

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN
TONY BENAVIDES LANSING CITY COUNCIL CHAMBERS
LANSING CITY HALL, 10TH FLOOR
124 W. MICHIGAN AVENUE**



AGENDA FOR JUNE 24, 2019

TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

The following items were listed on the agenda in the City Clerk's Office in accordance with Section 3-103(2) of the City Charter and will be ready for your consideration at the regular meeting of the City Council on Monday, June 24, 2019 at 7:00 p.m. at the Tony Benavides Lansing City Council Chambers, 10th Floor, City Hall.

I. ROLL CALL

II. MEDITATION AND PLEDGE OF ALLEGIANCE

III. READING AND APPROVAL OF PRINTED COUNCIL PROCEEDINGS

Approval of the Printed Council Proceedings of May 20, 2019, June 3, 2019, and June 10, 2019

IV. CONSIDERATION OF LATE ITEMS (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)

V. TABLED ITEMS

VI. SPECIAL CEREMONIES

1. Tribute; in recognition of Cindie Alwood, Executive Director of the Women's Center of Greater Lansing upon her retirement (PEND-937)

VII. COMMENTS BY COUNCIL MEMBERS AND CITY CLERK

VIII. COMMUNITY EVENT ANNOUNCEMENTS (Time, place, purpose, or definition of event – 1 minute limit)

IX. SPEAKER REGISTRATION FOR PUBLIC COMMENT ON LEGISLATIVE MATTERS

X. MAYOR'S COMMENTS

XI. SHOW CAUSE HEARINGS (Only persons who have received notice from the City as an interested party or the interested party's agent with written permission may speak for up to a total of 3 minutes. Speakers must sign up on green form.)

1. In consideration of Orders to Make Safe or Demolish; 3005 Herrick Drive (PEND-881)

2. In consideration of Orders to Make Safe or Demolish; 410 S. Francis (PEND-883)

XII. PUBLIC COMMENT ON LEGISLATIVE MATTERS (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes. Speakers must sign up on **blue** form.)

A. SCHEDULED PUBLIC HEARINGS

1. In consideration of Amending Chapter 1615; Regulation of the days and times permitting the unlicensed ignition, discharge and use of consumer fireworks and the penalties for violations (PEND-914)
2. In consideration of Noise Special Permit; rehabilitating Martin Luther King Jr Boulevard from Pleasant Grove Road north to 550 feet south of Victor Avenue for work on weekdays and weekends during the 2019 construction season (PEND-856)

XIII. COUNCIL CONSIDERATION OF LEGISLATIVE MATTERS

A. REFERRAL OF PUBLIC HEARINGS

B. CONSENT AGENDA

1. BY COUNCIL MEMBERS DUNBAR, GARZA, HUSSAIN, JACKSON, SPADAFORÉ, SPITZLEY, WASHINGTON, WOOD
 - a. Tribute; in recognition of Cindie Alwood, Executive Director of the Women's Center of Greater Lansing upon her retirement (PEND-937)
 - b. Tribute; in recognition of the 65th Anniversary of Paradise Missionary Baptist Church (PEND-944)
 - c. Tribute; in recognition of National Scoliosis Awareness Month (PEND-943)
2. BY THE COMMITTEE ON GENERAL SERVICES
 - a. Fireworks Display License; Lansing Lugnuts & Melrose Pyrotechnics, Inc. at Thomas M. Cooley Law School Stadium, 505 E. Michigan Avenue on July 5, 2019 (PEND-926)
 - b. Claim Appeal; Claim #1676, Tarik Abbawi for \$455 in Board-up fees at 730 N. Pine (PEND-894)

- c. Reconsideration of Resolution 2019-175, Setting a Public Hearing in consideration of Noise Special Permit; Department of Public Service to allow for work on the resurfacing of Miller Road (from Cedar Street to Aurelius Road) and Turner Street (from Douglas Avenue to Randolph Street) 8:00 a.m. until 8:00 p.m., on Miller Road between July 8, 2019, through August 4, 2019, and on Turner Street between July 15, 2019, through August 18, 2019 (Resolution 2019-175, PEND-891)
- 3. BY THE COMMITTEE ON PUBLIC SAFETY
 - a. Confirmation of Appointment; Aaron I. Milton as an At-Large Member of the Board of Police Commissioners for a term to expire of June 30, 2023 (PEND-917)
 - b. Orders to Make Safe or Demolish; 3815 Marion, extension of 60 days (PEND-939)
- 4. BY THE COMMITTEE OF THE WHOLE
 - a. Confirmation of Appointment; Joseph Graves as 3rd Ward Member of Board of Water and Light for a term to expire June 30, 2023 (PEND-916)
 - b. Confirmation of Reappointments; Ken Ross as an At-Large Member of Lansing Board of Water and Light, Wyatt Ludman as an At-Large Member of the Fire Board, Sandra Thompson-Kowalk as the Third Ward Member of the Board of Police Commissioners (PEND-918)

C. RESOLUTIONS FOR ACTION

- 1. BY THE COMMITTEE ON GENERAL SERVICES
 - a. Noise Special Permit; rehabilitating Martin Luther King Jr Boulevard from Pleasant Grove Road north to 550 feet south of Victor Avenue for work on weekdays and weekends during the 2019 construction season (PEND-856)
- 2. BY THE COMMITTEE OF THE WHOLE
 - a. Approval of Payment in Proposed Settlement as Full and Final Settlement in the case of Deanna Ray and all others similarly situated, a Certified Class v. City of Lansing, Ingham County Circuit Court Case No. 13-1242-NZ. (PEND-945)
 - b. FY2019 Budget Amendment (PEND-906)

D. REPORTS FROM COUNCIL COMMITTEES

E. ORDINANCES FOR INTRODUCTION and Setting of Public Hearings

1. BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
 - a. Permanent zoning of newly annexed properties on S. Waverly Road and Jolly Road (PEND-905, 904)
2. BY THE COMMITTEE ON PUBLIC SAFETY
 - a. Amend Chapter 664, Section 664.01; to make violation of subsection (c), which prohibits language that would tend to cause an immediate breach of the peace, a municipal civil infraction. (PEND-927, 928)
 - b. Amend Chapter 658, Section 658.04; to clarify the places where crowding, obstructing or blocking of passage is prohibited; and providing for warning by a law enforcement officer to cease such behavior (PEND-929, 930)
 - c. Amend the telephone harassment ordinance in its entirety, Chapter 658, Section 658.05, by defining and regulating the conduct of telecommunications access device harassment, and to provide penalties thereof (PEND-931, 932)
3. BY THE COMMITTEE ON PUBLIC SERVICES
 - a. Amend Chapter 606, Section 606.03 to require signs or advertisements on sales and auctions to include contact information (PEND-933, 934)

F. ORDINANCES FOR PASSAGE

1. BY THE COMMITTEE ON GENERAL SERVICES
 - a. Amending Chapter 1615; Regulation of the days and times permitting the unlicensed ignition, discharge and use of consumer fireworks and the penalties for violations (PEND-914)

XIV. SPEAKER REGISTRATION FOR PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS

XV. REPORTS OF CITY OFFICERS, BOARDS, AND COMMISSIONS; COMMUNICATIONS AND PETITIONS; AND OTHER CITY RELATED MATTERS (Motion that all items be considered as being read in full and that the proper referrals be made by the President)

A. REPORTS FROM CITY OFFICERS, BOARDS, AND COMMISSIONS

1. Letter(s) from the City Clerk re:

- a. Minutes of Boards, Commissions, and Authorities placed on file in the Clerk's Office
 - b. Fireworks Display License; Lansing Lugnuts & Melrose Pyrotechnics, Inc. at Thomas M. Cooley Law School Stadium, 505 E. Michigan Avenue on July 5, 2019 (PEND-926)
2. Letter(s) from the Mayor re:
- a. Z-3-2019; 835 W. Genesee Street, Rezoning from "C" Residential District to "DM-1" Residential District (PEND-923, 924)
 - b. Z-4-2019; 213 W. Malcolm X Street, Rezoning from "C" Residential District to "F" Commercial District (PEND-919, 920)
 - c. SLU-2-2019; Special Land Use Permit for a Neighborhood Community Center in the "DM-1" Residential District, 835 W. Genesee Street (PEND-921, 922)
 - d. Act-16-2015; Acquisition of Boat Club property (PEND-938)
 - e. Obsolete Property Rehabilitation Act (OPRA) Certificate; Summit Street Development, LLC. for property located at 700 May St. (PEND-940, 941)
 - f. Act-13-2019; Granting Easement, 600 block East Michigan Avenue Public Right of Way to 600 E Michigan Lansing LLC Easement (PEND-942)
 - g. Appointment; Paul G. Connors as an At-Large Member of the Board of Review for a term to expire June 30, 2020 (PEND-###)
 - h. Reappointments; Karl R. Dorshimer as a City Representative of Downtown Lansing Inc., James Stajos as an At-Large Member of Lansing Entertainment & Public Facility Authority, Joan M. Nelson as a Member of Michigan Avenue Corridor Improvement Authority, and Jonathan Lukco as a Member of Saginaw Street Corridor Improvement Authority (PEND-###)
3. Letter(s) from the City Attorney re:
- a. Approval of Payment in Proposed Settlement as Full and Final Settlement in the case of Deanna Ray and all others similarly situated, a Certified Class v. City of Lansing, Ingham County Circuit Court Case No. 13-1242-NZ. (PEND-945)

B. COMMUNICATIONS AND PETITIONS, AND OTHER CITY RELATED MATTERS

1. Claim Appeal, Claim #1676, Faitha Clark for \$744 in trash fees at 811 N. Jenison Ave. (PEND-935)
2. Claim Appeal, Claim #1695, Edgar Rivera-Perez for \$489 in trash fees at 1412 N. Jenison Ave. (PEND-936)
3. Tri-County Office on Aging's FY2020-22 Multi-Year Plan Summary

XVI. MOTION OF EXCUSED ABSENCE

XVII. REMARKS BY COUNCIL MEMBERS

XVIII. REMARKS BY THE MAYOR OR EXECUTIVE ASSISTANT

XIX. PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes. Speakers must sign up on yellow form.)

XX. ADJOURNMENT



CHRIS SWOPE, CITY CLERK

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

BY THE COMMITTEE ON _____
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Code Compliance Manager has determined that the building located at 3005 HERRICK DRIVE, Lansing, MI 48911, Parcel # 33-01-01-30-454-151 legally described as: LOT 636 PLEASANT GROVE SUB NO 2 is an unsafe or dangerous building as defined in Section 108.1 of the Lansing Uniform Housing Code and the Housing Law of Michigan and was red tagged on 9/01/2017; and

WHEREAS, a hearing was held by the Hearing Officers on 2/28/2019, at which the Hearing Officers determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by 4/28/2019 ; and

WHEREAS, said Hearing Officers filed a report of their findings and order with the City Council and requested the City Council to take appropriate action under the Lansing Housing and Premises Code and the Housing Law of Michigan; and

WHEREAS, the Housing Law of Michigan and Premises Code require a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe; and

WHEREAS, the City Council held a show cause hearing on _____, to review the findings and the order of the Hearing Officers and the owners were notified in writing of said hearing and had an opportunity to appear and show cause why said building should not be demolished or otherwise made safe; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board Officer has not occurred; and

NOW, THEREFORE, BE IT RESOLVED that the owner(s) of 3005 HERRICK DRIVE, Lansing, MI 48911 are hereby directed to comply with the order of the Hearing Officers to demolish or otherwise make safe the said building within _____ days from the date of this resolution, _____.

BE IT FURTHER RESOLVED that the property owner(s) is hereby notified that this order must be appealed within twenty days pursuant to MCL 125.542 and should the owners fail to comply with the Hearing Officers' order for demolition or make safe, the Manager of Code Compliance is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED whether demolition is accomplished by said property owner or the city that appropriate seeding and restoration of property take place to avoid run-off to adjacent properties.

BE IT FURTHER RESOLVED that the cost of such demolition shall be a lien against the real property and shall be reported to the City Assessor.

BE IT FINALLY RESOLVED that the owners in whose name the property appears upon the last local tax assessment record shall be notified by the City Assessor of the amount of such cost by first class mail at the address shown on the records. Upon the owners failure to pay the same within thirty (30) days after mailing by the City Assessor of the notice of the amount thereof, the amount of said costs shall be a lien and shall be filed and recovered as provided by law and the lien shall be collected and treated in the same manner as provided for property tax liens under the general property tax act.

NOTICE

HEARING REGARDING UNSAFE BUILDING WITHIN THE CITY OF LANSING

The City of Lansing Hearing Officer has determined that the building located at **3005 Herrick Drive Avenue** the location being more particularly described as:

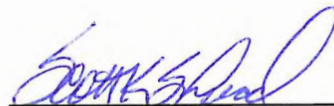
**City of Lansing Ingham County, MI Lot 636 Pleasant Grove Sub No 2
33 01 01 30 454 151**

Owner: **Tyler K & Denise G Houser**

is a dangerous building and under the provisions of the Lansing Ordinance, Section 1460.11, Lansing Housing & Premises Code and MCL 125.538 et. seq., Housing Law of Michigan, has requested a show cause hearing before The Lansing City Council on the **24 day of June, 2019 7:00 PM in the City Council Chambers 10th Floor City Hall, 124 W. Michigan Ave. Lansing MI 48933**, to affirm the Order of the Hearing Officer to demolish the structure(s).

As a result of the above hearing, the City Council may approve, modify or disapprove the Hearing Officer(s) determination by Resolution, and thereafter the City of Lansing may make said building(s) safe for occupancy or demolish it. All cost incurred by the City of Lansing in demolishing or making safe of the building to include administrative costs, title searches, etc. shall be a lien against the real property in accordance with MCL 125.538 et. seq.

Issuance of any building and/or trade permit(s) does not, in any way, alter the demolition schedule or give rise to a cause of action to prevent the demolition of this property. The permit applicant/owner assumes any risks and costs associated with obtaining the permit(s) for the property listed above.



**Scott Sanford, Manager Code
Enforcement**

Code Compliance Office
316 N Capitol Ave Ste C1
Lansing, Michigan 48933



ECONOMIC PLANNING & DEVELOPMENT CODE ENFORCEMENT SECTION

316 N. Capitol Avenue, Suite C-2 • Lansing, MI 48933-1238
(517) 483-4361 • FAX: (517) 377-0100

6/17/2019

Certified Number: 7018 1130 0000 3420 5919

Tyler K & Denise G Houser
3005 Herrick Drive
Lansing, MI 48911-1828

Dear Mr. & Mrs. Houser

RE: DANGEROUS BUILDING AT 3005 Herrick Drive. SHOW CAUSE HEARING

TAKE NOTICE: In accordance with the provisions of City of Lansing Housing & Premises Code Section 1460.11 and MCL 125.538 et. seq., a Show Cause Hearing concerning the building and/or any accessory structure(s) located at **3005 Herrick Drive**, Lansing, Michigan, is scheduled before the City Council of the City of Lansing.

HEARING TIME: June 24, 2019 @ 7:00 p.m.
HEARING PLACE: Council Chambers 10th Floor City Hall
124 W. Michigan Lansing, Michigan 48933

The Demolition Board has determined that the subject building, and/or any accessory structure, is "Dangerous" as defined in the aforesaid laws. THE PURPOSE OF THE HEARING is to give interested parties an opportunity to take exception to the determination made by the Demolition Board and to otherwise give testimony and SHOW CAUSE WHY THE SUBJECT BUILDING(S) SHOULD NOT BE ORDERED TO BE DEMOLISHED by the City Council.

Issuance of any building and/or trade permit(s) does not, in any way, alter the demolition schedule or give rise to a cause of action to prevent the demolition of this property. The permit applicant/owner assumes any risks and costs associated with obtaining the permit(s) for the property listed above.

Sincerely,

Scott Sanford
Lead Housing Inspector

SS/lmp

Attachment

**CITY OF LANSING - DEMOLITION BOARD
REPORT FOR CITY COUNCIL
CASE OVERVIEW SHEET**

ADDRESS:	3005 HERRICK DRIVE
PARCEL NUMBER:	33-01-01-30-454-151

SHOW CAUSE HEARING DATE:	
DEMOLITION CASE FILE #:	2019-D003

LISTED TAXPAYER:	HOUSER, TYLER K & DENISE G
INTERESTED PARTIES:	
SEV INFORMATION:	\$38,000.00
LAND VALUE:	\$17,836.00
BUILDING VALUE:	\$57,992.00
LOT SIZE:	FRONTAGE 80.05' X DEPTH 158.97'

HOUSING CODE VIOLATION LTR:	9/1/2017
ORIGINAL RED TAG DATE:	9/1/2017
ZONING:	A' RESIDENTIAL
ESTIMATE OF REPAIRS:	\$78,000.00
PICTURES:	YES
OTHER:	WINTER 2018 TAXES DUE

LEGAL DESCRIPTION:	LOT 636 PLEASANT GROVE SUB NO 2
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ORDER OF DEMOLITION BOARD

DEMOLITION BOARD MEETING DATE:	2/28/2019
ORDER:	60 DAYS MAKE SAFE OR DEMOLISH
REASON/CONDITIONS:	UNSAFE
HEARING OFFICER:	DAVE MUYLLE

CURRENT PERMIT ACTIVITY

BUILDING:	Required, not yet pulled
ELECTRICAL:	Required, not yet pulled
MECHANICAL:	Required, not yet pulled
PLUMBING:	Required, not yet pulled
DEMOLITION:	na

CURRENT CITY COUNCIL ACTIVITY

REQUEST FOR SHOW CAUSE SENT:	
SHOW CAUSE HEARING DATE:	
PUBLIC SAFETY COMMITTEE WILL REVIEW:	

3005 HERRICK DRIVE

● Original Red Tag Date

● 9/01/2017

● Submitted Into Make Safe Or Demolish Process

● 12/21/2018

● Property Vacant/Repairs Exceed Building SEV

● Property vacant more than 180 days

● Repairs exceed building SEV

● Title Information

● HOUSER, TYLER K & DENISE G

3005 HERRICK DRIVE

Property Value Information

- SEV

- \$38,000.00 (*as of 4/25/2019*)

- Structure

- \$57,99, (*as of 4/25/2019*)

- Land

- \$17,836 (*as of 4/25/2019*)

- Estimate of Repairs

- \$78,000.00

3005 HERRICK DRIVE.

Housing Code Correction Letters

● Code Compliance Inspection Date

● 9/01/2017

● 12/01/2018 SECOND INSPECTION

● Code Compliance Letter Written

● 09/01/2017

● 12/01/2018

● Code Compliance Due Date

● 10/01/2017 & 1/01/2019(SECOND LETTER)

3005 HERRICK DRIVE.

Demolition Board Actions

- Demolition Board Show Cause Hearings

- 02/28/2019

- Order by Demolition Board

- MS or D by 4/28/2019

- Request Sent To City Council for Show Cause Hearing

- 04/28/2019

3005 HERRICK DRIVE.

City Council Actions

- Show Cause Hearing Held
 - 00/00/00
- Public Safety Committee Meeting
 - 00/00/00
- Resolution passed by City Council
- Extension Requested By Owner

3005 HERRICK DRIVE.

General Comments

- None of the required permits have been pulled as of 04/28/2019.
- Winter 2018 property taxes are due.

RECOMMENDATIONS

● FOR NEW CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Table case – Stays at PS Committee level for future review.

● FOR EXTENSION REQUESTS:

- Grant extension if requested. Requires new resolution be passed by City Council.
- Deny extension requested. Case will proceed in demo process and be sent out to bid for demolition.

● FOR TABLED CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Return case to table – Stays at PS Committee level for future review.

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Code Compliance Manager has determined that the building located at 410 S. FRANCIS AVENUE, Lansing, MI 48912, Parcel # 33-01-01-14-376-091 legally described as: LOT 160 SNYDERS SUB is an unsafe or dangerous building as defined in Section 108.1 of the Lansing Uniform Housing Code and the Housing Law of Michigan and was red tagged on 6/02/2018; and

WHEREAS, a hearing was held by the Hearing Officers on 3/28/2019, at which the Hearing Officers determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by 4/28/2019 ; and

WHEREAS, said Hearing Officers filed a report of their findings and order with the City Council and requested the City Council to take appropriate action under the Lansing Housing and Premises Code and the Housing Law of Michigan; and

WHEREAS, the Housing Law of Michigan and Premises Code require a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe; and

WHEREAS, the City Council held a show cause hearing on _____, to review the findings and the order of the Hearing Officers and the owners were notified in writing of said hearing and had an opportunity to appear and show cause why said building should not be demolished or otherwise made safe; and

WHEREAS, the Code Enforcement Office has determined that compliance with the order of the Lansing Demolition Hearing Board Officer has not occurred; and

NOW, THEREFORE, BE IT RESOLVED that the owner(s) of 410 S. FRANCIS AVENUE, Lansing, MI 48912, are hereby directed to comply with the order of the Hearing Officers to demolish or otherwise make safe the said building within _____ days from the date of this resolution, _____.

BE IT FURTHER RESOLVED that the property owner(s) is hereby notified that this order must be appealed within twenty days pursuant to MCL 125.542 and should the owners fail to comply with the Hearing Officers' order for demolition or make safe, the Manager of Code Enforcement is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED whether demolition is accomplished by said property owner or the city that appropriate seeding and restoration of property take place to avoid run-off to adjacent properties.

BE IT FURTHER RESOLVED that the cost of such demolition shall be a lien against the real property and shall be reported to the City Assessor.

BE IT FINALLY RESOLVED that the owners in whose name the property appears upon the last local tax assessment record shall be notified by the City Assessor of the amount of such cost by first class mail at the address shown on the records. Upon the owners failure to pay the same within thirty (30) days after mailing by the City Assessor of the notice of the amount thereof, the amount of said costs shall be a lien and shall be filed and recovered as provided by law and the

lien shall be collected and treated in the same manner as provided for property tax liens under the general property tax act.

NOTICE

HEARING REGARDING UNSAFE BUILDING WITHIN THE CITY OF LANSING

The City of Lansing Hearing Officer has determined that the building located at **410 S. Francis Avenue** the location being more particularly described as:

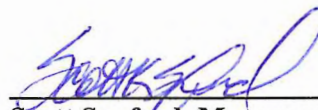
**City of Lansing Ingham County, MI Lot 160 Snyders Sub
33 01 01 14 376 091**

Owner: Sunnyside of the Street LLC

is a dangerous building and under the provisions of the Lansing Ordinance, Section 1460.11, Lansing Housing & Premises Code and MCL 125.538 et. seq., Housing Law of Michigan, has requested a show cause hearing before The Lansing City Council on the **24 day of June, 2019 7:00 PM in the City Council Chambers 10th Floor City Hall, 124 W. Michigan Ave. Lansing MI 48933**, to affirm the Order of the Hearing Officer to demolish the structure(s).

As a result of the above hearing, the City Council may approve, modify or disapprove the Hearing Officer(s) determination by Resolution, and thereafter the City of Lansing may make said building(s) safe for occupancy or demolish it. All cost incurred by the City of Lansing in demolishing or making safe of the building to include administrative costs, title searches, etc. shall be a lien against the real property in accordance with MCL 125.538 et. seq.

Issuance of any building and/or trade permit(s) does not, in any way, alter the demolition schedule or give rise to a cause of action to prevent the demolition of this property. The permit applicant/owner assumes any risks and costs associated with obtaining the permit(s) for the property listed above.



**Scott Sanford, Manager Code
Enforcement**
Code Compliance Office
316 N Capitol Ave Ste C1
Lansing, Michigan 48933



ECONOMIC PLANNING & DEVELOPMENT CODE ENFORCEMENT SECTION

316 N. Capitol Avenue, Suite C-2 • Lansing, MI 48933-1238
(517) 483-4361 • FAX: (517) 377-0100

6/17/2019

Certified Number: 7018 1130 0000 3420 5926

SUNNYSIDE OF THE STREET LLC
P.O. BOX 662
HASLETT, MI 48840

Dear Sunnyside of the Street LLC

RE: DANGEROUS BUILDING AT 410 S. Francis Avenue . SHOW CAUSE HEARING

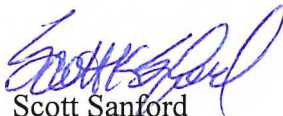
TAKE NOTICE: In accordance with the provisions of City of Lansing Housing & Premises Code Section 1460.11 and MCL 125.538 et. seq., a Show Cause Hearing concerning the building and/or any accessory structure(s) located at 410 S. Francis Avenue, Lansing, Michigan, is scheduled before the City Council of the City of Lansing.

HEARING TIME: June 24, 2019 @ 7:00 p.m.
HEARING PLACE: Council Chambers 10th Floor City Hall
124 W. Michigan Lansing, Michigan 48933

The Demolition Board has determined that the subject building, and/or any accessory structure, is "Dangerous" as defined in the aforesaid laws. THE PURPOSE OF THE HEARING is to give interested parties an opportunity to take exception to the determination made by the Demolition Board and to otherwise give testimony and SHOW CAUSE WHY THE SUBJECT BUILDING(S) SHOULD NOT BE ORDERED TO BE DEMOLISHED by the City Council.

Issuance of any building and/or trade permit(s) does not, in any way, alter the demolition schedule or give rise to a cause of action to prevent the demolition of this property. The permit applicant/owner assumes any risks and costs associated with obtaining the permit(s) for the property listed above.

Sincerely,


Scott Sanford
Lead Housing Inspector

SS/lmp

Attachment

**CITY OF LANSING - DEMOLITION BOARD
REPORT FOR CITY COUNCIL
CASE OVERVIEW SHEET**

ADDRESS:	410 S FRANCIS AVENUE
PARCEL NUMBER:	33-01-01-14-376-091

SHOW CAUSE HEARING DATE:	
DEMOLITION CASE FILE #:	2019-D004

LISTED TAXPAYER:	SUNNYSIDE OF THE STREET LLC
INTERESTED PARTIES:	SUNNYSIDE OF THE STREET LLC
SEV INFORMATION:	\$15,600.00
LAND VALUE:	\$6,111.00
BUILDING VALUE:	\$25,050.00
LOT SIZE:	33' X 127'

HOUSING CODE VIOLATION LTR:	6/2/2018
ORIGINAL RED TAG DATE:	6/2/2018
ZONING:	"C" RESIDENTIAL
ESTIMATE OF REPAIRS:	\$63,095.00
PICTURES:	YES
OTHER:	PROPERTY IS DELINQUENT ON PROPERTY TAXES OWES 2017 WINTER TO PRESENT TAXES

LEGAL DESCRIPTION:	LOT 160 SNYDERS SUB
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ORDER OF DEMOLITION BOARD

DEMOLITION BOARD MEETING DATE:	3/28/2019
ORDER:	30 DAYS MAKE SAFE OR DEMOLISH
REASON/CONDITIONS:	FIRE DAMAGED UNSAFE
HEARING OFFICER:	DAVE MUYLLE

CURRENT PERMIT ACTIVITY

BUILDING:	Required, not yet pulled
ELECTRICAL:	Required, not yet pulled
MECHANICAL:	Required, not yet pulled
PLUMBING:	Required, not yet pulled
DEMOLITION:	na

CURRENT CITY COUNCIL ACTIVITY

REQUEST FOR SHOW CAUSE SENT:	
SHOW CAUSE HEARING DATE:	
PUBLIC SAFETY COMMITTEE WILL REVIEW:	

410 S FRANCIS AVENUE

● Original Red Tag Date

● 6/02/2018

● Submitted Into Make Safe Or Demolish Process

● 03/05/2019

● Property Vacant/Repairs Exceed Building SEV

● Property vacant more than 180 days

● Repairs exceed building SEV

● Title Information

● SUNNYSIDE OF THE STREET LLC

410 S FRANCIS AVENUE

Property Value Information

● SEV

● \$15,600.00 (*as of 5/02/2019*)

● Structure

● \$25,050.00 (*as of 5/02/2019*)

● Land

● \$6,111.00 (*as of 5/02/2019*)

● Estimate of Repairs

● \$63,095.00

410 S FRANCIS AVENUE.

Housing Code Correction Letters

● Code Compliance Inspection Date

● 06/02/2018

● Code Compliance Letter Written

● 06/02/2018

● Code Compliance Due Date

● 07/02/2018

410 S FRANCIS AVENUE.

Demolition Board Actions

- Demolition Board Show Cause Hearings

- 03/228/2019

- Order by Demolition Board

- MS or D by 04/28/2019

- Request Sent To City Council for Show Cause Hearing

- 05/02/2019

410 S FRANCIS AVENUE.

City Council Actions

- Show Cause Hearing Held

- 00/00/00

- Public Safety Committee Meeting

- 00/00/00

- Resolution passed by City Council

- Extension Requested By Owner

410 S. FRANCIS AVENUE

General Comments

- None of the required permits have been pulled as of 05/02/19.
- Property is delinquent on property taxes from winter 2017 taxes to present.

RECOMMENDATIONS

● FOR NEW CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Table case – Stays at PS Committee level for future review.

● FOR EXTENSION REQUESTS:

- Grant extension if requested. Requires new resolution be passed by City Council.
- Deny extension requested. Case will proceed in demo process and be sent out to bid for demolition.

● FOR TABLED CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Return case to table – Stays at PS Committee level for future review.

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Monday, June 24, 2019 at 7:00 p.m. in the City Council Chambers, 10th Floor Lansing City Hall, 124 W. Michigan Ave., Lansing, MI for the purpose of considering:

An Ordinance of the City of Lansing, Michigan, for the purpose of an amendment to chapter 1615, sections 1615.02 and 1615.06 to provide for the regulation of the days and times permitting the unlicensed ignition, discharge and use of consumer fireworks and the penalties for violation of the regulations; and to conform the regulations and penalties to the requirements of Michigan 2018 p.a. 635 regarding local government ordinances.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/CMMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

DRAFT

**DRAFT #1
June 3, 2019**

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 1615, SECTIONS 1615.02 AND 1615.06 TO PROVIDE FOR THE REGULATION OF THE DAYS AND TIMES PERMITTING THE UNLICENSED IGNITION, DISCHARGE AND USE OF CONSUMER FIREWORKS AND THE PENALTIES FOR VIOLATION OF THE REGULATIONS; AND TO CONFORM THE REGULATIONS AND PENALTIES TO THE REQUIREMENTS OF MICHIGAN 2018 P.A. 635 REGARDING LOCAL GOVERNMENT ORDINANCES.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 1615, Sections 1615.02 and 1615.06, of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby amended to read as follows:

1615.02. - Prohibitions

(a) Fireworks shall not be manufactured in the City.

(b) ~~Consumer fireworks shall not be used in the City without a license~~ NO PERSON SHALL IGNITE, DISCHARGE, OR USE CONSUMER FIREWORKS IN THE CITY WITHOUT A LICENSE, EXCEPT: AFTER 11:00 A.M. ON THE FOLLOWING DAYS AND IN COMPLIANCE WITH 2018 PUBLIC ACT 635, BEING MCL 28.457:

(1) ~~On any day except the day preceding, day of, or day after a national holiday~~ DECEMBER 31 UNTIL 1 A.M. ON JANUARY 1.

(2) ~~Between the hours of 12:00 midnight and 8:00 a.m. on the day preceeding, day of, or day after a national holiday, or between the hours of 1:00 a.m. and 8:00 a.m. on New Year's Day~~

THE SATURDAY AND SUNDAY IMMEDIATELY PRECEDING MEMORIAL DAY UNTIL 11:45 P.M. ON EACH OF THOSE DAYS.

(3) JUNE 29 TO JULY 4 UNTIL 11:45 P.M. ON EACH OF THOSE DAYS.

(4) JULY 5, IF THAT DATE IS A FRIDAY OR SATURDAY, UNTIL 11:45 P.M.

(5) THE SATURDAY AND SUNDAY IMMEDIATELY PRECEDING LABOR DAY UNTIL 11:45 P.M. ON EACH OF THOSE DAYS.

1615.06. – Penalty

Unless otherwise provided by law, any person who violates any provision of this Chapter or a provision of any license issued under this Chapter is responsible for a municipal civil infraction and subject to a fine not exceeding \$500.00, plus costs of prosecution for each violation, EXCEPT ANY PERSON WHO VIOLATES SUBSECTION 1615.02(B) SHALL BE SUBJECT TO A FINE OF \$1,000, FOR EACH VIOLATION, AND FROM THE FINE COLLECTED, \$500.00 SHALL BE REMITTED TO THE LANSING POLICE DEPARTMENT BUDGET FOR ENFORCING THE ORDINANCE.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions are repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council and shall expire May 21, 2029.

DRAFT #1
June 3, 2019

Approved as to form:

City Attorney

Dated: _____

**CITY OF LANSING
NOTICE OF PUBLIC HEARING
WAIVER OF THE NOISE ORDINANCE**

Martin Luther King Jr Boulevard
from Pleasant Grove Road north to 550 feet south of Victor Avenue

The Lansing City Council will hold a public hearing on Monday, June 24, 2019 at 7 p.m. in the City Council Chambers, Tenth Floor, Lansing City Hall, 124 W. Michigan Ave., Lansing, Michigan for the purpose stated below:

To afford an opportunity for all residents of the City of Lansing to appear and be heard with regard to a request for a waiver of the Noise Ordinance in accordance with the provisions of Chapter 654 of the Code of Ordinances, filed by Michigan Department of Transportation (MDOT) for the rehabilitation of M-99/MLK from Pleasant Grove Road north to 550 feet south of Victor Avenue begin after July 4th through November 24, 2019 to minimize inconvenience to the public and expedite the project.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/CMMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, a public hearing was held on Monday, June 10th and Monday, June 24th, 2019, in consideration of the request by Michigan Department of Transportation (MDOT) for issuance of a waiver of the noise ordinance, for construction noise, from July 5, 2019 to November 31, 2019, to permit the contractor to work extended hours Monday through Friday from 8:00 PM to 7:00 AM, Saturdays and Sundays from 7:00 AM to 5:00 PM to minimize impacts to business owners and residents in the area of Martin Luther King, Jr. Blvd. (M-99/MLK) from Pleasant Grove Road north to 550 feet south of Victor Avenue; and

WHEREAS, the Michigan Department of Transportation (MDOT) will be rehabilitating M-99/MLK from Pleasant Grove Road north to 550 feet south of Victor Avenue during the 2019 construction season; and

WHEREAS, this construction project involves an asphalt inlay of the outside two lanes and a single course mill and overlay of the inside three lanes; and

WHEREAS, MDOT, has requested a waiver of the noise ordinance on weekdays and weekends to minimize impacts to business owners and residents, increase production and reduce time while conduct milling and paving operations; and

WHEREAS, MDOT anticipates three to four nonconsecutive weeks when work will require waiver of the noise ordinance; and

WHEREAS, the City of Lansing Public Service Department recommends that this waiver of the noise ordinance be granted in order to minimize disruption to business owners, residents and maintain progress schedule as needed; and

WHEREAS, no substantive written or verbal comments in opposition to this noise waiver were received from anyone within the project area at the public hearing or during the public comment period.

NOW THEREFORE BE IT RESOLVED that City Council grant a waiver of the noise ordinance from July 5, 2019, to November 31, 2019, to permit MDOT and/or its contractor to work extended hours Monday through Friday from 8:00 PM to 7:00 AM, Saturdays and Sundays from 7:00 AM to 5:00 PM, while conducting milling and paving operations in the area of M-99/MLK from Pleasant Grove Road north to 550 feet south of Victor Avenue.

BY COUNCIL MEMBERS DUNBAR, GARZA, HUSSAIN, JACKSON,
SPADAFORÉ, SPITZLEY, WASHINGTON AND WOOD
RESOLVED BY THE CITY OF LANSING CITY COUNCIL

WHEREAS, Cindie Alwood has been involved in the Lansing community for over 30 years, dedicating herself to the service of others and adhering to an ethos of compassion and caring; and

WHEREAS, fifteen years ago, Cindie co-founded the Women's Center of Greater Lansing, serving as the center's Executive Director from its founding until her much deserved retirement on April 1, 2019; and

WHEREAS, the Center is a private non-profit organization that provides comprehensive services to help women realize their potential, achieve economic self-sufficiency, and develop emotional and physical well-being; and

WHEREAS, the Center opened their doors in 2005, and since that time have served more than 8,700 women providing career counseling and resume preparation, individual counseling, and a wide variety of support groups and workshops; and

WHEREAS, Cindie has been at the center and the driving force behind everything which includes buying the initial building, raising money and coordinating volunteers to renovate the space and leading it through tough economic times; and

WHEREAS, Cindie and the Center have been integral in many community events that are now part of the fabric of Lansing including "We Laugh Comedy Night", "Capitol City Dragon Boat", and "In Her Cups".

NOW THEREFORE BE IT RESOLVED, the Lansing City Council does hereby recognize the years and countless hours that Cindie Alwood has dedicated to serving our community and congratulate her on her well deserved retirement as the Executive Director of the Women's Center of Greater Lansing.

BY COUNCIL MEMBER DUNBAR, GARZA, HUSSAIN, JACKSON,
SPADAFOR, SPITZLEY, WASHINGTON AND WOOD
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in 1953 a few baptized believers anchored in Christ came together and formed a Bible Band, believing and moving forward in faith that one day a church would be formed. In 1954 the mission was organized as a church and given the name of Paradise Missionary Baptist Church; and

WHEREAS, Palm Sunday April 15, 1984 groundbreaking services were held, the initial service was held December 2, 1984 followed with the dedication service on December 30, 1984 with a sermon from Pastor Reverend Joel L. King, and Pastor Reverend Elvin Smit; and

WHEREAS, the church mortgage was paid in full June 17, 1987, and a mortgage burning service was held August 8, 1987 with the greater Lansing community celebrating, rejoicing and praising God for the accomplishment by faith in God's master plan; and

WHEREAS, during the past sixty-five years of moving forward by faith, several auxiliaries, committees, and the Sons of Paradise were established. As well as the founding of, the Paradise Missionary Baptist Church Education Fund. Charitable work includes contributions to the Lansing Food Bank, Michigan Red Cross, and the Salvation Army to name a few; and

NOW, THEREFORE, BE IT RESOLVED, the City of Lansing City Council wishes to recognize Paradise Missionary Baptist Church for 65 years of services to the Lord and its members. We thank you for your continued service, and dedication to the residents of the City of Lansing. May you continues to celebrate the life and love of the Lord at Paradise Missionary Baptist Church for many more years to come.

BY COUNCIL MEMBER DUNBAR, GARZA, HUSSAIN, JACKSON,
SPADAFORÉ, SPITZLEY, WASHINGTON AND WOOD
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, National Scoliosis Awareness Month takes place in June with the goal of highlighting the growing need for education, early detection and awareness to the public about scoliosis and its prevalence within the community; and

WHEREAS, scoliosis is a sideways curve of the spine with no known cause, it affects two to three percent of the population, or an estimated six to nine million people in the United States; and

WHEREAS, there are different types of scoliosis including Idiopathic, Neuromuscular, Congenital, and Early Onset. However eighty-five percent of all cases are idiopathic scoliosis which tends to run in families; and

WHEREAS, evidence suggest genetics is a factor for some children who have scoliosis. However it is not cause by bad posture, limb-length differences or heavy backpacks; and

WHEREAS, there are different options to treat scoliosis, which include bracing, surgery, spinal fusion surgery, magnetically drive growing rods, or vertical expandable prosthetic titanium rib (VEPTR) surgery.

THEREFORE BE IT RESOLVED, the Lansing City Council encourages the citizens of Lansing to raise awareness of scoliosis, and recognize the need for increased research and funding to reduce the pain and suffering it causes.

RESOLUTION

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City Clerk has forwarded an application for a City License, which has been routinely processed without objection, and is ready for final action by this Council; and,

WHEREAS, all required signatures have been obtained supporting the application for a fireworks display license;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the application for a City License as follows:

FIREWORKS DISPLAY LICENSE:

Lansing Lugnuts/Melrose Pyrotechnics Inc. for a public display of fireworks in the City of Lansing at 505 E Michigan Ave., to be held on July 5, 2019

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Tarik Abbawi sought to eliminate a special assessment of \$455.00 for board up fees, and all associated penalties and interest, on the property tax bill for 730 N. Pine Street (Tax ID #33-01-01-09-363-001); and

WHEREAS, upon filing a claim to the Committee on General Services, the Committee met on June 24, 2019 and _____ the claim in the amount of \$455.00.

THEREFORE, BE IT RESOLVED, the City Council, hereby, _____ the claim in the amount of \$455.00 for the board up fees, and all associated penalties and interest on the property tax bill for 730 N. Pine Street (Tax ID #33-01-01-09-363-001).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

Proposed Substitute for RESOLUTION #2019-175

**BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, the City of Lansing Department of Public Service will be resurfacing Miller Road from Cedar Street to Aurelius Road and Turner Street from Douglas Avenue to Randolph Street during the 2019 construction season; and

WHEREAS, on Miller Road, for the period of four weeks between July 8, 2019, through August 4, 2019, City of Lansing Public Service Department, has requested a waiver of the noise ordinance on Saturdays from 8:00 AM to 8:00 PM; and

WHEREAS, on Turner Street, for the period of five weeks between July 15, 2019, through August 18, 2019, the City of Lansing Public Service Department, has requested a waiver of the noise ordinance on Saturdays from 8:00 AM to 8:00 PM

WHEREAS, the City of Lansing Public Service Department recommends that the contractor be granted the requested noise waiver in order to keep the project on-schedule and minimize traffic impacts.

WHEREAS, Notice of the public meeting was mailed to all residential properties within 500 feet of these projects.

NOW THEREFORE BE IT RESOLVED that a public hearing be held on Monday, July 8, 2019, at 7:00 PM in the City of Lansing Council Chambers, 124 W. Michigan, in consideration of the request for granting a waiver of the noise ordinance on Saturdays from 8:00 PM to 8:00 PM and weekends for four weeks on Miller Road and five weeks on Turner street.

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Aaron I. Milton of 2914 Woodview Drive, Lansing, MI 48911 as an At-Large Member of the Board of Police Commissioners for a term to expire June 30, 2023; and

WHEREAS, the nominee has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Public Safety took affirmative action;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Aaron I. Milton of 2914 Woodview Drive, Lansing, MI 48911 as an At-Large Member of the Board of Police Commissioners for a term to expire June 30, 2023.

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing City Council, under Resolution 2019-087, agreed with the Code Compliance Manager who determined that the building located at 3815 Marion, Parcel # 33-01-01-32-203-191 legally described as: N ½ OF E ½ LOT 45 EXC W 11 FT SUPERVISORS PLAT OF HILLCREST FARMS 3815 MARIONS is an unsafe or dangerous building as defined in Section 108.1 of the Lansing Uniform Housing Code and the Housing Law of Michigan; and

WHEREAS, said Hearing Officers filed a report of their findings and order with the City Council and requested the City Council to take appropriate action under the Lansing Housing and Premises Code and the Housing Law of Michigan; and

WHEREAS, an inspection was done on May 22, 2019 per the request of the owners, by Code Compliance who determined that enough progress was being made, and contracts with licensed contractors to complete the work required to bring the property below the 50% threshold for demolition under the State Code.

NOW, THEREFORE, BE IT RESOLVED that the owner(s) of are hereby directed to comply with the order of the Hearing Officers to demolish or otherwise make safe the said building within 60 days from the original deadline of May 28, 2019.

BE IT FURTHER RESOLVED that the property owner(s) is hereby notified that this order must be appealed within twenty days pursuant to MCL 125.542 and should the owners fail to comply with the Hearing Officers' order for demolition or make safe, the Manager of Code Compliance is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED whether demolition is accomplished by said property owner or the city that appropriate seeding and restoration of property take place to avoid run-off to adjacent properties.

BE IT FURTHER RESOLVED that the cost of such demolition shall be a lien against the real property and shall be reported to the City Assessor.

BE IT FINALLY RESOLVED that the owners in whose name the property appears upon the last local tax assessment record shall be notified by the City Assessor of the amount of such cost by first class mail at the address shown on the records. Upon the owners failure to pay the same within thirty (30) days after mailing by the City Assessor of the notice of the amount thereof, the amount of said costs shall be a lien and shall be filed and recovered as provided by law and the lien shall be collected and treated in the same manner as provided for property tax liens under the general property tax act.

DRAFT

XIII.B.4.A

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Joseph Graves of 3114 S. Deerfield Avenue, Lansing, MI 48911 as a Third Ward Member of the Lansing Board of Water & Light Board for a term to expire June 30, 2023; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on June 24, 2019 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Joseph Graves of 3114 S. Deerfield Avenue, Lansing, MI 48911 as a Third Ward Member of the Lansing Board of Water & Light Board for a term to expire June 30, 2023.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the reappointments to various Boards as stated below:

Lansing Board of Water and Light:

Ken Ross as an At-Large Member for a term to expire June 30, 2023; and;

Fire Board:

Wyatt Ludman as an At-Large Member for a term to expire June 30, 2023; and

Board of Police Commissioners:

Sandra Thompson-Kowalk as a Third Ward Member for a term to expire June 30, 2023;

WHEREAS, the Mayor's office has verified that the nominees has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on June 24, 2019 and took affirmative action;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointments to various Boards as stated below:

Lansing Board of Water and Light:

Ken Ross as an At-Large Member for a term to expire June 30, 2023.

Board of Fire Commissioners:

Wyatt Ludman as an At-Large Member for a term to expire June 30, 2023

Board of Police Commissioners:

Sandra Thompson-Kowalk as a Third Ward Member for a term to expire June 30, 2023.

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, a public hearing was held on Monday, June 10th and Monday, June 24th, 2019, in consideration of the request by Michigan Department of Transportation (MDOT) for issuance of a waiver of the noise ordinance, for construction noise, from July 5, 2019 to November 31, 2019, to permit the contractor to work extended hours Monday through Friday from 8:00 PM to 7:00 AM, Saturdays and Sundays from 7:00 AM to 5:00 PM to minimize impacts to business owners and residents in the area of Martin Luther King, Jr. Blvd. (M-99/MLK) from Pleasant Grove Road north to 550 feet south of Victor Avenue; and

WHEREAS, the Michigan Department of Transportation (MDOT) will be rehabilitating M-99/MLK from Pleasant Grove Road north to 550 feet south of Victor Avenue during the 2019 construction season; and

WHEREAS, this construction project involves an asphalt inlay of the outside two lanes and a single course mill and overlay of the inside three lanes; and

WHEREAS, MDOT, has requested a waiver of the noise ordinance on weekdays and weekends to minimize impacts to business owners and residents, increase production and reduce time while conduct milling and paving operations; and

WHEREAS, MDOT anticipates three to four nonconsecutive weeks when work will require waiver of the noise ordinance; and

WHEREAS, the City of Lansing Public Service Department recommends that this waiver of the noise ordinance be granted in order to minimize disruption to business owners, residents and maintain progress schedule as needed; and

WHEREAS, no substantive written or verbal comments in opposition to this noise waiver were received from anyone within the project area at the public hearing or during the public comment period.

NOW THEREFORE BE IT RESOLVED that City Council grant a waiver of the noise ordinance from July 5, 2019, to November 31, 2019, to permit MDOT and/or its contractor to work extended hours Monday through Friday from 8:00 PM to 7:00 AM, Saturdays and Sundays from 7:00 AM to 5:00 PM, while conducting milling and paving operations in the area of M-99/MLK from Pleasant Grove Road north to 550 feet south of Victor Avenue.

RESOLUTION # _____
BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing is named as a defendant in Deanna Ray, and all others similarly situated, a Certified Class v. City of Lansing, Ingham County Circuit Court Case No. 13-1242-NZ, currently pending before Ingham County Circuit Court, Honorable James S. Jamo; and

WHEREAS, it is proposed that the lawsuit be resolved as to the City of Lansing by settlement agreement with all parties to the action, in which the City agrees to pay the Class Plaintiffs the total sum of One Million Two Hundred Fifty Thousand and 00/100 Dollars (\$1,250,000.00) in exchange for a dismissal of the lawsuit and a complete release of liability from all parties to the action; and

WHEREAS, the proposed settlement is without admission of liability and is subject to approval by the Ingham County Circuit Court pursuant to the class action procedures of the Michigan Court Rules; and

WHEREAS, the proposed settlement payments from Defendant City of Lansing would be as follows:

City of Lansing to pay \$950,000 to Class Plaintiffs and their counsel as approved by the Ingham County Circuit Court.

City of Lansing to pay \$300,000 into its sewer fund for the Class Plaintiffs on a first come, first served basis to be able to employ the City's Backflow Prevention Program to their affected properties.

WHEREAS, the proposed settlement is recommended by the Director of Public Service and the City Attorney.

NOW, THEREFORE, BE IT RESOLVED THAT, subject to the Approval of the Ingham County Circuit Court, Lansing City Council hereby approves payment of One Million Two Hundred Fifty Thousand and 00/100 Dollars (\$1,250,000.00) pursuant to said proposed settlement as a full and final settlement of the case Deanna Ray, and all others similarly situated, a Certified Class v. City of Lansing, Ingham County Circuit Court Case No. 13-1242-NZ.

BE IT FURTHER RESOLVED that the administration is authorized to make all necessary transfers and appropriations to fulfill the requirements of this resolution.

BE IT FINALLY RESOLVED that the City Attorney is authorized to prepare and execute the requisite documents to complete settlement of said action in exchange for dismissal of the lawsuit including all claims and a complete release of liability from all parties to the action.

DRAFT

XIII.C.2.B

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, adjustments are needed in the fiscal year 2018/2019 budget to allocate the budgeted vacancy factor; and

WHEREAS, additional costs from what was anticipated have been incurred for elections, frontloading of police officers, and

WHEREAS, the new Lansing Ignite contract requires reimbursement for field conversions;

WHEREAS, reimbursement is anticipated for special election costs;

NOW, THEREFORE, BE IT RESOLVED that the following FY 2018/2019 year-end budget amendment be approved:

	Increase/ (Reduction)
GENERAL FUND	
<u>General Fund Revenues</u>	
Special Election Revenue	\$75,000
Change in General Fund Revenues	<u>\$75,000</u>
<u>General Fund Expenditures</u>	
Non-Departmental - Vacancy Factor	500,000
Finance Department - Personnel (vacancies)	(200,000)
City Attorney's Office - Personnel (vacancies)	(200,000)
Economic Development & Planning (vacancies)	(100,000)
Subtotal – Vacancy Factor Adjustments	<u>\$0</u>
Police Department – Personnel (officer frontloading)	\$250,000
City Clerk – Personnel (elections)	60,000
City Clerk – Operating (elections)	125,000
Stadium Fund - Transfer (soccer field conversions)	25,000
District Court – Personnel (vacancies)	(200,000)
Finance Department - Personnel (vacancies)	(185,000)
Subtotal - Transfers for Extra Needs	<u>75,000</u>
Change in General Fund Expenditures	<u>\$75,000</u>
STADIUM FUND	
<u>Stadium Fund Revenues</u>	
General Fund Transfer	<u>\$25,000</u>
<u>Stadium Fund Expenditures</u>	
Stadium Fund – Operating (field conversions)	<u>\$25,000</u>

INTRODUCTION OF ORDINANCES

The following ordinance of the City of Lansing, Michigan, providing that the Code of Ordinances be amended by providing for the rezoning of property located in the City of Lansing, Michigan, and for the revision of the district maps adopted by Section 1246.02 of the Code for the properties located at:

11907 Jolly Highway to the “A” Residential zoning district

4820, 4848, 4880, 4902, 5030, 5050 & 5058 S. Waverly Road from “F” Commercial district to “E-2” Local Shopping District

was introduced by the Committee on Development & Planning, read a first and second time by its title and referred to the Committee on Development and Planning.

BY THE COMMITTEE ON DEVELOPMENT & PLANNING

RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, _____, 2019, at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of approving and/or opposing the Ordinance for rezoning:

11907 Jolly Highway to the “A” Residential zoning district

4820, 4848, 4880, 4902, 5030, 5050 & 5058 S. Waverly Road from “F” Commercial district to “E-2” Local Shopping District

ORDINANCE # _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, PROVIDING FOR THE REZONING OF A PARCEL OF REAL PROPERTY LOCATED IN THE CITY OF LANSING, MICHIGAN AND FOR THE REVISION OF THE DISTRICT MAPS ADOPTED BY SECTION 1246.02 OF THE CODE OF ORDINANCES.

The City of Lansing ordains:

Section 1. That the district maps adopted by and incorporated as Section 1246.02 of the Code of Ordinances of the City of Lansing, Michigan be amended to provide as follows:

To change the zoning classification of the properties described as follows:

Parcel Number: 23-50-40-36-400-236
Address: 11907 Jolly Highway
Legal Descriptions: Commencing 433 Feet West of the Southeast Corner of Section 36; West 147.8 Feet; North 825 Feet; East 147.8 Feet; South 825 Feet to the point of beginning, Section 36, T4N, R3W to the "A" Residential District.

Parcel Number: 23-50-40-36-400-250
Address: 4820 S. Waverly Road
Legal Descriptions: Commencing 750 Feet North of the Southeast corner of Section 36; West 211.2 Feet; North 75 Feet; East 211.2 Feet; South 75 Feet to the point of beginning, Section 36, T4N, R3W from "F" Commercial district to "E-2" Local Shopping District.

Parcel Number: 23-50-40-36-400-260
Address: 4848 S. Waverly Road
Legal Descriptions: Commencing 625 Feet North of the Southeast corner of Section 36; West 211.2 Feet; North 125 Feet; East 211.2 Feet; South 125 Feet to the point of beginning, Section 36, T4N, R3W from "F" Commercial district to "E-2" Local Shopping District.

Parcel Number: 23-50-40-36-400-270
Address: 4880 S. Waverly Road
Legal Descriptions: Commencing 475 Feet North of the Southeast corner of Section 36; North 150 Feet, West 211.2 Feet; North 200 Feet, West 221.8 Feet, South 350 Feet, East 433 Feet to the point of beginning, Section 36, T4N, R3W from "F" Commercial district to "E-2" Local Shopping District.

Parcel Number: 23-50-40-36-400-297
Address: 4902 S. Waverly Road
Legal Descriptions: Commencing 300 Feet North of the Southeast corner of Section 36; North 175 Feet, West 433 Feet; South 175 Feet, East 433 Feet to the point of beginning, Section 36, T4N, R3W from "F" Commercial district to "E-2" Local Shopping District.

Parcel Number: 23-50-40-36-400-300
Address: 5030 S. Waverly Road
Legal Descriptions: Commencing on the East Section line 241.5 Feet North of the Southeast corner of Section 36; North 58.5 Feet, West 433 Feet; South 58.5 Feet, East 433 Feet to the point of beginning, Section 36, T4N, R3W from "F" Commercial district to "E-2" Local Shopping District.

Parcel Number: 23-50-40-36-400-310
Address: 5050 S. Waverly Road
Legal Descriptions: Commencing on the East Section line 183 Feet North of the Southeast corner of Section 36; North 58.5 Feet, West 433 Feet; South 58.5 Feet, East 433 Feet to the point of beginning, Section 36, T4N, R3W from "F" Commercial district to "E-2" Local Shopping District.

Parcel Number: 23-50-40-36-400-320
Address: 5058 S. Waverly Road
Legal Descriptions: Commencing at the Southeast corner of Section 36, West 433 Feet; North 183 Feet, East 433 Feet, South 183 Feet to the point of beginning, Section 36, T4N, R3W from "F" Commercial district to "E-2" Local Shopping District.

Section 2. All ordinances or parts of ordinances inconsistent with the provisions hereof are hereby repealed.

Section 3. This ordinance was duly adopted by the Lansing City Council on _____, 2019, and a copy is available in the office of the Lansing City Clerk, 9th Floor, City Hall, 124 W. Michigan Avenue, Lansing, MI 48933.

Section 4. This ordinance shall take effect on the 30th day after enactment.

INTRODUCTION OF ORDINANCE

Council Member Wood introduced:

An Ordinance of the City Of Lansing, Michigan, to amend the Lansing Codified Ordinances by amending Chapter 664, Section 664.01 to make violation of subsection (c), which prohibits language that would tend to cause an immediate breach of the peace, a municipal civil infraction.

The Ordinance is read for the first time and referred to the Committee on Public Safety

RESOLUTION SETTING PUBLIC HEARING BY CITY COUNCIL

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, July 8, 2019 at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of considering AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 664, SECTION 664.01 TO MAKE VIOLATION OF SUBSECTION (C), WHICH PROHIBITS LANGUAGE THAT WOULD TEND TO CAUSE AN IMMEDIATE BREACH OF THE PEACE, A MUNICIPAL CIVIL INFRACTION.

Interested Persons are invited to attend this Public Hearing

ORDINANCE NO. _____

An ordinance of the City of Lansing, Michigan, to amend the Lansing Codified Ordinances by amending Chapter 664, Section 664.01 to make violation of subsection (c), which prohibits language that would tend to cause an immediate breach of the peace, a municipal civil infraction.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 664, Section 664.01, of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby amended to read as follows:

664.01. DISORDERLY; fighting; loud and boisterous conduct, BREACH OF THE PEACE, ~~profanity~~.

No person shall:

- (a) Create or engage in any disturbance or fight in a public place;
- (b) Disturb the public peace and quiet by loud or boisterous conduct; or
- (c) Utter profane, obscene or offensive language directed at or in the presence of another person, which language causes or would tend to cause an immediate breach of the peace. VIOLATION OF THIS SUBSECTION (C) SHALL BE A MUNICIPAL CIVIL INFRACTION.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions are repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given
immediate effect by City Council and shall expire May 21, 2029.

INTRODUCTION OF ORDINANCE

Council Member Wood introduced:

An Ordinance of The City Of Lansing, Michigan, to amend the Lansing Codified Ordinances by amending Chapter 658, Section 658.04 to clarify the places where crowding, obstructing or blocking of passage is prohibited; and providing for warning by a law enforcement officer to cease such behavior.

The Ordinance is read for the first time and referred to the Committee on Public Safety

RESOLUTION SETTING PUBLIC HEARING BY CITY COUNCIL

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, July 8, 2019 at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of considering AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 658, SECTION 658.04 TO CLARIFY THE PLACES WHERE CROWDING, OBSTRUCTING OR BLOCKING OF PASSAGE IS PROHIBITED; AND PROVIDING FOR WARNING BY A LAW ENFORCEMENT OFFICER TO CEASE SUCH BEHAVIOR

Interested Persons are invited to attend this Public Hearing

DRAFT

**DRAFT #1
JUNE 3, 2019**

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE
LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 658, SECTION 658.04
TO CLARIFY THE PLACES WHERE CROWDING, OBSTRUCTING OR BLOCKING OF
PASSAGE IS PROHIBITED; AND PROVIDING FOR WARNING BY A LAW
ENFORCEMENT OFFICER TO CEASE SUCH BEHAVIOR.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 658, Section 658.04, of the Codified Ordinances of the City of
Lansing, Michigan, be and is hereby amended to read as follows:

658.04. Obstruction of public ways.

No person shall CROWD, obstruct, OR BLOCK THE free or uninterrupted
passage on, OR USE OF, any street, sidewalk, ALLEY, ENTRANCE OF ANY PUBLIC OR
PRIVATE BUILDING OR ENCLOSURE, OR THE USE OF, OR PASSAGE, THROUGH
ANY PUBLIC BUILDING OR CONVEYANCE; AND CONTINUE OR RESUME THE
CROWDING, OBSTRUCTING, OR BLOCKING AFTER BEING INSTRUCTED BY A LAW
ENFORCEMENT OFFICER TO CEASE THE CROWDING, OBSTRUCTING, OR
BLOCKING. ~~or public place, or any other place to which the public is admitted. However, if
passage is being obstructed by an organized or group demonstration or picketing, an offense does
not occur unless such obstruction continues after the person or persons creating the obstruction
have been directed by an authorized law enforcement officer to cease obstructing the public
street, sidewalk or place.~~

1 Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
2 inconsistent with the provisions are repealed.

3 Section 3. Should any section, clause or phrase of this ordinance be declared to be
4 invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof
5 other than the part so declared to be invalid.

6 Section 4. This ordinance shall take effect on the 30th day after enactment, unless given
7 immediate effect by City Council and shall expire May 21, 2029.

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Approved as to form:

City Attorney

Dated: _____

INTRODUCTION OF ORDINANCE

Council Member Wood introduced:

An Ordinance of the City of Lansing, Michigan, to amend the telephone harassment ordinance in its entirety, Section 658.05 of the Lansing Codified Ordinances, by defining and regulating the conduct of telecommunications access device harassment, and to provide penalties thereof.

The Ordinance is read for the first time and referred to the Committee on Public Safety

RESOLUTION SETTING PUBLIC HEARING BY CITY COUNCIL

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, July 8, 2019 at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of considering AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE TELEPHONE HARASSMENT ORDINANCE IN ITS ENTIRETY, SECTION 658.05 OF THE LANSING CODIFIED ORDINANCES, BY DEFINING AND REGULATING THE CONDUCT OF TELECOMMUNICATIONS ACCESS DEVICE HARASSMENT, AND TO PROVIDE PENALTIES THEREOF.

Interested Persons are invited to attend this Public Hearing

ORDINANCE NO: _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE
TELEPHONE HARASSMENT ORDINANCE IN ITS ENTIRETY, SECTION 658.05 OF THE
LANSING CODIFIED ORDINANCES, BY DEFINING AND REGULATING THE
CONDUCT OF TELECOMMUNICATIONS ACCESS DEVICE HARASSMENT, AND TO
PROVIDE PENALTIES THEREOF.

THE CITY OF LANSING ORDAINS:

That Section 658.05 of the Codified Ordinances of the City of Lansing, Michigan, be and
is hereby amended to read as follows:

658.05.

(A) DEFINITIONS.

(1) “TELECOMMUNICATIONS” AND “TELECOMMUNICATIONS
SERVICE” MEAN ANY SERVICE LAWFULLY PROVIDED TO FACILITATE THE
ORIGINATION, TRANSMISSION, RETRANSMISSION, EMISSION, OR RECEPTION OF
SIGNS, DATA, IMAGES, SIGNALS, WRITINGS, SOUNDS, OR OTHER INTELLIGENCE
OR EQUIVALENCE OF INTELLIGENCE OF ANY NATURE OVER ANY
TELECOMMUNICATIONS SYSTEM BY ANY METHOD, INCLUDING, BUT NOT
LIMITED TO, ELECTRONIC, ELECTROMAGNETIC, MAGNETIC, OPTICAL, PHOTO-
OPTICAL, DIGITAL, OR ANALOG TECHNOLOGIES.

(2) “TELECOMMUNICATIONS ACCESS DEVICE” MEANS ANY OF THE
FOLLOWING:

(i) ANY INSTRUMENT, DEVICE, CARD, PLATE, CODE,
TELEPHONE NUMBER, ACCOUNT NUMBER, PERSONAL IDENTIFICATION NUMBER,
ELECTRONIC SERIAL NUMBER, MOBILE IDENTIFICATION NUMBER, COUNTERFEIT
NUMBER, OR FINANCIAL TRANSACTION DEVICE.

(ii) ANY TYPE OF INSTRUMENT, DEVICE, MACHINE,
EQUIPMENT, TECHNOLOGY, OR SOFTWARE THAT FACILITATES
TELECOMMUNICATIONS OR WHICH IS CAPABLE OF TRANSMITTING, ACQUIRING,
INTERCEPTING, DECRYPTING, OR RECEIVING ANY TELEPHONIC, ELECTRONIC,
DATA, INTERNET ACCESS, AUDIO, VIDEO, MICROWAVE, OR RADIO
TRANSMISSIONS, SIGNALS, TELECOMMUNICATIONS, OR SERVICES, INCLUDING
THE RECEIPT, ACQUISITION, INTERCEPTION, TRANSMISSION, RETRANSMISSION,
OR DECRYPTION OF ALL TELECOMMUNICATIONS, TRANSMISSIONS, SIGNALS, OR
SERVICES PROVIDED BY OR THROUGH ANY CABLE TELEVISION, FIBER OPTIC,
TELEPHONE, SATELLITE, MICROWAVE, DATA TRANSMISSION, RADIO, INTERNET
BASED OR WIRELESS DISTRIBUTION NETWORK, SYSTEM, OR FACILITY, OR ANY
PART, ACCESSORY, OR COMPONENT, INCLUDING ANY COMPUTER CIRCUIT,
SECURITY MODULE, SMART CARD, SOFTWARE, COMPUTER CHIP, PAGER,
CELLULAR TELEPHONE, PERSONAL COMMUNICATIONS DEVICE, TRANSPONDER,
RECEIVER, MODEM, ELECTRONIC MECHANISM OR OTHER COMPONENT,
ACCESSORY, OR PART OF ANY OTHER DEVICE THAT IS CAPABLE OF
FACILITATING THE INTERCEPTION, TRANSMISSION, RETRANSMISSION,

1 DECRYPTION, ACQUISITION, OR RECEPTION OF ANY TELECOMMUNICATIONS,
2 TRANSMISSIONS, SIGNALS, OR SERVICES.

3 (B) No person shall, by means or use of a ~~telephone~~, TELECOMMUNICATIONS
4 ACCESS DEVICE disturb or tend to disturb the peace, quiet or privacy of any other person or
5 family by repeated and continued ~~telephone messages~~ COMMUNICATIONS intended to harass
6 or disturb the person or family to whom the ~~call~~ COMMUNICATION is directed; or by a single
7 ~~call~~ COMMUNICATION or repeated ~~calls~~ COMMUNICATIONS, use obscene, profane, indecent
8 or offensive language, or suggest any lewd or lascivious act; or attempt to extort money or other
9 thing of value from any person or family; or threaten any physical violence or harm to any person
10 or family, or repeatedly and continuously ~~ring~~ CONTACT the ~~telephone~~
11 TELECOMMUNICATIONS ACCESS DEVICE(S) of any person or family with intent to disturb
12 or harass them. However, the use of ~~the telephone~~ TELECOMMUNICATIONS ACCESS
13 DEVICES for the purpose of requesting payment of debts or obligations in a legal manner or for
14 other legitimate business purposes shall not constitute a violation hereof.

15 Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
16 inconsistent with the provisions hereof are hereby repealed.

17 Section 3. Should any section, clause or phrase of this ordinance be declared to be
18 invalid, the same shall not affect the validity of the ordinance as a whole, or any part
19 thereof other than the part so declared to be invalid.

20 Section 4. This ordinance shall take effect on the 30th day after enactment, unless given
21 immediate effect by City Council and shall expire May 21, 2029.

INTRODUCTION OF ORDINANCE

Council Member Spadafore introduced:

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 606 SECTION 606.03 TO REQUIRE SIGNS OR ADVERTISEMENTS TO INCLUDE ON THE SIGN, CONTACT INFORMATION OF THE PERSON OR ORGANIZATION CONDUCTING THE SALE.

The Ordinance is referred to the Committee on Public Service

RESOLUTION SETTING PUBLIC HEARING BY CITY COUNCIL

RESOLVED by the City Council, City of Lansing, that a public hearing be set for Monday, July 8, 2019 at 7:00 p.m. in the City Council Chambers, 10th floor Lansing City Hall, 124 W. Michigan Ave., Lansing, MI for the purpose of considering AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 606 SECTION 606.03 TO REQUIRE SIGNS OR ADVERTISEMENTS TO INCLUDE ON THE SIGN, CONTACT INFORMATION OF THE PERSON OR ORGANIZATION CONDUCTING THE SALE.

Interested Persons are invited to attend this Public Hearing

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE
LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 606 SECTION 606.03 TO
REQUIRE SIGNS OR ADVERTISEMENTS TO INCLUDE ON THE SIGN, CONTACT
INFORMATION OF THE PERSON OR ORGANIZATION CONDUCTING THE SALE.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 606, Section 606.03, of the Codified Ordinances of the City of
Lansing, Michigan, be and is, hereby amended to read as follows:

(a) No person shall attach, place, paint, write, stamp or paste any sign or advertisement or
any other matter concerning yard sales, rummage sales, auctions or garage sales or other similar
sales within any public right of way or on any public property, unless:

(1) Such sign or advertisement is placed on the public right of way or public
property no sooner than two days before the date the sale or auction is to occur.

(2) The sign or advertisement is removed within one day after the conclusion of
the sale or auction. Under no circumstances shall any such sign or advertisement be on a
public right of way or public property for longer than four consecutive days.

(3) The sign or advertisement has the name of the person or organization
sponsoring or conducting the sale, and CONTACT INFORMATION FOR THE
PERSON OR ORGANIZATION SPONSORING OR CONDUCTING THE SALE OR
the address of the sale printed legibly upon it.

If a violation of this section has been committed and the individual committing the violation
cannot be identified, the person designated on the sign or advertisement as being the sponsor of

1 the event shall be deemed responsible for the violation. Where the name of a person is not
2 designated or identified on the sign or advertisement but an address is designated on the sign or
3 advertisement as being the sponsor of the event, the owner or legal occupant of the identified
4 address shall be deemed responsible for the violation. A violation charged under this section
5 shall be deemed a civil infraction and shall be punishable by a civil fine of not more than five
6 hundred dollars (\$500.00).

7 (b) This section shall not permit the placement of signs or advertisements where otherwise
8 prohibited by law.

9 Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
10 inconsistent with the provisions are repealed.

11 Section 3. Should any section, clause or phrase of this ordinance be declared to be
12 invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof
13 other than the part so declared to be invalid.

14 Section 4. This ordinance shall take effect on the 30th day after enactment, unless given
15 immediate effect by City Council and shall expire May 21, 2029.

16
17 Approved as to form:

18
19
20 _____
21 City Attorney
22

Dated: _____

PASSAGE OF ORDINANCE

An ordinance of the city of Lansing, Michigan, to amend the Lansing codified ordinances by amending chapter 1615, sections 1615.02 and 1615.06 to provide for the regulation of the days and times permitting the unlicensed ignition, discharge and use of consumer fireworks and the penalties for violation of the regulations; and to conform the regulations and penalties to the requirements of michigan 2018 p.a. 635 regarding local government ordinances.

Is read a second time by its title. The Ordinance was reported from the Committee on General Services and is on the order of immediate passage.

COUNCIL MEMBER	YEAS	NAYS
DUNBAR	☐	☐
GARZA	☐	☐
HUSSAIN	☐	☐
JACKSON	☐	☐
SPADAFORE	☐	☐
SPITZLEY	☐	☐
WASHINGTON	☐	☐
WOOD	☐	☐

☐ ADOPTED	☐ FAILED
----------------------------------	---------------------------------

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 1615, SECTIONS 1615.02 AND 1615.06 TO PROVIDE FOR THE REGULATION OF THE DAYS AND TIMES PERMITTING THE UNLICENSED IGNITION, DISCHARGE AND USE OF CONSUMER FIREWORKS AND THE PENALTIES FOR VIOLATION OF THE REGULATIONS; AND TO CONFORM THE REGULATIONS AND PENALTIES TO THE REQUIREMENTS OF MICHIGAN 2018 P.A. 635 REGARDING LOCAL GOVERNMENT ORDINANCES.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 1615, Sections 1615.02 and 1615.06, of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby amended to read as follows:

1615.02. - Prohibitions

- (a) Fireworks shall not be manufactured in the City.
- (b) ~~Consumer fireworks shall not be used in the City without a license~~ NO PERSON SHALL IGNITE, DISCHARGE, OR USE CONSUMER FIREWORKS IN THE CITY WITHOUT A LICENSE, EXCEPT: AFTER 11:00 A.M. ON THE FOLLOWING DAYS AND IN COMPLIANCE WITH 2018 PUBLIC ACT 635, BEING MCL 28.457:
 - (1) ~~On any day except the day preceding, day of, or day after a national holiday~~ DECEMBER 31 UNTIL 1 A.M. ON JANUARY 1.
 - (2) ~~Between the hours of 12:00 midnight and 8:00 a.m. on the day preceeding, day of, or day after a national holiday, or between the hours of 1:00 a.m. and 8:00 a.m. on New Year's Day~~

THE SATURDAY AND SUNDAY IMMEDIATELY PRECEDING MEMORIAL DAY UNTIL 11:45 P.M. ON EACH OF THOSE DAYS.

(3) JUNE 29 TO JULY 4 UNTIL 11:45 P.M. ON EACH OF THOSE DAYS.

(4) JULY 5, IF THAT DATE IS A FRIDAY OR SATURDAY, UNTIL 11:45 P.M.

(5) THE SATURDAY AND SUNDAY IMMEDIATELY PRECEDING LABOR DAY UNTIL 11:45 P.M. ON EACH OF THOSE DAYS.

1615.06. – Penalty

Unless otherwise provided by law, any person who violates any provision of this Chapter or a provision of any license issued under this Chapter is responsible for a municipal civil infraction and subject to a fine not exceeding \$500.00, plus costs of prosecution for each violation, EXCEPT ANY PERSON WHO VIOLATES SUBSECTION 1615.02(B) SHALL BE SUBJECT TO A FINE OF \$1,000, FOR EACH VIOLATION, AND FROM THE FINE COLLECTED, \$500.00 SHALL BE REMITTED TO THE LANSING POLICE DEPARTMENT BUDGET FOR ENFORCING THE ORDINANCE.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions are repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council and shall expire May 21, 2029.

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Chris Swope
Lansing City Clerk

June 21, 2019

Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Dear Councilmembers:

The Minutes from the Meetings of the following Boards, Commissions, and Authorities of the City of Lansing were placed on file in the City Clerk's Office and are available for review in the City Clerk's Office and at the following website:
<http://lansingmi.gov/AgendaCenter>

BOARD NAME

DATE OF MEETING

Michigan Ave Corridor Improvement Authority	04/12/2019
Lansing Election Commission	04/30/2019
Historic District Commission	05/13/2019
Board of Police Commissioners	06/18/2019

If my staff or I can provide further assistance or information relative to the filing of these minutes, please contact us at 483-4131.

Sincerely,

A handwritten signature in cursive script that reads "Chris Swope".

Chris Swope, CMC, CMMC
Lansing City Clerk

RESOLUTION

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City Clerk has forwarded an application for a City License, which has been routinely processed without objection, and is ready for final action by this Council; and,

WHEREAS, all required signatures have been obtained supporting the application for a fireworks display license;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the application for a City License as follows:

FIREWORKS DISPLAY LICENSE:

Lansing Lugnuts/Melrose Pyrotechnics Inc. for a public display of fireworks in the City of Lansing at 505 E Michigan Ave., to be held on July 5, 2019

INTRODUCTION OF ORDINANCES

The following ordinance of the City of Lansing, Michigan, providing that the Code of Ordinances be amended by providing for the rezoning of property located in the City of Lansing, Michigan, and for the revision of the district maps adopted by Section 1246.02 of the Code for property located at:

Z-3-2019: 835 W. Genesee Street from “C” Residential District to “DM-1”
Residential District

was introduced by the Committee on Development & Planning, read a first and second time by its title and referred to the Committee on Development and Planning.

BY THE COMMITTEE ON DEVELOPMENT & PLANNING

RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, _____, 2019, at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of approving and/or opposing the Ordinance for rezoning:

Z-3-2019: 835 W. Genesee Street from “C” Residential District to “DM-1”
Residential District

ORDINANCE # _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, PROVIDING FOR THE REZONING OF A PARCEL OF REAL PROPERTY LOCATED IN THE CITY OF LANSING, MICHIGAN AND FOR THE REVISION OF THE DISTRICT MAPS ADOPTED BY SECTION 1246.02 OF THE CODE OF ORDINANCES.

The City of Lansing ordains:

Section 1. That the district maps adopted by and incorporated as Section 1246.02 of the Code of Ordinances of the City of Lansing, Michigan be amended to provide as follows:

To change the zoning classification of the property described as follows:

Case Number: Z-3-2019

Parcel Number's: 33-01-01-17-232-002

Address: 835 W. Genesee Street

Legal Descriptions: North 66 feet of the West 241.312 feet of Lot 3 & the North 66 feet of the West 99 feet of Lot 2 of Block 2, Claypool Subdivision, also Lots 5 through 11 Inclusive, Dodge & Daniels Subdivision East of Butler from "C" Residential District to "DM-1" Residential District.

Section 2. All ordinances or parts of ordinances inconsistent with the provisions hereof are hereby repealed.

Section 3. This ordinance was duly adopted by the Lansing City Council on _____, 2019, and a copy is available in the office of the Lansing City Clerk, 9th Floor, City Hall, 124 W. Michigan Avenue, Lansing, MI 48933.

Section 4. This ordinance shall take effect on the 30th day after enactment.

Stachowiak, Susan

From: mc rothhorn <mrothhorn@gmail.com>
Sent: Monday, June 3, 2019 11:45 AM
To: Stachowiak, Susan
Subject: [EXTERNAL] 835 W. Genesee School Forum and neighborhood history
Attachments: 2013 Butler Corridor Rep.pdf; school wisdom and truth.pdf; 2012.11.06 GRC What We Wish For Infographic.pdf; 2012.11.13 Genesee Neighborhood Demographics.docx; 2012.11.14 GRC What We Don't Want Infographic.pdf; 2012.11.06 GRC What We Like Infographic.pdf; 2012.11.20 AARP Michigan Villiages Survey Summary.docx; 2012.11.20 Genesee Renaissance Center Visioning Summary.docx; 2014.02 Neighborhood and Housing Survey Results.pdf

Susan,

I just left you a VM about this question: will you need to print this email for the Planning Board, or is it possible to forward? In case we can save a few trees, I'm sending this to you.

However, if it makes it easier for you, I can print at my offices and deliver 3-5 copies of this email to you tomorrow @ 8am at your offices.

Please advise and thanks!

mc

Dear members of the Planning Board and decision-makers,

with this email, I want you to know:

1. there was a recent meeting convened by our 4th Ward Council Rep, Brian Jackson. The thread of this email gives some context for that meeting, and shows that some neighbors still care about the building in 2019.
2. there was an organized and substantial effort to understand how neighbors in the immediate vicinity of 835 W. Genesee felt about development of the school building and property between 2012 and 2014, resulting in the attachments provided.
3. instead of just one voice from the neighborhood that should be heard about how to develop and/or rezone the property, there are many voices represented in the summaries from forums and charettes. In case it is helpful, I can share more detail about ~100 voices, but I also wish to express the general desire of those neighbors to see this history of ours cared for and repurposed so that it adds value to the neighborhood, once again.
4. I have had an initial meeting with Julian Darden to share some of the same history, and have the impression that the developers will take into consideration the ideas presented in the attachments.

I know development is financially risky and any business plan seeks to minimize the planning & design phase. I applaud that the developers are using plans that have been passed on from Tim Hunnicutt and the MIPlacemakers Team, who participated directly in the neighborhood forums in 2012-2014. In the spirit of open sharing and helping expedite matters between the developers and the city, I am sharing the executed indemnification agreement that is also in my files.

 **Playground Indemnification (Executed) .pdf**

My own desire with this development is to see our historical, formerly publically-owned, building filled with life again and those living there to share their love of it as one of the best places to live in downtown Lansing.

As an immediate neighbor with invested interest, I hope to help make them welcome to the neighborhood, but truthfully hope that those who live there are my old friends and neighbors who have moved into an affordable, senior-living option that allows them to age-in-the-neighborhood, if they cannot age-in-place.

Cooperatively,
MC Rothhorn
519 Leitram
517-203-8937

On Wed, Feb 20, 2019 at 1:32 PM mc rothhorn <mrothhorn@gmail.com> wrote:

Dear friends and neighbors,

First, apologies if you're no longer in the n'hood and not interested. I'm using a dated list and you may get duplicates.

Second, our Lansing 4th ward Council Rep, Brian Jackson is hosting a constituent meeting 10am this Saturday, Feb 23rd at Gregorys. You may know this is a monthly event every 4th Saturday, and this month, the agenda includes a citizen engagement request (from the facebook post):

We will talk about the old Genessee School property/ Black Child and Family Institute and anything else related to Lansing city government.

We hope to discuss the status of the property and share visions for its future

Finally, this is an effort to give some historical context for this Saturday: Many of you participated in discussions and visioning in 2012-2014 around the school, sometimes known as BCFI, Bridging the Digital Gap. back then, those folks who gathered were sometimes known as the Genessee Renaissance Coalition and/or the Butler Corridor Coalition. thes documents and pictures attached refer to those names, but it's all relevant to our beloved 100+ year old school and playground.

Thanks for reading, hope it's not too much, thanks for sharing wth others, and for being here!

MC Rothhorn

Summary of Genesee Renaissance Center Visioning Meetings

Overview

In the fall of 2012, two visioning meetings were held by the Genesee Renaissance Coalition (GRC) to help determine community priorities for future use of the Genesee School, located at 835 West Genesee Street, over the next 100 years. The attendees agreed to rename the building the *Genesee Renaissance Center*. Throughout the meetings, three main questions guided community members' suggestions for the school.

1. How will we serve the building?
2. How will the building serve us?
3. Who will renovate it? (Public funds are not available.)

Participants

A total of 38 community members attended at least one of the meetings. (8 of the 38 people attended both meetings.) Every participant represented at least two community interests, including:

- 33 Neighbors of the center
- 11 Members of Genesee Gardens Cohousing
- 6 Frequent playground users
- 4 individuals with a historical connection to the building
- 2 Members of the Rivendell Cooperative
- 2 Mural contributors
- 2 People with Young Adult interests
- 1 Member of the GROW Initiative
- 1 Representative from Vesta Building Industries
- 1 Person from CSA Farms
- 1 Member of Eastside Lansing
- 1 Person with Elderly Interests
- 1 Representative of REACH Studio
- The Director of Closing the Digital Gap
- The Planning Director of the City of Lansing
- The President of the Downtown Neighborhood Association
- The City Councilperson for Lansing's 4th ward
- The Creator of Michigan Now
- A former Lansing School Board member
- A GLAAHI board member
- A photographer
- A small business owner
- A communications professional
- An artist

(Note: the number of interests does not match the total number of participants because everyone had more than one interest.)

Representativeness of the Genesee Neighborhood

Data from the 2010 U.S. Census for the census blocks within the boundaries of the Genesee Neighborhood was used to find the age distribution of the community. The table below shows how the participants of the visioning meetings compare to the neighborhood with respect to age:

	2010 Census Data		Visioning Participants	
	Number	Percent	Number	Percent
Total	1,260	100.0%	33	100.0%
Ages 0-9	191	15.2%		
Ages 10-17	123	9.8%		
Ages 18-44	656	52.1%		
Ages 45-59	189	15.0%		
Ages 60-74	73	5.8%		
Ages 75+	42	3.3%		

Description of Visioning Meeting Results

During the meetings, participants discussed three issues related to the three guiding questions:

1. What We Like About or Currently Use at the Genesee Renaissance Center
2. What We'd Wish to See at the Genesee Renaissance Center in the Future
3. What We DON'T Want to See at the Genesee Renaissance Center

Specific ideas related to these three issues were recorded during the meetings. Afterward, the individual suggestions were grouped into 18 reoccurring themes:

Emergent Themes form the Genesee Renaissance Center Visioning Meetings	
A. Community Access/Diversity	J. Property Management/Sustainability
B. Historical Preservation	K. Civic Engagement/Empowerment
C. Music and the Arts	L. Security/Safety
D. Computers/Internet	M. Community/Adult Education
E. Parks/Playgrounds/Outdoor Entertainment	N. Childhood Education/Programs
F. Gardening	O. Indoor Exercise/Fitness
G. Community/Health Services & Resources	P. Industrial Usage
H. Entrepreneurial Development	Q. Controlled Substances
I. Building Structure/Architectural Design	R. Blight (Vacant Lot, Boarded up Building, etc.)

The themes were then mapped according to how many times each was mentioned for each of the three issues (what we like, what we'd wish to see, what we DON'T want). The maps are arranged so that the largest bubbles show the themes that were mentioned the most for each issue, and the smaller bubbles show the themes that weren't mentioned as many times. The themes are just one way to group all the individual ideas, and some ideas appear in more than one theme. The theme maps are meant to help the GNC get an overall picture of the ideas.

Neighborhood wisdom and some truth¹ about Genesee School Building March 14, 2013

Structural history

- 1912 Genesee School built
- Grounds include over 2 acres
- 1962 the gym was added
- typical monthly utility bills, averaged over summer and winter, all utilities: \$1,700

Program history

- 1987 Black Child and Family Institute opened, renting from Lansing School District for \$1/year
 - same year Fred Marshall, building maintenance and operations manager started
 - BCFI moved out suddenly June 2012
- June 2002 Closing the Digital Gap moved in. Still operating today at the school
- Today, two churches and various community groups use space temporarily in the building, mostly managed by Marcus Jefferson, with help from CtDG staff.

What happened after BCFI left? How did we get here?

- July 2012: Four neighbors met with Superintendent and Director of Admin. Services to open discussion on how to keep the building open and people using it- avoid abandonment.
- August: First group of neighbors met at Northwest Initiative to discuss how to move forward and include our neighbors.
 - Decided we needed 2 forums to gather input on:
 - what do we want to avoid
 - what do we currently like and use
 - what do we want to see in the future
- September and October: Forums held with over 50 neighbors in age range from 8-80 years old
 - Decided to begin a renaissance with the school building, but not stop there.
 - Decided to name ourselves Genesee Renaissance Coalition, and the working title for the building was Genesee Renaissance Center, or affectionately as Renaissance Center.
- Heart of Lansing Villages group (with Northwest Initiative and AARP) shared their Nov. 2012 survey of over 1,000 residents 55, 65, and 75 years old who were asked what they need to stay in their homes, to age in place
- November 2012, Cristin Larder, statistician, and neighbor, voluntarily summarized the data from fall forums and the survey of our elders to make infographics and summary of census data. Available upon request: mctiko@yahoo.com or 517-203-8937.
- January 2013: Invited investors and potential tenants, including Tim Hunnicutt, who could put required amount of love and money into the school to renovate it and make it work in the neighborhood, be a good neighbor.
- February/March 2013: Tim Hunnicutt, approached the G.R. Coalition leadership, asking to meet with the Lansing School District to discuss sale of the property and future process.
 - March 13, 2013: announcement and next steps: developing a neighborhood vision for Genesee, including all stakeholders. Also known as a place-making charette

¹ These are facts as best determined by the Genesee Renaissance Coalition, with help from HISTORIC GENESEE SCHOOL WORK GROUP, and the Lansing School District Facility Analysis from July 1993. Please contact 517-203-8937 or email mctiko@yahoo.com if you know otherwise or can help fill in more information.

Genesee Neighborhood Demographics

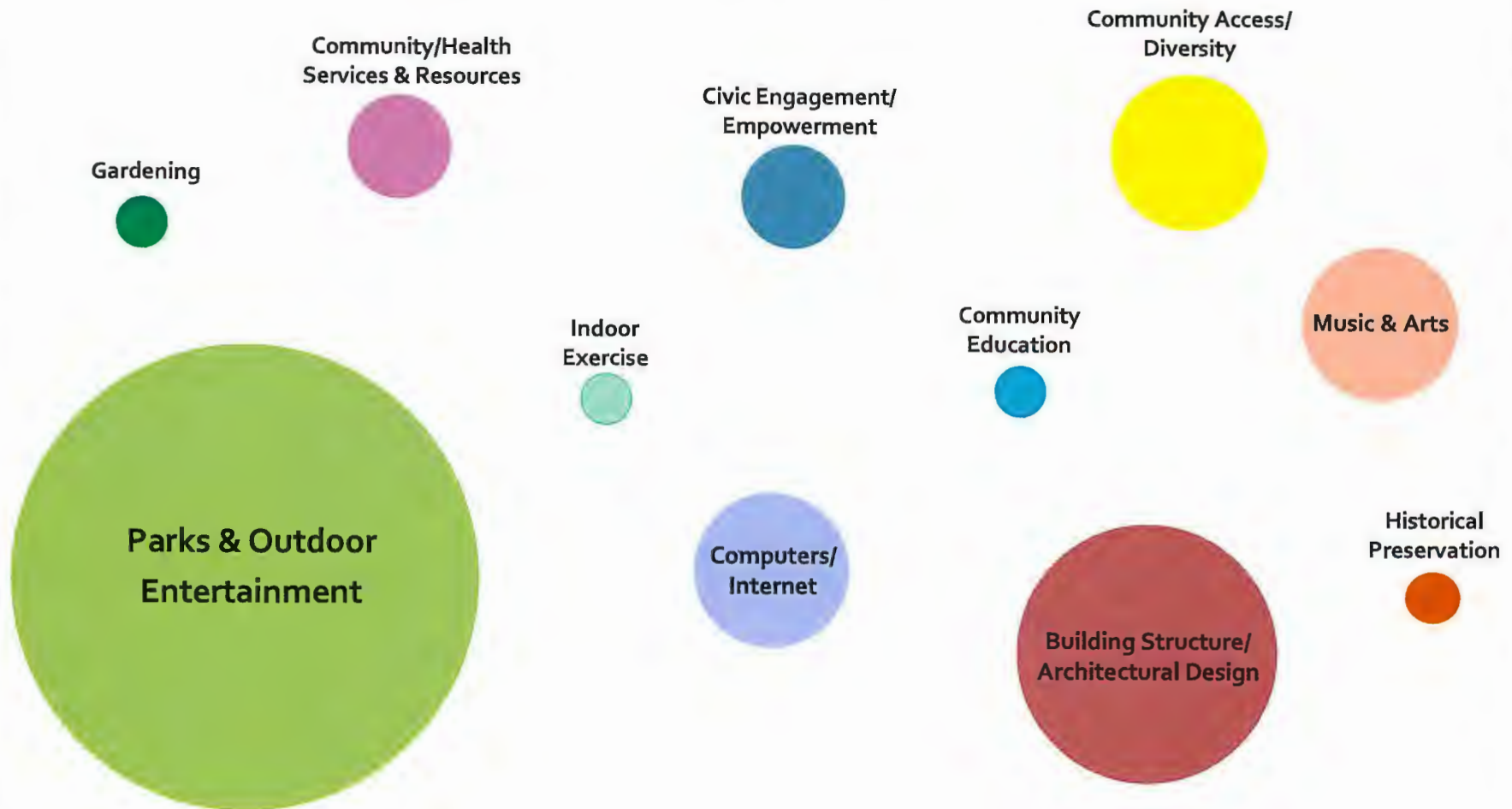
Source: 2010 Census Data

	Number	Percent
Total Population	1,260	100.0%
Race/Ethnicity		
NH White	621	49.3%
NH Black	366	29.0%
NH Native	8	0.6%
NH Asian/PI	24	1.9%
NH Other	1	0.1%
NH Mixed	75	6.0%
Hispanic	165	13.1%
Age Groups		
Ages 0-9	191	15.2%
Ages 10-17	123	9.8%
Ages 18-44	656	52.1%
Ages 45-59	189	15.0%
Ages 60-74	73	5.8%
Ages 75+	42	3.3%

	Number	Percent
Housing Units	741	100.0%
Occupied	573	77.3%
Vacant	168	22.7%
Households	573	100.0%
Owner	156	27.2%
Renter	417	72.8%

Results of the 2012 Genesee Renaissance Center Visioning Meetings

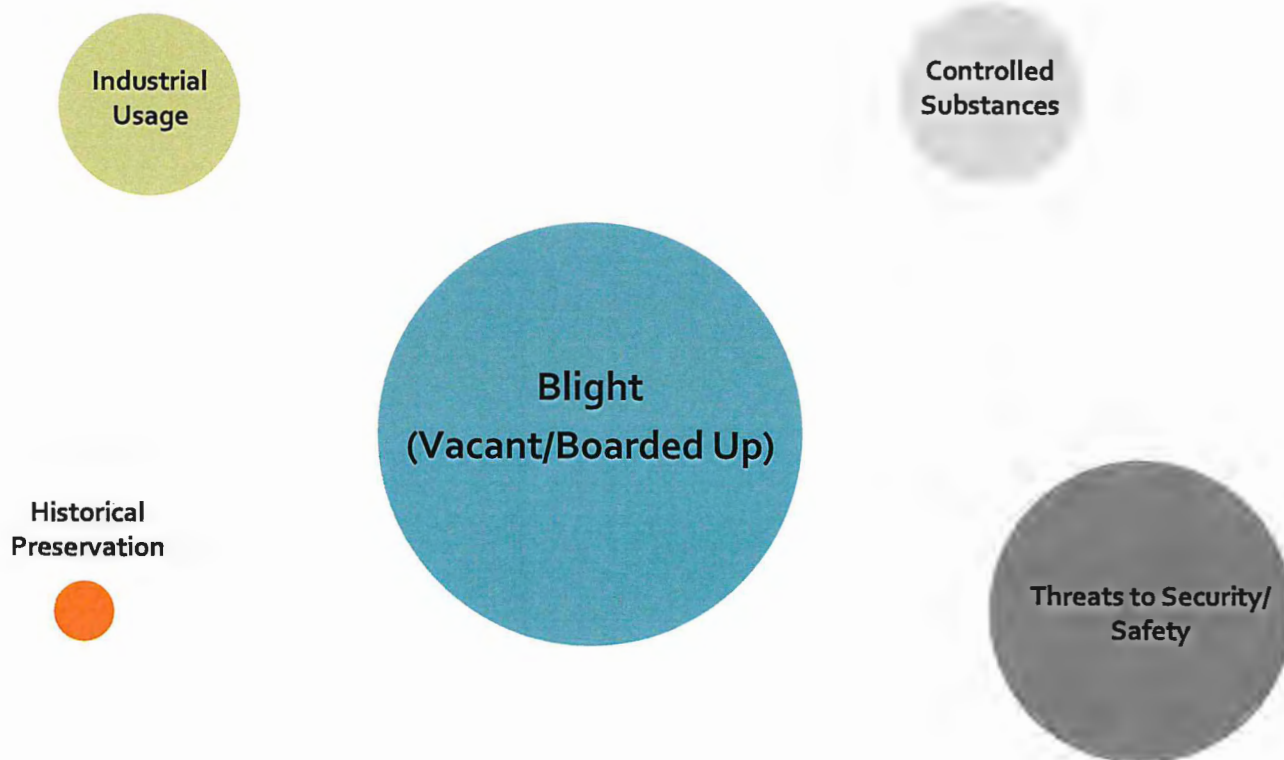
What We Like About or Currently Use at the Genesee Renaissance Center



Larger bubbles represent themes that were mentioned more times than themes with smaller bubbles at the two visioning meetings.

Results of the 2012 Genesee Renaissance Center Visioning Meetings

What We DON'T Want to See at the Genesee Renaissance Center



Larger bubbles represent themes that were mentioned more times than themes with smaller bubbles at the two visioning meetings.



**Butler Corridor Coalition
May 2013 Neighborhood Forum
REPORT**

June 19, 2013

www.butlercorridor.org

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SECTION ONE: Introduction and Overview

Forty neighbors, business owners and community members, gathered together on Saturday, May 11, 2013 at Lansing's First Presbyterian Church to take the future of our neighborhood into our hands. We were many ages, many income levels and many colors, united in our desire to take the best of the historic N. Butler Avenue Corridor and push it into the next century.

Here are some things we said:

- We like the small lots and four-story tall trees that create a green canopy enfolding us. We do not like landlords or homeowners who don't care for their properties.
- We like our small blocks, encouraging us to walk from here to there. We do not like raceway streets frightening parents with strollers or friends in wheelchairs.
- We reflected the values of knowledge workers before people spoke of "the creative class". We do need more bicycle amenities.
- We like our neighbors. We want more places to gather with them. Those could range from pocket parks and benches, to small cafes and bookstores.
- We treasure our old buildings, from the large imposing ones to the small "mother in law" houses. We do not want them left to fall into disrepair so that demolition is the only recourse. We cannot allow broken windows to criminally color our neighborhood.*
- We choose to eat well. We want varied options nearby, from fresh garden produce in community gardens to grocery stores carrying affordable, real food.
- We like to shop. We want to walk to buy what we need.
- We want our neighborhood to feel inviting to our many communities.
- We are thirsty for knowledge. We need tools to help us exchange ideas with the globe.
- We appreciate our commercial neighbors and intend to work with them in a spirit of mutual respect.

* George L. Kelling, C. M. (1996). *Fixing Broken Windows: Restoring Order and Reducing Crime in Our Communities*. New York: Simon and Schuster.

SECTION TWO: How to Stay Involved / Next Steps

The Butler Corridor Coalition thanks everyone that attended the Coalition's first Neighborhood Forum in May. We were delighted that over 40 neighbors, business owners, city council candidates, elected officials, and other citizens attended to share ideas and input.

This is a draft summary of the history that brought us together, and the conversation that took place at the BCC Neighborhood Forum. We invite feedback and input on the content of this report. To add any other ideas you have about the proposed development projects, or the neighborhood, please email info@butlercorridor.org.

We published this report on June 19, 2013, and intend to accept comments, questions, and other feedback for 30 days. On July 18, 2013, we will collect all the feedback we've received, and publish a final report. The report will be distributed to neighbors, elected officials, the Michigan Association of Broadcasters, Zero Day, the City of Lansing, the Lansing Economic Area Partnership, and other relevant entities. We hope the findings will positively shape proposed development projects, and the overall direction of our neighborhood.

If you have interest in joining the work group for this effort, contact us by email, info@butlercorridor.org. If you want more information regarding our activities, then visit our website, butlercorridorcoalition.org for additional resources and updates.

Follow Up

In July 2013, the BCC organized an ice cream social on the yet to be developed property owned by MAB at the corner of Ionia and Butler. The purpose: to remind community members of the ending of the comment period for the draft form of this report.

In September 2013, the BCC plans a second neighborhood forum at the Zero Day property in the former Genesee Street Elementary School to strategically plan next steps and desired outcomes based upon this finalized report.

SECTION THREE: About The Butler Corridor Coalition



The Butler Corridor Coalition defines itself using a one-third mile "walkshed", or any area about a 10 minute walk from the former Genesee Street School site (walkshed denoted in purple).

The Butler Corridor Coalition is made of citizens, organizations, and business owners working together to improve the quality of life in the area around N. Butler Avenue near downtown Lansing, Michigan.

our purpose.

Residents and representatives of several Lansing-based community organizations, including the Downtown Neighborhood Association, the Westside Commercial Association, and the Genesee Street School Coalition, formed the coalition in April 2013.

We believe that economic decision-making should be inclusive and open, and that economic development projects should create opportunity for residents, workers, and business owners alike. We seek to broaden public participation, identify and distill a set of clear objectives for the corridor, and ultimately ensure that future economic development creates real, measurable community benefits that improve the lives of workers, families and our city as a whole.

out motto:

"You don't have to move to live in a good neighborhood." - Majara Carter
Butler Corridor Coalition, www.butlercorridor.org, 5 of 18

our "gymnastics"
- mags

SECTION FOUR: What Brought Us Here?

This report is a summary of the goals and next steps of the Butler Corridor Coalition. The content for this report was collected at the May 9, 2013 meeting of the Coalition at Lansing's First Presbyterian Church, where over 40 neighbors, business owners, and concerned citizens joined together to have a conversation about the future of the neighborhood.

But how did we get here in the first place?

The Butler Corridor Coalition was formed in response to development plans at two key neighborhood sites, both facing the threat of abandonment and neglect. The first site is a vacant lot, situated between Ottawa, Sycamore, Ionia, and Butler streets, just a 10-minute walk from the Michigan Capitol building and the heart of downtown Lansing. Once slated to become the site of the Michigan Governor's mansion, the site had attracted the interest of several real estate developers over the last several years, but multiple efforts failed to materialize.

Opportunity struck this spring when the Michigan Association of Broadcasters (MAB), a state association based in Lansing, purchased the five-acre site. MAB, the non-profit trade association for Michigan radio and television stations and broadcasters, purchased the site in hopes of building their state headquarters there.

The second site targeted for redevelopment is the 100-year-old Genesee Street Elementary School. Closed in the 1980's, the building remained in the ownership of the Lansing School District, but the property's growing maintenance costs were becoming a burden for the school district. During the 2000's, the average monthly utility bill over the summer and winter months for all utilities was \$1,700.

Community members sought to find ways to preserve the historic, 1912-built building situated on two acres of land, and to support tenants like the former Black Child and Family Institute (BCFI) and Closing the Digital Gap, two non-profits that partnered with the Lansing School District to provide services under the building's roof.



Photo courtesy of Capital Area District Library.

In Fall 2012, a group of community organizations banded together to talk about ways to preserve the building. Unofficially dubbed the Genesee Renaissance Coalition, they partnered with Closing the Digital Gap and the Lansing School District to construct a business plan, schedule meetings with concerned citizens, and to create a strategy to change the direction of the School. Armed with a restoration price tag of nearly \$3 million, the group pitched their ideas for redevelopment to the Great Lakes Capital Fund (GLCF). It was through GLCF that they connected with Zero Day, a non-profit organization that works to rehabilitate and re-orient military veterans to civilian life. Zero Day purchased the building in early April, and will utilize the building as its headquarters, while simultaneously training their members to preserve and restore the building.



The Genesee Street Elementary School in 2013. Photo courtesy of MC Rothorn and the Downtown Neighborhood Association.

With similar development timelines, these projects offer residents of the N. Butler Avenue corridor the opportunity to define what they want the neighborhood to look like over the next 5, 10, and 20 years. Commercial development can change neighborhoods in dramatic ways, so the same residents that worked to save the Genesee Street Elementary School banded together to discuss the future of each development and how they could move forward cooperatively, not competitively.

Michigan Association of Broadcasters Overview

About MAB:

- Current President and Chief Executive Officer is Karole White
- Company consists of 389 station members and 18 board members
- Purchased 5 acres, bordered by Ottawa, Butler, Ionia and Sycamore Streets

About the Project:

- Goal is to build a new headquarters and media center, probably at the SE corner at Ottawa and Sycamore.
- Neither an architect nor a builder have yet been chosen, but a concept architect, Barry Wood, has been hired. An MSU intern has been hired to perform a community needs analysis.
- Neither the size of the building nor the number of parking spaces has been determined, but may be determined by mid-June.
- Want the headquarters to fit the character of the surrounding community as much as possible.
- Once MAB's needs and the technology needs of the community are determined, credits from the Michigan Economic Development Corporation (MEDC) will be explored, as well as grants from the National Telecommunications and Information Administration (NTIA) for education and training.
- Plan to demolish the 2 western-most houses on Ottawa Street by June 1.
- Will develop remainder of property. RFP is being created. Meetings with potential developers are ongoing.
- Once financing is arranged, the City Council approves plans, and the community is supportive, construction will begin.

Potential Partners: Lansing Economic Area Partnership (LEAP), Michigan Economic Development Corporation (MEDC).

Present Zoning: DM-3 Residential District. The intent of the "DM-3" Residential District is to permit the construction or conversion of structures for multiple dwellings, which may be developed at a net density to 39.6 dwelling units per acre. Permitted Uses are medium density, multiple dwellings with minimum lot area per unit.

Estimated Timeline: One to three years.

Zero Day Overview

About Zero Day: Parent organization is MiPlacemakers, Inc., a 501c3 not-for-profit organization that specializes in "placemaking" economic development.

Zero Day Headquarters: The former Genesee Street Elementary School

Lot size: Approximately 2 acres

Approximately 30,000 square feet (3 levels)

Anticipated investment: \$3,000,000

Future use will require rezoning:

- Studio Intrigue Architects: hired and are developing new use drawings
- Mixed use/office/low density multifamily residential
- Historic preservation of existing school building
- Green renovations to ensure sustainable operations

Current Relationships:

- Historic Preservation organizations, including FAAR Group, MHPN, Preservation Lansing, National Trust for Historic Preservation
- Community revitalization and community development groups, including CEDAM, Michigan Land Bank, Ingham County Land Bank, Great Lakes Capital Fund

Mission:

Community/neighborhood revitalization & military veteran training/employment

Operations

Training, supportive services, construction, property improvement, graphic design/marketing, real estate development, housing, business development, landscaping, community gardens.

Current Projects

Neighborhood Clean Up with Zero Day, DNA, and Ingham County Land Bank: Zero Day has agreed to place 2 dumpsters on site for neighbors to clear out their yards and unwanted household materials, excluding hazardous materials not accepted by waste management companies. Will continue to host and support the project through July 1, 2013, and will gladly extend the program so long as the neighborhood is showing progress and the Land Bank continues to assist.

Community Garden: In partnering with neighborhood champions, we will continue to permit the use of the property for a neighborhood garden, so long as it is supported and maintained by neighbors.

Veteran Training: Classes have begun and will continue throughout the year. The school is not open to the general public for purposes of safety and security. When appropriate, Zero Day staff will welcome neighbors and businesses to the premises on an appointment basis (public notice will be provided). Hazardous material assessments are underway with abatement activities to follow in the near future.

Updates:

Genesee Street Elementary School Building renovation plans have started.
Maintenance and upkeep is ongoing (performed by Zero Day staff).

Zero Day Personnel & Leadership

General Operations: Tim Hunnicutt

Project Coordination: Dennis Boutwell

Business Operations: Chuck Embs

Business Development: Tim Hunnicutt and Chuck Embs

Career Counseling: Tim Hunnicutt and Chuck Embs

Zero Day Supportive Services: Tim Hunnicutt

Community Development: Tim Hunnicutt, Joe Andrews, Katie Norman

Non-profit Board Leadership: Jeff Towns and Rick Norris

Community Garden: Sara Lepley

Historic Preservation: Tim Hunnicutt

Graphic Design and Marketing: Katie Norman

Property Management: Tim Hunnicutt, Dennis Boutwell

Construction Management: Tim Hunnicutt, Dennis Boutwell

Construction Design: Tim Hunnicutt

Veteran/Apprentices are participating in varying capacities, but involved in all activities listed above.

SECTION FIVE: What do we want to Preserve, Transform, Enhance?

A. Coming Together, Volunteering

Preserve

Diverse, unique neighborhood agencies, organizations, and businesses, including:

- for-profit
- non-profit
- governmental
- non-governmental
- churches/faith community
- resident-driven & commercially-driven

Small ways for neighbors to get together and know one-another, like progressive parties, GOTV campaigns, outdoor potlucks, increased home ownership (using the existing renters/neighbors in the home already)

Wish for these existing groups to continue to thrive, filling the niches they do, giving and receiving help in the community.

Some of the groups represented at our table:

- Crossroads Church
- 4th Ward Progressives
- Neighborhood associations, including the Downtown Neighborhood Association (DNA), Westside Neighborhood Association (WNA), Genesee Neighborhood Association (GNA)
- Westside Commercial Association (WCA)
- Northwest Initiative (NWI)

Enhance

- Sense of place
- Individual groups work together, in the spirit of:
 - “you don't have to move to live in a good neighborhood” and
 - “I see that garden/that building/that event, and I must be welcome to join/volunteer/help, because this is my neighborhood.”
- Neighborhood traditions of acceptance and agitation.
 - WNA, GNA, DNA

Transform

- Dream and think big- be optimistic...yes, we can!
- The Butler Corridor Coalition might build power with each individual group using community organizing skills and strategy to effect one change that is widely and/or deeply felt in the area within the Corridor walkshed
- Identify avenues to power within individual groups and BCC (so I know, as an individual or as a representative of a group, what I can do about something I/we care about)
- Connect the dots (the individual groups working in the walkshed)

B. How We Get Around – Transportation and Connectivity

Preserve

- The neighborhood has a compact street grid, is walkable, and sidewalks are in good shape (for the most part)
- Lots of good choices for destinations downtown and at the corner of Saginaw and MLK (El Azteco, Rite Aid)
- There are both a good number of choices for bus stops as well as bus routes to take you downtown or elsewhere (including 3, 8, 9, 11, 12). The timing of the schedules works
- The Saginaw Street bike lane is a great addition, helps improve biking options
- The clear separation between residential streets and heavier volume streets makes walking and biking on lower volume feel safe
- Keep the right-turn-only on Lapeer and Sycamore – helps quiet neighborhood traffic

Enhance

- Add more bike lanes, there are streets at excess capacity that could mean new east, west, north, and south routes
- Could some on-street parking that is underutilized become bike lanes?
- Sycamore, Ottawa, Ionia, and Butler all need traffic calming – state workers speed through our neighborhoods
- Consider key places to add benches, trees, and other amenities to enhance walkability, make the area inviting
- Consider adding small intersection islands at Genesee / Butler and possible other areas to slow cut-through traffic
- Shiawassee – no one knows it is a “bike route”, so add sharrows (shared auto/bike traffic lanes duly marked) and more signage so bicyclists feel safe and visible – bicycle boulevard?
- Consider ways to limit parking with new development to maintain feel and character of the neighborhood

“You don’t have to move to live in a good neighborhood.” – Majora Carter

- Genesee Street is scary to walk through at night, especially close to Butler. Find ways to improve lighting
- Intersection of MLK and Genesee, MLK and Lapeer need much better pedestrian crossings, unsafe to cross now and it separates our neighborhood cohesion
- Large potholes on both Genesee and Butler need attention
- Why isn't there a bicycle lane on Oakland, too?
- Pine is too wide and needs a road diet

C. Where We Play – Parks, Trails, Gardens and Lawns

Preserve

- Walkability
- The west end of Ferris Park offers lots of activities and is well-designed

Enhance

- Restore Gardens at Zero Day, better communicate availability and ground rules for use
- Schedule more festivals and events at Ferris Park like the former Art in the Park event
- Designs should include passive use spaces with benches, table etc. Places for lunch, reading
- Make parks more pet-friendly, and consider adding a dog park component to Ferris Park
- Add biking lanes and paths, connect with West Saginaw bike lane, add west bound bike lane

Transform

- Use more greenspace for gardens: include gardens at both Zero Day and MAB projects
- Include playgrounds and play spaces at both Zero Day and MAB sites
- Add pocket parks closer to high numbers of children
- Add Tennis Courts at an available location in the neighborhood
- Reuse and repurpose abandoned properties
- Improve street appeal ambience with flower and vegetable gardens in front yards
- Make Shiawassee Street a complete street
- Create a community center at an available site in the neighborhood

D. Where We Rest

Preserve

- Our diverse housing stock
- Architectural integrity
- Character
- Variety
- Our diverse incomes: take care not to lose this diversity by creating larger lots, larger houses

Enhance

- Launch a building/housing code education program: What does compliance look like; what to do if building is tagged; where to get help; how to report non-compliance
- Create a historic district: Educate property owners that increased property values do not dictate increased taxes (Mathieu-Gast Act)
- Develop a unique streetlight design to brand the neighborhood
- Increase trash receptacles; host a trash receptacle design contest/ contact Reach Art Studio for help

Transform

- Put a grocery store at the corner of Ionia and Butler
- Put a bike path on Butler, remove all parking
- Create affordable lofts above Parks Furniture offering tax incentives
- Redesign Quality Dairy's exterior
- Nurture sensitivity to abounding trash
- Plant trumpet vines on the 70 utility poles lining Saginaw
- Line Saginaw with trees, add wells at bases for flowers
- Put garden on roofs
- Ensure that MAB's 5 acres have as little surface parking as possible

E. Curb Appeal

Preserve

- Maintain historic character theme throughout neighborhood
- Renovate or upgrade vacant homes
- Improve look and appeal of Park Furniture Building and adjacent property

Enhance

- Consider enhancements to curb side medians. Add decorative flowers, shrubs, trees, and greenery, as well as ornamental trees
- Add more trash receptacles throughout the neighborhood
- Add neighborhood way-finding signage
- Add awnings, fences, benches where possible
- Enhance storefronts along Saginaw Corridor from MLK to Pine, including Quality Dairy
- Improve, stylize and standardize street lighting. Increase overall lighting

Transform

- Tear down structures that cannot be renovated
- Grocery store or market to eliminate food access and food desert issues
- Address legislation and policy for eviction, and address absentee landlord accountability
- Seek change of curb placement of personal belongings

F. Small Business

Preserve

- Limit the size of any businesses in the Corridor (Boutique)
- Reuse or repurpose historic materials removed from buildings under redevelopment or revitalization
- Develop funding resource for community, businesses or individuals
- Partner with Zero Day for exploration of community revitalization

Enhance

- Add videographer training and usage for community. Develop apprenticeships
- Identify Zero Day and MAB as homes to media center
- Enhance relationships with economic anchors: Zero Day, Shanora's, MAB, Furniture Store, Rite Aid, El Azteco
- Explore a portable playground concept
- Develop Precious Care, education components

Transform

- House physical BCC in Zero Day building. Look for additional options
- Explore career development opportunities with partners
- Assist Zero Day with public face of veterans-in-need
- Develop a personal community member revitalization process or program

SECTION SIX: Mapping Shared Goals

What shared goals / agreements did we reach today?

- Where do we not have agreement?
- What remains to be known / decided?

In Common:

- Find ways of removing of billboards on Saginaw Street
- Install traffic calming, parking, and other infrastructure on Butler Street
- Need Bike Lane going west to pair with Saginaw – perhaps on Shiawassee Street. Also consider removing parking or a traffic lane along Pine and Ottawa to add bicycle lanes and calm traffic. State workers using the neighborhood as a thoroughfare need to respect that this is a place where people live
- Improve the pedestrian crossing along MLK at Lapeer and Genesee. This will help connect the Westside to the Genesee neighborhood
- Include greenspace at MAB site – perhaps mini-parks
- Enhance Ferris Park, as it is currently underutilized. Beautify the large open space, add activities: movies, festivals, etc. Consider adding a small urban dog park. Find ways to better hide the parking area and enhance its look with street trees and other plantings
- Engage City officials, landlords, and renters in policy initiatives to enhance / improve properties. Consider policies that engage renters and protect them from certain practices
- Find ways to create character across the neighborhood, capture our historic character and market it to the city and region
- Renovate commercial corridors along Saginaw (especially MLK to Pine Street) and the small section along Ionia Street. Maintain existing structures and enhance historic character
- Publicize NorthWest Initiative's Farmers Market better in the neighborhood to connect us to local food opportunities
- Examine ways to improve the pedestrian experience along Butler. This includes creating a nicer walking greenway to the farmer's market and other destinations

- MAB development should be townhouses like Printers Row in Cherry Hill Neighborhood, or a similar look and feel that includes patios and ways of adding eyes on the street. Identify ways for the site to increase the amount of greenspace. There is a unique opportunity at the corner of Ottawa and Butler to use a mixed-use approach to capture state worker foot traffic for commercial uses
- Include mixed uses at MAB site, commercial and mixed residential
- Add public wireless, long term – bury utilities

Differences:

- Roundabout at Butler and Shiawassee or a curbed planting circle without roundabout
- Slow down traffic on Grand Avenue
- Provide residents with information about assessments and evaluations
- As a last resort, shame bad landlords with photos and picketing where they live
- Brand Butler Corridor neighborhood with consistent lighting and other features, beginning with curbside plantings on Butler Street
- Add fruit trees into street tree mix
- Dog Park at Ferris Park
- Create feeling of safe neighborhood:
 - Spaces and forms that feel safe and inviting
 - Address behaviors like autos playing loud music and honking

Acknowledgements

The Butler Corridor Coalition Work Group extends our thanks to:

Bob Johnson, Director, Planning and Neighborhood Development Office, City of Lansing, MI

Brendan Boyle

Downtown Neighborhood Association

Genesee Neighborhood Association

First Presbyterian Church

Jessica Yorko, 4th Ward City Councilmember, City of Lansing, MI

Kindra Jackson, K's Precious Care

Michigan Association of Broadcasters

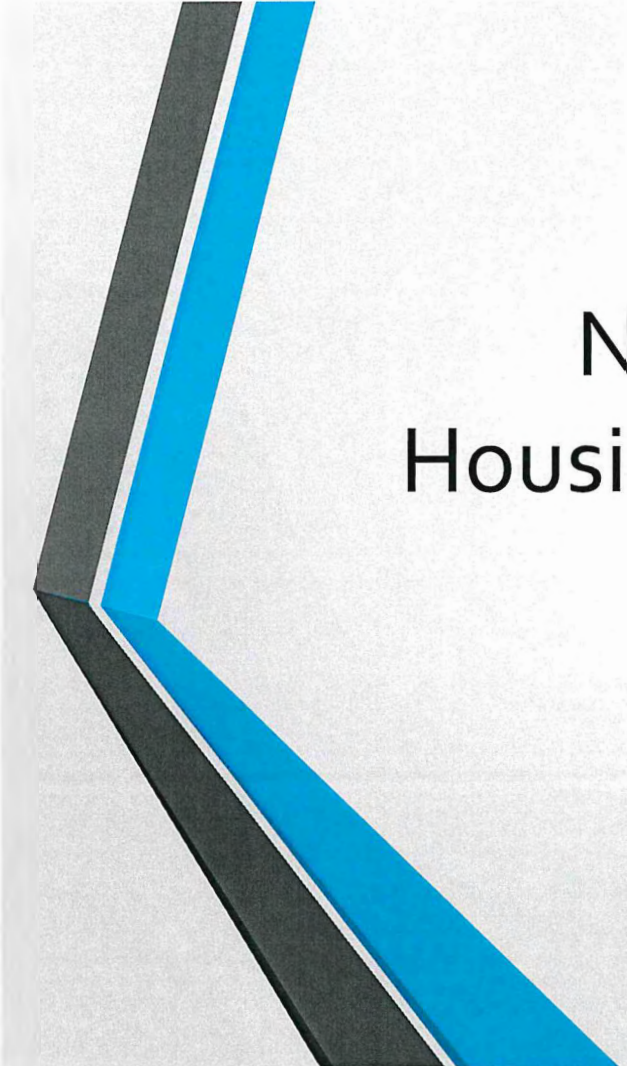
Preservation Lansing

Westside Commercial Association

Zero Day

This report was compiled by:

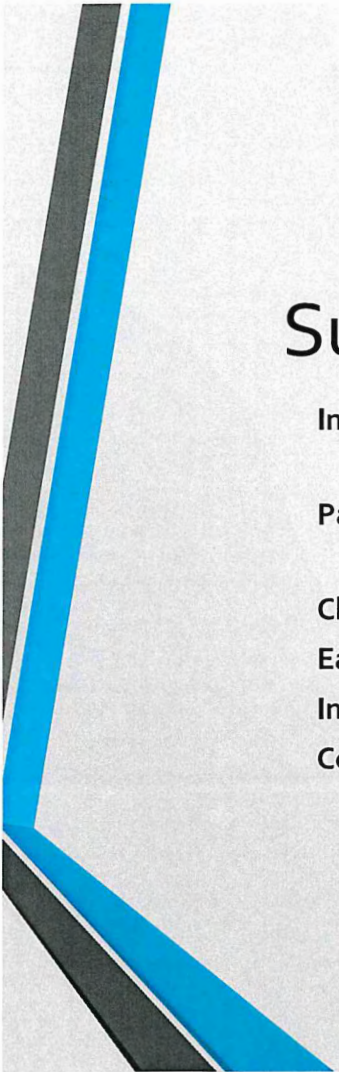
Gretchen Cochran, Lynn Martinez, Bill D. Morris, Rory L. Neuner and MC Rothhorn



Neighborhood and Housing Survey Results

Tri-County
Five-Year Fair and Affordable Housing Plan





Survey Process:

Internet survey conducted via Vertical Response®:

46 (21%) completed surveys from November 2013 through February 2014

Paper surveys conducted via intercept events and at community meetings:

169 (79%) completed surveys from August 2013 through December 2013

Clinton County: 8 surveys (4%)

Eaton County: 21 surveys (10%)

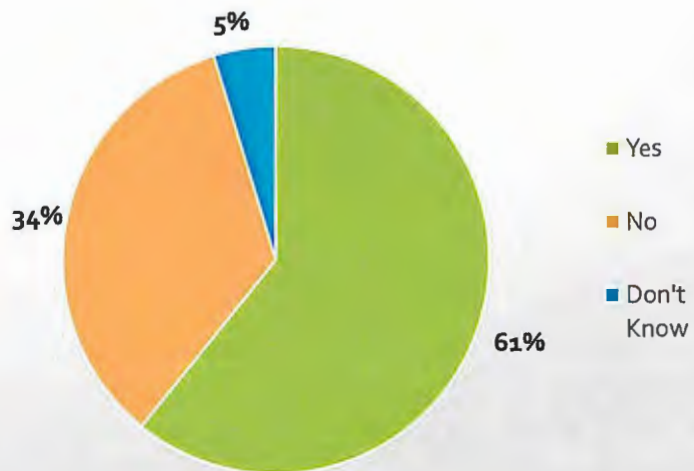
Ingham County: 109 surveys (51%)

County unknown or other: 77 surveys (36%)

Is housing affordable?

- The majority of survey respondents (61%) indicated that their housing costs are affordable.
- Over one-third (34%) of respondents indicated that their housing costs are not affordable.

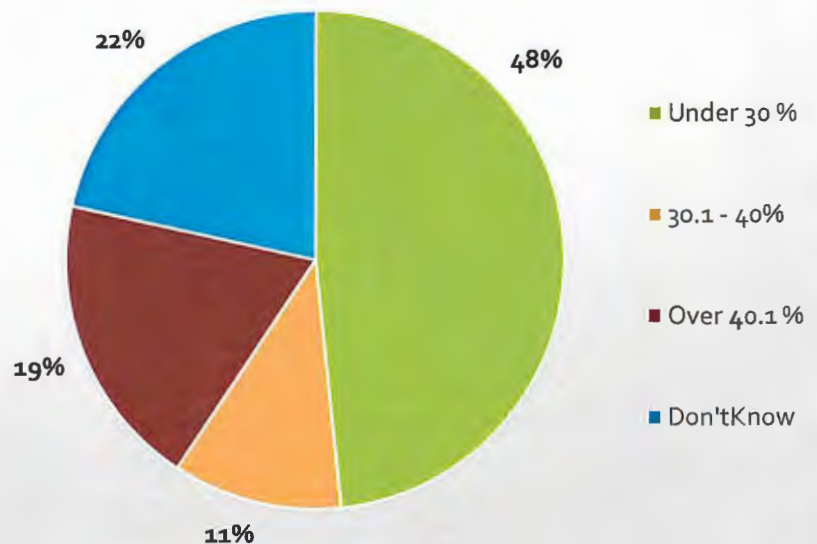
Do you think that you are living in an affordable home based upon your income? (Cost for housing includes mortgage and escrow or rent, electric, gas, water, property tax, and insurance.)



What percentage of income is spent on housing costs?

- Nearly one-third of respondents (30%) reported their housing costs are more than 30% of their household income.
- Nearly half (48%) of respondents reported their housing costs to be 30% or less of their household income.

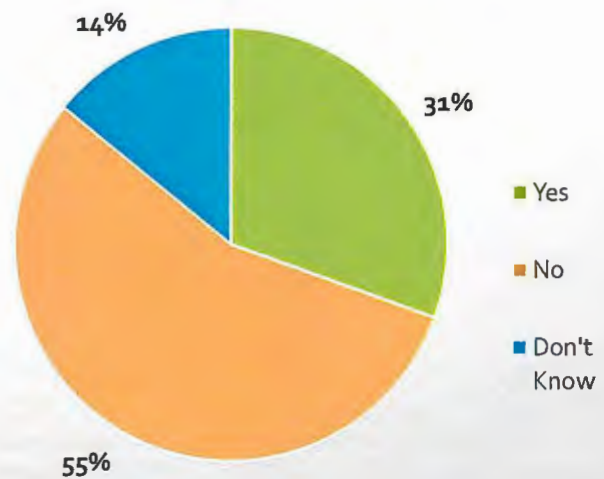
Please estimate the percentage of your costs for housing, based upon your annual income? (Cost for housing includes mortgage & escrow or rent, electric, gas, water, property tax, and insurance.)



Is there enough affordable housing in the Tri-County area?

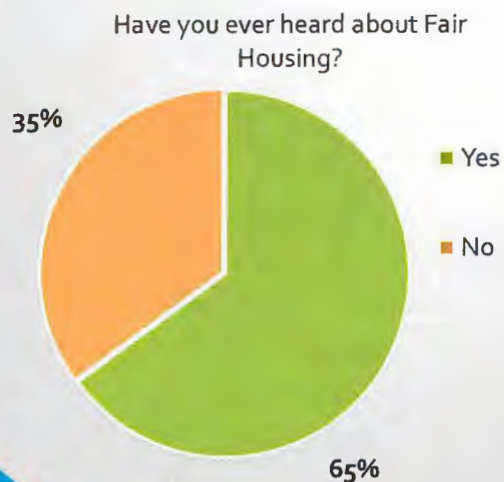
- Over half (55%) of respondents believe their community does not have enough affordable housing.

Do you think that your community or area has enough affordable housing?



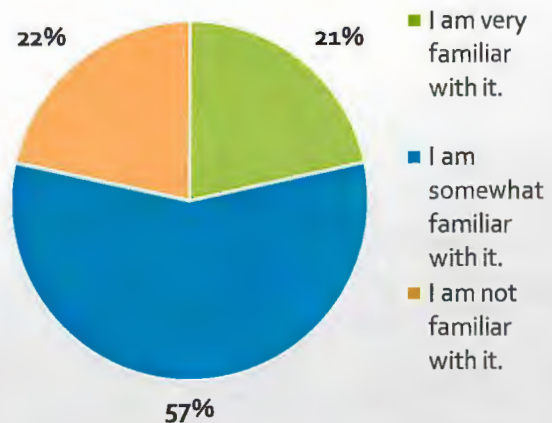
How much do people know about Fair Housing Laws?

Over half of respondents (65%) have heard of Fair Housing.



One fifth (21%) of respondents believe they are very familiar with Fair Housing laws.

If you answered "Yes", how much do you know about Fair Housing Laws and your rights?

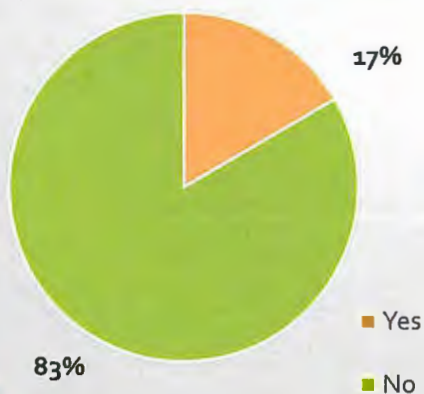


Mortgage Discrimination

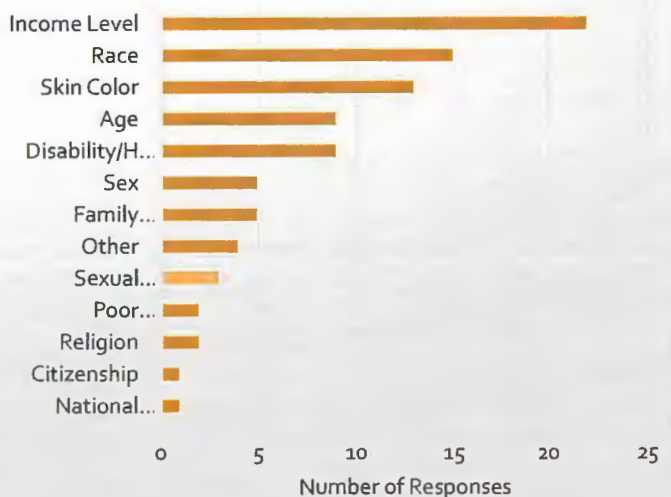
Nearly one fifth (17%) know someone or have themselves experienced discrimination when buying a house.

Other than income level, the most commonly cited reason for discrimination was race, followed by skin color.

Have you or anyone you know ever experienced financial discrimination by loan officers or mortgage brokers due to your or his/her personal status within the last 5 years?



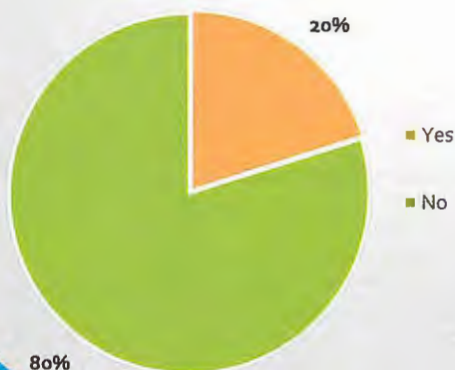
If you answered "Yes," what do you believe was the reason for the treatment you or the person received? (Select all that apply.)



Rental Discrimination

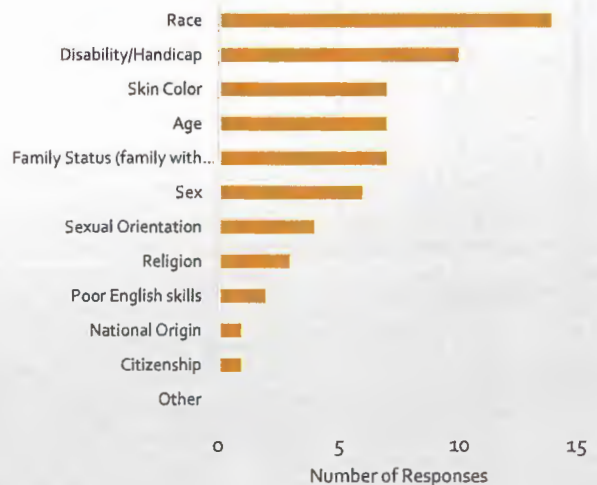
One fifth of respondents (20%) reported a situation of discrimination when renting a housing unit.

Have you or anyone you know ever experienced rental housing discrimination by rental property managers/owners due to your or his/her personal status within the last 5 years? (For example, turned down for a rental house.)



Income, race, and disability were the most commonly cited reasons respondents believed they were discriminated against when renting.

If you answered "Yes," what do you believe was the reason for the unfair treatment you or the person received? (Please select all that apply.)



Neighborhood Segregation

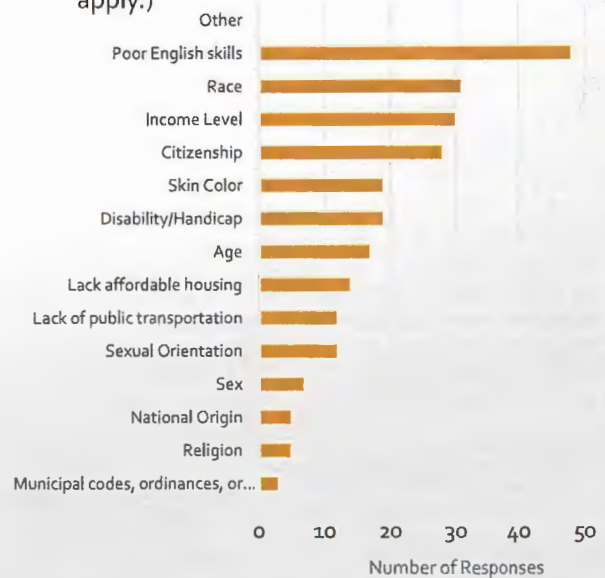
Just over half of respondents (55%) believe our neighborhoods are *not* segregated.

Do you feel that you or your acquaintances' housing choices are geographically limited to certain areas or neighborhoods in your region?



Of those who believe our communities are segregated, the most common reason given was poor English skills, followed by race.

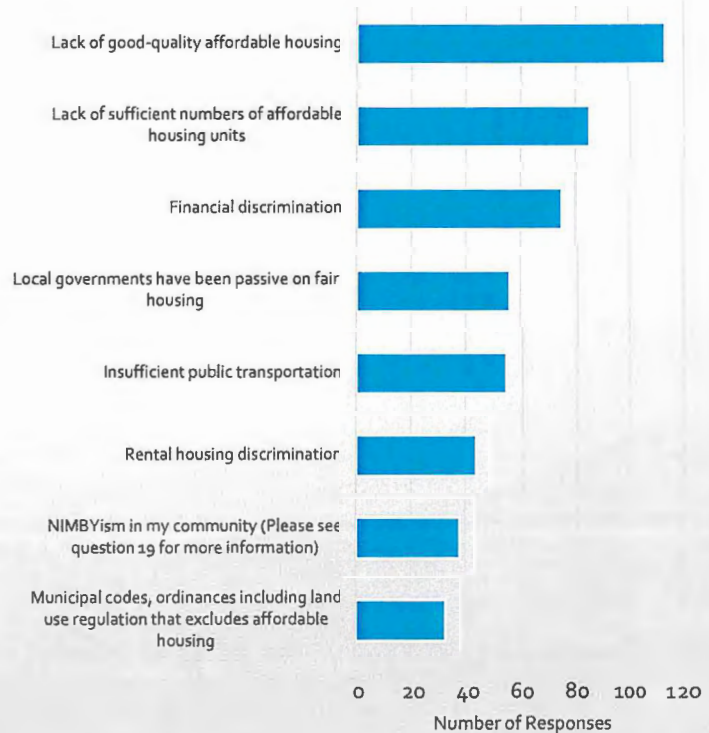
If you answered "Yes," what do you believe is the basis? (Please select all that apply.)



What are the barriers to affordable housing?

- Of the responses given, the quality of the available units, and the lack of enough units were most commonly cited.
- Household finances and access to transportation were also often cited.

What do you think are the main barriers to fair housing? (Select all that apply)



Respondent Characteristics

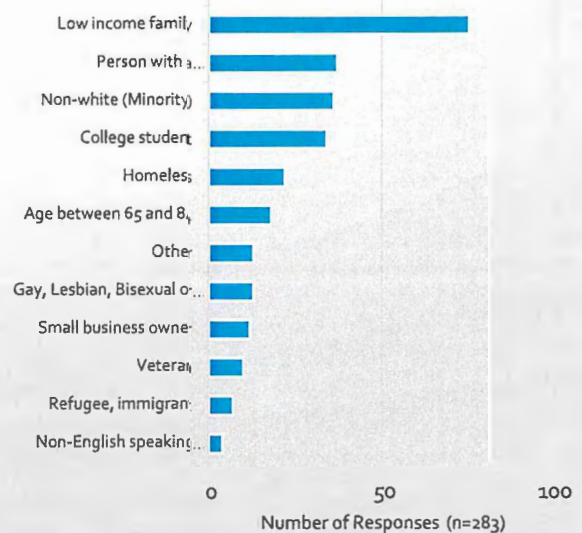
Of those who responded, the largest percentage (21%) reported incomes under \$10,000. The next largest percentage (13%) reported incomes over \$100,000.

Total income of you household from all sources from one year.



Respondents reported belonging to several cohorts: among the most prevalent were low income family (27%), person with disabilities (13%), non-white person (13%), college student (12%), and homeless person (8%).

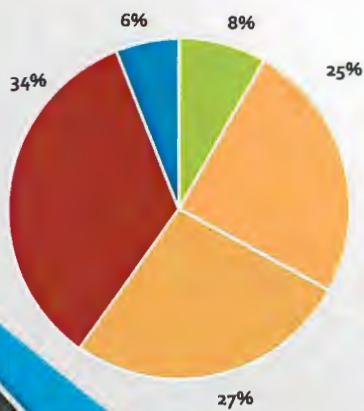
Please check all of the following that apply to you or to a member(s) of your household.



Respondent Characteristics

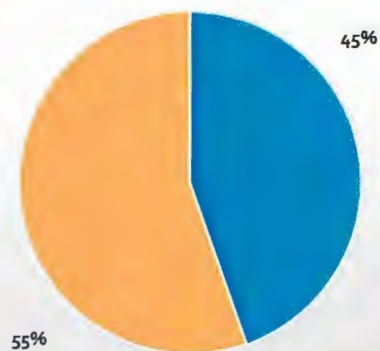
What is your age in years?

- 20 and younger
- 21 - 30
- 31 - 45
- 46 - 65
- 66 and older



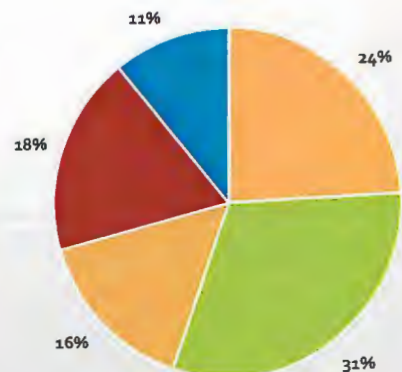
What is your sex (gender)?

- Female
- Male



How many people are in your household, including you?

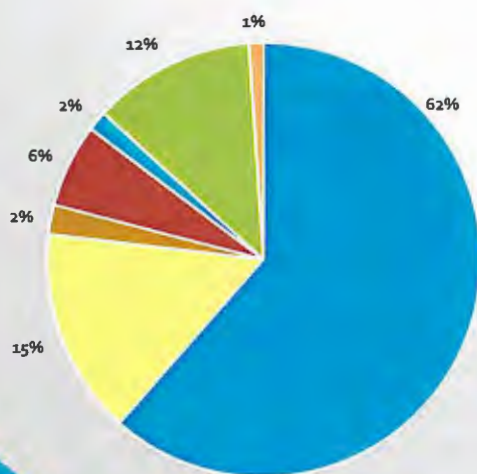
- 1 person
- 2 people
- 3 people
- 4 people
- 5 or more people



Respondent Characteristics

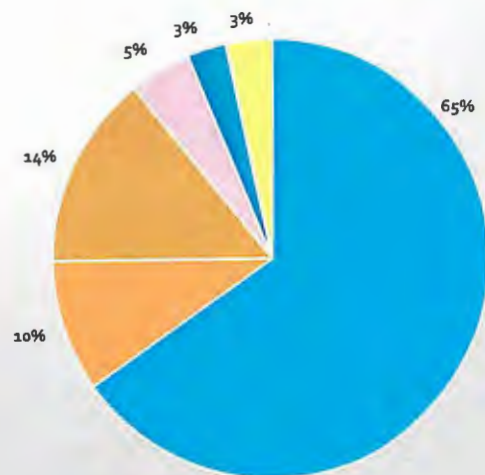
What is your current marital status?

- Married
- Single head of household
- Divorced
- Prefer not to answer
- Single/ Never married
- Domestic partners
- Widowed



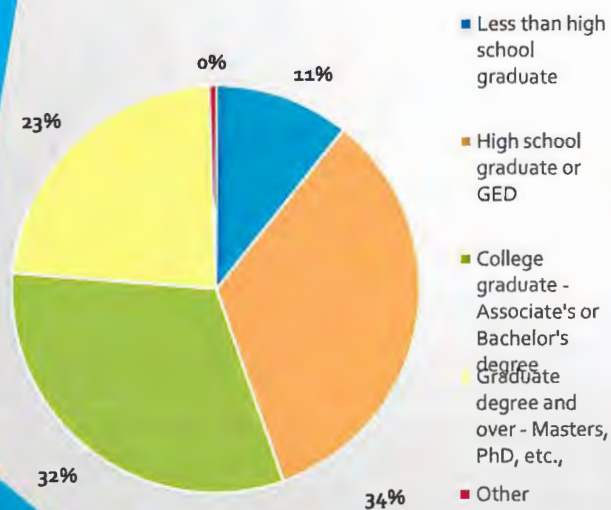
How many children (under 17 years-old) are in your household?

- No children
- 2 children
- 4 children
- 1 child
- 3 children
- Other

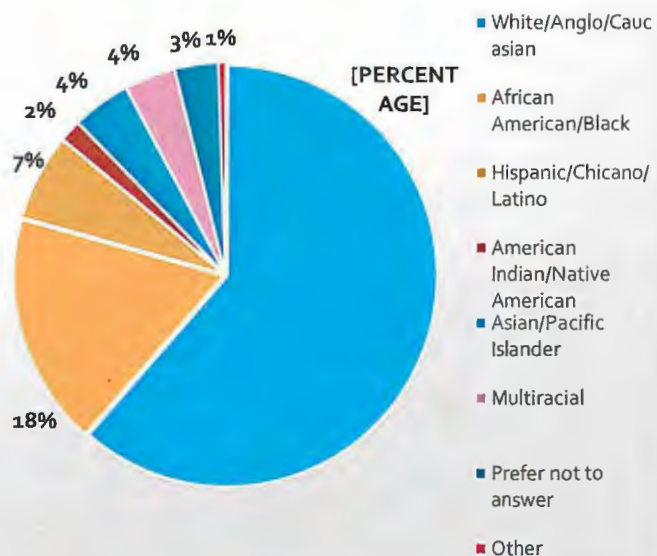


Respondent Characteristics

What is your education level?



Of which ethnic or cultural group do you consider yourself a member?



INTRODUCTION OF ORDINANCES

The following ordinance of the City of Lansing, Michigan, providing that the Code of Ordinances be amended by providing for the rezoning of property located in the City of Lansing, Michigan, and for the revision of the district maps adopted by Section 1246.02 of the Code for property located at:

Z-4-2019: 213 W. Malcolm X Street from “C” Residential District to “F”
Commercial District

was introduced by the Committee on Development & Planning, read a first and second time by its title and referred to the Committee on Development and Planning.

BY THE COMMITTEE ON DEVELOPMENT & PLANNING

RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, _____, 2019, at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of approving and/or opposing the Ordinance for rezoning:

Z-4-2019: 213 W. Malcolm X Street from “C” Residential District to “F”
Commercial District

ORDINANCE # _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, PROVIDING FOR THE REZONING OF A PARCEL OF REAL PROPERTY LOCATED IN THE CITY OF LANSING, MICHIGAN AND FOR THE REVISION OF THE DISTRICT MAPS ADOPTED BY SECTION 1246.02 OF THE CODE OF ORDINANCES.

The City of Lansing ordains:

Section 1. That the district maps adopted by and incorporated as Section 1246.02 of the Code of Ordinances of the City of Lansing, Michigan be amended to provide as follows:

To change the zoning classification of the property described as follows:

Case Number: Z-4-2019

Parcel Number's: 33-01-01-21-131-009

Address: 213 E. Malcolm X Street

Legal Descriptions: Lot 20, Block 177, Original Plat from "C" Residential District to "F" Commercial District.

Section 2. All ordinances or parts of ordinances inconsistent with the provisions hereof are hereby repealed.

Section 3. This ordinance was duly adopted by the Lansing City Council on _____, 2019, and a copy is available in the office of the Lansing City Clerk, 9th Floor, City Hall, 124 W. Michigan Avenue, Lansing, MI 48933.

Section 4. This ordinance shall take effect on the 30th day after enactment.

GENERAL INFORMATION

APPLICANT: Joseph Vitale
227 N. Sycamore Street
Lansing, MI 48933

OWNER: City of Lansing

REQUESTED ACTION: Rezone 213 W. Malcolm X Street from "C"
Residential district to "F" Commercial district

EXISTING LAND USE: Vacant building

EXISTING ZONING: "C" Residential District

PROPOSED ZONING: "F" Commercial District

PROPERTY SIZE & SHAPE: 66' x 173.3' = 11,434.5 square feet

SURROUNDING LAND USE: N: I-496 Freeway – Office Building
S: City park property
E: City park property
W: City park property (Cooley Gardens)

SURROUNDING ZONING: N: "DM-1" Professional Office District
S: "A" Residential District
E: "C" Residential District
W: "A" Residential District

MASTER PLAN DESIGNATION: The Design Lansing Comprehensive Plan designates the subject property as "Open Space-Dedicated Park". Malcolm X Street is designated as a minor arterial.

SPECIFIC INFORMATION

This is a request by Joseph Vitale to rezone the property at 213 W. Malcolm X Street, legally described as:

Lot 20, Block 177, Original Plat

from "C" Residential District to "F" Commercial District. The purpose of the rezoning is to permit the building at this location to be used for space to educate about and sell building materials harvested from historic buildings.

AGENCY RESPONSES:

Assessor:

Asst. Planning Mgr.: Recommend approval. The applicant is the only one who has been working with the Parks and Recreation Department on purchasing and reusing the building, and the rezoning is a requirement of the purchase agreement. The proposed use is a suitable one for that site.

BWL: See attached – no objections.

Building Safety: The Building Safety Office has no objections to the rezoning. This project is subject to site and building plan review.

Fire Marshal:

Parks & Rec.: Parks and Recreation is in full support of the changes for Cooley Haze and this proposal has been thru Park Board, Council and a vote of the electorate as far as sale of the property.

Public Service:

Transportation: No comments or requirements.

ANALYSIS**COMPATIBILITY WITH SURROUNDING LAND USE**

On November 7, 2017, the voters of the City of Lansing approved the sale of the subject property which is the site of the Cooley-Haze House (formerly the Michigan Women's Historical Center). The building has been vacant for several years and is in need of significant repair/rehabilitation. The costs to rehabilitate and maintain the building exceed the funding the City has available. It is also not ADA accessible, and as such it is not well suited to be a public facility. The building is on the State Register of Historic Sites, and is eligible for designation on the National Register of Historic Places, thus making it eligible for historic preservation tax credits of up to 20% of qualified rehabilitation costs.

The applicant for this request has a purchase offer with the City that is contingent on the property being rezoned so that it can be used for educating about and selling salvaged materials from historic buildings. The "F" Commercial district is the most appropriate zoning classification for the property as it not only allows the proposed uses but would also allow secondary residential use in the building if the applicant or a future owner chose to utilize part of the building for that purpose. Under the current "C" Residential zoning, the

only allowable use for the building is 2 residential units. Given the size of the building, its location on a high traffic volume minor arterial and the amount of money it will take to renovate the building, limiting its use to 2 residential units is not reasonable or practical. Without a rezoning to allow reasonable use of the building, it will likely continue to sit vacant and eventually deteriorate to the point where it would have to be demolished which would be very undesirable given its architectural and historical significance.

The site is surrounded by the Cooley Gardens property and the relocated Sunken Garden. No negative impacts on the surrounding parks property are anticipated to result from the proposed uses of the building. A center for educating about and selling salvaged materials from historic buildings will not generate any noise, odors or other nuisances and traffic volumes will be minimal. Furthermore, the applicant intends to preserve the character of the building and does not intend to make any changes to the site. The applicant's proposal, thus, will be compatible with and will not change the character of the surrounding area.

COMPLIANCE WITH MASTER PLAN

The Design Lansing Comprehensive Plan designates the subject property as "Open Space- Dedicated Park". The Plan was adopted prior to the decision by the City and subsequent authorization by the voters to sell the subject property. Since it was dedicated parkland when the Plan was adopted, it could only be classified as such in the Plan. Since the property will now be under private ownership, the dedicated park designation is no longer appropriate. The Plan will need to be updated in accordance with the Michigan Municipal Planning Act within the next year and the land use designation for the subject property will be addressed at that time.

IMPACT ON VEHICULAR AND PEDESTRIAN TRAFFIC

No impacts on vehicular or pedestrian traffic are anticipated to result from the proposed rezoning. W. Malcolm X is a minor arterial that is designed to carry a high volume of traffic. The traffic generated by utilizing the building at 213 W. Malcolm X Street for educating on the process and selling salvaged materials from historic buildings, however, will be negligible.

There are 10 parking spaces on the subject property which is more than adequate to support the proposed uses. The driveway in front of the building will be ideal for loading and unloading of materials related to the business.

ENVIRONMENTAL IMPACT

There are no physical changes proposed for the site and therefore, the rezoning will have no impact on the natural environment. Occupants and visitors to the site will utilize the existing parking behind the building or the circular drive in front of the building which is more than adequate to support the proposed uses.

IMPACT ON FUTURE PATTERNS OF DEVELOPMENT

The request to rezone the subject property to the "F" Commercial district is not anticipated to have any negative impacts on future land use patterns in the area. Since the circumstances, as described in the previous sections of this report, that warrant a rezoning are unique to the subject property, approval of the request will not set a negative precedent for future rezoning requests in the area. Also, since no change are proposed for the site or the exterior of the building and the proposed uses are very low impact (no noise, minimal traffic, no odors, etc.), the change in zoning/land use will be virtually unnoticeable.

SUMMARY

This is a request by Joseph Vitale to rezone the property at 213 W. Malcolm X Street, legally described as:

Lot 20, Block 177, Original Plat

from "C" Residential District to "F" Commercial District. The purpose of the rezoning is to permit the building at this location to be used for space to educate about and sell building materials harvested from historic buildings.

The proposed rezoning is consistent with the goals of the Master Plan and the established land use pattern in the area. In addition, no adverse impacts on vehicular and pedestrian traffic, the environment or future patterns of development are anticipated to result from approval of the rezoning.

RECOMMENDATION

Pursuant to the findings described above, the following recommendation is offered for the Planning Board's consideration:

Recommend that Z-4-2019 be approved to rezone the property at 213 W. Malcolm X Street from "C" Residential District to "F" Commercial District, based on the findings of fact as outlined in this staff report.

Respectfully Submitted,

**Susan Stachowiak
Zoning Administrator**



BOARD OF WATER AND LIGHT MEMO

May 30, 2019

TO: City of Lansing – Planning Department, Susan Stachowiak
FROM: Andy Baumgartner, Real Property Analyst, Legal Services, 517-702-6795
RE: COL Z-4-2019_213 W. Malcolm X_Comments

BWL Electric: Approved.

- No Comments. Contact person: Jerry Wheeler of LBWL, phone: 517-702-6644.

BWL Street Lighting: Approved

- 480V STLT runs along Malcolm X on South side of street in 3"pvc
- This approval does not constitute an agreement for service, and is subject to the following conditions: BWL owns and operates street lighting facilities along the roadway (within the R.O.W). Should any part of the BWL street lighting system be in conflict with the proposed project, an engineered solution will be required to maintain lighting of the roadways. Advanced notice of conflicts will be required to effectively address. For Street Light Engineering contact Gary Simpson by email at Simpson.gary@LBWL.COM or by phone at: (517)702-6647.
Note: This site plan approval does not constitute an agreement for service. All customers must meet LBWL requirements and enter a service agreement prior to receiving service.

**BWL Water & Steam Distribution:
Approved**

Please note that this approval does not constitute an agreement for service, and is subject to the following conditions:

- Site Specific Comments:
 - BWL records indicates an existing 1-inch service serving the site. The proposed rezoning does not appear to impact existing BWL water facilities.
 - Should the customer require changes to the water service in order to meet new zoning requirements, then the customer will be required to submit an application to the BWL Utility Service Department at 517-702-6700. The customer will be required to enter a service agreement, meet BWL requirements, and pay applicable fees prior to receiving service. Additional information can be found online at <http://www.lbwl.com/Commercial/Water-Services/Water-Service-Installation/>.
 - Should construction work be performed in the vicinity of existing BWL Water Facilities, then the customer is responsible for verifying the precise location and depths of the existing water mains or services prior to design/construction. The BWL will not be responsible for unanticipated conflicts caused by inaccuracies in the customer's design documents or MISS-DIG staking in the field. Any work on the site that exposes, disturbs, or otherwise carries the risk of damage to existing BWL Water Distribution facilities, is subject to review by the BWL. The owner is responsible for the costs of preparing a plan to protect these facilities, as well as the costs of inspection and/or repair, if deemed necessary by the BWL.

Any questions about specific water service requirements may be directed to the BWL Water Distribution Department; Jerrod Wade via e-mail at: Jerrod.Wade@lbwl.com.

BWL Water Operations: Randall Roost

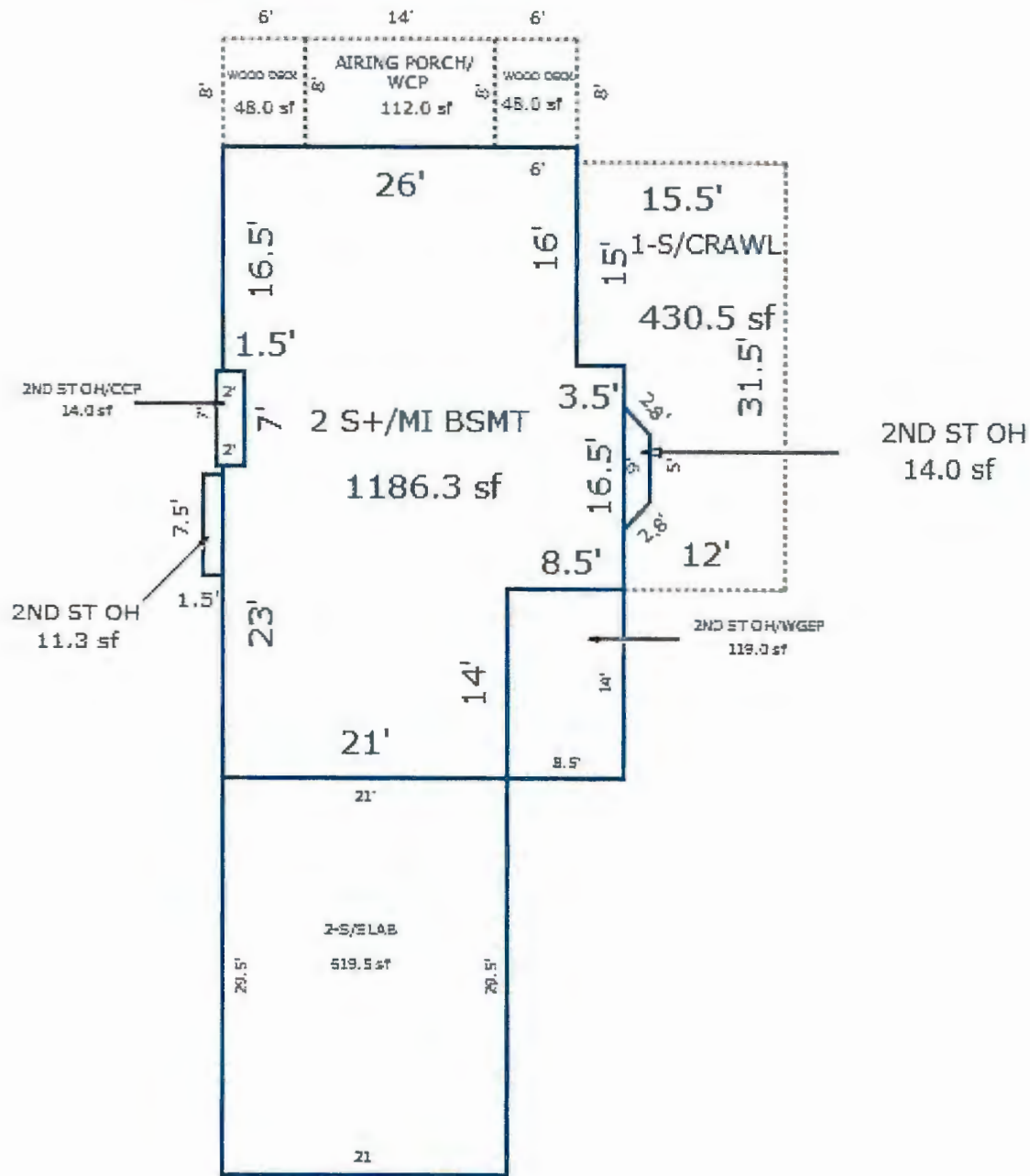
No comments or concerns with the proposed rezoning.

BWL Environmental Wellhead Protection: Angie Goodman, Water Quality

This project lies within the Board of Water & Light Wellhead Protection Area. Care must be exercised during construction to minimize the exposure of contaminated soils to weather and subsequent loss to the groundwater. Construction machinery should be parked on paved areas when not in use, and leakage of petroleum products and other potential contaminants must be immediately cleaned up and properly disposed of. Newly exposed soil could offer a route for contaminants into local groundwater.

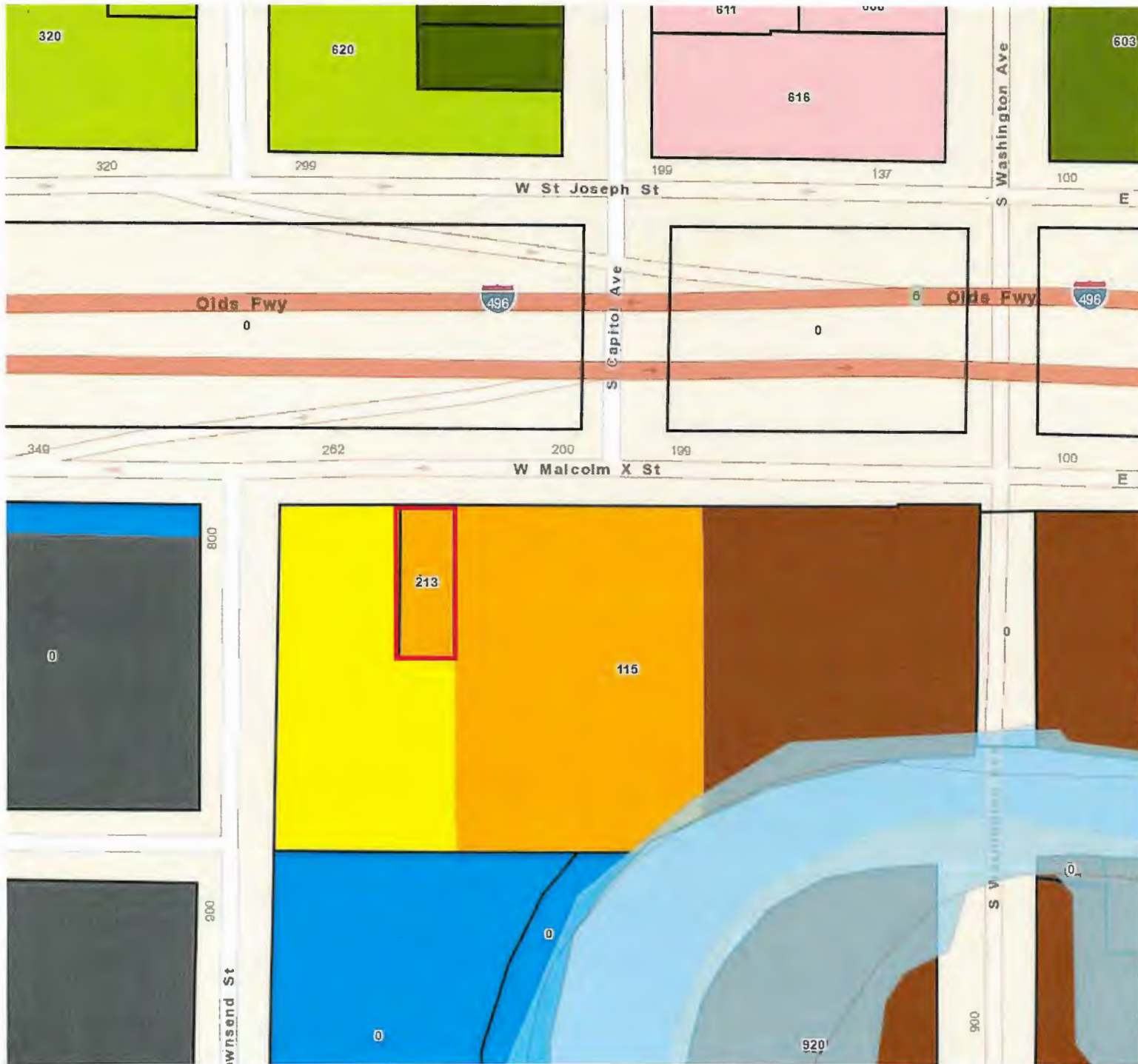
Note: Any site plan approval does not constitute an agreement for service. All customers must meet BWL requirements and enter a service agreement prior to receiving service.

W. MALCOLM X ST.









Zoning District

- A Residential-Single
- B Residential-Single
- C Residential-2 Unit
- NONE
- CUP Community Unit Plan
- D-1 Professional Office
- D-2 Residential/Office
- DM-1 Residential-Multiple
- DM-2 Residential-Multiple
- DM-3 Residential-Multiple
- DM-4 Residential-Multiple
- E-1 Apartment Shop
- E-2 Local Shopping
- F Commercial
- F-1 Commercial
- G-1 Business
- G-2 Wholesale
- H Light Industrial
- I Heavy Industrial
- J Parking
- ROW Right of Way



North

CITY OF LANSING
NOTICE OF PUBLIC HEARING

**Z-4-2019, 213 W. Malcolm X Street
Rezoning from “C” Residential District to “F” Commercial District**

The Lansing City Council will hold a public hearing on Monday, , 2019 at 7:00 p.m. in Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan to consider a request by Joseph Vitale to rezone the property at 213 W. Malcolm X Street from “C” Residential District to “F” Commercial District. The purpose of the rezoning is to permit the building at this location to be used for space to educate about and sell building materials that have been harvested from historic buildings.

For more information, please call Lansing City Council at 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., Monday, 2019 at the City Clerk’s Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, City Clerk

BY THE COMMITTEE ON DEVELOPMENT & PLANNING

RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, , 2019, at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of approving and/or opposing the Ordinance for rezoning:

SLU-2-2019: 835 W. Genesee Street, Special Land Use Permit, Neighborhood
Community Center in the “DM-1” Residential zoning district

BY THE COMMITTEE OF DEVELOPMENT AND PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

SLU-2-2019

**Neighborhood Community Center in the "DM-1" Residential District
835 W. Genesee Street**

WHEREAS, Michael Markey has requested a Special Land Use permit to allow the gymnasium at 835 W. Genesee Street to be used by the neighborhood/community for recreational/athletic purposes and for community gathering and performing arts space; and

WHEREAS, community centers are permitted in the "DM-1" Residential district, which is the zoning designation of the subject property, if a Special Land Use permit is approved by the Lansing City Council; and

WHEREAS, a review was completed by staff evaluating the character, location and impact of the proposal on the surrounding area, the environment and public services as well as its consistency with the existing zoning and land use patterns in the area and with the objectives of the Design Lansing Comprehensive Plan; and

WHEREAS, the Planning Board held a public hearing on June 4, 2019, at which the applicant spoke in favor of the request, one area resident spoke in opposition to the request and 6 area residents/property owners spoke in support of the gymnasium being available to the neighborhood but expressed concerns about the proposed use of the remainder of the building for apartments; and

WHEREAS, the Planning Board, at its regular meeting held on June 4, 2019, voted (4-0) to recommend approval of SLU-2-2019, a Special Land Use permit to allow the gymnasium at 835 W. Genesee Street to be used by the neighborhood/community for recreational/athletic purposes and for community gathering and performing arts space with the condition that the facility is operated and maintained by the owner or owner's representative for the property; and

WHEREAS, the City Council held a public hearing regarding SLU-2-2019 on 2019; and

WHEREAS, the Committee on Development and Planning has reviewed the report and recommendation of the Planning Board and concurs therewith; and

NOW THEREFORE BE IT RESOLVED that the Lansing City Council hereby approves SLU-2-2019, a Special Land Use permit to allow the gymnasium at 835 W. Genesee Street to be used by the neighborhood/community for recreational/athletic purposes and for community gathering and performing arts space with the condition that the facility is operated and maintained by the owner or owner's representative for the property.

BE IT FURTHER RESOLVED that this Special Land Use permit shall remain in effect only so long as the petitioner fully complies with this resolution, and if the petitioner fails to comply, the Special Land Use permit may be terminated by City Council Resolution.

BE IT FINALLY RESOLVED that in granting this request, the City Council determines the following:

1. The proposed neighborhood community center is compatible with the essential character of the surrounding area, as designed.
2. The proposed neighborhood community center will not change the essential character of the surrounding area.
3. The proposed neighborhood community center will not interfere with the general enjoyment of adjacent properties.
4. The proposed neighborhood community center will not impact adjacent properties as it will not be detrimental to the use or character of the property under consideration.
5. The proposed neighborhood community center will not impact the health, safety and welfare of persons or property in the surrounding area.
6. The proposed neighborhood community center can be adequately served by essential public facilities and services.
7. The proposed neighborhood community center will not place any demands on public services and facilities in excess of current capacities.
8. The proposed neighborhood community center is consistent with the intent and purposes of the Zoning Code and the Design Lansing Master Plan.
9. The proposed neighborhood community center neighborhood community center will comply with the requirements of the "DM-1" Residential District.

CITY OF LANSING
NOTICE OF PUBLIC HEARINGS

Z-3-2019 & SLU-2-2019, 835 W. Genesee Street
Rezoning from “C” Residential District to “DM-1” Residential District
Special Land Use Permit – Community Center

The Lansing City Council will hold public hearings on Monday, , 2019 at 7:00 p.m. in Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan to consider the following requests by Mike Markey:

Z-3-2019 is a request to rezone the property at 835 W. Genesee Street from “C” Residential District to “DM-1” Residential District. The purpose of the rezoning is to permit the majority of the building at this location to be used for 36 residential efficiency apartments.

SLU-2-2019 is a request for a special land use permit to allow the, approximately 4,000 square foot gymnasium portion of the building at 835 W. Genesee Street to be utilized by the neighborhood for recreational/athletic purposes and community gathering space.

For more information, please call Lansing City Council at 517-483-4177. If you are interested in these matters, please attend the public hearings or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., Monday, 2019 at the City Clerk’s Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, City Clerk

GENERAL INFORMATION

APPLICANT/OWNER:	Michael Markey 835 Genesee, LLC 1402 Cooper Avenue Lansing, MI 48910
REQUESTED ACTIONS:	Rezone from "C" Residential to "DM-1" Residential Special Land Use Permit for a neighborhood recreational facility
EXISTING LAND USE:	Vacant building
EXISTING ZONING:	"C" Residential District
PROPOSED ZONING:	"D-1" Professional Office District
PROPERTY SIZE:	Irregular Shape - 2.16 acres
SURROUNDING LAND USE:	N: Single & 2-Family Residential S: Single & 2-Family Residential E: Single & 2-Family Residential W: Single & 2-Family Residential
SURROUNDING ZONING:	N: "C" Residential District S: "C" Residential District E: "C" Residential District W: "C" Residential Districts
MASTER PLAN:	The Design Lansing Master Plan designates the subject property for Medium-Low Density Residential use. W. Genesee and N. Butler are designated as local roads.

DESCRIPTION:

Z-3-2019 is a request to rezone the property at 835 W. Genesee Street from "C" Residential District to "DM-1" Residential District. The purpose of the rezoning is to permit the majority of the building at this location to be used for 36 residential efficiency apartments.

SLU-2-2019 is a request for a special land use permit to allow the, approximately 4,000 square foot gymnasium portion of the building at 835 W. Genesee Street to be utilized by the neighborhood for recreational/athletic purposes and meeting space.

AGENCY RESPONSES

BWL:	No objections - See attached.
Building Safety:	The BSO has no objections to this rezoning. The project will be subject to site and building reviews.
Development Office:	
Fire Marshal:	
Parks & Recreation:	There is what looks to be a cut out for the playground in the property. This is not a City of Lansing playground. We had an agreement with the former owner but that expired and we do not have interest in maintaining this as a playground/park space owned and maintained by the City.
Assistant Planning Mgr.:	Recommend approval. The rezoning is essential to using this property for more than 2-Family residential. 36 efficiency apartment units may be excessive, however, and a mix of units may be in order. The property is listed on the National Register of Historic Places: (https://www.lansingmi.gov/DocumentCenter/View/7520/Genesee-Street-School_Lansing_Ingham-PDF), and the Secretary of the Interior's Standards for Rehabilitation at: (https://www.lansingmi.gov/314/Rehabilitation-Services) should be followed in order to receive Federal Historic Preservation Tax Credits (https://www.nps.gov/tps/tax-incentives.htm) of up to 20% of qualified rehab costs. The property is not in a local historic district, however, so applying the Secretary's Standards is not a requirement.
Public Service:	
Traffic Engineer:	No comments or requirements.

Background Information

The property to be rezoned is located at the southeast corner of S. Butler and N. Genesee. The building on the site is the former Genesee School, built circa 1910. The school was closed in 1987 and since that time, the building has been used as offices by many non-profits and neighborhood organizations. The primary tenant was the Black Child & Family Institute which moved out in 2012 after having occupied the building for several years. The building was most recently been used as offices by several non-profit

organizations including “Bridging the Digital Divide” and “MIPlacemakers/Zero Day”. In 2014, MIPlacemakers/Zero Day was granted a rezoning from “C” Residential to the “D-1” Professional Office district, with the following conditions:

1. There shall be no greenhouses or hoop houses on the property.
2. The proposed 16 residential units must be constructed and ready for occupancy by military veterans only, **within 36 months from the date of this rezoning approval** by the Lansing City Council.
3. The existing fence shall not be removed unless it becomes a hazard as a result of an “act of God”. In the event it does become a hazard, it may be replaced, repaired, or removed at Zero Day’s discretion.
4. No other structures except residential garages or carports, of which there shall be no more than one covered/enclosed parking space per residential unit for use of the resident only. Such garages/carports must be placed on the existing hardsurfaced parking area outlined in red on the attached aerial photograph of the site dated March 31, 2015, and must be constructed with similar architecture and materials to the existing building. Plans that demonstrate compliance with this condition must be reviewed and approved by the zoning administrator prior to issuance of a building permit.

Sections 1240.04 (f) (7) & (8) of the Zoning Ordinance provide that:

“Time period for establishing development or use. Unless another time period is specified in the ordinance rezoning the subject land, the approved development and/or use of the land pursuant to building and other required permits must be commenced upon the land within 18 months (or shorter if specified) after the rezoning takes effect and thereafter proceed diligently to completion. This time limitation may, upon written request, be extended by the City Council if: (1) It is demonstrated to the City Council's satisfaction that there is a strong likelihood that the development and/or use will commence within the period of extension and proceed diligently thereafter to completion and (2) the City Council finds that there has not been a change in circumstances that would render the zoning with statement of conditions incompatible with other zones and uses in the surrounding area or otherwise renders it inconsistent with zoning policy.

“Reversion of zoning. **If the approved development and/or use of the rezoned land does not occur within the time frame specified under Subsection (7) above, then the land shall revert to its former zoning classification** as set forth in MCL § 125.3405.”

Since the applicant for the 2014 conditional rezoning did not construct the 16 residential units, the rezoning to the “D-1” Professional Office district is null and void and the subject property has reverted back to the “C” Residential zoning district.

REZONING ANALYSIS

COMPATIBILITY WITH SURROUNDING LAND USE:

The subject property is zoned “C” Residential and is surrounded on all sides by the same zoning

designation. While there are no other parcels in the vicinity of the subject property that area zoned “DM-1” Residential, there are several parcels in the area that are zoned “DM-3” and “DM-4” which are the City’s highest density multiple family residential zoning designations. The “DM-1” district is the lowest density multiple family residential zoning designation. Given the eclectic zoning pattern that already exists in the area, the proposed rezoning will not create an inconsistent zoning pattern.

The subject property is substantially larger than any other parcel in the area. Under the current “C” Residential zoning, the property can only be used for 2 residential units. The use of the building over the years for offices has been legally nonconforming and since the building has been vacant for more than 1 year, it can no longer be used for that purpose. Without a rezoning, therefore, the building is virtually unusable. Since the area is already characterized by multi-family residential use, it is reasonable to allow the building on the subject property to be used for that same purpose. The “DM-1” district zoning is necessary to permit more than 2 units on the site while at the same time limiting the density to that which is consistent with the general density of the area given that most of the parcels are relatively small and contain more than 1 residential unit. The purpose of the current rezoning is to permit the existing building to be used for up to 36 residential efficiency apartments. The “DM-1” district permits a maximum density of 19.8 dwelling units per acre. The proposed residential use would have a density of 16.5 dwelling units per acre which is not only well within the density allowed under the proposed “DM-1” district but is also consistent with the overall density of the surrounding area.

The applicant is not proposing any changes to the exterior of the building or the site itself. Therefore, its character will remain virtually the same. The only potential impact will be slightly more traffic generated by the addition of 36 residential units. The additional traffic, however, will have a negligible impact on the transportation system in the area since there are already numerous multiple family residential uses in the vicinity of the property. In fact, the entire block to the south and to the east are already zoned “DM-3” Residential, which district permits multiple family residential use to a density of 39.6 dwelling units per acre.

While the building may need significant restoration, it is structurally sound and adds much value to the neighborhood. The residential apartments will provide housing for people who work, attend school or simply choose to live in an area that is within walking distance to the goods, services and entertainment already available in Lansing’s core downtown. The site also has convenient access to public transportation at both N. ML King to the west and N. Capitol Avenue to the east, both of which are major bus routes.

COMPLIANCE WITH MASTER PLAN:

The Design Lansing Master Plan designates the subject property for “Medium-Low Density Residential Use”. More specifically, the Master Plan calls for 6 to 10 dwelling units per acre with building heights of 2-3 stories. The building at 835 W. Genesee is 3 stories in height. While the proposed density of 16.6 dwelling units per acre exceeds the density being advanced in the Master Plan, it is consistent with the overall density in the surrounding area and is well within the allowable density (18.1 dwelling units per acre) of the “C” Residential district which is the current zoning of the subject property. The only reason that the rezoning is necessary is that the “C” Residential districts has a limitation of 2 dwelling units per parcel of land whereas, the “DM-1” district permits multiple units, up to the allowable density of the

district. It is acknowledged that the proposed zoning will allow for a density level that is not consistent with the specific Master Plan designation. It will, however, allow for a land use pattern/density level that is consistent with the area in which it is located and consistency in land use patterns is one of the primary goals of planning principles in general.

IMPACT ON VEHICULAR AND PEDESTRIAN TRAFFIC:

The purpose of the rezoning is to permit conversion of the building at 835 W. Genesee into a maximum of 36 residential efficiency apartments. The proposal will likely generate additional pedestrian traffic which is very positive for the area, particularly since the current walkway system and traffic controls in the vicinity of the subject property are designed to accommodate pedestrian traffic in a safe manner. Furthermore, by providing residential units in the downtown near 2 major bus routes (M.L. King and Capitol Avenue), the occupants of the units can be less dependent on automobiles.

Vehicular traffic generated by the office uses that have occupied the building over the years has not been a burden on the surrounding residential neighborhoods and the traffic generated by 36 residential efficiency units is anticipated to be minimal.

Access to the site will be via the existing driveway to the parking lot along N. Butler Blvd. The parking lot contains approximately 48 parking spaces. 36 parking spaces are required for the proposed 36 efficiency units. This leaves 12 parking spaces which is more than adequate to support the proposed use of the gymnasium by the neighborhood which is the subject of the applicant's accompanying special land use permit request. There is also more than enough space on the existing lot to accommodate additional parking if necessary.

IMPACT ON PUBLIC FACILITIES:

All utilities and other public services are available to the subject property. Site plan review and approval will be required if more than 1,000 square feet of new impervious surface is proposed to be added to the property. A storm water management plan for the entire site would have to be reviewed and approved by the City Engineers as part of the site plan review process.

ENVIRONMENTAL IMPACT:

No negative environmental impacts are anticipated to result from the proposed rezoning. It is not anticipated that the proposed 36 efficiency units and use of the existing gymnasium by the neighborhood would generate excessive traffic, noise or other issues that would negatively impact the surrounding area. In terms of the physical environment, with the exception of possibly expanding the parking lot at some point in the future, the site will remain virtually unchanged.

IMPACT ON FUTURE PATTERNS OF DEVELOPMENT:

The proposed rezoning will have no negative impacts on future patterns of the development in the area. The current "C" Residential zoning does not allow for reasonable use of the site (2 residential units). Rezoning the property to the "DM-1" Residential district will allow for use of the building on the subject

property in a manner consistent with the existing land use pattern and residential density level in the surrounding area.

The circumstances that justify the rezoning are unique to the property in question. The subject property is much larger than any other parcel in the area and contains a former elementary school building. Is approval, therefore, will not set a negative precedent for future rezoning requests in the area.

Overall, the proposal is expected to have a positive impact on future patterns of development in the area. There are several schools that have been closed in the City of Lansing, most of which are also located in residential neighborhoods. Reuse of these buildings has had a very positive impact on the community as opposed to vacant buildings which are subject to vandalism and can deteriorate over time, becoming a blight in the neighborhoods in which they are located.

SPECIAL LAND USE PERMIT ANALYSIS

Section 1282.03(f)(1)-(2) sets forth the criteria which must be used to evaluate a Special Land Use permit request. The criteria and evaluation are as follows.

1. Is the proposed special land use designed, constructed, operated and maintained in a manner harmonious with the character of adjacent property and the surrounding area?

The Special Land Use permit is to allow the gymnasium to be open and available to the neighborhood for athletic/recreational purposes and for meeting/gathering space. The owner of the building will be solely responsible for all aspects of this operation. Previous owners of the subject property have made the gymnasium and the outdoor playground available to the neighborhood without the required special land use permit, which is necessary to comply with the zoning ordinance requirement for a private recreational use. The special land use permit is merely the formal approval for the activities that have historically occurred on the property for many, many years without incident.

2. Will the proposed special land use change the essential character of the surrounding area?

The special land use permit will not change the essential character of the area. It will not result in any physical changes to the site and will permit activities that have been taking place on the property continuously over the years.

3. Will the proposed special land use interfere with the enjoyment of adjacent property?

The proposed special land use is not anticipated to interfere with the enjoyment of adjacent properties. The existing gymnasium at 835 W. Genesee has historically been available to the neighborhood for various activities without any permits or approvals from the City. The use that is the subject of this special land use permit request, therefore, is not new to the site. The applicant is simply requesting the special land use permit so that the proper zoning approvals will be in place. Since there is no evidence that making the gym available to the neighborhood in the past has caused any problems in the area, there is no reason to believe that it would do so moving forward.

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4. **Will the proposed special land use represent an improvement to the use or character of property under consideration and the surrounding area in general, and will the use be in keeping with the natural environment of the lot?**

No changes are proposed for the site (no new parking or new building area) and therefore, the proposed special land use will have no impact on the natural environment.

5. **Will the proposed special land use be hazardous to adjacent property or involve uses, activities, materials or equipment which are detrimental to the health, safety or welfare of persons or property through the excessive production of traffic, noise, smoke, odor, fumes or glare?**

No nuisances are anticipated to result from the proposed special land use as it will not generate any smoke, odors, fumes or glare. In addition, since the intent is to allow the gymnasium to be utilized by residents of the neighborhood, it is not anticipated that it will generate any additional traffic. Past occupants of the building have also allowed residents in the area to utilize the gym for athletic/recreation purposes and there have been no complaints with regard to noise or any other issues that would negatively impact the surrounding neighborhood.

6. **Will the proposed special land use be adequately served by essential public facilities and services, or is it demonstrated that the person responsible for the proposed special land use is able to continually provide adequately for the services and facilities deemed essential to the special land use under consideration?**

No negative comments have been received from any of the reviewing departments or agencies with regard to impacts on public facilities and services.

7. **Will the proposed special land use place demand on public services and facilities in excess of current capacity?**

The proposed special land use will not place demands on any public services in excess of current capacity.

8. **Is the proposed special land use consistent with the intent and purpose of this Zoning Code and the objectives of any currently adopted Comprehensive Plan?**

The proposed special land use is consistent with the intent and purpose of both the Zoning Code and the objectives of the Master Plan. The Zoning Ordinance allows community facilities in residential neighborhoods in order to provide convenient recreational facilities and gathering space for its residents where it can be determined, through the special land use permit process, that the location for such use is appropriate. Providing these types of facilities in residential neighborhoods is also consistent with property planning principles in general. In this particular case, there is more than adequate parking on the site, the building is located a fair distance from any of the adjacent residences the recreational facilities are already in place and have been utilized by the community in the past without incident.

9. Will the proposed special land use meet the dimensional requirements of the district in which the property is located?

No new construction is proposed for the subject property. The building that is the subject of this request complies with all dimensional requirements set forth in the Zoning Ordinance. In addition, there is more than adequate parking on the site to accommodate the proposed special land use, both from a code standpoint and from a practical standpoint.

SUMMARY

The findings of fact as outlined in this staff report support a positive recommendation for the requested rezoning from "C" Residential to "DM-1" Residential. The proposed rezoning will be consistent with the existing land use patterns in the area and with the goals of the Design Lansing Comprehensive Plan. Additionally, the proposed rezoning will have no negative impacts on traffic patterns, the environment or future patterns of development in the area.

The findings of fact as outlined in this staff report also support a finding that the proposed special land use permit for a community facility providing recreational, athletic and gathering facilities to the surrounding neighborhood complies with all of the criteria of Section 1282.03(f)(1)-(9) of the *Zoning Code* for evaluating Special Land Use permits.

1. The proposed Special Land Use will be harmonious with the character of adjacent properties and surrounding uses.
2. The proposed Special Land Use will not change the essential character of the surrounding properties.
3. The proposed Special Land Use will not interfere with the general enjoyment of adjacent properties.
4. The proposed Special Land Use does represent an improvement to the lot as it currently exists.
5. The proposed Special Land Use will not be hazardous to adjacent properties.
6. The proposed Special Land Use can be adequately served by public services and utilities.
7. The proposed Special Land Use will not place any demand on public services and facilities in excess of current capacities.
8. The proposed Special Land Use is consistent with the specific designations of the Zoning Code and the Design Lansing Comprehensive Plan.
9. The proposed Special Land Use will comply with the dimensional requirements of the Zoning Ordinance.

RECOMMENDATION

Pursuant to the findings described in this report, the following requests are recommended for approval by the Planning Office:

Z-3-2019 be approved to rezone the property at 835 W. Genesee Street from “C” Residential District to “DM-1” Residential District.

SLU-2-2019 be approved for a special land use permit to allow the gymnasium at 835 W. Genesee Street to be available for use by the residents of the area for recreational/athletic facilities and gathering space with the condition that the facility is operated and maintained by the owner or owner’s representative for the property.

Respectfully Submitted,

**Susan Stachowiak
Zoning Administrator**

BOARD OF WATER AND LIGHT MEMO

May 30, 2019

TO: City of Lansing – Planning Department, Susan Stachowiak
FROM: Andy Baumgartner, Real Property Analyst, Legal Services, 517-702-6795
RE: COL Z-3-2019_835 W. Genesee Comments

BWL Electric: Approved with the following comments:

- The BWL can provide an (underground and/or overhead) electric service to serve the new development based on the Board's Rules and Regulations for Electric Service.
- A copy of the final site, grading, and electrical plans for the proposed development must be supplied to the Customer Projects Department before a final cost for electric service and service agreement can be provided to the owner/ developer.
- Owner/ developer must contact BWL Customer Projects Department, Jerry Wheeler @ 517-702-6644, to initiate service agreement process.
- There are no apparent conflicts with the proposed development and the existing BWL electric distribution facilities.

BWL Street Lighting: Approved with the following comments

- Butler Road between Genesee and Shiawassee has STLT in conduit on East side of street. Genesee has no issues. OPI's are located in parking lot.
- This approval does not constitute an agreement for service, and is subject to the following conditions: BWL owns and operates street lighting facilities along the roadway (within the R.O.W). Should any part of the BWL street lighting system be in conflict with the proposed project, an engineered solution will be required to maintain lighting of the roadways. Advanced notice of conflicts will be required to effectively address. For Street Light Engineering contact Gary Simpson by email at Simpson.gary@LBWL.COM or by phone at (517)702-6647.
Note: This site plan approval does not constitute an agreement for service. All customers must meet LBWL requirements and enter a service agreement prior to receiving service.

BWL Water & Steam Distribution:
Approved

Please note that this approval does not constitute an agreement for service, and is subject to the following conditions:

- Site Specific Comments:
 - BWL records indicate an existing 2-inch service serving the site. The proposed rezoning does not appear to impact existing BWL water facilities.
 - Should the customer require changes to the water service in order to meet new zoning requirements, then the customer will be required to submit an application to the BWL Utility Service Department at 517-702-6700. The customer will be required to enter a service agreement, meet BWL requirements, and pay applicable fees prior to receiving service. Additional information can be found online at <http://www.lbwl.com/Commercial/Water-Services/Water-Service-Installation/>.
 - Should construction work be performed in the vicinity of existing BWL Water Facilities, then the customer is responsible for verifying the precise location and depths of the existing water mains or services prior to design/construction. The BWL will not be responsible for unanticipated conflicts caused by inaccuracies in the customer's design documents or MISS-DIG staking in the field. Any work on the site that exposes, disturbs, or otherwise carries the risk of damage to existing BWL Water Distribution facilities, is subject to review by the BWL. The owner is responsible for the costs of preparing a plan to protect these facilities, as well as the costs of inspection and/or repair, if deemed necessary by the BWL.
Any questions about specific water service requirements may be directed to the BWL Water Distribution Department; Jerrod Wade via e-mail at Jerrod.Wade@lbwl.com.

Note: Any site plan approval does not constitute an agreement for service. All customers must meet BWL requirements and enter a service agreement prior to receiving service.

BWL Water Operations: Randall Roost
No comments or concerns with the rezoning.

BWL Environmental Wellhead Protection: Angie Goodman, Water Quality

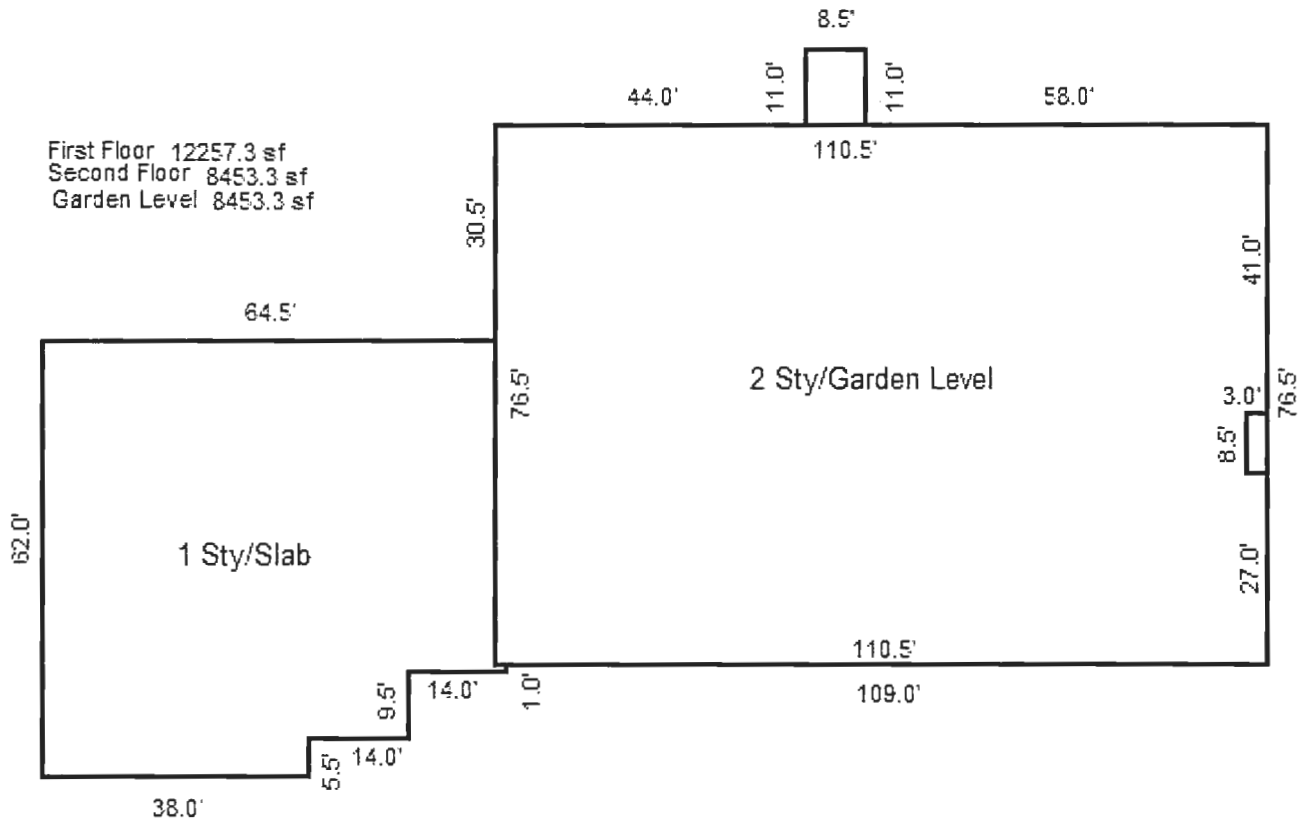
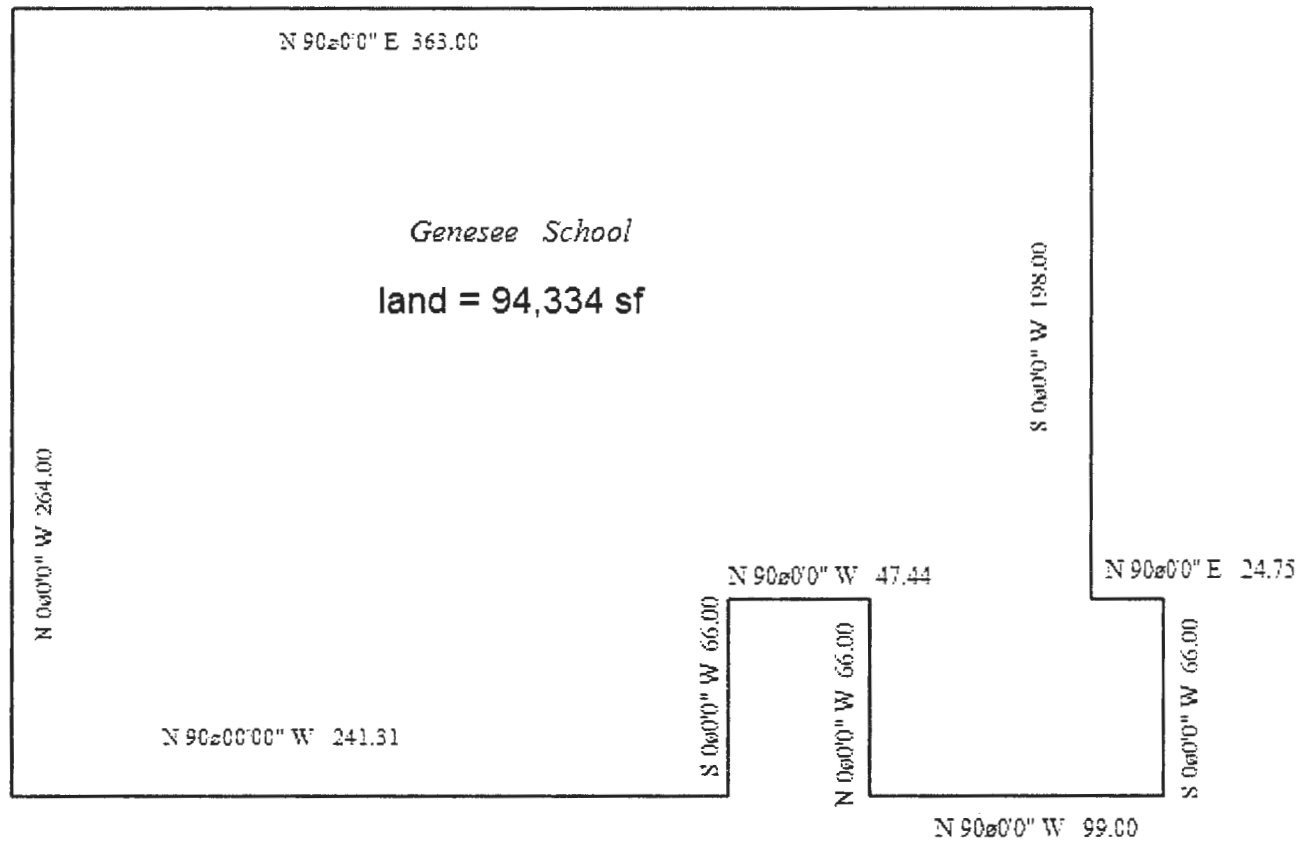
This project lies within the Board of Water & Light Wellhead Protection Area. Care must be exercised during construction to minimize the exposure of contaminated soils to weather and subsequent loss to the groundwater. Construction machinery should be parked on paved areas when not in use, and leakage of petroleum products and other potential contaminants must be immediately cleaned up and properly disposed of. Newly exposed soil could offer a route for contaminants into local groundwater.

Note: Any site plan approval does not constitute an agreement for service. All customers must meet BWL requirements and enter a service agreement prior to receiving service.

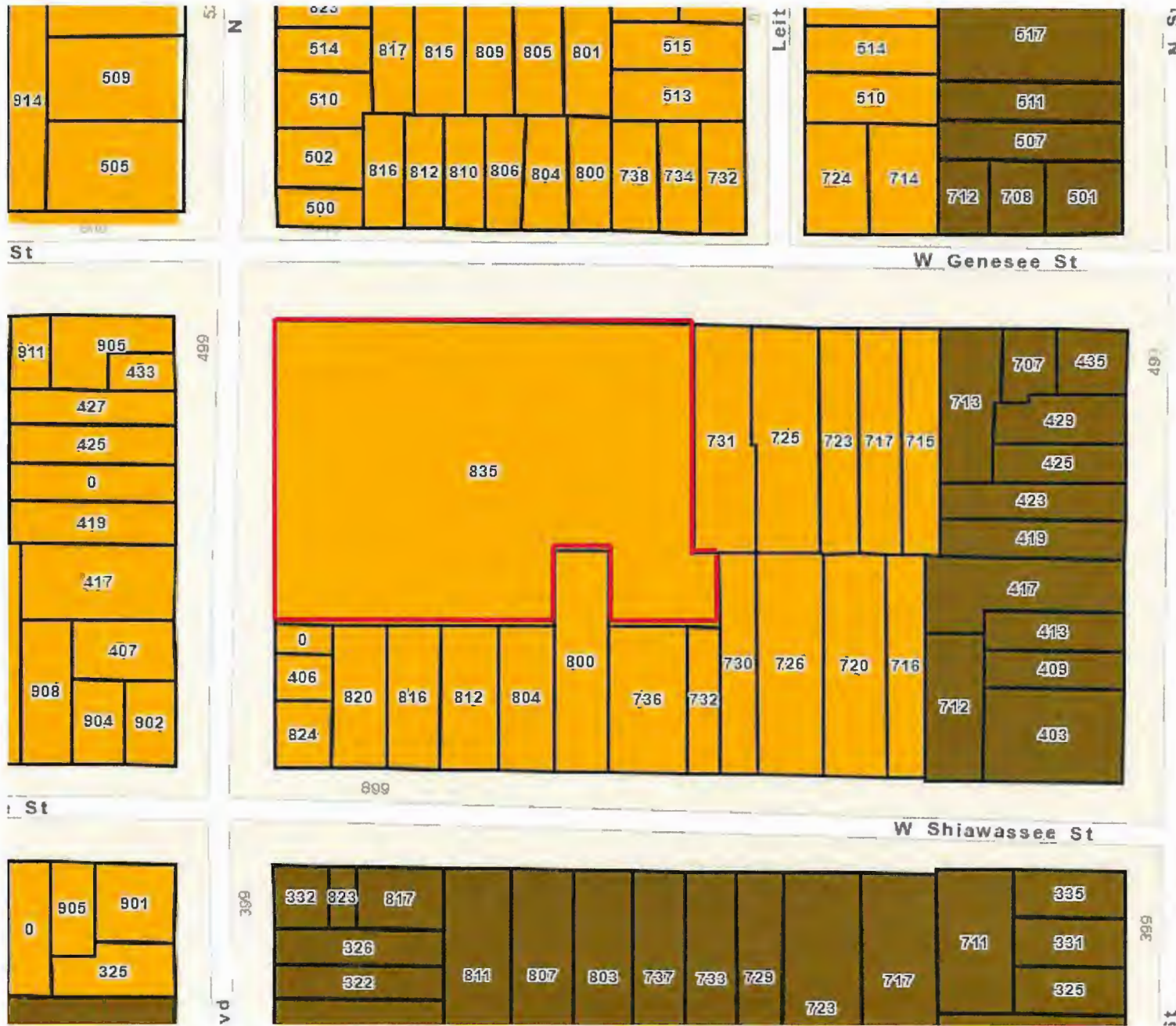


W. genesee St.

N. Butler Blvd.







Zoning District	
	A Residential-Single
	B Residential-Single
	C Residential-2 Unit
	NONE
	CUP Community Unit Plan
	D-1 Professional Office
	D-2 Residential/Office
	DM-1 Residential-Multiple
	DM-2 Residential-Multiple
	DM-3 Residential-Multiple
	DM-4 Residential-Multiple
	E-1 Apartment Shop
	E-2 Local Shopping
	F Commercial
	F-1 Commercial
	G-1 Business
	G-2 Wholesale
	H Light Industrial
	I Heavy Industrial
	J Parking
	ROW Right of Way



RESOLUTION # _____

BY THE COMMITTEE ON DEVELOPMENT AND PLANNING

Act-16-2015, Acquisition of Boat Club property (040-025-400-180-00)

WHEREAS, Brett Kaschinske, Parks and Recreation Director, proposes that the City acquire a parcel, currently owned by the Lansing Boat Club, for parks purposes; and

WHEREAS, the property currently vacant and undeveloped, and is located in Delta Township, just outside the western city limits; and

WHEREAS, the property has frontage on the Grand River, and connects Fulton, Fine and Hunters Ridge parks, and is thus a key location for facilitating Rivertrail development; and

WHEREAS, the Design Lansing Comprehensive Plan depicts this property as a location for future Rivertrail development; and

WHEREAS, on November 18, 2015, the Parks Board voted to move ahead with the proposed acquisition; and

WHEREAS, at its meeting on January 5, 2016, the Planning Board reviewed this proposed acquisition in accordance with its Act 33 Review procedures and found that:

- the area would retain the same rural character, with some future park-like improvements anticipated in the future,
- the grant-funded acquisition of this property would require its dedication as parkland, and would preclude its use for private development,
- with riverfront access and Woldemar Nature Center located across the river to the southwest, the site offers substantial potential for travel between parks as well as nature tourism,
- the acquisition proposal is in conformance with the *Design Lansing* Comprehensive Plan; and

WHEREAS, the Planning Board voted unanimously (6-0) to recommend approval of Act-16-2015, the acquisition of the subject property for public parks purposes; and

WHEREAS, the Committee on Development and Planning has reviewed the report and recommendation of the Planning Board, concurs therewith; and

WHEREAS, a Phase I environmental, assessment dated April 21, 2017 by ASTI Environmental revealed no evidence of recognized environmental conditions in connection with the property; and

WHEREAS, by Resolution #2016-061, City Council approved Michigan Natural Resources Trust Fund (MNRTF) grant application for \$67,500, with \$22,000 in local funds, toward the purchase of this property;

WHEREAS, according to an appraisal by Judeh and Associates dated April 26, 2017, the property is valued at \$54,000; and

WHEREAS, based on the appraised value the total purchase price shall be \$54,000.00 plus closing costs. Seventy-five percent paid by the Michigan Department Natural Resources Trust Fund and twenty-five percent paid by the City of Lansing Department of Parks and Recreation Land Acquisition Fund.

NOW THEREFORE BE IT RESOLVED, the Lansing City Council hereby approves Act-16-2015, the purchase of the property legally described as:

PARCEL A

A PARCEL OF LAND IN THE SOUTH HALF OF SECTION 25 TOWNSHIP 4 NORTH RANGE 3 WEST, DELTA TOWNSHIP EATON COUNTY, MICHIGAN; BEING MORE PARTICULARLY DESCRIBED AS: COMMENCING AT THE SOUTHEAST QUARTER CORNER OF SAID SECTION 25; THENCE NORTH 89.54'36" WEST (RECORDED AS SOUTH 89°37'30" WEST) ALONG THE SOUTH SECTION LINE ° 2250.80 FEET TO THE POINT OF BEGINNING; THENCE NORTH Q05°24"EAST (RECORDED AS DUE NORTH) 190.00 FEET THENCE NORTH 11°24'35" WEST TO THE WATER'S EDGE OF THE GRAND RIVER; THENCE ALONG THE WATERS EDGE OF THE GRAND RIVER TO THE SOUTH SECTION LINE OF SAID SECTION 25; THENCE ALONG THE SOUTH SECTION LINE SOUTH 89°54'36" EAST (RECORDED AS NORTH 89°37'30" EAST) TO THE SOUTH 1 / 4 CORNER OF SAID SECTION 25; THENCE CONTINUING ALONG THE SOUTH SECTION LINE SOUTH 89°54'36" EAST (RECORDED AS NORTH 89°37'30" EAST) 383.53 FEET TO THE POINT OF BEGINNING. CONTAINING APPROXIMATELY 6.04 ACRES SUBJECT TO ALLUVIAL PATIERNs AND ANY EASEMENTS OR RESTRICTIONS OF RECORD, AND

PARCEL B

A PARCEL OF LAND IN THE NORTH HALF OF SECTION 36 TOWNSHIP 4 NORTH RANGE 3 WEST, DELTA TOWNSHIP EATON COUNTY, MICHIGAN; BEING MORE PARTICULARLY DESCRIBED AS: COMMENCING AT THE NORTHEAST QUARTER CORNER OF SAID SECTION 36; THENCE NORTH 89°54'36" WEST (RECORDED AS SOUTH 89°37'30" WEST) ALONG THE NORTH SECTION LINE 2281.08 FEET TO THE POINT OF BEGINNING; THENCE 339.14 FEET SOUTH WESTERLY ALONG A NON TANGENTIAL CURVE TO THE LEFT WHOSE RADIUS IS 815.00 FEET HAVING A CHORD OF SOUTH 57°59'40" WEST 336.70 FEET TO A LINE THAT IS PARALLEL AND 178.90 FEET SOUTH OF THE NORTH SECTION LINE OF SECTION 36; THENCE ALONG SAID LINE NORTH 59°54'35" THENCE NORTH ALONG THE WATERS EDGE OF THE GRAND RIVER TO THE NORTH SECTION LINE OF SAID SECTION 36; THENCE ALONG THE NORTH SECTION LINE SOUTH 59°54'35" EAST

(RECORDED AS NORTH 89'37'30" EAST) TO THE NORTH 1 /4 CORNER THENCE CONTINUING
ALONG THE NORTH SECTION LINE SOUTH 89"54'36" EAST (RECORDED AS NORTH 89"37'30"),
SUBJECT TO ALLUVIAL PATIERNs AND ANY EASEMENTS OR RESTRICTIONS OF RECORD

for a total purchase price of Fifty Four Thousand and No/100 (\$54,000.00) Dollars plus closing costs.

BE IT FURTHER RESOLVED that the City Council hereby dedicates the above-described property for public park use.

BE IT FURTHER RESOLVED that the City Council hereby accepts the MNRTF grant.

BE IT FINALLY RESOLVED, the Mayor Schor, on behalf of the City, is hereby authorized to sign and execute all documents, receive the funds, create the necessary accounts, and make necessary transfers for their administration in accordance with the requirements of the grantor to effectuate this transaction, subject to their prior approval as to content and form by the City Attorney.

CITY OF LANSING

INTEROFFICE COMMUNICATION

Date: June 17, 2019

To: Andy Schor, Mayor

From: Brett Kaschinske, Director, Parks and Recreation *Brett Kaschinske*

Subject: Agreement of Purchase and Sale

Agreement of purchase and sale between Yanisleidys Carmenate Diaz and the City of Lansing for a parcel of property located on Pleasant Grove Road.

The purchase of this property is in the amount of One Thousand Dollars and 00/100 (\$1,000.00).

The addition of this property will provide for visible access from Pleasant Grove Road to the newly established Beacon Park.

If you have any questions regarding this matter, please feel free to contact me at 483-4042.

BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolution to Establish an Obsolete Property Rehabilitation Act District at 700 May St.

WHEREAS, pursuant to PA 146 of 2000, the Obsolete Property Rehabilitation Act (the "Act"), the City of Lansing has the authority to establish "Obsolete Property Rehabilitation Districts" within the City of Lansing, and

WHEREAS, Summit Street Development, LLC, hereinafter called the "Developer" has requested in writing that the City of Lansing establish an Obsolete Property Rehabilitation District (the "District") as enabled by the Act, for the property commonly known as 700 May St. located in the City of Lansing hereinafter described, and

WHEREAS, the Developer is the legal owner of greater than fifty percent (50%) of all taxable value of the property located within the proposed District, and

WHEREAS, it is determined that the District meets the requirements set forth in section 3(1) of PA 146 of 2000, and

WHEREAS, the Act requires that before establishing the District the Lansing City Council shall give written notice by certified mail to the owners of all real property within the proposed District and shall hold a public hearing in order to provide an opportunity for owners, residents or other taxpayers of the City of Lansing to appear and be heard regarding the establishment of the District and that such notice was given and said public hearing was held on **(INSERT DATE)**;

NOW THEREFORE BE IT RESOLVED that the following property are hereby approved and established as an Obsolete Property Rehabilitation District as provided by Public Act 146 of 2000 legally described as:

COM AT THE SW CORNER OF SECTION 10, TH N00D31'32"W 390.58 FT (RECORDED AS N00D35'41"W 392.72 FT) TO POB: TH N00D31'32"W 121.20 FT; TH N82D26'00"E 86.98 FT; NO 82D58'07"E 15.01 FT; S89D51'56"E 140.63 FT; S89D44'56"E 55.83 FT ; S00D28'26"W ALONG A BLDG WALL LINE 398.36 FT TO NORTH LINE OF MOTOR WHEEL LOFTS; TH N89D39'09"W 14.74 FT, S00D20'51"W 3.70 FT, N89D39'09"W 120.70 FT, N00D20'51"E 182.13 FT AND N89D39'09"W 50.84 FT; N00D20'51"E 84.23 FT; N89D39'09"W 108.50 FT TO POB, CONTAINING 1.83 ACRES, MORE OR LESS, SUBJECT TO ALL EASEMENTS AND RESTRICTIONS, IF ANY. SPLIT/COMBINED ON 02/01/2018 FROM 33-01-01-10-353-006 – PARCEL NUMBER: 33-01-01-10-353-008, and

BE IT FINALLY RESOLVED that this resolution shall not be construed as the City Council's approval of any future application for an Obsolete Property Rehabilitation

Exemption Certificate for the Developer or any other applicant.

BY THE PLANNING AND DEVELOPMENT COMMITTEE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Act-13-2019, 600 block East Michigan Avenue Public Right of Way, 600 E Michigan Lansing LLC Footing Easement

WHEREAS, 600 E Michigan Lansing LLC requests an easement along the south edge of the Michigan Avenue public right of way between Larch Street and the East Street public right of way for a building footing; and

WHEREAS, the proposed building will contain a grocery store, hotel and housing; and

WHEREAS, the proposed easement would extend approximately 24" into the Michigan Avenue right of way at a depth of between 3' and 5'; and

WHEREAS, the location of the proposed building footing would not conflict with any known underground utilities; and

WHEREAS, the relocation of any utilities found during construction would be the responsibility of 600 E Michigan Lansing LLC; and

WHEREAS, the Planning Board, at its meeting on July 2, 2018 reviewed the location, character, and extent of the proposal in accordance with its Act 33 Review procedures and found that:

- The easement is located in a commercial area, and the proposed footing would not interfere with existing utilities or the public's use of the right of way,
- The footing will be installed underground, so the effect on the character of the surrounding area is negligible,
- The width of the proposed easement (2-3') is necessary and appropriate to install and maintain the footing, and will not adversely affect City operations or public use of the right of way; and

WHEREAS, the Planning Board voted unanimously (6-0) to recommend approval of Act-13-2019, a non-exclusive easement to 600 E Michigan Lansing LLC to locate an underground building footing along the south edge of the Michigan Avenue public right of way between Larch Street and the East Street right of way; and

WHEREAS, the estimated the value of the subject easement is \$X,000; and

WHEREAS, the Committee on Development and Planning has reviewed the report and recommendation of the Planning Board, as well as the appraisal report, and concurs therewith;

NOW, THEREFORE BE IT RESOLVED, that the Lansing City Council hereby approves Act-13-2019, a non-exclusive easement to 600 E Michigan Lansing LLC, legally described as:

The south XX' of the Michigan Avenue public right of way lying between the east edge of the Larch Street right of way and the west edge of the East Street right of way (occupied by CSX railroad) within the original plat of City of Lansing, Ingham County, adjacent to block 242 of said plat.

for the purpose of installing and maintaining a building footing across the south side of the right of way, for the sum of XXX Thousand Dollars (\$x,000.00).

BE IT FINALLY RESOLVED, that the Mayor, on behalf of the City, is hereby authorized to sign and execute all documents necessary to effectuate the aforementioned transaction(s), subject to their prior approval as to content and form by the City Attorney.

BY THE COMMITTEE _____
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Paul G. Connors of 1727 Canterbury Place, Lansing, MI 48910 as an At-Large Member of the Board of Review for a term to expire June 30, 2020; and

WHEREAS, the nominee has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Paul G. Connors of 1727 Canterbury Place, Lansing, MI 48910 as an At-Large Member of the Board of Review for a term to expire June 30, 2020

BY THE COMMITTEE _____
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the reappointments to various Boards as stated below:

Downtown Lansing Inc.:

Karl R. Dorshimer City Representative Member for a term to expire June 30, 2023; and;

Lansing Entertainment & Pub. Facility Authority:

James Stajos as an At-Large Member for a term to expire June 30, 2022; and

Michigan Avenue Corridor Improvement Authority:

Joan M. Nelson as a Member for a term to expire June 30, 2022;

Saginaw Street Corridor Improvement Authority:

Jonathon Lukco as a Member for a term to expire June 30, 2023;

WHEREAS, the Mayor's office has verified that the nominees has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointments to various Boards as stated below:

Downtown Lansing Inc.:

Karl R. Dorshimer City Representative Member for a term to expire June 30, 2023.

Lansing Entertainment & Pub. Facility Authority:

James Stajos as an At-Large Member for a term to expire June 30, 2022.

Michigan Avenue Corridor Improvement Authority:

Joan M. Nelson as a Member for a term to expire June 30, 2022.

Saginaw Street Corridor Improvement Authority:

Jonathon Lukco as a Member for a term to expire June 30, 2023.

RESOLUTION #_____
BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing is named as a defendant in Deanna Ray, and all others similarly situated, a Certified Class v. City of Lansing, Ingham County Circuit Court Case No. 13-1242-NZ, currently pending before Ingham County Circuit Court, Honorable James S. Jamo; and

WHEREAS, it is proposed that the lawsuit be resolved as to the City of Lansing by settlement agreement with all parties to the action, in which the City agrees to pay the Class Plaintiffs the total sum of One Million Two Hundred Fifty Thousand and 00/100 Dollars (\$1,250,000.00) in exchange for a dismissal of the lawsuit and a complete release of liability from all parties to the action; and

WHEREAS, the proposed settlement is without admission of liability and is subject to approval by the Ingham County Circuit Court pursuant to the class action procedures of the Michigan Court Rules; and

WHEREAS, the proposed settlement payments from Defendant City of Lansing would be as follows:

City of Lansing to pay \$950,000 to Class Plaintiffs and their counsel as approved by the Ingham County Circuit Court.

City of Lansing to pay \$300,000 into its sewer fund for the Class Plaintiffs on a first come, first served basis to be able to employ the City's Backflow Prevention Program to their affected properties.

WHEREAS, the proposed settlement is recommended by the Director of Public Service and the City Attorney.

NOW, THEREFORE, BE IT RESOLVED THAT, subject to the Approval of the Ingham County Circuit Court, Lansing City Council hereby approves payment of One Million Two Hundred Fifty Thousand and 00/100 Dollars (\$1,250,000.00) pursuant to said proposed settlement as a full and final settlement of the case Deanna Ray, and all others similarly situated, a Certified Class v. City of Lansing, Ingham County Circuit Court Case No. 13-1242-NZ.

BE IT FURTHER RESOLVED that the administration is authorized to make all necessary transfers and appropriations to fulfill the requirements of this resolution.

BE IT FINALLY RESOLVED that the City Attorney is authorized to prepare and execute the requisite documents to complete settlement of said action in exchange for dismissal of the lawsuit including all claims and a complete release of liability from all parties to the action.

Approved for placement on City Council agenda:

James D. Smiertka, City Attorney

Date



City of Lansing

OFFICE OF THE CITY ATTORNEY

1679

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Faitha D. Clark DATE: 1/25/19
 MAILING ADDRESS: 811 N. Jenison Ave EMAIL: dclarkcalc1@excite.com
 CITY: Lansing STATE: MI ZIP CODE: 48915-1310
 TELEPHONE: Home (517) 202-5689 Work (517) 485-4949

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 811 N. Jenison Ave. PARCEL NO. 33-01-01-08-378-231

DATE OF INCIDENT: 12/7/18 AMOUNT YOU WERE BILLED: \$744.00

TOTAL AMOUNT YOU ARE CONTESTING: \$744.00

TYPE OF ASSESMENT: _____

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

Please attached letter.

A description of the claims review process is available on our website at: <https://lansingmi.gov/349/Claims-Review-Process>

Address: 811 N. Jenison Ave.

Parcel Number: 33-01-01-08-378-231

The first two people I arranged to remove inappropriate items in the yard and on the porch did not do the job. The third person did the job on Tuesday, December 4th which was before the compliance deadline of December 7th. However, the following Tuesday items were removed from my porch that were not a code violation. I called the Code Officer, Everett Coates, several times over the next two days before he was able to return my call on Friday.

In speaking with Mr. Coates he was surprised that the before and after pictures the cleaning crew always took and posted within a few hours had not yet been posted. I listed the items stolen and he could not see them in his 'before' pictures and stated it would not have been a violation. He suggested I call his supervisor, Mr. Scott Stanford. Mr. Stanford never returned my calls.

The list of items removed from my porch included my **front door screen insert**. I have a very old front door with a winter insert and a summer insert. I keep them stored behind a wicker settee on the porch against the house wall so they do not become damaged. Mr. Coates said he could not see it in his pictures so it was obviously not an offense. It was custom made to fit my door several years ago and I need it returned. I have no idea how much it would cost to replace just the insert as it was included in other work being done at the time.

The other non-offensive items include:

A '**sno-broom**' for removing snow from my vehicle. It was even branded with the name.

A **storage tote** for outdoor decorations (not visible unless you were all the way on the porch. It had the lid securely on).

The City of Lansing issued recycling bin. (We had been encouraged to keep it on the porch to aid in recycling efforts!).

A small, **outdoor toddler molded bench**.

A small **tote with tile cutter equipment**.

Backer boards for laying tile. (They did at least leave the boxes of tiles)

A box of '**string back bags**'. They were in plastic bags. Admittedly the box they were in was tattered. They were on the wicker settee not scattered.

I did have several boxes on one side of the porch to be used in packing. They were not flattened, but ready to be used. They were not water or weather damaged, but admittedly not stacked 'neat and tidy'.

A yard waste bag. I missed the last City pickup of yard waste. I removed the bag from the street side and placed it by my porch on the driveway so when the bag disintegrated over the winter the leaf and yard debris would not fall into the street and cause unsafe road conditions or block the drainage at the curb. My neighbors have left their bags on the edge of the street with no tags, so perhaps I should have done that as well.

RECEIVED JUN 14 2019

May 23, 2019

Address: 811 N. Jenison Ave.

Parcel Number: 33-01-01-08-378-231

Claim: 1679

I am including my original protest letter at the end of this appeals letter. I am a bit confused with the letter from the City stating the amount owed was for grass mowing. I am including a copy of that letter. Perhaps my appeal has been confused with another case? There was no mowing involved.

I do still protest the removal of the items listed. They were not inappropriate items to have on the porch. As the weather is getting nicer I really need the screen insert for the front door returned or replaced. Again, it was stored behind the settee and only about four inches were visible when on the porch on the side. You can see a very small portion in one photo. It was NOT visible from the street or even most of the porch.

I have another item to list that was stolen. I had a wrought iron chair base on the porch to be picked up for refinishing. I did not list it before because I thought it had been picked up by the person who was to do the refinishing. There was nothing wrong with it other than I wished it to have a new coat of paint. I have a complete matching chair in the house; and the seat of the chair now with no base.

Again, the furniture in the yard had already been removed. There was no cause for the listed items to be removed. They were appropriate property to have.



Faitha D. Clark

The first two people I arranged to remove inappropriate items in the yard and on the porch did not do the job. The third person did the job on Tuesday, December 4th which was before the compliance deadline of December 7th. However, the following Tuesday items were removed from my porch that were not a code violation. I called the Code Officer, Everett Coates, several times over the next two days before he was able to return my call on Friday.

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A **storage tote** for outdoor decorations (not visible unless you were all the way on the porch. It had the lid securely on).

The City of Lansing issued recycling bin. (We had been encouraged to keep it on the porch to aid in recycling efforts!).

A small, **outdoor toddler molded bench**.

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A yard waste bag. I missed the last City pickup of yard waste. I removed the bag from the street side and placed it by my porch on the driveway so when the bag disintegrated over the winter the leaf and yard debris would not fall into the street and cause unsafe road conditions or block the drainage at the curb. My neighbors have left their bags on the edge of the street with no tags, so perhaps I should have done that as well.



City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

May 3, 2019

Faitha Clark
811 N Jenison Ave.
Lansing, MI 48916

Re: Claim – 811 N Jenison Ave.

Dear Ms. Clark:

Please be advised that the Claims Review Committee reviewed the claim you submitted in the amount of \$744.00 for grass mowing for property located at 811 N Jenison Ave. Lansing, Michigan, and denied the claim you filed with the City of Lansing.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Sincerely,

A handwritten signature in blue ink that reads "Venus Kumar".

Venus Kumar
Paralegal

Claim: 1679



City of Lansing

OFFICE OF THE CITY ATTORNEY

1695

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Edgar Rivera-Perez DATE: 3/25/19
 MAILING ADDRESS: 1412 N. Jenison Ave. EMAIL: _____
 CITY: Lansing STATE: MI ZIP CODE: 48915
 TELEPHONE: Home () 517 402 9038 Work () _____

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 1412 N. Jenison Ave PARCEL NO. _____
 DATE OF INCIDENT: 2/25/19 AMOUNT YOU WERE BILLED: \$ 489.00
 TOTAL AMOUNT YOU ARE CONTESTING: \$ 489.00
 TYPE OF ASSESMENT: Trash

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

I have a couch in my front porch that the warranty company are suppose to pick up the first week of march to fix it, I left the couch inside my porch because I went to my grandmother funeral in Puerto Rico, I come back from P.R. on 3/20 and I don't see the couch, I thought the warranty company done it, I check the mail on 3/22 and I receive a letter from the City of Lansing charging me 489.00. First I don't give permission to no one to go inside my porch, that's not trash and was inside my porch waiting to be pick up for the company not for the City. Like I said I was in P.R. at this time. Now I lost my couch.

A description of the claims review process is available on our website at: <https://lansingmi.gov/349/Claims-Review-Process>

my warranty and the money that I pay for it. Please if you can wave this fee for me. Thanks.



City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

May 23, 2019

Edgar Rivera-Perez
1412 N. Jenison
Lansing, MI 48915

Re: Claim – 1412 N. Jenison Ave.

Dear Mr. Rivera-Perez:

Please be advised that the Claims Review Committee reviewed your claim in the amount of \$489.00 regarding a trash violation at the above address and GRANTED a portion of your claim, in the amount of \$29.00. **Your new balance due is \$460.00**

Enclosed please find a Release for your review and signature. If the decision of the committee meets with your approval, please sign the release in front of a witness and have the witness also sign the form, then return the signed Release to this office. Once our office receives the signed Release with both signatures, we will request the amount be removed from the tax rolls, or a refund issued if the penalty has been paid.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

Thank you for your cooperation in this matter. If you should have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Venus Kumar".

Venus Kumar
Paralegal

Enclosure

RELEASE

In consideration for the payment of \$29.00, by the City of Lansing, which will be remitted to me upon receipt by the City of this signed Release, or said amount reduced from the tax roll if the assessment has not been paid, I, **EDGAR RIVERA-PEREZ** (the "undersigned"), for myself, my heirs, executors, administrators, representatives and assigns hereby release and discharge the City of Lansing, its officers, officials, employees, agents, insurers and any other person, firm, or corporation charged or chargeable with any responsibility or liability, from all claims, demands, actions or causes of action regarding the special assessment for a trash violation on property located at 1412 N. Jenison Ave., Lansing, Michigan.

The undersigned understands and agrees that this payment is the sole consideration for my release and is in full and complete settlement of all claims resulting from any damage. The undersigned warrants that no promise or inducement has been offered or made for my release, except as herein set forth; that this Release is executed without reliance upon any statement or representation by any of the parties released herein, or by their representatives concerning the nature and extent of any damage or injury or the legal liability therefore; and that the undersigned is of legal age and legally competent to execute this Release and accepts the full responsibility therefore.

The undersigned understands that none of the parties released admit liability of any kind and this payment and settlement in compromise is made to terminate further controversy respecting claims for damages that the undersigned has heretofore asserted or that the undersigned or his/her heirs, executors, administrators, representative or assigns might later assert.

In witness whereof, I have hereunto set my hand this ____ day of **MAY** 2019.

WITNESS:

CLAIMANT:

EDGAR RIVERA-PEREZ

Claim: 1695

june 11/19

Dear City of Lansing

On May 23 2019 we receive a letter from the city of Lansing that says that we have to pay \$460.00 for a violation 1412 N. Jensen and we make an appeal before on 3/25/19 but I want to make another one to see if you guys works on my favor. I put a couch on my front porch until the insurance company goes and pick up the couch because nobody was at the house at that time because we went to my grandmother funeral on March 1 2019, we come back on March 20, and we don't see the couch, I thought the insurance company pick it up but on March 22 I receive a letter from you guys charging me \$489.00. Amount that I understand is too much when I know is other companies that charge around \$50.00. Like I said before that couch was not trash, I lost my couch, my money for the insurance and the insurance company don't want to be responsible for this issue. I'm worry about this because my husband is the only one at the house working right now and we don't have

This amount. I'm going to appreciate
so much if you considerate this
amount and gave us a considerate
amount to pay. Thank you so
much.

Jovanette Pagon
1412 N. Fenison Ave.
Lansing Mi 48915

517-402-9038



City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

May 23, 2019

Edgar Rivera-Perez
1412 N. Jenison
Lansing, MI 48915

Re: Claim – 1412 N. Jenison Ave.

Dear Mr. Rivera-Perez:

Please be advised that the Claims Review Committee reviewed your claim in the amount of \$489.00 regarding a trash violation at the above address and GRANTED a portion of your claim, in the amount of \$29.00. **Your new balance due is \$460.00**

Enclosed please find a Release for your review and signature. If the decision of the committee meets with your approval, please sign the release in front of a witness and have the witness also sign the form, then return the signed Release to this office. Once our office receives the signed Release with both signatures, we will request the amount be removed from the tax rolls, or a refund issued if the penalty has been paid.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

Thank you for your cooperation in this matter. If you should have any questions, please feel free to contact me.

Sincerely,

Venus Kumar

Venus Kumar
Paralegal

Enclosure



XV.B.3

June 18, 2019

Lansing City Council
Lansing City Hall
124 W Michigan Ave #10
Lansing, MI 48933

Dear Lansing City Council:

The Tri-County Office on Aging's (TCOA) Fiscal Year 2020-2022 Multi-Year Plan is available for review. This planning document is required under the Older Americans Act and Older Michiganians Act.

The Michigan Aging and Adult Services Agency (AASA) requires TCOA to ask major cities and county commissions to approve the plan. We are requesting that this plan be approved by August 1, 2019. A resolution endorsing the plan would be appreciated. If the Council does not respond by August 3, 2019, TCOA will consider this passive approval of the plan.

We have sent an electronic copy via email to Lansing City Council President Carol Wood, with a copy to TCOA Administrative Board Members Patricia Spitzley, Jody Washington, Joan Jackson Johnson and Chris Swope. You may also view the plan and its attachments on the TCOA website at www.tcoa.org/documents. Simply click the link referring to the Multi-Year Plan document.

The City of Lansing, along with Clinton, Eaton and Ingham counties and the City East of Lansing, is a member of the Tri-County Aging Consortium. The Consortium members appoint representatives to serve on TCOA's Administrative Board, which has the responsibilities of agency operations, and must endorse and recommend approval of the Plan to AASA. The Board endorsed the plan on July 17, 2019. Three older adults, with one additional vacancy, appointed by the City of Lansing serve on the Advisory Council that reviewed and recommended approval to the Consortium Administrative Board.

Please email the resolution to LemmerT@tcoa.org at your earliest convenience. If you have further questions, please feel free to contact me. I can be reached at 517-887-1348.

Thank you for your attention to this issue.

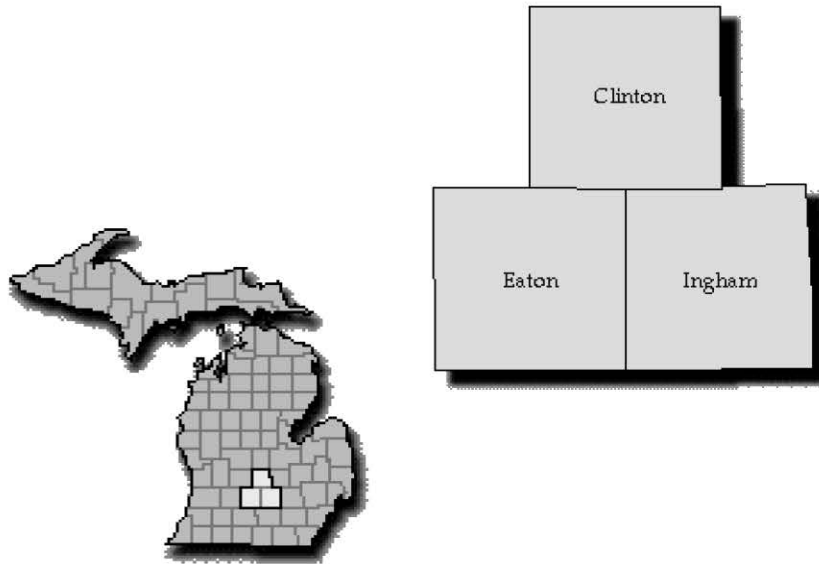
Sincerely,

Tammy S. Lemmer
Community Relations and Grants Manager

5303 S. Cedar Street, Suite 1, Lansing, MI 48911-3800
Telephone 517.887.1440 • Toll Free 1.800.405.9141
Fax 517.887.8071 • www.tcoa.org



2020-2022 Multi Year Plan
FY 2020 ANNUAL IMPLEMENTATION PLAN
TRI-COUNTY OFFICE ON AGING 6



Planning and Service Area

Clinton, Eaton, Ingham

Tri-County Office on Aging

5303 S. Cedar Street, Suite 1

Lansing, MI 48911-3800

517-887-1440 (phone)

800-405-9141 (toll-free)

517-887-8071 (fax)

Marion Owen, Executive Director

www.tcoa.org

Field Representative Sherri King

Kings1@michigan.gov

517-284-0167

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FY 2020 ANNUAL IMPLEMENTATION PLAN

Tri-County Office on Aging

FY 2020

County/Local Unit of Govt. Review

The Tri-County Office on Aging Administrative Board (Tri-County Aging Consortium) is made up of representatives from five local units of government: Clinton, Eaton & Ingham counties, and the cities of Lansing & East Lansing. TCOA Advisory Council older adult members are appointed by their respective local units of government. Both the Advisory Council and Board review, recommend approval of and approve the Multi-Year Plan (MYP).

TCOA will send a letter to local units of Government via certified mail and signature confirmation by July 1, 2019 requesting approval of the MYP no later than August 1, 2019 advising them an electronic copy of the plan was sent via email to specific parties, as well as the availability of the final draft MYP on the area agency's website, with instructions for how to view and print the document. The letter will state that if a response is not received by August 3, 2019, it will then be considered passively approved.

FY 2020 ANNUAL IMPLEMENTATION PLAN

Tri-County Office on Aging

FY 2020

Plan Highlights

1. A brief history of the area agency and respective PSA that provides a context for the MYP. It is appropriate to include the area agency's vision and/or mission statements in this section.

Tri-County Office on Aging (TCOA) is the Area Agency on Aging for Region 6 serving Clinton, Eaton and Ingham Counties. The Consortium is a regional Administrative Board governing TCOA and consists of elected officials representing the three counties and the cities of Lansing and East Lansing. The Consortium was established in 1974 through a regional cooperative agreement under the Michigan Urban Cooperation Act of 1967. TCOA was designated the Area Agency on Aging through the Michigan Aging and Adult Services Agency as a response to the 1973 amendments of the federal Older Americans Act. TCOA's mission is to promote and preserve the independence and dignity of the aging population. This mission is at the core of all programs and services the agency provides in its service area and the foundation of the agency's 2020-2022 Multi-Year Plan. This plan was created using the input of local seniors and persons with disabilities, caregivers, staff members and members of the agency's Advisory Council and Administrative Board.

2. A summary of the area agency's service population evaluation from the Scope of Services section.

In 2004, the Tri-County Aging Consortium Charter was amended to include adults with disabilities in addition to older adults as a target population. Although the funds through the Older Americans Act and the Older Michiganians Act are directed to persons over age 60, TCOA has administered the Michigan Medicaid Home and Community Based Services Waiver to the Aged and Disabled since 1992 and was one of the first three pioneer agencies for the Waiver. TCOA tries to focus on older individuals who are the most vulnerable in the community. Some are at risk of nursing facility placement or may have a social or economic need. Some examples include those who are low-income or live in a rural area, minorities and non-English speaking populations, as well as individuals with middle and late stage Alzheimer's disease and dementia and their non-professional caregivers. The nutrition program targets those who are in need based on the completion of an "nutritionally at-risk" assessment conducted on all Meals on Wheels clients.

Between the 2010 National Census and the 2017 American Community Survey, the three counties that make up TCOA's service area have seen a significant increase in the 60 and older population. In 2010, the tri-county population of adults age 60 and older was 79,408. In 2017, this population was estimated to have grown to 94,495. That is a 19% increase and represents 20% of the total tri-county population in 2017. TCOA has continued prioritizing services to focus on serving individuals considered high risk and needing the most assistance.

3. A summary of services to be provided under the plan which includes identification of the five service categories receiving the most funds and the five service categories with the greatest number of anticipated participants.

Proposed services to be provided under the area plan include Supportive Services, Congregate Meals, Home Delivered Meals, Caregiver Supports, Preventative Health, Elder Abuse Prevention, Access Services, In-Home Services, Respite Care and Ombudsman Services in the tri-county area. The priorities identified in this Plan were developed with input from consumers, Board Members, Advisory Council and a team of staff members including directors from various departments. The Multi-Year Plan proposes to provide a blueprint for what TCOA intends to accomplish over the next three years.

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Five Service Categories Receiving the Most Funds:

1. Home Delivered Meals (Meals on Wheels)
2. Congregate Meals (Senior Dining Sites)
3. Homemaking
4. Care Management
5. Adult Day Services

Five Service Categories with the Greatest Number of Anticipated Participants:

1. Outreach
2. Information and Assistance
3. Elder Abuse Prevention
4. Home Delivered Meals (Meals on Wheels)
5. Congregate Meals (Senior Dining Sites)

4. Highlights of planned Program Development Objectives.

With the hopes that more communities will conduct an aging-friendly community assessment and apply for recognition to Aging and Adult Services Agency as a Communities For a Lifetime (CFL) by September 2020, TCOA will continue to explore or revisit CFL recognition with communities in the tri-county area that may be willing to align their efforts with the qualifications and requirements to become a CFL.

In order to ensure older adults have access to information and services to improve their ability to make informed decisions regarding their independence, TCOA looks forward to working with the Area Agencies on Aging Association of Michigan (4AM) on the development of the Management Services Organization (MSO) to prepare for the demands of managed care and multiple healthcare contractual opportunities. Additionally, TCOA hopes to improve access to programs and services for underserved populations, expand housing assistance to increase access to community housing options, provide information about benefits and help people solve problems with health benefit programs and related insurance products, improve transportation partnerships, focusing on TCOA's consumer demographic needs, increase access to kinship care services in the tri-county area and work to advance community integration, outreach and advocacy efforts.

By continuing to expand access to evidence-based disease prevention programs in the tri-county area, providing access to healthy and affordable meals to nutritionally at-risk older adults, expanding care transition efforts to improve communication and consumer experience, and reduce unnecessary admittance and readmittance to hospitals and emergency rooms, and exploring the opportunity to assist community members in securing a Senior Millage for vital unmet needs, TCOA is hoping to improve access to health, wellness and nutrition supports.

Raising awareness of domestic abuse, physical and sexual abuse and financial exploitation occurring in the older adult population and how to better respond to these situations will help the community and TCOA to protect older adults from abuse and exploitation.

With the hopes to better support formal and informal caregivers in the community, including the direct care workforce, TCOA would like to continue to expand access to caregiver supports and education, and programs and services addressing dementia.

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5. A description of planned special projects and partnerships.

*Medicare/Medicaid Assistance Program – Continue to partner with Capital Area Community Services and Disability Network Capital Area to provide MMAP services in the tri-county area. Utilize traditional and social media to share information and recruit and train new MMAP volunteers to keep up with the growing demand from the ever-changing health care system.

*Evidence-based programs – Strengthen partnerships with health plans, physician groups and community organizations to expand implementation of evidence-based programs.

*Advocacy - Advocate with Silver Key Coalition and other advocacy organizations to increase state and federal funding for in-home services and promote higher reimbursement rates, resulting in increased wages and training for direct care workers.

Support exploration and possible formation of a committee for county senior millage(s).

*Accreditation - TCOA recently obtained a 3-year accreditation through the National Committee for Quality Assurance (NCQA). NCQA uses the most up to date evidence based-practices to determine quality indicators. One benefit to accreditation is that potential entities that may want to partner with TCOA will recognize the agency's dedication to quality and know that specific minimum standards have already been met. Currently, TCOA is only accredited in relation to the MI Choice Waiver, though opportunities remain for the agency to bring multiple programs forward in the future, such as Care Management or Case Coordination.

6. A description of specific management initiatives the area agency plans to undertake to achieve increased efficiency in service delivery, including any relevant certifications or accreditations the area agency has received or is pursuing.

TCOA is continually searching out methods to improve efficiency and save money. Some ways the agency is working on improving efficiency include:

- Implement emergency preparedness communication tool (Everbridge)
- Research technology upgrades
- Explore more comprehensive and integrated software, database and reporting options (including I&A, Finance, etc.)

The National Committee for Quality Assurance (NCQA) is a private, 501(c)(3) not-for-profit organization that develops standards and accreditation processes aimed at improving health care quality. The Long-Term Services and Supports (LTSS) accreditation targets community-based organizations (CBOs) that provide case management services and/or coordinate LTSS for participants. TCOA actively pursued accreditation during the 2018 and 2019 fiscal years and made great strides to align agency policies and processes with the most current evidence-based practices. TCOA recently received a 3-year accreditation in FY 2019. NCQA LTSS Accreditation would be a benefit to TCOA because NCQA is one of the largest, nationally recognized quality accrediting bodies and thus, uses the most up to date evidence based-practices to determine quality indicators. Accreditation through NCQA would further legitimize the TCOA Waiver program on a national level. The national accreditation seal would reiterate to potential entities that may want to partner with TCOA the agency's dedication to quality and that specific minimum standards have already been met. Currently, TCOA is only accredited in relation to the MI Choice Waiver program. However, this provides an opportunity for the agency to

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bring multiple programs, such as Care Management or Case Coordination, forward in the future.

7. A description of how the area agency's strategy for developing non-formula resources, including utilization of volunteers, will support implementation of the MYP and help address the increased service demand.

Last year, over 1,800 individuals volunteered with TCOA and contributed over 60,000 hours of service. These hours are the equivalent of over 31 full time employees. TCOA's Meals on Wheels program could not execute service without the generosity of these volunteers. The local Medicare/Medicaid Assistance Program also is a beneficiary of many of these service hours. Finally, TCOA supplements its state and local funding with grant writing and fundraising activities throughout the year. Fund development staff will build on the success of FY 2019 by continuing to identify and explore additional funding opportunities. These activities help to pay for additional client services and office supplies and equipment that the agency could not otherwise afford.

8. Highlights of strategic planning activities.

Strategic planning and prioritizing is essential in continuing to provide quality person-centered programs and services in an efficient and effective way. Contingency plans are continually reviewed and revised as new challenges and opportunities arise throughout the year. TCOA conducts a SWOT analysis with each area plan cycle to review and identify its internal strengths and weaknesses, as well as its external opportunities and threats.

The possible statewide expansion of the Medicare/Medicaid integrated health system, MI Health Link, could potentially cause a huge reduction in services for the agency due to the loss of the Waiver. Health plans could theoretically buy services through the agency which would allow TCOA to develop a relationship with MI Health Link and contractors. The AAA association is working on enhancing collaboration and contractual arrangements with integrated care organizations, including efforts to form a statewide Managed Service Organization.

TCOA actively pursued accreditation through the National Committee for Quality Assurance's (NCQA) Long-Term Supports and Services (LTSS) designation in FY 2018 and FY 2019. TCOA recently received a 3-year accreditation status in FY 2019. As of right now, TCOA is only accredited in relation to the MI Choice Waiver program. However, this provides an opportunity for the agency to bring multiple programs forward, such as Care Management or Case Coordination, in the future.

TCOA is continually searching out methods to improve efficiency and save money. Some ways the agency is working on improving efficiency include implementing an emergency preparedness communication tool (Everbridge), researching technology upgrades, exploring more comprehensive and integrated software, database and reporting options (including I&A, Finance, etc.) and implement Connect 2 Care for interconnected communication for sharing information on client admissions, discharges and care transitions from one setting to another. The agency hopes to always be relevant and timely with technology upgrades and implementations.

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Public Hearings

Date	Location	Time	Barrier Free?	No. of Attendees
05/06/2019	Charlotte Community Library, :	01:00 PM	Yes	2
05/08/2019	Briggs District Library, 108 E F	01:00 PM	Yes	0
05/09/2019	Tri-County Office on Aging, 53	01:00 PM	Yes	19

TCOA initiated a needs assessment process in February, and through a series of community forums and surveys has gathered information on how the agency can better serve older adults in the community. Dates, times and locations of the community forums were communicated with community partners, dining site locations and other local organizations, as well as posted on our website and social media.

A needs assessment survey focusing on older adults, adults with disabilities, and caregivers was distributed during February and March of 2019. Over 130 responses to this survey were received. In addition to conducting two needs assessment surveys, 16 Community Forums were held across the tri-county area; 9 in Ingham County, including one in Spanish, 2 in Clinton County and 4 in Eaton County. .Reviewing the results of the Needs Assessment it was clear that the 2020-2022 Multi-Year Plan needed to focus on a few key areas. The data from the Needs Assessment Surveys and forum discussions showed respondents are most concerned about housing, in-home care, unbiased help with Medicare and Medicaid, nutrition, and community engagement. Barriers to programs and services as expressed by needs assessment participants included transportation, cost, wait lists and lack of information or not knowing where to find information.

The Tri-County Office on Aging also dedicated a significant portion of the needs assessment to caregiving. The organization understands that non-professional caregivers caring for family and friends play a very important role in keeping individuals safe and happy in the community. These individuals also can give a unique perspective on what they need to continue caregiving and what the person they are caring for needs. Thirty-two (32) caregivers completed the needs assessment survey. The data showed the vast majority of respondents are providing daily care. Caregivers were often responsible for shopping/errands, appointments, companionship/social activities, housekeeping, transportation and/or meal preparation. Respondents expressed the desire for housekeeping/homemaker services, chore services, access to information and resources, senior centers, home modification or repair, friendly visiting and/or respite services.

Finally, three public hearings were held to solicit input on the MYP draft objectives. The public hearings were announced at TCOA's Advisory Council and Administrative Board April meetings and posted on TCOA's website, Facebook page, shared in the agency e-newsletter. The notice was also posted in community newspapers in addition to a paid notice in the Lansing State Journal. Public Hearing dates, locations and attendee counts are listed above. Comments at the public hearings included questions and suggestions regarding a Senior Millage and whether it would be regional or by county. Additional discussion covered the topic of transportation, particularly the issue of cross-county transportation.

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No written comments were received.

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Scope of Services

1. Describe key changes and current demographic trends since the last MYP to provide a picture of the potentially eligible service population using census, elder-economic indexes or other relevant sources of information.

According to the U.S. Census Bureau, in the 2030s, older adults are estimated to outnumber youth for the first time in U.S. History. Between the 2010 National Census and the 2017 American Community Survey, the three counties that make up TCOA's service area have seen a significant increase in the 60 and older population, as well as the non-white minority population. In 2010, the tri-county population of adults age 60 and older was 79,408. In 2017, this population was estimated to have grown to 94,495. That is a 19% increase and represents 20% of the total tri-county population in 2017. Additionally, the 60 and over population in the tri-county region has grown at a rate over 9 times that of the total tri-county population. From the 2010 Census to the 2017 American Community Survey, the non-white minority population in the Region 6 PSA as increased by 12%. TCOA has continued prioritizing services to focus on serving individuals considered high risk and needing the most assistance.

2. Describe identified eligible service population(s) characteristics in terms of identified needs, conditions, health care coverage, preferences, trends, etc. Include older persons as well as caregivers and persons with disabilities in your discussion.

There is a need for programs that specialize in serving minority and non-English speaking populations, with increased attention to Arabic and Spanish speaking individuals. From the 2010 Census to the 2017 American Community Survey, the non-white minority population in the Region 6 PSA as increased by 12%. The Greater Lansing area is a refugee development community, although the number of newly settled immigrants to the area is decreasing.

In March 2018, the University of Michigan National Poll on Healthy Aging asked a national sample of adults age 50–80 about their use of opioids for pain management, the education they received, how they disposed of unused medications, and perceptions of current and proposed policies related to opioid disposal and prescribing. While 90% of respondents said they talked with the prescribing health care provider about how often to take the pain medication, fewer said they talked about side effects (60%), when to reduce the amount of medication (59%), risk of addiction (48%), risk of overdose (43%), and what to do with leftover pills (37%). Locally in 2017, the Ingham County Medical Examiner reported 80% of the drug-related deaths in the county were due to opioids. TCOA continues to offer and is working to expand Chronic Pain PATH that was developed and rigorously tested by Stanford University to help people learn the techniques and strategies they need for the day-to-day management of pain. The hope is that the techniques and strategies learned will encourage community members to properly manage pain instead of abusing or misusing pain medications.

More people have access to healthcare now thanks to the Healthy Michigan Program (Medicaid Expansion). If the program were to discontinue, paid and unpaid caregivers, and those under 65 not eligible for Medicare would be affected and potentially unable to provide care due to a need to seek other forms of employment that would provide healthcare benefits. Increased cost of prescription medication creates a barrier to accessing medications and contributes to negative health outcomes, including those on Medicare Part D.

There is a need for more safe, accessible and affordable housing options in the tri-county area. These could

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include Assisted Living Facilities, Independent Living Facilities including affordable housing that is non-subsidized, subsidized housing for those under 62 with disabilities and also for seniors, as well as retirement villages or communities. Cost and availability seem to be the common barriers in finding safe and affordable housing in the tri-county area. Comment provided for the Healthy Capital Counties Community Health Profile and Health Needs Assessment regarding ways to make the community a healthier place for older adults included suggestions on improving safety and physical health relating to financial support for making homes accessible and making the neighborhood environment safer.

There is a need for improved transportation services within the tri-county area. It was again identified that this is especially needed for individuals who are seeking transportation that crosses the county borders and live in rural areas. Feedback from the community, in addition to the needs assessment and community forum data, identifies that crossing the county lines to seek programs and services, including routine medical assistance, can be very cumbersome and time consuming to coordinate and individuals limit their activities due to this burden. Comment provided for the Healthy Capital Counties Community Health Profile and Health Needs Assessment regarding ways to make the community a healthier place for older adults included suggestions to improve public transit services for Eaton rural and Clinton County groups, specifically relating to scheduling and ease of access.

3. Describe the area agency's Targeting Strategy (eligible persons with greatest social and/or economic need with particular attention to low-income minority individuals) for the MYP cycle including planned outreach efforts with underserved populations and indicate how specific targeting expectations are developed for service contracts.

In the Region 6 planning and service area (Clinton, Eaton and Ingham counties) several populations have been identified as being underserved. These populations include racial minorities, non-English speaking individuals, Lesbian, Gay, Bisexual and Transgender (LGBT) individuals and caregivers caring for those with dementia.

In order to better serve racial minorities and non-English speaking individuals, TCOA would like to facilitate connections with culturally and/or linguistically specific community based organizations. It is also the agency's desire to work to resolve cultural competency issues impacting underserved local seniors and persons with disabilities, including non-English speaking and LGBT individuals. In order to help improve access to health, wellness and nutrition supports, TCOA will seek out community organizations that serve minorities and underserved populations as partners to offer these programs to otherwise overlooked individuals. Additionally, efforts will be focused on expanding SAVVY/Creating Confident Caregivers training and Diabetes Personal Action Toward Health to reach more caregivers of minority populations.

TCOA would like to work to expand access to programs and services in order to better serve non-professional caregivers who are caring for loved ones with dementia and related conditions. TCOA would like to maintain the Resource Packet for Caregivers with an emphasis on dementia supports in partnership with other community organizations. Opportunities for persons with dementia to receive personal art and music therapy will be explored as well as partnering with AASA and AAAAM to secure funding for evidence-based programs relating to dementia.

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4. Provide a summary of the results of a self-assessment of the area agency's service system dementia capability using the ACL/NADRC "Dementia Capability Assessment Tool" found in the Document Library. Indicate areas where the area agency's service system demonstrates strengths and areas where it could be improved and discuss any future plans to enhance dementia capability.

Although TCOA has no formal protocols, informal conversations held by the I&A Specialist and Options Counselor parallel many of the protocol topics in the ACL/AoA Dementia Capability Quality Assurance Assessment Tool and could be developed into formal protocols.

TCOA has piloted an assessment tool, AD-8, and there are hopes to implement this or a similar tool in the future. As part of the Developing Dementia Dexterity grant, TCOA I&A and Waiver Intake staff have been utilizing the AD-8 screening tool with all individuals requesting in home supports to promote early diagnosis. Individuals who trigger with this screen are encouraged to discuss cognitive issues with their physician and are provided dementia education materials. The results of the screen are included in the information given to staff who assess for the Medicaid Waiver for individuals who trigger as well.

Through the conversations previously mentioned, caregivers often self-identify. Caregivers of diagnosed individuals who trigger on the AD8 are provided with information about the Creating Confident Caregivers class as well as the service of dementia consultation through options counseling. TCOA currently has two (2) Creating Confident Caregivers Master Trainers and an additional trainer.

Three trainings have taken place during TCOA all-staff meetings: Brain Health, Dementia Information, and Activities for Persons with Dementia. The Dementia Knowledge Assessment Tool Version 2 (DAKT2) has been administered during two all-staff meetings.

Regarding component #8, letter e., in the Assessment Tool, TCOA does have dementia specific service providers; however, TCOA cannot endorse one provider over another. TCOA includes dementia specific service providers in the list of providers in the area.

Some areas for improvement would be providing ongoing dementia training for staff and creating a systematic process for informing staff/support coordinators of dementia resources/providers in the community.

As the need for caregiver supports continues to grow, TCOA is open to implementing processes to help accommodate this ongoing need.

5. When a customer desires services not funded under the MYP or available where they live, describe the options the area agency offers.

Every request that is made to TCOA is addressed using a person-centered process. Staff members listen to individuals and their expressed needs and wants and work to find a way to fulfill them. Not every service needed or requested can be funded or provided by TCOA. In order to better support individuals, TCOA has an active I&A program and Community Resource Directory that can help connect individuals with the programs and services requested. Additionally, TCOA staff work closely with staff members in other organizations and agencies to more efficiently utilize resources and cross-refer between programs. Finally, when a person is looking for more in-depth assistance, TCOA employs an Options Counselor that is available to work with the

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individual, and the support persons of their choice, to create a person-centered plan.

6. Describe the area agency's priorities for addressing identified unmet needs within the PSA for FY 2020-2022 MYP.

Strategic planning and prioritizing is essential in continuing to provide quality person-centered programs and services in an efficient and effective way. This means prioritizing services to the most vulnerable individuals who are at-risk of institutional placement.

MDHHS requires the use of their priority system for individuals on the waiting list for MI-Choice services, which includes the Care Management program. For the Care Management program, potential clients are put on a waiting list by order in which they contacted the agency if they do not meet any of the criteria set forth in the MDHHS system. Individuals on the waiting list have the opportunity to have Personal Emergency Response Systems (PERS) provided to them. Other unmet needs include a waiting list for the Case Coordination program. Individuals on either waiting list for in-home services receive a call quarterly from TCOA staff to monitor changes in health status and needs. Referrals are made to the local PACE Program (Community Care of Michigan) and to DHHS Home Help Program, as appropriate.

7. Where program resources are insufficient to meet the demand for services, reference how your service system plans to prioritize clients waiting to receive services, based on social, functional and economic needs.

TCOA tries to focus on individuals who are most vulnerable. Some are at risk for nursing facility placement or may have a social or economic need. Some examples include those who are low-income or live in a rural area. The intake specialist works with Information & Assistance (I&A) to assist those to be found ineligible for Care Management or Case Coordination. They offer I&A on community resources and alternatives to these programs. As with other I&A situations the individuals are referred to other programs and services as appropriate and Options Counseling based on the approved ADRC standards. For those that may qualify for Case Coordination or would like to be put on the waiting list, individuals are prioritized on the list by levels 1 through 4. The level is determined by need through conversation and questions about their functional abilities or limitations. MDHHS requires the use of their priority system for individuals on the waiting list for MI-Choice services, which includes the Care Management program. For the Care Management program, potential clients are put on a waiting list by order in which they contacted the agency if they do not meet any of the criteria set forth in the MDHHS system.

8. Summarize the area agency Advisory Council input or recommendations (if any) on service population priorities, unmet needs priorities and strategies to address service needs.

The Advisory Council is very supportive of current prioritization methods and service strategies as detailed above. There are no recommendations or concerns from the Advisory Council in regards to these matters at this time.

9. Summarize how the area agency utilizes information, education, and prevention to help limit and delay penetration of eligible target populations into the service system and maximize judicious use of available funded resources.

TCOA is proactive in reaching out in the community with information, education and prevention methods.

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Efforts include Options Counseling, Information and Assistance, MMAP and Evidence Based Programs. Options Counseling offers older adults and their caregivers assistance in planning to meet their long term supports and service needs before or as they arise for individuals to remain in the community as they age. Information & Assistance staff provide information on topics related to older adults and persons with disabilities, such as in-home services, community resources, and housing information, and directs callers to appropriate agency programs. This information can aid in the preparation of services for aging adults.

Michigan Medicare/Medicaid Assistance Program counselors can help individuals understand Medicare & Medicaid, enroll in Medicare prescription drug coverage, review supplemental insurance needs, apply for Medicare Savings programs, identify and report fraud and abuse or scams, and explore long term care insurance.

Evidence-based programs include Personal Action Toward Health (PATH), Diabetes Personal Action Toward Health (D-PATH), Matter of Balance (MOB), Chronic Pain PATH, Powerful Tools for Caregivers (PTC), Creating Confident Caregivers (CCC), and Medical Nutrition Therapy (MNT). PATH is a self-management program for persons with chronic disease to help them take control of their own disease process using the Stanford Model. D-PATH is an accredited self-management program to help diabetic persons take control of their own disease process using the Stanford Model. MOB is a structured group intervention proven to help older adults reduce their risk of falling and assist in working to overcome the fear of falling. Chronic Pain PATH is Michigan's name for the Stanford Chronic Pain Self-Management Program (CPSMP). The program was developed and rigorously tested by Stanford University to help people learn the techniques and strategies they need for the day-to-day management of pain. Powerful Tools for Caregivers is an educational program designed to help non-professional family caregivers take better care of themselves while caring for a family member or friend. Creating Confident Caregivers is a six-week education series for non-professional caregivers of persons with dementia. Content focuses on understanding the disease, caregiver self-care to prevent burnout and providing structure and support for the person with dementia. Respite care is provided. MNT is defined as the use of specific nutrition services to treat an illness, injury, or condition and involves two phases: 1) assessment of the nutritional status of the client and 2) treatment, which includes nutrition therapy, counseling, and the use of specialized nutrition supplements. Evidence exists demonstrating that MNT can improve clinical outcomes while possibly decreasing the cost of managing diabetes to Medicare.

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Planned Service Array

	Access	In-Home	Community
Provided by Area Agency	• Care Management • Case Coordination and Support • Information and Assistance • Outreach • Transportation • Options Counseling • Crisis Services for the Elderly - Assistance paying for such things as a utility bill, prescription medications and emergency shelter with a maximum of \$200 spent per unduplicated client each fiscal year.	• Home Delivered Meals	• Congregate Meals • Disease Prevention/Health Promotion • Programs for Prevention of Elder Abuse, Neglect, and Exploitation • Creating Confident Caregivers • Kinship Support Services • Caregiver Education, Support and Training
Contracted by Area Agency	• Information and Assistance • Transportation	• Chore • Home Care Assistance • Home Injury Control • Homemaking • Home Health Aide • Medication Management • Personal Care • Assistive Devices & Technologies • Respite Care • Friendly Reassurance • Community Living Services (CLS) - CLS facilitate an individuals independence and promote reasonable participation in the community. CLS can be provided in the participant's residence or in community settings as necessary in order to meet support and services needed sufficient to meet nursing facility level of care needs.	• Adult Day Services • Disease Prevention/Health Promotion • Home Repair • Legal Assistance • Long-term Care Ombudsman/Advocacy • Programs for Prevention of Elder Abuse, Neglect, and Exploitation • Counseling Services • Kinship Support Services

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Participant Private Pay	• Transportation	• Chore • Home Care Assistance • Home Injury Control • Homemaking • Home Delivered Meals • Home Health Aide • Medication Management • Personal Care • Assistive Devices & Technologies • Respite Care	• Adult Day Services • Nutrition Counseling • Nutrition Education • Health Screening • Assistance to the Hearing Impaired and Deaf • Home Repair • Legal Assistance • Vision Services • Counseling Services
Funded by Other Sources	• Disaster Advocacy and Outreach Program	• Friendly Reassurance	• Disease Prevention/Health Promotion • Home Repair • Legal Assistance • Senior Center Operations • Senior Center Staffing • Programs for Prevention of Elder Abuse, Neglect, and Exploitation • Counseling Services • Caregiver Supplemental Services • Kinship Support Services

* Not PSA-wide

Planned Service Array Narrative

The Planned Services Array diagram serves as a snapshot of how programs and services will be provided in Region 6. However, the array does not explain the reasoning for why programs and services are formatted in such a manner. There are several unique characteristics about TCOA's region that shape the way programs and services are made available. There are no programs or services funded by local millages because there are no senior millages in Clinton, Eaton or Ingham Counties at this time. Because TCOA is legally a consortium of the counties and the Cities of Lansing and East Lansing each of these municipalities contribute consortium dues to the agency that help meet match requirements and cover some administration costs. Most programs and services are available in the service area via contracts to service providers. Additionally, many of these programs are also available via private pay to individuals who are able to afford accessing these services on their own.

TCOA directly provides both Home Delivered Meals and Congregate Meals. This is due to the fact that no organization has responded to the Request For Proposal process for these programs that occurs every three years. Due to this, the Michigan Office of Services to the Aging (now Aging and Adult Services Agency/AASA) asked TCOA to assume this role in 1976 and the agency has done so since this time. However, TCOA does continue to solicit for proposals regularly to provide this service.

TCOA directly provides Creating Confident Caregivers classes in the service area. Several years ago, TCOA had a grant from the Michigan Office of Services to the Aging (now AASA) to directly provide these classes. When the grant expired the demand for the program continued and TCOA received permission to continue providing these classes directly.

TCOA does not actively fund disaster advocacy and outreach programs in the service area because each county, as well as the City of Lansing, have active emergency management groups that receive funding from other sources and TCOA participates in.

There are several senior centers in the region, however, these programs are funded through sources outside of TCOA. In-home services that are being "Contracted by the Area Agency", including Personal Care, Homemaker and Respite are provided under the umbrella of Community Living Supports Services which is a regional service definition in this plan.

TCOA hopes to contract Friendly Reassurance services in the years to come to assure the wellbeing and safety of participating older adults, and to provide companionship and social interaction.

Services funded under the multi-year plan are intended to help prevent or delay the onset of Nursing Home eligibility. Services funded by other resources are intended for those with higher levels of care, including those Nursing Home eligible. As always, TCOA strives to maintain access to services that allow PSA residents to remain as independent as possible.

Strategic Planning

1. Summarize an organizational Strengths Weaknesses Opportunities Threats (SWOT) Analysis.

Strategic planning and prioritizing is essential in continuing to provide quality person-centered programs and services in an efficient and effective way.

Agency *strengths* include 45 years of providing a seamless system of service delivery to both Medicaid and non-Medicaid participants, person-centered supports, being a leader in advocacy at the local and state/regional levels, participating as a pilot for new programs (AASA and Medicaid), longevity of leadership, recognized as the Governor's prosperity region due to regional cooperation and maintaining low administrative costs. TCOA also prides itself on person-centeredness being embedded in the fabric of our culture with deeply rooted relationships in the community, being fiscally responsible and secure, practicing effective advocacy, and providing a viable pension for employees. TCOA places great importance on clients feeling well-served due to TCOA's customer service, being able to talk to a live person instead of a recording, timely responses from staff and good follow-up. Additionally, TCOA recently received a 3-year accreditation through NCQA in FY 2019.

Agency *weaknesses* or areas for improvement include enhancing reach to underserved populations, including non-English speaking and LGBT populations, expanded caregiver supports/services, publicly sharing successes and outcomes and strengthening relationships with health systems. Some community forum participants voiced they are unaware of services available through TCOA and community organizations in general. Although wait list numbers have decreased, the continued existence of wait lists for specific programs and services is a concern.

Agency *opportunities* that have been identified include creating a Community Health Worker/Resource Navigator position, collaboration and strengthened relationships with physician groups, health systems and Medicare Advantage Plans, implement Connect 2 Care for interconnected communication for sharing client admissions, discharges and transitions information, better connections with community partners to improve access for underserved populations, utilization of the LGBT Inclusivity Guide for AAAs, improve outcome reports, and explore the opportunity to support and assist community members in securing a Senior Millage for the tri-county area. Trends that have been identified include the continued increase in the number of older adults and adults with disabilities. TCOA has also recognized that seniors are aging in place and want to be more involved in Health and Wellness activities. Should it appear as though the private health plans will operate the Medicare and/or Medicaid funded long term supports and services programs, TCOA will be well positioned to contract with the health plans to provide Care Coordination and other tasks.

Agency *threats* or obstacles include lack of user-friendly, accessible and affordable transportation. The possible expansion of managed integrated care (MI Health Link) outside of the MI Choice Medicaid Waiver Program (locally known as Project Choices) threatens the viability of the program. Reimbursement amounts are not sufficient to fairly compensate and train direct care workers, contributing to a shortage of workers.

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2. Describe how a potentially greater or lesser future role for the area agency with the Home and Community Based Services (HCBS) Waiver and/or managed health care could impact the organization.

The possible statewide expansion of the Medicare/Medicaid integrated health system, MI Health Link, could potentially cause a huge reduction in services for the agency due to the loss of the Waiver. Based on anecdotal feedback, this approach is a weakened, less effective and a far less person-centered version of MI Choice Waiver with a negative impact on community. This would include staff and client reductions while increasing the demand and output of services, such as Information and Assistance. Health plans could theoretically buy services through the agency which would allow TCOA to develop a relationship with MI Health Link and contractors. The AAA association is working on enhancing collaboration and contractual arrangements with integrated care organizations, including efforts to form a statewide Managed Service Organization.

3. Describe what the area agency would plan to do if there was a ten percent reduction in funding from AASA.

Strategic planning and prioritizing is essential in continuing to provide quality person-centered programs and services in an efficient and effective way. All strategies to reduce administrative/operational expenditures would be explored first in order to avoid possible reduction of services. A 10% reduction in funding from AASA could result in shifting funds from one program to another, where allowable. Contingency plans are continually reviewed and revised as new challenges and opportunities arise throughout the year.

4. Describe what direction the area agency is planning to go in the future with respect to pursuing, achieving or maintaining accreditation(s) such as National Center for Quality Assurance (NCQA), Commission on Accreditation of Rehabilitation Facilities (CARF), Joint Commission on Accreditation of Hospitals (JCAH), or other accrediting body, or pursuing additional accreditations

TCOA actively pursued accreditation through the National Committee for Quality Assurance's (NCQA) Long-Term Supports and Services (LTSS) designation in FY 2018 and FY 2019. NCQA, an independent non-profit organization, is the largest accrediting body in the nation. TCOA made great strides during FY 2018 to align agency policies and processes with the most current evidence-based practices. TCOA anticipates obtaining an accreditation status in FY 2019. Accreditation through NCQA would further legitimize the TCOA Waiver program on a national level and ensures that TCOA is responding proactively to a changing health care environment. The national accreditation seal would reiterate to potential entities that may want to partner with TCOA the agency's dedication to quality and that specific minimum standards have already been met. As of right now, TCOA is only choosing to pursue the accreditation in relation to the MI Choice Waiver program. However, this provides an opportunity for the agency to bring multiple programs forward, such as Care Management or Case Coordination, in the future.

5. Describe in what ways the area agency is planning to use technology to support efficient operations, effective service delivery and performance, and quality improvement.

TCOA recognizes the need for technological assimilations into programs, services, operations and client relations. TCOA is continually searching out methods to improve efficiency and save money. Some ways the agency is working on improving efficiency include implementing an emergency preparedness

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communication tool (Everbridge), researching technology upgrades, exploring more comprehensive and integrated software, database and reporting options (including I&A, Finance, etc.) and implement Connect 2 Care for interconnected communication for sharing information on client admissions, discharges and care transitions from one setting to another. Additional tasks TCOA will continue with and improve upon are offering the Quality Assurance and Quality Improvement surveys electronically and the use of electronic records and databases in the field allowing the agency to be more HIPAA compliant and efficient. The agency hopes to always be relevant and timely with technology upgrades and implementations.

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Regional Service Definitions

Service Name/Definition

Crisis Services for the Elderly - Assistance paying for such things as a utility bill, prescription medications and emergency shelter with a maximum of \$200 spent per unduplicated client each fiscal year.

Rationale (Explain why activities cannot be funded under an existing service definition.)

This program is designed to assist individuals in facing non-medical emergencies, usually prescription costs, emergency shelter and utility crises. Assistance is limited to a maximum \$200 per person per fiscal year and individuals never directly receive money. This program serves as a vital role in helping to keep individuals living in the community and does not fit with any current AASA service definitions.

Service Category	Fund Source	Unit of Service
☐ Access ☐ In-Home ☒ Community	☒ Title III PartB ☐ Title III PartD ☐ Title III PartE ☐ Title VII ☐ State Alternative Care ☐ State Access ☒ State In-home ☐ State Respite ☒ Other Fundraising	One unit equals one individual served.

Minimum Standards

1. This service will provide assistance to individuals sixty years of age and older living in Clinton, Eaton or Ingham counties.
2. Program staff shall assess each request for assistance through the Crisis Services for the Elderly process by obtaining name, address, phone number, utility bill information and other resources the individual has approached for assistance.
3. The program shall maintain linkages with Information and Assistance programs, utility companies, local Department of Human Services and other local agencies that provide assistance for utilities.
4. The program shall develop a network of community resources to refer individuals to when other needs are identified.
5. Program staff shall be knowledgeable of community resources and have the ability to share information in a manner which empowers individuals and/or their family.

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Service Name/Definition				
Community Living Services (CLS) - CLS facilitate an individuals independence and promote reasonable participation in the community. CLS can be provided in the participant's residence or in community settings as necessary in order to meet support and services needed sufficient to meet nursing facility level of care needs.				
Rationale (Explain why activities cannot be funded under an existing service definition.)				
This service provision will facilitate the seamless delivery of supports and services to clients regardless of the payment source being used.				
Service Category	Fund Source			Unit of Service
☒ Access ☐ In-Home ☐ Community	☒ Title III PartB ☐ Title III PartD ☐ Title III PartE ☐ Title VII ☐ State Alternative Care ☐ State Access ☐ State In-home ☐ State Respite ☐ Other _____			Comprehensive Community Support Services per

Minimum Standards

Traditional Service:

- Each direct service provider must have written policies & procedures compatible with General Operating Standards for Waiver Agents & Contracted Direct Service Providers, & minimally, Section A of General Operating Standards for MI Choice Waiver Service Providers.
- Community Living Services (CLS) include:
 - Assisting, reminding, cueing, observing, guiding &/or training in the following activities: (i) meal prep; (ii) laundry; (iii) routine, seasonal, & heavy household care & maintenance; (iv) activities of daily living such as bathing, eating, dressing & personal hygiene &, (v) shopping for food & other necessities of daily living.
 - Assistance, support, &/or guidance with: (i) money management; (ii) non-medical care (not requiring nursing/physician intervention); (iii) social participation, relationship maintenance, & building community networks to reduce personal isolation; (iv) transportation (excluding to & from medical appointments) to & from participant's residence & community activities; (v) participation in regular community activities incidental to meeting individual's community living preferences; (vi) attendance at medical appointments, (vii) procuring goods & services necessary for home & community living.
 - Reminding, cuing, observing &/or monitoring of medication administration.
 - Staff assistance with preserving the health & safety of the individual in order that he/she may reside & be supported in the most integrated independent community setting.
- When transportation incidental to provision of CLS is included, the Area Agency on Aging (AAA) shall not also authorize it as a separate service for participant. The Medicaid state plan covers transportation to medical appointments through Department of Health and Human Services & AAA shall not authorize the same as a component of CLS.
- CLS excludes costs associated with room & board.
- AAA shall authorize CLS when necessary to prevent institutionalization of participant served.
- AAA cannot provide CLS where service duplicates services available under Medicaid state plan, through MI Choice waiver, or elsewhere. When more than one service is included in participant's plan of care, AAA must clearly distinguish services by unique hours & units approved.
- Individuals providing CLS must be at least 18 years of age, have the ability to communicate effectively

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both orally & in writing & follow instructions.

8. Members of a participant's family, excluding participant's spouse, may provide CLS to participant.

9. Family members who provide CLS must meet same standards as providers who are unrelated to individual.

10. AAA &/or provider agency must train each worker to properly perform each task required for each participant before service delivery. Supervisor must assure each worker can competently & confidently perform every task assigned for each participant served.

11. When CLS services provided to participant include tasks specified in 2.a.i, 2.a.ii, 2.a.iii, 2.a.v, 2.b.i, 2.b.iii, 2.b.v, 2.b.vi, 2.b.vii, or 2.d above, individual furnishing CLS must have previous relevant experience or training & skills in housekeeping, household management, good health practices, observation, reporting, & recording information. Also, skills, knowledge, &/or experience with food prep, safe food handling procedures, & reporting & identifying abuse & neglect are highly desirable.

12. When CLS services provided to participant include tasks specified in 2.a.iv, 2.b.ii, 2.c & 2.d above, direct service providers furnishing CLS must also:

a. Be supervised by a registered nurse (RN) licensed to practice nursing in the State of Michigan. At the state's discretion, other qualified individuals may supervise CLS providers. Supervisor shall be available to direct care worker at all times worker is furnishing CLS services.

b. Develop in-service training plans & assure all workers providing CLS services are confident & competent in the following areas before delivering CLS services to program participants, as applicable to needs of that participant: safety, body mechanics, & food prep including safe & sanitary food handling procedures.

c. Provide an RN to individually train & supervise CLS workers who perform high-level, non-invasive tasks such as maintenance of catheters, feeding tubes, minor dressing changes, & wound care for each participant who requires such care. Supervising RN must assure each workers confidence & competence in performance of each task required.

d. Be trained in first aid & cardio-pulmonary resuscitation.

e. It is strongly recommended that each worker delivering CLS services complete a certified nursing assistance training course.

13. Each direct service provider who chooses to allow staff to assist participants with self-medication, as described in 2.c above, shall establish written procedures governing assistance given. These procedures shall be reviewed by a consulting pharmacist, physician, or RN & shall include, at a minimum:

a. The staff authorized to assist participant & under what conditions such assistance may take place. This must include a review of the type of medication participant takes & its impact upon participant.

b. Verification of prescription medications & their dosages. Participant shall maintain all medications in their original, labeled containers.

c. Instructions for entering medication information in participant files.

d. A clear statement of participant's & participant's family's responsibility regarding medications taken by participant & the provision for informing participant & participant's family for provider's procedures & responsibilities regarding assisted self-administration of medications.

14. When CLS services provided to participant include transportation described in 2.b.iv & 3 above, following standards apply:

a. AAA may not use funding to purchase or lease vehicles for providing transportation services to participants.

b. Vehicle and driver must be appropriately licensed by Secretary of State. Provider must cover all vehicles used with liability insurance.

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- c. All paid drivers for transportation providers supported entirely or in part by CLS funds shall be physically capable & willing to assist persons requiring help to & from & to get in & out of vehicles. Provider shall offer such assistance unless expressly prohibited by either a labor contract or insurance policy.
- d. Provider shall train all paid drivers for transportation programs supported entirely or in part by CLS funds to cope with medical emergencies, unless expressly prohibited by a labor contract or insurance policy.
- e. Each provider shall operate in compliance with P.A. 1 of 1985 regarding seat belt usage.

Self-Determination:

- 1. When authorizing CLS for participants choosing self-determination option, AAA's must comply with items 2-6 of Minimum Standards for Traditional Service Delivery specified above.
- 2. Each chosen provider must minimally comply with Section C of General Operating Standards for MI Choice Waiver Service Providers.
- 3. Each chosen provider furnishing transportation as a component of this service must have a valid Michigan driver's license.
- 4. When CLS services provided to participant include tasks specified in 2.a.i, 2.a.ii, 2.a.iii, 2.a.v, 2.b.iii, 2.b.v, 2.b.vi, 2.b.vii, or 2.d above, worker furnishing CLS must have previous relevant experience or training & skills in housekeeping, household management, good health practices observation, reporting, & recording information. Also, skills knowledge, &/or experience with food prep, safe food handling procedures, & reporting & identifying abuse & neglect are highly desirable.
- 5. When CLS services provided to participant include tasks specified in 2.a.iv, 2.b.ii, 2.c & 2.d above, worker furnishing CLS must also be trained in CPR. This training may be waived when providing services to a participant with a Do Not Resuscitate order.

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Access Services

Care Management

Starting Date 10/01/2019 Ending Date 09/30/2020
Total of Federal Dollars Total of State Dollars \$215,913.00

Geographic area to be served

Clinton, Eaton and Ingham counties

Specify the planned goals and activities that will be undertaken to provide the service.

Provide Care Management services to a minimum of 55 clients in Region 6 (Clinton, Eaton and Ingham Counties).

Conduct a minimum of 400 initial assessments.

Develop a minimum of 55 care plans.

Conduct reassessments every 3 months on all active clients or every 6 months if a client is on maintenance.

Arrange and monitor services as needed.

Transition eligible Care Management clients to the MI Choice program as funding allows.

Comply with all minimum standards and quality assurances.

Expected Outcome: A minimum of 55 individuals will be able to remain in their own home. Individuals not eligible for Home and Community Based Waiver (MI Choice) will have services to assist them in remaining in the community, if funding allows. There will be a seamless system for older adults going from Case Coordination and Support to Care Management/ Project Choices.

Number of client pre-screenings:	Current Year:	231	Planned Next Year:	233
Number of initial client assessments:	Current Year:	441	Planned Next Year:	450
Number of initial client care plans:	Current Year:	55	Planned Next Year:	55
Total number of clients (carry over plus new):	Current Year:	55	Planned Next Year:	55
Staff to client ratio (Active and maintenance per Full time care	Current Year:	1:37	Planned Next Year:	1:37

Case Coordination and Support

Starting Date 10/01/2019 Ending Date 09/30/2020
Total of Federal Dollars \$4,500.00 Total of State Dollars \$16,500.00

Geographic area to be served

Clinton, Eaton and Ingham counties

Specify the planned goals and activities that will be undertaken to provide the service.

Provide Case Coordination and Support services to a minimum of 75 clients in Region 6.

Conduct assessments for all new clients and reassessments every 6 months for a minimum of 75 clients.

Secure and monitor appropriate in-home services.

Refer clients to other services as needed.

Adhere to all minimum standards.

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Expected Outcome: Individuals not eligible for Home and Community Based Waiver (MI Choice) will have services to assist them in remaining in the community, if funding allows. There will be a seamless system for older adults going from Case Coordination and Support to Care Management/ Project Choices.

Information and Assistance

<u>Starting Date</u>	10/01/2019	<u>Ending Date</u>	09/30/2020
Total of Federal Dollars	\$122,500.00	Total of State Dollars	\$27,090.00

Geographic area to be served

Clinton, Eaton and Ingham counties

Specify the planned goals and activities that will be undertaken to provide the service.

Provide I&A services to a minimum of 3,000 older adults, family members or community members.
Secure signed contracts for general I&A services that were selected through a Request for Proposal process.
Monitor I&A contracts with service providers for compliance, including person-centered thinking, annually.
Monitor the number of individuals assisted through I&A, including individuals who are considered minority, each quarter.

Provide Caregiver I&A services to a minimum of 400 caregivers.

Refer caregivers to identified services through a person centered process.

Adhere to all AASA minimum standards.

Expected Outcome:

There will be a more informed population through Information and Assistance services available in Clinton, Eaton and Ingham counties.

Caregivers will seek needed assistance to reduce the stress associated with their caregiving role.

Outreach

<u>Starting Date</u>	10/01/2019	<u>Ending Date</u>	09/30/2020
Total of Federal Dollars	\$33,500.00	Total of State Dollars	\$27,953.00

Geographic area to be served

Clinton, Eaton and Ingham counties

Specify the planned goals and activities that will be undertaken to provide the service.

Provide outreach services to a minimum of 11,000 individuals sixty years of age and older and family members/caregivers living in Clinton, Eaton and Ingham counties.

Provide a minimum of 36 presentations to senior, caregiver or community groups regarding agency services, averaging three per month.

Participate in a minimum of 10 planning meetings regarding disaster preparedness.

Participate in a minimum of 10 health and information fairs in the community.

Expected Outcome: Greater community awareness of TCOA resources for older adults, their family members and agencies that assist older adults and persons with disabilities. TCOA will be more prepared to assist the community in case of emergency and/or disaster. Older adults with utility or prescription crises will have access to assistance with paying utility bills by hearing about the Crisis Services for the Elderly program. Kinship caregivers will be better equipped to handle caregiving responsibilities because of access to self-care resources and information on avoiding burnout.

Options Counseling

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Starting Date 10/01/2019 Ending Date 09/30/2020

Total of Federal Dollars \$7,500.00 Total of State Dollars

Geographic area to be served

Clinton, Eaton and Ingham counties

Specify the planned goals and activities that will be undertaken to provide the service.

Provide Options Counseling services to a minimum of 75 participants, including family members and caregivers.

Monitor the number of individuals assisted through Options Counseling, each quarter.

Refer to appropriate services through a person-centered process.

Adhere to all AASA minimum standards.

Expected Outcome:

Options Counseling participants will feel more informed and empowered to make choices about long-term supports and services.

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Direct Service Request

Disease Prevention/Health Promotion

Total of Federal Dollars \$68,273.00

Total of State Dollars

Geographic Area Served Ingham, Eaton and Clinton Counties

Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.

Diabetes Personal Action Toward Health (D-PATH) is an accredited self-management program to help diabetic persons take control of their own disease process using the Stanford Model. Matter of Balance (MOB) is a structured group intervention proven to help older adults reduce their risk of falling and assist in overcoming the fear of falling. D-PATH informs class participants through diabetes education and disease management strategies and MOB helps class participants to view falls as controllable, set realistic goals for increasing activity and increase balance through exercise in order to promote and preserve independence and dignity. Chronic Pain PATH was developed and rigorously tested by Stanford University to help people learn the techniques and strategies they need for the day-to-day management of pain. The hope is that the techniques and strategies learned will encourage community members to properly manage pain instead of abusing or misusing pain medications. Powerful Tools for Caregivers is an educational program designed to help non-professional family caregivers take better care of themselves while caring for a family member or friend. Medical Nutrition Therapy (MNT) is an in-depth assessment and discussion with a Registered Dietitian (RD) to create an individualized plan based on what the individual wants to learn about diabetes.

Goals:

- Continue to expand access to evidence-based disease prevention programs in the tri-county area.
- To help older adults and persons with disabilities function as independently as possible.
- To provide support to families assisting aging and disabled relatives.
- To increase awareness of diabetes self-management, chronic pain management, caregiver self-care and fall prevention strategies.
- To enable clients to take charge of their health and healthcare through interactive education, self-management coaching and empowerment.
- To provide current evidence-based education in an open and conducive environment.

Planned Activities:

- Work with the Area Agencies on Aging Association of Michigan as well as location providers to offer workshops in the tri-county area.
- Seek out community partners and train new Coaches, Lay Leaders and Master Trainers for these programs, as needed.
- Seek out community organizations that serve minorities and underserved populations as partners to offer these programs to otherwise overlooked individuals.
- Serve at least 90 people in the tri-county area per year providing Diabetes PATH workshops.
- Serve at least 75 people in the tri-county area per year providing Matter of Balance workshops.
- Serve at least 50 people in the tri-county area per year providing Chronic Pain PATH workshops.
- Serve at least 20 people in the tri-county area per year providing Powerful Tools for Caregiver workshops.
- Hold 9 D-PATH workshops a year.

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- Hold 9 Matter of Balance workshops a year.
- Hold 5 Chronic Pain PATH workshops a year.
- Hold 3 Powerful Tools for Caregivers workshops a year.
- Serve 2 people in the tri-county area per year providing Medical Nutrition Therapy

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.

(B) Such services are directly related to the Area Agency's administrative functions.

(C) Such services can be provided more economically and with comparable quality by the Area Agency.

(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.

Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

Since the Michigan Health Endowment Fund grant ended, TCOA has taken steps to help continue these important offerings as community interest persists. The agency has a Medicare provider number and bills accordingly. Supplementary funding sources are continually explored and include local partners for specific class offerings. Additional efforts included a full time Registered Dietician to oversee the programs.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

There was no discussion about Evidence Based Disease Prevention programs at the public hearings.

Congregate Meals

Total of Federal Dollars \$581,978.00 Total of State Dollars \$9,365.00

Geographic Area Served Clinton, Eaton and Ingham Counties

Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.

GOAL: Provide a minimum of 62,000 hot, nutritious meals to a minimum of 950 seniors at Senior Dining Sites.

EXPECTED OUTCOME: 950 older adults will be provided with 1/3 of their minimum daily nutritional requirements and have an opportunity to socialize with their peers.

Work plan including activities and expected outcome:

- Prepare, distribute, arrange and oversee the serving of Senior Dining Site meals.

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- Provide a minimum of 100 congregate meals through the Senior Dine Card program targeting low-income and rural older adults.
- Conduct a minimum of 3 nutrition council meetings.
- Comply with all minimum standards.

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

- (A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.**
- (B) Such services are directly related to the Area Agency's administrative functions.**
- (C) Such services can be provided more economically and with comparable quality by the Area Agency.**

Although all of the above provisions are applicable to some degree, provisions (A) and (C) are the most accurate and applicable to the Congregate Meals program.

Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

Tri-County Office on Aging (TCOA) has actively sought other providers to administer the Congregate Nutrition Program by putting out a Request for Proposal for providing this service every three years and no one has answered the requests. Aging and Adult Services Agency asked TCOA to assume the Congregate Nutrition Program, therefore, TCOA has assumed the role. This provision is necessary to assure an adequate supply of congregate meals in Region 6.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

There was no discussion about the congregate meal program at the public hearings.

Home Delivered Meals

Total of Federal Dollars \$512,058.00 Total of State Dollars \$468,072.00

Geographic Area Served Clinton, Eaton and Ingham Counties

Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.

GOAL: Provide a minimum of 400,000 well balanced, nutritious meals to a minimum of 2,000 older adults who qualify for Meals on Wheels.

EXPECTED OUTCOME: Meals on Wheels participants will receive 1/3 of their daily nutritional minimum requirements and have at least a 75% satisfaction rate with the food.

Work plan including activities and expected outcome:

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- Assess/reassess Meals on Wheels participants to assure they qualify for Meals on Wheels and that they are receiving the meal options of their choice.
- Prepare and offer a hot meal 5 days per week
- Prepare and offer frozen meals available 7 days per week for those who choose that option and qualify.
- Prepare and make available a cold sack evening meal available 5 days per week, for those who choose that option and qualify.
- Recruit and maintain a volunteer pool adequate to deliver meals throughout the tri-county region.
- Conduct a minimum of 4 Nutrition Council meetings each fiscal year.
- Comply with all minimum standards.

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

- (A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.**
- (B) Such services are directly related to the Area Agency's administrative functions.**
- (C) Such services can be provided more economically and with comparable quality by the Area Agency.**

Although all of the above provisions are applicable to some degree, provisions (A) and (C) are the most accurate and applicable to the Home Delivered Meals program.

Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

TCOA has been providing Home Delivered Meals since 1976. Home Delivered Meals receive local donations and other in-kind supports to help maintain this program. TCOA has actively sought out other providers by putting out a Request for Proposal for this program every three years and no one has answered the request. Michigan Aging and Adult Services Agency asked TCOA to assume the Home Delivered Meals program, therefore, TCOA has assumed the role. This provision is necessary to assure an adequate supply of home delivered meals in Region 6.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

There was no discussion about Home Delivered Meals at the public hearings.

Creating Confident Caregivers

Total of Federal Dollars \$7,500.00

Total of State Dollars

Geographic Area Served Clinton, Eaton and Ingham Counties

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Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.

GOAL: Recruit and train at least one additional trainer.

EXPECTED OUTCOME: CCC participants will be more informed and learn skills and attitudes to manage stress to effectively care for their person with dementia.

Work plan including activities and expected outcome:

- Communicate with local organizations to reach individuals who would be interested in becoming a CCC trainer.

- Provide at least 4 Creating Confident Caregivers classes to at least 30 caregivers.

- Attend local events and promote CCC program.

- Staff members will organize, publicize and teach the Creating Confident Caregivers classes to non-professional caregivers in the planning and service area.

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.

(B) Such services are directly related to the Area Agency's administrative functions.

(C) Such services can be provided more economically and with comparable quality by the Area Agency.

(A) The direct provision of this service is necessary to assure that there is an adequate supply of this program in Clinton, Eaton and Ingham counties. This program meets the needs of a population of caregivers that no other evidence based disease prevention program in the area does.

Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

Several years ago, TCOA had a grant from the Michigan Office of Services to the Aging (now AASA) to directly provide these classes. When the grant expired the demand for the program continued and TCOA received authorization to continue providing these classes directly. Currently, the agency has two Master Trainers and an additional trainer for Creating Confident Caregivers, with the goal of increasing the number of trainers in the future.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

There was no discussion about Creating Confident Caregivers at the public hearings.

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Regional Direct Service Request

Crisis Services for the Elderly

Total of Federal Dollars \$21,500.00 Total of State Dollars \$30,000.00

Geographic Area Served Region 6: Clinton, Eaton and Ingham

Planned goals and activities that will be undertaken to provide the service in the appropriate text box for each service category.

Crisis Services for the Elderly (CSE) is a twenty-four hour hotline for seniors with non-medical emergencies designed to help older adults resolve problems in times of crisis. For this program, a crisis is defined as a situation an older adult encounters that needs an immediate response for which the client sees no clear or obvious resolution. CSE is available to older adults (age 60 and older) in the planning and service area. There is also an energy assistant component to the program which serves seniors in all of the service area who have received a utility shut-off notice, or who heat their homes with deliverable fuel and are in a crisis situation. In the years to come, TCOA expects to see a continued increase in demand and hopes to serve over 600 seniors annually. In order to assist the number of individuals with these urgent needs, the Area Agency needs to continue to provide this service.

1. The goal is to continue to meet the demand for providing this non-medical emergency Clinton, Eaton and Ingham Counties assistance so that older adults can continue to live as independently as possible in the community.

- a. Provide support for seniors facing utility shut-offs. One time support of up to \$200 per client, per year.
- b. Provide support for emergency prescription expenses of up to \$200 per client, per year.
- c. Provide support for miscellaneous expenses needed to maintain independence in the community.

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.

(B) Such services are directly related to the Area Agency's administrative functions.

(C) Such services can be provided more economically and with comparable quality by the Area Agency.

(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.

Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.

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Crisis Services for the Elderly (CSE) is a twenty-four hour hotline for seniors with non-medical emergencies and is designed to help older adults resolve problems in times of crisis. For this program, a crisis is defined as a situation an older adult encounters that needs an immediate response for which the client sees no clear or obvious resolution. CSE is available to older adults in the Greater Lansing area age sixty or older. There is also an energy assistance component to the Crisis program which serves seniors in all of Clinton, Eaton and Ingham counties who have received a utility shut-off notice, or who heat their homes with deliverable fuel and in a crisis situation.

In Fiscal Year (FY) 2018, 52% of those who called Crisis Services for the Elderly received financial assistance. An approximately 44% of the individuals served in FY 2018 were minority. It is projected that this program will continue to grow and serve more seniors as the need grows. In order to assist the number of individuals with these urgent needs, the Area Agency needs to continue to provide this service.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

Community Living Services

Total of Federal Dollars \$53,353.00

Total of State Dollars

Geographic Area Served Region 6: Clinton, Eaton and Ingham

Planned goals and activities that will be undertaken to provide the service in the appropriate text box for each service category.

1. To assist appropriate individuals, preserving their health and safety in order that he/she may reside and be supported in the most integrated independent community setting of their choice.
2. Assist participants to and from community activities to allow client participation in regular community activities incidental to meeting the individual's community living preferences.
 - a. Waiver program staff to schedule appointments and fund non-emergency medical transportation for waiver clients.

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.

(B) Such services are directly related to the Area Agency's administrative functions.

(C) Such services can be provided more economically and with comparable quality by the Area Agency.

(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.

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Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

Community Living Services (CLS) facilitate an individual's independence and promote reasonable participation in the community. CLS can be provided in the participant's residence or in community settings as necessary in order to meet support and service needs for clients who meet nursing facility level of care. This helps to ensure that older adults and persons with disabilities are able to stay in their own homes, should they choose, instead of residing in nursing facilities. This saves the state money and improves the quality of life for the individuals served.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

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Program Development Objectives

Area Agency on Aging Goal

- A. At least one community in the Planning and Service Area will complete an aging-friendly community assessment and receive recognition as a Community For a Lifetime (CFL) by 9/30/2020.**

State Goal Match: 2

Narrative

TCOA's mission to promote and preserve the independence and dignity of the aging population aligns with the desire to have at least one community in the PSA to receive recognition as a CFL. TCOA hopes to retain and attract residents, particularly seniors, to assist the communities to thrive and have access to goods, services and opportunities for quality living across the lifespan.

Objectives

1. Work to secure at least one community in the Region 6 PSA as a recognized CFL by September 2020.
Timeline: 10/01/2019 to 09/30/2022

Activities

Explore or revisit CFL recognition with communities in the tri-county area that may be willing to align their efforts with the qualifications and requirements to become a CFL.

Expected Outcome

Information relating to the Communities For a Lifetime recognition process will be shared with local communities in the hopes that at least one community in the Region 6 PSA as a recognized CFL by September 2020.

- B. Ensure older adults have access to information and services to improve their ability to make informed decisions regarding their independence.**

State Goal Match: 1, 2, 3

Narrative

TCOA holds the independence and dignity of the aging population to high regard and hopes to improve the ability for local residents to access information. Feedback from the needs assessments and community forums will help the agency get information about available programs and services to the target population and their families and caregivers through the preferred avenues expressed by the attendees of those events, as well as additional methods implemented by the agency.

Objectives

1. Work with Area Agencies on Aging Association of Michigan (4AM) on development of Management Services Organization (MSO) to prepare for the demands of managed care and multiple healthcare contractual opportunities.
Timeline: 10/01/2019 to 09/30/2022

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Activities

Participate in Strategic Initiative Committee.

In partnership with 4AM, secure the services of a consultant with expertise in managed care.

Educate staff, board and stakeholders (including provider network and consumers) on the impact and benefits of the model and engage them in the process.

Expected Outcome

TCOA will secure contracts with health provider entities, including health plans, hospitals and physician groups.

2. Improve access to programs and services for under served populations.

Timeline: 10/01/2019 to 09/30/2022

Activities

Secure services of a Resource Navigator.

Facilitate connections with culturally and/or linguistically specific community based organizations.

Provide access to assistance with MMAP and other public benefits.

Connect with medical community, physician organizations, and health plans.

Connect with neighborhood organizations.

Promote cultural competency issues impacting underserved local seniors and persons with disabilities, including non-English speaking and Lesbian, Gay, Bisexual and Transgender individuals. Utilize the SAGE LGBT inclusivity guide to enhance service to the community.

Expected Outcome

Under served populations in the tri-county area will have improved access to programs and services.

3. Expand housing assistance to increase access to community housing options.

Timeline: 10/01/2019 to 09/30/2022

Activities

Create/distribute public directory of all senior housing, low income and accessible housing options in the tri-county area.

Schedule and convene meetings for Managers of Senior Complexes and Landlords.

Maintain information on Private Landlords.

Expected Outcome

Housing assistance will be expanded and access to community housing options will be increased.

4. Provide information about benefits and help people solve problems with health benefit programs and related insurance products.

Timeline: 10/01/2019 to 09/30/2022

Activities

Continue to advocate for funding.

Continue to recruit and train new MMAP volunteers.

Utilize traditional and social media to share information and obtain new volunteers.

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Expected Outcome

Tri-county residents will be more informed about health benefit programs and insurance products.

5. Improve transportation partnerships focusing on TCOA's consumer demographic needs.

Timeline: 10/01/2019 to 09/30/2022

Activities

Maintain supply of bus passes on hand for non-waiver clients.

Explore options for increased usability of local transportation providers.

Explore ways to make on-demand transportation available and affordable when needed. (e.g. senior discounts expanded hours and routes, rural service)

Pursue ability to process CATA Spectran applications to certify riders.

Expected Outcome

Tri-county residents will have improved access to transportation options.

6. Increase access to kinship care services in the tri-county area.

Timeline: 10/01/2019 to 09/30/2022

Activities

Partner with/explore the idea of a forum on kinship with MSU Kinship Resource Center.

Expected Outcome

Tri-county non-parent residents that care for a child 18 and younger will have increased access to kinship care services and a structured opportunity to share thoughts and opinions.

7. Work to advance community integration and outreach efforts.

Timeline: 10/01/2019 to 09/30/2022

Activities

Expand public awareness and education efforts.

Maintain Long Term Care Collaborative/Aging and Disability Resource Center partnership.

Expand partnerships with doctors' offices, physician groups, health plans and community-based organizations.

Partner with MSU College of Human Medicine to implement the Caring for Patients with Chronic Conditions curriculum to educate Medical Residents on resources available through the aging network.

Expected Outcome

There will be increased community partnerships and collaboration efforts that will benefit tri-county residents.

8. Work to advance advocacy efforts in the tri-county area.

Timeline: 10/01/2019 to 09/30/2022

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Activities

Have local seniors represent the tri-county area on the Michigan Senior Advocates Council to advocate for older Michiganians.

Continue to have Tri-County Office on Aging staff and Advisory Council representation on the planning committee for Older Michiganians Day.

Encourage Advisory Council members and other local advocates to meet with local state legislators to advocate on issues impacting older adults and persons with disabilities as identified in the Older Michiganians Day Platform.

Support exploration and possible formation of a committee for county senior millage(s).

Advocate with Silver Key Coalition, IMPART Alliance and other advocacy organizations to increase state and federal funding for in-home services and promote higher reimbursement rates, resulting in increased wages and training for direct care workers.

Expected Outcome

Advocacy efforts will improve existing avenues and provide new opportunities for tri-county residents' opinions and concerns to be heard at the local, state and federal levels.

C. Improve access to health, wellness and nutrition supports.

State Goal Match: 2

Narrative

The needs assessments conducted in early 2019 indicated a great deal of interest in nutrition and health and wellness classes in the tri-county area. Evidence-based disease prevention programs, as well as the TCOA Meals on Wheels program, will help to fill this local need. This may also assist in retaining and attracting residents so the communities can thrive across the lifespan.

Objectives

1. Continue to expand access to evidence-based disease prevention programs in the tri-county area.

Timeline: 10/01/2019 to 09/30/2022

Activities

Explore alternative and additional fund sources available to expand and sustain evidence-based programs.

Seek out community partners and train new Coaches, Lay Leaders and Master Trainers for these programs.

Seek out community organizations that serve minorities and underserved populations as partners to offer these programs to otherwise overlooked individuals.

Maintain Medicare certification and explore the possibility of expanding to Medicaid and other health plans for reimbursement.

Work to provide oral health programs in partnership with nutrition and dental organizations.

Expected Outcome

Tri-county residents will have greater access to evidence-based disease prevention programs in the agency's PSA.

2. Provide access to healthy and affordable meals to nutritionally at-risk older adults.

Timeline: 10/01/2019 to 09/30/2022

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Activities

Explore expansion of food preparation, storage and distribution to improve participant choice and variety of frozen and other meals.

Explore additional funding sources and partnerships to prevent wait lists. (e.g. Medicare Advantage)

Expected Outcome

Tri-county residents who are older adults nutritionally at risk will have increased access to healthy and affordable meals.

3. Expand care transition efforts to improve communication and consumer experience and reduce unnecessary admittance and re-admittance to hospitals and emergency rooms.

Timeline: 10/01/2019 to 09/30/2022

Activities

Work to expand reimbursement sources to Medicare Advantage Plans, Medicaid and private insurances, including Medicare D-SNP.

Implement Connect 2 Care to improve communication and quality of care by sharing information with hospitals, physicians and skilled nursing facilities.

Implement CAPABLE (Community Aging in Place, Advancing Better Living for Elders) project to improve participant physical function and underlying issues that impact abilities, like pain and depression, with the intent to reduce unplanned transitions. (e.g. Hospitalizations, Emergency Room visits, etc.)

Expected Outcome

Communication between providers will improve as well as the consumer experience, and unnecessary admittance and readmittance to hospitals and emergency rooms will be reduced.

4. Explore the opportunity to assist tri-county community members in securing a Senior Millage for vital unmet needs.

Timeline: 10/01/2019 to 09/30/2022

Activities

Support possible millage planning committee, including providing data and information to inform campaign.

Expected Outcome

Ingham, Eaton and Clinton counties will each secure a Senior Millage for additional funding for vital unmet needs.

D. Protect older adults from abuse and exploitation.

State Goal Match: 1, 2, 3

Narrative

TCOA's mission to "promote and preserve the independence and dignity of the aging population." Protecting the health and safety of older adults and persons with disabilities is of the highest importance to TCOA. This agency goal is directly tied to the agency's mission.

Objectives

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1. Raise awareness of domestic abuse, physical and sexual abuse and financial exploitation occurring in the older adult population and how to better respond to these situations.

Timeline: 10/01/2019 to 09/30/2022

Activities

Pursue the Prevent Elder and Vulnerable Adult Abuse, Exploitation, and Neglect TODAY (PREVNT) grant renewal and other funding sources.

Continue to strengthen partnerships in Clinton and Eaton counties.

Continue to participate in the Ingham County Coordinated Community Response team.

Continue to participate in vulnerable adult networks (VANS) in the tri-county area.

Utilize social media to assist in publicizing information about current scams and fraud occurrences that are being reported locally.

Expected Outcome

Awareness of domestic abuse, physical abuse, sexual abuse and financial exploitation will be increased and tri-county residents will be better equipped to respond to and potentially prevent these situations.

E. Support formal and informal caregivers in the community, including direct care workforce.

State Goal Match: 1, 4

Narrative

TCOA would like to work to expand access to programs and services in order to better serve non-professional caregivers who are caring for loved ones with dementia and related conditions. Reimbursement amounts are not sufficient to fairly compensate and train direct care workers, contributing to a shortage of workers. TCOA is planning to continue advocating along with the Silver Key Coalition and other advocacy organizations to increase state and federal funding for in-home services and promote higher reimbursement rates, resulting in increased wages and training for direct care workers.

Objectives

1. Continue to expand access to caregiver supports and education.

Timeline: 10/01/2019 to 09/30/2022

Activities

Explore options for an Adult Day Center to provide respite services in Clinton County.

Work with community partners to promote and advance workshops and information, including SAVVY/Creating Confident Caregivers and Powerful Tools for Caregivers.

Work with IMPART Alliance to increase availability of Building Training Building Quality (BTBQ).

Continue partnering with MI Disability Rights Coalition on Living Well in Michigan initiative.

Expected Outcome

There will be a decreased rate of caregiver burn-out in the tri-county area. Direct care workers will gain knowledge, skills, and improved employment status and job satisfaction.

2. Work to expand access to programs and services addressing dementia.

Timeline: 10/01/2019 to 09/30/2022

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Activities

Expand SAVVY/Creating Confident Caregivers training to reach more caregivers of minority populations.

Provide additional education and resources for professional and non-professional caregivers.

Maintain the Resource Directory for Caregivers with an emphasis on dementia supports in partnership with other community organizations.

Explore opportunities for persons with dementia to receive personal music therapy.

Partner with AASA and AAAAM to secure funding for evidence-based programs relating to dementia.

Expected Outcome

There will be a decreased rate of caregiver burn-out in the tri-county area. Persons with dementia will have increased access to programs and services specific to their disease.

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Advocacy Strategy

The Tri-County Office on Aging (TCOA) advocates for seniors and persons with disabilities to help assure that they can live as independently as possible. The second goal of TCOA's mission statement, "to promote and preserve the independence and dignity of the aging population," is to advocate for adequate resources and sound public policy.

Advocacy is done on the national, state and local levels. TCOA's membership in the Area Agencies on Aging Association of Michigan (4AM), the National Association of Area Agencies on Aging (NAA) and the Silver Key Coalition provides timely information on important issues and bills being discussed and voted on in the National and State Legislatures. Through 4AM and its advocacy committee, TCOA has participated in efforts to promote and increase funding for in-home services and MI Choice/Project Choices, which includes Care Management and Case Coordination, in Region 6 and state-wide. Many agencies, programs and individuals in Region 6 are also on the statewide coalition in support of MI Choice. TCOA also participates in the Strategic Initiative Committee with 4AM which is developing the Managed Services Organization (MSO).

The TCOA Advisory Council appoints three representatives to the Michigan Senior Advocates Council (MSAC). The MSAC representatives report to the Advisory Council at their monthly meetings on proposed legislation and issues being worked on. The Advisory Council's opinion is also sought and at times a resolution is passed in support of an issue. Typical concerns of this group are health coverage (Medicare & Medicaid), income (Social Security, Supplemental Security Income and pension security) elder abuse and public utility costs and regulation. TCOA has two local representatives serving on the Michigan Senior Advisory Council. Two local representatives serve on the State Advisory Council member attends the State Advisory Council meetings and reports to the TCOA Advisory Council.

When the TCOA Advisory Council membership has a concern, they seek out more information and may support an issue through a resolution or write a letter expressing their opinion. This information is then shared with the appropriate individual(s) or organizations. Periodically, information on how to advocate as an individual is provided, this includes data on current topics, tips on advocacy, pertinent statistics and names and addresses of National and State elected officials. The Advisory Council members are encouraged to personally express their ideas and to encourage other groups they are involved with to do the same.

TCOA is actively involved in Older Michiganians Day at the state capital. Seniors are encouraged to let elected officials know their opinion on an issue with tips on advocacy and how to contact elected officials with names, e-mail addresses and phone numbers provided.

Partnerships with the disability community have also strengthened through collaboration with Disability Network Capital Area. Along with Disability Network Capital Area, the executive director of TCOA is a part of the Olmstead Coalition to advocate for seniors and persons with disabilities.

The Tri-County Aging Consortium Board is kept informed of national and state issues and also expresses their concern or support on issues. Because they are all elected officials or their appointees, these individuals are advocates at their respective unit of government in support of older adults.

TCOA will continue to advocate with the Silver Key Coalition and other advocacy organizations to increase

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state and federal funding for in-home services and promote higher reimbursement rates, resulting in increased wages and training for direct care workers. Additionally, TCOA is planning to work with the IMPART Alliance to increase the availability of Building Training Building Quality (BTBQ) for direct care workers to gain knowledge, skills, and improved employment status and job satisfaction. In partnership with AASA, TCOA staff participate on the wait list workgroup and person-centered design team. TCOA has representatives from all three county transportation providers on its Advisory Council and has already started strengthening relations with CATA and the new Executive Director. Additionally, TCOA has participated in the Tri-County Regional Planning Commissions Transportation Improvement Plan forum, and plans to stay involved in future efforts. Findings from the TCOA Needs Assessment also supported the need to explore options for expanding transportation services beyond public transit.

TCOA supports the exploration and possible formation of a committee for county senior millage(s) that could help address wait lists for in-home services.

The TCOA Executive Director serves on the Governor appointed Medical Care Advisory Council (Medicaid) and MDHHS Stakeholders Council.

Quality = Choice, Satisfaction and Independence (CSI) is a consumer based advisory group that defines quality as perceived by the consumer for Project Choices and the Self-Determination Option in order to provide access and increase quality care.

The TCOA Long Term Care Collaborative (LTCC) is a group of public and private agencies involved in various aspects of providing long term care. Established in 1999 to address the long-term needs and preferences of older adults and persons with disabilities, the Collaborative has focused on improving the long term care network through sharing of information, education presentations and supporting new initiatives effecting long term care. Members of the Collaborative work to increase choices for persons requiring long-term care, and are dedicated to developing and maintaining the services and supports that people desire.

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Leveraged Partnerships

1. Include, at a minimum, plans to leverage resources with organizations in the following categories:

- a. Commissions Councils and Departments on Aging.
- b. Health Care Organizations/Systems (e.g. hospitals, health plans, Federally Qualified Health Centers)
- c. Public Health.
- d. Mental Health.
- e. Community Action Agencies.
- f. Centers for Independent Living.
- g. Other

TCOA convenes the local Long Term Care Collaborative (LTCC) and ADRC-Capital Area partnerships, and participates in numerous other partnerships and collaboratives to identify and address the needs and wants of community members. Multi-disciplinary groups include the human services coordinating councils for all three counties, the Capital Area Coalition for Care Transitions, Tri-County (partnership among law enforcement agencies, fire personnel, senior citizens and community members) and relationships with Capital Area Community Services (the local Community Action Agency), Clinton Eaton and Ingham Community Mental Health, Disability Network Capital Area (the local Center for Independent Living), Michigan Disability Rights Coalition, and Tri-County RSVP.

As part of the SWOT analysis, the agency identified opportunities that include collaborating and strengthening relationships with physician groups, health systems and Medicare Advantage Plans and implementing Connect 2 Care for interconnected communication for sharing client admissions, discharges and transitions information, better connections with community partners to improve access for underserved populations. Should it appear as though the private health plans will operate the Medicare and/or Medicaid funded long term supports and services programs, TCOA will be well positioned to contract with the health plans to provide Care Coordination and other tasks.

The involvement and support of our three county boards of commissioners and local community members will be critical in the advancement of any potential millage initiative.

2. Describe the area agency's strategy for developing, sustaining, and building capacity for Evidence-Based Disease Prevention (EBDP) programs including the area agency's provider network EBDP capacity.

One of TCOA's goals is to improve access to health, wellness and nutrition supports by continuing to expand access to evidence-based disease prevention programs in the tri-county area. To help accomplish this goal, TCOA continues to explore alternative and additional fund sources available to develop, expand and sustain evidence-based programs, maintain Medicare certification and explore the possibility of expanding to Medicaid and other health plans for reimbursement. TCOA will also try to seek out community partners, such as hospitals and physician groups, and train new Coaches, Lay Leaders and Master Trainers for these programs. Community organizations that serve minorities and underserved populations are also critical partners for building capacity and offering these programs to otherwise overlooked individuals.

Other evidence-based programs that the agency is interested in developing are oral health programs in

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partnership with nutrition and dental organizations. Additionally, TCOA plans to work to expand access to programs and services available for individuals with dementia who are residing in the community, as well as their formal and informal caregivers, by expanding SAVVY/Creating Confident Caregivers. In order to accomplish this, the agency will continue to identify additional funding for evidence-based programs relating to dementia.

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Community Focal Points

Describe the rationale and method used to assess the ability to be a community focal point, including the definition of community. Explain the process by which community focal points are selected.

The Tri-County Office on Aging defines a community as a specific geographical location where persons live within a larger society and share a common interest; or a group of persons sharing a common cultural background. In the tri-county area, those living in a designated geographical boundary within an area will be identified as living in the same community. For example, an older person living within the geographical boundaries of St. Johns in Clinton County will share the same community and identify with the Information and Assistance (I&A) offices as well as the Clinton County Senior Citizens Drop-In Center in St. Johns. A cultural center in the community where persons of similar heritage congregate and/or access services is also identified as a focal point. The Tri-County Aging Consortium Administrative Board is made up of County Commissioners from Clinton (2), Eaton (3) and Ingham (3) Counties and Lansing (4) and East Lansing (1) City Council members or their designee. Also, the aforementioned local units of government appoint the senior members of the Advisory Council and this Board approves agency representatives. The Administrative Board is charged with the responsibility of overseeing the functions of the Tri-County Office on Aging and is responsible for all phases of the Area Plan. This includes the identification of Community Focal Points in the region. The Advisory Council reviews documents and makes recommendations to the Board. With the consensus of the Administrative Board, Advisory Council, senior citizens and Tri-County Office on Aging staff, community focal points are to be identified as the I&A Offices (senior citizens offices) senior centers in each county, and TCOA. The senior community identifies their local senior centers, senior citizens offices and/or community centers as a place to go to receive information and/or services for senior citizens in their respective communities.

In addition to the I&A Offices located in each county and Tri-County Office on Aging, several senior/community centers are identified as focal points. The seniors in the community meet at senior/community centers for various reasons and identify them as a place to go if they need additional services and/or information about senior citizen resources. The agency is particularly sensitive to the needs of minorities in the community and identified three centers where the majority of participants are from minority ethnic/cultural backgrounds. For those focal points, the definition is an ethnic/cultural boundary where persons sharing similar cultural backgrounds gather.

The rationale used for defining a community is based on the input from staff and senior citizens in the region. In terms of identifying a community, staff has taken into consideration certain factors such as geographical area; where people go to buy groceries, shop for clothing, receive medical care and attend religious services; and where seniors go to ask for information/assistance. Also, community includes where seniors of a specific ethnic/cultural background gather and/or go to receive information/assistance.

Provide the following information for each focal point within the PSA. List all designated community focal points with name, address, telephone number, website, and contact person. This list should also include the services offered, geographic areas served and the approximate number of older persons in those areas. List your Community Focal Points in this format.

Name: Williamston Senior Center

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Address: 201 School St., Williamston, MI 48895
Website: www.williamstonseniorcenter.com
Telephone Number: (517) 655-5173
Contact Person: Nancy Williams
Service Boundaries: N: Milton Rd., W: Meridian Rd., E: Wallace Rd
No. of persons within boundary: 3980
Services Provided:

Name: Allen Neighborhood Center Senior Discovery Group
Address: 1619 E. Kalamazoo Lansing, MI 48912
Website: www.allenneighborhoodcenter.org
Telephone Number: (517)485-7630
Contact Person:
Service Boundaries:
No. of persons within boundary:
Services Provided:

Name: Bath Senior Center
Address: 14480 Webster Rd Bath, MI 48808
Website: bathtownship.us/departments-services/senior-center/
Telephone Number: (517) 641-6619
Contact Person:
Service Boundaries:
No. of persons within boundary: 2083
Services Provided:

Name: Capital Area Community Services Clinton County Service Center
Address: 1001 S. Oakland, St. Johns, MI 48879
Website: www.cacs-inc.org
Telephone Number: (989) 224-7998
Contact Person: Pauline Baert
Service Boundaries: N: Gratiot Rd., S: Sheridan Rd., W: Hubbardston Rd. (Lebanon Twp.)
(Clintonia Rd., Dallas, Westphalia, Eagle Twpl.), E: Meridian Rd.
No. of persons within boundary: 7515
Services Provided:

Name: Capital Area Community Services Eaton County Service Center
Address: 1370 N. Clinton, Charlotte, MI 48813
Website: www.cacs-inc.org

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Telephone Number: (517) 543-5465
Contact Person: Jeff Keener or Jewell Snipes
Service Boundaries: N: Eaton Hwy., S: Baseline Hwy., W: Hager Rd., E: Waverly Rd.
No. of persons within boundary: 12667
Services Provided:

Name: Capital Area Community Services Rural Ingham Service Center
Address: 218 East Maple Street Mason, MI 48854
Website: www.cacs-inc.org
Telephone Number: 517-676-1081
Contact Person: Marina Poroshin
Service Boundaries: S: Baseline Rd., St. State Rd., W: Waverly Rd., E: Herrington Rd./Locke Twp, Wallace/LeRoy Twp. Kane (White Oak and Stockbridge (twp)
No. of persons within boundary: 13773
Services Provided:

Name: Clinton County Senior Center
Address: 201 E. Walker St. Johns, MI 48879
Website: www.facebook.com/CCSeniorCenter/
Telephone Number: (989) 224-4257
Contact Person:
Service Boundaries:
No. of persons within boundary: 7887
Services Provided:

Name: Cristo Rey Parish Church
Address: 201 W Miller Rd, Lansing, MI 48911
Website:
Telephone Number: (517) 394-4639
Contact Person:
Service Boundaries:
No. of persons within boundary:
Services Provided:

Name: Delta 39ers Senior Center
Address: 4538 Elizabeth, Lansing, MI 48917
Website: www.deltami.gov/parks/deltawaverly39sprogram.htm
Telephone Number: (517) 484-5600
Contact Person: Tammy Opdyke-Mejia

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Service Boundaries: N: Eaton Hwy, W: Royston Rd, E: Waverley Rd, S: Davis Hwy
No. of persons within boundary: 3949
Services Provided:

Name: Delta Township Senior Council
Address:
Website: <https://www.deltami.gov/index.php/services/delta-township-senior-council>
Telephone Number: 517-484-5600
Contact Person: Tammy Opdyke
Service Boundaries:
No. of persons within boundary: 3949
Services Provided:

Name: Disability Network Capital Area
Address: 901 E. Mt. Hope Ave. Lansing, MI 48910
Website: <http://www.dncap.org/>
Telephone Number: (517) 999-2760
Contact Person:
Service Boundaries:
No. of persons within boundary:
Services Provided:

Name: Eaton Area Senior Center
Address: 804 S. Cochran, Charlotte, MI 48813
Website:
Telephone Number: (517) 541-2934
Contact Person: Cindy Miller
Service Boundaries: All of Eaton County
No. of persons within boundary: 23284
Services Provided:

Name: Eaton Rapids Senior Center
Address: 201 Grand, Eaton Rapids, MI 48827
Website:
Telephone Number: (517) 663-2335
Contact Person: Deb Malewski
Service Boundaries: N: Davis Hwy. /Kinsel Hwy, S. Baseline Hwy., W: Five Point-Curtis, E: Waverly Road
No. of persons within boundary: 4886

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Services Provided:

Name: Lansing Area Veterans Coalition-LAVC
Address:
Website: https://www.facebook.com/pg/LansingAreaVets/about/?ref=page_internal
Telephone Number: (313) 883-9377
Contact Person:
Service Boundaries:
No. of persons within boundary:
Services Provided:

Name: Letts Community Center
Address: 1220 W. Kalamazoo, Lansing, MI 48915
Website: www.lansingmi.gov/letts_community_center
Telephone Number: (517)483-4311
Contact Person: Jodi Ackerman
Service Boundaries: City of Lansing
No. of persons within boundary: 18526
Services Provided:

Name: Meridian Senior Center
Address: Chippewa Middle School, 4000 N. Okemos Rd. Okemos, MI 48864
Website:
Telephone Number: (517)706-5045
Contact Person: Cherie Wisdom
Service Boundaries: N: Ingham County Line, S: Jolly Rd., W: Abbott/Hagadorn/Timberland/College, e: Meridian Rd.
No. of persons within boundary: 4306
Services Provided:

Name: Prime Time, East Lansing
Address: 819 Abbott Rd., E. Lansing, MI 48823
Website: www.elprimetime.org
Telephone Number: (517) 337-1113
Contact Person: Kelly Arndt
Service Boundaries: N: 2 Miles N. of Lake Lansing Rd., S: Mt. Hope/Forest/Bennett, W: US 127/Collins, E: Abbott/Hagadorn/College
No. of persons within boundary: 3015
Services Provided:

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Name: Salus Center
Address: 408 S Washington Square, Lansing, MI 48933
Website: <http://www.saluscenter.org/>
Telephone Number: (517) 580-4593
Contact Person:
Service Boundaries:
No. of persons within boundary:
Services Provided:

Name: Sam Corey Senior Center
Address: 2108 N. Cedar, Holt, MI 48842
Website:
Telephone Number: (517) 268-0096
Contact Person: Mark Jenks
Service Boundaries: N: Jolly, Willoughby and I-96, S: Nichols Rd., W: Waverly Rd., E: College Rd.
No. of persons within boundary: 2400
Services Provided:

Name: Schmidt Southside Community Center
Address: 5825 Wise Rd Lansing, MI 48911
Website: www.lansingmi.gov/Facilities/Facility/Details/Alfreda-Schmidt-Southside-Community-Cent-10
Telephone Number: (517) 483-6685
Contact Person:
Service Boundaries:
No. of persons within boundary:
Services Provided:

Name: Tri-County Office on Aging
Address: 5303 S. Cedar St., Lansing, MI 48911
Website: www.tcoa.org
Telephone Number: (517) 887-1440
Contact Person: Jill Moulton
Service Boundaries: Clinton, Eaton and Ingham Counties
No. of persons within boundary: 85737
Services Provided:

Other Grants and Initiatives

1. Briefly describe other grants and/or initiatives the area agency is participating in with AASA or other partners.

TCOA has received grants from the Michigan State Medical Society to expand the availability of Chronic Pain PATH, an Evidence-based pain management workshop launched in the service area in 2018.

TCOA has also obtained funding to expand the availability of two additional evidence-based programs, Matter of Balance (MOB) and Diabetes-PATH (D-PATH,) from the Mason Area Community Fund, the RE Olds Foundation, and from partnerships with local health care providers. The agency has also received a Medicare provider number and has developed a billing plan. Medical Nutrition Therapy is one of the programs currently billed to Medicare.

TCOA is partnering with AASA on two dementia related projects: Alzheimer's Disease Supportive Services Program (ADSSP)/Dementia Dexterity, and Diversity in Dementia Care. Both are designed to increase understanding and access to disease information as well as caregiver supports. TCOA is also a grantee on the PREVNT Grant for the prevention of elder abuse.

TCOA successfully secured funding through the Americorps program to support a staff member in the Nutrition Program to assist older adults in addressing food insecurity by increasing access to Bridge card and Commodity Food benefits through the Senior Proxy Program and Bridge the Gap Programs.

TCOA receives Ingham County Human Services grant funding for the Crisis Services Program, expanding the capacity to address emergent needs such as pending utility shut-off, prescription drug costs, or emergency housing situations.

In November 2018 the Area Agencies on Aging Association of Michigan was awarded a two-year grant from the Michigan Health Endowment Fund for the Connect 2 Care Project for the purpose of improving "interoperability" between hospital systems and AAAs (working to improve the ability of unconnected systems to exchange data and information about shared clients.)

Through a partnership with Capital Area Community Services, Michigan Medicare/Medicaid Assistance Program (MMAP) counselors can help to understand Medicare & Medicaid, enroll in Medicare prescription drug coverage, review supplemental insurance needs, apply for Medicare Savings programs, identify and report fraud and abuse or scams, and explore long term care insurance.

TCOA's Executive Director is a member of the IMPART Alliance, a coalition of researchers, personal care workers (PCAs), clients, and agencies working together for solutions to develop a competent home care workforce, improve the lives of PCAs and the elders they serve, and be a model for the nation.

TCOA will continue to explore supplementary funding sources in the next three fiscal years. Previous and potential funding sources include the Tri-County People's Electric Fund, Capital Region Community Foundation, Lansing Rotary Foundation, Granger Foundation, and others. Supplemental funding as available will be utilized to expand access to shelf stable meals, Crisis Services for the Elderly, and Evidence-based workshops.

2. Briefly describe how these grants and other initiatives will improve the quality of life of older adults within the PSA.

To address the growing opioid epidemic the American Public Health Association urges public health and public policy education programs to "prioritize and implement evidence-based community and provider training programs on mental health, nonpharmacological pain treatment alternatives, substance abuse, and

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overdose prevention.” By introducing Chronic Pain PATH to local communities, TCOA will be contributing to the nonpharmacological pain treatment alternatives available for older adults.

Continuing MOB and D-PATH will also serve to greatly expand the number of older adults who will have increased knowledge of how to manage their fear of falling and/or diabetes self-management. Research has shown that individuals who complete the D-PATH course have a much higher success rate with managing their Type 2 Diabetes. Not only does this improve the quality of life for the individual and their loved ones, it also helps to keep a large number of seniors living independently which is beneficial to the community as a whole. Accidental falls among seniors are considered to be a major cause of injuries, hospitalizations and nursing facility institutionalization in the United States. Research has shown that MOB classes have a significant impact in reducing an individual's risk of falling along with the fear of falling. This can greatly improve the quality of life for class participants long after the course has been completed.

ADSSP is designed to increase TCOA's capability in addressing dementia and related issues with its services. This includes an emphasis on screening and identification of the disease, as well as dementia education for families and friends on issues such as brain health and aging. Through Diversity in Dementia, TCOA is conducting community outreach to Hispanic families/caregivers with an emphasis on connecting mind and body wellness and increasing awareness of caregiver supports and resources. Emphasis is on recruiting participants to participate in Creating Confidant Caregiver workshop sessions and providing other dementia related information. PREVNT is allowing TCOA to increase awareness of elder abuse across the service area while improving collaboration and coordination of community partners.

TCOA Nutrition Program/MOW makes a significant, positive difference and serves some of the area's most vulnerable individuals through home delivered meals and congregate dining sites. Considering the weather emergencies experienced in recent years, MOW clients have benefited greatly by receiving crucial shelf stable meals. By arranging to provide food in advance, TCOA ensures that the recipient will have food available to get them through the emergency, even without power or when staff or volunteers can't travel to their homes. The Senior Proxy Program was launched to minimize barriers older adults might face in accessing commodity food items they are eligible to receive. Barriers may include transportation or mobility/strength issues. TCOA has recruited volunteers to serve as a “proxy” in picking up the food items from the authorized vendor and delivery them to the client's home. Similarly, the Senior Bridge the Gap program started last year to help seniors better utilize their government SNAP (Supplemental Nutrition Assistance Program) benefits. Volunteers visit TCOA's identified partner vendors to pick up groceries from the client's grocery list. The volunteers then deliver the groceries to the client. Providing greater access to commodities and other food supports through the Senior Proxy Program and Bridge the Gap Programs addresses food insecurity issues for the eligible seniors.

Crisis Services for the Elderly (CSE) is a year-round 24-hour emergency response system that provides assistance to seniors experiencing a crisis impacting basic needs. An answering service and on-call staff are available outside of regular business hours. The caller is connected to other community resources or financial assistance if appropriate or available. Funds are utilized for the purchase of goods and/or services to assist crisis clients and resolve urgent needs such as financial assistance in filling prescription medications, food insecurity, utility shut-off, or other unsafe living conditions such as insect infestation, structural issues, or evidence of abuse or neglect.

Connect2Care will enhance technology and build capacity across the network for building real time health notifications into COMPASS, including admission, discharge and transfer information. This will improve

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communication between providers, improve coordination and reduce duplication of or gaps in services, and potentially reduce rehospitalizations.

The Medicare/Medicaid Assistance Program (MMAP) provides free health benefits counseling services to Medicare beneficiaries, those who are 65 years of age or older and those who are Medicare eligible due to a disability, and their families. MMAP provides timely, objective and accurate information as well as support to Michigan beneficiaries so they can make informed decisions about their health care. Information and assistance is provided in the areas of Medicare, Medicaid, Medicare Prescription Drug Coverage, Medicare Advantage plans (health plans), Medicare supplemental insurance, Medicare Savings Programs, identification and report of Medicare and Medicaid fraud/abuse and scams and exploration of long term care insurance options. MMAP Counselors are not connected with any insurance company and are not licensed to sell insurance. The MMAP program in the tri-county area continues to serve more people each year than the previous.

Participation in the IMPART Alliance allows TCOA to be directly involved in conversions and problem solving related to the direct care/personal care workforce. Coalition goals are: To develop Personal Care Assistant (PCA) work as a profession with respected training; Promote a standardized program with universal training, i.e. Building Training...Building Quality (TM) (BTBQTM); Increase respect and value for the PCA profession; and Provide avenues for information exchange among everyone committed to this goal and ways to mobilize rapidly to lobby legislators and raise public awareness. TCOA has already benefited with the availability of BTBQ workshops offered locally, which by extension benefits TCOA's clients and their families.

3. Briefly describe how these grants and other initiatives reinforce the area agency's mission and planned program development efforts for FY 2020-2022.

Every activity undertaken by TCOA is designed with the organization's mission at the forefront. Whether through evidence-based programs, outreach and education, increased access to nutritional supports, and improved communication and coordination of care, a more diverse funding stream and enhanced partnerships will build capacity and increase the number of people served in the tri-county area.

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Appendices

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APPENDIX A

Board of Directors Membership

	Asian/Pacific Islander	African American	Native American/ Alaskan	Hispanic Origin	Persons with Disabilities	Female	Total Membership
Membership Demographics	0	4	0	0	1	4	12
Aged 60 and Over	0	1	0	0	0	2	12

Board Member Name	Geographic Area	Affiliation	Membership Status
Brian T. Jackson	Lansing	Lansing City Council	Elected Official
Kathie Dunbar	Lansing	Lansing City Council	Elected Official
Joan Jackson Johnson	Lansing	Appointee Lansing City Council	Appointed
Chris Swope	Lansing	Lansing City Council	Elected Official
Aaron Stephens	East Lansing	East Lansing City Council	Elected Official
Matt Bowen	Eaton County	Commissioner	Elected Official
Blake Mulder	Eaton County	Commissioner	Elected Official
Jeanne Pearl-Wright	Eaton County	Commissioner	Elected Official
Robin Naeyaert	Ingham County	Commissioner	Elected Official
Bryan Crenshaw	Ingham County	Commissioner	Elected Official
Dwight Washington	Clinton County	Commissioner	Elected Official
Ken Mitchell	Clinton County	Commissioner	Elected Official

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APPENDIX B

Advisory Board Membership

	Asian/ Pacific Islander	African American	Native American/A laskan	Hispanic Origin	Persons with Disabilities	Female	Total Membership
Membership Demographics	0	5	0	2	3	18	23
Aged 60 and Over	0	1	0	0	0	3	23

Board Member Name	Geographic Area	Affiliation
Joel Zachrich	Eaton County	Eaton County
Gina Przybyl	Eaton County	Eaton County
Joseph Gutierrez	Eaton County	Eaton County
Madelyn "Archi" Tomczyk	Clinton County	Clinton County
Eileen Heideman	Clinton County	Clinton County
Anita Turner	City of Lansing	City of Lansing
Penny Gardner	City of Lansing	City of Lansing
Mary Estes	City of Lansing	City of Lansing
Susann Baker	Ingham County	Ingham County
Jane Wallin	Ingham County	Ingham County
Robyn Ford	Tri-County	Social Security Administration
Phyllis Monroe	Tri-County	Tri-County Nutrition Council
Adam Obanjoko	Tri-County	Michigan Veteran Affairs Agency
Megan Pineda	Tri-County	Wind Beneath Your Wings
Liza Rios	Tri-County	Legal Services of South Central Michigan
Laurie Beals	Tri-County	McLaren Orthopedic Hospital GEMS Unit
Carol Barrett	Tri-County	Senior Companion Program
Dawn Sargent	Tri-County	Community Mental Health Older Adult Services
Carla Lasiter	Tri-County	Disability Network Capital Area
Kelly Neve	Tri-County	Clinton/Eaton County, DHHS
Linda Keilman	Tri-County	MSU, College of Nursing

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JJ Jackson	Tri-County	CATA
Chad Johnson	Tri-County	JWR

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APPENDIX C
Proposal Selection Criteria

Date criteria approved by Area Agency on Aging Board:	06/17/2019
Outline new or changed criteria that will be used to select providers: No new or changed criteria was proposed.	

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APPENDIX D

Agreement for Receipt of Supplemental Cash-In-Lieu of Commodity Payments for the Nutrition Program for the Elderly

The above identified agency, (hereinafter referred to as the GRANTEE), under contract with the Aging and Adult Services Agency (AASA), affirms that its contractor(s) have secured local funding for additional meals for senior citizens which is not included in the current fiscal year (see above) application and contract as approved by the GRANTEE.

Estimated number of meals these funds will be used to produce is:

76,000

These meals are administered by the contractor(s) as part of the Nutrition Program for the Elderly, and the meals served are in compliance with all State and Federal requirements applicable to Title III, Part C of the Older Americans Act of 1965, as amended.

Therefore, the GRANTEE agrees to report monthly on a separate AASA Financial Status Report the number of meals served utilizing the local funds, and in consideration of these meals will receive separate reimbursement at the authorized per meal level cash-in-lieu of United States Department of Agriculture commodities, to the extent that these funds are available to AASA.

The GRANTEE also affirms that the cash-in-lieu reimbursement will be used exclusively to purchase domestic agricultural products, and will provide separate accounting for receipt of these funds.

FY 2020 AREA PLAN GRANT BUDGET

Rev. 03/25/2019

Agency: Tri-County Office on Aging

Budget Period: 10/01/19 to 09/30/20

PSA: 6

Date: 04/05/19

Rev. No.: Original Page 1of 3

SERVICES SUMMARY

FUND SOURCE	SUPPORTIVE SERVICES	NUTRITION SERVICES	TOTAL
1. Federal Title III-B Services	398,795		398,795
2. Fed. Title III-C1 (Congregate)		519,989	519,989
3. State Congregate Nutrition		9,365	9,365
4. Federal Title III-C2 (HDM)		264,100	264,100
5. State Home Delivered Meals		468,072	468,072
8. Fed. Title III-D (Prev. Health)	30,773		30,773
9. Federal Title III-E (NFCSP)	186,853		186,853
10. Federal Title VII-A	7,760		7,760
10. Federal Title VII-EAP	6,343		6,343
11. State Access	27,953		27,953
12. State In-Home	498,423		498,423
13. State Alternative Care	110,099		110,099
14. State Care Management	215,913		215,913
15. St. ANS	43,590		43,590
16. St. Nursing Home Ombs (NHO)	18,678		18,678
17. Local Match			
a. Cash	23,990	-	23,990
b. In-Kind	169,121	122,500	291,621
18. State Respite Care (Escheat)	81,670		81,670
19. MATF	116,880		116,880
19. St. CG Support	15,851		15,851
20. TCM/Medicaid & MSO	9,485		9,485
21. NSIP		309,947	309,947
22. Program Income	3,450	270,000	273,450
TOTAL:	1,965,627	1,963,973	3,929,600

ADMINISTRATION

Revenues		Local Cash	Local In-Kind	Total
Federal Administration	155,612	25,000	-	180,612
State Administration	26,877			26,877
MATF Administration	11,592	-	-	11,592
St. CG Support Administration	-	-	-	-
Other Admin				-
Total AIP Admin:	194,081	25,000	-	219,081

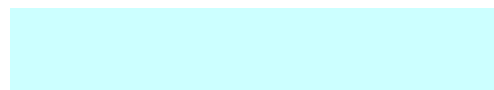
Expenditures

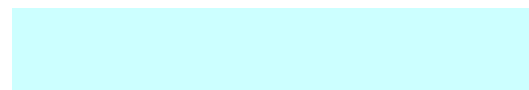
	FTEs	
1. Salaries/Wages	2.50	148,623
2. Fringe Benefits		46,562
3. Office Operations		23,896
Total:		219,081

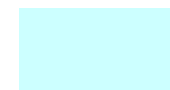
Cash Match Detail

Source	Amount	In-Kind Match Detail	Amount
Clinton County	3,880		
Eaton County	5,980		
Ingham County	7,200		
City of Lansing	7,840		
City of East Lansing	100		
Total:	25,000	Total:	-

I certify that I am authorized to sign on behalf of the Area Agency on Aging. This budget represents necessary costs for implementation of the Area Plan. Adequate documentation and records will be maintained to support required program expenditures.


Signature


Title


Date

FY 2020 AREA AGENCY GRANT FUNDS - SUPPORT SERVICES DETAIL																			
Agency: Tri-County Office on Aging					Budget Period: 10/01/19					to 09/30/20					Rev. 03/25/2019				
PSA: 6					Date: 04/05/19					Rev. No.: Original					page 2 of 3				
*Operating Standards For AAA's																			
Op Std	SERVICE CATEGORY	Title III-B	Title III-D	Title III - E	Title VII A OMB Title VII/EAP	State Access	State In-Home	St. Alt. Care	State Care Mgmt	State NHO	St. ANS	St. Respite (Escheat)	MATF	St. CG Suppl	TCM-Medicaid MSO Fund	Program Income	Cash Match	In-Kind Match	TOTAL
A	Access Services																		
A-1	Care Management								215,913								23,990		239,903
A-2	Case Coord/supp	4,500									16,500							2,333	23,333
A-3	Disaster Advocacy & Outreach Program																		-
A-4	Information & Assis	77,500		37,500							27,090							15,788	157,878
A-5	Outreach			33,500		27,953												6,828	68,281
A-6	Transportation	4,750																528	5,278
A-7	Options Counseling	7,500																833	8,333
B	In-Home																		
B-1	Chore	1,000																111	1,111
B-2	Home Care Assis																		-
B-3	Home Injury Cntrl																		-
B-4	Homemaking	75,000					468,423	110,099										72,614	726,136
B-6	Home Health Aide																		-
B-7	Medication Mgt																		-
B-8	Personal Care	57,500																6,389	63,889
B-9	Assistive Device&Tech																		-
B-10	Respite Care			32,500								20,000	26,880	15,851		200		10,381	105,812
B-11	Friendly Reassure	2,000																222	2,222
C-10	Legal Assistance	31,451														1,250		2,245	34,946
C	Community Services																		
C-1	Adult Day Services											61,670	90,000			2,000		14,852	168,522
C-2	Dementia ADC																		-
C-6	Disease Prevent/Health Promtion	17,500	30,773	20,000														7,586	75,859
C-7	Health Screening																		-
C-8	Assist to Hearing Impaired & Deaf Cmty																		-
C-9	Home Repair																		-
C-11	LTC Ombudsman	4,185			7,760					18,678					9,485			4,456	44,564
C-12	Sr Ctr Operations																		-
C-13	Sr Ctr Staffing																		-
C-14	Vision Services																		-
C-15	Prevnt of Elder Abuse,Neglect,Exploitation				6,343													705	7,048
C-16	Counseling Services																		-
C-17	Creat.Conf.CG@ CCC	7,500																833	8,333
C-18	Caregiver Supplmt Services																		-
C-19	Kinship Support Services			10,000														1,111	11,111
C-20	Caregiver E,S,T																		-
*C-8	Program Develop	79,759																8,862	88,621
Sp Co	Region Specific																		
	Crisis Services	21,500					30,000											5,722	57,222
	CLS			53,353														5,928	59,281
	Care Transitions	1,000																111	1,111
	d.																		-
	7. CLP/ADRC Services	6,150																683	6,833
	8. MATF Adm												11,592						11,592
Sp Co	9. St CG Sup Adm																		-
SUPPRT SERV TOTAL		398,795	30,773	186,853	14,103	27,953	498,423	110,099	215,913	18,678	43,590	81,670	128,472	15,851	9,485	3,450	23,990	169,121	1,977,219

FY 2020 NUTRITION / OMBUDSMAN / RESPITE / KINSHIP - PROGRAM BUDGET DETAIL

Rev. 03/25/2019

Agency: Tri-County Office on Aging Budget Period: 10/01/19 to 9/30/20
 PSA: 6 Date: 04/05/19 Rev. Number Original

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FY 2020 AREA PLAN GRANT BUDGET - TITLE III-C NUTRITION SERVICES DETAIL

Op Std	SERVICE CATEGORY	Title III C-1	Title III C-2	State Congregate	State HDM	NSIP Title III-E	Program Income	Cash Match	In-Kind Match	TOTAL
	Nutrition Services									
C-3	Congregate Meals	519,989		9,365		61,989	108,000		37,500	736,843
B-5	Home Delivered Meals		264,100		468,072	247,958	162,000		85,000	1,227,130
C-4	Nutrition Counseling									-
C-5	Nutrition Education									-
	AAA RD/Nutritionist*									-
	Nutrition Services Total	519,989	264,100	9,365	468,072	309,947	270,000	-	122,500	1,963,973

*Registered Dietitian, Nutritionist or individual with comparable certification, as approved by AASA.

FY 2020 AREA PLAN GRANT BUDGET-TITLE VII LTC OMBUDSMAN DETAIL

Op Std	SERVICE CATEGORY	Title III-B	Title VII-A	Title VII-EAP	State NHO	MSO Fund	Program Income	Cash Match	In-Kind Match	TOTAL
	LTC Ombudsman Ser									
C-11	LTC Ombudsman	4,185	7,760		18,678	9,485	-	-	4,456	44,564
C-15	Elder Abuse Prevention	-		6,343			-	-	705	7,048
	Region Specific	-	-		-		-	-	-	-
	LTC Ombudsman Ser Total	4,185	7,760	6,343	18,678	9,485	-	-	5,161	51,612

FY 2020 AREA PLAN GRANT BUDGET- RESPITE SERVICE DETAIL

Op Std	SERVICES PROVIDED AS A FORM OF RESPITE CARE	Title III-B	Title III-E	State Alt Care	State Escheats	State In-Home	Merit Award Trust Fund	Program Income	Cash/In-Kind Match	TOTAL
B-1	Chore									-
B-4	Homemaking									-
B-2	Home Care Assistance									-
B-6	Home Health Aide									-
B-10	Meal Preparation/HDM									-
B-8	Personal Care									-
	Respite Service Total	-	-	-	-	-	-	-	-	-

FY 2020 AREA PLAN GRANT BUDGET-TITLE E- KINSHIP SERVICES DETAIL

Op Std	SERVICE CATEGORY	Title III-B	Title III-E				Program Income	Cash Match	In-Kind Match	TOTAL
	Kinship Ser. Amounts Only									
C-18	Caregiver Sup. Services	-					-		-	-
C-19	Kinship Support Services	-	10,000				-	-	1,111	11,111
C-20	Caregiver E,S,T	-	-				-	-	-	-
		-	-				-	-	-	-
	Kinship Services Total	-	10,000				-	-	1,111	11,111

Planned Services Summary Page for FY 2020			PSA:		6
Service	Budgeted	Percent of the Total	Method of Provision		
	Funds		Purchased	Contract	Direct
ACCESS SERVICES					
Care Management	\$ 239,903	6.09%			x
Case Coordination & Support	\$ 23,333	0.59%			x
Disaster Advocacy & Outreach Program	\$ -	0.00%			
Information & Assistance	\$ 157,878	4.01%		x	x
Outreach	\$ 68,281	1.73%			x
Transportation	\$ 5,278	0.13%		x	
Option Counseling	\$ 8,333	0.21%			x
IN-HOME SERVICES					
Chore	\$ 1,111	0.03%	x		
Home Care Assistance	\$ -	0.00%			
Home Injury Control	\$ -	0.00%			
Homemaking	\$ 726,136	18.42%	x		
Home Delivered Meals	\$ 1,227,130	31.14%			x
Home Health Aide	\$ -	0.00%			
Medication Management	\$ -	0.00%			
Personal Care	\$ 63,889	1.62%	x		
Personal Emergency Response System	\$ -	0.00%			
Respite Care	\$ 105,812	2.68%	x		
Friendly Reassurance	\$ 2,222	0.06%		x	
COMMUNITY SERVICES					
Adult Day Services	\$ 168,522	4.28%		x	
Dementia Adult Day Care	\$ -	0.00%			
Congregate Meals	\$ 736,843	18.70%			x
Nutrition Counseling	\$ -	0.00%			
Nutrition Education	\$ -	0.00%			
Disease Prevention/Health Promotion	\$ 75,859	1.92%		x	x
Health Screening	\$ -	0.00%			
Assistance to the Hearing Impaired & Deaf	\$ -	0.00%			
Home Repair	\$ -	0.00%			
Legal Assistance	\$ 34,946	0.89%		x	
Long Term Care Ombudsman/Advocacy	\$ 44,564	1.13%		x	
Senior Center Operations	\$ -	0.00%			
Senior Center Staffing	\$ -	0.00%			
Vision Services	\$ -	0.00%			
Programs for Prevention of Elder Abuse,	\$ 7,048	0.18%		x	
Counseling Services	\$ -	0.00%			
Creating Confident Caregivers® (CCC)	\$ 8,333	0.21%			x
Caregiver Supplemental Services	\$ -	0.00%			
Kinship Support Services	\$ 11,111	0.28%		x	
Caregiver Education, Support, & Training	\$ -	0.00%			
AAA RD/Nutritionist	\$ -	0.00%			
PROGRAM DEVELOPMENT	\$ 88,621	2.25%			
REGION-SPECIFIC					
Crisis Services	\$ 57,222	1.45%			x
CLS	\$ 59,281	1.50%	x		x
Care Transitions	\$ 1,111	0.03%			x
d.	\$ -	0.00%			
CLP/ADRC SERVICES	\$ 6,833	0.17%			x
SUBTOTAL SERVICES					
	\$ 3,929,600				
MATF & ST CG ADMINISTRATION					
	\$ 11,592	0.29%			x
TOTAL PERCENT			100.00%	18.64%	13.46%
TOTAL FUNDING		\$ 3,941,192		\$734,638	\$530,822
					\$2,675,732

Note: Rounding variances may occur between the Budgeted Funds column total and the Total Funding under the Method of Provision columns due to percentages in the formula. Rounding variances of + or (-) \$1 are not considered material.

FY 2020 BUDGET REVIEW SPREADSHEET

Rev. 03/25/2019

Agency:	Tri-County Office of AAA Regions	Fiscal Year:	FY 2020
Date of SGA:	SGA No.	Date Reviewed by AASA:	
Date of Budget:	04/05/19	Revision No.	Original
SGA CATEGORY	SGA AWARD	C/O AMOUNT	TOTAL
Title III Administration	\$ 155,612		\$ 155,612
State Administration	\$ 26,877		\$ 26,877
Title III-B Services	\$ 398,795		\$ 398,795
Title III-C-1 Services	\$ 519,989		\$ 519,989
Title III-C-2 Services	\$ 264,100		\$ 264,100
Federal Title III-D (Prev. Health)	\$ 30,773		\$ 30,773
Title III-E Services (NFCSP)	\$ 186,853		\$ 186,853
Title VII/A Services (LTC Ombuds)	\$ 7,760		\$ 7,760
Title VII/EAP Services	\$ 6,343		\$ 6,343
St. Access	\$ 27,953		\$ 27,953
St. In Home	\$ 498,423		\$ 498,423
St. Congregate Meals	\$ 9,365		\$ 9,365
St. Home Delivered Meals	\$ 468,072		\$ 468,072
St. Alternative Care	\$ 110,099		\$ 110,099
St. Aging Network Srv. (St. ANS)	\$ 43,590		\$ 43,590
St. Respite Care (Escheats)	\$ 81,670		\$ 81,670
Merit Award Trust Fund (MATF)	\$ 128,472		\$ 128,472
St. Caregiver Support (St. CG Sup.)	\$ 15,851		\$ 15,851
St. Nursing Home Ombuds (NHO)	\$ 18,678		\$ 18,678
MSO Fund-LTC Ombudsman	\$ 9,485		\$ 9,485
St. Care Mgt.	\$ 215,913		\$ 215,913
NSIP	\$ 309,947		\$ 309,947
			\$ -
SGA TOTALS:	\$ 3,534,620	\$ -	\$ 3,534,620
Administrative Match Requirements			
ADMINISTRATION	BUDGET	SGA	DIFFERENCE
Federal Administration	\$ 155,612	\$ 155,612	\$ -
State Administration	\$ 26,877	\$ 26,877	\$ -
Sub-Total:	\$ 182,489	\$ 182,489	\$ -
MATF	\$ 11,592		
ST CG Supp	\$ -		
Local Administrative Match			
Local Cash Match	\$ 25,000		
Local In-Kind Match	\$ -		
Sub-Total:	\$ 25,000		
Other Admin	\$ -		
Total Administration:	\$ 219,081	\$ 219,081	\$ -
Title III-E Kinship Services Program Requirements			
SERVICES:	BUDGET	SGA	% BUDGETED
Federal Title III-B Services	\$ 398,795	\$ 398,795	100.0000%
Fed. Title III C-1 (Congregate)	\$ 519,989	\$ 519,989	100.0000%
State Congregate Nutrition	\$ 9,365	\$ 9,365	100.0000%
Federal C-2 (HDM)	\$ 264,100	\$ 264,100	100.0000%
State Home Delivered Meals	\$ 468,072	\$ 468,072	100.0000%
Federal Title III-D (Prev. Health)	\$ 30,773	\$ 30,773	100.0000%
Federal Title III-E (NFCSP)	\$ 186,853	\$ 186,853	100.0000%
St. Access	\$ 27,953	\$ 27,953	100.0000%
St. In Home	\$ 498,423	\$ 498,423	100.0000%
St. Alternative Care	\$ 110,099	\$ 110,099	100.0000%
St. Care Mgt.	\$ 215,913	\$ 215,913	100.0000%
State Nursing Home Ombs (NHO)	\$ 18,678	\$ 18,678	100.0000%
St ANS	\$ 43,590	\$ 43,590	100.0000%
Sub-Total:	\$ 2,792,603	\$ 2,792,603	100.0000%
Local Service Match			
Local Cash Match	\$ 23,990		
Local In-Kind Match	\$ 291,621		
Sub-Total:	\$ 315,611		
Title VII/A Services (LTC Ombuds)	\$ 7,760	\$ 7,760	100.0000%
Title VII/EAP Services	\$ 6,343	\$ 6,343	100.0000%
NSIP	\$ 309,947	\$ 309,947	100.0000%
St. Respite Care (Escheats)	\$ 81,670	\$ 81,670	100.0000%
MATF	\$ 116,880	\$ 116,880	100.0000%
St. CG Support	\$ 15,851	\$ 15,851	100.0000%
MSO Fund-LTC Ombudsman	\$ 9,485	\$ 9,485	100.0000%
TCM-Medicaid / CM	\$ -		
Program Income	\$ 273,450		
Total Services:	\$ 3,929,600		
Grand Total: Ser.+ Admin.	\$ 4,148,681		
Miscellaneous Budget Requirements / Constraints			
Amounts budgeted for OAA / AASA Priority Services:			
Access:			\$94,250
In-Home:			\$135,500
Legal:			\$31,451
Total Budgeted for Priority Services:			\$261,201
Are Access Services budgeted at minimum 10% of Original ACL Title III-B			Yes
Are In Home Services budgeted at minimum 10% of Original ACL Title III-B			Yes
Are Legal Services budgeted at minimum 6.5% of Original ACL Title III-B			Yes
(Actual % of Legal)			7.89%
Title III-B award w/o carryover or Transfers in current SGA			\$398,795
Amount budgeted for Program Development:			\$79,759
% of Title III-B Program Development (must be 20% or less):			20.0%
Is Program Development budgeted at 20% or less?			Yes
Title III-D allotment with carryover:			\$30,773
Amount budgeted for EBDP Activities, per TL#2012-244:			\$30,773
Is 100% of Title III-D budgeted on APPROVED EBDP?			Yes

PRIORITY SERVICE SECTION

Access Services	III-B Budget Amount
a. Care Management	\$0
b. Case Coord/supp	\$4,500
c. Disaster Advocacy	\$0
d. Information & Assis	\$77,500
e. Outreach	\$0
f. Transportation	\$4,750
g. Options Counseling	\$7,500
Access Total:	\$94,250

(AAA Regional Access Service)

In Home Services	III-B Budget Amount
a. Chore	\$1,000
b. Home Care Assis	\$0
c. Home Injury Cntrl	
d. Homemaking	\$75,000
e. Home Health Aide	\$0
f. Medication Mgt	
g. Personal Care	\$57,500
h. Assistive Device&Tech	\$0
i. Respite Care	\$0
j. Friendly Reassure	\$2,000
In Home Services Total:	\$135,500

(AAA Regional In-Home Service)

(AAA Regional In-Home Service)

Kinship Services	III-E Budget Amount
1. Caregiver Supplmt - Kinship Amount Only	
2. Kinship Support	\$10,000
3. Caregiver E,S,T - Kinship Amount Only	\$0
	\$0
Kinship Services Total:	\$10,000

(Other Title III-E Kinship Service)

(Other Title III-E Kinship Service)

Title III-B Transfers reflected in SGA	Title III-B Award
Title III-B award w/o carryover in SGA	\$398,795
a. Amt. Transferred into Title III-B	
b. Amt. Transferred out of Title III-B	
AoA Title III-B Award Total:	\$398,795

(Use ONLY If SGA Reflects Transfers)

(Always Enter Positive Number)

(Always Enter Positive Number)

NOTE: AoA Title III Part B award for the current FY means total award from AoA without carryover or transfers.

**FY 2020 Annual Implementation Plan
Direct Service Budget Detail #1**

AAA: Tri-County Office on Aging

FISCAL YEAR: FY 2020

SERVICE: Care Management

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries			111,455					111,455
Fringe Benefits			33,150					33,150
Travel			4,000					4,000
Training			300					300
Supplies			1,300					1,300
Occupancy			19,157					19,157
Communications			2,500					2,500
Equipment								0
Other:			9,025					9,025
Service Costs			11,146					11,146
Purchased Services (CM only)			23,880		23,990			47,870
								0
Totals	0	0	215,913	0	23,990	0	0	239,903

SERVICE AREA: _____

(List by County/City if service area is not entire PSA) _____

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? _____

Yes X No

If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES #1

FY 2020

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
Fund Raising Program		23,990				
	Totals	23,990	0	0	0	

Difference

0

0

0

OK

OK

OK

**FY 2020 Annual Implementation Plan
Direct Service Budget Detail #2**

AAA: Tri-County Office on Aging

FISCAL YEAR: FY 2020

SERVICE: Crisis Services

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries								0
Fringe Benefits								0
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other:	21,500		30,000			5,722		57,222
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	21,500	0	30,000	0	0	5,722	0	57,222

SERVICE AREA: _____

(List by County/City if service area is not entire PSA) _____

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP?

Yes X No

If yes, please describe: _____

Explanation for Other Expenses: _____

SCHEDULE OF MATCH & OTHER RESOURCES #2

FY 2020

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
TCOA			5,722			
	Totals	0	5,722	0	0	

Difference

0

0

0

OK

OK

OK

**FY 2020 Annual Implementation Plan
Direct Service Budget Detail #3**

AAA: Tri-County Office on Aging

FISCAL YEAR: FY 2020

SERVICE: Case Coordinatrion and Support

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	3,288		10,560			1,539		15,387
Fringe Benefits	1,212		5,940			795		7,947
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	4,500	0	16,500	0	0	2,334	0	23,334

SERVICE AREA:

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No

If yes, please describe:

SCHEDULE OF MATCH & OTHER RESOURCES #3

FY 2020

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
TCOA			2,334			
Totals		0	2,334	0	0	

Difference

0

0

0

OK

OK

OK

**FY 2020 Annual Implementation Plan
Direct Service Budget Detail #4**

AAA: Tri-County Office on Aging

FISCAL YEAR: FY 2020

SERVICE: Outreach

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	23,453		19,885			4,815		48,153
Fringe Benefits	10,047		8,068			2,013		20,128
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	33,500	0	27,953	0	0	6,828	0	68,281

SERVICE AREA:

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No

If yes, please describe:

SCHEDULE OF MATCH & OTHER RESOURCES #4

FY 2020

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
TCOA			6,828			
Totals		0	6,828	0	0	

Difference

0

0

0

OK

OK

OK

**FY 2020 Annual Implementation Plan
Direct Service Budget Detail #5**

AAA: Tri-County Office on Aging

FISCAL YEAR: FY 2020

SERVICE: Information and Assistance

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	26,246		18,965			5,024		50,235
Fringe Benefits	11,254		8,125			2,153		21,532
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	37,500	0	27,090	0	0	7,177	0	71,767

SERVICE AREA:

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY 2014 AIP? Yes X No

If yes, please describe:

SCHEDULE OF MATCH & OTHER RESOURCES #5

FY 2020

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
TCOA			7,177			
	Totals	0	7,177	0	0	

Difference

0

0

0

OK

OK

OK

**FY 2020 Annual Implementation Plan
Direct Service Budget Detail #6**

AAA: Tri-County Office on Aging

FISCAL YEAR: FY 2020

SERVICE: Congregate Meals

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	325,156							325,156
Fringe Benefits	144,439							144,439
Travel	25,489							25,489
Training								0
Supplies	8,409							8,409
Occupancy						37,500		37,500
Communications			9,365					9,365
Equipment								0
Other: Food	16,496	61,989		108,000				186,485
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	519,989	61,989	9,365	108,000	0	37,500	0	736,843

SERVICE AREA:

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No

If yes, please describe:

SCHEDULE OF MATCH & OTHER RESOURCES #6

FY 2020

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
TCOA			37,500			
	Totals	0	37,500	0	0	

Difference

0

0

0

OK

OK

OK

**FY 2020 Annual Implementation Plan
Direct Service Budget Detail #7**

AAA: Tri-County Office on Aging

FISCAL YEAR: FY 2020

SERVICE: Home Delivered Meals

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	182,159		264,790					446,949
Fringe Benefits	78,068		113,374					191,442
Travel						85,000		85,000
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other: Food	3,873	247,958	89,908	162,000				503,739
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	264,100	247,958	468,072	162,000	0	85,000	0	1,227,130

SERVICE AREA:

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP?

Yes X No

If yes, please describe:

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2020

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
TCOA			85,000			
	Totals	0	85,000	0	0	

Difference

0

0

0

OK

OK

OK

**FY 2020 Annual Implementation Plan
Direct Service Budget Detail #8**

AAA: Tri-County Office on Aging

FISCAL YEAR: FY 2020

SERVICE: SAVVY, Creating Confident Caregivers

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	5,252					584		5,836
Fringe Benefits	2,248					250		2,498
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	7,500	0	0	0	0	834	0	8,334

SERVICE AREA:

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP?

Yes X No

If yes, please describe:

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2020

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
TCOA			834			
	Totals	0	834	0	0	

Difference

0

0

0

OK

OK

OK

**FY 2020 Annual Implementation Plan
Direct Service Budget Detail #9**

AAA: Tri-County Office on Aging

FISCAL YEAR: FY 2020

SERVICE: CLP/ADRC Services

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	4,034					448		4,482
Fringe Benefits	2,116					235		2,351
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	6,150	0	0	0	0	683	0	6,833

SERVICE AREA:

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No

If yes, please describe:

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2020

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
TCOA			683			
Totals		0	683	0	0	

Difference

0

0

0

OK

OK

OK

**FY 2020 Annual Implementation Plan
Direct Service Budget Detail #10**

AAA: Tri-County Office on Aging

FISCAL YEAR: FY 2020

SERVICE: Disease Prevention/Health Promotion

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	33,750					3,750		37,500
Fringe Benefits	3,750					417		4,167
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	37,500	0	0	0	0	4,167	0	41,667

SERVICE AREA:

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY 2014 AIP? Yes X No

If yes, please describe:

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2020

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
TCOA			4,167			
Totals		0	4,167	0	0	

Difference

0

0

0

OK

OK

OK

**FY 2020 Annual Implementation Plan
Direct Service Budget Detail #11**

AAA: Tri-County Office on Aging

FISCAL YEAR: FY 2020

SERVICE: CLS

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries								0
Fringe Benefits								0
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	0	0	0	0	0	0	0	0

SERVICE AREA:

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes No

If yes, please describe:

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2020

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
Totals		0	0	0	0	

Difference

0

0

0

OK

OK

OK

**FY 2020 Annual Implementation Plan
Direct Service Budget Detail #12**

AAA: Tri-County Office on Aging

FISCAL YEAR: FY 2020

SERVICE: Care Transitions

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	700					77		777
Fringe Benefits	300					34		334
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	1,000	0	0	0	0	111	0	1,111

SERVICE AREA:

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No

If yes, please describe:

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2020

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
TCOA			111			
	Totals	0	111	0	0	

Difference

0

0

0

OK

OK

OK

- Updated attachment to TL #2019-384

Attachment

ACCESS SERVICES

		Federal Funds				State Funds						
Op Std	Access Services	Title III-B	Title III-D **	Title III-E	Title VIIA ----- Title VII EAP	St. Access	St. Care Management	St. Respite Care (Escheats)	St. In- Home	St. Merit Award Trust Fund (MATF)	St. Caregiver Support (St. CG Sup.)	St. Aging Network Services (St. ANS)
A-1	Care Management	X		X		X	X					X
A-2	Case Coordination & Support	X		X		X	X					X
A-3	Disaster Advocacy & Outreach Program	X										
A-4	Information & Assistance	X		X		X						X
A-5	Outreach	X		X		X						X
A-6	Transporation (For MATF & St. CG Sup. only) - adult day service and respite related transport of service recipients including related medical and shopping assistance is allowed.	X		X						X	X	
A-7	Options Counseling	X		X		X	X					X

IN-HOME SERVICES

[illegible]

COMMUNITY SERVICES

		Federal Funds				State Funds						
Op Std	Community Services	Title III-B	Title III-D **	Title III-E	Title VIIA *****	St. Nursing	St. Alternative	St. Respite Care	MI State Ombuds	St. Merit Award	St. Caregiver	St. Aging Network
C-1	Adult Day Service	X		X			X	X		X	X	X
C-2	Dementia Adult Day Care	X		X			X	X		X	X	X
C-6	Disease Prevention/Health Promotion	X	X	X								
C-7	Health Screening	X										
C-8	Assistance to Hearing Impaired & Deaf	X										
C-9	Home Repair	X										
C-10	Legal Assistance	X		X								
C-11	Long Term Care Ombudsman	X			Title VII A X	X			X			
C-12	Senior Center Operations	X										
C-13	Senior Center Staffing	X										
C-14	Vision Services	X										
C-15	Prevention of Elder Abuse, Neglect & Exploitation	X			Title VII A & EAP							
C-16	Counseling Services	X		X								
C-17	Creating Confident Caregivers® (CCC).	X	X	X								
C-18	Caregiver Supplemental Services	X		X								
C-19	Kinship Support Services	X		X								
C-20	Caregiver Education, Support & Training	X		X								

NUTRITION SERVICES

Op Std	Nutrition Service	Title III-C1 & State Congregate	Title III-C2 & State Home Delivered Meals	Title III-E	*NSIP	Requirements from AASA Transmittal letters that establish Fundable Service Categories Replaces: TL 367, 2005-102 & 2007-142 See TL343 & TL2006-111 for guidance re St. MATF See TL 2012-244 for guidance re Title D See TL 2012-256 for guidance re St. ANS
C-3	Congregate Meals	X			X	
B-5	Home Delivered Meals		X	X	X	
C-4	Nutrition Counseling	X	X	X		
C-5	Nutrition Education	X	X	X		

*NSIP funds are designated for actual food costs for Title III eligible meals

Rev Date 7/26/17

** Note for Title III D – All funds have to be used for Evidence-Based programs.

TL #2019-384 Fundable Services Matrix, revised 2/15/2019, replaces TL #2015-301

Full Program Title Name

Title III Administration	Federal
State Administration	State
Title IIIB Supportive Services	Federal
Title IIIC-1 Services Congregate Meals	Federal
Title IIIC-2 Services Home Delivered Meals	Federal
Title IIID Services (Preventive Health)	Federal
Title IIIE Services (NFCSP) National Family Caregiver Support	Federal
Title VII/A Services (LTC Ombudsman)	Federal
Title VII/EAP Services Elder Abuse Prevention	Federal
State Access Services	State
State In-Home Services	State
State Congregate Meals	State
State Home Delivered Meals	State
State Alternative Care	State
State Aging Network Services (St. ANS)	State
State Caregiver Support	State
State Respite Care	State
State Merit Award Trust Fund (MATF)	State
State Nursing Home Ombs	State
Michigan State Ombudsman (MSO)	State
State Care Management	State
Nutrition Services Incentive Program (NSIP)	Federal

Program Title on SGA

Title III Administration
State Administration
Title IIIB Supportive Services
Title IIIC-1 Congregate Meals
Title IIIC-2 Home Delivered Meals
Title IIID Preventive Health
Title IIIE Natl. Family Caregiver
Title VII/A LTC Ombudsman
Title VII/EAP Eld Abuse Prevention
State Access Services
State In-Home Services
State Congregate Meals
State Home Delivered Meals
State Alternative Care
State Aging Network Services (St. ANS)
State Caregiver Support
State Respite Care
State Merit Award
State Nursing Home Ombs
Michigan State Ombudsman (MSO)
State Care Management
Nutrition Services Incentive Program (NSIP)

MATCHING REQUIREMENTS

Revision date 1/26/2016

Revision to Transmittal Letter #2016-320

FEDERAL ADMINISTRATION TOTAL - MATCH REQUIRED: 25%

STATE 15%^[2] (AASA)

LOCAL 10% (AAAs)

FEDERAL & STATE SERVICES TOTAL - MATCH REQUIRED: 15%

STATE 5% (AASA)

LOCAL 10% (AAAs)

Table 1 below describes these requirements by source of funds.

Table 1 AAA Local Matching Requirement by Fund Source

Funding Source	Fund Source Name	AAA Local Match Requirement	Reference
Federal	Title III Administration	15% (a)	OAA of 1965 (d)
Federal	Title IIIB Supportive Services	10%	OAA of 1965
Federal	Title IIIC-1 Congregate Meals	10%	OAA of 1965
Federal	Title IIIC-2 Home Delivered Meals	10%	OAA of 1965
Federal	Title IIID Preventive Health	10%	OAA of 1965
Federal	Title IIIE Natl. Family Caregiver	10%	OAA of 1965
Federal	Title VII/EAP Eld Abuse Prevention	No Match Required	ACL CFDA
Federal	Title VII/A LTC Ombudsman	No Match Required	AoA Fiscal Guide (b)
Federal	Nutrition Services Incentive Program	No Match Required	AoA Fiscal Guide
State	State Administration	No Match Required	AASA
State	State Access Services	10%	AASA
State	State In-Home Services	10%	AASA
State	State Congregate Meals	10%	AASA
State	State Home Delivered Meals	10%	AASA
State	State Nursing Home Ombudsman	10%	AASA
State	State Alternative Care	10%	AASA
State	MI State Ombudsman Funds (MSO)	10%	AASA
State	State Merit Award Trust Fund	No Match Required	AASA TL #1006 (7/28/09)
State	State Caregiver Support	10%	AASA
State	State Respite Care	No Match Required	Public Act 171 of 1990
State	State Care Management	10%	AASA
State	State Aging Network Services	10%	AASA

(a) 15% is an approximate amount and may vary slightly after applying the state match amount.

(b) AoA is the acronym for the federal Administration on Aging

(c) Michigan Office of Long Term Care Supports and Services (OLTCSS)

(d) OAA is the acronym for the Older Americans Act

Per AoA requirements, if the required non-federal share is not provided by the completion date of the funded project period, to meet the match percentage, AoA will reduce the Federal dollars awarded when closing out the award, which may result in a requirement to return Federal funds. AASA verifies compliance with local matching requirements based upon a review of AAA FSRs.

[2] The exact percentage amount may vary slightly in order to meet the federal requirement.

AREA AGENCY ON AGING--OPERATING BUDGET

PSA: 6
Agency: Tri-County Office on Aging

Budget Period: 10/01/19

to: 09/30/20

Date of Budget: 04/05/19
Rev. No.: Original Page 1 of 2

Operations		Program Services/Activities											
Admin	Program Develop	Congregate Nutrition	Home Delivered Nutrition	Care Mgmt	HCBS Waiver	Merit Award Trust Fund	Care Giver	CLP/ADRC	Outreach	Information & Assistance	Case Coordination	Other	TOTAL

REVENUES														
Federal Funds	155,612	79,759	581,978	512,058		20,978,832		12,929	36,760	26,116	35,550	5,596	84,000	22,509,190
State Funds	26,877		9,365	468,072	215,913		11,372			22,440	27,182	21,642		802,863
Local Cash	21,214		17,788	71,154										110,156
Local In-Kind		8,862	23,798	53,634			1,436	4,084	5,395	6,970	3,027	9,333		116,539
Interest Income	15,000					35,000								50,000
Fund Raising/Other	339,196		184,130	736,518	25,000					10,000		56,220		1,351,064
TOTAL	557,899	88,621	817,059	1,841,436	240,913	21,013,832	11,372	14,365	40,844	53,951	79,702	30,265	149,553	24,939,812

EXPENDITURES														
Contractual Services														0
Purchased Services	35,000				25,000	17,500,000								17,560,000
Wages and Salaries	255,244	49,764	193,118	650,963	140,333	2,314,723	0	13,000	33,343	36,540	53,980	20,500	101,289	3,862,797
Fringe Benefits	81,679	15,925	87,221	243,146	30,645	605,120		910	5,001	14,616	21,592	8,200	40,515	1,154,570
Payroll Taxes	19,526	3,807	14,989	41,787	8,358	165,028		455	2,500	2,795	4,130	1,565	7,749	272,689
Professional Services	5,200		4,730	17,104	4,937	125,683								157,654
Accounting & Audit Services	9,500		12,171	44,014	6,496	53,423	11,372							136,976
Legal Fees	500					1,603								2,103
Occupancy	36,000		13,138	47,511	3,465	72,548								172,662
Insurance	1,000	725	1,200	4,800		5,342								13,067
Office Equipment	2,500					16,027								18,527
Equip Maintenance & Repair	300		5,781	18,529										24,610
Office Supplies/Food Supplies	7,500	2,500	32,709	118,283	1,299	26,711								189,002
Printing & Publication	3,500	5,900				10,683								20,083
Postage	1,200	1,250				22,707								25,157
Telephone	1,000	1,750	10,887	10,404	2,598	13,353								39,992
Travel	750	1,500	28,905	45,135		36,050								112,340
Conferences	2,500	2,500			303	10,683								15,986
Memberships	20,000	3,000				2,137								25,137
Miscellaneous/Reserve	75,000		15,766	35,633	2,165	32,011								160,575
Food			396,444	564,127										
Contractor Services					15,314									
														0
														0
TOTAL	522,899	88,621	817,059	1,841,436	215,913	3,513,832	11,372	14,365	40,844	53,951	79,702	30,265	149,553	6,403,927

AREA AGENCY ON AGING--WAGES AND SALARIES

PSA: 6

Budget Period: 10/01/19

to: 09/30/20

Date of Budget: 04/05/19

Agency: Tri-County Office on Aging

Rev. No.: Original

Page 2 of 2

		Operations		Program Services/Activities											
JOB CLASSIFICATION	FTEs	Admin	Program Develop	Congregate Nutrition	Home Delivered Nutrition	Care Mgmt	HCBS Waiver	Merit Award Trust Fund	Care Giver	CLP/ADRC	Outreach	Information & Assistance	Case Coordination	Other	TOTAL
Executive Director	1.0000	45,324	13,388			1,029	43,266								103,007
Assistant Director	1.0000	6,517					54,318				11,587				72,422
Nutrition Director	1.0000			11,116	44,463										55,579
Finance Director	1.0000	28,892					43,333								72,225
Waiver Director	1.0000					5,134	59,043								64,177
Human Resources Mgr	1.0000	24,473					36,708								61,181
Comm Rltns & Grans Mgr	1.0000	17,602	27,504								9,901				55,007
Contract Manager	1.0000						51,817								51,817
Planner	1.0000	43,974					4,886								48,860
Nursing Supervisor	1.0000					4,581	52,680								57,261
Social Worker Supervisor	1.0000					4,581	52,680								57,261
Care Manager RN	11.7500					46,624	590,492								637,116
Care Manager SW	11.7500					46,652	590,818								637,470
Care Mgmt Service Coordinator	1.0000					3,065	35,244								38,309
Eligibility/Assmnt Specialist	4.0000					3,042	146,282						20,500		169,824
I&A Specialist/Counselor	4.5000					1,901	103,280			33,343		53,980			192,504
Waiver Accounts Payable Clerk	1.0000					7,525	30,099								37,624
Out Reach Specialist	1.0000						24,701		13,000		5,634				43,335
Staff Accountant	1.0000	16,136					24,205								40,341
Finance Assistant	1.0000	13,460					20,189								33,649
Office/Clerical	9.1250	14,136		14,929	99,913	11,145	130,852								270,975
NFT Navigator	1.0000						43,055								43,055
Housing & Access Supervisor	1.0000						55,579								55,579
Resptionist	1.0000	14,392					6,168								20,560
FD Mgr/Food Production Suprv	3.0000			13,285	88,905										102,190
Cook/Food Production Asst	3.5000			10,404	69,626										80,030
Porter/Stockperson/Dishwasher	5.7500			15,401	103,067										118,468
Van Drive/Food Trans	5.7500			18,583	124,366										142,949
Dining Site/Kitchen Coordinator	2.9250			58,077											58,077
MOW Supervisor	4.0000			17,703	118,473										136,176
Dietician/Evidence Based Prg Mgr	1.0000			535	2,150									50,824	53,509
Community Nutrition Mgr	1.0000			33,085							4,944				38,029
Reimbursement Specialist	1.0000	5,054				5,054	40,434								50,542
MMAF Coordinator	1.0000										4,474			40,263	44,737
Quality Specialist	1.0000						55,579								55,579
Fundraising & Volunteer Specialist	1.0000	25,284	8,872											10,202	44,358
Quality Assistant	0.5000						19,015								19,015
															0
															0
															0
															0
TOTAL	91.5500	255,244	49,764	193,118	650,963	140,333	2,314,723	0	13,000	33,343	36,540	53,980	20,500	101,289	3,862,797

ACCESS AND SERVICE COORDINATION CONTINUUM

It is essential that each PSA have an effective access and service coordination continuum. This helps participants to get the right service mix and maximizes the use of limited public funding to serve as many persons as possible in a quality way.

Instructions

The Access and Service Coordination Continuum is found in the Documents Library as a fillable pdf file. (A completed sample is also accessible there). Please enter specific information in each of the boxes below that describes the range of access and service coordination programs in the area agency PSA.

	Level 1	Level 2	Level 3	Level 4	Level 5
	<i>Least Intensive</i>				<i>Most Intensive</i>
Program	Information & Assistance				Care Management
Participants					
What Is Provided?					
Where is the service provided?					

EVIDENCE-BASED PROGRAMS PLANNED FOR FY 2020

Funded Under Disease Prevention Health Promotion Service Definition

Provide the information requested below for Evidence-Based Programs (EBDP) to be funded under Title III-D.

Title III-D funds can only be used on health promotion programs that meet the highest-level criteria as determined by the Administration for Community Living (ACL) Administration on Aging (AoA). Please see the “List of Approved EBDP Programs for Title III-D Funds” in the Document Library. Only programs from this list will be approved beginning in FY 2020. If funding has been allocated as a single amount for all Title III-D programs for a provider, enter on first line under “Funding Amount for This Service.”

[illegible]

EMERGENCY MANAGEMENT AND PREPAREDNESS

Minimum Elements for Area Agencies on Aging FY 2020 Annual Implementation Plan

After each general and nutrition minimum element for emergency preparedness, provide a brief description regarding how the AAA Emergency Preparedness Plan for FY 2020 will address the element.

Area Agency on Aging
A. General Emergency Preparedness Minimum Elements (required by the Older American's Act).
1. Anticipated expectations during a State or locally declared emergency/disaster. Include having a staff person (the area agency director or their designee) available for communication with AASA staff to provide real time information about service continuity (status of aging network service provider's ability to provide services).
2. Being prepared to identify and report on unmet needs of older individuals.
3. Being able to provide information about the number and location of vulnerable older persons receiving services from the area agency residing in geographic area(s) affected by the emergency/disaster.
4. Being able to contact such affected older persons to determine their well-being.
5. Anticipated minimum expectations during a State or locally organized preparedness drill include being available to establish communication between AASA staff and area agency staff and being able to provide information upon request to both state and local emergency operation centers regarding the number and location of vulnerable older individuals residing in geographic areas affected by the drill.

B. Nutrition providers shall work with the respective area agency to develop a written emergency plan. The emergency plan shall address, but not be limited to the following elements:

1. Uninterrupted delivery of meals to home-delivered meals participants, including, but not limited to use of families and friends, volunteers, shelf-stable meals and informal support systems.

2. Provision of at least two, and preferably more, shelf-stable meals and instructions on how to use for home-delivered meal participants. Every effort should be made to assure that the emergency shelf-stable meals meet the nutrition guidelines. If it is not possible, shelf-stable meals will not be required to adhere to the guidelines. (MI-CHOICE participants may receive two emergency meals that are billed to MI-CHOICE. Additional emergency meals may be billed to Title III-C2).

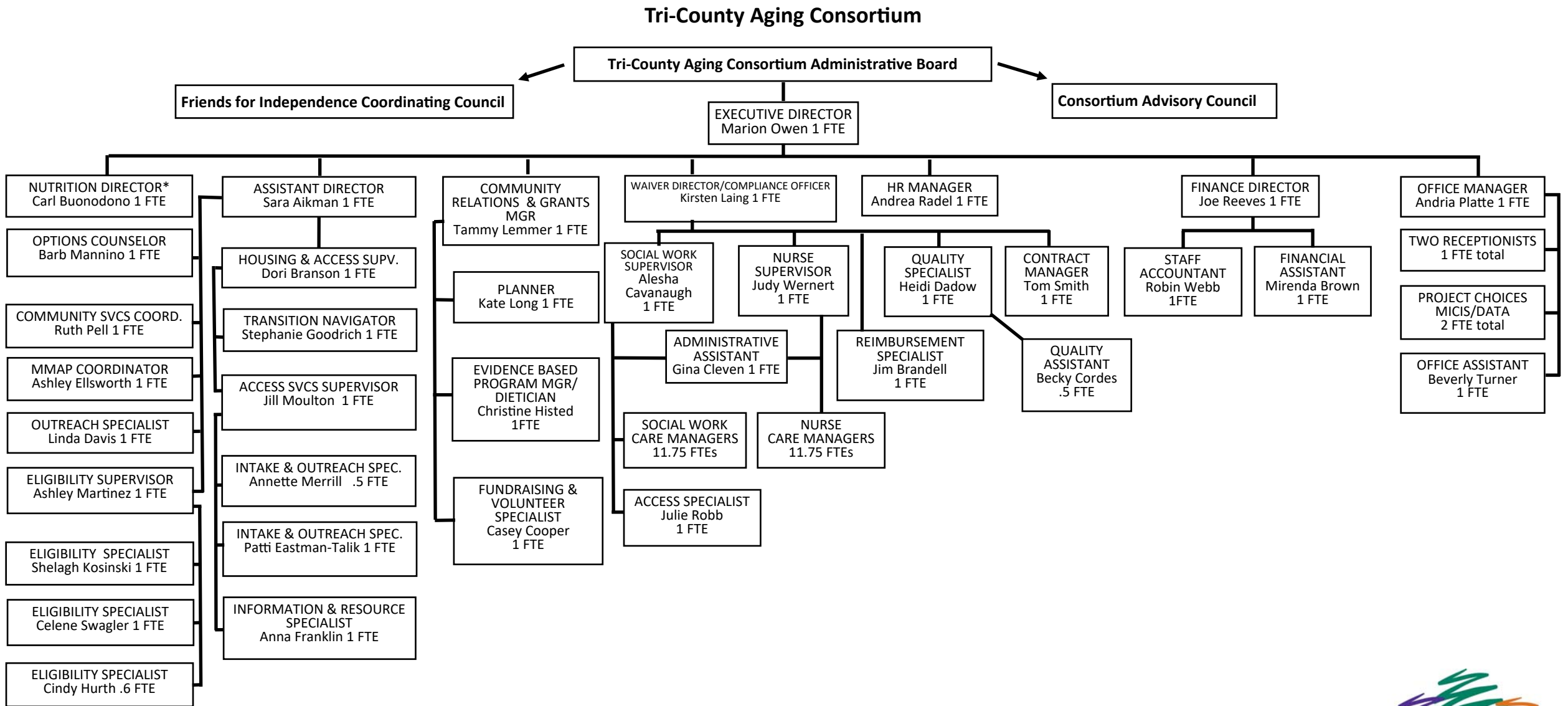
3. Backup plan for food preparation if usual kitchen facility is unavailable.

4. Agreements in place with volunteer agencies, individual volunteers, hospitals, long-term care facilities, other nutrition providers, or other agencies/groups that could be on standby to assist with food acquisition, meal preparation, and delivery.

5. Communications system to alert congregate and home-delivered meals participants of changes in meal site/delivery.

6. The plan shall cover all the sites and home-delivered meals participants for each nutrition provider, including sub-contractors of the AAA nutrition provider.

7. The plan shall be reviewed and approved by the respective area agency and submitted electronically to AASA for review.

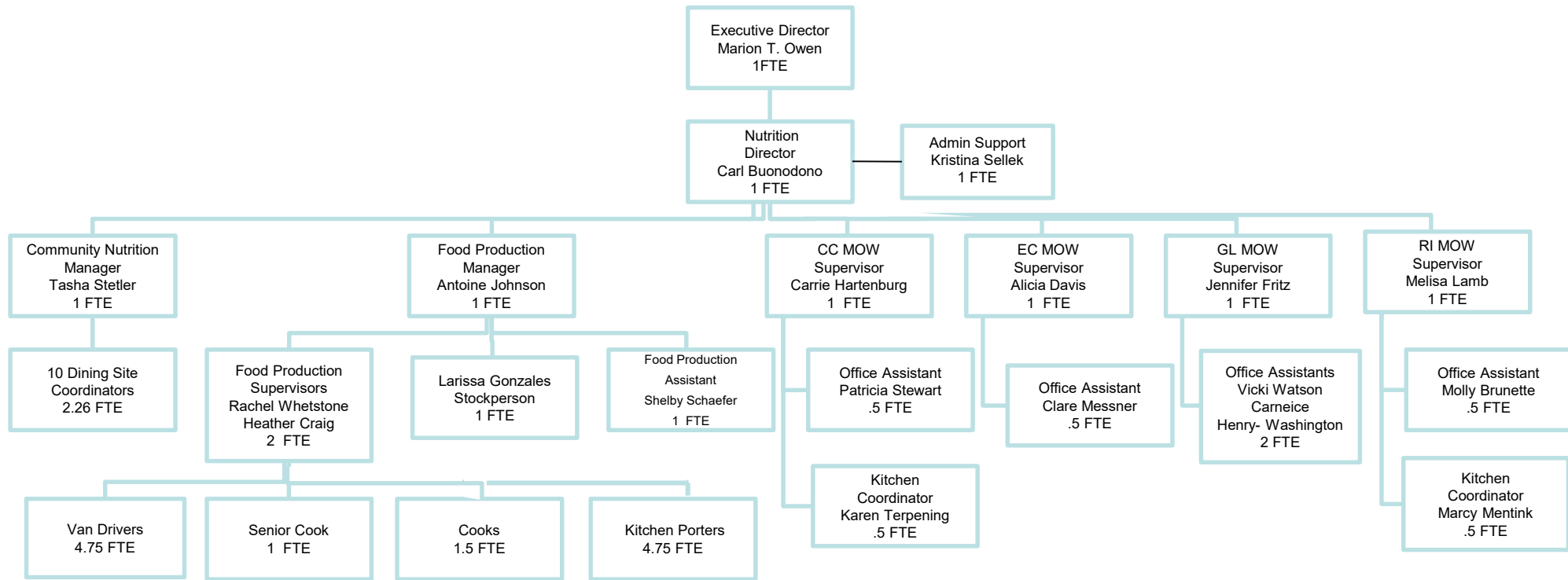


* See Nutrition Organization Chart for further detail on TCOA's Nutrition Program staffing





Tri-County Office on Aging - Nutrition Program



TRI-COUNTY OFFICE ON AGING
MULTI-YEAR AREA PLAN SUMMARY
Fiscal Years 2020-2022

Tri-County Office on Aging's (TCOA) mission is to promote and preserve the independence and dignity of the aging population. This mission is at the core of all programs and services the agency provides in its service area and the foundation of the agency's 2020-2022 Multi-Year Plan (MYP). This plan was created using the input of local seniors and persons with disabilities, community partners, staff members and members of the agency's Advisory Council and Administrative Board.

Between the 2010 National Census and the 2017 American Community Survey, the three counties that make up TCOA's service area experienced a 19% increase in the 60 and older population. The tri-county population of adults age 60 and older represented 20% of the total tri-county population in 2017. TCOA has continued prioritizing services to focus on serving individuals considered high risk and needing the most assistance.

Special Projects and Partnerships:

* Medicare/Medicaid Assistance Program – Continue to partner with Capital Area Community Services and Disability Network Capital Area to provide MMAP services in the tri-county area. Utilize traditional and social media to share information and recruit and train new MMAP volunteers to keep up with the growing demand from the ever-changing health care system.

* Evidence-based programs – Strengthen partnerships with health plans, physician groups and community organizations to expand implementation of evidence-based programs.

* Advocacy - Advocate with Silver Key Coalition and other advocacy organizations to increase state and federal funding for in-home services and promote higher reimbursement rates, resulting in increased wages and training for direct care workers.
Support exploration and possible formation of a committee for county senior millage(s).

* Accreditation - TCOA anticipates obtaining accreditation through the National Committee for Quality Assurance (NCQA). NCQA uses the most up to date evidence based-practices to determine quality indicators. One benefit to accreditation is that potential entities that may want to partner with TCOA will recognize the agency's dedication to quality and know that specific minimum standards have already been met. Currently, TCOA is only choosing to pursue accreditation in relation to the MI Choice Waiver, though opportunities remain for the agency to bring multiple programs forward in the future, such as Care Management or Case Coordination.

Public Hearings:

At least two public hearings on the FY 2020-2022 MYP must be held in the Planning and Service Area (PSA). The hearings must be held in an accessible facility. Persons need not be present at the hearings to provide testimony: e-mail and written testimony must be accepted for at least a thirty-day period beginning when the summary of the MYP is made available (no later than April 19, 2019).

May 6, 2019 1:00PM	Charlotte Community Library 226 S. Bostwick, Charlotte, MI 48813
May 8, 2019 1:00PM	Briggs District Library 108 E. Railroad St., St. Johns, MI 48879
May 9, 2019 1:00PM	Tri-County Office on Aging 5303 S. Cedar St., Bldg. 1, Lansing, MI 48911

Proposed Goals and Objectives

*All goals and objectives are subject to change.

GOAL 1*	At least one community in the PSA will complete an aging-friendly community assessment and receive recognition as a CFL by 9/30/2020.
Objective A	Work to secure at least one community in the Region 6 PSA as a recognized CFL by September 2020.
Activities	• Explore or revisit CFL recognition with communities in the tri-county area that may be willing to align their efforts with the qualifications and requirements to become a CFL.
GOAL 2*	Ensure older adults have access to information and services to improve their ability to make informed decisions regarding their independence.
Objective A	Work with Area Agencies on Aging Association of Michigan (4AM) on development of Management Services Organization (MSO) to prepare for the demands of managed care and multiple healthcare contractual opportunities.
Activities	• Participate in Strategic Initiative Committee. • In partnership with 4AM, secure the services of a consultant with expertise in managed care. • Educate staff, board and stakeholders (including provider network and consumers) on the impact and benefits of the model and engage them in the process.
Objective B	Improve access to programs and services for underserved populations.
Activities	• Secure services of a Resource Navigator. • Facilitate connections with culturally and/or linguistically specific community based organizations. • Provide access to assistance with MMAP and other public benefits. • Connect with medical community, physician organizations, and health plans. • Connect with neighborhood organizations. • Promote cultural competency issues impacting underserved local seniors and persons with disabilities, including non-English speaking and Lesbian, Gay, Bisexual and Transgender individuals. • Utilize the SAGE LGBT inclusivity guide to enhance service to the community.
Objective C	Expand housing assistance to increase access to community housing options.
Activities	• Create/distribute public directory of all senior housing, low income and accessible housing options in the tri-county area. • Schedule and convene meetings for Managers of Senior Complexes and Landlords. • Maintain information on Private Landlords.
Objective D	Provide information about benefits and help people solve problems with health benefit programs and related insurance products.
Activities	• Continue to advocate for funding. • Continue to recruit and train new MMAP volunteers. • Utilize traditional and social media to share information and obtain new volunteers.
Objective E	Improve transportation partnerships focusing on TCOA's consumer demographic needs.
Activities	• Maintain supply of bus passes on hand for non-waiver clients. • Explore options for increased usability of local transportation providers. • Explore ways to make on-demand transportation available and affordable when needed. (e.g. senior discounts expanded hours and routes, rural service) • Pursue ability to process CATA Spectran applications to certify riders.

Objective F Activities	Increase access to kinship care services in the tri-county area. • Partner/explore idea of forum on kinship with MSU Kinship Resource Center.
Objective G Activities	Work to advance community integration and outreach efforts. • Expand public awareness and education efforts. • Maintain Long Term Care Collaborative/Aging and Disability Resource Center partnership. • Expand partnerships with doctors' offices, physician groups, health plans and community-based organizations. • Partner with MSU College of Human Medicine to implement the Caring for Patients with Chronic Conditions curriculum to educate Medical Residents on resources available through the aging network.
Objective H Activities	Work to advance advocacy efforts in the tri-county area. • Have local seniors represent the tri-county area on the Michigan Senior Advocates Council to advocate for older Michigianians. • Continue to have Tri-County Office on Aging staff and Advisory Council representation on the planning committee for Older Michigianians Day. • Encourage Advisory Council members and other local advocates to meet with local state legislators to advocate on issues impacting older adults and persons with disabilities as identified in the Older Michigianians Day Platform. • Support exploration and possible formation of a committee for county senior millage(s). • Advocate with Silver Key Coalition, IMPART Alliance and other advocacy organizations to increase state and federal funding for in-home services and promote higher reimbursement rates, resulting in increased wages and training for direct care workers.

GOAL 3*	Improve access to health, wellness and nutrition supports.
Objective A Activities	Continue to expand access to evidence-based disease prevention programs in the tri-county area. • Explore alternative and additional fund sources available to expand and sustain evidence-based programs. • Seek out community partners and train new Coaches, Lay Leaders and Master Trainers for these programs. • Seek out community organizations that serve minorities and underserved populations as partners to offer these programs to otherwise overlooked individuals. • Maintain Medicare certification and explore the possibility of expanding to Medicaid and other health plans for reimbursement. • Work to provide oral health programs in partnership with nutrition and dental organizations.
Objective B Activities	Provide access to healthy and affordable meals to nutritionally at-risk older adults. • Explore expansion of food preparation, storage and distribution to improve participant choice and variety of frozen and other meals. • Explore additional funding sources and partnerships to prevent wait lists. (e.g. Medicare Advantage)

Objective C	Expand care transition efforts to improve communication and consumer experience and reduce unnecessary admittance and readmittance to hospitals and emergency rooms.
Activities	• Work to expand reimbursement sources to Medicare Advantage Plans, Medicaid and private insurances, including Medicare D-SNP. • Implement Connect 2 Care to improve communication and quality of care by sharing information with hospitals, physicians and skilled nursing facilities. • Implement CAPABLE (Community Aging in Place, Advancing Better Living for Elders) project to improve participant physical function and underlying issues that impact abilities, like pain and depression, with the intent to reduce unplanned transitions. (e.g. Hospitalizations, Emergency Room visits, etc.)
Objective D	Explore the opportunity to assist tri-county community members in securing a Senior Millage for vital unmet needs.
Activities	• Support possible millage planning committee, including providing data and information to inform campaign.

GOAL 4*	Protect older adults from abuse and exploitation.
Objective A	Raise awareness of domestic abuse, physical and sexual abuse and financial exploitation occurring in the older adult population and how to better respond to these situations.
Activities	• Pursue the Prevent Elder and Vulnerable Adult Abuse, Exploitation, and Neglect TODAY (PREVNT) grant renewal and other funding sources. • Continue to strengthen partnerships in Clinton and Eaton counties. • Continue to participate in the Ingham County Coordinated Community Response team. • Continue to participate in vulnerable adult networks (VANs) in the tri-county area. • Utilize social media to assist in publicizing information about current scams and fraud occurrences that are being reported locally.

GOAL 5*	Support formal and informal caregivers in the community, including direct care workforce.
Objective A	Continue to expand access to caregiver supports and education.
Activities	• Explore options for an Adult Day Center to provide respite services in Clinton County. • Work with community partners to promote and advance workshops and information, including SAVVY/Creating Confident Caregivers and Powerful Tools for Caregivers. • Work with IMPART Alliance to increase availability of Building Training Building Quality (BTBQ). • Continue partnering with MI Disability Rights Coalition on Living Well in Michigan initiative.
Objective B	Work to expand access to programs and services addressing dementia.
Activities	• Expand SAVVY/Creating Confident Caregivers training to reach more caregivers of minority populations. • Provide additional education and resources for professional and non-professional caregivers. • Maintain the Resource Directory for Caregivers with an emphasis on dementia supports in partnership with other community organizations.

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| | <ul style="list-style-type: none">• Explore opportunities for persons with dementia to receive personal music therapy.• Partner with AASA and AAAAM to secure funding for evidence-based programs relating to dementia. |
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The complete Multi-Year Plan 2020-2022 draft is available online at www.tcoa.org/documents.

RESOLUTION

Lansing City Council

June 2019

WHEREAS, the Tri-County Aging Consortium, known as Tri-County Office on Aging, produced the Fiscal Year 2020-2022 Multi-Year Plan as required by the Older Americans Act and the Older Michiganians Act; and

WHEREAS, Lansing City Council has reviewed the Tri-County Office on Aging's Fiscal Year 2020-2022 Multi-Year Plan; and now therefore, be it

RESOLVED; that the Lansing City Council approves said document as presented.