

**MINUTES  
LANSING CITY BOARD OF ETHICS  
REGULAR MEETING  
December 12, 2023 5:30 P.M.**

Meeting Room  
Reo Election Office  
1221 Reo Rd. Lansing

The meeting was called to order at 5:32 p.m.

**MEMBERS PRESENT:**

Janielle Houston, Chairperson  
Jim DeLine, Vice-Chairperson  
John Folkers  
Jim Cavanagh  
R Cole Bouck  
Rachelle Franklin

**ABSENT:** Louise Alderson,      Excused  
             Keith Kris,              Excused

**A QUORUM WAS PRESENT**

**OTHERS PRESENT:**

Brian P Jackson, City Clerk's Office  
Chris Swope, City Clerk  
Joe Abood, City Attorney's Office

**PUBLIC COMMENT:**

There was no public comment

**APPROVAL OF AGENDA:**

**Moved** by Jim DeLine to approve the agenda as submitted.

Motion Carried

**SECRETARY'S REPORT:**

Approval of Minutes

**Moved** by John Folkers to approve the Minutes of Nov. 14, 2023 with amendments.

Motion Carried

**Moved** by Cole Bouck that all Ethics Board Meetings for 2024 shall be held at Reo Election Unit.

Motion Carried

## **NEW BUSINESS:**

Affidavit of Disclosure, Jacklyn Dublin, Lansing Police Department

**Moved** by Jim Cavanagh to place Jacklyn Dublin's Affidavit of Disclosure on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

Motion Carried

Affidavit of Disclosure, Tyrice McClinton, Lansing Police Department

**Moved** by Cole Bouck to place Tyrice McClinton's Affidavit of Disclosure on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

Motion Carried

Statement of Financial Interests, Elisha Franco, BWL Internal Auditor

**Moved** by Cole Bouck to place Elisha Franco's Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

Motion Carried

Statement of Financial Interests, Rawley Van Fossen, Economic, Development & Planning Director.

**Moved** by Jim DeLine to place Rawley Van Fossen's Statement of Financial Interest on file, having found no violation of the Ethics Ordinance at this time. The Board's written response will include a reminder of their ongoing duty to submit a Statement of Financial Interest if any new and relevant information arises.

## **CITY ATTORNEY'S REPORT**

Preliminary Written Analysis on Complaint 2023-003 and 2023-004

**Moved** by Janielle Houston, pursuant to MCL 15.268(h) of the Open Meetings Act, move that the Board recess into closed session to consult with the City Attorney to consider material exempt from discussion or disclosure by state statute. Specifically, to discuss written legal opinions from the City Attorney provided under attorney-client privilege and attorney work-product, and which is also exempt from disclosure under the Freedom of Information Act pursuant to MCL 15.243(1) (g). For this session, the topic is the Preliminary Written Analysis on Complaint 2023-003 and 2023-004

Motion Carried by a Roll Call Vote by unanimous vote.

#### CLOSED SESSION

Board Arise and returns back to OPEN SESSION

**Moved** by Cole Bouck to adopt the recommendation to authorize the City Attorney to obtain services of outside attorney to investigate complaint 2023-003 and 2023-004.

Motion Carried

The Board of Ethics Members and City Clerk Staff were reminded that the complaints shall remain confidential.

**CHAIR'S REPORT:** None.

**TABLED ITEMS:** None.

**UNFINISHED BUSINESS:** None.

**ADJOURNED 6:21 p.m.**