

**REGULAR MEETING OF
BOARD OF PUBLIC SERVICE
MAY 11, 2023**

PRESENT: Thomas Hickson, Nancy Mahlow, Hugh McNichol, Jason Wilkes, and Ronald Wilson

ABSENT: Samara Morgan

STAFF: Andrew Kilpatrick, Nicole McPherson, Keith Moss, and Mitch Whisler

VISITORS: None

1) CALL TO ORDER:

Chair Hickson called the meeting to order at 11:31 a.m., at the City of Lansing Wastewater Treatment Plant.

- a. Roll Call
- b. Excused Absences: Samara Morgan
- c. Nichole McPherson, new City of Lansing Engineer, was introduced by the Director.

2) ADJUSTMENTS/APPROVAL OF THE AGENDA:

Chair Hickson requested approval of the agenda, Mr. Wilson moved, Mr. McNichol seconded, MOTION CARRIED UNANIMOUSLY, to approve the agenda as submitted.

3) APPROVAL OF BOARD MINUTES:

April 13, 2023

Chair Hickson requested approval of the minutes, Ms. Mahlow moved, Mr. Wilkes seconded, MOTION CARRIED UNANIMOUSLY, to approve the minutes as submitted.

4) CITIZEN COMMENTS ON AGENDA ITEMS: None

5) ACTION ITEMS:

Traffic Requests:

Denied Requests -

Engineer Report #18-018 Traffic Control Request: Palmer Street and Astor Avenue.

Engineer Report #18-024 Traffic Control Request: Hepfer Road and Stratford Avenue

Engineer Report #20-06 Traffic Control Request: Kipling Boulevard and Lasalle Gardens

Traffic Investigation Report #20-07 Traffic Control Request: Deerfield Avenue and Hillcrest Street

Mr. Wilson moved, Mr. Wilkes seconded, MOTION CARRIED UNANIMOUSLY, to approve the city recommendation to deny the requests.

Approved Requests –

Engineering Report #18-027 Traffic Control Request: Donald Street and Everettdale Avenue

Mr. Wilson moved, Ms. Mahlow seconded, MOTION CARRIED UNANIMOUSLY, to approve the city recommendation of upgrading the existing yield signs to stop signs.

Approved Requests continued –

Engineering Report #20-05 Traffic Control Request: Joshua Street & Kaynorth Road

Mr. Wilson moved, Mr. McNichol seconded, MOTION CARRIED UNANIMOUSLY, to approve the city recommendation of installing a yield sign.

Report of the Secretary #22-03 Traffic Control Request: Traffic signal Removal Study – North Grand River Avenue and Willow Street. Mr. Wilson moved, Mr. McNichol seconded, MOTION CARRIED with a 4 to 1 vote to approve the city recommendation of replacing the traffic signal with four-way stop signs.

6) REPORT OF OFFICERS:

Traffic Engineering Division: A written report was distributed.

Mr. Whisler gave a brief overview of the report. Discussion and questions followed.

Wastewater Division: A written report was distributed.

Mr. Moss gave a brief overview of the report. Discussion and questions followed.

7) DIRECTOR'S REPORT:

Director Kilpatrick reported on the following: signal removal, budget cuts, new hiring specialist, grants, CSO, street, bridges, and sidewalk projects.

8) UNFINISHED BUSINESS:

Revised rules of the Board to adjust for quorum – new language was provided. The board requested it be inserted into the rules for approval at the next meeting.

9) NEW BUSINESS:

OCA Ethics Training for Boards and Committees – five of the six members completed the training.

Discussion of Budget Resolutions FY24/25 will begin next month.

Election of Officers will be July meeting.

10) COMMUNICATIONS AND INFORMATION ITEMS: None

11) ITEMS FOR THE SUSPENSION OF THE RULES: None

12) PUBLIC COMMENTS ON NON-AGENDA ITEMS: None

13) ADJOURN:

The meeting adjourned at 12:43 p.m.

Respectfully submitted by,
Janette Tate, Recording Secretary