Official Proceedings of the City Council
City of Lansing
May 15, 2023

Tony Benavides Lansing City Council Chambers
Lansing, Michigan

The City Council of the City of Lansing met in regular session and was called to order at 7:00 p.m. by President Wood

PRESENT: Council Members Brown, Garza. Hussain, Jackson, Kost, Spadafore, Spitzley, Wood

ABSENT: None

A quorum was present.

Council Member Spadafore and Council Member Brown asked people to keep the family of Dr. Sam Mallory in their thoughts, as he has recently passed away. Council Member Jackson asked people to remember the lives of Teddy Treadwell and Dr. Clyde Carnegie who recently passed away. Council Member Garza also asked people to remember the life of Dr. Clyde Carnegie. Finally, Council Member Hussain asked people to keep the friends and family of Gary Casteel in their thoughts, during the moment of Meditation. The Council observed a moment of Meditation followed by the Pledge of Allegiance led by President Wood.

Comments by Council Members and the City Clerk

Council Member Jackson spoke on the upcoming meeting with the Michigan Department of Transportation regarding the traffic light change at Saginaw St. and Jenison Ave.

Council Member Hussain spoke about the 3rd Ward Constituent Contact Meeting. Additionally he spoke on upcoming neighborhood association meetings.

Council Member Brown congratulated Dr. Thomas "TJ" Barker for his recent graduation from Michigan State University.

Community Event Announcements

Loretta Stanaway spoke about the Friends of Lansing Cemeteries' upcoming free geraniums event.

Speaker Registration for Public Comment on Legislative Matters

City Clerk Swope announced that the public comment registration form(s) for those intending to address Council on legislative matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Mayor's Comments

Mayor Schor announced multiple upcoming 517 day events, along with the upcoming grand opening of the Moneyball Headquarters. He spoke on the upcoming safety patrol picnic. He announced that the Lansing Childhood Obesity Prevention, Environmental Health, and Sustainability Program won an award at the US Conference of Mayors. Additionally he announced various upcoming events including a Mobile Food Pantry Distribution, the Lids for Kids event, Lansing Employee Day of Service, Downtown Lansing Health and Wellness Fair, and the Lansing Symphony Orchestra Ball. Finally, he spoke on recent door knocking by the Lansing Police Department Social Workers, Economic Development & Planning, and Human Relations & Community Services addressing pink tags.

Public Comment on Legislative Matters

Jody Washington spoke about the Fiscal Year 2023-2024 Budget

Mike Lynn spoke about the Fiscal Year 2023-2024 Budget

Nicklas Zande spoke about the Fiscal Year 2023-2024 Budget

Erica Lynn spoke about the Fiscal Year 2023-2024 Budget

Legislative Matters

Resolutions

Resolution 2023-114

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in conformance with Article 7, Section 7-101 of the City Charter, on March 27, 2023, the Mayor submitted a proposed budget for the 2023/2024 fiscal year, which spans from July 1, 2023 through June 30, 2024; and

WHEREAS, the City Council held a series of televised public hearings to review the Mayor's budget recommendations, and a community input session on May 8, 2023; and

WHEREAS, in accordance with the City Charter and the State Uniform Budgeting and Accounting Act, notice was published and a public hearing was held on May 8, 2023, for the fiscal year 2023/2024 budget and capital improvements program, and the proposed levy for taxation; and

WHEREAS, Public Act 2 of 1968 of the State of Michigan, as amended, provides that the budget resolution of the City shall set forth the total number of mills to be levied under the General Property Tax Act, the estimated revenues by source, and amounts appropriated to defray expenditures and meet the liabilities for the City for the ensuing fiscal year; and

WHEREAS, Sec. 9901 of the American Rescue Plan Act of 2021 includes $130.2 billion for local governments to respond to the COVID-19 public health emergency or its negative economic impacts, including the provision of government services to the extent of the reduction of revenue relative to the revenues collected in the most recent full fiscal year prior to the emergency.

WHEREAS, the City Council desires to establish certain budget policies for the fiscal year 2023/2024, which must include all policies to be carried forward into the current fiscal year;

NOW, THEREFORE, BE IT RESOLVED that 19.44 mills be levied under the General Property Tax Act for the fiscal year for City Operating; and

BE IT FURTHER RESOLVED that 0.26 mills be levied under the Section 475 of Public Act 40 of the State of Michigan, as amended, and such revenue be used to pay for the cost of drain improvements including a portion of the assessment from the Montgomery Drainage District to the City for the Montgomery Drain improvements; and

BE IT FURTHER RESOLVED that 3.9 mills be levied with such revenue to be used to pay for the new Public Safety Buildings, as approved by the voters on November 8, 2022; and

BE IT FURTHER RESOLVED that the following changes to the City's fees and charges be adopted:

Fee Proposed	From Current FY 2023	To Proposed FY 2024
<u>Building Safety</u>		
Paper application fee	27.50	35.00
Investigation fee	150.00	200.00
Paper application fee	27.50	35.00
Investigation fee	150.00	200.00
Paper application fee	27.50	35.00

Investigation fee	150.00	200.00
Investigation fee	150.00	200.00
Code Compliance		
Lack of Certificate Fee	New	100.00
Courts		
Default Fee - Late Assessment	25.00	30.00
Alcohol/Drug Assessments	90.00	100.00
South Capitol		
Reserved (SCR Back Surface Lot)	144.00	147.00
Covered	117.00	120.00
Roof	92.00	95.00
North Grand		
Reserved - 1st floor	163.00	166.00
Valet/Cage Area permit	163.00	166.00
Reserved - 4th Floor Area	163.00	166.00
covered	143.00	146.00
Roof	112.00	115.00
North Capitol		
General	120.00	123.00
Transient Parking Rates		
Hourly rate (LC)	2.00	3.00
Daily Maximum (LC)	10.00	15.00
Lost Ticket Fee (LC)	20.00	30.00
Special Events		
Special Event fee	10.00	12.00
Reserving a parking lot (per space)	20.00	30.00
Adult Sports		
Recreational Softball League Team fee	240.00	250.00
Co-ed and Women's Softball	260.00	270.00
Men's softball	325.00	335.00
Men's double header softball	395.00	405.00
Community Center-Seniors		
Senior out of town trips	75.00	100.00
Community Center		
Kids Camp Resident Fee	40.00	80.00
Kids Camp Pre Care Resident Fee	30.00	-
Kids Camp Post Care Resident Fee	40.00	-
Meeting rms outside of hours - non residents	85.00	120.00
Community room outisde of hours res	90.00	100.00
N/R Com rm out of hours	85.00	150.00

Gym out of hours -res	80.00	100.00
Gym out of hours - non res	85.00	150.00
Gym out of hour non athletic - nr	100.00	225.00
Gym out of hours non athletic -res	95.00	150.00
Kids Camp Resident Fee	40.00	80.00
Kids Camp Pre Care Resident Fee	30.00	-
Kids Camp Post Care Resident Fee	40.00	-
Turner Dodge		
Short Ceremony Rental - res	New	175.00
Short Ceremony Rental - non res	New	250.00
Birthday Party - res	110.00	175.00
Birthday Party -non res	New	250.00
School Tours	75.00	125.00
Resident first floor	120.00	125.00
Non Res first floor	135.00	185.00
Resident whole house	155.00	160.00
Non Res whole house	170.00	240.00
Guided Tour	New	10.00
Parks Administration		
1/2 day, Weekday, 1/2 pavilion	70.00	75.00
1/2 day, Weekend, 1/2 pavilion	80.00	85.00
1/2 day, holiday, 1/2 pavilion	100.00	105.00
whole day, weekday, 1/2 pavilion	140.00	150.00
whole day weekend, 1/2 pavilion	160.00	170.00
whole day, holiday, 1/2 pavilion	165.00	175.00
1/2 day, weekday, whole pav	115.00	125.00
1/2 day, weekend, whole pav	135.00	145.00
1/2 day, holiday, whole pav	200.00	210.00
whole day, whole pav weekday	190.00	200.00
whole day, whole pav, weekend	220.00	235.00
whole day, whole pav, holiday	275.00	290.00
Cemetery		
Monument Cuts	150.00	250.00
Cremation Tent Rental	New	250.00
Cremation Tent Rental-Same Day Serv	New	300.00
Sewer		
Sewer monthly fixed charge	13.00	13.60
Industrial Pretreatment Charge	6.15	6.45
Commodity Charge	7.70	8.00
Public Service Operations and Maintenance		
32 Gallon Cart	54.00	56.00
65 Gallon Cart	59.00	61.00
95 Gallon Cart	63.00	65.00
EOW 32 Gallon Cart	27.00	28.00
Bulk Rate (per item)	33.00	36.00
Commercial Recycling Fee	52.00	53.00
Recycle/Yard Waste Collection Fee	119.00	122.00

BE IT FINALLY RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2023/2024 fiscal year:

	FY 2024 Proposed	Council Changes	FY 2024 Adopted
Estimated Revenues			
Property Taxes	50,606,500		50,606,500
Income Taxes	39,350,000		39,350,000
Return on Equity	26,800,000		26,800,000
State Revenues	22,424,475		22,424,475
Charges for Services	9,295,300		9,295,300
Fines & Forfeitures	1,505,200		1,505,200
Licenses & Permits	1,824,800		1,824,800
Other Revenue	412,000		412,000
Transfers from Other Funds	100,000		100,000
Interest & Rent	621,195		621,195
Use of (Contribution to) Fund Balance	2,762,033	(2,762,033)	-
Total Revenue	155,701,503	(2,762,033)	152,939,470
Appropriations			
City Council			
Personnel	541,898		541,898
Operating	250,910	(135,301)	115,609
Total	792,808	(135,301)	657,507
Internal Audit			
Personnel	219,000		219,000
Operating	12,514	(12,514)	-
Total	231,514	(12,514)	219,000
Courts			
Personnel	5,088,290		5,088,290

Operating	1,536,070	(563,169)	972,901
Total	6,624,360	(563,169)	6,061,191
Mayor's Office			
Personnel	1,577,579	(268,000)	1,309,579
Operating	273,438	(155,592)	117,846
Total	1,851,017	(423,592)	1,427,425
Office of Community Media			
Personnel	588,100	34,456	622,556
Operating	82,438	(78,538)	3,900
Total	670,538	(44,082)	626,456
City Clerk's Office			
Personnel	1,183,378		1,183,378
Operating	597,287	(178,292)	418,995
Total	1,780,665	(178,292)	1,602,373
Neighborhood and Citizen Engagement			
Personnel	1,018,426		1,018,426
Operating	537,981	(64,738)	473,243
Total	1,556,407	(64,738)	1,491,669
Economic Development and Planning			
Personnel	3,451,387		3,451,387
Operating	3,369,382	(548,665)	2,820,717
Total	6,820,769	(548,665)	6,272,104
Assessing			
Personnel	1,707,829		1,707,829
Operating	279,721	(279,721)	-
Total	1,987,550	(279,721)	1,707,829

Finance Operating			
Personnel	1,770,206		1,770,206
Operating	554,720	(86,316)	468,404
Total	2,324,926	(86,316)	2,238,610
Treasury/Income Tax			
Personnel	1,749,356		1,749,356
Operating	583,003	(295,974)	287,029
Total	2,332,359	(295,974)	2,036,385
Human Resources			
Personnel	1,968,618		1,968,618
Operating	1,130,947	(864,777)	266,170
Total	3,099,565	(864,777)	2,234,788
City Attorney			
Personnel	2,364,324		2,364,324
Operating	275,851	(275,851)	-
Total	2,640,175	(275,851)	2,364,324
Police			
Personnel	45,756,734	120,000	45,876,734
Operating	8,709,861		8,709,861
Total	54,466,595	120,000	54,586,595
Fire			
Personnel	35,171,150	120,000	35,291,150
Operating	6,157,067	-	6,157,067
Total	41,328,217	120,000	41,448,217
Public Service			

Personnel	3,635,596	60,000	3,695,596
Operating	9,752,393	59,000	9,811,393
Total	13,387,989	119,000	13,506,989
Human Relations and Community Service			
Personnel	1,894,264		1,894,264
Operating	176,012	(24,512)	151,500
Total	2,070,276	(24,512)	2,045,764
Parks and Recreation			
Personnel	5,299,345		5,299,345
Operating	4,035,790	(1,242,196)	2,793,594
Total	9,335,135	(1,242,196)	8,092,939
Human Services and Racial Equity			
Operating	2,084,932		2,084,932
Total	2,084,932	-	2,084,932
City Supported Agencies			
Operating	549,500		549,500
Total	549,500	-	549,500
City Recognitions			
Operating	10,000		10,000
Total	10,000	-	10,000
Non-Departmental			
Vacancy Factor	(1,500,000)		(1,500,000)
Library Lease	136,500		136,500
Debt Service	1,341,410		1,341,410
Net Transfers	8,065,796	59,000	8,065,796
Total	8,043,706	59,000	8,102,706

ARPA Revenue Loss	(8,287,500)		(8,287,500)
Total Appropriations	163,989,003	(4,621,700)	159,367,303

II. Special Revenue Funds

Major Streets Fund

Estimated Revenues			
Gas and Weight Tax Receipts	11,500,000		11,500,000
Utility Permit Fees (Metro Act)	525,000		525,000
Reimbursements	600,000		600,000
Miscellaneous Revenue	80,000		80,000
Use of/(Contribution to) Fund Balance	3,093,118	-	3,093,118
Total Revenue	15,798,118	-	15,798,118
Appropriations			
Personnel	2,954,588		2,954,588
Operating	3,838,878		3,838,878
Capital	4,150,000		4,150,000
Debt Service	472,587		472,587
Transfers	4,382,065		4,382,065
Total Appropriations	15,798,118	-	15,798,118

Local Streets Fund

Estimated Revenues			
Gas and Weight Tax Receipts	3,752,628		3,752,628
Miscellaneous Revenue	150,000		150,000
Transfers from Other Funds	6,933,565	59,000	6,992,565
Use of/(Contribution to) Fund Balance	2,498,500	-	2,498,500

Total Revenue	13,334,693	59,000	13,393,693
Appropriations			
Personnel	2,976,056		2,976,056
Operating	3,264,707		3,264,707
Capital	6,475,000		6,475,000
Debt Service	618,930		618,930
Total Appropriations	13,334,693	-	13,334,693

Stadium Fund

Estimated Revenues			
Reimbursements	125,000		125,000
Stadium Naming Rights	137,000		137,000
Transfers from Other Funds	475,716		475,716
Interest Income	10,000		10,000
Total Revenue	747,716	-	747,716
Appropriations			
Operating	747,716		747,716
Total Appropriations	747,716	-	747,716

Building Departments Fund

Estimated Revenues			
Licenses & Permits	2,814,500		2,814,500
Charges for Services	-		-
Use of/(Contribution to) Fund Balance	225,128	-	225,128
Total Revenue	3,039,628	-	3,039,628
Appropriations			
Personnel	2,325,278		2,325,278

Operating	714,350		714,350
Total Appropriations	3,039,628	-	3,039,628

Community Block Development Grant (CDBG) Fund

Estimated Revenues			
Federal Grants	3,852,148		3,852,148
General Fund Transfer	139,080		139,080
Total Revenue	3,991,228	-	3,991,228
Appropriations			
Personnel	1,007,117		1,007,117
Operating	2,984,111		2,984,111
Total Appropriations	3,991,228	-	3,991,228

HOME Grant Fund

Estimated Revenues			
Federal Grants/Income	903,397		903,397
Total Revenue	903,397	-	903,397
Appropriations			
Personnel	78,381		78,381
Operating	825,016		825,016
Total Appropriations	903,397	-	903,397

Emergency Shelter Grant (ESG) Fund

Estimated Revenues			
Federal Grants	181,593		181,593
Total Revenue	181,593	-	181,593

Appropriations

Operating	181,593		181,593
Total Appropriations	181,593	-	181,593

Federal Drug Enforcement Special Revenue Fund

Estimated Revenues			
Use of/(Contribution to) Fund Balance	186,000		186,000
Total Revenue	186,000	-	186,000
Appropriations			
Operating	132,000		132,000
Capital	54,000		54,000
Total Appropriations	186,000	-	186,000

Tri-County Metro Drug Law Enforcement Fund

Estimated Revenues			
Drug Forfeitures	50,000		50,000
Contributions from Local Units	400,000		400,000
Interest Income	-		-
Use of/(Contribution to) Fund Balance	(209,000)		(209,000)
Total Revenue	241,000	-	241,000
Appropriations			
Personnel	-		-
Operating	241,000		241,000
Total Appropriations	241,000	-	241,000

Downtown Lansing, Inc.

Estimated Revenues			
Special Assessments	365,000		365,000
Grants	4,200,000		4,200,000

Miscellaneous	317,000		317,000
Transfer from General Fund	85,000		85,000
Use of/(Contribution to) Fund Balance	(561,913)		(561,913)
Total Revenue	4,405,087	-	4,405,087
Appropriations			
Personnel	443,000		443,000
Operating	3,962,087		3,962,087
Total Appropriations	4,405,087	-	4,405,087

III. Enterprise Funds

Cemeteries Fund

Estimated Revenues			
Cemetery Service Revenue	309,000		309,000
Sale of Lots	155,000		155,000
Transfer from Parks Millage	527,827		527,827
Transfer from Perpetual Care	-		-
Total Revenue	991,827	-	991,827
Appropriations			
Personnel	598,563		598,563
Operating	393,264		393,264
Transfers	-		-
Total Appropriations	991,827	-	991,827

Golf Fund

Estimated Revenues			
Transfers In - Parks Millage	100,383		100,383
Total Revenue	100,383	-	100,383

Appropriations			
Operating	100,383		100,383
Total Appropriations	100,383	-	100,383

Parking Fund

Estimated Revenues			
Parking Revenue	3,887,800		3,887,800
Baseball Revenue	35,000		35,000
Parking Fines	621,000		621,000
Other Revenue	40,000		40,000
Use of/(Contribution to) Fund Balance	777,522		777,522
Total Revenue	5,361,322	-	5,361,322
Appropriations			
Personnel	2,181,422		2,181,422
Operating	2,331,800		2,331,800
Capital	131,000		131,000
Debt Service	717,100		717,100
Total Appropriations	5,361,322	-	5,361,322

Wastewater Fund

Estimated Revenues			
Sewer Charges	35,980,000		35,980,000
Interest Income	150,000		150,000
Miscellaneous Income	20,000		20,000
Use of/(Contribution to) Fund Balance	9,177,792		9,177,792
Total Revenue	45,327,792	-	45,327,792
Appropriations			
Personnel	8,093,656		8,093,656

Operating	10,426,713		10,426,713
Capital	13,201,000		13,201,000
Debt Service	13,306,423		13,306,423
Return on Equity	300,000		300,000
Total Appropriations	45,327,792	-	45,327,792

Refuse Fund

Estimated Revenues			
Operating Income	3,500,000		3,500,000
Interest Income	1,500		1,500
Use of/(Contribution to) Fund Balance	1,187,174		1,187,174
Total Revenue	4,688,674	-	4,688,674
Appropriations			
Personnel	1,471,453		1,471,453
Operating	1,517,221		1,517,221
Capital	1,700,000		1,700,000
Total Appropriations	4,688,674	-	4,688,674

Recycling Fund

Estimated Revenues			
Operating Income	4,666,600		4,666,600
Interest Income	6,000		6,000
Use of/(Contribution to) Fund Balance	19,177		19,177
Total Revenue	4,691,777	-	4,691,777
Appropriations			
Personnel	1,744,984		1,744,984
Operating	2,696,793		2,696,793

Capital	250,000		250,000
Total Appropriations	4,691,777	-	4,691,777

III. Capital Project Funds

Capital Improvement Fund

Estimated Revenues			
Transfer from General Fund	2,200,000		2,200,000
Loan Revenue	180,000		180,000
PEG (Cable Capital) Revenues	450,000		450,000
Use of/(Contribution to) Fund Balance	3,611,780		3,611,780
Total Revenue	6,441,780	-	6,441,780
Appropriations			
Capital	5,811,780		5,811,780
PEG Capital/Debt Service	350,000		350,000
Debt Service	180,000		180,000
Transfer to General Fund	100,000		100,000
Total Appropriations	6,441,780	-	6,441,780

Parks Millage Fund

Estimated Revenues			
Parks Transfer	2,514,500		2,514,500
Total Revenue	2,514,500	-	2,514,500
Appropriations			
Transfers to Golf/Cemetery Funds	628,210		628,210
Capital	1,886,290		1,886,290
Total Appropriations	2,514,500	-	2,514,500

Public Safety Fund

Estimated Revenues			
Property Tax Levy	10,152,539		10,152,539
Total Revenue	10,152,539	-	10,152,539
Appropriations			
Debt Service	10,152,539		10,152,539
Total Appropriations	10,152,539	-	10,152,539

BE IT FINALLY RESOLVED, that the following polices are hereby established for the 2023/2024 fiscal year:

FY 2023/2024 Budget Policies

In accordance with the State Uniform Budget and Accounting Act (Public Act 2 of 1968), the City of Lansing's annual appropriations, as set forth in the annual budget resolution, shall be made in accordance with Generally Accepted Accounting Principles (GAAP) and shall apply to all funds except internal service funds, debt service funds, permanent funds, and trust and agency funds.

The City's fiscal year is July 1 through June 30. In accordance with the City Charter, on or before the fourth Monday in March, the Mayor submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. No later than the third Monday in May, the Council adopts the budget and sets the property tax rates for the ensuing fiscal year.

Appropriations are set forth in the annual budget resolution. Authority to transfer between appropriations is dictated by City Charter; however, additional administrative budget transfer authority is granted for the following instances. The Administration is requested to submit to Council quarterly reports of such transfers.

Wastewater Funds – the transfer residual State Revolving Fund (SRF) loan and/or bond proceeds between projects and project segments.

Flood Control – the transfer of funds for flood control and/or storm sewer purposes to address flooding or unanticipated storm sewer maintenance needs.

Major and Local Street (Act 51) Funding – Transfer authority is not limited by departmental allocation, and administrative authority is included for appropriation of MDOT special authorization funding.

Parking System – the transfer of capital project accounts from operating accounts is permitted to meet bid or unforeseen capital needs.

Debt Service Funds – the transfer of residual balances between general obligation bond debt service accounts.

Vacancy Factor/funded and unfilled Positions - The budget includes an attrition vacancy allowance in each department's budget. The Administration is requested to provide Council on a quarterly basis, thereafter, a list of vacant positions by department. The Administration is also requested to provide, on a quarterly basis, a detailed list by Department of all positions by title, FTE, wages and fringes, and impact on programs and/or services which are included within this allowance. The personnel wages and fringes associated with all positions identified above, and any such position vacated, thereafter, shall be placed in a budget control account, and will require City Council approval for expenditure.

Any residual funds in the salary line item, that would create a new position after Council has approved this budget, Council requests being notified of changes in positions within sixty (60) days of action. This budget is being approved based on the number of employees provided by the Administration at the time of adoption.

In addition, administrative authority is granted for the transfer of wage and fringe benefit reserves to departmental budgets upon settlement of a collective bargaining agreement.

Carryforwards

Authority is granted to reappropriate available capital project balances as of June 30, 2023 into the FY 2023/2024 budget. All non-capital balances require City Council approval to carryforward, except for encumbered (purchase order) obligations less than $5,000 and not more than 8 months old.

- Human Services and Community Supported Agencies Funding

  The plan for funding Agencies submitted to Council designate particular Agencies. If any agency does not apply for or use their funding, all funds will remain in their respective account(s) for additional appropriation and approval by Council for Human Services and Community Supported Agencies use pursuant to the Charter transfer authority. The Administration/Human Relations Community Services Department is requested to submit to Council a quarterly report on the status of the Human Services and Community Supported Agencies' funding. This report should include the accounting level detail appropriation; amount spent, balance, and a notation as to whether the balance of funds is expected to be spent by the end of the Fiscal Year; if not, why.

General Fund Reserve Policy

The City's General Fund reserves consist of the General Fund balance and the Budget Stabilization Fund. Use of and contributions to the Budget Stabilization Fund are dictated by Ordinance section 218.05.

The targeted unrestricted balance for the combination of the General Fund balance and the Budget Stabilization Fund is a minimum of 12% of General Fund expenditures and a maximum of 15% of General Fund expenditures. Except when projected revenues (excluding transfers) are projected to decrease more than 0% in a given year, if events necessitate that the combined balances drop below 12% of General Fund expenditures, annual appropriations of a minimum of $500,000 will be made until the 12% target is reached. In the event that combined reserves are projected to exceed 15% of General Fund expenditures, the excess amount will be used to supplement pension and/or retiree healthcare prefunding.

Debt Management

Appropriations are made to adequately fund annual debt service obligations. Adherence will be made to required debt service reserves, where applicable, as well as to the provision of annual disclosures as required by outstanding bond obligations.

Investment Policy

Management of cash investments is governed by the City's investment policy and in accordance to State statute, with the objective being the maximization of return on the City's governmental funds through pooling of funds where appropriate and permitted, monitoring of interest rates and fee structures. Investments of the Employee Retirement System, the Police and Fire Retirement System, and the VEBA, are governed those respective boards and dictated by their respective investment policies.

Strategic Planning and Budget Development

In working toward the goal of the incorporation of strategic planning into the budget process, this next year, Administration is encouraged to work towards developing a multi-year budgeting process. This process should align the City's master plan, strategic goals, and performance metrics to short-term and long-term budget priority-setting by Council in accordance with Financial Health Team recommendations.

Civil Actions, Claims, and Damages
Whenever a claim is made or any civil action is commenced against the Mayor, a City Council member, a non-bargaining unit employee, a Lansing retirement board trustee, or a member of a City advisory board established by the City Charter or ordinance (collectively in this provision "the Employee or Officer") for damages caused by an act or acts of the Employee or Officer within the scope of his or her authority and while in the course of his or her employment with the City or while performing his or her duties on behalf of the retirement board or advisory board, the City will pay for, engage, or furnish the services of an attorney to advise the Employee or Officer as to the claim and to appear for and represent the Employees or Officers in the action. If the City Attorney does not provide the attorney services, the attorney selection shall be made by the City Attorney in the manner the City Charter requires. The City may compromise, settle, and pay a claim before or after the commencement of any civil action. Whenever any judgment for damages caused by the act or acts of the Employee or Officer covered under this provision is awarded against the Employee or Officer as the result of a civil action, the City will, to the extent not covered by insurance, indemnify the Employee or Officer or will pay, settle, or compromise the judgment. The City's obligations under this provision, however, is contingent upon the Employee or Officer giving prompt notice of the commencement of the action and upon the Employee or Officer cooperating in the preparation, defense, and settlement of the action. The terms "scope of authority" "course of employment" and "performing duties" under this provision do not include any act or acts of Employee or Officer of (i) fraud, (ii) dishonesty, (iii) willful, intentional, or deliberate violation of the law or breach of fiduciary duty, (iv) criminal act, or (v) traffic violation; nor does this provision abrogate or diminish governmental immunity of the City or the Employee or Officer. This provision does not apply to the Lansing Housing Commission nor the Board of Water and Light employees or board/commissioner members.

Grants
In order to receive timely Council consideration of the approval of any grant award, every application for any grant requiring legislative approval shall be submitted to Council, and, upon notification of the award of such a grant, the acceptance shall be submitted to Council. Once accepted administrative authority is granted to create necessary accounts and transfers in accordance with the requirements of the grantor. Any grant that can be applied for administratively should be submitted for Council review within 10 days of the application.

Transparency and Accountability in Government
Council will review, and when necessary, pass policies, procedures and ordinances to achieve improved transparency and accountability with respect to economic incentives, outsourcing of service and contracting within City government.

Bi-annually reporting of the metrics for the 311 Call Center; number of calls, number of calls referred to departments; number of calls not referred but assisted by the 311 Call Center.

Non-Motorized Vehicle Safety
Public Service is encouraged to develop a strategy and program to protect bike lanes at busy intersections to increase rider safety and educate motorists on proper interaction with bike lanes at intersections. If possible, the barriers should be removable to facilitate street sweeping and snow plowing.

Environmental Stewardship
The City of Lansing is concerned about its environment and strives to be a good steward of such. The City recognizes the importance of sustainability and supports the Paris Agreement. The City recognizes to reduce the City's net emissions output, increase its energy efficiency and improve its wastewater treatment and waste management programs.

Lansing Home Ownership Program for Employees (L-Hope)
L-Hope shall cover these groups, all full time and part time year round employees, whose bargaining units have agreed to participate in the program, and the following non-bargaining employee groups: Executive Management Group, Non-Bargaining Group, Mayoral Staff, District Court employees, and the City Council Staff employees, and shall continue as funded.

Forestry
Forestry is requested to initiate a stump removal study that would determine the number of employees and amount of equipment, and then base the recommendation on how many stumps can be removed per year. The results of the study will be presented to City Council no later than 9/1/2023.

Warming and Cooling Centers
The Administration is requested to determine the cost to run (per day) community centers as warming and cooling centers for a total of approximately 60 in a year, 24 hours/day, which would include utilities, staff and security and report back to Council no later than 9/1/2023.

Social Worker Project with Community Mental Health (CMH)
The Administration is requested to work with Community Mental Health to determine the feasibility of contracting with them for a Social Worker Housing Outreach Specialist to work with the homeless and report back on the status of the contract by 9/1/2023.

By Council Member Garza to adopt the budget as reported from Committee of the Whole

Council Member Spitzley called for division of the question to vote on Economic Development and Planning Department budget separately

Council Member Jackson called for division of the question to vote on Courts budget separately and Fees separately

Council Member Spadafore called for division of the question to vote on Police Department, Fire Department, and Public Service Department budgets separately

President Wood called for division of the question to vote on Human Relations and Community Services Department budget separately

By Council Member Spitzley to recuse herself from voting on the Economic Development and Planning Department budget

Motion Carried

The question being adoption of the Economic Development and Planning Department budget

Motion Carried with Council Member Spadafore voting nay and with Council Member Spitzley recused

By Council Member Jackson to recuse himself from the Courts budget

Motion Carried

The question being adoption of the Courts budget

Motion Carried with Council Member Spadafore voting nay and with Council Member Jackson recused

By Council Member Jackson to recuse himself from the Fees

Motion Carried

The question being adoption of the Fees in the budget

Motion Carried with Council Member Jackson recused

By President Wood to recuse herself from the Wood from the Human Relations and Community Services Department budget

Motion Carried

The question being adoption of the Human Relations and Community Services Department budget

Motion Carried with Council Member Spadafore voting nay and with President Wood recused

The question being adoption of the Police Department, Fire Department, and Public Service Department budgets

Motion Carried

The question being adoption of the remainder of the budget

Motion Carried with Council Member Spadafore voting nay

Speaker Registration for Public Comment on City Government Related Matters

City Clerk Swope announced that the public comment registration form(s) for those intending to address Council on City government matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Reports From City Officers, Boards, and Commissions; Communications and Petitions; and Other City Related Matters

By Vice President Garza that all items be considered as being read in full and that President Wood make the appropriate referrals

Motion Carried

- Reports from City Officers, Boards and Commissions:

Letter(s) from the City Clerk re:
Minutes of Boards and Commissions placed on file in the Clerk's Office
Placed on File

Letter(s) from the Mayor re:

Re-Adopting the Codified Ordinances
Referred to the Committee of the Whole

Setting a Public Hearing on Re-Adopting the Codified Ordinances
Referred to the Committee of the Whole

Annual Training Requirement; all City Boards and Commissions training on the Ethics Ordinance, conflicts of interest, and the Open Meetings Act
Referred to the Committee of the Whole

Z-4-2023; 6 vacant lots along the west side of the 3300 block of the unimproved N. Larch Street right-of-way from “R-3” Suburban Detached Residential to “S-C” Suburban Commercial
Referred to the Committee on Development and Planning

Setting a Public Hearing on Z-4-2023; 6 vacant lots along the west side of the 3300 block of the unimproved N. Larch Street right-of-way from “R-3” Suburban Detached Residential to “S-C” Suburban Commercial
Referred to the Committee on Development and Planning

Z-5-2023; 1906 E. Miller Road and the vacant parcel at the southwest corner of E. Miller Road and Aurelius Road from “R-3” Suburban Detached Residential to “R-MX” Residential Mix
Referred to the Committee on Development and Planning

Setting a Public Hearing on Z-5-2023; 1906 E. Miller Road and the vacant parcel at the southwest corner of E. Miller Road and Aurelius Road from “R- 3” Suburban Detached Residential to “R-MX” Residential Mix
Referred to the Committee on Development and Planning

Z-6-2023; 1326 N. Chestnut Street & vacant lot to its south from “R-6A” Urban Detached Residential to “R-MX” Residential Mix
Referred to the Committee on Development and Planning

Setting a Public Hearing on Z-6-2023; 1326 N. Chestnut Street & vacant lot to its south from “R-6A” Urban Detached Residential to “R-MX” Residential Mix
Referred to the Committee on Development and Planning

Noise Special Permit; E.T. MacKenzie Co. request to allow for Combined Sewer Overflow (CSO) 034E Project on Greenlawn Ave. from June 24, 2023 through November 11, 2023 and April 13, 2024 through June 29, 2024
Referred to the Committee on City Operations

Setting a Public Hearing on Noise Special Permit; E.T. MacKenzie Co. request to allow for Combined Sewer Overflow (CSO) 034E Project on Greenlawn Ave. from June 24, 2023 through November 11, 2023 and April 13, 2024 through June 29, 2024
Referred to the Committee on City Operations

Sole Source Purchase; Finance Department requests Maner Costerisan as the vendor for Special Services for assistance in creating a Uniform Chart of Accounts as required by the State of Michigan
Referred to the Committee on Ways and Means and to the Internal Auditor

Sole Source Purchase; Finance Department requests MGT Consulting Group as the vendor for Fiscal Year 2022-2023 Indirect Labor Cost Allocation Plan
Referred to the Committee on Ways and Means and to the Internal Auditor

Sole Source Purchase; Parks and Recreation Department requests Most Dependable Fountains Inc. as the vendor for three water fountain replacements at Turner Dodge House, Cesar E. Chavez Plaza, and Museum Drive

Referred to the Committee on Ways and Means and to the Internal Auditor

Grant Application; Michigan Department of Treasury Grant for Underfunded Pensions
Referred to the Committee on Ways and Means and to the Internal Auditor

- Communications and Petitions, and Other City Related Matters:

Claim Appeal; Claim #1950, Kings Property LLC for $360 in grass fees at 2306 East Michigan Ave.
Referred to the Committee on City Operations

Remarks by the Mayor Or Executive Assistant

Mayor Schor thanked Finance Director Desiree Kirkland and Budget Analyst Jackson Mills for their dedication to the budget and welcomed comment from the Council and the public about "No Mow May" regarding ordinance enforcement for next year.

Public Comment on City Government Related Matters

Jody Washington spoke about various topics regarding the 2023-2024 budget.

Erica Lynn spoke about various topics regarding the 2023-2024 budget.

Nicklas Zande spoke about various topics regarding the 2023-2024 budget.

Mike Lynn spoke about various topics regarding the 2023-2024 budget.

Adjourned Time 8:17 P.M.

Chris Swope

Chris Swope, City Clerk