

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN
TONY BENAVIDES LANSING CITY COUNCIL CHAMBERS
LANSING CITY HALL, 10TH FLOOR
124 W. MICHIGAN AVENUE**



REVISED AGENDA FOR JULY 8, 2019

TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

The following items were listed on the agenda in the City Clerk's Office in accordance with Section 3-103(2) of the City Charter and will be ready for your consideration at the regular meeting of the City Council on Monday, July 8, 2019 at 7:00 p.m. in the Tony Benavides Lansing City Council Chambers, 10th Floor, City Hall.

- I. ROLL CALL**
- II. MEDITATION AND PLEDGE OF ALLEGIANCE**
- III. READING AND APPROVAL OF PRINTED COUNCIL PROCEEDINGS**
Approval of the Printed Council Proceedings of June 24, 2019
- IV. CONSIDERATION OF LATE ITEMS** (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)
- V. TABLED ITEMS**
- VI. SPECIAL CEREMONIES**
- VII. COMMENTS BY COUNCIL MEMBERS AND CITY CLERK**
- VIII. COMMUNITY EVENT ANNOUNCEMENTS** (Time, place, purpose, or definition of event – 1 minute limit)
- IX. SPEAKER REGISTRATION FOR PUBLIC COMMENT ON LEGISLATIVE MATTERS**
- X. MAYOR'S COMMENTS**
- XI. SHOW CAUSE HEARINGS**
- XII. PUBLIC COMMENT ON LEGISLATIVE MATTERS** (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes. Speakers must sign up on **blue** form.)
 - A. SCHEDULED PUBLIC HEARINGS**
 - 1. In consideration of Special Assessment; Snow and Ice Removal for Winter 2018-2019 (PEND-897)

2. In consideration of Amending Chapter 606, Section 606.03; to require signs or advertisements on sales and auctions to include contact information (PEND-934)
3. In consideration of Amending Chapter 658, Section 658.04; to clarify the places where crowding, obstructing or blocking of passage is prohibited; and providing for warning by a law enforcement officer to cease such behavior (PEND-930)
4. In consideration of Amending Chapter 658, Section 658.05; to amend the telephone harassment ordinance in its entirety by defining and regulating the conduct of telecommunications access device harassment, and to provide penalties thereof (PEND-932)
5. In consideration of Amending Chapter 664, Section 664.01; to make violation of subsection (c), which prohibits language that would tend to cause an immediate breach of the peace, a municipal civil infraction (PEND-928)

XIII. COUNCIL CONSIDERATION OF LEGISLATIVE MATTERS

A. REFERRAL OF PUBLIC HEARINGS

B. CONSENT AGENDA

1. BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
 - a. Setting a Public Hearing in consideration of Obsolete Property Rehabilitation Act (OPRA) District; Summit Street Development, LLC. for property located at 700 May St. (PEND-940, 941)
 - b. Act-16-2015; Acquisition of Boat Club property (PEND-938)
 - c. Setting a Public Hearing in consideration of SLU-2-2019; Special Land Use Permit for a Neighborhood Community Center in the "DM-1" Residential District, 835 W. Genesee Street (PEND-921, 922)
2. BY THE COMMITTEE ON GENERAL SERVICES
 - a. Claim Appeal; Claim #1695; Edgar Rivera-Perez for \$489 in trash fees at 1412 N Jenison (PEND-936)
3. BY THE COMMITTEE OF THE WHOLE
 - a. Tri-County Office on Aging's FY2020-22 Multi-Year Plan (PEND-951)

- b. Confirmation of Reappointments; Karl R. Dorshimer as a City Representative of Downtown Lansing Inc., James Stajos as an At-Large Member of Lansing Entertainment & Public Facility Authority, Joan M. Nelson as a Member of Michigan Avenue Corridor Improvement Authority, and Jonathan Lukco as a Member of Saginaw Street Corridor Improvement Authority (PEND-947)

C. RESOLUTIONS FOR ACTION

1. BY THE COMMITTEE ON PUBLIC SERVICES

- a. Act-13-2019; Granting Easement, 600 Block East Michigan Avenue Public Right of Way to 600 E Michigan Lansing LLC (PEND-942)

D. REPORTS FROM COUNCIL COMMITTEES

E. ORDINANCES FOR INTRODUCTION and Setting of Public Hearings

1. BY THE COMMITTEE ON DEVELOPMENT AND PLANNING

- a. Z-3-2019; 835 W. Genesee Street, Rezoning from "C" Residential District to "DM-1" Residential District (PEND-923, 924)
- b. Z-4-2019; 213 W. Malcolm X Street, Rezoning from "C" Residential District to "F" Commercial District (PEND-919, 920)

F. ORDINANCES FOR PASSAGE

XIV. SPEAKER REGISTRATION FOR PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS

XV. REPORTS OF CITY OFFICERS, BOARDS, AND COMMISSIONS; COMMUNICATIONS AND PETITIONS; AND OTHER CITY RELATED MATTERS (Motion that all items be considered as being read in full and that the proper referrals be made by the President)

A. REPORTS FROM CITY OFFICERS, BOARDS, AND COMMISSIONS

- 1. Letter(s) from the Mayor re:
 - a. Sole Source Purchase; Public Service Department, Recycling Division request for Stansley – Recycling Waste Services as the vendor for the purchase of Hauling Single Stream Recycling

- b. Sole Source Purchase; Public Service Department, Wastewater Division request for Kennedy Industries as the vendor for the purchase of the Flygt Pump Replacement for Willard Pump Station
- c. Sole Source Purchase; Public Service Department, Wastewater Division request for Collcorp Inc. – Ironbrook as the vendor for the purchase of UV Disinfection System Lamps and Parts
- d. Orders to Make Safe or Demolish; 5624 Joshua Street
- e. Annual Report; Lansing Police Department
- 2. Letter(s) from the Board of Public Service
 - a. Budget Priorities Resolution for FY 2020/21

B. COMMUNICATIONS AND PETITIONS, AND OTHER CITY RELATED MATTERS

- 1. Claim Appeal; Claim #1698, Laurie Douglass for \$1021 in trash fees at 3241 Palmer St. (PEND-950)

XVI. MOTION OF EXCUSED ABSENCE

XVII. REMARKS BY COUNCIL MEMBERS

XVIII. REMARKS BY THE MAYOR OR EXECUTIVE ASSISTANT

XIX. PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes. Speakers must sign up on yellow form.)

XX. ADJOURNMENT



CHRIS SWOPE, CITY CLERK

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



Chris Swope

Lansing City Clerk

THIS IS NOT A BILL

June 12, 2019

INGHAM COUNTY LAND BANK
FAST TRACK AUTHORITY
3024 TURNER ST
LANSING MI 48906

From: Chris Swope, Lansing City Clerk

Subject: NOTICE OF PUBLIC HEARING Regarding Special Assessment Roll # SR-XXX, known as Snow and Ice Removal, the violation of Chapter 1020.06(a)(b), Snow and Ice Ordinance.

Whereas, failure to comply with Chapter 1020.06(a)(b), Snow and Ice, caused the City of Lansing to remove snow or ice from sidewalks in front of and adjacent to the property described below:

Parcel Number: «Parcel_Number»
Property Address: «Address_Confirmation»
Date of Service: <<Insert Date field here>>

PROPERTY BENEFITTED: SNOW AND ICE REMOVAL

The records of the Lansing City Assessor indicate that you are the owner or a party of interest in the above named property. Per Chapter 1020.06(c)(2), the City is directed to provide you with the following information regarding the removal of snow or ice by the City:

<u>DESCRIPTION OF WORK</u>	<u>Units</u>	<u>Rate</u>	<u>Amount</u>
Minimum Snow Removal Cost: (First 20 minutes of removal)	1.0	\$149.00	\$149.00
Additional Snow Removal Cost: (Over 20 minutes, in 20 minute increments)	«Quantity»	\$ 70.00	\$«Addl».00
Your total estimated cost of the work is: <u>\$«Amount».00</u>			

Subject to confirmation of the Assessment Roll

THIS IS NOT A BILL

SEE OVER FOR MORE INFORMATION

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 517-377-0068 FAX
www.lansingmi.gov/clerk city.clerk@lansing.mi.gov

PUBLIC HEARING INFORMATION

The City Council will hold a Public Hearing to review, prior to confirmation, said assessment roll, and consider any complaints or objections that there may be with respect to this assessment.

When: July 8, 2019 at 7:00 P.M.

Where: Council Chambers, 10th Floor City Hall, 124 W. Michigan Ave., Lansing, MI 48933

HOW TO APPEAL

A property owner or party in interest, or his or her representative, may protest the special assessment in one of the following ways:

- Send a letter appealing the assessment to: City Clerk's Office, 9th Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933; -or-
- Send an email appealing the assessment via email to: city.clerk@lansingmi.gov; -or-
- Appear in person at the Public Hearing and either hand deliver an appeal letter or speak at the Public Hearing (must sign in at meeting to speak).

Written appeals must be received before the close of the public hearing on **July 8, 2019**.

Those appealing will be encouraged to appear in person at a subsequent Public Service Committee meeting (time and date to be determined), where cases will be further considered.

Further appeal of the Special Assessment may be made to the Michigan Tax Tribunal, *if* filed within 35 days after confirmation of the special assessment roll *and* that special assessment was protested at the **July 8, 2019** hearing. Visit www.michigan.gov/taxtrib for more information.

PAYMENT AND PENALTY INFORMATION

Bills will be mailed by the City Treasurer within 10 days of the Council confirmation of this roll. The City Council typically confirms an assessment roll one week after the hearing, providing there is concurrence.

The total assessment if due, must be paid within 60 days from the billing date to avoid a 5% penalty. Any unpaid special assessment or portion thereof will be included on the semi-annual property tax statement.

If you have any questions regarding this assessment, please contact the Public Service Department at (517) 483-4455.

PARCEL ID	SITE ADDRESS	COST
33010132402181	4504 S M L KING JR BLVD	\$149.00
33010129258111	1124 VICTOR AVE	\$149.00
33010129229251	911 LENORE AVE	\$149.00
33010128203261	2321 FOREST AVE	\$149.00
33010128203271	2325 FOREST AVE	\$219.00
33010128302032	2911 S WASHINGTON AVE	\$429.00
33010128304002	3001 S WASHINGTON AVE	\$359.00
33010128304012	3015 S WASHINGTON AVE	\$499.00
33010115407131	328 CLIFFORD ST	\$219.00
33010115427041	121 ALLEN ST	\$219.00
33010115427051	127 ALLEN ST	\$289.00
33010115427071	133 ALLEN ST	\$289.00
33010120477111	909 SPARROW AVE	\$149.00
33010115431121	322 ALLEN ST	\$149.00
33010115151231	802 E SHIAWASSEE ST 1	\$149.00
33010115431191	300 ALLEN ST 1	\$149.00
33010114307011	305 S CLEMENS AVE	\$149.00
33010115151201	810 E SHIAWASSEE ST	\$149.00
33010117451412	1117 W KALAMAZOO ST 1	\$359.00
33010115481181	518 ALLEN ST	\$219.00
33010115427001	1600 E MICHIGAN AVE	\$219.00
33010115333111	1117 E KALAMAZOO ST	\$219.00
33010109182151	417 PLEASANT ST	\$289.00
33010109179061	418 EDMORE ST	\$149.00
33010108303311	1831 W WILLOW ST	\$149.00
33010106455001	2919 CUMBERLAND RD	\$289.00
33010108481102	716 N M L KING JR BLVD	\$219.00
33010109153031	1411 N CHESTNUT ST	\$149.00
33010108476081	824 N M L KING JR BLVD	\$289.00
33010108352141	813 DURANT ST	\$149.00
33010108255131	1200 W WILLOW ST	\$219.00
33010108428101	1016 N M L KING JR BLVD	\$289.00
33010108402171	1215 W WILLOW ST	\$289.00
33010106452081	2918 CUMBERLAND RD	\$219.00
33010108426081	1134 N M L KING JR BLVD	\$149.00
33010108376201	807 CAWOOD ST	\$219.00
33010106104031	BARDAVILLE ST	\$219.00
33010108176211	1518 W WILLOW ST	\$219.00
33010128126221	2316 FOREST AVE	\$219.00
33010134107002	3500 S PENNSYLVANIA AVE	\$219.00
33010122252122	DAKIN ST	\$149.00
33010122252122	DAKIN ST	\$149.00
33010122255271	1200 BENSCH ST	\$219.00
33010122255002	1201 S HOLMES ST	\$219.00
33010115426321	136 ALLEN ST	\$149.00
33010122253041	1113 DAKIN ST	\$149.00

33010108428101	1016 N M L KING JR BLVD	\$289.00
33010108402171	1215 W WILLOW ST	\$289.00
33010106452081	2918 CUMBERLAND RD	\$219.00
33010108426081	1134 N M L KING JR BLVD	\$149.00
33010108376201	807 CAWOOD ST	\$219.00
33010106104031	BARDAVILLE ST	\$219.00
33010108176211	1518 W WILLOW ST	\$219.00
33010128126221	2316 FOREST AVE	\$219.00
33010134107002	3500 S PENNSYLVANIA AVE	\$219.00
33010122252122	DAKIN ST	\$149.00
33010122252122	DAKIN ST	\$149.00
33010122255271	1200 BENSCH ST	\$219.00
33010122255002	1201 S HOLMES ST	\$219.00
33010115426321	136 ALLEN ST	\$149.00
33010122253041	1113 DAKIN ST	\$149.00
33010108256131	1307 N M L KING JR BLVD	\$289.00
33010108409292	1021 N M L KING JR BLVD	\$429.00
33010108409241	1001 N M L KING JR BLVD	\$499.00
33010115427051	127 ALLEN ST	\$219.00
33010115151231	802 E SHIAWASSEE ST 1	\$149.00
		\$11,589.00

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Monday, July 8, 2019 at 7:00 p.m. in the City Council Chambers, 10th Floor Lansing City Hall, 124 W. Michigan Ave., Lansing, MI for the purpose of considering:

An Ordinance of the City of Lansing, Michigan, to amend the Lansing Codified Ordinances by amending Chapter 606 Section 606.03 to require signs or advertisements to include on the sign, contact information of the person or organization conducting the sale.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/CMMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE
LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 606 SECTION 606.03 TO
REQUIRE SIGNS OR ADVERTISEMENTS TO INCLUDE ON THE SIGN, CONTACT
INFORMATION OF THE PERSON OR ORGANIZATION CONDUCTING THE SALE.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 606, Section 606.03, of the Codified Ordinances of the City of
Lansing, Michigan, be and is, hereby amended to read as follows:

(a) No person shall attach, place, paint, write, stamp or paste any sign or advertisement or
any other matter concerning yard sales, rummage sales, auctions or garage sales or other similar
sales within any public right of way or on any public property, unless:

(1) Such sign or advertisement is placed on the public right of way or public
property no sooner than two days before the date the sale or auction is to occur.

(2) The sign or advertisement is removed within one day after the conclusion of
the sale or auction. Under no circumstances shall any such sign or advertisement be on a
public right of way or public property for longer than four consecutive days.

(3) The sign or advertisement has the name of the person or organization
sponsoring or conducting the sale, and CONTACT INFORMATION FOR THE
PERSON OR ORGANIZATION SPONSORING OR CONDUCTING THE SALE OR
the address of the sale printed legibly upon it.

If a violation of this section has been committed and the individual committing the violation
cannot be identified, the person designated on the sign or advertisement as being the sponsor of

the event shall be deemed responsible for the violation. Where the name of a person is not designated or identified on the sign or advertisement but an address is designated on the sign or advertisement as being the sponsor of the event, the owner or legal occupant of the identified address shall be deemed responsible for the violation. A violation charged under this section shall be deemed a civil infraction and shall be punishable by a civil fine of not more than five hundred dollars (\$500.00).

(b) This section shall not permit the placement of signs or advertisements where otherwise prohibited by law.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions are repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council and shall expire May 21, 2029.

Approved as to form:

City Attorney

Dated: _____

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Monday, July 8, 2019 at 7:00 p.m. in the City Council Chambers, 10th Floor Lansing City Hall, 124 W. Michigan Ave., Lansing, MI for the purpose of considering:

An Ordinance of the City of Lansing, Michigan, to amend the Lansing Codified Ordinances by amending Chapter 658, Section 658.04 to clarify the places where crowding, obstructing or blocking of passage is prohibited; and providing for warning by a law enforcement officer to cease such behavior.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/CMMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE
LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 658, SECTION 658.04
TO CLARIFY THE PLACES WHERE CROWDING, OBSTRUCTING OR BLOCKING OF
PASSAGE IS PROHIBITED; AND PROVIDING FOR WARNING BY A LAW
ENFORCEMENT OFFICER TO CEASE SUCH BEHAVIOR.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 658, Section 658.04, of the Codified Ordinances of the City of
Lansing, Michigan, be and is hereby amended to read as follows:

658.04. Obstruction of public ways.

No person shall CROWD, obstruct, OR BLOCK THE free or uninterrupted
passage on, OR USE OF, any street, sidewalk, ALLEY, ENTRANCE OF ANY PUBLIC OR
PRIVATE BUILDING OR ENCLOSURE, OR THE USE OF, OR PASSAGE, THROUGH
ANY PUBLIC BUILDING OR CONVEYANCE; AND CONTINUE OR RESUME THE
CROWDING, OBSTRUCTING, OR BLOCKING AFTER BEING INSTRUCTED BY A LAW
ENFORCEMENT OFFICER TO CEASE THE CROWDING, OBSTRUCTING, OR
BLOCKING. ~~or public place, or any other place to which the public is admitted. However, if
passage is being obstructed by an organized or group demonstration or picketing, an offense does
not occur unless such obstruction continues after the person or persons creating the obstruction
have been directed by an authorized law enforcement officer to cease obstructing the public
street, sidewalk or place.~~

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions are repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council and shall expire May 21, 2029.

Approved as to form:

City Attorney

Dated: _____

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Monday, July 8, 2019 at 7:00 p.m. in the City Council Chambers, 10th Floor Lansing City Hall, 124 W. Michigan Ave., Lansing, MI for the purpose of considering:

An Ordinance of the City of Lansing, Michigan, to amend the Telephone Harassment Ordinance in its entirety, section 658.05 of the Lansing Codified Ordinances, by defining and regulating the conduct of telecommunications access device harassment, and to provide penalties thereof.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/CMMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

ORDINANCE NO: _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE
TELEPHONE HARASSMENT ORDINANCE IN ITS ENTIRETY, SECTION 658.05 OF THE
LANSING CODIFIED ORDINANCES, BY DEFINING AND REGULATING THE
CONDUCT OF TELECOMMUNICATIONS ACCESS DEVICE HARASSMENT, AND TO
PROVIDE PENALTIES THEREOF.

THE CITY OF LANSING ORDAINS:

That Section 658.05 of the Codified Ordinances of the City of Lansing, Michigan, be and
is hereby amended to read as follows:

658.05.

(A) DEFINITIONS.

(1) "TELECOMMUNICATIONS" AND "TELECOMMUNICATIONS
SERVICE" MEAN ANY SERVICE LAWFULLY PROVIDED TO FACILITATE THE
ORIGINATION, TRANSMISSION, RETRANSMISSION, EMISSION, OR RECEPTION OF
SIGNS, DATA, IMAGES, SIGNALS, WRITINGS, SOUNDS, OR OTHER INTELLIGENCE
OR EQUIVALENCE OF INTELLIGENCE OF ANY NATURE OVER ANY
TELECOMMUNICATIONS SYSTEM BY ANY METHOD, INCLUDING, BUT NOT
LIMITED TO, ELECTRONIC, ELECTROMAGNETIC, MAGNETIC, OPTICAL, PHOTO-
OPTICAL, DIGITAL, OR ANALOG TECHNOLOGIES.

(2) "TELECOMMUNICATIONS ACCESS DEVICE" MEANS ANY OF THE
FOLLOWING:

1 (i) ANY INSTRUMENT, DEVICE, CARD, PLATE, CODE,
2 TELEPHONE NUMBER, ACCOUNT NUMBER, PERSONAL IDENTIFICATION NUMBER,
3 ELECTRONIC SERIAL NUMBER, MOBILE IDENTIFICATION NUMBER, COUNTERFEIT
4 NUMBER, OR FINANCIAL TRANSACTION DEVICE.

5 (ii) ANY TYPE OF INSTRUMENT, DEVICE, MACHINE,
6 EQUIPMENT, TECHNOLOGY, OR SOFTWARE THAT FACILITATES
7 TELECOMMUNICATIONS OR WHICH IS CAPABLE OF TRANSMITTING, ACQUIRING,
8 INTERCEPTING, DECRYPTING, OR RECEIVING ANY TELEPHONIC, ELECTRONIC,
9 DATA, INTERNET ACCESS, AUDIO, VIDEO, MICROWAVE, OR RADIO
10 TRANSMISSIONS, SIGNALS, TELECOMMUNICATIONS, OR SERVICES, INCLUDING
11 THE RECEIPT, ACQUISITION, INTERCEPTION, TRANSMISSION, RETRANSMISSION,
12 OR DECRYPTION OF ALL TELECOMMUNICATIONS, TRANSMISSIONS, SIGNALS, OR
13 SERVICES PROVIDED BY OR THROUGH ANY CABLE TELEVISION, FIBER OPTIC,
14 TELEPHONE, SATELLITE, MICROWAVE, DATA TRANSMISSION, RADIO, INTERNET
15 BASED OR WIRELESS DISTRIBUTION NETWORK, SYSTEM, OR FACILITY, OR ANY
16 PART, ACCESSORY, OR COMPONENT, INCLUDING ANY COMPUTER CIRCUIT,
17 SECURITY MODULE, SMART CARD, SOFTWARE, COMPUTER CHIP, PAGER,
18 CELLULAR TELEPHONE, PERSONAL COMMUNICATIONS DEVICE, TRANSPONDER,
19 RECEIVER, MODEM, ELECTRONIC MECHANISM OR OTHER COMPONENT,
20 ACCESSORY, OR PART OF ANY OTHER DEVICE THAT IS CAPABLE OF
21 FACILITATING THE INTERCEPTION, TRANSMISSION, RETRANSMISSION,

1 DECRYPTION, ACQUISITION, OR RECEPTION OF ANY TELECOMMUNICATIONS,
2 TRANSMISSIONS, SIGNALS, OR SERVICES.

3 (B) No person shall, by means or use of a ~~telephone~~, TELECOMMUNICATIONS
4 ACCESS DEVICE disturb or tend to disturb the peace, quiet or privacy of any other person or
5 family by repeated and continued ~~telephone messages~~ COMMUNICATIONS intended to harass
6 or disturb the person or family to whom the ~~call~~ COMMUNICATION is directed; or by a single
7 ~~call~~ COMMUNICATION or repeated ~~calls~~ COMMUNICATIONS, use obscene, profane, indecent
8 or offensive language, or suggest any lewd or lascivious act; or attempt to extort money or other
9 thing of value from any person or family; or threaten any physical violence or harm to any person
10 or family, or repeatedly and continuously ~~ring~~ CONTACT the ~~telephone~~
11 TELECOMMUNICATIONS ACCESS DEVICE(S) of any person or family with intent to disturb
12 or harass them. However, the use of ~~the telephone~~ TELECOMMUNICATIONS ACCESS
13 DEVICES for the purpose of requesting payment of debts or obligations in a legal manner or for
14 other legitimate business purposes shall not constitute a violation hereof.

15 Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
16 inconsistent with the provisions hereof are hereby repealed.

17 Section 3. Should any section, clause or phrase of this ordinance be declared to be
18 invalid, the same shall not affect the validity of the ordinance as a whole, or any part
19 thereof other than the part so declared to be invalid.

20 Section 4. This ordinance shall take effect on the 30th day after enactment, unless given
21 immediate effect by City Council and shall expire May 21, 2029.

DRAFT #4
June 4, 2019
Approved as to form:

City Attorney

Dated: _____

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**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Monday, July 8, 2019 at 7:00 p.m. in the City Council Chambers, 10th Floor Lansing City Hall, 124 W. Michigan Ave., Lansing, MI for the purpose of considering:

An Ordinance of the City of Lansing, Michigan, to Amend the Lansing Codified Ordinances By Amending Chapter 664, Section 664.01 to make violation of subsection (c), which prohibits language that would tend to cause an immediate breach of the peace, a Municipal Civil Infraction.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/CMMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE
LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 664, SECTION 664.01
TO MAKE VIOLATION OF SUBSECTION (C), WHICH PROHIBITS LANGUAGE THAT
WOULD TEND TO CAUSE AN IMMEDIATE BREACH OF THE PEACE, A MUNICIPAL
CIVIL INFRACTION.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 664, Section 664.01, of the Codified Ordinances of the City of
Lansing, Michigan, be and is hereby amended to read as follows:

664.01. DISORDERLY; fighting; loud and boisterous conduct, BREACH OF THE
PEACE, ~~profanity~~.

No person shall:

- (a) Create or engage in any disturbance or fight in a public place;
- (b) Disturb the public peace and quiet by loud or boisterous conduct; or
- (c) Utter profane, obscene or offensive language directed at or in the presence of
another person, which language causes or would tend to cause an immediate
breach of the peace. VIOLATION OF THIS SUBSECTION (C) SHALL BE
A MUNICIPAL CIVIL INFRACTION.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
inconsistent with the provisions are repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council and shall expire May 21, 2029.

Approved as to form:

City Attorney

Dated: _____

BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolution to Set a Public Hearing Regarding the Establishment of an Obsolete
Property Rehabilitation Act District at 700 May St., Lansing

WHEREAS, Summit Street Development, LLC owner of the property located at 700 May St. in the City of Lansing, Michigan (the "Property") has requested, in writing to the City Clerk, that the City of Lansing establish an Obsolete Property Rehabilitation Act District (the "OPRA District"), pursuant to the Michigan Obsolete Property Rehabilitation Act, being Public Act 146 of 2000 (the "Act"); and

WHEREAS, the Property in question of the OPRA District is legally described as:

COM AT THE SW CORNER OF SECTION 10, TH N00D31'32"W 390.58 FT (RECORDED AS N00D35'41"W 392.72 FT) TO POB: TH N00D31'32"W 121.20 FT; TH N82D26'00"E 86.98 FT; NO 82D58'07"E 15.01 FT; S89D51'56"E 140.63 FT; S89D44'56"E 55.83 FT ; S00D28'26"W ALONG A BLDG WALL LINE 398.36 FT TO NORTH LINE OF MOTOR WHEEL LOFTS; TH N89D39'09"W 14.74 FT, S00D20'51"W 3.70 FT, N89D39'09"W 120.70 FT, N00D20'51"E 182.13 FT AND N89D39'09"W 50.84 FT; N00D20'51"E 84.23 FT; N89D39'09"W 108.50 FT TO POB, CONTAINING 1.83 ACRES, MORE OR LESS, SUBJECT TO ALL EASEMENTS AND RESTRICTIONS, IF ANY. SPLIT/COMBINED ON 02/01/2018 FROM 33-01-01-10-353-006 – PARCEL NUMBER: 33-01-01-10-353-008, and

WHEREAS, the Act requires that before granting a District the Lansing City Council hold a public hearing in order to provide an opportunity for the applicant, owners of real property within the proposed OPRA District, the City Assessor, a representative of the affected taxing units, the residents, and other taxpayers of the City of Lansing general public appear and be heard regarding the approval of the OPRA District.

NOW THEREFORE BE IT RESOLVED that a public hearing be held in the City Council Chambers of the City of Lansing, 10th Floor, Lansing City Hall, Lansing, Michigan, on Monday, **(INSERT DATE)** at 7:00 p.m. for the purpose of receiving public comment on the approval of an OPRA District under the provisions of Public Act 146 of 2000 and that the Clerk shall publish once in a publication of general circulation within the community a notice of the scheduled public hearing and that the notice appear not less than 10 or more than 30 days prior to the date of the hearing.

RESOLUTION # _____

BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
Act-16-2015, Acquisition of Boat Club property (040-025-400-180-00)

WHEREAS, Brett Kaschinske, Parks and Recreation Director, proposes that the City acquire a parcel, currently owned by the Lansing Boat Club, for parks purposes; and

WHEREAS, the property currently vacant and undeveloped, and is located in Delta Township, just outside the western city limits; and

WHEREAS, the property has frontage on the Grand River, and connects Fulton, Fine and Hunters Ridge parks, and is thus a key location for facilitating Rivertrail development; and

WHEREAS, the Design Lansing Comprehensive Plan depicts this property as a location for future Rivertrail development; and

WHEREAS, on November 18, 2015, the Parks Board voted to move ahead with the proposed acquisition; and

WHEREAS, at its meeting on January 5, 2016, the Planning Board reviewed this proposed acquisition in accordance with its Act 33 Review procedures and found that:

- the area would retain the same rural character, with some future park-like improvements anticipated in the future,
- the grant-funded acquisition of this property would require its dedication as parkland, and would preclude its use for private development,
- with riverfront access and Woldemar Nature Center located across the river to the southwest, the site offers substantial potential for travel between parks as well as nature tourism,
- the acquisition proposal is in conformance with the *Design Lansing* Comprehensive Plan; and

WHEREAS, the Planning Board voted unanimously (6-0) to recommend approval of Act-16-2015, the acquisition of the subject property for public parks purposes; and

WHEREAS, the Committee on Development and Planning has reviewed the report and recommendation of the Planning Board, concurs therewith; and

WHEREAS, a Phase I environmental, assessment dated April 21, 2017 by ASTI Environmental revealed no evidence of recognized environmental conditions in connection with the property; and

WHEREAS, by Resolution #2016-061, City Council approved Michigan Natural Resources Trust Fund (MNRTF) grant application for \$67,500, with \$22,000 in local funds, toward the purchase of this property;

WHEREAS, according to an appraisal by Judeh and Associates dated April 26, 2017, the property is valued at \$54,000; and

WHEREAS, based on the appraised value the total purchase price shall be \$54,000.00 plus closing costs. Seventy-five percent paid by the Michigan Department Natural Resources Trust Fund and twenty-five percent paid by the City of Lansing Department of Parks and Recreation Land Acquisition Fund.

NOW THEREFORE BE IT RESOLVED, the Lansing City Council hereby approves Act-16-2015, the purchase of the property legally described as:

PARCEL A

A PARCEL OF LAND IN THE SOUTH HALF OF SECTION 25 TOWNSHIP 4 NORTH RANGE 3 WEST, DELTA TOWNSHIP EATON COUNTY, MICHIGAN; BEING MORE PARTICULARLY DESCRIBED AS: COMMENCING AT THE SOUTHEAST QUARTER CORNER OF SAID SECTION 25; THENCE NORTH 89.54'36" WEST (RECORDED AS SOUTH 89°37'30" WEST) ALONG THE SOUTH SECTION LINE ° 2250.80 FEET TO THE POINT OF BEGINNING; THENCE NORTH 0°5'24"EAST (RECORDED AS DUE NORTH) 190.00 FEET THENCE NORTH 11°24'35" WEST TO THE WATER'S EDGE OF THE GRAND RIVER; THENCE ALONG THE WATERS EDGE OF THE GRAND RIVER TO THE SOUTH SECTION LINE OF SAID SECTION 25; THENCE ALONG THE SOUTH SECTION LINE SOUTH 89°54'36" EAST (RECORDED AS NORTH 89°37'30" EAST) TO THE SOUTH 1 / 4 CORNER OF SAID SECTION 25; THENCE CONTINUING ALONG THE SOUTH SECTION LINE SOUTH 89°54'36" EAST (RECORDED AS NORTH 89°37'30" EAST) 383.53 FEET TO THE POINT OF BEGINNING. CONTAINING APPROXIMATELY 6.04 ACRES SUBJECT TO ALLUVIAL PATIERNs AND ANY EASEMENTS OR RESTRICTIONS OF RECORD, AND

PARCEL B

A PARCEL OF LAND IN THE NORTH HALF OF SECTION 36 TOWNSHIP 4 NORTH RANGE 3 WEST, DELTA TOWNSHIP EATON COUNTY, MICHIGAN; BEING MORE PARTICULARLY DESCRIBED AS: COMMENCING AT THE NORTHEAST QUARTER CORNER OF SAID SECTION 36; THENCE NORTH 89°54'36" WEST (RECORDED AS SOUTH 89°37'30" WEST) ALONG THE NORTH SECTION LINE 2281.08 FEET TO THE POINT OF BEGINNING; THENCE 339.14 FEET SOUTH WESTERLY ALONG A NON TANGENTIAL CURVE TO THE LEFT WHOSE RADIUS IS 815.00 FEET HAVING A CHORD OF SOUTH 57°59'40" WEST 336.70 FEET TO A LINE THAT IS PARALLEL AND 178.90 FEET SOUTH OF THE NORTH SECTION LINE OF SECTION 36; THENCE ALONG SAID LINE NORTH 59°54'35" THENCE NORTH ALONG THE WATERS EDGE OF THE GRAND RIVER TO THE NORTH SECTION LINE OF SAID SECTION 36; THENCE ALONG THE NORTH SECTION LINE SOUTH 59°54'35" EAST (RECORDED AS NORTH 89°37'30" EAST) TO THE NORTH 1 / 4 CORNER THENCE CONTINUING ALONG THE NORTH SECTION LINE SOUTH

89°54'36" EAST (RECORDED AS NORTH 89°37'30"), SUBJECT TO ALLUVIAL PATIERNs AND ANY EASEMENTS OR RESTRICTIONS OF RECORD

for a total purchase price of Fifty Four Thousand and No/100 (\$54,000.00) Dollars plus closing costs.

BE IT FURTHER RESOLVED that the City Council hereby dedicates the above-described property for public park use.

BE IT FURTHER RESOLVED that the City Council hereby accepts the MNRTF grant.

BE IT FINALLY RESOLVED, the Mayor Schor, on behalf of the City, is hereby authorized to sign and execute all documents, receive the funds, create the necessary accounts, and make necessary transfers for their administration in accordance with the requirements of the grantor to effectuate this transaction, subject to their prior approval as to content and form by the City Attorney.

BY THE COMMITTEE ON DEVELOPMENT & PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, _____, 2019, at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of approving and/or opposing the Ordinance for rezoning:

SLU-2-2019: 835 W. Genesee Street, Special Land Use Permit, Neighborhood Community Center in the "DM-1" Residential zoning district

THIS ITEM NOT AVAILABLE AT TIME OF PRINT

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Tri-County Aging Consortium, known as Tri-County Office on Aging, produced the Fiscal Year 2020-2022 Multi Year Implementation Plan as required by the Older Americans Act and the Older Michiganians Act; and

WHEREAS, the Committee of the Whole met and reviewed the document at its meeting on Monday, July 8, 2019; and

WHEREAS, Lansing City Council has reviewed the Tri-County Office on Aging's Fiscal Year 2020-2022 Multi Year Implementation Plan.

BE IT RESOLVED, that the Lansing City Council hereby approves said document.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the reappointments to various Boards as stated below:

Downtown Lansing Inc.:

Karl R. Dorshimer City Representative Member for a term to expire June 30, 2023; and;

Lansing Entertainment & Pub. Facility Authority:

James Stajos as an At-Large Member for a term to expire June 30, 2022; and

Michigan Avenue Corridor Improvement Authority:

Joan M. Nelson as a Member for a term to expire June 30, 2022;

Saginaw Street Corridor Improvement Authority:

Jonathon Lukco as a Member for a term to expire June 30, 2023;

WHEREAS, the Mayor's office has verified that the nominees has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on July 8, 2019 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointments to various Boards as stated below:

Downtown Lansing Inc.:

Karl R. Dorshimer City Representative Member for a term to expire June 30, 2023.

Lansing Entertainment & Pub. Facility Authority:

James Stajos as an At-Large Member for a term to expire June 30, 2022.

Michigan Avenue Corridor Improvement Authority:

Joan M. Nelson as a Member for a term to expire June 30, 2022.

Saginaw Street Corridor Improvement Authority:

Jonathon Lukco as a Member for a term to expire June 30, 2023.

RESOLUTION #2019-**BY THE PUBLIC SERVICE COMMITTEE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

Act-13-2019, 600 block East Michigan Avenue Public Right of Way, 600 E Michigan Lansing LLC Footing Easement

WHEREAS, 600 E Michigan Lansing LLC requests an easement along the south edge of the Michigan Avenue public right of way between Larch Street and the East Street public right of way for a building footing; and

WHEREAS, the proposed building will contain a grocery store, hotel and housing; and

WHEREAS, the proposed easement would extend approximately 24" into the Michigan Avenue right of way at a depth of between 3' and 5'; and

WHEREAS, the location of the proposed building footing would not conflict with any known underground utilities; and

WHEREAS, the relocation of any utilities found during construction would be the responsibility of 600 E Michigan Lansing LLC; and

WHEREAS, the Planning Board, at its meeting on July 2, 2018 reviewed the location, character, and extent of the proposal in accordance with its Act 33 Review procedures and found that:

- The easement is located in a commercial area, and the proposed footing would not interfere with existing utilities or the public's use of the right of way,
- The footing will be installed underground, so the effect on the character of the surrounding area is negligible,
- The width of the proposed easement (2-3') is necessary and appropriate to install and maintain the footing, and will not adversely affect City operations or public use of the right of way; and

WHEREAS, the Planning Board voted unanimously (6-0) to recommend approval of Act-13-2019, a non-exclusive easement to 600 E Michigan Lansing LLC to locate an underground building footing along the south edge of the Michigan Avenue public right of way between Larch Street and the East Street right of way; and

WHEREAS, the estimated the value of the subject easement is \$X,000; and

WHEREAS, the Committee on Development and Planning has reviewed the report and recommendation of the Planning Board, as well as the appraisal report, and concurs therewith;

NOW, THEREFORE BE IT RESOLVED, that the Lansing City Council hereby approves Act-13-2019, a non-exclusive easement to 600 E Michigan Lansing LLC, legally described as:

The south XX' of the Michigan Avenue public right of way lying between the east edge of the Larch Street right of way and the west edge of the East Street right of way (occupied by CSX railroad) within the original plat of City of Lansing, Ingham County, adjacent to block 242 of said plat.

for the purpose of installing and maintaining a building footing across the south side of the right of way, for the sum of XXX Thousand Dollars (\$x,000.00).

BE IT FINALLY RESOLVED, that the Mayor, on behalf of the City, is hereby authorized to sign and execute all documents necessary to effectuate the aforementioned transaction(s), subject to their prior approval as to content and form by the City Attorney.

INTRODUCTION OF ORDINANCE

An ordinance of the City of Lansing, Michigan, providing for the rezoning of a parcel of real property located in the City of Lansing, Michigan, and for the revision of the district maps adopted by Section 1246.02 of the Code of Ordinances. Property located at:

Z-3-2019: 835 W. Genesee Street from "C" Residential District to "DM-1"
Residential District

was introduced by the Committee on Development & Planning, read a first time by its title and referred to the Committee on Development and Planning.

DRAFT

BY THE COMMITTEE ON DEVELOPMENT & PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, _____, 2019, at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of approving and/or opposing the Ordinance for rezoning:

Z-3-2019: 835 W. Genesee Street from "C" Residential District to "DM-1"
Residential District

INTRODUCTION OF ORDINANCE

An ordinance of the City of Lansing, Michigan, providing for the rezoning of a parcel of real property located in the City of Lansing, Michigan, and for the revision of the district maps adopted by Section 1246.02 of the Code of Ordinances. Property located at:

Z-4-2019:213 W. Malcolm X Street from "C" Residential District to "F"
Commercial District

was introduced by the Committee on Development & Planning, read a first time by its title and referred to the Committee on Development and Planning.

DRAFT

BY THE COMMITTEE ON DEVELOPMENT & PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, _____, 2019, at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of approving and/or opposing the Ordinance for rezoning:

Z-4-2019:213 W. Malcolm X Street from "C" Residential District to "F"
Commercial District

CITY of LANSING

INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor

FROM: Stephanie Robinson CPPB, Senior Buyer

DATE: June 21, 2019

SUBJECT: Sole Source Purchase – Stansley – Recycling Waste Services

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Public Service Department, Recycling Division
Vendor: Stansley – Recycle Waste Services
Item Purchased: Hauling Single Stream Recycling
Dollar Amount: \$ 21,750 (FY19 account 590.453685.743000)

Additional information pertaining to this purchase is attached for your information:

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

slr

CITY of LANSING
INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
Samantha Harkins, Chief of Staff

FROM: Stephanie Robinson, CPPB, Senior Buyer

DATE: June 12, 2019

SUBJECT: Sole Source – Stansley Group – Hauling Single Stream Recycling

The Public Service Department – O&M Division requests that Stansley Group. be designated as a Sole Source vendor for the hauling of single stream recycling.

Please see the attached letter from Nathan Arnold and attached approval from Andrew Kilpatrick regarding the request.

Based on the attached letter we recommend issuing a sole source purchase order to Stansley Group, in the amount of \$ 14,500 ~~per month for approximately six to twelve months~~ ^(plus) ~~per the request of the Public Service Department .~~ _{for SIX WEEKS}

Attachment

Date: 6.13.19

Approved X Denied _____

AS
Andy Schor, Mayor



Andy Schor, Mayor

PUBLIC SERVICE DEPARTMENT
Operations and Maintenance Division
801 East South Street
(517) 483-4161
FAX: (517) 483-4483
<http://publicservice.cityoflansingmi.com>



To: Stephanie Robinson, Buyer - Purchasing

From: Nathan Arnold, Assistant Superintendent, O&M

Date: June 11, 2019

Subject: Sole Source Request Hauling Single Stream Recycling

We are requesting a sole source arrangement for services from Stansley Group. The current hauler, CEI, has a long, documented history of failing to pick up loads. There is limited space in the recycling transfer station to store materials, therefore, they must be hauled out daily to keep up. Staff have contacted multiple hauling companies and followed up on many leads, but have come up with only one good option, which is Stansley Group.

There services are needed to move the stored materials out of the transfer station to get caught up and help to manage the flow of materials to the processor in Southfield, MI.

Stansley Group has 142 yard walking floor compactor trailers available. The price is \$725/load. We expect these trailers to fit more materials in them than CEI could with their 110 yard trailers, so it's likely we'll have fewer loads. They could potentially haul up to 20 plus loads/month, totaling appx \$14,500/month, depending on need.

Account number #: 597453685743000

Please let me know if you have any questions.

**CITY OF LANSING**

124 W. Michigan Ave
Lansing, MI 48933
(517) 483-4128

TO: RECYCLE WASTE SERVICES INC
3793 SILICA RD, STE B
SYLVANIA, OH 43560

PURCHASE ORDER

P.O. NUMBER	P086025
DATE	06/14/19
VENDOR I.D.	V010744
DELIVERY DATE	
FOB	
REQUISITION NO	PR014464
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE.	

Page 1 of 1

PHONE#

FAX#

DELIVER ITEMS TO:

PUBLIC SERVICE OPERATIONS & MAINTENANCE
601 E SOUTH ST
LANSING, MI 48910

SEND INVOICE TO:

PUBLIC SERVICE OPERATIONS & MAINTEN
601 E SOUTH ST
LANSING, MI 48910

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
001	RECYCLE HAULING	21,750	EA	1.00	21,750.00
				TAX	0.00
				TOTAL	21,750.00

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Goods other than those specified on this order must not be substituted or prices changed without authorization.
2. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.

Stephanie Robinson

From: Kilpatrick, Andrew <Andrew.Kilpatrick@lansingmi.gov>
Sent: Wednesday, June 12, 2019 2:30 PM
To: Stephanie Robinson
Cc: Mumby, Christopher
Subject: RE: doc01396620190611144039.pdf

[EXTERNAL] This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

- ITD

Stephanie,

I approve this as a sole source to get our recycle transfer pile empty (or down to a reasonable level). Moving forward, we may need to put a bid out for 6 months to a year since our current vendor is not providing timely service.

Andy

From: Mumby, Christopher <Christopher.Mumby@lansingmi.gov>
Sent: Wednesday, June 12, 2019 2:27 PM
To: Stephanie Robinson <Stephanie.Robinson@LBWL.COM>; Kilpatrick, Andrew <Andrew.Kilpatrick@lansingmi.gov>
Subject: Re: [EXTERNAL] doc01396620190611144039.pdf

He's aware of the recycling "emergency". He should be able to respond shortly.

Christopher

Sent from my T-Mobile 4G LTE Device

----- Original message -----

From: Stephanie Robinson <Stephanie.Robinson@LBWL.COM>
Date: 6/12/19 2:26 PM (GMT-05:00)
To: "Mumby, Christopher" <Christopher.Mumby@lansingmi.gov>, "Kilpatrick, Andrew" <Andrew.Kilpatrick@lansingmi.gov>
Subject: [EXTERNAL] doc01396620190611144039.pdf

I believe we are waiting for updated costs, but I need for approval from director of PS for this sole source. I understand that Stansley could start tomorrow, if we get approval to move forward for the hauling.

Stephanie

CITY of LANSING

INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
FROM: Stephanie Robinson CPPB, Senior Buyer
DATE: June 21, 2019
SUBJECT: Sole Source Purchase – Kennedy Industries

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Public Service Department, Wastewater Division
Vendor: Kennedy Industries
Item Purchased: Flygt Pump Replacement for Willard Pump Station
Dollar Amount: \$97,700 (FY19 account 590.933610.970000.20129)

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

slr

CITY of LANSING
INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
Samantha Harkins, Chief Operating Officer

FROM: Stephanie Robinson CPPB, Senior Buyer

DATE: June 11, 2019

SUBJECT: Sole Source – Kennedy Industries – Flygt Pump Replacement

The Public Service Department Wastewater Division requests that Kennedy Industries, of Wixom, MI, be designated as a sole source vendor for a replacement of a Flygt Pump for the Willard Pump Station.

Please see the attached letter from Sid Scrimger, Bill Brunner and Christopher Mumby regarding the request. And memo from Flygt Products, stating that Kennedy is the exclusive authorized sales distributor for lower Michigan.

Based on the attached letter we recommend issuing a sole source purchase order to Kennedy Industries in the amount of \$ 97,700.00 from account number, 590.933610.970000.20129 per the request of the Public Service Department WWTP Division.

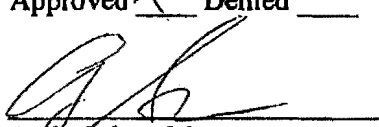
Attachment

slr

Date

6-18-19

Approved ☒ Denied ☐


Andy Schor, Mayor



Andy Schor, Mayor

**PUBLIC SERVICE
DEPARTMENT**

Wastewater Division
1625 Sunset Avenue
Lansing, Michigan 48917
(517) 483-4404
FAX: (517) 483-4536

<http://publicservice.cityoflansingmi.com/pubwater/>



To: Stephanie Robinson, Senior Buyer
From: William H. Brunner, Plant Engineer *TSB*
Date: June 11, 2019
**Subject: Recommendation of Sole-Source Supplier
Flygt Pumps for Willard Avenue Pump Station**

I recommend that Kennedy Industries (Kennedy) be awarded the work, as a sole-source supplier, to provide three Flygt Submersible vertical dry-pit pumps for \$97,700.00. These pumps will replace the existing pumps in the Willard Avenue Pump Station. Kennedy's quotation is attached,

The Willard Avenue Pump Station services an area that will include the new McClaren Hospital. The existing pumps are nearing the end of their useful life, plus they are too small to service the new hospital. It is important to get the pumps replaced with reliable, long-lasting pumps.

There are several reasons why we would like to sole-source Flygt as the pump manufacturer.

1. Service by the pump supplier, Kennedy Industries, has been very good and they are highly responsive.
2. The operators are familiar with Flygt pumps and they have been reliable in the wastewater treatment and collection system.
3. Operation and maintenance of the pumps will be similar to the other Flygt pumps that the operators already maintain.
4. The Flygt pump uses the source water for cooling. Other pumps use a potable water source for cooling, which increases the operating cost. Also, piping must be extended to the pump and be maintained. In addition, any maintenance on the pump seals requires the operators to disconnect and reconnect the water source.

Funds are allocated for this project in the following account:

\$97,700.00 590-933610-970000-20129 Willard St. Pump Station

If you have any questions regarding this recommendation, please contact me at your earliest convenience. Thank you for your assistance.

Approved: _____

Sid Scrimger
Sid Scrimger, Wastewater Division Superintendent

Approved: _____

Andrew Kilpatrick *FOR*
Andrew Kilpatrick, P.E. Director of Public Service

**CITY OF LANSING**

124 W. Michigan Ave
Lansing, MI 48933
(517) 483-4128

TO: KENNEDY INDUSTRIES INC
4925 HOLTZ DR
WIXOM, MI 48393

PURCHASE ORDER	
P.O. NUMBER	P086034
DATE	06/20/19
VENDOR I.D.	V000166
DELIVERY DATE	
FOB	Destination
REQUISITION NO	PR014480
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE.	

Page 1 of 1

PHONE# (248) 684-6011 FAX# (248) 684-6011

DELIVER ITEMS TO:

PUBLIC SERVICE WASTEWATER TREATMENT PLAN
1625 SUNSET AVE
LANSING, MI 48917

SEND INVOICE TO:

PUBLIC SERVICE WASTEWATER TREATMENT
1625 SUNSET AVE
LANSING, MI 48917

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
001	FLYGT PUMP REPLACEMENT AT WILLARD RD PUMP STATION PER ALL TERMS AND CONDITIONS OF QUOTE 0023495.	97,700	EA	1.00	97,700.00
				TAX	0.00
				TOTAL	97,700.00

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

- Goods other than those specified on this order must not be substituted or prices changed without authorization.
- If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.



KENNEDY
INDUSTRIES

INNOVATE
SOLVE
MONITOR
REPAIR

QUOTATION		
DATE	NUMBER	PAGE
6/6/2019	0023495	1 of 1

B LAN115
I CITY OF LANSING
L 124 W. MICHIGAN AVE.
T LANSING, MI 48933
O

Accepted By: _____

Company: _____

Date: _____

PO#: _____

ATTENTION:

BILL BRUNNER

517-483-4018

bill.brunner@lansingmi.gov

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
QUOTE	CITY OF LANSING, WILLARD AVE, FLYGT	REA/EMG	FREIGHT ALLOWED
QTY	DESCRIPTION		

(2) FLYGT SUBMERSIBLE DRY PIT SEWAGE PUMPS, MODEL NT3171.185-437 WITH HIGH CHROME IMPELLER AND INSERT RINGS. RATED FOR 1,320 GPM @ 40' TDH, 25 HP, 3 PHASE, 460 VOLT WITH 6" DISCHARGE AND 10" SUCTION. INCLUDES 65 FT. MOTOR AND SENSOR CABLES. PUMPS EQUIPPED WITH SEAL FAIL/HIGH TEMP CABLES.

(1) SPARE FLYGT SUBMERSIBLE DRY PIT SEWAGE PUMP, MODEL NT3171.185-437 WITH HIGH CHROME IMPELLER AND INSERT RING. RATED FOR 1,320 GPM @ 40' TDH, 25 HP, 3 PHASE, 460 VOLT WITH 6" DISCHARGE AND 10" SUCTION. INCLUDES 65 FT. MOTOR AND SENSOR CABLE. PUMP EQUIPPED WITH SEAL FAIL/HIGH TEMP CABLE.

(2) FLYGT VERTICAL STAND KITS WITH 10" INLET ELBOW.

(1) LOT OF FLYGT MODEL NT3171 SPARE PARTS: REBUILD KIT, HIGH CHROME IMPELLER AND INSERT RING.

(2) FLYGT MINI-CAS SEAL FAIL, HIGH TEMPERATURE RELAY (TO BE INSTALLED IN CONTROL PANEL BY OTHERS).

(3) FLYGT 5 YEAR PRO-RATED WARRANTY.

(2) START-UP ASSISTANCE.

NET PRICE INCLUDING FREIGHT, BUT NO TAXES: --- \$ 97,700.00 TOTAL

WE DO NOT INCLUDE: INSTALLATION, SITE WORK, CONCRETE, ANCHOR BOLTS, PIPING, VALVES, COVER, CONDUIT, WIRING, JUNCTION BOXES, PADLOCKS OR KEYS, UNLESS LISTED ABOVE.

WE APPRECIATE THIS OPPORTUNITY TO QUOTE AND LOOK FORWARD TO BEING OF FUTURE SERVICE.

SINCERELY,
RICK ALVAREZ / ERIC GRIFFITH

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 4/2019) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

**CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE
NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL**

P.O. Box 930079 Wixom, MI 48393 - 4925 Holtz Drive Wixom, MI 48393 - Phone: 248-684-1200 - Fax: 248-684-6011

www.KennedyInd.com



Xylem Water Solutions USA Inc.

David B. Gut
14125 South Bridge Circle
Charlotte, NC 28273
Tel: 704.504.3030

June 13, 2019

To whom it may concern:

Kennedy Industries, Inc. is Flygt's exclusive authorized sales, maintenance repair and service distributor in Lower Michigan for all Flygt products.

Contact information is as follows:

Kennedy Industries, Inc.
4925 Holtz Drive
Wixom, MI 48393

Phone: 248-684-1200
Fax: 248-684-6011

Email: info@kennedyind.com

Website: www.kennedyind.com

If you have any questions, please do not hesitate to contact me at 317-677-4852.

Best regards,

David B. Gut

David B. Gut
Mid-Central Regional Sales Manager, Americas Commercial Team
Dewatering, Distribution, and Water Utilities

CITY of LANSING

INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor

FROM: Stephanie Robinson CPPB, Senior Buyer

DATE: June 21, 2019

SUBJECT: Sole Source Purchase – Collcorp Inc. - Ironbrook – UV Disinfection System

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Public Service Department, Wastewater Division
Vendor: Collcorp Inc. - Ironbrook
Item Purchased: UV Disinfection System Lamps and Parts
Dollar Amount: Not to exceed \$35,000 (FY19 account 9061020164-973000)

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

slr

CITY of LANSING
INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
Samantha Harkins, Chief of Staff

FROM: Stephanie Robinson, CPPB, Senior Buyer

DATE: May 22, 2019

SUBJECT: Sole Source - Ironbrook - UV Disinfection System

The Public Service Department Wastewater Division requests that Ironbrook be designated as a Sole Source vendor for the purchase of Ultraviolet Disinfection (UV) system lamps and replacement parts.

Please see the attached letter from Sid Scrimger and Andrew Kilpatrick regarding the request.

Based on the attached letter we recommend issuing a sole source purchase order to Ironbrook, in the amount of \$ 35,000.00 per the request of the Public Service Department Wastewater Division.

Attachment

Date: 5-24-19

Approved X Denied

AS
Andy Schor, Mayor



MEMO

TO: Stephanie Robinson, Buyer/Purchasing
FROM: Sid Scrimger, WWTP Superintendent
DATE: May 17, 2019
SUBJECT: Sole Source Purchase

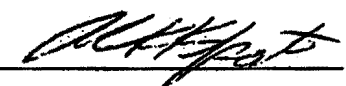
The WWTP is in need of significant work on the plant UV disinfection system. Many of the lamps in the system are nearing the end of their useful life and it is important to replace them to avoid potential discharge of pathogens to the Grand River and violation of the City's NPDES permit. In addition, a number of components have failed, requiring their replacement.

The Fischer & Porter UV system disinfects the treated water before it is released to the Grand River. It was installed in 1997, and was refurbished in 2014 at a cost of \$621,028. The City's National Pollutant Discharge Eliminations System Permit requires that effluent from the wastewater plant be disinfected before discharging it into the river.

The intent at this time is to contract replacement of lamps in those portions of the system closest to their end-of-life and have the entire system checked for functionality and repaired on an as needed basis. Since the attached quote has been provided prior to a complete assessment of the system, it lists prices for individual units rather than total cost. We do know that replacing 50% of the lamps will require 1180 lamps @ \$22.50 (\$26,550). Based on the initial assessment and unit costs for other items, the total cost should not exceed \$35,000.00.

I recommend that Ironbrook UV Corporation (Ironbrook) be awarded the work, as a sole-source contractor, to replace one-half the lamps on the ultraviolet disinfection (UV) system and replace parts as required for an amount not to exceed \$35,000.00. Attached to this document are Ironbrook's quotation, a list of customers who received refurbished or upgraded systems, and letters stating that ABB owns the Fischer & Porter design and that Ironbrook is the exclusive distributor.

 5-20-19
Sid Scrimger, WWTP Supt.

 5-20-19
Andrew Kilpatrick, P.E., Director of Public Service

**CITY OF LANSING**

124 W. Michigan Ave
Lansing, MI 48933
(517) 483-4128

TO: COLLCORP INC
1055 COUNTY RD 6N
TINY, ON L9M 0R4

PURCHASE ORDER	
P.O. NUMBER	P086010
DATE	05/29/19
VENDOR I.D.	V010733
DELIVERY DATE	
FOB	Destination
REQUISITION NO	PR014440
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE.	

Page 1 of 1

PHONE# (705) 533-1853 FAX#

DELIVER ITEMS TO:

PUBLIC SERVICE WASTEWATER TREATMENT PLAN
1625 SUNSET AVE
LANSING, MI 48917

SEND INVOICE TO:

PUBLIC SERVICE WASTEWATER TREATMENT
1625 SUNSET AVE
LANSING, MI 48917

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
001	MATERIALS/PARTS AND LABOR TO REPLACE ONE-HALF THE LAMPS AT QTY 1180 AT \$22.50 EA BUT NOT TO EXCEED \$35,000 ON THE ULTRAVIOLET DISINFECTION (UV) SYSTEM.	35,000	EA	1.00	35,000.00
TAX					0.00
TOTAL					35,000.00

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Goods other than those specified on this order must not be substituted or prices changed without authorization.
2. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.



ironbrookUV

F&P ULTRAVIOLET SPECIALISTS

March 22, 2019

Scott,

After completing a partial (2 channels out of service) of the UV system we found the following:

PDC 4-1

Rack 2 – Tripped Breaker plus blown fuse
Rack 3 – GFI trips
Rack 6 – B4 Lamp Fail
Rack 15 – B3 Lamp Fail
Rack 17 – B3 Ballast removed
UV Intensity – 0% no adjustment

PDC 4-2

Rack 6 – B3 Lamp Fail
Rack 11 – B1 Lamp Fail
Rack 14 – B1 Lamp Fail
Rack 16 – B2 Lamp Fail/B4 Lamp Fail
Rack 17 – B7 Lamp Fail
Rack 18 – B2 Lamp Fail
UV Intensity – 120% adj down to 75%

PDC 3-1/3-2 Out of service

PDC 1-1

Rack 6 – GFI Trip
Rack 15 – B6 Lamp Fail
Rack 16 – Multiple Lamp Fails
Rack 17 – B2, 3 & 4 Lamp Fail
UV Intensity 2% no adjustment

Ironbrook UV a division of Collicorp Inc
1055 County Rd 6N, Tiny ON, Canada L9M0R4 * 705-533-1853 * Toll Free 866-682-4442
Fax 705-533-3786 * ironbrookuvcorp@rogers.com * www.ironbrook.com





ironbrookUV

F&P ULTRAVIOLET SPECIALISTS

PDC 1-2

All good

UV Intensity 0% no adjustment

PDC 2-1/2-2 Out of service

With the exception of a bunch of lamp fails which is normal after this many hours and a couple of issues with controller boards the system looks great. We all agree that lamps need to be replaced but issues with controller boards, blown fuse, Intensity issues should all be addressed to minimize the work needed to maintain the system.

The intensity meters most likely have moisture in the sensor which will need to be addressed. We can re-work the sensors at our location, hopefully the diodes are ok or they will need replaced. To correct all the issues we found it would take us less than a day to resolve, gives you an idea that after 4 years it would take no time at all to restore everything back to 100%

The lamps look to be burning quite nicely even after 11000 hrs. But as we discussed the time to start planning to do a lamp change is now. I believe two of the channels have close to 13K on them which is getting close to EOL.

As also discussed we can install the lamps on site, troubleshoot any issue that arises and if time allows go through the other banks and resolve some of recorded issues. This would save Lansing the time and expense of not only the removal and installation of the lamps but the issues that arise after lamp installation (which is normal).

The site does not have any spare parts as well, a system this large should have at least a few items on hand such as;

Ballast
Controller Boards
Sensors
Blowers

Ironbrook UV a division of Colcorp Inc
1055 County Rd 6N, Tiny ON, Canada L9M0R4 * 705-533-1853 * Toll Free 866-682-4442
Fax 705-533-3786 * ironbrookuvcorp@rogers.com * www.ironbrook.com





ironbrookUV

F&P ULTRAVIOLET SPECIALISTS

Although we do carry all parts for the system you want to be able to quickly replace a defective part so that the system keeps operating to full capacity.

Please refer to following pricing;

Lamps G64T5L Long life (includes installation and orings)

Qty 590 - \$26.00 each

Qty 1180 - \$22.50 each

Qty 2360 - 20.50 each

Ballast Rev 4 - \$170.00ea.

Sensors - \$950.00ea.

Controller Boards - \$550.00ea.

Blowers - \$380.00ea.

As you can see more lamps the cheaper it is per lamp and installation.

I trust this is satisfactory but if you have any questions please feel free to call or email

Regards,

Jamie

Ironbrook UV (Division of Colicorp, Inc)

1055 Country Rd 6 North

Tiny, Ontario L9M 0R4

Tele: 705 533 1853

Fax: 705 533 3786

GST: 824428635

jammerc@rogers.com

ironbrookuvcorp@rogers.com

Ironbrook UV a division of Colicorp Inc

1055 County Rd 6N, Tiny ON, Canada L9M0R4 * 705-533-1853 * Toll Free 866-682-4442

Fax 705-533-3786 * ironbrookuvcorp@rogers.com * www.ironbrook.com





September 24, 2003

Re: Fischer & Porter Ultraviolet Disinfection Design Ownership

Dear Fischer & Porter Ultraviolet Disinfection Customer:

We would like to reiterate that the design of the Fischer & Porter Tubular, GPF and Lamp Rack Continuous Boards are our design, which we developed since the inception of the product line that began with the purchasing the original Arla design in the early eighties.

As Fischer & Porter/Elsap Bellow/ABB Inc. we have spent considerable cost in developing and promoting our product. This development has included decades of in-house research and development and extensive financing and hydraulic testing at Lehigh University. The testing at Lehigh was not only to comply with EPA requirements as outlined in Section 7 of the EPA Wastewater Manual, but in addition to confirm that the design was suitable for all wastewater conditions throughout the world as our systems are not limited to one geographic region. For California we did further product research and development at U.C. Davis confirming that the design met the stringent Title 22 requirements for dosage and hydraulic requirements.

ABB retained the right to the sale and distribution of these parts upon sale of the division to Trojan Technologies. No other company shall sell these products other than our authorized distributor SanBrook Partners.

ABB will protect what we have designed and developed to the fullest legal level. As such we have requested that companies copying this product to cease production or risk further legal action. We are asking our customers to respect our position and not purchase these parts. These parts are not approved for use in Fischer & Porter UV systems and have they been tested by Hydraqul or U.C. Davis, and hence you are violating EPA requirements with these products.

Yours truly,
ABB Inc.

Ken Burnett
Senior Product Manager
Instrumentation and Control Business Unit

ABB Inc.

3100 - 100th Ave
Pittsburgh, PA 15235
1-724-265-0000

Telephone
(800) 682-5610
Fax
(800) 775-5610

Internet
www.abb.com

BY THE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Code Compliance Manager has determined that the building located at 5624 Joshua Street , Parcel # 33-01-05-04-427-101 legally described as: E 10 R LOT 2 EXC N 50 FT SUPERVISORS PLAT NO 3 T3N R2W is an unsafe or dangerous building as defined in Section 108.1 of the Lansing Uniform Housing Code and the Housing Law of Michigan and was red tagged on ; and

WHEREAS, a hearing was held by the Hearing Officers on APRIL 25, 2019 , at which the Hearing Officers determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by JUNE 25, 20129 ; and

WHEREAS, said Hearing Officers filed a report of their findings and order with the City Council and requested the City Council to take appropriate action under the Lansing Housing and Premises Code and the Housing Law of Michigan; and

WHEREAS, the Housing Law of Michigan and Premises Code require a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe; and

WHEREAS, the City Council held a public hearing on , to review the findings and the order of the Hearing Officers and the owners were notified in writing of said hearing and had an opportunity to appear and show cause why said building should not be demolished or otherwise made safe; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board Officer has not occurred; and

NOW, THEREFORE, BE IT RESOLVED that the owner(s) of are hereby directed to comply with the order of the Hearing Officers to demolish or otherwise make safe the said building within _____ days from the date of this resolution, .

BE IT FURTHER RESOLVED that the property owner(s) is hereby notified that this order must be appealed within twenty days pursuant to MCL 125.542 and should the owners fail to comply with the Hearing Officers' order for demolition or make safe, the Manager of Code Compliance is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED whether demolition is accomplished by said property owner or the city that appropriate seeding and restoration of property take place to avoid run-off to adjacent properties.

BE IT FURTHER RESOLVED that the cost of such demolition shall be a lien against the real property and shall be reported to the City Assessor.

BE IT FINALLY RESOLVED that the owners in whose name the property appears upon the last local tax assessment record shall be notified by the City Assessor of the amount of such cost by first class mail at the address shown on the records. Upon the owners failure to pay the same within thirty (30) days after mailing by the City Assessor of the notice of the amount thereof, the amount of said costs shall be a lien and shall be filed and recovered as provided by law and the lien shall be collected and treated in the same manner as provided for property tax liens under

the general property tax act.

5624 JOSHUA STREET

● Original Red Tag Date

● 06/27/2018

● Submitted Into Make Safe Or Demolish Process

● 02/15/2019

● Property Vacant/Repairs Exceed Building SEV

● Property vacant more than 180 days

● Repairs exceed building SEV

● Title Information

● MARY & VIRGIL G NELLIS

● MALIK BALLA

5624 JOSHUA STREET

Property Value Information

● SEV

● \$29,300.00 (*as of 6/28/2019*)

● Structure

● \$39,573.00 (*as of 6/28/2019*)

● Land

● \$19,109.00 (*as of 6/28/19*)

● Estimate of Repairs

● \$120,960.00

5624 JOSHUA STREET HOUSING CODE LETTER

● Code Compliance Inspection Date

● 6/27/2018

● Code Compliance Letter Written

● 06/27/2018 (Tagged by both the Building Safety Department & Code Enforcement)

● Code Compliance Due Date

● 7/27/2018

5624 JOSHUA STREET.

Demolition Board Actions

- Demolition Board Show Cause Hearings

- 02/28/2019

- Order by Demolition Board

- MS or D by 04/28/2019

- Request Sent To City Council for Show Cause Hearing

- 6/25/2019

5624 JOSHUA STREET.

City Council Actions

- Show Cause Hearing Held
 - 00/00/00
- Public Safety Committee Meeting
 - 00/00/00
- Resolution passed by City Council
- Extension Requested By Owner

5624 JOSHUA STREET.

General Comments

- Building Permit issued 5/16/2019 no inspections per Building Inspector Larry Connelly conducted an inspection on 6/27/2019 no work has taken place.

RECOMMENDATIONS

● FOR NEW CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Table case – Stays at PS Committee level for future review.

● FOR EXTENSION REQUESTS:

- Grant extension if requested. Requires new resolution be passed by City Council.
- Deny extension requested. Case will proceed in demo process and be sent out to bid for demolition.

● FOR TABLED CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Return case to table – Stays at PS Committee level for future review.

Andy Schor
Mayor



City Hall - 9th Floor
124 W. Michigan Avenue
Lansing, MI 48933-1694
PH: 517.483.4141 – FAX: 517.483.6066
Lansing.Mayor@lansingmi.gov

OFFICE OF THE MAYOR
CITY OF LANSING, MICHIGAN

July 5, 2019

Lansing City Council
124 W Michigan Avenue
10th Floor City Hall
Lansing, MI 48933

Dear Council President Carol Wood and Lansing City Council Members:

The Lansing Police Department and the Lansing Police Board of Commissioners have completed and forwarded to me the LPD annual report for 2018. I am providing this report to the Lansing City Council for your information and review. My office will be releasing this to the public as well after it has formally been received by the Lansing City Council at your July 8, 2019 meeting.

If you have any questions, please feel free to contact me. Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Andy Schor", is written over a light blue circular background.

Andy Schor
Mayor
City of Lansing

Lansing Police Department

Chief Mike Yankowski



2018
Annual Report

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MISSION STATEMENT

To maintain order, preserve public safety, and foster a better quality of life;
making our City a better place to live, work, and visit.

VISION STATEMENT

Building partnerships and utilizing innovative strategies for a safer, stronger, community.





Mayor Andy Schor

I am proud to present the Lansing Police Department's 2018 Annual Report. The purpose of this report is to highlight the accomplishments of the Department and their continuous efforts to keep Lansing safe for our residents, businesses, and visitors.

I am pleased to report because of the diligent work of our Human Resources Director, Linda Sanchez-Gazella and Chief Mike Yankowski, police officer vacancies are filled for the second year in a row. There is a full complement of officers on the force who are dedicated to work to keep the citizens of Lansing safe. The Lansing Police Department/City Recruiting Team remains committed to continue to recruit quality candidates who reflect Lansing's diversity.

The Lansing Police Department has participated in numerous community outreach efforts which keep residents informed and to answer questions and concerns of the public. The Department celebrated its 125th anniversary with a two-day Historical Celebration at the Lansing Center. The department continues to use cutting-edge technology to aid in solving crimes and obtaining convictions.

I extend my sincere thanks and gratitude to the men and women of the Lansing Police Department for their service to our community, for their dedication to keeping Lansing a vibrant and safe community. Together, we can make Lansing an even better place to live, work, visit, and raise a family.

Respectfully,

Andy Schor

Andy Schor
Mayor



"Capital City's Finest"



Andy Schor, Mayor



Board of Police Commissioners

Drew Macon, Chairperson

As has been a long-standing tradition, I have been asked as Chairperson of the Lansing Board of Police Commissioners to speak about the 2018 accomplishments of the Lansing Police Department. A great deal of activity took place in 2018 – the Lansing Police Department celebrated its 125th anniversary, over 20 new police officers were hired, and our Explorer Post, once again, won the State of Michigan competition just to name a few accomplishments.

Under the leadership of Chief Mike Yankowski many new initiatives in the form of technology – body worn cameras, updated in-car video, and numerous leading-edge applications designed to aid officers be more proactive have been added. The department expanded its social media footprint to include an updated website, Facebook page and Instagram accounts that have not only informed our citizens but made the LPD brand an icon in the Lansing area.

Our officers continue to show courage and demonstrate their commitment to proactive policing and community service. The Lansing Police Department continues to be a leader not only in the Mid-Michigan area, but has been recognized for their innovation nationally. All of this would not be possible if not for the leadership of Mayor Andy Schor, Chief Mike Yankowski, and his staff that continue to enhance the delivery of police and community-related services to our City. As we close out 2018 and enter 2019, we know this year will be just as exciting and busy a year for the Lansing Police Department as we say thank you and good bye to many respected officers that have served with honor and distinction for 25 years and we welcome the new cadre of “Capital City’s Finest.” The Board of Police Commissioners invites the citizens of Lansing to become more active and attend meetings of the Board which are always open to the public.

Sincerely,

Drew Macon

Drew Macon, Chairperson
Board of Police Commissioners
Representing Lansing’s 1st Ward



Andy Schor, Mayor



Board of Police Commissioners

Member and Meeting Information

Board Meetings are held the 3rd Tuesday of the month at 5:30 p.m.
Staff Members include Michelle Reddish, Administrative Specialist, Bernard Brantley, Commission Investigator and Lansing City Attorney's Office Legal Advisor.

NAME	TITLE	REPRESENTS	APPOINTED	EXPIRES
Drew Macon	Chairperson	1st Ward	05/14/2012	06/30/2021
Sandra Kowalk-Thompson	Vice-Chairperson	3rd Ward	07/10/2000	06/30/2019
Clyde Carnegie	Commissioner	4th Ward	09/20/2004	06/30/2020
Kecia Coats	Commissioner	At-Large	08/31/2015	06/30/2019
Patricia Farhat	Commissioner	At-Large	06/24/1996	06/30/2022
William Renfrew	Commissioner	At-Large	08/22/2005	06/30/2021
Julee Rodocker	Commissioner	2nd Ward	04/23/2018	06/30/2022
Robert Noordhoek	Commissioner	At-Large	04/26/2004	06/30/2020



Top Left: Chairperson, Drew Macon
Top Right: Vice-Chairperson Sandra Kowalk-Thompson
Bottom Left: Commissioner Clyde Carnegie
Bottom Right: Commissioner Kecia Coats



Top Left: Commissioner Patty Farhat
Top Right: Commissioner William Renfrew
Bottom Left: Commissioner Julee Rodocker
Bottom Right: Commissioner Robert Noordhoek



Administration Chief of Police Michael Yankowski

Dear Mayor Schor, Board of Police Commissioners, and Citizens of Lansing:

On behalf of the many dedicated Lansing Police Department (LPD) employees, I present to you the Lansing Police Department’s Annual Report for 2018. I am grateful and honored to lead such a talented and honorable group of police professionals.

LPD is a professional law enforcement agency that has served the citizens of Lansing for the past 125 years and has a proud tradition of providing innovative policing strategies and quality service to the citizens of Lansing.

During the weekend of May 5, 2018, the LPD held a special 125th Anniversary Celebration at the Lansing Center, which included an Awards and Recognition Ceremony and a large display of LPD memorabilia, equipment, pictures, videos and community engagement. Over 2,000 people attended the day-long event in which the community had the opportunity to interact with current, past and future employees of the LPD.

The 2018 Annual Report provides information and insight regarding the outstanding work performed by the employees and volunteers of the LPD. Police Legitimacy and Community Policing continue to be the solid foundation of the department.

In 2018, the LPD focused on several strategic areas: Recruiting/Hiring, Police/Community Relations, and Violent Crime Reduction. Throughout the year, the LPD hired 31 police officers and eight (8) civilian staff members to replace employees retiring in 2018/2019. We worked diligently to build trust within our community by engaging with our citizens, youth and business owners by attending over 500 community events. Our showcase programs such as Neighborhood Watch, G.R.E.A.T., Youth Leadership Academy, and the Citizens Police Academy continue to strengthen our police and community partnerships. Over the past 5 years, the LPD has reduced the number of shootings by 49% and increased our homicide clearance rates to 86%.

As we move forward into 2019, the pace of change in policing the city will inevitably be a defining moment for the future of law enforcement. The new year will see an expansion of new technology such as, NC4 Street Smart, a LPD Mobile application and a Real-Time Crime Center to improve our policing strategies.

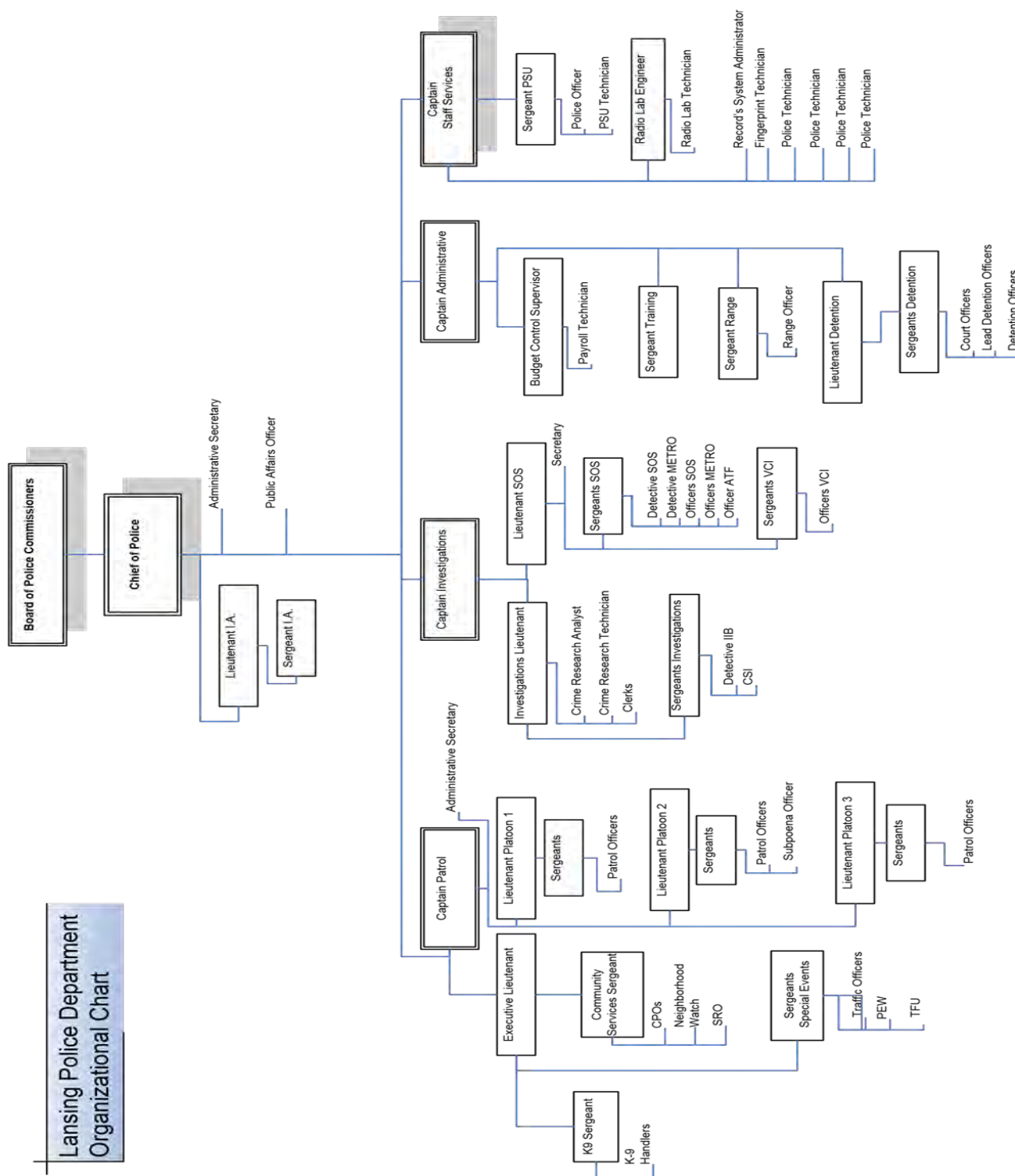
We will continue to work together with our neighborhoods, businesses and schools to build strong community partnerships that will help keep our city safe, while we focus on reducing violent and youth crime.

Regards,

Mike Yankowski
Chief of Police



Organizational Chart



"Capital City's Finest"



Public Information Office

Robert Merritt
Public Information Director

The vital communication link between the Lansing Police Department, members of the community, and the media is achieved by the department’s Public Information Director (PID). Robert Merritt, is the department’s PID and reports directly to the Chief of Police. Public Information Director Robert Merritt can be reached at
TX: (517) 483-4805 or
Robert.Merritt@lansingmi.gov.

Responsibilities

- Updates and maintains the Lansing Police Department’s website/page
- Gathers facts and information and utilizes social media to relay pertinent information to the community
- Communication Liaison between the Chief and the Public
- Issues Press Releases
- Answers queries from media
- Produces printed material about the organization
- Join the Team





Office of Internal Affairs

Lieutenant Katherine Diehl

Sergeant Kyle Schlagel

The Office of Internal Affairs is established under the direction of Mike Yankowski, Chief of Police. Internal Affairs is composed of Lieutenant Katherine Diehl and Sergeant Kyle Schlagel whom report directly to the Chief of Police on Internal Affairs matters. The office investigates alleged violations of: **USE OF FORCE, VEHICLE PURSUITS, FIREARM DISCHARGES, VEHICLE ACCIDENTS, EARLY WARNING SYSTEM, COMMENDATIONS, AND OTHER REPORT ACTIVITIES.**

Each complaint is objectively investigated and a determination is made whether to sustain the allegation and take appropriate disciplinary action. Complaints against employees are formal complaints, which could be subject to discipline and informal complaints which could be subject to written reprimands.

In addition to complaints, Internal Affairs monitors: **DEPARTMENTAL RULES, POLICIES, PROCEDURES, AND CIVIL COMPLAINTS.**

Lieutenant Katherine Diehl can be reached at TX: (517) 483-4804 or Katherine.Diehl@lansingmi.gov. Sergeant Kyle Schlagel can be reached at TX: (517) 483-4804 or Kyle.Schlagel@lansingmi.gov.

Comparison Summary Informal and Formal Complaints

Year	Formal	Informal
2011	42	172
2012	48	189
2013	53	154
2014	73	149
2015	70	93
2016	62	88
2017	44	69
2018	40	43



Patrol Division

Captain Daryl Green

The **Patrol Division** is a source of pride for the City of Lansing and is the largest division within the Lansing Police Department (LPD). The division is tasked to respond to calls for service and investigate criminal conduct and quality of life issues through evidence-based crime prevention strategies and community engagement.

Patrol is staffed with three shift Lieutenants, including Lieutenant Michelle Spoelma – Day Shift, Lieutenant Rodney Anderson – Afternoon Shift, and Lieutenant David Sileo – Night Shift. Each Lieutenant supervises five Sergeants and 30-32 Patrol Officers with seven K-9 Handlers. Sergeant Sean Mills leads the K-9 Unit. The Patrol Division further administers the Patrol Officer Field Training Officer Program for new Police Recruits.

LPD understands that mission success is dependent on continuous community and business engagement and the ability to develop and maintain solid City, State and Federal partnerships, all committed to the delivery of outstanding police services. One essential objective of the **Community Services Unit** (CSU) is to improve the quality of life for our residents by developing long-lasting relationships with the community to address crime, blight, school issues, homelessness, and drug dependency. Executive Lieutenant Matthew Kreft and Sergeant Eric Pratl lead a team of ten Community Police Officers, three School Watch Officers, one Neighborhood Watch Officer, one Social Worker, and a number of Volunteer Units that perform crime victim advocacy, police chaplaincy, service desk operations, river walk patrol, handicap parking enforcement, school watch, and more. The CSU participated in over 364 community events and instructed some 500 middle school and elementary students in the Gang Resistance and Education and Training (G.R.E.A.T.) curriculum. The G.R.E.A.T. Team is led by Lieutenant Rodney Anderson and its undertaking is to prevent youth crime.

Maintaining safe roads is the primary goal of our **Traffic and Special Events Unit** (TSEU) which is led by Sergeant Leith Curtis. TSEU maintains four motorcycle officers, four parking enforcement officers, one subpoena officer and one traffic crash-follow up officer. Members of the TSEU utilize police motorcycles and other advanced technology to conduct traffic enforcement, roadway escorts, and educational activities in high collision intersections to address public safety complaints. TSEU is further responsible for reviewing and providing law enforcement approval of special events permits issued within the City of Lansing. These events draw thousands of spectators and TSEU collaborates with the Bicycle Unit, Mobile Field Force Unit, Special Tactics and Rescue Team, and the City of Lansing Emergency Management to ensure a heightened level of public safety preparedness.

Patrol Administration is assisted by Administrative Assistant Rhonda Mubarakkeh who maintains an assortment of responsibilities that include; auditing and tracking of employee time and budget accounting, coordination of building maintenance, supply and data management, and other clerical and administrative functions.

LPD Patrol demonstrates a diverse set of responsibilities that are highly visible and accessible in the Lansing community. Patrol personnel embrace the over-arching tenants of community policing and respect for constitutional rights undergirded by a commitment to transparency and accountability. As a result, Patrol Officers wear body-worn cameras, report all responses to resistance, and are trained in implicit bias, crisis intervention, and other de-escalation techniques to assist in safeguarding human life and dignity. LPD’s core institutional values support our mission to maintain order, preserve public safety and foster a better quality of life; making our City a better place to live, work, and visit. Finally, LPD is dedicated to improving safety in the City of Lansing and is committed to model best practices that focus specifically on the needs of our community. Captain Daryl Green can be reached at TX: (517) 483-6803 or Daryl.Green@lansingmi.gov.



Patrol Division Statistics

Lieutenant Michelle Spoelma

Lieutenant David Sileo

Lieutenant Rodney Anderson

Lieutenant Matthew Kreft

Patrol Division Statistics	Totals
Arrests Made	4,279
Reports Written	14,315
Contact Cards Completed	304
Calls for Service Received From the 911 Center	81,293
Traffic Tickets Issued (<i>including Traffic Officers</i>)	15,241
Community Meetings Attended by Patrol Officers	362





Community Services Unit Sergeant Eric Pratl

The Lansing Police Department Community Services Unit (CSU) was created in late May of 2016, and brought several individualized units under one umbrella. These diverse work groups include our 10 Community Police Officers, 3 School Resource Officers, 1 Community Services Officer, 1 Community Services Sergeant, Volunteer Services, Police Chaplaincy, and the Lansing Police Department (LPD) G.R.E.A.T. Program.

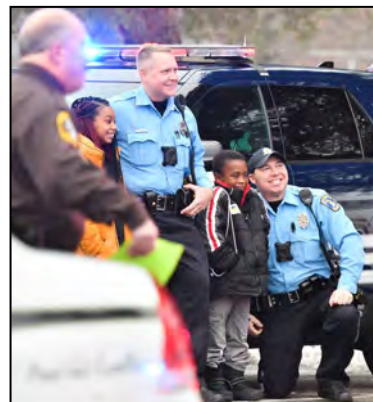
With community outreach and engagement a central focus of the CSU, officers have represented the Lansing Police Department at over 337 Events, 27 National Night Out Parties, and 119

Neighborhood Watch Meetings. These events range from community meetings to picnics, food distributions, festivals, athletic events, school district outreach, safety presentations, site security assessments, mental health outreach and many more.

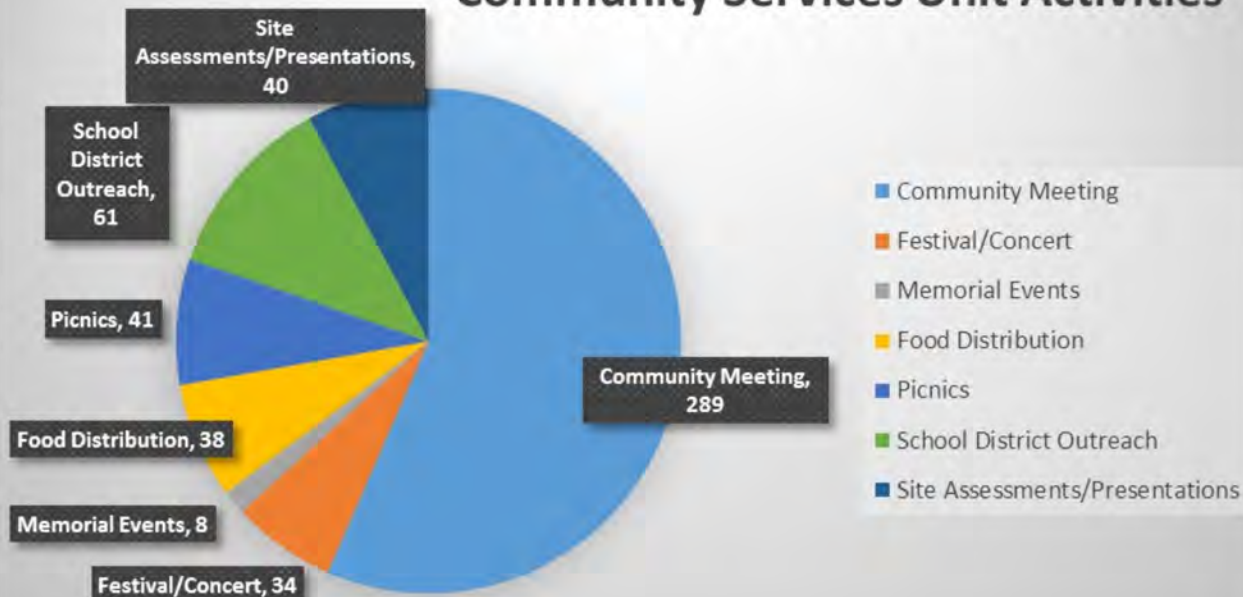
Community Policing Officers (CPO's)

CPO's have also taken on several additional initiatives in the last year including hosting a Thanksgiving food giveaway in the Genesee neighborhood, accounting for and providing resources to our homeless population in the downtown sector, and working with community donors to purchase a vehicle for a hardworking citizen. LPD CPO's attended National Night Out, facilitated a

safe environment for the Trick-or-Treat on the Square, and assisted our School Resource Officers and day shift patrol in providing an officer at each of our 26 Lansing School District sites for the first day of school in 2018. The CPO's are looking forward to continuing their very active role within our neighborhoods, and to finding lasting solutions to complex and



Community Services Unit Activities





School Resource Officers (SRO's)

The LPD SRO's are responsible for providing a safe learning environment, engaging our local youth, improving student-police relationships, and participating in crime prevention and enforcement in each of our 3 Lansing High Schools. In addition to their day within the school, the SRO's participated in over 50 events this past semester outside of school hours. These included athletic events, dances, proms, classroom instruction, and after school coaching, tutoring, and mentoring. The SRO's provide an incredibly worthwhile and important service to our schools, and are a great example of how positive interactions with our youth can have long standing impacts in our community.

Community Services Officer (CSO)

The LPD CSO is responsible for administering our Neighborhood and Business Watch programs, creating quarterly safety newsletters, providing safety presentations and security assessments, monitoring our city alarm program, and representing LPD at events and meetings throughout the community. In 2018, Officer Kasha Osborn managed 106 Business Watches, 112 Neighborhood Watches (8 pending), attended 113 Apartment Manager meetings, produced a quarterly newsletter received by over 150 residents and business owners, monitored

the Alarm Program, recruited and provided training to new volunteers, responded to dozens of neighborhood complaints, maintained the Neighborhood Watch Facebook page, participated in many committees and initiatives, attended Lansing Property Manager Meetings, and performed meaningful outreach at the schools, Sparrow Hospital, and within the Operations Building. Her commitment to the City of Lansing continues to improve our reputation, responsiveness, and image within our City.

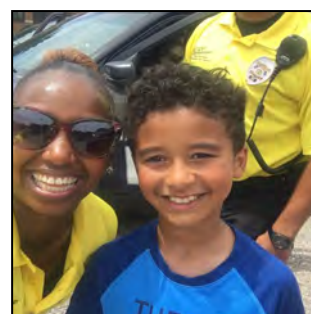
Volunteer Services

The Volunteer Services Unit assisted LPD by utilizing volunteers for the River Walk Patrol, School Watch Program, handicap parking enforcement, Victim Advocates, Police Chaplaincy, and staffing the front desk of the Operations Building. Dozens of citizens helped out in various capacities in 2018, and many more have begun to sign up as word of these worthwhile opportunities increases. Our volunteers remain an integral part of our mission to serve the citizens of Lansing, and provide a safer community for all those that visit and live here.



Community Services Unit

Sergeant Eric Pratl
CPO Eric Boswell
North Town Neighborhood
CPO Matthew Danko
Moore's Park Neighborhood
CPO Lance Leiter
Baker Street Neighborhood
CPO Corey Campbell
Kalamazoo Street Corridor
CPO Julie Thomas
Jolly/Waverly Corridor
CPO Trevor Arnold
CPO Jillian Colby
South Washington Corridor
CPO Richard Ballor
Potter/Walsh Neighborhood
CPO Anthony Rodriguez
Downtown District
CPO Jacob Schmidt
Genesee Street Corridor
CPO Adam Booth
Reo/Risdale
SRO Dale Person
Everett High School
SRO Remson Jack
Sexton High School
SRO Damian Manson
Eastern High School
Officer Kasha Osborn
Community Services Officer





Building A Safer Community One Child At A Time



G.R.E.A.T. Program Gang Resistance Education and Training

Lieutenant Rodney Anderson

Activity Report

The G.R.E.A.T. Team seeks to increase the level of trust between the police and the community's youth. The G.R.E.A.T. Team's goal is to instill youth with necessary social skills that will enhance their ability to resist gang membership and promote high moral and civic standards. The team is led by Lieutenant Rodney Anderson. The G.R.E.A.T. Team facilitated 20 youth engagement activities from April to December and graduated over 816 Lansing School District students [increase of 17% increase from 2017] from the G.R.E.A.T. Program. The team continues to collaborate with a coalition of stakeholder organizations throughout the City of Lansing (population 114,620 [2014 estimate]) to facilitate the community outreach aspect of G.R.E.A.T. (Summer Component) during the spring, summer, and fall months. G.R.E.A.T. Program activities were conducted by eight G.R.E.A.T. Team members with the assistance of non-G.R.E.A.T. trained Lansing Police Department (LPD) Community Police Officers and LPD Chaplains. The G.R.E.A.T. Team still maintains one interagency member from the Michigan Attorney General's Office. Lieutenant Rodney Anderson can be reached at TX: (517) 483-6831 or Rodney.Anderson@lansingmi.gov.

Community Engagement Statistics

Schools Served	10	Outreach Events	19
Students Graduated	816	Community Service Hours	77
Community Partners	28	Youth & Family Contacts	4,271

G.R.E.A.T Program Partners

- | | | |
|--|---|---|
| <ul style="list-style-type: none"> • Lansing Parks & Recreation • Boys & Girls Club • Big Brothers & Big Sisters • MSU Federal Credit Union • Shaheen Chevy Team • Dean Transportation • Kroger • Meijer • Mid-MI Leadership Academy • Lansing Fire Department | <ul style="list-style-type: none"> • Peckham Industries • Michigan State Police • Celebration Cinema • Ingham County Health Department • Eaton RESA • Moneyball Sportswear • Power 96.5 Radio Station • Walnut Park Apartments • The Work/PPNG | <ul style="list-style-type: none"> • Lansing School District • The Printing King • Ingham County Circuit Court • Capital Area District Library • Michigan Supreme Court • Men Making A Difference • Sparrow Hospital • Lansing Public Media Center • 50 Eggs Films |
|--|---|---|



G.R.E.A.T. Activity Report: In June 2018 the G.R.E.A.T. Team partnered with the Lansing Fire Department (LFD), and City of Lansing Parks & Recreation Department to deliver the third annual session of the Lansing Public Safety Youth Leadership Academy (LPSYLA). The camp is co-ed for ages 13 - 16 and has a 25 participant capacity. This highly interactive camp has become a signature outreach offering for G.R.E.A.T. Twenty-one teen participants attended [up 40%] the five day camp. Newly featured experiences included a field trip to the Michigan State Police Aviation Hanger and an interactive grooming activity facilitated by representatives of the City of Lansing Human Resources Department focusing on exploring police and fire career pathways.

In November 2018 the G.R.E.A.T. SPORTSMOBILE made a fifth consecutive appearance in the thirty fourth Annual Silver Bells in the City Parade in collaboration with the Neighborhood Watch Association.



Spring Break Ice Cream Social
Human Trafficking Programs
Gier Park School Fun Run
MSP Human Trafficking Presentation
Try-Athlon
ICONS Teen Mentoring Events
PLAY Pool Tournament
ICONS Public Safety Cook-Off
MMAD Community Cookout
Summer Jam Roundball Classic V
Peckham Hoops for Heroes
Power 96.5 Backpack Giveaway
Kids Connect Expo
LFL Championships
100 Men in Suits at MMLA
Silver Bells in the City Parade
Sparrow Hospital Gift Giving Event

2018 Spring/ Summer/Fall Activities
G.R.E.A.T. ACTIVITIES

Summary of Accomplishments

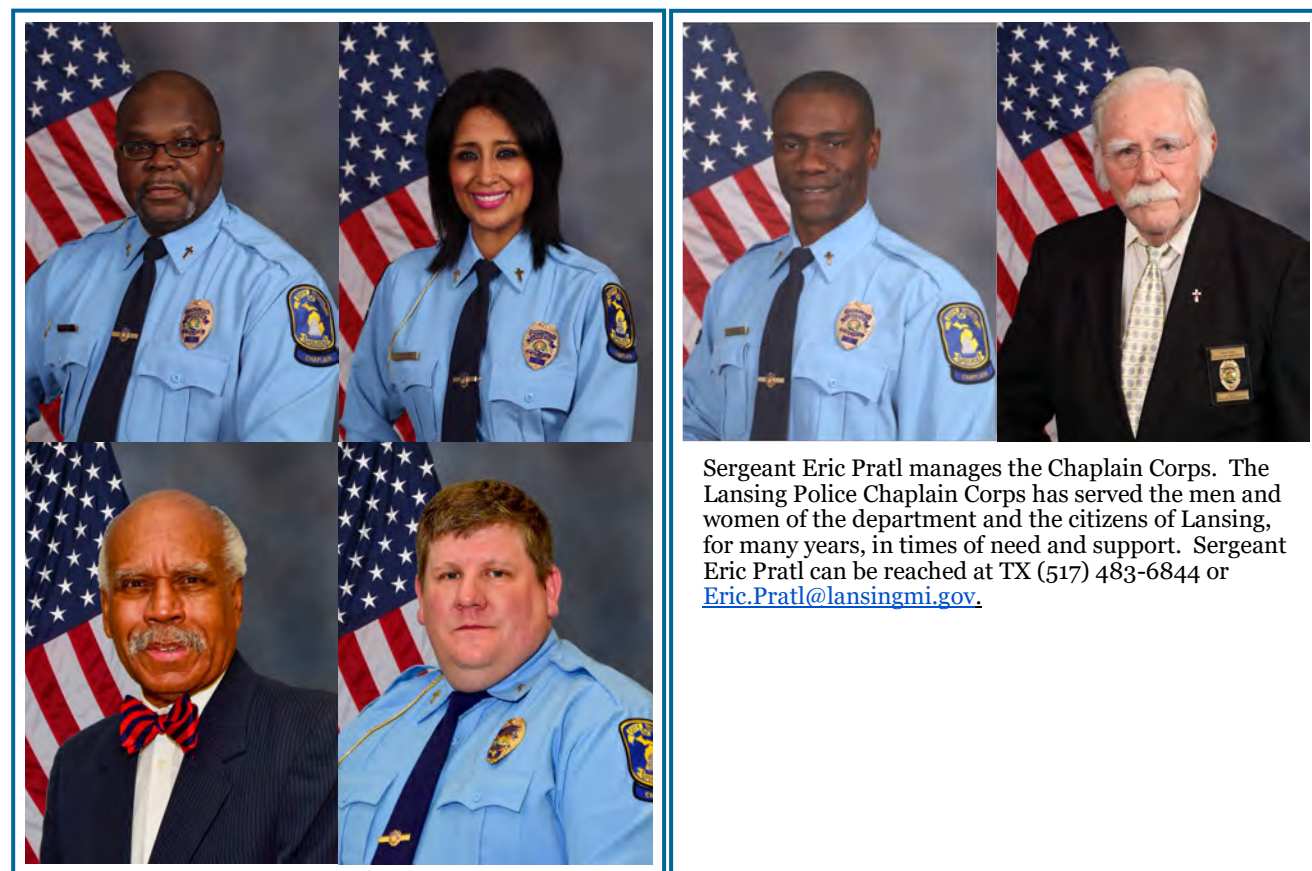
G.R.E.A.T. was awarded donations from Meijer, Kroger, Shaheen Chevy Team, Walnut Park Apartments, and MSU Federal Credit Union with a cumulative value of \$6,200 for the program year.

G.R.E.A.T. partnered with Big Brother Big Sister of Lansing, Boys & Girls Club of Lansing, Capital Area District Library, Lansing Public Media Center, and 50 Eggs Films to offer two interactive educational experiences designed to address human trafficking awareness and prevention. One of the events was held in the gymnasium at Boys and Girls Club of Lansing and featured a Pixar style short film called “I Am Little Red” produced by 50 Eggs Films (<https://vimeo.com/233689486>).



Chaplain Corps

Sergeant Shawn McNamara



Sergeant Eric Pratl manages the Chaplain Corps. The Lansing Police Chaplain Corps has served the men and women of the department and the citizens of Lansing, for many years, in times of need and support. Sergeant Eric Pratl can be reached at TX (517) 483-6844 or Eric.Pratl@lansingmi.gov.

Top Left: **Chaplain Damon Milton** is the Senior Pastor at The Voice of Power Church in Lansing. Chaplain Milton joined the Corps in the fall of 2014.

Top Center: **Chaplain Rosalinda Hernandez** serves as Clergy at I AM Ministries in Lansing. Chaplain Hernandez joined the Corps in the spring of 2015.

Bottom Left: **Chaplain Clyde Carnegie** has served the Friendship Baptist Church as their Senior Pastor and serves on the Board of Police Commissioners. He joined the Corps in 1990.

Bottom Right: **Chaplain Drew Filkins** is an Associate Pastor at the People's Church in East Lansing. He resides in Lansing with his wife and kids. Chaplain Filkins joined the Corps in the fall of 2014.

Top Left: **Chaplain Alex Pickens** is the Senior Pastor at the University Baptist Church in East Lansing. He resides in Okemos, with his wife and two children. Chaplain Pickens joined the Corps in the fall of 2014.

Top Right: **Chaplain William Renfrew** has served as an Associate Pastor at St. Paul's Episcopal Church. He serves on the Board of Police Commissioners and is a retired Lansing Police Department officer. Chaplain Renfrew joined the Corps in 1990.



Community Outreach

- Coat Bank @ St. Luke
- LaRoy Froh Pizza Party
- Citizens' Police Academy
- BSA Cub Scout Tour
- VOA Homeless Count
- Chocolate Walk
- Advent House Path Meetings
- Row Raiser & Polar Plunge for Special Olympics
- LSD Showcase
- Neighborhood Summit
- Prayer Vigil @ Clipper/Vine
- MCOLES PPO Pilot Training
- Crime & Safety Meeting @ Letts
- Anti-Bullying Summit
- Willow Elementary Literacy Day
- Churchill Downs-Sam Smooth Dance
- Family Fun Night (Grand River School)
- Safety Curriculum @ Beekman Center
- Taste & Tour of Old Town
- Walking Wednesday – Baker Street/Coach Light Common/Genesee/Reo Road/Moores River
- Recycle Rama
- Reality Fair –Sexton H.S.
- JIMHO Forum
- Mikey 23
- Beer Fest
- Connect 4 Kids
- LPD Advisory Board Dinner
- Bitty Ball Camp
- Super Hero Day
- LPD 125th Celebration
- 1st Annual Men's Breakfast
- Annual Police and Fire Field Day
- Ride of Silence
- Malcom X Parade
- Lids for Kids
- Family Fun Day
- Chalk of the Town
- LETR 77 Mile Kickoff
- Reo Elementary Summer Picnic
- Chrysler Cares Safety Event
- Bike Kids Camp
- Pride Fest
- Caterpillar Clubhouse
- Hildebrandt Community Engagement
- Lansing College Zoo Day
- South Lansing Cleanup
- Scrap Fest
- Olympic Broil Car Show
- Night at the R.E. Olds Museum
- Heroes Career Day
- Baby Rucker Basketball
- Do1Thing Day
- Old Town Jazz Fest
- Silverfest
- In the Street Outreach @ LaRoy Froh
- Hunter Park Games Day
- Allen Neighborhood Festival
- National Night Out
- Back the Blue 5K
- Any Given Saturday Resource Fair
- Fab Acres Backpack Giveaway
- Grandparents Day
- Never Forget Ceremony
- MLK Ceremony
- Post Oak Fall Festival
- Street Law Stand Down @ Reutter Park
- Coffee With A Cop
- Oktoberfest
- Pilgrim Rest Festival
- Kids Fall Festival
- Trinity Church Opioid Breakfast
- Downtown Panhandling Forum
- Howl-O-Ween
- 5K Run for Human Trafficking
- Thanksgiving @ Lansing Public Media Center
- Scrooge Scramble 5K
- Shop With A Cop
- Annual Health and Wellness Open House
- No Senior Without Christmas
- Sparrow Hospital Gift Giving Event
- Food Movers
- NAACP Banquet
- Veterans Day Ceremony
- International Association of Chiefs of Police
- Mayor's Camp
- Crime Prevention Seminars
- Lansing School District Handle with Care
- Crime Stoppers
- Prescription Task Force





Police Athletic League (P.A.L.)

Sergeant Eric Pratl assumed responsibilities for P.A.L. He and his committee are brainstorming ideas for fund-raising and will be holding fund-raising events in 2019.

Shop With A Cop

At the 12th Annual Shop With a Cop event, more than 100 officers were matched up with a child and were given \$100.00 to shop for themselves and family members. This annual event helps kids, who may not otherwise be able to purchase gifts for themselves or their family and friends.

Polar Plunge

Polar Plunge was held in February, at Cooley Law Stadium. Officers Kasha Osborn, Jennifer Pung, Cyndi Miller and Mandi Brunner participated in the plunge. Plungers raised approximately \$2910. The Capital Area Dive Team and ELFD medics provided excellent service to participants. Several officers participated in the Row Raiser which raised \$3,500.



Tri-County TRIAD

Since 2000, the Lansing Police have continued to collaborate with Tri-County TRIAD, which promotes elder quality of life through advocacy, assistance, education and training. The department recognizes the value, dignity, and worth of our elder community and outreach remains a priority. The main goal is to assist senior citizens with independent living and ensure their safety while residing in the Capital City. The department continues to connect with numerous elders, monthly, in addition to raising donations and helping deliver 350 Christmas baskets annually to seniors in need.



Law Enforcement Torch Run for Special Olympics

Lansing Police personnel participate in several fundraising events that help Special Olympics Michigan. Among the more traditional are the Polar Plunge, Row Raiser, Summer Games Kick-Off Rally at the State Capitol and The Midnight Run, in September.

Citizens' Police Academy

The Citizens Police Academy graduation was held in April. The LPD-CPA is a 40-hour course of instruction designed to provide our community with information about the people, assignments, equipment, policies, law, and overall operation of the department. Our hope is that the instruction will dispel misconceptions, eliminate speculation and increase police/community rapport through this educative process. This service helps the department become aware of public concerns and misunderstandings.



Sparrow Hospital Gift Giving Event

The G.R.E.A.T. Team officers from CSU, Explorer Post #911, and McGruff partnered with Sparrow Hospital Pediatric Unit, LFD, and Power 96.5 FM Radio Station for the 3rd Annual G.R.E.A.T. Holiday Gift Giving event. This event is an opportunity for officers and firefighters to spread some cheer and a few gifts to young people that are admitted to the ward during the holiday season. This event allows patients and public safety professionals to spend time getting to know each other. Over \$500 in gift were donated.



Community Partnerships

Our department is staffed by dedicated men and women who adhere to the value of working in partnership with the community all while striving for excellence and accountability. Working in partnership with our community to identify and address public safety and other quality of living issues while embracing the diversity of our neighborhood organizations, schools, PTO's, business associations, service clubs, and religious and educational institutions.

- Business Watch
- Police & Fire Public Safety Youth Leadership Academy
- Gridiron Football Camp
- Human Trafficking Workgroup
- Tri-County TRIAD
- Tri-County Crisis Intervention Board
- Lansing School Resource Officers
- Downtown Business Association
- Mid-Michigan Police Academy
- Rejuvenating South Lansing
- Michigan State University School of Planning, Design & Construction
- Walnut Park Apartments
- Lansing Youth Football League
- Lansing School District
- Lansing Promise and HOPE Program
- Jail Diversion and Community Mental Health
- Project Life Saver
- Human Relations Advisory Board
- Lansing Police Advisory Board
- Retired Senior Volunteer Program
- Handicap Enforcement Volunteers
- School Watch Volunteers
- Victim Advocates
- G.R.E.A.T. Program – LSD Elementary Schools
- G.R.E.A.T. Sparrow Hospital Gift Giving Event
- Old Newsboys
- Violent Crime Initiative
- Department of Justice
- Michigan State Police
- Keystone COPS Luncheon
- Community Oriented Policing Association
- U.S. Marine Corp Reserves
- U.S. Navy Reserves
- U.S. Army National Guard
- City of Lansing Veterans Board
- Blue Courage
- Governor Whitmer's Inauguration Committee
- Ingham Academy
- Human Relations Board
- Memorial Day Ceremony
- Money Ball Tournament
- Common Ground
- Capital Area District Library
- Lansing Police Explorer Post #911





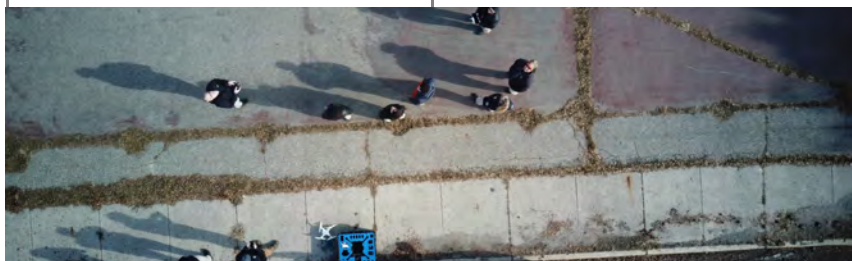
Unmanned Aircraft Systems Unit

Detective Brad Carey

The Department was equipped with two commercially-available unmanned aircraft systems (UAS) used to enhance patrol situational awareness during tactical circumstances. The UAS Unit operates with FAA approval through a Certificate of Waiver Authorization to provide aerial video surveillance of police operations on the ground. The UAS platforms were used to assist the Board of Water and Light to assess flood damage and the Capital Area Dive Team to search the Grand River for a missing person.

UAS Statistics

Events	Statistics	UAS Operators
Missions/Calls	9	Detective Brad Carey
Community Events	3	Officer Anthony Sandoval
Group Training Events	4	Detective Theresa Mironiuk
		Officer Michelle Hood
		Officer Trevor Arnold
		Officer Gino Tocco
		Officer Tyler Stelljes
		Officer Timothy Martin





K-9 Unit

Sergeant Sean Mills

The K-9 Unit has gone through a rebuilding period. With the retirement of Officer Szczesny and K-9 Chase from the unit, interviews were held and Officer Ethan Murlick joined the unit. He attended the K-9 Academy in Taylor, Michigan. Officer Murlick and his partner Fury and have joined the working ranks of the unit. Officer Beth Frazier and K-9 Kannan retired. Officer Bryant Wilson was brought on and attended the K-9 Academy. Officer Wilson and his partner Django have successfully completed the school and are certified members of the unit. Officer Naimy stepped down from his role as an Assistant Trainer, though he has still assisted on several occasions when requested.

The unit has also had its share of success, to include Officer Rachel Bahl and K-9 Chief receiving a Lifesaving Award from the National Association of Police Canine Handlers. Out of 1,000 NAPCH members, only three received Lifesaving Awards.

Recognizing the need to utilize outside units for mutual aid on multiple occasions and the fact that other teams often struggle to work in the environment of the City, the K-9 Unit partnered with other area agencies to conduct a regional training day during the Spring. Each agency attempted to highlight the areas and venues that were unique to them in order best assist other teams. The day was a huge success with extremely good feedback from all that were involved. The Lansing Police Department Cadets also assisted with organizational needs as well as decoy work for the day. Plans are being made to repeat this training in April of 2019.

Additionally, a regional list of all area K-9 Teams and specialties was developed and shared amongst the area agencies. This will allow agencies the ability to recognize the resources available in the area and request them when needed. This list will be updated and redistributed on an annual basis.

The K-9 Unit continues the utilization of consistency in training and new technologies and equipment to improve the work. The team’s ultimate goal will remain to serve the citizens of Lansing by locating illegal narcotics, explosives, and wanted perpetrators while keeping our officers as safe as possible.

Number	Canine Team	Specialties	Assignment
1	Rachel Bahl/K-9 Chief	Narcotics	Platoon 1
2	Jimmy Garcia/K-9 Duke	Explosives	Platoon 1
3	Beth Frazier/K-9 Kanan	Explosives	Retired
4	Ethan Murlick/K-9 Fury	Explosives	Platoon 2
5	Bryant Wilson/K-9 Django	Explosives	Platoon 3
6	Jennifer Pung/K-9 Mako	Narcotics	Platoon 3
7	Brian Rendon/K-9 Mac	Narcotics	Platoon 3
Trainer	Officer Brian Rendon	Trainer	Platoon 3
Supervisor/ Trainer	Sergeant Sean Mills	Supervisor	Platoon 1



K-9 Unit Statistics



Comparison	2015	2016	2017	2018
Arrests	82	27	51	44
Searches	132	110	118	147
Tracks	143	77	105	83
Assistance	37	31	39	31
Demo's	23	23	17	25
Forfeitures	\$3,112	\$0	\$11,193	\$5,717
TOTAL DEPLOYMENTS 230				

Training

Teams attended the NAPCH Northern Michigan Seminar, High Stress Scenarios and Decoy Workshop, Capital Regional Training Day, and the department's K-9 Training Days have become the host for the Eaton County Sheriff's Office teams as well as the Shiawassee County Sheriff's Office teams. The K-9 Unit teams have also trained with the East Lansing K-9 Unit and MSU Police Department's K-9 Unit.



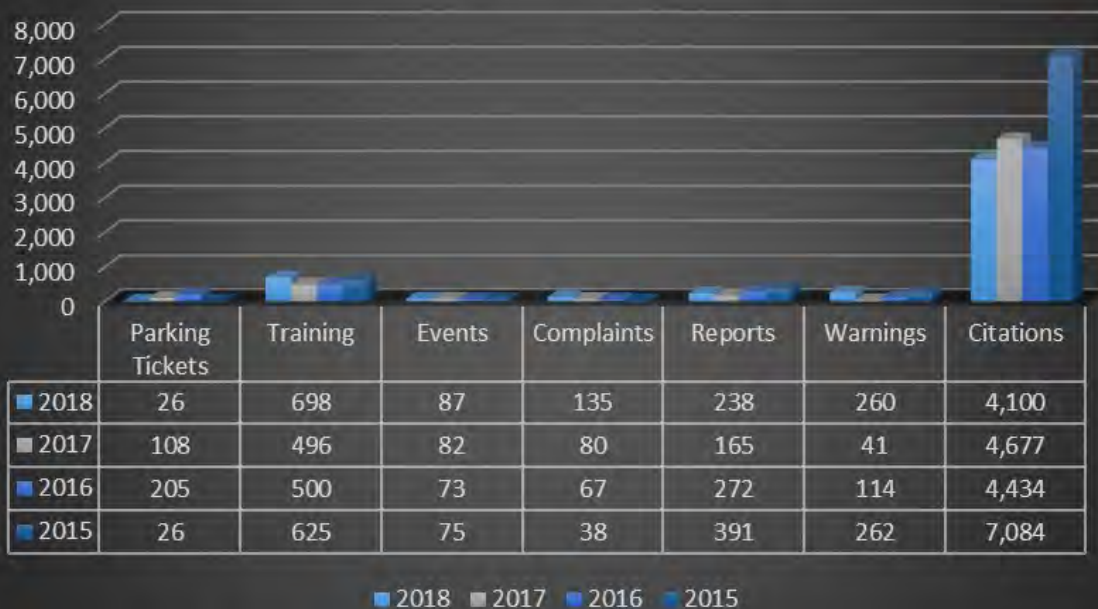
Traffic and Special Events Unit

Sergeant Leith Curtis

The Traffic Unit and Special Events Unit works special events and patrols the City for traffic violations. Members of the unit are Sergeant Leith Curtis, Officer David Burke, Officer Joseph Riedel, Officer Daniel Riedel, Officer Edgar Guerra and Officer Angela Matthews. During the year, the Traffic Officers were assigned to 87 special events. Sergeant Leith Curtis can be reached at TX: (517) 483-4667 or Leith.Curtis@lansingmi.gov.



Traffic Unit Statistics





Traffic Follow-Up Subpoena Service

Sergeant Leith Curtis
Officer Penni Elton
Officer Michelle Hood

Traffic Follow-Up

The Traffic Follow-Up Officer is responsible for a variety of duties which include:

- Quality control on crash reports for accuracy
- Completing follow-up investigations on incomplete or hit and run crashes
- Managing the departments towed vehicle system
- Organizing the City's abandoned vehicle auctions
- Maintaining proper records
- Ensuring correct LEIN entries are made.

Traffic Follow-Up Statistics	2018	2017
Hit and Run Investigations	1,008	1,093
Abandoned Vehicles Towed/Processed	4,100	4,000
Abandoned Vehicle Auctions	10	7

Subpoena Officer

The Subpoena Officer is responsible for all duties related to the intake and delivery of 54-A District and 30th Circuit Court notices from the Ingham County Prosecutors' Office and the Lansing City Attorney's Office. Methods include interdepartmental notification and resident visits. The Subpoena Officer also reviews traffic tickets submitted by defendants through CourtInnovations.com as the first step in the new Online Plea Bargain processes.

Subpoena Officer Statistics

Subpoenas Delivered in 2017 - 7,800

Subpoenas Delivered in 2018 - 9,287



Parking Enforcement Unit

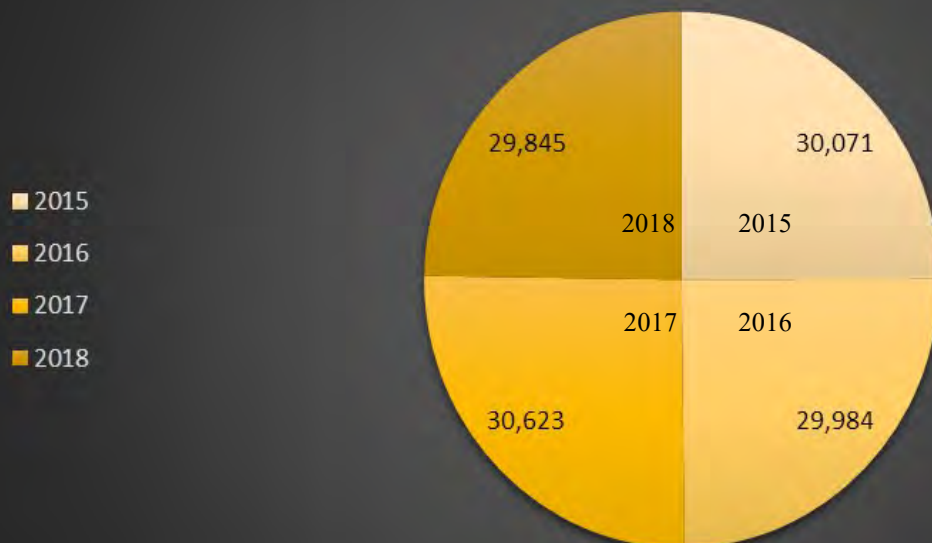
Sergeant Leith Curtis

Parking Enforcement workers patrol assigned areas for parking violations, and respond to parking complaints. They provide customer service to the public by providing answers concerning parking regulations, alternative parking solutions, directions, and other information as needed. They attend court, report defective meters, traffic signs, and unusual traffic congestion. When authorized, they immobilize vehicles using a booting device.

The Parking Enforcement Unit wrote 29,845 parking violation tickets. Parking Enforcement Workers are: Deborah Pickett, Tonya Lauderdale, Tina Cruz, and Jeremiah Lane. Sergeant Leith Curtis can be reached at TX: (517) 483-4667 or Leith.Curtis@lansingmi.gov.



Parking Tickets Issued





Honor Guard

Lieutenant Ellery Sosebee

The Lansing Police Department Honor Guard is comprised of officers who have committed themselves to the time and training required for their specialized duties. They are highly respected for their attention to detail and precision in representing the department. The unit is frequently called upon to provide services at a variety of ceremonies and events. The Honor Guard regularly participates in community events (showcased below). The most recognized function of the unit is their presence at the funerals and their paying of respect to the families and communities of officers who have lost their lives in the line of duty. The unit also pays tribute to the lives of retired Lansing Police Officers and their families by providing honors at retiree funerals. Honor Guard Members include: Lieutenant Ellery Sosebee, Sergeants Stitt, Mills, Wilcox, Hughett, Kelley, Detectives Wonnacott, Mires, Thielen, Scaccia, Officers Becker, McGonegal, Maatman, Hall, Campbell, Brooks, and Fearnow. The Honor Guard Commander, Lieutenant Ellery Sosebee can be reached at TX: (517) 483-4606 or Ellery.Sosebee@lansingmi.gov.



EVENTS

- | | | |
|---|--|--|
| <ul style="list-style-type: none"> • Lansing City Inauguration • Line of Duty Death Detroit PD (Officer Glenn Doss) • Funeral Detail LPD Retiree(Don Christy, Sr.) • Crime Victims' Rights Vigil • LPD Awards Ceremony • LPD 125th Anniversary • MI-COPS Vigil • ICSO Memorial • Son's of Union Veteran's Memorial Day Service • Police Week, Washington D.C. | <ul style="list-style-type: none"> • LFD 2018 Firefighter Memorial Day Service • Police Unity Tour Lansing Memorial Ride • Funeral Detail Hideko Bock • Funeral Detail LPD Retiree (James Rapp) • 9/11 Ceremony • Funeral Detail LPD Retiree (Larry Ford) • Funeral Detail LPD Retiree (Jerry Mires) • Retiree Dinner • MI Law Enforcement Officers' Memorial Ground Breaking • New Hire Reception | <ul style="list-style-type: none"> • MI-COPS Christmas Party • Sgt. Sean Mills and Officer Kristopher Brooks attended the week long Honor Guard School in Alpena, MI |
|---|--|--|





Explorer Post #911

Lieutenant Matthew Kreft

The Lansing Police Explorer Post has been a part of the Lansing Police Department (LPD) for the past 49 years, and is currently managed by Lieutenant Matthew Kreft. The Explorer Program is designed for young adults between the ages of 14 and 21. The purpose of the Explorer Post is to introduce youth to the area of Law Enforcement in the hopes that it will assist them in deciding on a career path. This is accomplished through training in various law enforcement subject matter and by accompanying officers on ride-alongs. The program also seeks to introduce members to a paramilitary organization, community service events, physical fitness training, military drill and ceremony, uniform and grooming standards, character development, and leadership skills.

At the 2018 State Explorer Competition, Our “A” team won the overall competition out of 40 teams with a total score of 389/400 points. This marks the fourth time in the past nine years that the LPD Explorer Post has finished #1 in the state! Our “B” team finished sixth overall, and our “C” team finished thirteenth. Our “A” team placed in the top three in all four events, our “B” team placed in the top three in one event, and our “C” team also placed in the top three in one event. For the last nine years, the LPD Explorer Post has continually placed in the top three in the state overall, taking first place in 2010, 2014, 2015, and now 2018. The Explorers and Advisor Cadre put in many hours of hard work in order to prepare for this competition, and we are very proud of their efforts. We have been working hard this year preparing for the 2019 competition, with the goal of repeating as State Competition Champions.

For the eighth year, the LPD Explorer Post was the largest group represented at the MYLETA Training Academy over the summer. Twenty-one Explorers successfully attended and graduated the academy, and several were chosen as squad leaders due to their performance and leadership skills. Our test scores were among the top in the entire academy including the highest overall test score, and we had three finalists competing for the overall physical fitness award.

Lieutenant Matthew Kreft completed his seventh consecutive year serving on the MYLEAC State Oversight Committee for Youth Police Exploring in the State of Michigan. Members are comprised of 15 police officers and medical professionals from around the state that sit on this committee, which is charged with organizing the statewide events, ensuring that all laws and regulations are being followed, and promoting youth police exploring in the State of Michigan. Lieutenant Matthew Kreft can be reached at TX: (517) 483-4613 or Matthew.Kreft@lansingmi.gov.





Explorer Post Activities	Totals
Members	30
Community Services Events	85 events, totaling 1,021 hours
Patrol Ride-Alongs	741.5 hours
Hands-On Training	420 hours

Advisor Cadre

Post Advisor - Lieutenant Matthew Kreft
 Advisor - Officer Angela Matthews
 Advisor - Officer Alina Harrington
 Advisor - Officer Hannah Robeson
 Advisor - Officer Adam Booth
 Advisor - Officer Zachary Johnson
 Associate Advisor - Officer Corey Campbell
 Associate Advisor - Officer Anthony Sandoval





Investigations Division

Captain Thomas Fabus



The Investigations Division of the Lansing Police Department (LPD) has continued to provide innovative strategies to enhance public safety in our community through quality investigations, high clearance rates, and a proactive law enforcement response to reduce crime.

The **Investigations Division** consists of Detectives, Cold Case Detective, Special Operations/Narcotics Section, (SOS), Violent Crime Impact Team, (V.C.I.), Crime Scene Investigations Unit, (C.S.I.), Crime Research Analysts, and Division Secretaries. Combined within our division are the specialized services of the Capital Area Dive Team Water and Rescue Recovery. All our teams work together to enhance the capabilities for successful resolution to our investigations.

The **Investigations Division** was restructured to a new squad format to assist with specialized training and case assignments. The largest changes amongst our Detectives was assignments to “Major Case” and “General Case”. Major Case Detectives are typically assigned investigations which involve serious injury crimes against a person or violent crimes. Examples of their case-loads include homicide investigations, felonious assaults, armed robberies or other high-profile cases. General Case Detectives are typically assigned investigations which involve crimes against a person and property crimes. Examples of their case-loads include assaults, business burglaries, and home invasions. The ability to have smaller caseloads for Major Case Detectives has assisted with emphasis on improvement with clearance rates for violent crimes. In addition, members of the Major Case Team went to the Advanced Homicide Investigations Training at the FBI Academy, hosted by the International Homicide Investigators Association for the first time in LPD history.

The Investigations Division had numerous retirements with experienced Detectives reaching their retirement service. Detectives Mark Lewandowsky and Joel Johnson served extended time investigating violent crimes. Detective Eric Janzen was responsible for Domestic Violence investigations, Officer J. David Lomakoski served on the Violent Crime Impact Team. These talented employees worked with purpose and were valued members of our team. In addition, Crime Research Analyst Nicholas Gatt moved to private sector employment.

The **Special Operations/Narcotics Section** (SOS) had great success with several high-profile federal cases. These cases focused on individuals who sought to bring large amounts of drugs into our community. SOS Investigators also worked on neighborhood and quality of life issues in our city.

The **Violent Crime Impact Team** (V.C.I.) also works under the Special Operations chain of command. This team focuses on violent offenders and gun-related crime in the Capital area.

The Investigations Division will continue to work together to make our community a safer place for all. Thank you for your support and please know you have a winning team with meaningful work to serve the citizens in the City of Lansing. Captain Thomas Fabus can be reached at TX: (517) 483-4812 or Thomas.Fabus@lansingmi.gov.



Department of Justice - FBI Crime Statistics

Population 2015 - 116, 694

Population 2016 - 115,119

Population 2017 - 116,302

Violent Crime	Murder and Non-Negligent Manslaughter	Rape	Robbery	Aggravated Assault	Property Crimes	Burglary	Larceny-Theft	Motor Vehicle Theft	Arson
Offense	2015	2016	2017						
Violent Crime	1,327	1,341	1,321						
Murder and Non-Negligent Manslaughter	9	9	14						
Rape	118	142	108						
Robbery	265	260	238						
Aggravated Assault	935	930	961						
Property Crimes	3,450	3,325	3,549						
Burglary	959	897	883						
Larceny-Theft	2,140	2,053	2,267						
Motor Vehicle Theft	351	375	399						
Arson	19	18	30						



Special Operations/ Narcotics Section

Lieutenant Robert Backus
Sergeant Kristopher Doerr



Forfeiture Cases and Total Number of Uniform/SOS Cases

NOTE: Uniform Crime Reporting (UCR) data for 2018 are preliminary semi-annual audits. The numbers below are from the Federal Bureau of Investigations Report.

SOS Activity	2015	2016	2017	2018
Raids	58	45	46	40
Arrests	135	101	78	115
Guns Seized	60	51	40	41
Money Seized	\$760,770	\$518,933	\$196,721	\$156,676
Controlled Buys	487	418	314	346
Hand-to-Hand Narcotic Buys	39	20	13	25
Narcotics Loitering Letters	501	407	273	270
Prostitution Loitering Letters	7	4	5	0
Value of Narcotics Seized	\$937,782	\$2,160,000	\$5,981,168	\$1,575,000
Total Number of Uniform/SOS Cases	956	813	382	308
Cocaine (Tracked by cases & grams)	86 cases	73 cases	131 cases 50,377.12 gm	1,583.68 gm
Marijuana Plants	Not Tracked	Not Tracked	271	174
Marijuana (Tracked by cases & grams)	216 cases	160 cases	169 cases 19,932.6 gm	31,273.81 gm
Marijuana (Other product by grams)	Not Tracked	Not Tracked	2 gm	49,611.1 gm
Heroin (Tracked by cases & grams)	79 cases	73 cases 0.2 gm	58 cases 3,970.2 gm	701.99 gm
Meth (Other Tracked by grams)	Not Tracked	4.4 gm	1,441.8 gm	1,187.17 gm
Drug House Investigation	26	23	23	250
Other (Tracked by dollars & units) MDMA, Codeine, Ecstasy, Prescription Analogues, Bupirone Hydrochloride	\$170	109 units	179 units	352 units
Assist Outside Agency	0	1	47	108
Surveillance Hours	284	166	2,742	4,387
Search Warrants	Not Tracked	Not Tracked	16	42

Lieutenant Robert Backus can be reached at TX: (517) 483-4821 or Robert.Backus@lansingmi.gov.



Crime Scene Investigations Unit (C.S.I.)

Sergeant Chris Baldwin, Sergeant Ryan Wilcox

Officer David Lowndes

Officer Michael Lam

Officer Mark Stanley

Crime Scene Investigation (C.S.I.) requires the application of diligent and careful methods by which investigators recognize, identify, preserve, and collect evidence. This helps determine what actually occurred during the commission of a crime. The Lansing Police Department C.S.I. Unit is trained in crime scene processing, the care and handling of physical evidence, trace evidence, fingerprinting, photography, casting, and courtroom sketches. The Investigators are multidimensional as they are summoned to crime and accident scenes that involve many different structures, vehicles, terrain, weather, and a multitude of case investigators to satisfy interests. C.S.I. Investigators are committed to obtaining cutting edge training and identifying best practices within this discipline all in the interest of justice. Sergeant Chris Baldwin can be reached at TX: (517) 483-6846 or Chris.Baldwin@lansingmi.gov and Sergeant Ryan Wilcox can be reached at TX: (517) 483-6845 or Ryan.Wilcox@lansingmi.gov.

Month	# OF SCENES	# OF PHOTOS	# OF VEHICLES	# OF PRINTS	# OF VIDEOS	# OF SEARCHES	# OF QM CASES	# OF FOOTWEAR	# OF DNA SWABS	# OF DIAGRAM
Jan	4	203	0	5	0	1	0	0	32	1
Feb	5	584	1	0	0	4	0	2	17	4
Mar	4	906	4	0	0	2	0	0	78	3
Apr	4	683	1	7	0	2	3	3	56	3
May	5	649	6	11	0	4	0	0	69	5
June	8	163	2	0	0	0	0	0	16	0
July	6	670	3	0	0	4	0	0	134	6
Aug	6	268	0	0	0	0	0	0	12	0
Sep	1	257	3	22	0	2	0	0	12	2
Oct	6	1,291	1	32	0	2	0	2	160	10
Nov	2	505	6	15	0	3	0	0	83	1
Dec	6	1,149	3	86	0	4	0	0	115	6
TOTAL	57	7,328	30	167	0	28	3	7	784	41





Violent Crime Impact Team (V.C.I.)

Sergeant Nick Hughett

In May of 2013, the Lansing Police Department took over the leadership of the Capital Area Violent Crime Initiative (V.C.I.). The V.C.I. is a collaboration of Federal, State, and Local law enforcement, as well as Prosecutors, Courts, and Community in the Capital Area Region. The goal of the initiative is to assist our community in reducing violent crime by deploying law enforcement resources in the capital area through a focused intelligence lead proactive policing philosophy. Emphasis will be placed on the area’s most violent offenders and intelligence related to areas with significant levels of street-level related violence. Sergeant Nicholas Hughett can be reached at TX: (517) 483-4469 or Nicholas.Hughett@lansingmi.gov.



V.C.I. Impact Team Statistics	2016	2017	2018
Arrests Misdemeanor	167	172	111
Arrests Felony	164	296	280
Tickets/Warnings	111	204	76
Contact Cards	104	93	38
Handguns Seized	39	62	69
Long Guns Seized	16	10	12
Calls for Service	172	128	54
Traffic Stops	315	595	321
Surveillance Hours	2,750.5	3,378	3,449
Intel/Work-Up Hours	1,092	869	794
Number of Reports	210	362	280
Total Report Hours	311.3	518	428
Knock and Talks	153	201	175
Hot Spot Policing Hours	516	820	313
Search Warrant/Assists	77	83	82
Parole/Probation Violations	48	199	105
Training Hours	1,460	1,677	1,373
Forfeiture	15,430	8,903	48,285
Assist Outside Agency Hours	702.5	986	734
Phone Orders	Not Tracked	Not Tracked	51
Follow-Up on Search Warrants	Not Tracked	Not Tracked	74



Capital Area Dive Team

Sergeant Bryan Curtis

The Capital Area Dive Team Water Rescue and Recovery, (C.A.D.T.) is led by Sergeant Bryan Curtis, Team Commander. Team members are Lansing Police Department Officers Garrett Hamilton, Randall Hon, Dustin Belill, Michael VanBeek, Jacob Schmidt, Jacob Kocan, Zeke Bacigal and Tyler Stelljes. Ingham County Sheriff's Office Lieutenant Rob Earle, Sergeant Bob McElmurray, Deputies Cheryl Huhn, Paul Richards, Cory Daza, and Chris Hagerman. Eaton County Sheriff's Office Deputies Pete Walter and Ryan Keast, Clinton County Sheriff's Office, Bath Township Police, Officer Kip Harmon, and Dive Physician, Dr. John Dery. The team responds to all rescue and recovery open water incidents in Ingham, Eaton, and Clinton Counties. This includes all open-water drowning, water and ice rescue, body search and recoveries, motor vehicle salvage/recovery, and underwater evidence processing. The team provides security and law enforcement at special events in and around local waterways, provides water safety presentations and marine law education. The C.A.D.T. supplements local fire departments with surface rescue and is the only unit capable of sub-surface search and rescue and recovery. Sergeant Bryan Curtis can be reached at TX: (517) 483-4632 or Bryan.Curtis@lansingmi.gov.

	2016	2017	2018
Training Hours	1,320	1,050	1,110
Evidence Recoveries	5	6	2
Body Search Calls	1	4	8
Actual Body Recoveries	1	4	4
Special Events and Demonstrations	12	14	16
Rescue Call-Outs	4	5	16
Persons Rescued	4	6	2
Common Ground Deployments	6	4	4
Special Underwater Services	0	4	5
Vehicle Search and/or Recoveries	5	4	4

Cold Case Detective

The Lansing Police Department Cold Case Squad was created in 2014 to address our unsolved murder cases and become the voice of crime victims. The Cold Case Investigator is responsible for the following related tasks: inventorying evidence and ensuring it is analyzed using the latest technology, seeking information from previously assigned investigators and re-interviewing witnesses and suspects when necessary. New approaches gained from cold case specific training and evolving methods in analysis of evidence have opened the door to many new possibilities. Detective Jones routinely works in conjunction with other law enforcement agencies and follows guidelines for leading best practices for case success. The Lansing Police Department recognizes the importance of solving as many open murder cases we can to bring those accountable to justice. As a result, the Lansing Police Department encourages all persons that may have information about an unsolved Lansing homicide to contact the Department as soon as possible. Detective Tracy Jones can be reached at TX: (517) 483-6813 or Tracy.Jones@lansingmi.gov.



Administrative Services Division

Captain Eric Eichenberg



The **Administrative Services Division** consists of the Property and Supply Unit, the Detention Unit, the Budget and Payroll Unit, the Training Unit which is broken down into the Firearms Training Range and then all other trainings, and the Special Tactics and Rescue Team (S.T.A.R.T.). Each of these units strive to support all functions of the Lansing Police Department in achieving the goal of providing the best service to the residents of the City of Lansing and its visitors.

The **Property and Supply Unit** consists of a sergeant, an officer and a civilian and they are responsible for all the equipment our officers need and use except for the firearms. This unit also is responsible for the custody of all evidence and found property that officers collect. This is a huge responsibility to receive, catalog, and retain thousands of items that are critical for the criminal prosecution of suspects and to bring justice for the victims of those crimes. The constant process of taking in items and releasing others that are

no longer needed is always taking place. This unit also orders uniforms and ensures each officer looks their best to be one of “Capitol City’s Finest”. This unit continued to refine the database used to track each item and was responsible for planning the department’s 125th Anniversary. This ceremony was a big responsibility and was very elaborate. The ceremony brought together current and former officers and employees to celebrate the pride we all have for this Police Department and the City in which we serve.

The **Detention Unit** is a vital part of the Lansing Police Department to maintain order and bring justice to those we serve. Partnered with the 54-A District Court this unit takes custody of all suspects that have committed crimes in our City. This department is not the only department that uses our Detention Unit. The Lansing Community College Police Department and the Michigan State Police use our Detention Unit to lodge their arrests that occur within Lansing city limits. The Detention Unit processed over 4,000 individuals in 2018. There are two officers assigned to this unit to handle all the arrest warrants and arraignments of these individuals. This is a vital part of the criminal justice system in asking for certain charges against the suspects. This check and balance gives the suspects their due rights to a fair process. The detention officers who work in this unit have to possess the skills to handle people that are at their lowest point in life. The emotional crisis and the dependency on alcohol and drugs of the suspects in custody makes the men and women who work in this unit very skilled in recognizing people in crisis both emotionally and physically. Several times a year they make life and death decisions on those subjects who need emergency medical attention and get others access to psychological professionals who can assess their condition.

The **Budget and Payroll Unit** is responsible for planning, monitoring, and keeping up-to-date the budget utilized to provide services to the residents of Lansing. This unit constantly analyzes expenditures and collaborates with State and Federal agencies to use grant money to provide some of these services. The other part of this unit is the payroll and individual time accrued used to make sure our officers get the pay they earned and the time off they need. This unit is vital to making sure the bills are paid and the money is used correctly for its intended use.



The **Training Unit** was increased to include a lieutenant and an administrative assistant to assist the sergeant in this unit. This increase in personnel has improved recordkeeping and tracking the money used to run the Training Program. The lieutenant and sergeant also are trainers for force-on-force tactics, de-escalation skills, and how to conduct a traffic stop. This unit also has a sub-section that is the Firearms Training Facility where a sergeant and an officer conduct all the firearms training and qualifications which includes decision-making scenarios that give our officers the experience that can be life or death decisions for innocent citizens and themselves. The hundreds of hours of training that our officers receive from the Training Unit is critical for the various aspects of policing a city the size of Lansing.

The **Special Tactics And Rescue Team (S.T.A.R.T.)** is our specially trained assignment that utilizes advanced tactics and equipment along with specially trained negotiators to peacefully resolve critical high-risk operations. This team consists of officers that volunteer to risk their lives for the citizens of Lansing to use whatever means necessary to resolve these incidents peacefully. They have hundreds of hours of additional training each year to make sure their skills are as good as they can be and to be proficient with various equipment to increase the safety of everyone involved. This team conducted over 50 high-risk search warrants and drug raids. They also handled several barricaded subjects and hostage incidents that occurred. They were called upon to attempt to arrest a subject who had shot at individuals and then some of our own officers who encountered him in March. This subject shot at our S.T.A.R.T. members in a vehicle and they had to use their training and equipment to stop him. They put their lives on the line to keep innocent people from being hurt or killed by this individual. This is just one incident of thousands over the years this team has been involved in to do everything possible to resolve things peacefully.

The Administrative Services Division will continue to do its part to accomplish the goals of the Lansing Police Department. Without the duties of this division, the mission of the Lansing Police Department would not succeed. I am grateful for all the men and women in this division for their tireless work ethic to do their part to make this department truly “*Capital City’s Finest*”. Captain Eric Eichenberg can be reached at TX: (517) 483-6841 or Eric.Eichenberg@lansingmi.gov.

Staffing Report 12/2018	Authorized	Actual
Police Chief	1	1
Captain VI	4	4
Lieutenant V	8	9
Sergeant III	32	31
Detective IIB	24	24
Detective IIC	2	1
Police Officer	131	134
Police Cadet	4	1
Police Academy Recruit		9
Total	206	214



Budget and Payroll Unit

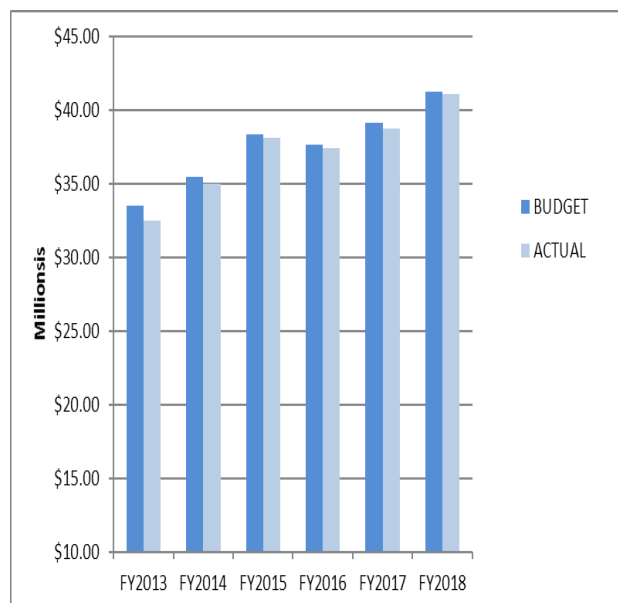
The primary function of The Budget and Payroll Unit is to use financial and administrative skills to support frontline law enforcement officers and the Chief of Police. Duties include, but are not limited to:

Budget Formulation and Management

Special Projects
Payroll Services
Accounts Payables
Accounts Receivables
Grants Management

Lansing Police Department Budget to Actual (dollars in millions)

Fiscal Year	Budget	Actual
2008	\$33.45	\$33.21
2009	\$34.54	\$34.02
2010	\$34.32	\$33.84
2011	\$34.02	\$33.63
2012	\$30.92	\$30.62
2013	\$33.53	\$32.50
2014	\$35.48	\$34.99
2015	\$38.38	\$38.15
2016	\$37.70	\$37.43
2017	\$39.15	\$38.74
2018	\$41.30	\$41.08





Training Unit

Lieutenant Paul Beasinger Sergeant Brent Sorg

The Training Unit is comprised of four full-time trainers, eight part-time trainers and one administrative assistant. The Training Unit is responsible for researching, planning and conducting training for all personnel. In addition to training personnel, members of the Training Unit conduct training on a regular basis for Detention personnel, 54-A District Court personnel, community groups, and Mid-Michigan Police Academy recruits. The dedication and commitment of the personnel within the Training Unit is evidence as the department has become a leader in law enforcement training in the Mid-Michigan area. Lieutenant Paul Beasinger manages the Training Unit and can be reached at TX: (517) 483-4810 or Paul.Beasinger@lansingmi.gov.

- Operation Jetway
- Force Science – Advanced Specialist Certification Course Leadership Institute Session XI 2018 LETR Kickoff Conference
- Training Management & Risk Mitigation for SWAT
- MSU First Line Supervision School
- Reid Interview & Interrogation 4-day
- Taser Instructor Certification
- Sabre OC Spray Instructor
- Basic Police Sniper School
- Advanced Police Sniper School
- Axon Accelerate 2018 Conference & Certification
- PERF - Senior Management Institute for Police
- Project Management Workshop
- Excited Delirium & Agitated Chaotic Events
- HFRG/GAGE Instructor
- HFRG/DT Instructor Course
- Verbal Defense & Influence
- Field Force Extrication Tactics
- FBI National Academy
- MSU School of Staff & Command
- TAC Training for LE
- Managing Narcotics Informants, It's Your Ship
- New Officer Development
- UAS Pilot Training
- Women in Law Enforcement
- MI Liquor Law Enforcement Training
- Victim Services Continuing Education
- Labor Law & Arbitration
- American Society of Evidence Based
- Policing Conference
- Organized Retail Crime Seminar
- Surveillance School
- Cell Block Survival
- Taser Instructor Re-Certification
- Dolan Street Sergeant - First Line Supervision Training
- Active Shooter Awareness
- MTOA Training
- MI Police Civil Liability
- 2018 National Rx Drug Abuse & Heroin Conference
- NGCRC Gang Specialist Training
- Identify Theft Training
- Traumas in Law Enforcement
- Bullet Proof Mind
- 4th Annual Drug Initiatives Conference
- Performance Evaluations for Public Safety
- Advanced Pedestrian/Bicycle Crash Investigation
- New K-9 Officer Certification Training
- Upper MI Regional K-9 Seminar
- K-9 High Stress Scenario/Decoy Training
- MI Crisis Intervention Team Conference
- Basic Motorcycle Rider Course
- Courtroom Testimony in Narcotics Cases
- Investigation of Motorcycle Crashes - Level II
- Crime Prevention Initiatives for Business
- Residential Crime Prevention
- 23rd Annual MI Traffic Safety Summit
- Overview of Crime Prevention Through Environmental Design
- Crime Prevention for Places of Worship
- Building Analytical Capacity
- Homicide Investigation (MSP)
- Tactical Entry to Methamphetamine Laboratories
- Child Advocacy Conference
- Drug Interdiction & Conducting Complete Traffic Stops
- Project Management Workshop
- Supervision in the 21st Century
- 2018 Great Lakes Homeland Security Training Conference
- North American Active Assailant Conference
- Civil Service Bike Crowd Management
- Community Policing: Winning Back your Community
- Regional Criminal History Record & Biometrics Training
- Basic Training for Street Gangs
- Basic Criminal Investigation & New Detective Training
- Community Response to Sexual Assault
- Securus Training for Investigators
- Bulletproof Mind Strategies & Tactics
- Reducing Gun Violence
- CORE Law Enforcement Day
- Leading & Managing the Drug Task Force Unit
- CORE Law Enforcement Day
- LERMA Fall Training Conference
- Valor-Mid Level Leadership
- Calming the Fire: Principles of De-Escalation and Understanding People



Training Unit Continued

- Leading & Managing the Drug Task Force Unit
- Honor Guard Training
- International C.I.T. Conference
- Child Abuse Training Services
- De-Escalation Skills & Tactics
- Eyewitness Evidence Identification
- Traffic Incident Management Responder Training
- K-9 Explosive Training
- Mobile Field Force – CDU
- 6th Annual Michigan Elder Justice & At-Risk Adult Summit
- 30th Annual MCRA Training Conference
- Interviewing & Interrogation - Signs & Symptoms of Child Abuse
- 13th Annual NAPCH National Workshop
- Forensic Interviewing - The Next Step
- Shooting Incident Reconstruction
- Digital Analysis Class with Field Search Software
- Leading Without Rank
- Cops In Court
- Exploring the Sexual Offender and Physical Abuser
- New FTO Training
- FBINAA Michigan 2018 Fall Conference
- 2018 Midwest Negotiators Conference
- Taking Action: Assisting Victims of Financial Fraud
- Evidence-Based First Line Supervision Training
- Intelligence Analysis Community of Practice
- Basic Homicide Investigator Course
- AFIS Equipment Training
- Leading & Managing the Drug Task Force Unit
- Managing the Property & Evidence Room
- Forensic Pathology for the Criminal Investigator
- MI Association of Hostage Negotiators Conference
- Crime Prevention Assoc of MI Annual Conference
- IAPRO & Blueteam Conference
- FOIA Training with Lori Hinkley
- Hostage Negotiation Phase I and 2
- Using Social Media to Enhance LE Investigation

- Bureau of Justice VALOR Officer Safety and Terrorism
- FBI, CID and Cyber Divisions Skimming Training
- Open Water Scuba Certification
- Criminal Justice Application in GIS
- International C.I.T. Conference
- Water Operations Officer Development
- Microsoft Excel Basics/Beyond the Basics
- National Conference on Law Enforcement Wellness and Trauma
- Emotional Survival for the Female Enforcer
- Incident and Tactical Command Post Training
- SWAT Command Decision-making and Leadership I
- Managing Officer Involved Shootings
- Michigan Police Pistol Match
- A Crash Course for the First-Time Manager or Supervisor
- Time Management: Your Time, Your Priorities, Your Choice
- TPR Use of Force Instructor Reconstruction
- Radar/Laser Training
- Planning, Designing and Constructing Police Facilities
- Crisis Intervention Team
- Certification Training
- Marijuana Management Symposium
- Supervising Bad Attitudes and Negative Behaviors
- Police Executives & New Chiefs School
- Domestic Terrorism
- School Resource Officer Training
- Basic Supervisor Liability 18-Distance Learning Course
- Advanced Homicide Investigation/Violent Crime Course
- PAARI National Law Enforcement Summit
- Call for Backup Suicide Awareness and Prevention
- Robertson Brain Health - Protect the Protectors
- Social Media & Open Source Investigations
- Ice Dive Operations

- Interviewing and Interrogation in Narcotic Cases
- Under the Influence of Cannabis -
- Real Time Cell Phone Investigations
- Human Factors in Traffic Crash Reconstruction

Training Unit Special Events

- ALPACT Use of Force Lecture
- ALPACT Practical Scenario
- Women’s Self-Defense Seminar
- BWL Self-Defense Seminar
- LPD Explorers Self-Defense Seminar
- Citizen’s Police Academy - Use of Force Lecture
- Citizen’s Police Academy Scenario Night
- Michigan Municipal League – Employee Discipline Lecture
- Code Compliance Office – Personal Safety & Awareness Training

Range

- 72 Training Days for LPD Course of Fire/ Training, approximately 200 employees each receiving one hour per cycle
- 20 Training Days for LCC Firearms Academy, approximately 80 students
- 13 Training Days of New Hire, Post Academy and Specialized Unit Training
- 15 Training Events, Hosting Outside Agency Training
- 6 Training Days, Hosted a Shoot House Instructor School, hosting approximately 30 people
- 2 Training Days, Retired LEOSA Qualifications, approximately 80 personnel

S.T.A.R.T.

- 41 Training Days
- 20 Training Instructional Events teaching Active Violent Incident Response to Civilians, approximately 1000 civilian present
- 5 Training Days for Team Tryouts



Detention Unit

Lieutenant Justin Moore

Lieutenant Justin Moore supervises the Detention Unit. The unit is comprised of 21 employees in three different unions; Detention Officers, Contract Employees, and Sworn Personnel which include both supervisors and officers. Unit personnel value the dignity of all detainees in their custody and are responsible for humane care of arrestees, while lodged in Detention, as well as assisting with court processes. The maximum holding time for juveniles is 6 hours and adults are held no more than 72 hours.

Staff follows the departmental vision of building partnerships and utilizing innovative strategies for a safer, stronger community. They also strive for excellence that exceeds customer service expectations. Recently, behavioral health issues and co-occurring substance abuse disorders remain, so we continue our partnership with Par Rehab, which provides a 24/7 option of medical consultation for detainees who need further treatment while in custody. Lieutenant Justin Moore can be reached at TX: (517) 483-4658 or Justin.Moore@lansingmi.gov.

Year	Adults Booked	Juveniles Booked	Ordinance Violations	Misdemeanors Booked	Felonies Booked
2013	5,606	319	2,403	3,357	2,037
2014	5,584	273	2,117	3,600	2,303
2015	5,991	343	3,102	3,453	2,140
2016	5,107	194	1,940	3,103	1,763
2017	6,729	191	1,592	2,998	2,025
2018	7,156	214	1,322	1,966	2,099





Court Officers

Officer Bradley Sampson
Officer Stephanie Kennedy

The Court Officers are a vital part of the Lansing Police Department. When the Patrol Officers arrest a suspect or write a report on a suspect that they cannot locate, the Court Officers continue the process towards justice being served. They also are a crucial part of making sure the citizens of Lansing are safe by working with the City Attorney Office and the Ingham County Prosecutor Office to bring charges against these individuals that commit serious crimes in our city.

The Court Officers are responsible for making sure the reports and other required documents are complete and turn them over for charges to be issued. This is just a small part of what these Officers do. They also pick up reports and warrants on cases where the suspects have not been arrested. They take all the warrants and they swear to the information in front of a Judge or Magistrate for the facts of the case. They then are responsible for all the individuals that are in custody getting arraigned. This is a necessary task for the suspect to be formally advised of the charges and a bond to be set by the Judge or Magistrate. This does not end the process for the Court Officers on each individual case. They also have to document in multiple data systems the outcome of the arraignment.

Other Court Officers responsibilities include transporting evidence to and from the crime lab in certain cases to maintain a proper chain of evidence. When results are done from the crime lab they are responsible for documenting and presenting those cases for warrants if the results connect a suspect to the crime.

All of these tasks would have to be done by our Patrol Officers if it was not for our Court Officers doing it. That would mean fewer Officers to respond to emergency 911 calls. It takes several hours to process a single case from start to finish and the ability to have these Officers process several cases at one time is a testament to their work ethic and helps the Lansing Police Department be more efficient in protecting the citizens of Lansing.



Range

Sergeant Kevin Schlager

- 72 Training Days for LPD Course of Fire/Training, approximately 200 employees each receiving one hour per cycle
- 20 Training Days for LCC Firearms Academy, approximately 80 students
- 13 Training Days of New Hire, Post Academy and Specialized Unit Training
- 15 Training Events, Hosting Outside Agency Training
- 6 Training Days, Hosted a Shoot House Instructor School, hosting approximately 30 people
- 2 Training Days, Retired LEOSA Qualifications, approximately 80 personnel



Property and Supply Unit

Sergeant Kristy Szczesny

The Property and Supply Unit is responsible for the storage, inventory, release and destruction of all evidence and property. The unit also orders and distributes department uniforms, equipment, and supplies for officers' daily use. Sergeant Kristy Szczesny can be reached at TX: (517) 483-4648 or Kristy.Szczesny@lansingmi.gov.

Property & Supply Unit Statistics

Years	Property Received	Property Returned/Disposed	Items Inventoried	Money from Auctioned Items
2013	9,586	10,091	27,930	\$1,954
2014	10,104	9,523	34,057	\$2,261
2015	11,079	5,210	42,132	\$ 846
2016	10,825	4,228	22,978	\$ 915
2017	12,168	2,029	11,025	\$ 981
2018	11,733	3,723	27,392	\$3,495



Special Tactics and Rescue Team (S.T.A.R.T.)

Sergeant Kevin Schlager



The Special Tactics and Rescue Team are led by Lieutenant Eric Eichenberg, Team Commander. The 1973 Crime Control Act enabled federal funding for police tactical units. The Lansing Police Department applied for and received such a grant, allowing the Lansing Police Department tactical team to be formed. From the beginning, the team was given the designation as the "Special Tactics and Rescue Team" (S.T.A.R.T.) The mission of the team is to save lives. Since the team's inception, that mission has never changed. It is accomplished by the application of specialized training, superior logistical support, and team member dedication. City residents, the Department, and team members are proud of the job S.T.A.R.T. does on an ongoing basis. Sergeant Kevin Schlager can be reached at TX: (517) 483-4838 or Kevin.Schlager@lansingmi.gov.

Performance Measures	2016	2017	2018
Hostage	0	1	1
ATUV Response	0	0	0
Weapons Secured	37	29	25
Barricaded Subjects	2	3	3
High-Risk Arrest Detail	3	2	3
Search Warrant	13	9	10
Emotionally Disturbed Person Response	6	2	1
Buy Busts	0	0	0
Drug Raids	53	44	40
Civil Unrest	2	0	1
Dignitary Protection	1	0	0
Rapid Response Vehicle Incident	30	18	25



Staff Services Division

Captain Cherie Ballor

The Lansing Police Department (LPD) Staff Services consists of both sworn and civilian personnel. Our primary mission is to provide administrative and operational expertise and customer service to staff and citizens of Lansing. The dedicated hard working staff performs a variety of duties and services to meet the needs and requests by the citizens of Lansing, police and city personnel.

Central Records: This year four (4) new full time Police Technicians were hired in Central Records. Central Records personnel process police reports, accident reports, uniform citations, Freedom of Information requests, conduct background checks, notary service and ride along applications. Additional services performed at Central Records are fingerprints for backgrounds; processes purchase permits and gun registrations. Our work group includes other specialized employees; Data System Administrator who maintains and manages various critical core systems within LPD including the records management system. Fingerprint Technician, who examines, analyzes and compares fingerprint evidence for criminal investigations. His expertise is critical to Lansing Police Department investigations.

Recruiting and Hiring: Sergeant Jason Spoelma is the Staff Services Sergeant. He works closely with the City of Lansing Human Resources Department in the hiring and management of personnel. Our recruiting team attended 54 events throughout the year. Additional responsibilities include coordinator with the Mid Michigan Police Academy, scheduling of the New Hire Orientation and Reception, MCOLES reports, Internship Program, promotions, transfers, ride-alongs and the yearly Awards Program.

Technology and Technician Services: The LPD has implemented several technology projects. The biggest project was the implementation of the Axon Fleet cameras into the vehicles. Currently, officers are wearing Axon body cameras. The Axon Fleet cameras are a replacement for cameras already in the police vehicles. This change allows an officer to carry only one device to activate both the body worn and vehicle camera. Other technology projects included the purchase and implementation of Nc4 through grant monies. This technology tool provides officers access to real time crime data while on patrol. It enables officers to share relevant, structured and unstructured information through situation based bulletins and police blogs. Tablets were purchased for Field Training Officers and Motorcycle Officers to improve efficiency while they are in the field. We continue to improve speed and efficiency with the State Records Management System.

Electronic Equipment Maintenance Unit is led by Walter Doherty, Radio Engineer. This unit is responsible for the installation and maintenance of all FCC radio communication systems, including vehicle/ building video recording access equipment. This unit was instrumental in the implementation of the Axon Fleet System. Ingham County 911 will be implementing a new radio system which will impact agencies county wide. Radio Engineer Doherty has been working on this project.

Our staff is dedicated in providing support and quality customer service to the staff and citizens of Lansing. Thank you for your continued support. Captain Cherie Ballor can be reached at TX: (517) 483-4647 or Cherie.Ballor@lansingmi.gov.



Central Records and Identification Units

Sergeant Jason Spoelma

Records Unit Statistics

	2017	2018
Record Copying Revenue	\$69,907.58	\$68,027.09
Accident Reports Entered	4,495	4,841
Warning Citations Entered	281	798
Appearance Tickets Entered	18	33
Record Checks	1,840	1,769
Record Reproduction for Officers/Citizens	15,544	15,918
Freedom of Information Documents Researched and Returned	15,544	10,172
Traffic Citations Archived	7,117	8,161

Identification Unit Statistics

Civilians Fingerprinted	975	654
Latent Prints from Crime Scenes	833	446
Prints Identified in AFIS	109	99
Persons Identified in AFIS	54	42
Handgun Registrations	2,430	2,237
Licenses to Purchase Issued	252	226
Licenses to Purchase Denied	3	4
Parolee Mug Shots	0	0



Electronic Equipment Maintenance Unit

Walter Doherty, Radio Lab Engineer
Dennis Rouhier, Radio Lab Technician
Jerid Minich, Radio Lab Technician

This unit is responsible for the installation and maintenance of all FCC radio communication systems, including vehicle/ building video recording access equipment.

The Electronic Equipment Maintenance Unit consists of Walter Doherty, Radio Engineer, Dennis Rouhier is the Radio Technician, and Jerid Minich, Radio Lab Technician.

The Electronic Equipment Maintenance Unit were responsible for the following projects:

- Axon Fleet-Purchased and began installation of Axon Fleet by the Radio Lab in conjunction with IT department. This system is the same as the body cameras so the officers are only wearing one device. This system will replace the L3 in car cameras used in Police Vehicles.
- Axon replaced cameras and audio/video equipment in the interview rooms at the Operations Center and Detention.
- NC4-Purchase and began implementation of the NC4 system. This technology tool gives officers access to real time crime data while on patrol. This tool enables officers to share relevant, structured and unstructured information through situation based bulletins and police blogs.
- Tablets for Motorcycle Officer – Officers are able to write tickets and accident reports electronically from their motorcycles. This improves productivity and efficiency with the Officers, Central Records and the Court.
- Tablets for FTO-Officers are able to use the tablets to complete daily evaluations to be typed and scored electronically on Officers in training. This can be done in their vehicles without having to wait until the end of shift.

Throughout the year, the unit works diligently to relocate and upgrade Public Video System cameras, updates radio equipment and upgraded selected detention video system cameras. Walter Doherty can be reached at TX: (517) 483-4840 or Walter.Doherty@lansingmi.gov.



Recruiting and Hiring Team

Sergeant Matthew Kreft
Sergeant Jason Spoelma

In 2018 the Lansing Police Department (LPD) worked in collaboration with the City of Lansing Human Resources Department in conducting several hiring selection processes. LPD created a Power Point presentation to training recruiters, created material for Detention recruiting, updated flyers and handouts for Police Recruit position, and created a recruiting email address. The new Staff Services Sergeant provides recruiter embedded responsibilities and is responsible for day-to-day operations. LPD increased Ride-Alongs to 120 as a recruiting tool and increased contact direction with the applicant to keep them engaged in the hiring process. In total, the City of Lansing hired a total of sixteen (16) police officers, (6) recruits sponsored to the Mid-Michigan Police Academy (August and January 2018), (5) recruits sponsored for the Mid-Michigan Police Academy (December and January), (3) cadets, (12) interns, (6) detention officers and (5) civilian personnel. An Academy Power Point Presentation was created to train new recruiters. Materials were created to recruit Detention Officers, and flyers and handouts were updated for Police Recruits. A recruiting email address was created to streamline communication. Sergeant Jason Spoelma can be reached at TX: (517) 483-6882 or Jason.Spoelma@lansingmi.gov.





RECRUITING EXPO'S / FAIRS

- Ferris State Police Academy
- MI Law Enforcement Hiring Expo
- Tournament of Friendship
- MSU Diversity Career Fair
- Olivet College Employer's Fair
- DeWitt High School "Unity thru Diversity"
- Mid-Michigan Woman's Expo
- Mid-Michigan Police Academy 101st
- MSU CJ Career Fair
- LCC Job & Internship Fair
- Ferris State CJ Fair
- GVSU Winter Career Fair
- KVCC Academy Open House and Career Fair
- Macomb Police Academy
- WCCC Criminal Justice Job Expo
- Eaton Resa Advisory Board & Mock Interviews
- Access Job Fair - Dearborn
- Mott CC CJ Career Fair
- Wayne County NOBLE Career Fair
- Peckham Career Fair
- Wilson Talent Center
- Eaton Resa CJ Competition
- 125th Historical @ Lansing Center
- GVSU Police Academy
- KCC Academy Graduation
- Cristo Rey Fiesta
- WCC Police Academy
- Lansing Opportunity Summer
- Common Ground
- Welcome Back Lansing-LBC
- Back the Badge- Adado Park
- Mid-Michigan Police Academy 102nd
- Macomb Police Academy
- GRCC- Day Academy
- GRCC- Night Academy
- Delta Police Academy
- Oakland CC Police Academy
- Wilson Talent Center
- U of M - Dearborn Federal & Nonprofit Career Fair
- GVSU-Federal & Nonprofit Career Fair
- Delta Academy Graduation
- Mid-Michigan Academy Graduation





Awards and Citations Program

“An ordinary person facing extraordinary circumstances and acting with courage, honor, and self-sacrifice.”

Officer of the Year

Officer Trevor Arnold



Lifesaving Award

Sergeant Kenneth Callison
Detention Officer Rebecca Kopf
Detention Officer Patricia Layne
Detention Officer Damon Sherrill
Detention Officer Joseph Sterle
Detention Officer Gary Worden
LDO Melissa Ouder Kirk
Officer Nicholas Zuber
Officer Patrick Muller
Officer Ericka Halfmann

Individual Commendation

Sergeant Paul Beasinger
Special Agent Jeremy Ashcroft, FBI
Detective Andrew Hogan
Detective Mark Lewandowsky
Detective Lee McCallister
Detective Joel Mires
Detective Shannon Thielen
Detective Jeremiah Wonnacott

Certificate of Merit

Detective Peter Scaccia
Detective Shannon Thielen
Deputy Peter Walters, ECSD
Officer Dustin Belill
Officer Kristopher Brooks
Officer Stacey Browe
Officer John Cosme
Officer Ryan Lawrence

Unit Commendation

Officer Norman Armstrong
Officer Trevor Arnold
Officer Richard Ballor
Officer Janelle Berry
Officer Adam Booth
Officer Eric Boswell
Officer Mollie Brooks
Officer Mandi Brunner
Officer Corey Campbell
Officer John Cosme
Officer Matthew Danko
LDO Jason Davis
LDO Robert Davis
Officer Cedric Ford
Officer Kara Freeman
Officer Randall Hon
Officer Bradley Hough
Detention Officer Kristin Hudson
Officer Remson Jack
Detention Officer Rebecca Kopf
Officer Jonathan LaCross
Detention Officer Patricia Layne
Officer Lance Leiter
Officer David Lomakoski
Officer Jennianne Maatman
Officer Damian Manson
Officer Robert McBride
Officer Frank Mobley
Officer Kasha Osborn
LDO Melissa Ouder Kirk
Officer Gregory Parrott
Officer Dale Person
Officer Matthew Priebe
Detention Officer Lorrie Ridenour
Officer Anthony Rodriguez
Officer Jacob Schmidt
Detention Officer Damon Sherrill
Detention Officer Joseph Sterle
Officer Julie Thomas
Officer Wesley Vaughn
Detention Officer Richard Wernecke
Detention Officer Charles Wright
Officer Dylan Zehr
Detective Joel Cutler
Detective Mark Lewandowsky
Detective Lee McCallister
Detective Joel Mires
Detective Vickie Nevins
Detective Jason Pung
Detective Quincy Scroggins
Detective Shannon Thielen
Lieutenant Hung Tran
Sergeant Bryan Curtis
Sergeant Nicholas Hughett
Sergeant Matthew Kreft
Sergeant Daniel Zolnai

Agent Steve Bailey, ATF
Trooper Josh Bush, MSP
Attorney Mark Courtade, AUSA
Officer Chad Davis, MSU
Sergeant John Faccio, MSU
Trooper Tedric Gibbs, MSP
Agent Justin Holton, DEA
Trooper Dustin Hurt, MSP
Agent Mark Koch, HSI
Trooper Isaac Mills, MSP
Detective Adrian Ojerio, ELPD
Agent Christopher Scott, DEA
Trooper Curt Sweedyk, MSP
Trooper David Williams, MSP
Officer Jayson Young, ELPD

Community Excellence

Officer Stephanie Bokovoy
Officer Anthony Dean
Officer Alina Harrington
Officer Jacob Kocan
Officer Jonathan LaCross
Officer Kasha Osborn
Officer Dale Person
Lieutenant Rodney Anderson
Sergeant Matthew Kreft
Captain Jeff Campbell, ECSD
Sergeant Jessica Martin, MSU-DPS

S.T.A.R.T. Service Recognition

Officer Matthew Danko
Officer Cedric Ford
Officer Douglas Hall
Officer Lance Leiter

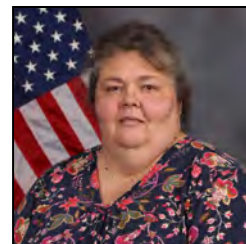
Honor Guard Service Recognition

Officer Andrew Becker
Detective Shannon Thielen

Volunteer Recognition

Hazel Bethea, Volunteer

Civilian Employee of the Year





New Hires, Retirements, and Promotions

NEW HIRES

Sworn Personnel

Officer John Weldon
Officer Robert March
Officer Anthony VandeVoorde
Officer Bradley Hagman
Officer Lindsey Howley
Officer Trevor Allman
Officer Alex Rojas
Officer Timothy Mapley
Officer Benjamin Fielder
Officer Yamel Tolentino
Officer Ryan Timiney
Officer Morgan Schafer
Officer Christopher Clew
Officer Tyler Tenbrink
Officer Yamel Marmolegos-Tolentino

NEW HIRES

Civilian Personnel

Graciela Ramirez, Police Technician
Angelica Lira, Police Technician
Emily Lensing, Police Technician
Treasha Bradley, Police Technician
Cherice Fleming, Training Secretary
Shawnyne Wohlfert, Detention Officer
William Tervo, Detention Officer
Shayla Stilwell, Detention Officer
Mikal Cook, Detention Officer
Jim DeLine, Budget Control
Supervisor

NEW HIRES

Recruits

Bailey Ueberroth, Recruit
Hayden Erickson, Recruit
Corey Crenshaw, Recruit
Ka-Mel Fenderson, Recruit
Daniel Foote, Recruit
Tamika Lofton, Recruit
Aaron Bush, Recruit
Sagar Kandel, Recruit
Dymond Johnson, Recruit
Aliya Cutler, Recruit
Jake Ellis, Recruit
Donovan Moore, Recruit
Jameil Bakri, Recruit
Armando Pelligrino, Recruit
Jacob Mills, Recruit

PROMOTIONS

Charles Wright, Lead Detention
Officer
Lieutenant Justin Moore
Sergeant Beth Frazier
Detective Kristi Pratl
Sergeant Josh Traviglia
Captain Eric Eichenberg
Lieutenant Katherine Diehl
Lieutenant Paul Beasinger
Sergeant Jonathon LaCross
Detective Scott Schulte
Sergeant Cedric Ford
Detective Theresa Mironiuk
Lieutenant Matthew Kreft
Detective Brittany Roberts
Sergeant Kristy Szczesny
Detective Terry Blount
Sergeant Edgar Guerra

RETIREMENTS

Robert Davis, Lead Detention Officer
Lieutenant Hung Tran
Officer Darren Blount
Patricia Layne, Detention Officer
Sergeant Kevin Kilbourn
Officer J. David Lomakoski
Captain Darin Southworth
Detective Eric Janzen
Lieutenant Traci Ruiz
Detective Mark Lewandowsky
Officer Alan Berish

CADETS

Jakob Proper
Ella Brown
Marymargaret Bradbury



Welcome





Remembering Our Fallen Officers



**Patrolman
Alexander Lang**
End of Watch
September 9, 1982

Patrolman Lang, 51, was struck and killed by a vehicle while marking parking lines on the street. Officer Lang was a U.S. Army Veteran of the Spanish-American War and had served with the Lansing Police Department for 12 years. He was survived by his wife, sister, and two brothers. He became a sworn officer on October 8, 1920.



**Patrolman
Gottlieb Sohn**
End of Watch
May 23, 1943

Patrolman Sohn, 61 died of an apparent heart attack on May 23, 1943, during an altercation with a subject he was attempting to place under arrest. He became a sworn officer on May 16, 1919.



**Patrolman
Mac J. Donnelly, Jr.**
End of Watch
June 16, 1977

Patrolman Donnelly, 35, heroically sacrificed his life in a successful attempt to save the lives of four civilian hostages during a bank robbery on June 16, 1977. He became a sworn officer on May 6, 1968.



**Officer
Julie Engelhardt**
End of Watch
February 12, 1988

Officer Engelhardt, 34, was shot and killed, on February 12, 1988, after responding to a call from two boys who reported a man had taken their sled. When Officer Engelhardt confronted the man at 624 East Holmes Road, he shot her. Officer Engelhardt returned fire, critically wounding the suspect. She became a sworn officer in July of 1974.



**Officer
Dean Whitehead**
End of Watch
May 9, 1985

Officer Whitehead, 30, died in the line of duty on May 9, 1985, during an accidental crash of Air 80, the Lansing Police Department's helicopter. He became a sworn officer on November 28, 1977.



**K-9
Sabre**
End of Watch
January 23, 1999

On January 23, 1999, K-9 Sabre was killed from hostile gun fire while defending the lives of his partners, Officer Matt Ramsey and Sergeant Mary Stevens.



**K-9
Chili**
End of Watch
September 14, 2005

On September 14, 2005, Officer Dennis Bunch and his partner K-9 Chili were involved in a car accident. Officer Bunch only suffered minor injuries. Sadly, K-9 Chili died as a result of his injuries.



“Capital City’s Finest” Community Services Unit

Top Left: Community Policing Officer Jacob Kocan, shoveling for the Baker/Donora neighborhood

Top Right: Community Policing Officer Eric Boswell, \$360 was raised during the Ingham County Animal Control Lock-Up

Bottom Left: Community Policing Officers Anthony Rodriguez and Corey Campbell, selling Old Newsboys on December 6th, 2018

Bottom Right: Community Policing Officer Anthony Rodriguez assisting with the Point in Time Count, bags containing toiletries, hat, gloves, snacks and water were distributed



“Capital City’s Finest” Community Services Unit

Top Left: Community Police Officer Jacob Schmidt, at the Indian Pow Wow

Top Right: Captain Daryl Green, Sergeant Eric Pratl, and Community Police Officers Corey Campbell, and Adam Booth at Sexton High School

Bottom Left: Community Services Officer Kasha Osborn and Community Police Officer, Julie Thomas, at the Board of Water and Light Chili Cook-Off

Bottom Right: Community Services Officer Kasha Osborn with school children



“Capital City’s Finest” Community Services Unit

Top Left: Community Police Officer Trevor Arnold, Washington Corridor at a neighborhood event

Top Right: Community Police Officer Jacob Schmidt, Genesee Corridor at a neighborhood event

Bottom Left: Community Services Officer Kasha Osborn and neighborhood kids

Bottom Right: Community Police Officer Julie Thomas, Jolly/Waverly Corridor at a neighborhood event



“Capital City’s Finest” Bicycle Unit and K-9 Unit

Top Left: Bicycle Unit

Top Right: K-9 Mac at the MI-Cops Vigil

Bottom Left: Bicycle Unit

Bottom Right: K-9 Chief at the department’s 125th Years of Service Anniversary celebration



“Capital City’s Finest” Parking Enforcement Unit and C.S.I. Unit

Top Left: Parking Enforcement Officers Deborah Pickett, Tina Cruz, and Jeremiah Lane

Top Right: Officer Michael Lam, C.S.I. Unit

Bottom Left: Parking Enforcement Officer Tonya Lauderdale

Bottom Right: Officer David Lowndes, C.S.I. Unit



“Capital City’s Finest” Honor Guard

Top Left: Honor Guard Unit on the Capitol steps

Top Right: Honor Guard Unit at the 911 Memorial

Bottom Left: Detective Peter Scaccia and Detective Shannon Thielen

Bottom Right: Detective Peter Scaccia, Sergeant Ryan Wilcox, Officer Kristopher Brooks and Sergeant Sean Mills at the Awards Ceremony



“Capital City’s Finest” G.R.E.A.T. Program

Top Left: Lieutenant Rodney Anderson at a G.R.E.A.T. event

Top Right: G.R.E.A.T. Students Visiting the Michigan State Police Helicopter Hanger

Bottom Left: Officer Robert McBride at the G.R.E.A.T. Gridiron Event

Bottom Right: Officer David Lowndes giving G.R.E.A.T. students a tour of the department’s C.S.I. Lab



“Capital City’s Finest” Capital Area Dive Team

Top Left: Dive Team on a call-out

Top Right: Dr. John Dery, Officers Randall Hon, Jacob Schmidt, Michael VanBeek, Garrett Hamilton, Sergeant Bryan Curtis, Officers Mandi Brunner, Penni Elton, Dustin Belill and Sergeant Nathan Osborn

Bottom Left: Dive Team on a call-out

Bottom Right: Sergeant Bryan Curtis and Officer Mandi Brunner along with other members of the Capital Area Dive Team



“Capital City’s Finest” S.T.A.R.T. and Traffic Unit

Top Left: Captain Eric Eichenberg and Sergeant Kyle Schlagel picking up the Bear Cat

Top Right: Officer Trevor Arnold and Detective Walter Kim, S.T.A.R.T. at the Lansing Safety Picnic

Bottom Left: Sergeant Leith Curtis and Officers David Burke, Daniel Riedel, Joseph Riedel, and Edgar Guerra, Motorcycle Unit

Bottom Right: Sergeant Leith Curtis, Motorcycle Unit escort



“Capital City’s Finest” Recruiting and Shop With A Cop

Top Left: Lieutenant Matthew Kreft and Officer Anthony Sandoval, Recruiting Event

Top Right: Lieutenant Matthew Kreft, Recruiting Event

Bottom Left: Officer Hannah Robeson, Shop With A Cop

Bottom Right: Officer Norman Naimy, Shop With A Cop

Thank you for viewing the Lansing Police Department 2018 Annual Report



“Capital City’s Finest”



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Andy Schor, Mayor

PUBLIC SERVICE DEPARTMENT

Wastewater Division

1625 Sunset Avenue

Lansing, Michigan 48917

(517) 483-4404

FAX: (517) 483-4536

<http://publicservice.cityoflansingmi.com/pubwater/>

June 21, 2019

Mr. Chris Swope
City Clerk
City Hall
Lansing, Michigan

RE: Board of Public Service: Budget Priorities Resolution for FY 2020/21

Dear Mr. Swope:

The attached resolution was adopted at the Board of Public Service meeting held June 13, 2019.

Please place on the Council Agenda.

Please let me know if you have any questions.

Respectfully submitted,

Janette Tate
Recording Secretary

Attachment

LANSING BOARD OF PUBLIC SERVICE BUDGET PRIORITIES RESOLUTION

JUNE 13, 2019

RESOLVED, recognizing the financial challenges facing the City of Lansing (“City”) and its Public Service Department (“Department”), including the Department’s obligations to comply with numerous mandates, including unfunded mandates, the Lansing Board of Public Service supports the efforts of the Department.

RESOLVED, the Board of Public Service supports and recommends the following budget priorities to the Lansing City Council for consideration with Council's Budget Policies and Priorities for the Fiscal Year July 1, 1920–June 30, 2021:

1. General Fund levels should be increased for implementation of the City's Street System Asset Management Plan, and for additional funding for reconstructing neighborhood streets with a Pavement Surface Evaluation Rating of 4 or lower. We encourage support for the department to look for new and innovative ways to extend the life of our existing streets and seek additional funding.
2. Increase compliance with the City’s Complete Streets Ordinance, and additional funding of the sidewalk gap closure program, sidewalk repairs and right-of-way maintenance and improvement, consistent with keeping safety a priority for Lansing residents and visitors, while meeting or exceeding the compliance with the Americans with Disabilities Act.
3. Increase funding to update and improve the fleet of city vehicles, with specific priority for the Public Service Department;
4. Increase funding for the cleaning and maintenance of our wastewater aeration basins to remove sludge and silt buildup from the bottom of these tanks and repairing them once cleaned. This will allow us to be at or above the recommended guidelines.
5. The City should approve a budget to: (i) expand opportunities for multi-family residential and business recycling; and (ii) implement organic waste recovery;
6. Follow recommendations of the energy audit of all facilities and properties to save on energy and cut costs by replacing wasteful devices with ones that are energy efficient and reduce the carbon footprint of the City of Lansing.
7. Fund training and work with federal, state, county, local municipalities, and organizations to become a leader in PFAS regulation, testing, monitoring and enforcement.

RESOLVED, as the Department generates savings through improved efficiencies in service delivery and other areas, these savings should be maintained within the Department.

June 28, 2019

RECEIVED JUN 28 2019

Parcel No. 33-01-01-28-376-031

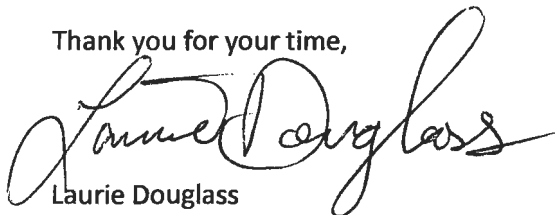
Laurie Douglass
3241 Palmer St.
Lansing MI, 48910

City of Lansing
City Attorney
124 W. Michigan Ave.
Lansing, MI 48933

Claims Committee,

I would like to appeal the decision you have made in my yard waste complaint. I do appreciate the removal of a third of the charge, but unfortunately, I am a single parent of 2 and I have recently started an internship at the city. Please reconsider your decision and I will maintain yard within the city regulations.

Thank you for your time,


Laurie Douglass



City of Lansing

OFFICE OF THE CITY ATTORNEY

1698

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Laurie Douglass DATE: 4/9/19
 MAILING ADDRESS: 3241 Palmer St. EMAIL: lauriedouglass1@gmail.com
 CITY: Lansing STATE: MI ZIP CODE: 48910
 TELEPHONE: Home (517) 515-3303 Work ()

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 3241 Palmer St. PARCEL NO. 33-01-01-28-376-031
 DATE OF INCIDENT: 2/13/19 AMOUNT YOU WERE BILLED: \$1021.00
 TOTAL AMOUNT YOU ARE CONTESTING: \$1021.00
 TYPE OF ASSESSMENT: _____

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

Please see attached letter for
 - Detailed description of circumstances
 - Reasons for noncompliance and fees
 - Why fees charged should be forgiven

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.jsp

Detailed Description of Circumstances:

This fee was obtained due to leave bags on the curb outside of my house that I had placed there in January, just before it was time to put Christmas trees outside for City pick-up (which the City did not pick up during the scheduled week and trees littered the streets). All the early snow we had gotten, knocked the leaves of my trees and when it all melted, I took the opportunity to clean up my yard. By cleaning my yard, I prevent many leaves from going into the road, clogging the low drains on the 2 south corners of Palmer and Berry Streets. I have been out there in my work clothes early in the morning, late at night, and once with my daughter on her birthday raking/shoveling the leaves and trash that completely cover the drains during heavy rains. When the street drains are completely covered, the water backs up in the roads causing the streets to flood so much that it floods over the curbs. When the water floods over the curbs, my yard then floods causing my basement to leak. When my basement leaks it causes black mold to grow and then my stuff gets ruined costing me a lot to replace the clothing, bedding, towels etc. My thought was that they would pick-up the bags at the same time as the Christmas trees.

Reason for Non-Compliance of Violation to acquire a fee:

I thought the notice was my 3-month trash bill, so I didn't open it. I was so excited and thankful that the yard waste bags had been collected. That evening I opened that trash bill and it wasn't the regular 3-month trash bill, it was a notice and deadline for the violation and my yard waste bags had already been picked up. It was sent on white paper in a normal Trash envelope. When I was tagged for my sidewalks they stuck a bright green notice on the front door. I immediately noticed the violation and shoveled when I got home. Had I realized the yard waste notice was not the trash bill, I would have opened it right away and complied with the notice request date. I had also planned on re-bagging them when it got nicer for easier pick-up. Next time there is a weather break and I clean up the yard waste on the off time, I will not place my bags by the curb. Something to consider after we have a nice weekend, opening a mid-winter yard waste pick up. Or start/stop yard waste collection based on the weather.

Why fees charged should be forgiven due to:

The continued community street cleaning services I provide when the streets are flooding night or day. During the previous years I have lived here, the City's involvement and enforcement was almost nonexistent. Please understand the enforcement is welcome and will be expected in the future. Also, my yard waste was collected a week or so before other neighbors started putting their yard waste bags on the curb. I promise I will be more diligent at opening my mail too. Please let it be a warning this time and I will comply with city codes to the best of my ability and correct any future violations received before the allotted time. I do appreciate the efforts to maintain my neighborhood and create a safe and beautiful place for my family to live. Thanks for your consideration and understanding in this matter.



CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

DUE DATE: 04/10/2019

INVOICE

03/18/2019

Bill To:

DOUGLASS LAURIE K

3241 PALMER ST

LANSING, MI 48910

TOTAL AMOUNT DUE

\$ 1,021.00



Invoice Number	Record No	Address	Amount Due
00129307	E-11926	3241 PALMER ST	\$1021.00
03/11/2019			
Trash - Admin Fee			
Trash - Contractor Charge			

TOTAL DUE

\$1021.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

DOUGLASS LAURIE K
3241 PALMER ST
LANSING, MI 48910

Violation Date: 02/13/2019
Violation Location: 3241 PALMER ST
Parcel No: 33-01-01-28-376-031
Compliance Due Date: February 20, 2019

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Trash found in bags/boxes

INSPECTOR COMMENTS: *lawns bags stoped being picked up in november. please find another way to dispose of.*

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice. The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year. If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Chris Breiter (517) 483 4379 Chris.Breiter@lansingmi.gov

"Equal Opportunity Employer"

Taxpayer's Copy



City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

May 23, 2019

Laurie Douglass
3241 Palmer St.
Lansing, MI 48910

Re: Claim – 3241 Palmer St.

Dear Ms. Douglass:

Please be advised that the Claims Review Committee reviewed your claim in the amount of \$1,021.00 regarding a trash violation at the above address and GRANTED a portion of your claim, in the amount of \$358.00. **Your new balance due is \$663.00**

Enclosed please find a Release for your review and signature. If the decision of the committee meets with your approval, please sign the release in front of a witness and have the witness also sign the form, then return the signed Release to this office. Once our office receives the signed Release with both signatures, we will request the amount be removed from the tax rolls, or a refund issued if the penalty has been paid.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

Thank you for your cooperation in this matter. If you should have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Venus Kumar".

Venus Kumar
Paralegal

Enclosure

RELEASE

In consideration for the payment of \$358.00, by the City of Lansing, which will be remitted to me upon receipt by the City of this signed Release, or said amount reduced from the tax roll if the assessment has not been paid, I, **LAURIE DOUGLASS** (the "undersigned"), for myself, my heirs, executors, administrators, representatives and assigns hereby release and discharge the City of Lansing, its officers, officials, employees, agents, insurers and any other person, firm, or corporation charged or chargeable with any responsibility or liability, from all claims, demands, actions or causes of action regarding the special assessment for a trash violation on property located at 3241 Palmer St., Lansing, Michigan.

The undersigned understands and agrees that this payment is the sole consideration for my release and is in full and complete settlement of all claims resulting from any damage. The undersigned warrants that no promise or inducement has been offered or made for my release, except as herein set forth; that this Release is executed without reliance upon any statement or representation by any of the parties released herein, or by their representatives concerning the nature and extent of any damage or injury or the legal liability therefore; and that the undersigned is of legal age and legally competent to execute this Release and accepts the full responsibility therefore.

The undersigned understands that none of the parties released admit liability of any kind and this payment and settlement in compromise is made to terminate further controversy respecting claims for damages that the undersigned has heretofore asserted or that the undersigned or his/her heirs, executors, administrators, representative or assigns might later assert.

In witness whereof, I have hereunto set my hand this ____ day of **MAY** 2019.

WITNESS:

CLAIMANT:

LAURIE DOUGLASS