

**REGULAR MEETING OF
BOARD OF PUBLIC SERVICE
AUGUST 10, 2023**

PRESENT: Thomas Hickson, Nancy Mahlow, Hugh McNichol, Jon Scott, and Jason Wilkes

ABSENT: Samara Morgan, and Ronald Wilson

STAFF: Eric Cushman, Jeremiah Kilgore, Nicole McPherson, and Keith Moss

VISITORS: None

1) CALL TO ORDER:

Chair Wilkes called the meeting to order at 11:30 a.m., at the City of Lansing Wastewater Treatment Plant.

- a. Roll Call
- b. Excused Absences: Samara Morgan, and Ronald Wilson

2) ADJUSTMENTS/APPROVAL OF THE AGENDA:

Chair Wilkes requested to add an Action Item to the agenda and then requested approval of the agenda, with the addition, Ms. Mahlow moved, Mr. Hickson seconded, MOTION CARRIED UNANIMOUSLY, to approve the agenda with the addition.

3) APPROVAL OF BOARD MINUTES:

July 13, 2023

Chair Wilkes requested approval of the minutes, Ms. Mahlow moved, Mr. Scott seconded, MOTION CARRIED UNANIMOUSLY, to approve the minutes as submitted.

4) CITIZEN COMMENTS: None

5) ACTION ITEMS:

Newly elected Chair Wilkes rescinded last week vote for Chair with the intent to follow past practice and move the former chair and vice chair's back into position to run a second term. Newly elected Vice Chair Mahlow followed suit. Ms. Mahlow nominated Tom Hickson as Chair and Jason Wilkes as Vice Chair, Mr. McNichol seconded, MOTION CARRIED UNANIMOUSLY, to approve Tom Hickson as Chair and Jason Wilkes as Vice Chair. Moving forward Chair Hickson resided the meeting.

Traffic Requests:

#19-08 Traffic Control Request: Bliesner Street and Pheasant Ave – Area resident requested a stop sign at the intersection. After the Transportation and Non-Motorized Section conducted an investigation, they recommended the installation of a yield sign. Ms. Mahlow moved, Mr. Wilkes seconded, MOTION CARRIED UNANIMOUSLY, to approve the recommendation.

Traffic Requests continue:

#21-16 Traffic Control Request: Thomas Street and Winston Avenue – In response to an anonymous Cityworks Service Request #137898, the Transportation and Non-Motorized Section conducted an investigation, where they recommend that the existing yield signs be upgraded to stop signs. Ms. Mahlow moved, Mr. McNichol seconded, MOTION CARRIED UNANIMOUSLY, to approve the recommendation.

#22-02 Traffic Control Request: Chicago Avenue and Daleford Avenue – In response to a resident City works Service Request #140414, the Transportation and Non-Motorized Section conducted an investigation, where they recommend that a yield sign be installed for northbound Chicago Avenue at Daleford Avenue. Ms. Mahlow moved, Mr. Wilkes seconded, MOTION CARRIED UNANIMOUSLY, to approve the recommendation.

#23-02 Traffic Control Request: Donora Street and Motor Avenue – In response to a Public Service Department Staff Member request, the Transportation and Non-Motorized Section conducted an investigation, where they recommend that a yield sign be installed for westbound Motor Avenue at Donora Street. Mr. Wilkes moved, Ms. Mahlow seconded, MOTION CARRIED UNANIMOUSLY, to approve the recommendation.

#23-06 Traffic Control Request: Elizabeth Street and Foster Avenue – Self-initiated, the Transportation and Non-Motorized Section conducted an investigation, where they recommend stop signs be installed for eastbound and Westbound Elizabeth Street and Foster Avenue. Ms. Mahlow moved, Mr. Hickson seconded, MOTION CARRIED UNANIMOUSLY, to approve the recommendation.

6) REPORT OF OFFICERS:

Engineering Division: A written report was distributed.

Ms. McPherson gave a brief overview of the report. Discussion and questions followed.

Wastewater Division: A written report was distributed.

Mr. Moss gave a brief overview of the report. Discussion and questions followed.

7) DIRECTOR'S REPORT:

Deputy Director Kilgore reported on the following: vacancies, streets, and sewers.

8) UNFINISHED BUSINESS:

- a. Review 1040.09 Building Sewers Code of Ordinance. Chair Hickson put the review on hold until other city sewer codes can be reviewed for comparison. Chair Hickson requested the departments help in providing that information.

9) NEW BUSINESS: None

10) COMMUNICATIONS AND INFORMATION ITEMS:

- a. Mr. Wilkes, in addressing the restoration of homeowner's lawns after CSO projects, stated that the beginning of the CSO Project, MSU was brought in to evaluate and provide information on what soil to use, seed, planting and water details for contractors to follow. He will email the documentation.

Communications and Information Items continue:

- b. Ms. Mahlow discussed filling the 4th Ward board position with an employee of Peckham and how beneficial the information and knowledge was from a former member of Peckham, that sat on the board. Chair Hickson will suggest to Director Kilpatrick, via email.

11) ITEMS FOR THE SUSPENSION OF THE RULES: None

12) PUBLIC COMMENTS: None

13) ADJOURN:

The meeting adjourned at 12:36 p.m.

Respectfully submitted by,
Janette Tate, Recording Secretary