

AGENDA

Committee of the Whole AGENDA FOR JANUARY 8, 2024 AT 5:30 PM



Lansing City Hall, Tony Benavides Lansing City Council Chambers
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.

Council Member Jeremy Garza, Chairperson
Council Member Adam Hussain, Vice Chairperson

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - A. January 3, 2024
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Presentations:**
 - B. Office of Financial Empowerment; Lansing SAVE First Capital Campaign Update - Amber Paxton
6. **Discussion/Action:**
 - C. RESOLUTION - Appointment; Heath Lowry; Board of Zoning Appeals; Term to Expire June 30, 2026
 - D. RESOLUTION - Participation in the Ingham County Treasurer Payment Reduction Program
 - E. RESOLUTION - Special Outside Legal Counsel specific to Case Fitzpatrick v. City of Lansing Case no.23-cv-01125; T. Joseph Seward of Seward Henderson, PLLC
 - F. RESOLUTION - Grant Acceptance; Michigan Natural Resources Trust Fund (MNRTF) Funds for the Sycamore Creek Cavanaugh Road and Waverly Road acquisitions
 - G. DISCUSSION - Diversity Equity and Inclusion Advisory Board Rules of Procedure- Chairperson Muhamed Qawwee

Closed Session Pursuant to MCL 15.268(c) of the Open Meetings Act, City Council will recess into closed session for strategy and negotiation sessions connected with the negotiation of the collective bargaining agreements between the City of Lansing and Teamsters Local 214 Supervisory and Non-Supervisory Units for the period of January 1, 2024- December 31, 2024, and negotiation of wage reopeners pursuant to the collective bargaining agreements between the City of Lansing and Teamsters 243 Clerical, Technical, Professional Unit and Supervisory Unit effective February 1, 2024 as requested by the City.

Reconvene

Discussion/Action:

- H. RESOLUTION -Ratification of the Collective Bargaining Agreement;
Teamsters Local 214 Supervisory and Non- Supervisory Units
- I. RESOLUTION -Ratification of the Collective Bargaining Agreement Wage
Reopener; Teamsters 243 Clerical, Technical, Professional Unit
- J. RESOLUTION - Ratification of the Collective Bargaining Agreement Wage
Reopener; Teamsters 243 Supervisory Unit

7. Other**8. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



MINUTES
Committee of the Whole
Wednesday, January 3, 2024 @ 5:30 p.m.
Tony Benavides Lansing City Council Chambers

CALL TO ORDER

City Clerk Swope called the meeting to order at 5:30 p.m.

PRESENT

Councilmember Peter Spadafore
Councilmember Adam Hussain
Councilmember Tamera Carter
Councilmember Trini Pehlivanoglu
Councilmember Jeffrey Brown
Councilmember Ryan Kost
Councilmember Jeremy Garza
Councilmember Brian T. Jackson

OTHERS PRESENT

Sherrie Boak, Council Staff
Jim Smiertka, City Attorney
Judge Kristen Simmons
Lisa Hagen-Lawrence, OCA
Mark Lawrence, Mayor's office
Nicholas Zande

Minutes

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE MINUTES FROM DECEMBER 12, 2023 AS PRESENTED. MOTION CARRIED 8-0.

Public Comment

Mr. Zande spoke on elections.

Presentations

Ceremonial Swearing in of Newly Elected City Council Members
Council Member Tamera Carter was sworn in by Judge Kristen Simmons.
Council Member Ryan Kost was sworn in by Judge Kristen Simmons.
Council Member Trini Pehlivanoglu was sworn in by Judge Kristen Simmons.

Discussion/Action

RESOLUTION – Election of 2024 City Council President and Vice President

Council Member Kost nominated Council Member Garza as Council President. Council Member Garza accepted the nomination.

Council Member Kost nominated Council Member Hussain as Council Vice President. Council Member Hussain accepted the nomination.

No additional nominations.

MOTION BY COUNCIL MEMBER KOST TO NOMINATE COUNCIL MEMBER GARZA AS PRESIDENT AND COUNCIL MEMBER HUSSAIN AS VICE PRESIDENT.

MOTION CARRIED 8-0.

OTHER

No other topics.

Adjourn

The meeting adjourned at: 5:39 pm

Respectfully Submitted by,
Sherrie Boak, Recording Secretary,
Lansing City Council
Approved by the Committee

**Update to City Council
From
Office of Financial Empowerment
Lansing SAVE First Capital Campaign
April 4, 2023 through December 9, 2023 (to date)**

The Lansing SAVE (Student Accounts Valuing Education) program was launched in January of 2015. It is a partnership of the City of Lansing, MSUFCU, and the Lansing School District. Additional partners are Community Economic Development Association of Michigan (CEDAM), Lansing Promise, and Capital Area College Access Network.

Lansing SAVE accounts are certificates of deposit opened for every Lansing School District child at kindergarten enrollment and seeded with the first \$5 by MSUFCU.

The OFE received a \$50,000 grant from CEDAM, via dollars CEDAM received from the State of Michigan's Office of Labor & Economic Opportunity (LEO). We've been using these dollars to work with Capitol Fundraising Associates. With their help, we've received the pledges below, and are continuing toward our short-term goal of \$500,000, and our goal of \$5 million raised by the end of the 2026-27 school year when our first cohort graduates! ALL donations go directly into the accounts of the students, divided equally.

The dollars raised so far have increased our students' average balances from \$14 to \$48 and counting. Our long-term goal will give every student a minimum of \$500 at graduation. This is critical, as 3 million people in the US drop out of post-secondary pursuits each year due to a financial emergency of \$500 or less, with the exception of Community Champions dollars. Community Champions are churches who adopt the students in the neighborhood surrounding their house of worship.

In addition to the pledges, the following events have pledged a portion or all their proceeds to Lansing SAVE:

Festival of Trees – Ingham County Fairgrounds – December 9-10, 2023

[For Good Foundation Gala](#) – December 30, 2023

Scrapfest 2024

BWL – Mayor's Golf Classic for Lansing SAVE coming Fall of 2024i

Donor	Amount Pledged
Current balance in Philanthropic account (besides what is counted below)	\$60,472
RE Olds Foundation	\$28,000
CATA	\$25,000
Desk Drawer Fund	\$25,000
Lansing Promise	\$25,000
Jackson	\$25,000

MSUFCU Manager Match	\$30,000
Dean, Kellie	\$10,000
United Way	\$10,000
Eaton, Gregory	\$2,500
SET SEG	\$2,500
Huntington Bank	\$2,000
(CC) Bethlehem Lutheran July 2023	\$1,038
(CC) Bethlehem Lutheran October 2023	\$1,037
Elkins, Susi	\$1,000
Glasscoe, Toni	\$1,000
Harden, Ed	\$1,000
Louis Berkowitz Foundation	\$1,000
(CC) Plymouth Congregational Church	\$1,000
(CC) Bethlehem Lutheran Evangelical	\$898
Moneyball / Holt Schools Foundation	\$833
(CC) Bethlehem Lutheran Evangelical	\$652
Schor Lansing Fund	\$500
CEDAM	\$350
8 th Grade RISE balance	\$309
Paxton, Amber	\$300
(CC) Faith Fellowship Baptist Church	\$212
(CC) Faith Fellowship Baptist Church	\$205
Heather Shawa	\$180
(CC) Faith Fellowship Baptist Church	\$162
(CC) Bethlehem Lutheran 8 th Grade RISE	\$130
Rebecca Bahar-Cook	\$100
Dr. Bryan Beverly – Quarterly \$25	\$75
Jennifer Rostar	\$25
Katie Krick	\$25
	\$257,503



LANSGING SAVE

**STUDENT ACCOUNTS
VALUING EDUCATION**

April 2023



About Lansing SAVE

Mission

Lansing SAVE establishes a savings structure for Lansing students that will improve academic outcomes, provide access to safe and affordable savings opportunities, and increase asset building for future generations. The program offers students the foundation needed to learn about financial management and plan for their futures so they can achieve their goals and dreams.

Vision

Every Lansing student has the opportunity to enroll in, and complete, the degree or certificate of their choice after high school. Lansing students are empowered to pursue their postsecondary goals and become thriving adults who contribute to the economic vitality and sustainability of our region and state.

Purpose

Lansing SAVE is a partnership of Michigan State University Federal Credit Union, the Lansing School District, the City of Lansing, and the United Way of South Central Michigan that invests in the future of Lansing students. The program provides each Lansing School District participant with a Children's Savings Account (CSA) — a long-term savings account that grows over the student's lifetime to help them save money for secondary education. Lansing SAVE is a key partner of BOLD Lansing, a personal finance and education support system that begins at kindergarten enrollment and lasts through to retirement.

Who Benefits

Every student enrolled in Lansing Public Schools by the end of the campaign in 2027.

Evidence Based Program

Children's Savings Accounts (CSAs) have been proven to be effective in not only helping students achieve their postsecondary education goals, but keeping them on track to graduate high school. When a child from a low- to moderate-income (LMI) household has \$500 or more in savings, they are five times more likely to graduate from college than their economic peers without savings (Elliot, 2012). Students with a dedicated college savings account are three times more likely to attend college than those without (Elliot, 2012). Each year, 3 million students drop out of college because of a financial emergency of \$500 or less (Goldrick-Rab, 2019).

For many students living in LMI households, postsecondary education may seem out of reach. Postsecondary education can be expensive, and the cost is more than just tuition. CSAs help students save for and manage the expenses of a postsecondary education program, including fees, books and tutoring. CSAs also provide a critical non-monetary benefit by cultivating a college-bound identity (Elliot, 2012). Students are engaged long before they graduate from high school to start thinking about their postsecondary education goals and career path.

Additionally, CSAs have the power to change parents' behaviors and attitudes about their child's postsecondary path and raise their expectations for their young learner. Mothers of students in SEED OK, a child development account program in Oklahoma, had higher expectations for their children to pursue postsecondary education than those in the control group who were not participating in the program (Beverly, 2016). When parents are engaged in their student's education and optimistic about their child's postsecondary pathway, it increases the likelihood that the student will succeed.

The bottom line is that **a small investment** in a student's dedicated educational savings account can **transform the mindset of the entire family**, who can envision a brighter future for their child.



Testimonials

“Lynn Jr. has participated in the Lansing SAVE program since he entered Kindergarten at Riddle. Even during the pandemic, he continues to put his change into his piggy bank. The program is easy to participate in. We can take his money into a MSUFCU branch and give his name and info and deposit his savings. My son has begun to talk about how he is saving for college and how he is going to college to other family members. Family members have been able to deposit as a gift for him as well. We have connected our Kroger Card as well to help with the children in our city to save. Whether it was Miss Cece or Miss Jessica, Jr. enjoys the financial lessons when they come to his class.”

- Parent of a Riddle Middle School Student

“Lansing SAVE has been a wonderful partnership where students have the opportunity to learn financial literacy as well as save money in their very own bank accounts.”

- Missy Arocha, teacher at Pattengill Biotechnical Magnet School

“The Capital Area College Access Network (CAPCAN) believes in the work of Lansing SAVE to engage children and their families in early and continuous conversations about saving for their future goals. Teachable moments among children and families about saving future goals is why CAPCAN supports Lansing SAVE. CAPCAN supports Lansing SAVE because we believe every child should have the financial resources to afford a college degree or credential.”

- Michele Strasz, Executive Director, CAPCAN

Curriculum

Lansing SAVE is a Children's Savings Account (CSA) program that students can access upon graduation for a wide range of postsecondary education expenses, including:

- Tuition
- School fees
- Books
- Equipment
- Trade school
- Tutoring

Students are automatically enrolled in the program. MSUFCU seeds \$5 in each student's CSA to get them started. The accounts renew each year until the student withdraws the funds after they graduate. Parents can keep track of their child's progress, but the accounts are in the name of the students. Parents can also opt their child out of the account, but the child will still benefit from Lansing SAVE's financial education.

In addition to holding the accounts for Lansing students, MSUFCU provides students with financial education on topics such as the importance of saving, money management, and needs vs. wants. MSUFCU financial educators visit students in the classroom throughout the year for financial education lessons and to count and collect deposits from students, who are then issued a receipt. No deposit is too small!

While the Lansing SAVE accounts provide the tools and resources for students' bright financial future, MSUFCU educators make learning fun and interactive through educational contests, special events, and free gaming apps.



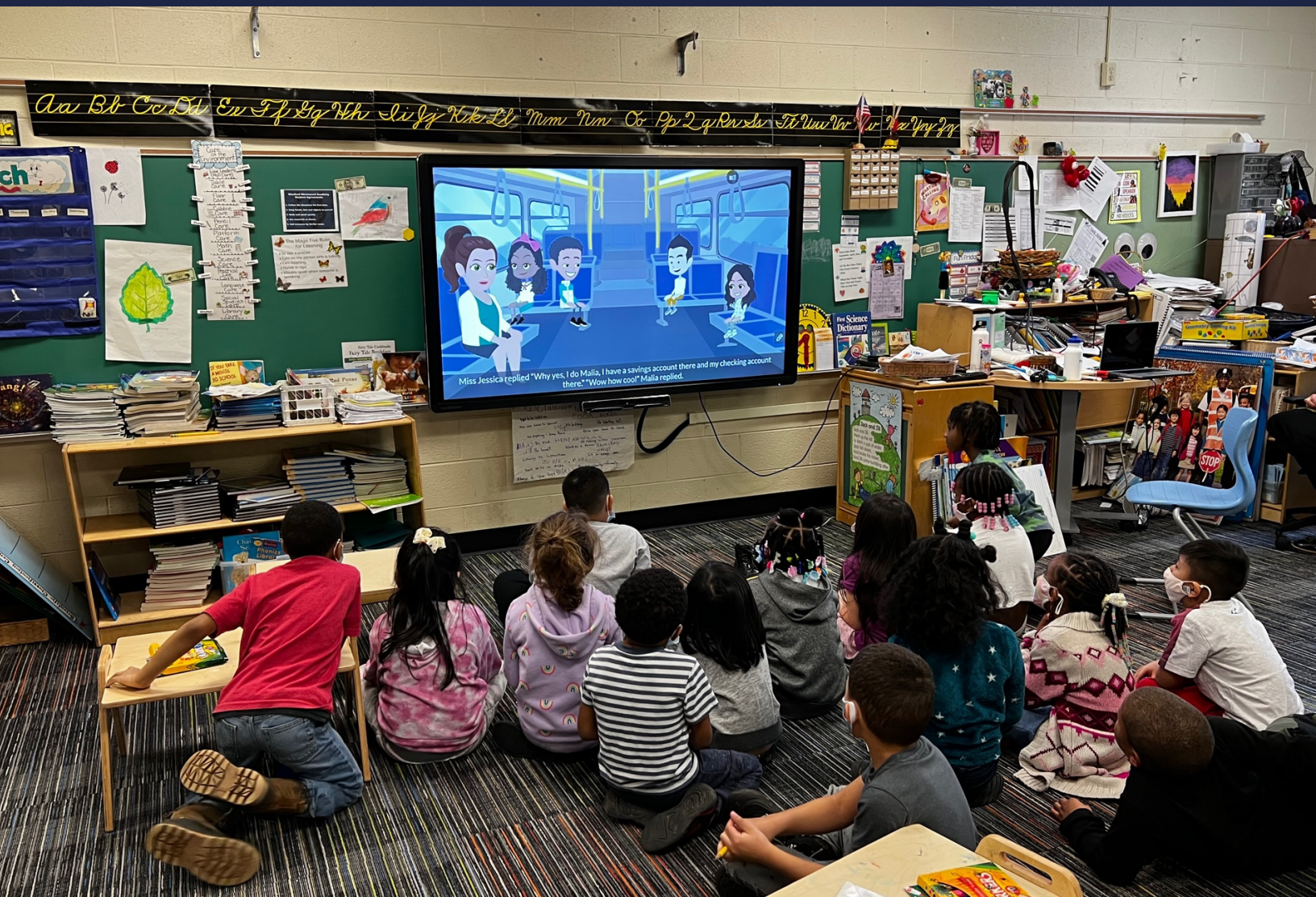
Budget

\$5 million over the next 5 years will directly seed \$500 in the CSA of each Lansing student. MSUFCU and the City of Lansing cover the administrative and educational costs of the program, which means **every dollar raised is invested directly in a student's future.**

5 Years

\$5 million

\$500 for
each
student





Consequences of Funds Not Being Raised

If we don't invest in Lansing SAVE now, we will miss an opportunity to:

- **Change students lives for the better** by supporting their educational goals and financial independence so they can become thriving adults;
- **Maximize the community's existing investment** in Lansing students' postsecondary educational pathways; and
- **Augment the region's economic development** by cultivating a skilled workforce.

A postsecondary education opens doors for students and presents them with opportunities that they would not have otherwise. The more education a student attains, the higher their anticipated earnings and the stronger their job security. Workers who obtained their bachelor's degree see a **65% increase in median wages and a 44% reduction in unemployment** in comparison to those students who just have their high school diploma.

Educational attainment	Median weekly earnings	Unemployment rate
Doctoral degree	\$1,909	1.5%
Professional degree	\$1,924	1.8%
Master's degree	\$1,574	2.6%
Bachelor's degree	\$1,334	3.5%
Associate's degree	\$963	4.6%
Some college, no degree	\$899	5.5%
High school diploma	\$809	6.2%
< high school diploma	\$626	8.3%

Education Pays 2021, US Bureau of Labor Statistics

As a member of BOLD Lansing, Lansing SAVE is a part of a continuum of programs to help Lansing students prepare for their postsecondary education and ultimately achieve financial independence. Lansing SAVE compliments and builds upon the Lansing Promise goal. While the Lansing Promise helps students who are ready to pursue their postsecondary education reduce their student loan debt, Lansing SAVE helps those students get ready and prepares a safety net for expenses not covered by the Lansing Promise.

Investing in Our Future

Better outcomes for our students means better outcomes for our community. The number one contributing factor to a state's income growth is the education level of its workforce (Federal Reserve Bank of Cleveland, 2006). For our state and our community to thrive, we must cultivate a skilled workforce, which means investing in the education of our students now.

Our goal to raise \$500,000 by July 31st and \$5 million by the end of 2027 will seed \$500 in every Lansing student's CSA by the end of the campaign. Your contribution today will create opportunities for our students and transform our community.

Will you set students and our community up for success and join this effort?



Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date	05/20/2023
First Name	Heath
Middle	Brent
Last Name	Lowry
Date of Birth	
Home Address	421 Huron St
City	Lansing
State	MI
Zip Code	48915
Email	heathlowry1@gmail.com
Gender	

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward	Ward 4
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Precinct	35
Best Phone Number to Contact You	
In what year did you move to Lansing?	2018
Additional Information Regarding Experience and Credentials	I currently serve Secretary for the Westside Neighborhood Association Board. Further, my studies in law school centered on policy development, including law use planning.
Occupational Background	Legislative Director, Representative Sherry Gay-Dagnogo 2017-2019 Staff Attorney-Policy Specialist, Michigan Coalition to End Domestic and Sexual Violence
Educational Background	B.S. Applied Discrete Mathematics, University of West Georgia, 2015 JD, Michigan State University College of Law, 2018
Previous Appointments	N/A
Current Appointments	N/A
Please attach a resume if available.	File(s) attached:  CV_Lowry_Heath_2023.pdf
First Choice for Board to Serve on	Planning Board
Second Choice of a Board to Serve on	Zoning Appeals
Third Choice of a Board to Serve on	Lansing Housing Commission
Fourth Choice of a Board to Serve on	Ethics Board

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.

As my chosen home, I have a deep interest in improving and maintaining not only my own neighborhood, but the whole of Lansing. I am keenly aware of the impact that land use regulation on the quality of life and economic development of a city. The faithful implementation of the Design Lansing Comprehensive Plan and the expected supplemental are essential to driving the city toward a better future for all residents. My educational and professional experience with policy development, including land use planning, afford me with the tools to listen to serve the city and its residents on the Planning Board and, subsequently, the Zoning Appeals Board.

I would engage in the process with the priority of long-term sustainability of Lansing's communities, environment, and economy. I would look to engage with a wide variety of residents and stakeholders, both private and public. I believe increased participation in the process leads to decisions that best serve those impacted.

In the same motivational vein, I believe that the quality of life for the most marginalized populations impacts all citizens. My interest in the Lansing Housing Commission comes from this belief. I have lived at a variety of housing levels throughout the years. I have seen and experienced the difference in dignity that comes with safe and sanitary dwellings. Conversely, I have seen the larger societal implications for the lack of safety and sanitation.

My interest in the Ethics Board comes purely from an interest in ethical governance and the restoration of public faith. As an attorney with governmental and non-profit management experience, I have the skills for effective participation in the Board.

This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

Agreement to Background Check Authorization

I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.

Heath Brent Lowry

Date & Time

05/20/2023 6:09 PM (EDT)

Receive an email copy of this form.

Yes

Heath B. Lowry

(678) 633-9430 * Heathlowry1@gmail.com * 421 Huron St. Lansing, MI 48915

Education

Michigan State University College of Law

Juris Doctor, *May 2018*

- National Native American Law Student Association Moot Court Team, 2017-2018
- Institute of Comparative Law & Jurisprudence, Bialystok, Poland, 2016
- Indigenous Law and Policy Center Scholarship, Recipient
- Native American Law Student Association, President
- Student Bar Association, Senator

University of West Georgia

B.S. Applied Discrete Mathematics, *April 2015*

- Southeastern Consortium of Minorities in Engineering, Institute Intern
- HOPE Scholarship Recipient

Professional Experience

Michigan Coalition to End Domestic and Sexual Violence

Okemos, MI

Staff Attorney-Policy Specialist

August 2019-Current

- Spearheaded the reorganization of internal policy decision processes to develop the organization's first proactive legislative agenda.
- Provided legislative monitoring, bill analysis, research services, and political considerations to guide the weekly Internal Policy Committee position development sessions.
- Served as legislative liaison by connecting policymakers and their staff to the official positions and feedback created in conjunction with the Internal Policy Committee.
- Advocated for organizational priorities by providing testimony in Legislative committees and individual education sessions with legislators.
- Developed and maintained relationships with key stakeholders and staff members to facilitate the policymaking process.
- Advised organizational leadership on legality of proposed organizational actions, policies, and procedures.
- Represented survivors of crime in seeking the enforcement of Constitutional and statutory rights in a first-of-its-kind clinic.
- Coordinated with local, state, tribal, and federal stakeholders throughout Michigan to normalize victim's rights attorneys in criminal proceedings.
- Trained legal and non-legal professionals on crime victim's rights and trauma-informed representation.
- Represented survivors of domestic and sexual violence in civil and criminal proceedings, including protection proceedings, child custody proceedings, and restitution hearings.
- Supervised and instructed a team of law clerks and interns to further organizational goals.
- Directed educational and reform projects as a member of the UMOJA Internal Anti-oppression Taskforce.

Michigan House of Representatives
Legislative Director

Lansing, MI
June 2017-August 2019

- Served under the Representative as an advisor on legislative content and strategy.
- Collaborated with stakeholders and constituents to develop plans of action to advance and achieve legislative goals.
- Drafted legislation in fields of insurance, education, expungement, election reform, voter registration, consumer protection, banking, tax reform, and housing.
- Planned and applied assistance to constituent issues in housing, utilities, debt management consumer protection, community projects, and agency support.

Trainings and Presentations

3rd Annual Noojimo'iwewin: A VAWA and ICWA Training: “Working with Survivors of Sexual Assault”, virtual, August 6, 2021

Uniting Three Fires Against Violence Advocate Summit: “Crime Victim’s Rights and Tribal Citizens in Michigan,” Petoskey, MI, January 16th, 2020

Michigan Coalition to End Domestic and Sexual Violence Annual Membership Meeting: “Crime Victim’s Rights and Serving Survivors,” September 11, 2019

Current and Forthcoming Publication

“Human Trafficking Toolkit for Domestic & Sexual Violence Agencies” Contributing Author, 2020

“MI Crime Victim’s Rights: An Attorney’s Toolkit” (in progress with Johanna Kononen and Molly Blythe)

Bar Memberships

Michigan-2019

Saginaw Chippewa Indian Tribe of Michigan-2023

Little River Band of Ottawa Indians-2022

Grand Traverse Band of Ottawa and Chippewa Indians-2023

United States District Court for the Western District of Michigan-2020

Andy Schor
Mayor



City Hall – 9th Floor
124 W. Michigan Avenue
Lansing, MI 48933-1694
Phone: 517-483-4141
Lansing.Mayor@lansingmi.gov

OFFICE OF THE MAYOR

CITY OF LANSING, MICHIGAN

WHEREAS, the nominee (Heath Lowry) has been vetted by the Mayor's Office and the attached application is representative of the most up to date nominee information. The nominees (Heath Lowry) meets the qualifications as required by the City Charter.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor recommends the appointment of Heath Lowry as an At-Large member of the Board of Zoning Appeals for a term to expire June 30, 2026; and

WHEREAS, the Mayor's Office has confirmed with this resolution, that they have vetted the applicant based on the original application and believes the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on January 8, 2024 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Heath Lowry as an At-Large member of the Board of Zoning Appeals for a term to expire June 30, 2026.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, pursuant to the authority vested in the Ingham County Treasurer as foreclosing governmental unit under MCL 211.78g(8)(a) the Treasurer has created a Payment Reduction Program to reduce payments of delinquent taxes due from persons who have received a poverty exemption from taxes under MCL 211.7u; and

WHEREAS, the Ingham County Treasurer has elected to use only one of three possible methods to reduce payments, as described in MCL 211.78g(8)(a)(iii), that being to cancel all of the interest, penalties, and fees required to be paid under this act; and

WHEREAS, all the costs of such a cancellation will be borne by Ingham County and not by any city, township, village or other taxing authority; and

WHEREAS, parcels within the City of Lansing will, pursuant to MCL 211.78g(10)(b)(ii), only be eligible for this program with the participation of the City of Lansing through approval of this resolution; and

WHEREAS, any change in the terms of the Payment Reduction Program will take effect only after approval of an additional resolution.

NOW, THEREFORE BE IT RESOLVED, that the Lansing City Council, acting pursuant to MCL 211.78g(10)(b)(ii) elects to participate in the Payment Reduction Program for delinquent taxes adopted by the Ingham County Treasurer as described in this resolution.

BE IT FINALLY RESOLVED, that, as provided by MCL 211.78g(10)(b) the City of Lansing Treasurer is authorized to provide the Ingham County Treasurer with written notice of the City of Lansing's participation in the Payment Reduction Program.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, as appointed by Michigan Municipal Risk Management Authority (MMRMA), the City Attorney has requested and recommends the appointment of T. Joseph Seward of Seward Henderson, PLLC, as special outside legal counsel to represent City employee Matthew Simon in connection with the matter of Fitzpatrick v. City of Lansing, et al., Case no. 23-cv-01125, pending before the United States District Court for the Western District of Michigan.

THEREFORE, BE IT RESOLVED that T. Joseph Seward of Seward Henderson, PLLC, is hereby approved as legal counsel to represent the City in the matter of Fitzpatrick v. City of Lansing, et al., Case no. 23-cv-01125, pending before the United States District Court for the Western District of Michigan.



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: December 18, 2023

GRANT NAME: 1624 E Cavanaugh Land Acquisition Grant Michigan Natural Resources Trust Fund

DEPARTMENT: Parks and Recreation

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Brett Kaschinske, Director, 483-4042

APPLICATION DATE 04/01/2023

AWARD DATE: 12/18/23

GRANT CYCLE: 2023

Check One: Annual X One-Time

FUND AMOUNT: \$300,000 (Breakdown below should total this amount)

GOODS & SERVICES	\$0.00
PERSONNEL	\$0.00
CONSTRUCTION	\$0.00
LAND	\$300,000 (grant)
OTHER (Training)	\$0.00

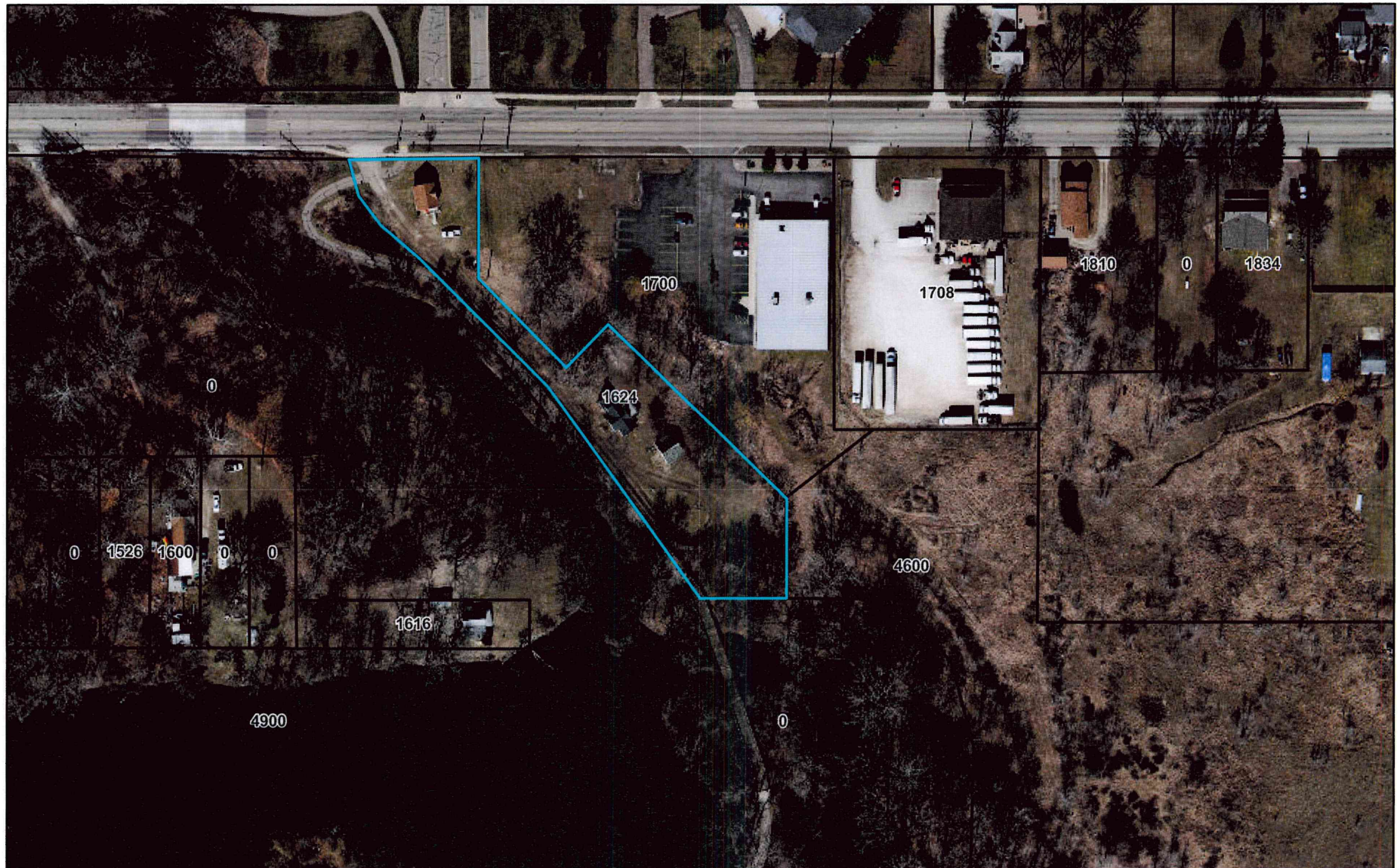
CITY MATCH (IF APPLICABLE): \$78,000 maximum

GRANT PAYS FOR: land acquisition

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The City of Lansing is looking to acquire 0.98-acre property. The owner of the property reached out to the City of Lansing requesting that the City purchase the property through the DNR grant acquisition process. The property is adjacent to the River Trail just south of Hawk Island.

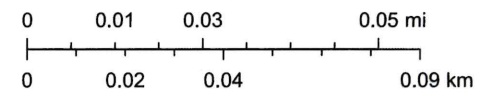
City of Lansing Parcel Viewer



1/10/2022, 2:51:39 PM

 Lansing Tax Parcels  Green: Band_2
 Red: Band_1  Blue: Band_3

1:2,257



Michigan State University, Esri, HERE, Garmin, INCREMENT P, NGA, USGS

City of Lansing
Michigan State University, Esri, HERE, Garmin, INCREMENT P, NGA, USGS |





SITE PLAN



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: December 18, 2023

GRANT NAME: Waverly Road Parcel 23-50-80-01-282-004 Land Acquisition Grant Michigan Natural Resources Trust Fund

DEPARTMENT: Parks and Recreation

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Brett Kaschinske, Director, 483-4042

APPLICATION DATE 04/01/2023

AWARD DATE: 12/18/23

GRANT CYCLE: 2023

Check One: Annual X One-Time

FUND AMOUNT: \$500,000 (Breakdown below should total this amount)

GOODS & SERVICES	\$0.00
PERSONNEL	\$0.00
CONSTRUCTION	\$0.00
LAND	\$500,000 (grant)
OTHER (Training)	\$0.00

CITY MATCH (IF APPLICABLE): \$130,000 maximum

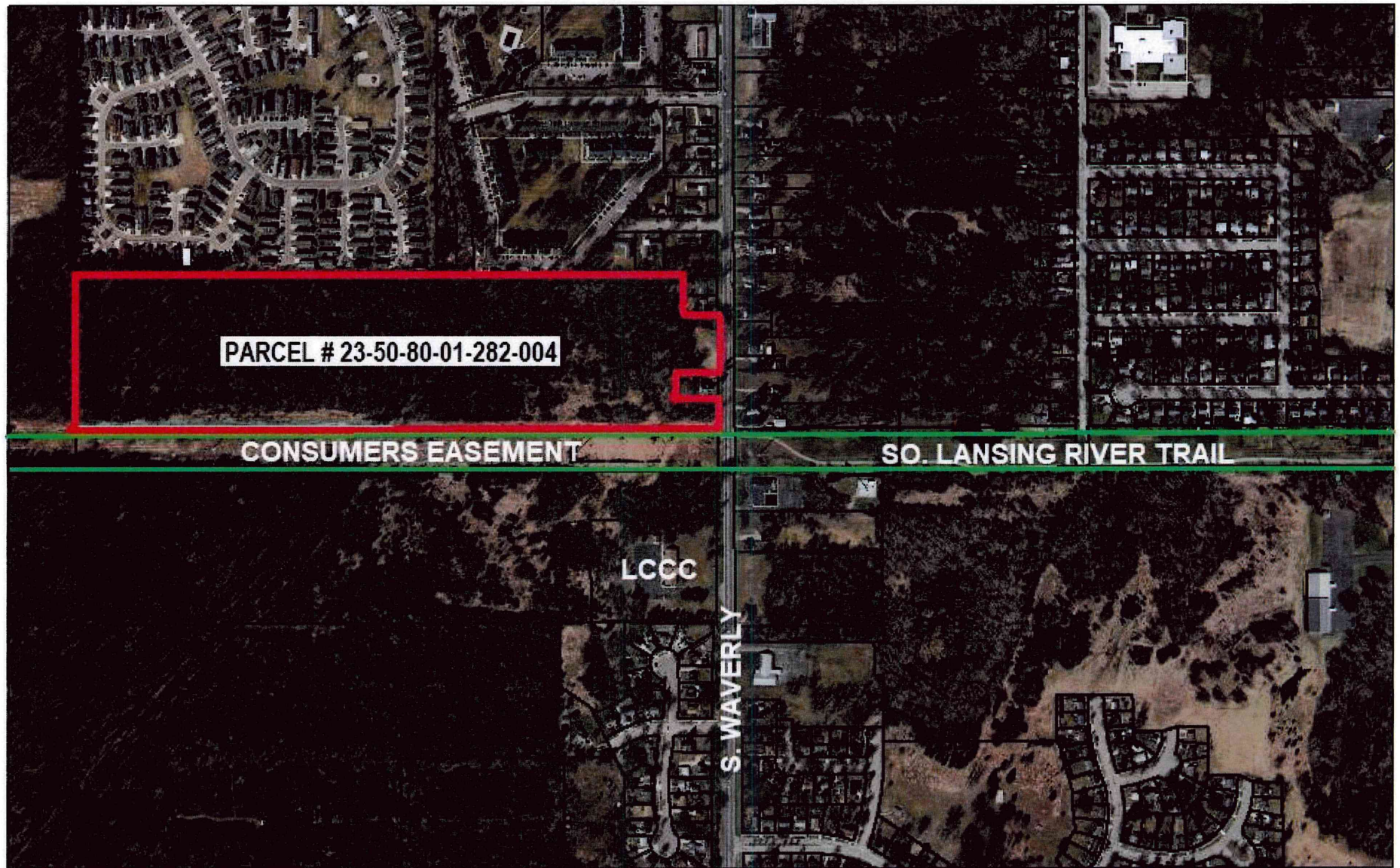
GRANT PAYS FOR: land acquisition

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The City of Lansing is looking to parcel 23-50-80-01-282-004 currently owned by Lansing Christian Center Church for the expansion of the South Lansing River Trail west towards the Grand River.

City of Lansing Parcel Viewer

PARCEL # 23-50-80-01-282-004



2/9/2023, 3:59:26 PM

 Lansing Tax Parcels Lansing_Aerial_2020
 Red: Band_1
 Green: Band_2
 Blue: Band_3

1:9,028
0 0.05 0.1 0.2 mi
0 0.07 0.15 0.3 km
Michigan State University, Esri, HERE, Garmin, INCREMENT P, Intermap, NGA, USGS

City of Lansing
Michigan State University, Esri, HERE, Garmin, INCREMENT P, Intermap, NGA, USGS

5482 S Waverly Rd



Image capture: Aug 2019 © 2023 Google

Resolution #2023-###

By the Committee _____
Resolved by the City Council of the City of Lansing

WHEREAS, the Committee on Ways and Means, Resolution #2023-047, recommended and Lansing City Council authorized the submission of a grant application to the Michigan Natural Resources Trust Fund (MNRTF); and

WHEREAS, the Parks & Recreation Department of the City of Lansing received funding from the Michigan Natural Resources Trust Fund (MNRTF); and

WHEREAS, the funding will be used for two (2) projects, the Sycamore Creek Cavanaugh Road and Waverly Road acquisitions, within the parks system within the City of Lansing as follows;

Land acquisition of 1624 E. Cavanaugh	\$300,000
Land Acquisition of Parcel 23-50-80-01-282-004	\$500,000

And

WHEREAS, the Parks and Recreation Department is requesting acceptance of the Michigan Natural Resources Trust Fund (MNRTF) funds; and

WHEREAS, the City of Lansing recognizes the importance of the continued development of these and other enhancements and has committed to implementing a maintenance plan/program over the design life of the facilities and has budgeted specific monies to ensure the continued maintenance of the enhancements; and

WHEREAS, the Administration and the City Council recognize the importance and need for safe recreation and non-motorized transportation facilities;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves acceptance of the Michigan Natural Resources Trust Fund (MNRTF) funds TF23-0032 and TF23-0043.

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for their administration in accordance with the requirements of the grantor.



Chris Swope

Lansing City Clerk

December 6, 2023

President Wood and Council Members
124 W. Michigan Ave., 10th Floor
Lansing, MI 48933

Dear President Wood and Council Members:

Pursuant to Article 5, Section 5-105.8 of the Lansing City Charter, the attached Rules of Procedure for the Diversity, Equity and Inclusion Advisory Board have been approved as to form by the City Attorney and placed on file in my office.

The Charter stipulates that these rules will be effective at the conclusion of the Council meeting at which they are received unless the Council directs otherwise. The Charter further allows the Council to object to the rules in whole or in part and to return them to the board proposing their adoption with a statement of its objections and recommendations.

Sincerely,

Chris Swope, MMC/MiPMC
Lansing City Clerk

Diversity, Equity and Inclusion Advisory Board

Rules of Procedure



Andy Schor, Mayor

Kimberly A. Coleman
HRCS Department Director

Andrea Collier, *Interim*
Diversity, Equity, and Inclusion
Coordinator

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DIVERSITY, EQUITY AND INCLUSION ADVISORY BOARD

RULES OF PROCEDURE

I. MISSION STATEMENT

The City of Lansing's Diversity, Equity and Inclusion (DEI) Advisory Board will help to carry out DEI efforts under the Administrative guidance of the Diversity, Equity, and Inclusion (DEI) Officer. The mission of the Diversity, Equity, and Inclusion Advisory Board drives policies and practices in the Lansing Community that eradicate racism and create an inclusive, fair and equitable environment where all people have access to economic opportunities, education, housing, and social resources.

II. PURPOSE

The purpose of the Diversity, Equity, & Inclusion (DEI) Advisory Board, as recommended by the Mayor's Racial Justice and Equity Alliance (MRJEA), is to assist the City of Lansing in becoming a more equitable and inclusive municipality. The ordinance establishing this Advisory Board was confirmed by City Council on April 25, 2022, to help advise City leaders on key policy decisions that impact the quality of life in the community. The Advisory Board, appointed by the Mayor, is comprised of a diverse group of members from within the community who have a passion for diversity, equity, and inclusion-related issues and an interest in strengthening the work of the City as it relates to racial justice and equity. Members bring a variety of backgrounds and experiences that are representative of the demographics of Lansing. Further, the Board shall perform advisory functions as established by ordinance #1300 of the City of Lansing, Michigan. The Lansing Codified Ordinances were amended by adding Chapter 256, Sections 256.01 – 256.03 to create the Diversity, Equity, and Inclusion (DEI) Advisory Board.

III. NAME AND PLACE OF BUSINESS

The name of the Board is the **DIVERSITY, EQUITY, AND INCLUSION ADVISORY BOARD** and the principal office is located at **124 W. MICHIGAN AVENUE, 4th FLOOR CITY HALL, LANSING, MICHIGAN 48933.**

IV. AFFILIATED DEPARTMENT

The Human Relations and Community Services (HRCS) Department is responsible for administration of nine City program/service areas: Equal Employment Opportunity Compliance; Non- Discrimination in City Services Enforcement; Labor Standards Compliance; Human Services Funding; Direct Citizen Assistance; Grant Development; Leadership in Addressing Key Social Concerns; and Liaison to City Boards and Committees, which address community concerns related to equity. These responsibilities may be broadly conceptualized as two functional components, which historically, have been designated as Human Relations and Community Services.

V. ADVISORY BOARD RESPONSIBILITIES

- Advise on issues of diversity, equity, and inclusion within the community with the overarching goal of ensuring Lansing is a welcoming and inclusive community to all.
- Advise and encourage initiatives and activities to learn, listen, and lead the community component of the Racial Justice and Equity Plan and promote an inclusive community that reflects the rich and diverse experiences and cultures in the City.
- Develop ongoing community related diversity and inclusion plans, performance measures, and best practices.
- Gather and review community data on relevant diversity topics and recommend ongoing Racial Justice and Equity Plan performance measures and best practices; support the facilitation of community listening and informational sessions.
- Review newly introduced City ordinances and amendments, through an equity lens, prior to consideration for passage; Assess and provide feedback for potential negative effects that may disproportionately impact citizens and the larger community.
- Advise City of Lansing DEI/HRCS Staff and designated partners to advance community-wide goals of creating a community that celebrates diversity, upholds equity and fosters inclusion.
- Build relationships among members and leaders of the Lansing community, schools, organizations, businesses, and faith-based community to support the vision, mission, and goals of the Racial Justice and Equity Plan.
- Serve as a direct liaison between the community and City Hall, amplify the voices of and address the needs of people traditionally underrepresented or excluded in government.
- Help shape and promote educational/cultural lectures, events, and activities for the community; Recommend and assists in organizing events to celebrate diversity and inclusion.
- Provide recommendations or feedback on employee DEI training and education.

VI. BY-LAWS

Section 1: Composition of the Board: The Diversity, Equity and Inclusion Advisory Board shall consist of eight (8) members who are appointed by the Mayor of Lansing and confirmed by the City Council. Four (4) members shall be from the City-at-large and one (1) member shall be appointed from each of the four (4) wards. Eligibility shall be in accordance with those qualifications required by the City Charter for holding office (Article 5, Chapter 1, Section 5-103). Board members' term of office will be for a period of four (4) years commencing July 1. All Board members must reside within the legal boundaries of the City of Lansing.

Section 2 The Diversity, Equity and Inclusion Advisory Board and such officers and agents shall advise, review, and assess issues and topics of DEI within the community serving as a liaison between the community and City Hall. The Board is organized under the guidance of the HRCS Department.

Section 3: Term of office for elected officials: The term for elected officers of the Advisory Board shall be one (1) year beginning at the date of election. Elected Board members may succeed themselves at the discretion of the Board.

Section 4: Removal from Office: Any member who does not maintain residency within the City of Lansing shall be removed from membership on the Board. Any member appointed as a ward representative who does not maintain residency within the ward for which they are appointed shall be removed from membership of the Board. Any member having missed three (3) unexcused absences from regular meetings during the calendar year can be removed from the Board. Upon the third unexcused absence for the calendar year of a member, the Chairperson of the Board shall notify the member of their removal. Board members may also be removed for unethical or disorderly behavior. The Chairperson shall notify the Mayor's Office of any vacancy with a request to fill the vacancy.

Section 5: Vacancies: Appointments to fill vacancies shall be made upon the occurrence of the vacancy and each person so appointed by the Mayor shall take office immediately upon the confirmation of the City Council to serve for the remainder of the unexpired term. Vacancies must be filled within sixty (60) days of the occurrence of the vacancy.

Section 6: Compensation: No member of the Board shall receive compensation from the City of Lansing.

Section 7: Ethics and Conflict of Interest: No DEI Board member who exercises any function or responsibility with the Board shall have any interest, direct or indirect, in any matter that materially benefits a Board member or directly affects persons employed by the City of Lansing who are related to the Board member by consanguinity or marriage.

Conflict of interest is defined as: DEI Board member using the position on the Board for a purpose that is, or gives the appearance of being, motivated by a desire for private gain for themselves or others.

If a Conflict of Interest exists, the affected DEI member must recuse themselves from the matter where the conflict exists. Disclosure for conflicts of interest shall be made on (form name), which contains a sworn statement of financial interest as well as the affidavit of disclosure. The form shall be reviewed by the HRCS Department for approval. If the department determines that a conflict of interest exists, the form shall be sent to the City Clerk, who will then send it to the Board of Ethics for review. After a review is conducted by the Board of Ethics, the form will go back to the Clerk for filing.

Board Members shall also be subject to the City of Lansing Ethics Ordinance (Chapter 290).

VII. BOARD MEETINGS

Section 1: Frequency: There shall be monthly meetings of the DEI Advisory Board and such additional meetings as the Board, at its discretion, may wish to hold. Meeting location and cadence (day and time) will be determined by members. Special meetings may be determined by the chair, and notification will be made by DEI/HRCS Staff by mail, e-mail or telephone to Board members in advance of such meetings, informing members of the purpose of the meeting. An annual schedule of meetings shall be filed with the City Clerk's Office, the City Council Office and shall be posted on the City website, in the City Hall Lobby, and in the Human Relations and Community Services Department.

Section 2: Schedule: Prior to January 1 of each year, the Board shall adopt a schedule of meetings for the upcoming year. At least one regular meeting shall be scheduled each month. Regularly scheduled meetings shall be held on the First Tuesday of each month for one hour at Foster Community Center, Room 213, and/or other sites in the community as determined by a vote of the Board.

Section 3: Change of Schedule: The Board may change the regular meeting schedule by a vote of its members. Any change in the schedule of meetings shall be posted within three (3) days after the change is made in accordance with the Open Meetings Act.

Section 4: Open Meetings: All meetings of the Board shall be open to the public in accordance with law. The Board may hold closed meetings to discuss matters that are exempt from open meetings in accordance with state and/or federal law.

Section 5: Public Comment: The order of business (agenda) shall allow the public the opportunity to give reasonable comment related to the responsibilities of the Board. Public comment will be limited to 3 minutes per person at a public meeting.

Section 6: Accessible Location: All meetings of the Board shall be held in an accessible location. It shall be the duty of the Secretary to ensure accessible meeting sites are used.

Section 7: Order of Business: The agenda for regular meetings of the Board shall include, but not be limited to the following:

1. Call to Order
2. Attendance
3. Approval of Minutes

4. Public Comment
5. Chairperson's Report
6. DEI Officer's Report
7. Committee Reports
8. Old Business
9. New Business
10. Adjournment

Section 8: Quorum: A majority of the serving members of the Board shall constitute a quorum of the Board. A quorum shall be required to conduct business including, but not limited to the approval of minutes, action on motions and approval of reports.

Section 9: Rules: The latest edition of Robert's Rules of Order shall guide the Board in the conduct of business, but the rules may be suspended by majority consent of the members present.

Section 10: Voting: Each of the Advisory Board members shall be entitled to one (1) vote on each matter submitted for a vote of the members. It shall take a majority of those members present to approve any action by the Board.

Section 11: Special Meetings: The Chairperson may call a special meeting. Public notice of a special meeting of the Board shall be posted stating the purpose, date, time, and place of the meeting. Such notice shall be posted on the City of Lansing website, City Hall Lobby, the City Clerk's Office, and the Human Relations and Community Services Department bulletin board at least 18 hours prior to the meeting.

VIII. AMENDMENTS

These rules of procedure (By-Laws) may be amended by 2/3 vote of the Diversity, Equity, and Inclusion Advisory Board at a regularly scheduled meeting provided that a motion for amendment had been presented at the previous regular meeting. Any amendment shall be reviewed by the Human Relations and Community Services Director and submitted to the City Attorney for review and, if acceptable, forwarded to the City Clerk's Office.

IX. OFFICERS

Section 1: The elected officers follow: Chairperson, Vice Chairperson, and Secretary. For the Inaugural Board, Officers' roles shall be clarified at its first meeting and nominations by Board members and the election shall be held at the second

board meeting. Subsequently, nominations will occur at the first meeting after July 1 of each year. The Board shall elect officers from amongst its members.

Section 2: Chairperson: The chairperson shall preside at all official meetings, public hearings and/or meetings of the Board, and shall appoint members to serve on the standing committees of the Board and other committees as necessary. Any reports generated and approved by the Board shall be signed by the Chairperson.

Section 3: Vice Chairperson: The Vice Chairperson shall assume the duties of the Chairperson and the Secretary in the event that either is not present or unable to perform their duties.

Section 4: Secretary: The Secretary shall maintain the records of the Board. These records will consist of minutes, attendance, and any reports generated by the Board. Assistance in maintaining these records may be provided by the staff of the Human Relations and Community Services Department. It will be the responsibility of the Secretary to ensure that all documents required to be filed with the City Clerk are so filed. The Secretary shall be responsible for posting notice of meetings.

Section 5: No officer shall serve in the same office for more than three (3) consecutive years.

X. COMMITTEES

Committees shall be established by the Board. Each committee shall include at least two (2) members appointed by the Chairperson. Subcommittees may be established as needed.

XI. STAFF

The DEI Officer is the staff liaison between the department and the Board. The Board does not have any responsibility related to the staffing of the Department unless the Department Director solicits their involvement.

XII. ANNUAL REPORT

The Board shall publish an annual report in November of each year that discusses its activities, findings, recommendations, and accomplishments. The annual report may take any form the Board so chooses. A copy of the annual report shall be delivered to the DEI Officer and the Director of the HRCS Department and shall be available for public consumption.

Approved as to form:

Amany K. Williams

December 6, 2023

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing and the Teamsters Local 214 Supervisory and Non-Supervisory Units have negotiated a collective bargaining agreement (the "CBA") for the period covering January 1, 2024 through December 31, 2024, which is summarized in the Tentative Agreement Document approved by the parties ("Tentative Agreement") and which contains the changes to the prior CBA; and

WHEREAS, the Union membership ratified this agreement on January 3, 2024; and

WHEREAS, the Mayor recommends the CBA, as summarized in the Tentative Agreement, be approved;

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby ratifies the Tentative Agreement of the parties for the CBA between the City of Lansing and the Union, Teamsters Local 214 Supervisory and Non-Supervisory Units for the period covering January 1, 2024 through December 31, 2024.

Approved for placement on the City Council
Agenda:

Jim Smiertka, City Attorney

Date

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing and Teamsters Local 243, Clerical, Technical, Professional Unit have negotiated a wage increase for 2024, pursuant to wage reopener language contained in the existing collective bargaining agreement (the “agreement”) for the period covering February 1, 2022 through January 31, 2025, which is summarized in the agreement approved by the parties; and

WHEREAS, the Union membership ratified this agreement on December 20, 2023; and

WHEREAS, the Mayor recommends the agreement be approved.

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby ratifies the agreement of the parties for the 2024 wage increases between the City of Lansing and the Teamsters Local 243, Clerical, Technical, Professional Unit.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing and Teamsters Local 243, Supervisory Unit have negotiated a wage increase for 2024, pursuant to wage reopener language contained in the existing collective bargaining agreement (the “agreement”) for the period covering February 1, 2022 through January 31, 2025, which is summarized in the agreement approved by the parties; and

WHEREAS, the Union membership ratified this agreement on December 20, 2023; and

WHEREAS, the Mayor recommends the agreement be approved.

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby ratifies the agreement of the parties for the 2024 wage increases between the City of Lansing and the Teamsters Local 243, Supervisory Unit.