REGULAR MEETING OF
BOARD OF PUBLIC SERVICE
JUNE 8, 2023

PRESENT: Thomas Hickson, Nancy Mahlow, Hugh McNichol, Samara Morgan, and Jason Wilkes

ABSENT: Ronald Wilson

STAFF: Andrew Kilpatrick, and Jeremiah Kilgore

VISITORS: James and Rebecca Ryan – Citizens/homeowners, Michael Morofsky - CVNA Rep., Mike McNamara and Pat McNamara – Mint City Exc.

1) CALL TO ORDER:

Vice Chair Wilkes called the meeting of the whole to order at 11:34 a.m., at the City of Lansing Wastewater Treatment Plant.

a. Roll Call
b. Excused Absences: Ronald Wilson

2) PUBLIC COMMENTS ON NON-AGENDA ITEMS:

James and Rebecca Ryan, citizens, and homeowners of Lansing, came to tell their story and request assistance of the board/city. A city planted tree caused extreme damage to the sewer pipe connecting and leading to their home. The ordinance states that the homeowners are responsible for repair of the sewer pipe connecting them to the main sewer line. The board will review this ordinance in future meetings and make possible suggested changes to council.

11:42 a.m. Mr. Hickson arrived during the above discussion. With a quorum present, the meeting of the board started.

Michael Morofsky, Colonial Village Neighborhood Association Representative, requested assistance with getting the area between the street and the sidewalk restored after CSO project was completed in November. The hired contractors should be restoring these areas in the next week or two.

3) ADJUSTMENTS/APPROVAL OF THE AGENDA:

Chair Hickson requested approval of the agenda, Ms. Mahlow moved, Mr. Wilkes seconded, MOTION CARRIED UNANIMOUSLY, to approve the agenda as submitted.

4) APPROVAL OF BOARD MINUTES:

May 11, 2023
Chair Hickson requested approval of the minutes, Ms. Mahlow moved, Mr. Wilkes seconded, MOTION CARRIED UNANIMOUSLY, to approve the minutes as submitted.

5) **CITIZEN COMMENTS ON AGENDA ITEMS:** None

6) **ACTION ITEMS:**

Revisions to the Board Administrative Rules, to adjust the quorum, were provided. Ms. Morgan moved to approve with suggested change from the Director, Ms. Mahlow seconded, MOTION CARRIED UNANIMOUSLY, to approve the revised rules.

7) **REPORT OF OFFICERS:**

Administration Division: A written report was distributed.

Mr. Kilgore gave a brief overview of the report. Discussion and questions followed.

Fleet Services Division: A written report was distributed.

In Mr. Denison absence, the Director gave a brief overview of the report. Discussion and questions followed.

8) **DIRECTOR'S REPORT:**

Director Kilpatrick reported on the following: building sewer ordinance, CSO, grants, trash/recycle, and liabilities.

9) **UNFINISHED BUSINESS:**

OCA Ethics Training for Boards and Committees – all six members completed the training.

10) **NEW BUSINESS:**

Discussion of Budget Resolutions FY24/25 will begin next month.

Election of Officers will be July meeting.

11) **COMMUNICATIONS AND INFORMATION ITEMS:** None

12) **ITEMS FOR THE SUSPENSION OF THE RULES:** None

13) **ADJOURN:**

The meeting adjourned at 1:06 p.m.

Respectfully submitted by,
Janette Tate, Recording Secretary