REGULAR MEETING OF
BOARD OF PUBLIC SERVICE
JULY 13, 2023

PRESENT: Thomas Hickson, Nancy Mahlow, Hugh McNichol, Samara Morgan, Jon Scott, Jason Wilkes, and Ronald Wilson

ABSENT: None

STAFF: Nathan Arnold, Joseph Castillo, Andrew Kilpatrick, and Nicole McPherson

VISITORS: Michael Morofsky – CVNA Rep. and homeowner.

1) <u>CALL TO ORDER</u>:

Chair Hickson called the meeting to order at 11:31 a.m., at the City of Lansing Wastewater Treatment Plant.

a. Roll Call
b. Excused Absences: None
c. Welcome new At-Large Board Member – Jon Scott – introductions followed.

2) <u>ADJUSTMENTS/APPROVAL OF THE AGENDA:</u>

Chair Hickson requested approval of the agenda, Ms. Mahlow moved, Mr. Wilkes seconded, MOTION CARRIED UNANIMOUSLY, to approve the agenda as submitted.

3) <u>APPROVAL OF BOARD MINUTES</u>:

June 8, 2023
Chair Hickson requested approval of the minutes, Ms. Mahlow moved, Mr. Wilkes seconded, MOTION CARRIED UNANIMOUSLY, to approve the minutes as submitted.

4) <u>CITIZEN COMMENTS</u>:

Michael Morofsky, Colonial Village Neighborhood Association Representative, returned this month as the restoration of the area between the street and the sidewalk, left from the CSO Project, has not been completed per his request last month. The Public Service Director, Mr. Kilpatrick, stated it will be addressed, just waiting to plant grass in late summer, for better chance of growth. The city is also working with contractors on restoration expectations for future CSO projects.

11:55 a.m. Ms. Morgan arrived.

5) <u>ACTION ITEMS</u>:

Election of Officers:

Chair: Ms. Mahlow nominated Jason Wilkes as Chair, Mr. Hickson seconded, with no more nominations on the floor, MOTION CARRIED UNANIMOUSLY, to approve Jason Wilkes as Chair.

Vice Chair: Mr. Wilkes nominated Nancy Mahlow as Vice Chair, Mr. Hickson seconded, with no more nominations on the floor, MOTION CARRIED UNANIMOUSLY, to approve Nancy Mahlow as Vice Chair.

Division Officers:
Engineering Division – Hugh McNichol
Traffic Engineering – Samara Morgan
Wastewater Treatment Plant – Jason Wilkes
Operations & Maintenance/CART – Nancy Mahlow
Property Management – Ronald Wilson
Fleet Services – Thomas Hickson Jr.
Administration – Jon Scott

6) <u>REPORT OF OFFICERS</u>:

<u>Operations and Maintenance/CART Division</u>: A written report was distributed.

Mr. Arnold gave a brief overview of the report. Discussion and questions followed.

<u>Property Management Division</u>: A written report was distributed.

Mr. Castillo gave a brief overview of the report. Discussion and questions followed.

7) <u>DIRECTOR'S REPORT</u>:

Director Kilpatrick reported on the following: storm damage/power outages, new city complex, restorations after CSO Project issues, Building Sewers Ordinance/educating citizens, construction update, trash/cart, contractors, and streets.

8) <u>UNFINISHED BUSINESS</u>:

Discussion of Budget Resolutions FY24/25. Mr. Hickson moved to approve last years with changed dates, Mr. Wilson seconded, MOTION CARRIED UNANIMOUSLY, to approve FY24/25 Resolutions.

Revised rules of the Board to adjust for quorum – On Council agenda for July 24, 2023, meeting.

9) <u>NEW BUSINESS</u>:

Building Sewer Ordinance discussion – board will review further.

10) <u>COMMUNICATIONS AND INFORMATION ITEMS</u>: None

11) <u>ITEMS FOR THE SUSPENSION OF THE RULES</u>: None

12) <u>PUBLIC COMMENTS</u>: None

13) <u>ADJOURN</u>:

The meeting adjourned at 12:54 p.m.

Respectfully submitted by,
Janette Tate, Recording Secretary