



MINUTES
Committee on City Operations
Monday, October 30, 2023 @ 3:30 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Spadafore called the meeting to order at 3:30p.m.

PRESENT

Council Member Spadafore, Chair
Council Member Hussain, Vice-Chair
Council Member Kost, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Emily Linden, Internal Auditor
Lisa Hagen-Lawrence, OCA- left at 3:52 and returned at 3:59 p.m.
Mitch Whisler, Dept. of Public Service

Per request from the department, Council Member Spadafore is removing agenda item E. – Traffic Control Order 18-061 and 18-062 to change the metered parking restrictions at Cesar Chavez Avenue and High Street and Washington Avenue and install stop signs on Washington Avenue and Cesar E Chavez Avenue.

MINUTES

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE MINUTES FROM OCTOBER 16, 2023, AS PRESENTED. MOTION CARRIED 3-0.

PUBLIC COMMENT

No public comment at this time.

Discussion/Action

RESOLUTION – Traffic Control Order Nos. 18-006 and 18-007 to install a traffic signal and pedestrian signal at the intersection of Michigan Avenue and Sparrow Health System driveway
Mr. Whisler outlined the TCO, noting this request was from Sparrow with construction of the Cancer Center on the S. Side of Michigan. It did not meet the needs, but were not opposed to it going in but they would have to pay the cost and energy for install. If for any reason the City determines it needs to be removed, they will be removed by the City.

Council Member Spadafore asked if the (18-) was the year of the study, and Mr. Whisler confirmed adding that there were some issues with inter office technology that delayed some.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NOS. 18-006 AND 18-007 TO INSTALL A TRAFFIC SIGNAL AND PEDESTRIAN SIGNAL AT THE INTERSECTION OF MICHIGAN AVENUE AND SPARROW HEALTH SYSTEM DRIVEWAY. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 20-07 to remove the traffic signal at Cesar E. Chavez Avenue and High Street and install a stop sign on High Street at Cesar E. Chavez Avenue
Mr. Whisler confirmed an analysis was done, did not meet any warrants of a need, signal was put to flashing for a period of time, then removed and then they installed stop signs.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 20-07 TO REMOVE THE TRAFFIC SIGNAL AT CESAR E. CHAVEZ AVENUE AND HIGH STREET AND INSTALL A STOP SIGN ON HIGH STREET AT CESAR E. CHAVEZ AVENUE. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 19-015 to remove the traffic signal at Cesar E. Chavez Avenue and Washington Avenue and install stop signs on Washington Avenue at Cesar E. Chavez Avenue

Mr. Whisler stated this was part of a construction project on Washington Avenue where with that project they reviewed for modernization or warrants of a signal. The signal did not meet warrants to remain, and so the signal was removed and stop signs installed on North and South approaches. Since then have looked at crash and accidents records, and there has not been enough to meet the warrant for a signal to remain. They are currently reviewing the area again, and traffic studies will determine if there should be installation of a four way stop.

Council Member Spadafore confirmed this is what is already done, and they are doing another study currently to change to a four way stop. Mr. Whisler confirmed.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 19-015 TO REMOVE THE TRAFFIC SIGNAL AT CESAR E. CHAVEZ AVENUE AND WASHINGTON AVENUE AND INSTALL STOP SIGNS ON WASHINGTON AVENUE AT CESAR E. CHAVEZ AVENUE. MOTION CARRIED 2-1.

It was requested that this item be on the action agenda at City Council tonight.

RESOLUTION – Traffic Control Order Nos. 18-061 and 18-062 to change the metered parking restrictions along the 1100 and 1200 blocks of N. Washington Avenue
Pulled from the agenda per Mr. Whisler.

RESOLUTION – Traffic Control Order No. 10-011 to remove parking meter #3223 and parking space along the South side of the 200 block of W. Genesee Street
Mr. Whisler outlined the TCO and recommend moving forward.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 10-011 TO REMOVE PARKING METER #3223 AND PARKING SPACE ALONG THE SOUTH SIDE OF THE 200 BLOCK OF W. GENESEE STREET . MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 18-029 to regulate parking along the 200 block of W. Ottawa Street

Mr. Whisler stated they did a review of the marked parking spots and make a recommendation for three (3) more spaces.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 18-029 TO REGULATE PARKING ALONG THE 200 BLOCK OF W. OTTAWA STREET. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 18-044 to regulate parking along R G Curtis Avenue

Mr. Whisler stated a resident provided a request, they surveyed the occupants and residents, and based on survey (50% response, and 70% supported) installing no parking signs.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 18-044 TO REGULATE PARKING ALONG R G CURTIS AVENUE. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 18-046 to regulate parking along Hall Street

Mr. Whisler stated this was from a resident in the area for no parking signs near the residence. During the field investigation and survey, they are recommended prohibiting. These have already been installed and there was a 67% supported.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 18-046 TO REGULATE PARKING ALONG HALL STREET. MOTION CARRIED 3-0.

Council Member Spadafore noted temporary traffic control orders are good for 90 days, so these traffic control orders are well beyond their date of enforcement under the temporary so there is a need for the permanent traffic control orders.

RESOLUTION – Traffic Control Order Nos. 19-16, 19-17, 19-18, 19-19, and 19-20 to regulate parking in the East Village Neighborhood

Mr. Whisler stated they got a request from the East Village HOA and Fire Commissioner on this regulation. They did investigation and survey the neighborhood and are recommending prohibiting parking per the TCO's.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NOS. 19-16, 19-17, 19-18, 19-19, AND 19-20 TO REGULATE PARKING IN THE EAST VILLAGE NEIGHBORHOOD. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order Nos. 20-03, 20-04, and 20-05 to regulate parking along W. Ionia Street from Sycamore Street to Walnut Street

Mr. Whisler stated there was a project on the abutting street, and the project removed angle parking, so this is updating the parking to accommodate those removed.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NOS. 20-03, 20-04, AND 20-05 TO REGULATE PARKING ALONG W. IONIA STREET FROM SYCAMORE STREET TO WALNUT STREET. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 21-31 to regulate parking along Beaver Street between Turner Street and Center Street

Mr. Whisler stated this was a request, and based on transportation and motorized department they are recommending this TCO. These are already installed.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 21-31 TO REGULATE PARKING ALONG BEAVER STREET BETWEEN TURNER STREET AND CENTER STREET. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 22-14 to regulate parking along Shepard Street

Mr. Whisler stated the transportation and motorization made the recommendation, and there was also a parking petition signed by all residents. Based on these, they are making the recommendations. These are already installed.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 22-14 TO REGULATE PARKING ALONG SHEPARD STREET. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 23-21 to regulate parking along the 600 block of S. Pine Street

Mr. Whisler went through the report in the packet.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 23-21 TO REGULATE PARKING ALONG THE 600 BLOCK OF S. PINE STREET. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 18-058 to regulate traffic along Mt. Hope Avenue at Martin Luther King Jr. Blvd.

Mr. Whisler noted there were bike lanes with CSO, and so with those installation they had to modify the turning movements, specific to the approach. The change was done with MDOT, and they agree and approve the analysis and recommendations.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 18-058 TO REGULATE TRAFFICE ALONG MT. HOPE AVENUE AT MARTIN LUTHER KING JR. BLVD. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 18-056 to install a yield sign on Grant Street at Hamilton Avenue

Mr. Whisler noted this is a “t” intersection , and there were no crashes in five (5) years during the study. This study was done during their own investigation and they recommend a yield sign.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 18-056 TO INSTALL A YIELD SIGN ON GRANT STREET AT HAMILTON AVENUE. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 18-059 to install a yield sign on Keystone Avenue at Enterprise Drive

Mr. Whisler stated a study was done to determine a safe approach and assigned better right away, recommending a yield sign.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 18-059 TO INSTALL A YIELD SIGN ON KEYSTONE AVENUE AT ENTERPRISE DRIVE. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 20-16 to install a yield sign on Herbert Street at Wilson Street

Mr. Whisler stated this was initiated by the LPD City Service, and based on study there was a safe approach of 18 mph, no crashes and they recommend install of a yield sign.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 20-16 TO INSTALL A YIELD SIGN ON HERBERT STREET AT WILSON STREET. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 18-001 to install a stop sign on Madison Street at Sycamore Street

Mr. Whisler state the study was done per a request from a resident, and they performed a safe approach study with 12 mph, and one crash in five (5) years, and recommend a stop sign.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 18-001 TO INSTALL A STOP SIGN ON MADISON STREET AT SYCAMORE STREET. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 18-057 to install a stop sign on Oxford Road where to road segments merge from Cambridge Road

Mr. Whisler stated this was an investigation for sight distance at the intersection. The study was done, with 7 mph and no crashes, and with unique geometry of intersection, recommend stop sign at Oxford where they roads merge.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 18-057 TO INSTALL A STOP SIGN ON OXFORD ROAD WHERE TO ROAD SEGMENTS MERGE FROM CAMBRIDGE ROAD. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 20-02 to install a top sign on Glenn Street at the alley

Mr. Whisler stated the department conducted a study, and based on results of the study recommendation of install stop sign.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 20-02 TO INSTALL A TOP SIGN ON GLENN STREET AT THE ALLEY. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 22-07 to install a stop sign on Shubel Avenue at Lindbergh Drive

Mr. Whisler stated that this was a request from a resident and based on study on 10 mph due to trees and shrubs, recommend a stop sign.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 22-07 TO INSTALL A STOP SIGN ON SHUBEL AVENUE AT LINDBERGH DRIVE. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 22-08 to install a stop sign on Greencroft Road at Strathmore Road

Mr. Whisler stated a study was performed, there were no crashes in the five (5) year study and based on that study they recommend a stop sign.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 22-08 TO INSTALL A STOP SIGN ON GREENCROFT ROAD AT STRATHMORE ROAD. MOTION CARRIED 3-0.

Council Member Hussain asked what the threshold is for a stop sign and Mr. Whisler stated they utilize the standard of 15 mph cut off but they do perform an actual study.

RESOLUTION – Traffic Control Order No. 23-16 to install stop signs on Donald Street at Everettdale Avenue

Mr. Whisler confirmed a study was done at the intersection and they recommend and update to stop signs due to the 17 mph approach and four (4) crashes in the study period.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 23-16 TO INSTALL STOP SIGNS ON DONALD STREET AT EVERETTTDALE AVENUE. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 23-19 to install a stop sign on Pontiac Street at Fayette Street

Mr. Whisler went through the traffic control order which was done per the request of the resident. Due to low speed, and no crashes they are recommending a stop sign.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 23-19 TO INSTALL A STOP SIGN ON PONTIAC STREET AT FAYETTE STREET. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 23-20 to install stop signs on N. Cedar Street at Community Street

Mr. Whisler explained there was an investigation at the intersection, which was based on a request from a resident. There were 2 crashes in the five (5) year study, and based on data collected, they recommend removing the yield sign and install stop signs.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE TRAFFIC CONTROL ORDER NO. 23-20 TO INSTALL STOP SIGNS ON N. CEDAR STREET AT COMMUNITY STREET. MOTION CARRIED 3-0.

DISCUSSION – Lansing City Council Rules

Council Member Spadafore presented the proposed City Council rule changes for Committee consideration and comments. These changes are based on the fiscal year budget adoption which included funding for virtual participation in the Council meetings. City TV has hired someone, and they have determined they can do meetings in the conference room with the technology already in place. The change would be to create a new rule #48 Electronic Participation in Public Comment at Meetings of Council, Committees. The rule is written to require registration to speak electronically on legislative matters at regularly scheduled meetings. The guidelines would require registering with the City Clerk for Council and Committee of the Whole, and City Council Staff for all other Committees.

Council Member Kost distributed his proposed changes, which he found in the Ann Arbor policies, that would have registration 2 hours before instead of 4, and reserving 45 minutes at the beginning of the meetings for public comment for those signed up in advance, and the Clerk would provide priority to those that have not spoken in the last two meetings.

The City Clerk suggested a contact list with forms generated then have that form emailed to the group. Council Member Spadafore suggested the form have name they will be logging in under, the phone they will be calling from, the email they would be logging in under, and the agenda item they wish to speak on. The Clerk was asked to work on the form for the Council and work with Council staff on Committee of the Whole and Council Committees.

Regarding Council Member Kost suggestions, Council Member Hussain stated that in the spirit of the OMA, any one correctly registered has to have the opportunity to speak and not limit the time to 45 minutes total. It was noted that the rule change does state the presiding officer can limit the time allotted to speak based on the number of people signed up. Mr. Venker stated that legally, that if they limit participation based on prior participation it could be messy, and they can limit the amount of time per person, as long as it is done equally. Council Member Kost removed his two suggested changes. Council Member Spadafore stated he would work on the final suggestion from Council Member Kost "The Presiding Officer reserves the right to mute and end the comment of anyone who violates this rule."

The Committee suggested they can register, but the language should be changed that the clerk will email the link prior to the meeting so as not to mislead someone they will get instantaneous response. They also concurred on a four (4) hour window before meetings.

The Committee will review the final draft at the Committee meeting on ~~October~~ November 13, 2023. And if it comes out of Committee then Council for the first time on ~~October~~ November 13, 2023 as well.

Other

No other topics.

Adjourn

Adjourned at 4:12 pm

Submitted by Sherrie Boak

Recording Secretary, Lansing City Council

Approved by the Committee as corrected on November 13, 2023