

CITY OF LANSING - BOARD OF ETHICS

REGULAR MEETING

January 9, 2024 5:30 P.M.

Reo Elections Office

1221 Reo Rd Lansing

AGENDA

CALL TO ORDER

ROLL CALL

- | | |
|--|--|
| ☐ Janielle Houston, Chairperson | ☐ R Cole Bouck, |
| ☐ Jim DeLine, Vice Chairperson | ☐ Keith Kris |
| ☐ Jim Cavanagh | ☐ John Folkers |
| ☐ Rachelle Franklin | ☐ Louise Alderson |

A Quorum is: ☐ Present

☐ Not Present

☐ Others Present:

PUBLIC COMMENT (TIME LIMIT OF 5 MINUTES PER SPEAKER)

APPROVAL OF AGENDA ☐ As Submitted ☐ With Changes Noted

SECRETARY'S REPORT ☐ Approval of Minutes: Dec. 12, 2023

Confirmation of Requirement to watch Ethics Training Video annually:

NEW BUSINESS

Statement of Financial Interests Trini Pehlivanoglu City Council

Statement of Financial Interests Tamera Carter, City Council

CITY ATTORNEY'S REPORT

CHAIR'S REPORT:

TABLED ITEMS:

UNFINISHED BUSINESS:

ADJOURNMENT

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TTY 711). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation request.

**DRAFT MINUTES
LANSING CITY BOARD OF ETHICS
REGULAR MEETING
December 12, 2023 5:30 P.M.**

Meeting Room
Reo Election Office
1221 Reo Rd. Lansing

The meeting was called to order at 5:32 p.m.

MEMBERS PRESENT:

Janielle Houston, Chairperson
Jim DeLine, Vice-Chairperson
John Folkers
Jim Cavanagh
R Cole Bouck
Rachelle Franklin

ABSENT: Louise Alderson, Excused
 Keith Kris, Excused

A QUORUM WAS PRESENT

OTHERS PRESENT:

Brian P Jackson, City Clerk's Office
Chris Swope, City Clerk
Joe Abood, City Attorney's Office

PUBLIC COMMENT:

There was no public comment

APPROVAL OF AGENDA:

Moved by Jim DeLine to approve the agenda as submitted.

Motion Carried

SECRETARY'S REPORT:

Approval of Minutes

Moved by John Folkers to approve the Minutes of Nov. 14, 2023 with amendments.

Motion Carried

Moved by Cole Bouck that all Ethics Board Meetings for 2024 shall be held at Reo Election Unit.

Motion Carried

NEW BUSINESS:

Affidavit of Disclosure, Jacklyn Dublin, Lansing Police Department

Moved by Jim Cavanagh to place Jacklyn Dublin's Affidavit of Disclosure on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

Motion Carried

Affidavit of Disclosure, Tyrice McClinton, Lansing Police Department

Moved by Cole Bouck to place Tyria McClinton's Affidavit of Disclosure on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

Motion Carried

Statement of Financial Interests, Elisha Franco, BWL Internal Auditor

Moved by Cole Bouck to place Elisha Franco's Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

Motion Carried

Statement of Financial Interests, Rawley Van Fossen, Economic, Development & Planning Director.

Moved by Jim DeLine to place Rawley Van Fossen's Statement of Financial Interest on file, having found no violation of the Ethics Ordinance at this time. The Board's written response will include a reminder of their ongoing duty to submit a Statement of Financial Interest if any new and relevant information arises.

CITY ATTORNEY'S REPORT

Preliminary Written Analysis on Complaint 2023-003 and 2023-004

Moved by Janielle Houston, pursuant to MCL 15.268(h) of the Open Meetings Act, move that the Board recess into closed session to consult with the City Attorney to consider material exempt from discussion or disclosure by state statute. Specifically, to discuss written legal opinions from the City Attorney provided under attorney-client privilege and attorney work-product, and which is also exempt from disclosure under the Freedom of Information Act pursuant to MCL 15.243(1) (g). For this session, the topic is the Preliminary Written Analysis on Complaint 2023-003 and 2023-004

Motion Carried by a Roll Call Vote by unanimous vote.

CLOSED SESSION

Board Arise and returns back to OPEN SESSION

Moved by Cole Bouck to adopt the recommendation to authorize the City Attorney to obtain services of outside attorney to investigate complaint 2023-003 and 2023-004.

Motion Carried

The Board of Ethics Members and City Clerk Staff were reminded that the complaints shall remain confidential.

CHAIR'S REPORT: None.

TABLED ITEMS: None.

UNFINISHED BUSINESS: None.

ADJOURNED 6:21 p.m.

CITY OF LANSING STATEMENT OF FINANCIAL INTERESTS

This statement must be completed by you and filed with the Lansing City Clerk no later than **May 1 of each year.**

Each and every part of this form must be completed. If you have no information to report, you must note that in that part of the form. If you feel a part is not applicable, you must state your reasoning. Forms with missing or incomplete information will be returned for completion.

The full text of the Financial Interests section 290.08 of the Ethics Ordinance and the Conflict-of-Interest section 5-505 of the City Charter are attached to this disclosure to assist in the full completion of this form. For additional guidance, please contact the Office of the City Attorney.

Reporting Individual to Complete – Basic Filing Information

Name of Reporting Individual Trini Pehlivanoglu

Job Title City Council Member Name of Supervisor Voters

Principal Address of Reporting Individual 3408 Inverary Dr., Lansing, MI 48911

Contact Numbers: 517-402-4506

I, make the foregoing disclosure parts I-IX under oath and assert the statements are true and accurate to the best of my knowledge, information, and belief.

Trini Pehlivanoglu
Signature

12-22-2023
Date

STATE OF MICHIGAN)
)ss.

COUNTY OF _____)

The foregoing instrument was acknowledged before me this 22nd day of December,
2023 (year), by Trini Pehlivanoglu

(Name of Reporting Individual)

[Signature] (Notary Signature)

Chris Swope (Print Name) Notary

Public, Lapeer County,

Acting in Lapeer County,

My Commission Expires: 9/5/2025

Part II

List any capital asset located within the city of Lansing, including the address or legal description of real estate, from which you realized a capital gain of \$5,000 or more in the past (12 months). Do not include any gain from the sale of your principal place of residence.

Asset	Description
N/A	

Part III

List each and every past (12 months) and present unit of government, other than the City, for which you are or have been employed.

Unit of Government	Past 12 Months or Present
State of Michigan	Present

Part V

List each and every name of and instrument of ownership in any organization conducting business within the city of Lansing in which you, or a member of your Immediate Family had or have a financial interest in the past (12 months) or present. Ownership interests in publicly held corporations need not be disclosed.

Name	Address	Instrument of Ownership	Past 12 Months or Present
Rehli Properties, LLC	3408 Inverary Dr. Lansing, MI 48911	State of MI Certificate; Filing endorsement	Present

Part VIII

List each and every person or organization doing independent contracting business with the City in which you, or a member of your immediate family, had (within the past 12 months) or currently have a financial interest or personal interest. Include the title and description of any position held by you, or the member of your Immediate Family, in the organization.

Name of Person or Organization	Nature of Financial Interest	Title or Description of Position Held by Reporting Individual or Immediate Family	Past 12 Months or Present
N/A			

If yes, please provide additional information on the nature of the Financial Interest.

Part IX

If you, your Immediate Family, or any organization you are required to disclose under Part I, had or have in the past (12 months) or present, a contract, agreement, arrangement or participate in a program with the City that directly or indirectly benefits you, your Immediate Family, or the organization you must provide:

- A written statement containing a detailed description and explanation of the contract, agreement, arrangement or program and the nature of involvement and participation therein by you, your Immediate Family or the organization and describe all the beneficiaries thereof.
- Provide separate written statements for each contract agreement, arrangement and program and include a full and complete statement of the program, performance, beneficiaries, compensation, duties and obligations therein.

Please note that this disclosure is intended to include contracts, agreements, and arrangements that are formal or informal, written or oral, and direct or indirect.

LARA Corporations
Online Filing System
Department of Licensing and Regulatory Affairs

Form Revision Date 07/2016

ANNUAL STATEMENT
For use by **DOMESTIC LIMITED LIABILITY COMPANY**
(Required by Section 207, Act 23, Public Act of 1993)

Identification Number: 802496541

Annual Statement Filing Year: 2023

1. Limited Liability Company Name:

PEHLI PROPERTIES, LLC

2. The street address of the limited liability company's registered office and name of the resident agent at that office:

1. Resident Agent Name: JOHN R PEHLIVANOGLU

2. Street Address: 3408 INVERARY DR.

Apt/Suite/Other:

City: LANSING

State: MI

Zip Code: 48911

3. Mailing address of the registered office:

P.O. Box or Street Address: 3408 INVERARY DR.

Apt/Suite/Other:

City: LANSING

State: MI

Zip Code: 48911

This annual statement must be signed by a member, manager, or an authorized agent.

Signed this 23rd Day of January, 2023 by:

Signature	Title	Title if "Other" was selected
John R. Pehlivanoglu	Member	

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

☐ Decline ☒ Accept

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
FILING ENDORSEMENT

This is to Certify that the 2023 ANNUAL STATEMENT

for

PEHLI PROPERTIES, LLC

ID Number: 802496541

received by electronic transmission on January 23, 2023 ***, is hereby endorsed.***

Filed on January 23, 2023 ***, by the Administrator.***

The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.



In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 23rd day of January, 2023.

Linda Clegg

Linda Clegg, Director
Corporations, Securities & Commercial Licensing Bureau

CITY OF LANSING STATEMENT OF FINANCIAL INTERESTS

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The full text of the Financial Interests section 290.08 of the Ethics Ordinance and the Conflict-of-Interest section 5-505 of the City Charter are attached to this disclosure to assist in the full completion of this form. For additional guidance, please contact the Office of the City Attorney.

Reporting Individual to Complete – Basic Filing Information

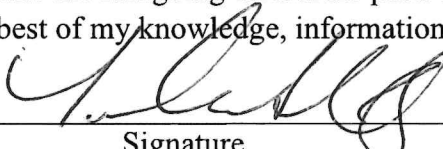
Name of Reporting Individual Tamera Carter

Job Title Council member Name of Supervisor City of Lansing Voters

Principal Address of Reporting Individual 5001 Alpha St Lansing, MI 48910

Contact Numbers: 517. 483. 7683

I, make the foregoing disclosure parts I-IX under oath and assert the statements are true and accurate to the best of my knowledge, information, and belief.

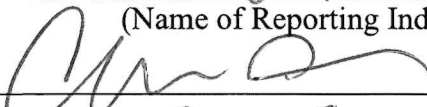

Signature

12.27.2023
Date

STATE OF MICHIGAN)
)ss.
COUNTY OF Lapeer)

The foregoing instrument was acknowledged before me this 27 day of December,

2023 (year), by Tamera Carter
(Name of Reporting Individual)

 (Notary Signature)

Chris Snipe (Print Name) Notary

Public, Lapeer County,

Acting in Lapeer County,

My Commission Expires: 9/5/2025

DEC27'23 3PMCLERK

Part II

List any capital asset located within the city of Lansing, including the address or legal description of real estate, from which you realized a capital gain of \$5,000 or more in the past (12 months). Do not include any gain from the sale of your principal place of residence.

Asset	Description
N/A	N/A

Part III

List each and every past (12 months) and present unit of government, other than the City, for which you are or have been employed.

Unit of Government	Past 12 Months or Present
N/A	N/A

Part V

List each and every name of and instrument of ownership in any organization conducting business within the city of Lansing in which you, or a member of your Immediate Family had or have a financial interest in the past (12 months) or present. Ownership interests in publicly held corporations need not be disclosed.

Name	Address	Instrument of Ownership	Past 12 Months or Present
n/a			

Part VIII

List each and every person or organization doing independent contracting business with the City in which you, or a member of your immediate family, had (within the past 12 months) or currently have a financial interest or personal interest. Include the title and description of any position held by you, or the member of your Immediate Family, in the organization.

Name of Person or Organization	Nature of Financial Interest	Title or Description of Position Held by Reporting Individual or Immediate Family	Past 12 Months or Present
N/A			

If yes, please provide additional information on the nature of the Financial Interest.

Part IX

If you, your Immediate Family, or any organization you are required to disclose under Part I, had or have in the past (12 months) or present, a contract, agreement, arrangement or participate in a program with the City that directly or indirectly benefits you, your Immediate Family, or the organization you must provide:

- A written statement containing a detailed description and explanation of the contract, agreement, arrangement or program and the nature of involvement and participation therein by you, your Immediate Family or the organization and describe all the beneficiaries thereof.
- Provide separate written statements for each contract agreement, arrangement and program and include a full and complete statement of the program, performance, beneficiaries, compensation, duties and obligations therein.

Please note that this disclosure is intended to include contracts, agreements, and arrangements that are formal or informal, written or oral, and direct or indirect.

COUNCILMEMBER ELIGIBILITY AFFIDAVIT

STATE OF MICHIGAN}
COUNTY OF INGHAM}

I, Tamera Carter, being duly sworn, depose and say that:

1. I am a registered elector in the City of Lansing. Charter Section 2-102.
3. I will have been a resident of the City for one year or more. Charter Section 2-102.
4. If serving as a Ward Council member, I am a resident of the Ward from which I was elected or chosen. Charter Section 2-102.
5. I meet all the eligibility requirements to take and hold that office, to wit:
 - a. I have not been convicted, within the past 20 years of any violation of the election laws of the City of Lansing, the State of Michigan, or the United States; a violation of public trust; or any felony. Charter Section 2-103.1.
 - b. I am not in default to the City of Lansing. Charter Section 2-103.2.
6. The statements made in this affidavit are true to the best of my knowledge, information, and belief.


Affiant

Subscribed and sworn to before me
this 27th of December,
2023.

 Chris Sage
Notary Public, Lapeer County, Michigan
Acting in Lapeer County, Michigan
My commission expires: 9/5/2025