

AGENDA

Committee on Public Safety AGENDA FOR OCTOBER 3, 2023 AT 3:30 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.

Council Member Hussain, Chairperson
Council Member Wood, Vice Chairperson
Council Member Kost, Member

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - A. September 19, 2023
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Discussion/Action:**
 - B. RESOLUTION - Appointment; Andrea Bitely as the 4th Ward member of the Board of Police Commissioners for a term to expire June 30, 2024
 - C. RESOLUTION - Joint Reappointment; Monica Jahner to the Ingham County/City of Lansing Community Corrections Advisory Board for a term to expire on September 17, 2026
 - D. RESOLUTION - Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of 131 Jackson Street
 - E. RESOLUTION - Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of 1722 Donora Street
 - F. RESOLUTION - Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of 619 W. Mt. Hope Avenue
 - G. DISCUSSION - Sign Ordinance Amendment
 - H. PLACE ON FILE - Notice of an Off-Road Vehicle Ordinance from the Clinton County Board of Commissioners
6. **Other**
7. **Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



MINUTES
Committee on Public Safety
Tuesday, September 19, 2023 @ 3:30 p.m.
City Council Conference Room, 10th Floor City Hall

CALL TO ORDER

Council Member Hussain called the meeting to order at 3:30 pm

PRESENT

Council Member Adam Hussain, Chair
Council Member Carol Wood, Vice Chair
Council Member Ryan Kost, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Emily Linden, Internal Auditor
Lisa Hagen-Lawrence, OCA
Walter Allen, Code Compliance Manager
Clarence Hassel, Jr.
Sonya & Ronnie Ford
Mr. Hussan- 1232 Pompton Circle
Chief Sturdivant, Lansing Fire Department

MINUTES

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE SEPTEMBER 5, 2023, AS PRESENT.
MOTION CARRIED 3-0.

PUBLIC COMMENT

No public comment at this time.

DISCUSSION/ACTION ITEMS

RESOLUTION –Orders to Make Safe or Demolish to the owners of 1232 Pompton Circle
Council Member Hussain outlined the timeline on the red tag date, violation letter date, demolition board meeting date and determination, and value of the structure. He concluded by noting the show cause hearing was held; September 18, 2023.

Representative of the owner (father/son) was present to speak on the property.

Council Member Wood asked OCA if he is not the owner, and no letter to speak as the owner, how can the Committee hear the appeal. Ms. Hagen-Lawrence confirmed they cannot. Council Member Hussain informed the claimant that since the owner, his son is not present, he cannot speak on it without his son. Mr. Hussan stated he bought the home on auction and put it in his son's name. Mr. Allen confirmed there have been no activity regarding permits. Council Member Hussain informed the representative they need to have pulled permits, proof of financial support and a timeline on progress

for the work. Based on the process and no contact from the owner, Council Member Hussain stated they cannot listen to his appeal. Mr. Hussain asked if his son could email now. Ms. Hagen-Lawrence stated the information the Committee needs is a letter of authority. Council Member Hussain stated there can be public comment, but there needs to be a timeline, financial processes, and pulled permits. Mr. Allen stated they need plumbing, electrical, mechanical and roofing.

Council Member Hussain informed Mr. Hussain this will come out of Committee today and Council action on October 2, 2023. If that does occur the owner would have 60 days from that date. Council Member Wood stated that if all there is to do an inspection, and done before 60 days is up, then no longer a make safe or demolish, then they can get occupancy.

MOTION BY COUNCILMEMBER WOOD TO APPROVE THE RESOLUTION ON ORDERS TO MAKE SAFE OR DEMOLISH 60 DAYS FOR 1232 POMPTON CIRCLE.

Mr. Hussain stated he spoke to the inspector on September 18 and told all permits done and just need inspections. Council Member Hussain stated that once that is done, they will need to communicate with Code, and they can then relay the information to Council.

MOTION CARRIED 3-0.

RESOLUTION –Orders to Make Safe or Demolish to the owners of 1402 Marquette Street
Council Member Hussain outlined the timeline on the red tag date, violation letter date, demolition board meeting date and determination, and value of the structure. He concluded by noting the show cause hearing was held; September 18, 2023.

There was no owner present, no updates from Mr. Allen, and Council Member Hussain confirmed there has been no activity from the show cause hearing.

MOTION BY COUNCILMEMBER WOOD TO APPROVE THE RESOLUTION ON ORDERS TO MAKE SAFE OR DEMOLISH 30 DAY FOR 1402 MARQUETTE STREET. MOTION CARRIED 3-0

RESOLUTION –Orders to Make Safe or Demolish to the owners of 1616 Glenrose Avenue
Council Member Hussain outlined the timeline on the red tag date, violation letter date, demolition board meeting date and determination, and value of the structure. He concluded by noting the show cause hearing was held; September 18, 2023.

Mr. Allen confirmed no permits have been pulled, no work has been done.

Mr. Hassel Jr. confirmed his father was the owner, and now he is the legal representative due to the death of his father. He also has a brother has been working on the property. They have hired an attorney to allow Mr. Hassel as legal property representative, the brother has an interest and the financial backing, there is money in the estate, and there is a buyer with financial backing to bring up to code.

Council Member Hussain asked the OCA if CJ Hassel Jr. has legal standing, and Ms. Hagen-Lawrence stated he does not. Mr. Hassel admitted he understood the process, and asked the Committee how long this process will take because they will get the estate open. Council Member Hussain explained, that after this meeting, it will go to Council 10/2, and if Council says make safe and demolish, then within 30 days. If that has not been done in 30 days, then the City will contract for demolition. Council Member Wood added that it is important to get his name on the property and then speak to Code on what needs to be done. Mr. Allen provided his phone number.

MOTION BY COUNCILMEMBER WOOD TO APPROVE THE ON ORDERS TO MAKE SAFE OR DEMOLISH 30 DAYS FOR 1616 GLENROSE AVENUE. MOTION CARRIED 3-0.

RESOLUTION –Orders to Make Safe or Demolish to the owners of 3301 Turner Street

Council Member Hussain outlined the timeline on the red tag date, violation letter date, demolition board meeting date and determination, and value of the structure. He concluded by noting the show cause hearing was held; September 18, 2023.

Council Member Hussain acknowledged a phone call, via email from Mr. Hallert who stated he no longer owned the home, had closed July 25, 2023. Per that phone message the new owner, Mr. Covic was pulling permits. Mr. Allen stated there were no permits pulled so far. Council Member Wood asked OCA if the Committee can hear the appeal since the ownership has changed, and also when there is new ownership on a make safe property is the new owner informed the process has started. Ms. Hagen-Lawrence stated they do not inform the new owner, and it is a civil issue between the two and the seller could have chosen to tell the buyer. Mr. Abood stated it would be best practice to notify the new owner. They can make sure the new owner is aware of the October 2, 2023, Council determination date.

MOTION BY COUNCILMEMBER WOOD TO APPROVE THE RESOLUTION ORDERS TO MAKE SAFE OR DEMOLISH 30 DAYS FOR 3301 TURNER STREET. MOTION CARRIED 3-0.

RESOLUTION –Orders to Make Safe or Demolish to the owners of 5016 Connors Avenue

Council Member Hussain outlined the timeline on the red tag date, violation letter date, demolition board meeting date and determination, and value of the structure. He concluded by noting the show cause hearing was held; September 18, 2023.

Mr. and Ms. Ford were present.

Mr. Allen stated that no permits have been pulled and there is no change with the property.

Mr. Ford provide historical information on the fire and his concerns with the City because they did not give him the time, he need to deal with the insurance company. They currently will finalize floor plans for the repairs on 9/20/2023 and will then bring those to Code. Ms. Ford stated that they have a builder, McKissic Construction. Mr. Ford asked Mr. Allen how the estimated costs for repair are determined and Mr. Allen stated they use a standard remodeling cost from the State.

Council Member Wood encouraged the owners to moving on their process and update Code. If they have pulled permits, provided proof of financial capability and a timeline on the repairs before October 2, 2023, to Code, then Code can inform Council and they can take this action off the Council agenda for final action that night.

MOTION BY COUNCILMEMBER WOOD TO APPROVE THE RESOLUTION ON ORDERS TO MAKE SAFE OR DEMOLISH 30 DAYS FOR 5016 CONNERS AVENUE. MOTION CARRIED 3-0.

DISCUSSION – Warning Siren Decommission/Replacement Project

Chief Sturdivant distributed materials and a copy of the Ingham County 911 policy and procedures. He began speaking on the siren replacement project, a study from a 2020 development plan. They looked at installation, decommissioning old sirens, and the last siren was unhooked from power in August 2023. The testing of the sirens occurs weekly on Saturdays, and the handout spoke to the activation and intended use. The handout provided location of old and current sirens.

Council Member Hussain stated he has heard concerns the siren cannot be heard inside the homes. Chief acknowledged the concern, but assured them it was not a malfunction, but the need to do better in the educational piece on warnings, work with the media, etc. He continued by noted there are 12 in the city and they are operable. All the old ones are not operable and they are working with BWL on the

removal of the old ones. With the new system they have been expanded from 80 to 90% coverage. Everything has been expanded to increase technology.

Council Member Wood voiced her concerns with the senior population not receiving the warnings now that they cannot be heard in the homes. The senior population is more than likely not to have smart phones, or the apps for the alerts, and do not always have a television on for the television alerts. The Chief acknowledged the concern but assured her that the siren program is just one layer, and not intended to be the stand-alone pieces. The sirens are part of the component of the alerting, and they will continue to talk through what other sources can be used.

Council Member Kost asked if they did a sound test during their preliminary testing. The Chief confirmed they used Federal Signal to do the decibel level of testing to ensure adequate for outdoor population. In some extent they did get calls it was heard indoors. Council Member Kost then asked about the new location near Foster on the map, stating he lives near that area and had a hard time hearing the sirens on Saturdays when he was outside due to the height of the siren in conjunction with the trees and homes. The Chief understood that they might have to fill in the gaps from time to time and have a solid relationship with Consumers, BWL and Ingham County 911. The platform has been paid for and installed, so the project now is to dismantle the older ones. Council Member Hussain asked if they can supplement the sirens or change the sound level. Chief stated he would look into it and adding more geographic areas.

Council Member Wood asked if the city paid for this in total or did Ingham County pay for a portion. The Chief stated the components were all paid for by the city, but they have to use the County wide system. Council Member Wood encourage a survey after they have done a few Saturday tests to narrow down the areas where people cannot hear it.

The Committee requested that the materials handed out today be distributed to all Council, with the information that Council Member Hussain will report out on this in his committee report at the October 2, 2023 Council meeting.

OTHER

Council Member Hussain asked OCA for an update on the proposed sign ordinance changes, specific to a request from Council Member Wood on abandoned signs. Ms. Hagen-Lawrence had no information and when Mr. Abood returned to the meeting, he stated they are reviewing the drafts and hope to speed up the timeline. The Committee asked for action on this ordinance in 2023.

Committee asked OCA for an update on homes on Sycamore. Mr. Abood stated they are aware of the issues and engaging in enforcement actions. It is moving towards coming out of EDP to OCA. Council Member Hussain asked if they were issuing tickets, and Mr. Abood stated it would depend on EDP but they would support them.

ADJOURN

Adjourned at 4:23 pm

Submitted by

Sherrie Boak, Recording Secretary

Lansing City Council

Approved by the Committee on

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date	08/08/2023
First Name	Andrea
Middle	R
Last Name	Bitely
Other name(s) by which you have been known, including maiden names	Andrea Malewski
Date of Birth	
Home Address	425 N. Jenison Ave
City	Lansing
State	MI
Zip Code	48915
Email	andrea.bitely@gmail.com
Gender	Female

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward Ward 4

Precinct 35

Best Phone Number to Contact You

In what year did you move to Lansing? 2015

Occupational Background Public relations professional with experience in public and private sector communications. Including legal/law enforcement communications.

Educational Background BA, Public Policy, Western Michigan University

Previous Appointments None

Current Appointments None

Please attach a resume if available. *File(s) attached:*

 Andrea Bitely February 2023 Resume.docx

First Choice for Board to Serve on Police Commissioners

Second Choice of a Board to Serve on Arts and Culture Commission

Third Choice of a Board to Serve on Lansing Public Media Authority Board

Fourth Choice of a Board to Serve on Parks Board

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission. I strong believe in public safety and the need to protect residents from violence in our community. I believe in community policing and understand the need to have a connection between residents and law enforcement to stem the tide of violence in Lansing. This means high standards for law enforcement officers and an unwavering dedication to the integrity of the law and its enforcement.

This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

Agreement to Background Check Authorization • I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.

Andrea R Bitely

Date & Time 08/08/2023 3:41 PM (EDT)

Receive an email copy of this form. Yes

Andrea Bitely

andrea.bitely@gmail.com | (517) 256-0665

Media Relations - Reputation Strategist - Digital Native

Michigan Retailers Association

Vice President, Marketing and Communications | Editor-in-Chief, *Retailer Magazine*

Lansing, MI

July 2022–Present

- Lead all marketing and communications activities for a \$40MM+, 5,000 member insurance and credit card process company
- Develop organizations first brand style guide, streamline marketing services and develop high-end B2B communications products; manage budget, design and distribution of bi-monthly member publication
- Increased earned media by 300 percent over the same period in previous year

Truscott Rossman

Senior Director of Strategy and Client Services, Crisis Communications Lead

Detroit, MI

March 2019–June 2022

- Developed and oversaw integrated campaigns that leveraged public affairs, media, digital tactics and C-Suite counsel to reach key audiences and achieve client goals primarily in public affairs and crisis communications for multiple high-profile clients in automotive, retail, healthcare, energy, academic, political and legal fields
- Mentored and led staff through consistent feedback, monitoring results and supporting professional growth
- Named MIRS 2020's most effective woman in Public Affairs by 700 Michigan political insiders

Michigan Department of Attorney General

Director of Communications & Public Affairs

Lansing, MI

Jan. 2015 – Jan. 2019

- Developed and implemented crisis communications plans and pro/re-active strategies to support a broad spectrum of statewide legal proceedings to the public, media and legislature, as well as nationally elected leaders
- Manage and direct major media events, supervise all public, media and legislative affairs staff, including international media on the USA Gymnastics physician Larry Nassar case and the Flint Water Crisis
- Member of the Attorney General's executive management team

POLITICO

Director, Social Media

Arlington, VA

Jan. 2014 – Jan. 2015

- Develop and execute long and short term strategic plans for breaking news, investigative reporting, as well as sales and marketing
- Train journalists and ad-sales teams on best practices for web platforms, continuously review and approve goals and performance
- Grew @POLITICO to more than 1M followers on Twitter from 600K in less than one year. Averaging more than 2M impressions per day from Twitter, more than 1000 average clicks per Facebook post

U.S. Chamber of Commerce

Chamber Foundation: Senior Manager, Digital Media

Institute for Legal Reform: Legislative Coordinator, Federal Relations

Washington, DC

May 2012 – Jan. 2014

March 2010 – May 2012

EDUCATION

Western Michigan University

Bachelor of Arts in Political Science (Concentration: Public Policy), Minor: Public History

Kalamazoo, MI

VOLUNTEER

Public Relations Society of America - Central Michigan Chapter

Inclusion, Diversity, Ethics, and Advocacy (IDEA) Champion - 2023-2024

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor has recommended the appointment of Andrea Bitely as the 4th Ward member of the Board of Police Commissioners for a term to expire June 30, 2024; and

WHEREAS, the Mayor's Office has confirmed with this resolution that they have vetted the applicant and Andrea Bitely meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Public Safety met on October 3, 2023, and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Andrea Bitely as the 4th Ward member of the Board of Police Commissioners for a term to expire June 30, 2024.

AUGUST 22, 2023 REGULAR MEETING

Board of Commissioners Room – Courthouse
Mason, Michigan – 6:30 p.m.

Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>
August 22, 2023

CALL TO ORDER

Chairperson Sebolt called the August 22, 2023 Meeting of the Ingham County Board of Commissioners to order at 6:31 p.m.

Members Present at Roll Call: Cahill, Celentino, Grebner, Johnson, Lawrence, Maiville, Morgan, Pawar, Peña, Polsdofer, Ruest, Schafer, Tennis, Trubac, and Sebolt.

Members Absent: None.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Sebolt asked Feliz Rodriguez, Ingham County Diversity, Equity, and Inclusion Director, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Sebolt asked those present for a moment of meditation and reflection.

APPROVAL OF THE MINUTES

Commissioner Tennis moved to approve the minutes of the July 25, 2023 meeting. Commissioner Grebner supported the motion.

The motion to approve the minutes carried unanimously.

ADDITIONS TO THE AGENDA

Chairperson Sebolt stated, without objection, the following substitute resolutions would be added:

24. RESOLUTION TO AUTHORIZE AN AGREEMENT WITH BS&A FOR ENTERPRISE RESOURCE PLANNING SOFTWARE CONVERSION AND TRAINING

Chairperson Sebolt stated that Board rules state, resolutions would ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately.

Commissioner Polsdofer moved that the following resolution be considered immediately. Commissioner Maiville supported the motion.

AUGUST 22, 2023 REGULAR MEETING

RESOLUTION HONORING ANIMAL CONTROL DIRECTOR HEIDI WILLIAMS

RESOLUTION APPOINTING HOLLY GUILD AS INGHAM COUNTY ANIMAL CONTROL DIRECTOR

RESOLUTION APPOINTING AN INTERIM ANIMAL CONTROL DIRECTOR

The motion to allow the resolution to be considered immediately carried unanimously.

Chairperson Sebolt stated the following resolution would remain on the Agenda as Item No. 8:

RESOLUTION HONORING ANIMAL CONTROL DIRECTOR HEIDI WILLIAMS

Chairperson Sebolt stated the following resolution would be added as Agenda Item No. 40:

RESOLUTION APPOINTING HOLLY GUILD AS INGHAM COUNTY ANIMAL CONTROL DIRECTOR

Chairperson Sebolt stated the following resolution would be added as Agenda Item No. 41:

RESOLUTION APPOINTING AN INTERIM ANIMAL CONTROL DIRECTOR

PETITIONS AND COMMUNICATIONS

A NOTICE FROM THE STATE OF MICHIGAN DEPARTMENT OF TREASURY REGARDING THE INTENT TO WITHHOLD STATE PAYMENTS. Chairperson Sebolt stated that this matter would be referred to the Finance Committee.

A NOTICE OF A PUBLIC HEARING FROM THE CITY OF LANSING REGARDING THE APPROVAL OF AN OBSOLETE PROPERTY REHABILITATION DISTRICT, PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF THE OBSOLETE PROPERTY REHABILITATION ACT. Chairperson Sebolt stated that this matter would be placed on file.

AN EMAIL FROM HAMLIN TOWNSHIP PLANNING COMMISSION REGARDING A PUBLIC HEARING NOTICE REGARDING THE HAMLIN TOWNSHIP MASTER PLAN. Chairperson Sebolt stated that this matter would be placed on file.

A RESOLUTION FROM THE CHARLEVOIX COUNTY BOARD OF COMMISSIONERS REGARDING OPPOSITION OF MICHIGAN LEGISLATURE BILLS SB299, SB300, HB4479 & HB4480. Chairperson Sebolt stated that this matter would be placed on file.

RESOLUTION #2023-32 FROM THE KALKASKA COUNTY BOARD OF COMMISSIONERS REGARDING MICHIGAN HOUSE BILLS 4526-4528, OPPOSITION TO LEGISLATION PREEMPTING LOCAL CONTROL. Chairperson Sebolt stated that this matter would be placed on file.

AUGUST 22, 2023 REGULAR MEETING

RESOLUTION #2023-33 FROM THE KALKASKA COUNTY BOARD OF COMMISSIONERS REGARDING THE OPPOSITION TO SB299 & 300, HB4479 & 4480. Chairperson Sebolt stated that this matter would be placed on file.

MEMORANDUM FROM THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS REGARDING A LETTER TO THE AREA AGENCY ON AGING 1-B (AAA) REGARDING THEIR CONCERNS WITH THE DISCIPLINE OF DEI – DIVERSITY, EQUITY, AND INCLUSION. Chairperson Sebolt stated that this matter would be placed on file.

INGHAM COUNTY FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 21, 2022. Chairperson Sebolt stated that this matter would be referred to the Finance Committee.

LIMITED PUBLIC COMMENT

Belinda Fitzpatrick, Ingham County Resident, wanted to say thank you for inviting them to the Animal Control Director interviews in addition to having the interview be open to the public. Fitzpatrick further stated they continued to study the lack of pre-deprivation due process.

Fitzpatrick stated the chickens had been seized in September 21, 2021, the trial had happened one year ago, and that they thought it had been a year and a half since the \$9,000 bond to keep the chickens had been posted. Fitzpatrick further stated that six of the chickens had died, which they thought was inexcusable.

Fitzpatrick stated they had been accused of negligence but had told the Prosecuting Attorney that Tap-Tap was under Veterinarian care, and if he were to have an episode with his health, that Fitzpatrick be told and they would get an appointment with the Veterinarian as soon as possible. Fitzpatrick further stated Dan Verhougstraete, Ingham County Animal Control Deputy Director, was kind enough to find out that when Tap-Tap had died, he was being held and died in some one's arms.

Fitzpatrick stated that he should not have died in anyone's arms, and that he should have been taken to the Cedar Creek Veterinarian Clinic where he was under the care of Dr. Beasley and had an appointment set up for October, 17. Fitzpatrick further stated they had told the Prosecuting Attorney, and that the Prosecuting Attorney should be held accountable and responsible.

Fitzpatrick stated the reason why they had said they looked forward to the seven-year felony, as they were thinking like a lawyer that this was a civil rights violation, and asked if Animal Control was trying to make them rich, famous, or both. Fitzpatrick further stated they had learned something interesting at the interviews, and that was that Animal Control had paid for Prosecutors to receive training for how to prosecute.

Chairperson Sebolt ruled Commissioner Peña out of order for attempting to speak during public comment, as he was a member of the presenting body and not a member of the public.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

Commissioner Morgan stated Agenda Item No. 25 needed to be pulled for a roll call vote.

AUGUST 22, 2023 REGULAR MEETING

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items, with the exception of Agenda Items Nos. 8, 23, 24, and 25. Commissioner Grebner supported the motion.

The motion carried unanimously.

Those agenda items that were on the consent agenda were approved by unanimous roll call vote.

Items voted on separately are so noted in the minutes.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 8**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING ANIMAL CONTROL DIRECTOR HEIDI WILLIAMS

RESOLUTION #23 - 354

WHEREAS, Heidi Williams was appointed by the Ingham County Board of Commissioners to serve as the Director of the Ingham County Animal Control and Shelter on December 23, 2019; and

WHEREAS, prior to her service with Ingham County, Heidi worked for the City of East Lansing Police Department from September 6, 1996 to December 19, 2019 in various roles including Dispatcher, Deputy Director of 9-1-1 and Technology & Information Supervisor; and

WHEREAS, during her tenure with Ingham County Animal Control, Heidi has worked to build strong relationships with animal welfare organizations throughout the state of Michigan, lobbied for the strengthening of Michigan animal welfare laws, rebuilt an atmosphere of trust with the citizens of Ingham County, expanded the scope of animal welfare-based community outreach programs, created a position focused on maintaining and enhancing the mental health and adoptability of the animals in Ingham County's care, expanded the staffing of the medical division of the Shelter and fostered a culture of educating the citizens on the proper care and treatment for animals; and

WHEREAS, Heidi's extraordinary efforts have placed Ingham County Animal Control and Shelter at the forefront of animal welfare in the state of Michigan; and

WHEREAS, Heidi's extraordinary work will have a lasting impact on the Ingham County Animal Control and Shelter and Ingham County as a whole; and

WHEREAS, on September 1, 2023, Heidi Williams will be retiring after serving the residents of Ingham County for over 27 years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners takes this opportunity to acknowledge and extend its appreciation and gratitude for the contributions that Heidi Williams has made to improving the state of animal welfare throughout Ingham County during her employment at the Ingham County Animal Control and Shelter.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes Heidi Williams great success and happiness in her future endeavors.

Commissioner Polsdofer moved to approve the resolution. Commissioner Tennis supported the motion.

AUGUST 22, 2023 REGULAR MEETING

The motion to adopt the resolution carried unanimously.

Commissioner Polsdofer stated this resolution was to honor Heidi Williams for 10 years of service in the Animal Control office. Commissioner Polsdofer further stated she had started in 2019, and then the COVID-19 Pandemic hit the following year, and during her tenure, she not only had morale and operational quality improvements, but she also managed dealing with a seismic shift in dealing with volunteers, and animal welfare issues.

Commissioner Polsdofer stated they had the opportunity to see the work in action, including successfully removing horses from an unfortunate situation and into a rehabilitation center, where their livelihoods improved. Commissioner Polsdofer further stated, on behalf of the Board of Commissioners, they would like to present Heidi Williams the resolution and thanked them for their service.

Heidi Williams, Former Ingham County Animal Control Director, thanked the Board of Commissioners and stated it had been the honor of her career in 30 years of public service to serve the residents and animals of the County. Williams stated it was not an easy job, but Ingham County had the best animal shelter in the State of Michigan and the Board of Commissioners should be proud.

Williams stated there was a great deal of work being done and to continue. Williams further stated they had the most amazing staff and would be in good hands, and that she would continue to support from afar.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT FOR THE RELOCATION AND
REPLACEMENT OF A PORTION OF THE TOWAR GARDENS AND BRANCHES DRAIN
IN THE LAKE LANSING ROAD PROJECT**

RESOLUTION #23 - 355

WHEREAS, the Ingham County Road Department received federal Transportation Alternatives Program (TAP) funds and Highway Safety Improvement Program (HSIP) funds to resurface Lake Lansing Road from Abbot Road to Hagadorn Road, which includes an intersection realignment along Lake Lansing Road at Towar Avenue/Birch Row Drive, located in Sections 6 and 7 of Meridian Charter Township; and

WHEREAS, the City of East Lansing received funding through the Ingham County Trails and Parks Millage to make pedestrian safety improvements to the Lake Lansing Road and Towar Avenue/Birch Row Drive intersection; and

WHEREAS, the Road Department coordinated the road rehabilitation project with the City of East Lansing intersection improvement project in an effort to reduce project costs and limit the overall impact to the community; and

WHEREAS, upon the authorization of Resolution #23-148, the County on behalf of the Road Department, entered into Contract #23-5083 with the Michigan Department of Transportation (MDOT) for the Lake Lansing Road Project; and

WHEREAS, the Ingham County Drain Commissioner, on behalf of the Towar Gardens and Branches Drain Drainage District, has jurisdiction over a storm sewer within the Lake Lansing Road right-of-way located near the intersection with Towar Avenue and Birch Row Drive; and

WHEREAS, as part of the Lake Lansing Road Project, it is necessary to relocate and replace a portion of the Towar Gardens and Branches Drain storm sewer; and

WHEREAS, the County has agreed, pursuant to Resolution #23-148, that the Road Department, City of East Lansing, and the various funding sources shall share all costs associated with the project in accordance with the as-bid plans and specifications prepared by the Road Department's engineering consultant, Bergmann Associates, and in accordance with the Rules of the Ingham County Drain Commissioner, 2005 Edition, as amended; and

AUGUST 22, 2023 REGULAR MEETING

WHEREAS, upon completion of the Lake Lansing Road Project, the Towar Gardens and Branches Drain Drainage District will be responsible for all future costs associated with the operation and maintenance of the relocated and replaced Towar Gardens and Branches Drain storm sewer; and

WHEREAS, the County, on behalf of the Road Department, must enter into an agreement with the Ingham County Drain Commissioner on behalf of the Towar Gardens and Branches Drain Drainage District, to define roles and responsibilities for the relocation and replacement of the storm sewer included in the Lake Lansing Road Project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with the Towar Gardens and Branches Drain Drainage District by and through the Ingham County Drain Commissioner to relocate and replace the portion of the storm sewer for the Towar Gardens and Branches Drain included in the Lake Lansing Road Project, located in Sections 6 and 7 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH SPICER GROUP, INC.
TO PROVIDE CONSULTING SERVICES**

RESOLUTION #23 - 356

WHEREAS, the Purchasing Department solicited proposals from experienced and qualified professional consultants for the purpose of assisting the Ingham County Drain Commissioner with planning the scope of repairs for the Lake Lansing Dam Improvement Project; and

WHEREAS, after careful review and evaluation of the proposals received, the Drain Commissioner recommends that a contract be awarded to Spicer Group, Inc. who submitted the most responsive and responsible proposal.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes awarding a contract to Spicer Group, Inc., for a cost not to exceed \$44,900, to be advanced from the Drain Revolving Fund (Fund 801), for the purpose of providing consulting engineering for the Drain Commissioner to plan the scope of repairs for the Lake Lansing Dam Improvement Project.

BE IT FURTHER RESOLVED, that this contract amount and other project costs are to be reimbursed by benefited parties pursuant to statute, according to a roll approved by the Board of Commissioners upon establishment of the final cost of the Lake Lansing Dam Improvement Project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH PM TECHNOLOGIES LLC,
FOR THE PREVENTATIVE MAINTENANCE, REPAIR AND EMERGENCY SERVICES
FOR BACK UP GENERATORS AT VARIOUS INGHAM COUNTY FACILITIES**

RESOLUTION #23 - 357

WHEREAS, the generators at various Ingham County facilities require regular preventative maintenance, repair, and emergency services to ensure the generators are operational in times of need; and

WHEREAS, these generators provide backup power to the buildings while the needs of the community need to be met; and

WHEREAS, the Purchasing Department solicited proposals from qualified vendors; and

WHEREAS, the Facilities Department recommends an agreement with PM Technologies LLC, who submitted the lowest responsive and responsible proposal of \$15,975 for the three-year term with a two-year renewal option; and

WHEREAS, funds are available in the appropriate Maintenance Contractual 931100-line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with PM Technologies LLC, 28294 Beck Road, Wixom, Michigan 48393, for the preventative maintenance, repair and emergency services for the backup generators at various Ingham County facilities for a three-year contract term in the amount of \$15,975 with a two-year renewal option.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 12**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MONTH-TO-MONTH EXTENSION AMENDMENT
TO THE DU-ALL CLEANING INC. AGREEMENT FOR JANITORIAL SERVICES
AT MULTIPLE LOCATIONS**

RESOLUTION #23 - 358

WHEREAS, the current agreement with Du-All Cleaning Inc., expired on July 31, 2023; and

WHEREAS, Du-all Cleaning Inc., has agreed to a month-to-month extension until a new contract is in place;
and

WHEREAS, there will be an increase of 11% due to the living wage increase and cost increase of products; and

WHEREAS, without janitorial services there is the potential that the staff and public will be exposed to
unsanitary conditions; and

WHEREAS, the Facilities Department recommends a month-to-month extension amendment with Du-All
Cleaning Inc., for janitorial services at multiple locations for a monthly total of \$82,886.98; and

WHEREAS, funds are available in the Maintenance Contractual 931100-line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a month-to-
month extension amendment to the agreement with Du-all Cleaning Inc., 35474 Mound Road, Sterling Heights,
Michigan 48316, for janitorial services at multiple locations for a monthly amount of \$82,886.98.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board
Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by
the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 13**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
VELOCITYEHS (MSDS ONLINE) TO MANAGE MATERIAL SAFETY DATA SHEETS**

RESOLUTION #23 - 359

WHEREAS, Ingham County employees have both a need and a right to know about chemical hazards to which they are exposed in the workplace; and

WHEREAS, material safety data sheets are required for Ingham County to be in compliance with the Michigan Occupational Safety and Health Administration (MIOSHA) regulations; and

WHEREAS, the current agreement expires on September 14, 2023; and

WHEREAS, the Facilities Department recommends entering into an agreement with VelocityEHS (MSDS Online) to manage the material safety data sheets for an amount not exceed \$25,766.87 for a three-year term with a three-year renewal option; and

WHEREAS, funds are available in the Workers Compensation Fund line item #677-95310-967000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with VelocityEHS (MSDS Online), 222 Merchandise Mart Plaza, Suite 1750, Chicago, Illinois 60654, to manage the material safety data sheets for an amount of \$25,766.87 for a three-year term with a three-year renewal option.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO KNIGHT WATCH FOR A
CARD READER AND DOOR RELEASE BUTTON FOR THE WOMEN'S HEALTH CLINIC
AT THE HUMAN SERVICES BUILDING**

RESOLUTION #23 - 360

WHEREAS, the Ingham County Health Department requested a security measure be taken for the safety of staff and patients at the Women's Health Clinic at the Human Services Building; and

WHEREAS, by adding a card reader and door release button to the clinic's door, it will help aid in the security and safety of those in the clinic; and

WHEREAS, the Facilities Department recommends a purchase order to Knight Watch, who submitted a proposal of \$4,406.67 for parts, materials, and installation of the card reader and door release button at the Women's Health Clinic at the Human Services Building; and

WHEREAS, funds are available in the line item #511-61525-976000-02240.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Knight Watch, 3005 Business One Drive, Kalamazoo, Michigan 49048, for parts, materials, and installation of the card reader and door release button at the Women's Health Clinic at the Human Services Building for an amount not to exceed \$4,406.67.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 15**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SPECIAL PART-TIME POSITION FOR THE
INGHAM COUNTY FACILITIES DEPARTMENT**

RESOLUTION #23 - 361

WHEREAS, the Facilities Department is requesting a special part-time position be created to help relieve staff from mandatory overtime due to staffing shortages; and

WHEREAS, the position will work a maximum of 20 hours per week and help with a variety of tasks from custodial coverage to maintenance of the buildings; and

WHEREAS, without the position not only will staff continue to be mandated to work overtime, causing staff to burn-out but also the quality of customer service the department provides to the County will suffer; and

WHEREAS, the new position has been classified by Ingham County Human Resources as a UAW Tops Maintenance Repair Worker/Custodian – Special Part-Time that will not receive benefits; and

WHEREAS, the position will be compensated at a UAW D (\$21.18 per hour); and

WHEREAS, the Human Resources Department and UAW agree with the creation of this position; and

WHEREAS, funds for the position will come from Facilities' wages line item.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the creation of a Maintenance Repair Worker/Custodian – Special Part-Time, UAW Tops D (\$21.18 per hour), for the Facilities Department.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make any necessary 2023 budget and position allocation lists adjustments consistent with this resolution.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 16**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE AGREEMENT WITH LEROY TOWNSHIP FOR THE
2023 LOCAL ROAD PROGRAM**

RESOLUTION #23 - 362

WHEREAS, per Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by sources other than the Road Department, such as a township, millage, or special assessment district; and

WHEREAS, a portion of the Road Department's budget is annually allocated toward the capped 50% match with each township, based on population and local road mileage, for road work occurring on local roads within their boundaries; and

WHEREAS, the Road Department coordinated with each township to determine the priority of road projects included in the annual Local Road Program; and

WHEREAS, Leroy Township coordinated with the Road Department to schedule work for the 2023 construction season and the associated agreement was authorized per Resolution #23-192; and

WHEREAS, Leroy Township has requested additional road work to be included in the 2023 construction season, as detailed in the attached table; and

WHEREAS, the Road Department is willing to perform the additional road improvements for the 2023 construction season; and

WHEREAS, the Road Department shall only charge for materials and vendor expenses for the projects performed by Road Department staff, and will pay 50% of the project costs up to the capped allocation for each township; and

WHEREAS, the project costs exceeding the annually allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the township; and

WHEREAS, the Road Department's capped match contribution in the total amount of \$45,000 for Leroy Township is included in the adopted 2023 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the agreement with Leroy Township to include additional road work for the 2023 Local Road Program, as detailed in the attached table.

AUGUST 22, 2023 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Road Department is authorized to match up to 50% of the costs for the township projects up to the capped allocation amount as shown in the attached table.

BE IT FURTHER RESOLVED, that the Road Department shall invoice Leroy Township for their portion of the project costs at the conclusion of the construction season.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

2023 Local Road Program (LRP)							
Township	Match Balance Thru 2022	2023 ICRD Match Allocation	Total 2023 Match Available	Proposed 2023 Local Road Projects	Estimated Total LRP Cost	Estimated Township Cost	ICRD LRP Contribution
Leroy	\$0.00	\$45,000.00	\$45,000.00	Asphalt wedging and overlay of Dennis Road (Searls Rd to Kane Rd) Amended to include the wedging and overlay of Pardee Road (Webberville Rd to Village of Webberville limit) for a total budget for both roads of \$150,000.	\$150,000.00	\$105,000.00	\$45,000.00

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 17**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A BITUMINOUS PAVEMENT AGREEMENT WITH
G.S. FEDEWA BUILDERS, INC. FOR PHASE 4 OF SIERRA RIDGE ESTATES**

RESOLUTION #23 - 363

WHEREAS, the process by which a platted subdivision is developed follows state statute (Act 288 of 1967); and

WHEREAS, on November 26, 2019, per Resolution #19-488, the Board of Commissioners re-approved the Preliminary Plat for the residential subdivision called Sierra Ridge Estates, which consists of 96 lots within five (5) phases of construction on 73.4 acres north of Lake Lansing Road, east of Newton Road, in Section 4 of Meridian Township, Ingham County, Michigan; and

WHEREAS, Phase 4 of Sierra Ridge Estates included an extension of one existing internal road, Fresno Lane, which was constructed in 2022 in accordance with the approved road and drainage plans, except for the final layer of asphalt; and

WHEREAS, the proprietor, G.S. Fedewa Builders, Inc. has submitted all the required fees, insurance, testing results, certifications, warranty deeds, and verification of the Drain Office's approval, thereby meeting all of the requirements to proceed to the execution of a bituminous pavement agreement; and

WHEREAS, the bituminous pavement agreement shall define the requirements of G.S. Fedewa Builders Inc., to complete the top course of asphalt pavement on the extension of Fresno Lane within five years to allow most of the new homes to be constructed prior to final completion of the new road; and

WHEREAS, G.S. Fedewa Builders, Inc. has provided an escrow deposit in the amount of \$44,097.29; and

WHEREAS, upon execution of the bituminous pavement agreement, G.S. Fedewa Builders Inc. intends to request Final Plat approval for Phase 4 of Sierra Ridge Estates and the acceptance of the extension of Fresno Lane into the public road network.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a bituminous pavement agreement with G.S. Fedewa Builders Inc., located at 5570 Okemos Road, East Lansing MI 48823, for the placement of the top course of pavement on the extension of Fresno Lane, the sole road within Phase 4 of Sierra Ridge Estates, within five years from the adoption date of this resolution.

AUGUST 22, 2023 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 18**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ENGINEERING DESIGN SERVICE AGREEMENTS
WITH RS ENGINEERING, LLC FOR THE
HOLT ROAD PROJECT FROM US-127 TO OKEMOS ROAD AND FOR THE
MOUNT HOPE ROAD PROJECT FROM HAGADORN ROAD TO OKEMOS ROAD**

RESOLUTION #23 - 364

WHEREAS, the Road Department received Surface Transportation Program (STP) funding to perform the reconstruction of Holt Road from US-127 to Okemos Road in Sections 16-21 of Alaiedon Township; and

WHEREAS, the STP funding provides for 80% of the construction costs, while the Road Department is responsible for the 20% construction funding match, 100% of preliminary engineering, 100% of construction engineering, and 100% of right-of-way costs; and

WHEREAS, the Road Department received Highway Safety Improvement Program (HSIP) funding to perform a road diet and traffic signal replacement on Mount Hope Road from Hagadorn Road to Okemos Road in Sections 20, 21, 28, and 29 of Meridian Township; and

WHEREAS, the HSIP funding provides for 90% of the construction costs up to the capped amount of \$750,000 and 50% of the preliminary engineering costs up to the capped federal funding amount of \$45,000, while the Road Department is responsible for the 10% construction funding match, 50% of preliminary engineering, 100% of construction engineering, 100% of right-of-way costs, plus any overages beyond the capped funding amounts; and

WHEREAS, per Resolution #23-319, the Ingham County Board of Commissioners authorized Michigan Department for Transportation (MDOT) Contract 23-5246 for the Road Department to receive the preliminary engineering HSIP funding; and

WHEREAS, one of the requirements to receive HSIP funding for preliminary engineering services performed by a consultant is to include specific state and federal language in the consultant services contract consistent with MDOT's third-party agreement template; and

WHEREAS, the Road Department financial responsibility associated with the design engineering costs for these two projects have been included in the 2023 Road Fund Budget; and

WHEREAS, the Road Department financial responsibility associated with the construction matches for the STP and HSIP funding sources for these two projects have been included in the proposed 2024 Road Fund Budget; and

AUGUST 22, 2023 REGULAR MEETING

WHEREAS, the Purchasing Department solicited proposals from Michigan Department of Transportation prequalified and experienced engineering design firms to provide services on an as-needed basis, subsequently approved by the Board of Commissioners in Resolution #19-299 and extended through 2023 in Resolution #21-609; and

WHEREAS, pursuant to Board Resolutions #19-299 and #21-609, the Purchasing Department solicited detailed scope of services proposals (RFQ #160-23) from the as-needed consultants for the Holt Road and Mount Hope Road projects; and

WHEREAS, the Purchasing Department and Road Department staff reviewed the proposals for adherence to county purchasing requirements, experience, expertise, proposed labor rates and overall value to the county; and

WHEREAS, the County on behalf of the Road Department, will need to enter into agreements with the consultant for the Holt Road Project and the Mount Hope Road Project, which ensures requirements and responsibilities are defined; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize an engineering design services contract with RS Engineering, LLC to provide professional engineering services on the Holt Road Project for a not-to-exceed fee of \$67,879.87; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize a contingency of \$14,000 for the Holt Road Project to accommodate unidentified costs that may become necessary throughout the design process to achieve a successful construction project; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize an engineering design services contract with RS Engineering, LLC to provide professional engineering services on the Mount Hope Road Project for a not-to-exceed fee of \$70,709.28, including additional state and federal language required as part of the HSIP funding for the preliminary engineering phase, consistent with the MDOT third-party template; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize a contingency of \$19,290.72 for the Mount Hope Road Project to accommodate unidentified costs that may become necessary throughout the design process to achieve a successful construction project, for a maximum available contract authorization of \$90,000, which aligns with the HSIP funding award of \$90,000 as described in MDOT Contract #23-5246, acknowledging the consultant shall only be paid for actual costs authorized by the Road Department and that any preliminary engineering costs exceeding the capped funding award shall be the responsibility of the Road Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an engineering design services contract for the Holt Road Project from US-127 to Okemos Road in Sections 16-21 of Alaiedon Township with RS Engineering, LLC located at 6709 Centurion Drive, Suite 300, Lansing, MI 48917 for the not-to-exceed fee of \$67,879.87.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes contingency funding for the Holt Road Project in the amount of \$14,000 (approximately 20% of the proposed \$67,879.87

AUGUST 22, 2023 REGULAR MEETING

design fee) to cover additional work items mutually agreed upon in writing and executed in the form of a change order between the Road Department Managing Director (or designee) and RS Engineering, LLC as a condition precedent to the initiation of any work on such additional work items.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an engineering design services contract for the Mount Hope Project from Hagadorn Road to Okemos Road in Sections 20, 21, 28, and 29 of Meridian Township with RS Engineering, LLC located at 6709 Centurion Drive, Suite 300, Lansing, MI 48917 for the not-to-exceed fee of \$70,709.28, which shall include specific state and federal language in the consultant services contract consistent with MDOT's third-party agreement template, acknowledging the consultant shall only be paid for actual costs authorized by the Road Department and that any preliminary engineering costs exceeding the capped funding award shall be the responsibility of the Road Department.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes contingency funding for the Mount Hope Road Project in the amount of \$19,290.72 (approximately 27% of the proposed \$70,709.28 design fee) to cover additional work items mutually agreed upon in writing and executed in the form of a change order between the Road Department Managing Director (or designee) and RS Engineering, LLC as a condition precedent to the initiation of any work on such additional work items.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 19**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER FOR A
PROFESSIONAL BRUSH CUTTER MACHINE**

RESOLUTION #23 - 365

WHEREAS, the Road Department has an obligation to control overgrown vegetation along, and within the limits of, roads under its jurisdiction; and

WHEREAS, the two current Road Department brush cutters are reaching the end of their expected service life; and

WHEREAS, the Purchasing Department recently released Invitation for Bid #159-23 and received two bids for the purpose of furnishing a professional brush cutter machine to the Road Department; and

WHEREAS, bids for furnishing a professional brush cutter machine were solicited and evaluated by the Purchasing Department, and it is their recommendation, together with the concurrence of Road Department staff, to execute a purchase order with Burnips Equipment Company; and

WHEREAS, the Road Department 2023 budget includes sufficient funds to cover the cost associated with this purchase order.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the bid and authorizes a purchase order with Burnips Equipment Company located at 3073 142nd Ave, Dorr, Michigan 49323 for furnishing a professional brush cutter machine at a not to exceed price of \$236,000, as detailed in the Memo of Performance for Invitation for Bid #159-23.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute purchase orders with Burnips Equipment Company on behalf of the Road Department.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

Nays: None **Absent:** None **Approved 08/15/2023**

AUGUST 22, 2023 REGULAR MEETING

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 20**

Introduced by the County Services & Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A CONTRACT WITH J. RANCK ELECTRIC INC.
FOR TRAFFIC SIGNAL CONSTRUCTION SERVICES**

RESOLUTION #23 - 366

WHEREAS, the Road Department has determined that traffic signal replacement is necessary at the intersection of Okemos Road and Central Park Drive located in Section 16 of Meridian Township due to the existing traffic signal reaching the end of its useable service life; and

WHEREAS, the Purchasing Department solicited bids per Request for Proposal #157-23 from experienced and qualified vendors, receiving three bids; and

WHEREAS, Purchasing Department and Road Department staff reviewed the bids for adherence to County purchasing requirements, selecting the lowest responsive and most responsible bidder; and

WHEREAS, the cost for the traffic signal replacement will be covered by the 2023 and 2024 Road Fund Budgets; and

WHEREAS, J. Ranck Electric Inc. of Mt. Pleasant, Michigan submitted the lowest responsive and responsible bid for a total bid amount of \$244,642.30; and

WHEREAS, a contingency is being requested in the amount of 10% of the low bid cost, as may be needed for any additional work deemed necessary by Road Department staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with J. Ranck Electric Inc. located at 1993 Gover Parkway, Mt. Pleasant, MI 48858 for Traffic Signal Construction Services at the intersection of Okemos Road and Central Park Drive located in Section 16 of Meridian Township, as specified in Request for Proposal #157-23 for the low bid cost of \$244,642.30.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes contingency funding for the Okemos Road and Central Park Intersection Project in the amount of \$25,000 (approximately 10% of the proposed \$244,642.30 bid) to cover additional work items mutually agreed upon in writing and executed in the form of a change order between the Road Department Managing Director (or designee) and J. Ranck Electric, Inc. as a condition precedent to the initiation of any work on such additional work items.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

AUGUST 22, 2023 REGULAR MEETING

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 21**

Introduced by the County Services and Finance Committees of the:
INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDATORY CONTRACT WITH THE
MICHIGAN DEPARTMENT OF TRANSPORTATION FOR THE LAKE LANSING ROAD PROJECT
FROM WOOD STREET TO WEST ROAD**

RESOLUTION #23 - 367

WHEREAS, the Road Department received state Transportation Economic Development Fund, Category F (TEDF) funding to rehabilitate Lake Lansing Road from Wood Street to West Road in Section 2 of Lansing Township; and

WHEREAS, the Ingham County Board of Commissioners authorized the execution of the Michigan Department of Transportation (MDOT) Contract 20-5544 per Resolution #21-120; and

WHEREAS, the Ingham County Board of Commissioners authorized a construction contract with Michigan Paving & Materials Company per Resolution #21-289; and

WHEREAS, the construction phase for the Lake Lansing Road project was substantially completed in 2021; and

WHEREAS, due to unforeseen construction changes occurring as a result of COVID manufacturing shortages, the eligible road related construction costs were reduced, impacting the amount of TEDF funding provided to the project; and

WHEREAS, MDOT revised the funding participation ratio to account for these unforeseen changes, resulting in an increase in the funding participation ratio from 24% as detailed in MDOT Contract 20-5544 to 30% as detailed in the MDOT Amendatory Contract 23-5295; and

WHEREAS, TEDF funding was previously provided to the Road Department for this project in the amount of \$285,646.30, but due to the reduced project costs, a refund to MDOT is required; and

WHEREAS, by increasing the participation funding percentage to 30% with the Amendatory Contract 23-5295, the Road Department will only have to refund \$13,521.37 of the TEDF funding instead of \$67,946.36 as required under Contract 20-5544; and

WHEREAS, the construction costs for this project were originally included in the 2021 Road Fund Budget, but the funding refund would occur as part of the 2023 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into Amendatory Contract #23-5295 with the Michigan Department of Transportation for the Lake Lansing Road

AUGUST 22, 2023 REGULAR MEETING

Project from Wood Street to West Road in Section 2 of Lansing Township, to amend the funding participation ratio to 30%, ultimately reducing the Road Department's refund of TEDF funding to \$13,521.37, which has been included in the 2023 Road Fund Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 22**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE ICEA COUNTY PROFESSIONAL RECLASSIFICATION REQUESTS

RESOLUTION #23 - 368

WHEREAS, the ICEA County Professional Employees collective bargaining agreement is effective January 1, 2022 through December 31, 2024; and

WHEREAS, this agreement includes a process for employee submission of reclassification requests; and

WHEREAS, the Human Resources Department has executed the approved process for reclassification requests for employees in this group.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<u>Position No.</u>	<u>Position Title</u>	<u>Action</u>
601024	Accountant	Move from County Pro 7 to County Pro 8
601307	Accountant	Move from County Pro 7 to County Pro 8

	2023	2023	
<u>Position Title</u>	<u>Current Grade, Step 5</u>	<u>Proposed Grade, Step 5</u>	<u>Difference</u>
Accountant	Co Pro 7: 71,599.41	Co Pro 8: 78,095.48	6,496.07
Accountant	Co Pro 7: 71,599.41	Co Pro 8: 78,095.48	6,496.07

TOTAL: 12,992.14

BE IT FURTHER RESOLVED, that these reclassifications are effective the first full pay period following the date of their submission to the Human Resources Department.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 23**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF INTENT
TO AUTHORIZE PUBLICATION OF NOTICE OF INTENT AND
TO DECLARE INTENT TO REIMBURSE**

RESOLUTION # 23 - 369

At a regular meeting of the Board of Commissioners of the County of Ingham, Michigan, held on the 22 of August, 2023, at 6:30 p.m., Michigan time.

PRESENT: Cahill, Celentino, Grebner, Johnson, Lawrence, Maiville, Morgan, Pawar, Peña, Polsdofer, Ruest, Schafer, Tennis, Trubac, and Sebolt.

ABSENT: None.

The following resolution was offered by Commissioner Celentino and seconded by Commissioner Tennis:

WHEREAS, the County of Ingham (the “County”) proposes to issue its tax-exempt bonds (the “Bonds”) for the purpose of paying part of the cost of certain capital improvements in the County, including the acquisition, construction and equipping of a new animal health facility for the Potter Park Zoo, together with associated site improvements, and to pay the costs of issuing the Bonds (collectively, the “Project”); and

WHEREAS, it is not anticipated that the County will need to advance a portion of the costs of the Project prior to the issuance of the Bonds, but if such advance were to be required, it will be repaid from proceeds of the Bonds upon the issuance thereof; and

AUGUST 22, 2023 REGULAR MEETING

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the “Reimbursement Regulations”) specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the County intends by this resolution to qualify amounts advanced by the County to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

BE IT RESOLVED by the Board of Commissioners of the County, as follows:

1. The County hereby declares its official intent to issue its bonds in one or more series in the aggregate principal amount of not to exceed \$6,000,000 to finance the costs of the Project. The County hereby declares that it reasonably expects to seek reimbursement for its advances to the Project as anticipated by this resolution. The bonds shall be authorized by proper proceedings subsequent to this resolution.

2. The County Clerk is hereby instructed to publish the notice attached hereto once in a newspaper of general circulation in the County, which notice shall not be less than ¼ page in size in such newspaper, with such changes as the County Clerk shall deem necessary or appropriate, upon the advice of bond counsel.

3. All prior resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

YEAS: Cahill, Celentino, Grebner, Johnson, Lawrence, Maiville, Morgan, Pawar, Peña, Polsdofer, Ruest, Schafer, Tennis, Trubac, and Sebolt.

NAYS: None.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 08/15/2023**

AUGUST 22, 2023 REGULAR MEETING

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Commissioner Celentino moved to approve the resolution. Commissioner Tennis supported the motion.

The motion to adopt the resolution carried by unanimous roll call vote.

AUGUST 22, 2023 REGULAR MEETING

STATE OF MICHIGAN)
)ss
COUNTY OF INGHAM)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Board of Commissioners of the County of Ingham, Michigan, held on the 22 day of August 2023, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this ____ day of _____, 2023.

Clerk, County of Ingham

AUGUST 22, 2023 REGULAR MEETING

Note: This notice must be not less than 1/4 page in size in the newspaper.

NOTICE OF INTENT TO ISSUE BONDS BY THE COUNTY OF INGHAM, MICHIGAN AND THE RIGHT OF REFERENDUM THEREON

NOTICE IS HEREBY GIVEN that the County of Ingham, Michigan, intends to issue its bonds in the principal amount of not to exceed \$6,000,000 in one or more series for the purpose of paying part of the cost of certain capital improvements in the County, including the acquisition, construction and equipping of a new animal health facility for the Potter Park Zoo, together with associated site improvements, and to pay the costs of issuing the Bonds (collectively, the "Project"); and

The bonds are expected to be paid in not more than twenty (20) annual installments and, in any event, will mature within the maximum term permitted by law and will bear interest at a rate or rates to be determined at a competitive or negotiated sale but in no event to exceed such rates as may be permitted by law.

SOURCE OF PAYMENT

The bonds will be issued under and pursuant to the provisions of Act No. 34, Public Acts of Michigan, 2001, as amended, and the full faith and credit of the County of Ingham will be pledged to pay the principal of and interest on the bonds as the same shall become due. The County of Ingham will be obligated, as a first budget obligation, to advance moneys from its general funds or to levy ad valorem taxes on all taxable property within its corporate boundaries to pay the principal of and interest on the bonds as the same shall become due to the extent that other funds are not available for such purpose; provided, however, that the ability of the County of Ingham to raise such moneys is subject to applicable constitutional and statutory limitations on the taxing power of the County of Ingham. A portion of the Project is expected to be paid from contributions and grants.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the Board of Commissioners of the County of Ingham, to and for the benefit of the electors of the County of Ingham in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors residing within the County of Ingham, whichever is the lesser, shall have been filed with the undersigned County Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the County of Ingham qualified to vote and voting thereon at a general or special election.

AUGUST 22, 2023 REGULAR MEETING

FURTHER INFORMATION

Further information relative to the issuance and purpose of said bonds and the subject matter of this notice may be secured at the office of the County Clerk of the County of Ingham, 341 S. Jefferson, P.O. Box 179, Mason, Michigan 48854.

This notice is given pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended.

Barb Byrum, Clerk
County of Ingham

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 24**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH BS&A FOR ENTERPRISE
RESOURCE PLANNING SOFTWARE CONVERSION AND TRAINING**

RESOLUTION #23 - 370

WHEREAS, Enterprise Resource Planning (ERP) software is vital to the critical processes of county government including payroll, accounts payable, budgeting, time and attendance, audit preparation, and human resources functions; and

WHEREAS, the Ingham County Board of Commissioners approved \$350,000 in the 2023 CIP for Enterprise Resource Planning (ERP) software conversion and training to replace the existing system, which is beyond its useful life; and

WHEREAS, Resolution #22-052 approved an agreement with Plante Moran to provide ERP procurement consulting services; and

WHEREAS, five firms submitted responsive bids to the ERP Software RFP; and

WHEREAS, a review committee let by Plante Moran and consisting of representatives from Financial Services, the Budget Office, the Treasurer's Office, Innovation & Technology, Human Resources, the Health Department, and the Controller's Office spent many months reviewing the proposals, interviewing bidders, and attending demonstrations of their software products; and

WHEREAS, after this review process, the committee recommended BS&A for the County's ERP software; and

WHEREAS, BS&A's fee breakdown for the software conversion and training is all follows:

• Data Conversion	197,400
• Project Management and Implementation	\$55,200
• Implementation and Training	\$115,200
• Post-Go Live Assistance	\$14,400
• Contingency	\$40,000
• Travel Expenses	<u>\$5,715</u>
TOTAL BS&A SOFTWARE & TRAINING	\$427,915; and

WHEREAS, funding is available in the 2023 and 2024 CIP.

AUGUST 22, 2023 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the agreement with BS&A for County-wide ERP software conversion and training for a not to exceed amount of \$427,915.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Commissioner Celentino moved to approve the resolution. Commissioner Tennis supported the motion.

Commissioner Maiville stated he wanted to disclose he had two family members, a daughter and a nephew, that were employed by BS&A

The motion to adopt the resolution carried unanimously.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 25**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A DEFICIT ELIMINATION PLAN
FOR THE BUILDING AUTHORITY AND INSURANCE FUND**

RESOLUTION #23 - 371

WHEREAS, Act 140 of the Public Acts of 1971 (GLENN STEIL STATE REVENUE SHARING ACT) requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury; and

WHEREAS, the Ingham County Building Authority Fund has a negative unrestricted net position of \$1,017,666 as of December 31, 2022; and

WHEREAS, the Ingham County Insurance Fund has a negative unrestricted net position of \$37,639 as of December 31, 2022; and

WHEREAS, these funds are internal service funds; and

WHEREAS, the County is required to submit a deficit elimination plan to the State of Michigan Department of Treasury.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached Deficit Elimination Plan for the Insurance Fund and the Building Authority Fund.

BE IT FURTHER RESOLVED, that the Ingham County Controller/Administrator shall submit the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

BE IT FURTHER RESOLVED, that the execution of the plans be implemented by the Controller/Administrator.

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Commissioner Morgan moved to approve the resolution. Commissioner Grebner supported the motion.

Commissioner Morgan provided an overview of the resolution.

The motion to adopt the resolution carried by unanimous roll call vote.

AUGUST 22, 2023 REGULAR MEETING

Insurance Fund

		2023
Unrestricted Net position		
Jan 1	\$	(37,639)
Revenue		
Charges for Services	\$	1,031,741
Other	\$	1,308,423
Total Revenue	\$	2,340,164
Expenditures		
employee benefit expenses	\$	2,300,000
Administrative costs		
Operation Expenses		
Deprecation		
Total Expense	\$	2,300,000
Add Back Depreciation	\$	-
Unrestricted Net Position -		
Dec. 31	\$	2,525

Explanation: Increase charges for services to reflect cost of insurance that allocated to other departments.

AUGUST 22, 2023 REGULAR MEETING

Building Authority

	2023	2024	2025	2026
Unrestricted Net position				
Jan 1	\$ (1,017,666)	\$ (834,097)	\$ (639,028)	\$ (432,012)
Revenue				
Charges for Services	\$ 2,600,000	\$ 2,730,000	\$ 2,866,500	\$ 3,009,825
Total Revenue	\$ 2,600,000	\$ 2,730,000	\$ 2,866,500	\$ 3,009,825
Expenditures				
Administrative costs	\$ 748,056	\$ 784,710	\$ 823,161	\$ 863,496
Operation Expenses	\$ 1,772,375	\$ 1,859,221	\$ 1,950,323	\$ 2,045,889
Deprecation	\$ 121,410	\$ 126,266	\$ 131,317	\$ 136,569
Total Expense	\$ 2,641,840	\$ 2,770,198	\$ 2,904,801	\$ 3,045,954
Add Back Depreciation	\$ 121,410	\$ 126,266	\$ 131,317	\$ 136,569
Transfer In	\$ 104,000	\$ 109,000	\$ 114,000	\$ 112,000
Unrestricted Net Position -				
Dec. 31	\$ (834,097)	\$ (639,028)	\$ (432,012)	\$ (219,572)
CA-CL Jan1	\$ (782,034)	\$ (598,465)	\$ (403,396)	\$ (196,380)
Revenues	\$ 2,600,000	\$ 2,730,000	\$ 2,866,500	\$ 3,009,825
Expenditures	\$ 2,641,840	\$ 2,770,198	\$ 2,904,801	\$ 3,045,954
Add Back Depreciation	\$ 121,410	\$ 126,266	\$ 131,317	\$ 136,569
Transfer In	\$ 104,000	\$ 109,000	\$ 114,000	\$ 112,000
CA-CL Dec 31	\$ (598,465)	\$ (403,396)	\$ (196,380)	\$ 16,060

Explanation: One-time 2022 audit reclassification increased operational expenses (\$514K) and lowered charges for services (\$260K). Revenue and expenditure realigned to historical allocations to County Departments.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 26**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE TRI-COUNTY OFFICE ON AGING'S
FISCAL YEAR 2024 ANNUAL IMPLEMENTATION PLAN**

RESOLUTION #23 - 372

WHEREAS, the Tri-County Aging Consortium, known as Tri-County Office on Aging, produced the Fiscal Year 2024 Annual Implementation Plan as required by the Older Americans Act and the Older Michiganians Act; and

WHEREAS, the Ingham County Board of Commissioners has reviewed the Tri-County Office on Aging's Fiscal Year 2024 Annual Implementation Plan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Tri-County Office on Aging's Fiscal Year 2024 Annual Implementation Plan.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** Trubac **Approved 08/14/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 27**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE TENTH AMENDMENT TO THE AGREEMENT WITH THE
CAPITAL AREA TRANSPORTATION AUTHORITY DATED JANUARY 1, 2016 THROUGH
DECEMBER 31, 2025**

RESOLUTION #23 - 373

WHEREAS, an extended main agreement was authorized with the Capital Area Transportation Authority for the period ending December 31, 2025; and

WHEREAS, in November 2020, the electorate approved a renewal of the countywide public transportation millage level of 60/100 (.60) of one mill to be used for the purpose of funding a transportation system to be used primarily by elderly and disabled persons in Ingham County; and

WHEREAS, the Board of Commissioners envisioned that the revenues generated as a result of the millage levy would be turned over to the Capital Area Transportation Authority and be used to provide the transportation service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an amendment to the agreement with the Capital Area Transportation Authority (CATA) which authorizes the County to pay CATA the expenses incurred for providing a public transportation system to be used primarily by elderly and disabled persons in Ingham County from revenue generated as a result of the countywide public transportation millage.

BE IT FURTHER RESOLVED, that for the period October 1, 2023 through September 30, 2024 the County shall reimburse CATA as set forth in the attached Scope of Services.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the appropriate agreements and documents necessary to implement the above, subject to approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer

Nays: None **Absent:** Trubac **Approved 08/14/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

INGHAM COUNTY PROPOSED SCOPE OF SERVICE

For October 1, 2023, through September 30, 2024

For fiscal year 2024, Ingham County projects tax revenue in the amount of \$5,257,051 from the Special Transportation Millage. As the County's contractor, CATA shall carry out the following activities with respect to small bus transportation primarily serving elderly and disabled residents of Ingham County:

1. Take all reasonable steps to improve the quality of small bus service primarily serving the elderly and residents with disabilities of Ingham County. CATA shall constantly strive to develop methods to provide such services in more cost-efficient ways.
2. Manage and operate the small bus system commonly known as CATA Rural Services (CRS), providing a minimum of 79 hours per day of service to the residents of Ingham County who reside outside of the boundaries of the urbanized area. CRS also refers to the Mason Connector, Williamston-Webberville Connector and Mason Redi-Ride routes. Service shall be provided in conformity with the requirements of the state and federal grants received for the operation of the service. A maximum of \$1,216,443 of funds received under this agreement shall be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services.
3. Continue to operate service for persons with disabilities, known as CATA Spec-Tran, providing at a minimum the level of service in effect on October 1, 1988, to residents of Ingham County who reside within the boundaries of the urbanized area and who further qualify for this specialized service by nature of their mobility-related disabilities. Services shall be provided in conformity with state and federal requirements and grants received for the operation of the service. A maximum of \$4,040,608 of the funds received under this Agreement shall be used to pay the actual expenses of operating, administering and marketing Spec-Tran.
4. The term of the Agreement between CATA and Ingham County was recently extended for five years from January 1, 2021 through December 31, 2025 and adopted by both parties near the end of 2020.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 28**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE INGHAM COUNTY HEALTH DEPARTMENT
TO ACCEPT DONATIONS**

RESOLUTION #23 - 374

WHEREAS, Ingham County Health Department (ICHD) wishes to accept monetary and/or material gifts from community members, businesses, and community-based organizations to support ICHD's programs and services; and

WHEREAS, ICHD protects, improves, and advocates for the health and well-being of our community; and

WHEREAS, ICHD administers programs that prevent and control diseases, protects citizens from environmental hazards, and links county residents to an organized system of health care; and

WHEREAS, community members, businesses, and community-based organizations may wish to make donations to ICHD in order to support its programs and services; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize ICHD to accept monetary and/or material gifts which will be used in support of its programs and services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to accept monetary and/or material gifts which will be used in support of its programs and services.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer

Nays: None **Absent:** Trubac **Approved 08/14/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 29**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #4 TO THE 2022-2023 EMERGING THREATS
MASTER AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN
SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE
COMPREHENSIVE AGREEMENT**

RESOLUTION #23 - 375

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and the Ingham County Health Department have entered into a 2022-2023 Emerging Threats Agreement authorized through Resolution #22-397, Amendment #1 in Resolution #22-562, Amendment #2 through Resolution #23-056, and Amendment #3 through Resolution #23-180; and

WHEREAS, MDHHS has proposed Amendment #4 to amend the COVID Workforce Development grant ending date effective June 30, 2023 through September 30, 2023; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize amending the FY22-23 Emerging Threats Agreement with MDHHS for the delivery of Emerging Threats services under the Comprehensive Agreement to extend the agreement through September 30, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the 2022-2023 Emerging Threats Agreement with MDHHS for the delivery of Emerging Threats services under the Comprehensive Agreement to extend the agreement through September 30, 2023.

BE IT FURTHER RESOLVED, that the scope of services included in this agreement shall include Emerging Threats in Ingham County.

BE IT FURTHER RESOLVED, that the Medical Health Officer, Dr. Adenike Shoyinka, or her designee, is authorized to submit the 2022 -2023 Emerging Threats Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign contracts, subcontracts associated with the Comprehensive Agreement after review by the County Attorney.

AUGUST 22, 2023 REGULAR MEETING

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer

Nays: None **Absent:** Trubac **Approved 08/14/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 30**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND AGREEMENT WITH MICHIGAN DEPARTMENT OF
LABOR & ECONOMIC OPPORTUNITY**

RESOLUTION #23 - 376

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend Resolution #23-032 with Michigan Department of Labor & Economic Opportunity (MDLEO) by increasing the funding by \$20,000, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$632,000; and

WHEREAS, ICHD's CHCs have an agreement in place with MDLEO for Refugee Health Screenings; and

WHEREAS, the purpose of additional funding is to support the provision of transportation services to refugees; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending Resolution #23-032 with the Michigan Department of Labor & Economic Opportunity to an amount not exceed \$632,000, effective October 1, 2023 through September 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #23-032 with Michigan Department of Labor & Economic Opportunity, increasing the funding by \$20,000 to an amount not to exceed \$632,000, effective October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer

Nays: None **Absent:** Trubac **Approved 08/14/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 31**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
MICHIGAN PRIMARY CARE ASSOCIATION**

RESOLUTION #23 - 377

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Michigan Primary Care Association (MPCA) for Billing and Collections technical assistance effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$15,000; and

WHEREAS, this agreement will provide technical training to aid in the billing and collection processes; and

WHEREAS, this agreement will allow ICHD to more efficiently and effectively bill patient claims and collect payments on these claims; and

WHEREAS, the cost of this agreement is not to exceed \$15,000 and is to be covered by ICHD's Operating Budget; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with MPCA for billing and collections technical training, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$15,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with MPCA for billing and collections technical assistance, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$15,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer

Nays: None **Absent:** Trubac **Approved 08/14/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 32**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DR. AARON DORA-LASKEY FOR
MEDICATION ASSISTED TREATMENT (MAT) PHYSICIAN SERVICES**

RESOLUTION #23 - 378

WHEREAS, Ingham County Health Department (ICHD), Community Health Centers (CHC) wishes to enter into a service agreement with Dr. Aaron Dora-Laskey to provide Medication Assisted Treatment (MAT) physician services, up to 8 hours per week or .20 FTE, at New Hope and Birch Community Health Center locations, effective September 1, 2023 through August 31, 2024, in an amount not to exceed \$62,400; and

WHEREAS, MAT services are provided by ICHD's CHCs to treat patients facing opioid use disorder; and

WHEREAS, the cost of this agreement will not exceed \$62,400 and will be covered by the CHC Operating budget; and

WHEREAS, the Ingham CHC Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into a service agreement with Dr. Aaron Dora-Laskey to provide MAT physician services, up to 8 hours per week or .20 FTE, at New Hope and Birch CHC locations.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a service agreement with Dr. Aaron Dora-Laskey to provide MAT physician services, up to 8 hours per week or .20 FTE, at New Hope and Birch CHC locations.

BE IT FURTHER RESOLVED, that the service agreement shall be effective September 1, 2023 through August 31, 2024 in an amount not to exceed \$62,400.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer

Nays: None **Absent:** Trubac **Approved 08/14/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 33**

Introduced by the Human Services and Finance Committees of the:
INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LUMA HEALTH THROUGH THE
MICHIGAN PRIMARY CARE ASSOCIATION FOR PATIENT COMMUNICATION SERVICES**

RESOLUTION #23 - 379

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter into an agreement with Luma Health through the Michigan Primary Care Association (MPCA) for patient communication services, effective September 1, 2023 through August 31, 2026, in a total amount not to exceed \$108,000; and

WHEREAS, Luma Health offers patient communication, appointment reminders, broadcast messaging, and other outreach tools to facilitate healthcare delivery; and

WHEREAS, MPCA utilizes Luma Health to provide these resources to its entire network of federally qualified health centers; and

WHEREAS, the total cost of this agreement is \$108,000 and will be covered by incentive payments from ICHD's CHCs' ongoing participation in MPCA's value-based programs; and

WHEREAS, the Ingham CHC Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into an agreement with Luma Health through MPCA for patient outreach, appointment reminders, broadcast messaging, and other patient-centered services, effective September 1, 2023 through August 31, 2026.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Luma Health through MPCA for patient outreach, appointment reminders, broadcast messaging, and other patient-centered services, effective September 1, 2023 through August 31, 2026.

BE IT FURTHER RESOLVED, that total cost of this agreement will not exceed \$108,000 and will be covered by incentive payments from ICHD's ongoing participation in MPCA's value-based programs.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the Interagency Agreement after review by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer

Nays: None **Absent:** Trubac **Approved 08/14/2023**

AUGUST 22, 2023 REGULAR MEETING

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 34**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PURCHASING INDIVIDUAL GIFT CARDS FOR
AMERICORPS STATE MEMBERS**

RESOLUTION #23 - 380

WHEREAS, Ingham County Health Department (ICHD) wishes to make a one-time purchase individual \$500 gift cards for each AmeriCorps State Member for the FY22-23; and

WHEREAS, Michigan Department of Labor and Economic Opportunity (MDLEO) grants funding each year for the AmeriCorps State program, and has confirmed that using a portion of the funding to purchase gift cards for each AmeriCorps member, is an allowable and appropriate expense; and

WHEREAS, as this Fiscal Year has proposed many challenges for our community partners to reach AmeriCorps Performance measures, ICHD wishes to present each AmeriCorps Member a gift card in an amount not to exceed \$500; and

WHEREAS, this agreement, in an amount not to exceed \$5,000, will be effective upon approval through September 30, 2023; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize purchasing individual gift cards for AmeriCorps State members in an amount not to exceed \$5,000, effective upon approval through September 30, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes purchasing individual gift cards for AmeriCorps State members in an amount not to exceed \$5,000, effective upon approval through September 30, 2023.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** Trubac **Approved 08/14/2023**

AUGUST 22, 2023 REGULAR MEETING

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 35**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO HONOR ANGELA MINA LLOYD OF THE
INGHAM COUNTY PROSECUTOR'S OFFICE**

RESOLUTION #23 - 381

WHEREAS, Angela Mina Lloyd has been a distinguished member of the Ingham County Prosecutor's Office since 1995; and

WHEREAS, Angela Mina Lloyd is a graduate of Waverly High School (1983), Michigan State University (1988), and Thomas M. Cooley Law School (1992); and

WHEREAS, Angela Mina Lloyd began her career with the Ingham County Prosecutor's Office as an Assistant Prosecuting Attorney after first being with the Jackson County Prosecutor's Office; and

WHEREAS, Angela Mina Lloyd dedicated her career to Ingham County by working under five administrations including Don Martin, Stuart J. Dunning III, Governor Gretchen Whitmer, Carol Siemon, and John J. Dewane; and

WHEREAS, during her career, she was assigned to the District Court, Circuit Court, Warrant Review, Family Court, and Family Support Unit where she also served as the unit chief; and

WHEREAS, in addition to handling nearly every type of case in the office, Angela Mina Lloyd participated in numerous treatment courts where she was able to impact countless numbers of individuals; and

WHEREAS, Angela Mina Lloyd, throughout her career, had the support of law enforcement, her colleagues at the prosecutor's office and the Ingham County defense bar as she was always known to be fair and advocate for justice; and

WHEREAS, Angela Mina Lloyd served as a guide and mentor for women that desired to be career prosecutors while balancing a home life by setting the highest standards for advocacy and civility within the legal profession while always supporting her family; and

WHEREAS, during her distinguished career serving the citizens of Ingham County, Angela Mina Lloyd's performance, dedication, and professionalism enhanced the reputation of the Ingham County Prosecutor's Office and the County of Ingham; and

WHEREAS, after 28 years of dedicated service to the citizens of Ingham County, Angela Mina Lloyd is retiring from the county on July 28, 2023.

AUGUST 22, 2023 REGULAR MEETING

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners hereby honors Angela Mina Lloyd for 28 years of dedicated service to the citizens of Ingham County and the State of Michigan while wishing her continued success in all her future endeavors.

LAW & COURTS: Yeas: Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer

Nays: None **Absent:** Polsdofer **Approved 08/10/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 36**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN EQUIPMENT PURCHASE AGREEMENT WITH
PRO-TECH FOR BALLISTIC SHIELDS**

RESOLUTION #23 - 382

WHEREAS, the Ingham County Sheriff's Office was approved by the Ingham County Board of Commissioners for a Strategic Planning Initiative Funds request to purchase equipment to respond to active violent incidents; and

WHEREAS, the purpose of this purchase is to properly equip our law enforcement professionals with equipment to safely and effectively protect our community; and

WHEREAS, the current ballistic shields possessed by the Sheriff's Office are expired and lacking in numbers to sufficiently outfit our patrol vehicles; and

WHEREAS, the total expenditure for this proposal is \$77,980 for 22 ballistic shields; and

WHEREAS, Pro-Tech. is a sole source provider for the ballistic shields and the Sheriff's Office sourced the additional equipment at the lowest possible cost.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of ballistic shields for the Ingham County Sheriff's Office Field Services Division in the amount of \$77,980 from Pro-Tech, utilizing funding from the 2023 Strategic Planning Initiative Funds.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer
Nays: None **Absent:** Polsdofer **Approved 08/10/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 37**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT
OF HEALTH AND HUMAN SERVICES AND THE
INGHAM COUNTY PROSECUTOR'S OFFICE FOR THE 2024 CRIME VICTIM RIGHTS GRANT**

RESOLUTION #23 - 383

WHEREAS, the Ingham County Prosecutor's Office (ICPO) has been approved to receive grant funds up to an amount of \$344,059 from the Crime Victim Rights Services Act, Crime Victim Rights Grant (CVR) administered by the Michigan Department of Health and Human Services (MDHHS) for the fiscal year of October 1, 2023 through September 30, 2024; and

WHEREAS, the primary goal of the CVR Grant is to support agency staff who provide direct services to victims of crime in Michigan; and

WHEREAS, continuing the CVR Grant will assist the Ingham County Prosecutor's Office in achieving the goals and objectives of providing services to victims of crime.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the \$344,059 awarded by MDHHS through the CVR Grant for the purpose of supporting ICPO staff and provide direct services to victims of crime in Ingham County and the state of Michigan.

BE IT FURTHER RESOLVED, that the period of this agreement shall begin on October 1, 2023 and ends on September 30, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2024 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer

Nays: None **Absent:** Polsdofer **Approved 08/10/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 38**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH THE CITY OF LANSING FOR AN
ALLOCATION OF FUNDS TO INGHAM COUNTY/CITY OF LANSING COMMUNITY
CORRECTIONS
FOR THE 2023-2024 CITY FISCAL YEAR**

RESOLUTION #23 - 384

WHEREAS, the Community Corrections Advisory Board requests authorization for a contract between the County and the City of Lansing for an allocation of funds to support Community Corrections administration for the City's 2023-2024 fiscal year; and

WHEREAS, the Michigan Community Corrections Act of 1988 (PA511) authorizes the establishment of a Community Corrections Advisory Board (CCAB) and Community Corrections programming; and

WHEREAS, Ingham County and the City of Lansing formed a joint CCAB in 1990; and

WHEREAS, a Comprehensive Community Corrections Plan was approved by the Ingham County Board of Commissioners and the Lansing City Council; and

WHEREAS, the City of Lansing approved an allocation of \$15,000 for FY 2023-2024 to be used to assist with CCAB administration, including supporting collaborative efforts with the City of Lansing, 54-A District Court, and 54-A District Court Probation Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a contract with the City of Lansing for \$15,000 for the time period of July 1, 2023 through June 30, 2024.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contracts and/or subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer

Nays: None **Absent:** Polsdofer **Approved 08/10/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 39**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ADDITIONAL JUSTICE MILLAGE PROGRAMMING FUNDS
FOR INDIGENT ELECTRONIC MONITORING USERS TO MAINTAIN SERVICES THROUGH
DECEMBER 31, 2023 AND TO PROVIDE NOTICE TO JUDICIAL SERVICES GROUP, LTD.
THAT ADDITIONAL FUNDS ARE AVAILABLE**

RESOLUTION #23 - 385

WHEREAS, Resolution #19-393 adopted September 24, 2019 by the Board of Commissioners authorized entering a contract with Judicial Services Group, Ltd. (JSG) to provide electronic monitoring (EM) services for indigent users for an initial three-year performance period effective December 1, 2019 through December 1, 2022 followed by two one-year automatic renewal periods not to exceed December 31, 2024; and

WHEREAS, this contract provides that upon exhaustion of the annual budgeted and subsequently approved additional funds during any given year, JSG is required to cease performing services for the remainder of the year, unless or until JSG is notified in writing that additional funding is available to continue services for indigent users; and

WHEREAS, Board of Commissioners Resolution #21-649 adopted December 14, 2021 approved \$400,000 in Justice Millage Programming funds for 2023 indigent EM services; and

WHEREAS, the ongoing impact of COVID-19 continues to result in high utilization of EM services, exhausting the available Justice Millage funds in October of 2023; and

WHEREAS, EM has proven to be both effective and cost-efficient; and

WHEREAS, additional EM funding up to \$175,000 from the Justice Millage funds balance is now needed to ensure that services continue through December 31, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes additional funds in an amount not to exceed \$175,000, for an overall 2023 total of \$575,000 and authorizes providing JSG written notice that additional funds amounting to \$175,000 are available for EM services through December 31, 2023.

BE IT FURTHER RESOLVED, that these supplemental funds will come from the Justice Millage funds balance.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2023 budget.

AUGUST 22, 2023 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer

Nays: None **Absent:** Polsdofer **Approved 08/10/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 40**

Introduced by Commissioners Polsdofer, Trubac, Peña, Lawrence, Maiville, Ruest and Schafer of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPOINTING HOLLY GUILD AS
INGHAM COUNTY ANIMAL CONTROL DIRECTOR**

RESOLUTION #23 - 386

WHEREAS, the position of Animal Control Director was posted and advertised in accordance with Ingham County hiring procedures; and

WHEREAS, applicants were reviewed and screened and interviews were held by the Animal Control Director Selection Committee; and

WHEREAS, the Animal Control Director Selection Committee is recommending the selection of Holly Guild as Animal Control Director for Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints Holly Guild as Ingham County Animal Control Director, contingent upon the successful completion of the employment screening process utilized by the County.

BE IT FURTHER RESOLVED, that this appointment will take effect September 18, 2023 with a salary of \$95,155.10 (MCF 14, Step 1) with terms of employment and compensation as outlined in the Ingham County Managerial and Confidential Manual.

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

**ADOPTED - AUGUST 22, 2023
AGENDA ITEM NO. 41**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPOINTING AN INTERIM ANIMAL CONTROL DIRECTOR

RESOLUTION #23 - 387

WHEREAS, Animal Control Director Heidi Williams has announced her retirement effective September 1, 2023; and

WHEREAS, it is necessary to appoint an Interim Animal Control Director until a new Animal Control Director begins serving in that position.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints Deputy Animal Control Director Daniel Verhougstraete as the Interim Animal Control Director effective September 2, 2023.

BE IT FURTHER RESOLVED, that upon his appointment as the Interim Animal Control Director, Daniel Verhougstraete shall be paid at \$95,155.10, (MCF 14, Step 1) of the salary schedule until the new Animal Control Director begins serving in that capacity.

Adopted as a part of the consent agenda.

AUGUST 22, 2023 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Lawrence moved to appoint Commissioner Schafer to the Capital Area Community Services Administration Board of Directors as an alternate for Commissioner Peña. Commissioner Morgan supported the motion.

The motion carried unanimously.

Commissioner Lawrence moved the following reappoints:

Monica Jahner to the Community Corrections Advisory Board.

Alan Conceicao to the Equal Opportunity Committee.

Allison Sevegney-Reynolds to the Animal Control Shelter Advisory Committee.

Catherine Cole-Adams, Adam Palmatier, Kai Christiansen and Guillermo Lopez to the Fair Board.

Saturnino Rodriguez and Barbara Worgess to the Board of Health.

James Long to the Historical Commission.

Cherry Hamrick to the Parks Commission.

Richard Snider to the Potter Park Zoo Board.

Robin Smith to the Racial Equity Task Force.

Lucy Maillette and Gloria Kovnat to the Senior Citizens Advisory Committee.

LaVerne Duncan Mickel and Kris Gilbert to the Women's Commission.

Commissioner Morgan supported the motion.

Commissioner Cahill stated they had one objection to one of the candidates who had reapplied for the Women's Commission, as they were frequently absent from meetings. Commissioner Cahill further stated they opposed the appointment.

Commissioner Morgan stated he wanted to remind Commissioner Cahill of Democratic Caucus rules, and to be mindful when Commissioner Cahill was making their decision.

Commissioner Cahill asked for an explanation.

Commissioner Morgan stated he would let the Democratic Caucus Chairperson, or anyone else explain the rules.

AUGUST 22, 2023 REGULAR MEETING

Commissioner Grebner explained the rules of the Democratic Caucus voting and how it would then reflect in the Board of Commissioners meeting.

The motion carried unanimously.

PUBLIC COMMENT

Lauren Yunker, Ingham County Resident, former employee and current volunteer of Ingham County Animal Control and Shelter, and current Animal Shelter Fund Board member, stated they would like to thank the Board of Commissioners and the Hiring Committee as well as previous Director Williams, for the appointment of Holly Guild, Animal Control Director, as they thought it was a great choice. Yunker further stated they wanted to give accolades to Commissioner Tennis, as he had understood the context of their email and had reached out with great regard and compassion.

Yunker stated it had been a great pleasure to work with former Director Williams and they had gotten to know them well over the last couple of years and Williams had done great work for the County. Yunker further stated they looked forward to what Director Guild would bring to the shelter, and it was wonderful working with the Board of Commissioners.

Yunker stated they had sat through many Board of Commissioner meetings with other directors since former Director LeBombard and former Director Williams had been put on the board. Yunker further stated they were pleased with the direction the shelter was going, and was looking forward to working as a Board member, volunteer, and a former employee.

Fitzpatrick stated they were not totally against Animal Control, but that it was misguided for Verhougstraete to have it in their head, as he had admitted on public record, that he would help Fitzpatrick by filing felony criminal charges. Fitzpatrick further stated they had sold their car and would buy a new one, and that it was about \$7,000 for the criminal lawyer.

Fitzpatrick stated her mother had posted the \$9,000 bond and they had a motion on Thursday, August 24, 2023 to get the \$9,000 back. Fitzpatrick further stated they had attachments to the 27 chickens, but that they had also slaughtered the pets and ate them, and that letting go of things was not the problem, but that Fitzpatrick's mother wanted to make a point that Civil forfeiture was unacceptable and traumatizing to the animals.

Fitzpatrick stated they had talked to Aaron Hosmer, Ingham County Resident, who lived in Leslie, Michigan who had his cats taken. Fitzpatrick further stated Hosmer was willing to give up his cats, but was unable to afford the surrender fee, and last May was his last court appearance and the Judge said he could have his cats back, but that he still did not have his cats back.

Fitzpatrick stated the Judge said he had to spay his cats, and asked if someone was reaching out to Hosmer about getting his cats back. Fitzpatrick further stated it was great that there was adopt to own, but that it might create a conflict of interest when people got attached to the animals, and then the animals were not returned to people.

AUGUST 22, 2023 REGULAR MEETING

Fitzpatrick stated they thought the Prosecutor was the one who should be held accountable and responsible. Fitzpatrick further stated they were curious about the training the Prosecutor had gone to and that hopefully we could work together to find a better way.

Fitzpatrick stated they did not like that animals being put into harm's way to protect them, and she had known of a snake that had been brought into the Veterinary Clinic from Animal Control to check its health. Fitzpatrick further stated the Veterinarian had said the snake was alive, but after being left in the back of an unheated truck, it had died.

Rodriguez stated she had wanted to thank everyone for the support for Unity in the Community, on Friday August 25, 2023 from 4:00 p.m. to 7:00 p.m. Rodriguez further asked if the Board of Commissioners would share this information with their constituents.

COMMISSIONER ANNOUNCEMENTS

Commissioner Peña stated he wanted to speak on Petition Item No. 4, and that we had history and ties with Charlevoix County, Michigan, specifically Bay Township and St. James Township, and we were in support of Senate Bills 299 and 300, and House Bills 4479 and 4480. Commissioner Peña further stated he would like to take the opportunity for those in Charlevoix County that support these bills and State of Michigan legislature.

Chairperson Sebolt asked Commissioner Peña to clarify what he had meant by we.

Commissioner Peña stated he was not speaking only for himself and they were representatives. Commissioner Peña further stated it was for the folks of Bay Township and St. James Township in Charlevoix County, Michigan and stated it was appreciated that these Senate bills were on the floor.

Commissioner Maiville stated he wanted to praise Commissioner Peña and recognize that on Thursday, August 3, 2023 they had sat together during the large animal auction, and had worked together to buy animals for the Lansing Food Bank, followed by Saturday, August 5, 2023 when they had been joined by Commissioner Schafer for the small animal auction. Commissioner Maiville further stated he wanted to recognize support from the other Commissioners for support at the animal auctions.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Grebner moved to pay the claims in the amount of \$23,364,448.46. Commissioner Morgan supported the motion.

The motion carried unanimously.

Adjournment

The meeting was adjourned at 7:01 p.m.

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Ingham County Board of Commissioners made the reappointment of Monica Jahner to the Ingham County/City of Lansing Community Corrections Advisory Board for to a term expiring September 17, 2026;

WHEREAS, the Committee on Public Safety met on October 3, 2023, and took affirmative action.

THEREFORE BE IT RESOLVED, that the Lansing City Council hereby affirms the reappointment of Monica Jahner to the Ingham County/City of Lansing Community Corrections Advisory Board for to a term expiring September 17, 2026

**CITY OF LANSING - DEMOLITION BOARD
REPORT FOR CITY COUNCIL
CASE OVERVIEW SHEET**

ADDRESS:	131 W. Jackson St.
PARCEL NUMBER:	33-01-01-04-401-271

SHOW CAUSE HEARING DATE:	
DEMOLITION CASE FILE #:	D2023-007

LISTED TAXPAYER:	STONE BROTHERS CONSTRUCTION
INTERESTED PARTIES:	STONE BROTHERS CONSTRUCTION
SEV INFORMATION:	\$26,300.00
LAND VALUE:	\$8,896.00
BUILDING VALUE:	\$43.75
LOT SIZE:	42 X 115.250

HOUSING CODE VIOLATION LTR:	6/5/2020
ORIGINAL RED TAG DATE:	6/5/2020
ZONING:	"A" RESIDENTIAL
ESTIMATE OF REPAIRS:	\$49,915.21
PICTURES:	YES
OTHER:	

LEGAL DESCRIPTION:	LOT 25 ASSESSORS PLAT NO 51
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ORDER OF DEMOLITION BOARD

DEMOLITION BOARD MEETING DATE:	2/23/2023
ORDER:	MAKE SAFE OR DEMOLISH 4/23/23
REASON/CONDITIONS:	UNSAFE
HEARING OFFICER:	JOSEPH VITALE

CURRENT PERMIT ACTIVITY

BUILDING:	CANCELLED
ELECTRICAL:	NA
MECHANICAL:	NA
PLUMBING:	EXPIRED 3/17/2020
DEMOLITION:	na

CURRENT CITY COUNCIL ACTIVITY

REQUEST FOR SHOW CAUSE SENT:	
SHOW CAUSE HEARING DATE:	
PUBLIC SAFETY COMMITTEE WILL REVIEW:	



131 W. JACKSON ST.

- Original Red Tag Date

- 6/05/2020

- Submitted Into Make Safe Or Demolish Process

- 6/05/2020

- Property Vacant/Repairs Exceed Building SEV

- Property vacant more than 180 days
 - Repairs exceed building SEV

- Title Information

- STONE BROTHERS CONSTRUCTION

131 W. JACKSON

Property Value Information

- SEV

- \$26,300.00 (*as of 4/27/2023*)

- Structure

- \$43,748.00 (*as of 4/27/2023*)

- Land

- \$8,896.00 (*as of 4/27/2023*)

- Estimate of Repairs

- \$49,915.21

131 W. JACKSON ST.

Housing Code Correction Letters

- Code Compliance Inspection Date

- 06/05/2020

- Code Compliance Letter Written

- 06/05/2020

- Code Compliance Due Date

- 07/05/2020

131 W. JACKSON ST.

Demolition Board Actions

- Demolition Board Show Cause Hearings

- 2/23/2023

- Order by Demolition Board

- MS or D by 4/23/2023

- Request Sent To City Council for Show Cause Hearing

- 4/28/2023

131 W. JACKSON ST.

City Council Actions

- Show Cause Hearing Held
 - 00/00/00
- Public Safety Committee Meeting
 - 00/00/00
- Resolution passed by City Council
- Extension Requested By Owner

131 W. JACKSON ST.

General Comments

None of the required permits have been pulled as of 4/27/2023.

Property is not fire damaged.

RECOMMENDATIONS

● FOR NEW CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Table case – Stays at PS Committee level for future review.

● FOR EXTENSION REQUESTS:

- Grant extension if requested. Requires new resolution be passed by City Council.
- Deny extension requested. Case will proceed in demo process and be sent out to bid for demolition.

● FOR TABLED CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Return case to table – Stays at PS Committee level for future review.

CITY OF LANSING DEMOLITION HEARING BOARD	ORDER TO MAKE SAFE, DEMOLISH OR MAINTAIN BUILDING OR STRUCTURE	FILE NO. D2023-007
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Matter of the building/structure at 131 W. JACKSON ST. which is a ☒ dwelling ☐ garage ☐ other

1. Date of hearing: FEBRUARY 23, 2023 Hearing Officers: DAVE MUYLLE, JOSEPH VITALE
2. Scott Sanford, Code Compliance MANAGER of the City of Lansing, has filed a copy of a notice that the subject building/structure is dangerous. The copy of the notice is attached.

THE HEARING OFFICER FINDS THAT:

3. Notice of this hearing was properly served on the
☐ rental registration owner(s)
☒ Owner's or party in interest on City tax assessment record
4. The building/structure ☒ is ☐ is not a dangerous building as defined in MCL 125.539, specifically (see attached)
5. ☒ The building/structure has remained unoccupied for 180 consecutive days or more and is not listed for sale, lease or rent with a licensed real estate broker.
6. ☐ The building/structure has been substantially destroyed by ☒ fire ☐ wind ☐ flood
☐ other:
7. The state equalized value of the building/structure is \$26,400.00
8. The cost to repair the building or structure to make it safe is \$49,915.21
9. The real estate is described as follows:

Parcel Number: 33 01 01 04 401 271

LOT 25 ASSESSORS PLAT NO 51, City of Lansing

IT IS ORDERED THAT:

10. ☐ The matter is closed.
☒ The building/structure shall be made safe or demolished on or before April 23, 2023
☐ The case be tabled until _____
☐ The building or structure shall be demolished on or before _____ if not made safe as ordered herein.
☐ (If finding #5 is made) The exterior of the building shall be maintained, including
☐ lawns, trees and shrubs ☐ paint on structure ☐ other _____ on or before _____

2/23/23
Date

Joseph Vitale
Hearing Officer



OFFICE OF BUILDING SAFETY
DEPARTMENT OF PLANNING & NEIGHBORHOOD DEVELOPMENT
316 N CAPITOL AVE SUITE C-1
LANSING, MI 48933-1238

Call for inspections between 8-9 AM and 12-1 PM Daily

Date: Aug 19, 2020

Stone Brothers Construction
1400 W. State Rd
Lansing, MI 48906

Working without the benefit
of the required permits
Building, Electrical, Mechanical, & Plumbing

CORRECTION NOTICE

THIS WILL BE YOUR ONLY NOTICE

WARNING: Failure to comply may result in the issuance of a
Municipal Civil Infraction Ticket

Fines: 1st offense \$150, 2nd offense \$250, 3rd offense \$500

Violation Location:	Compliance Due Date:
<u>131 W. Jackson ST</u>	<u>Aug 25, 2020</u>

Violations of one or more sections of the following Code:

- | | | |
|---|---|--|
| ☐ Michigan Building Code | ☐ Michigan Plumbing Code | ☐ Electrical Code |
| ☒ Michigan Residential Code | ☐ Michigan Mechanical Code | ☐ Lansing Sign Code |

Failure to correct the violations described below by the Compliance Due Date may result in the issuance of a Civil Infraction Ticket.

Violation and/or Code Section: Built New House and Reroof Garage

R 105 Permits Required Building, Electrical, Plumbing & mechanical
R 108 Fees due (Building Permit Fee due \$995.00)
R 109 Inspections, Footing, Foundation, backfill, Frame, Insulation, Final (Building only)
All other trades required → Plan Review, Approval, Trade Permit, Inspections & Approvals
R-110 Certificate of Occupancy
R 113 Violations → R 113.1 Unlawful Acts

→ R 114 STOP WORK ORDER ←

Inspected by: L Connelly Signature: L Connelly

who is an inspector in the following trade: ☒ Building ☐ Electrical ☐ Mechanical ☐ Plumbing ☐ Signs

You must respond to this notice. Please feel free to call (517) 483- 4363 for more information.



























BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure at 131 W. JACKSON ST., Parcel # 33-01-01-04-401-271, legally described as: LOT 25 ASSESSORS PLAT NO 51, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Compliance Officer red tagged the said structure on June 5, 2020 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on February 23, 2023, the Lansing Demolition Board held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by April 23, 2023; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, October 30, 2023, at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 131 W. Jackson Street, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Compliance Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.

**CITY OF LANSING - DEMOLITION BOARD
REPORT FOR CITY COUNCIL
CASE OVERVIEW SHEET**

ADDRESS:	1722 DONORA ST
PARCEL NUMBER:	33 01 01 22 352 591

SHOW CAUSE HEARING DATE:	
DEMOLITION CASE FILE #:	D2023-D006

LISTED TAXPAYER:	1309 VERMONT LLC
INTERESTED PARTIES:	1309 VERMONT LLC
SEV INFORMATION:	\$26,300.00
LAND VALUE:	\$8,896.00
BUILDING VALUE:	\$43,748.00
LOT SIZE:	36.330 X 263.00

HOUSING CODE VIOLATION LTR:	9/22/2006 & 1/11/2023
ORIGINAL RED TAG DATE:	9/22/2006
ZONING:	"B" RESIDENTIAL
ESTIMATE OF REPAIRS:	\$91,866.00
PICTURES:	YES
OTHER:	

LEGAL DESCRIPTION:	ASSESORS PLAT NO 28 REC L 10 P 33
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ORDER OF DEMOLITION BOARD

DEMOLITION BOARD MEETING DATE:	2/23/2023
ORDER:	MAKE SAFE OR DEMOLISH 4/23/2023
REASON/CONDITIONS:	UNSAFE
HEARING OFFICER:	JOSEPH VITALE

CURRENT CITY COUNCIL ACTIVITY

REQUEST FOR SHOW CAUSE SENT:	4/28/2023
SHOW CAUSE HEARING DATE:	
PUBLIC SAFETY COMMITTEE WILL REVIEW:	

CURRENT PERMIT ACTIVITY

BUILDING:	ROOFING EXPIRED 11/27/2019
ELECTRICAL:	NA
MECHANICAL:	NA
PLUMBING:	NA
DEMOLITION:	NA

CITY OF LANSING DEMOLITION HEARING BOARD	ORDER TO MAKE SAFE, DEMOLISH OR MAINTAIN BUILDING OR STRUCTURE	FILE NO. D2023-006
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Matter of the building/structure at 1722 DONORA ST. which is a ☒ dwelling ☐ garage ☐ other

1. Date of hearing: FEBRUARY 23, 2023 Hearing Officers: DAVE MUYLLE, JOSEPH VITALE
2. Scott Sanford, Code Compliance MANAGER of the City of Lansing, has filed a copy of a notice that the subject building/structure is dangerous. The copy of the notice is attached.

THE HEARING OFFICER FINDS THAT:

3. Notice of this hearing was properly served on the
☐ rental registration owner(s)
☒ Owner's or party in interest on City tax assessment record
4. The building/structure ☒ is ☐ is not a dangerous building as defined in MCL 125.539, specifically (see attached)
5. ☒ The building/structure has remained unoccupied for 180 consecutive days or more and is not listed for sale, lease or rent with a licensed real estate broker.
6. ☐ The building/structure has been substantially destroyed by ☐ fire ☐ wind ☐ flood
☒ other:
7. The state equalized value of the building/structure is \$28,500.00
8. The cost to repair the building or structure to make it safe is \$91,866.00
9. The real estate is described as follows:

Parcel Number: 33 01 01 22 352 591

S 36.33 FT LOT 15 BLOCK 5 ASSESSORS PLAT NO 28 REC L 10 P 33, City of Lansing

IT IS ORDERED THAT:

10. ☐ The matter is closed.
- ☒ The building/structure shall be made safe or demolished on or before April 23, 2023
- ☐ The case be tabled until _____.
- ☐ The building or structure shall be demolished on or before _____ if not made safe as ordered herein.
- ☐ (If finding #5 is made) The exterior of the building shall be maintained, including
☐ lawns, trees and shrubs ☐ paint on structure ☐ other _____ on or before _____.

2/23/2023
Date


Hearing Officer

1722 DONORA ST.

- Original Red Tag Date

- 9/22/2006

- Submitted Into Make Safe Or Demolish Process

- 01/12/2023

- Property Vacant/Repairs Exceed Building SEV

- Property vacant more than 180 days
- Repairs exceed building SEV

- Title Information

- 1309 VERMONT AVE. LLC.

1722 DONORA ST.

Property Value Information

- SEV

- \$26,300.00 (*as of 4/27/2023*)

- Structure

- \$43,748.00 (*as of 4/27/2023*)

- Land

- \$8,896.00 (*as of 4/27/2023*)

- Estimate of Repairs

- \$80,000.00

1722 DONORA ST.

Housing Code Correction Letters

- Code Compliance Inspection Date

- 09/22/2006

- Code Compliance Letter Written

- 09/22/2006

- 01/11/2023

- Code Compliance Due Date

- 10/22/2006

1722 DONORA ST.

Demolition Board Actions

- Demolition Board Show Cause Hearings
 - 02/23/2023
- Order by Demolition Board
 - MS or D by 04/23/2023
- Request Sent To City Council for Show Cause Hearing
 - 04/28/2023

1722 DONORA ST.

City Council Actions

- Show Cause Hearing Held
 - 00/00/00
- Public Safety Committee Meeting
 - 00/00/00
- Resolution passed by City Council
- Extension Requested By Owner

1722 DONORA ST.

General Comments

None of the required permits have been pulled as of 4/28/2023.

Property is not fire damaged.

RECOMMENDATIONS

● FOR NEW CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Table case – Stays at PS Committee level for future review.

● FOR EXTENSION REQUESTS:

- Grant extension if requested. Requires new resolution be passed by City Council.
- Deny extension requested. Case will proceed in demo process and be sent out to bid for demolition.

● FOR TABLED CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Return case to table – Stays at PS Committee level for future review.



























BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure at 1722 DONORA ST., Parcel # 33-01-01-22-352-591, legally described as: S 36.33 FT LOT 15 BLOCK 5 ASSESORS PLAT NO 28 REC L 10 P 33, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Compliance Officer red tagged the said structure on September 22, 2006 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on February 23, 2023, the Lansing Demolition Board held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by April 23, 2023; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, October 30, 2023, at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 1722 Donora Street, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Compliance Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.

**CITY OF LANSING - DEMOLITION BOARD
REPORT FOR CITY COUNCIL
CASE OVERVIEW SHEET**

ADDRESS:	619 W MT HOPE AVE
PARCEL NUMBER:	33 01 01 28 102 181

SHOW CAUSE HEARING DATE:	
DEMOLITION CASE FILE #:	D2023-012

LISTED TAXPAYER:	DANIEL J & EVELYN A D'HAENE
INTERESTED PARTIES:	DANIEL J & EVELYN A D'HAENE
SEV INFORMATION:	\$44,300.00
LAND VALUE:	\$8,181.00
BUILDING VALUE:	\$80,350.00
LOT SIZE:	39 X 132

HOUSING CODE VIOLATION LTR:	3/04/2019 FIRE DAMAGED 2/23/2023
ORIGINAL RED TAG DATE:	8/26/2019
ZONING:	"C" RESIDENTIAL
ESTIMATE OF REPAIRS:	\$53,621.40
PICTURES:	YES
OTHER:	

LEGAL DESCRIPTION:	LOT 6 DUPLEX PARK ADD
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ORDER OF DEMOLITION BOARD

DEMOLITION BOARD MEETING DATE:	7/27/2023
ORDER:	30 DAYS MAKE SAFE OR DEMOLISH
REASON/CONDITIONS:	UNSAFE FIRE DAMAGED
HEARING OFFICER:	DAVE MUYLLE

CURRENT CITY COUNCIL ACTIVITY

REQUEST FOR SHOW CAUSE SENT:	9/19/2023
SHOW CAUSE HEARING DATE:	
PUBLIC SAFETY COMMITTEE WILL REVIEW:	

CURRENT PERMIT ACTIVITY

BUILDING:	INTERIOR TEAR OUT 9/18/2023
ELECTRICAL:	REQUIRED
MECHANICAL:	MAY BE REQUIRED
PLUMBING:	REQUIRED
DEMOLITION:	na

619 W. MT. HOPE AVE

- Original Red Tag Date

- 8/26/2019

- Submitted Into Make Safe Or Demolish Process

- 1/04/2023

- Property Vacant/Repairs Exceed Building SEV

- Property vacant more than 180 days
 - Repairs exceed building SEV

- Title Information

- DANIEL J & EVELYN A D'HAENE

619 W. MT. HOPE AVE

Property Value Information

- SEV

- \$44,300.00 (*as of 9/19/2023*)

- Structure

- \$80,350.00 (*as of 9/19/2023*)

- Land

- \$8,181.00 (*as of 9/19/2023*)

- Estimate of Repairs

- \$53,621.40

619 W. MT. HOPE AVE.

Housing Code Correction Letters

- Code Compliance Inspection Date

- 07/02/2019

- Code Compliance Letter Written

- 07/02/2019

- PICTURES OF FIRE DAMAGE 11/03/2022.

- Code Compliance Due Date

- 08/01/2019

619 W. MT HOPE AVE.

Demolition Board Actions

- Demolition Board Show Cause Hearings
 - 5/25/2023, 6/22/2023, 7/27/2023
- Order by Demolition Board
 - MS or D by 8/27/2023
- Request Sent To City Council for Show Cause Hearing
 - 9/19/2023

619 W. MT. HOPE AVE.

City Council Actions

- Show Cause Hearing Held
 - 00/00/00
- Public Safety Committee Meeting
 - 00/00/00
- Resolution passed by City Council
- Extension Requested By Owner

619 W. MT. HOPE AVE.

General Comments

- PROPERTY IS FIRE DAMAGED. TEAR OUT PERMIT ISSUED 9/18/2023.

RECOMMENDATIONS

● FOR NEW CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Table case – Stays at PS Committee level for future review.

● FOR EXTENSION REQUESTS:

- Grant extension if requested. Requires new resolution be passed by City Council.
- Deny extension requested. Case will proceed in demo process and be sent out to bid for demolition.

● FOR TABLED CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Return case to table – Stays at PS Committee level for future review.

CITY OF LANSING DEMOLITION HEARING BOARD	ORDER TO MAKE SAFE, DEMOLISH OR MAINTAIN BUILDING OR STRUCTURE	FILE NO. D2023-012
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Matter of the building/structure at 619 W. MT HOPE AVE, which is a ☒ dwelling ☐ garage ☐ other

1. Date of hearing: JULY 27, 2023 Hearing Officers: DAVE MUYLLE, JOSEPH VITALE
2. WALTER ALLEN, Code Compliance INTERIM MANAGER of the City of Lansing, has filed a copy of a notice that the subject building/structure is dangerous. The copy of the notice is attached.

THE HEARING OFFICER FINDS THAT:

3. Notice of this hearing was properly served on the
☐ rental registration owner(s)
☒ Owner's or party in interest on City tax assessment record
4. The building/structure ☒ is ☐ is not a dangerous building as defined in MCL 125.539, specifically (see attached)
5. ☒ The building/structure has remained unoccupied for 180 consecutive days or more and is not listed for sale, lease or rent with a licensed real estate broker.
6. ☐ The building/structure has been substantially destroyed by ☒ fire ☐ wind ☐ flood
☐ other:
7. The state equalized value of the building/structure is \$44,300.00
8. The cost to repair the building or structure to make it safe is \$53,621.40
9. The real estate is described as follows:

Parcel Number: 33 01 01 28 102 181

LOT 6 DUPLEX PARK ADD, City of Lansing

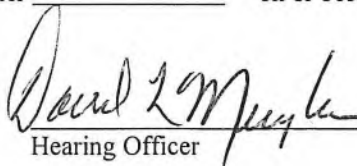
IT IS ORDERED THAT:

10. ☐ The matter is closed.
- ☒ The building/structure shall be made safe or demolished on or before 8-27-23
- ☐ The case be tabled until _____.
- ☐ The building or structure shall be demolished on or before _____ if not made safe as ordered herein.
- ☐ (If finding #5 is made) The exterior of the building shall be maintained, including
☐ lawns, trees and shrubs ☐ paint on structure ☐ other _____ on or before _____.

Date

7/27/23

Hearing Officer















DSCN0153

08/26/2019 12:32

wallen



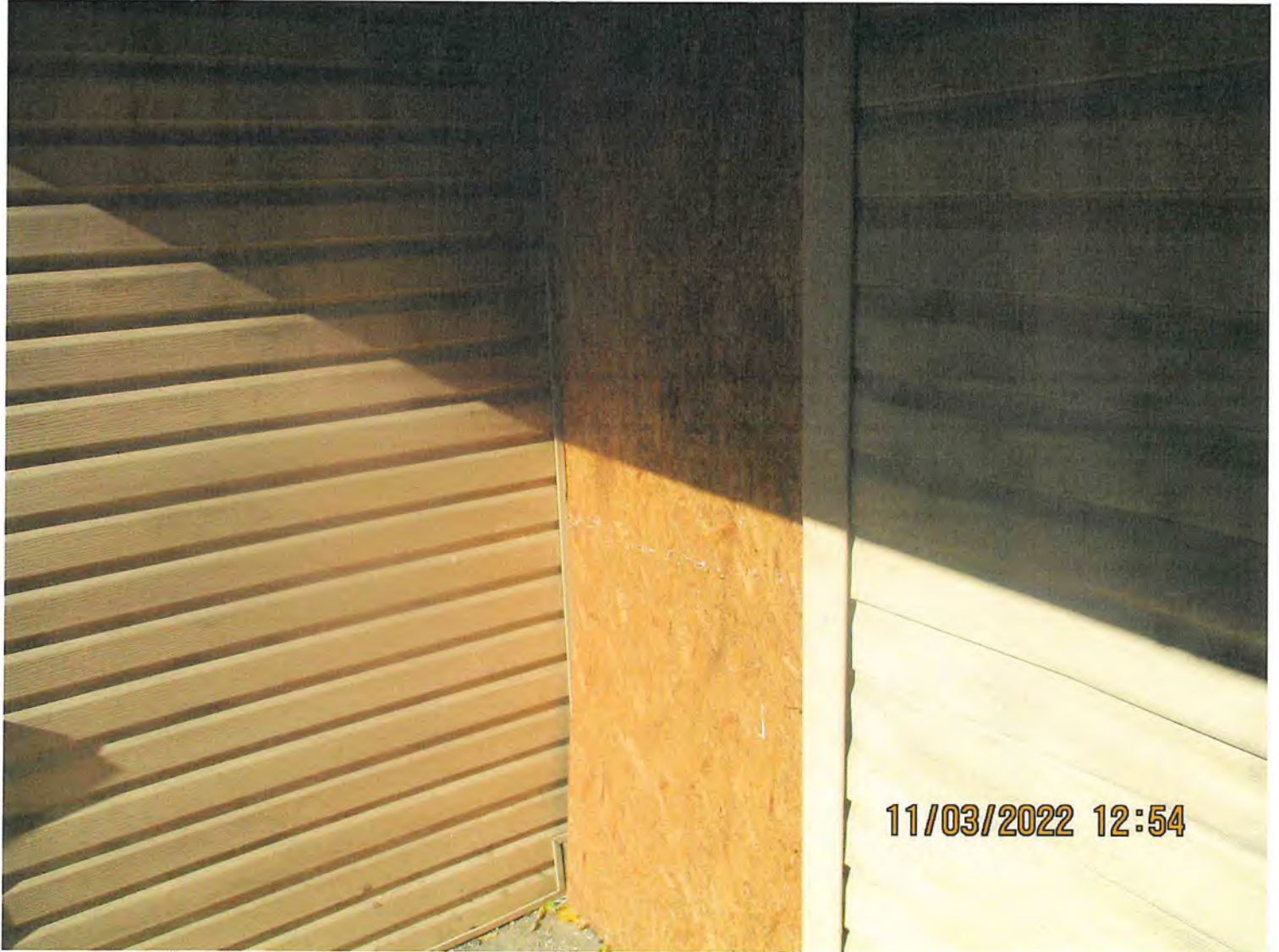




































































































BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure at 619 W. MT HOPE AVE., 33 01 01 28 102 181, LOT 6 DUPLEX PARK ADD to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Compliance Officer red tagged the said structure on 8/26/2019 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on JULY 27, 2023, the Lansing Demolition Board held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by 8/27/2023 and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

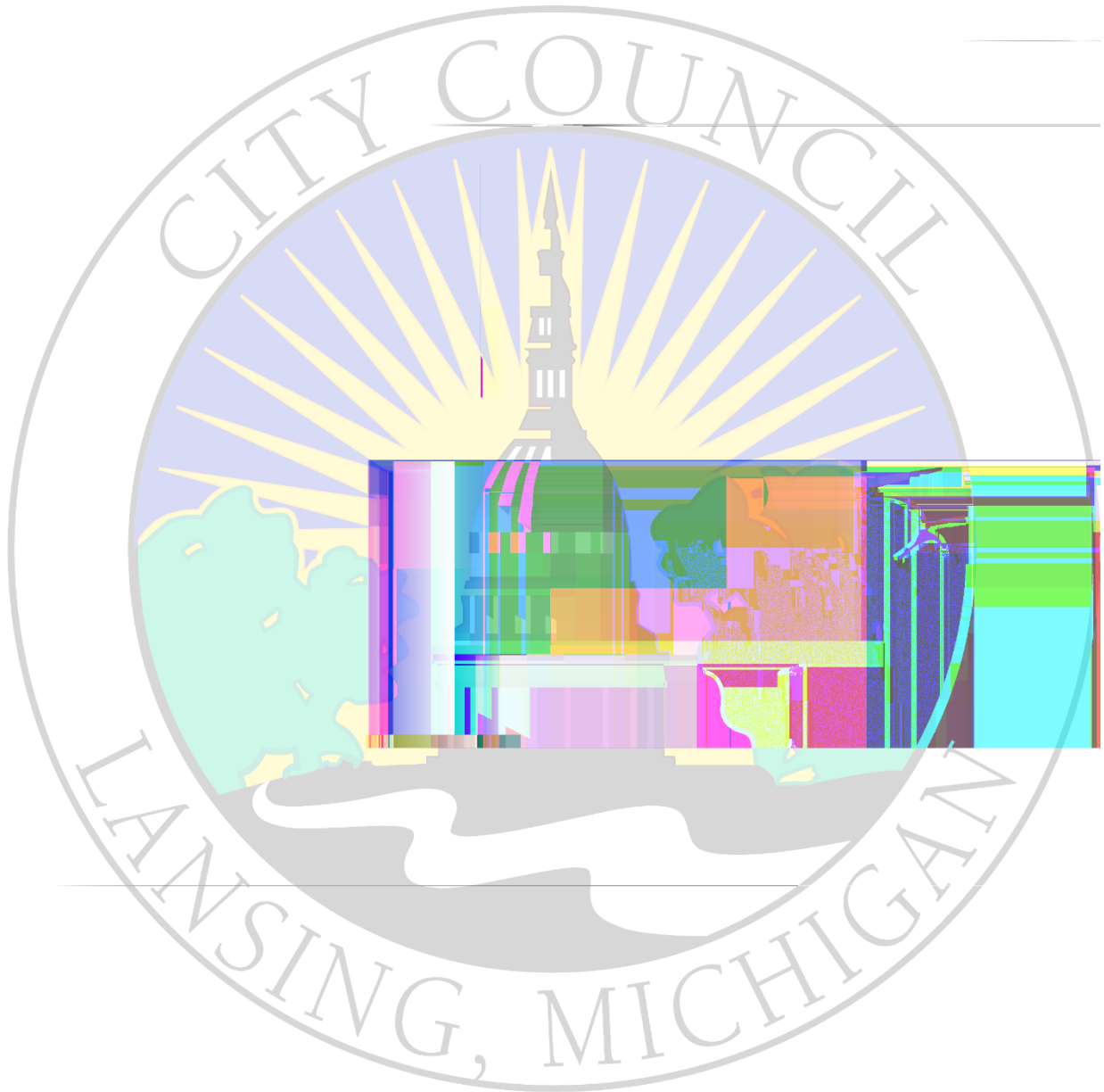
NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, October 30, 2023, at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 619 W. MT. HOPE AVE. as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Compliance Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.

Agenda Item G.

Pending Documents

*Once this document is received this agenda item will be updated.
Please continue to check back for updates.*



CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson
Robert Showers
Vice-Chairperson
Kenneth B. Mitchell

Members
Valerie Vail-Shirey
David W. Pohl
Bruce DeLong
John Andrews
Dwight Washington

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator/Controller
John F. Fuentes
Clerk of the Board
Debra A. Sutherland

NOTICE OF PUBLIC HEARING

Pursuant to MCL 324.81131(2)
Please take Notice that the
Clinton County Board of Commissioners
will hold a Public Hearing on:

Tuesday, October 31, 2023 at 9:00 a.m.

Clinton County Board of Commissioner's Room
100 E. State St., Ste. 2200
St. Johns, MI 48879

***The purpose of this public hearing is to receive public input for the purpose of
adopting an ordinance authorizing and regulating the operation of Off-Road
Vehicles (ORVS) on roads in Clinton County.***

This may also be viewed at www.clinton-county.org

Debra A. Sutherland
Clerk of the Board of Commissioners
(989)224-5140

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**STATE OF MICHIGAN
COUNTY OF CLINTON
ORV ORDINANCE**

An ordinance authorizing and regulating the operation of Off-Road Vehicles (ORVs) on roads in Clinton County, providing penalties for the violation thereof, and for the distribution of public funds resulting from those penalties pursuant to 2008 PA 240, as amended, which is incorporated by reference in its entirety.

THE COUNTY OF CLINTON ORDAINS:

Section 1. Definitions. As used in this ordinance, the following definitions shall apply:

- a) “County” means the County of Clinton.
- b) “Direct supervision” means the direct visual observation of the operator with the unaided or normally corrected eye, where the observer is able to come to the immediate aid of the operator.
- c) “Driver’s license” means an operator’s or chauffeur’s license, or permit issued to an individual by the Secretary of State under Chapter III of the Michigan Vehicle Code, 1949 PA 300, as amended, MCL 257.301 to 257.329, for that individual to operate a vehicle, whether or not conditions are attached to the license or permit.
- d) “Maintained portion” means the roadway and any shoulder of a road.
- e) “Operate” means to ride in or on, and be in actual physical control of, the operation of an ORV.
- f) “Operator” means a person who operates or is in actual physical control of the operation of an ORV.
- g) “ORV” means a motor-driven off-road recreation vehicle capable of cross-country travel without benefit of a road or trail, on or immediately over land, snow, ice, marsh, swampland, or other natural terrain. ORV includes, but is not limited to, a multitrack or multi-wheel drive vehicle, an ATV, a motorcycle or related 2-wheel vehicle, a vehicle with 3 or more wheels, an amphibious machine, a ground effect air cushion vehicle, or other means of transportation. ORV does not include a snowmobile, a farm vehicle being used for farming, a vehicle used for military, fire, emergency, or law enforcement purposes, a vehicle owned by a utility company or an oil or gas company when performing maintenance on its facilities or on property over which it has an easement, a construction or logging vehicle used in the performance of its common function, or a registered aircraft.

- h) “Road” means a county primary road or county local road as described in Section 5 of 1951 PA 51, as amended, MCL 247.655.
- i) “Safety Certificate” means a certificate issued pursuant to 1994 PA 451, as amended, MCL 324.81130, or a comparable ORV safety certificate issued under the authority of another state of a province of Canada.

Section 2. Designated Roads.

- a) An ORV may be operated only on the far right on the maintained portion of a road on the designated County roads listed in Appendix A, incorporated by reference.
- b) An ORV may not be operated on the road surface, roadway, shoulder or right-of-way of any State or Federal highway, including but not limited to M-21, M-100, I-96, I-69, Business US-27, & 127, or any other State or Federal highway in Clinton County.
- c) A person operating an ORV on a designated County Road may cross an excluded road as indicated in paragraph (b) of this section for the sole purpose of continuing travel on the designated County Road. The crossing of the excluded road shall only be performed if the operation can be done safely and only at a right angle. The operator shall bring the vehicle to a complete stop before proceeding across the excluded road and shall yield the right-of-way to oncoming traffic.
- d) A township board of a township in the County may adopt an ordinance to close any roads within the boundaries of the township to the operation of ORVs permitted by the County, pursuant to MCL 324.81131(3).
- e) An ORV may not be operated on any City or Village Road surface, roadway, shoulder, or right-of-way in Clinton County, unless allowed by City or Village ordinance.

Section 3. Operating Conditions. Except as set forth herein or otherwise provided by law, an ORV meeting all the following conditions may be operated on a designated road in the County:

- a) At a speed of no more than 25 miles per hour, or a lower posted ORV speed limit.
- b) With the flow of traffic.
- c) In a manner which does not interfere with traffic on the road.

- d) Traveling single file, except when overtaking and passing another ORV.
- e) While displaying a securely attached white-lighted headlight and red-lighted taillight with brake light at all times.
- f) By a person not less than 12 years of age.
- g) An ORV shall not be operated pursuant to this ordinance during the period of 30 minutes before sunset to 30 minutes after sunrise or when visibility is substantially reduced due to weather conditions unless displaying a lighted headlight and lighted taillight.
- h) A child who is less than 16 years of age shall not operate a 3-wheeled ORV.
- i) The ORV shall be equipped with a braking system that may be operated by hand or foot, capable of producing deceleration at 14 feet per second on level ground at a speed of 20 miles per hour; a red brake light, brighter than the taillight, visible from behind the vehicle when the brake is activated, and a throttle so designed that when the pressure used to advance the throttle is removed, the engine speed will immediately and automatically return to idle.
- j) The ORV shall be equipped with at least one mirror securely mounted and positioned on the ORV in such a manner to be able to clearly view traffic approaching from behind.
- k) Each operator and passenger must wear a crash helmet and protective eyewear approved by the United States Department of Transportation unless the vehicle is equipped with a roof that meets or exceeds standards for a crash helmet and the operator and each passenger is wearing a properly adjusted and fastened seat belt.
- l) While the ORV is equipped with a spark arrester type United States Forest Service approved muffler in good working order and in constant operation.
- m) Pursuant to noise emission standards defined by law.
- n) ORVs must not be operated in a manner that will cause damage to the road surface or shoulder. In this regard, prohibited activity includes but is not limited to actions such as “fishtailing” and spinning of tires that disperses gravel and creates ruts and other damage.

Section 4. License: Safety Certificate. A person less than 18 years of age shall not operate an ORV on a road in the County unless the person is in possession of a valid driver’s license or unless the person is under the direct supervision of a parent or guardian and has in his or her possession an ORV Safety Certificate.

Section 5. Registered Motor Vehicle. Unless a person possesses a valid driver's license, a person shall not operate an ORV on a road in the County if the ORV is registered as a motor vehicle, and either is more than 65 inches wide or has three wheels.

Section 6. Evidence. In a court action in this state, if competent evidence demonstrates that a vehicle that is permitted to operate on a road, street, or highway pursuant to the Michigan Vehicle Code was in a collision on a roadway with an ORV that is not registered under the Code, the operator of the ORV shall be considered prima facie negligent.

Section 7. Penalties. Any person who violates this ordinance is guilty of a municipal civil infraction and shall pay a civil fine of not less than \$250.00 and not more than \$500.00. In addition, a court may order the person to pay full restitution for any damage to the environment, a road, or public or private property damaged as a result of the violation.

Section 8. ORV Fund. The County Treasurer shall deposit all fines and damages collected under this ordinance into a fund to be designated as the ORV Fund. The Clinton County Board of Commissioners shall appropriate revenue in the ORV Fund as follows:

- a) Fifty percent to the Clinton County Road Commission for repairing damage to roads and the environment that may have been caused by ORVs, and for posting signs indicating ORV speed limits, or indicating whether roads are open or closed to the operation of ORVs.
- b) Fifty percent to the Clinton County Sheriff for ORV enforcement and training.

Section 9. Master Map. The County shall maintain a master map of all roads under the jurisdiction of the Clinton County Road Commission upon which shall be indicated those roads and parts or sections thereof upon which the operation of ORV's is permitted and prohibited pursuant to this Ordinance. The County shall make such master map available for interested groups or organizations to make copies for distribution to the general public, but shall have no obligation to incur any expense associated with the making of such copies.

Section 10. Repeal Clause. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 11. Savings Clause. This Ordinance shall in no manner affect pending litigation, either civil or criminal, founded or growing out of any Ordinance, Resolution, Order or parts thereof, hereby repealed, and this Ordinance shall in no manner affect any rights, claims, privileges, immunities or causes of action of the County, or other person, either criminal or civil, that may have already occurred, accrued or grown out of any Ordinance, Resolution, Order or policy, or any part thereof, hereby repealed.

Section 12. Validity and Severability. Should any portion of this Ordinance be found invalid for any reason, such a holding shall not be construed as affecting the validity of the remaining portions of this Ordinance.

Section 13. Effective Date. This Ordinance shall be effective immediately after publication of notice of its adoption.

Section 14. Immunity Clause. Subject to section 5 of 1964 PA 170, MCL 691.1405, this state, a board of county road commissioners, a county board of commissioners, and a local unit of government are immune from tort liability for injuries or damages sustained by any person arising in any way out of the operation or use, on the maintained portion or unmaintained portion of a highway, road, or street, of an ORV. The immunity provided by this subsection does not apply to actions of an employee of this state, an employee of a board of county road commissioners, an employee of a county board of commissioners, or an employee of a local unit of government that constitute gross negligence. As used in this subsection, "gross negligence" means conduct so reckless as to demonstrate a substantial lack of concern for whether an injury results.

This Ordinance was adopted by action of the Clinton County Board of Commissioners on
_____ .

APPENDIX A

**DESIGNATED COUNTY
ROADS FOR ORV
OPERATION**

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