

AGENDA

Committee on Ways and Means AGENDA FOR AUGUST 28, 2023 AT 4:30 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.
view on: <https://www.youtube.com/@lansingcitycouncil4446/streams>

Council Member Spadafore, Chairperson
Council Member Wood, Vice Chairperson
Council Member Jackson, Member

- 1. Call to Order**
- 2. Roll Call**
- 3. Minutes**
 - A. August 14, 2023
- 4. Public Comment on Agenda Items (Up to 3 Minutes)**
- 5. Discussion/Action:**
 - B. RESOLUTION - Grant Acceptance; Protecting MI Pension Grant;
RE:Funding the Employees' Retirement System
 - C. RESOLUTION - Grant Acceptance; MPSC Low Carbon Grant
 - D. PLACE ON FILE - Sole Source Purchase; Public Service Department
request for Kennedy Industries as the vendor for Flygt Vertical Dry Pit Pump
 - E. PLACE ON FILE: Sole Source Purchase; Lansing Police Department
request for Michigan Law Enforcement Training Associates as the vendor for
training, consulting, and advising on legal aspects of police policy, practice,
and law
 - F. DISCUSSION/ACTION -Budget Priorities for Fiscal Year 2024/2025 -
Committee Priorities
- 6. Other**
- 7. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

DRAFT



MINUTES
Committee on Ways and Means
Monday, August 14 @ 4:30 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Spadafore called the meeting was called to order at 4:30 p.m.

PRESENT

Council Member Peter Spadafore, Chair
Council Member Carol Wood, Vice Chair
Council Member Brian T. Jackson, Member- excused

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Greg Venker, OCA
Emily Linden, Internal Auditor
Deputy Chief Backus, LPD
Darrin Thelen, BWL

Minutes

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM JULY 24, 2023, AS PRESENTED. MOTION CARRIED 2-0.

Public Comment

No public comment at this time.

Discussion/Action:

RESOLUTION – Sale of Property; vacant parcel of BWL in Delhi Township

Mr. Thelen informed the Committee that BWL purchased the property in 1980 which consists of 1 lot that is roughly 1 acre. The plan was to install a well, which was never installed and left vacant. There have been numerous inquiries from the neighbor to purchase for the past three years. It was noted by Mr. Thelen that there currently is a shed that encroaches over the property line. The land is in a flood plain, which was determined after the BWL purchased. It was appraised at \$3,000 and the sale is for \$5,000. At this time the BWL is asking for Council approval to sell.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE SALE OF THE VACANT BWL PARCEL IN DELHI TOWNSHIP. MOTION CARRIED 2-0.

DRAFT

RESOLUTION – WORKERS COMPENSATION SETTLEMENT; WC2062876-01143

Mr. Venker informed the Committee that the claimant has duty disability retired, will not return to work, were not offered another job, they do qualify for retirement with age and service and this will be a complete redemption.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE WC CLAIM 2062876-01143. MOTION CARRIED 2-0.

RESOLUTION – WORKERS COMPENSATION SETTLEMENT; WC2876-21-0001854

Mr. Venker informed the Committee that the claimant will not return to work and filed duty disability, has not been offered another job, does qualify for duty disability, and duty disability retirement, and will be a complete redemption.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE WC CLAIM 2876-21-0001854. MOTION CARRIED 2-0.

RESOLUTION – Grant Acceptance; US Conference of Mayor's award for the Mikey23 Foundation

Chief Backus detailed for the Committee that this was with the Target Foundation and awarded by the Conference of Mayors. They applied for and were awarded this for over \$100,000 which will be used over a 12-month period to support the work Mikey 23 Foundation is already doing. The grant will be focused on police reform and justice.

Council Member Wood asked if this would be used in any of their construction projects and Deputy Chief Backus stated it would be used towards paying the trainers and safety materials used. Council Member Wood asked what the LPD is doing to make sure all the safety measures are being utilized. Deputy Chief Backus stated the safety equipment protocols are being regulated by their supervisors and there is not anything from LPD that involves OSHA guidelines.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE MIKEY 23 FOUNDATION WITH US CONFERENCE OF MAYOR'S.

Council Member Wood asked if this was considered in the budget that was just passed and was told it was not, so this is additional appropriations.

MOTION CARRIED 2-0.

RESOLUTION – Grant Acceptance; Financially Distressed Cities, Villages, and Townships Grant for Violent Crime Initiative

Deputy Chief Backus stated this grant was proposed through finance to fund a vehicle for the violent crime initiative. He confirmed it was proposed in the budget but was removed before Council approved the budget. The funds were then resubmitted through this grant funding opportunity to get \$30,000 for the purchase of an unmarked vehicle.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE GRANT ACCEPTANCE FOR THE FDCVT GRANT FOR VIOLENT CRIME INITIATIVE. MOTION CARRIED 2-0.

DRAFT

OTHER

No other topics at this time.

ADJOURN

Adjourned at 4:39 p.m.

Submitted by,

Sherrie Boak, Recording Secretary,

Lansing City Council

Approved by the Committee on



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: 8/14/2023

GRANT NAME: Protecting MI Pension Grant

DEPARTMENT: Finance

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Desiree Kirkland – desiree.kirkland@lansingmi.gov; 517-483-4112

APPLICATION DATE 6-2-23 AWARD DATE: 7/28/23

GRANT CYCLE: 2023 Check One: Annual ☒ One-Time

FUND AMOUNT: \$11,551,892 (Breakdown below should total this amount)

GOODS & SERVICES

PERSONNEL

CONSTRUCTION \$0.00

LAND \$0.00

OTHER \$11,551,892

CITY MATCH (IF APPLICABLE): N/A

GRANT PAYS FOR: General Employees' Retirement System

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The Protecting MI Pension Program was created to help Michigan's underfunded municipal pension systems. Under the Fiscal Year 2022-23 state budget, Dept. of Treasury was appropriated \$750 million to establish and operate a local unit municipal pension principal payment grant program for qualified retirement systems with a funded ratio below 60%. The City's General ERS qualified for these funds so we applied and were awarded the above amount to help fund our pension system.

Andy Schor
Mayor



City Hall - 9th Floor
124 W. Michigan Avenue
Lansing, MI 48933-1694
PH: 517.483.4141 – FAX: 517.483.6066
Lansing.Mayor@lansingmi.gov

Andy Schor, Mayor

OFFICE OF THE MAYOR
CITY OF LANSING, MICHIGAN

July 28, 2023

City of Lansing Employee Retirement System Board
Dennis Parker, Chair
124 W Michigan Ave.,
Lansing, MI 48909

Dear Mr. Chairman,

I have the pleasure of informing the Board that the City of Lansing's General Employees' Retirement System was selected by the state of Michigan to receive a grant in the amount of \$11,551,892 through the Department of Treasury's Protecting MI Pension Grant Program. The Program was created to help Michigan's underfunded municipal pension systems.

Through your efforts and the efforts of our retirees and city staff, we are slowly but surely lowering the City's liability and improving the City's financial outlook. It is through efforts like yours that our bond rating was recently improved, thus saving taxpayer dollars on projects like the City's Public Safety Complex.

City staff is in the process of getting the necessary paperwork completed and submitted to the state so that funds can be received before the end of next month. Thank you again for your continued effort and support as we work together to make Lansing an example for the rest of the state and nation on the issue of addressing our unfunded liabilities.

Respectfully,

A handwritten signature in black ink, appearing to read "A. Schor", is written over a horizontal line.

Andy Schor
Mayor

CC: Lansing City Council

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City Council of the City of Lansing (the "City") deems it advisable and necessary to improve the funding status of the City of Lansing Employees' Retirement System (the "System"); and

WHEREAS, Section 979a(1) of Public Act 166 of 2022 directs the Michigan department of treasury ("Treasury") to establish a municipal pension principal payment grant program to help underfunded municipal pension systems meeting certain qualifications; and

WHEREAS, pursuant to Article 5 part 1 Section 108(15) & Article 5 part 2 Section 979a(1) of Public Act 166 of 2022, the State of Michigan has earmarked seven hundred and fifty million dollars (\$750,000,000.00) for a grant fund to aid the retirement systems of municipalities considered underfunded according to Section 5 of the Protecting Local Government Retirement and Benefits Act, Public Act 202 of 2017, MCL 38.2805; and

WHEREAS, Treasury established such a program under Section 979a of Public Act 166 of 2022, deemed the Protecting MI Pension Grant (any award amount thereunder, the "Grant"); and

WHEREAS, the System's funded ratio report, reported to Treasury dated as of December 31, 2021 shows a funding ratio below 60 percent and the System is considered underfunded according to Section 5 of the Protecting Local Government Retirement and Benefits Act, Public Act 202 of 2017, MCL 38.2805; and

WHEREAS, the Mayor of the City is the City's chief administrative officer, as the term is defined in Section 2b of the Uniform Budgeting and Accounting Act, Public Act 2 of 1968, as amended, MCL 141.422b; and

WHEREAS, Treasury has reviewed the city's grant application submission and approved the grant application in the amount of \$11,551,892 for the General Employees' Retirement System.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves acceptance of the Protecting MI Pension Grant for the purposes of funding the General Employees' Retirement System.

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for administration in accordance with the requirements of the grantor.



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: MPSC 2023 Low Carbon Grant

DEPARTMENT: Public Service

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Andy Kilpatrick 4248

APPLICATION DATE January 2023

AWARD DATE: May 2023

GRANT CYCLE: 2023 funding, to be spent by June 2024 (or June 2025 w/ extension) ☒ One-Time

FUND AMOUNT: \$5.5 million (est) (Breakdown below should total this amount)

GOODS & SERVICES

PERSONNEL

CONSTRUCTION \$5.5 million

LAND \$0.00

OTHER (Training)

CITY MATCH (IF APPLICABLE): City pays for the remainder of project, estimated at approximately \$4.5 million. There is currently a federal investment tax credit estimated at 40% (\$2.2 million) that would be applied to the total installed project cost, so the final City cost should be approximately \$2.3 million.

GRANT PAYS FOR: \$1.0 million toward construction of a solar array at wastewater treatment plant and two pump stations.

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The purpose of the grant is to increase low carbon energy production for utilities statewide. The funding is to be used for the construction of solar arrays at the wastewater treatment plant and two pump stations.

Lansing Wastewater Treatment Facility

Solar PV Installation – Budget Table & Narrative



Prepared for:
Michigan Public Service Commission

June 6, 2023

Submitted by:
City of Lansing

A Appendix

A.I.a Attachment 1: Budget Table

Low Carbon Energy Infrastructure Enhancement and Development (EIED)

Line Items	Budget Category	Requested Grant Funds TOTAL	Match Funds TOTAL	Project TOTAL
	Professional Services			
1	Engineering Coordination	\$0	\$ 46,269	\$ 46,269
2	Project Management	\$0	\$ 54,378	\$ 54,378
3	Engineering Consultant	\$0	\$195,569	\$195,569
	Subtotal	\$0	\$296,216	\$296,216
	Construction			
4	Solar PV Installation	\$1,000,000	\$4,739,224	\$5,739,224
	Subtotal	\$1,000,000	\$4,739,224	\$5,739,224
	TOTAL PROJECT COST	\$1,000,000	\$5,035,440	\$6,035,440

A.I.b Attachment 2: Budget Narrative

Design/Engineering Services

Engineering Coordination

Coordinate design services for engineering team, develop design reports and design document. Develop solar PV design documents. Coordinate design activities with City of Lansing. Coordinate bidding, respond to RFIs, approve shop drawings and submittals, resolve design issues during construction. Principal Development Engineer can work on the project up to 40 hours per week as an hourly exempt employee. This budget line item is based on an estimated average of 25% of time allocated to the project during its 11-month duration. This equates to 477 hours @ \$97 per hour for a total of \$46,269.

Project Management

Manage onsite construction activities for the installation of project scope. Coordinate design activities between engineering team and City of Lansing. Project Manager can work on the project up to 40 hours per week as an hourly exempt employee. This budget line item is based on an estimated average of 25% of time allocated to the project during its 11-month duration. The majority of this time will be spent during installation and closeout. This equates to 286 hours @ \$114 per hour for a total of \$54,378.

Engineering Consultant

Engineering consultant will complete design analysis and permit drawings. Total cost for this item is \$195,569.

Total professional services cost is \$296,216

Construction

Solar PV Installation

Solar PV contractor will purchase all required materials and equipment to install the three solar PV arrays. The contractor will also hire all necessary subcontractors needed for installation, system commissioning and training. Contractor will coordinate onsite activities with Project Manager.

Total PV installation cost is \$5,739,224

Estimated Project Total = \$6,035,440 (\$1.0 million in grant funds plus \$5,035,440 in matching funds)

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Public Service Department received a grant award in the amount of \$1.0 million through the Michigan Public Service Commission for its 2023 Low Carbon Grants Program; and

WHEREAS; the grant would provide funds to be used to install solar arrays at the City's Wastewater Treatment Plant and up to two pump stations; and

WHEREAS; up to 40% in reimbursement is anticipated from the federal government through the Solar Investment Tax Credit which is part of the Inflation Reduction Act; and

WHEREAS; the remaining funds will come from the City's Sanitary Sewer Fund; and

WHEREAS, the solar arrays will pay for themselves within the expected life of the arrays through energy savings.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council hereby approves acceptance of this funding for installation of solar arrays at City wastewater facilities.

BE IT FURTHER RESOLVED that Keith Moss, Wastewater Superintendent, is authorized to act as the City's representative during project development and Mayor Schor will sign the project grant agreement.

BE IT FINALLY RESOLVED, the Administration is authorized to receive the grant funds, create the necessary accounts, and make necessary transfers for administration of the funds in accordance with the requirements of the grantor.

CITY of LANSING

INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
FROM: Stephanie Robinson, Senior Buyer
DATE: July 25, 2023
SUBJECT: Sole Source Purchase – Kennedy Industries Inc.

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: City of Lansing Public Service Department Wastewater Division

Vendor: Kennedy Industries Inc

Item Purchased: Pump for Flygt Vertical Dry Pit Sewage Pump

Dollar Amount: \$ 77,739.00 from 590-933610-970000-20194 – Pump Station Improvements

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

slr



July 7, 2016

Tim Goudy
Territory Manager
Flygt Products
14125 South Bridge Circle
Charlotte, NC 28273

To whom it may concern:

Kennedy Industries, Inc. is Flygt's exclusive authorized sales, maintenance repair and service distributor in Lower Michigan for Flygt products.

Contact information is as follows:

Kennedy Industries, Inc.
4925 Holtz Drive
Wixom, MI 48393

248-684-1200 Phone / 248-684-6011 Fax

Email: info@kennedyind.com Website: www.kennedyind.com

If you have any questions please feel free to contact me @ 513-250-6270.

Sincerely,

Tim Goudy

Tim Goudy

Territory Manager
Flygt Products - A Xylem Brand

Office: 1.513.239.4409 Mobile: 1.513.250.6270 Email: Tim.Goudy@Xyleminc.com



Virg Bernero, Mayor

**PUBLIC SERVICE
DEPARTMENT**

Wastewater Division
1625 Sunset Avenue
Lansing, Michigan 48917
(517) 483-4404

FAX: (517) 483-4536

<http://publicservice.cityoflansingmi.com/pubwater/>



To: Stephanie Robinson, Senior Buyer
From: William H. Brunner, Plant Engineer *WB*
Date: July 18, 2023
**Subject: Recommendation of Sole Source Contractor
Flygt Pump for Raw Sewage Pump Station**

I recommend that Kennedy Industries (Kennedy) be awarded the work, as a sole-source supplier, to provide a Flygt Submersible vertical dry-pit pump for \$77,739.00. This pump will replace an existing pump that is at the end of its useful life in the Raw Sewage Pump Station. Kennedy's quotation and a letter from Flygt Products stating that Kennedy is its exclusive sales, maintenance repair and service distributor in Lower Michigan, are attached,

The Raw Sewage Pump Station, located at the Lansing Wastewater Treatment Plant, services an area that lies primarily to the west and south of the plant. A small pump is used for low flow operation, and 3 larger pumps are available for high flow conditions. During wet weather events, rainwater infiltration causes the flow to the pump station to spike, and all 3 large pumps in the station run, pushing over 6,000 gallons per minute. It is important to get the failed pump replaced with a reliable, long-lasting pump.

There are several reasons why we would like to sole-source Flygt as the pump manufacturer.

1. Service by the pump supplier, Kennedy Industries, has been very good and they are highly responsive.
2. The operators are familiar with Flygt pumps and they have been reliable in the wastewater treatment and collection system.
3. Operation and maintenance of the pumps will be similar to the other Flygt pumps that the operators already maintain.
4. The Flygt pump uses the source water for cooling. Other pumps use a potable water source for cooling, which increases the operating cost. Also, piping must be extended to the pump and maintained. Maintenance on the pump seals requires disconnecting and reconnecting the water source.

Funds are allocated for this project in the following account:

\$77,739.00 590-933610-970000-52107 WWTP Capital Maintenance

If you have any questions regarding this recommendation, please contact me at your earliest convenience. Thank you for your assistance.

Approved: _____

R. Keith Moss
R. Keith Moss, Wastewater Division Superintendent

Approved: _____

Andrew Kilpatrick
Andrew Kilpatrick, P.E., Director of Public Service

QUOTATION		
DATE	NUMBER	PAGE
7/17/2023	0043640	1 of 1

B LAN115
 I CITY OF LANSING
 L 124 W. MICHIGAN AVE.
 T LANSING, MI 48933
 O

Accepted By: _____

Date: _____

PO#: _____

Ship To: _____

ATTENTION:

BILL BRUNNER

517-483-4018

bill.brunner@lansingmi.gov

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#		JOB TITLE	SLP	SHIPPING TYPE
QUOTE		LANSING WASTE WATER TREATMENT, WWTP PUMP STATION, FLYGT, WASTE WATER	REA/CJH	FREIGHT ALLOWED
QTY	DESCRIPTION			

(1) FLYGT VERTICAL DRY-PIT SEWAGE PUMP, MODEL NT3202.185-641 WITH HIGH CHROME IMPELLER AND INSERT RING. RATED FOR 2,400 GPM @ 43' TDH, 45 HP, 3 PHASE, 460 VOLT WITH 8" DISCHARGE AND 12" SUCTION WITH 50 FT. MOTOR AND SENSOR CABLE. PUMP EQUIPPED WITH SEAL FAIL/HIGH TEMP CABLE.

(1) ADJUSTABLE T STAND KIT AND 12" INLET ELBOW

(1) FLYGT MINI-CAS SEAL FAIL/HIGH TEMP MONITORING RELAY (TO BE INSTALLED IN PANEL, BY OTHERS)

(1) START-UP ASSISTANCE.

NET PRICE INCLUDING FREIGHT, BUT NO TAXES: --- \$77,739.00 TOTAL

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 6/2023) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30

P.O. Box 930079 Wixom, MI 48393 - 4925 Holtz Drive Wixom, MI 48393 - Phone: 248-684-1200 - Fax: 248-684-6011

www.Kennedyind.com

**CITY OF LANSING**

124 W. Michigan Ave
Lansing, MI 48933
(517) 483-4128

TO: KENNEDY INDUSTRIES INC
4925 HOLTZ DR
WIXOM, MI 48393

PURCHASE ORDER	
P.O. NUMBER	P089098
DATE	07/25/23
VENDOR I.D.	V000166
DELIVERY DATE	
FOB	Destination
REQUISITION NO	PR018236
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE.	

PHONE# (248) 684-6011 FAX# (248) 684-6011

Page 1 of 1

DELIVER ITEMS TO:

PUBLIC SERVICE WASTEWATER TREATMENT PLAN
1625 SUNSET AVE
LANSING, MI 48933

SEND INVOICE TO:

PUBLIC SERVICE WASTEWATER TREATMENT
1625 SUNSET AVE
LANSING, MI 48917

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
001	NT3202.185-641 FLYGT VERTICAL DRY PIT SEWAGE PUMP, WITH 50 FT MOTOR & SENSOR CABLE, SEAL-FAIL HIGH TEMP CABLE T STAND KIT + 12" INLET ELBOW FLYGT MINI-CAS SEAL FAIL/HIGH TEMP MONITORING RELAY START UP ASSISTANCE	1	EA	77,739.00	77,739.00
TAX					0.00
TOTAL					77,739.00

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Goods other than those specified on this order must not be substituted or prices changed without authorization.
2. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.

Devin A. Kunkland



KENNEDY
INDUSTRIES

INNOVATE
SOLVE
MONITOR
REPAIR

QUOTATION		
DATE	NUMBER	PAGE
7/17/2023	0043640	1 of 1

B LAN115
I L CITY OF LANSING
L 124 W. MICHIGAN AVE.
T LANSING, MI 48933
O

Accepted By: _____

Date: _____

PO#: _____

Ship To: _____

ATTENTION:

BILL BRUNNER

517-483-4018

bill.brunner@lansingmi.gov

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#		JOB TITLE	SLP	SHIPPING TYPE
QUOTE		LANSING WASTE WATER TREATMENT, WWTP PUMP STATION, FLYGT, WASTE WATER	REA/CJH	FREIGHT ALLOWED
QTY	DESCRIPTION			

(1) FLYGT VERTICAL DRY-PIT SEWAGE PUMP, MODEL NT3202.185-641 WITH HIGH CHROME IMPELLER AND INSERT RING. RATED FOR 2,400 GPM @ 43' TDH, 45 HP, 3 PHASE, 460 VOLT WITH 8" DISCHARGE AND 12" SUCTION WITH 50 FT. MOTOR AND SENSOR CABLE. PUMP EQUIPPED WITH SEAL FAIL/HIGH TEMP CABLE.

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(1) START-UP ASSISTANCE.

NET PRICE INCLUDING FREIGHT, BUT NO TAXES: --- \$77,739.00 TOTAL

*Pump - Raw Sewage
Pump Station
- BR*

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 6/2023) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

**QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3%
CHARGE NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30**

P.O. Box 930079 Wixom, MI 48393 - 4925 Holtz Drive Wixom, MI 48393 - Phone: 248-684-1200 - Fax: 248-684-6011

www.Kennedyind.com



Virg Bernero, Mayor

**PUBLIC SERVICE
DEPARTMENT**

Wastewater Division
1625 Sunset Avenue
Lansing, Michigan 48917
(517) 483-4404

FAX: (517) 483-4536

<http://publicservice.cityoflansingmi.com/pubwater/>



To: Stephanie Robinson, Senior Buyer
From: William H. Brunner, Plant Engineer *WHS*
Date: July 18, 2023
**Subject: Recommendation of Sole Source Contractor
Flygt Pump for Raw Sewage Pump Station**

I recommend that Kennedy Industries (Kennedy) be awarded the work, as a sole-source supplier, to provide a Flygt Submersible vertical dry-pit pump for \$77,739.00. This pump will replace an existing pump that is at the end of its useful life in the Raw Sewage Pump Station. Kennedy's quotation and a letter from Flygt Products stating that Kennedy is its exclusive sales, maintenance repair and service distributor in Lower Michigan, are attached,

The Raw Sewage Pump Station, located at the Lansing Wastewater Treatment Plant, services an area that lies primarily to the west and south of the plant. A small pump is used for low flow operation, and 3 larger pumps are available for high flow conditions. During wet weather events, rainwater infiltration causes the flow to the pump station to spike, and all 3 large pumps in the station run, pushing over 6,000 gallons per minute. It is important to get the failed pump replaced with a reliable, long-lasting pump.

There are several reasons why we would like to sole-source Flygt as the pump manufacturer.

1. Service by the pump supplier, Kennedy Industries, has been very good and they are highly responsive.
2. The operators are familiar with Flygt pumps and they have been reliable in the wastewater treatment and collection system.
3. Operation and maintenance of the pumps will be similar to the other Flygt pumps that the operators already maintain.
4. The Flygt pump uses the source water for cooling. Other pumps use a potable water source for cooling, which increases the operating cost. Also, piping must be extended to the pump and maintained. Maintenance on the pump seals requires disconnecting and reconnecting the water source.

Funds are allocated for this project in the following account:

~~\$77,739.00 590-93361-970000-52107 WWTP Capital Maintenance~~
590-933610-970000-20194 WW - Pump Station Improvements

If you have any questions regarding this recommendation, please contact me at your earliest convenience. Thank you for your assistance.

Approved: *R. Keith Moss*
R. Keith Moss, Wastewater Division Superintendent

Approved: *Andrew Kilpatrick*
Andrew Kilpatrick, P.E., Director of Public Service

CITY of LANSING

INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
FROM: Stephanie Robinson, Senior Buyer
DATE: Aug. 7, 2023
SUBJECT: Sole Source Purchase – Michigan Law Enforcement Training Associates

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Lansing Police Department

Vendor: Michigan Law Enforcement Training Associates

Item Purchased: Consultant for procurement of training, consulting, and advising on legal aspects of police policy, practice, and law.

Dollar Amount: \$ 30,000.00 from Police Admin account 1013201-741000

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

slr



CITY OF LANSING

124 W. Michigan Ave
Lansing ,MI 48933
(517) 483-4128

TO: MICHIGAN LAW ENFORCEMENT TRAINING ASSOCI
39555 ORCHARD HILLS PLACE STE 600
NOVI, MI 48375-5381

PURCHASE ORDER	
P.O. NUMBER	P089132
DATE	08/02/23
VENDOR I.D.	V009394
DELIVERY DATE	
FOB	
REQUISITION NO	PR018277
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE.	

PHONE# (855) 738-5539 FAX#

Page 1 of 1

DELIVER ITEMS TO:

LANSING POLICE - ADMINISTRATIVE SUPPORT
120 W MICHIGAN AVENUE 4TH FLOOR
LANSING, MI 48933

SEND INVOICE TO:

LANSING POLICE - ADMINISTRATIVE SUP
120 W MICHIGAN AVENUE 4TH FLOOR
LANSING, MI 48933

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
001	RISK MANAGEMENT TRAINING	1	LS	30,000.00	30,000.00
				TAX	0.00
				TOTAL	30,000.00

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Goods other than those specified on this order must not be substituted or prices changed without authorization.
2. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.

Devin A. Kowland

CITY of LANSING

INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor

FROM: Stephanie Robinson, Senior Buyer

DATE: **June 28, 2023**

SUBJECT: Sole Source – Michigan Law Enforcement Training Associates

The Lansing Police Department requests that Michigan Law Enforcement Training Associates be designated as a Sole Source consultant for the procurement of training, consulting and advising on legal aspects of police policy, practice and law.

Please see the attached letter from Chief Ellery Sosebee regarding the request.

Based on the attached letter we recommend issuing a sole source purchase order to Michigan Law Enforcement Training Associates, in the amount of \$ 30,000.00 for FY24 per the request of the Lansing Police Department from account # 1013201.741000.

Attachment

Date: _____

Approved _____ Denied _____

Andy Schor, Mayor



Andy Schor, Mayor

Lansing Police Department

Office of the Chief of Police

Chief Ellery Sosebee

120 West Michigan Avenue

Lansing, MI 48933

Phone: (517) 483-4606

Fax: (517) 483-4617

ellery.sosebee@lansingmi.gov



Ellery Sosebee, Chief

TO: Stephanie Robinson
FROM: Ellery Sosebee, Chief of Police
SUBJECT: Sole Source Request – Michigan Law Enforcement Training Associates
DATE: July 26, 2023

The Lansing Police Department requests the granting of sole source status to Michigan Law Enforcement Training Associates (MLETA) for the company to provide instruction, consulting and advising on the training aspects of police policy, best practice, and police procedure. The amount of the sole source sought is \$30,000. The Department utilized MLETA services for all of FY23 and was exceedingly pleased with the services received. The amount sought this fiscal year is the same amount that was approved last fiscal year.

MLETA:

Is the only firm in the state of Michigan of its kind as it provides unique training programs, consulting and advising services on the narrow and specific aspects of police policy, training, police procedure, and best practices;

Is the only firm dedicated to providing training, consulting and advising services to police agencies and has been doing so for over 20 years;

Provides 24/7 emergency response to critical incidents and to assist the police department with operation and other issues that have training related aspects;

Provides a monthly written practical application and decision making training and national best practices updates;

Attends and provides a monthly training for officers; and

Has clients in large local and state law enforcement and also represents college and university police departments for educational input and research.

Thank you for your assistance with this matter.

Ellery Sosebee, Chief of Police

“Capital City’s Finest”

Michigan Law Enforcement Training Associates, LLC

39555 Orchard Hill Place

Suite 600

Novi, MI 48375

EIN # 46-3866775

Police Policy and Policy Training Invoice

Date: July 27, 2023

Agency:

Lansing Police Department

Attn: Ellery Sosebee

120 W. Michigan

Lansing, MI 48933

July 1, 2023 – June 30, 2024

- Using a Constitutional and Holistic Based Policing Model provide the following:
- Provide the department with training in De-escalation, intervention and disengagement strategies and techniques such as ICAT,
- Provide monthly in-house training on policing best practices to shifts,
- Work with training division to assess and provide timely remedial police training classes and sessions,
- Provide relevant training to new Officers, FTOs and Sergeants
- Assist the training division in creating a Constitutional and Holistic Police training program,
- Provide awareness to the Chief regarding emerging police risk management issues.
- Provide availability for emergency response 24/7/365.
- Provide monthly decision-making training on various emerging topics.
- Provide weekly site visits and critical review of best practices, report writing and case preparation,
- Attend and participate in Command staff meetings where important issue are on the agenda related to the training function,
- Perform other and additional police and training duties and projects as deemed necessary and requested by the Chief of Police.

Cost: \$30,000.00

Package Cost

Average 16 hours per month

192 hours per contract year

Monthly payment (1/12 contract price) of \$2,500.00

CURRENT BUDGET PRIORITIES FY 2023/2024

BE IT FURTHER RESOLVED, the **Committee on Ways and Means** has established the following priorities:

1. Explore new municipal incentives under the Inflation Recovery Act to invest in solar energy for City facilities.
2. Encourage the Chief Strategy Officer to perform an audit report on short and long term resolutions for the current forecast of the City's revenues and expenditures within all departments.