

AGENDA

Committee on Development and Planning AGENDA FOR SEPTEMBER 6, 2023 AT 4:00 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.
view on: <https://www.youtube.com/@lansingcitycouncil4446/streams>

Council Member Spitzley, Chairperson
Council Member Brown, Vice Chairperson
Council Member Garza, Member

- 1. Call to Order**
- 2. Roll Call**
- 3. Minutes**
 - A. August 2, 2023
 - B. August 23, 2023
- 4. Public Comment on Agenda Items (Up to 3 Minutes)**
- 5. Discussion/Action:**
 - C. RESOLUTION - Appointment; Traci Riehl; City of Lansing Member -Local Development Finance Authority Board; Term to Expire June 30, 2027
 - D. ORDINANCE - Amendment; Chapter 1462, Section 1462.03; Neighborhood Enterprise Zone
 - E. DISCUSSION/ACTION - Budget Priorities for Fiscal Year 2024/2025 - Committee Priorities
- 6. Other**
- 7. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



MINUTES
Committee on Development and Planning
Wednesday, August 2, 2023 @ 9:00 a.m.
City Council Conference Room

CALL TO ORDER

Council Member Brown called the meeting to order at 9:00 a.m.

PRESENT

Council Member Spitzley, Chair - excused
Council Member Brown, Vice-Chair
Council Member Garza, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Lisa Hagen- Lawrence, OCA
Emily Linden, Internal Auditor
Kris Klein, LEDC
Simon Verghese, LEDC

MINUTES

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE JULY 19, 2023 MINUTES AS PRESENTED. MOTION CARRIED 2-0.

Public Comment

No public comment on this time.

Discussion/Action

RESOLUTION -Introduction and Set a Public Hearing; Amend Chapter 1462, Section 1462.03; Neighborhood Enterprise Zone – Designation of Zones

Mr. Klein explained to the Committee that in 1992 the State established under ACT 147 the Neighborhood Enterprise Zone. This is a program that provides a tax incentive for the development rehabilitation of residential housing. The ACT allows for the NEZ to contain up to 15% of the total acreage of the local government unit. The current City ordinance is written at "not to exceed 1%" of the local unit, and with the city having 23,475 acres that would allow 235 acres. Mr. Klein confirmed that the city currently has 550 acres, with the current 24 zones, and he believes the city is out of compliance with the State ACT.

Council Member Garza inquired into why the city ordinance states, "not to exceed 1%" and Mr. Klein could not explain why. Council Member Garza then asked if the city is subject to any potential litigation because it is have "out of compliance" per Mr. Klein for 31 years. Mr. Klein stated the State says 15%, so this would align with the State and allow for more Zones. Council

Member Garza asked if this is specifically for residential and it was confirmed owner occupied residential, new construction, apartments, and rehabilitations. Council Member Garza referenced the ordinance, which stated “not less than 10 parcels” and asked if there is a standard size of parcel in the city and has the City been in compliance with that. Mr. Klein stated with any of the NEX Zones, there has been at least 10, and there was one at Motor Wheel, it was one parcel then divided to comply as a Zone. There is not a standard parcel size. Council Member Garza asked what the impact is with going up to 100 acres, and Mr. Klein confirmed it has to be contiguous and cannot cross streets.

Council Member Brown asked for definition what a Neighborhood Enterprise Zone is, and Mr. Klein stated it is a tool to reduce taxes so owners can invest in their properties. To help spur investment in neighborhoods. There are currently 24 Zones, with .1% of utilization of certificates. The value lasts for 15 years and freezes local and state taxes, this allows for full abatement of state and school taxes throughout the period. Council Member Garza asked if there is a regulation of local contractors working on the jobs, and Mr. Klein stated he is not aware of only local, but OCA might know otherwise. The local UDA applies to commercial projects.

Council Member Brown asked Ms. Hagen-Lawrence to research why the city ordinance was written for 1%. Ms. Hagen-Lawrence stated she did not know what records exist from 35 years ago with City Council, however minutes are only specific to the action. She stated they would look into it but could not guarantee they could find anything. Council Member Brown encouraged them to do the research because currently Council is being told the city is not in compliance with the State. Ms. Hagen-Lawrence stated that the OCA strongly recommends that the city be consistent with what the State law is and that is just part of the reason this is coming before Council at this time so the City can be consistent with what the State law authorizes. Council Member Garza asked why this resolution is time sensitive, and does it have a timeline with the State. Mr. Klein stated the timing issue here is that there is some interest in the use of a NEZ zones, and with the current zones and considering new zones there is a concern with the 1%. There is a time constraint with the State that any NEZ be submitted to the State by the end of October. This would ensure that they act upon that within this current year. They anticipate a request for a NEZ before Council shortly, so this needs to be amended first. Council Member Brown asked if more zones then currently are approved at the State is it automatic or does Council have review. Mr. Klein stated it has to be fully approved by City Council before it goes to the State (Tax Commission) and that includes a NEZ District and NEZ certificate for that property. This would include multiple public hearings, vetted and approved by City Council. Council Member Brown asked Ms. Hagen-Lawrence to research in all NEZ for use of local labor, besides the UDA that covers commercial. Ms. Hagen- Lawrence she could look into something other than that for residential properties but had no information today.

Council Member Garza asked if the public hearing would be August 14, and Ms. Boak clarified it would be set on August 14th, but stated the hearing date itself would be for OCA because she was not aware of the legal time frame for publication of the public hearing. Ms. Hagen-Lawrence stated she thought it was the usual standard time frame. Mr. Klein stated that it would usually be the standard but did not know the City standard. Ms. Boak clarified to Mr. Klein that it is a state requirement on publication not a City standard. She asked if the city needed 15, 10 days or 30. Mr. Klein reiterated it would be the standard time for publication. Ms. Boak responded to Mr. Garza that it would be set for August 28, 2023.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING ON AUGUST 14, 2023, FOR AUGUST 28, 2023 TO AMEND THE

ORDINANCE FOR CHAPTER 1462, SECTION 1462.03 NEIGHBORHOOD ENTERPRISE ZONE, DESIGNATION ZONES. MOTION CARRIED 2-0.

Other

No other topics.

Adjourn

Adjourned at 9:17 a.m.

Submitted by Sherrie Boak

Recording Secretary, Lansing City Council

Approved by the Committee

DRAFT



MINUTES
Committee on Development and Planning
Wednesday, August 23, 2023 @ 4:00 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Spitzley called the meeting to order at 4:01 p.m.

PRESENT

Council Member Spitzley, Chair
Council Member Brown, Vice-Chair
Council Member Garza, Member- excused

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Lisa Hagen-Lawrence, OCA
Susan Stachowiak, EDP
Simon Verghose, EDC
Greg Venker, OCA
Woody Isaacs
Saevn Kesto
Lena Sharak
Steve Sharak
Dustin Howard
Mark Criss, City Rescue Mission
Harry Hepler
Bill Morris

MINUTES

Any discussion or action on the minutes was moved to the next meeting.

Public Comment

No public comment on this time.

Discussion/Action

RESOLUTION -Obsolete Property Rehabilitation Act (OPRA) District; Homes on Holmes LLC for 230 S Holmes Street

Mr. Verghose stated there are no issues with the district. The request is to establish these for 5 years, total cost is \$54,000 over all taxing jurisdictions. The City of Lansing position of that is \$20,000 in tax abatement. The project over 5 years is a residential redevelopment, the assessor has determined obsolete; lack of heating; electrical; unstable walls; lack of other

utilities. Ms. Stachowiak confirmed there was a fire a few years ago as well. Mr. Verghose continued that this will be converted into 6 residential units, up to 80% AMI, and interior buildout of the property maintaining the structure. There is an estimated increase of \$3,000 income tax over the life of the 5 years, and continue. Regarding property taxes, currently \$2,000, which will remain the same over the life of the OPRA, and then increase to \$9,300 in year six.

MOTION BY COUNCIL MEMBER BROWN TO APPROVE THE RESOLUTION FOR THE OPRA DISTRICT FOR 230 S HOLMES. MOTION CARRIED 2-0.

RESOLUTION -Obsolete Property Rehabilitation Act (OPRA) Certificate; Homes on Holmes LLC for 230 S Holmes Street

Mr. Verghose clarified there are changes to the resolution, one being last WHEREAS on page 1, changed to March 15, 2024 due to the delay in the Council approval process, and since resolved. On Page 2 in third WHEREAS remove "retain employment" since there are no employees and will be residential.

MOTION BY COUNCIL MEMBER BROWN TO APPROVE THE AMENDED RESOLUTION FOR THE OPRA CERTIFICATE FOR 230 S HOLMES. MOTION CARRIED 2-0.

RESOLUTION – OPRA Certificate Revocation; Summit Street Development LLC for 700 May Street

Mr. Verghose presented a handout and went through a handout outlining the property, previous approvals on Prudden Wheel Lofts. In April 2019 deemed obsolete determined by Assessor, and in 2022 Council approved. Since approval the cost has increased by over \$3 million due to construction cost and interest rates. Due to that, the Act requires owner request revocation. They spoke briefly on their plan for a NEZ for 12 years, which has yet to be presented.

Mr. Heppler explained that interest rates doubled in a year, a certificate has not been transferred to the owners for an OPRA, and NEZ does not have that requirement.

Council Member Brown noted that the NEZ Ordinance is currently out of compliance and so the Council is currently amending the ordinance. He has a concern with the presentation today on an NEZ today since the ordinance has not been amended. Council Member Spitzley asked when the applicant will submit for an NEZ. Mr. Venker stated a request for an NEZ and in that discussion, and an application has not been made and will not be until the ordinance is changed. There are other timelines for when the application goes to the Clerk and other jurisdictions. Ms. Boak confirmed that the ordinance could be approved on September 11, 2023. Mr. Venker stated the ordinance will be in effect by the time an application for an NEZ can be voted on.

MOTION BY COUNCIL MEMBER BROWN TO APPROVE THE RESOLUTION FOR THE REVOCATION OF THE OPRA CERTIFICATE FOR 700 MAY STREET; SUMMIT STREET DEVELOPMENT LLC. MOTION CARRIED 2-0.

ORDINANCE – Z-7-2023; 3712 S Cedar Street; Rezoning to S-C Suburban Commercial

Ms. Stachowiak summarized the project noting the property is mid block on S. Cedar, and the applicant rezoning would allow for automobile repair. There are two categories; one allowing everything. The Planning Commission recommended denial because is in violation zoning code, and adjoins residential structures. There is no doubt the applicant would do a great job, and not have a nuisance, but the fact is once it is rezoned it could allow for any businesses.

Council Member Brown, stated if they make change to the zoning, the owner could sell. Ms. Stachowiak confirmed that, and if rezoning this to accommodate a use, and someone across the street wants the same thing, how could they deny.

Council Member Spitzley asked if there was a public hearing on August 14th and any comment.

Mr. Kesto went through a presentation for a rezoning to permit a motor vehicle repair facility on the property. Mr. Kesto spoke briefly on his family businesses in the City.

Council Member Brown asked when the property was purchased, and told November 2022. Mr. Kesto stated it is a current mechanic shop. Council Member Brown asked if the plan when purchase was for a motor vehicle repair, and Mr. Vester stated it was not intention but a rental. The business owners approached Mr. Vester and it appeared to have a setup for auto repair. Council Member Spitzley asked what is across the street, and it was confirmed it a catholic church. Mr. Vester assured the tenants have a five year lease, and plan to put \$200,000 into the property for investment.

Council Member Brown asked Ms. Stachowiak about concerns with the neighboring residences, and why the department has concerns. Ms. Stachowiak stated it is not proper planning and zoning practice to take a parcel to rezone when everything in the area is not similar. It affords that property something the other properties will not have.

MOTION BY COUNCIL MEMBER BROWN TO APPROVE THE ORDINANCE OUT OF COMMITTEE TO REZONE 3712 S CEDAR STREET TO SC SUBURBAN COMMERCIAL. MOTION CARRIED 2-0.

Mr. Morris spoke as the tenant of the property, and assured Committee that they are spending the money to make sure it improves the area. The equipment has safety vacuums and filtration. Council Member Brown asked Ms. Stachowiak if there is a five year lease, and it gets rezoned, and the business leaves, the City cannot change zoning back, and Ms. Stachowiak confirmed.

RESOLUTION – Introduction and Set Public Hearing; Z-8-2023; 415 and 421 W Kalamazoo St; Rezoning from DT-3 Urban Core to R-AR Residential Adaptive Reuse District

Ms. Stachowiak spoke on the rezoning and SLU which would relocate the men's shelter on Michigan Avenue, offering a greater capacity, and this will also allow relocation of the shelter for single women, freeing up that space at the S. Cedar location for women with families and overall double the capacity. There is a need and this appears to be the best location, close to proximity to other uses, education, and bus stops. Ms. Stachowiak concluded that staff supports this rezoning and special land use.

Council Member Spitzley asked about the 400 W Kalamazoo property on the map, and was informed it is a vacant house owned by the credit union that used to be in proximity.

Council Member Spitzley asked Mr. Criss if by taking this property over if it will double capacity for men, and separate the shelter for the women with families. Mr. Criss said currently they house about 110 men on Michigan avenue and the same at the women' shelter. Since 2019 the shelter on N. Larch near the Quality Dairy has been a drop in center for after hours. The increase of this facility will bring the capacity up to 400.

Ms. Stachowiak explained the current zoning does not allow for a shelter, so with a rezoning and subsequent special land use for a sheltered care facility it will be possible. Council Member Brown asked how this selective rezoning was different from the earlier rezoning of Z-7-2023 for the automobile repair facility. Ms. Stachowiak stated the rezoning of Residential Adaptive Reuse District allows for institutional and adaptive reuses specific to these uses. Examples included churches and medical facilities. Council Member Spitzley asked what happens if in the future the shelter leaves the site. Mr. Venker stated the zoning does not revert back to DT-3 Urban Core, but the next action item SLU would be specific to the shelter. The zoning for R-AR does allow for many SLU possibilities, but a new owner would need to obtain their own SLU approval from Council because the SLU for this property would terminate once they leave.

Council Member Brown asked if the public hearing received any input, and Ms. Stachowiak confirmed they sent 500' to owners and tenants. There were five (5) people who spoke at the hearing all in objection.

The Committee reviewed the map in the packet of the area and uses.

MOTION BY COUNCIL MEMBER BROWN TO APPROVE THE RESOLUTION TO INTRODUCE AND SET A PUBLIC HEARING FOR SEPTEMBER 18, 2023 FOR Z-8-2023 TO REZONE 415 AND 421 W KALAMAZOO TO R-AR RESIDENTIAL ADAPTIVE REUSE DISTRICT. MOTION CARRIED 2-0.

RESOLUTION – Set Public Hearing; SLU-2-2023; Special Land Use 415 and 421 W Kalamazoo to authorize a sheltered care facility

MOTION BY COUNCIL MEMBER BROWN TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING FOR SEPTEMBER 18, 2023 FOR SLU-2-2023 FOR AN AUTHORIZED SHELTER CARE FACILITY. MOTION CARRIED 2-0.

DISCUSSION – Budget Priorities for FY 2024/2025 Committee Priorities

Council Member Spitzley stated these will be addressed at the 9/6/2023 meeting for action.

Other

No other topics.

Adjourn

Adjourned at 5:06 p.m.

Submitted by Sherrie Boak

Recording Secretary, Lansing City Council

Approved by the Committee on

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date	05/16/2023
First Name	Traci
Last Name	Riehl
Other name(s) by which you have been known, including maiden names	Traci Pries, Traci Reigler
Date of Birth	
Home Address	2807 N Cambridge
City	Lansing
State	MI
Zip Code	48911
Email	traci@makeitriehl.com
Gender	Female

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward	Ward 4
Precinct	33
Best Phone Number to Contact You	
In what year did you move to Lansing?	2002
Additional Information Regarding Experience and Credentials	I own 2 small businesses in Lansing, Riehl Solutions and Think Space. Riehl Solutions is an association management company which means 5 associations and 2 non profits also make Lansing their home. In my role as the executive director of the Life Insurance Association of Michigan, I am involved in Insurtech initiatives for Michigan and supporting the strong insurance industry presence in Michigan. I also serve as the Executive Director of the Michigan Movers Association. I have been a homeowner in the City of Lansing since 2002.
Occupational Background	Current: President of Riehl Solutions, Inc. Co-Founder of Think Space, LLC Consultant and Project Manager for Message Makers Previous: Various Roles including Deputy Chief of Staff for two Speakers of the House Executive Director, Quality Connection--non-profit in Indianapolis supporting the electrical construction industry Marketing Director, Masco Plumbing Products Division, Delta and Peerless Faucet Companies
Educational Background	Bachelor's Degree, Grand Valley State University--Communications, Public Relations and Advertising
Previous Appointments	none
Current Appointments	none
Please attach a resume if available.	<i>File(s) attached:</i>  Traci Riehl Resume 2023.pdf
First Choice for Board to Serve on	Local Development Finance Authority
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.	I am interested in growing business opportunities in the Lansing area. Growing the technology sector is important to our region to support our established insurance industry, and our developing tech-focussed businesses. Tech jobs are usually a secure, high paying career choice that will encourage people to "live, work and play" in the Lansing area.

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office.	To the best of my knowledge, I meet the qualifications required for the board.
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This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

Agreement to Background Check Authorization	☒ I agree
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Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.	Traci Riehl
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Date & Time	05/16/2023 12:00 PM (EDT)
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Receive an email copy of this form.	Yes
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TRACI M RIEHL

OVERVIEW

Experienced with Board and Organizational Management as demonstrated in roles of Executive Director, board management, owner of two small businesses, marketing professional at a Michigan-based Fortune 500 company, and external affairs director in a Michigan Legislature leadership office.

QUALIFICATIONS

- Nearly 30 years combined experience in marketing, communications, non-profit management and leadership roles with more than 20 years at an executive level
- Proven process of managing multiple boards at one time, providing meeting prep documents and communications in a timely manner to hold productive and engaging board meetings. Focus on developing systems, protocols and schedules to guide the board meeting process and keep board members engaged and prepared.
- Participate in design, facilitation and implementation of strategic planning processes and metrics
- Manage staff teams resulting in strong performance with goal-oriented and project management driven techniques focused on processes and systems for consistent results
- Strong understanding and management of budgets and finances; high success rate of keeping nonprofits and associations within budget on an annual basis
- Experienced event management professional including design and execution of single and multi-day conferences serving over 700 attendees, leadership trainings, dinners, golf outings, social activities and fundraisers.
- Excellent communication skills in a variety of medium from public speaking to social media
- Ability to form relationships within communities to develop strong networks
- Strong public speaking and group facilitation skills
- Experience with development and management of fund development campaigns and grant writing
- Proven designer of leadership development curriculum including a program which continues to receive exemplary reviews
- Demonstrate a high energy level with a strong sense of right direction when making decisions and a collaborative approach to management
- Actively engage technology in daily tasks and proficient in many software applications

EXPERIENCE

Riehl Solutions, Inc: Lansing, MI—President, 2007 to present

- Manage non-profit corporations and associations including board relations, marketing, public relations, special events, fund development, membership development, volunteerism, and strategic planning for a diverse client base with varying levels of management
- Provide leadership as Executive Director for two of the associations, managed more than 10 Governor's Education and Economic Summits for two governor administrations, and represent associations nationally
- Provide training services including curriculum development, leadership training, organized group facilitation, execution of trainings, and implementation of train the trainer sessions
- Consulting advisor to boards and organizations for strategic direction, staff organization models, board governance, and key executive direction.
- Manage team of staff and vendors to execute client desired outcomes.

TRACI M RIEHL

ThinkSpace, LLC: Lansing, MI—Co-Founder/Co-Owner, 2015 to present

- Created a unique facilitation center focused on supporting strong meeting outcomes
- Design and oversee the execution of standards for the experience driven meeting space where teams conduct strategic planning, retreats and meetings

Kordenbrock Riehl Companies, LLC: Williamston, Michigan—Partner, 2004 to 2007

- Provide marketing, public relations, communications, association management, government relations, special event planning, and fundraising to a varied client base consisting of non-profits, associations, and corporations

Michigan House of Representatives, Office of the Speaker of the House: Lansing, Michigan—Deputy Chief of Staff, External Affairs Director, Special Events Manager, 1999-2004

- Served as a chief lieutenant to the Speaker leading special projects, a national conference and External Affairs staff team, coordinated five State of the State protocol-driven legislative ceremonies
- Focused on building strong relationships with community, statewide and national contacts critical to the Speaker of the House
- Integral part of the senior staff team gaining an inside perspective of the legislative process
- Conducted special projects including human resource salary/benefits/position analysis
- Managed staff responsible for external affairs, special events, special projects and scheduling
- Served the members of the caucus in a problem-solving and facilitation role within the office

WOOD TV-8 (LIN Broadcasting Corp.): Grand Rapids, MI—Consumer Producer, 1999

- Exciting interim position providing a strong understanding of broadcast media while researching and producing consumer-targeted stories for the Target 8 Consumer Reporter

The Quality Connection: Indianapolis, IN—Executive Director, 1998

- Directed the marketing and philanthropic efforts of a non-profit to promote a positive image of the electrical construction industry and support the apprentice program
- Developed and executed a strategic plan and corresponding budget to meet the objectives of the non-profit organization

MASCO Plumbing Products Division: Indianapolis, IN—Exhibit and Display Manager, Assistant Channel Manager, Retail Marketing Assistant, and Marketing Communications Assistant, 1993-98

- Administered development and execution of more than 70 national and local trade shows and associated special event and public relations activities
- Responsible for million-dollar budget for displays, retail, merchandising, and trade shows
- Managed production of multi-channel national trade show booth and technical displays
- Launched professional product line (Delta Faucet) at big box retail including product selection and merchandising—integral part of team responsible for entire brand packaging redesign
- Managed creative and production of extensive line of product literature
- Conducted product sales trainings at national sales meetings
- Annual reviews resulted in consistent promotions and increased responsibility

EDUCATION

- **Grand Valley State University,** Bachelor's Degree in Advertising and Public Relations, Public Relations emphasis, Marketing core, April 1993

CIVIC RESPONSIBILITY

- Parent Liaison for Boys and Girls Tennis Teams—Lansing Catholic High School, 2020-present
- Development Committee Member/Event Co-Chair, Corks & Cuisine—Lansing Catholic High School, 2019-present
- Junior High Coding, Rebels, & Careers Volunteer Course Designer and Instructor, St. Gerard School, 2017-2020
- Fundraising Communications Chair for 8th Grade Washington DC Trip, St Gerard School, 2019-2020
- Board Member and Secretary/Treasurer, Center of Innovation in Education, 2011-2016
- Board Member, Not This Girl, 2011-2012
- Treasurer, The Oldham Project, 2011-2015
- Board Member, various leadership positions, Regular Member and Sustaining Member, Junior League of Lansing 2006-2018
- Editorial Board, Small Business Association of Michigan, 2008-2010
- Board Member and Committee Chair, March of Dimes Lansing Division, 2005-06
- Annual Support Committee Member, Ingham Regional Hospital Foundation, 2005-06
- Public Relations Committee Member, Women's Economic Club/Inforum, 2005-06
- Volunteer Teaching Assistant, Grand Ledge Public Schools, Spring 1999
- Public Relations Committee Chair, Drug House Odyssey, 1998
- At-Risk Child Mentor, Partners for Youth/Big Sisters of Indianapolis, 1997
- Educational Surrogate Parent, State of Indiana Family Division, 1996-97
- Assistant to Bucky the Beaver Mascot for Grand Rapids Home Builders Association, 1992-1993

PROFESSIONAL AFFILIATIONS

- Women in Government—Washington DC
- Industry Education Council—supporting National Council of Insurance Legislators
- ACLI State Trades Leadership Team
- Small Business Association of Michigan
- NFIB-National Federation of Independent Businesses—Michigan
- Lansing Convention and Visitors Bureau
- Lansing Chamber of Commerce
- Michigan Chamber of Commerce
- Michigan Meeting Planners International
- American Society of Association Executives
- AMC Institute

BY THE COMMITTEE ON DEVELOPMENT & PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor has made the appointment of Traci Riehl as a City of Lansing member of the Local Development Finance Authority Board for a term to expire June 30, 2027; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development & Planning met on September 6, 2023 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Traci Riehl as a City of Lansing member of the Local Development Finance Authority Board for a term to expire June 30, 2027.

ORDINANCE NO.

An ordinance of the City of Lansing, Michigan, to amend Chapter 1462 of the Lansing Codified Ordinances, Section 1462.03, to bring the acreage limitation for total Neighborhood Enterprise Zones in the City into conformity with State law.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 1462, Section 1462.03 of the Codified Ordinances of the City of Lansing, Michigan be and is hereby amended to read as follows:

1462.03 – Designation of zones.

The City, by Council resolution, may, upon City initiative or on petition of any person:

- (a) Designate one or more neighborhood enterprise zones within a local governmental unit. A neighborhood enterprise zone, other than a neighborhood enterprise zone designated pursuant to subsection (b) hereof, shall contain not less than ten platted parcels of land. All the land within a neighborhood enterprise zone shall also be compact and contiguous.
- (b) Designate one or more neighborhood enterprise zones limited to new facilities if each new facility in the zone is part of a development of ten or more units.

The total acreage of the neighborhood enterprise zones designated under this section shall not exceed ~~one~~**fifteen** percent (**15%**) of the total acreage contained within the boundaries of the local governmental unit.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions hereof are hereby repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council, and shall expire December 31, 2032.

Development and Planning. Reviews economic development matters, E.D.C. projects and the five-year plan covering development goals, policies, services and overall direction; reviews all matters having to do with land use, including zoning, plats and historical designations; reviews proposed modifications to the Master Plan; reviews acquisition and disposition of public property; and reviews changes to the CDBG programming.

CURRENT BUDGET PRIORITIES FOR FY 2023/2024

BE IT FURTHER RESOLVED, the **Committee on Development and Planning** has established the following priorities:

1. \$80,000: (1) FTE Financial Empowerment Employee; RE: Focus on Small Business, Minority Businesses; Female Owned Businesses
2. \$215,000: Reactivation of the Façade Improvement Grant Program
3. \$50,000: Analysis of Facade Improvement Grant Program to include Return on Equity Report on Previous Façade Grants provided to small businesses
4. \$40,000: Initiate an RFP for Engagement of Stakeholders and Completion of Community Facilities Plan, including school and county buildings, complete with inventory of assets and goals/objectives for facilities, that will serve as the basis for community facility decisions into the future.