

AGENDA

Committee on Ways and Means AGENDA FOR NOVEMBER 13, 2023 AT 4:30 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.
view on: <https://www.youtube.com/@lansingcitycouncil4446/stream>

Council Member Spadafore, Chairperson
Council Member Wood, Vice Chairperson
Council Member Jackson, Member

- 1. Call to Order**
- 2. Roll Call**
- 3. Minutes**
 - A. October 30, 2023
- 4. Public Comment on Agenda Items (Up to 3 Minutes)**
- 5. Discussion/Action:**
 - B. RESOLUTION - Grant Acceptance; Automobile Theft Prevention Authority Grant
 - C. RESOLUTION - Grant Acceptance: Office of Highway Safety Planning (OUI) Grant for impaired driving, speed, and seatbelt enforcement
 - D. RESOLUTION - Grant Acceptance; Office of Highway Safety Planning Grant for Bicycle and Pedestrian Safety
 - E. RESOLUTION - Grant Acceptance; Byrne Memorial Justice Assistance Grant (JAG) for the Lansing Police Department
 - F. RESOLUTION - Grant Acceptance; Multi Agency 2023 Byrne Memorial Justice Assistance (JAG) Grant
 - G. RESOLUTION - Grant Acceptance; Victims of Crime Act (VOCA) - Capital Area Response Effort (CARE) Grant
- 6. Other**
- 7. Adjourn**

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DRAFT



MINUTES
Committee on Ways and Means
Monday, October 30, 2023 @ 4:30 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Spadafore called the meeting to order at 4:30 p.m.

PRESENT

Council Member Peter Spadafore, Chair
Council Member Carol Wood, Vice Chair
Council Member Brian T. Jackson, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Lisa Hagen-Lawrence, OCA
Greg Venker, OCA
Andy Kilpatrick, Public Service

Minutes

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM OCTOBER 16, 2023, AS PRESENTED. MOTION CARRIED 3-0.

Public Comment

No public comment at this time.

Discussion/Action:

RESOLUTION – Workers Compensation Settlement; WC 2062876-01339

Ms. Hagen referenced the memo in the packet regarding the claim. The questions answered in the memo included:

Will claimant return to work?

No, she has been approved for a duty disability.

Were they offered another job in another department?

No, restrictions cannot be accommodated and they are permanent restrictions.

Does it apply towards duty disability?

Yes.

Are they or can they collect retirement?

Yes, she does qualify for duty disability retirement.

DRAFT

Do they have other claims or is this in exchange for a complete redemption of all claims against the City?

This is a complete redemption.

Council Member Jackson asked if there are any other details provided. Ms. Hagen-Lawrence stated it is intentionally vague so not to identify the employee. Council Member Jackson asked who "CompOne" is, and was informed by the OCA it is a 3rd party that does the medical review and expertise and works with the City outside counsel.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE WORKERS COMPENSATION SETTLEMENT; WC 2062876-01339. MOTION CARRIED 3-0.

RESOLUTION – Grant Acceptance; EGLE Recycling Infrastructure Grant; Fund front-load recycling truck

Mr. Kilpatrick explained to the Committee that all current trucks are side load, and there is a gap in the recycling market in commercial market so they want to extend to allow for small dumpsters. The grant was written for a \$75,000 match, but because costs of trucks go up they have increased that amount. It was confirmed this was not in this fiscal year budget, however it does take time to order, build and arrive, so they will get a quote when the truck comes in which they do not expect until the next fiscal year. Council Member Spadafore asked what the funding source was, and was told the recycling fund. Council Member Wood asked if they are looking at buying and cycling the vehicles every two (2) years. Mr. Kilpatrick confirmed they are trying to decrease the fleet age, so in the next five (5) years the average age will be in the industry standard. Council Member Jackson asked if the City will be purchasing the front load dumpsters, and Mr. Kilpatrick stated it would have to be determined once the requests for those come in. If the cost of the truck comes in less, than the remaining funds from this grant can be used to purchase the dumpsters because the funds all go together.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE GRANT FOR THE EGLE RECYCLING INFRASTRUCTURE GRANT FOR A FRONT LOAD RECYCLING GRANT. MOTION CARRIED 3-0.

OTHER

No other topics at this time.

ADJOURN

Adjourned at 4:36 p.m.

Submitted by,

Sherrie Boak, Recording Secretary,

Lansing City Council

Approved by the Committee on



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Automobile Theft Prevention Authority Grant

DEPARTMENT: Police

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Cheryl Rupprecht (cheryl.rupprecht@lansingmi.gov 483-4808)

APPLICATION DATE:

AWARD DATE: September 1, 2023

GRANT CYCLE: 10/01/2023 - 09/30/2024

Check One: ☐ Annual ☒ One-Time

FUND AMOUNT: \$239,039

(Breakdown below should total this amount)

GOODS & SERVICES	\$24,700
PERSONNEL	\$187,339
CONSTRUCTION	\$0.00
LAND	\$0.00
OTHER	\$0.00

CITY MATCH (IF APPLICABLE): \$83,616 (40% of the \$239,039 grant amount)

GRANT PAYS FOR: Motor vehicle theft prevention program and initiatives

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The purpose of the grant is to assist in the prevention of motor vehicle theft. Allowable uses are personnel costs of one police officer dedicated to the auto theft prevention program, vehicle lease/purchase, office supplies, investigative supplies, cell phone, flock cameras, training/travel and specific membership dues.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Lansing Police Department has submitted application for an annual grant to the Michigan State Police, Grants and Community Services Division for an Automobile Theft Prevention Authority (ATPA) grant; and

WHEREAS, the Lansing Police Department was informed on September 1, 2023, that it has been selected to receive grant funding in the amount of \$239,039; and

WHEREAS, the Lansing Police Department has a required local match of \$83,616 (40% of the grant); and

WHEREAS, the Michigan State Police's share is \$155,423 (60%); and

WHEREAS, the grant funds will be utilized solely for the benefit of motor vehicle theft prevention programs and initiatives; and

WHEREAS, the grant period is October 1, 2023 to September 30, 2024.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the Automobile Theft Prevention Authority grant in the amount of \$239,039 for the program period October 1, 2023 through September 30, 2024.

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds, and to enter into any grant agreements necessary subject to approval as to form by the City Attorney.



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Michigan Office of Highway Safety Planning Ingham County DUI, Seatbelt, and Speed Overtime Traffic Enforcement

DEPARTMENT: Lansing Police Department

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Cheryl Ruprecht (Cheryl.Ruprecht@Lansingmi.gov 483-4808)

APPLICATION DATE:

AWARD DATE: October 11, 2023

GRANT CYCLE: 10/1/2023 – 09/30/2024

Check One: ☐ Annual ☒ One-Time

FUND AMOUNT: \$156,059.16

(Breakdown below should total this amount)

GOODS & SERVICES

PERSONNEL \$156,059.16

CONSTRUCTION \$0.00

LAND \$0.00

OTHER \$0.00

CITY MATCH (IF APPLICABLE): N/A

GRANT PAYS FOR: Overtime and related fringe benefits of law enforcement officers

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The purpose of this grant is to provide funding for extra patrols focused on reducing DUI, speeding, and unrestrained vehicle occupant deaths and serious injuries. Funds from this grant can be used only for overtime cost related to DUI, speeding, distracted driving and seatbelt enforcement:

November 1,2-2023/March 5,6,12,13-2024/May 1,2,6,7,8-2024/August 6,7,8 2024

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Police Department submitted a grant application to the Michigan Office of Highway Safety Planning for extra overtime funding to be utilized for a high visibility impaired driving, speed and seatbelt enforcement program; and

WHEREAS, Michigan traffic crash data from 2015-2019 identified a high number of people seriously injured or killed where 1) the traffic crash was coded as alcohol-involved and/or drug-involved, or 2) the occupants were in passenger vehicles and the crash was coded as no belts or child restraint not used/used improperly and 3) the crashes included at least one driver speeding; and

WHEREAS, the grant-funded overtime must focus on traffic stops for hazardous moving violations during times and on roadways experiencing fatal and serious injury traffic crash problems; and

WHEREAS, the expectation is zero tolerance for seat belt, child restraint, DUI violations, and any other hazardous moving violations during the grant-funded high-visibility enforcement efforts; and

WHEREAS, during the span October 1, 2023 to September 30, 2024, the grant has four enforcement periods; and

WHEREAS, the Lansing Police Department was informed on October 11, 2023, that it has been selected to receive funding in the amount of \$156,059.19; and

WHEREAS, the funding covers roughly 900 hours of overtime and overtime related fringes; and

WHEREAS, there is no local match requirement for the grant.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the Office of High Safety Planning grant in the amount of \$156,059.19 for the program period (October 1, 2023 through September 30, 2024).

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds, and to enter into any grant agreements necessary subject to approval as to form by the City Attorney.



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Bicycle / Pedestrian Grant

DEPARTMENT: Police

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Cheryl Rupprecht (Cheryl.Rupprecht@lansingmi.gov) 517-483-4808)

APPLICATION DATE:

AWARD DATE: 9.29.23

GRANT CYCLE: 10.1.23-9.30.24

Check One: ☐ Annual ☒ One-Time

FUND AMOUNT: \$34,803.39

(Breakdown below should total this amount)

GOODS & SERVICES

PERSONNEL \$23,094.91

CONSTRUCTION \$0.00

LAND \$0.00

OTHER (Training)

CITY MATCH (IF APPLICABLE): \$11,708.48 (This represents 33% of the \$34,803.39 grant amount)

GRANT PAYS FOR: Officers' overtime

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The purpose of the grant is to present a high visibility traffic enforcement program designed to reduce pedestrian and bicyclist fatalities and suspected serious injuries by educating and enforcing traffic safety laws designed to keep pedestrians and bicyclists safe. The allowable use of funds is for officers' overtime.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Police Department (LPD) submitted a grant application to the Michigan Office of Highway Safety Planning (OHSP) for overtime funding to be utilized for a high visibility traffic enforcement program designed to reduce pedestrian and bicyclist fatalities and suspected serious injuries by educating and enforcing traffic safety laws designed to keep pedestrians and bicyclists safe; and

WHEREAS, the city of Lansing had a total of 55 pedestrian fatalities and serious injuries and 23 bicyclist fatalities and serious injuries during a 5-year period (2015-2019); and

WHEREAS, the Lansing Police Department was informed on September 29, 2023, that its application was selected to receive grant funding; and

WHEREAS, the total grant amount is \$34,803.39; and

WHEREAS, the Federal grant award amount is \$23,094.91; and

WHEREAS, thirty three percent (\$11,708.48) of the \$34,803.39 grant consists of local match; and

WHEREAS, the grant period is October 1, 2023 through September 30, 2024.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the Office of Highway Safety Planning grant for the period October 1, 2023 through September 30, 2024 in the amount of \$34,803.39, of which 33% is local match.

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds, and to enter into any grant agreements necessary subject to approval as to form by the City Attorney.



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: JAG-72460 Grant – LPD CARE Unit

DEPARTMENT: Police

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Cheryl Rupprecht (Cheryl.rupprecht@lansingmi.gov 517-483-4808)

APPLICATION DATE: AWARD DATE: September 13, 2023

GRANT CYCLE: _____ Check One: ____ Annual ☒ One-Time

FUND AMOUNT: \$150,000 (Breakdown below should total this amount)

GOODS & SERVICES

PERSONNEL \$54,477 (\$46,800 wages/\$7,677 fringes)

CONSTRUCTION \$0.00

LAND \$0.00

OTHER (Victim assistance) \$95,523

CITY MATCH (IF APPLICABLE): \$0.00

GRANT PAYS FOR: Salary and fringes of one contract employee, victim assistance support

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The overall goal of this project is to promote victim safety. This grant has been approved for expenditures related to salary and fringes plus direct assistance for victims of intimate partner violence.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Lansing Police Department's, Capital Area Response Effort (CARE) Unit provides advocacy to victims of intimate partner violence in Ingham County; and

WHEREAS, in July 2023, CARE submitted an application to the Michigan State Police (MSP) for a Byrne Justice Assistance Grant (JAG) which enhances the current \$164,897 Michigan Department of Health and Human Services grant recently approved by Council; and

WHEREAS, on September 13, 2023, MSP informed the CARE Unit that its grant application was selected to receive grant funding; and

WHEREAS, the grant amount approved is \$150,000; and

WHEREAS, there is no local match requirement; and

WHEREAS, the grant period is October 1, 2023 through September 30, 2024; and

WHEREAS, CARE plans to utilize the grant funds to 1) provide extensive victim assistance in the form of Emergency Hotel lodging/food/clothing (\$47,000), prepaid cell phones for victims without phone access (\$8,000), gas and grocery gift cards for victims (\$5,000), Office Consumables/Coordinator phone service(\$1,500), home security items (\$13,000), relocation assistance and housing application assistance for fleeing victims (\$16,023), process serving (\$5,000) and 2) hire a new contract employee (\$46,800 plus \$7,677 in unemployment/health insurance stipends) to oversee these new assistance services.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City council approves acceptance of the JAG grant from the Michigan State Police in the amount of \$150,000 for the period October 1, 2023, through September 30, 2024.

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the awarded grant funds, and to enter into any grant agreements necessary subject to approval as to form by the City Attorney.



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: BJA FY23 Edward Byrne Memorial Justice Assistance Grant (JAG)

DEPARTMENT: Lansing Police

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Rob Backus 483-6883

APPLICATION DATE: 8/25/2023 AWARD DATE: 9/26/23

GRANT CYCLE: 10/1/2022-9/30/2026 Check One: ☐ Annual ☒ One-Time

FUND AMOUNT: 158,406 (Breakdown below should total this amount)

GOODS & SERVICES \$158,406

PERSONNEL \$0.00

CONSTRUCTION \$0.00

LAND \$0.00

OTHER (Training)

CITY MATCH (IF APPLICABLE): \$0.00

GRANT PAYS FOR: Police Initiatives

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

LPD (\$141,702)-Grant funds the purchase of firearm lock boxes for department firearms, continued education and training for department members and a health and wellness program

ICSO (\$16,704) -Grant funds the purchase of replacement of specific firearms and related accessories.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Police Department (LPD) submitted a 100% Federally-funded multi-jurisdiction grant application to the Office of Justice Programs, U.S. Bureau of Justice Assistance for a Edward Byrne Memorial Justice Assistance Grant (JAG); and

WHEREAS, the LPD JAG application was endorsed by Ingham County, and was accepted by the Bureau of Justice Assistance; and

WHEREAS, the JAG grant is a cooperative plan with Ingham County; and

WHEREAS, the Bureau of Justice Assistance will award \$158,406.00 to be split \$141,702.00 to the City of Lansing and \$16,704.00 to the County of Ingham; and

WHEREAS, the federal award of \$158,406.00 requires no local match from either of the local agencies; and

WHEREAS, the LPD Grant funds will be used for the purchase of firearm lock boxes for department firearms, continued education and training for department members and to continue a health and wellness initiative that began in 2022; and

WHEREAS, Ingham County Sheriffs' Office is committed to using their portion of the funds to purchase specific replacement firearms and related accessories.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the multi-agency 2023 Edward Byrne Memorial Justice Assistance Grant in the total amount of \$158,406.00 (requiring no local match) for the grant period beginning October 1, 2022 and ending September 30, 2026.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds, and to enter into any grant agreements necessary subject to approval as to form by the City Attorney.



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Victims Of Crime Act (VOCA) Victim Assistance Grant Amendment

DEPARTMENT: Police

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Cheryl Rupprecht (cheryl.rupprecht@lansingmi.gov 517-483-4808)

APPLICATION DATE:

AWARD DATE: 09/22/23

GRANT CYCLE: 10/1/2023 – 9/30/2024 Check One: ☐ Annual ☒ One-Time

FUND AMOUNT: \$164,897 (Breakdown below should total this amount)

GOODS & SERVICES	\$7,499
PERSONNEL	\$157,398
CONSTRUCTION	<u>\$0.00</u>
LAND	\$0.00
OTHER (Match)	<u>\$0.00</u>

CITY MATCH (IF APPLICABLE): There is no match for FY24

GRANT PAYS FOR: 3 contracted positions, travel and training, materials, and supplies

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The purpose of the Victims of Crime Act (VOCA) grant is to expand and enhance local services available to victims of intimate partner violence. Allowable uses include salaries, wages, fringes, supplies, equipment, contractual, and other expenses. Currently, staff are using their own vehicles and being reimbursed for mileage.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, for the past twenty-five years, the Capital Area Response Effort (CARE) Programs has served the City of Lansing in ending intimate partner violence in Ingham County; and

WHEREAS, the CARE Program provides empathic listening to the victims; assesses a victim's risk of further injury or homicide; provides education on power and control dynamics; assists with personal safety planning; helps to arrange safe shelter; provides advocacy with legal and civil court proceedings; assists with Victims' Rights Compensation medical forms; provide free 911 phones; provides transportation to local community agencies; accesses other community resources available to victims; dispenses emergency personal need items; and

WHEREAS, drawing as necessary on community referrals, the CARE program acts as a post-arrest response team responding to victims of intimate partner violence in Lansing, East Lansing, Lansing and Meridian Townships and Michigan State University; and

WHEREAS, the CARE Program utilizes 3 full-time staff, one intern per semester (Summer, Fall, Spring) and approximately 30 volunteers (on-call 7-days a week from 0800 – 0100 hours) via Tri-county dispatch center; and

WHEREAS, the CARE Program also responds to victims of non-arrest intimate partner violence via phone contracts and/or of dispatched by local hospitals; and

WHEREAS, in partnership with Ending Violent Encounters (EVE, Inc.) and MSU Safe Place shelters, the CARE Program provides twenty hours volunteer training sessions, three times a year and 60 days probation period for CARE staff as well as volunteers. Volunteer training is geared specifically to domestic violence laws, victim's rights, community resources, empathic listening, crisis intervention and safety planning; and

WHEREAS, via numerous agencies and organizations, the CARE Program also promotes better community awareness of intimate partner violence by providing community education and training; and

WHEREAS, the CARE Program is funded for 10/01/2023 – 09/30/2024 by a renewable pass through federal Domestic Violence Services (DVS) Grant of \$164,897; and

WHEREAS, there is no local match requirement.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City council approves acceptance of the DVS-CARE grant from the Michigan Department of Human Services in the amount of \$164,897 for the period October 1, 2023, through September 30, 2024.

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds, and to enter into any grant agreements necessary subject to approval as to form by the City Attorney.