

AGENDA

Committee on City Operations AGENDA FOR SEPTEMBER 25, 2023 AT 3:30 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.
view on: <https://www.youtube.com/@lansingcitycouncil4446/streams>

Council Member Spadafore, Chairperson
Council Member Hussain, Vice Chairperson
Council Member Kost, Member

- 1. Call to Order**
- 2. Roll Call**
- 3. Minutes**
 - A. September 11, 2023
- 4. Public Comment on Agenda Items (Up to 3 Minutes)**
- 5. Discussion/Action:**
 - B. RESOLUTION - Fireworks Display License; ACE Pyro, LLC for the City of Lansing's Silver Bells Celebration
 - C. RESOLUTION - Non-Profit Recognition; Citizens for Prison Reform
 - D. RESOLUTION - Act-4-2022 Remaining Street Dedication and Land Transfer, Red Cedar Development
 - E. RESOLUTION - Liquor License; Raftshol Vineyard Inc.; Raftshol Vineyard Inc; -Off-Premises Tasting Room, and a Sunday Sales (PM), at 2010 East Michigan Ave #104
- 6. Other**
- 7. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



MINUTES
Committee on City Operations
Monday, September 11, 2023 @ 3:30 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Spadafore called the meeting to order at 3:30 p.m.

PRESENT

Council Member Spadafore, Chair
Council Member Hussain, Vice-Chair-excused
Council Member Kost, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Emily Linden, Internal Auditor
Lisa Hagen-Lawrence, OCA
Matt Staples, OCA
Walter Allen, Code Compliance Manager

MINUTES

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE MINUTES FROM AUGUST 28, 2023 AS PRESENTED. MOTION CARRIED 2-0.

PUBLIC COMMENT

No public comment at this time.

Discussion/Action

RESOLUTION – Claim Appeal #1962; Mark Peters for \$661 in trash violation fees at 711 Irvington Avenue

Council Member Spadafore referenced the report, and asked OCA if this is the appropriate appeal since the appeal is from Mark Parker, not the owner. Ms. Hagen-Lawrence stated the appeal is signed by Mr. Parker, and S & S Acquisition Group is the owner. Mr. Staples stated that the Claims Review Committee heard from Mr. Parker. Council Member Spadafore asked if this can be referred back to the Claims Review Committee since it is not a proper appeal. Ms. Hagen-Lawrence asked for the claim to be tabled at this time so OCA can review the procedures that should be done.

DISCUSSION/ACTION – Budget Priorities for Fiscal Year 2024/2025 – Committee Priorities

Ms. Linden stated item 2. Was not done and Ms. DiSessa was working on it before she left. Council Member Kost stated they are looking at a universal trash ordinance currently. Council

Member Spadafore asked for the consensus of the Committee to remove both items, and it was confirmed.

- ~~1. \$10,000: Printing Costs to Provide Written Materials to Residents who do not have access to computers, internet or cell phones with document capability~~
- ~~2. A review done by the Chief Strategy Officer to determine if there would be a savings to the public by having the City Department on Public Services be charged with the duties of bulk item and trash cleanup which is currently contracted out. This review would also determine the cost to set up a City managed system for these services.~~

Other

Council Member Spadafore informed the Committee that he has invited Mr. Kilpatrick to a future meeting to update them on the streets projects this year.

Adjourn

Adjourned at 3:35 pm

Submitted by Sherrie Boak

Recording Secretary, Lansing City Council

Approved by the Committee on



Application for Fireworks Display

Instructions

General

- It is highly recommended to have all the documents ready for uploading prior to submission.
- All attachments must be in a PDF format.
- PDF files should be compressed to the smallest size possible.
- If you need more time to get additional documents together, please save your application as a draft and come back to it when you are ready.
- Applications left open for more than 24 hours will need to be started over.
- If you have submitted the wrong document prior to submission of the application, or wish to update a document after submission of the application, please notify the Clerk's Office in writing at city.clerk@lansingmi.gov.
- It is the responsibility of the submitter to ensure they receive an email confirming the receipt of their application. If they do NOT receive an email with a confirmation number within 24 hours of submitting the application, it is the submitter's responsibility to notify the Clerk's Office in writing at city.clerk@lansingmi.gov.

Payments

- Payment fee must be RECEIVED by the Clerk's Office before the application will be reviewed. Failure to remit payment in a timely manner may result in denial of your application.
- Cash, Credit Card, Debit Card, Check, Electronic Check (ACH) & Money Order are accepted.
- Electronic Checks (ACH), Credit and Debit cards are accepted through the City's Point and Pay site. There is a 3% convenience fee for credit and debit card transactions.

Application Information

Annual non-refundable License fee: \$150.00

Application for a license required by this section shall be made in writing to the City Clerk at least 30 business days before the proposed date of the use or display unless application within a shorter period of time is approved by the Fire Marshal. Fill out and submit this form. Bring the materials listed below to the City Clerk's office to complete the application process.

Materials

1. Non-Refundable License fee of \$150
2. Proof of an insurance policy naming the City as co-insured, available for the payment of any damages arising out of an act or omission of the licensee or his agents, employees, or subcontractors, covering the following: (a) At least \$500,000.00 for property damage; and (b) at least \$500,000.00 for injury to one person and \$1,000,000.00 for injury to two or more persons resulting from the same occurrence.
3. Copies of State issued identification for each person who will operate the display.
4. If the applicant is a nonresident person, written appointment of a resident agent to serve as legal representative upon whom all process in an action or proceeding against the person may be served.

(City Codified Ordinances - Chapter 1615.01-1615-06)

<http://mi-lansing.civicplus.com/171/Business-Licenses>

Applicant Information

Applicant Name *

Matthew Jenca

Address *

Street Address	
9700 Burmeister Road	
Address Line 2	
City	State / Province / Region
Saline	MI
Postal / Zip Code	Country
48176	USA

Phone 517-331-1171

Email * jenca911@gmail.com

Business Information

Business Name * ACE Pyro, LLC

Same Address as above? * ☒ Yes ☐ No

Business Owner Information

Same as Applicant? * ☐ Yes ☒ No

Business Owner Name * Aaron Enzer

Address *

Street Address
9700 Burmeister Road
Address Line 2
City
Saline
Postal / Zip Code
48176

State / Province / Region
MI
Country
USA

Phone 734-428-0900

Email * aaron@ace-e.com

Business Owner Date of Birth *

Display Information

Liability Information

Bond or Insurance (at least one required) * ☐ Bond ☒ Insurance

Insured by (Documentation Attached) * The Partners Group

Insurance Amount * \$ 10,000,000.00

Expiration Date * 11/1/2023

Event Information

Date of Display * 11/17/2023

Start Time of Display * 11:00:00 PM

Exact Location of Display * Behind State Capital Building at 100 N. Capital Avenue in Lansing, MI

Type and Quantity of Fireworks to be used in Display * Multiple 2.5" - 5" Display Shells; Multiple Multi-shot Display Cakes

Manner and location of the storage of the fireworks prior to the display * None. Fireworks will be brought from company storage in time for the display.

Operators

List all Persons who will Operate the Display

Name*	Age*	Description of Relevant Experience*
Matthew Jenca	34	10+ years of working with professional fireworks

*

Has the applicant, any person with an ownership interest in the applicant, or any person who will operate the display had any citation or conviction for, or guilty plea to, a violation of the laws of the United States, any State, or any local unit of government regulating the sale, use, or possssion of fireworks? If yes, please include details

☐ Yes

☒ No

Electronic Signature Agreement*

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree

Signature

I certify that neither the Applicant nor any person with ownership interest is in default to the City of Lansing. By my signature, I swear or affirm that all information provided in this application is true. I understand that a false statement on this application may result in either a denial of this application or subsequent revocation if the license is granted.

Matthew Jenca

Date Submitted9/7/2023

Attachments

Attach your completed Treasury form using the **Attach** button, below. If you do not have one, you may download it [here](#).

Treasury Form *	Treasury Form signed.pdf	543.86KB
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Certificate of Insurance *	Silver Bells Lansing COI 2023.pdf	205.48KB
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Insurance Endorsement Pages *	22-23 COI's for Addtl. Insureds and Co EOI's.pdf	18.93KB
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Initials	I confirm that the City of Lansing is named as an Additional Insured Party on BOTH the Insurance Endorsement AND the Certificate of Insurance documentation.
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MJ

Copy of ID *	Jenca DL.jpg	2.66MB
	Copy of Photo ID	

Approvals

Please choose your approval decision on the appropriate line and click **Submit**. If you deny, please provide a comment as to why.

License Desk	☒ Approved	☐ Denied
Attorney	☒ Approved	☐ Denied
Police	☒ Approved	☐ Denied
Fire_Marshal	☒ Approved	☐ Denied
Treasury	☒ Approved	☐ Denied
Treasurer Approval	☒ Approved	☐ Denied
City Clerk *	☒ Approved	☐ Denied

Information from applicant Matt Jenca with Ace Pyro LLC who will not be in attendance at the meeting.

Fireworks Transport: Insured transport with CDL B license/ hazmat endorsed driver. Small box truck or truck and trailer - TBD. Fireworks brought in on the day of the event.

Route: Historic route from Manchester, MI is 94 to 127 to 496 to the Walnut. Route may exhibit changes based on construction constraints, but this has been a historic way to our location.

Setup Location: Remains unchanged from 2022, on the sidewalk between Richard H. Austin Building and 425 W Ottawa building.

Removal: Directly after the show all equipment will be packed back up transported off site to our facility in Manchester, MI

Timeline: Contingent on weather, we will arrive no earlier than 10am and depart no later than 11pm - Unless there is a lot of rain/snow then these times will shift, but with proper notice.

Please let me know if you have any other questions or if I can assist in clarifying anything.

Thanks,

Matt



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/30/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Partners Group Ltd 1111 Lake Washington Blvd N. Suite 400 Renton WA 98056		CONTACT NAME: Janet Nau PHONE (A/C, No, Ext): 425-455-5640 E-MAIL ADDRESS: jnau@tpgrp.com FAX (A/C, No): 425-455-6727	
INSURED Ace Pyro, LLC 13001 E. Austin Rd Manchester MI 48158		14372	
		INSURER(S) AFFORDING COVERAGE	
		NAIC #	
		INSURER A : James River Insurance Co 12203	
		INSURER B : Everest Denali Insurance Company 16044	
		INSURER C : AXIS Surplus Lines Insurance Company 26620	
		INSURER D : Arch Specialty Insurance Company 21199	
		INSURER E :	
		INSURER F :	

COVERAGES

CERTIFICATE NUMBER: 1185486902

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC	Y		001367790	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS			SI8CA00266221	11/1/2022	11/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			P00100083992002	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N	N / A				WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
D	Excess Liability - Occurrence			UXP104824701	11/1/2022	11/1/2023	Each Occurrence \$5,000,000 Aggregate \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The following are included as Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured per form #FP 5201 0112 Additional Insured-Automatic Status When Required By Written Contract or Written Agreement attached:
Silver Bells in the City, LEPFA, Lansing Center, Groesbeck Golf Course, Lansing Entertainment & Public Facilities Authority, State of Michigan, City of Lansing, 124 W. Michigan Ave. Lansing, MI 48933
Event Date: 11/17/2023
Event Location: Behind the State Capital Building at 100 N. Capital Ave in Lansing, MI.

CERTIFICATE HOLDER**CANCELLATION**

Silver Bells in the City 333 E. Michigan Ave. Lansing MI 48933	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED—AUTOMATIC STATUS WHEN REQUIRED BY WRITTEN CONTRACT OR WRITTEN AGREEMENT

This endorsement modifies insurance provided by the Coverage Part(s) checked below:

- ☐ All Coverage Parts or
☒ Only the following checked Coverage Part(s)

- ☒ COVERAGE PART A - COMMERCIAL GENERAL LIABILITY
N/A COVERAGE PART B - CONTRACTOR'S POLLUTION LIABILITY
N/A COVERAGE PART B - CONTRACTOR'S POLLUTION LIABILITY – LIMITED
N/A COVERAGE PART C - PROFESSIONAL LIABILITY
N/A COVERAGE PART D - SITE ENVIRONMENTAL LIABILITY
N/A COVERAGE PART E - PRODUCTS POLLUTION LIABILITY
☐ COVERAGE PART F - PRODUCTS/COMPLETED OPERATIONS LIABILITY
N/A COVERAGE PART G - OTHER

Solely with respect to coverage afforded by the Coverage Part(s) checked above:

SECTION II – Who Is An Insured is amended to include as an additional insured any person or organization you are required to include as an additional insured on this Policy by written contract or written agreement in effect during this “policy period” and executed prior to the “occurrence” of any “bodily injury” or, “property damage” but only with respect to liability for “bodily injury” or “property damage” caused, in whole or in part, by:

1. Your acts or omissions, or
2. The acts or omissions of those acting on your behalf.

Liability for the above acts or omissions includes the liability you are required to assume in a written contract or written agreement with an additional insured that is specifically related to “your work”, provided that assumption of the additional insured’s liability is permitted by law.

The insurance provided to the additional insured(s) under this endorsement is limited as follows:

1. In the event that the Limits of Insurance provided by this Policy exceed the Limits of Insurance required by the written contract or written agreement, the insurance provided by this endorsement shall be limited to the Limits of Insurance required by the written contract or written agreement. This endorsement shall not increase the Limits of Insurance stated in the Declarations.
2. Any coverage provided by this endorsement to an additional insured(s) shall be excess over any other valid and collectible insurance available to the additional insured whether primary, excess, contingent or on any other basis unless a written contract or written agreement specifically requires that this insurance apply on a primary and noncontributory basis.
3. With respect to the insurance afforded to the additional insured(s), the following additional exclusions apply:

This insurance does not apply to “bodily injury” or “property damage” occurring after:

- a. All work, including materials, parts or equipment furnished in connection with such work, (other than service, maintenance or repairs) on the project to be performed by

or on behalf of the additional insured(s) at the location of the covered operations, has been completed; or

- b. That portion of "your work" out of which the "bodily injury" or "property damage" arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project;

provided that item 3.a. and 3.b. above shall not apply if such coverage is required by written contract or written agreement in effect during this "policy period" and executed prior to the "occurrence" of any "bodily injury" or "property damage".

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

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Jackson, Brian

From: Mindy Biladeau <Mindy.Biladeau@lepfa.com>
Sent: Friday, September 15, 2023 8:43 AM
To: Matt Jenca; Scott, Tracy
Cc: Jackson, Brian; Swope, Chris
Subject: RE: [EXTERNAL] Silver Bells Fireworks at 11pm ?

Same as last year fireworks will happen anytime between 7:50 -8:15 PM.

Thanks,

MINDY BILADEAU

Vice President Sales and Service

LANSING ENTERTAINMENT & PUBLIC FACILITIES AUTHORITY

333 E. Michigan Ave. | Lansing MI 48933 | t 517.908.4037 | e mindy.biladeau@lepfa.com

[Silver Bells in the City](#) | [LEPFA](#) | [Lansing Center](#) | [Groesbeck Golf Course](#)



From: Matt Jenca <mattj@acepyro.com>
Sent: Friday, September 15, 2023 7:57 AM
To: Scott, Tracy <Tracy.Scott@lansingmi.gov>
Cc: Mindy Biladeau <Mindy.Biladeau@lepfa.com>; Jackson, Brian <Brian.Jackson@lansingmi.gov>; Swope, Chris <Chris.Swope@lansingmi.gov>
Subject: Re: Silver Bells Fireworks at 11pm ?

This time is subject to the event cadence and was not explicitly shared with me at this time, estimating for somewhere between 7-9p.

The office likely submitted this as the latest time that most municipalities will keep permits open to fire a display before cancelling or rescheduling, for instance, if a display is scheduled for 9p and is delayed for rain to later in the night.

Please advise on next steps if we need to go in and submit the permit over.

Thanks,

Matt

On Thu, Sep 14, 2023, 4:49 PM Scott, Tracy <Tracy.Scott@lansingmi.gov> wrote:

Thanks Mindy 😊

Tracy Scott | pronouns: She/Her/Hers

Election and Licensing Clerk

Lansing City Clerk's Office

Chris Swope, MMC/MiPMC

Lansing City Clerk

City Hall/Main Office | 124 W. Michigan Ave. | 9th Floor | Lansing MI 48933

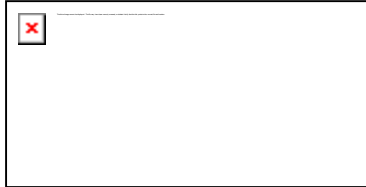
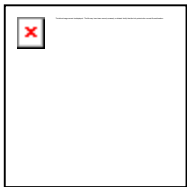
Elections Unit/Marijuana Licensing | 2500 S. Washington Ave. | Rear Entrance | Lansing MI 48910

Main: (517) 483-4131

Direct: (517) 483-7830

tracy.scott@lansingmi.gov

[Website](#) | [Facebook](#) | [Twitter](#) | [Census 2020 Website](#)



From: Mindy Biladeau <Mindy.Biladeau@lepfa.com>

Sent: Thursday, September 14, 2023 3:37 PM

To: Matt Jenca <mattj@acepyro.com>

Cc: Jackson, Brian <Brian.Jackson@lansingmi.gov>; Swope, Chris <Chris.Swope@lansingmi.gov>; Scott, Tracy <Tracy.Scott@lansingmi.gov>

Subject: [EXTERNAL] FW: Silver Bells Fireworks at 11pm ?

Hi Matt,

Please see below from the clerk's office with the City of Lansing.

The show time is incorrect on your permit application.

Please send them the correct time.

Thanks,

MINDY BILADEAU

Vice President Sales and Service

LANSING ENTERTAINMENT & PUBLIC FACILITIES AUTHORITY

333 E. Michigan Ave. | Lansing MI 48933 | t 517.908.4037 | e mindy.biladeau@lepfa.com

[Silver Bells in the City](#) | [LEPFA](#) | [Lansing Center](#) | [Groesbeck Golf Course](#)



From: Jackson, Brian <Brian.Jackson@lansingmi.gov>

Sent: Thursday, September 14, 2023 3:35 PM

To: Scott, Tracy <Tracy.Scott@lansingmi.gov>

Cc: Swope, Chris <Chris.Swope@lansingmi.gov>; Mindy Biladeau <Mindy.Biladeau@lepfa.com>

Subject: Silver Bells Fireworks at 11pm ?

Tracy, the attached Silver Bell Fireworks application says the time of display is 11PM. Can you follow up with the applicant to see if this should be revised?

I would think an email of clarification should be added to the referral because I don't think this is correct.

Thanks.



Brian P. Jackson, MiPMC

pronouns: He/Him/His

Chief Deputy City Clerk

Lansing City Clerk's Office

Chris Swope, MMC/MiPMC

Lansing City Clerk

City Hall/Main Office | 124 W. Michigan Ave. | 9th Floor | Lansing MI 48933

Elections Unit/Marijuana Licensing | 2500 S. Washington Ave. | Rear Entrance | Lansing MI 48910

Main: (517) 483-4131

Direct(517)483-4135 | Mobile: (517)614-6061

brian.jackson@lansingmi.gov

[Website](#) | [Facebook](#) | [Twitter](#) |

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Resolution #2023-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the City Clerk has forwarded an application for a City License, which has been routinely processed without objection, and is ready for final action by this Council; and,

WHEREAS, all required signatures have been obtained supporting the application for a fireworks display license;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the application for a City License as follows:

FIREWORKS DISPLAY LICENSE:

Ace Pyro, LLC for a public display of fireworks in the City of Lansing on the West of the State Capitol Building at 100 N. Capitol Ave. to be held on November 17, 2023.

BE IT FURTHER RESOLVED, that this approval is contingent on the applicant providing evidence of insurance renewal to the City Clerk prior to the license being issued.



City of Lansing, Michigan
Application for Request for Non-Profit Status in the City of Lansing

Organization Name (As Incorporated): Citizens for Prison Reform
Address: 628 Edison Ave. Mailing: (P.O. Box 80414, Lansing, MI 48908)
City: Lansing State: MI Zip: 48910
Contact Person: Lois Pullano
Main Contact Number: (269) 986-2437 Secondary Contact Number: (517) 548-3929
Email Address: lpullano@micpr.org

Please include the following with your application:

- a. A copy of your 501(c)3 Designation
- b. A copy of your Articles of Incorporation
- c. A copy of your Bylaws
 - ☒ Includes in bylaws a dissolution provision a plan to distribute all the remaining assets to ensure that
 - 1. All financial and contractual obligations are fulfilled and that
 - 2. Remaining assets are distributed only to one or more similar nonprofit, tax exempt organizations and/or institutions
- d. Non-refundable application fee of \$100.00 or fee waiver request*

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.

Lois Pullano 9/5/2023
Signature Date

*Fee waiver request

I hereby certify that the assets of this non-profit organization are less than \$2,500 and I request the fee be waived. The fee would cause an extreme hardship because:

Our nonprofit is serving marginalized families across Michigan, we are a family-run, grass roots organization and would request a waiver of the fee.

Lois Pullano 9/5/2023
Signature Date

Please submitted completed application and attached documents, please return it to:

Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
City.clerk@lansingmi.gov 517-483-4131

s:\clerk_staff\non profit status\non-profit application revised.doc

Updated 8/4/2016

BY-LAWS
of
Citizens for Prison Reform
A Michigan Non-Profit Corporation

ARTICLE I - NAME; PURPOSES; OPERATIONS

1.1 Name: This organization, incorporated under the laws of the State of Michigan shall be known by the name of "Citizens for Prison Reform" (referred to in this document as "MICPR").

1.2 Principal Location of Operations: MICPR shall have its principal place of operation in the Lansing area of Michigan, together or separately with such other places of business or operation from time to time in the Michigan area as determined appropriate.

1.3 Purpose: The purposes for which MICPR is organized are as follows:

A. To receive and administer funds and to operate exclusively for charitable or educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, its amendments, or of comparable provisions of subsequent legislation (referred to generally as the "Code"), and to give, use, or receive funds and/or property from time to time from other organizations to be used directly in carrying out one or more of MICPR's purposes or give funds and/or property from time to time to other organizations to be used directly in carrying out one or more of MICPR's purposes.

B. To acquire, own, dispose of and deal with real and personal property, and all forms of interest therein, and to apply gifts, grants, bequests and devises and other receipts in furtherance of the purposes of MICPR.

C. To do such things and to perform such acts to accomplish its purposes as the Board of Directors may determine to be appropriate in carrying out one or more of MICPR's purposes and in keeping with one or more of MICPR's purposes, with all the power and authority conferred on nonprofit corporations under the laws of the State of Michigan. MICPR shall do nothing which is prohibited pursuant to Section 501(c)(3) of the Code.

D. The purpose of MICPR is to support, empower, and unify prisoner's loved ones and concerned citizens through educating and supporting the protection of prisoners' liberties and humane treatment and care during their time of incarceration. By providing information and holding public educational forums, MICPR will promote and encourage the educating of citizens, communities, and elected officials about the difficult elements of navigating the correctional-institution system when trying to provide critical support and protection of, and treatment for, prisoners of loved ones. Public awareness will help to create restorative justice and family-prisoner inclusive systems that encourage and promote rehabilitation while reducing costly prison incarceration. This includes fund-raising, giving direct financial and non-financial support, holding public educational forums, and working with other non-profit organizations.

1.4 Nonprofit Operation: MICPR shall be operated exclusively for charitable, literary, and educational purposes within the meaning of Section 501(c)(3) of the Code as a nonprofit corporation under the laws of the State of Michigan. No director, officer, trustee or

other person shall have any title to, or interest in, the charity's property or earnings in his or her individual or private capacity. No part of the net earnings of MICPR shall inure to the benefit of any trustee, director, officer or any private shareholder or individual.

1.5 No Political Activity: No substantial part of the activities of MICPR shall be for the purpose of attempting to influence legislation, nor shall MICPR participate in or intervene in any political campaign on behalf of any candidate for public office. Notwithstanding any other provisions of these bylaws or the articles of incorporation, MICPR shall not carry on any activities not permitted to be carried on by (a) a corporation exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code, or, (b) a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954, as amended.

1.6 Non-stock Corporation: MICPR is organized on a non-stock, directorship basis and, except as otherwise provide by law, all matters or other action in the case of a nonprofit directorship corporation, shall be approved by action of the Board of Directors.

ARTICLE II - DIRECTORS

2.1 Board of Directors: The business and affairs of MICPR shall be managed and conducted by a Board of Directors of not less than three (3) and not more than fifteen (15) active directors, who shall be committed to the objectives, purposes, goals, and mission of MICPR. The Board of Directors shall be the governing body of MICPR and shall have the power to employ such persons as may be necessary to carry out MICPR's purpose and objectives, and to appoint executive, regular, and other committees for such purposes. The Board of Directors shall meet as necessary to conduct the business of MICPR, but no less frequently than annually.

2.2 Director Elections: Directors shall be elected by the then action Board of Directors at its annual meeting and vacancies shall be filled in the manner specified in Section 2.3 below. Directors shall serve for annual terms and may be re-appointed for consecutive terms of office. The initial directors shall be elected/appointed so that approximately one-third (1/3) will serve an initial one year term, one-third will serve an initial two year term, and the balance will serve an initial three year term. In the event of an increase in the number of Directors serving, terms shall be established so that the terms of approximately one-third (1/3) of the Directors expire each year.

2.3 Board Vacancies: The Board of Directors shall have power to appoint a director to fill any vacancy on the Board as necessary, such appointed director will be required to serve until the next annual meeting or for the remainder of the unexpired term of the vacated directorship, whichever is later.

2.4 Removal: Should any member of the Board be repeatedly absent from regular meetings of the Board, without sufficient excuse, the Board may elect to declare the office vacant and fill the vacancy for the unexpired term. Unexcused absence, from four (4) consecutive regular meetings of the Board may be cause to terminate a director's appointment. Any Director, other than the initial founders, may be removed from office with or without cause

at any annual or special meeting of the Board of Directors by the affirmative vote of two-thirds (2/3) of the Directors then in office.

2.5 Annual Meeting: The annual meeting of the Board of Directors shall be held at such place, date and hour as the Board may determine from time to time. At the annual meeting, the Board shall consider to elect new directors or officers and consider such other business as may properly be brought before the meeting. If less than a quorum of the Directors appear for an annual meeting of the Board, the holding of such meeting shall not be required and matters which might have been taken up at the annual meeting may be taken up at any properly convened subsequent meeting.

2.6 Regular and Special Meetings: Regular meetings of the Board of Directors may be held at such times and places as the directors may from time to time determine or as may be directed or approved by the vote or written consent of all the directors. Special meetings of the Board may be called by the President or by the Secretary, and shall be called by the President or Secretary upon the written request of one-third of the then active Directors.

2.7 Notice of Meetings: Regular meetings of the Board, established by proper vote at the next preceding Board meeting, shall require no written notice. Written notice of the time and place of all special meetings of the Board shall be giving to each director at least 7 days before the date of the meeting, either personally, via e-mail, or by mailing such notice to each director at the address designated by the director for such purposes, or if none is designated, at the director's last known address. Notices shall state the purpose or purposes of the meeting, and no business may be conducted at a special meeting except the business specified in the notice of the meeting. Whenever notice is required to be given by law or according to the provisions of these bylaws, a waiver of such notice may be signed by the person or persons entitled to the notice, whether signed before or after the meeting and such waiver shall be deemed the equivalent to the required notice.

2.8 Quorum: A quorum for a Board business meeting shall consist of a majority of the directors then in office and a majority of any committee appointed by the Board constitutes a quorum for the transaction of business. An affirmative vote of the majority of directors or committee members in attendance at any meeting at which there is a quorum shall constitute binding action on the part of the Board or the committee except as to matters requiring a larger vote as specified in the articles of incorporation, these bylaws, or the Michigan Nonprofit Corporation Act. A member of the Board or of a committee may participate in a meeting by conference telephone or similar communications equipment.

2.9 Voting Rights: Each director or committee member shall be entitled to one vote on each matter submitted to a vote during properly convened meetings. If a director is unable to attend any meeting, the absent director may authorize another director to act as a proxy by signing and delivering an appropriate proxy statement to the charity's Secretary prior to the meeting. No proxy shall be recognized nor effective in votes on matters which require a 2/3 majority of the Board for action. No proxy may be authorized for committee action.

2.10 Powers of the Board of Directors: The Board of Directors shall have charge, control and management of the business, property, personnel, affairs and funds of MICPR and shall have the power and authority to do and perform all acts and functions permitted for an organization described in Section 501(c)(3) of the Code not inconsistent with these bylaws, the Articles of Incorporation or the laws of the State of Michigan. In addition to and not in limitation of all powers, express or implied, now or hereafter conferred upon boards of directors of nonprofit corporations, and in addition to the powers mentioned in and implied from Section 1.3, the Board of Directors shall have the power to borrow or raise money for the charity's purposes, to issue bonds, notes or debentures, to secure such obligations by mortgage or other lien upon any and all of the property of MICPR, whether at the time owned or thereafter acquired, and to guarantee the debt of any affiliated or subsidiary corporation or other entity, whenever the same shall be in the best interests of MICPR and in furtherance of its purposes.

2.11 Compensation: Directors shall receive no compensation for their services on the Board of Directors. Nothing contained in this paragraph, however, shall prevent MICPR from purchasing insurance against director's liabilities, indemnification or directors from liability, paying reasonable compensation to a director for services which are beyond the scope of his or her duties as a director, or from reimbursing any director for expenses actually and necessarily incurred in the performance of his or her duties as a director.

2.12 Execution of Conveyances, Mortgages and Contracts: The Board of Directors may in any instance designate one or more officers, agents or employees to execute any contract, conveyance, mortgage or other instrument on behalf of MICPR, and such authority may be general or confined to specific transactions, and may from time to time ratify and confirm any appropriate action(s) of its agents or employees. When the execution of any instrument has been authorized without specifying the executing officers or agents, the President and Treasurer may execute such instrument on behalf of MICPR.

ARTICLE III - OFFICERS

3.1 Officers: The Board of Directors shall from time to time elect from among the Board a President, one or more Vice-Presidents, a Secretary, a Treasurer and such other officers as may be required, each to serve for one year, or until their successors are elected and qualified. No officer shall execute, acknowledge or verify an instrument in more than one capacity if the instrument is required by law, by the Articles of Incorporation, or by these bylaws to be executed, acknowledged or verified by two or more officers. The basic authority and responsibilities of each respective elected officer is set forth below.

3.2 President: The President shall be the chief executive officer of MICPR and, as such, under the direction of the Board of Trustees shall have the power to perform all acts, execute and deliver all documents and take all steps that the President may deem necessary or desirable in order to effectuate the actions and policies of the Board. The President shall preside over all meetings of the members and the Board and will be an ex-officio member of all committees. The President may appoint committee chairpersons and may designate other board members to serve as committee liaison to the board. The President may sign, together with other

duly authorized officers, any deeds, mortgages, bonds, contracts or other instruments, which have been expressly authorized by the Board of Directors, except where the signing and execution of such documents is restricted by the Board, by these bylaws, or by law.

3.3 Vice-President(s): One or more vice-presidents may be elected by the Board, each having such duties as may be determined from time to time by the Board or the President. One or more vice-presidents shall fulfill the functions of the President in the event of his or her absence or disability, and assume other responsibilities of leadership assigned them by the Board.

3.4 Secretary: The charity Secretary (or any assistant charity secretary in the Secretary's absence or incapacity) shall have charge and custody of all documents belonging to MICPR, shall send or cause to be sent notices of all Board meetings, and shall receive and attend to all correspondence of the Board of Directors. The Secretary shall be responsible for keeping (or cause to be kept) careful and accurate records of all meetings and of the organization's work. The Secretary shall keep all charity legal documents, the charity seal, and such other records as the Board of Directors may require from time to time. The Board may appoint one or more assistant secretary to assist in performing the duties of the Secretary.

3.5 Treasurer: The Treasurer shall receive and control all monies received for use of the organization, depositing and managing MICPR's funds and securities of MICPR, subject to the order of the Board of Directors in such banks, trust companies, or other depositaries as may be designated from time to time by the Board. The Treasurer shall be responsible for seeing that an accounting system is maintained which will give a true and accurate accounting of the financial transactions of MICPR and shall cause to be kept a careful account of all receipts and disbursements made on behalf of MICPR and render reports of the same in writing, at each regular meeting of the Board, if so required. All payments shall be by check and all checks shall have such countersignature as the Board may require. The Treasurer shall keep such records as may be necessary to assure the tax exempt status of MICPR. At the Annual Meeting of MICPR the Treasurer shall present a full financial report, in writing, which shall be, upon request of the Board, duly certified by the auditors appointed to examine charity accounts, and shall give proper surety when required by the Board. The Board of Directors may combine the offices of Secretary and Treasurer, and the same person may be elected to both offices.

3.6 Executive Director: The Board of Trustees may appoint and Executive Director who shall be in charge and control of the day to day business activities of MICPR. The Executive Director shall have such authority and responsibility as the Board shall from time to time grant and shall report directly to the President. The Executive Director shall be a non-voting member of the Board of Directors and an ex-officio member of all standing committees of the Board.

3.7 Removal: Any officer may be removed with or without cause by the vote of a majority of the Directors then in office at any regular or special meeting of the Board.

3.8 Vacancies: In the event of the death, resignation, removal or other inability to serve of any officer, the Board shall elect a successor who shall serve until the expiration of the normal term of such officer or until his or her successor shall be elected.

ARTICLE IV - COMMITTEES

4.1 Committee Appointment: With exception of the Executive Committee and the Nominating Committee, the President shall appoint all committees required for the work of MICPR. Committee members may be made up of Board Members, general association members, or representatives from related organizations. All committees shall be accountable to the Board. Committee actions shall be reported to the Board for review and action at the each regular meeting.

4.2 Executive Committee: The current officers elected by the Board and the chairs of all standing committees shall constitute the Executive Committee. The Executive Committee shall have authority to act between regular board meetings in cases of emergency involving charity policy or expenditure of funds. The Executive Committee shall be a standing committee.

4.3 Nominating Committee: The Board of Directors shall select the Nominating Committee and the chair of the committee. The committee shall annually present to the board nominees for officers of MICPR, including the Executive Director. The committee shall present to the Board from time to time nominees for new directors to fill vacancies in the Board or to add directors to expand the size of the Board.

4.4 Facilities Committee: The Facilities Committee shall plan and manage those matters pertaining to the physical facilities and equipment used in MICPR's work, including planning, acquisition and maintenance, and will be responsible for implementing all plans presented to the Board and approved by that body.

4.5 Finance Committee: The Finance Committee shall have the responsibility of working with the President, the Executive Director, and the Treasurer in the preparation of the budget and its presentation to the Board. The Committee shall be responsible for the planning and management of income, investments, expenditures, and shall establish with the Treasurer the systems MICPR shall use for financial reporting, and plan ways of securing funds adequate to meet the needs of MICPR's programs. The Treasurer of MICPR shall serve as chair of the Finance Committee.

4.6 Program Committee: The Program Committee shall govern the operational programs of MICPR reviewing its operation from time to time and working with the staff and Board to obtain maximum effectiveness in its relationship to the goals and ministry of MICPR.

4.7 Public Relations Committee: The Public Relations Committee will work with the Board of Directors and the officers to gain public interest and understanding of MICPR's missionary programs and services within the community. It will review and evaluate community

response and make recommendations to the Board for the enhancement of public understanding of MICPR's purposes and goals.

4.8 Special Committees: The President may, from time to time, appoint special committees to fulfill the goals and objectives of MICPR not included in the scope of the standing committees. Where a committee shall operate for a period of more than one year, the Board shall approve the establishment of the committee by majority vote.

ARTICLE V - STAFF WORKERS

Staff workers may be appointed and/or employed as required to accomplish the goals and purposes of MICPR. Staff duties and salaries shall be fixed from time to time by the Board of Directors upon recommendation from the officers of MICPR and the Executive Director. Staff duties shall be subject to such restrictions or mandates as may be established by the Board from time to time to accomplish the goals, purposes, and statement of faith embodied in the Charity Charter and these bylaws. The charity officers, and the Executive Director, if any, shall direct all employees in the performance of their duties, subject to general guidelines established and adopted by the Board of Directors.

ARTICLE VI - PROPERTY AND ASSETS

6.1 MICPR may, in its Charity name, sue and be sued; hold or receive title to any property of any kind, whether real or personal, by gift, grant, devise, bequest, or other conveyance; and, may pledge, hypothecate, mortgage or otherwise encumber all property and assets of MICPR to pursue and accomplish the purposes and goals of MICPR.

6.2 The sale, lease, exchange, encumbrance or pledge, or other disposition of the property or assets of MICPR, other than in the ordinary course of MICPR's activities, must be authorized by the affirmative vote of a majority of the Directors.

6.3 The Board of Directors may delegate, in whole or in part, the management of any property or assets owned, leased, controlled, or managed by MICPR to achieve its purposes and goals.

6.4 In the event MICPR shall be dissolved or abandoned, and following the payment and/or satisfaction of all debts, liabilities and obligations of MICPR, the Board of Directors shall dispose of all remaining property and assets by distributing or transferring those properties and assets to one or more organizations established and operating exclusively for educational, scientific or charitable purposes, which organization's objectives, purposes and doctrinal statements are harmonious with the beliefs and practices of this Corporation. Any such organization(s) must be recognized as a tax exempt entity under Section 501(c)(3), or any successor provision, of the Internal Revenue Code. Any assets or property not disposed of by the Board shall be disposed of by the Circuit Court of the county in which the principal office of MICPR is then located, using the forgoing directive as a guide.

6.5 No part of the net earnings of MICPR shall inure to the benefit of, or be distributable to, its members, directors, trustees, officers or other private persons except that MICPR shall be authorized and empowered to pay reasonable compensation and wages for services rendered in the performance of MICPRs' work, and may, for the purpose of performing such work, purchase, lease or rent real or personal property to or from its members, trustees, officers, employees or others affiliated with MICPR upon reasonable terms which are consistent with the fair market values of those properties. Director/members shall not be personally liable for the debts, liabilities, or obligations of MICPR, and shall not be subject to assessment for any Charity's obligations.

6.6 The Board of Directors may authorize any officer, agent or employee of MICPR, in addition to those officers so authorized by these bylaws, to enter into any contract or execute and deliver any instrument, sign and deliver checks, drafts or other orders for the payment of money on behalf of MICPR, and deposit funds to the credit of and in the name, and on behalf of, MICPR in the normal and ordinary course of its business activities.

ARTICLE VII--INDEMNIFICATION

7.1 MICPR shall indemnify all directors, officers, whether current or former, or any other person who may have served at the request of MICPR upon a committee authorized by the Directors, against any and all liability, expense, or claim arising out of any action, suit or proceeding in which they are made a party by reason of such service to the fullest extent permitted by the laws of the State of Michigan as they may be in effect from time to time. MICPR may purchase and maintain insurance on behalf of any such person against any liability asserted against and incurred by such person in any such capacity or arising out of his or her status as such, whether or not MICPR would have power to indemnify such person against such liability under the preceding sentence. MICPR may, to the extent authorized from time to time by the Board, grant rights to indemnification to any employee or agent of MICPR to the fullest extent provided under the laws of the State of Michigan.

7.2 Notwithstanding the foregoing, no person shall be indemnified from his or her acts or omissions which are determined to be willful misconduct or illegal activity, or which may arise out of professional errors and/or omissions.

ARTICLE IX - AMENDMENTS

These By-Laws may be altered or amended from time to time by a two-thirds (2/3) vote of the members of the Board of Directors, at a meeting called for such purpose. No amendment to these By-Laws may be made unless notice of the meeting to consider the proposed amendments, together with a written copy of the proposed amendment(s), is given to all Directors 10 days before the meeting date. No amendment of these bylaws which would be inconsistent with the Articles of Incorporation shall be effective prior to amendment of the Articles.

Approved these by-laws this 23rd day of July, 2012.

APPROVED:

Lois DeMott, Director

Summer Foster, Director

Mora Wilkevicz, Director

Peggy Christian, Director

**MICHIGAN DEPARTMENT OF CONSUMER & INDUSTRY SERVICES
CORPORATION AND LAND DEVELOPMENT BUREAU**

Date Received

(FOR BUREAU USE ONLY)

FILED**JUN 20 2012****JUN 19 2012**

This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.

Administrator
BUREAU OF COMMERCIAL SERVICES

Tran Info: 1 17779195-1 06/18/12
Chk#: 6089 Amt: \$20.00
ID: L A DEMOTT

Name Citizens for Prison Reform		
Address P. O. Box 80414		
City Lansing	State MI	Zip Code 48908

EFFECTIVE DATE:

Document will be returned to the name and address you enter above.
If left blank document will be mailed to the registered office.

71145H**ARTICLES OF INCORPORATION****For use by Domestic Nonprofit Corporations**

(Please read information and instructions on the last page)

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:

ARTICLE I

The name of the corporation is:

Citizens for Prison Reform

ARTICLE II

The purpose or purposes for which the corporation is organized are:

To promote and contribute to the education of citizens, communities, and particularly families of prisoners regarding navigation of Michigan's correctional system by providing information and holding educational forums on public participation directed towards the protection of prisoners' civil and human rights and to ensure the humane treatment and care of prisoners during their period of incarceration.

ARTICLE III

1. The corporation is organized upon a NONSTOCK basis.
(Stock or Nonstock)

2. If organized on a stock basis, the total number of shares which the corporation has authority to issue is

NONE

If the shares are, or are to be, divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences and limitations of the shares of each class are as follows:

ARTICLE III (cont.)

3. a. If organized on a nonstock basis, the description and value of its real property assets are: (if none, insert "none")

NONE

b. The description and value of its personal property assets are: (if none, insert "none")

NONE

c. The corporation is to be financed under the following general plan:

Donations, gifts, grants, and other public contributions

d. The corporation is organized on a DIRECTORSHIP basis.
(Membership or Directorship)

ARTICLE IV

1. The address of the registered office is:

3938-3 Hunters Ridge Drive Lansing, Michigan 48911
(Street Address) (City) (ZIP Code)

2. The mailing address of the registered office, if different than above:

_____, Michigan _____
(Street Address or P.O. Box) (City) (ZIP Code)

3. The name of the resident agent at the registered office is:

LOIS DEMOTT

ARTICLE V

The name(s) and address(es) of the incorporator(s) is (are) as follows:

Name

Residence or Business Address

LOIS DEMOTT, 3938-3 HUNTER RIDGE DRIVE, LANSING, MI 48911

SUMMER FOSTER, 5104 CUTLER ROAD, BATH, MI 48808

MORA WILKEVICZ, 485 SOUTH KELLOGG, HOWELL, MI 48843

PEGGY CHRISTIAN, 5525 GREENBRIAR ROAD, LANSING, MI 48917

Use space below for additional Articles or for continuation of previous Articles. Please identify any Article being continued or added. Attach additional pages if needed.

Article VI

This additional article is a limitation on the corporate purpose Article II and any other provision above.

A. The Charity is organized exclusively as, and will be operated exclusively as, a nonprofit Charity. The Charity is organized exclusively for, and will be operated exclusively for charitable purposes, as a qualifying organization for tax exemption purposes under Section 501(c)(3) of the Internal Revenue Code or any corresponding section of any future federal tax code. The purpose or purposes for which the Charity is organized are limited to establishing and furthering charitable programs and missions that are consistent with those charitable ends, but without expanding upon these limitations, and rather to further those purposes and no other purposes, the Charity is organized to exercise all the powers permitted to be exercised by a non-profit, charitable Charity under the tax laws of the United States and the Charity laws of the State of Michigan.

B. No individual trustee, director or member of the Charity shall have any title to or interest in the corporate property or earnings in his or her individual or private capacity. No part of the net earnings of the Charity shall inure to the benefit of any director, trustee, officer, member or any private individual, except that the Charity will be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth above. No substantial part of the activities of the Charity shall consist of carrying on propaganda or otherwise attempting to influence legislation, nor shall the Charity to any extent participate in or intervene in any political campaign for public office. Notwithstanding any other provision in these Articles of Incorporation, the Charity will not carry on any activities not permitted to be carried on (a) by a Charity exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or the corresponding section of any future federal tax code, or (b) by a Charity, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code or the corresponding section of any future federal tax code.

C. Upon dissolution of the Charity, the property remaining after providing for debts and obligations of the Charity shall be distributed to that organization exempt from tax under Sections 501(c)(3) of the Internal Revenue Code or corresponding section of any future federal tax code, as may be designated by the Board of Directors. Any such assets not so disposed of shall be disposed of by a court of competent jurisdiction of the county in which the Charity is then located exclusively for such purposes or to such organizations as the court will determine, which are organized and operated exclusively for such purposes.

I, (We), the incorporator(s) sign my (our) name(s) this 13th day of June, 2012.

Sais Ann Bennett

Jeff Christman

Donna Fattis

Mona Wickes

**MICHIGAN DEPARTMENT OF CONSUMER & INDUSTRY SERVICES
CORPORATION AND LAND DEVELOPMENT BUREAU**

Date Received

(FOR BUREAU USE ONLY)

FILED**JUN 20 2012****JUN 19 2012**

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(Stock or Nonstock)

2. If organized on a stock basis, the total number of shares which the corporation has authority to issue is

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If the shares are, or are to be, divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences and limitations of the shares of each class are as follows:

ARTICLE III (cont.)

3. a. If organized on a nonstock basis, the description and value of its real property assets are: (if none, insert "none")

NONE

b. The description and value of its personal property assets are: (if none, insert "none")

NONE

c. The corporation is to be financed under the following general plan:

Donations, gifts, grants, and other public contributions

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(Membership or Directorship)

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3. The name of the resident agent at the registered office is:

LOIS DEMOTT

ARTICLE V

The name(s) and address(es) of the incorporator(s) is (are) as follows:

Name	Residence or Business Address
------	-------------------------------

LOIS DEMOTT, 3938-3 HUNTER RIDGE DRIVE, LANSING, MI 48911	
---	--

SUMMER FOSTER, 5104 CUTLER ROAD, BATH, MI 48808	
---	--

MORA WILKEVICZ, 485 SOUTH KELLOGG, HOWELL, MI 48843	
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PEGGY CHRISTIAN, 5525 GREENBRIAR ROAD, LANSING, MI 48917	

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B. No individual trustee, director or member of the Charity shall have any title to or interest in the corporate property or earnings in his or her individual or private capacity. No part of the net earnings of the Charity shall inure to the benefit of any director, trustee, officer, member or any private individual, except that the Charity will be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth above. No substantial part of the activities of the Charity shall consist of carrying on propaganda or otherwise attempting to influence legislation, nor shall the Charity to any extent participate in or intervene in any political campaign for public office. Notwithstanding any other provision in these Articles of Incorporation, the Charity will not carry on any activities not permitted to be carried on (a) by a Charity exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or the corresponding section of any future federal tax code, or (b) by a Charity, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code or the corresponding section of any future federal tax code.

C. Upon dissolution of the Charity, the property remaining after providing for debts and obligations of the Charity shall be distributed to that organization exempt from tax under Sections 501(c)(3) of the Internal Revenue Code or corresponding section of any future federal tax code, as may be designated by the Board of Directors. Any such assets not so disposed of shall be disposed of by a court of competent jurisdiction of the county in which the Charity is then located exclusively for such purposes or to such organizations as the court will determine, which are organized and operated exclusively for such purposes.

I, (We), the incorporator(s) sign my (our) name(s) this 13th day of June, 2012.

Lair Ann Bennett

Jeff Christman

Shawn Felt

Mona Wickberg



Charitable Gaming Division
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing MI 48933
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(K)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from Citizens for Prison Reform of Lansing
NAME OF ORGANIZATION CITY

county of Ingham, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____
APPROVAL/DISAPPROVAL

APPROVAL

Yeas: _____

Nays: _____

Absent: _____

DISAPPROVAL

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and
adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
PENALTY: Possible denial of application.

BSL-CG-1153(R6/09)



Charitable Gaming Division
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing MI 48933
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(K)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____
APPROVAL/DISAPPROVAL

APPROVAL

Yeas: _____

Nays: _____

Absent: _____

DISAPPROVAL

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
PENALTY: Possible denial of application.

BSL-CG-1153(R6/09)

BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

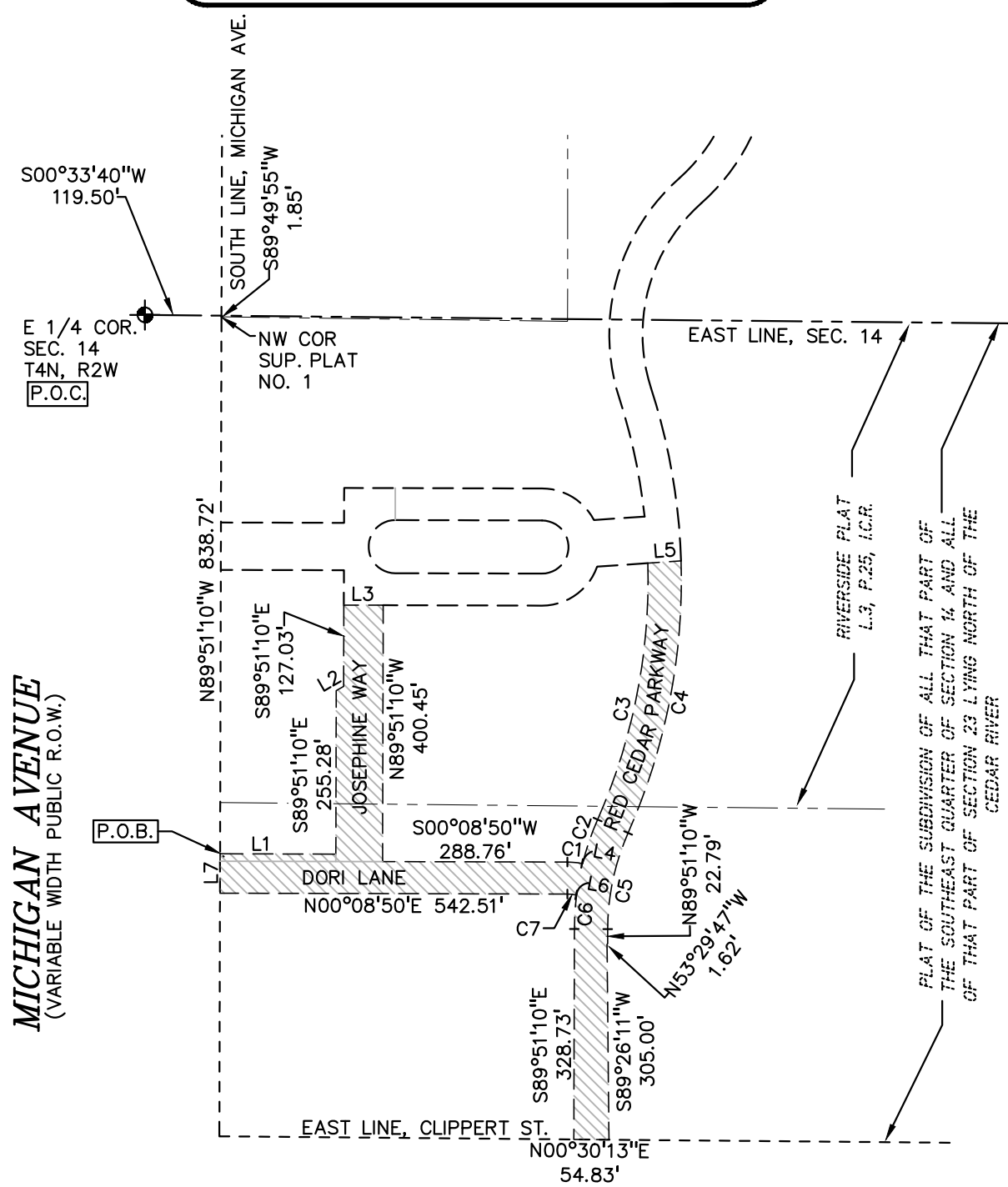
WHEREAS, Citizens for Prison Reform has requested a resolution of recognition as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a Nonprofit license pursuant to MCL 432.103a ; and

WHEREAS, the City Attorney has reported that, based on a review of the documentation submitted, the applicant qualifies as a Local Nonprofit Organization;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, recognizes the Citizens for Prison Reform as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a nonprofit license.

BE IT FURTHER RESOLVED the City Clerk is requested to provide a copy of this resolution to the Citizens for Prison Reform, P.O. Box 80414, Lansing, MI 48908.

ROAD DEDICATION



LINE TABLE

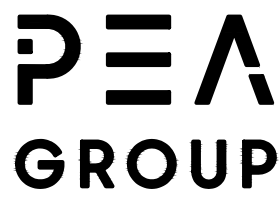
NUMBER	DIRECTION	DISTANCE
L1	S00°08'50"W	180.76'
L2	S29°51'10"E	13.28'
L3	S00°08'50"W	61.50'
L4	S10°40'09"W	0.70'
L5	S03°56'40"E	52.04'
L6	N10°40'09"E	0.70'
L7	S89°51'10"E	61.50'

CLIPPERT STREET
(57.75' PUBLIC R.O.W.)



CURVE TABLE

NUMBER	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD DIRECTION	CHORD LENGTH
C1	22.96'	125.00'	10°31'18"	S05°24'29"W	22.92'
C2	72.82'	426.00'	09°47'37"	S71°04'11"E	72.73'
C3	411.35'	924.00'	25°30'26"	S78°55'35"E	407.96'
C4	436.56'	976.00'	25°37'40"	N78°59'13"W	432.93'
C5	154.57'	374.00'	23°40'47"	N78°00'46"W	153.47'
C6	53.22'	426.00'	07°09'27"	S86°16'26"E	53.18'
C7	13.77'	75.00'	10°31'18"	N05°24'29"E	13.75'



t: 844.813.2949
www.peagroup.com

PREPARED FOR:
CONTINENTAL /
FERGUSON LANSING, LLC
150 E. BROAD STREET,
SUITE 200
COLUMBUS, OHIO 43215
DATE
JULY 21, 2023

FIELD WORK BY
DRAWN BY JML
CHECKED BY WSF
PROJECT NO. 2021-1062
SHEET NO. 1 OF 2

ROAD DEDICATION

ROAD DEDICATION WEST – DORI LANE, JOSEPHINE WAY & WESTERLY PORTION OF RED CEDAR PARKWAY

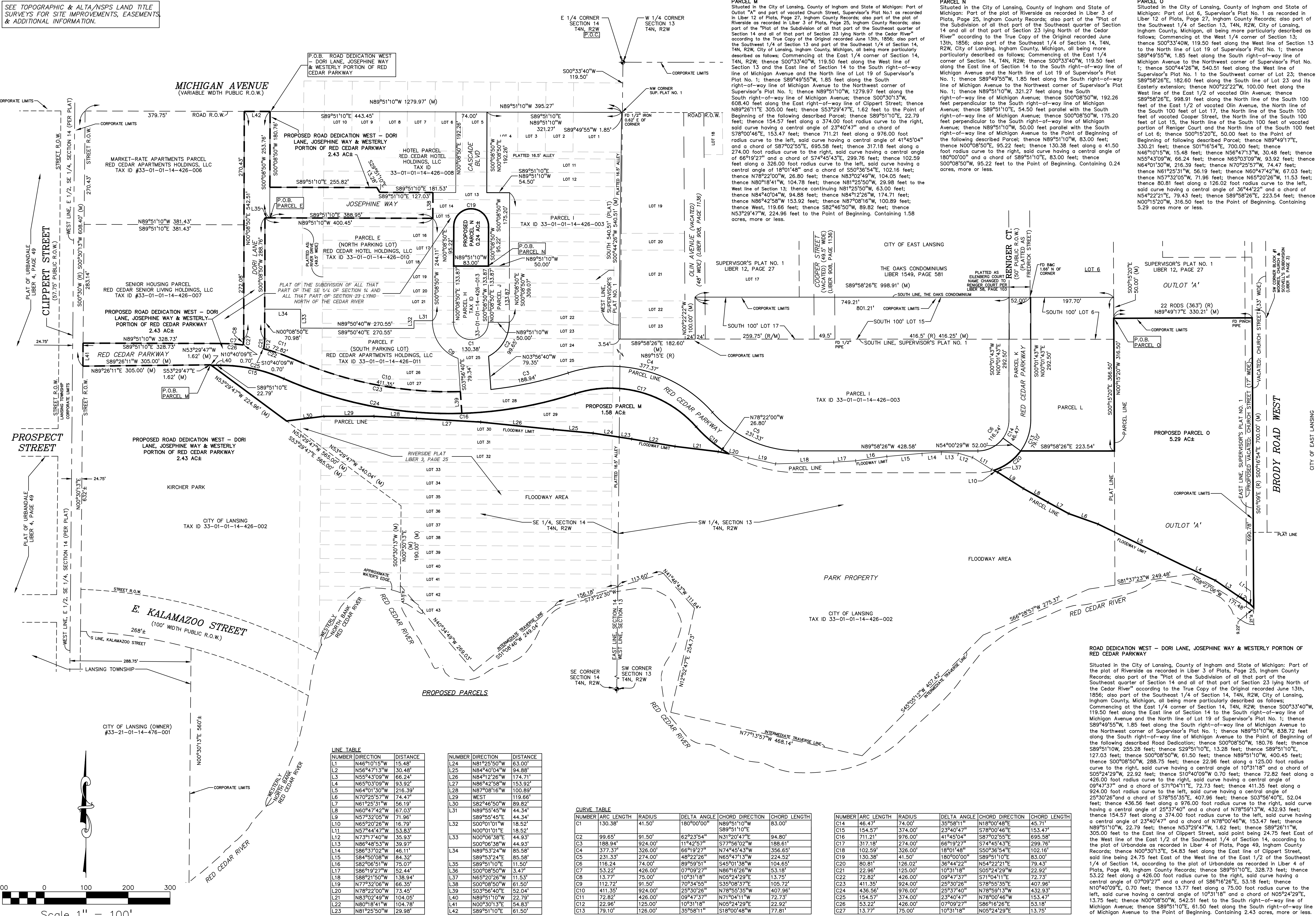
Situated in the City of Lansing, County of Ingham and State of Michigan: Part of the plat of Riverside as recorded in Liber 3 of Plats, Page 25, Ingham County Records; also part of the "Plat of the Subdivision of all that part of the Southeast quarter of Section 14 and all of that part of Section 23 lying North of the Cedar River" according to the True Copy of the Original recorded June 13th, 1856; also part of the Southeast 1/4 of Section 14, T4N, R2W, City of Lansing, Ingham County, Michigan, all being more particularly described as follows; Commencing at the East 1/4 corner of Section 14, T4N, R2W; thence S00°33'40"W, 119.50 feet along the East line of Section 14 to the South right-of-way line of Michigan Avenue and the North line of Lot 19 of Supervisor's Plat No. 1; thence S89°49'55"W, 1.85 feet along the South right-of-way line of Michigan Avenue to the Northwest corner of Supervisor's Plat No. 1; thence N89°51'10"W, 838.72 feet along the South right-of-way line of Michigan Avenue to the Point of Beginning of the following described Road Dedication; thence S00°08'50"W, 180.76 feet; thence S89°51'10"W, 255.28 feet; thence S29°51'10"E, 13.28 feet; thence S89°51'10"E, 127.03 feet; thence S00°08'50"W, 61.50 feet; thence N89°51'10"W, 400.45 feet; thence S00°08'50"W, 288.76 feet; thence 22.96 feet along a 125.00 foot radius curve to the right, said curve having a central angle of 10°31'18" and a chord of S05°24'29"W, 22.92 feet; thence S10°40'09"W 0.70 feet; thence 72.82 feet along a 426.00 foot radius curve to the right, said curve having a central angle of 09°47'37" and a chord of S71°04'11"E, 72.73 feet; thence 411.35 feet along a 924.00 foot radius curve to the left, said curve having a central angle of 25°30'26" and a chord of S78°55'35"E, 407.96 feet; thence S03°56'40"E, 52.04 feet; thence 436.56 feet along a 976.00 foot radius curve to the right, said curve having a central angle of 25°37'40" and a chord of N78°59'13"W, 432.93 feet; thence 154.57 feet along a 374.00 foot radius curve to the left, said curve having a central angle of 23°40'47" and a chord of N78°00'46"W, 153.47 feet; thence N89°51'10"W, 22.79 feet; thence N53°29'47"W, 1.62 feet; thence S89°26'11"W, 305.00 feet to the East line of Clippert Street, said point being 24.75 feet East of the West line of the East 1/2 of the Southeast 1/4 of Section 14, according to the plat of Urbandale as recorded in Liber 4 of Plats, Page 49, Ingham County Records; thence N00°30'13"E, 54.83 feet along the East line of Clippert Street, said line being 24.75 feet East of the West line of the East 1/2 of the Southeast 1/4 of Section 14, according to the plat of Urbandale as recorded in Liber 4 of Plats, Page 49, Ingham County Records; thence S89°51'10"E, 328.73 feet; thence 53.22 feet along a 426.00 foot radius curve to the right, said curve having a central angle of 07°09'27" and a chord of S86°16'26"E, 53.18 feet; thence N10°40'09"E, 0.70 feet; thence 13.77 feet along a 75.00 foot radius curve to the left, said curve having a central angle of 10°31'18" and a chord of N05°24'29"E, 13.75 feet; thence N00°08'50"W, 542.51 feet to the South right-of-way line of Michigan Avenue; thence S89°51'10"E, 61.50 feet along the South right-of-way line of Michigan Avenue to the Point of Beginning. Containing 2.43 acres, more or less.



t: 844.813.2949
www.peagroup.com

PREPARED FOR: CONTINENTAL / FERGUSON LANSING, LLC 150 E. BROAD STREET, SUITE 200 COLUMBUS, OHIO 43215	FIELD WORK BY	—
	DRAWN BY	JML
	CHECKED BY	WSF
	PROJECT NO.	2021-1062
DATE	SHEET NO.	2 OF 2
JULY 21, 2023		

SEE TOPOGRAPHIC & ALTA/NSPS LAND TITLE
SURVEYS FOR SITE IMPROVEMENTS, EASEMENTS
& ADDITIONAL INFORMATION.



LINE	NUMBER	DIRECTION	DISTANCE
L1	N46°10'15" W	15.48'	
L2	N56°47'13" S	30.48'	
L3	N55°43'09" S	66.24'	
L4	N60°01'30" W	59.92'	
L5	N64°01'30" W	216.39'	
L6	N70°25'57" W	74.47'	
L7	N61°25'31" W	56.19'	
L8	N60°47'42" W	67.03'	
L9	N57°32'05" W	71.96'	
L10	N65°20'26" W	16.79'	
L11	N57°44'47" S	53.83'	
L12	N74°01'30" S	35.93'	
L13	N86°38'02" S	39.97'	
L14	S86°37'48" E	46.11'	
L15	S84°50'08" W	84.32'	
L16	S82°06'51" W	75.07'	
L17	S86°19'27" W	52.44'	
L18	S88°21'50" W	139.94'	
L19	N77°36'06" E	66.35'	
L20	N78°22'00" W	73.50'	
L21	N83°02'49" W	104.05'	
L22	N80°18'41" W	104.78'	
L23	N81°25'50" W	29.98'	

NUMBER	DIRECTION	DISTANCE
L24	N81°25'50"W	63.00'
L25	N84°40'04"W	94.88'
L26	N84°12'26"W	174.71'
L27	N86°42'58"W	153.92'
L28	N87°08'16"W	100.89'
L29	WEST	119.66'
L30	S82°46'50"W	89.82'
L31	N65°15'45"W	44.34'
L32	S80°51'10"W	14.52'
L33	S00°01'01"E	18.52'
L34	N00°06'38"E	44.93'
L35	S00°06'38"W	44.93'
L36	N89°53'24"W	85.58'
L37	S88°53'24"E	85.58'
L38	S88°51'10"E	11.50'
L39	S00°08'50"W	3.47'
L40	N65°20'26"W	11.53'
L41	S00°06'50"W	61.50'
L42	S30°56'38"W	63.04'
L43	N89°51'10"W	22.79'
L44	N00°30'13"E	54.83'
L45	S88°51'10"E	61.50'

CURVE TABLE					
NUMBER	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD DIRECTION	CHORD LENGTH
C1	130.38'	41.50'	180°00'00"	N89°51'10"W S89°51'10"E	83.00'
C2	99.65'	91.50'	62°23'54"	N31°20'43"W	94.80'
C3	188.94'	92.50'	114°25'27"	S77°56'02"E	188.61'
C4	377.37'	325.00'	68°17'41"	N74°45'53"W	366.65'
C5	231.33'	274.00'	48°22'26"	N65°44'13"W	224.52'
C6	116.24'	74.00'	89°59'51"	S45°01'38"E	104.65'
C7	53.22'	426.00'	07°09'27"	N86°16'26"W	53.18'
C8	13.77'	75.00'	10°31'18"	N05°24'29"E	13.75'
C9	112.72'	91.50'	70°34'55"	S35°08'37"E	105.72'
C10	411.35'	92.50'	250°30'26"	N78°55'35"E	407.96'
C11	425.82'	125.00'	08°47'17"	N88°12'17"E	72.73'
C12	22.96'	125.00'	10°53'11"	N05°24'29"E	22.92'
C13	79.10'	126.00'	35°58'11"	S18°00'49"W	77.81'

CNUMBER	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD DIRECTION	CHORD LENGTH
C14	46.47°	74.00"	35°58'11"	N18°00'48"E	45.71'
C15	154.57°	374.00"	23°04'47"	S78°00'45"E	153.47'
C16	71.21°	374.00"	58°70'22"E	S59°02'55"E	69.50'
C17	317.18°	74.00"	16°19'27"	S45°43'34"E	289.76'
C18	102.59°	326.00"	18°00'48"E	S50°36'54"E	102.16'
C19	130.38°	41.50"	18°00'00"00"	SS8°51'10"E	83.00'
C20	80.81°	126.02"	36°44'22"	N54°22'21"E	79.43'
C21	125.90°	125.90"	125.90°	N25°22'22"	22.92'
C22	72.82°	92.00"	9°47'57"	S71°00'11"E	72.73'
C23	411.35°	924.00"	S75°00'26"	S78°55'35"E	407.96'
C24	436.56°	924.00"	25°37'40"	N78°59'13"W	432.93'
C25	154.57°	374.00"	23°04'47"	N78°00'44"E	153.47'
C26	43.20°	436.00"	7°09'09"	S86°26'26"E	53.18'
C27	13.77°	75.00"	13°30'18"	N75°24'29"E	13.75'

ROAD DEDICATION WEST - DORI LANE, JOSEPHINE WAY & WESTERLY PORTION OF RED CEDAR PARKWAY

[illegible]

FILE
2023 LAND DIVISION-7.dwg
FIELD WORK _____
DRAWN BY JML/WSF
CHECKED BY RH
DATE 7/21/2023

SCALE
HOR. $1'' = 100'$
VERT. N/A

PROJECT NO.	21-1062
SHEET NO.	1 OF 1

[illegible]

PEA
GROUP
t: 844.813.2949
www.peagroup.com

FOR:
CONTINENTAL / FERGUSON
LANSING, LLC
150 E. BROAD STREET, SUITE 200
COLUMBUS, OHIO 43215

PROPOSED LAND DIVISION-7
FOR
CEDAR DEVELOPMENT PROPERTY
MICHIGAN AVENUE & CLIPPERT STREET
LANSING, MICHIGAN

Resolution #2023-

Committee on City Operations
Resolved by the City Council of the City of Lansing

Act-4-2022, Remaining Street Dedication and Land Transfer, Red Cedar Development

WHEREAS, Continental/Ferguson Lansing LLC, applicant, has requested to dedicate the land serving as the newly created streets known as Dori Lane, Josephine Way, and the remaining, westerly portion of Red Cedar Parkway, to the City; and

WHEREAS, the applicant has requested to transfer back to the City the land referred to as Parcels M, N, and O to the City; and

WHEREAS, Dori Lane, Josephine Way, and the remaining, westerly portion of Red Cedar Parkway will serve as public access for residents, businesses, and the public, and to fulfill the terms of the Amended and Restated Real Estate Purchase and Development Agreement, originally placed on file with the City Clerk on February 23, 2018, and as subsequently amended (the "Development Agreement"); and

WHEREAS, pursuant to the Development Agreement, the City and Continental/Ferguson Lansing LLC drafted an operations and maintenance agreement to assign responsibility for all maintenance of the subject rights-of-way and any storm drain infrastructure (the "Operations and Maintenance Agreement"); and

WHEREAS, on April 5, 2022, the Planning Board reviewed the location, character, and extent of the proposal in accordance with its Act 33 Review procedure, and voted unanimously (5-0) to recommend approval of Act-4-2022 Street and Land Dedication, Red Cedar Development, upon the condition that:

- All outstanding work items and a final Operations and Maintenance Agreement between Continental/Ferguson Lansing LLC and the City shall be executed prior to dedication; and

WHEREAS, the Committee on City Operations has reviewed the report and recommendation of the Planning Board and concurs therewith;

NOW THEREFORE BE IT RESOLVED, the Lansing City Council hereby approves the dedication of the streets, legally described as:

ROAD DEDICATION WEST - DORI LANE, JOSEPHINE WAY & WESTERLY PORTION OF RED CEDAR PARKWAY

Situated in the City of Lansing, County of Ingham and State of Michigan: Part of the plat of Riverside as recorded in Liber 3 of Plats, Page 25, Ingham County Records; also part of the "Plat of the Subdivision of all that part of the Southeast quarter of Section 14 and all of that part of Section 23 lying North of the Cedar River" according to the True Copy of the Original recorded June 13th, 1856; also part of the Southeast 1/4 of Section 14, T4N, R2W, City of Lansing, Ingham County, Michigan, all being more particularly described as follows; Commencing

at the East 1/4 corner of Section 14, T4N, R2W; thence S00°33'40"W, 119.50 feet along the East line of Section 14 to the South right-of-way line of Michigan Avenue and the North line of Lot 19 of Supervisor's Plat No. 1; thence S89°49'55"W, 1.85 feet along the South right-of-way line of Michigan Avenue to the Northwest corner of Supervisor's Plat No. 1; thence N89°51'10"W, 838.72 feet along the South right-of-way line of Michigan Avenue to the Point of Beginning of the following described Road Dedication; thence S00°08'50"W, 180.76 feet; thence S89°51'10"W, 255.28 feet; thence S29°51'10"E, 13.28 feet; thence S89°51'10"E, 127.03 feet; thence S00°08'50"W, 61.50 feet; thence N89°51'10"W, 400.45 feet; thence S00°08'50"W, 288.76 feet; thence 22.96 feet along a 125.00 foot radius curve to the right, said curve having a central angle of 10°31'18" and a chord of S05°24'29"W, 22.92 feet; thence S10°40'09"W 0.70 feet; thence 72.82 feet along a 426.00 foot radius curve to the right, said curve having a central angle of 09°47'37" and a chord of S71°04'11"E, 72.73 feet; thence 411.35 feet along a 924.00 foot radius curve to the left, said curve having a central angle of 25°30'26" and a chord of S78°55'35"E, 407.96 feet; thence S03°56'40"E, 52.04 feet; thence 436.56 feet along a 976.00 foot radius curve to the right, said curve having a central angle of 25°37'40" and a chord of N78°59'13"W, 432.93 feet; thence 154.57 feet along a 374.00 foot radius curve to the left, said curve having a central angle of 23°40'47" and a chord of N78°00'46"W, 153.47 feet; thence N89°51'10"W, 22.79 feet; thence N53°29'47"W, 1.62 feet; thence S89°26'11"W, 305.00 feet to the East line of Clippert Street, said point being 24.75 feet East of the West line of the East 1/2 of the Southeast 1/4 of Section 14, according to the plat of Urbandale as recorded in Liber 4 of Plats, Page 49, Ingham County Records; thence N00°30'13"E, 54.83 feet along the East line of Clippert Street, said line being 24.75 feet East of the West line of the East 1/2 of the Southeast 1/4 of Section 14, according to the plat of Urbandale as recorded in Liber 4 of Plats, Page 49, Ingham County Records; thence S89°51'10"E, 328.73 feet; thence 53.22 feet along a 426.00 foot radius curve to the right, said curve having a central angle of 07°09'27" and a chord of S86°16'26"E, 53.18 feet; thence N10°40'09"E, 0.70 feet; thence 13.77 feet along a 75.00 foot radius curve to the left, said curve having a central angle of 10°31'18" and a chord of N05°24'29"E, 13.75 feet; thence N00°08'50"W, 542.51 feet to the South right-of-way line of Michigan Avenue; thence S89°51'10"E, 61.50 feet along the South right-of-way line of Michigan Avenue to the Point of Beginning. Containing 2.43 acres, more or less.

BE IT FURTHER RESOLVED, the following parcels are accepted for transfer by Deed from the Continental/Ferguson Lansing LLC, upon final approval as to form by the City Attorney:

PARCEL M

Situated in the City of Lansing, County of Ingham and State of Michigan: Part of Outlot "A" and part of vacated Church Street, Supervisor's Plat No.1 as recorded in Liber 12 of Plats, Page 27, Ingham County Records; also part of the plat of Riverside as recorded in Liber 3 of Plats, Page 25, Ingham County Records; also part of the "Plat of the Subdivision of all that part of the Southeast quarter of Section 14 and all of that part of Section 23 lying North of the Cedar River" according to the True Copy of the Original recorded June 13th, 1856; also part of the Southwest 1/4 of Section 13 and part of the Southeast 1/4 of Section 14, T4N, R2W, City of Lansing, Ingham County, Michigan, all being more particularly described as

follows; Commencing at the East 1/4 corner of Section 14, T4N, R2W; thence S00°33'40"W, 119.50 feet along the West line of Section 13 and the East line of Section 14 to the South right-of-way line of Michigan Avenue and the North line of Lot 19 of Supervisor's Plat No. 1; thence S89°49'55"W, 1.85 feet along the South right-of-way line of Michigan Avenue to the Northwest corner of Supervisor's Plat No. 1; thence N89°51'10"W, 1279.97 feet along the South right-of-way line of Michigan Avenue; thence S00°30'13"W, 608.40 feet along the East right-of-way line of Clippert Street; thence N89°26'11"E 305.00 feet; thence S53°29'47"E, 1.62 feet to the Point of Beginning of the following described Parcel; thence S89°51'10"E, 22.79 feet; thence 154.57 feet along a 374.00 foot radius curve to the right, said curve having a central angle of 23°40'47" and a chord of S78°00'46"E, 153.47 feet; thence 711.21 feet along a 976.00 foot radius curve to the left, said curve having a central angle of 41°45'04" and a chord of S87°02'55"E, 695.58 feet; thence 317.18 feet along a 274.00 foot radius curve to the right, said curve having a central angle of 66°19'27" and a chord of S74°45'43"E, 299.76 feet; thence 102.59 feet along a 326.00 foot radius curve to the left, said curve having a central angle of 18°01'48" and a chord of S50°36'54"E, 102.16 feet; thence N78°22'00"W, 26.80 feet; thence N83°02'49"W, 104.05 feet; thence N80°18'41"W, 104.78 feet; thence N81°25'50"W, 29.98 feet to the West line of Section 13; thence continuing N81°25'50"W, 63.00 feet; thence N84°40'04"W, 94.88 feet; thence N84°12'26"W, 174.71 feet; thence N86°42'58"W 153.92 feet; thence N87°08'16"W, 100.89 feet; thence West, 119.66 feet; thence S82°46'50"W, 89.82 feet; thence N53°29'47"W, 224.96 feet to the Point of Beginning. Containing 1.58 acres, more or less.

PARCEL N

Situated in the City of Lansing, County of Ingham and State of Michigan: Part of the plat of Riverside as recorded in Liber 3 of Plats, Page 25, Ingham County Records; also part of the "Plat of the Subdivision of all that part of the Southeast quarter of Section 14 and all of that part of Section 23 lying North of the Cedar River" according to the True Copy of the Original recorded June 13th, 1856; also part of the Southeast 1/4 of Section 14, T4N, R2W, City of Lansing, Ingham County, Michigan, all being more particularly described as follows; Commencing at the East 1/4 corner of Section 14, T4N, R2W; thence S00°33'40"W, 119.50 feet along the East line of Section 14 to the South right-of-way line of Michigan Avenue and the North line of Lot 19 of Supervisor's Plat No. 1; thence S89°49'55"W, 1.85 feet along the South right-of-way line of Michigan Avenue to the Northwest corner of Supervisor's Plat No. 1; thence N89°51'10"W, 321.27 feet along the South right-of-way line of Michigan Avenue; thence S00°08'50"W, 192.26 feet perpendicular to the South right-of-way line of Michigan Avenue; thence S89°51'10"E, 54.50 feet parallel with the South right-of-way line of Michigan Avenue; thence S00°08'50"W, 175.20 feet perpendicular to the South right-of-way line of Michigan Avenue; thence N89°51'10"W, 50.00 feet parallel with the South right-of-way line of Michigan Avenue to the Point of Beginning of the following described Parcel; thence N89°51'10"W, 83.00 feet; thence N00°08'50"E, 95.22 feet; thence 130.38 feet along a 41.50 foot radius curve to the right, said curve having a central angle of 180°00'00" and a chord of S89°51'10"E, 83.00 feet; thence S00°08'50"W, 95.22 feet to the Point of Beginning. Containing 0.24 acres, more or less.

PARCEL O

Situated in the City of Lansing, County of Ingham and State of Michigan: Part of Lot 6, Supervisor's Plat No. 1 as recorded in Liber 12 of Plats, Page 27, Ingham County Records; also part of the Southwest 1/4 of Section 13, T4N, R2W, City of Lansing, Ingham County, Michigan, all being more particularly described as follows; Commencing at the West 1/4 corner of Section 13; thence S00°33'40"W, 119.50 feet along the West line of Section 13 to the North line of Lot 19 of Supervisor's Plat No. 1; thence S89°49'55"W, 1.85 feet along the South right-of-way line of Michigan Avenue to the Northwest corner of Supervisor's Plat No. 1; thence S00°44'26"W, 540.51 feet along the West line of Supervisor's Plat No. 1 to the Southwest corner of Lot 23; thence S89°58'26"E, 182.60 feet along the South line of Lot 23 and its Easterly extension; thence N00°22'22"W, 100.00 feet along the West line of the East 1/2 of vacated Olin Avenue; thence S89°58'26"E, 998.91 feet along the North line of the South 100 feet of the East 1/2 of vacated Olin Avenue, the North line of the South 100 feet of Lot 17, the North line of the South 100 feet of vacated Cooper Street, the North line of the South 100 feet of Lot 15, the North line of the South 100 feet of vacated portion of Reniger Court and the North line of the South 100 feet of Lot 6; thence S00°15'20"E, 50.00 feet to the Point of Beginning of following described Parcel; thence N89°49'17"E, 330.21 feet; thence S01°16'54"E, 700.00 feet; thence N46°10'15"W, 15.48 feet; thence N56°47'13"W, 30.48 feet; thence N55°43'09"W, 66.24 feet; thence N65°03'09"W, 93.92 feet; thence N64°01'30"W, 216.39 feet; thence N70°25'57"W, 74.47 feet; thence N61°25'31"W, 56.19 feet; thence N60°47'42"W, 67.03 feet; thence N57°32'05"W, 71.96 feet; thence N65°20'26"W, 11.53 feet; thence 80.81 feet along a 126.02 foot radius curve to the left, said curve having a central angle of 36°44'22" and a chord of N54°22'21"E, 79.43 feet; thence S89°58'26"E, 223.54 feet; thence N00°15'20"W, 316.50 feet to the Point of Beginning. Containing 5.29 acres more or less.

BE IT FINALLY RESOLVED, that upon completion of the above conditions, and proof of the same being demonstrated by Continental/Ferguson Lansing LLC, to the City and the City Attorney having approved said completion, the City Clerk shall forward certified copies of the resolution to the Ingham County Register of Deeds for recording and upon return, transmit a copy of the recorded resolution to the Michigan Department of Licensing and Regulatory Affairs, Office of Land Survey and Remonumentation (OLSR), the Planning and Assessor's Offices, the Department of Public Service, and the applicant. The dedication shall be effective upon the date of recording of the resolution with the Ingham County Register of Deeds.



On-Premises Alcohol Sales Application

Instructions

Instructions

- It is highly recommended to have all the documents ready for uploading prior to submission.
- All attachments must be in a PDF format.
- PDF files should be compressed to the smallest size possible
- If you need more time to get additional documents together, please save your application as a draft and come back to it when you are ready.
- Applications left open for more than 24 hours will need to be started over.
- If you have submitted the wrong document prior to submission of the application, or wish to update a document after submission of the application, please notify the Clerk's Office in writing at city.clerk@lansingmi.gov.
- It is the responsibility of the submitter to ensure they receive an email confirming the receipt of their application. If they do NOT receive an email with a confirmation number within 24 hours of submitting the application, it is the submitter's responsibility to notify the Clerk's Office in writing at city.clerk@lansingmi.gov.

Payments

- Payment fee must be RECEIVED by the Clerk's Office before the application will be reviewed. Failure to remit payment in a timely manner may result in denial of your application.
- Cash, Credit Card, Debit Card, Check, Electronic Check (ACH) & Money Order are accepted.
- Electronic Checks (ACH), Credit and Debit cards are accepted through the City's Point and Pay site. There is a 3% convenience fee for credit and debit card transactions.

Application Information

Non-Refundable License Fees

1. Application Fee: \$1450 for New Location, \$400 for Transfer of Ownership

Materials Required

1. Notary Statement
2. Attachment of Michigan Liquor Control Commission Application
3. Treasury Form(s)
4. Floor Plans, if not already on file

(City Codified Ordinances - Chapter 830)

Business Information

I am applying for: * ☒ New Location ☐ Transfer of Ownership

License(s) for which I am seeking Local Government Approval * Off Premise Tasting Room License

Business Name * Raftshol Vineyards, Inc.

Does Business As

Address *

Street Address

1865 N West Bay Shore Dr.

Address Line 2

City

Suttons Bay

Postal / Zip Code

49682

State / Province / Region

MI

Country

USA

Phone* 989-302-3297
XXX-XXX-XXXX

Email nathanielrose@rocketmail.com
name@domain

Applicant Information

Applicant Name* Nathaniel Rose

Address*
Street Address
1865 N West Bay Shore Dr.
Address Line 2
City
Suttons Bay
Postal / Zip Code
49682

State / Province / Region
MI
Country
USA

Phone* 989-302-3297
XXX-XXX-XXXX

Email* nathanielrose@rocketmail.com
name@domain

Business Owner Information

Type of Ownership* ☐ Single Owner ☒ Multiple Owners

Provide the names, addresses and ages of the persons entitled to share in the profits thereof, or, in the case of a corporation, the objects for which the corporation is organized, the names, addresses and ages of the officers and directors and, if a majority interest in the stock of such corporation is owned by one person or his or her nominee, the name, address, and age of such person:

Name	Position	Address	age
Nathaniel Rose	President, 95% owner	1865 N West Bay Shore Dr., Suttons Bay, MI 49682	■
Philip Christopherson	None 5%owner	12755 N Island View Drive, Northport, MI 49670	■

Character of Business* What Character of business do you intend to operate?
Off premise tasting room to be used a bottle shop for a small winery in Leelanau County.

Length of Time* What is the length of time your business has been of that charater, or in the case of a corporation, the date when its charter was issued?
1/4/1994

Similar Licenses *

Have you made applications for a similar or other license on premises other than those described in this application?

☐ Yes ☒ No

Are Building Plans on File? *

☒ Yes ☐ No

I (we) have never been convicted of a felony and is (are) not disqualified to receive a license by reason of any item contained in this chapter of the laws of the State.

☒ I Agree

I (we) will not violate any State or Federal laws or any ordinance of the City in the conduct of this business.

☒ I Agree

I (we) or my (our) agent(s) do not owe any personal property taxes.

☒ I Agree

The copy of the Michigan Liquor Control Commission application submitted with this application is a true copy of what I (we) intend to submit to the Michigan Liquor Control Commission.

☒ I Agree

Fees Due

\$ 1,450.00

Methods for payment are on the first page of this document, under "**Payments.**" Processing this application will not proceed until payment is received.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I Agree

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief. I understand that a false statement on this application may result in either a denial of this application or subsequent revocation if this license is granted.

Signature

Nathaniel Rose

Date Submitted

8/22/2023

Attachments

A Treasury Form needs to be completed by every stakeholder per the Ordinance. Please click the link below and print, complete, sign, and attach the completed form to the application using the button below. [Download Treasury Form Document](#)

Treasury Form for all Stakeholders	Lansing treasury NR.pdf	93.41KB
	Lansing Treasury Phil.pdf	95KB
Copy of Michigan Liquor Control Commission Application	Lansing OP TR License app w LCC 103.pdf	284.72KB

Your application is required to be notarized per the Ordinance. Please click the link below and print, complete, sign and have notarized, and attach the completed form to the application using the button below. [Download Notarization Document](#)

Notarization Document*	Lansing Notarized online auth.pdf	92.33KB
City Council Document(s)		

Approvals

Instructions to City Clerk: Note: this license cannot be issued without approval by City Council. You may attach Council documents in the Attachment page or copy them later to the repository. Following a review of details and approval by council, choose an approval decision on the Clerk Approval row, and click **Submit**.

License Desk Approval	☒ Approved	☐ Denied
Police Approval	☒ Approved	☐ Denied
Fire Marshal Approval	☒ Approved	☐ Denied
Zoning Approval	☒ Approved	☐ Denied
Building Safety Approval	☒ Approved	☐ Denied
Treasury Approval	☒ Approved	☐ Denied
Treasurer Approval	☒ Approved	☐ Denied
Clerk Approval*	☒ Approved	☐ Denied



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Off-Premises Tasting Room License & Permit Application

For more information on manufacturer and wholesaler licenses and permits, please visit the Liquor Control Commission's frequently asked questions website by [clicking this link](#).

Before you begin filling out the attached application, please review this checklist for the forms and documents you will need to submit with your completed application form.

The attached LCC-150a form will automatically calculate fees when opened using Adobe Acrobat Reader. The form's functionality may not work with third-party PDF readers. You may download a free copy of Adobe Acrobat Reader on the Adobe website: <https://get.adobe.com/reader/>

- ☒ Completed Off-Premises Tasting Room License & Permit Application (attached)
- ☒ Inspection, License, and Permit Fees
- ☐ Local Government Authorization (Form LCC-106b) (attached) - **For a new Off-Premises Tasting Room License only**
- ☐ Property document (lease, deed, land contract, etc.)

Important Information Regarding Off-Premises Tasting Room Licenses

- An Off-Premises Tasting Room License is issued to a manufacturer licensee that operates a tasting room that is not located on the licensed manufacturing premises of the manufacturer licensee. If you will be operating a tasting room jointly with other manufacturer licensees at the same location, you must apply for a Joint Off-Premises Tasting Room License using the Joint Off-Premises Tasting Room License & Permit Application (LCC-150b).

Only the following manufacturer license types may be issued an Off-Premises Tasting Room License:

- Wine Maker
- Small Wine Maker
- Brandy Manufacturer
- Distiller (Manufacturer of Spirits)
- Small Distiller

- A manufacturer licensee may be issued no more than five (5) Off-Premises Tasting Room Licenses where it may sell and serve full drinks. Any Joint Off-Premises Tasting Room Licenses held by the manufacturer licensee with other manufacturers at other locations that are designated for the sale and service of full drinks also count toward the limit of five (5) locations. The applicant must designate the type of license at the time of application and the designation may not be changed once the license is approved and issued.
- A manufacturer licensee may have an unlimited number of Off-Premises Tasting Room Licenses that sell or give away samples only (3 ounces of wine or 1/2 ounce of spirits or brandy per sample). The applicant must designate the type of license at the time of application and the designation may not be changed once the license is approved and issued.
- An applicant for an Off-Premises Tasting Room Licenses must obtain approval from the legislative body of the local governmental unit where the licensed premises will be located. Locations in the City of Detroit do not require local governmental approval.
- The wine, spirits, or brandy sold, served, or given away as samples at a Joint Off-Premises Tasting Room License location must be manufactured by the licensee at its manufacturing premises.
- A Distiller or Small Distiller licensee that also holds a Mixed Spirit Drink Manufacturer license may sell mixed spirit drink products it manufactures at an Off-Premises Tasting Room License location.



Off-Premises Tasting Room License & Permit Application

For information on manufacturer and wholesaler licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website by [clicking this link](#).

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): Raftshol Vineyards, Inc.									
Address to be licensed: 2010 E Michigan Ave #104									
City: Lansing	Zip Code: 48912								
City/township/village where license will be issued: Lansing		County: Ingham							
Contact name: Brennen Gorman	Contact phone: 248 345 5624	Contact email: Bjg@bvvlaw.com							
Check all applicable license types that you hold at your licensed manufacturing premises: <table><tr><td>☒ Small Wine Maker license</td><td>☐ Small Distiller license</td><td rowspan="3">You may only sell, give away, and serve wine or spirits at an Off-Premises Tasting Room Licensed location that you manufacture under the licenses you hold at your licensed manufacturing premises.</td></tr><tr><td>☐ Wine Maker license</td><td>☐ Distiller license</td></tr><tr><td>☐ Brandy Manufacturer license</td><td></td></tr></table>			☒ Small Wine Maker license	☐ Small Distiller license	You may only sell, give away, and serve wine or spirits at an Off-Premises Tasting Room Licensed location that you manufacture under the licenses you hold at your licensed manufacturing premises.	☐ Wine Maker license	☐ Distiller license	☐ Brandy Manufacturer license	
☒ Small Wine Maker license	☐ Small Distiller license	You may only sell, give away, and serve wine or spirits at an Off-Premises Tasting Room Licensed location that you manufacture under the licenses you hold at your licensed manufacturing premises.							
☐ Wine Maker license	☐ Distiller license								
☐ Brandy Manufacturer license									

Part 2 - License, Permit, and Permissions & Fees

License, Permits, Permissions:

Base Fee: Fee Code MLCC Use Only

- | | | |
|---|-----------|------|
| ☒ Off-Premises Tasting Room License | \$100.00 | 4038 |
| ☐ Sunday Sales Permit (AM)* | \$160.00 | 4033 |
| ☒ Sunday Sales Permit (PM) ** | \$15.00 | 4032 |
| ☐ Catering Permit | \$100.00 | 4031 |
| ☐ Dance Permit | No Charge | |
| ☐ Entertainment Permit | No Charge | |
| ☐ Specific Purpose Permit (list activity below): | | |

*Sunday Sales Permit (AM) allows the sale of spirits and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

**Sunday Sales Permit (PM) allows the sale of spirits on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of wine on Sunday after 12:00 noon.

A \$70.00 inspection fee is required for a new Off-Premises Tasting Room license.

Days/Hours requested: _____

☐ Extended Hours Permit No Charge

Check type(s): ☐ Dance ☐ Entertainment

Days/Hours requested: _____

☐ Outdoor Service No Charge

☐ Direct Connection(s) No Charge

Inspection Fee: (MLCC Fee Code 4036)	\$70.00
License & Permit Fees:	\$115.00
TOTAL FEES:	\$185.00

Make Checks Payable to State of Michigan

Part 3 - Off-Premises Tasting Room License Designation

Pursuant to MLC 436.1536, a licensee may have no more than five (5) Off-Premises Tasting Room Licenses where it may sell and serve full drinks. Any Joint Tasting Room Licenses held by the licensee at other locations that are designated for the sale and service of full drinks also count toward the limit of five (5) locations. A licensee may have an unlimited number of Off-Premises Tasting Room Licenses that sell or give away samples only (3 ounces of wine or 1/2 ounce of spirits or brandy per sample).

You must designate the type of Off-Premises Tasting Room License for which you are applying at this location. Please note that this designation cannot be changed once the license is approved and issued.

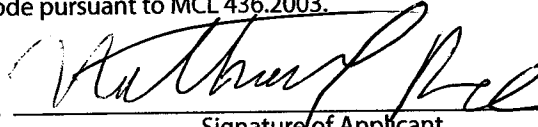
Off-Premises Tasting Room License Designation (Select One): ☒ Full Drinks ☐ Samples Only

Part 3 - Signature of Applicant

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

Nathaniel Rose, President



8/18/2023

Print Name of Applicant & Title

Signature of Applicant

Date

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933

Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906

Fax to: 517-763-0059



Local Government Approval For Off-Premises Tasting Room License
(Authorized by MCL 436.1536)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new Off-Premises Tasting Room License application.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
(date) (time)
the following resolution was offered:
Moved by _____ and supported by _____
that the application from _____
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW OFF-PREMISES TASTING ROOM LICENSE**

to be located at: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the
council/board at a _____ meeting held on _____
(regular or special) (date) (township, city, village)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059

Resolution #2023-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Liquor License; Raftshol Vineyard Inc request for Off-Premises Tasting Room, and a Sunday Sales (PM), at 2010 East Michigan Ave #104; and

WHEREAS, the Committee on City Operations reviewed the request on September 25, 2023 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from Raftshol Vineyard Inc. for Off-Premises Tasting Room, and a Sunday Sales (PM), at 2010 East Michigan Ave #104.