT OF DISCLOSURE

TO: CITY CLERK

DATE: 07/29/2019

I Andrew Watkeys make the following disclosure under oath:
 (Name)

PLEASE CHECK THE BOX AND FILL IN THE APPROPRIATE BLANKS FOR EACH OF THE FOLLOWING ITEMS

- | | Yes | No | |
|----|-------------------------------------|-------------------------------------|---|
| 1. | ☒ | ☐ | I am an ☐ elected or ☐ appointed ☒ officer or ☐ employee of the City of Lansing holding the position of Police Officer in the <u>Lansing Police</u> Department |
| | ☐ | ☒ | I am an immediate family member related to an elected or appointed officer or employee of the City of Lansing named _____, holding the position of _____ in the _____ Department |
| | ☐ | ☒ | I am a Business Associate of an elected or appointed officer or employee of the City of Lansing named _____ holding the position of _____ in the _____ Department. |
| 2. | ☐ | ☒ | I may derive income or benefit directly or indirectly from the bidding of, negotiation of, solicitation of or entry into a contract with the City or from and City action detailed below. (Charter 5-505.1) |
| | ☐ | ☒ | I may have a conflict between a personal interest and the public interest, the nature of which is disclosed below. (Charter 5-505.2) [Chapter 290.04(I) of the Code of Ordinances] |
| | ☐ | ☒ | I may have a financial interest in a matter proposed to be acted upon by the City of Lansing as described below. [Chapter 290.04(I) of the Code of Ordinances] |
| | ☐ | ☒ | I make this disclosure because of a possible appearance that I may be in violation of or in conflict with the City of Lansing Ethics Ordinance as provided for in the Code of Ordinances and in the City Charter. |

3. My City of Lansing position is:



Full-time



Part-time (less than 25 hours/wk)



Unpaid

4. PLEASE DESCRIBE IN DETAIL YOUR REASON(S) FOR SUBMITTING THIS DISCLOSURE AND EXPLAIN WHY YOU THINK A CONFLICT MAY/MAY NOT EXIST.

My reason for submitting this disclosure is because I wish to work as a personal trainer at M43 Fitness for supplemental income. This employment is considered independent contracting and I will employ myself, but I will work in conjunction with M43 Fitness to have an area to train my clients in physical fitness. There will not be any conflict with my current employment as a police officer. This job aligns with my current supplemental employment through 1st Phorm as an independent sales representative and will not add excess hours to the work I already do with 1st Phorm. The hours I work will be completely flexible. I am in control of how many hours I work weekly and when I work. I am more than able to explain the work I will be doing, if approved, in greater detail if needed.

I hereby certify that this disclosure is complete and accurate to the best of my knowledge, information and belief.

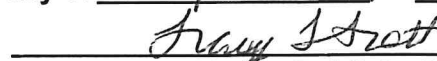
The foregoing Affidavit of Disclosure was executed on this 2 day of August, 2019.



Signed

State of Michigan, County of Ingham

Subscribed and sworn to before me this 2nd day of August, 2019



Notary Public/or Deputy Clerk

Ingham County, Michigan

My Commission Expires: 4-14-20

TRACY L. SCOTT
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF INGHAM
My Commission Expires April 14, 2020

- How often do you do outside work? I will work as desired outside of being a
police officer.

- Does your business or employer contract with the City? No.

- In performing your business or outside employment, do you use any City facilities or equipment?
No. If so, describe: _____
- Is any of your business or employment conducted in the City? No. If so, describe:
M43 Fitness 3292, 2225 E Grand River Ave, Lansing, MI 48912 is located in Lansing
Township.
- Does your business advertisement or circulars, if any, contain any reference to the City or your
City employment? No.

- Is there any additional information that you believe would assist the Board of Ethics in its review
of your business or personal activities for potential conflicts of interest? Yes. If so, please
describe: I am currently certified as a personal
trainer through NASM.

In providing this additional information, the Board of Ethics asks that you give special attention to the Conflicts of Interest section of the Charter found at 5-505.1 – 5-505.3. A copy is enclosed for your convenience.

ATTACHMENT TO AFFIDAVIT OF DISCLOSURE

Please provide additional information about your outside business or employment. Of special interest to the Board is how the activities of the business or employment may directly or indirectly affect the City. This disclosure is about information and is not an indication of any anticipated conflict of interest or suspected wrongdoing. Therefore, please describe for the Board what it is you actually do and be detailed and specific. You are not required to limit your disclosure only to the following questions. For each business, include in your answer such things as:

- What is the form of your business entity and what percentage do you own? _____
Personal Training LLC _____;
_____ %
- Are you self-employed? Yes _____
- Who is your employer, if applicable? Independently Contracted with M43 Fitness _____

- What are the things you actually do in the business? Personal training for _____
physical fitness. Programing workout plans and assisting clients one on one _____
at M43 Fitness with the workouts and form for lifting weights, cardiovascular _____
fitness and other types of fitness. _____
- Who are your clients and who receives your goods or services? My clients are people _____
and they receive my services of personal physical training. _____

- How and where are your services performed? My services are performed one on _____
one at M43 Fitness, 3292, 2225 E Grand River Ave, Lansing, MI 48912. _____
