AGENDA

Committee of the Whole
AGENDA FOR JUNE 12, 2023 AT 5:30 PM

Lansing City Hall, Tony Benavides Lansing City Council Chambers
124 W. Michigan Avenue, 10th Floor
To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.

Council Member Wood, Chairperson
Council Member Garza, Vice Chairperson

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
   A. May 22, 2023
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Presentations:**
   B. Chief Strategy Officer City Update
6. **Discussion/Action:**
   C. RESOLUTION - Fiscal Year 2023-2024 BUDGET AMENDMENT
   D. DISCUSSION - Fiscal Year 2023-2024 CITY COUNCIL Operating Budget Amendment
7. **Other**
8. **Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

DRAFT

MINUTES
Committee of the Whole
Monday, May 22, 2023 @ 5:30 p.m.
Tony Benavides Lansing City Council Chambers

CALL TO ORDER
Council President Wood called the meeting to order at 5:30 p.m.

PRESENT
Council Member Carol Wood
Council Member Jeremy Garza
Councilmember Adam Hussain
Councilmember Peter Spadafore
Councilmember Patricia Spitzley
Councilmember Brian T. Jackson
Councilmember Jeffrey Brown
Councilmember Ryan Kost

OTHERS PRESENT
Sherrie Boak, Council Office Manager
Jim Smiertka, City Attorney
Lisa Hagen-Lawrence, City Attorney
Desiree Kirkland, Finance Director
Jackson Mills, Finance
Mayor Schor
Jane DiSessa, Mayor’s Office
Stan Schuck
Loretta Stanaway
Michael Lynn
Erika Lynn
Scott Bean, Mayors Office
Libby Rice
Farhan Sheikh-Omar
Tamara Carter

Minutes
MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE MINUTES FROM MAY 11, 2023.
MOTION CARRIED 8-0.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE MINUTES FROM MAY 15, 2023.
MOTION CARRIED 8-0.

Public Comment
Council President Wood referenced conversations in the public about the $1.9 million in the veto from the Mayor. These funds were not hidden in the budget but part of the last minute adjustments and not caught by the Internal Auditor or Budget Controller until passage. Council President Wood acknowledged that she is the Council member that provided the budget information and would take responsibility for what was presented to Council.

Mr. Carnegie spoke about the crime going on in the City speaking directly to Council Member Hussain.

Mr. Shuck spoke on the budget, position vacancies that are not being filled, and fees.

Mr. Stanaway spoke on the warming and cooling centers in the budget, speaking in support of the necessity for them. She then spoke on the Parks and Recreation budget cuts and hopes the budget carry forwards will help the department.

Mr. Lynn acknowledged Council President Wood for the earlier statement and asked where those funds were going to be going. He then acknowledged that the Mayor went against his word that he stated earlier, and the transparency in the process. Mr. Lynn then asked for the CSO attend a meeting for the breakdown on the spending to see where funds are being saved.

Mr. Nick Zande spoke on budget cuts, and disapproval of the action of the veto.

Ms. Lynn acknowledged the earlier statement by Council President Wood, and how the budget discussions were done jointly with the Council leadership and the Mayor. She supported the effort that was put forth in the budget, amendments and the process.

Ms. Rice acknowledged the earlier statement and the response to the public concerns.

Mr. Sheikh-Omar spoke on the timeline of the budget process, his opinion on lack of transparency. He spoke in opposition to the process taken by the Mayor during the budget. He asked Council to start the process all over, in addition to obtain the warming centers proposed.

Ms. Carter spoke on her budget concerns and the City being over budget. She then spoke in support of the amendments that Council made.

Discussion/Action
RESOLUTION – Set a Public Hearing; Re-Adopting the Codified Ordinances
Council President Wood explained that this resolution is something Council has stated they will do annually with the budget.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING FOR JUNE 12, 2023. MOTION CARRIED 8-0.

RESOLUTION – Annual Training Requirements; All City Boards and Commissions training on the Ethics Ordinance, conflicts of interest, and the Open Meeting Act
Council President Wood explained this was done last year and Council requested it be done annually.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR THE ANNUAL TRAINING REQUIREMENTS FOR ALL CITY BOARDS AND COMMISSIONS.

Council President Wood asked the OCA if Boards and Commissions have received the training. Mr. Smiertka stated it is the intent that they will, but at this time cannot confirm the time all of them received the training.

MOTION CARRIED 8-0.

DISCUSSION/ACTION – Fiscal Year Budget 2023/2024 Veto Discussion
COUNCIL MEMBER HUSSAIN MADE A MOTION TO APPROVE THE RESOLUTION ON THE VETO OVERRIDE.

Council President Wood asked to be recused from the discussion and veto override consideration due to a conflict with her job at RSVP Senior Corps because there is a conflict with the budget and veto that effects funding that impacts RSVP which would put her in violation of State and Federal filing regulations on behalf of RSVP. RSVP does have an active contract with HRCS and a contract for the upcoming for FY 2023/2024 and part of those contracts funds are used for match money with the Federal government, and she is not allowed to have it perceived by the Office of Integrity with the Federal government to appropriate those dollars. If that has been deemed a factor, the Federal government will reduce the funds to RSVP.

Council Member Jackson spoke in opposition to the recusal because he believed it is only on the veto, not on the funds themselves and his belief is that a recusal is the easy way out. Council President Wood acknowledged that statement but stated she would not error on that if there is potential that the Federal government would withhold funds to RSVP. In the veto it speaks to HRCS twice.

Council Member Spitzley acknowledged that the veto contains funds back into the operating budget. She then spoke briefly on her need for recusal also for her career with Racer Trust. Council Member Spitzley then spoke briefly on the Council budget that was to be 10% cuts, and now the veto is contains funds that was agreed upon. Council Member Spitzley then acknowledged she will need to be recused as well because she could not jeopardize her job, and this is not the easy way out. It was proposed to Council that the Mayor would bring carry forwards later and it was not.

Mr. Smiertka said OCA did an analysis on conflict of interest, if there is no conflict demonstrated, or if there is a conflict raised, all members present must vote except the person of conflict and then majority.

Council Member Spitzley stated this about the veto. Council President Wood stated it used to be 6 votes for conflict of interest. Mr. Smiertka stated conflict is majority of balance. Council Member Spitzley asked if 2 recused, there are still 6 needed to override the veto. Mr. Smiertka confirmed 6 to override veto.

MOTION BY COUNCIL MEMBER WOOD FOR APPROVAL TO BE RECUSED FOR CONFLICT OF INTEREST DUE TO THE BUDGET FUNDS IN HRCS IN THE VETO THAT AFFECT FUNDING AT HER JOB WITH RSVP SENIOR CORPS. MOTION CARRIED 7-0.

Council Member Spitzley asked to be recused from the discussion and veto override consideration due to a conflict with her job at Racer Trust because there is a conflict with the Economic Development and Planning budget and veto that effects funding that impacts Racer Trust.

Council Member Brown asked for clarification on the veto, and asked if it was the Council budget. Council President Wood explained it is the document submitted from the Mayor.

Mr. Smiertka stated the question is can the veto be overridden, and it is a straight question and cannot be separated out.

Council Member Hussain stated his frustration with the veto language, and then spoke briefly on conflicts of interest.

Council Member Spitzley stated she signed a contract with her employer that stated once she was a Council Member she could not act on anything in the City.

Council Member Brown asked Council President Wood how Council Member Spitzley is assigned to the Chairperson on the Committee on Development & Planning. Council Member Spitzley stated she would recuse at the Committee if there was a project and is on the Committee because she has the knowledge of development and planning. Council Member Spitzley then submitted her resignation from the Committee on Development & Planning.

MOTION BY COUNCIL MEMBER SPITZLEY TO APPROVAL TO BE RECUSED FOR CONFLICT OF INTEREST DUE TO BUDGET FUNDS IN ECONOMIC DEVELOPMENT & PLANNING THAT AFFECT FUNDING FOR HER PLACE OF EMPLOYMENT AT RACER TRUST. MOTION FAILED 2-5.

Council Member Spitzley asked Ms. Linden where the funds are for the warming center. Ms. Linden stated that with the veto there are no funds. Council Member Spitzley stated the Mayor cannot guarantee that the State funds will be allocated, she then asked if HRCS had carryforwards. Ms. Linden stated she has not seen carry forwards yet. Council Member Spitzley asked if Council would consider for funds for the warming center in any future carry forwareds. Council President Wood noted that when an amendment comes through Council they cannot adjust funds but can vote up or down on the Mayor's proposed amendments and carry forwards. Ms. Linden confirmed there are currently no funds for the centers, and there are no carryforward funds available now, however should get them 3 weeks, but that submitted is up to Finance because they are preparing it.

Council Member Spitzley stated her frustration again with the media posting of a "Council budget", when it was represented as Council but it was the Mayor's budget with discussions with the Council President. Council Member Spitzley then noted the veto did not replace any funds to Parks and Recreation, but a statement was made by the Mayor to backfill, however they did not get any. She then expanded on the process where the amendments could have been veto, but the Mayor had an agreement that was not upheld.

Council Member Hussain stated the amendments were included in the veto and then revenues exceeded expenditures, so the Mayor's veto put funds back in. He then spoke in support of the override of the veto, and explained why with added capacity of services there have not been cuts in redundancy and efficiencies.

Council Member Jackson acknowledged what happens with budget discussions and ideas that have been proposed in the past but not have things off limits. The work done by Council President Wood was acknowledged because of the good faith attempt to address the deficit, and when the Mayor did not have a plan for a multi year deficit, this attempt at addressing it appeared to start the process.

Council Member Brown spoke in frustration in the budget and veto process, and disappointment in fighting over a basic need of a warming and cooling center. He then spoke on the frustration of the lack of a plan moving forward from the Administration and the needs stated to Council from the constituents. He then referred to the Internal Auditor memo which stated the reversal of the budget amendments and his frustration on the lack of respect for the work they did.

Council Member Kost asked OCA, if the veto is override, what happens with the $1.9 million funds. Mr. Smiertka stated if override it would not be allocated. Council President Wood clarified the Mayor would make the recommendation for appropriation and Council would vote on that. Council Member Kost asked if overriding would not allocate any funds, therefore he believed there are no funds that would a benefit for a conflict of interest determination and recusal. Mr. Smiertka stated Council Member Spitzley was recused at the original budget and was recused so this is a carry forward on that recusal.

Council Member Spitzley stated she has asked and been recused for 8 years; Council is either recused from budget or not recused. She then expanded on her statement, noting the Mayor could have set aside funds for a warming center in the veto, but did not and there appears not be priorities. The $1.9 million could have been used to shore up the budget and provide the warming centers.

Mr. Smiertka clarified, the veto allocates the funds, if the veto is overridden it is not allocated. Council Member Hussain then added, that if the override passes then the Mayor comes back with the fund allocation to Council.

Council Member Brown stated Ms. Hagen Lawrence had just stated to him that if veto is overridden then $1.9 million will come back to Council.

Council Member Spitzley asked if the veto overridden, for the warming center to stay in the budget. Council President Wood stated the Mayor would have to bring all appropriations to Council for a vote.

COUNCIL MEMBER KOST MADE A MOTION TO CALL THE QUESTION. MOTION CARRIED 7-0.

MOTION ON THE RESOLUTION TO OVERRIDE VETO CARRIED 6-1. 1 RECUSSAL.

Adjourn
The meeting adjourned at 6:43 p.m.
Respectfully Submitted by,
Sherrie Boak, Recording Secretary,
Lansing City Council
Approved by the Committee

March 20, 2023

RE: Public Safety Consolidated Facility – Quarterly High Level Cost Model Narrative

The Christman Company has updated the cost model for the Public Safety Bond Election based on the current departmental programming provided by Hobbs + Black Architects and BKV Group on March 14, 2023. We have reviewed the new facility and renovation program and have run an independent review of the costs based on the timelines presented and what the team is working to accomplish.

Our Cost Model was based on the following scope:

A. New Construction – Consolidated Facility
   a. Police Department Headquarters relocation from Wise Road and Downtown Locations
   b. Fire Training Center
   c. Relocation of Fire Station No. 9
   d. Relocation of 54A District Court
   e. Relocation of Detention Center for PD and District Court.
   f. Relocation of Fire Department Executive Administration from Fire Station No. 1
B. Renovations
   a. Update of Fire Station No. 2
   b. Update of Fire Station No. 8
C. Alternates priced out for consideration include
   a. Police Out Building for Dive, Radio Lab & Fleet Maintenance Support
   b. Police Range & Special Tactics / Rescue Team
   c. Police Command Vehicle Storage
   d. Demo of Existing SWOC Building
   e. Expanded Sitework for the SWOC property
   f. Enhanced Fire Training Facilities
   g. Upgrade Fire Station No. 2 to a complete replacement in lieu of renovation
   h. Add Carports and Solar Panels

Based on the information currently presented by Hobbs + Black Architects and BKV Group, we believe this is financially viable with reasonable assumptions and timeline. As the Construction Manager on this project, we believe we can build the new construction and renovation projects under the timeline and budget of $175M.

Sincerely,
The Christman Company

Patrick Schrauben
Senior Project Manager

cc: Robert Crowe, The Christman Company, Vice President

MEMO TITLE:	River Caddis Development DRAFT Quarterly Update
TO:	Shelbi Frayer
FROM:	John McGraw
DATE:	March 23, 2023

CURRENT PROJECT STATUS

Over the past decade the City of Lansing had completed several studies examining the conditions of the existing public safety buildings as well as analysis of possible sizes required for the courts, fire and police operations. The first task of the Hobbs + Black / BKV Group team was to become familiar with all past studies as a base starting point. Working with River Caddis the planning team established a series of steps with the Courts, Fire Department and Police Department to review and confirm the required operational spaces that will meet the user groups need now and into the future. These steps involved:

- Familiarity with past studies
- Touring the existing facilities
- Space program development
- Tours of newer similar facilities
- Meetings, reviews, and confirmation by the user groups (court, fire and police)

For the past 4 months since the approval of the public safety bond, River Caddis and the planning team of Hobbs + Black / BKV Group team has been working with the city and the various departments to accomplish these steps.

BKV Group team has specialists that have spent their entire career in the planning and design of these types of facilities. The courts planning was led by Henry Pittner, AIA, fire station and training planning lead by Craig Carter, AIA and police planning lead by Bruce Schwartzman, AIA and Paul Michell, AIA.

PROJECT LOCATIONS

The project consists of six construction projects on three different sites. The largest site is located on the 2400 block of South Washington Avenue on land adjacent to and north of South Washington Office Complex (SWOC) - the newly acquired former McLaren Healthcare Corporation remote parking site. This site will house separate buildings for the following buildings:

- New Public Safety Building (new Police Headquarters and lock-up, Fire Administration and Fire Marshal's Office, and the new 54A District Court with Court Administration and Probation Services)
- New Fire Station No. 9
- New Fire Training Campus including Training Facility and Drill Tower and Associated Props
- Joint Police / Fire Out-Building housing large equipment, reserve apparatus, and trailers, etc.

The other sites are specific to fire station remodeling and additions to:

- Remodeling and addition of Fire Station No. 8 located at 815 Marshall Street

- Remodeling and addition to Fire Station No. 2 located at 2114 N Grand River Avenue
- Station No. 1 located at 120 Shiawassee Street was originally scheduled for remodeling of the Fire Marshal's office areas, however, the remodeling has been eliminated since they are moving to the new Public Safety Building.

PROGRAMMING

The space programming exercises started with understanding the information in previous studies, and while this is valuable it is critical that the planning team review this data with a critical eye to assure the city that what is ultimately built will appropriately accommodate the current and long-range needs for the courts, fire, and police. The team toured the existing facilities to understand operational flows, staff relationships and general staff uses. We took existing plans of the courts in city hall, the police in city hall and at the police operations center, and the fire department plans for stations 1, 2, 8 and 9. The team used these plans to review existing operational relationships, existing areas, and current shortcomings. In conjunction with reviewing the existing facilities the planning team accumulated data on operations, such as calls of service, caseloads, fire apparatus and staffing data.

Initial new space programs were developed for courts, fire and police based on the data accumulated and information from initial reviews and meetings. To further help confirm that the areas and information being proposed was appropriate and adequate to accommodate Lansing's operational requirements River Caddis and the planning team toured a number of newer facilities. The tours are used to review efficient operational flows, room sizes as compared to the proposed space program and current security and safety planning initiatives. Programming is based on all information collected and observed but also based upon what is standard in the industry for space needs, health & wellness, and emerging public safety and criminal justice design trends. What emerges from this process is a program tailor fit to the Lansing but rooted in standards for modern and public safety and justice facilities that will be expected to deliver crucial services to the community for decades to come with flexibility, efficiency, durability, and resiliency.

Court Programming

The new courthouse program is based on the requirements of The Michigan Courthouse: A Planning and Design Guide for Trial Court Facilities" administered by the State of Michigan State Court Administrative Office and produced by the Michigan Supreme Court, and through interviews and discussions with the 54A District Court judiciary, court administration, probation, and security on their specific requirements on operations and space. The court standards address all requirements for the courts in detail. Program drivers include:

- Separate and distinct circulation paths for the public, judges and staff, and in-custody defendants (adult and juvenile) help to achieve the efficient and safe movement of people throughout the building. To accommodate the needed circulation patterns, the courthouse is organized into areas that are similar in function, operational needs, physical characteristics, and access requirements. There are five distinct zones that should be present in all courthouses: 1) public zone, 2) interface zone, 3) private staff zone, 4) Secure in custody zone, and 5) Service Zone.
- Accessibility for the entire building and components within the courtrooms

- Security including a single point of entry for the public, weapons screening, intrusion detection, and secure parking for judiciary and staff.
- Growth management strategies to adapt to future changes in operations, organizational structure, technology, and communication requirements.
- Design criteria requirements summarized for room sizes, configurations, and technology summarized for courtrooms and magistrate's hearing rooms, judge's chambers, court administration, prosecuting attorney (city and county), probation office, and judicial support functions such as jury assembly, staff lounge, library, law enforcement waiting, and prisoner holding / transport.

Fire

Programming for the Fire Department focused on upgrading/ replacing facilities to extend lifespan out to 2075 and beyond. To achieve this, the team is planning for reasonable future growth and working to make the buildings easy to remodel or expand in the future. Program drivers include:

- Compliance with building codes
- Compliance with NFPA Standards and OSHA Standards
- Maintaining fast response to the apparatus from all areas of the building.
- Flexibility to meet the requirements of ever-evolving fire apparatus
- Supporting workflows resulting from the operation of an All-Hazards response model, including fire suppression, ambulance response, and alternative vehicle response from every station, with hazmat response, rescue response, and technical rescue response distributed among stations as appropriate.
- Supporting the training needs of an All-Hazards response model, including day-to-day muscle memory training at the stations, more intensive in-service training for current staff at a centralized facility, detailed training for specialty disciplines, and months-long training for new recruits to Firefighter 1 and Advanced EMT/ Paramedic standards.
- Reducing exposures to cancer-causing chemicals
- Reducing the risks of heart disease
- Reducing the impacts of sleep deprivation on mental and physical health
- Supporting mental health and camaraderie
- Supporting the physical conditioning necessary for the job, including strength, agility, flexibility, and endurance
- Supporting a diverse workforce and providing appropriate personal privacy
- Making the facilities as resilient as possible to continue functionality under adverse conditions, including features like daylighting, emergency generators, superior thermal performance, PV-readiness, natural ventilation, etc.
- Supporting welcoming but secure interaction with the public in pursuit of overall Community Risk Reduction goals

Police

Police programming is based upon national best practices and trends in the industry. Prudent long-term planning dictates an ability for the department to grow for decades to come. A twenty-year planning period is typical and was used for the Lansing police program. Evolutions in law enforcement operations and the growth of Lansing is subject to excessive unknowns beyond that planning period, but a facility and site planned with long term growth and flexibility will allow the department to address those long-term changes in policing as they come. Program drivers include:

- Current and future staff needs and accommodation of growth.
- Critical adjacencies between divisions, staff, and work areas to achieve efficiency.
- Opportunities for your new facility to provide community engagement and outreach.
- Evidence chain-of-custody and proper storage solutions.
- Privacy and confidentiality.
- Detainee intake, processing, holding, and release – including separation of males, females, and juveniles.
- Separation of victims, witnesses, and offenders.
- Protection of staff at public contact points.
- Security and surveillance systems.
- Building technology, network, and audio/visual systems.

PROGRAM REFINEMENTS

The refined space programs were then reviewed with the user groups, courts, fire, and police to confirm that the space information reviewed was properly reflected in the new space programs. The user groups were provided with copies of the prepared space programs for review. This was then followed up with River Caddis and the Hobbs + Black / BKV Group planning team meeting with each department to review and confirm that information being proposed.

To properly address all initial planning aspects the planning team developed parking requirements analysis based on staffing and public operations. This analysis identified 614 total staff parking and 170 total public parking spaces at the combined public safety facility.

In the City's initial planning with River Caddis in helping to move the projects forward for the public safety bond the following areas were identified:

- Fire Station #9 Replacement
- Fire Training
- Fire Executive Admin
- Fire Station #1 Renovation
- Fire Station #2 Renovation
- Fire Station #8 Renovation
- District 54A Courts (w/ lock up)
- Police Department

The areas identify in the current space programs for these facilities is:

- Fire Station #9 Replacement – 21,738 gross square feet
- Fire Training – 21,875 gross square feet
- Fire Executive Admin – 11,261 gross square feet
- Fire Station #1 Renovation – determined station 1 was adequate and would remain as is
- Fire Station #2 Renovation – 10,337 gross square feet
- Fire Station #8 Renovation – 18,096 gross square feet
- Distrct 54A Courts – 58,623 gross square feet
- Police Department (w/ lock up) – 143,386 gross square feet

The following are brief summaries of the changes that have been incorporated for the user groups based on current operational requirements:

Courts

- Addressing Michigan court standards.
- Additional courtroom space to accommodate planned growth.
- Addition of grants program spaces for domestic violence and eviction diversion programs.
- Increased parking requirements.

Fire

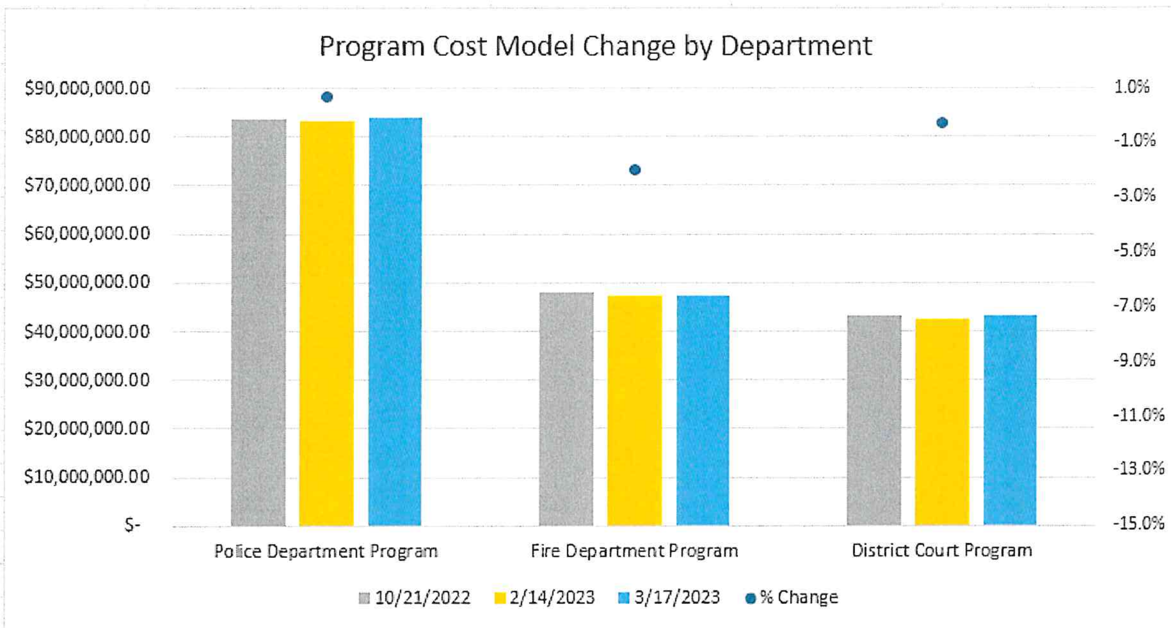
- Addressing NFPA and OSHA standards.
- Additional training requirements.
- Increased ability to address cancer control and health and wellness initiatives for the crew.
- Increased parking requirements.

Police

- Move of lock-up from courts program to police program to reflect how the City staffs and operates the holding component of the project.
- Addressing best practices in joint city/county holding and prisoner circulation.
- Increased police training requirements.
- Increased police department community and social services.
- Required fleet, staff, and equipment parking.
- Joint-agency task force space requirements.
- Evolutions in CSI, computer forensics, and evidence processing/storage requirements.
- Additional space needed to accommodate technology and flexibility in operations.

COST COMPARISON PRE & POST BOND

The Christman Company has worked hand-in-hand with River Caddis and the Planning/Design teams to update the cost analysis in real time to confirm the Public Safety Projects financial viability. Since the River Caddis presentation to Lansing City Council, the project costs have fluctuated less than 2.5 percent between all departments while increasing efficiency and solving for more needs. The following graphic is a illustrative representation of multiple models over the projects process.



Attached is a letter from Christman Company confirming the project budget and feasibility at this stage in the projects life cycle.

NEXT QUARTER LOOK AHEAD

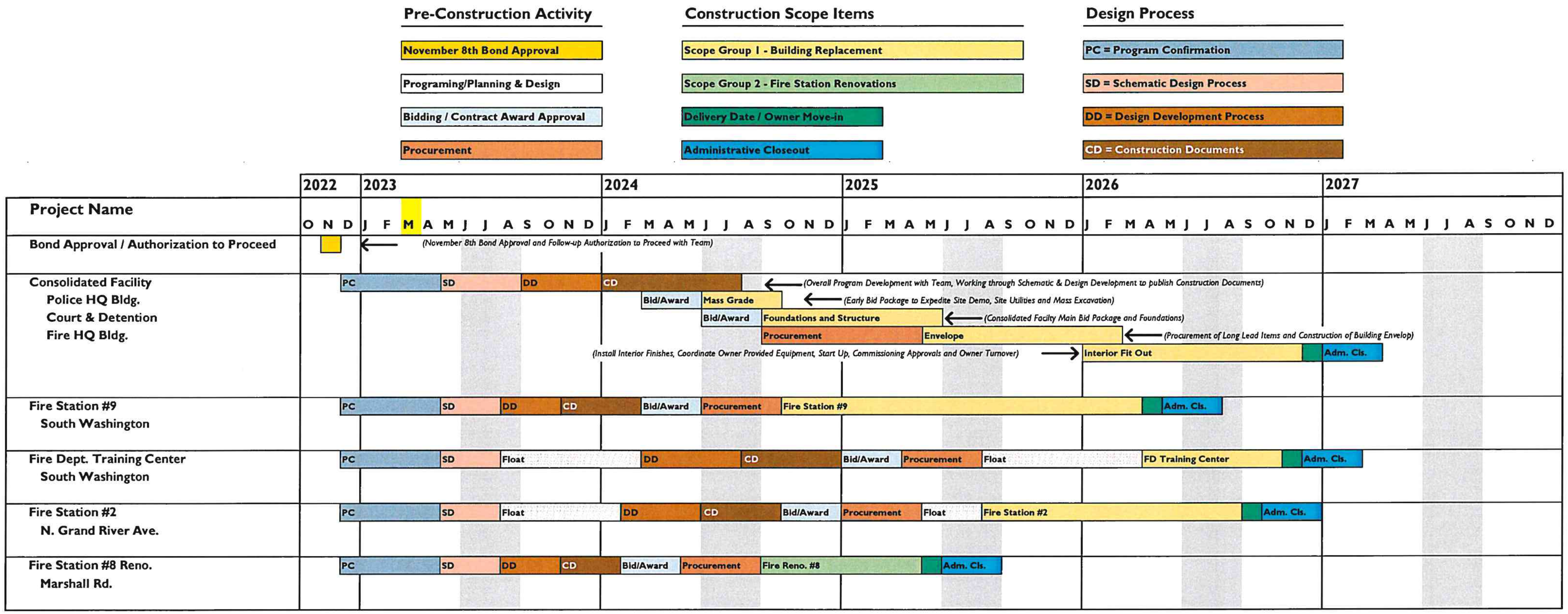
The following are milestone activities occurring during the next quarter.

- Facility tours for courts and fire department;
- Programming and Planning Presentation to Departments and City Leadership;
- Authorization for schematic design week;
- Schematic Design for all projects;
- Series of design meetings with courts, police, and fire department to develop site plan, floor plans, exterior image, and building systems;
- Schematic Design pricing and schedule updates;
- Schematic Design Presentation to the Departments and City Leadership;
- June 2023 - City Council Quarterly Project Status Update.

City of Lansing

Public Safety Project (Preliminary)

3/20/2023



Andy Schor, Mayor

CITY OF LANSING, MICHIGAN

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**The City of Lansing prepared this presentation and should be viewed in conjunction with any oral briefing provided and any related materials and documents.*

COMMUNITY OVERVIEW

LANSING, MICHIGAN

As Michigan's state capital, Lansing serves as a symbol, a place for its democratic processes, and a venue to showcase our state's political power and rich history. Downtown Lansing, where the Capitol building and state government offices are located, is also home to a diverse array of residents, hundreds of small businesses, and attracts thousands of visitors from across the state and region.

The three county capital region, centered by the City of Lansing, has experienced over $5.5 billion in project investments since 2011, creating over 10,000 direct jobs.

The region is also currently experiencing over $6 billion in construction, including historic levels of investment in our region's infrastructure.

COMMUNITY OVERVIEW

	LANSING	GREATER LANSING REGION
POPLUATION	112,644	541,297
HOUSEHOLDS	54,599	220,097
MEDIAN INCOME	$48,818	$61,980
WORKFORCE	59,492	273,483
# OF BUSINESSES	3,983	9,567
EDUCATION ATTAINMENT	37.4%	45.52%

CITY OVERVIEW

STRUCTURE OF GOVERNMENT

The City of Lansing operates under a “Strong Mayor” form of government, with the Mayor serving as Lansing’s Chief Executive Officer. The mayor appoints and manages the City’s department directors, proposes the budget, oversees agencies, appoints residents to boards & commissions, and is responsible for the general health and safety of the city and our residents.

CITY OVERVIEW

ABOUT THE MAYOR

Andy Schor serves as the 52nd Mayor of Lansing, Michigan. He believes that "Lansing's Time is Now!" Mayor Schor is focused on Lansing being its best self - a diverse, vibrant and welcoming community. He knows that a strong city must offer amenities and necessities needed to retain and sustain residents through all stages of life.

Under Mayor Schor's leadership, Lansing has seen billions in new investments all across the city either completed or in progress. Inclusive growth and economic development throughout Lansing remains a priority for Mayor Schor.

He was proud to open the first grocery store in Lansing's downtown and has focused on new housing for residents of all incomes that continues to be developed all across the city. Support and resources continue to be prioritized for neighborhoods, as well as social services, including homeless prevention programs and sheltering services for those in need. He has increased access to recreational activities with new parks, improved play equipment, and recreation opportunities for all residents.

Prior to his election as mayor, Schor served in the Michigan House of Representatives, and as an Ingham County Commissioner. Professionally, he has been focused on government policy, including several years at the Michigan Municipal League, the Michigan Insurance Commissioner's office, and as staff in the Michigan Legislature.

Andy and his wife, Erin, are proud to call Lansing home. They have two children, one is a student at Lansing Community College after graduating from Lansing Everett High School, and the other still a student in the Lansing School District. Mayor Schor graduated from the University of Michigan in Ann Arbor, earning Bachelor of Arts degrees in political science and history.

COMMUNITY & ECONOMIC DEVELOPMENT

POLICE & FIRE MILLAGE

In November, 2022 Lansing voters approved a $175 Million bond to fund the building of a new Public Safety complex. This new facility will house both the Lansing Police & Fire Department Headquarters, new District Court facilities, as well as a modernized jail lock-up. It will also fund the rehabilitation and modernization of several fire stations, including building one brand new Fire Station to replace an aging, out of date structure. Mayor Schor spearheaded the drive for passage of this proposal and Lansing residents overwhelmingly gave their support.

THE LANSING SHUFFLE

The Lansing Shuffle officially opened its doors on January 26, 2023. The shuffleboard and social club is located in the heart of downtown Lansing, along the Grand River and Rotary Park. The food hall is currently home to seven restaurants of varying food types, two full-service bars, a large outdoor patio, and shuffleboard courts. Additionally, the 11,000 square foot space frequently features live music and accommodates special events.

TEMPLE LOFTS

One of the city of Lansing's most storied buildings was redeveloped into 31 market-rate apartments, 3,000 square feet of first-floor office space, and 1,000 square feet of first-floor commercial space. This iconic yet obsolete property was revitalized and serves as a focal point between Old Town and the Northtown neighborhood, as well as another opportunity for housing.

COMMUNITY & ECONOMIC DEVELOPMENT

CITY VIEW APARTMENTS

The former Lake Trust Headquarters property was redeveloped into City View Apartments, located directly downtown Lansing at 500 S. Capitol Avenue. The first phase of the project includes 22 new residential units. The second phase includes a new building with 117 residential units, as well as office/commercial space.

THE OVATION

The Ovation is a public performing arts center with a seating capacity for approximately 2,000, as well as commercial and restaurant space. Once completed, the venue will also be the home of the Lansing Public Media Center. Once completed, the new development will further activate the Mid-Town area and strengthen the connection between downtown Lansing and REO Town.

MIDDLE VILLAGE MICRO MARKET

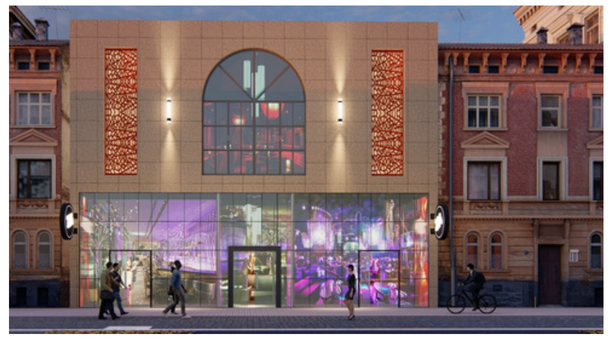
The Middle Village Micro Market, sponsored by Downtown Lansing Inc. and powered by Lake Trust Credit Union, is a business incubator program that provides small businesses with an opportunity to grow their business with the intent of securing their own space somewhere else in the city of Lansing. The mission of Downtown Lansing Inc. is to ensure that all citizens of Lansing are represented, and therefore, focus on women and minority-owned businesses residing in this space.

COMMUNITY & ECONOMIC DEVELOPMENT

THE MACOTTA CLUB

The old Knapps Building, located in downtown Lansing, will be redeveloped into the Macotta Club: a social and dining destination. The Macotta Club will offer six restaurant options and fifteen different food concepts including food trucks, food makers, and a full-service bar. The Macotta Club is expected to open in the spring of 2024.

HALL 224



Hall 224 was originally built in 1926 and is now in the process of being transformed into a premiere event space downtown Lansing. Hall 224 can accommodate concerts, weddings, corporate conferences, charity events, trade shows and more with a standing room capacity of 900, formal banquet seating of 225, and a theater arrangement of 400.

CAPITAL CITY MARKET

The Capital City Market, which partners with Meijer, offers fresh produce, meat, seafood, groceries, dairy products, beer, wine, spirits, baked goods, deli services, floral products and more, as well as a number of various events. Conveniently located right downtown on Michigan Avenue, the market is accessible to neighborhoods, businesses, and guests staying at the new Courtyard by Marriot Downtown Lansing Hotel, which is part of the same building.

COMMUNITY & ECONOMIC DEVELOPMENT

NEOGEN CORPORATION EXPANSION

Neogen Corporation is a Lansing based scientific food-testing technology firm that is expanding once again in Lansing. They are currently building a new 175,000 sq ft., $70 million three story building. This project when finished will create between 60 - 100 new jobs to add to their 600 plus workforce already located in Lansing.

THE RED CEDAR DEVELOPMENT

The $260 million Red Cedar project on Lansing's eastside is nearing completion. The mixed-use development by Continental/Ferguson LLC, includes 792 beds of MSU student housing, 181 market-rate apartments, two hotels, and a senior housing development. The project also includes restaurants, a pub, a book store, a coffee and wine bar, over 40,000 square foot of retail and commercial space, and a public park with an amphitheater, complete with a connection to the Lansing River Trail.

GM / LG/ ULTIUM BATTERY PLANT

General Motors in partnership with Ultium Cells LLC. and LG Energy are now building 2.5 million square foot facility in Lansing (425 Agreement) to manufacture electric vehicle batteries for use in electric powered vehicles. Ultium will invest $2.5 billion to construct the facility that will be completed in 1 to 2 years. Employment work will ramp up over several years and is expected to generate 1,700 new jobs at an average yearly wage of $46,000. Lansing has a long history with GM, currently home to two large assembly plants.

IN THE NATIONAL NEWS

AARP MAGAZINE: "BEST PLACES TO LIVE & RETIRE NOW"

"This historic riverside town offers city amenities at budget-friendly prices and with a relaxed small-town vibe, entwined with some of the Midwest's finest year-round outdoor recreation. Rent a kayak, paddle around downtown, tour the state capitol, check out a landmark museum and take a selfie with a rhino at the zoo — all in the same day."

Source: https://www.aarp.org/retirement/planning-for-retirement/info-2021/best-places-to-live.html

BUSINESS INSIDER MAGAZINE

The city of Lansing was chosen by Business Insider Magazine as one of the 30 best cities to live in after the COVID-19 pandemic. The main reason for this is because Lansing is considered to be a work-from-home-friendly metro area in comparison to several other cities. Additionally, the cost of living is 8.8% lower than the national average.

Source: https://www.businessinsider.com/best-places-to-live-in-america-ranked-2020-6#18-lansing-michigan-13

CNN

In the summer of 2022, CNN correspondent Miguel Marquez spent several days in Lansing, featuring all of the upcomings plans for growth and investment in the city.

Source: https://twitter.com/miguelmarquez/status/1550671794075574274?fbclid=IwAR1FNFb3wF4Dbef28Bi5ky1j3IKWN-UZjG1JRWOgNtk89xD9g5Ta5QdBToc

FORBES MAGAZINE

In 2022, Forbes Magazine named Lansing one of the top six places to live in the United States for under $1,500 a month. Lansing is also considered to be a city of friendliness and cultural diversity.

Source: https://www.forbes.com/sites/laurabegleybloom/2022/10/06/6-best-places-to-live-in-the-us-on-less-than-1500-a-month-according-to-a-new-study/?sh=1e695c3f31d0&fbclid=IwAR3QnVeAYnxXWpORVpDQbKb66k286E4j-GSJrt5fNroR2Os40NJ6MQom5RY

BUDGET & FINANCIAL OVERVIEW

TOP EMPLOYERS IN THE LANSING REGION

Lansing Region	Product/Service	Approx. No. Employees
State of Michigan	Government	13,880
Michigan State University	Higher Education	10,253
Sparrow Health System	Healthcare	9,000
General Motors	Auto Assembly	4,549
McLaren Health	Healthcare	3,000
Auto Owner's Insurance (HQ)	Insurance	2,720
Peckham Industries	Apparel Manufacturing/Job Training	2,510
Jackson National Life Insurance	Insurance	2,400
Dart Container Corp.	Beverage & Food Packaging	2,000
Lansing Community College	Higher Education	1,957

City of Lansing, Michigan UTGO Bonds, Series 2023B Preliminary Official Statement, Appendix A, Table 27, p. A-24

BUDGET & FINANCIAL OVERVIEW

CITY OF LANSING – TOP 2022 TEN TAXPAYERS

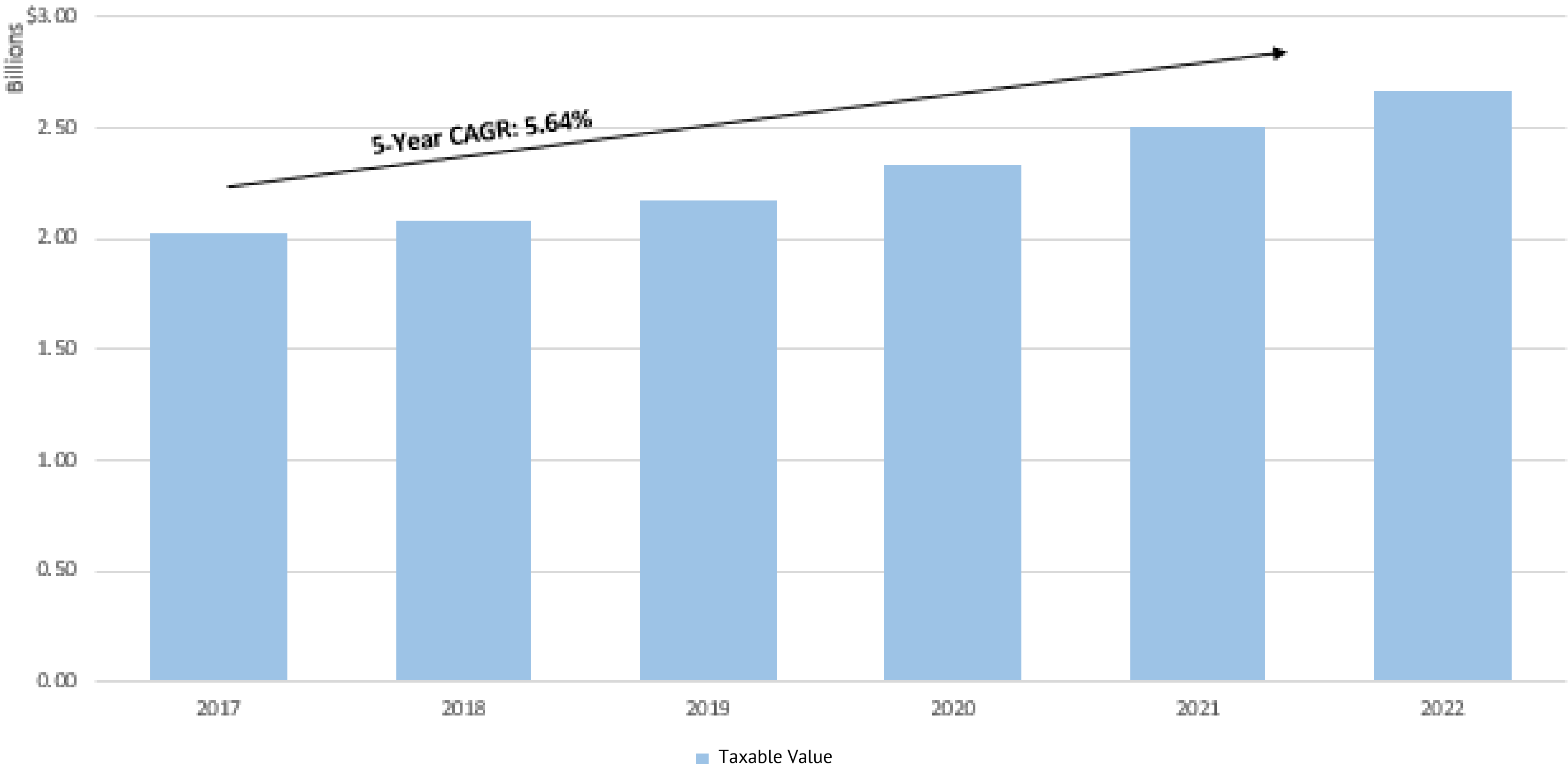
Taxpayer	Product/Service	Taxable Valuation	Equivalent IFT Valuation	Total Valuation
General Motors Corp.	Automotive	$60,598,657	$3,514,760	$64,113,417
Consumers Energy	Utility	58,369,140		58,369,140
Jackson National Life	Insurance	38,753,265		38,753,265
Accident Fund	Corporate Office	25,824,100		25,824,100
Lansing Properties I LLC	Student Housing	25,083,048		25,083,048
Red Cedar Housing	Student Housing	20,756,700		20,756,700
Lansing MI Multifamily	Housing	13,964,100		13,964,100
Lansing Retail Center	Shopping Center	13,017,794		13,017,794
Emergent BioSolutions	Research/Industrial	12,289,461		12,289,461
Hunter Towne Properties	Apartments	10,623,577		10,623,577
Total		**$279,279,842**	**$3,514,760**	**$282,794,602**

City of Lansing, Michigan UTGO Bonds, Series 2023B Preliminary Official Statement, Appendix A, Table 4, p. A-6

BUDGET & FINANCIAL OVERVIEW

TAXABLE VALUATION

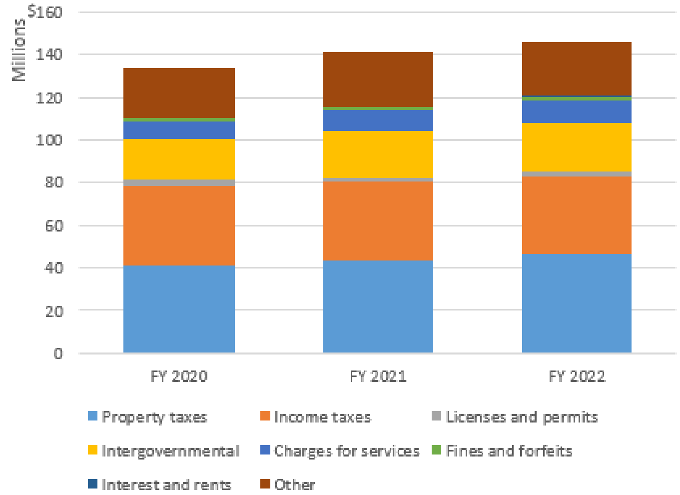
Taxable Value by Tax Year



City of Lansing, Michigan UTGO Bonds, Series 2023B Preliminary Official Statement, Appendix A, Table 2, p. A-4

BUDGET & FINANCIAL OVERVIEW

GENERAL FUND REVENUES BY SOURCE



Revenue Source	Actual FY 2020	Actual FY 2021	Actual FY 2022	% of General Fund Revenues (FY 2021)	% of General Fund Revenues (FY 2022)
Property Taxes	$41,305,799	$43,598,250	$46,226,914	30.9%	31.7%
Income Taxes	37,438,724	37,005,040	37,087,593	26.2%	25.4%
Licenses and Permits	2,427,866	1,930,169	1,932,281	1.4%	1.3%
Intergovernmental	18,917,630	21,490,677	22,818,693	15.2%	15.6%
Charges for Services	8,315,878	9,928,006	10,925,736	7.0%	7.5%
Fines and Forfeits	1,537,865	1,422,707	1,335,250	1.0%	0.9%
Interest and Rents	648,722	343,045	268,225	0.2%	0.2%
Other	23,054,531	25,371,291	25,353,395	18.0%	17.4%
Total	**$133,647,015**	**$141,089,185**	**$145,948,087**		

City of Lansing, Michigan Annual Comprehensive Financial Reports of Fiscal Years 2022, 2021, and 2020.
See pages 34 (FY 2022), 40 (FY 2021), and 38 (FY 2020)

BUDGET & FINANCIAL OVERVIEW

GENERAL FUND INCOME STATEMENT

General Fund Income Statement ($000s)	Actual FY 2018	Actual FY 2019	Actual FY 2020	Actual FY 2021	Actual FY 2022
Revenues					
Property taxes	38,486	40,595	41,306	43,598	46,227
Income taxes	38,455	37,021	37,439	37,005	37,088
Licenses and permits	2,114	1,400	2,428	1,930	1,932
Intergovernmental	18,852	18,403	18,918	21,491	22,819
Charges for services	9,268	9,024	8,316	9,928	10,926
Fines and forfeits	2,135	2,051	1,538	1,423	1,335
Interest and rents	155	226	649	343	268
Other BWL's R.D.E.	20,898	21,642	23,055	25,371	25,353
Total Revenues	130,363	130,363	133,647	141,089	145,948
Expenditures					
General Government	18,838	24,027	19,999	16,533	21,883
Public Safety	74,307	76,776	79,200	74,494	89,206
Public Works	11,088	11,616	12,085	11,011	12,941
Recreation and Culture	8,237	8,138	7,420	6,497	9,134
Community and Economic Dev.	8,302	9,175	9,317	8,126	10,632
Debt Service	2,219	2,308	2,419	2,526	2,488
Total Expenditures	122,992	132,040	130,440	119,187	146,286
Other Financing Sources (Uses)	(5,742)	(5,618)	(3,117)	(2,250)	(5,983)
Net Change in Fund Balance	1,629	(7,295)	90	19,652	(6,321)
Fund balance, beginning of year	51,697	17,327	10,031	10,121	29,773
Fund balance, end of year	17,327	10,031	10,121	29,773	23,452

City of Lansing, Michigan Annual Comprehensive Financial Reports of Fiscal Years 2018 through 2022.
See pages 34 (FY 2022), 40 (FY 2021), 38 (FY 2020), 38 (FY 2019), and 38 (FY 2018)

BUDGET & FINANCIAL OVERVIEW

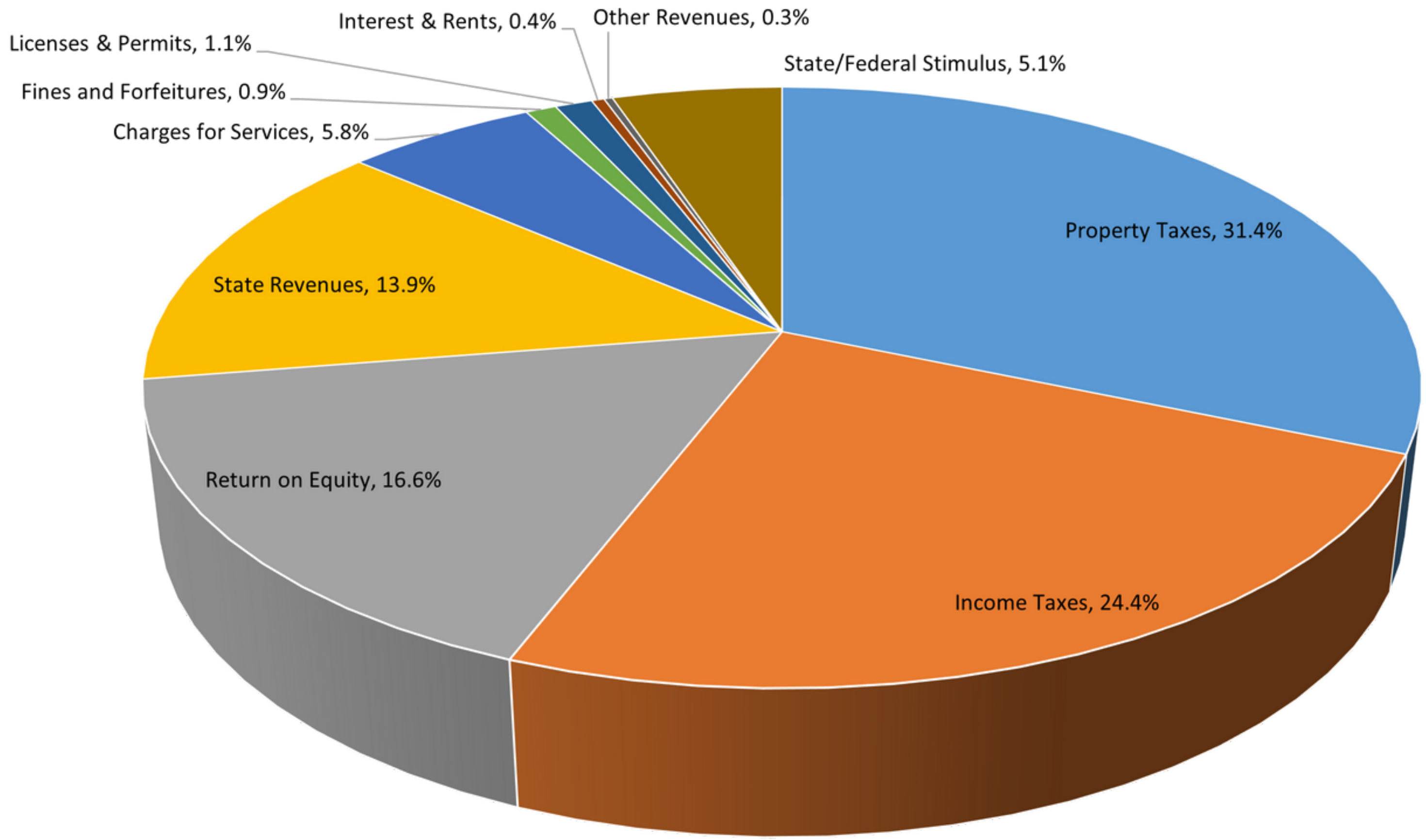
GENERAL FUND BALANCE SHEET

General Fund Balance Sheet ($000s)	Actual FY 2018	Actual FY 2019	Actual FY 2020	Actual FY 2021	Actual FY 2022
Assets					
Cash & Investments	11,862	13,454	2,914	12,653	14,696
Net Taxes Receivable	167	635	1,114	1,118	987
Other Receivables	8,663	8,805	11,138	28,984	17,621
Due from Other Funds & Component Units	0	1	0	461	0
Due from Other Governments	5,051	2,761	5,459	2,096	5,728
Other Assets	40	39	3,272	3,561	3,752
Total Assets (excluding Deferred Outflows)	25,783	25,695	23,897	48,873	42,784
Total Assets	25,783	25,695	23,897	48,873	42,784
Liabilities					
Accounts Payable	3,375	6,299	4,451	8,445	9,900
Deferred Rev	42	569	453	401	286
Due to Other Funds & Component Units	273	0	576	0	0
Due to Other Governments	996	3,274	3,451	5,301	1,433
Other Liabilities	2,542	3,358	2,738	3,530	4,918
Total Liabilities (excluding Deferred Inflows)	7,228	13,500	11,669	17,677	16,537
Deferred Inflows of Resources	1,228	2,163	2,107	1,423	2,795
Total Liabilities	8,456	15,663	13,776	19,100	19,332
Fund Balance (GASB 54 Presentation)					
Nonspendable	40	39	185	571	760
Restricted for	0	0	0	0	0
Committed to	284	0	0	7,973	785
Assigned	0	0	0	0	0
Unassigned	17,003	9,993	9,936	21,229	21,907
Total Fund Balance	17,327	10,032	10,121	29,773	23,452
Total Liabilities & Fund Balance	25,783	25,695	23,897	48,873	42,784

Credit Scope, General Fund Balance Sheet for City of Lansing, Michigan for Fiscal Years 2018 through 2022

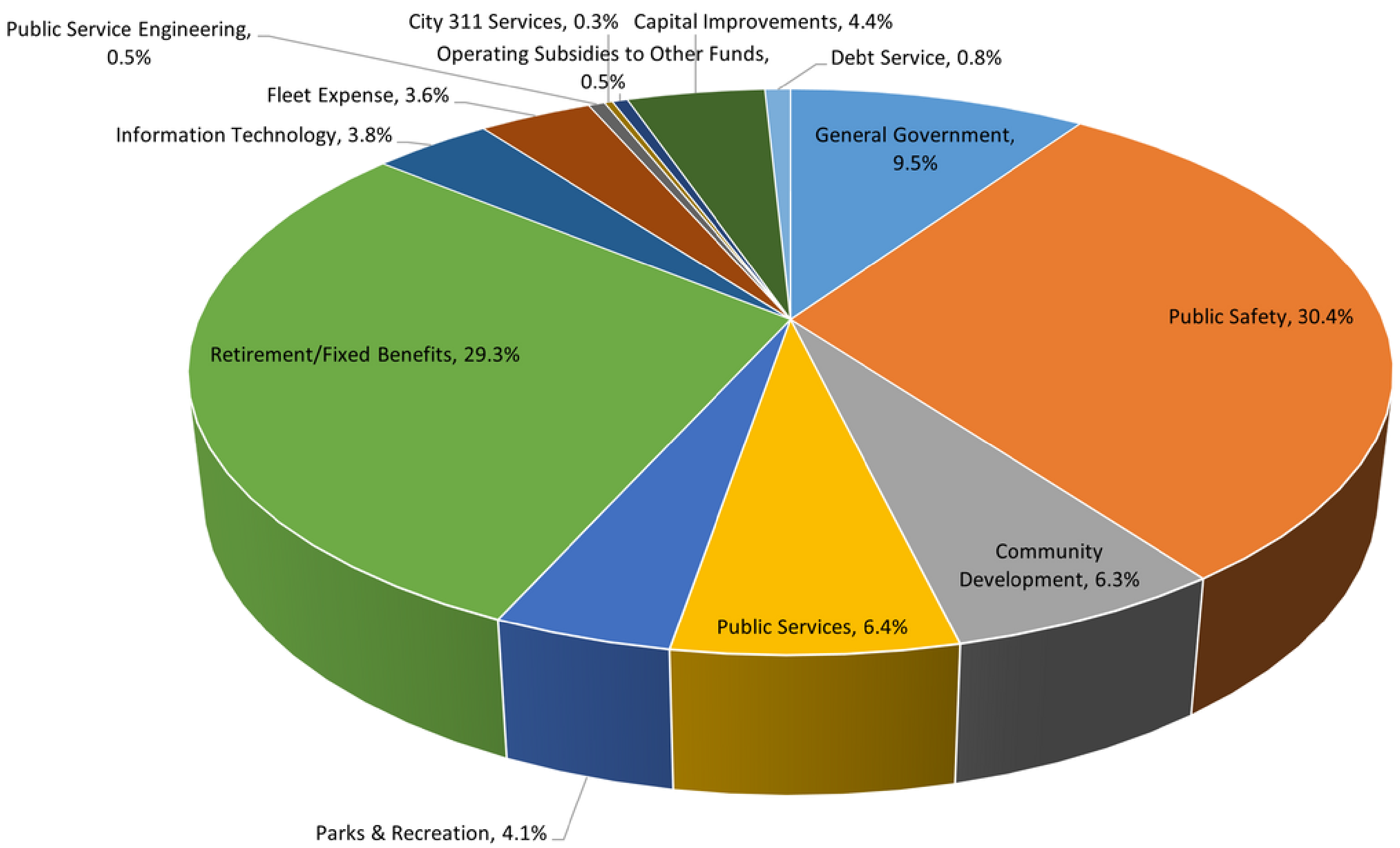
BUDGET & FINANCIAL OVERVIEW

Adopted FY 2024 General Fund Budgeted Revenues



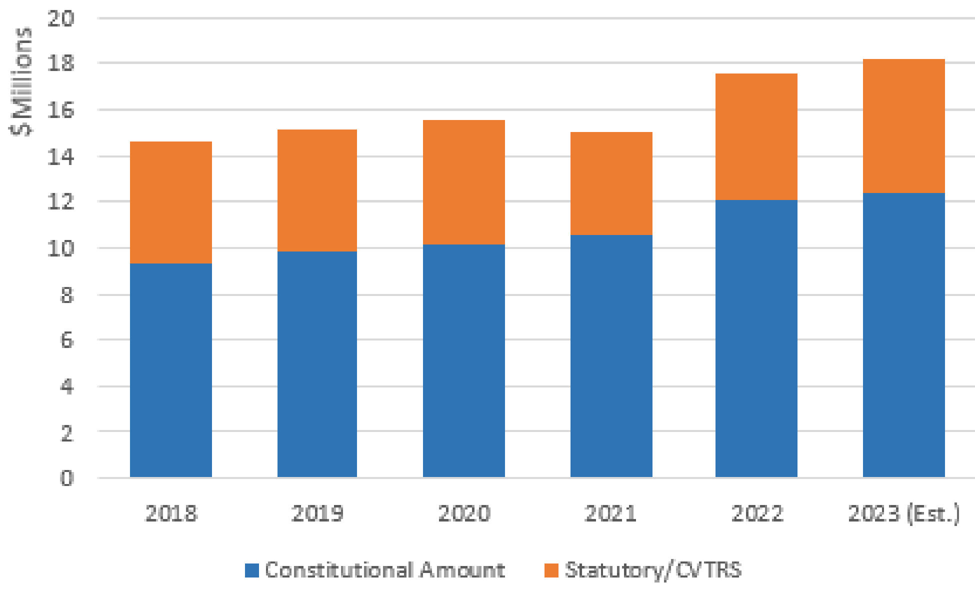
BUDGET & FINANCIAL OVERVIEW

Adopted FY 2024 General Fund Budgeted Expenditures

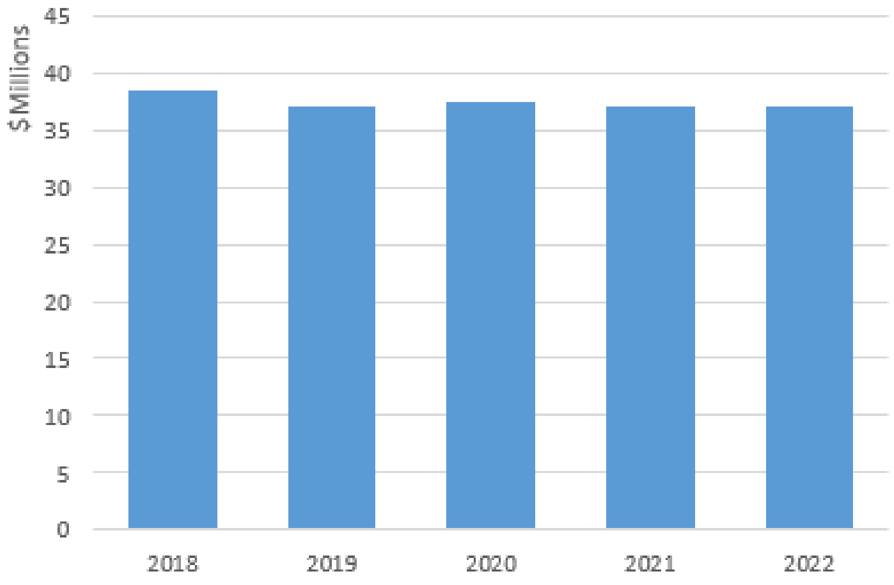


BUDGET & FINANCIAL OVERVIEW

Revenue Sharing Payments



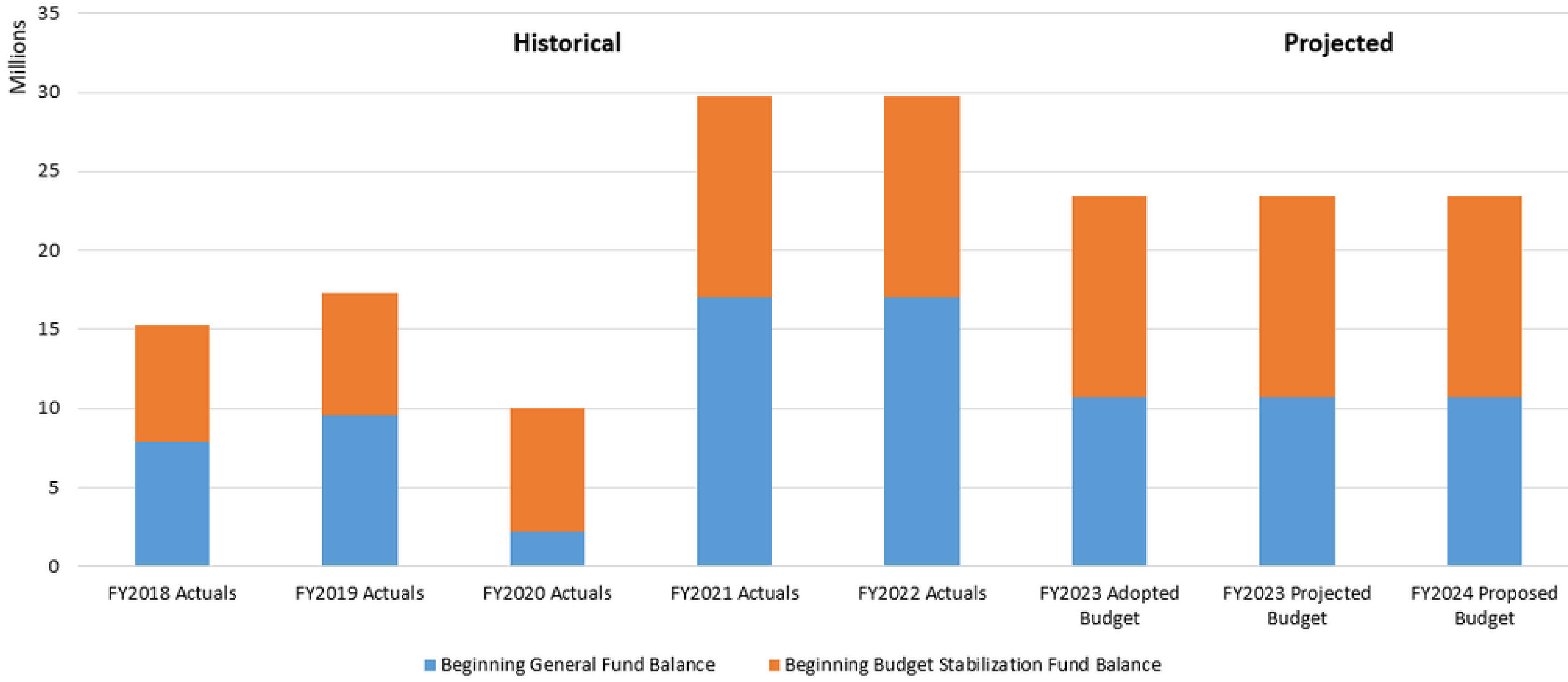
Net Income Tax Collections



City of Lansing, Michigan UTGO Bonds, Series 2023B Preliminary Official Statement, Appendix A, Table 9, p. A-11 and Table 7, p. A-9

BUDGET & FINANCIAL OVERVIEW

Historical General Fund and Budget Stabilization Fund Balances



For FY 2022 through Actuals, FY 2023 Adopted and Projected Budget, and FY 2024 Proposed Budget, see City of Lansing, Michigan FY 2024 Proposed Budget, p. 9. For FY 2017 through FY 2021 Actuals, see City of Lansing, Michigan Adopted Budgets, FY 2023 Budget p. 9 (for FY 2021 Actuals), FY 2022 Budget p. 13 (for FY 2020 Actuals), FY 2021 Budget p. 19 (for FY 2019 Actuals)

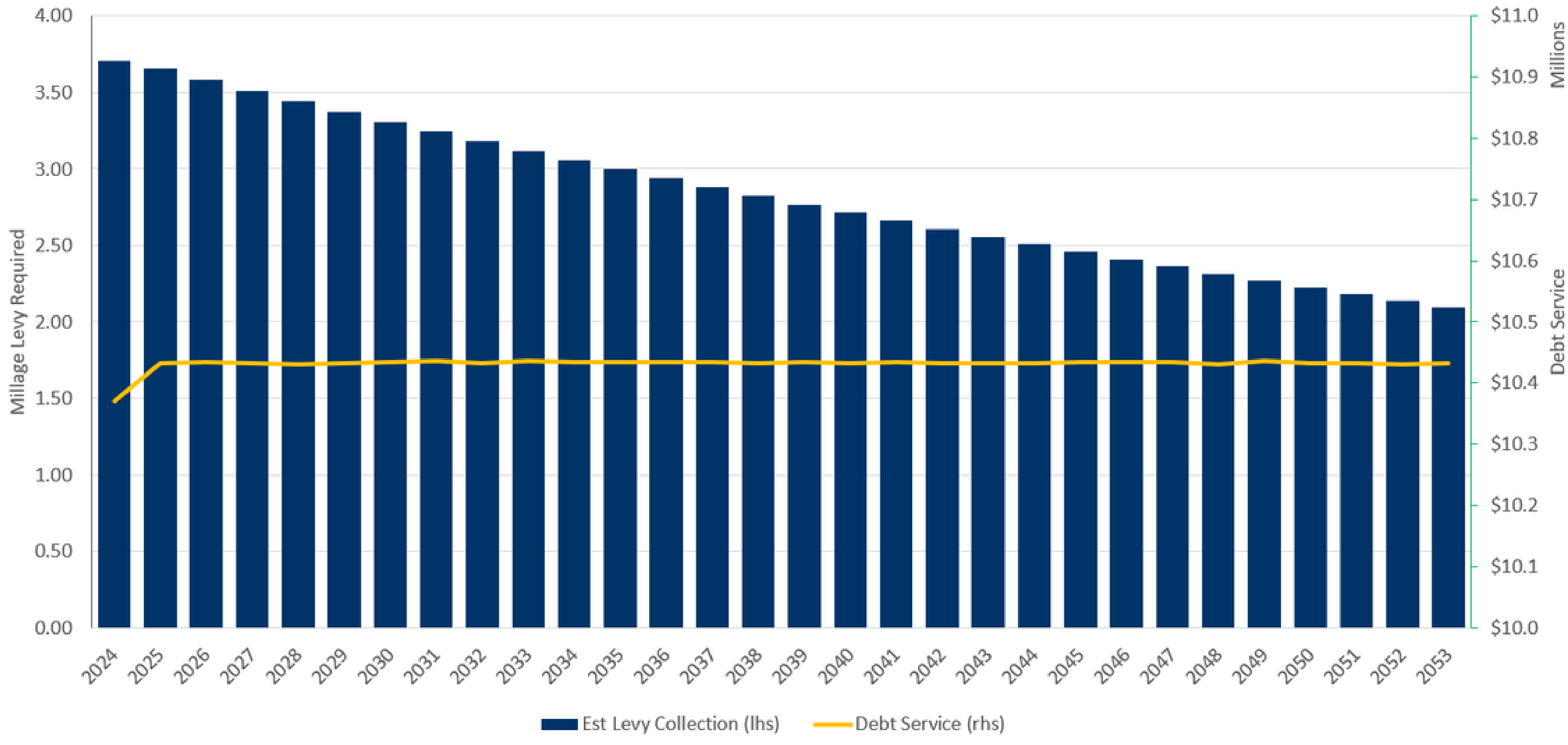
BUDGET & FINANCIAL OVERVIEW

Series 2023B Unlimited Tax General Obligation Bonds

- On November 8, 2022, voters in the City of Lansing authorized a millage to pay for bonds to provide $175 million that would be used to renovate outdated fire stations and build a new consolidated public safety facility
- Unlimited tax general obligation ("UTGO") bonds that are approved by voters in a jurisdiction are repaid from collections of ad valorem property taxes levied specifically for that purpose – and only that purpose
- Collection of these taxes cannot be used for any other City budget purpose
- UTGO bonds pledge the unlimited full faith and credit of the municipality and are backed by the ability of the municipality to raise taxes if necessary to meet these obligations
- Michigan's Unlimited Tax Election Act (Act 189 of 1979) provides for unlimited tax pledges that may be imposed without regard to any property tax limitation
- The maximum term limit of the bonds, exclusive of any refunding, is thirty years (Act 34 of 2001)
- It is anticipated that the maximum expected millage that would be levied for the proposed bonds is 3.90 ($3.90 on each $1,000 of taxable valuation). The cost per average home ($38,300 taxable value) is estimated to be $153 per year
- Lansing does not currently have any UTGO bonds outstanding

BUDGET & FINANCIAL OVERVIEW

Sample Millage Levy and Bond Debt Service Schedule



BUDGET & FINANCIAL OVERVIEW

CITY TAX LEVIES AND COLLECTIONS

City Tax Levies and Collections

Tax Year	FY Ended 6/30	Property Tax Levy	Current Tax Collection	% of Tax Levy Collected	Delinquent Tax Collection	Total Tax Collection	Collections as a % of Tax Levy
2017	2018	39,243,692	39,232,925	99.99%	67,348	39,300,273	100.14%
2018	2019	40,231,255	40,203,313	99.93%	42,639	40,245,952	100.04%
2019	2020	42,128,760	42,123,931	99.99%	17,175	42,141,106	100.03%
2020	2021	43,098,838	43,051,670	99.89%	132,556	43,184,226	100.20%
2021	2022	47,200,360	47,196,707	99.99%	85,531	47,282,238	100.17%
2022	2023	52,430,633	In Process of Collection				

HISTORICAL PENSION FUNDING LEVELS

Funding Progress for the Employee Retirement System

FY Ended 6/30	Total Pension Liability	Plan Net Position	Net Pension Liability	Plan Net Position % of Total Pension Liability	Covered Payroll	Net Pension Liability % of Covered Payroll
2022	312,157,774	153,666,353	158,491,421	49.2%	24,509,899	646.70%
2021	316,621,592	178,421,063	138,200,529	56.4%	26,001,896	531.50%
2020	310,941,585	152,888,463	158,053,122	49.2%	24,304,971	650.30%
2019	303,730,647	165,585,569	138,145,078	54.5%	23,265,437	593.80%
2018	305,528,755	168,558,816	136,969,939	55.2%	22,672,891	604.10%
2017	307,450,034	169,965,440	137,484,594	55.3%	20,901,389	657.80%

Funding Progress for the Police and Firemen Retirement System

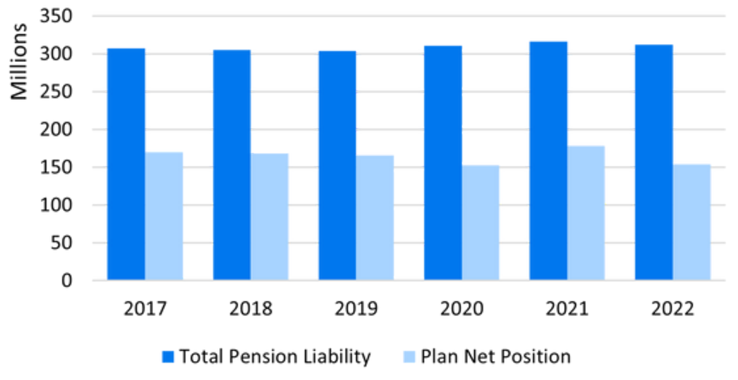
FY Ended 6/30	Total Pension Liability	Plan Net Position	Net Pension Liability	Plan Net Position % of Total Pension Liability	Covered Payroll	Net Pension Liability % of Covered Payroll
2022	502,879,789	289,411,315	213,468,474	57.6%	31,354,796	680.80%
2021	491,508,579	335,439,636	156,068,943	68.3%	29,636,017	526.60%
2020	465,521,706	280,136,810	185,384,896	60.2%	28,977,408	639.80%
2019	461,355,972	294,201,491	167,154,481	63.8%	29,638,532	564.00%
2018	444,999,992	291,879,983	153,120,009	65.6%	28,435,952	538.50%
2017	429,670,098	288,441,203	141,228,895	67.1%	27,585,521	512.00%

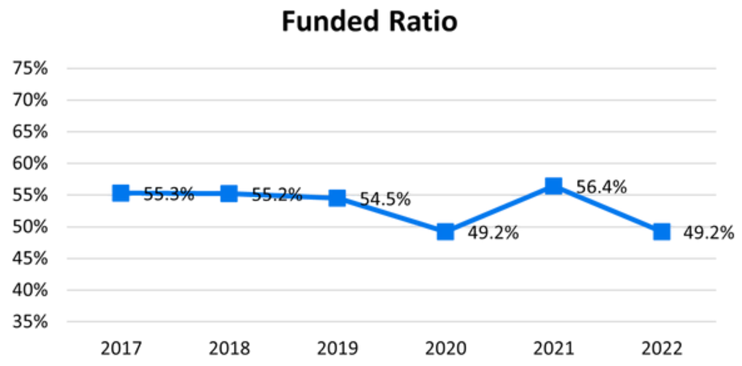
·City of Lansing, Michigan UTGO Bonds, Series 2023B Preliminary Official Statement, Appendix A, Table 13, p. A-14 and Table 16, p. A-15

BUDGET & FINANCIAL OVERVIEW

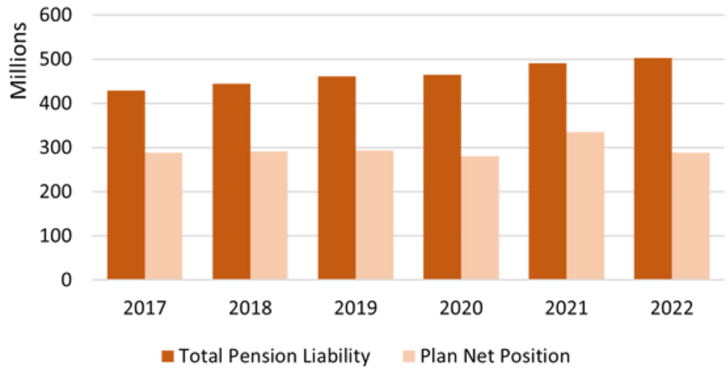
HISTORICAL PENSION FUNDING LEVELS

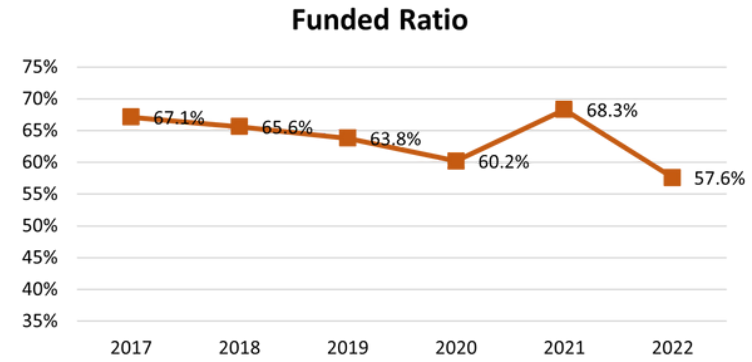
Funding Progress for the Employee Retirement System





Funding Progress for the Police and Fire Retirement System





BUDGET & FINANCIAL OVERVIEW

PROTECTING MI PENSION: MICHIGAN LOCAL PENSION GRANT PROGRAM

- The Protecting MI Pension Program was created to help Michigan's underfunded municipal pension systems
- Under the State's Fiscal Year 2022-23 budget, the Michigan Department of Treasury was appropriated $750 million to establish and operate a local unit municipal pension principal payment grant program for qualified retirement systems with a funded ratio below 60% as of December 31, 2021
- The specific calculation will be done by multiplying the qualified retirement pension system's liabilities (total pension liability ending) by 60% (0.60) and subtracting the qualified pension system's assets (fiduciary net position ending)
  - If this calculated amount is greater than $170,000,000, then the maximum award payment amount will be capped at the lesser amount. This calculation is specific to each qualified retirement system
- As of the State's determination date, the City of Lansing General Employee Retirement System is 56.352% funded
- The City expects to receive a grant of $11-$12 million assuming the State's $750 million cap is not exceeded or rationed
- The City is in the process of completing its application to the Michigan Department of Treasury, which must be submitted by June 15, 2023
- Last date for the State to disburse grants to qualified entities is August 30, 2023

BUDGET & FINANCIAL OVERVIEW

PENSION AND OPEB REDUCTION EFFORTS PROVIDES MATERIAL COST SAVINGS

Pension

- Permanent changes in benefits were implemented including changes in final average pay, benefit multiplier, and benefit eligibility
- Expected to decrease future normal costs by 15% to 50% per employee versus the plan before any changes
- UAAL reduced by $49.1M from 2020 to 2021

OPEB

- Permanent changes in benefits were implemented including changes in dependent coverage, cost sharing, and benefit eligibility
- Expected to decrease future normal costs by 30% to 100% per employee versus the plan before any changes
- Switching City retirees over age 65 to a Humana Medicare Advantage plan
- Eliminating City-sponsored post-employment health care for fire department employees hired after January 1, 2021
- New employees hired by the City departments will instead have city-sponsored health care savings accounts
- City's contribution to those plans will be 4% of base wages and employees must contribute 3%
- City expects pre-funding of liabilities going forward
- UAAL reduced by $344.4M from 2020 to 2021

CONTACT INFORMATION

CITY OF LANSING - MAYOR'S OFFICE

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CITY OF LANSING - MAYOR'S OFFICE

Shelbi Frayer, Deputy Mayor/Chief Strategy Officer
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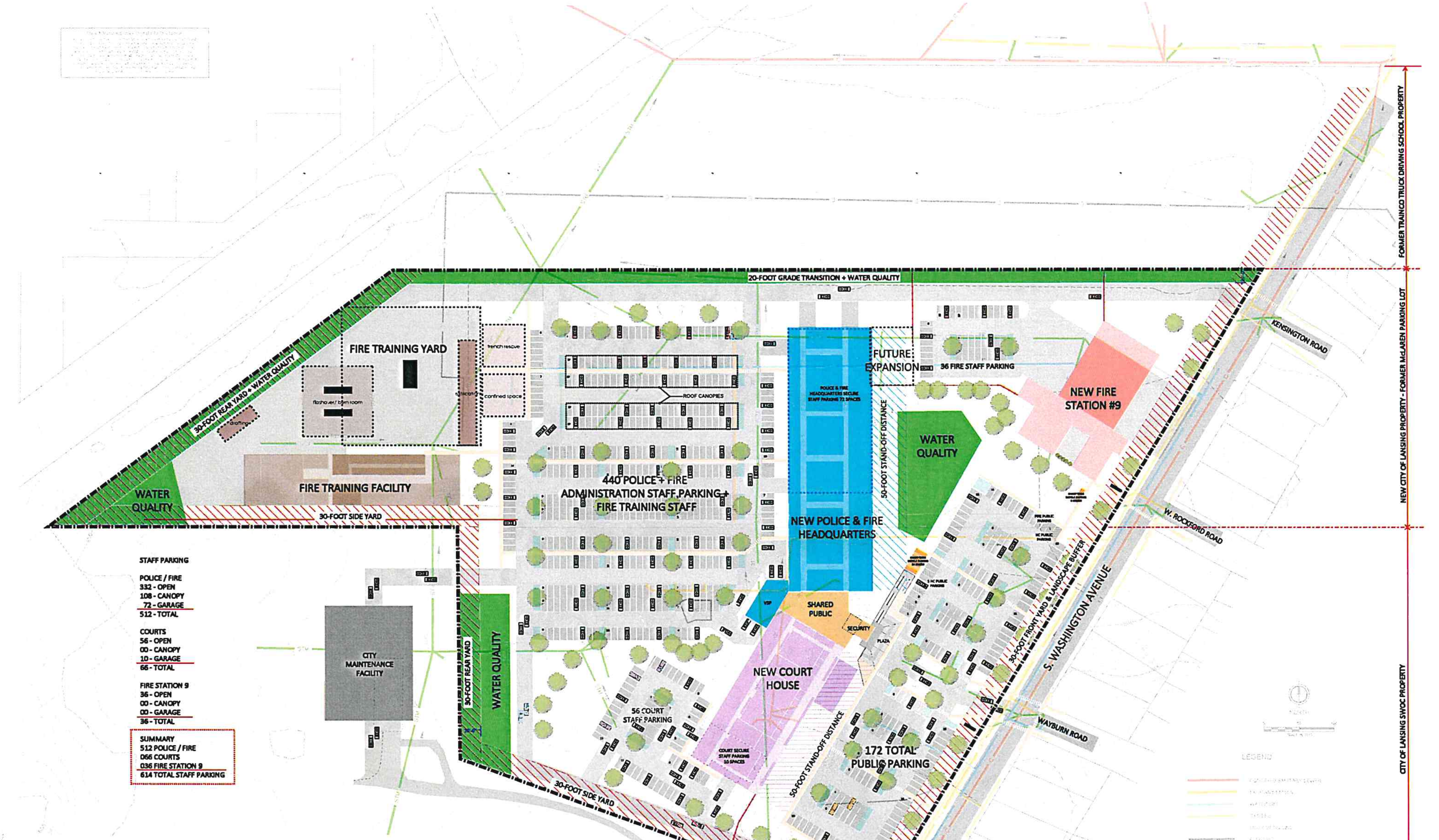
CITY OF LANSING - FINANCE DEPARTMENT

Desiree A. Kirland, Finance Director & Treasurer
517-483-4515 | desiree.kirkland@lansingmi.gov



SWOC / FORMER McLAREN PROPERTY

NEW PUBLIC SAFETY COMPLEX SITE CONCEPT

BKV GROUP HOBBS + BLACK ARCHITECTS CHRISTMAN

3/15/2023

submittal @ m+j

CITY OF LANSING

INTERNAL AUDITOR

124 W MICHIGAN AVE FL 10

LANSING MI 48933-1605

(517) 483-4159

Date: May 30th, 2023

To: Lansing City Council

From: Emily Linden, Internal Auditor

Re: FY24 Budget

Subject: FY24 Budget Amendment Resolution

Overview

The budget passed by City Council on Monday, May 15th reflects revenues exceeding expenditures by $1,916,667. This budget amendment reappropriates those funds back to Departments that took large operational cuts in Council's adopted budget.

The Administration's goal with reappropriating these funds was to have every department in the General Fund have enough in their operating budgets to function through at least the first two quarters of fiscal year FY24. These amounts also ensure that the City's unrestricted fund balance falls between the required 12-15% of general fund expenditures.

The Administration plans to do a first quarter budget amendment for the departments that still have significant cuts to their operating budget.

The numbers in this amendment are similar to the numbers provided in the Mayor's veto, the only change being that there is some additional funding going to Assessing and Human Resources. The amendment allocates the following amounts to department's operating budgets:

- Internal Audit - $12,517 (fully restored)
- Office of Community Media - $78,538 (fully restored)
- Neighborhood and Citizen Engagement - $64,738 (fully restored)
- Economic Development and Planning - $548,665 (fully restored)
- Assessing - $279,721 (fully restored)
- Finance - $86,316 (fully restored)
- Human Resources - $394,312 (partially restored)
- City Attorney - $275,851 (fully restored)
- HRCS - $176,012 (fully restored)

Resolution #2023-###

By the Committee of the Whole

Resolved by the City Council of the City of Lansing

WHEREAS, at any time during the fiscal year, the City Council may consider appropriations which modify the previously adopted annual appropriation to transfer an unencumbered balance in whole or in part from any account; provide for the expenditure of revenues in excess of those in the budget; or meet a public emergency affecting life, health, property, or the public peace; and

WHEREAS, the revised appropriations below result in a targeted unrestricted fund balance that falls within the minimum 12% and maximum of 15% of general fund expenditures as required by the City's General Fund Reserve Policy such that combined reserves of the General Fund are not projected to exceed 15% of General Fund revenues or fall below 12% of General Fund expenditures;

NOW, THEREFORE, BE IT RESOLVED that the following FY 2023/2024 budget amendment is approved:

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriation accounts and to make the necessary operating transfers for the expenditure and control of the balance of the carryforwards and appropriations:

Appropriation	Description	Amount
Internal Audit	Operating	12,514
Office of Community Media	Operating	78,538
Neighborhood & Citizen Eng.	Operating	64,738
Economic Dev & Planning	Operating	548,665
Assessing	Operating	279,721
Finance	Operating	86,316
Human Resources	Operating	337,312
City Attorney	Operating	275,851
HRCS	Operating	176,012

Total General Fund Expenditure Appropriation 1,859,667

Local Streets Fund	Use of/(Contribution to) Local Streets Fund Balance	(59,000)

Total Local Streets Revenue Appropriation (59,000)

	FY 2024 Proposed	Council Changes	FY Council 2024 Adopted	FY 2024 Amended	Change
Estimated Revenues					
Property Taxes	50,606,500		50,606,500	50,606,500	-
Income Taxes	39,350,000		39,350,000	39,350,000	-
Return on Equity	26,800,000		26,800,000	26,800,000	-
State Revenues	22,424,475		22,424,475	22,424,475	-
Charges for Services	9,295,300		9,295,300	9,295,300	-
Fines & Forfeitures	1,505,200		1,505,200	1,505,200	-
Licenses & Permits	1,824,800		1,824,800	1,824,800	-
Other Revenue	412,000		412,000	412,000	-
Transfers from Other Funds	100,000		100,000	100,000	-
Interest & Rent	621,195		621,195	621,195	-
Use of (Contribution to) Fund Balance	2,762,033	(2,762,033)	-	-	-
Total Revenue	155,701,503	(2,762,033)	152,939,470	152,939,470	-
					-
Appropriations					-
					-
City Council					-
Personnel	541,898		541,898	541,898	-
Operating	250,910	(135,301)	115,609	115,609	-
Total	792,808	(135,301)	657,507	657,507	-
					-
Internal Audit					-
Personnel	219,000		219,000	219,000	-
Operating	12,514	(12,514)	-	12,514	12,514
Total	231,514	(12,514)	219,000	231,514	12,514
					-
Courts					-
Personnel	5,088,290		5,088,290	5,088,290	-
Operating	1,536,070	(563,169)	972,901	972,901	-
Total	6,624,360	(563,169)	6,061,191	6,061,191	-
					-
Mayor's Office					-
Personnel	1,577,579	(268,000)	1,309,579	1,309,579	-
Operating	273,438	(155,592)	117,846	117,846	-
Total	1,851,017	(423,592)	1,427,425	1,427,425	-
					-
Office of Community Media					-
Personnel	588,100	34,456	622,556	622,556	-
Operating	82,438	(78,538)	3,900	82,438	78,538
Total	670,538	(44,082)	626,456	704,994	78,538
					-
City Clerk's Office					-
Personnel	1,183,378		1,183,378	1,183,378	-
Operating	597,287	(178,292)	418,995	418,995	-
Total	1,780,665	(178,292)	1,602,373	1,602,373	-
					-
Neighborhood and Citizen Engagement					-
Personnel	1,018,426		1,018,426	1,018,426	-
Operating	537,981	(64,738)	473,243	537,981	64,738
Total	1,556,407	(64,738)	1,491,669	1,556,407	64,738
					-

Economic Development and Planning					-
Personnel	3,451,387		3,451,387	3,451,387	-
Operating	3,369,382	(548,665)	2,820,717	3,369,382	548,665
Total	6,820,769	(548,665)	6,272,104	6,820,769	548,665
					-
Assessing					-
Personnel	1,707,829		1,707,829	1,707,829	-
Operating	279,721	(279,721)	-	279,721	279,721
Total	1,987,550	(279,721)	1,707,829	1,987,550	279,721
					-
Finance Operating					-
Personnel	1,770,206		1,770,206	1,770,206	-
Operating	554,720	(86,316)	468,404	554,720	86,316
Total	2,324,926	(86,316)	2,238,610	2,324,926	86,316
					-
Treasury/Income Tax					-
Personnel	1,749,356		1,749,356	1,749,356	-
Operating	583,003	(295,974)	287,029	287,029	-
Total	2,332,359	(295,974)	2,036,385	2,036,385	-
					-
Human Resources					-
Personnel	1,968,618		1,968,618	1,968,618	-
Operating	1,130,947	(864,777)	266,170	603,482	337,312
Total	3,099,565	(864,777)	2,234,788	2,572,100	337,312
					-
City Attorney					-
Personnel	2,364,324		2,364,324	2,364,324	-
Operating	275,851	(275,851)	-	275,851	275,851
Total	2,640,175	(275,851)	2,364,324	2,640,175	275,851
					-
Police					-
Personnel	45,756,734	120,000	45,876,734	45,876,734	-
Operating	8,709,861		8,709,861	8,709,861	-
Total	54,466,595	120,000	54,586,595	54,586,595	-
					-
Fire					-
Personnel	35,171,150	120,000	35,291,150	35,291,150	-
Operating	6,157,067	-	6,157,067	6,157,067	-
Total	41,328,217	120,000	41,448,217	41,448,217	-
					-
Public Service					-
Personnel	3,635,596	60,000	3,695,596	3,695,596	-
Operating	9,752,393	59,000	9,811,393	9,811,393	-
Total	13,387,989	119,000	13,506,989	13,506,989	-
					-
Human Relations and Community Service					-
Personnel	1,894,264		1,894,264	1,894,264	-
Operating	176,012	(24,512)	151,500	327,512	176,012
Total	2,070,276	(24,512)	2,045,764	2,221,776	176,012
					-
Parks and Recreation					-
Personnel	5,299,345		5,299,345	5,299,345	-
Operating	4,035,790	(1,242,196)	2,793,594	2,793,594	-
Total	9,335,135	(1,242,196)	8,092,939	8,092,939	-
					-
Human Services and Racial Equity					-
Operating	2,084,932		2,084,932	2,084,932	-
Total	2,084,932	-	2,084,932	2,084,932	-

					-
City Supported Agencies					-
Operating	549,500		549,500	549,500	-
Total	549,500	-	549,500	549,500	-
					-
City Recognitions					-
Operating	10,000		10,000	10,000	-
Total	10,000	-	10,000	10,000	-
					-
Non-Departmental					-
Vacancy Factor	(1,500,000)		(1,500,000)	(1,500,000)	-
Library Lease	136,500		136,500	136,500	-
Debt Service	1,341,410		1,341,410	1,341,410	-
Net Transfers	8,065,796	59,000	8,124,796	8,124,796	-
Total	8,043,706	59,000	8,102,706	8,102,706	-
					-
ARPA Revenue Loss	(8,287,500)		(8,287,500)	(8,287,500)	-
					-
Total Appropriations	155,701,503	(4,621,700)	151,079,803	152,939,470	1,859,667
					-
					-

Local Streets Fund

					-
Estimated Revenues					-
Gas and Weight Tax Receipts	3,752,628		3,752,628	3,752,628	-
Reimbursements	-		-	-	-
Miscellaneous Revenue	150,000		150,000	150,000	-
Transfers from Other Funds	6,933,565	59,000	6,992,565	6,992,565	-
Use of/(Contribution to) Fund Balance	2,498,500	-	2,498,500	2,439,500	(59,000)
Total Revenue	13,334,693	59,000	13,393,693	13,334,693	(59,000)
					-
Appropriations					-
Personnel	2,976,056		2,976,056	2,976,056	-
Operating	3,264,707		3,264,707	3,264,707	-
Capital	6,475,000		6,475,000	6,475,000	-
Debt Service	618,930		618,930	618,930	-
Total Appropriations	13,334,693	-	13,334,693	13,334,693	-

Account	GL Desc	Object Desc	FY24 Proposed	FY24 Adopted
101.112101.741000.00000	CITY COUNCIL - GENERAL	MISCELLANEOUS OPERATING	75,000.00	25,154.00
101.112101.741001.00000	CITY COUNCIL - GENERAL	CORONAVIRUS MISC EXP	-	
101.112101.741200.00000	CITY COUNCIL - GENERAL	PROMOTION	8,000.00	1,000.00
101.112101.741209.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER BETZ	-	
101.112101.741216.00000	CITY COUNCIL - GENERAL	COUNCIL MEMBER BROWN	1,500.00	750.00
101.112101.741217.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER TBD WARD 1	-	
101.112101.741223.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER WOOD	1,500.00	750.00
101.112101.741229.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER DUNBAR	-	
101.112101.741235.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER YORKO	-	
101.112101.741237.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER WASHINGTON	-	
101.112101.741238.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER BROWN-CLARKE	-	
101.112101.741240.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER SPITZLEY	1,500.00	750.00
101.112101.741241.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER HUSSAIN	1,500.00	750.00
101.112101.741242.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER SPADAFORE	1,500.00	750.00
101.112101.741243.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER JACKSON	1,500.00	750.00
101.112101.741244.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER GARZA	1,500.00	750.00
101.112101.741260.00000	CITY COUNCIL - GENERAL	COUNCILMEMBER KOST	1,500.00	750.00
101.112101.741246.00000	CITY COUNCIL - GENERAL	MARTIN LUTHER KING JR DAY	1,000.00	-
101.112101.741247.00000	CITY COUNCIL - GENERAL	CESAR CHAVEZ EVENT	1,000.00	-
101.112101.741256.00000	CITY COUNCIL - GENERAL	BEA CRISTY AWARDS DINNER	-	
101.112101.741289.00000	CITY COUNCIL - GENERAL	COMMUNITY FUNDING	5,000.00	1,000.00
101.112101.742000.00000	CITY COUNCIL - GENERAL	SUPPLIES	-	
101.112101.743000.00000	CITY COUNCIL - GENERAL	CONTRACTUAL SERVICES	-	
101.112101.743050.00000	CITY COUNCIL - GENERAL	TEMPORARY HELP-CONTRACTUAL	-	
101.112101.743311.00000	CITY COUNCIL - GENERAL	CITY 311 ALLOC	-	
101.112101.743720.00000	CITY COUNCIL - GENERAL	INFORMATION TECHNOLOGY ALLOC	78,690.00	43,595.00
101.112101.744110.00000	CITY COUNCIL - GENERAL	UTILITIES - CITY HALL	50,000.00	25,000.00
101.112101.744200.00000	CITY COUNCIL - GENERAL	TELEPHONE	8,000.00	8,000.00
101.112101.747000.00000	CITY COUNCIL - GENERAL	TRAINING	500.00	-
101.112101.748000.00000	CITY COUNCIL - GENERAL	INSURANCE & BONDS	11,720.00	5,860.00
101.112101.977000.00000	CITY COUNCIL - GENERAL	EQUIPMENT	-	
			250,910.00	**115,609.00**