

REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN
CITY COUNCIL CHAMBERS, 10TH FLOOR
LANSING CITY HALL
124 W. MICHIGAN AVENUE



AGENDA FOR SEPTEMBER 10, 2018

TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

The following items were listed on the agenda in the City Clerk's Office in accordance with Section 3-103(2) of the City Charter and will be ready for your consideration at the regular meeting of the City Council on Monday, September 10, 2018 at 7:00 p.m. at the Council Chambers, 10th Floor, City Hall.

- I. ROLL CALL
- II. MEDITATION AND PLEDGE OF ALLEGIANCE
- III. READING AND APPROVAL OF PRINTED COUNCIL PROCEEDINGS
Approval of the Printed Council Proceedings of August 27, 2018
- IV. CONSIDERATION OF LATE ITEMS (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)
- V. TABLED ITEMS
- VI. SPECIAL CEREMONIES
- VII. COMMENTS BY COUNCIL MEMBERS AND CITY CLERK
- VIII. COMMUNITY EVENT ANNOUNCEMENTS (Time, place, purpose, or definition of event – 1 minute limit)
- IX. SPEAKER REGISTRATION FOR PUBLIC COMMENT ON LEGISLATIVE MATTERS
- X. MAYOR'S COMMENTS
- XI. SHOW CAUSE HEARINGS
- XII. PUBLIC COMMENT ON LEGISLATIVE MATTERS (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes. Speakers must sign up on white form.)

A. SCHEDULED PUBLIC HEARINGS

1. In consideration of An Ordinance to provide for creation of residential street parking zones; hours of use for residential street parking zones; and application, permitting, and payment rates for residential street parking zones

XIII. COUNCIL CONSIDERATION OF LEGISLATIVE MATTERS

A. REFERRAL OF PUBLIC HEARINGS

B. CONSENT AGENDA

1. BY THE COMMITTEE ON GENERAL SERVICES

- a. Recognition of Non-Profit Status; Connect 4 Kids
- b. Transfer Ownership Class C, SDM, Sunday Sales (AM/PM) and Outdoor Service license to Art's Pub, LLC, from RYJT, Ltd at 809 E. Kalamazoo St
- c. Claim Disposition; Claim #1585, Ruby and William Fowler for \$9,950.50 in trash removal fees at 713 Shepard Street
- d. Claim Disposition; Claim #1586, Ruby and William Fowler for \$11,607.50 in trash removal fees at 721 Shepard Street

2. BY THE COMMITTEE ON PUBLIC SAFETY

- a. Orders to Make Safe or Demolish; 500 Leshner Place

3. BY THE COMMITTEE ON PUBLIC SERVICES

- a. Public Improvement IV, Stabler Street Reconstruction Project
- b. Public Improvement V; Jolly Road Rehabilitation

4. BY THE COMMITTEE OF THE WHOLE

- a. Lansing Board of Water and Light Return on Equity/Payment in Lieu of Taxes; Amendment No. 4 to Agreement between the City of Lansing and the Lansing Board of Water & Light

C. RESOLUTIONS FOR ACTION

D. REPORTS FROM COUNCIL COMMITTEES

E. ORDINANCES FOR INTRODUCTION and Setting of Public Hearings

F. ORDINANCES FOR PASSAGE

1. BY THE COMMITTEE ON PUBLIC SERVICES

a. Post Construction Storm Water Management Ordinance

XIV. SPEAKER REGISTRATION FOR PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS

XV. REPORTS OF CITY OFFICERS, BOARDS, AND COMMISSIONS; COMMUNICATIONS AND PETITIONS; AND OTHER CITY RELATED MATTERS
(Motion that all items be considered as being read in full and that the proper referrals be made by the President)

A. REPORTS FROM CITY OFFICERS, BOARDS, AND COMMISSIONS

1. Letter(s) from the City Clerk re:

- a. Minutes of Boards, Commissions, and Authorities placed on file in the Clerk's Office
- b. Rules of Procedure; Board of Public Service
- c. Reappointments; Mick Grewal and Jacqueline Straub to the Ingham County/City of Lansing Community Corrections Advisory Board

2. Letter(s) from the Mayor re:

- a. Sole Source Purchase; Department of Information Technology request for Dewpoint as the vendor for Managed Infrastructure Services
- b. Sole Source Purchase; Department of Information Technology request for City Sourced as the vendor for Citizen Engagement Platform
- c. Issuance and Sale of 2018 Michigan Transportation Fund Bonds
- d. Act-5-2018; Vacate Alliance Drive and a portion of Technology Blvd

B. COMMUNICATIONS AND PETITIONS, AND OTHER CITY RELATED MATTERS

- 1. Claim Appeal, Lilas Smyth for \$2,721.00 in trash fees at 1009 Cady Court
- 2. Claim Appeal; Claim #1540, Erika Philips for \$754.31 in trash fees at 919 Westmoreland Avenue
- 3. Claim Appeal; Claim #1603, Thomas Price for \$2,711.50 in trash fees at 5818 Hughes Road

4. Communications from Jody Mosley regarding housing needs for the homeless

XVI. MOTION OF EXCUSED ABSENCE

XVII. REMARKS BY COUNCIL MEMBERS

XVIII. REMARKS BY THE MAYOR OR EXECUTIVE ASSISTANT

XIX. PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes. Speakers must sign up on yellow form.)

XX. ADJOURNMENT



CHRIS SWOPE, CITY CLERK

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Monday, September 10 2018 at 7:00 p.m. in the City Council Chambers, 10th Floor Lansing City Hall, 124 W. Michigan Ave., Lansing, MI for the purpose of considering:

An Ordinance of the City of Lansing, Michigan, to amend Chapter 404 of the Lansing Codified Ordinances by creating Section 404.11 to provide for creation of residential street parking zones; to provide for hours of use for residential street parking zones; to provide for application, permitting, and payment rates for residential street parking zones.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/CMMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND CHAPTER 404 OF THE LANSING CODIFIED ORDINANCES BY CREATING SECTION 404.11 TO PROVIDE FOR CREATION OF RESIDENTIAL STREET PARKING ZONES; TO PROVIDE FOR HOURS OF USE FOR RESIDENTIAL STREET PARKING ZONES; TO PROVIDE FOR APPLICATION, PERMITTING, AND PAYMENT RATES FOR RESIDENTIAL STREET PARKING ZONES.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 404 of the Lansing Code of Ordinances of the City of Lansing is hereby amended to add Section 404.11 as follows:

404.11 – RESIDENTIAL PERMIT FOR STREET PARKING

RESIDENTIAL PERMIT PARKING ZONE REGULATIONS AND RESTRICTIONS, INCLUDING LOCATION, TIME PERIODS, AND OFFICIAL SIGNAGE, SHALL BE ESTABLISHED BY ISSUANCE OF TRAFFIC CONTROL ORDERS IN COMPLIANCE WITH UTC R28.1153 (RULE 153). THE CITY ISSUANCE OF PERMITS FOR RESIDENTIAL PARKING ON STREETS SHALL BE IN ACCORDANCE WITH THIS SECTION. A PERSON ISSUED A PERMIT UNDER THIS SECTION SHALL COMPLY WITH ALL THE TERMS, CONDITIONS AND RESTRICTIONS OF THE PERMIT AS PROVIDED IN THIS SECTION.

(A) ADMINISTRATION

THE RESIDENTIAL PERMIT FOR STREET PARKING PROGRAM SHALL BE UNDER THE SUPERVISION AND ADMINISTRATIVE CONTROL OF THE OFFICE OF THE PARKING

1 MANAGER, INCLUDING PREPARATION OF FORMS, RECEIPT OF APPLICATIONS,
2 ISSUANCE OF PERMITS, AND COLLECTION OF FEES.

3 (B) APPLICATION

4 A PERSON REQUESTING A RESIDENTIAL STREET PARKING PERMIT FOR THEIR
5 MOTOR VEHICLE SHALL FIRST FULLY AND ACCURATELY PROVIDE A COMPLETED
6 CITY APPLICATION FORM AND UPON REQUEST SUPPLY THE CITY WITH
7 SUPPORTING SUPPLEMENTAL DOCUMENTATION. THE APPLICATION FORM SHALL
8 REQUEST AT A MINIMUM THE FOLLOWING INFORMATION:

- 9 1. THE NAME OF THE OWNER OR OPERATOR OF THE MOTOR VEHICLE;
- 10 2. THE PRIMARY RESIDENTIAL ADDRESS OF THE OWNER OR OPERATOR
11 OF THE MOTOR VEHICLE;
- 12 3. THE EMAIL ADDRESS AND CELL PHONE NUMBER OF THE OWNER OR
13 OPERATOR OF THE MOTOR VEHICLE TO BE USED FOR CONTACT IN
14 CASE OF TEMPORARY SUSPENSION FOR SNOW REMOVAL,
15 EMERGENCY OR CONSTRUCTION PURPOSES;
- 16 4. THE MOTOR VEHICLE'S MAKE, MODEL, VEHICLE IDENTIFICATION
17 NUMBER, AND LICENSE PLATE NUMBER.

18 SUPPORTING SUPPLEMENTAL DOCUMENTATION INCLUDES, BUT IS NOT LIMITED
19 TO:

- 20 5. AN EXECUTED LEASE OR OTHER REASONABLE PROOF SHOWING
21 RESIDENCE FOR THE DWELLING UNIT WITHIN THE ZONE FOR WHICH
22 THE PERMIT IS SOUGHT.

1 6. THE CURRENT, VALID REGISTRATION FOR THE MOTOR VEHICLE FOR
2 WHICH THE PERMIT IS BEING APPLIED;

3 a. IF THE APPLICANT FOR A RESIDENTIAL STREET PARKING
4 PERMIT IS THE OWNER OF THE VEHICLE SOUGHT TO BE
5 REGISTERED AND HIS/HER PERMANENT RESIDENCE IS AT THE
6 ADDRESS FOR WHICH THE PERMIT IS SOUGHT, THEN SAID
7 VEHICLE SHALL BE REGISTERED AT THE PERMANENT
8 ADDRESS AND SHALL HAVE VALID STATE OF MICHIGAN
9 MOTOR VEHICLE PLATES; OR

10 b. IF THE APPLICANT FOR A RESIDENTIAL STREET PARKING
11 PERMIT HAS HIS/HER PERMANENT RESIDENCE AT THE
12 ADDRESS FOR WHICH THE PERMIT IS SOUGHT BUT THE
13 VEHICLE UNDER HIS/HER CONTROL INDICATES ANOTHER
14 ADDRESS OF RESIDENCE FOR THE OWNER OF SAID VEHICLE,
15 THE APPLICANT SHALL BE REQUIRED TO CERTIFY THAT SAID
16 VEHICLE IS KEPT BY THE APPLICANT AND ONLY AT THE
17 ADDRESS FOR WHICH THE PERMIT IS REQUESTED AND THAT IT
18 WILL NOT BE KEPT AT ANY OTHER LOCATION FOR THE
19 DURATION OF THE PERMIT'S VALIDITY.

20 THE PARKING MANAGER IS NOT REQUIRED TO GRANT A PERMIT TO ANY
21 APPLICANT.

22 (C) PERMIT

1 THE PARKING MANAGER MAY ISSUE A PERMIT UPON APPLICATION AND
2 PAYMENT OF THE APPLICABLE FEE, TO THE OWNER OR THE OPERATOR OF A
3 MOTOR VEHICLE WHO RESIDES WITHIN HIS/HER RESIDENTIAL STREET PARKING
4 ZONE. PERMITS ARE SUBJECT TO THE FOLLOWING REQUIREMENTS:

- 5 1. THE PERMIT IS VALID ONLY FOR THE MOTOR VEHICLE THAT IT WAS
6 APPLIED FOR;
- 7 2. THE PERMIT SHALL DISPLAY THE MOTOR VEHICLE'S LICENSE PLATE
8 NUMBER AND EXPIRATION DATE, AND THE ZONE WHERE THE PERMIT
9 IS VALID;
- 10 3. THE PERMIT SHALL BE A STICKER THAT IS NOT EASILY REMOVED,
11 AND MUST BE PLACED IN A VISIBLE PLACE ON THE WINDSHIELD OF
12 THE PERMITTED MOTOR VEHICLE;
- 13 4. THE PERMIT IS VALID ONLY WHEN VISIBLY AND PROPERLY
14 DISPLAYED ON THE VEHICLE, WHEN PARKED IN THE DESIGNATED
15 ZONE WHERE THE RESIDENT LIVES;
- 16 5. THE ANNUAL FEE FOR ANY RESIDENTIAL STREET PARKING ZONE
17 PERMITS SHALL BE SET BY RESOLUTION OF COUNCIL;
- 18 6. A PERMIT THAT IS GRANTED IS ONLY VALID FOR THE TIME THAT THE
19 OWNER OF THE MOTOR VEHICLE CONTINUES TO RESIDE WITHIN OR
20 ADJACENT TO THE RESIDENTIAL STREET PERMIT PARKING ZONE;
- 21 7. THE FEE SHALL BE PAID ANNUALLY, BUT MAY BE PRO-RATED BY
22 MONTH IF THE APPLICANT CAN ONLY SHOW CONTINUED RESIDENCE

1 IN OR ADJACENT TO THE RESIDENTIAL STREET PERMIT PARKING
2 ZONE FOR LESS THAN A YEAR;

3 8. A REPLACEMENT PERMIT MAY BE ISSUED ONLY IF ALL OR PART OF
4 THE ORIGINAL PERMIT IS PRODUCED AT THE TIME THAT A
5 REPLACEMENT PERMIT IS APPLIED FOR, OR IF PROOF OF THEFT OF
6 THE VEHICLE IS DEMONSTRATED TO THE SATISFACTION OF THE
7 PARKING MANAGER;

8 9. THE FEE FOR ANY REPLACEMENT PERMIT SHALL BE SET BY
9 RESOLUTION OF CITY COUNCIL.

10 (D) CONDITIONS ON THE PERMIT AND PERMIT HOLDER

11 AN OTHERWISE VALID PERMIT IS SUBJECT TO THE FOLLOWING CONDITIONS,
12 WHICH THE PERMIT HOLDER MUST HONOR AND OBEY:

13 1. USE OF A PERMIT SHALL BE RESTRICTED TO STREETS DESIGNATED
14 FOR RESIDENTIAL PERMIT PARKING WITHIN THE DESIGNATED ZONE,
15 AS SET PURSUANT TO THIS SECTION.

16 2. A RESIDENTIAL STREET PARKING PERMIT SHALL NOT GUARANTEE
17 OR RESERVE TO THE HOLDER A PARKING SPACE ON STREETS
18 DESIGNATED FOR RESIDENTIAL PERMIT PARKING.

19 3. A RESIDENTIAL STREET PARKING PERMIT SHALL NOT EXEMPT THE
20 HOLDER FROM THE OBSERVANCE OF ANY TRAFFIC REGULATION
21 OTHER THAN THE SPECIFIED OVERNIGHT PARKING LIMIT.

- 1 4. RESIDENTIAL STREET PARKING PERMITS MAY BE TEMPORARILY
2 SUSPENDED BY THE CITY FOR SNOW REMOVAL, EMERGENCY OR
3 CONSTRUCTION PURPOSES.
- 4 5. THE OWNER OR OPERATOR OF A VEHICLE DISPLAYING A
5 RESIDENTIAL STREET PARKING PERMIT SHALL COMPLETELY
6 REMOVE SAID PERMIT IMMEDIATELY UPON ITS EXPIRATION OR
7 TERMINATION.
- 8 6. RESIDENTIAL STREET PARKING PERMITS ARE NOT TRANSFERRABLE
9 TO OTHER PERSONS.
- 10 7. IN THE EVENT A VALID PERMIT HOLDER SELLS, TRANSFERS, OR
11 OTHERWISE DISPOSES OF THE MOTOR VEHICLE FOR WHICH A PERMIT
12 IS GRANTED, THE PERMIT SHALL TERMINATE AUTOMATICALLY.
- 13 8. IF A PERMIT HOLDER DESIRES TO TRANSFER THEIR VALID PERMIT TO
14 A DIFFERENT VEHICLE, THEY MUST MAKE A SUPPLEMENTAL
15 APPLICATION TO THE PARKING MANAGER INDICATING THE CHANGE
16 IN VEHICLE, AND THEY MUST PROVIDE THE ORIGINAL PERMIT AS
17 PROOF THAT IT HAS BEEN REMOVED FROM THE MOTOR VEHICLE FOR
18 WHICH THE PERMIT WAS PREVIOUSLY GRANTED;
- 19 9. ANY PARKING VIOLATION COMMITTED BY A PERMIT HOLDER WILL
20 BE ENFORCED AS SET FORTH IN THIS CHAPTER;
- 21 10. IF A PERMIT HOLDER COMMITS THREE PARKING VIOLATIONS IN THE
22 PARKING ZONE FOR WHICH THEY ARE PERMITTED, THEIR PERMIT
23 MAY BE REVIEWED AND REVOKED BY THE PARKING MANAGER;

1 11. IF A PERMIT HOLDER TRANSFERS THEIR PERMIT TO ANOTHER
2 VEHICLE WITHOUT FOLLOWING THE PROCEDURES IN THIS SECTION,
3 THE PERMIT WILL BE TERMINATED AND REVOKED.

4
5 Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
6 inconsistent with the provisions hereof are hereby repealed in their entirety and shall be null and
7 void and of no effect.

8 Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid,
9 the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the
10 part so declared to be invalid.

11 Section 4. This ordinance shall take effect on the 30th day after enactment, unless given
12 immediate effect by City Council.

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Connect 4 Kids has requested a resolution of recognition as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license pursuant to MCL 432.103 (9); and

WHEREAS, the City Attorney has reported that, based on a review of the documentation submitted, the applicant qualifies as a Local Nonprofit Organization;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, recognizes the Connect 4 Kids as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license.

BE IT FURTHER RESOLVED the City Clerk is requested to provide a copy of this resolution to the Connect 4 Kids of 124 W. Michigan, 4th Floor Lansing, MI 48933.

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request to Class C, SDM, Sunday Sales (AM/PM) and Outdoor Service license to Art's Pub, LLC, from RYJT, Ltd at 809 E. Kalamazoo Street; and

WHEREAS, the Committee on General Services reviewed the request with affirmative action taken;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request to transfer ownership Class C, SDM, Sunday Sales (AM/PM) and Outdoor Service license to Art's Pub, LLC, from RYJT, Ltd at 809 E. Kalamazoo St

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Ruby and William Fowler, sought to eliminate a special assessment of \$9,950.50 for trash and debris removal fees, and all associated penalties and interest, on the property tax bill for 713 Shepard Street (Tax ID #33-01-01-22-227-031); and

WHEREAS, upon filing a claim to the Committee on General Services, the claim in the amount of \$9,950.50 was denied on August 28, 2018.

THEREFORE, BE IT RESOLVED, that the City Council, hereby, denies the claim of Ruby and William Fowler in the amount of \$9,950.50 for trash and debris removal fees, and all associated penalties and interest on the property tax bill for 713 Shepard Street (Tax ID #33-01-01-22-227-031).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Ruby and William Fowler, sought to eliminate a special assessment of \$11,607.50 for trash and debris removal fees, and all associated penalties and interest, on the property tax bill for 721 Shepard Street (Tax ID #33-01-01-22-227-042); and

WHEREAS, upon filing a claim to the Committee on General Services, the claim in the amount of \$11,607.50 was denied on August 28, 2018.

THEREFORE, BE IT RESOLVED, that the City Council, hereby, denies the claim of Ruby and William Fowler in the amount of \$11,607.50 for trash and debris removal fees, and all associated penalties and interest on the property tax bill for 721 Shepard Street (Tax ID #33-01-01-22-227-042).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Code Enforcement Lead Housing Inspector has determined that the building located at 500 Leshar Place, Parcel # 33-01-01-15-104-121 legally described as: Lot 16 Block 2 Assessors Plat No 2, is an unsafe or dangerous building as defined in Section 108.1.1 of the Lansing Housing and Premises Code and the Housing Law of Michigan and was red tagged on 08/27/2008; and

WHEREAS, a hearing was held by the City of Lansing Demolition Board on 3/31/2016, at which the Hearing Officers determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by 5/24/2018; and

WHEREAS, said Hearing Officers filed a report of their findings and order with the City Council and requested the City Council to take appropriate action under the Lansing Housing and Premises Code and the Housing Law of Michigan; and

WHEREAS, the Housing Law of Michigan and Premises Code require a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe; and

WHEREAS, the City Council held a public hearing on , to review the findings and the order of the Hearing Officers and the owners were notified in writing of said hearing and had an opportunity to appear and show cause why said building should not be demolished or otherwise made safe; and

WHEREAS, the Code Enforcement Section has determined that compliance with the order of the Lansing Demolition Hearing Board Officer has not occurred.

NOW, THEREFORE, BE IT RESOLVED that the owner(s) of are hereby directed to comply with the order of the Hearing Officers to demolish or otherwise make safe the said building within 60 days from the date of this resolution, .

BE IT FURTHER RESOLVED that the property owner(s) is hereby notified that this order must be appealed within twenty days pursuant to MCL 125.542 and should the owners fail to comply with the Hearing Officers' order for demolition or make safe, the Manager of Code Compliance is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED whether demolition is accomplished by said property owner or the city that appropriate seeding and restoration of property take place to avoid run-off to adjacent properties.

BE IT FURTHER RESOLVED that the cost of such demolition shall be a lien against the real property and shall be reported to the City Assessor.

DRAFT

BE IT FINALLY RESOLVED that the owners in whose name the property appears upon the last local tax assessment record shall be notified by the City Assessor of the amount of such cost by first class mail at the address shown on the records. Upon the owners failure to pay the same within thirty (30) days after mailing by the City Assessor of the notice of the amount thereof, the amount of said costs shall be a lien and shall be filed and recovered as provided by law and the lien shall be collected and treated in the same manner as provided for property tax liens under the general property tax act.

BY THE COMMITTEE ON PUBLIC SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

PUBLIC IMPROVEMENT IV

WHEREAS, pursuant to the Public Improvement III resolution adopted by this council, a public hearing was held on August 13, 2018 for Assessment Roll # B-097 for sidewalk repairs as part of the Stabler Street Reconstruction Project; and

WHEREAS, the City Assessor has completed the assessment roll for sidewalk repairs, and furnished the following information:

PROPERTY BENEFITTED:

All lands fronting Stabler Street between Holmes Road and Willard Avenue, excepting all public streets and alleys and other land deemed not benefited

ESTIMATED COST OF IMPROVEMENTS:

Assessment Roll Number B-097	Federal And City Contribution	Assessable to Property Owner
Sidewalk and Drive Approaches	\$1,963.50	\$2,590.50
Other Costs	\$756,907.94	0.00
Total	\$758,871.44	\$2,590.50

NOW, THEREFORE, BE IT RESOLVED the Lansing City Council hereby directs that special assessment roll B-097 as returned by the City Assessor, be ratified and confirmed, and the Mayor is authorized to affix within ten days his warrant directing the City Treasurer to collect said tax within 90 days after the approval of the assessment roll.

BY THE COMMITTEE ON PUBLIC SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

PUBLIC IMPROVEMENT V

WHEREAS, it was deemed to be a public necessity to repair Sidewalk in the area described below, and

WHEREAS, sidewalk repairs were completed as part of the 2017 Jolly Road Rehabilitation Project, PS #64123 (MDOT JN 133093A); and

WHEREAS, there have been no changes in the Assessment Roll #B-096 as ratified by City Council, and

WHEREAS, the benefitted properties are as follows:

PROPERTY BENEFITTED:

All lands fronting Jolly Road between Wise Road and Pleasant Grove Road, excepting all public streets and alleys and other land deemed not benefitted

ROLL B-096	ESTIMATED COST	ACTUAL COST	DIFFERENCE
Jolly Road Rehabilitation	\$9,527.62	\$9,527.62	\$0.00

RESOLVED, by the City Council of the City of Lansing, that the Special Assessment Roll B-096, known as the 2017 Jolly Road Rehabilitation Project, as returned by the City Assessor be and the same is hereby ratified and confirmed, and that the Mayor be and hereby is directed to affix within ten days, his warrant directing the City Treasurer to adjust the assessments of all persons who have paid said tax as originally assessed to pro rata amount of difference as shown in said supplementary roll, and collect all unpaid tax as shown on said roll 90 days after approval.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING.

WHEREAS, a certain “Amendment No. 4 to Agreement Between The City Of Lansing And The Board Of Water and Light” related to return on equity, (“Amendment 4”), has been submitted by the Mayor to the Lansing City Council for approval; and

WHEREAS, Amendment 4 extends an existing agreement originally executed in 1992 for a period of two years through June 30, 2020; and

WHEREAS, Amendment 4 has been approved by the Board of Commissioners of the Board of Water and Light; and

WHEREAS, the City Attorney has reviewed and approved the amendment.

NOW, THEREFORE, BE IT RESOLVED, that Amendment 4 is hereby approved and Council staff shall forward it to the Mayor for signature on behalf of the City of Lansing.

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PASSAGE OF ORDINANCE

AN ORDINANCE AMENDING THE CITY OF LANSING, MICHIGAN CODIFIED ORDINANCES BY ADDING A NEW CHAPTER 1219 TO BE ENTITLED POST-CONSTRUCTION STORMWATER MANAGEMENT ORDINANCE; TO STATE THE FINDINGS AND PURPOSE; TO DEFINE TERMS; TO ESTABLISH PROCEDURES FOR SUBMISSION AND CRITERIA FOR APPROVAL OF PLANS AND PROJECTS; TO DESIGNATE THOSE RESPONSIBLE FOR PLAN REVIEW, PROCESSING AND APPROVALS; TO REQUIRE PERFORMANCE AND MAINTENANCE GUARANTEES AND AGREEMENTS; TO PROVIDE FOR CIVIL FINES, EQUITABLE REMEDIES AND CRIMINAL SANCTIONS AND COSTS FOR VIOLATION OF THIS ORDINANCE, NUISANCE ABATEMENT, COST REIMBURSEMENT TO THE CITY *AND* ESTABLISHMENT OF LIENS; AND TO ESTABLISH AN EFFECTIVE DATE.

Is read a second time by its title. The Ordinance was reported from the Committee on Public Services and is on the order of immediate passage.

COUNCIL MEMBER	YEAS	NAYS
DUNBAR	☐	☐
GARZA	☐	☐
HUSSAIN	☐	☐
JACKSON	☐	☐
SPADAFORÉ	☐	☐
SPITZLEY	☐	☐
WASHINGTON	☐	☐
WOOD	☐	☐

☐ ADOPTED

☐ FAILED

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY OF LANSING, MICHIGAN CODIFIED ORDINANCES BY ADDING A NEW CHAPTER 1219 TO BE ENTITLED POST-CONSTRUCTION STORMWATER MANAGEMENT ORDINANCE; TO STATE THE FINDINGS AND PURPOSE; TO DEFINE TERMS; TO ESTABLISH PROCEDURES FOR SUBMISSION AND CRITERIA FOR APPROVAL OF PLANS AND PROJECTS; TO DESIGNATE THOSE RESPONSIBLE FOR PLAN REVIEW, PROCESSING AND APPROVALS; TO REQUIRE PERFORMANCE AND MAINTENANCE GUARANTEES AND AGREEMENTS; TO PROVIDE FOR CIVIL FINES, EQUITABLE REMEDIES AND CRIMINAL SANCTIONS AND COSTS FOR VIOLATION OF THIS ORDINANCE, NUISANCE ABATEMENT, COST REIMBURSEMENT TO THE CITY AND ESTABLISHMENT OF LIENS; AND TO ESTABLISH AN EFFECTIVE DATE.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 1219 of the codified ordinances of the City of Lansing, Michigan, is added and reads follows:

TITLE: CHAPTER 1219. – POST-CONSTRUCTION STORMWATER MANAGEMENT

1219.01. – PURPOSE

(A) THE PURPOSE OF THIS ORDINANCE IS TO ESTABLISH MINIMUM STORMWATER MANAGEMENT REQUIREMENTS AND CONTROLS TO PROTECT AND SAFEGUARD THE GENERAL HEALTH, SAFETY, AND WELFARE OF THE PUBLIC RESIDING IN THE CITY OF LANSING AND THE WATERSHEDS TO WHICH IT DRAINS AND TO COMPLY

WITH THE CITY'S NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM
(NPDES) PERMIT AND OTHER APPLICABLE FEDERAL AND STATE REGULATIONS.

(B) THIS ORDINANCE SEEKS TO MEET THAT PURPOSE BY MINIMIZING THE
NEGATIVE IMPACTS OF INCREASED STORMWATER DISCHARGES FROM NEW LAND
DEVELOPMENT AND REDEVELOPMENT THROUGH THE FOLLOWING OBJECTIVES:

(1) TO MINIMIZE INCREASED STORMWATER RUNOFF RATES AND VOLUMES FROM
IDENTIFIED LAND DEVELOPMENT AND REDEVELOPMENT.

(2) TO MINIMIZE NONPOINT SOURCE POLLUTION.

(3) TO MINIMIZE THE DETERIORATION OF EXISTING WATERCOURSES, CULVERTS
AND BRIDGES, AND OTHER STRUCTURES.

(4) TO ENCOURAGE WATER RECHARGE WHERE GEOLOGICALLY FAVORABLE
CONDITIONS EXISTS.

(5) TO MAINTAIN THE ECOLOGICAL INTEGRITY OF STREAM CHANNELS.

(6) TO MINIMIZE THE NEGATIVE IMPACTS OF DEVELOPMENT ON DOWNSTREAM
CHANNEL STABILITY.

(7) TO PRESERVE AND PROTECT WATER SUPPLY FACILITIES AND WATER
RESOURCES BY CONTROLLING INCREASED FLOOD DISCHARGES, STREAM
EROSION, AND RUNOFF POLLUTION.

(8) TO REDUCE THE ADVERSE IMPACT OF CHANGING LAND USE ON WATER
BODIES AND, TO THAT END, THIS ORDINANCE ESTABLISHES MINIMUM
STANDARDS TO PROTECT WATER BODIES FROM DEGRADATION RESULTING FROM
CHANGING LAND USE WHERE STORMWATER MANAGEMENT CONTROLS ARE
INSUFFICIENT TO MEET WATER QUANTITY AND QUALITY GOALS.

(9) TO ENSURE THAT STORM DRAINS AND STORMWATER BMPS ARE ADEQUATE TO ADDRESS STORMWATER MANAGEMENT NEEDS WITHIN A PROPOSED DEVELOPMENT, AND FOR PROTECTING DOWNSTREAM LANDOWNERS FROM FLOODING AND DEGRADATION OF WATER QUALITY. THE PROCEDURES, STANDARDS, AND RECOMMENDATIONS SET FORTH IN THIS ORDINANCE AND THE CITY OF LANSING'S STORMWATER MANAGEMENT POLICIES AND PROCEDURES MANUAL (POLICIES MANUAL) ARE DESIGNED FOR THESE PURPOSES.

(10) TO ENSURE THAT ALL STORMWATER FACILITIES NECESSARY FOR A PROPOSED DEVELOPMENT WILL HAVE AN APPROPRIATE GOVERNMENTAL UNIT RESPONSIBLE IN PERPETUITY FOR PERFORMING MAINTENANCE OR; FOR OVERSEEING THE PERFORMANCE OF MAINTENANCE BY A PRIVATE ENTITY.

(11) TO FACILITATE THE INTEGRATION OF STORMWATER MANAGEMENT AND POLLUTION CONTROL WITH OTHER ORDINANCES, PROGRAMS, POLICIES, AND THE COMPREHENSIVE PLANS OF THE CITY OF LANSING.

(12) TO ESTABLISH LEGAL AUTHORITY TO CARRY OUT ALL OF THE INSPECTION AND MONITORING PROCEDURES NECESSARY TO ENSURE COMPLIANCE WITH THIS ORDINANCE.

1219.02. – DEFINITIONS.

AS USED IN THIS CHAPTER:

APPLICANT MEANS ANY PERSON PROPOSING OR IMPLEMENTING THE DEVELOPMENT OR REDEVELOPMENT OF LAND.

BMP OR BEST MANAGEMENT PRACTICE MEANS ANY PRACTICE, OR COMBINATION

OF PRACTICES AND DESIGN CRITERIA THAT COMPLY WITH THE CITY OF LANSING
STORMWATER MANAGEMENT DESIGN MANUAL OR EQUIVALENT PRACTICES AND
DESIGN CRITERIA THAT ACCOMPLISH THE PURPOSES OF THIS ORDINANCE
(INCLUDING, BUT NOT LIMITED TO MINIMIZING STORMWATER RUNOFF AND
PREVENTING THE DISCHARGE OF POLLUTANTS INTO STORMWATER) AS
DETERMINED BY THE CITY ENGINEER AND/OR, WHERE APPROPRIATE, THE
STANDARDS OF THE COUNTY DRAIN COMMISSIONER.

CHANNEL MEANS A NATURAL OR ARTIFICIAL WATERCOURSE WITH A DEFINITE
BED AND BANKS THAT CONDUCTS CONTINUOUSLY OR PERIODICALLY FLOWING
WATER.

CONVEYANCE FACILITY MEANS A STORM DRAIN, PIPE, SWALE, OR CHANNEL.

DESIGN ENGINEER MEANS THE REGISTERED PROFESSIONAL ENGINEER
RESPONSIBLE FOR THE DESIGN OF THE STORMWATER MANAGEMENT PLAN.

DETENTION MEANS A SYSTEM WHICH IS DESIGNED TO CAPTURE STORMWATER
AND RELEASE IT OVER A GIVEN PERIOD OF TIME THROUGH AN OUTLET
STRUCTURE AT A CONTROLLED RATE. THE GOALS OF THIS BMP ARE TO
CONTROL PEAK DISCHARGE RATES AND PROVIDE GRAVITY SETTLING OF
POLLUTANTS.

DEVELOPED OR DEVELOPMENT MEANS THE INSTALLATION OR CONSTRUCTION OF
IMPERVIOUS SURFACES ON A DEVELOPMENT SITE THAT REQUIRE, PURSUANT TO
STATE LAW OR LOCAL ORDINANCE, CITY OF LANSING APPROVAL OF A SITE PLAN,
SITE CONDOMINIUM, SPECIAL LAND USE, PLANNED UNIT DEVELOPMENT, LAND
DIVISION APPROVAL, PRIVATE ROAD APPROVAL, OR OTHER APPROVALS

REQUIRED FOR THE DEVELOPMENT OF LAND OR THE ERECTION OF BUILDINGS OR STRUCTURES; PROVIDED, HOWEVER, THAT FOR THE PURPOSES OF THIS ARTICLE ONLY, DEVELOPED OR DEVELOPMENT SHALL NOT INCLUDE THE ACTUAL CONSTRUCTION OF, OR AN ADDITION, EXTENSION, OR MODIFICATION TO, AN INDIVIDUAL SINGLE-FAMILY OR A TWO-FAMILY DETACHED DWELLING THAT DISTURBS LESS THAN ONE ACRE.

ENGINEERED SITE GRADING PLAN MEANS A SEALED DRAWING OR PLAN AND ACCOMPANYING TEXT PREPARED BY A REGISTERED ENGINEER OR LANDSCAPE ARCHITECT WHICH SHOWS ALTERATIONS OF TOPOGRAPHY, ALTERATIONS OF WATERCOURSES, FLOW DIRECTIONS OF STORMWATER RUNOFF, AND PROPOSED STORMWATER MANAGEMENT AND MEASURES, HAVING AS ITS PURPOSE TO ENSURE THAT THE OBJECTIVES OF THIS ORDINANCE ARE MET.

EROSION AND SEDIMENT CONTROL PLAN MEANS A PLAN THAT IS DESIGNED TO MINIMIZE THE ACCELERATED EROSION AND SEDIMENTATION RUNOFF AT A SITE DURING CONSTRUCTION.

FEE IN LIEU CONTRIBUTION MEANS A PAYMENT OF MONEY IN PLACE OF MEETING ALL OR PART OF THE STORMWATER PERFORMANCE STANDARDS REQUIRED BY THIS ORDINANCE.

GRADING MEANS ANY STRIPPING, EXCAVATING, FILLING, OR STOCKPILING OF SOIL OR ANY COMBINATION THEREOF AND THE LAND IN ITS EXCAVATED OR FILLED CONDITION.

IMPERVIOUS SURFACE MEANS SURFACE THAT DOES NOT ALLOW STORMWATER RUNOFF TO SLOWLY PERCOLATE INTO THE SOIL.

1 *INFILTRATION* MEANS THE PERCOLATION OF WATER INTO THE GROUND,
2 EXPRESSED IN INCHES PER HOUR.

3 *LAND DISTURBING ACTIVITY* MEANS ANY ACTIVITY THAT CHANGES THE VOLUME
4 OR PEAK FLOW DISCHARGE OF RAINFALL RUNOFF FROM THE LAND SURFACE.
5 THIS MAY INCLUDE THE GRADING, DIGGING, CUTTING, SCRAPING, OR
6 EXCAVATING OF SOIL, PLACEMENT OF FILL MATERIALS, PAVING,
7 CONSTRUCTION, SUBSTANTIAL REMOVAL OF VEGETATION, OR ANY ACTIVITY
8 THAT BARES SOIL OR ROCK OR INVOLVES THE DIVERSION OR PIPING OF ANY
9 NATURAL OR MAN-MADE WATERCOURSE.

10 *MAINTENANCE AGREEMENT* MEANS A BINDING AGREEMENT THAT ESTABLISHES
11 THE TERMS, MEASURES, AND CONDITIONS FOR THE MAINTENANCE OF
12 STORMWATER SYSTEMS AND FACILITIES.

13 *NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORMWATER*
14 *DISCHARGE PERMIT* MEANS THE PERMIT ISSUED TO THE CITY OF LANSING BY THE
15 MICHIGAN DEPARTMENT OF ENVIRONMENT QUALITY FOR POINT SOURCE
16 DISCHARGES OF STORMWATER FROM MUNICIPAL SEPARATE STORM SEWER
17 SYSTEMS.

18 *NON-STRUCTURAL MEASURE* MEANS A STORMWATER CONTROL AND TREATMENT
19 TECHNIQUE THAT USES NATURAL PROCESSES, RESTORATION OR ENHANCEMENT
20 OF NATURAL SYSTEMS, OR DESIGN APPROACHES TO CONTROL RUNOFF AND/OR
21 REDUCE POLLUTANT LEVELS. SUCH MEASURES ARE USED IN LIEU OF OR TO
22 SUPPLEMENT STRUCTURAL PRACTICES ON A LAND DEVELOPMENT SITE.

23 *OFFSITE FACILITY* MEANS ALL OR PART OF A DRAINAGE SYSTEM THAT IS

1 LOCATED PARTIALLY OR COMPLETELY OFF THE DEVELOPMENT SITE WHICH IT
2 SERVES.

3 *PEAK RATE OF DISCHARGE* MEANS THE MAXIMUM RATE OF STORMWATER FLOW
4 AT A PARTICULAR LOCATION FOLLOWING A STORM EVENT, AS MEASURED AT A
5 GIVEN POINT AND TIME IN CUBIC FEET PER SECOND (CFS).

6 *PERMANENT STORMWATER BMP* MEANS A STORMWATER BEST MANAGEMENT
7 PRACTICE (BMP) THAT WILL BE OPERATIONAL AFTER THE CONSTRUCTION
8 PHASE OF A PROJECT AND THAT IS DESIGNED TO BECOME A PERMANENT PART
9 OF THE SITE FOR THE PURPOSES OF MANAGING STORMWATER RUNOFF.

10 *PLAN* MEANS WRITTEN NARRATIVES, SPECIFICATIONS, DRAWINGS, SKETCHES,
11 WRITTEN STANDARDS, OPERATING PROCEDURES, OR ANY COMBINATION OF
12 THESE WHICH CONTAIN INFORMATION PURSUANT TO THIS ORDINANCE.

13 *POST-CONSTRUCTION STORMWATER MANAGEMENT PLAN (STORMWATER PLAN)*
14 MEANS DRAWINGS AND WRITTEN INFORMATION PREPARED BY A REGISTERED
15 ENGINEER, REGISTERED LANDSCAPE ARCHITECT, OR REGISTERED SURVEYOR
16 WHICH DESCRIBE THE WAY IN WHICH ACCELERATED SOIL EROSION AND/OR
17 STORMWATER FLOWS FROM A PARTICULAR SITE ARE PROPOSED TO BE
18 CONTROLLED, BOTH DURING AND AFTER CONSTRUCTION, HAVING AS ITS
19 PURPOSE TO ENSURE THAT THE OBJECTIVES OF THIS ORDINANCE ARE MET.

20 *RECEIVING STREAM OR CHANNEL* MEANS THE BODY OF WATER OR CONVEYANCE
21 INTO WHICH STORMWATER RUNOFF IS DISCHARGED

22 *RECHARGE* MEANS THE REPLENISHMENT OF UNDERGROUND WATER RESERVES
23 THROUGH PERCOLATION.

1 *REDEVELOPMENT* MEANS A CHANGE TO A PREVIOUSLY EXISTING, IMPROVED
2 PROPERTY, INCLUDING BUT NOT LIMITED TO THE DEMOLITION OR BUILDING OF
3 STRUCTURES, FILLING, GRADING, PAVING, OR EXCAVATING, BUT EXCLUDING
4 ORDINARY MAINTENANCE ACTIVITIES, REMODELING OF BUILDINGS ON THE
5 EXISTING FOOTPRINT, RESURFACING OF PAVED AREAS, AND EXTERIOR CHANGES
6 OR IMPROVEMENTS THAT DO NOT MATERIALLY INCREASE OR CONCENTRATE
7 STORMWATER RUNOFF OR CAUSE ADDITIONAL NONPOINT SOURCE POLLUTION.

8 *RESPONSIBLE PARTY* MEANS ANY INDIVIDUAL, PARTNERSHIP, CO-PARTNERSHIP,
9 FIRM, COMPANY, CORPORATION, ASSOCIATION, JOINT STOCK, COMPANY, TRUST,
10 ESTATE, GOVERNMENTAL ENTITY, OR ANY OTHER LEGAL ENTITY; OR THEIR
11 REPRESENTATIVES, AGENTS, OR ASSIGNS THAT IS NAMED ON A STORMWATER
12 MAINTENANCE AGREEMENT AS RESPONSIBLE FOR LONG-TERM OPERATION AND
13 MAINTENANCE OF ONE OR MORE STORMWATER BMPS.

14 *RETENTION* MEANS A HOLDING SYSTEM FOR STORMWATER, EITHER NATURAL OR
15 MAN-MADE, WHICH DOES NOT HAVE A DIRECT OUTLET TO ADJOINING
16 WATERCOURSES OR WETLANDS.

17 *RUNOFF* MEANS THAT PART OF PRECIPITATION, WHICH FLOWS OVER THE LAND.

18 *SEDIMENT* MEANS MINERAL OR ORGANIC PARTICULATE MATTER THAT HAS
19 BEEN REMOVED FROM ITS SITE OF ORIGIN BY THE PROCESSES OF SOIL EROSION,
20 IS IN SUSPENSION IN WATER, OR IS BEING TRANSPORTED.

21 *STORMWATER BMP* MEANS ANY FACILITY, STRUCTURE, CHANNEL, AREA,
22 PROCESS OR MEASURE WHICH SERVES TO CONTROL STORMWATER RUNOFF IN
23 ACCORDANCE WITH THE PURPOSES AND STANDARDS OF THIS ORDINANCE.

1 *STORMWATER MANAGEMENT DESIGN MANUAL* MEANS THE DOCUMENT THAT
2 PROVIDES A DETAILED EXPLANATION OF THE DESIGN CRITERIA AND SPECIFIC
3 CONSTRUCTED APPROACHES FOR ACHIEVING COMPLIANCE WITH THE CITY'S
4 POST-CONSTRUCTION STORMWATER MANAGEMENT ORDINANCE.

5 *STORMWATER MANAGEMENT POLICIES AND PROCEDURES MANUAL* MEANS THE
6 DOCUMENT THAT PROVIDES A DETAILED EXPLANATION OF THE POLICIES AND
7 PROCEDURES FOR ACHIEVING COMPLIANCE WITH THE CITY'S POST-
8 CONSTRUCTION STORMWATER MANAGEMENT ORDINANCE.

9 *STREAM BUFFER* MEANS AN AREA OF LAND AT OR NEAR A STREAMBANK,
10 WETLAND, OR WATERBODY THAT HAS INTRINSIC WATER QUALITY VALUE DUE
11 TO THE ECOLOGICAL AND BIOLOGICAL PROCESSES IT PERFORMS OR IS
12 OTHERWISE SENSITIVE TO CHANGES WHICH MAY OTHERWISE RESULT IN
13 SIGNIFICANT DEGRADATION TO WATER QUALITY.

14 *WATERCOURSE* MEANS ANY NATURAL OR MANMADE WATERWAY OR OTHER
15 BODY OF WATER HAVING REASONABLY WELL DEFINED BANKS. RIVERS,
16 STREAMS, CREEKS, BROOKS, AND CHANNELS, WHETHER CONTINUALLY OR
17 INTERMITTENTLY FLOWING, AS WELL AS LAKES AND PONDS ARE
18 WATERCOURSES FOR PURPOSES OF STORMWATER MANAGEMENT.

19 *WATERSHED* MEANS AN AREA OF LAND DRAINING TO A COMMON OUTLET
20 OTHERWISE KNOWN AS A DRAINAGE OR CATCHMENT AREA.

21 *WETLANDS* MEANS AS DEFINED BY MICHIGAN'S WETLAND STATUTE, PART 303,
22 WETLANDS PROTECTION, OF THE NATURAL RESOURCES AND ENVIRONMENTAL
23 PROTECTION ACT, 1994 PA 451, AS AMENDED.

DRAFT

1219.03. - APPLICABILITY

(A) THIS ORDINANCE SHALL BE APPLICABLE TO ALL LAND DEVELOPMENT (NEW DEVELOPMENT AND REDEVELOPMENT), INCLUDING BUT NOT LIMITED TO, SITE PLAN, PLOT PLAN AND PLAT APPLICATIONS AS WELL AS ANY GRADING APPLICATIONS. IN ADDITION, THIS ORDINANCE SHALL BE APPLICABLE TO PUBLIC IMPROVEMENT PROJECTS THAT DISTURB ONE (1) ACRE OR MORE.

THE CITY ENGINEER MAY WAIVE THE CHANNEL PROTECTION REQUIREMENTS, WATER QUALITY REQUIREMENTS AND/OR FLOOD CONTROL REQUIREMENTS OF SECTION 1219.08(D) OF THIS ORDINANCE FOR:

- PROJECTS THAT ARE WITHIN AREAS OF THE CITY OF LANSING'S SEWER COLLECTION SYSTEM THAT ARE SERVED BY COMBINED SEWERS; OR
- PROJECTS THAT DISTURB LESS THAN ONE (1) ACRE AND ARE NOT PART OF A LARGER COMMON PLAN OF DEVELOPMENT OR SALE THAT WOULD DISTURB ONE (1) ACRE OR MORE.

(B) THE PROCEDURES AND STANDARDS SET FORTH IN THIS POST-CONSTRUCTION STORMWATER MANAGEMENT ORDINANCE, AND THE POLICIES, PROCEDURES, AND DESIGN DATA SPECIFIED IN THE CITY OF LANSING STORMWATER MANAGEMENT POLICIES AND PROCEDURES MANUAL (POLICIES MANUAL) AND THE CITY OF LANSING STORMWATER MANAGEMENT DESIGN MANUAL (DESIGN MANUAL) PROVIDE THE MINIMUM STANDARDS TO BE ADHERED TO BY DEVELOPERS AND IN NO WAY LIMITS THE AUTHORITY OF THE CITY OF LANSING TO ADOPT OR PUBLISH AND/OR ENFORCE HIGHER STANDARDS

AS A CONDITION OF APPROVAL OF DEVELOPMENTS.

(C) NO SITE PLAN, PLOT PLAN, OR PLAT SHALL BE APPROVED UNDER PART 12 OF THE CITY CODE UNTIL APPROVAL BY THE CITY ENGINEER THAT SAID DEVELOPMENT OR REDEVELOPMENT MEETS ALL:

- SOIL EROSION AND SEDIMENTATION CONTROL MEASURES CONSISTENT WITH THE REQUIREMENTS OF CHAPTER 1218 OF THE CITY CODE;
- REQUIREMENTS FOR AN APPROVED POST-CONSTRUCTION STORMWATER MANAGEMENT PLAN (STORMWATER PLAN) AS OUTLINED IN SECTION 1219.07 OF THIS ORDINANCE; AND
- RELATED LAND DEVELOPMENT REGULATIONS.

(D) IN ORDER TO ENSURE COMPLETION OF CONSTRUCTION OF THE PERMANENT STORMWATER BMPS SPECIFIED IN THE APPLICANT'S STORMWATER PLAN AS OUTLINED IN SECTION 1219.07 AND 1219.08 OF THIS ORDINANCE, A COMPLETION BOND MUST BE PROVIDED TO THE CITY OF LANSING IN CONJUNCTION WITH THE SITE PLAN OR PLOT PLAN SUBMITTED CONSISTENT WITH PART 12 OF THE CITY CODE. THE VALUE OF THE COMPLETION BOND MUST BE IN AN AMOUNT EQUIVALENT TO THE VALUE OF THE PERMANENT STORMWATER BMPS SPECIFIED IN THE APPROVED STORMWATER PLAN. CONSISTENT WITH SECTION 1219.10(G) OF THIS ORDINANCE, THE COMPLETION BOND WILL BE RELEASED BY THE CITY OF LANSING FOLLOWING FINAL VERIFICATION OF THE CONSTRUCTION BY A REGISTERED PROFESSIONAL ENGINEER.

(E) FOR AN EXISTING STORMWATER BASIN CONSTRUCTED PRIOR TO THE EFFECTIVE DATE OF THIS ORDINANCE, AN APPROVED STORMWATER PLAN MUST

BE SECURED PRIOR TO ANY SIGNIFICANT EXPANSION, REPAIR, OR MAINTENANCE
OF SAID STORMWATER BASIN.

1219.04. - EXEMPTIONS

(A) NOTWITHSTANDING THE REQUIREMENTS OF SECTION 1219.03, A
STORMWATER PLAN SHALL NOT BE REQUIRED FOR ACTIVITIES PROTECTED BY
THE RIGHT TO FARM ACT 93 OF 1981.

(B) THE INSTALLATION OR REMOVAL OF INDIVIDUAL MANUFACTURED
HOMES WITHIN A MANUFACTURED HOME PARK IS EXEMPTED FROM THE
REQUIREMENTS OF THIS ORDINANCE. THIS EXEMPTION SHALL NOT BE
CONSTRUED TO APPLY TO THE CONSTRUCTION, EXPANSION, OR MODIFICATION
OF A MANUFACTURED HOME PARK.

(C) PLATS THAT HAVE RECEIVED PRELIMINARY PLAT APPROVAL AND
OTHER DEVELOPMENTS WITH FINAL LAND USE APPROVAL PRIOR TO THE
EFFECTIVE DATE OF THIS ORDINANCE ARE EXEMPTED FROM THE
REQUIREMENTS OF THIS ORDINANCE, WHERE SUCH APPROVALS REMAIN IN
EFFECT.

(D) ANY EMERGENCY PROJECTS THAT ARE IMMEDIATELY NECESSARY FOR
THE PROTECTION OF LIFE, PROPERTY, OR NATURAL RESOURCES, ARE EXEMPTED
FROM THE REQUIREMENTS OF THIS ORDINANCE.

(E) LINEAR CONSTRUCTION PROJECTS, SUCH AS PIPELINE OR UTILITY LINE
INSTALLATION, THAT DO NOT RESULT IN THE INSTALLATION OF ANY
IMPERVIOUS COVER, AS DETERMINED BY THE CITY ENGINEER, ARE EXEMPTED

FROM THE REQUIREMENTS OF THIS ORDINANCE.

1219.05. - LIABILITY

ANY PERSON WHO UNDERTAKES OR CAUSES TO BE UNDERTAKEN ANY LAND DEVELOPMENT SHALL ENSURE THAT SOIL EROSION, SEDIMENTATION, INCREASED POLLUTANT LOADS AND CHANGED WATER FLOW CHARACTERISTICS RESULTING FROM THE ACTIVITY ARE CONTROLLED SO AS TO MINIMIZE POLLUTION OF RECEIVING WATERS. THE REQUIREMENTS OF THIS ORDINANCE AND OTHER APPLICABLE CITY OF LANSING ORDINANCES ARE MINIMUM STANDARDS AND A PERSON'S COMPLIANCE WITH THE SAME SHALL NOT RELIEVE SUCH PERSON FROM THE DUTY OF ENACTING ALL MEASURES NECESSARY TO MINIMIZE POLLUTION OF RECEIVING WATERS TO THE MAXIMUM EXTENT PRACTICABLE.

1219.06. - DESIGNATION OF STORMWATER AUTHORITY; POWERS AND DUTIES

(A) THE CITY ENGINEER SHALL ADMINISTER AND ENFORCE THIS ORDINANCE, AND MAY FURNISH ADDITIONAL POLICY, CRITERIA AND INFORMATION INCLUDING SPECIFICATIONS AND STANDARDS AND/OR ESTABLISHMENT OF A PERMITTING PROGRAM, FOR THE PROPER IMPLEMENTATION OF THE REQUIREMENTS OF THIS ORDINANCE AND MAY PROVIDE SUCH INFORMATION IN THE FORM OF A STORMWATER MANAGEMENT POLICIES AND PROCEDURES MANUAL AND/OR STORMWATER MANAGEMENT DESIGN MANUAL.

(B) THE CITY OF LANSING'S STORMWATER MANAGEMENT POLICIES AND PROCEDURES MANUAL AND/OR STORMWATER MANAGEMENT DESIGN MANUAL MAY BE UPDATED AND EXPANDED FROM TIME TO TIME, AT THE DISCRETION OF THE CITY ENGINEER BASED ON REGULATORY REVISIONS AND/OR IMPROVEMENTS IN ENGINEERING, SCIENCE, MONITORING AND LOCAL MAINTENANCE EXPERIENCE.

(C) REPRESENTATIVES OF THE CITY ENGINEER SHALL HAVE THE RIGHT TO ENTER UPON ANY LAND FOR THE PURPOSES OF MAKING AN INSPECTION OR ACQUIRING INFORMATION TO DETERMINE WHETHER OR NOT THE PROPERTY CONFORMS TO THE REQUIREMENTS OF THIS ORDINANCE.

1219.07. - CONTENTS OF POST-CONSTRUCTION STORMWATER MANAGEMENT PLAN

(A) THE STORMWATER MANAGEMENT PLAN (STORMWATER PLAN) SHALL UTILIZE TO THE MAXIMUM EXTENT PRACTICABLE SITE PLANNING AND DESIGN TECHNIQUES THAT REDUCE RUNOFF RATES, VOLUMES, AND POLLUTANT LOADS. SUCH TECHNIQUES INCLUDE, BUT ARE NOT LIMITED TO, MINIMIZATION AND/OR DISCONNECTION OF IMPERVIOUS SURFACES; DEVELOPMENT DESIGN THAT REDUCES THE RATE AND VOLUME OF RUNOFF; RESTORATION OR ENHANCEMENT OF NATURAL AREAS SUCH AS RIPARIAN AREAS, WETLANDS, AND FORESTS; AND DISTRIBUTED PRACTICES THAT INTERCEPT AND TREAT RUNOFF FROM DEVELOPED AREAS.

(B) THE STORMWATER PLAN SHALL BE PRESENTED AS FOLLOWS:

(1) THROUGH PLANS, ILLUSTRATIONS, REPORTS, AND CALCULATIONS, THE STORMWATER PLAN SHALL DISPLAY THE REQUIRED INFORMATION SPECIFIED IN THE CITY OF LANSING STORMWATER MANAGEMENT DESIGN MANUAL (DESIGN MANUAL).

(2) THE STORMWATER PLAN MUST BE SUFFICIENTLY DETAILED TO SPECIFY THE TYPE, LOCATION, AND SIZE OF STORMWATER MANAGEMENT FACILITIES.

(3) IF IT IS PROPOSED TO DEVELOP A PARCEL IN TWO OR MORE PHASES, THE STORMWATER PLAN SHALL BE PREPARED AND SUBMITTED FOR THE TOTAL PROJECT.

(C) THE STORMWATER PLAN SHALL BE PREPARED BY A REGISTERED CIVIL ENGINEER IN ACCORDANCE WITH THE REQUIREMENTS OUTLINED IN THE DESIGN MANUAL. OTHER PERSONS AND PROFESSIONALS MAY ASSIST IN THE PREPARATION OF THE PLAN. ALL PLANS SHALL BE PROPERLY SEALED.

1219.08. - STANDARDS FOR POST CONSTRUCTION STORMWATER MANAGEMENT PLAN (STORMWATER PLAN) APPROVAL

(A) ALL DEVELOPMENTS REQUIRING A STORMWATER PLAN SHALL BE DESIGNED, CONSTRUCTED, AND MAINTAINED TO PREVENT FLOODING, MINIMIZE STREAM CHANNEL IMPACTS, PROTECT WATER QUALITY, AND ACHIEVE THE PURPOSES OF THIS ORDINANCE, AS STATED ABOVE. THE CITY OF LANSING HAS ADOPTED PERFORMANCE STANDARDS TO MEET THE OBJECTIVES OF MANAGING THE QUANTITY AND QUALITY OF STORMWATER RUNOFF FROM A SITE AS DESCRIBED BELOW AND IN THE CITY OF LANSING STORMWATER MANAGEMENT

DESIGN MANUAL (DESIGN MANUAL).

(B) DESIGNERS MAY SELECT ANY COMBINATION OF STORMWATER BMPS WHICH MEET THE PERFORMANCE STANDARDS PROVIDED THE SELECTIONS:

(1) COMPLY WITH THE REQUIREMENTS IDENTIFIED IN THIS ORDINANCE AND THE ASSOCIATED CITY OF LANSING STORMWATER MANAGEMENT POLICIES AND

PROCEDURES MANUAL (POLICIES MANUAL) AND DESIGN MANUAL;

(2) COMPLY WITH ALL OTHER LOCAL, COUNTY, STATE, OR FEDERAL REQUIREMENTS; AND

(3) DO NOT CONFLICT WITH THE EXISTING LOCAL STORMWATER MANAGEMENT AND WATERSHED PLANS.

(C) THE PARTICULAR FACILITIES AND MEASURES REQUIRED ON-SITE SHALL TAKE INTO CONSIDERATION THE NATURAL FEATURES, UPLAND AREAS, WETLANDS, AND WATERCOURSES ON THE SITE; THE POTENTIAL FOR ON-SITE AND OFFSITE ADVERSE STORMWATER IMPACTS, WATER POLLUTION, AND EROSION; AND THE SIZE OF THE SITE.

(D) THE FOLLOWING ON-SITE STORMWATER MANAGEMENT CONCEPTS MUST BE FOLLOWED:

(1) NATURAL TOPOGRAPHY AND SITE DRAINAGE SHALL BE PRESERVED AND SITE GRADING SHALL BE MINIMIZED TO THE MAXIMUM EXTENT REASONABLY ACHIEVABLE CONSIDERING THE NATURE OF THE DEVELOPMENT.

(2) THE PREFERRED CONVEYANCE STRATEGY IS TO TRANSPORT, WHEREVER POSSIBLE, UNTREATED AND TREATED RUNOFF IN CONVEYANCE FACILITIES OPEN TO THE ATMOSPHERE (E.G. SWALES, VEGETATED BUFFER STRIPS, ENERGY-

DISSIPATING STRUCTURES, ETC.), RATHER THAN THROUGH ENCLOSED PIPES, SO AS TO DECREASE RUNOFF VELOCITY, ALLOW FOR NATURAL INFILTRATION, ALLOW SUSPENDED SEDIMENT PARTICLES TO SETTLE, AND TO REMOVE POLLUTANTS.

(3) WATERCOURSES SHALL NOT BE DEEPENED, WIDENED, DREDGED, CLEARED OF VEGETATION, STRAIGHTENED, STABILIZED, OR OTHERWISE ALTERED WITHOUT APPLICABLE PERMITS OR APPROVALS FROM THE CITY ENGINEER, RELEVANT COUNTY AGENCIES AND THE APPLICABLE STATE OF MICHIGAN DEPARTMENT(S).

(4) THE STORMWATER PLAN AND ASSOCIATED BMPS MUST DEMONSTRATE COMPLIANCE WITH REQUIRED CHANNEL PROTECTION/VOLUME CRITERIA BY PROVIDING RETENTION AS NECESSARY TO MEET VOLUME AND PEAK FLOW LIMITS CONSISTENT WITH THE REQUIREMENTS OF THE DESIGN MANUAL. SPECIFIC DETAILS FOR ACHIEVING COMPLIANCE WITH THE VOLUME/CHANNEL PROTECTION CRITERIA ARE OUTLINED IN THE DESIGN MANUAL.

(5) THE STORMWATER PLAN AND ASSOCIATED BMPS MUST DEMONSTRATE COMPLIANCE WITH REQUIRED WATER QUALITY CRITERIA BY PROVIDING TREATMENT OF TOTAL SUSPENDED SOLIDS (TSS) OR BY PROVIDING RETENTION TO ACHIEVE THE SAME CRITERIA FOR MAXIMUM TSS CONCENTRATIONS IN THE STORMWATER DISCHARGE FROM THE SITE WITH EITHER APPROACH BEING CONSISTENT WITH THE REQUIREMENTS OF THE DESIGN MANUAL. SPECIFIC DETAILS FOR ACHIEVING COMPLIANCE WITH THE WATER QUALITY CRITERIA ARE OUTLINED IN THE DESIGN MANUAL.

(6) THE STORMWATER PLAN AND ASSOCIATED BMPS MUST DEMONSTRATE COMPLIANCE WITH REQUIRED PEAK FLOWRATE AND FLOOD CONTROL CRITERIA BY PROVIDING STORMWATER DETENTION AND/OR RETENTION CONSISTENT WITH THE REQUIREMENTS OF THE DESIGN MANUAL. SPECIFIC DETAILS FOR ACHIEVING COMPLIANCE WITH THE PEAK FLOWRATE AND FLOOD CONTROL CRITERIA ARE OUTLINED IN THE DESIGN MANUAL.

(7) UNDER CERTAIN CONDITIONS, THE CITY OF LANSING, UPON RECOMMENDATION BY THE CITY ENGINEER, MAY IMPOSE THE FOLLOWING ADDITIONAL RESTRICTIONS ON STORMWATER DISCHARGES.

- PEAK DISCHARGE MAY BE FURTHER RESTRICTED WHEN IT CAN BE SHOWN THAT A PROBABLE RISK TO DOWNSTREAM STRUCTURES OR UNIQUE NATURAL AREAS EXISTS OR THAT EXISTING SEVERE FLOODING PROBLEMS COULD BE FURTHER AGGRAVATED.
- MEASURES SHALL BE IMPOSED TO PROTECT AGAINST GROUND OR SURFACE WATER POLLUTION WHERE THE NATURE OF THE SOILS OR BEDROCK UNDERLYING A STORMWATER MANAGEMENT STRUCTURE CONSTITUTES SUBSTANTIAL RISK OF CONTAMINATION, SUCH AS MIGHT BE THE CASE IN LIMESTONE FORMATIONS. SPECIAL PROVISIONS TO BE FOLLOWED IN THESE CASES WILL BE PROVIDED BY THE CITY ENGINEER.

(E) STORMWATER “CREDITS” FOR ONSITE STORMWATER MANAGEMENT

MAY BE CONSIDERED IN ACCORDANCE WITH THE PROVISIONS PROVIDED IN THE
POLICIES MANUAL.

(F) STORMWATER “OFFSETS” MAY BE CONSIDERED WHERE WATER
QUANTITY OR WATER QUALITY BMPS REQUIRED BY THIS ORDINANCE CAN NOT
BE FULLY ACCOMMODATED ON-SITE IN ACCORDANCE WITH THE PROVISIONS
PROVIDED IN THE POLICIES MANUAL.

1219.09. - STORMWATER MANAGEMENT PLAN AND BMP CONSTRUCTION PLANS
SUBMISSION

(A) THE STORMWATER MANAGEMENT PLAN (STORMWATER PLAN) AND THE
ASSOCIATED, PROPOSED BMP CONSTRUCTION PLANS AND SPECIFICATIONS
SHALL BE SUBMITTED FOR REVIEW IN ACCORDANCE WITH THE SITE PLAN
SUBMITTAL REQUIREMENTS OF PART 12 OF THE CITY CODE.

(B) THE BMP CONSTRUCTION PLANS AND SPECIFICATIONS SHALL BE
PREPARED IN ACCORDANCE WITH THE REQUIREMENTS OF THIS ORDINANCE AND
THE CITY OF LANSING STORMWATER MANAGEMENT DESIGN MANUAL (DESIGN
MANUAL).

(C) THE BMP CONSTRUCTION PLANS AND SPECIFICATIONS SHALL BE
PREPARED BY A LICENSED LANDSCAPE ARCHITECT, CERTIFIED PROFESSIONAL
SURVEYOR, OR PROFESSIONAL ENGINEER AND MUST BE SIGNED BY THE
PROFESSIONAL PREPARING THE PLAN, WHO SHALL CERTIFY THAT THE DESIGN
OF ALL STORMWATER BMPS MEET THE REQUIREMENTS OF THIS ORDINANCE.

(D) NO SUBSTANTIVE CHANGES SHALL BE MADE TO AN APPROVED

1 STORMWATER PLAN WITHOUT REVIEW AND WRITTEN APPROVAL BY THE CITY
2 OF LANSING. THE ENGINEERING DIVISION MAY REQUEST ADDITIONAL DATA
3 WITH A PLAN AMENDMENT AS MAY BE NECESSARY FOR A COMPLETE REVIEW OF
4 THE STORMWATER PLAN AND BMP CONSTRUCTION PLANS AND SPECIFICATIONS
5 TO ENSURE THAT CHANGES TO THE PLAN WILL COMPLY WITH THE
6 REQUIREMENTS OF THIS ORDINANCE.

7 (E) COMPLIANCE WITH THE REQUIREMENTS OF THIS ORDINANCE DOES NOT
8 ELIMINATE THE NEED FOR THE PROPRIETOR TO OBTAIN REQUIRED PERMITS AND
9 APPROVALS FROM COUNTY AND STATE AGENCIES.

10 (F) FOR SITE CONDOMINIUMS, COMPLETE MASTER DEED DOCUMENTS
11 (INCLUDING “EXHIBITS” DRAWINGS) MUST BE SUBMITTED FOR THE CITY’S
12 REVIEW AND APPROVAL PRIOR TO RECORDING.

13
14 1219.10. - REVIEW PROCEDURES

15 (A) ALL STORMWATER MANAGEMENT PLANS AND BMP CONSTRUCTION
16 PLANS AND SPECIFICATIONS SHALL BE SUBJECT TO REVIEW AND APPROVAL BY
17 THE CITY ENGINEERING DIVISION IN ORDER TO ENSURE CONFORMANCE WITH
18 THE REQUIREMENTS OF THIS ORDINANCE AND THE ASSOCIATED CITY OF
19 LANSING STORMWATER MANAGEMENT POLICIES AND PROCEDURES MANUAL
20 AND THE CITY OF LANSING STORMWATER MANAGEMENT DESIGN MANUAL.

21 (B) UPON SUBMISSION OF A STORMWATER MANAGEMENT PLAN
22 (STORMWATER PLAN) AND BMP CONSTRUCTION PLANS AND SPECIFICATIONS, AS
23 PROVIDED HEREIN, SUCH PLAN SHALL BE REVIEWED BY THE ENGINEERING

DIVISION AND A WRITTEN RESPONSE PREPARED AND SUBMITTED TO THE CITY OF LANSING PLANNING OFFICE. IF THE PROPOSED PLAN IS NOT SUFFICIENT AS ORIGINALLY SUBMITTED, THE ENGINEERING DIVISION WILL NOTIFY THE APPLICANT IN WRITING, SETTING FORTH THE REASONS FOR WITHHOLDING A RECOMMENDATION FOR APPROVAL, AND WILL STATE THE CHANGES NECESSARY TO OBTAIN APPROVAL. FAILURE OF THE OWNER TO ULTIMATELY DEMONSTRATE THAT THE PROJECT MEETS REQUIREMENTS, AS DETERMINED BY THE CITY OF LANSING, SHALL BE REASON TO DENY APPROVAL OF THE STORMWATER PLAN AND BMP CONSTRUCTION PLANS AND SPECIFICATIONS.

(C) BEFORE APPROVAL OF THE FINAL STORMWATER BMP CONSTRUCTION PLANS, COPIES OF ALL NECESSARY WETLAND, FLOODPLAIN, INLAND LAKES AND STREAMS, EROSION CONTROL OR OTHER NEEDED STATE, FEDERAL, OR LOCAL PERMITS RELATING TO STORMWATER MANAGEMENT HAVE BEEN PROVIDED BY THE APPLICANT FOR THE CITY OF LANSING'S FILES.

(D) A SATISFACTORY MAINTENANCE AGREEMENT IN ACCORDANCE WITH SECTION 1219.18 OF THIS ORDINANCE THAT ASSURES LONG-TERM MAINTENANCE OF ALL DRAINAGE IMPROVEMENTS WILL BE IN PLACE BEFORE APPROVAL OF THE STORMWATER PLAN AND BMP CONSTRUCTION PLANS AND SPECIFICATIONS. DOCUMENTATION OF THE MAINTENANCE AGREEMENT WILL BE SUPPLIED TO THE ENGINEERING DIVISION AND APPROVED BY THE CITY ENGINEER.

(E) A SOIL EROSION AND SEDIMENTATION CONTROL PERMIT SHALL NOT BE ISSUED UNDER CHAPTER 1218 OF THE CITY CODE UNLESS THE DETAILED STORMWATER PLAN AND BMP CONSTRUCTION PLANS AND SPECIFICATIONS

1 MEET THE STANDARDS OF THIS ORDINANCE AND THE ASSOCIATED CITY OF
2 LANSING STORMWATER MANAGEMENT POLICIES AND PROCEDURES MANUAL
3 AND THE CITY OF LANSING STORMWATER MANAGEMENT DESIGN MANUAL.

4 (F) FOR DEVELOPMENTS THAT WILL RESULT IN DISTURBANCE OF FIVE OR
5 MORE ACRES OF LAND, A COMPLETE NOTICE OF COVERAGE FOR
6 CONSTRUCTION-PHASE STORMWATER MUST BE SUBMITTED TO THE MICHIGAN
7 DEPARTMENT OF ENVIRONMENTAL QUALITY, WATER RESOURCES DIVISION, TO
8 HAVE THE DISCHARGE AUTHORIZED UNDER A NATIONAL POLLUTANT
9 DISCHARGE ELIMINATION SYSTEM PERMIT.

10 (G) THE APPLICANT WILL MAKE ARRANGEMENTS ACCEPTABLE TO THE
11 ENGINEERING DIVISION FOR INSPECTION DURING CONSTRUCTION AND FOR
12 FINAL VERIFICATION OF THE CONSTRUCTION OF ALL PERMANENT STORMWATER
13 BMPS BY A REGISTERED PROFESSIONAL ENGINEER. FOLLOWING FINAL
14 VERIFICATION OF THE CONSTRUCTION BY A REGISTERED PROFESSIONAL
15 ENGINEER, THE COMPLETION BOND REQUIRED CONSISTENT WITH SECTION
16 1219.03(D) OF THIS ORDINANCE WILL BE RELEASED BY THE CITY OF LANSING.

17 (H) ELECTRONIC FILES OF THE AS-BUILT STORM DRAINS AND STORMWATER
18 BMPS WILL BE SUBMITTED BY THE APPLICANT OR HIS/HER ENGINEER TO THE
19 ENGINEERING DIVISION ALONG WITH THE FINAL PLAN FOR EXISTING SYSTEMS,
20 OR UPON COMPLETION OF SYSTEM CONSTRUCTION FOR NEW SYSTEMS.

21 (I) COMPLETE DEVELOPMENT AGREEMENTS (INCLUDING DEED
22 RESTRICTIONS) MUST BE SUBMITTED FOR THE CITY OF LANSING REVIEW AND
23 APPROVAL PRIOR TO RECORDING.

1219.11. - REVIEW FEES

THE CITY OF LANSING CITY COUNCIL SHALL ESTABLISH APPLICATION FEES AND ESCROW REQUIREMENTS BY RESOLUTION. FEES AND ESCROW ACCOUNT PAYMENTS SHALL BE SUFFICIENT TO COVER ADMINISTRATIVE AND TECHNICAL REVIEW COSTS ANTICIPATED TO BE INCURRED BY THE CITY INCLUDING THE COSTS OF ON-SITE INSPECTIONS.

1219.12. - OFF-SITE STORMWATER MANAGEMENT

REQUIREMENTS FOR OFF-SITE STORMWATER MANAGEMENT MAY BE CONSIDERED IN ACCORDANCE WITH THE OFFSET PROVISIONS PROVIDED IN THE CITY OF LANSING STORMWATER MANAGEMENT POLICIES AND PROCEDURES MANUAL.

1219.13. - REVISION OF PLAN

IF IT BECOMES NECESSARY TO ALTER A DEVELOPMENT OR EARTH CHANGE PROPOSAL AFTER THE STORMWATER PLAN HAS BEEN APPROVED, A REVISED STORMWATER PLAN MUST BE SUBMITTED, REVIEWED, AND APPROVED IN ACCORDANCE WITH THE PROCEDURE SET FORTH ABOVE. ALL REQUIREMENTS AND STANDARDS FOR STORMWATER PLANS SHALL APPLY.

1219.14. - DRAINS UNDER THE JURISDICTION OF THE DRAIN COMMISSIONER

(A) DRAINAGE DISTRICTS WILL NOT BE ALTERED WHEN DESIGNING

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DEVELOPMENT DRAINAGE, EXCEPT AS PROVIDED UNDER SECTION 433 OF ACT 40,
PUBLIC ACT 1956, AS AMENDED.

(B) EXISTING COUNTY DRAIN EASEMENTS WILL BE INDICATED ON THE
STORMWATER PLAN AS WELL AS THE FINAL STORMWATER BMP CONSTRUCTION
PLANS AND WILL BE DESIGNATED AS “INGHAM COUNTY DRAIN”, “EATON
COUNTY DRAIN”, OR THE APPROPRIATE INTER-COUNTY DRAIN AS APPLICABLE.
COUNTY DRAIN EASEMENTS PRIOR TO 1956 WERE NOT REQUIRED BY STATUTE
TO BE RECORDED IMMEDIATELY; THEREFORE, IT MAY BE NECESSARY TO CHECK
THE PERMANENT RECORDS OF THE DRAIN OFFICE TO SEE IF A DRAIN EASEMENT
IS IN EXISTENCE ON THE SUBJECT PROPERTY.

(C) A PERMIT WILL BE OBTAINED FROM THE APPROPRIATE DRAIN
COMMISSIONER’S OFFICE PRIOR TO DISCHARGING INTO, TAPPING OR CROSSING
ANY COUNTY OR INTER-COUNTY DRAIN. THE PERMIT MUST BE OBTAINED PRIOR
TO FINAL PLAN APPROVAL.

(D) PROPOSED RELOCATIONS OF COUNTY DRAINS WILL BE PROCESSED
THROUGH THE OFFICE OF THE APPROPRIATE DRAIN COMMISSIONER.

1219.15. - AS-BUILT CERTIFICATION

AN AS-BUILT CERTIFICATION FOR STORMWATER BMPS MUST BE PROVIDED
TO THE ENGINEERING DIVISION PRIOR TO FINAL APPROVAL OF THE
DEVELOPMENT. THE CERTIFICATION SHOULD INCLUDE ALL OF THE
REQUIREMENTS NOTED IN THE DESIGN MANUAL.

1219.16. - NOTICE OF CONSTRUCTION COMMENCEMENT

THE APPLICANT MUST NOTIFY THE CITY OF LANSING ENGINEERING DIVISION BEFORE THE COMMENCEMENT OF CONSTRUCTION. IN ADDITION, THE APPLICANT MUST NOTIFY THE CITY OF LANSING ENGINEERING DIVISION IN ADVANCE OF CONSTRUCTION OF CRITICAL COMPONENTS OF THE STORMWATER PRACTICES SHOWN ON THE APPROVED STORMWATER BMP CONSTRUCTION PLANS AND SPECIFICATIONS. THE CITY MAY, AT ITS DISCRETION, ISSUE VERBAL OR WRITTEN AUTHORIZATION TO PROCEED WITH CRITICAL CONSTRUCTION STEPS, SUCH AS INSTALLATION OF PERMANENT STORMWATER BMPS BASED ON STABILIZATION OF THE DRAINAGE AREA AND OTHER FACTORS.

1219.17. - CONSTRUCTION INSPECTIONS BY CITY OF LANSING OR ITS REPRESENTATIVES

THE CITY OF LANSING ENGINEERING DIVISION OR ITS REPRESENTATIVES MAY CONDUCT PERIODIC INSPECTIONS OF THE STORMWATER PRACTICES SHOWN ON THE APPROVED STORMWATER BMP CONSTRUCTION PLANS AND SPECIFICATIONS, AND ESPECIALLY DURING CRITICAL INSTALLATION AND STABILIZATION STEPS. ALL INSPECTIONS SHALL BE DOCUMENTED IN WRITING. THE INSPECTION SHALL DOCUMENT ANY VARIATIONS OR DISCREPANCIES FROM THE APPROVED PLAN, AND THE RESOLUTION OF SUCH ISSUES.

1219.18. - MAINTENANCE AGREEMENT

(A) PURPOSE OF MAINTENANCE AGREEMENT - THE PURPOSE OF THE

1 MAINTENANCE AGREEMENT IS TO PROVIDE THE MEANS AND ASSURANCE THAT
2 PERPETUAL, LONG-TERM MAINTENANCE OF STORMWATER BMPS SHALL BE
3 PROVIDED FOR AND UNDERTAKEN. A MAINTENANCE AGREEMENT SHALL BE
4 SUBMITTED TO THE CITY OF LANSING, FOR REVIEW BY THE CITY ENGINEER AND
5 HIS/HER DESIGNEE, AND SHALL BE SUBJECT TO APPROVAL IN CONSISTENT WITH
6 THE APPROVED STORMWATER MANAGEMENT PLAN AND BMP CONSTRUCTION
7 PLANS AND SPECIFICATIONS.

8 (B) RESPONSIBLE PARTY

9 (1) THE RESPONSIBLE PARTY NAMED IN THE RECORDED STORMWATER
10 MAINTENANCE AGREEMENT SHALL MAINTAIN IN GOOD CONDITION AND
11 PROMPTLY REPAIR AND RESTORE ALL STRUCTURAL AND NON-STRUCTURAL
12 STORMWATER BMPS AND ALL NECESSARY ACCESS ROUTES AND
13 APPURTENANCES. SUCH REPAIRS OR RESTORATION AND MAINTENANCE SHALL
14 BE IN ACCORDANCE WITH THE APPROVED STORMWATER BMP CONSTRUCTION
15 PLANS AND SPECIFICATIONS AND THE STORMWATER MAINTENANCE
16 AGREEMENT.

17 (2) THE RESPONSIBLE PARTY SHALL MAKE RECORDS OF INSTALLATION AND OF
18 ALL MAINTENANCE AND REPAIRS, AND SHALL RETAIN THE RECORDS FOR AT
19 LEAST FIVE (5) YEARS. THESE RECORDS SHALL BE MADE AVAILABLE TO THE
20 CITY OF LANSING DURING INSPECTION OF THE PRACTICE AND AT OTHER
21 REASONABLE TIMES UPON REQUEST.

22 (C) MAINTENANCE AGREEMENT PROVISIONS

23 (1) THE MAINTENANCE AGREEMENT SHALL PROVIDE FOR ROUTINE,

1 EMERGENCY, AND LONG-TERM MAINTENANCE OF ALL STORMWATER BMPS.

2 (2) THE MAINTENANCE AGREEMENT SHALL BE BINDING ON ALL SUBSEQUENT
3 OWNERS OF LAND SERVED BY THE STORMWATER BMPS AND SHALL BE
4 RECORDED IN THE OFFICE OF THE APPROPRIATE COUNTY REGISTER OF DEEDS
5 PRIOR TO THE EFFECTIVENESS OF THE APPROVAL OF THE CITY OF LANSING.

6 (3) IF IT HAS BEEN FOUND BY THE CITY OF LANSING, FOLLOWING NOTICE AND
7 AN OPPORTUNITY TO BE HEARD BY THE PROPERTY OWNER, THAT THERE HAS
8 BEEN A MATERIAL FAILURE OR REFUSAL TO UNDERTAKE MAINTENANCE AS
9 REQUIRED UNDER THIS ORDINANCE AND/OR AS REQUIRED IN THE APPROVED
10 MAINTENANCE AGREEMENT AS REQUIRED HEREUNDER, THE CITY ENGINEER
11 SHALL THEN BE AUTHORIZED, BUT NOT REQUIRED, TO HIRE AN ENTITY WITH
12 QUALIFICATIONS AND EXPERIENCE IN THE SUBJECT MATTER TO UNDERTAKE
13 THE MONITORING AND MAINTENANCE AS SO REQUIRED, IN WHICH EVENT THE
14 PROPERTY OWNER SHALL BE OBLIGATED TO ADVANCE OR REIMBURSE
15 PAYMENT (AS DETERMINED BY THE CITY OF LANSING) FOR ALL COSTS AND
16 EXPENSES ASSOCIATED WITH SUCH MONITORING AND MAINTENANCE,
17 TOGETHER WITH A REASONABLE ADMINISTRATIVE FEE. THE MAINTENANCE
18 AGREEMENT REQUIRED UNDER THIS ORDINANCE SHALL CONTAIN A PROVISION
19 SPELLING OUT THIS REQUIREMENT AND, IF THE APPLICANT OBJECTS IN ANY
20 RESPECT TO SUCH PROVISION OR THE UNDERLYING RIGHTS AND OBLIGATIONS,
21 SUCH OBJECTION SHALL BE RESOLVED PRIOR TO THE COMMENCEMENT OF
22 CONSTRUCTION OF THE PROPOSED DEVELOPMENT ON THE PROPERTY.

1219.19. - MAINTENANCE INSPECTIONS

THE CITY OF LANSING ENGINEERING DIVISION OR ITS REPRESENTATIVES
MAY CONDUCT PERIODIC INSPECTIONS FOR ALL STORMWATER PRACTICES
CONSTRUCTED AS PART OF THE APPROVED BMP CONSTRUCTION PLANS AND
SPECIFICATIONS. ALL INSPECTIONS WILL BE DOCUMENTED IN WRITING. THE
INSPECTION SHALL DOCUMENT ANY MAINTENANCE AND REPAIR NEEDS AND
ANY DISCREPANCIES FROM THE STORMWATER MAINTENANCE AGREEMENT.

1219.20. - STORMWATER MANAGEMENT EASEMENTS

(A) NECESSITY OF EASEMENTS FOR ON-SITE STORMWATER BMPS -
STORMWATER MANAGEMENT EASEMENTS SHALL BE PROVIDED IN A FORM
REQUIRED BY THE CITY OF LANSING ENGINEERING DIVISION, AND RECORDED AS
DIRECTED AS PART OF THE APPROVAL OF THE CITY OF LANSING TO ASSURE:

- ACCESS FOR INSPECTIONS;
- ACCESS TO STORMWATER BMPS FOR MAINTENANCE PURPOSES; AND
- PRESERVATION OF PRIMARY AND SECONDARY DRAINAGEWAYS
WHICH ARE NEEDED TO SERVE STORMWATER MANAGEMENT NEEDS
OF OTHER PROPERTIES.

(B) EASEMENTS FOR OFF-SITE STORMWATER BMPS - THE OWNER SHALL
OBTAIN EASEMENTS ASSURING ACCESS TO ALL AREAS USED FOR OFF-SITE
STORMWATER MANAGEMENT, INCLUDING UNDEVELOPED OR UNDISTURBED
LANDS.

(C) RECORDING OF EASEMENTS - EASEMENTS SHALL BE RECORDED WITH

1 THE APPROPRIATE COUNTY REGISTER OF DEEDS BASED ON JURISDICTION AND
2 ACCORDING TO COUNTY REQUIREMENTS.

3 (D) RECORDING PRIOR TO BUILDING PERMIT ISSUANCE - THE APPLICANT
4 MUST PROVIDE THE CITY ENGINEERING DIVISION WITH EVIDENCE OF THE
5 RECORDING OF THE EASEMENT PRIOR TO FINAL SUBDIVISION PLAT OR
6 CONDOMINIUM APPROVAL OR OTHER APPLICABLE FINAL CONSTRUCTION
7 APPROVAL.

8 (E) RIGHT-OF-ENTRY - THE EASEMENTS MUST CONTAIN A PROVISION
9 GRANTING THE CITY OF LANSING AND ITS REPRESENTATIVES THE RIGHT OF
10 ENTRY FOR THE PURPOSES OF INSPECTING ALL STORMWATER BMPS AT
11 REASONABLE TIMES AND IN A REASONABLE MANNER. THIS INCLUDES THE
12 RIGHT TO ENTER A PROPERTY WHEN THE CITY OF LANSING HAS A REASONABLE
13 BASIS TO BELIEVE THAT A VIOLATION OF THIS ORDINANCE IS OCCURRING OR
14 HAS OCCURRED AND TO ENTER WHEN NECESSARY FOR ABATEMENT OF A
15 PUBLIC NUISANCE OR CORRECTION OF A VIOLATION OF THIS ORDINANCE.

16
17 1219.21. - SEVERABILITY

18 IF ANY SECTION, CLAUSE, PROVISION OR PORTION OF THIS ORDINANCE IS
19 ADJUDGED UNCONSTITUTIONAL OR INVALID BY A COURT OF COMPETENT
20 JURISDICTION, THE REMAINDER OF THIS ORDINANCE SHALL REMAIN IN FORCE
21 AND EFFECT.

22
23 1219.22. - STOP WORK ORDER

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WHERE THERE IS WORK IN PROGRESS THAT CAUSES OR CONSTITUTES IN WHOLE OR IN PART, A VIOLATION OF ANY PROVISION OF THIS ORDINANCE, THE CITY OF LANSING IS AUTHORIZED TO ISSUE A STOP WORK ORDER SO AS TO PREVENT FURTHER OR CONTINUING VIOLATIONS OR ADVERSE EFFECTS. ALL PERSONS TO WHOM THE STOP WORK ORDER IS DIRECTED, OR WHO ARE INVOLVED IN ANY WAY WITH THE WORK OR MATTER DESCRIBED IN THE STOP WORK ORDER SHALL FULLY AND PROMPTLY COMPLY THEREWITH. THE CITY OF LANSING MAY ALSO UNDERTAKE OR CAUSE TO BE UNDERTAKEN, ANY NECESSARY OR ADVISABLE PROTECTIVE MEASURES SO AS TO PREVENT VIOLATIONS OF THIS ORDINANCE OR TO AVOID OR REDUCE THE EFFECTS OF NONCOMPLIANCE HEREWITH. THE COST OF ANY SUCH PROTECTIVE MEASURES SHALL BE THE RESPONSIBILITY OF THE OWNER OF THE PROPERTY UPON WHICH THE WORK IS BEING DONE AND THE RESPONSIBILITY OF ANY PERSON CARRYING OUT OR PARTICIPATING IN THE WORK, AND SUCH COST SHALL BE A LIEN UPON THE PROPERTY.

1219.23. - SANCTIONS FOR VIOLATIONS

(A) ANY PERSON VIOLATING ANY PROVISION OF THIS ORDINANCE SHALL BE RESPONSIBLE FOR A MUNICIPAL CIVIL INFRACTION, PLUS COSTS, DAMAGES, EXPENSES, AND OTHER SANCTIONS AS AUTHORIZED UNDER CHAPTER 87 OF THE REVISED JUDICATURE ACT OF 1961 AND OTHER APPLICABLE LAWS, INCLUDING, WITHOUT LIMITATION, EQUITABLE RELIEF; PROVIDED, HOWEVER, THAT THE VIOLATION STATED IN THIS ORDINANCE SHALL BE A MISDEMEANOR. THE CITY

1 OF LANSING IS AUTHORIZED TO ISSUE MUNICIPAL CIVIL INFRACTION CITATIONS
2 TO ANY PERSON ALLEGED TO BE VIOLATING ANY PROVISION OF THIS
3 ORDINANCE. EACH DAY SUCH VIOLATION OCCURS OR CONTINUES SHALL BE
4 DEEMED A SEPARATE OFFENSE AND SHALL MAKE THE VIOLATOR LIABLE FOR
5 THE IMPOSITION OF A FINE FOR EACH DAY. THE RIGHTS AND REMEDIES
6 PROVIDED FOR IN THIS SECTION ARE CUMULATIVE AND IN ADDITION TO ANY
7 OTHER REMEDIES PROVIDED BY LAW. AN ADMISSION OR DETERMINATION OF
8 RESPONSIBILITY SHALL NOT EXEMPT THE OFFENDER FROM COMPLIANCE WITH
9 THE REQUIREMENTS OF THIS ORDINANCE.

10 (B) ANY PERSON WHO NEGLECTS OR FAILS TO COMPLY WITH A STOP WORK
11 ORDER ISSUED UNDER THIS ORDINANCE SHALL, UPON CONVICTION, BE GUILTY
12 OF A MISDEMEANOR, PUNISHABLE BY A FINE OF NOT MORE THAN \$500 OR
13 IMPRISONMENT IN THE COUNTY JAIL FOR NOT MORE THAN 90 DAYS, OR BOTH,
14 SUCH FINE AND IMPRISONMENT, AND SUCH PERSON SHALL ALSO PAY SUCH
15 COSTS AS MAY BE IMPOSED IN THE DISCRETION OF THE COURT.

16 (C) ANY PERSON WHO AIDS OR ABETS A PERSON IN A VIOLATION OF THIS
17 ORDINANCE SHALL BE SUBJECT TO THE SANCTIONS PROVIDED IN THIS SECTION.
18

19 1219.24. - FAILURE TO COMPLY; COMPLETION

20 IN ADDITION TO ANY OTHER REMEDIES, SHOULD ANY OWNER FAIL TO
21 COMPLY WITH THE PROVISIONS OF THIS ORDINANCE, THE CITY OF LANSING
22 MAY, AFTER THE GIVING OF REASONABLE NOTICE AND OPPORTUNITY FOR
23 COMPLIANCE, HAVE THE NECESSARY WORK DONE, AND THE OWNER SHALL BE

OBLIGATED TO PROMPTLY REIMBURSE THE CITY FOR ALL COSTS OF SUCH
WORK.

1219.25. - EMERGENCY MEASURES

WHEN EMERGENCY MEASURES ARE NECESSARY TO MODERATE A
NUISANCE, TO PROTECT PUBLIC SAFETY, HEALTH AND WELFARE, AND/OR TO
PREVENT LOSS OF LIFE, INJURY OR DAMAGE TO PROPERTY, THE CITY OF
LANSING IS AUTHORIZED TO CARRY OUT OR ARRANGE FOR ALL SUCH
EMERGENCY MEASURES. PROPERTY OWNERS SHALL BE RESPONSIBLE FOR THE
COST OF SUCH MEASURES MADE NECESSARY AS A RESULT OF A VIOLATION OF
THIS ORDINANCE, AND SHALL PROMPTLY REIMBURSE THE CITY FOR ALL SUCH
COSTS.

1219.26. - COST RECOVERY FOR DAMAGE TO STORM DRAIN SYSTEM

A DISCHARGER SHALL BE LIABLE FOR ALL COSTS INCURRED BY THE CITY OF
LANSING AS THE RESULT OF CAUSING A DISCHARGE THAT PRODUCES A DEPOSIT
OR OBSTRUCTION, OR CAUSES DAMAGE TO, OR IMPAIRS A STORM DRAIN OR
RECEIVING WATERS, OR VIOLATES ANY OF THE PROVISIONS OF THIS
ORDINANCE. COSTS INCLUDE, BUT ARE NOT LIMITED TO, THOSE PENALTIES
LEVIED BY THE ENVIRONMENTAL PROTECTION AGENCY OR MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY FOR VIOLATION OF AN NPDES
PERMIT, ATTORNEY FEES, AND OTHER COSTS AND EXPENSES.

1219.27. - COLLECTION OF COSTS; LIEN

COSTS INCURRED BY THE CITY OF LANSING AND EITHER OF THE DRAIN COMMISSIONERS PURSUANT TO THIS ORDINANCE SHALL BE A LIEN ON THE PREMISES WHICH SHALL BE ENFORCEABLE IN ACCORDANCE WITH ACT NO. 94 OF THE PUBLIC ACTS OF 1933, AS AMENDED FROM TIME TO TIME. ANY SUCH CHARGES WHICH ARE DELINQUENT FOR SIX (6) MONTHS OR MORE MAY BE CERTIFIED ANNUALLY TO THE CITY OF LANSING TREASURER WHO SHALL ENTER THE LIEN ON THE NEXT TAX ROLL AGAINST THE PREMISES AND THE COSTS SHALL BE COLLECTED AND THE LIEN SHALL BE ENFORCED IN THE SAME MANNER AS PROVIDED FOR IN THE COLLECTION OF TAXES ASSESSED UPON THE ROLL AND THE ENFORCEMENT OF A LIEN FOR TAXES. IN ADDITION TO ANY OTHER LAWFUL ENFORCEMENT METHODS, THE CITY OR THE APPROPRIATE DRAIN COMMISSIONER SHALL HAVE ALL REMEDIES AUTHORIZED BY ACT NO. 94 OF THE PUBLIC ACTS OF 1933, AS AMENDED.

1219.28. - EFFECT OF APPROVAL ON REMEDIES

THE APPROVAL OR DISAPPROVAL OF ANY POST-CONSTRUCTION STORMWATER MANAGEMENT PLAN SHALL NOT HAVE ANY EFFECT ON ANY REMEDY OF ANY PERSON AT LAW OR IN EQUITY.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions hereof are hereby repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other

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than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless

given immediate effect by city council.

Approved as to form:

City Attorney

Dated: _____

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Chris Swope
Lansing City Clerk

September 7, 2018

Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Dear Councilmembers:

The Minutes from the Meetings of the following Boards, Commissions, and Authorities of the City of Lansing were placed on file in the City Clerk's Office and are available for review in the City Clerk's Office and at the following website:
<http://lansingmi.gov/AgendaCenter>

BOARD NAME

DATE OF MEETING

Board of Ethics

June 12, 2018
May 8, 2018

Board of Police Commissioners

August 21, 2018

Demolition Board

August 23, 2018

Lansing Entertainment and Public Facilities Authority

June 26, 2018
May 22, 2018

Medical Marihuana Commission

August 2, 2018

If my staff or I can provide further assistance or information relative to the filing of these minutes, please contact us at 483-4131.

Sincerely,

Chris Swope, CMC, CMMC
Lansing City Clerk

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 □ 517-377-0068 FAX

www.lansingmi.gov/clerk □ clerk@lansingmi.gov



Chris Swope
Lansing City Clerk

September 7, 2018

President Wood and Council Members
124 W. Michigan Ave., 10th Floor
Lansing, MI 48933

Dear President Wood and Council Members:

Pursuant to Article 5, Section 5-105.8 of the Lansing City Charter, the attached Rules of Administrative Procedure for the Board of Public Service have been approved as to form by the City Attorney and placed on file in my office.

The Charter stipulates that these rules will be effective at the conclusion of the Council meeting at which they are received unless the Council directs otherwise. The Charter further allows the Council to object to the rules in whole or in part and to return them to the board proposing their adoption with a statement of its objections and recommendations.

Sincerely,

Chris Swope, CMMC/MMC
Lansing City Clerk

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LANSING CITY CLERK

**CITY OF LANSING
BOARD OF PUBLIC SERVICE**

RULES OF ADMINISTRATIVE PROCEDURE

The following Rules of Administrative Procedure are adopted by the Board of Public Service (hereinafter referred to as the "Board") to facilitate the performance of its duties and the exercise of its responsibilities as set forth in Article 5, Sections 5-105 and 5-106 of the City Charter.

SECTION 1.0: OFFICERS

1.1 Organization, Election and Tenure of Officers

The Board shall organize, at its first meeting following July 1st of each year, by electing one (1) member as Chairperson and one (1) member as Vice Chairperson, and each shall hold office for one (1) year, or until a successor is elected and assumes office. In the event the Chairperson resigns, or is removed by a majority vote of the Board, a new Chairperson shall be elected to serve the remainder of the unexpired term, and the same procedure shall apply for the Vice Chairperson. A Board member shall not hold the office of Chairperson or Vice Chairperson for more than two consecutive years. In the case where no other member is willing to serve as Chairperson, the rule "no more than two consecutive years" may be suspended by an affirmative vote of five members present at a meeting of the Board.

1.2 Duties of the Chairperson and Vice Chairperson

It shall be the Chairperson's duty (or in the Chairperson's absence, the Vice Chairperson's) to preside at all meetings of the Board; to see that all orders and regulations are executed and complied with; and to perform such other duties as may be lawfully required by the Board or which the City Council may by ordinance or resolution prescribe as provided for by the City Charter. The Chairperson may appoint standing and special committees as necessary to make an effective administrative and progressive body of this Board and to expedite certain functions of the Board. The Chairperson shall be an ex-officio member of all committees. The Transportation Engineer shall be ex-officio member of all traffic Committees. The Vice Chairperson shall enforce the three (3) minute rule for public comment at the Board meetings, per Section 2.5.

1.3 Election and Duties of Secretary

- A. The Board shall, at its first meeting following July 1st of each year, select a Secretary who shall hold office for one (1) year, or until a successor is selected, unless the Secretary either resigns or is removed by a majority vote of the Board. If the Secretary of the Board is not a member of the Board, then the Secretary must be an employee of the Public Service Department and may accrue compensatory time in lieu of overtime for services rendered.

- B. The Secretary shall be responsible for preparing and maintaining the minutes of the Board Meetings. Copies of the proposed minutes shall be distributed to all Board members prior to the meeting at which they will be considered for approval. The minutes of the Board meeting shall be filed in the office of the City Clerk and shall become effective the date of filing.
- C. The Secretary shall be responsible for keeping record of all the Board's transactions. All communications, petitions and reports shall be addressed to the Board and delivered to the Secretary by mail or in person.

SECTION 2.0: MEETINGS

2.1 Regular and Special Meetings

The Board shall hold one (1) regular meeting each month to be held on the second Thursday of each month at 11:30 a.m., unless otherwise scheduled by action of the Board, and such other meetings as it deems necessary to carry on efficient and effective policies of the good of the Public Service Department, unless modified in advance by the Board. The Chairperson may reschedule regular meetings as necessary to assure a quorum or to avoid conflict with other meetings. Members must be physically present to be considered in attendance.

2.2 Special Meetings

Special meetings may be called at the written request of the Chairperson or of five (5) members of the Board. At least eighteen (18) hours before the meeting, the Secretary shall give public notice of the meeting and shall cause each Board member to be served personally with a notice of the meeting or shall cause the notice to be left at the usual place of residence of the Board member. No business shall be transacted at any special meeting except that stated in the notice of the meeting. Notwithstanding the foregoing requirements for the calling of special meetings, any special meeting of the Board shall be a legal special meeting if all members are present or in the event that any member or members be absent, if all absent members have in writing, waived the requirements that notice be given; provided that a quorum is present.

2.3 Public Meetings

All meetings and hearings of the Board; its records, resolutions, transactions, findings and determinations, shall be open to the public, except as otherwise provided by law. The public shall have a reasonable opportunity to be heard or make public comment at all Board meetings open to the public. The name and address of each person addressing the Board will be recorded. All meetings of the Board shall be in accordance with the Open Meetings Act of 1976, P.A. 267 ("Act"), as amended and in effect at the time of such meeting. Public notice of meetings shall be given in accordance with this Act.

2.4 Quorum, Motions and Voting

- A. Five (5) members present shall constitute a quorum for the transaction of business. Electronic presence or voting is not permitted. In the absence of a quorum, those present may adjourn the meeting to another day or may meet as a Committee of the Whole for the purpose of considering such matters as are on the agenda. No action taken at such a meeting shall be final or official. A majority affirmative vote of members present at any meeting, a quorum being present, is necessary for any action to be effective.
- B. A consent agenda may be presented by the Chairperson prior to or at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Chairperson.
- C. The names of the persons making each motion and its second shall be recorded. Any amendment to a motion is by majority vote of the members present. Motions may, and upon request of a member shall, be restated by the Chairperson before a vote is taken. Voting shall be recorded by verbal yeas and nays, unless otherwise ordered by the Chairperson. Every member present shall vote unless disqualified due to a conflict of interest and excused by a five (5) member vote.

2.5 Attendance of Meetings

- A. Board members shall not absent themselves from regular meetings without having notified the Chairperson or the designated representative. After Roll Call the Chairperson shall ask if there are any excused absences. All Board members shall attend no less than 75% of the meetings nor miss more than three (3) consecutive meetings in a calendar year unless excused.
- B. After an explanation of excessive absenteeism, any Board member may move to excuse, warn or recommend replacement of a Board member. After an affirmative vote of five Board members at a meeting of the Board, a quorum being present, a recommendation may be made to the Mayor to remove a Board member.
- C. Such requirements and procedures shall not prohibit a member voluntarily resigning from the Board.

2.6 Meeting Agenda and Order of Business

The Chairperson and/or Director of Public Service shall be responsible for preparing an agenda of business along with appropriate visual aid or applicable description of each specific item to be considered at that meeting and delivering same to each member at least five (5) days before each regular meeting. Unless otherwise approved, the Order of Business shall be:

1. Call to Order
 - a. Roll Call
 - b. Excused Absences
2. Adjustments/Approvals of the Agenda
3. Approval of Minutes of Previous Meeting
4. Citizen Comments on Agenda Items (Chairperson may limit comments to Agenda Items provided that opportunity to comment on non-agenda items is provided as set forth at #12 below. Time Limit = three (3) minutes per speaker.
5. Action Items
 - a. Consent Agenda
 - b. Other items
6. Reports from Officers
7. Report from the Director of Public Service
8. Unfinished Business
 - a. Old Business
 - b. Tabled Business
9. New Business
10. Communications and Information Items
11. Items for the Suspension of the Rules
12. Public Comment on Non-Agenda Items Time Limit = three (3) minutes per speaker
13. Adjournment

The order of business may be changed by motion and a majority vote of Board members present at any given meeting.

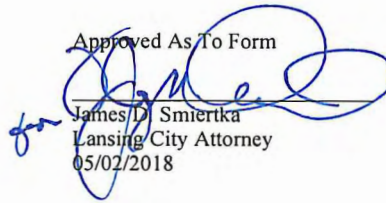
2.7 Other Procedures and Rules Suspension

In all matters of procedure not covered by these rules or by the provisions of the City Charter, the provisions of "Robert's Rules of Order, Revised" shall control, with the exception that the Chairperson shall have a vote. It shall require a vote of five (5) members present of the Board to suspend the Rules of Administrative Procedure.

SECTION 3.0 AMENDMENT OF RULES

Amendments to the Rules of Administrative Procedure may be initiated by any member of the Board at any regular meeting and voted upon at the next regular meeting. All Board members must be notified of such amendments at least five (5) days before the amendment is to be voted upon. The affirmative vote of five (5)

members present at a meeting of the Board shall be required to amend these Rules of Administrative Procedure.

Approved As To Form

James D. Smierka
Lansing City Attorney
05/02/2018



Chris Swope
Lansing City Clerk

September 7, 2018

President and Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Re: Reappointment of Manvir (Mick) Grewal and Jacqueline Straub to the Ingham County/City of Lansing Community Corrections Advisory Board

Dear President and Members of Council:

On September 5, I was notified that the Ingham County Commission made the reappointment of Manvir (Mick) Grewal and Jacqueline Straub to the Ingham County/City of Lansing Community Corrections Advisory Board for to a term expiring September 17, 2021.

Lansing City Council approval is also required to confirm the re-appointment.

I have drafted a resolution of reappointment for your consideration

Sincerely,

Chris Swope, CMC
Lansing City Clerk

DRAFT

BY THE COMMITTEE ON PUBLIC SAFETY RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Ingham County Board of Commissioners made the reappointment of Manvir (Mick) Grewal and Jacqueline Straub to the Ingham County/City of Lansing Community Corrections Advisory Board for to a term expiring September 17, 2021;

WHEREAS, the Committee on Public Safety met and took affirmative action on _____.

BE IT RESOLVED, that the Lansing City Council hereby affirms the reappointment of reappointment Manvir (Mick) Grewal and Jacqueline Straub to the Ingham County/City of Lansing Community Corrections Advisory Board for to a term expiring September 17, 2021

CITY of LANSING
INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
Samantha Harkins, Chief of Staff

FROM: Stephanie Robinson, CPPB Buyer

DATE: August 29, 2018

SUBJECT: Sole Source Purchase - Dewpoint Managed Infrastructure Services

The IT Department requests that Dewpoint be designated as a sole source consultant for Managed Infrastructure Services for the City of Lansing. This was a multi-year contract with Dewpoint.

Please see the attached letter and approval from Collin Boyce regarding the request.

Based on the attached letter we recommend issuing a sole source purchase order to Dewpoint in the amount of \$ 52,000 per month from the IT FY19 account 6303130.741890 per the request of the IT Department.

Attachment

Date

Approved

Denied

Andy Schor, Mayor



INFORMATION TECHNOLOGY

201 N. GRAND AVENUE • LANSING, MI 48933-1236 • (517) 483-4250 • FAX: (517) 483-4390

Andy Schor, Mayor

TO: Stephanie Robinson, Buyer
FROM: Collin Boyce, CIO
DATE: August 22, 2018
SUBJECT: Dewpoint Managed Infrastructure Services – Justification and Sole Source Memo

This memo serves to justify the extension of our Managed Services contract with Dewpoint as our Infrastructure team for the City of Lansing. The original contract specified 12 months of work for \$52,000 per month and expired at the end of August 2018.

Continued Pricing:

Dewpoint continues to have a place in the IT Budget in FY19 within account 6303130.743000 until a contract is finalized. The next two months will have the original contracted invoice amount for \$52,000 per month.

A handwritten signature in black ink, appearing to read "Collin Boyce", is written over a horizontal line.

Collin Boyce
Chief Information Officer

8/27/2018
Date

**CITY OF LANSING**

124 W. Michigan Ave
Lansing, MI 48933
(517) 483-4128

TO: DEWPOINT INC
1921 E MILLER ROAD STE B
LANSING, MI 48911

PURCHASE ORDER	
P.O. NUMBER	P085703
DATE	08/28/18
VENDOR I.D.	V003894
DELIVERY DATE	
FOB	
REQUISITION NO	PR014009
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE.	

Page 1 of 1

PHONE# (517) 393-5448 FAX# (517) 393-5448

DELIVER ITEMS TO:

FINANCE DEPARTMENT INFORMATION TECHNOLOG
201 N GRAND AVE
LANSING, MI 48933

SEND INVOICE TO:

FINANCE DEPARTMENT INFORMATION TECH
201 N GRAND AVE
LANSING, MI 48933

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
001	2 MONTHS - INFRASTRUCTURE SERVICES	104,000	LS	1.00	104,000.00
				TAX	0.00
				TOTAL	104,000.00

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Goods other than those specified on this order must not be substituted or prices changed without authorization.
2. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.



Virg Bernero, Mayor

PUBLIC SERVICE DEPARTMENT

Engineering Division
732 City Hall
124 West Michigan Avenue
Lansing, Michigan 48933
(517) 483-4455
FAX: (517) 483-6082
<http://publicservice.cityoflansingmi.com>



TO: Stephanie Robinson, Senior Buyer
FROM: Chad A. Gamble, P.E., Chief Operating Officer
DATE: February 10, 2014
SUBJECT: Sole Source Justification – Dewpoint Infrastructure Management

This memo serves to detail the justification for selecting Dewpoint for staffing and management of the Infrastructure Division of the Department of Information and Technology (IT).

The city has restructured the current Division of IT and reorganized it under a new Department of IT. In today's world of municipal government technology, the efficient management and exchange of information plays a key role in the ability of a city to remain competitive and functional. The right-sizing of our city has necessitated increased reliance on technology for city employees to perform their jobs and to be connected to other like agencies to exchange information and improve service. This reorganization will allow for better customer service by means of targeting and emphasizing the support of the end users of technology in the city.

Dewpoint, a Lansing-headquartered company with over 17 years of IT service experience, has been serving the City of Lansing IT Division with technical support, infrastructure and project management coordination for over two years. This relationship has allowed Dewpoint staff and leadership to gain an intimate understanding of the structure, organization, and flow of the IT work and its team members. This unique knowledge and experience with the city's IT systems cannot be replicated by another vendor. In addition, the need for continuity and integration between all aspects of the city's IT operations necessitates a single-vendor approach to the work assigned to Dewpoint through this contract. It is neither practical nor desirable to fragment the management of the city's core, mission-critical IT infrastructure among multiple vendors.

The reorganization of the IT Division and the expanded role for Dewpoint in the new Department of IT recognize the need to streamline and improve our infrastructure design and functionality, and to implement a more flexible staffing approach that can adapt to the ever-changing requirements of today's evolving IT environment.

February 10, 2014

Page -2-

This contract will add 4 full time employees (FTE's) for the infrastructure group with an additional 4 FTE's during the transition and over 20 FTE's that will be available 24 hours for on-call infrastructure emergencies. Dewpoint is the only firm that can step in and manage the Infrastructure Division noting the two years of experience in assisting us in many infrastructure emergencies and day-to-day functions in this area already. It also continues in offering this type of service to hundreds of its current and former clients.

In addition, the city is planning to sell bonds in order to make a targeted and much needed investment in IT. This investment will require the latest design strategy and infrastructure functionality, as well as the ability to deploy new technology quickly, accurately, and more cost-effectively due the age and vulnerability of current hardware.

This is notification that a sole source contract was requested for this purchase order and a purchase order was issued to Dewpoint for the amount of \$225,000.

Funds are available in the following account:

630.173130.743000.00000.

If you have any questions, please feel free to contact me.

CITY of LANSING
INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
Samantha Harkins, Chief of Staff

FROM: Stephanie Robinson, CPPB Buyer

DATE: August 29, 2018

SUBJECT: Sole Source Purchase –City Sourced Citizen Engagement Platform

The IT Department requests that City Sourced be designated as a sole source consultant for Citizen Engagement platform for the City of Lansing. This is year three of a five-year contract with City Sourced.

Please see the attached letter and approval from Collin Boyce regarding the request.

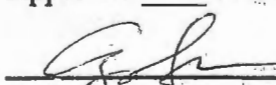
Based on the attached letter we recommend issuing a sole source purchase order to City Sourced in the amount of \$ 43,800 from the IT FY19 account 6303130.741890 per the request of the IT Department.

Attachment

Date

8-29-18

Approved ☒ Denied ☐


Andy Schor, Mayor



INFORMATION TECHNOLOGY

201 N. GRAND AVENUE • LANSING, MI 48933-1236 • (517) 483-4310 • FAX: (517) 483-4390

Andy Schor, Mayor

TO: Stephanie Robinson, Buyer
FROM: Collin Boyce, CIO
DATE: August 22, 2018
SUBJECT: CitySourced Citizen Engagement Platform – Justification and Sole Source Memo

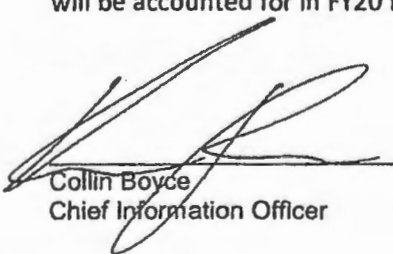
This memo serves to justify the continuation of our contract with CitySourced as the Citizen Engagement platform for the City of Lansing. The original goal of the project was to improve Citizen Engagement by increasing avenues for citizens to interact with their government to report and resolve issues, and improve services. Before signing a contract with this vendor, IT held a meeting with key stakeholders of the City to agree to project requirements and come up with a viable solution to the problem at hand. We are now on year three of five with CitySourced and have observed that citizens are more active and more willing to communicate and report issues within the City limits thus satisfying the goal of increased Citizen Engagement.

Features & Functionality:

- Departments have a single Enterprise solution to facilitate internal ownership and responsiveness
- Service requests/work orders now have direct integration to CityWorks and BS&A
- Location uses GIS information and reports are linked to one GPS coordinate
- Ability for external and internal comments on requests to facilitate solutions
- Full-knowledge abase capability to facilitate issue resolutions
- Contains issue tracking with updates and escalation tracking
- Reporting capability includes issue (topic, location, etc.), owner (department), resolution, dashboard format
- Platform has ability to attach photos, video and audio files for ease of service
- 2-way communication, News promotion, and unlimited push notifications
- Customizable auto-response
- Custom mobile Apps for iOS and Android
- Capability to integrate with multiple Facebook feeds

Year-Three Pricing:

CitySourced continues to have a place in the IT Budget in FY19 within account 6303130.741890 (software) and will be accounted for in FY20 for the annual cost going forward.


Collin Boyce
Chief Information Officer

Date



Invoice #INV-100862

From

CitySourced
1545 Sawtelle Blvd
Suite 36
Los Angeles, CA 90025

Invoice Summary

Invoice Number	INV-100862
Date	07/01/2018
Due Date	07/01/2018
Amount Due (USD)	\$ 43,800.00

Bill To

Lansing, MI
124 W Michigan Avenue
Lansing, MI 48933
United States (US)

Description	Quantity	Rate	Amount
This is your subscription fee for Knowledge Base for the term starting 07/01/2018 and ending 06/30/2019.	1	3,300.00	3,300.00
This is your subscription fee for Platform - Enterprise Plus for the term starting 07/01/2018 and ending 06/30/2019.	1	21,000.00	21,000.00
This is your subscription fee for Active Directory, Okta, or another Single Sign On provider for the term starting 07/01/2018 and ending 06/30/2019.	1	2,400.00	2,400.00
This is your subscription fee for Waste Services for the term starting 07/01/2018 and ending 06/30/2019.	1	8,100.00	8,100.00
This is your subscription fee for Web Staging Instance for the term starting 07/01/2018 and ending 06/30/2019.	1	5,400.00	5,400.00
This is your subscription fee for Staging Smartphone App for the term starting 07/01/2018 and ending 06/30/2019.	1	3,600.00	3,600.00
Amount Due (USD)			\$ 43,800.00

**CITY OF LANSING**

124 W. Michigan Ave
Lansing, MI 48933
(517) 483-4128

TO: CITYSOURCED INC
1545 SAWTELLE BLVD STE 36
LOS ANGELES, CA 90025

PURCHASE ORDER

P.O. NUMBER	P085702
DATE	08/28/18
VENDOR I.D.	V009730
DELIVERY DATE	
FOB	
REQUISITION NO	PR014006
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE.	

Page 1 of 1

PHONE#

FAX#

DELIVER ITEMS TO:

FINANCE DEPARTMENT INFORMATION TECHNOLOG
201 N GRAND AVE
LANSING, MI 48933

SEND INVOICE TO:

FINANCE DEPARTMENT INFORMATION TECH
201 N GRAND AVE
LANSING, MI 48933

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
001	KNOWLEDGE BASE 7/1/18-6/30/19	3,300	LS	1.00	3,300.00
002	ENTERPRISE PLUS	21,000	LS	1.00	21,000.00
003	ACTIVE DIRECTORY, OKTA, SINGLE SIGN ON	2,400	LS	1.00	2,400.00
004	WASTE SERVICES	8,100	LS	1.00	8,100.00
005	WEB STAGING INSTANCE	5,400	LS	1.00	5,400.00
006	STAGING SMARTPHONE APP	3,600	LS	1.00	3,600.00
TAX					0.00
TOTAL					43,800.00

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Goods other than those specified on this order must not be substituted or prices changed without authorization.
2. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.

**City of Lansing
Counties of Ingham and Eaton, State of Michigan**

**RATIFICATION RESOLUTION
2018 MICHIGAN TRANSPORTATION FUND BONDS
(LIMITED TAX GENERAL OBLIGATION)**

WHEREAS, on August 27, 2018 the City Council of the City of Lansing (the "City") adopted resolutions authorizing issuance and sale of the City's 2018 Michigan Transportation Fund Bonds (Limited Tax General Obligation) in the principal amount of not-to-exceed \$1,725,000 (the "Bonds"); the City plans to pay the principal of and interest on the Bonds from the moneys to be derived from State-collected taxes returned to the City for highway purposes, and as additional security for the payment of the Bonds, the City has pledged the limited tax full faith and credit of the City; and

WHEREAS, the Council has been advised that notice of this meeting has been done in due time and form as required by Section 308, Act 34, Public Acts of Michigan, 2001, as amended;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby ratifies and confirms its resolutions authorizing issuance and sale of the Bonds.

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the City Council of the City of Lansing, Counties of Ingham and Eaton, Michigan at a Regular meeting held on Monday, September __, 2018 at 7:00 o'clock p.m. Eastern Time, and that the meeting was conducted and public notice of the meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of the meeting were kept and will be or have been made available as required by the Act 267.

I further certify that Notice of the meeting was posted pursuant to the requirements of Section 308, Act 34, Public Acts of Michigan, 2001, as amended, not less than 18 hours prior to the meeting, in the form attached to this resolution as Exhibit A.

I further certify that the following Members were present at the meeting:

_____ and that the following Members were absent:
_____.

I further certify that Member _____ moved for adoption of the resolution and that Member _____ supported the motion.

The following Members voted against adoption of the resolution: _____
_____.

City Clerk

EXHIBIT A

MEETING NOTICE

City Council of the City of Lansing
Counties of Ingham and Eaton, State of Michigan

At the Regular meeting of the City Council of the City of Lansing, Michigan to be held on Monday, September __, 2018 at 7:00 o'clock p.m. Eastern Time, at the City Council Chambers located at 124 West Michigan Ave., 10th Floor, Lansing, Michigan, the Council will discuss the issuance of 2018 MICHIGAN TRANSPORTATION FUND BONDS which will contain a limited tax full faith and credit pledge of the City.

The City plans to make all payments on the bond issue from State-collected taxes returned to the City for road purposes.

THIS NOTICE is given pursuant to the requirements of Section 308, Act 34, Public Acts of Michigan, 2001, as amended.

Chris Swope
City Clerk

THIS ITEM NOT AVAILABLE AT TIME OF PRINT

RECEIVED AUG 27 2018



UNITY
WORLD
DAY OF
PRAYER

I am a healing presence.

517-483-2616

I Lilas G Smyth
w~~hs~~ to appeal the
amount of 2494.00

For proerty located 1009
Cady ct Lansing MI
48906 and have it reduce
to a lesser charge where
the \$10me items weren't
even mine and some
were recyclable
and some of my new

Items were stolen by a
small Creantal woman
and a man that was in
his 40s 50s were taken

Items and  Food out
of my house from the neighbor
hood that came from the
front of 1003 N Penn St from one
of the 2 houses and access my computer



City of Lansing

OFFICE OF THE CITY ATTORNEY

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Lilas Grace Smyth DATE: 6-2-2018
 MAILING ADDRESS: 1009 Cady Ct EMAIL: LilasSmyth@yahoo.com
 CITY: Lansing STATE: Michigan ZIP CODE: 48906-5402
 TELEPHONE: Home (517) 763-2966 Work (517) 331-9499

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 1009 Cady Ct Lansing MI 48906-5402 PARCEL NO. 33-01-01-10-329-066
 DATE OF INCIDENT: May 2-2018 AMOUNT YOU WERE BILLED: _____
 TOTAL AMOUNT YOU ARE CONTESTING: 2721.00
 TYPE OF ASSESMENT: Garbage or Salvage Removal

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

Putting on heavy Gray door trap and the garbage that was hauled before I went in the hospital was Recycle in Recycle container or bags which was brand new and a lot of it was taken out of the house by neighbors or other delinquents and brand new beds and and curtains insulated That was brand new for my son's and I and they think they have captive us and are postigious and they have squatters rights where they say they

A description of the claims review process is available on our website at: <http://www.lansingmi.gov/Government/City Attorney/Forms & Documents/Claims Review Committee Form>

sons and boy friend and they had rights to do what they wanted what are positions and food by relocating them Threw the City houses including pictures, stuff further more the things that was Fifth Floor, City Hall • Lansing, Michigan 48933 • (517) 483-4320 • Fax (517) 483-4081 • cityatty@lansingmi.gov
 hauled was theirs position that the neighbors put in my property after they got from us just because



City of Lansing

OFFICE OF THE CITY ATTORNEY

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: _____ DATE: June 2, 2018

MAILING ADDRESS: _____ EMAIL: _____

CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE: Home () _____ Work () _____

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: _____ PARCEL NO. 33-01-01-10-324-001

DATE OF INCIDENT: _____ AMOUNT YOU WERE BILLED: _____

TOTAL AMOUNT YOU ARE CONTESTING: _____

TYPE OF ASSESMENT: Identity Theft and belonging

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

They had on their property at 1024 and 21 Twenty
Cady Ct and 1003 or 2 and 1006 Upenn Ave
and installed their electronic equipment by
bargeing in on my premissions and taken over us
and stealing our Identity as well 1077
Cady Ct. so further more the things you
did haul away belonged to neighbors after
They started are things and gave me their
Trash from There premissions That way they

A description of the claims review process is available on our website at: <http://www.lansingmi.gov/Government/City Attorney/Forms & Documents/Claims Review Committee Form>

could also run their electronics and use my
family and some identie; Children, self and
like I don't know my own childrens friends identity

Fifth Floor, City Hall • Lansing, Michigan 48933 • (517) 483-4320 • Fax (517) 483-4081 • cityatty@lansingmi.gov

and I've tried to say that there my children and
11 K and I don't know



City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

August 20, 2018

Lilas Smyth
1009 Cady Court
Lansing, MI 48906

Re: Claim – 1009 Cady Ct.

Dear Ms. Smyth:

Please be advised that the Claims Review Committee reviewed the claim you submitted in the amount of \$2,494.00 for property located at 1009 Cady Ct., Lansing, Michigan, and denied the claim you filed with the City of Lansing.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Sincerely,

A handwritten signature in blue ink that reads "Venus Kumar".

Venus Kumar
Paralegal

RECEIVED JUL 24 2018

DATE: 7/03/2018

PPN: 33-01-01-10-329-061
DATE SUBMITTED: 6/07/2018
ADDRESS OF VIOLATION: 1009 Cady Court
LISTED TAXPAYER OF RECORD: Smyth, Lilas
OTHER TAXPAYER OF RECORD:
CLAIMANT: Smyth, Lilas
CLAIMANT'S ADDRESS: 1009 Cady Court
Lansing, MI 48906
TYPE OF ACTIONS CONTESTED: Trash Removal
VIOLATION DATE: 4/12/2018
NOTIFICATION DATE: 4/12/2018
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: \$2,494.00
CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 18-T065 4/26/2018
AMOUNT OF CLAIM:

ADDITIONAL ACTIONS CONTESTED:
VIOLATION DATE:
NOTIFICATION DATE:
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT:
CONTRACTOR NAME - INVOICE NO. - DATE:
AMOUNT OF CLAIM:
MEMO DATE - INVOICE NO.:

HISTORY: Trash
Violation
4/12/2018

CITATIONS IN PREVIOUS YEARS: Trash
Violation
3/21/2016

CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: This property was cited for a trash violation on 4/12/2018 with a compliance due date of 4/19/2018. The Premise Officer returned on 4/20/2018 the violations were still present and they were submitted to the contractor for removal. The contractor arrived on 4/26/2018 and a cleanup was performed. The contractor was authorized to remove the yardage the submittal is just an estimate from what the Premise Officer can see and is frequently lower than what is actually removed as they just put in an estimate on the submittal form the Premise Officer indicated that the contractor called him and he authorized the additional yardage. Pictures indicate this was a large trash removal and that the items were from the back of the garage (no door open and accessible to the public) all the way up the driveway. This office recommends denial of the claim.

RECEIVED JUN 07 2018



City of Lansing

OFFICE OF THE CITY ATTORNEY

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Lilas Grace Smyth DATE: 6-2-2018
MAILING ADDRESS: 1009 Cady Ct EMAIL: Lilas Smyth@yahoo.com
CITY: Lansing STATE: Michigan ZIP CODE: 48906-5402
TELEPHONE: Home (517) 763-2964 Work (517) 331-9497

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 1009 Cady Ct Lansing MI 48906-5402 PARCEL NO. 33-01-01-10-329-066
DATE OF INCIDENT: May 2-2018 AMOUNT YOU WERE BILLED: _____
TOTAL AMOUNT YOU ARE CONTESTING: 2721.00
TYPE OF ASSESMENT: Garbage or Salvage Removal

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

Putting on heavy Gray door trap and the garbage that was hauled before I went in the hospital was Recycle in Recycle container or bags which was brand new and a lot of it was taken out of the house by neighbors or other delinquents and brand new beds and end curtains insulated that was brand new for my son's and I and they think they have a right and are postigious and they have squatters rights where they say they my

A description of the claims review process is available on our website at: <http://www.lansingmi.gov/Government/City Attorney/Forms & Documents/Claims Review Committee Form>

sons and boy friend and they had rights to do what they wanted what are positions and food by relocating them throw the City houses including pictures, still further more the things that was

Fifth Floor, City Hall • Lansing, Michigan 48933 • (517) 483-4320 • Fax (517) 483-4081 • cityatty@lansingmi.gov

hauled was their position that the neighbors put in my property after they stole from us just because

RECEIVED JUN 07 2018



City of Lansing

OFFICE OF THE CITY ATTORNEY

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: _____ DATE: June 12, 2018

MAILING ADDRESS: _____ EMAIL: _____

CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE: Home () _____ Work () _____

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: _____ PARCEL NO. 33-01-01-10-324-001

DATE OF INCIDENT: _____ AMOUNT YOU WERE BILLED: _____

TOTAL AMOUNT YOU ARE CONTESTING: _____

TYPE OF ASSESMENT: Identity Theft and belonging

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

They had on their property at 1024 and 21 Identity
cardy ct and 1003 or 2 and 1006 Upenn Ave
and installed their electronic equipment by
barging in on my premisses and taken over us
and stealing our Identity as well 1077
cardy ct. so further more the things you
did haul away belonged to neighbors after
they stole our things and gave me their
Trash from There premisses that way they

A description of the claims review process is available on our website at: <http://www.lansingmi.gov/Government/City Attorney/Forms>
& Documents/Claims Review Committee Form

could also run their electronics and use my
family and some identie: Children, self and
like I don't own my own children friends and

Fifth Floor, City Hall • Lansing, Michigan 48933 • (517) 483-4320 • Fax (517) 483-4081 • cityatty@lansingmi.gov

and I tried to say that there my children and
11 K... and I don't own my own children friends and



Nuisance Fees
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Floor
 Lansing, MI 48933
 Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 05/02/2018
 Due Date: 06/01/2018
 Pay Invoice In Full



SMYTH LILAS
 1009 CADY CT
 LANSING MI 48906-5402

Inv Number: 00112340
 Parcel: 33-01-01-10-329-061
 Address: 1009 CADY CT



Parcel: 33-01-01-10-329-061

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00112340		E18-01983	1009 CADY CT	\$2,494.00
Fee Details:			Description	Balance
	1.000		Trash - Admin Fee	\$ 265.00
	2229.000		Trash - Contractor Charge	\$ 2,229.00
Totally Amount Due				\$ 2,494.00

Questions regarding this invoice: Contact **CODE ENFORCEMENT** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Fl
 Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Eric's Refuse LLC
P.O. Box 16035
Lansing, MI 48901 US
ericsrefuse@hotmail.com

INVOICE

BILL TO

Lansing Fire Department
316 N Capitol, Ste. C-1
Lansing, MI 48933-1238

INVOICE # 1797

DATE 04/29/2018

PROPERTY ADDRESS

1009 Cady CT

PARCEL NUMBER

33-01-01-10-329-061

ACTIVITY	QTY	RATE	AMOUNT
city:1hour 3 yards	1	175.00	175.00
first hour and 3 cubic yards			
city:add hours	8	150.00	1,200.00
any hours after 1			
city:add cy	27	22.00	594.00
any after 3			
city:class 2	10	26.00	260.00
construction material after 3			
4/26/18			
40 yards			
Submitted by Jacob Odom			

BALANCE DUE

\$2,229.00



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

SMYTH LILAS
1009 CADY CT
LANSING, MI 48906-5402

Violation Date: 04/12/2018
Violation Location: 1009 CADY CT
Parcel No: 33-01-01-10-329-061
Compliance Due Date: April 19, 2018

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Violation: Trash found in bags/boxes

Violation: Mattresses

INSPECTOR COMMENTS: *between the curb and side walk, also near and in the garage.*

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Jacob Odom (517) 483 4378 Jacob.Odom@lansingmi.gov

"Equal Opportunity Employer"

Taxpayer's Copy



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 04/20/2018

TAXPAYER: SMYTH LILAS, 1009 CADY CT LANSING, MI 48906-5402

Location of Work:

Enf Num: E18-01983

Address: 1009 CADY CT

Lot No:

Description:

Parcel No: 33-01-01-10-329-061

Remove Trash and Debris

Work Authorized:

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Violation: Trash found in bags/boxes

Violation: Mattresses

INSPECTOR COMMENTS: *between the curb and side walk, also near and in the garage.*

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 2

Authorized Cubic Yards: 13

Warning Comment:

<NONE>

Submitted By: Jacob Odom (517) 483 4378

This action is authorized by the Manager of Code Compliance



ECONOMIC DEVELOPMENT & PLANNING CODE ENFORCEMENT OFFICE

18-T065

5/17/2018-Mrs. Smyth has left messages in the City Attorney's office and they forwarded to me she is very hard to understand and is in a facility in Saginaw I tried to call that number but was on hold and no one answered the phone/she mailed a letter to the City Attorney's Office which was forwarded to me I was able to make out a phone number of 517-763-2966 called it sounded like her on the voice mail greeting she is extremely hard to understand I left her a message that the cleanup was \$2,494.00 there are no

04/27/2018 19:58





04/27/2018 19:58

1009

04/27/2018 19:58





04/27/2018 19:59

Art Sale!

04/27/2018 19:59



04/27/2018 21:09

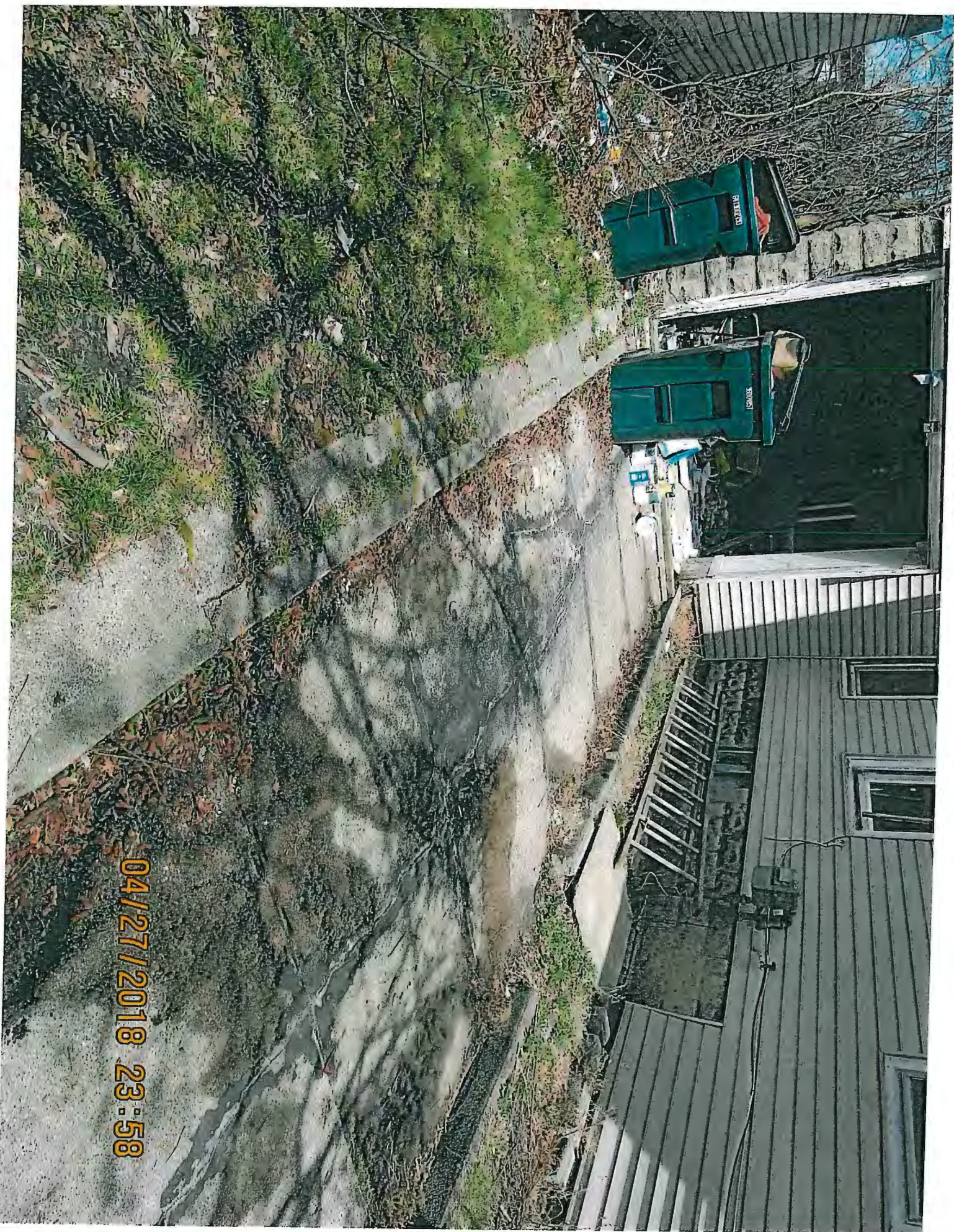


FRAGILE | FRAGILE | FRAGILE

04/27/2018 23:58



04/27/2018 23:58





04/27/2018 23:58





1009



04/28/2018 08:06

04/28/2018 08:06



04/28/2018 08:07



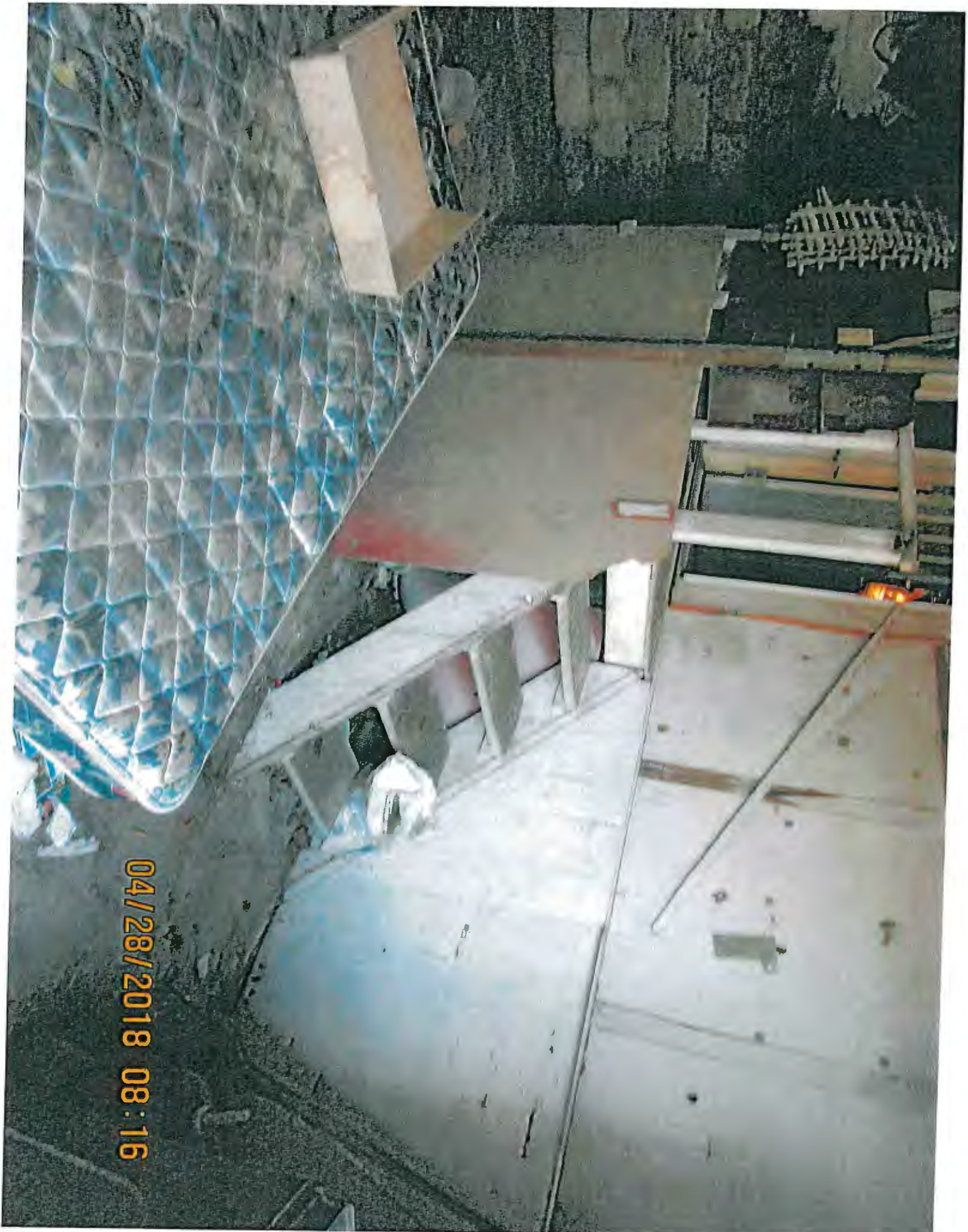
04/28/2018 08:08



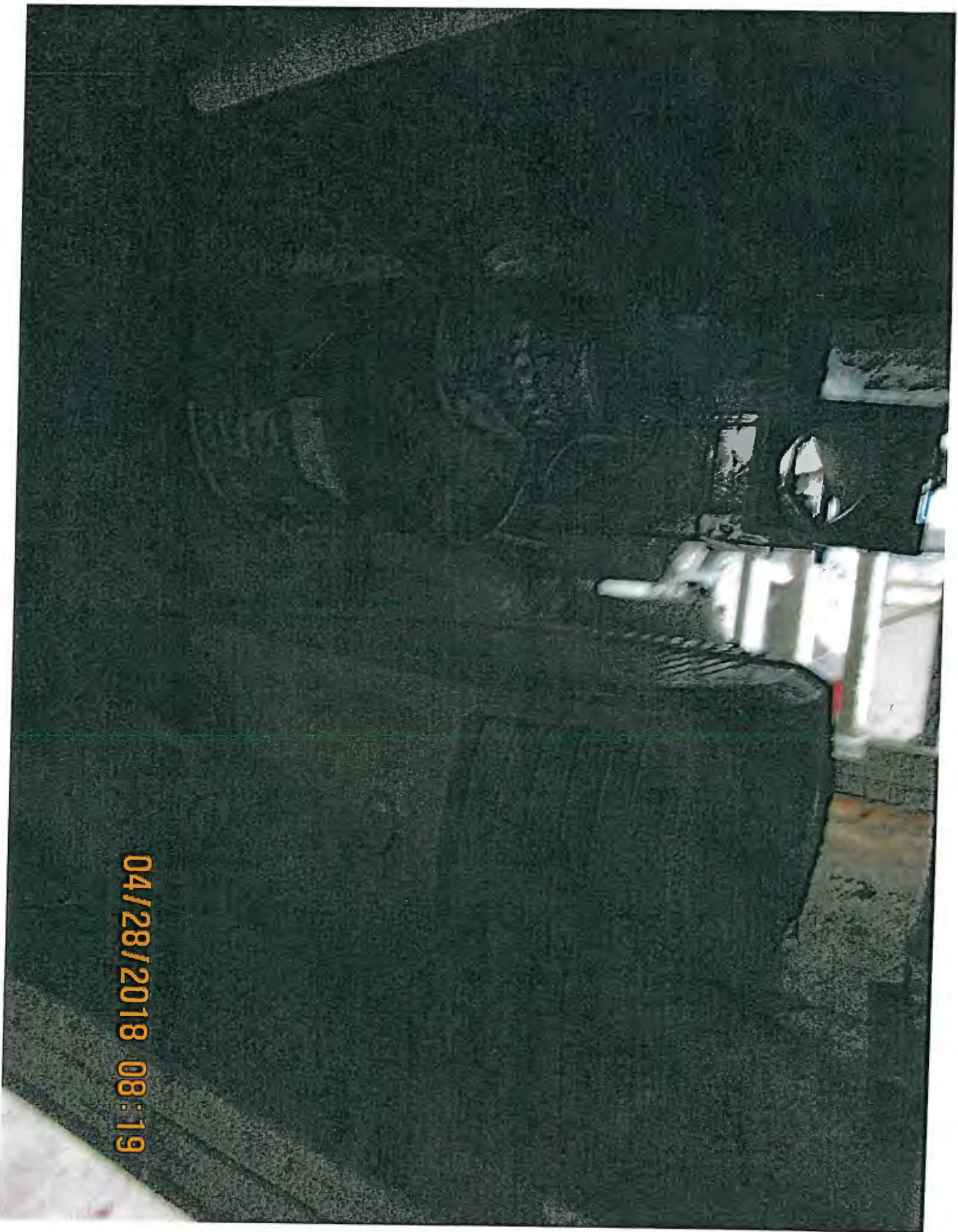


04/28/2018 08:16

04/28/2018 08:16



04/28/2018 08:19



04/28/2018 08:20



04/28/2018 08:25



04/28/2018 08:25



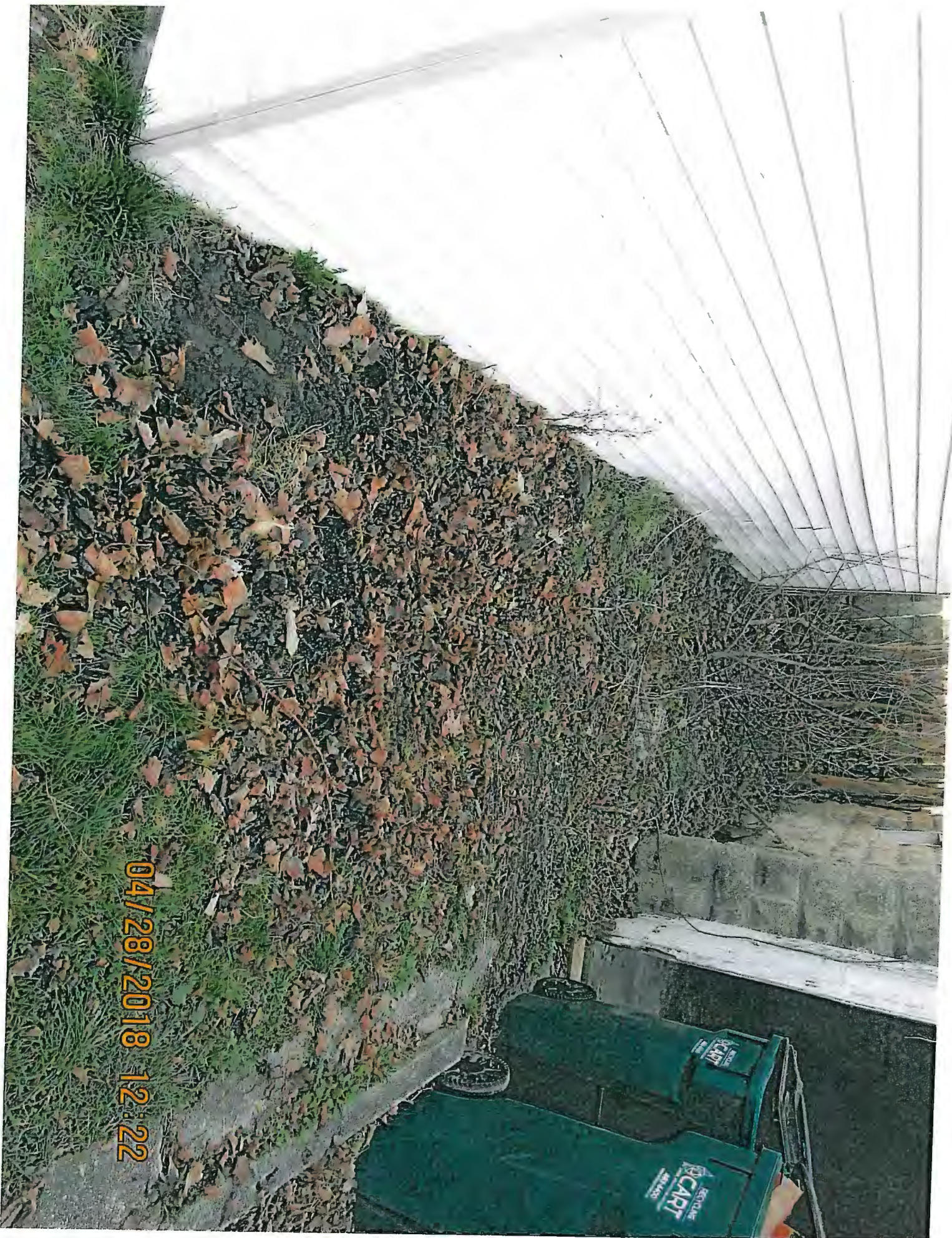
04/28/2018 08:35



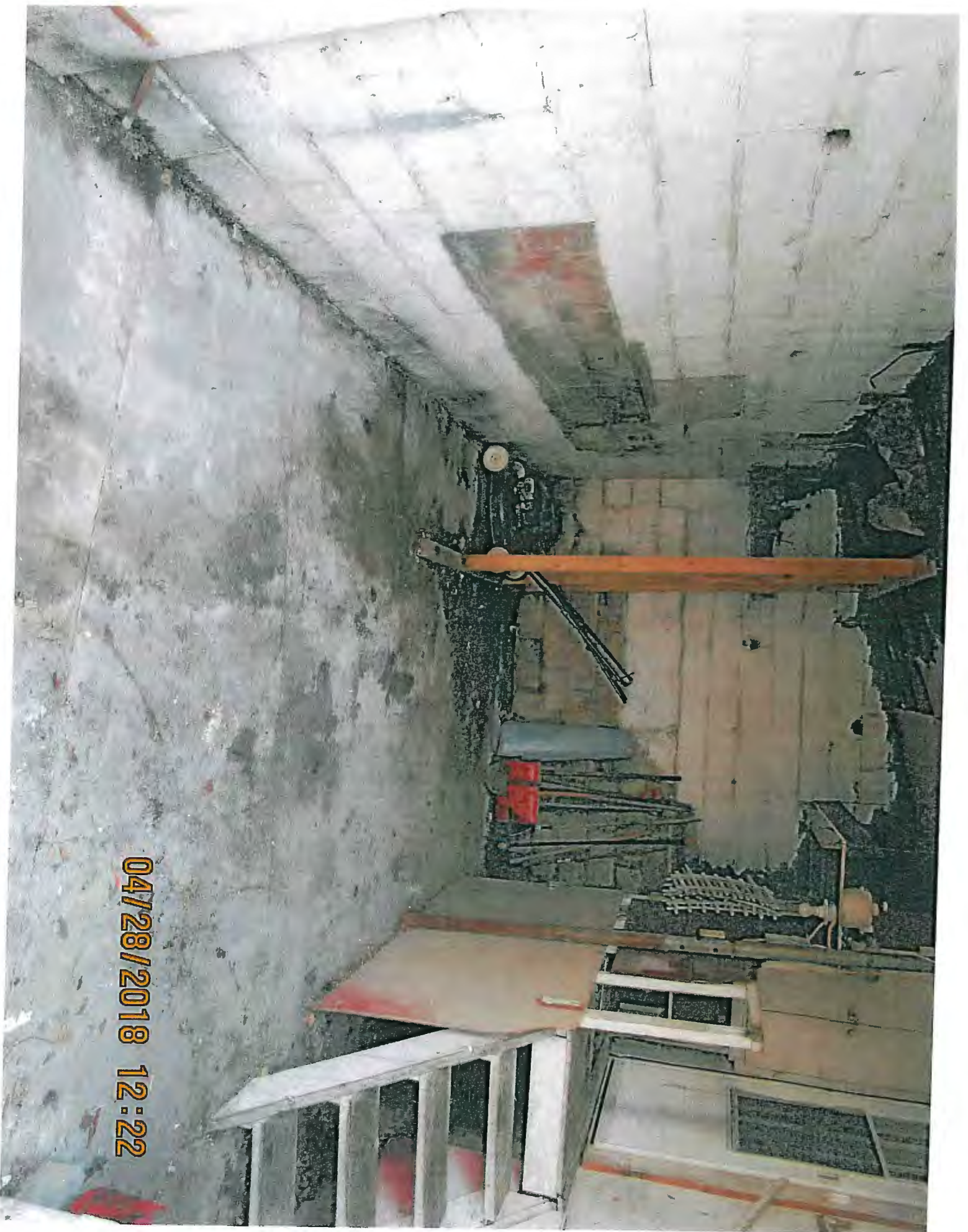
04/28/2018 12:22



04/28/2018 12:22



04/28/2018 12:22



04/28/2018 12:22



04/28/2018 12:23



August 29th, 2018

Erika Phillips
919 Westmoreland Ave.
Lansing, MI 48915

Re: Claim 919 Westmoreland Ave.
Attn: Venus Kumar

Lansing City Clerk:

I am writing to request an appeal of the Claims Review Committee's decision on my case. I would like my case to be heard by the Lansing City Council.

Sincerely,

A handwritten signature in cursive script that reads "E Phillips". The signature is written in dark ink and is positioned above the printed name.

Erika Phillips



City of Lansing

OFFICE OF THE CITY ATTORNEY

1540

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Erika Phillips DATE: 5/29/18
MAILING ADDRESS: 919 Westmoreland Ave. EMAIL: Florina84@yahoo.com
CITY: Lansing STATE: MI ZIP CODE: 48915
TELEPHONE: Home () 517-749-7122 Work () 517-882-6866

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 919 Westmoreland Ave PARCEL NO. 33-01-01-08-451-
DATE OF INCIDENT: 9-25-17 AMOUNT YOU WERE BILLED: ²⁵¹ \$ 1221.50
TOTAL AMOUNT YOU ARE CONTESTING: \$ 754.31
TYPE OF ASSESMENT: Trash Clean up

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

Please see attached letter.

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.jsp

Erika Phillips
919 Westmoreland Ave.
Lansing, MI 48915
(517) 749-7122

City of Lansing
Office of City Attorney
Claims Review Committee Form
Attachment Follows:

On September 25th, 2017 the city of Lansing code enforcement sent a contractor to clean up my yard and driveway. I was unaware that the cleanup would be happening because my estranged husband was the one who received the notice. However, my request is not that I pay nothing; it is simply that I pay less because my property that was not trash was taken during the clean-up. As you can see from the before and after photos that the contractors took, there are items that were removed that *were* trash or fell under the code violation for other reasons, and there were items that were *not* trash and should never have been taken. The items that were removed that were not trash were the patio/bistro set of two chairs and a table that were on the front porch, the outdoor area rug that was in the driveway, and the raised garden bed pieces that were against the back of the house.

The contractors overstepped their rights to enforce the code violations when they removed items that did not violate the code. The table and chairs were outdoor furniture and were in great shape with the exception of a frayed seat on one of the chairs that did not make it unusable. The outdoor area rug was in the driveway so that when my infant and toddler were outside I could set up the baby pen and not have them on the cement. That area rug was in good condition and was manufactured for outdoor use. The raised garden beds were not trash, and were not building materials. They were complete with the entire sets and are intended for outdoor use.

I request that the cost of replacing the items that were wrongfully taken be deducted from the total that I was billed. I browsed replacement costs and have included the prices for 3 comparable replacements for each item. I have selected the median price and ask that the sum of those costs be subtracted from my total amount owed. I also respectfully suggest that contractors be properly trained so that they do not remove people's property unless it is an item that strictly falls under the code violation.

Patio/Bistro set:
Wayfair- \$349.99
*Home Depot- \$338.07
Wal-Mart- \$279.00

Outdoor Area Rug:
Overstock- \$231.98
*Overstock- \$173.59
Wayfair- \$137.99

Raised Garden Bed:
Green State Gardener-
\$189.00 each
*Tractor Supply Company-
\$49.99 each
Sam's Club- \$43.98 each

Totals- \$338.07+ \$173.59+ \$49.99 (x4-for each set that was taken \$199.96) = \$711.62 + \$42.69 tax=
\$754.31

When subtracted from the \$1221.50, that leaves a balance of \$467.19 owed by me.

Thank you for your time and consideration in this matter.
Respectfully,
Erika Phillips



City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

July 25, 2018

Erika Phillips
919 Westmoreland Avenue
Lansing, MI 48915

Re: Claim – 919 Westmoreland Ave.

Dear Ms. Phillips:

Please be advised that the Claims Review Committee reviewed your claim in the amount of \$1,221.50 regarding a trash violation at the above address and GRANTED a portion of your claim, in amount of \$627.50.

Enclosed please find a Release for your review and signature. If the decision of the committee meets with your approval, please sign the release in front of a witness and have the witness also sign the form, then return the signed Release to this office. Once our office receives the signed Release, we will request the amount be removed from the tax rolls, or a refund issued if the penalty has been paid.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

Thank you for your cooperation in this matter. If you should have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Venus Kumar".

Venus Kumar
Paralegal

Enclosure

RELEASE

In consideration for the payment of \$627.50, by the City of Lansing, which will be remitted to me upon receipt by the City of this signed Release, or said amount reduced from the tax roll if the assessment has not been paid, I, **ERIKA PHILLIPS** (the "undersigned"), for myself, my heirs, executors, administrators, representatives and assigns hereby release and discharge the City of Lansing, its officers, officials, employees, agents, insurers and any other person, firm, or corporation charged or chargeable with any responsibility or liability, from all claims, demands, actions or causes of action regarding the special assessment for a trash violation on property located at 919 Westmoreland Ave., Lansing, Michigan.

The undersigned understands and agrees that this payment is the sole consideration for my release and is in full and complete settlement of all claims resulting from any damage. The undersigned warrants that no promise or inducement has been offered or made for my release, except as herein set forth; that this Release is executed without reliance upon any statement or representation by any of the parties released herein, or by their representatives concerning the nature and extent of any damage or injury or the legal liability therefore; and that the undersigned is of legal age and legally competent to execute this Release and accepts the full responsibility therefore.

The undersigned understands that none of the parties released admit liability of any kind and this payment and settlement in compromise is made to terminate further controversy respecting claims for damages that the undersigned has heretofore asserted or that the undersigned or his/her heirs, executors, administrators, representative or assigns might later assert.

In witness whereof, I have hereunto set my hand this _____ day of **AUGUST**, 2018.

WITNESS:

CLAIMANT:

ERIKA PHILLIPS

DATE: 6/05/2018

PPN: 33-01-01-08-451-251
DATE SUBMITTED: 5/30/2018
ADDRESS OF VIOLATION: 919 Westmoreland Avenue
LISTED TAXPAYER OF RECORD: Phillips, Erika
OTHER TAXPAYER OF RECORD:
CLAIMANT: Phillips, Erika
CLAIMANT'S ADDRESS: 919 Westmoreland Avenue
Lansing, MI 48915
TYPE OF ACTIONS CONTESTED: Trash Violation
VIOLATION DATE: 7/26/2017
NOTIFICATION DATE: 7/26/2017
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: \$1221.50
CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 17-T039 9/25/2017
AMOUNT OF CLAIM: \$754.31

ADDITIONAL ACTIONS CONTESTED:
VIOLATION DATE:
NOTIFICATION DATE:
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT:
CONTRACTOR NAME - INVOICE NO. - DATE:
AMOUNT OF CLAIM:
MEMO DATE - INVOICE NO.:

HISTORY:	Trash Violation	Grass Violation
	7/26/2017	7/26/2017

CITATIONS IN PREVIOUS YEAR:

CLAIMANT'S CIRCUMSTANCES: See Attached

1540

CODE OFFICER'S NOTES: This property was cited for a trash violation on 7/26/2017 the Premise Inspector was contacted on 8/04/2017 two days after the compliance date to request an extension. The Premise Officer had not yet rechecked the property and granted the requested extension. The officer returned to recheck the property on 8/14/2018 and multiple violations remained as noted in the recheck pictures. The contractor arrived on 9/25/2017 and the same violations were still present plus additional violations which were also removed. Per the pictures the premises were in disrepair as violations were on the front porch, driveway and backyard. This property has a shed and two car garage items should be stored in these structure not left in the yard. The contractor would not be able to tell some of the items removed were for outdoor use as they were not put together and pieces of were lying about. The rug in question had brush on it when the contractor arrived and this the rug is not meant to be left in the driveway exposed to the elements. The furniture on the front porch seems to be in disrepair the one chair and torn please see pictures as one chair has something hanging down the other chair does not and the seats appear to be in disrepair. Picture clearly show the property needed to be cleaned and this office recommends denial of the claim.



City of Lansing

OFFICE OF THE CITY ATTORNEY

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Erika Phillips DATE: 5/29/18
MAILING ADDRESS: 919 Westmoreland Ave. EMAIL: Florina84@yahoo.com
CITY: Lansing STATE: MI ZIP CODE: 48915
TELEPHONE: Home () 517-749-7122 Work () 517-882-6866

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 919 Westmoreland Ave PARCEL NO. 33-01-01-08-451-
DATE OF INCIDENT: 9-25-17 AMOUNT YOU WERE BILLED: 251 \$1221.50
TOTAL AMOUNT YOU ARE CONTESTING: \$754.31
TYPE OF ASSESSMENT: Trash Clean up

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

Please see attached letter.

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.jsp

Erika Phillips
919 Westmoreland Ave.
Lansing, MI 48915
(517) 749-7122

City of Lansing
Office of City Attorney
Claims Review Committee Form
Attachment Follows:

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I request that the cost of replacing the items that were wrongfully taken be deducted from the total that I was billed. I browsed replacement costs and have included the prices for 3 comparable replacements for each item. I have selected the median price and ask that the sum of those costs be subtracted from my total amount owed. I also respectfully suggest that contractors be properly trained so that they do not remove people's property unless it is an item that strictly falls under the code violation.

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Wayfair- \$349.99
*Home Depot- \$338.07
Wal-Mart- \$279.00

Outdoor Area Rug:
Overstock- \$231.98
*Overstock- \$173.59
Wayfair- \$137.99

Raised Garden Bed:
Green State Gardener-
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*Tractor Supply Company-
\$49.99 each
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Totals- \$338.07+ \$173.59+ \$49.99 (x4-for each set that was taken \$199.96) = \$711.62 + \$42.69 tax=
\$754.31

When subtracted from the \$1221.50, that leaves a balance of \$467.19 owed by me.

Thank you for your time and consideration in this matter.
Respectfully,
Erika Phillips



Nuisance Fees
City of Lansing Treasurers Office
124 W Michigan Ave 1st Floor
Lansing, MI 48933
Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 10/02/2017

Due Date: 11/01/2017

Pay Invoice In Full



PHILLIPS ERIKA B
919 WESTMORELAND AVE
LANSING MI 48915

Inv Number: 00101252

Parcel: 33-01-01-08-451-251

Address: 919 WESTMORELAND AV



Parcel: 33-01-01-08-451-251

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00101252		E17-07938	919 WESTMORELAND AVE	\$1,221.50
Fee Details:		Quantity	Description	Balance
		1.000	Trash - Admin Fee	\$ 265.00
		956.500	Trash - Contractor Charge	\$ 956.50
Total Amount Due				\$ 1,221.50

Questions regarding this invoice: Contact **CODE ENFORCEMENT** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Eric's Refuse LLC
P.O. Box 16035
Lansing, MI 48901 US
ericsrefuse@hotmail.com

INVOICE

BILL TO

Lansing Fire Department
316 N Capitol, Ste. C-1
Lansing, MI 48933-1238

INVOICE # 1033
DATE 10/01/2017

PROPERTY ADDRESS
919 westmoreland AVE

PARCEL NUMBER
33-01-01-08-451-251

ACTIVITY	QTY	RATE	AMOUNT
city:1hour 3 yards	1	175.00	175.00
first hour and 3 cubic yards			
city:add hours	5	150.00	750.00
any hours after 1			
city:class 2	1	26.00	26.00
construction material after 3			
city:tire	1	5.50	5.50
tire removal			
9/25/17			
total yards 20			
submitted by Zachary Driver			

BALANCE DUE

\$956.50



ECONOMIC DEVELOPMENT & PLANNING CODE ENFORCEMENT OFFICE

ZD 8-4-17: the grass has been mowed. Some trash appears to have been removed. Some still remains. I granted 1 week ext.

ZD 9-28-17: Spoke with Erica (749 7122). She inquired about the items that were taken by the contractor. She says some items were taken that were made for outdoors. I told her to check in next week because the info is not in our database yet.

17-T039



Mayor Virg Bernero

**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

**PHILLIPS ERIKA B or Current Occupant
919 WESTMORELAND AVE
LANSING, MI 48915**

**Violation Date: 07/26/2017
Violation Location: 919 WESTMORELAND AVE
Parcel No: 33-01-01-08-451-251
Compliance Due Date: August 02, 2017**

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

AREA: Entire Exterior

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Violation: Deteriorated metal product

Violation: Brush & Tree Limb debris

Violaton: Deteriorated Pallets

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Zachary Driver (517) 702 4750 Zachary.Driver@lansingmi.gov

"Equal Opportunity Employer"

Taxpayer's Copy



Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section
316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 08/14/2017

TAXPAYER: PHILLIPS ERIKA B, 919 WESTMORELAND AVE LANSING, MI 48915

Location of Work:

Enf Num: E17-07938

Address: 919 WESTMORELAND AVE

Lot No:

Description:

Parcel No: 33-01-01-08-451-251

Remove Trash and Debris

Work Authorized:

AREA: Entire Exterior

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Violation: Deteriorated metal product

Violation: Brush & Tree Limb debris

Violaton: Deteriorated Pallets

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 1

Authorized Cubic Yards: 10

Warning Comment:

<NONE>

Submitted By: Zachary Driver (517) 702 4750

This action is authorized by the Manager of Code Compliance



919 Westmoreland AVE (1)



919 Westmoreland AVE (2)





919 Westmoreland AVE (4)

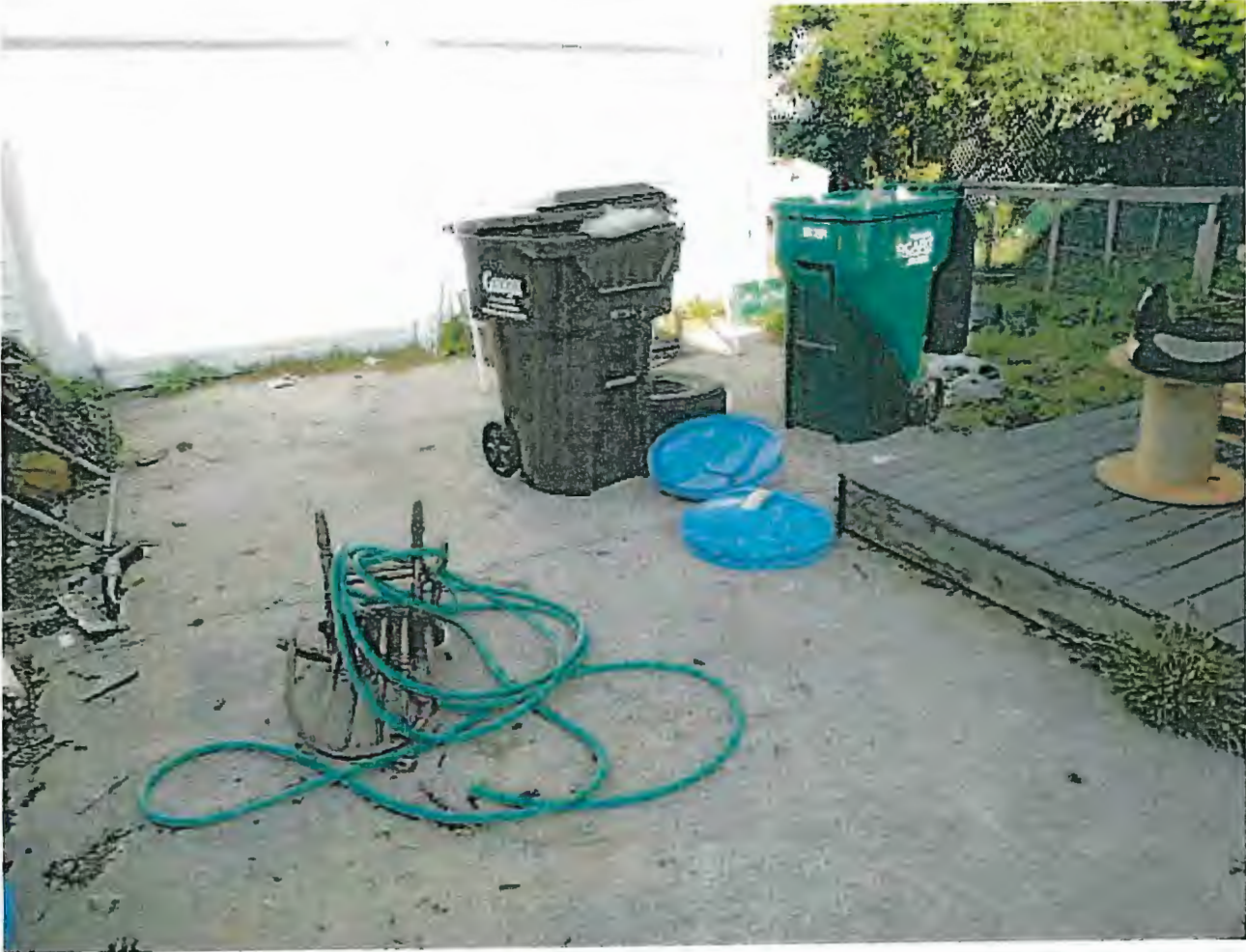




919 Westmoreland AVE (6)



919 Westmoreland AVE (7)





919 Westmoreland AVE (9)



919 Westmoreland AVE (10)



919 Westmoreland AVE (11)



919 Westmoreland AVE (12)





919 Westmoreland AVE (14)





919 Westmoreland AVE (16)



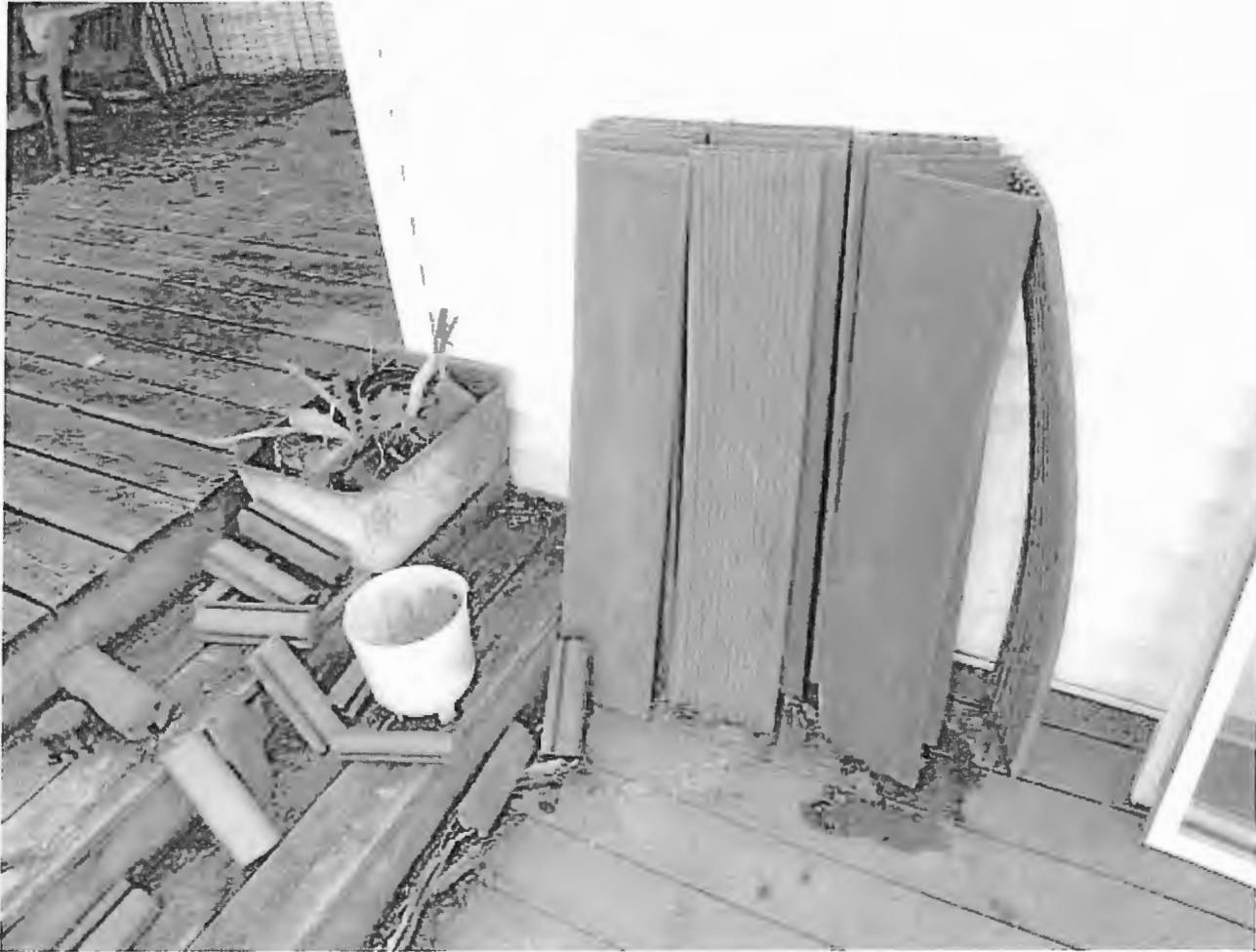
919 Westmoreland AVE (17)



919 Westmoreland AVE (18)



919 Westmoreland AVE (19)





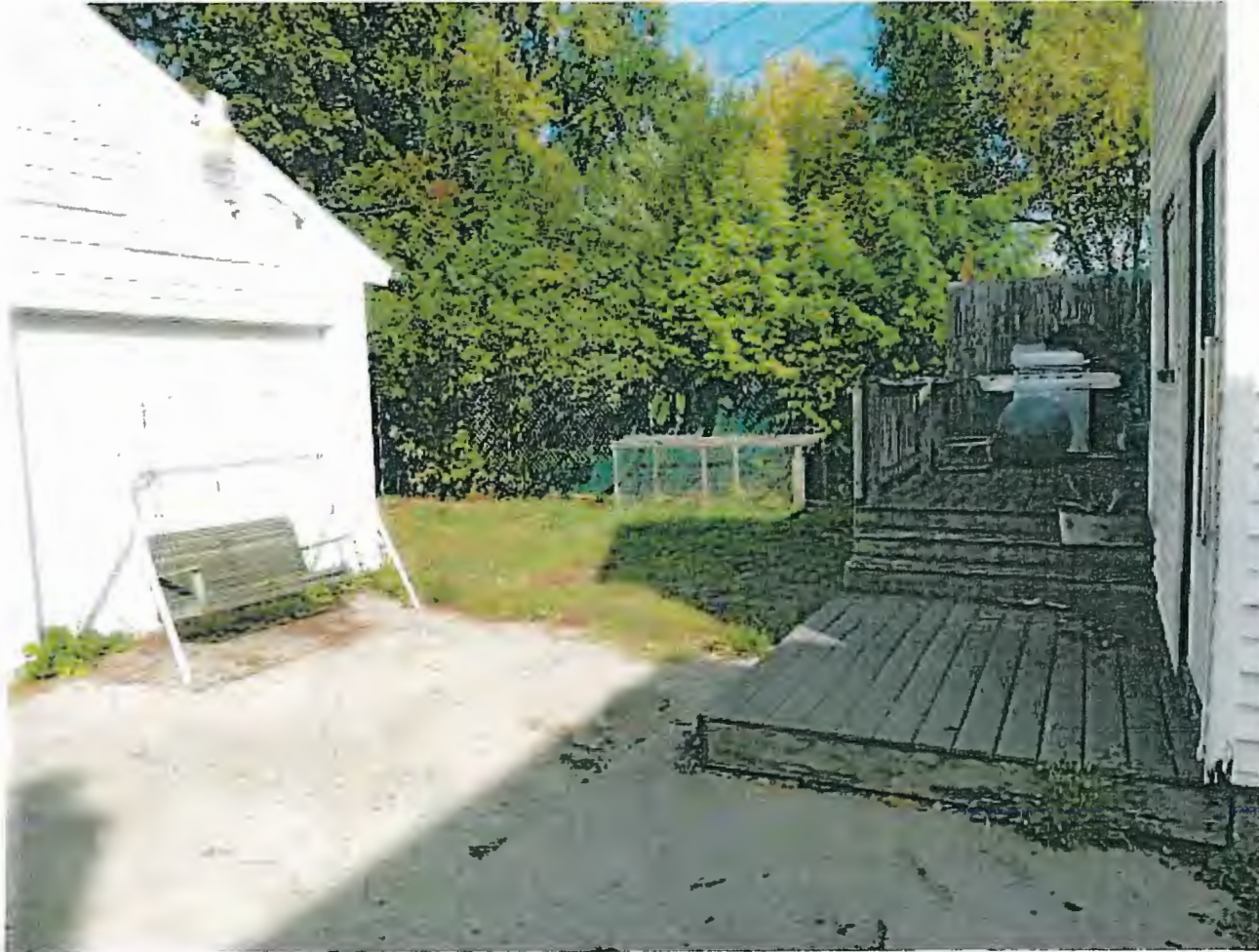
919 Westmoreland AVE (21)



919 Westmoreland AVE (22)



919 Westmoreland AVE (23)



919 Westmoreland AVE (24)





919 Westmoreland AVE (26)



919 Westmoreland AVE (27)









RECEIVED AUG 31 2018

DATE: 8/30/2018

1603

PPN: 33-01-05-05-329-191
DATE SUBMITTED: 7/23/2018
ADDRESS OF VIOLATION: 5818 Hughes Road
LISTED TAXPAYER OF RECORD: Price, Thomas Jr.
OTHER TAXPAYER OF RECORD: Chen Guo & Jiang Li Yuan
CLAIMANT: Price, Thomas
CLAIMANT'S ADDRESS: 5818 Hughes Road
Lansing, MI 48911
TYPE OF ACTIONS CONTESTED: Trash Removal
VIOLATION DATE: 6/11/2018
NOTIFICATION DATE: 6/11/2018
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: \$2,711.50
CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 18-T074 6/28/2018
AMOUNT OF CLAIM: \$2,711.50

ADDITIONAL ACTIONS CONTESTED:
VIOLATION DATE:
NOTIFICATION DATE:
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT:
CONTRACTOR NAME - INVOICE NO. - DATE:
AMOUNT OF CLAIM:
MEMO DATE - INVOICE NO.:

HISTORY:

Trash Violation 6/11/2018	Trash Violation 8/17/2018	Zoning Violation 6/13/2018
---------------------------------	---------------------------------	----------------------------------

CITATIONS IN PREVIOUS YEARS:

Front Yard Parking 4/24/2014	DAMV 4/24/2014	Grass Violation 5/12/2014	Trash Violation 2/24/2015
Trash Violation 5/29/2015			

CLAIMANT'S CIRCUMSTANCES:

See Attached



CODE OFFICER'S NOTES: This property was cited for a trash violation on 6/11/2018 with a compliance due date of 6/18/2018. The claimant called our office on 6/18/2018 and spoke with Premise Officer Jacob Odom and was granted a one week extension on the trash violation which moved the compliance due date of 6/25/2018. The officer rechecked the property on 6/26/2018 the violations were still present and the property was submitted to the contractor. The contractor arrived on 6/28/2018 per the pictures this property was clearly in violation and a cleanup was performed. Since the owner purchased this property in 2014 it has been written 8 times for premise violations. The claimant was aware of the violation letter as they called for an extension to have more time to remove the debris. Every trash violation the claimant has received included motor vehicle parts yet they continue to violate Section 302 of the City of Lansing Housing Code and also received a Zoning Violation for the approximately 12 cars located at this property several of which are disabled motor vehicles. After the claimant was cited and received the bill for the cleanup they continue to violation the ordinance and were cited on 8/17/2018 for yet another trash violation that included motor vehicle parts, appliances, and deteriorated furniture. This office recommends denial of this claim and would also like to note the contractor did not cut the pad lock as it can clearly be seen in one of the photos intact and hanging from the fence and there is a disabled motor vehicle blocking the gate from being closed.



City of Lansing

OFFICE OF THE CITY ATTORNEY

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

1603

NAME: Thomas Price DATE: 7-20-18
 MAILING ADDRESS: 5818 Hughes Rd EMAIL: _____
 CITY: Lansing STATE: Mi. ZIP CODE: 48911
 TELEPHONE: Home 517-749-3160 Work () _____

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 5818 Hughes Rd, Lansing, MI 48911 PARCEL NO. _____
 DATE OF INCIDENT: 6/28/18 AMOUNT YOU WERE BILLED: 2711.50
 TOTAL AMOUNT YOU ARE CONTESTING: 2711.50
 TYPE OF ASSESSMENT: Trash

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

I wasn't home. My son was present. Some movers came in through my back gate and took the following items: 4 small engines, from my shed, a bunk bed, 7 propane tanks, a gazebo, the back panel to a pontiac, a top rail to some fencing, 2 hydrolic jacks, a bench grinder, some shelving, rototiller, a scooter (gas powered), scrap copper, alum scrap, 2 truck tires on rims, 8 car tires on rims (all new tires), left the junk tires. They took everything of value, actually left some

A description of the claims review process is available on our website at: <http://www.lansingmi.gov/Government/City Attorney/Forms & Documents/Claims Review Committee Form>

junk. I didn't realize someone can come into my property and take anything. They took the lock off my gate and helped themselves to all my stuff. Thru a gate that has a padlock on it

Department of Economic
Development and Planning
Brian McGrain, Director



Andy Schor, Mayor

Planning and Zoning Office
316 N. Capitol Avenue, Suite D-1
Lansing, Michigan 48933
PH: 517.483.4060 – FAX: 517.483.6036
www.lansingmi.gov

June 13, 2018

Thomas Price
5818 Hughes Road
Lansing, MI 48911

RE: Notice of Violations – 5818 Hughes Road, Lansing, MI

Dear Mr. Price,

Please be advised that there are numerous vehicles on your property at 5818 Hughes Road in violation of the City of Lansing Zoning Ordinance. Section 1248.03(14) of the Zoning Ordinance permits the parking on a residential lot of up to four (4) operable vehicles or one (1) operable vehicle for each licensed driver residing on the premises, whichever is greater. There are approximately 12 vehicles on your property, some of which do not appear to be operable.

In addition, the majority of the vehicles are parked in the yard which is a violation of Section 1284 the Zoning Ordinance. This Section requires that all vehicles be parked on an approved, paved driveway or in a garage. A driveway on a residential parcel of land cannot exceed 12 feet wide or the width of a garage, whichever is greater.

Please have the number of vehicles reduced to four (4) or to the number of licensed drivers living at 5818 Hughes Road, have all inoperable vehicles removed from the premises and have all permissible vehicles parked on the approved driveway or in the garage within fourteen (14) calendar days from the date of this letter. Failure to comply with this notice will result in issuance of a civil fine. In addition, the City may seek a court order of compliance.

If you have any questions, please do not hesitate to contact me at 517-483-4085.

Sincerely,

A handwritten signature in dark ink, appearing to read "Susan Stachowiak", is written over the word "Sincerely,".

Susan Stachowiak
Zoning Administrator

cc: Gue Chen & Li Yan Jiang, 3350 Lachencrest Lane, Rochester, MN 55901



CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

Bill To:

PRICE THOMAS JR

5818 HUGHES RD

LANSING, MI 48911

DUE DATE: 08/02/2018

INVOICE

07/09/2018

TOTAL AMOUNT DUE

\$ 2,711.50



	Invoice Number	Record No.	Address	Amount Due
	00115581	E18-04780	5818 HUGHES RD	\$2711.50
	07/03/2018			
	Trash - Admin Fee			
	Trash - Contractor Charge			

TOTAL DUE: \$2711.50

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail



Nuisance Fees
City of Lansing Treasurers Office
124 W Michigan Ave 1st Floor
Lansing, MI 48933
Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 07/03/2018
Due Date: 08/02/2018
Pay Invoice In Full



PRICE THOMAS JR
5818 HUGHES RD
LANSING MI 48911

Inv Number: 00115581
Parcel: 33-01-05-05-329-191
Address: 5818 HUGHES RD

Parcel: 33-01-05-05-329-191

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00115581		E18-04780	5818 HUGHES RD	\$2,711.50
Fee Details:				Balance
	Quantity	Description		
	1.000	Trash - Admin Fee		\$ 265.00
	2446.500	Trash - Contractor Charge		\$ 2,446.50
Total Amount Due				\$ 2,711.50

Questions regarding this invoice: Contact **CODE ENFORCEMENT** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
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Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238

(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

PRICE THOMAS JR
5818 HUGHES RD
LANSING, MI 48911

Violation Date: 06/11/2018
Violation Location: 5818 HUGHES RD
Parcel No: 33-01-05-05-329-191
Compliance Due Date: June 18, 2018

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Deteriorated Appliance(s)

Violation: Deteriorated electronic equipment

Violation: Motor vehicle parts debris

Violation: Junk tire debris

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Violation: Deteriorated building materials

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Jacob Odom (517) 483 4378 Jacob.Odom@lansingmi.gov



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

CHEN GUO Z & JIANG LI YUAN
3350 LACHENCREST LN
ROCHESTER, MN 55901

Violation Date: 06/11/2018
Violation Location: 5818 HUGHES RD
Parcel No: 33-01-05-05-329-191
Compliance Due Date: June 18, 2018

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Deteriorated Appliance(s)

Violation: Deteriorated electronic equipment

Violation: Motor vehicle parts debris

Violation: Junk tire debris

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Violation: Deteriorated building materials

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

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Code Officer: Jacob Odom (517) 483 4378 Jacob.Odom@lansingmi.gov



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 06/26/2018

TAXPAYER: PRICE THOMAS JR, 5818 HUGHES RD LANSING, MI 48911

Location of Work:

Enf Num: E18-04780

Address: 5818 HUGHES RD

Lot No:

Description:

Parcel No: 33-01-05-05-329-191

Remove Trash and Debris

Work Authorized:

Violation: Deteriorated Appliance(s)

Violation: Deteriorated electronic equipment

Violation: Motor vehicle parts debris

Violation: Junk tire debris

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Violation: Deteriorated building materials

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 3 hours

Authorized Cubic Yards: 15

Warning Comment:

<NONE>

This action is authorized by the Manager of Code Compliance

8185

06/28/2018 08:20

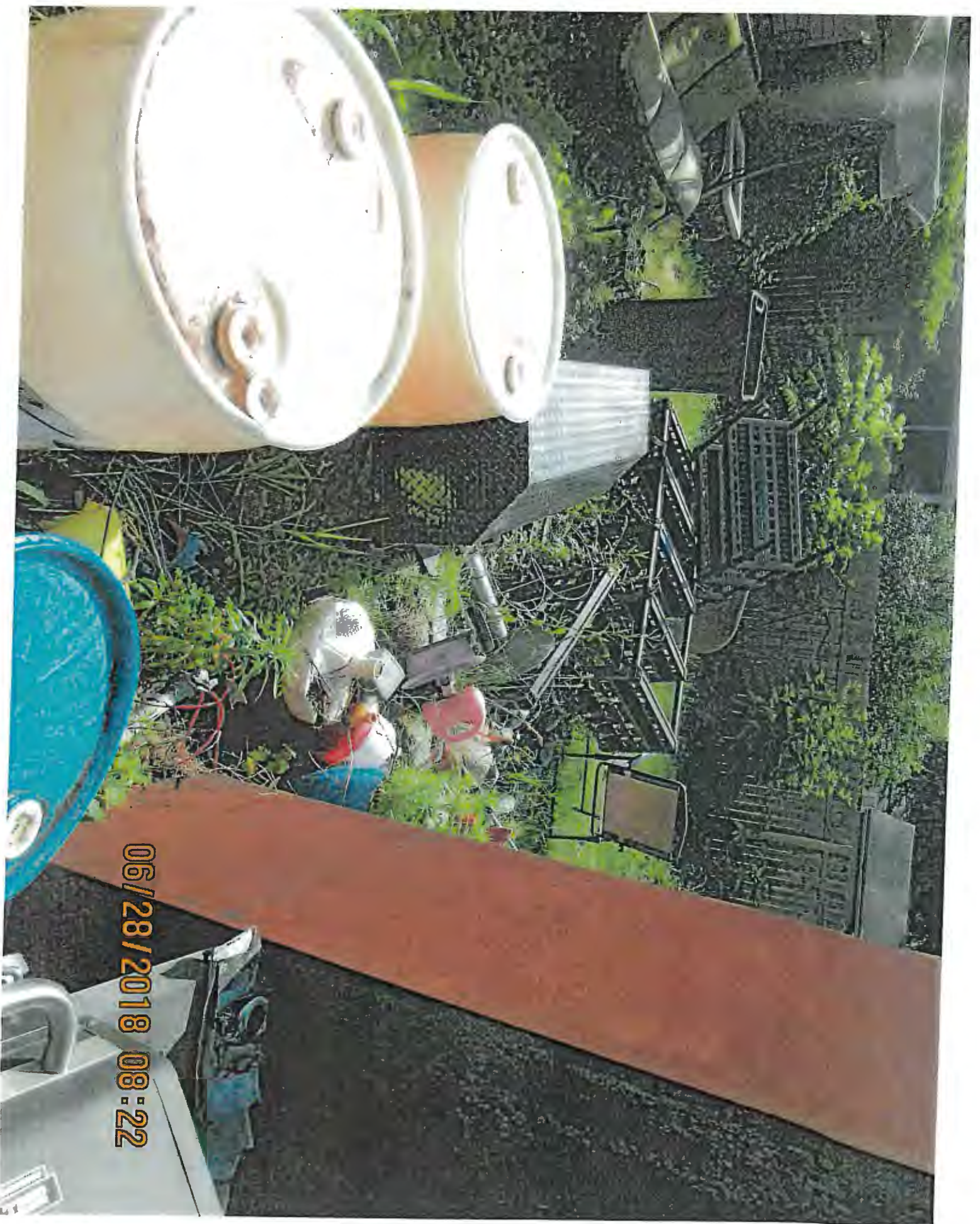
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06/28/2018 08:21

06/28/2018 08:22



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06/28/2018 08:23



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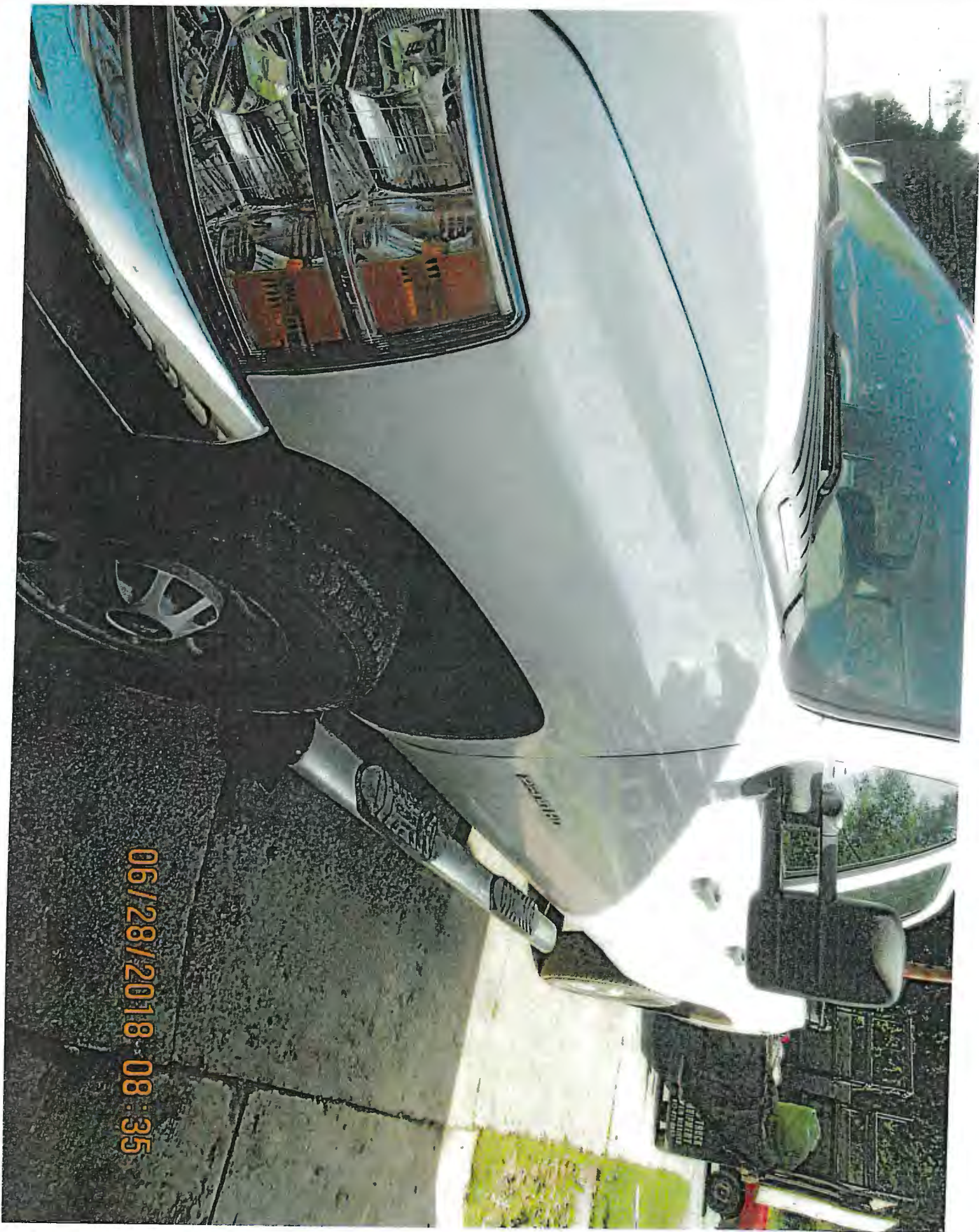


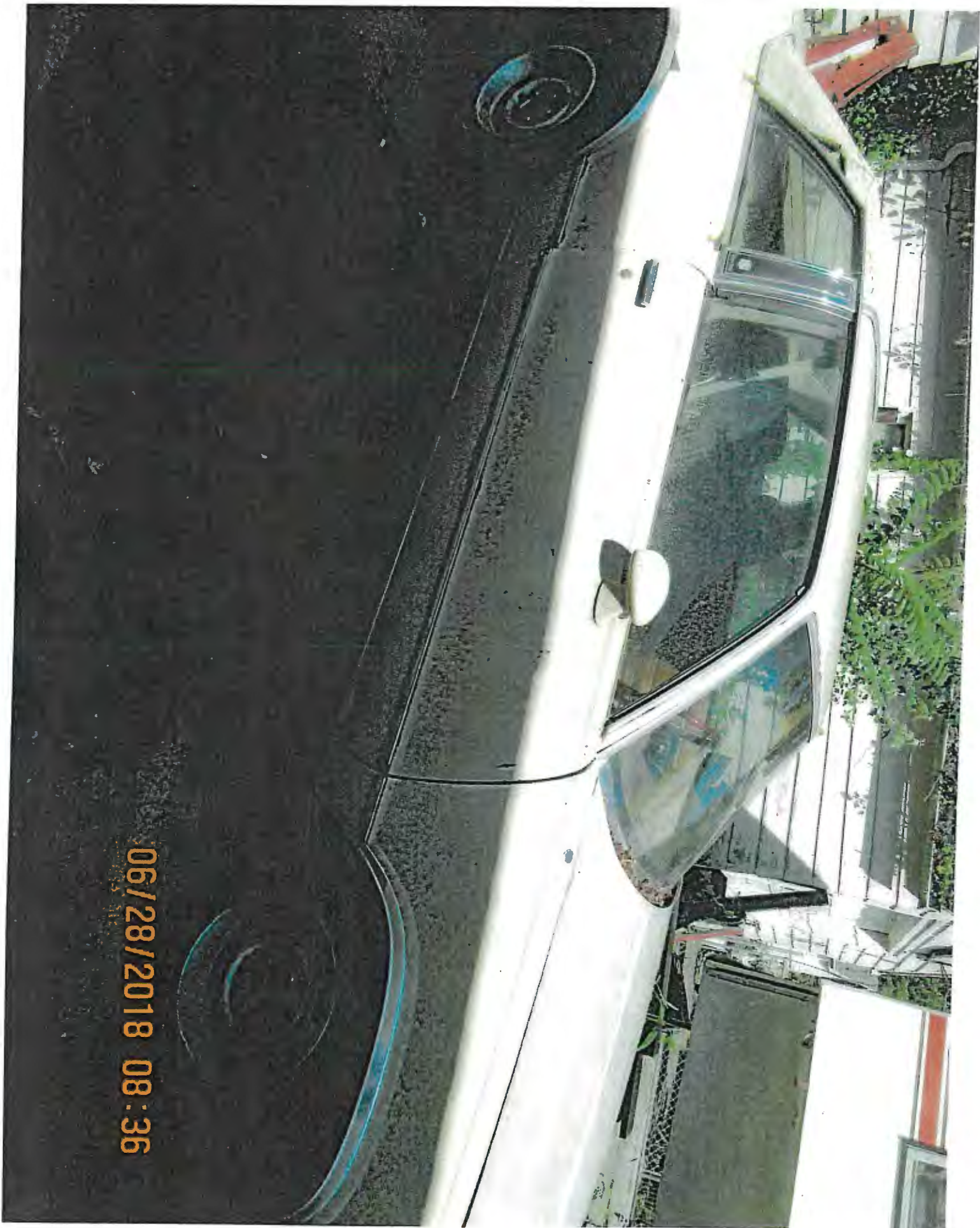
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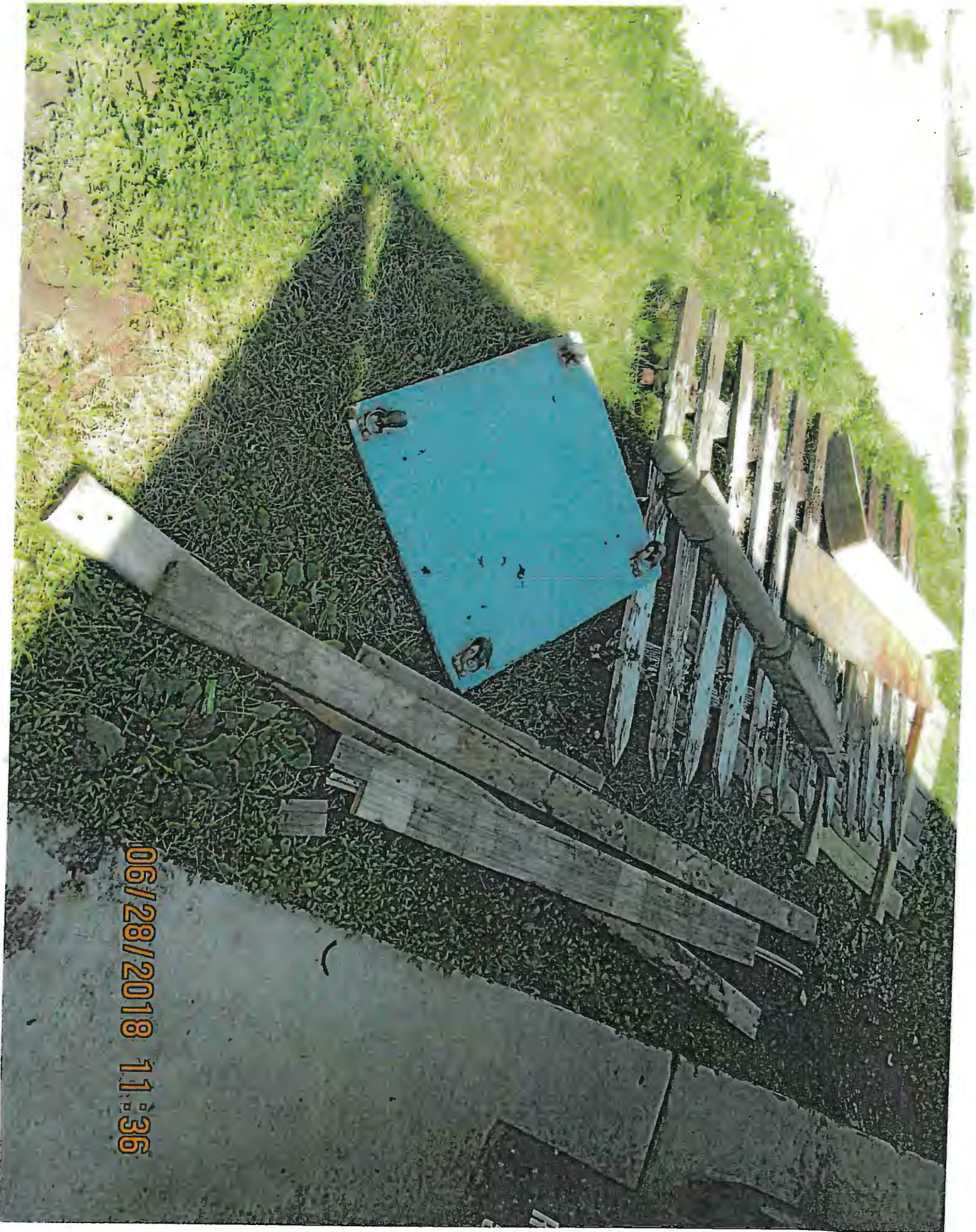


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06/28/2018 15:28





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06/28/2018 15:29





06/28/2018 15:29

06/28/2018 15:29



06/28/2018 15:30



06/28/2018 17:37



Eric's Refuse LLC
P.O. Box 16035
Lansing, MI 48901 US
ericsrefuse@hotmail.com

INVOICE

BILL TO

Lansing Fire Department
316 N Capitol, Ste. C-1
Lansing, MI 48933-1238

INVOICE # 1978
DATE 07/02/2018

PROPERTY ADDRESS
5818 Hughes RD

PARCEL NUMBER
33-01-05-05-329-191

ACTIVITY	QTY	RATE	AMOUNT
city:1hour 3 yards	1	175.00	175.00
first hour and 3 cubic yards			
city:add hours	9	150.00	1,350.00
any hours after 1			
city:add cy	9	22.00	198.00
any after 3			
city:class 2	18	26.00	468.00
construction material after 3			
city:tire	21	5.50	115.50
tire removal			
city:appliance	4	35.00	140.00
freon removal			

6/28/18
30 yards
Jacob Odom
Picked up all of the things in
the front and back yard. We had
to walk it around a parked car in
the driveway.

BALANCE DUE

\$2,446.50



Andy Schor, Mayor

ECONOMIC DEVELOPMENT & PLANNING
CODE ENFORCEMENT OFFICE

Thomas Price called rq 1 week ext, new daate 6-26-18
JO 6-18-18

18-T074

8/19/2018 Jody Keith Mosley

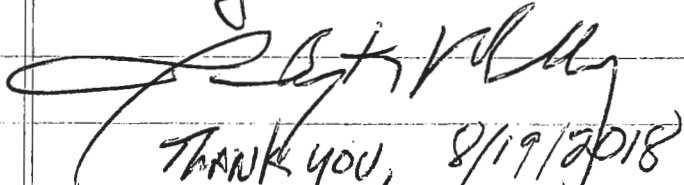
Seperation, and, Divided, Deprivation of
Minorities, Constitutional Rights To Freedom,
Peace, and American Dream, Happiness,
and Kids, (Genision of Black People,)

RECEIVED

IN my many years in Lansing Michigan, I Jody Keith Mosley,
Have been forced to learn our system of Government,
First, In the fighting with FOC, which is, an always
has been, An institution of Race Hater's, Rule's, Too
Steal Children out of the house holds of Black People,
But, Mostly "Father's". This Business is, of Devil's,
And Most, Be Removed, Now, Forced "Ruin", by City's
of Race Hater's, To continue is an Act of War,
Against The People. KKK, Running H's Program To.
Steal, But, Mostly, Deprive The Black Race, All
Agency of City, Involved, in The Distraction of The
Same people "Governor's". Another Act of War
on The People, Now Your Putting Killing Things
in our Foods, Another Act, Forced Homosexual
Acts on US, Railroading in Court, "AMANSIPASION -
Proclamation Problem." We still HAVE Rights in Court, ?
Another, Act, Housing, Section 8, For some, but
White's Get Home's, we get BED Bug infested APL.
Another Act Against The People, Now AFTER
Lifetime Service 45 years, Working in Lansing
Michigan, you Tell me, I'm To be Homeless, Due
To injuries, And, you People, Breaking me UP, in Pain
Badly, First To walk streets "Hurt" Another Act,
"I am not a person, I am a number"

Everytime Custody Vist, Awarded here in Lansing Michigan,
Fakely, Given meaning Nothing but, I want Where
Kids are here, Fake Judges, Fake People, Fake Custody
Violators of Human Rights, What Must Done?
War, or Removal of All, we are a People of Peace
Lansing Michigan, Must Acknowledge or, More Will Die?
Government was Founded Upon the People, So
People Asked To Reason, Peace, with some People
Able To help The People, War Has Been
Declared on My people, and you know this
Fix it, or we will, "TRUTH" in Laws -
Stop Lying, or "Revolt." NO MORE PERSECUTION
of my people, or will Fine All, off Your Justice?
we know of Your Declared war on Black People, No More...

Sincerely Humble Servant

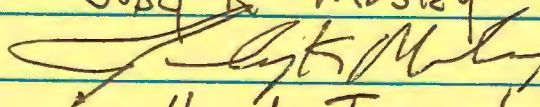

Thank you, 8/19/2018
Hope Lansing City Council.
At Large.

RECEIVED
2018 AUG 23 / AM 11:11
LANSING CITY CLEM

8/28/2018

Housing Landlords, Tenant Act, openly Deprivation, Discriminatory Fabric, of Apartment Owners, Failed To Get People in Housing, All OPEN, Apartments are to be filed, 30 Day Period to, Violation will be Given Apone, Failure To Act, Homeless People Are To be Housed, Granted under This Act, Violating Minorities, or Any, will not be permitted, infact, Ordinance is to be followed or, Violations or even forfeiture of Property's, fully, Apone Violations, Leans on Property's, Who are in Violation, After 5 fine's, Each Owner's, To show up in Court, Give said reason for Violation, Who, What, How, Why, All, must be Acknowledged before, Written Violations, are given, Any Violation of Any Rights, will, AN CAN be Given Apone Violation, Written, Agreements, may be, Apone understanding, No Property Left un-filed, After Ordinance, infact All Apartments, Owners are To comply or, To not follow will mean That The City has Not Only Put A LEAN ON property's, but, NO MONEY, ARE To be MADE by LandLord, NO Apartments, ARE To be Filled, LandLord Not To MAKE Any SAID MONEY For That Property, And, if Violated City Take's possession of property until, AGREEMENTS ARE Reached, or property (Seize) City HAVE Rights To TAKE All, Property's or Goods AT Property's, if SAID Violation are Not Fixed, or Any, Violent Act From Owner LandLords, Fully will Not be, Housing Landlords, Tenant Act, 8/28/2018,

All Property's Under Lansing Michigan Laws, are To be,
Will be maintained, Fully, or, Violations; City is
Governed All Rights, To not Only, Remove Violator's,
or, Give Amount of Time Granted, To Violators, or No
Time, At All, Landlords failure?, Will Not be,?
City, Has All Power, Governed by City, of Lansing
Michigan, and, Not To Comply will mean forfeiture
of Property's, Upon Other Violation by SAME All, Will
Be Taken, and said Time, will be Given, Landlord,
Will Not be "ALLOWED" To Operate, in The Lansing Michigan,
or RENT, or LEASE, Any Under This Act,

Josy K. Mosley

Housing Landlord, Tenant Act,

8/28/2018