



**Official Proceedings of the City Council
City of Lansing
May 8, 2023**

Tony Benavides Lansing City Council Chambers
Lansing, Michigan

The City Council of the City of Lansing met in regular session and was called to order at 7:00 p.m. by President Wood

PRESENT: Council Members Brown, Garza, Hussain, Jackson, Kost, Spitzley, Wood

ABSENT: Council Member Spadafore

A quorum was present.

Council Member Spitzley asked people to remember recent victims of gun violence in Lansing and the USA, during the moment of Meditation. The Council observed a moment of Meditation followed by the Pledge of Allegiance led by President Wood.

Approval of Printed Council Proceedings

By Vice President Garza

To approve the printed Council Proceedings of April 10, 2023

Motion Carried

By Council Member Hussain

To approve the printed Council Proceedings of April 24, 2023

Motion Carried

Special Ceremonies

Z-3-2023; 818, 820, 908, 914, May Street, 817, 821, 823, 827, 843 & 903 E. Saginaw St., 711, 713, 714, 0, 717, 718, 0, 721, 722, 723, 724, 725, 727, East Park Terrace, 709, 713, 714, 718, 717, 721, 722, 725, 729 Quaker Court, and 711, 715, 721, 727 & 737 N. Pennsylvania Avenue, Rezoning from "R-MX" Residential Mix to "DT-2" Urban Flex District

Council Member Spitzley welcomed Harry Hepler, who spoke about Z-3-2023.

Stadium North Project

President Wood welcomed Price Dobernack, Business Manager of UA Local 333 Plumbers, Pipefitters, HVAC Mechanics in Lansing, who spoke about the Stadium North Project.

Comments by Council Members and the City Clerk

Vice President Garza thanked those who attended the "Love My City" event, and thanked the South Church of the Nazarene for hosting the event.

Council Member Hussain thanked those who attended the Logan Square community conversation, and provided an update from the conversation held. Additionally he gave notice of the upcoming 3rd Ward constituent contact meeting. He made an announcement on the upcoming MDOT meeting regarding a signal change of the light at W. Saginaw and Jenison. He made comments regarding feelings of communication struggles within City Council and respective parties involved. Finally he expressed concern regarding the plaza at Pleasant Grove and Holmes, specifically concern with the owner of the plaza and the liquor store in the plaza.

President Wood reminded public of the upcoming Special Committee of the Whole Meeting which provides public with time to share additional comments and concerns on the budget.

City Clerk Swope recognized City Council Intern, Grace Hocking.

Community Event Announcements

Loretta Stanaway spoke about the Friends of Lansing Cemeteries free seed geraniums event.

Nancy Mahlow spoke about the Eastside Neighborhood Organization's Eastside Summer Festival.

Erica Lynn spoke about The Village Lansing's city-wide graduation open house celebration.

Speaker Registration for Public Comment on Legislative Matters

City Clerk Swope announced that the public comment registration form(s) for those intending to address Council on legislative matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Mayor's Comments

Mayor Schor announced that LPD has sworn in six new officers, with four additional officers anticipated this month. He spoke on the success of recruitment efforts for the LPD, and thanked the Chief of Police, Human Resources Department, and Capital City Labor Program. He announced upcoming opening of Moneyball Sportswear. He thanked the new vendors at the Middle Village Micro Market, and all involved in the "I Love My City" event. He congratulated ENO on their 50th anniversary. Finally he thanked those who participated in the Ramadan celebration, and spoke on the success of the Logan Square community conversation.

Show Cause Hearings

Orders to Make Safe or Demolish to the owners of property located at 1020 Woodbine Ave.

Orders to Make Safe or Demolish to the owners of property located at 318 Clifford St.

Orders to Make Safe or Demolish to the owners of property located at 1309 W. Shiawassee St.

Council Member Hussain provided an overview on the show cause hearings

- Comment on Scheduled Show Cause Hearings:

Megan Dowell spoke about the Orders to Make Safe or Demolish to the owners of property located at 1309 W. Shiawassee St.

Ted O'Dell spoke in support of demolition regarding the Orders to Make Safe or Demolish to the owners of property located at 1309 W. Shiawassee St.

Referral of Show Cause Hearings

Orders to Make Safe or Demolish to the owners of property located at 1020 Woodbine Ave.
Referred to the Committee on Public Safety

Orders to Make Safe or Demolish to the owners of property located at 318 Clifford St.
Referred to the Committee on Public Safety

Orders to Make Safe or Demolish to the owners of property located at 1309 W. Shiawassee St.
Referred to the Committee on Public Safety

Public Comment on Legislative Matters

Legislative Matters included the following public hearings:

Fiscal Year 2023-2024 Budget

SLU-1-2023; Special Land Use Permit, 109 E. Randolph St. for a state-licensed adult foster care, small group home with a maximum capacity of 12 residents

Z-1-2023; 4111 Aurelius Road, Rezoning from MX-1, Neighborhood Mixed-Use Center to R-2, Suburban Detached Residential District

Z-3-2023; 818, 820, 908, 914, May Street, 817, 821, 823, 827, 843 & 903 E. Saginaw St., 711, 713, 714, 0, 717, 718, 0, 721, 722, 723, 724, 725, 727, East Park Terrace, 709, 713, 714, 718, 717, 721, 722, 725, 729 Quaker Court, and 711, 715, 721, 727 & 737 N. Pennsylvania Avenue, Rezoning from "R-MX" Residential Mix to "DT-2" Urban Flex District

Vice President Garza and Council Member Spitzley gave overviews of the public hearings.

Public Comment on Legislative Matters:

Loretta Stanaway spoke about Z-3-2023.

Mike Lynn spoke about various legislative matters.

Erica Lynn spoke about various legislative matters.

Nancy Mahlow spoke about various legislative matters.

Stan Shuck spoke about various legislative matters.

Legislative Matters

Referral of Public Hearings

Fiscal Year 2023-2024 Budget
Referred to the Committee of the Whole

SLU-1-2023; Special Land Use Permit, 109 E. Randolph St. for a state-licensed adult foster care, small group home with a maximum capacity of 12 residents
Referred to the Committee on Development and Planning

Z-1-2023; 4111 Aurelius Road, Rezoning from MX-1, Neighborhood Mixed-Use Center to R-2, Suburban Detached Residential District
Referred to the Committee on Development and Planning

Z-3-2023; 818, 820, 908, 914, May Street, 817, 821, 823, 827, 843 & 903 E. Saginaw St., 711, 713, 714, 0, 717, 718, 0, 721, 722, 723, 724, 725, 727, East Park Terrace, 709, 713, 714, 718, 717, 721, 722, 725, 729 Quaker Court, and 711, 715, 721, 727 & 737 N. Pennsylvania Avenue, Rezoning from "R-MX" Residential Mix to "DT-2" Urban Flex District
Referred to the Committee on Development and Planning

Consent Agenda

By Vice President Garza to approve all items on the Consent Agenda.

Motion Carried.

Resolution #2023-101

By Council Members Brown, Garza, Hussain, Jackson, Kost, Spadafore, Spitzley, Wood
Resolved by the City Council of the City of Lansing

WHEREAS, in 1968, a group of individuals began meeting in living rooms, garages, backyards and on porches and started creating a list of changes they felt were needed. In 1972 the Eastside Neighborhood Organization (ENO) was created, and in 1973 Mayor Hollister acknowledged ENO as an official neighborhood; and

WHEREAS, through the years ENO has worked diligently with the city, state, school district, Sparrow, LPD and many others. In doing so, they have tackled many issues and brought forward positive changes on noise, trash, parking, neighborhood streets, and most important a communication link between the city and residents; and

WHEREAS, progress has been made over the years with the leadership of ENO Presidents Elwood Batdorff, Robert Hull, Jerry Lawler, Rick Kibbey, Kate Young, Mary Margaret Murphy Wool, and the current President Nancy Mahlow; and

WHEREAS, the ENO has accomplished creating and building the flower garden on Michigan Avenue, working with MDOT on various road projects and clean-up projects, and making sure neighborhood standards are met at school and church building projects; and

WHEREAS, ENO continues to work with other organizations and groups such as the Fledge, Woman's Center, Allen Neighborhood Center, Punks With Lunch, East Village, Groesbeck, Prospect Place, We Care, and many more; and

WHEREAS, ENO continues a positive working relationship with Sparrow Health Systems that brought ENO a seat on a small Sparrow Board, working together on parking issues, creating a permanent street diverter, and assisting in slowing speed in various areas.

NOW THEREFORE, BE IT RESOLVED, that the Lansing City Council extends their appreciation to the Eastside Neighborhood Organization for the continued work and thank them for 50 years of service and resources to the neighborhood.

Adopted as part of the Consent Agenda

Resolution #2023-102

By Council Members Brown, Garza, Hussain, Jackson, Kost, Spadafore, Spitzley, Wood
Resolved by the City Council of the City of Lansing

WHEREAS, in 2005, the Jasmine Miles Memorial Foundation was created by family and friends to fund scholarships; and,

WHEREAS, inspired by the tragic event of Jasmine's passing in 2003, her family formed a parent action committee, *Safe Miles for Jasmine*; and

WHEREAS, working diligently alongside elected and school officials to implement new safety measures in Delta Township, which included crosswalks, new sidewalks, lowering speed limits, and identifying school zones; and

WHEREAS, demonstrating their hard work and efforts, in 2004 the passing of the *Jasmine Miles Schoolchildren Safety Act (HB 5094)* was signed into law by then Governor Jennifer Granholm; and

WHEREAS, the Jasmine Star Miles Memorial Scholarship was established to reflect the vibrant light and love of Jasmine to a deserving college bound graduating senior in the Lansing Area based on community service, leadership, citizenship, and scholarship; and

WHEREAS, this year, the Jasmine Star Miles Memorial Scholarship celebrates the 20th anniversary of Jasmine's homegoing by reflecting on her community impact over the years, and will award three scholarships for graduating seniors; and

NOW THEREFORE BE IT RESOLVED, that the City of Lansing City Council would like to recognize the Jasmine Miles Memorial Foundation for their achievements in school safety measures.

Adopted as part of the Consent Agenda

Resolution #2023-103

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor made the reappointments to various Boards as stated below:

Arts and Culture Commission:

Diane Gardin as an At-Large member for a term to expire June 30, 2027;
Kevin Bonds as the 2nd Ward member for a term to expire June 30, 2027;
Mary Toshach as an At-Large member for a term to expire June 30, 2027;

Board of Fire Commissioners:

Kathleen Tobe as the 3rd Ward member for a term to expire June 30, 2027;
Mallory Willis as an At-Large member for a term to expire June 30, 2027;

Board of Police Commissioners:

Damon Milton as an At-Large member for a term to expire June 30, 2027;
Guillermo Lopez as the 3rd Ward member for a term to expire June 30, 2027;

Board of Public Service:

Jason Wilkes as an At-Large member for a term to expire June 30, 2027;
Thomas Hickson Jr. as the 3rd Ward member for a term to expire June 30, 2027;

Board of Zoning Appeals:

Jordan Leaming as an At-Large member for a term to expire June 30, 2026;
Kurt Berryman as an At-Large member for a term to expire June 30, 2026;

Capital Area Transportation Authority Board:

Darlene Fancher as a City of Lansing member for a term to expire June 30, 2026;

Downtown Lansing, Inc. Board:

Karl Dorshimer as a City Representative member for a term to expire June 30, 2027;

Historic District Commission:

James Bell as an At-Large member for a term to expire June 30, 2026;

Lansing Entertainment and Public Facilities Authority Board of Commissioners:

Danielle Lenz as an At-Large member for a term to expire June 30, 2026;
Larry Leatherwood as an At-Large member for a term to expire June 30, 2026;
Maureen Saxton as an At-Large member for a term to expire June 30, 2026;

Lansing Gateway Corridor Improvement Authority Board of Directors (North Grand River):

Dianne Hartwell as a Resident member for a term to expire June 30, 2027;

Michigan Avenue Corridor Improvement Authority Board of Directors:

Elaine Barr as a member for a term to expire June 30, 2027;
Joan Nelson as a member for a term to expire June 30, 2027;

Park Board:

Isaac Francisco as the 3rd Ward member for a term to expire June 30, 2027;

Planning Commission:

Monte Jackson as an At-Large member for a term to expire June 30, 2027;

WHEREAS, the Mayor's office has verified that the nominees have been vetted and meet the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole took affirmative action;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointments to various Boards as stated below:

Arts and Culture Commission:

Diane Gardin as an At-Large member for a term to expire June 30, 2027;
Kevin Bonds as the 2nd Ward member for a term to expire June 30, 2027;
Mary Toshach as an At-Large member for a term to expire June 30, 2027;

Board of Fire Commissioners:

Kathleen Tobe as the 3rd Ward member for a term to expire June 30, 2027;
Mallory Willis as an At-Large member for a term to expire June 30, 2027;

Board of Police Commissioners:

Damon Milton as an At-Large member for a term to expire June 30, 2027;
Guillermo Lopez as the 3rd Ward member for a term to expire June 30, 2027;

Board of Public Service:

Jason Wilkes as an At-Large member for a term to expire June 30, 2027;
Thomas Hickson Jr. as the 3rd Ward member for a term to expire June 30, 2027;

Board of Zoning Appeals:

Jordan Leaming as an At-Large member for a term to expire June 30, 2026;
Kurt Berryman as an At-Large member for a term to expire June 30, 2026;

Capital Area Transportation Authority Board:

Darlene Fancher as a City of Lansing member for a term to expire June 30, 2026;

Downtown Lansing, Inc. Board:

Karl Dorshimer as a City Representative member for a term to expire June 30, 2027;

Historic District Commission:

James Bell as an At-Large member for a term to expire June 30, 2026;

Lansing Entertainment and Public Facilities Authority Board of Commissioners:

Danielle Lenz as an At-Large member for a term to expire June 30, 2026;
Larry Leatherwood as an At-Large member for a term to expire June 30, 2026;
Maureen Saxton as an At-Large member for a term to expire June 30, 2026;

Lansing Gateway Corridor Improvement Authority Board of Directors (North Grand River):

Dianne Hartwell as a Resident member for a term to expire June 30, 2027;

Michigan Avenue Corridor Improvement Authority Board of Directors:

Elaine Barr as a member for a term to expire June 30, 2027;
Joan Nelson as a member for a term to expire June 30, 2027;

Park Board:

Isaac Francisco as the 3rd Ward member for a term to expire June 30, 2027;

Planning Commission:

Monte Jackson as an At-Large member for a term to expire June 30, 2027.

Adopted as part of the Consent Agenda

Resolution #2023-104

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing is named as defendant in a workers' compensation action, WC 2062876-01922-001, involving alleged work related injuries/illnesses;

WHEREAS, it is proposed that the action be resolved by virtue of entering into a settlement agreement, in which, the City of Lansing would agree to pay Plaintiff the sum in the amount of ten thousand two hundred (\$10,200.00) in exchange for a complete redemption and release of the City from any past, present, and future liability regarding any alleged injuries/illnesses whatsoever;

WHEREAS, the proposed settlement is recommended by the Mayor, the Human Resources Department, the City of Lansing's Fund Administrator, and the City Attorney;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby approve payment in the amount of amount ten thousand two hundred

(\$10,200.00) pursuant to said proposed settlement agreement as a full and final settlement of said action.

BE IT FINALLY RESOLVED that the Law Department is authorized to prepare and execute the requisite documents to complete settlement of the aforementioned lawsuit.

Adopted as part of the Consent Agenda

Resolution #2023-105

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing is named as defendant in a workers' compensation action, WC 2062876-01409, involving alleged work related injuries/illnesses;

WHEREAS, it is proposed that the action be resolved by virtue of entering into a settlement agreement, in which, the City of Lansing would agree to pay Plaintiff the sum in the amount of three thousand seven hundred (\$3,700.00) in exchange for a complete redemption and release of the City from any past, present, and future liability regarding any alleged injuries/illnesses whatsoever;

WHEREAS, the proposed settlement is recommended by the Mayor, the Human Resources Department, the City of Lansing's Fund Administrator, and the City Attorney;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby approve payment in the amount of three thousand seven hundred (\$3,700.00) pursuant to said proposed settlement agreement as a full and final settlement of said action.

BE IT FINALLY RESOLVED that the Law Department is authorized to prepare and execute the requisite documents to complete settlement of the aforementioned lawsuit.

Adopted as part of the Consent Agenda

Resolution #2023-106

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Liquor License; Padsinab, LLC request for a Class C License and a Sunday Sales (AM/PM), Social District, Dance, Entertainment, Extended Hours, SDM, SDM Sunday Sales (PM) Permits at 221 South Washington Ave.; and

WHEREAS, the Committee on City Operations met on May 8, 2023 and reviewed the request with affirmative action taken.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from Padsinab, LLC request for a Class C License and Sunday Sales (AM/PM), Dance, Entertainment, Extended Hours, SDM, SDM Sunday Sales (PM) Permits at 221 South Washington Ave.

Be it further resolved that the Social District Permit will be reviewed for Council Consideration through a separate resolution.

Adopted as part of the Consent Agenda

Resolution #2023-107

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Public Service Department updates the Public Street System in accordance with Public Act 51 of 1951, which requires that streets that are not open to automobile traffic be decertified and removed from the Act 51 Street System; and

WHEREAS, the Public Service Department has identified street segments currently shown on the Act 51 Street System Map that are no longer used as public streets; and

WHEREAS, Sparrow Health System requested that the City vacate Jerome Street between Holmes Street and Pennsylvania Avenue and vacate Holmes Street between Jerome Street and Michigan Avenue; and

WHEREAS, City Council passed Resolution #2020-134 approving this vacation, which was recorded by the Ingham County Register of Deeds; and

WHEREAS, street segments were taken out of use as public streets with the Aurelius Road bridge and street project that reconfigured the Aurelius Road/Malcolm X intersection; and

WHEREAS, Lansing Community College requested that the City vacate Schoolcraft Drive so that it could accommodate its parking access needs and operate with two-way traffic on Grand and Capitol Avenues; and

WHEREAS, City Council passed Resolution #2021-248 approving this vacation, which was recorded by the Ingham County Register of Deeds; and

WHEREAS, the Public Service Department requests to decertify the following streets that have been vacated and are no longer open for use by the public:

Jerome Street - Pennsylvania Avenue to Holmes Street, 1,377 feet
Holmes Street - Jerome Street to Michigan Avenue, 428 feet
Malcolm X Street - Regent to Aurelius/Main Connector, 676 feet
Aurelius/Main Connector - Aurelius Road to Malcolm X Street, 1,183 feet
Regent Street - Eastbound to Westbound Malcolm X Street, 211 feet
Schoolcraft Drive - Capitol Avenue to Grand Avenue, 875 feet

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby authorizes the decertification of a total of 4,750 feet from the Act 51 Street System.

BE IT FINALLY RESOLVED that the Act 51 Street System Map be updated to reflect these changes.

Adopted as part of the Consent Agenda

Resolution #2023-108

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the reappointment of Michael McKissic as an At-Large member of the Economic Development Corporation / Tax Increment Finance Authority / Lansing Brownfield Redevelopment Authority Board of Directors for a term to expire February 28, 2029; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development and Planning met on May 3, 2023 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Michael McKissic as an At-Large member of the Economic Development Corporation / Tax Increment Finance Authority / Lansing Brownfield Redevelopment Authority Board of Directors for a term to expire February 28, 2029.

Adopted as part of the Consent Agenda

Resolution #2023-109

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the reappointment of Calvin Jones as an At-Large member of the Economic Development Corporation / Tax Increment Finance Authority / Lansing Brownfield Redevelopment Authority Board of Directors for a term to expire February 28, 2029; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development & Planning met on May 3, 2023 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Calvin Jones as an At-Large member of the Economic Development Corporation / Tax Increment Finance Authority / Lansing Brownfield Redevelopment Authority Board of Directors for a term to expire February 28, 2029.

Adopted as part of the Consent Agenda

Resolutions

Resolution #2023-110

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requires that the City of Lansing submits the Annual Action Plan in order to receive Community Development fund resources, including Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) and Emergency Solutions Grant (ESG) program funds, for the upcoming fiscal year 2023-2024; and

WHEREAS, the CDBG (\$2,070,597), HOME (\$833,394) and ESG (\$181,593) entitlement amount allocated to Lansing for the upcoming fiscal year is \$3,085,584; and

WHEREAS, the City of Lansing estimated amounts of program income (PI) and previous year's (PY) annual funding available for CDBG are \$75,000 (\$75,000 PI) and HOME \$70,000 (\$55,000 PI, \$15,000 PY); and

WHEREAS, the total amount of federal funding allocations, program income and previous year's funding equal \$3,230,584; and

WHEREAS, pursuant to program requirements, the city has conducted a citizen participation and open review process which has included meetings and public hearings; and

WHEREAS, the City has further promoted participation, input and review in the process by conducting two (2) separate advertised public hearings before

the Lansing Planning Board, one on December 6, 2022 regarding housing and community development needs and one on February 7, 2023 regarding proposed Annual Action Plan program objectives and projected use of Federal entitlement and formula program funds; and

WHEREAS, the City did also initiate and carry out the required thirty (30) day public comment period on the proposed 2023-24 Annual Action Plan by publishing a notice of the availability of the plan in the Lansing City Pulse on March 22, 2023; and

WHEREAS, a public hearing was held before the Lansing City Council on April 24, 2023 to again receive citizen comments and recommendations and to give final review to the Annual Action Plan; and

WHEREAS, Federal regulations require the City to make certain certifications and assurances to HUD as a part of the City's application and Annual Action Plan.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lansing adopts the Annual Action Plan for the City of Lansing that includes housing and community development goals, objectives, strategies, and budget for the use of community development fund resources for fiscal year 2023-2024 as proposed by the Committee of the Whole; and

BE IT FURTHER RESOLVED that the Mayor, as the City's Chief Executive Officer, or his designee is hereby authorized to sign the Annual Action Plan and application for FY 2023-2024, including all understandings, assurances and certifications contained therein, and to submit the grant application to the Department of Housing and Urban Development; and

BE IT FINALLY RESOLVED that the Mayor or his designee is authorized, as the official representative of the City of Lansing, to set-up budget line items, provide any and all information, to act in connection with the Annual Action Plan application and to execute all agreements, contracts and legal documents, including the agreement between the City and the Department of Housing and Urban Development, to secure CDBG, HOME and ESG funding and implement the Annual Action Plan programs.

By Vice President Garza

Motion Carried

Resolution #2023-111

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, John and Gwen Johnson sought to eliminate a special assessment of \$1,127 for trash removal fees, associated penalties, and interest, on the property tax bill for 3308 Maloney Street, Lansing, MI 48912 (ID #33-01-01-30-479-141); and

WHEREAS, upon filing a claim to the Committee on City Operations, the Committee met on April 24, 2023, and denied the claim in the amount of \$1,127.

THEREFORE, BE IT RESOLVED, the City Council, hereby denies the claim in the amount of \$1,127 for trash removal fees, associated penalties, and interest on the property tax bill for 3308 Maloney Street (Tax ID #33-01-01-30-479-141).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

By Council Member Hussain

Motion Carried

Resolution #2023-112

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

A RESOLUTION TO APPROVE BYLAWS OF THE LANSING GATEWAY CORRIDOR IMPROVEMENT AUTHORITY OF THE CITY OF LANSING

WHEREAS, the City Council of the City of Lansing, MI, by Resolution 2019-333, passed on December 16, 2019, authorized the creation of the Lansing Gateway Corridor Improvement Authority (the "Authority") by the provisions of the State of Michigan's Corridor Improvement Authority Act, previously Act 280 of 2005 (MCL 125.2871, et seq.), recently reorganized as Part 6 of Act 57 of 2018 (125.4602, et seq.), as amended (the "Act"); and

WHEREAS, the Board of Directors of the Authority approved and adopted bylaws on February 21, 2023 at the Authority's Monthly Meeting; and

WHEREAS, the bylaws have been reviewed and approved as to form by the Office of the City Attorney of the City of Lansing; and

WHEREAS, the bylaws, attached hereto as Exhibit A are subject to the approval of the City Council of the City of Lansing, by the provisions of MCL 125.4608 Section 608(3).

NOW, THEREFORE, BE IT RESOLVED that, pursuant to applicable law, the City Council of the City of Lansing hereby consent to, and approve the Lansing Gateway Corridor Improvement Authority bylaws.

By Council Member Spitzley

Motion Carried

Resolution #2023-113

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing was selected on April 10, 2023 to receive a Michigan Department of Environment, Great Lakes, and Energy (EGLE) Grant for \$15,000; and

WHEREAS, the City of Lansing's Public Service Department applied for a grant to help pay for the processing of electronics at the Recycle Rama event; and

WHEREAS, the Rural Electronics Recycle grant was the result of a competitive proposal process, and the proposal was submitted by the Public Service Department on March 23, 2023, approved on April 10, 2023, and will be received upon approval by Council and signed agreement; and

WHEREAS, the award for \$ 15,000 requires no matching funds.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the grant in the total amount of \$15,000 for the grant period beginning on the date of council approval for the City of Lansing and ending on September 30, 2025.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts, to make the necessary operating transfers for the expenditure and control of the balance of the grant funds, and to execute any necessary agreements to receive the grant subject to approval as to form by the City Attorney.

By President Wood

Motion Carried

Reports From Council Committees

Committee on Public Safety Red Tag and Housing Update

Public Safety Committee Report for 5/8/2023: Red-Tag Crisis

At the Special Meeting of the Committee of the Whole (COW) on Red Tags and Housing held April 3rd, the Public Safety Committee was charged with continuing the discussion and collaborative work with myriad departments and city employees on the topic and then engaging in monthly committee reports. The committee began meeting on this issue at its April 4th meeting and identified all unanswered questions and commitments that were made during the April 3rd COW meeting. We sent those items on to the various departments with jurisdiction and began meeting with them at our April 18th meeting. We had another meeting with respective departmental leaders on May 2nd. As a result of those meetings, we have prepared a document that presents the answers that we have to date. We have organized them by department and have provided meeting notes and answers to date after each unique question. We will continue to meet until all answers are provided and we are satisfied that our processes and procedures are such that we can no longer call this housing emergency a crisis. If you have any questions, please feel free to reach out to any of the committee members.

Economic Development and Planning:

- How many months are we behind in rental inspections? What is our plan to address?

Notes: We are behind roughly about 4-6 weeks from registration to inspection; Walter believes this is appropriate timing; landlords are not supposed to move tenant in without certification contrary to what some believe; failure to register is \$150 fine.

- What is the average time for recheck to ensure the landlord is working to achieve compliance? Is there an automatic scheduling of reinspection after 30 days?

Notes: There are different recheck timelines for different violations; we were told that automatic scheduling does happen but not always after 30 days as some deadlines for various violations are of a different length.

- What steps are being put into place to ensure that everyone within the department is trained on BS and A and knows how to query and generate necessary reports? With training not occurring until the end of the month/early next month, what steps have been taken to run necessary reports now?

Notes: Training for administration was scheduled at the end of April but was cancelled and rescheduled for 5/5. No update since. The rest of the staff is scheduled for training later in May; not all staff members will receive all training as it is a very powerful tool and different levels of rights exist. We also asked for training on BS and A, back-end, read-only access, and for Ms. Linden to have the ability to pull reports.

- Have we identified a consultant to help with "top-down" review of policies and procedures?

Notes: Not as of yet. They are thinking an outside person would be best and will keep us updated.

- How many pink-tagged and red-tagged units do we have currently? Of the pink-tagged and red-tagged properties, how many have yet to have a follow-up inspection?

Notes: 290 pink-tagged; 682 red-tagged; and 501 are in the NEAT-team monitoring and assessment program. They are looking at tools/dashboards for reporting these numbers out to the public. They want to enhance transparency and take the focus from the number of tagged units to the amount of time each tagged unit remains tagged. According to Mr. Hankwitz, 0 tagged units are needing a follow-up inspection;

- Have the informational flyers and brochures been distributed to tagged units? How are we getting this information to those that are already living in tagged units?

Notes: If they appear to be occupied, we are sending the three pamphlets (put together by HRCS). These consist of Legal Aid information, Know Your Rights information, and other resource information for tenants that are facing displacement.

- What process is being worked on/has been established to ensure that tenants that are displaced due to red-tags to other units within the city are being put into units that are certified? How are we tracking the number of displaced tenants?

Notes: Mr. Hankwitz thought this was a better question for HRCS. PS did ask if Code Officers had the ability to look up BS and A information while in the

field to vet whether new residence was certified and Walter Allen stated that although code does have computers, they often lose connection in the field and code officers are unable to access information. We advised that they get with IT and LPD and figure out why they aren't having the same issues. That meeting was supposed to occur on 5/5. We have yet to receive an update.

- Is the rental inspection checklist that has been in the works since 2020 finished?

Notes: It has been finished; apparently a committee had been put together a few years ago with Steve Swan; although the checklist was finished it wasn't used until mid-March of this year.

- Have we created a checklist for NEAT-Team monitoring of red-tagged units? How are we recording and reporting?

Notes: The district officer used to actually pause the NEAT-team monitoring and was able to use their discretion; since the red-tag issue has been labeled a crisis, they have not been pausing but rather moving all red-tagged units into the NEAT program. Walter is checking on whether a policy has been drafted enshrining this to make sure we can hold up against appeals.

- Have we done anything to address the sign and return process for compliance?

Notes: Needs to be examined further. However, the ordinance states that we SHALL reinspect so some believe we are in violation of our own ordinances.

- Have we ensured no life and safety matters are able to be a part of this process?

Notes: No life and safety issues, according to Mr. Allen, were part of the sign and return process.

- What have we done to prioritize the "21 units" that have been red-tagged for over a decade? Have we worked out the issues with BS and A on the duplicate properties so that we have accurate information on tagged units?

Notes: Mr. Hankwitz stated that he is in discussion with the lead enforcement officer to prioritize those that have been red-tagged the longest. They are working to identify solutions for the individual properties. As an example, they know the \$150 monitoring fee that was established in 2005 no longer covers cost of doing business and doesn't work to compel owners to invest and bring up to code. Two are in the make safe or demolish program, 1 has been demolished by the City of Lansing, some that aren't in the process of being demo'd have no work being done, some have had permits pulled, and others are going to be inspected for further deterioration. ED and P was asked to update the list to clearly identify what is happening with each property and to begin asking for timelines from those that are pulling permits and to demonstrate financial wherewithal for bringing the property up to code. It was acknowledged they still have a lot of work to do on these properties and determining the best course of action. Mr. Allen does not believe any of the 21 units are inhabited due to NEAT-team monitoring and none have been submitted to the LPD for enforcement. The hope is that we can move some of these off of our radar and start to prioritize the next batch that have been red-tagged dating back to before 2020. With regard to duplicates, we were told that duplicate properties are part of BS and A's design; we have 56 duplicates now.

- Are we taking steps to implementing a system for evaluating employees and establishing professional development opportunities? Are we now able to track workload/time-on-task for code employees?

Notes: ED and P is exploring this; no answer at this time

- Has the job description for Code Enforcement Manager been reviewed and approved? When will the job be posted?

Notes: The job description has been reviewed and approved; this position has since been posted and applications are being received.

- What is the current timeline for the fee study referenced in COW?

Notes: The RFP has been drafted; Mr. Hankwitz will review and the hope is to issue the RFP in the very near future.

- Have you met with courts to work on cooperation and support? Have we begun to write more court compliance tickets?

Notes: Mr. Allen stated that he has not seen more tickets.

- Have you identified a strategy to keep and demolish blighted homes pre-tax auction by the county?

Notes: Not as of now.

- Have we restructured the daily schedule for code officers (e.g. time in office vs/ time in field)?

Notes: Not at this time. Current schedule is Phone hours (8-9 a.m.); (12-1); a scheduled inspection at 10 am, another at 11 am, another at 2 pm, and the last at 3:15 p.m. Lunch is taken from 1-2 p.m.; after the last inspection, officers are expected back in the office by 4 p.m. for office hours; officers also squeeze in safety inspections, rechecks, and the like when they can.

Have you created a timeline of activities to move the department forward?

- Have we done any hiring in code and premise and have we continued discussions on redistricting based on number of rental units?

Notes: Jobs are being posted (outside of code compliance manager, there is 1 premise officer position vacant); regarding redistricting, the districts have been the same for a while now (couldn't give us a date certain), and PS asked for an annual review and evaluation to determine if the districts are still appropriate based on number of rentals per district.

- Have we worked to place low-jack systems on all code vehicles? Active monitoring?

Notes: We were told that we are currently using Geotab; that this is currently working with all code vehicles with active GPS; ED and P is going to check to see if we can also monitor using cell phones.

- What "other options" to red-tagging units are being "explored" for pink-tagged properties that aren't necessarily unsafe? How many of the red-tagged units, not addresses, have been red-tagged due to lack of rental certificates?

Notes: Mr. Hankwitz stated they are exploring options, and Mr. Allen added that the State gives them an umbrella of what is considered safe but did reference that years ago, Lansing had around 7 different colors but they were all still processed in the same manner regardless of color; 37 units have went from pink to red tags due to a lack of rental certificate because there's no ability to verify if the unit is in fact safe.

- What is the current status of 2222 W. Holmes and 1317 W. Kalamazoo?

Notes: 1317 Kalamazoo; work in progress; permits are being pulled and work is being done.

- Shareable Database for Red-Tags (courts, LPD, LBWL): format and backup plan discussed; have we finalized and shared with LPD, LBWL, and courts?

Notes: Mr. Hankwitz was still getting caught up to speed on this but did say there was supposed to be a stakeholder meeting on 5/4 (have not received update since); the hope is to have a shareable database between code, 911, LPD, and other groups that is simple to read, read-only, and updated once a week; central dispatch is not willing to entertain using BS and A because its too complicated.

- BS and A access: Update on BS and A backend read only access for Councilmembers?

Notes: This is being worked on. The asks are 1.) Sherrie Boak be part of administrative training 2.) Emily Linden added to list for access and 3.) all Councilmembers have back-end access.

- Are we looking at incentives for "good actors" that meet deadlines, always register their rentals, and keep their properties up to code?

Notes: We are exploring policies to see if there are "levers" that can be utilized in this way. We are looking at other municipalities and what they are doing. However, Councilwoman Wood stated that she believes when it comes to fee structure, we can't apply different fees for different landlords because they have to cover the cost of business. Again, fees and fines and the potential for graduated fees and fines will continue to be explored and law was asked to vet the legality of what other municipalities are doing.

- Can we identify landlords that are the worst offenders and deem them "nuisance landlords"?

Notes: This is being evaluated.

- What are we doing about perennial permit pullers that pull permits to keep the city at arm's length?

Notes: ED and P is discussing and evaluating best practices to address.

Law:

- Have we met with the courts to discuss a process for efficiently obtaining administrative search warrants that would allow for life and safety issues in tagged units to be addressed by the city?

Notes: There has been a process in place historically; requires court order to actually go in and do work.

- Have you met with ED and P leadership to inform them of the process for getting information to law for misdemeanor or nuisance enforcement? Has training been developed for front-line workers?

Notes: Law stated there have been extensive meetings; however, with new leadership, additional meetings will need to be scheduled to discuss this aspect.

- What is the city's liability if we don't vacate immediately and a life and safety issue occurs?

Notes: Law stated that it is fact-dependent; city is immune due to governmental immunity but again, it is fact-dependent and they didn't want to speak to hypotheticals.

- Have we in fact reported to LPD, had a report written or search warrant requested and then report written, and conveyed to city attorney for potential prosecution? Has the process at least been ironed out?

Notes: The process is actively happening; continuing to refine process as the first batch of reports that were received weren't sufficient (e.g. requesting a charge of owner but no distinction made of whether the owner knew the squatter was there). No additional batches have been received.

- **Can PILOTS be revoked for properties that have been red-tagged and not kept up to code.**

Notes: Pilots can't be revoked simply because a unit or units are red-tagged. However, the terms of the PILOT agreement are such that the property owner only receives the payment in lieu of taxes for those units that are being rented out to low-income individuals. For units that are tagged and no leasing is being executed, the owner must pay ad valorem taxes on those units. The property owner has to certify the number of units that are rented on an annual basis to the city and MSHDA. MSHDA can audit this at any time but communicating red-tag units to the assessor, we need to come up with a process for review. Also, we are asking that law research provisions we might be able to include in future PILOT ordinances that will give us some claw back when properties or units within properties are red-tagged or lack a rental certificate. We might need to bring in MSHDA to a later public safety meeting to investigate further.

Human Relations and Community Services:

- Has the Housing Ombudsman met with the Landlord Association?

Notes: This meeting was scheduled to occur Tuesday, April 18 at 5:30. Mr. McDonald attended.

- Has the Housing Ombudsman and/or LPD Social Worker been out to red-tagged properties to speak with inhabitants? What was the result if so? What is the plan moving forward and how will Housing Ombudsman learn of tagged units?

Notes: This initiative was originally scheduled for week of April 17. Notification of tagged units are provided to the Housing Ombudsman by Code Enforcement. The housing ombudsman never connected with LPD but did recently revisit 6 of the units. None of the inhabitants asked for assistance, however, Mr. McDonald did provide information on things such as the emergency home rehabilitation program. 2 were identified as renters, 1 had a land contract, and 2 were home-owner occupied. Some stated they weren't aware that the unit was red-tagged. Others claimed they were living across the street with a neighbor. The Housing Ombudsman did ask about permits and a few have pulled permits and seem to be working toward compliance. Mr. McDonald did not connect with LPD or Law or any other department on the red-tagged properties that were inhabited although they were informed it was illegal to live in these units. The landlords of the renters were not contacted nor was the information handed over to the LPD for investigation. Housing Ombudsman was asked to continue to investigate resources and get back with the committee asap.

- Have we made ground on establishing a vacant unit bank and could the land bank be used instead of hotel program?

Notes: Discussions regarding options and opportunities did occur during Landlords Association meeting. There were some concerns about who is liable if damage is done to the property (will city serve as the guarantor?), what happens with evictions, would people be okay with unfurnished homes, etc.? All questions have to be asked if funds are going to be directed from the city to the landlords.

- Have we begun compiling a list of landlords that would be amenable to helping the city with rapid rehousing of displaced residents?

Notes: Discussions regarding options and opportunities occurred during the Landlords Association meeting on April 18. The foregoing questions were questions that need to be addressed.

- Have we begun to plan for outreach at Autumn's Ridge (e.g. neighborhood meeting, door-to-door)?

Notes: Housing Ombudsman attended the Autumn Ridge neighborhood meeting Friday, April 14. The Ombudsman is a part of the team designated to do outreach with the LPD Social Workers and police, where appropriate, to the red-tagged units. EDP, OCA, LPD, and HRCS developed this plan. More information to be provided in the future.

- Is there a strategic, long-term plan for working with code on training to aid tenants in tagged properties?

Notes: When units are red-tagged, EDP, OCA, and LPD have established an outreach plan to include the Housing Ombudsman and LPD Social Worker.

- Has customer training been established for HRCS employees working with those that are experiencing crisis?

Notes: Under review. All staff comes with previous training in various customer service-related fields. In addition, we have not been notified of any complaints.

- Has a list of agencies that help HRCS with work after 5 p.m. been created?

Notes: Yes.

- Can you discuss the most recent contract termination between the city and a partner agency? What was the issue and how was it identified?

Notes: None that we can recall.

- How many individuals or families have been turned away from the hotel program in the last 6 months? Year?

Notes: Hoteling is the shelter of the last resort. People are referred to shelters and other resources first. Eligible household types are families with children, adults who medically fragile or experiencing a disabling condition that makes it difficult or impossible to navigate a congregated shelter facility, and households falling victim to red-tag situations who cannot be sheltered. Lastly, individuals and families eligible for this service must also be Lansing residents.

- Have we ensured that the Fire Marshal's office has conducted inspections on any Lansing -located hotel being used for the city's hotel program? Have we reached out to jurisdictions where others are located and asked for inspection records? What is Advent House doing to locate other Lansing-based hotels to be part of the hotel program?

Notes: Delta Township inspects the Travelodge and the Red Roof Inn on Lansing's west side annually. The Causeway Bay on Lansing's south side is inspected annually by the City of Lansing. Copies of their inspection documents, can be requested if needed. Advent House Ministries has worked with nine hotels/motels in the Lansing area, including the Travelodge and Red Roof Inn on the westside, the Quality Inn at Frandor, the Causeway Bay,

America's Best and Super 8 on the south side, the Village Inn in Holt, the Town & Country Inn, and the Apex on the north side. They settled on using the Travelodge, primarily since the nightly rate is the lowest and the quality is good. The rate at Travelodge is \$50/night with no extra charges for having pets in the room. All other locations that are used when needed, cost between \$58 and \$85/night and additional fees for pets, either nightly or weekly.

- How much have we now paid in hotel costs for tenants displaced at 2222 W. Holmes? Are there still displaced tenants without safe, non-hotel shelter?

Notes: \$10,091.78 paid as of 4/18/23. We are unaware of any additional tenants without shelter.

Administration:

- Have you determined, after looking at CBA's, why employee evaluations have not occurred at least in the past 15 years? Are we taking steps to implementing a system for evaluating employees and establishing professional development opportunities?

Response: The Mayor is planning to implement annual evaluations. Administration is looking into the best practices and processes. A recommendation from Jane to the Mayor is forthcoming.

- Has a timeline been established for all remedies that have been discussed?

Response: Ms. DiSessa stated she wasn't clear on the question although the question was asked as part of COW. The committee explained that there were a number of things the administration has committed to (e.g. recommendations for ordinance changes, top/down review of policies and procedures, etc.) and, for accountability sake, the Council would like to see a timeline that can be applied to determine whether goals and objectives are being met. Ms. DiSessa stated she would work on this.

- Where have we landed on the red-tag ordinance and immediate displacement? What is the city's liability if we don't vacate immediately and a life and safety issue occurs?

Response: Ms. Disessa originally stated that this was a question for council leadership. She stated that the ordinance says that it is immediate enforcement as soon as a building is red tagged. She stated City Council would need to amend the ordinance if we wish to change this. As for the question regarding liability, Ms. Disessa punted to legal.

Council Member Hussain provided an update and overview on the progress this committee has made.

By Council Member Hussain that the report be made part of the public record

Motion Carried

Speaker Registration for Public Comment on City Government Related Matters

City Clerk Swope announced that the public comment registration form(s) for those intending to address Council on City government matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Reports From City Officers, Boards, and Commissions; Communications and Petitions; and Other City Related Matters

By Vice President Garza that all items be considered as being read in full and that President Wood make the appropriate referrals

Motion Carried

- Reports from City Officers, Boards and Commissions:

Letter(s) from the City Clerk re:

Minutes of Boards and Commissions placed on file in the Clerk's Office

Placed on File

General Fund Status Report; Fiscal Year 2022-2023 Third Quarter

Referred to the Committee of the Whole and to the Internal Auditor

Employment Vacancy Factor Report; Fiscal Year 2022-2023 Third Quarter

Referred to the Committee of the Whole and to the Internal Auditor

Fireworks Display License; Pyrotecnico Fireworks Inc. for the City of Lansing's Independence Day Celebration

Referred to the Committee on City Operations

Letter(s) from the Mayor re:

Appointment; Jon Scott as an At Large Member of the Board of Public Service for a term to expire June 30, 2024

Referred to the Committee on City Operations

Appointment; Laura Stoken as a resident member of the Saginaw St. Corridor Improvement Authority Board of Directors for a term to expire June 30, 2025

Referred to the Committee on Development and Planning

Application for designation as Pure Michigan® Trail and Trail Town

Referred to the Committee on City Operations

Orders to Make Safe or Demolish to the owners of property located at 3421 N. Cedar St.

Referred to the Committee on Public Safety

Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of property located at 3421 N. Cedar St.
Referred to the Committee on Public Safety

Orders to Make Safe or Demolish to the owners of property located at 131 Jackson St
Referred to the Committee on Public Safety

Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of property located at 131 Jackson St
Referred to the Committee on Public Safety

Orders to Make Safe or Demolish to the owners of property located at 1722 Donora St.
Referred to the Committee on Public Safety

Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of property located at 1722 Donora St
Referred to the Committee on Public Safety

Sole Source Purchase; Economic, Development and Planning Department request for Michael Latas & Associates as the vendor for employment consulting and advising for on the hiring of Chief Building Inspector
Referred to the Committee on Ways and Means and to the Internal Auditor

- Communications and Petitions, and Other City Related Matters:

Claim Appeal; Claim Appeal #1970, Jenafer Quenby for \$7,558 in trash fees at 3517 Pleasant Grove Rd.
Referred to the Committee on City Operations and to the Internal Auditor

Claim Appeal; Claim #1958, Eulanda Wilson for \$7,190 in trash fees at 1017 N. Larch St.
Referred to the Committee on City Operations and to the Internal Auditor

Affidavit of Disclosure; Erin Buitendorp, Public Service Department
Referred to the Board of Ethics

Notice from the Michigan Liquor Control Commission; CP Lansing-Red Cedar LLC request for Transfer ownership escrowed 2023 Class C License with Sunday Sales Permit (PM) and Specific Purpose Permit (Food); Transfer location from 2755 E. Grand River Ave, Suite A, East Lansing; Transfer governmental unit under MCL 436.1531(1) from Meridian Twp to Lansing City; Transfer classification from Class C License to B-Hotel License with 295 rooms; New SDM License in conjunction, issued under MCL 436.1533(5)(a), non-transferable; New Sunday Sales Permit (AM/PM); new entertainment permit; new outdoor service area; new add bar permits (2), for a total of (3) bars at 3150-3160-3170 E Michigan Ave, Lansing (RID #RQ-2301-00562)
Referred to the Committee on City Operations

Motion of Excused Absence

By Vice President Garza to excuse Council Member Spadafore from tonight's proceedings.

Motion Carried

Remarks by Council Members

Council Member Hussain spoke about an upcoming meeting regarding additional pink tags.

Public Comment on City Government Related Matters

Loretta Stanaway spoke about various City matters.

Stan Shuck spoke about various City matters

Grace Haley spoke about fair housing

Jonathan Evans spoke about the Fair Chance Housing Ordinance

Dinah Dewald spoke about the Fair Chance Housing Ordinance

Daniel Arnold spoke about various City matters

Mitch Rice spoke about the Fair Chance Housing Ordinance

Jody Washington spoke about various City matters

Mike Lynn spoke about various City matters

Erica Lynn spoke about various City matters

Adjourned Time 9:33 P.M.

A handwritten signature in black ink that reads "Chris Swope". The signature is written in a cursive, flowing style. Below the signature is a solid black horizontal line.

Chris Swope, City Clerk