

REGULAR MEETING OF BOARD OF PUBLIC SERVICE SEPTEMBER 14, 2023

PRESENT: Thomas Hickson, Nancy Mahlow, Hugh McNichol, Jon Scott, Samara Morgan, and Ronald Wilson

ABSENT: Jason Wilkes

STAFF: Jeremiah Kilgore, Andrew Kilpatrick, Nicole McPherson, and Mitch Whisler

VISITORS: Elaine Fischhoff, and Michael Morofsky

1) CALL TO ORDER:

In the absences of the Chair, Ms. Mahlow called the meeting to order at 11:32 a.m., at the City of Lansing Wastewater Treatment Plant.

- a. Roll Call
- b. Excused Absences: Jason Wilkes

2) ADJUSTMENTS/APPROVAL OF THE AGENDA:

Ms. Mahlow requested approval of the agenda, Mr. Wilson moved, Mr. McNichol seconded, MOTION CARRIED UNANIMOUSLY, to approve the agenda, as submitted.

3) APPROVAL OF BOARD MINUTES:

August 10, 2023

Ms. Mahlow requested approval of the minutes, Mr. McNichol moved, Mr. Scott seconded, MOTION CARRIED UNANIMOUSLY, to approve the minutes, as submitted.

4) CITIZEN COMMENTS:

Michael Morofsky, Colonial Village Neighborhood Association Representative, returned to express his continued frustration as the restoration of the area between the street and the sidewalk, left from the CSO Project, has not been completed per his requests. The city is working with contractors on restoration. The department will notify him of the date and time of the next meeting with contractors.

11:45 a.m. Chair Hickson arrived during the citizen comment and finished chairing the meeting.

12:01 p.m. Michael Morofsky left.

5) ACTION ITEMS:

Parking Requests:

#19-10 Engineering Report: East Village Parking Regulation Survey Dunston Drive, Nantucket Drive, Wendover Drive, Wickham Drive Worthington Drive – Police Commissioner request to clarify existing parking regulations. After the Transportation and Non-Motorized Section conducted a study, they

recommended no parking on one side and restricted parking on the other of each of the above streets. Mr. Wilson moved, Mr. McNichol seconded, MOTION CARRIED UNANIMOUSLY, to approve the recommendation.

#22-04 Engineering Report: Shepard Street – Residents of Shepard Street requested to prohibit parking along the east side of the street from Kalamazoo Street to the northern property line of the Allen Neighborhood Center. After a required majority petition was received and after the Transportation and Non-Motorized Section conducted a study, recommendation was made that the parking prohibition along the east side of Shepard Street from Kalamazoo Street to 310 feet north of Kalamazoo Street. Mr. Wilson moved, Mr. Scott seconded, MOTION CARRIED UNANIMOUSLY, to approve the recommendation.

#22-05 Engineering Report: 600 South Pine Street – Parking Services Office requested an investigation of the parking regulations within the 600 block of South Pine Street based on conflicting and confusing traffic signs posted in this block. After a review and a trial, the Transportation and Non-Motorized Section recommends that the current parking regulation be removed along east side of street and be replaced with time restricted permissive parking. Ms. Mahlow moved, Mr. McNichol seconded, MOTION CARRIED UNANIMOUSLY, to approve the recommendation.

Traffic Requests:

#22-09 Engineering Report: North Cedar Street & Community Street – The Transportation and Non-Motorized Section conducted a study in response to a resident request. Based on the study, recommendation was made that the existing yield sign on North Cedar Street at Community Street be removed and replaced with stop signs. Ms. Mahlow moved, Mr. Scott seconded, MOTION CARRIED UNANIMOUSLY, to approve the recommendation.

#22-10 Engineering Report: Fayette Street & Pontiac Street – Request #144264 for investigation was made by resident. After the Transportation and Non-Motorized Section conducted a study, they recommend that a stop sign be installed on Pontiac Street at Fayette Street. Ms. Mahlow moved, Mr. McNichol seconded, MOTION CARRIED UNANIMOUSLY, to approve the recommendation.

6) REPORT OF OFFICERS:

Traffic Engineering Division: A written report was distributed.

Mr. Whisler gave a brief overview of the report. Discussion and questions followed.

12:17 p.m. Director Kilpatrick and Nicole McPherson arrived.

Administration Division: A written report was distributed.

Mr. Kilgore gave a brief overview of the report. Discussion and questions followed.

7) DIRECTOR'S REPORT:

Director Kilpatrick reported on the following: storm clean-up, streets, sewers, budget, yard waste, sidewalks and City Hall new location.

8) UNFINISHED BUSINESS:

- a. Building Sewers Code of Ordinance was discussed. The city will work to improve awareness to current and new homeowners.

9) **NEW BUSINESS:** None

10) **COMMUNICATIONS AND INFORMATION ITEMS:** None

11) **ITEMS FOR THE SUSPENSION OF THE RULES:** None

12) **PUBLIC COMMENTS:** None

13) **ADJOURN:**

The meeting adjourned at 12:52 p.m.

Respectfully submitted by,
Janette Tate, Recording Secretary