

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN
CITY COUNCIL CHAMBERS, 10TH FLOOR
LANSING CITY HALL
124 W. MICHIGAN AVENUE**



AGENDA FOR SEPTEMBER 25, 2017

TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

The following items were listed on the agenda in the City Clerk's Office in accordance with Section 3-103(2) of the City Charter and will be ready for your consideration at the regular meeting of the City Council on Monday, September 25, 2017 at 7:00 p.m. at the Council Chambers, 10th Floor, City Hall.

I. ROLL CALL

II. MEDITATION AND PLEDGE OF ALLEGIANCE

III. READING AND APPROVAL OF PRINTED COUNCIL PROCEEDINGS

Approval of the Printed Council Proceedings of August 28 and September 7, 2017

IV. CONSIDERATION OF LATE ITEMS (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)

V. TABLED ITEMS

VI. SPECIAL CEREMONIES

1. Introduction of new 54-A District Court Judge Stacia Buchanan by Chief Judge Louise Alderson

VII. COMMENTS BY COUNCIL MEMBERS AND CITY CLERK

VIII. COMMUNITY EVENT ANNOUNCEMENTS (Time, place, purpose, or definition of event – 1 minute limit)

IX. SPEAKER REGISTRATION FOR PUBLIC COMMENT ON LEGISLATIVE MATTERS

X. MAYOR'S COMMENTS

XI. SHOW CAUSE HEARINGS

XII. PUBLIC COMMENT ON LEGISLATIVE MATTERS (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes. Speakers must sign up on white form.)

A. SCHEDULED PUBLIC HEARINGS

XIII. COUNCIL CONSIDERATION OF LEGISLATIVE MATTERS

A. REFERRAL OF PUBLIC HEARINGS

B. CONSENT AGENDA

1. BY COUNCIL MEMBERS BROWN CLARKE, HUSSAIN, DUNBAR, HOUGHTON, SPITZLEY, WASHINGTON, WOOD, AND YORKO
 - a. Tribute; in recognition of the 30th Anniversary of St. Stephen's Community Church, UCC
 - b. Tribute; in memory of Emly Horne
2. BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
 - a. Setting a Public Hearing in consideration of IFT-1-17; Industrial Facilities Tax Certificate for Cameron Tool at property located at 1800 Bassett
 - b. Setting a Public Hearing in consideration of the Amended Obsolete Property Rehabilitation Act (OPRA) Certificate; DED Development, LLC at 629 W. Hillsdale St
 - c. Setting a Public Hearing in consideration of Z-1-2015; 930 W. Holmes Road, excluding the area beginning at the front property line along W. Holmes Road, to a depth of 120 feet to the north and from the front property line along S. Washington Avenue to a depth of 80 feet to the west; Rezoning from "F" Commercial District to "G-2" Wholesale District
 - d. Setting a Public Hearing in consideration of Special Land Use; SLU-3-2017, Del Vista, LLC., Residential Use in the "H" Light Industrial District, Vacant Property South of 322 Pere Marquette
 - e. Obsolete Property Rehabilitation Act (OPRA) Certificate; Super Fancy Too, LLC at 1101 S. Washington Avenue
 - f. Obsolete Property Rehabilitation Act (OPRA) Certificate; REO Life, LLC at 1103 S. Washington Avenue
3. BY THE COMMITTEE ON GENERAL SERVICES
 - a. Confirmation of Appointment; Julie Rowe as an At-Large member of the Human Relations & Community Services Board for a term to expire June 30, 2018

- b. Community Funding Approval; Back the Badge
 - c. Reconsideration of Claim Appeal; Patricia and Michael McGill for trash fee at property located at 211 West Gier Street
 - d. Claim Disposition; Claim #1453; Arthur Ostaszewski of \$3,652 for trash fee at property located at 114 W. Willow Street
 - e. Claim Disposition; Claim #1446, Marc Moore for \$2,930.50 for trash fee at property located at 1408 Pontiac Street
 - f. Claim Disposition; Claim #1461 submitted by Donald Comer for \$4,518 for Grass & Weeds, Board Up, and Trash Removal fees, 212 Allen St.
 - g. Claim Disposition; Claim #1462 submitted by Eric Harmon for \$5000 for Trash Removal fee and alleged property taken, 6512 Sommerset Rd.
 - h. Claim Disposition; Eastside Community Action Center, 4606 Ingham St., \$1961.71 for Grass and Weeds, Trash Removal, and Recycle Fee Assessments
 - i. Claim Disposition; Claim #1422 submitted by Kent Bowden for \$2,914 for Trash Removal and Recycling fees, 508 W. Grand River Ave.
 - j. Claim Disposition; Claim #1421 submitted by Kent Bowden for \$75 for Trash Removal fee, 1207 N. Chestnut
4. BY THE COMMITTEE ON WAYS AND MEANS
- a. Confirmation of Appointment; Tom Donaldson as an At-Large Member of the EDC/TIFA/LBRA Board for a term to expire February 28, 2022
5. BY THE COMMITTEE OF THE WHOLE
- a. Fiscal Year 2019 Budget Priorities

C. RESOLUTIONS FOR ACTION

1. BY THE COMMITTEE ON WAYS AND MEANS
- a. Budget Appropriation; National League of Cities/Met Life Foundation Grant for the Financial Empowerment Center
 - b. Grant Appropriation, 54-A District Court's Sobriety Court

D. REPORTS FROM COUNCIL COMMITTEES

- E. ORDINANCES FOR INTRODUCTION and Setting of Public Hearings**
 - 1. BY THE COMMITTEE ON WAYS AND MEANS
 - a. Amend Section 206.05; Sole Source Procurement Criteria
- XIV. SPEAKER REGISTRATION FOR PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS**
- XV. REPORTS OF CITY OFFICERS, BOARDS, AND COMMISSIONS; COMMUNICATIONS AND PETITIONS; AND OTHER CITY RELATED MATTERS (Motion that all items be considered as being read in full and that the proper referrals be made by the President)**
 - A. REPORTS FROM CITY OFFICERS, BOARDS, AND COMMISSIONS**
 - 1. Letter(s) from the City Clerk re:
 - a. Minutes of Boards, Commissions, and Authorities placed on file in the Clerk's Office
 - 2. Letter(s) from the Mayor re:
 - a. Budget Appropriation; Lansing Police Department Donations
 - b. Grant Acceptance and Budget Appropriation; Offender Success
 - c. Grant Acceptance and Budget Appropriation; Auto Theft Prevention Authority (ATPA) Grant
 - B. COMMUNICATIONS AND PETITIONS, AND OTHER CITY RELATED MATTERS**
 - 1. Claim Appeal; Claim #1466 submitted by Alex Achonu for \$4,172 for Trash Assessment, 6402 South Washington
 - 2. Affidavit of Disclosure; Kasha Osborn, Lansing Police Department
- XVI. MOTION OF EXCUSED ABSENCE**
- XVII. REMARKS BY COUNCIL MEMBERS**
- XVIII. REMARKS BY THE MAYOR OR EXECUTIVE ASSISTANT**
- XIX. PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS** (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes. Speakers must sign up on yellow form.)

XX. ADJOURNMENT

A handwritten signature in black ink that reads "Chris Swope". The signature is written in a cursive, flowing style.

CHRIS SWOPE, CITY CLERK

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

BY COUNCIL MEMBERS BROWN CLARKE, DUNBAR, HOUGHTON, HUSSAIN,
SPITZLEY, WASHINGTON, WOOD AND YORKO
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, St. Stephen's Community Church, United Church of Christ will be celebrating their 30th Anniversary Sunday September, 17, 2017; and

WHEREAS, their mission is to be welcoming and supportive of all, while sharing boundless faith and being practitioners of the World. While being committed to Christian love, and service by becoming advocates of social justice, inclusiveness, and peace; and

WHEREAS, St Stephen's Community Church, UCC has a community outreach program that provides services that include education, workshops, referrals, social interaction, and family activities; and

WHEREAS, they have many specialty teams such as Women's Ministry, Youth Ministry, Social Justice Team, Missionary Team, Ushers and Greeters, Nominating Committee, Team, Stewardship Team, Technology and Communication, Team, and Special Events Team. These teams provide skills that meet particular needs for ministry work that is done at St. Stephen's Community Church, UCC; and

WHEREAS, members of the church aim to expand the stewardship ministry of the church while utilizing their gifts, talents, and resources to help those in need. While proclaiming the love, compassion, justice, and peace of Jesus Christ for all people through their various ministries.

NOW, THEREFORE, BE IT RESOLVED, The City of Lansing City Council wishes to recognize St. Stephen's Community Church, United Church of Christ on their 30th Church Anniversary and thank them for their continued service to the community. May you continue on in your journey and service for many more years to come.

BY COUNCIL MEMBERS BROWN CLARKE, DUNBAR, HOUGHTON, HUSSAIN,
SPITZLEY, WASHINGTON, WOOD AND YORKO
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Emly Rose (Marks) Horne was born October 1, 1935 and went to her heavenly home on September 14, 2017 surrounded by family; and

WHEREAS, Emly lived in Lansing and attended the Lansing Public Schools, and received her degrees from Michigan State University, beginning a teaching career at Maple Hill, Holmes, Lewton, and Kendon Elementary Schools, retiring in 1989; and

WHEREAS, Emly was involved in Neighborhood Watch serving as a coordinator and served many years as chairperson of the South Precinct Police Advisory Board. There was not a police officer that patrol south Lansing who didn't know Emly, and the issues she was working on; and

WHEREAS, Emly help to organize the Old Everett Neighborhood Association and served in many capacities on the Board, always working for the betterment of her community; and

WHEREAS, in 1972 Emly was appointed to the City of Lansing Planning Board. Since 1993 she served on the Board of Zoning Appeals. Emly volunteered for Retired Seniors Volunteer Program and the Ingham County TRIAD. She was also a member of the Lansing Matinee Musicals, the Recipients Rights Gem Unit- McLaren Health System, and Tri-County Aging Consortium Advisory Council – City of Lansing; and

WHEREAS, Emly was a member of University Lutheran Church and mentored many children through local Lutheran Church Programs.

THEREFORE BE RESOLVED THAT the Lansing City Council sends our condolences and deepest sympathy to Emly's family and friends. We as a City are better because of the heartfelt dedication and tireless energy Emly gave to make Lansing a better place to live, especially south Lansing. Even as she fought cancer her first thought was about her community. May you have peace knowing the richness of God's love, thank you good and faithful servant.

BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing received and filed an application from Cameron Tool Corporation requesting an Industrial Facilities Exemption Certificate (IFT-1-17) pursuant to Public Act 198 of 1974, as amended; and

WHEREAS, prior to acting upon this request, it is necessary to hold a public hearing on Cameron Tool Corporation's application for an Industrial Facilities Exemption Certificate (IFT-3-14), to allow for any resident or taxpayer or ad valorem taxing unit the right to appear and be heard;

NOW, THEREFORE, BE IT RESOLVED that a public hearing be held in the City Council Chambers of the City of Lansing, 10th Floor, Lansing City Hall, Lansing, Michigan, on the October 9, 2017 at 7:00 p.m., on the Cameron Tool Corporation application for an Industrial Facilities Exemption Certificate (IFT-1-17) located at 1800 Bassett, Lansing, MI within the boundary more particularly described as:

N 3 FT LOT 2 SHIRLEY PARK, ALSO LOTS 1 THRU 9 INCL, OUTLOTS A & B, ALL VAC SHIRANN ST SHIRANN SUB, ALSO PARTS LOTS 27 THRU 34 ASSESSORS PLAT NO 11 COM N LINE BASSETT ST 163 FT W OF E LINE LOT 30, TH N 231 FT TO N LINE LOT 31, W 1.5 FT, N 165 FT, W 167.76 FT, S 66 FT, W 169.65 FT, S 197.64 FT, E 85.66 FT TO POINT 90.34 FT W OF NE COR LOT 29, S 14.91 FT, E 80.99 FT, S 117.34 FT TO N LINE BASSETT ST, E 172.3 FT TO BEG; ASSESSORS PLAT NO 11 Tax ID 33-01-01-08-126-004, and

PARTS LOTS 31, 33 & 34 COM SW COR LOT 31, TH E 125 FT, N TO S LINE LOT 34, E 169.65 FT, N 66 FT, W 283.88 FT TO E LINE LMRR, S'LY 264.03 FT ALONG R/W TO BEG; ASSESSORS PLAT NO 11 Tax ID 33-01-01-08-126-093, and

LOTS 27, 28 & W 25.7 FT LOT 29, EXC COM 9.3 FT W OF NE COR LOT 29, TH S 14.66 FT, W 80.99 FT, N 14.91 FT, E 81.04 FT TO BEG, EXC PARTS ABOVE LOTS USED AS BASSETT ST R/W ASSESSORS PLAT NO 11, Tax ID 33-01-01-08-126-082,

and that the City Clerk cause the legislative body of each taxing unit levying ad valorem taxes on this property, as well as the owners of real property located within the stated boundary, be notified of this application and the scheduled public hearing.

BY THE DEVELOPMENT AND PLANNING COMMITTEE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolution to Set a Public Hearing Regarding an Amendment to the
Obsolete Property Rehabilitation Act Certificate Application
At 629 West Hillsdale Street

WHEREAS, DED Development, LLC, owner of the property located at 629 West Hillsdale Street in the City of Lansing, Michigan (the "Property") has filed a request with the City of Lansing for the City to approve an amendment to the Obsolete Property Rehabilitation Exemption Certificate (the "OPRA Certificate") application, pursuant to the Michigan Obsolete Property Rehabilitation Act, being Public Act 146 of 2000 (the "Act"); and

WHEREAS, the Property in question of the Certificate is legally described as:

LOT 1 CAPITOL COMMONS URBAN RENEWAL PLAT NO 1, Ingham County, Michigan --
Parcel Number: 33-01-01-16-360-002, and

WHEREAS, the Act requires that before approving an amendment, the Lansing City Council shall hold a public hearing in order to provide an opportunity for the applicant, the City Assessor, a representative of the affected taxing units, the residents, and other taxpayers of the City of Lansing general public appear and be heard regarding the approval of the OPRA Certificate.

NOW THEREFORE BE IT RESOLVED that a public hearing be held in the City Council Chambers of the City of Lansing, 10th Floor, Lansing City Hall, Lansing, Michigan, on Monday, October 9, 2017 at 7:00 p.m. for the purpose of receiving public comment on the approval of an OPRA Certificate under the provisions of Public Act 146 of 2000 and that the Clerk shall publish once in a publication of general circulation within the community a notice of the scheduled public hearing and that the notice appear not less than 10 or more than 30 days prior to the date of the hearing.

BY THE COMMITTEE ON DEVELOPMENT & PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, October 23, 2017, at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of approving and/or opposing the Ordinance for rezoning:

Z-1-2015, 930 W. Holmes Road, excluding the area beginning at the front property line along W. Holmes Road, to a depth of 120 feet to the north and from the front property line along S. Washington Avenue to a depth of 80 feet to the west. Rezoning from "F" Commercial District to "G-2" Wholesale District, with the condition that no fences will be constructed on the property.

BY THE COMMITTEE ON DEVELOPMENT & PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, October 23, 2017, at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of approving and/or opposing the Ordinance for rezoning:

SLU-3-2017: Special Land Use Permit, residential land use in the "H" Light Industrial district, vacant property located immediately south of 322 Pere Marquette

BY THE DEVELOPMENT AND PLANNING COMMITTEE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolution to Set a Public Hearing Regarding the Granting of an
Obsolete Property Rehabilitation Act Certificate
At 1101 South Washington Avenue

WHEREAS, Super Fancy Too, LLC, owner of the property located at 1101 South Washington Avenue in the City of Lansing, Michigan (the "Property") has applied to the City of Lansing for the City to approve the issuance of an Obsolete Property Rehabilitation Exemption Certificate (the "OPRA Certificate"), pursuant to the Michigan Obsolete Property Rehabilitation Act, being Public Act 146 of 2000 (the "Act"); and

WHEREAS, the Property in question of the Certificate is legally described as:

W 80 FT LOT 40 SPARROWS SUB OF BLOCK 200, Ingham County, Michigan -- Parcel Number: 33-01-01-21-257-002, and

WHEREAS, the Act requires that before granting a Certificate the Lansing City Council hold a public hearing in order to provide an opportunity for the applicant, the City Assessor, a representative of the affected taxing units, the residents, and other taxpayers of the City of Lansing general public appear and be heard regarding the approval of the OPRA Certificate.

NOW THEREFORE BE IT RESOLVED that a public hearing be held in the City Council Chambers of the City of Lansing, 10th Floor, Lansing City Hall, Lansing, Michigan, on Monday, October 9, 2017 at 7:00 p.m. for the purpose of receiving public comment on the approval of an OPRA Certificate under the provisions of Public Act 146 of 2000 and that the Clerk shall publish once in a publication of general circulation within the community a notice of the scheduled public hearing and that the notice appear not less than 10 or more than 30 days prior to the date of the hearing.

BY THE DEVELOPMENT AND PLANNING COMMITTEE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolution to Set a Public Hearing Regarding the Granting of an
Obsolete Property Rehabilitation Act Certificate
At 1103 South Washington Avenue

WHEREAS, REO Life, LLC, owner of the property located at 1103 South Washington Avenue in the City of Lansing, Michigan (the "Property") has applied to the City of Lansing for the City to approve the issuance of an Obsolete Property Rehabilitation Exemption Certificate (the "OPRA Certificate"), pursuant to the Michigan Obsolete Property Rehabilitation Act, being Public Act 146 of 2000 (the "Act"); and

WHEREAS, the Property in question of the Certificate is legally described as:

LOT 1 CAPITOL COMMONS URBAN RENEWAL PLAT NO 1, Ingham County, Michigan --
Parcel Number: 33-01-01-16-360-002, and

WHEREAS, the Act requires that before granting a Certificate the Lansing City Council hold a public hearing in order to provide an opportunity for the applicant, the City Assessor, a representative of the affected taxing units, the residents, and other taxpayers of the City of Lansing general public appear and be heard regarding the approval of the OPRA Certificate.

NOW THEREFORE BE IT RESOLVED that a public hearing be held in the City Council Chambers of the City of Lansing, 10th Floor, Lansing City Hall, Lansing, Michigan, on Monday, October 9, 2017 at 7:00 p.m. for the purpose of receiving public comment on the approval of an OPRA Certificate under the provisions of Public Act 146 of 2000 and that the Clerk shall publish once in a publication of general circulation within the community a notice of the scheduled public hearing and that the notice appear not less than 10 or more than 30 days prior to the date of the hearing.



BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Julie Rowe of 1910 Old Oakland in Lansing, MI, 48915, as an At-Large member of the Human Relations & Community Services Board for a term to expire June 30, 2018; and

WHEREAS, the nominee has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on General Services took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Julie Rowe of 1910 Old Oakland in Lansing, MI, 48915, as an At-Large member of the Human Relations & Community Services Board for a term to expire June 30, 2018.

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Back the Badge requested \$700.00 to defray costs associated with street closures for their "Back the Blue 5K & Community Building Event" to be held on September 23rd, 2017; and

WHEREAS, the maximum total amount of Community Funding Account to be awarded to an organization in one fiscal year is \$500.00; and

WHEREAS, the Committee on General Services met on September 25, 2017, reviewed the request and approved \$_____.

THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby approves an allocation from Community Funding Account to Back the Badge in the amount of \$_____ to defray costs associated with street closures for their "Back the Blue 5K & Community Building Event" to be held on September 23rd, 2017.

BE IT FURTHER RESOLVED that the Mayor and the Finance Department shall process this request by charging \$_____ to the Council Community Promotion Account – 101.112101.741289.0.

BE IT RESOLVED that Back the Badge shall submit a written analysis of the event, including information regarding the number of attendees, a detailed account as to contributors, funds received, expended and residual funds to the Lansing City Council within 60 days after the event.

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Patricia and Michael McGill sought to eliminate a special assessment of \$2,792.00 for trash and debris removal fees, and all associated penalties and interest, on the property tax bill for 211 W. Gier Street (Tax ID #33-01-01-04-377-111); and

WHEREAS, upon filing a claim to the Committee on General Services, the claim in the amount of \$2,792.00 was denied on August 24, 2017.

WHEREAS, upon a second review by the Committee on General Services, the claim in the amount of \$2,792.00 was _____ on September 25, 2017.

THEREFORE, BE IT RESOLVED, that the City Council, hereby, _____ the claim of Patricia and Michael McGill in the amount of \$2,792.00 for trash and debris removal fees, and all associated penalties and interest on the property tax bill for 211 W. Gier Street (Tax ID #33-01-01-04-377-111).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Arthur Ostaszewski sought to eliminate a special assessment of \$3,652.00 for trash and debris removal fees, and all associated penalties and interest, on the property tax bill for 114 West Willow Street (Tax ID #33-01-01-09-183-121); and

WHEREAS, upon filing a claim to the Committee on General Services, the claim in the amount of \$3,652.00 was _____ on September 25, 2017.

THEREFORE, BE IT RESOLVED, that the City Council, hereby, _____ the claim of Arthur Ostaszewski in the amount of \$_____ for trash and debris removal fees, and all associated penalties and interest on the property tax bill for 114 West Willow Street (Tax ID #33-01-01-09-183-121).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

DRAFT

XIII B 3 d

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Marc Moore sought to eliminate a special assessment of \$2,930.50 for trash and debris removal fees, and all associated penalties and interest, on the property tax bill for 1408 Pontiac Street (Tax ID #33-01-01-22-307-303); and

WHEREAS, upon filing a claim to the Committee on General Services, the claim in the amount of \$2,930.50 was _____ on September 25, 2017.

THEREFORE, BE IT RESOLVED, that the City Council, hereby, _____ the claim of Marc Moore in the amount of \$_____ for trash and debris removal fees, and all associated penalties and interest on the property tax bill for 1408 Pontiac Street (Tax ID #33-01-01-22-307-303).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

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XIII B 3 f

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Donald Comer; 212 Allen Street LLC, sought to eliminate a special assessment of \$4,518.00 for trash and debris removal fees, grass and weeds violations along with Board Up fees, and all associated penalties and interest, on the property tax bill for 212 Allen Street (Tax ID #33-01-01-15-426-281); and

WHEREAS, upon filing a claim to the Committee on General Services, the claim in the amount of \$4,518.00 was _____ on September 25, 2017.

THEREFORE, BE IT RESOLVED, that the City Council, hereby, _____ the claim of Donald Comer, 212 Allen Street LLC in the amount of \$_____ for trash and debris removal fees, grass and weeds violations along with Board Up fees and all associated penalties and interest on the property tax bill for 212 Allen Street (Tax ID #33-01-01-15-426-281).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Eric Harmon, sought to eliminate a special assessment of \$5,000.00 for trash and debris removal fees, and all associated penalties and interest, on the property tax bill for 6512 Sommerset (Tax ID #33-01-05-09-176-261); and

WHEREAS, upon filing a claim to the Committee on General Services, the claim in the amount of \$5,000.00 was _____ on September 25, 2017.

THEREFORE, BE IT RESOLVED, that the City Council, hereby, _____ the claim of Eric Harmon in the amount of \$_____ for trash and debris removal fees, and all associated penalties and interest on the property tax bill for 6512 Sommerset (Tax ID #33-01-05-09-176-261).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

THIS ITEM NOT AVAILABLE AT TIME OF PRINT

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Rev. Kent T. Bowden, sought to eliminate a special assessment of \$2,914.00 for trash and debris removal fees, and all associated penalties and interest, on the property tax bill for 508 West Grand River (Tax ID #33-01-01-09-302-081); and

WHEREAS, upon filing a claim to the Committee on General Services, the claim in the amount of \$2,914.00 was _____ on September 25, 2017.

THEREFORE, BE IT RESOLVED, that the City Council, hereby, _____ the claim of Rev. Kent T. Bowden in the amount of \$_____ for trash and debris removal fees, and all associated penalties and interest on the property tax bill for 508 West Grand River (Tax ID #33-01-01-09-302-081).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

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BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Rev. Kent T. Bowden, sought to eliminate a special assessment of \$169.50 for trash and debris removal fees, and all associated penalties and interest; \$630.00 for Tag Monitoring Fees; \$2,099.00 for trash and debris removal fees, and all associated penalties and interest, on the property tax bill for 1207 N. Chestnut (Tax ID #33-01-01-09-302-111); and

WHEREAS, upon filing a claim to the Committee on General Services, the claim in the amount of \$_____ was _____ on September 25, 2017.

THEREFORE, BE IT RESOLVED, that the City Council, hereby, _____ the claim of Rev. Kent T. Bowden in the amount of \$_____ for trash and debris removal fees, and all associated penalties and interest on the property tax bill for 1207 N. Chestnut (Tax ID #33-01-01-09-302-111).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Tom Donaldson of 3604 Sawgrass in Lansing, MI, 48911, as an At-Large Member of the EDC/TIFA/LBRA Board for a term to expire February 28, 2022; and

WHEREAS, the nominee has been vetted by the Mayor's office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Ways and Means met on September 19, 2017 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Tom Donaldson of 3604 Sawgrass in Lansing, MI, 48911, as an At-Large Member of the EDC/TIFA/LBRA Board for a term to expire February 28, 2022.

**1st Draft Working Copy for the FY2018/2019 Budget
Must be adopted by 10/1/2017 (Council Meeting 9/25/2017)**

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Charter of the City of Lansing requires the Council to adopt an annual statement of Budget Policies and Priorities serving to guide the Administration in developing and presenting the Fiscal Year ~~2017-2018~~ **2018-2019** Budget; and

WHEREAS, the City Council, with joint efforts from the Administration and the Financial Health Team, established the following Mission/Vision and goals; and

The City of Lansing's mission is to ensure quality of life by:

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
 - a. The City's diverse economy generates and retains (sustains) high quality stable jobs that strengthen the sales and property tax base and contribute to an exceptional quality of life.
 - b. The City is governed in a transparent, efficient, accountable and responsive manner on behalf of all citizens.
 - c. The City's neighborhoods have various resources that allow them to be on a long term viable and appealing basis.
 - d. Support economic development initiatives that promote and retain new industries and markets.
- II. Securing short and long term financial stability through prudent management of city resources.
 - a. Wise stewardship of financial resources results in the City's ability to meet and exceed service demands and obligations without compromising the ability of future generations to do the same.
 - b. Pursue and facilitate shared services regionally that allow for cost savings and revenue enhancement.
 - c. Support initiatives that build the City's property and income tax base.
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
 - a. The City's core services and infrastructure are efficiently, effectively and strategically delivered to enable economic development and to maintain citizen's health, safety and general welfare.

IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.

- a. Seek partnership opportunities with educational and corporate institutions and to maintain and expand our talent base.
- b. Create vibrant places, support events and activities that showcase our waterfront and green spaces.
- c. Raise the level of support for projects and initiatives that showcase local and state history.

V. Facilitating regional collaboration and connecting communities.

- a. The City has a safe efficient and well connected multimodal transportation system that contributes to a high quality of life and is sensitive to surrounding uses.
- b. Seek a balanced distribution of affordable housing in the tri-county region.

WHEREAS, the City Council would like to continue its commitment, if funding is available, to:

- Maintain and improve the City's infrastructure;
- Preserve and ensure clean, safe, well-maintained housing and neighborhoods;
- Provide comprehensive and affordable recreational programs and youth and family services;
- Explore alternatives for improved efficiency in service and delivery; and

WHEREAS, in considering these Fiscal Year ~~2017-2018~~ **2018-2019** Budget priorities, the Administration is encouraged to ascertain the feasibility of funding any new programs through either the reduction of spending in existing program areas or the exploration of new funding sources that would assure the sustainability of the program; and

WHEREAS, the Administration is encouraged to supplement, not supplant any existing resources for police, fire and local roads with the General Fund revenues collected under this millage; and

WHEREAS, the Administration was requested to include in its Fiscal Year ~~2016-2017~~ **2018-2019** Budget, the necessary funding to accomplish all requested plans, studies, evaluations, reviews, report submissions, program assessments, and analyses noted within this resolution below, or alternatively documentation as to why such activities are prohibitively costly; and

WHEREAS, the Lansing City Charter states that the budget proposal due on the fourth Monday in March of each year shall contain "the necessary information for

understanding the budget” and how the proposal addresses the priorities proposed by the City Council.

NOW BE IT RESOLVED, that the Lansing City Council, hereby, acknowledges that the City will likely need to adopt, at best, a budget which recognizes the structural changes that are the result of lost revenues and future liabilities, encourages the Administration to prudently develop next year’s budget with the following conditions:

- Protection of public and emergency services.

BE IT FURTHER RESOLVED, that the Administration review the attached statement of policies and priorities and implement those items that would boost efficiencies to increase productivity or reduce costs, that could replace existing programming, or if funding becomes available, that could be considered as new programming; and

BE IT FURTHER RESOLVED, that the Administration is requested to the extent practicable to include non-appropriations clauses and other similar out provisions in existing and future leases, and vendor contracts upon review of City Council; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Administration provide all requested plans, studies, evaluations, reviews, report submissions, program assessments, and analyses noted within this resolution below, or alternatively documentation as to why such activities were prohibitively costly, by the fourth Monday in March ~~2017~~ 2018.

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors.
 - a) The City’s diverse economy generates and retains (sustains) high quality stable jobs that strengthen the sales and property tax base and contribute to an exceptional quality of life
 - (1) Economic Development The Administration should require a beautification standard/expectation and a storm water mitigation plan for all proposed development projects that receive incentives from the City. Such standards should serve as a planning and economic development tool that will enhance property values, create jobs, and revitalize neighborhoods and business areas. These standards and plan should be presented to the City Council.
 - b) The City is governed in a transparent efficient accountable and responsive manner on behalf of all citizens.

- (1) Administration is to present to City Council a delineation of recommendations of the Financial Health Team, noting which recommendations have been implemented, which are in the FY ~~2017/2018~~ 2018/2019 proposed Budget, which are planned to be implemented at a future time, and which have been determined not to be implemented at any time. A timetable for future implementation is requested.
 - (2) Administration is to present to Council a Supplemental Accounting Level Detail. Administration is to develop a plan and timeline for the implementation of performance based budgeting.
 - (3) Develop and analyze a cost recovery schedule for City services.
 - (4) Develop a return on investment analysis for all proposed changes in City services.
 - (5) Identify and provide a complete and ongoing analysis of the City's structural deficits and the Administration's plan to eliminate the same.
 - (6) Incorporate into the proposed Budget a 5-Year projection of revenues and expenditures.
- c) The City's neighborhoods have various resources that allow them to be long term viable and appealing.
- (1) Administration research and issue a report on surrounding community models for neighborhood organization technical support structure within the City.
 - (2) Working with the City Attorney and Fire Department Code Compliance Division to expedite improvements or closure of abandoned, neglected, and burned out houses and commercial building by using the International Property Maintenance Code (IPMC).
 - (3) Grocery Stores: The Administration and the City of Lansing Economic Development Corporation should pursue grocery stores in the urban core using all State and Federal incentives, such as Public Act 231 of 2008 (Tax Incentive for the establishment of retail groceries promoting healthy foods), the Federal Community and Economic Development Healthy Food Financing Initiative and the

issuance of a national request for proposals, to be shared with the Lansing City Council, to encourage the location of urban grocery stores.

- (4) Code Compliance: The Administration shall ensure the Code Compliance Department is conducting the appropriate inspections and issuing appropriate fines to ensure the buildings in our City are safe and that we have quality neighborhoods. The Administration is to conduct a study of the Code Compliance needs for the City and report back to the City Council on the findings of the study.

- d) Support economic development initiatives that promote and retain new industries and markets.

II. Securing short and long term financial stability through prudent management of City resources.

- a) Wise stewardship of financial resources results in the City's ability to meet and exceed service demands and obligations without compromising the ability of future generations to do the same.

- (1) Administration is requested to submit the following list of deliverables when they are due per City Charter and State Statute and adhere to them based on these priorities.

- (a) Comprehensive Annual Financial Audit (CAFR)- annually, no later than December 31st of each year, in accordance with the State Statute.

- (b) During the months of October, January and April of each fiscal year, the Director of Finance shall provide a written report showing the control of expenditures. (Charter- Article 7-110)

- (c) By September 1st of each fiscal year, the Administration shall provide a written budget update report so that Council can review their standings on current budget items in preparation for the Council required creation of Budget Policies and Priorities that need to be adopted by October 1, ~~2016~~ 2017. (Charter- Article 7-102)

- (d) No later than the last regular City Council meeting in January of each year, the Mayor shall present a state of the City report to the City Council and to the public. (Charter- Article 4 -102.4)

- (e) The Mayor shall submit the Proposed Budget with annual estimate of all revenues and annual appropriation of expenditures no later than the 4th Monday in March of each year. (Charter – Article 7-101)
 - (f) Administration shall present to Council each department budget in preparation for Council to adopt the Budget Resolution no later than the 3rd Monday in May each year.
 - b) Pursue and facilitate shared services regionally that allow for cost savings and revenue enhancement.
 - (1) Administration pursue partnerships with stakeholders, (intra municipal and intergovernmental), to align services in relation to public services.
 - (2) Facilities Plan: The Administration is requested to submit to the City Council a five and ten year Master Facilities Plan including school and county facilities that are used for current and future City uses. City Council is also requesting that the Administration continue to work on any delayed maintenance issues with regard to all City Facilities.
 - c) Support initiatives that build City's property and income tax base
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
 - a) The City's core services and infrastructure are efficiently, effectively and strategically delivered to enable economic development and to maintain citizen's health, safety and general welfare.
 - (1) Establish funding for an additional Code Compliance Officer dedicated to Commercial buildings based under the authority of the International Property Maintenance Code (IPMC). As well as an additional support staff to track down property owners that have not scheduled re-inspection and to research properties suspected of being unregistered rentals.
 - (2) City-wide Emergency Preparedness: The Administration should allocate sufficient funding for the Emergency Management Division to prepare City Employees with appropriate emergency training,

continue efforts to prepare the public and neighborhood groups to assist in emergencies, and provide basic search and rescue operations and necessary emergency equipment at key City facilities, and communicate the plan to the Lansing City Council and the public. Updated and continual training should be provided. The Administration shall assist residents in times of unforeseen disasters.

- (3) Fire Facilities Maintenance: The Administration is to conduct a study of the maintenance needs of all fire stations and report to City Council an update of the status of the study by the 4th Monday of March. Along with a funding recommendation for short and long term improvement to these structures.
- (4) Regionalism: The Administration should continue with the current regional efforts, and look into the possibility of expanding the efforts.
- (5) Police-Community Relations: Designate funding to help the Police Department to ensure the improvement of police-community relations. Reaffirming the City's commitment to equality and freedom for all people regardless of actual or perceived race, sex, religion, ancestry, national origin, color, age, height, weight, student status, marital status, familiar status, housing status, military discharge status, sexual orientation, gender identification or express, mental or physical limitation, and legal source of income.
- (6) Crime Prevention: Designate funding to invest in programs for long-term crime prevention strategies.
- (7) Allocate Overtime for Problem Solving Area: Designate sufficient funding for overtime for police officers to address problem solving to help certain crime and address quality of life issues.
- (8) Community Policing: Continue and increase funding along with searching for grant funds for COPs in neighborhoods with goal not only to reduce crime but to stabilize the neighborhood over an extended period of time that will help to ensure its ability to rebound.
- (9) Leadership vacancies: Develop and implement a plan and timeline to fill all funded vacancies and provide a report to City Council.

IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.

- a) Seek partnership opportunities with educational and corporate institutions and to maintain and expand our talent base.
- b) Create vibrant places, support events and activities that showcase our waterfront and green spaces.
 - (1) Trail/Greenways The Administration should encourage the Parks and Recreation Department to work collaboratively with the Tri-County Planning Commission to develop/expand our citywide/regional trail system and seek opportunities to reduce expenses in this effort. Additionally, look at the feasibility of connecting the River Trail (through bike lanes/Greenways to Trails) where there is currently no access to the trail.
- c) Raise the level of support for projects and initiatives that showcase local and state history.

V. Facilitating regional collaboration and connecting communities

- a) The City has a safe efficient and well connected multimodal transportation system that contributes to a high quality of life and is sensitive to surrounding uses.
 - (1) Corridor: City Council encourages the Administration continue to develop a plan and report its status to the Lansing City Council that seeks to revitalize and enhance all major corridors that lead into the City.
- b) Seek a balanced distribution of affordable housing in the tri-county region.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing was selected to receive a National League of Cities / MetLife Foundation grant for “Financial Inclusion Systems and City Leadership (FISCL)”; and

WHEREAS, the National League of Cities / MetLife Foundation grant was the result of a competitive proposal process, and a proposal was submitted by the Office of Financial Empowerment on May 26, 2017, approved on July 20, 2017, and was received on August 14, 2017; and

WHEREAS, the National League of Cities / MetLife Foundation grant supports the building of financial inclusion systems within city government; and

WHEREAS, the National League of Cities awarded \$10,000.00 to the City of Lansing’s Office of Financial Empowerment; and

WHEREAS, the award for \$10,000.00 does not require a local match.

NOW, THEREFORE, BE IT RESOLVED, The Lansing City Council approves acceptance of the National League of Cities / MetLife Foundation Grant in the total amount of \$10,000.00 for the grant period beginning July 2017 and ending December 2017 for the City of Lansing.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.



BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, appropriates the following grant award amounts for the following purpose:

\$45,996.85 State Grant Revenue	273.000000.547000.17213
\$23,100.00 Temporary Help	273.132201.707000.17213
\$1,996.65 Fringe Benefits-Variable	273.132201.715400.17213
\$19,789.20 Contractual Services	273.132201.743000.17213
\$226.00 Supplies	273.132201.742000.17213
\$885.00 Training	273.132201.747000.17213

To assist in the basic funding of 54A District Court’s Specialty Court, for things such as temporary help, with grant resources from Michigan Drug Court Grant Program administered by the State Court Administrative Office. The grant period is October 1, 2017 through September 30, 2018.

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INTRODUCTION OF ORDINANCE
AMENDMENT TO CHAPTER 201

Council Member Washington, Chair of the Committee on Ways & Means introduced:

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN TO AMEND SECTION 206.05 OF THE CITY OF LANSING CODIFIED ORDINANCES TO PROVIDE FOR SOLE SOURCE PROCUREMENT OF SUPPLIES, SERVICES, OR CONSTRUCTION ITEMS AND SETTING THE CRITERIA FOR SUCH PROCUREMENT

The Ordinance is read a first time by its title and referred to the Committee on Ways and Means:

RESOLUTION SETTING PUBLIC HEARING
By Council Member Washington

RESOLVED BY THE CITY COUNCIL, CITY OF LANSING, that a public hearing be set for Monday, _____ 2017 at 7:00 p.m. in the City Council Chambers, 10th Floor Lansing City Hall, 124 W. Michigan Avenue, Lansing, MI for the purpose of considering an amendment to Chapter 201 to amend Section 201.05 of the City of Lansing Codified Ordinance to provide for sole source procurement of supplies, services, or construction items and setting the criteria for such procurement.

Interested Persons are invited to attend this Public Hearing.

DRAFT

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN TO AMEND SECTION 206.05 OF THE CITY OF LANSING CODIFIED ORDINANCES TO PROVIDE FOR SOLE SOURCE PROCUREMENT OF SUPPLIES, SERVICES, OR CONSTRUCTION ITEMS AND SETTING THE CRITERIA FOR SUCH PROCUREMENT

THE CITY OF LANSING ORDAINS:

SECTION ONE: Section 206.05 of Part 2, Title 2, Chapter 206 of the City of Lansing Codified Ordinances is amended to read as follows:

206.05. - Sole source procurement.

(a) A contract for supplies, services or construction items may be awarded by the Mayor or Director, whoever is applicable, without competitive sealed bids when the Director, HAVING PERFORMED A WRITTEN ANALYSIS WITH FINDINGS PURSUANT TO THIS SECTION, determines, after conducting a good faith review of available sources AND APPLYING THE CRITERIA SET FORTH IN Section 206.05 (C), that there is only one source for supplying the requested supply, service or construction item AND NO OTHER REASONABLE ALTERNATIVE SOURCE EXISTS. The Director, along with a representative from the requesting using agency, shall conduct negotiations as appropriate. The written documentation shall be available for public inspection in the Finance Department.

(b) The sole source procurement shall be made at the lowest obtainable price and the Mayor OR DIRECTOR shall submit a WRITTEN report, INCLUDING THE ANALYSIS AND FINDINGS REQUIRED IN SECTION 206.05, ~~At the time~~ WITHIN THIRTY DAYS FROM THE DATE the transaction is ~~made~~ CONSUMMATED, to the City Clerk and CITY Council identifying ~~the number of~~ sole source procurement contracts equal to or in excess of \$15,000.00 awarded by the City, the name of the firm(S) involved, and the prices the contracts were awarded for.

(C) THE CRITERIA TO BE FOLLOWED BY THE DIRECTOR IN DETERMINING THAT THERE IS ONLY ONE SOURCE FOR SUPPLYING THE REQUESTED SUPPLY, SERVICE, OR CONSTRUCTION ITEM ARE:

(1) SPECIAL FEATURES ARE REQUIRED; OR

(2) SPECIAL MARKET CONDITIONS EXIST; OR

(3) SPECIAL SERVICES OR FACILITIES ARE REQUIRED; OR

(4) THE SOURCE IS UNIQUE OR SPECIAL IN NATURE; OR

(5) THE SOURCE IS LIMITED OR PROPRIETARY; OR

(6) SALES TERRITORIES OR PRODUCT AVAILABILITY WITHIN LIMITED GEOGRAPHICAL BOUNDARIES REQUIRE SOLE SOURCE PROCUREMENT; OR

(7) WHERE STANDARDIZATION OR COMPATIBILITY IS THE OVERRIDING CONSIDERATION AND SUCH COMPATIBILITY OR STANDARDIZATION CAN ONLY BE ACHIEVED THROUGH THE PURCHASE OR USE OF A UNIQUE PRODUCT; OR

(8) WHERE A PRODUCT OR SERVICE IS SPECIFICALLY IDENTIFIED AS PART OF A GRANT AWARD.

(D) THIS SECTION IS SUBJECT TO SECTION 206.17., UNAUTHORIZED PURCHASES.

DRAFT

1 SECTION 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules,
2 inconsistent with the provisions hereof are hereby repealed in their entirety and shall be void
3 and of no effect.

4 SECTION 3. Should any section, clause or phrase of this Ordinance be declared to be invalid,
5 the same shall not affect the validity of the ordinance as a whole, or any part thereof, other
6 than the part declared to be invalid.

7 SECTION 4. This Ordinance shall take effect on the 30th day after enactment unless given
8 immediate effect by the City Council.

9

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Chris Swope
Lansing City Clerk

September 22, 2017

Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Dear Councilmembers:

The Minutes from the Meetings of the following Boards, Commissions, and Authorities of the City of Lansing were placed on file in the City Clerk's Office and are available for review in the City Clerk's Office and at the following website: <http://lansingmi.gov/AgendaCenter>

BOARD NAME

DATE OF MEETING

Board of Public Service

August 10, 2017

Employees' Retirement System

July 20, 2017

Memorial Review Board

August 15, 2017

May 9, 3017

April 11, 2017

January 10, 2017

If my staff or I can provide further assistance or information relative to the filing of these minutes, please contact us at 483-4131.

Sincerely,

A handwritten signature in cursive script that reads "Chris Swope".

Chris Swope, CMC, CMMC
Lansing City Clerk

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 □ 517-377-0068 FAX

www.lansingmi.gov/clerk □ clerk@lansingmi.gov

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, appropriates the following donation amounts received for Police Department programs:

General Fund Revenues

From Fund Balance (FY 2017 Donations)

\$7,394.00

Total Revenues

\$7,394.00

General Fund Expenditures

Police Department Operating

\$7,394.00

Total Expenditures

\$7,394.00

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing's Office of Financial Empowerment was awarded a \$2,370,620.00, 5-year contract from the State of Michigan for Offender Success Administrative Agency Services for Region 7 of the State of Michigan, which includes Ingham, Clinton and Eaton Counties;

WHEREAS, the Offender Success Administrative Agency (which will be the City of Lansing Office of Financial Empowerment) is responsible for managing sub-contractual services including housing, social services, transportation, and behavioral health; is responsible for the receipt of and payment of invoices to said subcontractors; participates in the Region 7 Steering Team and Advisory Council meetings; and participates in prison in-reach meetings;

WHEREAS, the State of Michigan awarded \$2,370,620.00 to the City of Lansing for the period of October 1, 2017 to March 31, 2022;

WHEREAS, the award for \$2,370,620.00 does not require a local match and creates a full-time, temporary contractual position at up to 40 hours per week; as well as an intern position of 10 or more hours per week which will be a paid internship; and

WHEREAS, Offender Success is a statewide model in which each of the 10 prosperity regions is assigned an Administrative Agency; the vision of the Michigan Offender Success Model is that every offender released from prison will have the tools needed to succeed in the community and the opportunity to utilize those tools to be productive, self-sufficient citizens; and the mission of the Michigan Offender Success Model is to reduce crime by implementing a seamless plan of services, supervision, and opportunities developed with each offender and delivered through state and regional collaboration with the goal of obtaining employment and self-sufficiency; the mission is accomplished by targeting service provision to meet the identified needs of returning offenders, thereby reducing their risk of recidivism and enhancing their employment opportunities.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the Offender Success Administrative Agency Services Contract in the total amount of \$2,370,620.00 for the grant period beginning October 1, 2017 and ending March 31, 2022 for the City of Lansing.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Lansing Police Department has submitted application for a project renewal grant to the State of Michigan Auto Theft Prevention Authority (ATPA) for the federal fiscal year period 2018 for the prevention, investigation, recovery and prosecution of Lansing-specific auto thefts;

WHEREAS, the total project cost equals \$140,476 (50% ATPA renewal grant funds of \$70,238, and 50% local matching funds of \$70,238) and will be used for the salary, overtime, and fringe benefit costs, field and office operating costs, and leased vehicle costs of one (1) full-time equivalent detective position;

WHEREAS, in order to keep auto theft incidence at a low level, the Lansing Police Department (LPD) provides detective resources in addition to the federally-supported detective project; and

WHEREAS, the local match funds budgeted in the FY2018 Lansing Police Department budget are sufficient to meet the requirements of this renewal grant.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the auto theft prevention renewal grant in the total amount of \$140,476 (\$70,238 ATPA, \$70,238 city match) for the federal fiscal year 2018 grant period (October 1, 2017 through September 30, 2018) to fund the associated costs of one (1) full-time equivalent detective position;

BE IT FURTHER RESOLVED, if federal grantor regulations allow recovery of related administrative costs, appropriate steps may be taken to secure payment; and

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.

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City of Lansing

OFFICE OF THE CITY ATTORNEY

Claim Form – Special Assessments

1466

Please provide the following information so we can contact you regarding your claim.

NAME: ALEX Achonue A. DATE: 07/09/17

MAILING ADDRESS: 1918 E. Kalamazoo St

CITY: Lansing STATE: MI ZIP CODE: 48912

TELEPHONE: Home () 517 492-1918 Work () 517-492-1918

Cell - 517-775-3381

Please provide the following information on the incident(s) for which you are filing a claim. IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW, WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM.

ADDRESS: 6402 S. Washington PARCEL NO. 33-01-05-08-285-002

DATE OF INCIDENT: 05/31/2016 AMOUNT YOU WERE BILLED: 4,172.00

TOTAL AMOUNT YOU ARE CONTESTING: 4,172.00

TYPE OF ASSESMENT: Trash & Fees + Contractor Charge

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

1) Trash and Debris, plastic, gas tank and more waste removed with the help of the 4-wheel truck. The only lumber in the yard is the water treated lumber for construction.

2) The Contractor Confiscated my property.
3) Even after we removed all the said rubbish the city Bill me the initial assessment. The Contractor have no picture of actual work Done.

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.jsp



OFFICE OF THE CITY ATTORNEY



MEMORANDUM

To: BRIAN JACKSON, General Services

From: VENUS KUMAR, Paralegal

Subject: SPECIAL ASSESSMENTS CLAIM; Alex Achonu
Date of Incident: May 31, 2016

Date: September 21, 2017

Attached is a Claim Form received by this office from Alex Achonu for \$4,172.00 due to Trash, violations at 6402 S. Washington Ave.

This claim is being referred to General Services for consideration on the City Council's agenda because this claim exceeds \$2,500.00.

Thank you for your assistance.

/vmk
Attachments

DATE: 8/29/2017

PPN: 33-01-05-08-285-002
 DATE SUBMITTED: 7/27/201
 ADDRESS OF VIOLATION: 6402 S. Washington Avenue
 LISTED TAXPAYER OF RECORD: Achonu, Alex
 OTHER TAXPAYER OF RECORD:
 CLAIMANT: Achonu, Alex
 CLAIMANT'S ADDRESS: 1918 E. Kalamazoo Street
 Lansing, MI 48912

1466

TYPE OF ACTIONS CONTESTED:

Trash Removal
 VIOLATION DATE: 4/20/2016
 NOTIFICATION DATE: 4/20/2016
 2ND NOTICE ASSESSMENT DATE:
 AMOUNT OF ASSESSMENT: \$4,172.00
 CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 16-T020 5/17/16
 AMOUNT OF CLAIM: \$4,172.00

ADDITIONAL ACTIONS CONTESTED:

VIOLATION DATE:
 NOTIFICATION DATE:
 2ND NOTICE ASSESSMENT DATE:
 AMOUNT OF ASSESSMENT:
 CONTRACTOR NAME - INVOICE NO. - DATE:
 AMOUNT OF CLAIM:
 MEMO DATE – INVOICE NO.:

HISTORY:	DAMV 4/20/2016	Trash Removal 4/20/2016	Board up 4/20/2016	Red Tagged 4/20/2016
	Grass Violation 6/06/2016			

CITATIONS IN PREVIOUS YEAR:

CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: This property was cited for a trash violation on 4/20/2016 with a compliance due date of 4/27/2016. The officer rechecked the property on 4/28/2016 the violations were still present and they were submitted to the contractor for removal. The claimant came into our office on 5/01/2016 to ask the Premise Inspector for an extension and she informed the claimant that the trash had already been submitted to the contractor for removal and it was who ever got there first to remove the violations. The contractor arrived on 5/17/2016 and a cleanup was performed and this office received the invoice from the contractor along with 45 pictures of before and after cleanup photos. A billing notice was mailed to the owner on 5/30/2016 letting him know that the contractor cleaned the property and an assessment was charged to the property, the billing notice also explains the appeal process. The claimant also received a tax bill in December of 2016 letting him know that the unpaid assessment had been added to his property taxes and they had 30 days in which to file a claim the claimant did come into our office when he paid his delinquent taxes and we informed him of the pictures which he disputed. This office recommends denial of the claim due to the claimant not filing a claim within the 30 days of the assessment.



City of Lansing

OFFICE OF THE CITY ATTORNEY

Claim Form – Special Assessments

1466

Please provide the following information so we can contact you regarding your claim.

NAME: ALEX Achonwa A. DATE: 07/09/17
 MAILING ADDRESS: 1918 E. Kalamazoo St
 CITY: Lansing STATE: MI ZIP CODE: 48912
 TELEPHONE: Home () 517 492-1918 Work () 517-492-1918
Cell - 517-775-3381

Please provide the following information on the incident(s) for which you are filing a claim. IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW, WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM.

ADDRESS: 6402 S. Washington PARCEL NO. 33-01-05-08-285-002
 DATE OF INCIDENT: 05/31/2016 AMOUNT YOU WERE BILLED: 4,172.00
 TOTAL AMOUNT YOU ARE CONTESTING: 4,172.00
 TYPE OF ASSESMENT: Trash & Fees + Contractor Charge

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

1) Trash and Debris, plastic, gas tank and more waste removed with the help of the 4-wheel truck. The only lumber in the yard is the water treated lumber for construction.

2) The Contractor Confiscated my property
 3) Even after we removed all the said rubbish the city bill me the initial assessment. The Contractor have no picture of actual work done.

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.jsp



Mayor Virg Bernero

**LANSING FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE
Code Enforcement Section**

316 N. Capitol Avenue Ste. C-2

Lansing, MI 48933

Phone: 517-483-4361

Fax: 517-377-0100

29 April 2016 Tried returning call from Alex @ 517-775-3381 Left voice mail.MJ

1 May 2016 Alex stopped in this morning asked for an extension I explained to him this has already been submitted to the contractors so at this point there is nothing I can do and that it would be a race between him and the contractors.MJ

16-T020



**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

**ACHONU ALEX A or Current Occupant
1918 E KALAMAZOO ST
LANSING, MI 48912**

**Violation Date: 04/20/2016
Violation Location: 6402 S WASHINGTON AVE
Parcel No: 33-01-05-08-285-002
Compliance Due Date: April 27, 2016**

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Cement debris

Violation: Brush & Tree Limb debris

Violaton: Deteriorated Pallets

Violation: Deteriorated metal product

Violation: Plastic Container(s) debris

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Violation: Motor vehicle parts debris

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: **Meredith D Johnson (517) 483 6849**

"Equal Opportunity Employer"

Taxpayer's Copy

CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

Invoice No.: 00074482

Date: 05/24/2016

Record: E16-04194

ACHONU ALEX A

1918 E KALAMAZOO ST

LANSING, MI 48912

TOTAL AMOUNT DUE**\$4,172.00**

Item Category	Item Description	Amount Due
Code Compliance	Trash - Admin Fee	\$265.00
Code Compliance	Trash - Contractor Charge	\$3,907.00
Total Amount Due		\$4,172.00



CITY OF LANSING
AFFIDAVIT OF DISCLOSURE

RECEIVED
 2017 SEP 14 PM 2:37
 LANSING CITY CLERK

TO: CITY CLERK

DATE: August 25, 2017

I Karla Osborn make the following disclosure under oath:
 (Name)

PLEASE CHECK THE BOX AND FILL IN THE APPROPRIATE BLANKS FOR EACH OF THE FOLLOWING ITEMS

- | | Yes | No | |
|----|-------------------------------------|-------------------------------------|--|
| 1. | ☒ | ☐ | I am an ☐ elected or ☐ appointed ☒ officer or ☐ employee of the City of Lansing holding the position of <u>Police Officer</u> in the <u>City of Lansing Police</u> Department |
| | ☐ | ☒ | I am an immediate family member related to an elected or appointed officer or employee of the City of Lansing named _____, holding the position of _____ in the _____ Department |
| | ☒ | ☐ | I am a Business Associate of an elected or appointed officer or employee of the City of Lansing named <u>Paul Blasinger</u> holding the position of <u>Sergeant</u> in the <u>City of Lansing Police</u> Department. |
| 2. | ☐ | ☒ | I may derive income or benefit directly or indirectly from the bidding of, negotiation of, solicitation of or entry into a contract with the City or from and City action detailed below. (Charter 5-505.1) |
| | ☐ | ☒ | I may have a conflict between a personal interest and the public interest, the nature of which is disclosed below. (Charter 5-505.2) [Chapter 290.04(I) of the Code of Ordinances] |
| | ☐ | ☒ | I may have a financial interest in a matter proposed to be acted upon by the City of Lansing as described below. [Chapter 290.04(I) of the Code of Ordinances] |
| | ☐ | ☒ | I make this disclosure because of a possible appearance that I may be in violation of or in conflict with the City of Lansing Ethics Ordinance as provided for in the Code of Ordinances and in the City Charter. |

3. My City of Lansing position is:

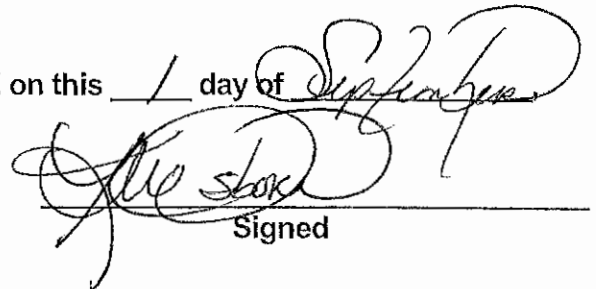
☒ Full-time ☐ Part-time (less than 25 hours/wk) ☐ Unpaid

4. PLEASE DESCRIBE IN DETAIL YOUR REASON(S) FOR SUBMITTING THIS DISCLOSURE AND EXPLAIN WHY YOU THINK A CONFLICT MAY/MAY NOT EXIST.

I am submitting this disclosure based on departmental guidelines. There are no perceived conflicts of interests. I will be providing general personal safety consulting.

I hereby certify that this disclosure is complete and accurate to the best of my knowledge, information and belief.

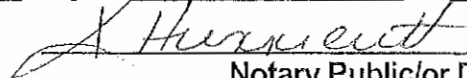
The foregoing Affidavit of Disclosure was executed on this 1 day of September, 2017.


Signed

State of Michigan, County of Ingham

Subscribed and sworn to before me this 1st day of September, 2017

K HUNNICUTT
NOTARY PUBLIC - MICHIGAN
SHIAWASSEE COUNTY
ACTING IN THE COUNTY OF Ingham
MY COMMISSION EXPIRES JUNE 8, 2023


Notary Public/or Deputy Clerk
Shiawassee County, Michigan
My Commission Expires: 6-8-2023

ATTACHMENT TO AFFIDAVIT OF DISCLOSURE

Please provide additional information about your outside business or employment. Of special interest to the Board is how the activities of the business or employment may directly or indirectly affect the City. This disclosure is about information and is not an indication of any anticipated conflict of interest or suspected wrongdoing. Therefore, please describe for the Board what it is you actually do and be detailed and specific. You are not required to limit your disclosure only to the following questions. For each business, include in your answer such things as:

- What is the form of your business entity and what percentage do you own? _____

Contract employee for Kume Training & Consulting ;
0 %

- Are you self-employed? *No*

- Who is your employer, if applicable? *Kume Training + Consulting*

- What are the things you actually do in the business? _____

Personal Safety Consulting

- Who are your clients and who receives your goods or services? _____

Private Citizens & clients of Kume Training

- How and where are your services performed? _____

Classroom Scenario & presentations in the Mid-Michigan Area

- How often do you do outside work?

2 or 3 hours Month

- Does your business or employer contract with the City?

NO

- In performing your business or outside employment, do you use any City facilities or equipment?

NO

If so, describe:

- Is any of your business or employment conducted in the City? If so, describe:

Services may be provided at their private property which may be within the Lansing City limits

- Does your business' advertisement or circulars, if any, contain any reference to the City or your City employment?

NO

- Is there any additional information that you believe would assist the Board of Ethics in its review of your business or personal activities for potential conflicts of interest? If so, please describe:

NO

In providing this additional information, the Board of Ethics asks that you give special attention to the Conflicts of Interest section of the Charter found at 5-505.1 – 5-505.3. A copy is enclosed for your convenience.

LANSING CITY CHARTER

(excerpt)

5-505 CONFLICT OF INTEREST

.1 At least ten (10) days prior to the first of any of the events set forth in (A), (B), (C), (D), and (E) below, a City officer or employee who may derive any income or benefit, directly or indirectly, from a contract with the City or from any City action, shall file an affidavit with the City Clerk detailing such income and benefit to be derived:

- (A) The bidding of the contract;
- (B) The negotiation of the contract;
- (C) The solicitation of the contract;
- (D) The entry into the contract;

(E) Any City action by which the City officer or employee may derive any income or benefit, directly or indirectly.

The above provisions shall not apply to individual or collective bargaining agreements pursuant to which a City officer or employee directly or indirectly receives income or benefits in the form of official remuneration as an officer or employee, or any City action pursuant to which a City officer or employee directly or indirectly receives income or benefit as a member of the public at large or any class thereof. At the first regularly scheduled City Council meeting following the filing of an affidavit pursuant to this section, the City Clerk shall notify the City Council of such filing. In particular cases and for good cause shown, the Board may waive the ten (10) day prior notice requirement contained herein.

.2 An officer or employee who has any other conflict between a personal interest and the public interest as defined by State law, this Charter, or ordinance shall fully disclose to the City Attorney the nature of the conflict.

.3 Except as provided by law, no elective officer, appointee or employee of the City may participate in, vote upon or act upon any matter if a conflict exists.