

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN
CITY COUNCIL CHAMBERS, 10TH FLOOR
LANSING CITY HALL
124 W. MICHIGAN AVENUE**



AGENDA FOR JULY 10, 2017

TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

The following items were listed on the agenda in the City Clerk's Office in accordance with Section 3-103(2) of the City Charter and will be ready for your consideration at the regular meeting of the City Council on Monday, July 10, 2017 at 7:00 p.m. at the Council Chambers, 10th Floor, City Hall.

I. ROLL CALL

II. MEDITATION AND PLEDGE OF ALLEGIANCE

III. READING AND APPROVAL OF PRINTED COUNCIL PROCEEDINGS

Approval of the Printed Council Proceedings of June 26, 2017

IV. CONSIDERATION OF LATE ITEMS (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)

V. TABLED ITEMS

VI. SPECIAL CEREMONIES

VII. COMMENTS BY COUNCIL MEMBERS AND CITY CLERK

VIII. COMMUNITY EVENT ANNOUNCEMENTS (Time, place, purpose, or definition of event – 1 minute limit)

IX. SPEAKER REGISTRATION FOR PUBLIC COMMENT ON LEGISLATIVE MATTERS

X. MAYOR'S COMMENTS

XI. SHOW CAUSE HEARINGS

XII. PUBLIC COMMENT ON LEGISLATIVE MATTERS (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes. Speakers must sign up on white form.)

A. SCHEDULED PUBLIC HEARINGS

1. In consideration of Z-8-2016; Rezoning 3001 S. Washington Avenue; "D-1" Professional Office and "J" Parking Districts to "F" Commercial District

XIII. COUNCIL CONSIDERATION OF LEGISLATIVE MATTERS

A. REFERRAL OF PUBLIC HEARINGS

B. CONSENT AGENDA

1. BY COUNCIL MEMBERS BROWN CLARKE, HUSSAIN, DUNBAR, HOUGHTON, SPITZLEY, WASHINGTON, WOOD, AND YORKO
 - a. Tribute; in recognition of the 25th Pastoral Anniversary Celebration of Bishop Samuel Duncan Jr.
2. BY THE COMMITTEE ON GENERAL SERVICES
 - a. Community Funding; Keys to Creativity
 - b. Community Funding; Bluebell "NW#301"
3. BY THE COMMITTEE ON PUBLIC SERVICES
 - a. Setting a Public Hearing in consideration of Public Improvement III; Jolly Road Rehabilitation MDOT JN133093A
4. BY THE COMMITTEE OF THE WHOLE
 - a. Renaming Lansing City Hall as "David C. Hollister City Hall"
 - b. Annual Consolidated Strategy and Plan Submission & Action Plan Proposed Budget for Community Development Block Grant (CDBG) Fund Resources for FY 2018
 - c. Action in Connection with Groesbeck Golf Course Entrance Investigation
 - d. Consideration of City Council Litigation in Connection with the Groesbeck Golf Course Entrance

C. RESOLUTIONS FOR ACTION

D. REPORTS FROM COUNCIL COMMITTEES

E. ORDINANCES FOR INTRODUCTION and Setting of Public Hearings

1. BY THE COMMITTEE ON PUBLIC SAFETY
 - a. An Ordinance of the City of Lansing, Michigan, to amend the Lansing Codified Ordinances by amending Chapter 1442. Signs, Section 1442.15 Window Signs; Permitted Zoning Districts

F. ORDINANCES FOR PASSAGE

XIV. SPEAKER REGISTRATION FOR PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS

XV. REPORTS OF CITY OFFICERS, BOARDS, AND COMMISSIONS; COMMUNICATIONS AND PETITIONS; AND OTHER CITY RELATED MATTERS
(Motion that all items be considered as being read in full and that the proper referrals be made by the President)

A. REPORTS FROM CITY OFFICERS, BOARDS, AND COMMISSIONS

1. Letter(s) from the City Clerk re:
 - a. Minutes of Boards, Commissions, and Authorities placed on file in the Clerk's Office
 - b. Lansing Police Department 2016 Annual Report
 - c. Transfer Ownership 2017 Class C & SDM Licensed Business with Sunday Sales Permit (PM) and Dance Permit from Unicorn Tavern at 327 E. Grand River Avenue by Unicorn, LLC.
 - d. Transfer Ownership and Location of Class C license and for new SDM license and new Sunday (AM & PM) sales permit at 300 N. Clippert Street, #17 by Acapulco Mexican Grill, Inc.
2. Letter(s) from the Mayor re:
 - a. Make Safe or Demolish Hearing; 1310 Jerome Street
 - b. Make Safe or Demolish Hearing; 1025 Orchard Street
 - c. Make Safe or Demolish Hearing; 214 Lathrop Street
 - d. Ballot Proposal; Sidewalk Millage
 - e. Ballot Proposal; Sale of Cooley Haze House with Historic Covenant

B. COMMUNICATIONS AND PETITIONS, AND OTHER CITY RELATED MATTERS

1. Affidavit of Disclosure; Martha Rochford, Lansing Police Department
2. Claim Appeal; Claim #1390, Aaron Wallace for trash fee for the property located at 1015 Westmoreland Avenue

XVI. MOTION OF EXCUSED ABSENCE

XVII. REMARKS BY COUNCIL MEMBERS

XVIII. REMARKS BY THE MAYOR OR EXECUTIVE ASSISTANT

XIX. PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes. Speakers must sign up on yellow form.)

XX. ADJOURNMENT



CHRIS SWOPE, CITY CLERK

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

CITY OF LANSING
NOTICE OF PUBLIC HEARING

Z-8-2016, 3001 S. Washington Avenue

Rezoning from “D-1” Professional Office & “J” Parking Districts to “F” Commercial District

The Lansing City Council will hold a public hearing on Monday, July 10, 2017, at 7:00 p.m. in Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan to consider **Z-8-2016**. This is a request by Green Key Properties, LLC to rezone the property at 3001 S. Washington Avenue from “D-1” Professional Office & “J” Parking Districts to “F” Commercial District. The purpose of the rezoning is to permit a commercial retail establishment on the subject property.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk’s Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/CMMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

ORDINANCE # _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, PROVIDING FOR THE REZONING OF A PARCEL OF REAL PROPERTY LOCATED IN THE CITY OF LANSING, MICHIGAN AND FOR THE REVISION OF THE DISTRICT MAPS ADOPTED BY SECTION 1246.02 OF THE CODE OF ORDINANCES.

The City of Lansing ordains:

Section 1. That the district maps adopted by and incorporated as Section 1246.02 of the Code of Ordinances of the City of Lansing, Michigan be amended to provide as follows:

To change the zoning classification of the property described as follows:

Case Number: Z-8-2016

Parcel Number's: 33-01-01-28-304-002

Legal Descriptions: Lots 4 & 5 & the East 90 feet of Lot 6, Holmesdale Subdivision, City of Lansing, Ingham County, MI, from "D-1" Professional Office & "J" Parking Districts to "F" Commercial District.

Section 2. All ordinances or parts of ordinances inconsistent with the provisions hereof are hereby repealed.

Section 3. This ordinance was duly adopted by the Lansing City Council on _____, 2016, and a copy is available in the office of the Lansing City Clerk, 9th Floor, City Hall, 124 W. Michigan Avenue, Lansing, MI 48933.

Section 4. This ordinance shall take effect upon the expiration of seven (7) days from the date this notice of adoption is published in a newspaper of general circulation.

BY COUNCIL MEMBERS BROWN CLARKE, DUNBAR, HOUGHTON, HUSSAIN,
SPITZLEY, WASHINGTON, WOOD, YORKO
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Bishop Samuel Duncan, Jr attended Lansing Public Schools from elementary through high school graduating from J. W. Sexton High School. He then attended Western Michigan University and graduated with a Bachelors of Arts in Accounting. He also holds a Master of Arts in Theology from Grand Rapids Theological Seminary. Bishop Duncan is married to Evangelist Dorothy Duncan they have (2) two children, and (4) grandchildren; and

WHEREAS, Bishop Duncan was appointed pastor of the Lansing Church of God In Christ in June 1992. He has served at all levels of ministry, Youth Department, Budget Director, Platform Chairman, Member of the Jurisdictional Ordination Board, District Superintendent, and Administrative Assistant to the late Bishop Marvin C. Pryor; and

WHEREAS, Bishop Duncan was consecrated as Bishop in the Church of God in Christ, November 15, 2010 in St. Louis, Missouri during the 103rd Annual Holy Convocation. He oversees twenty-five churches throughout the state of Michigan including churches in Saginaw, Flint, Ann Arbor, Lansing, Grand Rapids, Kalamazoo, and Detroit; and

WHEREAS, Bishop Duncan is the Founder and CEO of New Faith Ministries. They seek to effectively utilize its collective influence to benefit Lansing resident, and to respond to the challenges and issues that face the Greater Lansing Area and beyond; and

WHEREAS, Bishop Duncan is active in the community and has served on numerous boards such as, The Clergy Forum of Greater Lansing, Habitat for Humanity, MLK Commission, and Action of Greater Lansing; and

THEREFORE BE IT RESOLVED THAT the Lansing City Council, hereby recognizes Bishop Samuel Duncan, Jr on his 25th Pastoral Anniversary Celebration! We admire your dedication to Lansing Church of God In Christ by providing cutting edge ministry, striving for excellence, and setting new standards and raising the bar for ministry.

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Keys to Creativity requested \$500.00 to defray costs associated with facility rental for their “Community Picnic and Concert” to be held on July 23rd, 2017; and

WHEREAS, the maximum total amount of Community Funding Account to be awarded to an organization in one fiscal year is \$500.00; and

WHEREAS, the Committee on General Services met on July 10, 2017, reviewed the request and approved \$500.00.

THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby approves an allocation from Community Funding Account to Keys to Creativity in the amount of \$500.00 to defray costs associated with facility rental for their “Community Picnic and Concert” to be held on July 23rd, 2017.

BE IT FURTHER RESOLVED that the Mayor and the Finance Department shall process this request by charging \$500.00 to the Council Community Promotion Account – 101.112101.741289.0.

BE IT RESOLVED that Keys to Creativity shall submit a written analysis of the event, including information regarding the number of attendees, a detailed account as to contributors, funds received, expended and residual funds to the Lansing City Council within 60 days after the event.

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Bluebell Park “NW#301” requested \$350.00 to defray costs associated with inflatable rentals for their “National Night-Out Neighborhood Picnic” to be held on August 1, 2017; and

WHEREAS, the maximum total amount of Community Funding Account to be awarded to an organization in one fiscal year is \$500.00; and

WHEREAS, the Committee on General Services met on July 10, 2017, reviewed the request and approved \$350.00.

THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby approves an allocation from Community Funding Account to Bluebell Park “NW #301” in the amount of \$350.00 to defray costs associated with inflatable rentals for their “National Night-Out Neighborhood Picnic” to be held on August 1st, 2017.

BE IT FURTHER RESOLVED that the Mayor and the Finance Department shall process this request by charging \$350.00 to the Council Community Promotion Account – 101.112101.741289.0.

BE IT RESOLVED that Bluebell Park “NW#301” shall submit a written analysis of the event, including information regarding the number of attendees, a detailed account as to contributors, funds received, expended and residual funds to the Lansing City Council within 60 days after the event.

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BY THE COMMITTEE ON PUBLIC SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

PUBLIC IMPROVEMENT III

WHEREAS, pursuant to the Public Improvement I/II resolution adopted by this council on February 27, 2017, the City Assessor has completed the assessment roll for sidewalk repair and construction, and furnished the following information:

PROJECT TITLE: Jolly Road Rehabilitation
MDOT JN 133093A

PROPERTY BENEFITED:

All lands fronting Jolly Road between Wise Road and Pleasant Grove Road, excepting all public streets and alleys and other land deemed not benefited; and

ENGINEER'S ESTIMATE, COST OF IMPROVEMENTS:

ASSESSMENT ROLL NO. B-096

	<u>FEDERAL & CITY CONTRIBUTION</u>	<u>ASSESSABLE TO PROPERTY OWNER</u>
SIDEWALK	\$10,760.87	\$9,527.62
<u>OTHER COSTS</u>	<u>\$1,002,043.50</u>	<u>\$0.00</u>
TOTAL COSTS	\$1,012,804.37	\$9,527.62

NOW, THEREFORE, BE IT RESOLVED the Lansing City Council will hold a public hearing on Monday, July 24, 2017 at 7:00 PM, in the Council Chambers, to review, prior to confirmation, said assessment roll; and

BE IT FURTHER RESOLVED that the City Clerk and the Public Service Director are hereby requested to give due notice of this public hearing as provided by Chapter 1020, Section 1026.06(c)(1), of the Code of Ordinances by publishing a notice of a public hearing in a daily newspaper of the City, not more than twenty days and not less than ten days before such public hearing. Said notice shall include the time and place of the hearing; a description of the section or area of the City determined by Council to be within the assessment district as contained in the special assessment roll; where the special assessment roll is on file and may be examined; that any person aggrieved by the assessments as contained in the special assessment roll, or the necessity of the improvement, may file a written objection thereto which must be delivered to the City Clerk prior to the close of the hearing, or the person may appear and protest the same at the public hearing in person or by his or her representative; that the appearance and protest or written protest in the manner described is required if the person desires to appeal the

amount of the assessment to the Michigan Tax Tribunal; and that any appeal to the Michigan Tax Tribunal must be taken within thirty days of the confirmation of the special assessment roll, provided a protest was timely made.

BE IT FINALLY RESOLVED, that pursuant to the requirement of 1962 PA 162, as amended, MCL 211.741, et seq.; MSA 5.3534(1), et seq., appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the State Tax Tribunal. An owner or party in interest, or his or her agent may appear in person at the hearing to protest the special assessment, or shall be permitted to file his or her appearance or protest by letter and his or her personal appearance shall not be required.

Funds are available for the City of Lansing's share of the project in accounts as follows:

		<u>Account Number</u>
City Share of Sidewalk	\$10,760.87	410 933690 974200 013026
Assessment Roll B-096	\$9,527.62	Acct to be established
Federal Funding	\$428,350.00	Federal STP Funding
City STP Match	\$96,360.00	202.453601.974100.50013
Sanitary Sewer	\$80,405.16	590.933610.973000.20100
Water Main Replacement	\$396,928.34	PO to be established

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Memorial Review Board received an application requesting the renaming the current Lansing City Hall, and any future site of Lansing City Hall to the David C. Hollister City Hall and

WHEREAS, the Memorial Review Board met on May 9, 2017 and made a recommendation to the Lansing City Council to approve the request for the renaming of the current Lansing City Hall, and any future site of Lansing City Hall to the David C. Hollister City Hall; and

WHEREAS, in accordance to Chapter 1034.90 of the Code of Ordinances, a public hearing was held on _____, 2017 in consideration of the proposal;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council approves the establishment of naming the current Lansing City Hall, and any future site of Lansing City Hall to the David C. Hollister City Hall

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requires that the City of Lansing submits the Annual Action Plan in order to receive Community Development fund resources, including Community Development Block Grant (CDBG), HOME and Emergency Solutions Grant (ESG) program funds, for the upcoming fiscal year 2017-2018; and

WHEREAS, the CDBG, HOME and ESG entitlement amount allocated to Lansing for the upcoming fiscal year, plus program income and a one-time transfer, is \$3,308,994 which is subject to adjustment by HUD; and

WHEREAS, the City estimates the amount of HOME program income to be \$294,436; and

WHEREAS, the City anticipates that HUD will approve a one-time transfer of \$412,961 NSP3 program income into the CDBG program; and

WHEREAS, pursuant to program requirements, the City has conducted a citizen participation and open review process which has included meetings and public hearings with several organizations; and

WHEREAS, the City has further promoted participation, input and review in the process by conducting two (2) separate advertised public hearings before the Lansing Planning Board, one on December 6, 2016 regarding housing and community development needs and one on February 7, 2017 regarding proposed Annual Action Plan program objectives and projected use of Federal entitlement and formula program funds; and

WHEREAS, the City did also initiate and carry out the required thirty (30) day public comment period on the proposed 2017-18 Annual Action Plan by publishing a summary of the plan in the Lansing City Pulse March 13, 2017; and

WHEREAS, a public hearing will be held by the Lansing City Council on April 10, 2017, to again receive citizen comments and recommendations and to give final review to the Annual Action Plan; and

WHEREAS, Federal regulations require the City to make certain certifications and assurances to HUD as a part of the City's application and Annual Action Plan;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lansing adopts the Annual Action Plan for the City of Lansing that includes housing and community development goals, objectives, strategies, and budget for the use of community development fund resources for fiscal year 2017-2018 as proposed by the Committee of the Whole; and

BE IT FURTHER RESOLVED that the Mayor, as the City's Chief Executive Officer, is hereby authorized to sign the Annual Action Plan and application for FY 2017-2018, including all understandings, assurances and certifications contained therein, and to submit the grant application to the Department of Housing and Urban Development; and

BE IT FINALLY RESOLVED that the Mayor is authorized, as the official representative of the City of Lansing, to set-up budget line items, provide any and all information, to act in connection with the Annual Action Plan application and to execute all agreements, contracts and legal documents, including the agreement between the City and the Department of Housing and Urban Development, to secure CDBG, HOME and ESG funding and implement the Annual Action Plan programs.

**PROPOSED FUNDING ALLOCATIONS
PROGRAM ACTIVITIES AND USE OF FUNDS
ANNUAL ACTION PLAN 2017 (7/1/17 – 6/30/18)
CITY OF LANSING COMMUNITY DEVELOPMENT OBJECTIVES**

The primary objective of Lansing's Housing and Community Development Program is the development of a viable community which will provide standard housing in a suitable living environment, principally to benefit low and moderate income persons, preserve and expand existing businesses and industries, and create an atmosphere conducive to stability in neighborhoods.

- a. Provide standard housing in a suitable living environment through rehabilitation, new construction and improvement of the housing stock primarily in CDBG eligible neighborhoods and in specifically designated housing target areas.
- b. Provide housing counseling and assistance that will benefit low and moderate-income households.
- c. Promote home ownership for low and moderate-income households and promote deconcentration of poverty.
- d. Maintain at current levels the number of public and assisted housing units available to low and moderate-income households.
- e. Provide homeless prevention assistance, emergency shelter, street outreach and supportive human services for people with special needs, people who are homeless and those at risk of becoming homeless.
- f. Provide assistance for permanent supportive housing and human services for low and moderate income households with a history of chronic homelessness, including those with special needs.
- g. Promote economic opportunity for low and moderate-income individuals by facilitating economic development, providing employment opportunity, sponsoring job training, supporting business development, micro-enterprise lending and business or financial educational programs and initiatives.
- h. Promote economic development to provide jobs, business services and shopping opportunities for residents located in CDBG eligible areas.
- i. Provide community and neighborhood services, recreational opportunities and public facilities and promote neighborhood social cohesion to improve the quality of life in CDBG eligible neighborhoods.
- j. Increase security and safety in neighborhoods by supporting public safety and crime prevention initiatives, public educational programs and citizens' awareness in CDBG eligible areas.
- k. Improve the city's transportation, public facilities and infrastructure systems in CDBG eligible areas.
- l. Protect and improve the city's physical environment, including preventing or eliminating blight, removing lead or other safety hazards, preserving historic

es, mitigating flood hazards, promoting healthy housing and improving energy fitness in housing occupied by low and moderate-income households.

- m. Promote fair housing objectives.
- n. Provide affordable housing and economic development that benefits low and moderate income people in the context of mixed use development along transit corridors.

COMMUNITY DEVELOPMENT BLOCK GRANT

CDBG Single-family, Owner-Occupied Rehab Program/Public Improvements

Includes loans and grants for rehabilitation of owner-occupied housing units through city sponsored programs, and in conjunction with affordable housing efforts sponsored by nonprofit housing corporations and other state and federal agencies. Includes funds to meet lead hazard reduction regulations in rehabilitated structures, funds to assist in emergency housing rehabilitation, market analysis activities and technical assistance to nonprofit housing corporations, contractors, and low- and moderate-income households. Includes loans and grants for owner-occupied single-family units through city sponsored programs, loans to rehabilitate historic homes in conjunction with rehabilitation of the unit, and loans or grants for ramps, hazard remediation or weatherization. Includes staff, office space, technical assistance, training and other direct project costs associated with delivery of Community Development Block Grant, HOME, Emergency Solutions Grant and other State and Federal Programs.

General street, sidewalk, water/sewer improvements, including assistance to income eligible owner-occupants or those in CDBG-eligible areas for special assessments related to new improvements. Includes improvements to neighborhood parks, recreational facilities; public neighborhood, medical and community facilities in CDBG priority areas.

Proposed funding amount: \$1,381,249

CDBG Rental Rehab Program/Weatherization

Includes loans and grants for rehabilitation of rental housing units through city sponsored programs. Includes funds to meet healthy housing standards and/or lead hazard reduction regulations in rehabilitated structures.

Proposed funding amount: \$ 50,000

Acquisition

Includes acquisition, maintenance and security of properties acquired through programs, and activities related to acquisition, disposition, relocation and clearance of dilapidated structures. Funds may also be used to acquire properties in the flood plain. Includes staff time associated with this activity.

Proposed funding amount: \$1,000

Public Services (limited to 15%)

Includes services for low- and moderate-income individuals such as: homeownership counseling, education, neighborhood counseling, youth and senior programs, neighborhood clean-ups, community gardens, home repair classes. Services are for low- and moderate-income individuals and/or those in CDBG-eligible areas located within the Lansing city limits.

Proposed funding amount: \$ 258,510

Economic Development

Loans, technical assistance and training to low- and moderate-income owners of and persons developing micro-enterprises within or planning to locate within the Lansing city limits. Technical assistance to individuals and for-profit businesses including workshops, technology assistance, and façade improvement loans/grants. Creation of jobs to benefit low and moderate-income city of Lansing residents.

Technical assistance to individuals and for-profit businesses including workshops, technology assistance, façade improvement loans/grants, market analysis, business promotion, referrals for the attraction of new business and expansion of existing business within CDBG-eligible areas of Lansing.

Proposed funding amount: \$129,060

CDBG General Administration (limited to 20%)

Includes staff and other costs associated with preparation of required Consolidated Planning documents, environmental clearances, fair housing activities and citizen participation activities associated with the delivery of CDBG, HOME and other state and federal programs.

Includes planning and general administration costs associated with delivery of CDBG and other state and federal programs. Includes indirect administrative costs and building rent paid to the city.

Proposed funding amount: \$ 454,955

TOTAL CDBG AND NSP3 TRANSFER (\$1,851,812 + \$412,961=) \$2,274,773

HOME

Down Payment Assistance

Funds provided to homebuyers for down payment and closing costs for purchase of a single-family home located within the Lansing city limits. Up to \$15,000 will be available as a 0% interest second mortgage for homebuyers with income at or below 80% of median income. Assistance not limited to first-time homebuyers. May include staff time and/or homeownership counseling fees associated with this activity.

Proposed funding amount: \$101,616

New Construction/HOME Rehab/Development Program

Includes funds for loans and grants for housing construction and rehabilitation with non-profit and for-profit developers, including CHDOs.

HOME funds allocated for housing developed in partnership with the city, including Supportive Housing Program (SHP) and Acquisition, Development and Resale (ADR) activities. Projects may include new construction and rehabilitation activities with non-profit and for-profit developers, including CHDOs. Funds may be used for staff time associated with these activities.

Proposed funding amount: \$ 583,544

CHDO Set-aside (15% minimum required)

Reserved for housing developed, sponsored or owned by CHDOs in partnership with the City.

Proposed funding amount: \$ 86,234

Community Housing Development Organization (CHDO) Operating (limited to 5%)

Funds reserved at option of the City to provide operating funds to CHDO's utilizing the City's HOME funds to produce affordable housing in the community.

Proposed funding amount: \$28,745

HOME General Administration (limited to 10%)

Includes staff and general administration costs to deliver the HOME program.

Proposed funding amount: \$ 67,316

TOTAL HOME \$ 867,455

EMERGENCY SOLUTIONS GRANT (ESG)

Street Outreach

Street Outreach activities.

Proposed funding amount: \$ 5,003

Homeless Prevention

Homeless Prevention activities.

Proposed funding amount: \$50,015

Administrative Activities (limited to 7.5%)

Funds provided to offset the cost of administering emergency solutions program.

Proposed funding amount: \$ 11,688

Homeless Management Information System (HMIS)

Funds will be provided for HMIS and comparable database costs.

Proposed funding amount: \$ 5,003

Shelter Operation

Funds provided to shelter providers to cover cost of maintenance, operations, insurance, utilities and furnishings in shelter facilities.

Proposed funding amount: \$ 95,057

TOTAL ESG: \$166,766

SUMMARY

Forty -Third Year Community Development Resources

Program	Annual Action Plan
CDBG Entitlement Grant:	\$1,861,812
CDBG NSP3 Transfer	\$412,961
HOME Program Funds	\$ 573,019
HOME Program Income (est.)	\$294,436
ESG Program Funds:	\$166,766
TOTAL	\$3,308,994

Administrative, management and operation costs for the above programs include the administration, management and operations of the eligible activities, **as well as other federal and state community development programs in which the city is now or may be participating.**

THIS ITEM NOT AVAILABLE AT TIME OF PRINT

THIS ITEM NOT AVAILABLE AT TIME OF PRINT

INTRODUCTION OF ORDINANCE

Council Member Hussain introduced:

An ordinance of the City of Lansing, Michigan amend Chapter 1442-Signs, Section 1442.15- Window Signs; Permitted Zoning Districts.

The Ordinance is referred to the Committee on Public Safety

RESOLUTION SETTING PUBLIC HEARING BY CITY COUNCIL

RESOLVED by the City Council, City of Lansing, that a public hearing be set for July 24, 2017 at 7:00 p.m. in the City Council chambers, 10th floor Lansing City Hall, 124 W. Michigan Ave., Lansing, MI for the purpose of considering an ordinance of the City of Lansing, Michigan to amend Chapter 1442-Signs, Section 1442.15- Window Signs; Permitted Zoning Districts.

Interested Persons are invited to attend this Public Hearing

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 1442. – SIGNS, SECTION 1442.15. – WINDOW SIGNS; PERMITTED ZONING DISTRICTS.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 1442 – Signs, Section 1442.15 – Window Signs; permitted Zoning Districts, of the Code of Ordinances of the City of Lansing, Michigan by and is hereby amended to read as follows:

Window signs are permitted in office, commercial, wholesale and industrial zoning districts.

(a) *SIZE*. WINDOW SIGNS SHALL NOT EXCEED 20 PERCENT OF THE WINDOW AREA FROM WHICH THE SIGN CAN BE SEEN FROM THE EXTERIOR OF THE BUILDING. ALL MOUNTING HARDWARE AND EQUIPMENT SHALL BE CONCEALED FROM THE EXTERIOR VIEW OF THE BUILDING.

(b) *EXCEPTIONS*. BUILDINGS THAT ARE USED FOR A PUBLIC PURPOSE AND ARE OWNED OR ENTIRELY OCCUPIED BY THE UNITED STATES FEDERAL GOVERNMENT, STATE OF MICHIGAN OR THE CITY OF LANSING AND ANY OF ITS AGENCIES, DEPARTMENTS OR INSTRUMENTALITIES ARE EXEMPT FROM THE DIMENSIONAL REQUIREMENTS OF THIS CHAPTER. THE DIRECTOR OF THE DEPARTMENT OF PLANNING AND NEIGHBORHOOD DEVELOPMENT SHALL HAVE SOLE AUTHORITY TO APPROVE OR DENY SIGNS FOR ENTITIES SEEKING A VARIANCE AFTER REVIEWING THE PROPOSED SIGNS' COMPATABILITY WITH THE SURROUNDING AREA AND THE GOALS EXPRESSED IN THIS CHAPTER.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with these provisions are repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance shall take effect of the 30th day after enactment unless given immediate effect by City Council.

Approved as to Form:

City Attorney

Dated: _____



Chris Swope
Lansing City Clerk

July 7, 2017

Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Dear Councilmembers:

The Minutes from the Meetings of the following Boards, Commissions, and Authorities of the City of Lansing were placed on file in the City Clerk's Office and are available for review in the City Clerk's Office and at the following website: <http://lansingmi.gov/AgendaCenter>

BOARD NAME

DATE OF MEETING

Downtown Lansing Inc.

March 23, 2017

Historic District Commission

February 8, 2016
January 11, 2017

Lansing Entertainment and Public Facilities Authority

April 25, 2017
March 28, 2017
February 28, 2017
January 24, 2017

Planning Board

May 2, 2017
April 18, 2017
March 7, 2017

Board of Police Commissioners

Nov. 10, 2016

If my staff or I can provide further assistance or information relative to the filing of these

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 □ 517-377-0068 FAX

www.lansingmi.gov/clerk □ clerk@lansingmi.gov

minutes, please contact us at 483-4131.

Sincerely,

A handwritten signature in black ink that reads "Chris Swope". The signature is written in a cursive, flowing style.

Chris Swope, CMC, CMMC
Lansing City Clerk

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 □ 517-377-0068 FAX

www.lansingmi.gov/clerk □ clerk@lansingmi.gov



Chris Swope
Lansing City Clerk

XV A 1 b

July 7, 2017

President and Council Members
10th Floor City Hall
Lansing, MI 48933

Dear President and Council Members:

My office has received and placed on file:

Lansing Police Department 2016 Annual Report

This document is available for review at the office of the City Clerk or at <http://www.lansingmi.gov/clerk> under the heading of Documents Placed on File.

Sincerely,

Chris Swope, CMC
Lansing City Clerk



Chris Swope
Lansing City Clerk

July 7, 2017

President and Members of the Lansing City Council
10th Floor, City Hall
Lansing, MI 48933

Dear Councilmembers:

The attached application has been submitted to the City Clerk's Office, and is being forwarded for your consideration and appropriate action:

Sincerely,

Chris Swope, CMC
Lansing City Clerk

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Unicorn, LLC to Transfer Ownership 2017 Class C & SDM Licensed Business with Sunday Sales Permit (PM) and Dance Permit from Unicorn Tavern at 327 E. Grand River Avenue ; and

WHEREAS, the Committee on General Services met on _____ to review the request with affirmative action taken;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from Unicorn, LLC to Transfer Ownership 2017 Class C & SDM Licensed Business with Sunday Sales Permit (PM) and Dance Permit from Unicorn Tavern at 327 E. Grand River Avenue ;



RECEIVED

City of Lansing, Michigan
On-Premises Alcohol Sales Application
LANSING CITY CLERK

Business Name: Unicorn, LLC dba: Unicorn Lounge

Business Address: 327 E. Grand River Avenue

City: Lansing State: MI Zip: 48906

Main Contact Number: (517) 321-4616 Secondary Contact Number: ()

Michael J. Brown, Esq.

Email Address: mbrown@cehlaw.com

License(s) for which you are seeking Local Government Approval Class C and SDM

Provide the name, age and address of the applicant, in the case of an individual, or, in the case of a co-partnership, the names, addresses and ages of the persons entitled to share in the profits thereof, or, in the case of a corporation, the objects for which the corporation is organized, the names, addresses and ages of the officers and directors and, if a majority interest in the stock of such corporation is owned by one person or his or her nominee, the name, address and age of such person:

Name	Position	Address	Age
Patrick K. Gillespie (applicant)	Member/Officer	330 Marshall St., Ste 100 Lansing, MI 48912	

If an Individual, provide Applicant's:

Date of Birth: _____ Place of Birth: _____

What character of business do you intend to operate? bar/restaurant

What is the length of time your business has been of that character, or in the case of a corporation, the date when its charter was issued?

Feb. 27, 2017

When you are done with this form, please return it to:

Chris Swope, City Clerk

Lansing City Clerk's Office

Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695

Phone: 517-483-4131

Fax: 517-377-0068

City.clerk@lansingmi.gov

lansingmi.gov/clerk

Have you made applications for a similar or other license on premises other than those described in this application? Yes ☒ No ☐

If yes, what is the disposition of any such earlier application? All have been approved by
Lansing City Council and Michigan Liquor Control Commission

Are building plans on file? Yes ☒ No ☐ If not please submit them with this application showing the entire structure and premises and, in particular, the specific areas where the license is to be utilized. Such plans shall demonstrate adequate off-street parking, lighting and refuse disposal facilities and, where appropriate, adequate plans for screening and noise control, as provided in the Zoning, Building and Housing, and Fire Prevention Codes.

☒ I (we) have never been convicted of a felony and is (are) not disqualified to receive a license by reason of any item contained in this chapter or the laws of the State.

☒ I (we) will not violate any State or Federal laws or any ordinance of the City in the conduct of this business.

☒ I (we) or my (our) agent(s) do not owe any personal property taxes.

☒ The copy of the Michigan Liquor Control Commission application submitted with this application is a true copy of what I (we) intend to submit to the Michigan Liquor Control Commission.

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.

Patek K. Sullivan
Signature

5/12/2017
Date

Subscribed and sworn to before me this

12 day of May, 2017.

Signature

Printed Name

Notary Public, Livingston County, Michigan

My Commission Expires: 8/26/2020

Acting in the County of Ingham

JAMIE SZUMLINSKI
NOTARY PUBLIC, STATE OF MI
COUNTY OF LIVINGSTON
MY COMMISSION EXPIRES Aug 26, 2020
ACTING IN COUNTY OF Ingham

When you are done with this form, please return it to:

Chris Swope, City Clerk

Lansing City Clerk's Office

Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695

Phone: 517-483-4131

City.clerk@lansingmi.gov

Fax: 517-377-0068

lansingmi.gov/clerk

Carlin Edwards Brown PLLC

Attorneys & Counselors at Law

John B. Carlin, Jr.
Scott D. Edwards
Michael J. Brown

6017 West St. Joe Hwy., Suite 202
Lansing, Michigan 48917
P. (517) 321-4617
F. (517) 321-4642
www.cebhlaw.com

Metro Detroit/Oakland County
2056 Orchard Lake Road
Sylvan Lake, Michigan 48320
P. (248) 816-5000
F. (248) 816-5115
Northern Michigan
213 East Main St., 2nd Floor
Gaylord, Michigan 49735
P. (989) 688-5946
F. (989) 688-5901

March 24, 2017

Ms. Sharon Martin
Director of Licensing
Michigan Liquor Control Commission
525 West Allegan
Lansing, Michigan 48933

Via Hand Delivery

**RE: Application to transfer ownership of Class C License #604 with permits
and transfer ownership of SDM license #18589**

Applicant: Unicorn, LLC
Current Licensee: Unicorn Tavern, Inc. (BID: 391)
Address: 327 E. Grand River Ave., Lansing, MI 48906
(City of Lansing/Ingham County)

Dear Ms. Martin:

This firm represents the Applicant Unicorn, LLC ("Applicant") in this application to **transfer ownership** of the above-named Class C and SDM licenses with Sunday Sales and Dance permits.

Enclosed are the following:

- o \$930 filing fee (\$600 Class C; \$100 SDM; \$140 Investigation; Sunday Sales \$90)
- o LC 100 - Application, with completed pages 3 from both members
- o LCC 301 - Member Report for Applicant
- o LCC 301 - Report of Stockholders for Infantry Inc. (1% member of Applicant)
- o Purchase Agreement for Liquor Licenses
- o Lease
- o Certificate of Trust for Patrick K. Gillespie Trust u/a/d 7-30-99
- o Articles of Organization for Applicant
- o Operating Agreement for Applicant



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Retail License & Permit Application

For information on retail licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website [by clicking this link](#).

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): Unicorn, LLC	
Address to be licensed: 327 E. Grand River Avenue	
City: Lansing	Zip Code: 48906
City/township/village where license will be issued: City of Lansing	County: Ingham
Federal Employer Identification Number (FEIN): ---	

1. Are you requesting a new license? ☐ Yes ☒ No
2. Are you applying ONLY for a new permit or permission? ☐ Yes ☒ No
3. Are you buying an existing license? ☒ Yes ☐ No
4. Are you modifying the size of the licensed premises? ☐ Yes ☒ No
If Yes, specify: ☐ Adding Space ☐ Dropping Space ☐ Redefining Licensed Premises
5. Are you transferring the location of an existing license? ☐ Yes ☒ No
6. Is this license being transferred as the result of a default or court action? ☐ Yes ☒ No
7. Do you intend to use this license actively? ☐ Yes ☒ No

Leave Blank - MLCC Use Only

Part 2 - License Transfer Information (If Applicable)

If transferring ownership of a license ONLY and not transferring the location of a license, fill out only the name of the current licensee(s)

Current licensee(s): Unicorn Tavern, Inc. (BID: 391)	
Current licensed address:	
City:	Zip Code:
City/township/village where license is issued:	County:

Part 3 - Licenses, Permits, and Permissions

Off Premises Licenses - Applicants for off premises licenses, permits, and permissions (e.g. convenience, grocery, specialty food stores, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

On Premises Licenses - Applicants for on premises licenses, permits, and permissions (e.g. restaurants, hotels, bars, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

Part 4 - Inspection, License, and Permit Fees - Make checks payable to State of Michigan

Inspection Fees - Pursuant to MCL 436.1529(4) a nonrefundable inspection fee of \$70.00 shall be paid to the Commission by an applicant or licensee at the time of filing of a request for a new license or permit, a request to transfer ownership or location of a license, a request to increase or decrease the size of the licensed premises, or a request to add a bar. Requests for a new permit in conjunction with a request for a new license or transfer of an existing license do not require an additional inspection fee.

License and Permit Fees - Pursuant to MCL 436.1525(1), license and permit fees shall be paid to the Commission for a request for a new license or permit or to transfer ownership or location of an existing license.

Inspection Fees:	\$140.00	License & Permit Fees:	\$790.00	TOTAL FEES:	\$930.00
------------------	----------	------------------------	----------	--------------------	-----------------

Schedule B - New Specially Designated Merchant License Supplemental Application - New SDM License Applications ONLY

Applicant name: Unicorn, LLC

Effective January 4, 2017 pursuant to MCL 436.1533(5), Specially Designated Merchant (SDM) licenses are quota licenses based on one (1) SDM license for every 1,000 of population in a local governmental unit. MCL 436.1533 provides for several exemptions from the quota for qualified applicants. Please carefully read the requirements in the boxes below, selecting the applicable approved type of business option(s) from Section 1 and an applicable new SDM license quota option from Section 2.

Section 1 - Requirements to Qualify as Approved Type of Business for New SDM License Applicants

Applicant must meet one (1) or more of the following conditions (check those that apply to your business):

- ☐ a. Applicant holds and maintains retail food establishment license or extended retail food establishment license under the Food Law of 2000, MCL 289.1101 to MCL 289.8111.
- ☐ b. Applicant holds or has been approved for Specially Designated Distributor license (Applicant must also hold and maintain food establishment license as described above).
- ☐ c. Applicant holds or has been approved for an on-premises license, such as a Class C, A-Hotel, B-Hotel, Tavern, Club, G-1, or G-2 license.

Section 2 - Quota Requirements for New SDM License Applicants

Applicant must qualify under one of the following sections of the Liquor Control Code regarding the SDM quota:

- ☐ a. Applicant is an applicant for or holds a Class C, A-Hotel, B-Hotel, Tavern, Club, G-1, or G-2 license.
MCL 436.1533(5)(a) - SDM license is exempt from SDM quota and license cannot be transferred to another location.
- ☐ b. Applicant's establishment is at least 20,000 square feet and at least 20% of gross receipts are derived from the sale of food.
MCL 436.1533(5)(b)(i) - SDM license is exempt from SDM quota and license cannot be transferred to another location.
- ☐ c. Applicant's establishment is a pharmacy as defined in the Public Health Code, MCL 333.17707.
MCL 436.1533(5)(b)(ii) - SDM license is exempt from SDM quota and license cannot be transferred to another location.
- ☐ d. Applicant applies between January 5, 2017 and March 5, 2017 and holds a Motor Fuels Retail Outlet license or Temporary Retail Gasoline Outlet license issued by the Michigan Department of Agriculture and Rural Development under the Motor Fuels Quality Act, MCL 290.646(1).
MCL 436.1533(7) - Commission shall waive SDM quota and license may be transferred to another location if the applicant holds a motor fuels license as described above at the new location.
- ☐ e. Applicant's establishment qualifies as a marina under MCL 436.1539.
MCL 436.1533(5)(e) - SDM license is exempt from SDM quota and license may be transferred to another location if the applicant complies with MCL 436.1539 at the new location.
- ☐ f. Applicant does not qualify under any of the quota exemptions or waiver listed above.
MCL 436.1533(5) - Commission shall issue one (1) SDM for every 1,000 population in a local governmental unit and an unissued SDM must be available in the local governmental unit for the applicant to qualify. SDM license may be transferred to another location.

Documents Required To Be Submitted with New SDM License Application

In addition to the documents listed on the application checklist, the new SDM license applicant must submit the documents listed below, as applicable, with its application to comply with the requirements described above. Select one or more of the following:

- ☐ Copy of retail food establishment license or extended retail food establishment license for a SDM license or a SDM license to be issued in conjunction with a Specially Designated Distributor license. *Not required for a SDM license to be issued in conjunction with an on-premises license.*
- ☐ If applying under Section 2b above, documentary proof that applicant's establishment is at least 20,000 square feet and at least 20% of gross receipts are derived from the sale of food.
- ☐ If applying under Section 2c above, a copy of the pharmacy license issued under the Public Health Code.
- ☐ If applying under Section 2d above between January 5, 2017 and March 5, 2017, a copy of the Motor Fuels Retail Outlet license or Temporary Retail Gasoline Outlet license issued by the Michigan Department of Agriculture and Rural Development.

Part 5a - Information on Individual Applicant, Stockholder, Member, or Limited Partner

Each individual, stockholder, member, or partner must complete Part 5a, 5b, and 5c. If a stockholder or member of an applicant company is a corporation or limited liability company, complete Part 5a and 5c and submit a completed Form LCC-301.

For applications with multiple individuals, stockholders, members, or partners - each person or entity must complete a separate copy of this page.

Name: Infantry, Inc. (1% member of Unicorn, LLC)		
Home address: 330 Marshall St., Ste 100		
City: Lansing	State: MI	Zip Code: 48912
Business Phone: ---	Cell Phone: ---	Email: --
Have you ever been licensed by the Michigan Liquor Control Commission (MLCC) or do you currently hold an interest in any other licenses issued by the MLCC? If Yes , please list business ID numbers below. If you hold interest in 2 or more locations under the same name, please also write chain "below": ☒ Yes ☐ No		
BID: 244322 (CUR, LLC)		
Do you hold 10% or more interest in the applicant entity? ☐ Yes ☒ No		
If you answered "no" to the first question and "yes" to the second question, you must submit fingerprints and undergo an investigation by the MLCC. Please see the attached instructions for submitting fingerprints to the MLCC. You must submit a copy of the completed and endorsed "Livescan Fingerprint Background Request" with your application.		

Part 5b - Personal Information (Individuals)

Date of Birth:	Social Security Number:	Driver's License Number:
Are you a citizen of the United States of America? ☐ Yes ☐ No		
Have you ever legally changed your name? ☐ Yes ☐ No		
If you answered "yes", please list your prior name(s) (including maiden):		
Spouse's full name (if currently married):		
Spouse's date of birth:	Is your spouse a citizen of the United States of America? ☐ Yes ☐ No	
Do you or your spouse hold any position, either by appointment or election, which involves the duty to enforce any penal law of the United States of America, or the penal laws of the State of Michigan, or any penal ordinance or resolution of any municipal subdivisions of the State of Michigan? ☐ Yes ☐ No		
Does your spouse hold a retail, manufacturer, or wholesaler license issued by the MLCC? ☐ Yes ☐ No		
Have you ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes , list below (attach additional pages if necessary): ☐ Yes ☐ No		
Date	City/State	Charge
		Disposition
Has your spouse ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes , list below (attach additional pages if necessary): ☐ Yes ☐ No		
Date	City/State	Charge
		Disposition

Part 5c - Signature

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003. (This form must be signed by the person whose information it contains).

Michael J. Brown, Attorney & Authorized Signer

Print Name

Signature

Date

3-29, 2017



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____

Report of Stockholders, Members, or Partners

(For MLCC Use Only)

(Authorized by MCL 436.1529(1), R 436.1051, and R 436.1110)

Part 1 - Licensee Information

Please state your name as it is filed with the State of Michigan Corporation Division.

Licensee name(s): Unicorn, LLC

Address: 330 Marshall St., Suite 100

City: Lansing

Zip Code: 48912

Part 2a - Corporations - Please complete this section and attach more copies of this page if more room is needed.

Name and address of all stockholders:	No. of Shares Issued:	Date Issued/Acquired:
not applicable		

Name and address of Corporate Officers and Directors, pursuant to administrative rule R 436.1109:

not applicable

Part 2b - Limited Liability Companies - Please complete this section and attach more copies of this page if more room is needed.

Name and address of all members:	Percent % Issued:	Date Issued/Acquired:
Patrick K. Gillespie, Trustee of Patrick K. Gillespie Trust u/a/d 7-30-99	99%	2-25-17
Infantry, Inc., 330 Marshall St., Ste 100, Lansing, MI 48912	1%	2-25-17

Name and address of Managers and Assignees, pursuant to administrative rule R 436.1110:

MANAGER: Infantry, Inc., 330 Marshall St., Ste 100, Lansing, MI 48912

Lansing Businesses With Over 25% Interest

Business Name

Prudden Place Partners, LLC
Stadium Partners, LLC
Marketplace Partners, LLC
1306 E. Michigan, LLC
3335 E. Michigan, LLC
3411 E. Michigan, LLC
518 E. Shiawassee, LLC
Outfield Partners, LLC
800 E. Michigan, LLC
Prudden Place Partners Annex, LLC
Autumn Ridge Partnership, LLC
Infinite 505, LLC
325 N. Larch, LLC
600 E. Michigan, LLC
300 N. Larch, LLC
North Cedar, LLC
523 E. Shiawassee, LLC
237 Pere Marquette, LLC
637 E. Michigan, LLC
E. Michigan Houses, LLC
Marshall Street Armory, LLC



Chris Swope
Lansing City Clerk

REPORT ON APPLICATION FOR:

<u>ACTION</u>	<u>TYPE OF LICENSE</u>
☒ Transfer Ownership	☒ Class C
☐ Transfer Location	☐ SDD
☐ Add Partner	☒ SDM
☐ Drop Partner	☐ Tavern
☒ Other: Sunday and Dance	

NAME:

Unicorn, LLC
Patrick Gillespie
330 Marshall St., Suite 100
Lansing MI 48912

THAT THE REQUEST: By Unicorn, LLC. for Transfer Ownership 2017 Class C & SDM
Licensed Business with Sunday Sales Permit (PM) and Dance Permit from Unicorn Tavern at
327 E. Grand River Avenue

<u>Location Approval</u>	<u>Building Approval</u>
Signature & Date	Signature & Date
Chief of Police <u>Don. [Signature] 5/19/17</u>	_____
Fire Marshal _____	_____
Planning/Zoning _____	_____
Building Comm. _____	_____
Health Dept. _____	_____
City Treasurer _____	_____

Date to City Council _____

**PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov
or FAX 517-377-0068**

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1696
517-483-4131 & 517-377-0068 FAX
Lansingmi.gov/clerk & city.clerk@lansingmi.gov



Chris Swope
Lansing City Clerk

REPORT ON APPLICATION FOR:

<u>ACTION</u>	<u>TYPE OF LICENSE</u>
☒ Transfer Ownership	☒ Class C
☐ Transfer Location	☐ SDD
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NAME:

Unicorn, LLC
Patrick Gillespie
330 Marshall St., Suite 100
Lansing MI 48912

THAT THE REQUEST: By Unicorn, LLC. for Transfer Ownership 2017 Class C & SDM
Licensed Business with Sunday Sales Permit (PM) and Dance Permit from Unicorn Tavern at
327 E. Grand River Avenue

Location Approval

Building Approval

Signature & Date

Signature & Date

Chief of Police _____
Fire Marshal Marshall Blake 7-7-17 _____
Planning/Zoning _____
Building Comm. _____
Health Dept. _____
City Treasurer _____

Date to City Council _____

**PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov
or FAX 517-377-0068**

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 § 517-377-0068 FAX
Lansingmi.gov/clerk § city.clerk@lansingmi.gov



Chris Swope
Lansing City Clerk

REPORT ON APPLICATION FOR:

<u>ACTION</u>	<u>TYPE OF LICENSE</u>
☒ Transfer Ownership	☒ Class C
☐ Transfer Location	☐ SDD
☐ Add Partner	☒ SDM
☐ Drop Partner	☐ Tavern
☒ Other: Sunday and Dance	

NAME:

Unicorn, LLC
Patrick Gillespie
330 Marshall St., Suite 100
Lansing MI 48912

THAT THE REQUEST: By Unicorn, LLC. for Transfer Ownership 2017 Class C & SDM
Licensed Business with Sunday Sales Permit (PM) and Dance Permit from Unicorn Tavern at
327 E. Grand River Avenue

Location Approval

Building Approval

Signature & Date

Signature & Date

Chief of Police _____

Fire Marshal _____

Planning/Zoning [Signature] 5/17/17

Building Comm. _____

Health Dept. _____

City Treasurer _____

[Signature] 5/17/17

Date to City Council _____

**PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov
or FAX 517-377-0068**



Chris Swope
Lansing City Clerk

REPORT ON APPLICATION FOR:

<u>ACTION</u>	<u>TYPE OF LICENSE</u>
☒ Transfer Ownership	☒ Class C
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☐ Drop Partner	☐ Tavern
☒ Other: Sunday and Dance	

NAME:

Unicorn, LLC
Patrick Gillespie
330 Marshall St., Suite 100
Lansing MI 48912

THAT THE REQUEST: By Unicorn, LLC. for Transfer Ownership 2017 Class C & SDM
Licensed Business with Sunday Sales Permit (PM) and Dance Permit from Unicorn Tavern at
327 E. Grand River Avenue

Location Approval

Building Approval

Signature & Date

Signature & Date

Chief of Police _____

Fire Marshal _____

Planning/Zoning _____

Building Comm. _____

Health Dept. _____

City Treasurer _____

Date to City Council _____

**PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov
or FAX 517-377-0068**

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 & 517-377-0068 FAX
Lansingmi.gov/clerk & city.clerk@lansingmi.gov

OFFICIAL USE ONLY

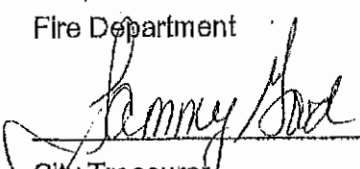
Approvals:

Police Department

Date

Fire Department

Date



City Treasurer

Date

PND - Building Safety

Date

PND - Zoning

Date

Health Department

Date

OFFICIAL USE

Amount paid: \$500

Date paid: 5/15/17

License #: _____

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1606
517-483-4131 • 517-377-0068 FAX

www.lansingmi.gov/clerk • city.clerk@lansingmi.gov

(Rev. 2/17)

S:\Clerk_Staff\Licenses\Business Licenses\Cabaret.docx

Page 3 of 4



Chris Swope
Lansing City Clerk

July 7, 2017

President and Members of the Lansing City Council
10th Floor, City Hall
Lansing, MI 48933

Dear Councilmembers:

The attached application has been submitted to the City Clerk's Office, and is being forwarded for your consideration and appropriate action:

Sincerely,

Chris Swope, CMC
Lansing City Clerk

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Acapulco Mexican Grill, Inc to transfer ownership and location of Class C license and for NEW SDM license and NEW Sunday (AM+ PM) sales permit at 300 N. Clippert Street, #17, Lansing, MI 48912; and

WHEREAS, the Committee on General Services met on _____ to review the request with affirmative action taken;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from Acapulco Mexican Grill, Inc to transfer ownership and location of Class C license and for NEW SDM license and NEW Sunday (AM+ PM) sales permit at 300 N. Clippert Street, #17, Lansing, MI 48912 ;



City of Lansing, Michigan
On-Premises Alcohol Sales Application

Business Name: Acapulco Mexican Grill, Inc. dba: _____
Business Address: 300 N Clippert St. #17
City: LANSING State: MI Zip: 48912
Main Contact Number: 517 489-9673 Secondary Contact Number: 517 755 8009
Email Address: HaleyRH@hotmail.com
License(s) for which you are seeking Local Government Approval Class C and SOM

Provide the name, age and address of the applicant, in the case of an individual, or, in the case of a co-partnership, the names, addresses and ages of the persons entitled to share in the profits thereof, or, in the case of a corporation, the objects for which the corporation is organized, the names, addresses and ages of the officers and directors and, if a majority interest in the stock of such corporation is owned by one person or his or her nominee, the name, address and age of such person:

Name	Position	Address
<u>Carmela Vera</u>	<u>President</u>	<u>2037 Haslett Rd.</u> <u>Haslett MI 48840</u>
<u>Alfredo Melendez</u>	<u>Vice-President</u>	<u>6945 N Laredo Dr.</u> <u>McCordsville, IN 46055</u>
<u>Jose Carmen Vera Mendoza</u>	<u>Secretary</u>	<u>15847 pastoral path</u> <u>East Lansing, MI 48804</u>
<u>Lorenzo Vera</u>	<u>Treasurer II</u>	<u>441 Spector Rd. Apt. 911</u> <u>Lansing, MI 48917</u>
<u>Juan Carlos Vera-Mendoza</u>	<u>Treasurer I</u>	<u>307 N. Hayford</u> <u>Lansing, MI</u>

If an Individual, provide Applicant's:

Date of Birth: _____ Place of Birth: _____

What character of business do you intend to operate? Restaurant

What is the length of time your business has been of that character, or in the case of a corporation, the date when its charter was issued? 12/5/2016.

When you are done with this form, please return it to:

Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
Phone: 517-483-4131 Fax: 517-377-0068
City.clerk@lansingmi.gov lansingmi.gov/clerk

Have you made applications for a similar or other license on premises other than those described in this application? Yes ☐ No ☒

If yes, what is the disposition of any such earlier application? _____

Are building plans on file? Yes ☒ No ☐ If not please submit them with this application showing the entire structure and premises and, in particular, the specific areas where the license is to be utilized. Such plans shall demonstrate adequate off-street parking, lighting and refuse disposal facilities and, where appropriate, adequate plans for screening and noise control, as provided in the Zoning, Building and Housing, and Fire Prevention Codes.

☒ I (we) have never been convicted of a felony and is (are) not disqualified to receive a license by reason of any item contained in this chapter or the laws of the State.

☒ I (we) will not violate any State or Federal laws or any ordinance of the City in the conduct of this business.

☒ I (we) or my (our) agent(s) do not owe any personal property taxes.

☒ The copy of the Michigan Liquor Control Commission application submitted with this application is a true copy of what I (we) intend to submit to the Michigan Liquor Control Commission.

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.



Carmelo Vera
Signature

6/2/17
Date

Subscribed and sworn to before me this

2nd day of June, 2017.

Signature Irene McGlinchey

Printed Name Irene McGlinchey

Notary Public, Livingston County, Michigan

My Commission Expires: 11-1-2018

Acting in the County of Eaton

When you are done with this form, please return it to:

Chris Swope, City Clerk

Lansing City Clerk's Office

Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695

Phone: 517-483-4131

Fax: 517-377-0068

City.clerk@lansingmi.gov

lansingmi.gov/clerk

Carlin Edwards Brown PLLC

Attorneys & Counselors at Law

John B. Carlin, Jr.
Scott D. Edwards
Michael J. Brown

6017 West St. Joe Hwy., Suite 202
Lansing, Michigan 48917
P. (517) 321-4617
F. (517) 321-4642
www.cebhlaw.com

Metro Detroit/Oakland County
2055 Orchard Lake Road
Sylvan Lake, Michigan 48320
P. (248) 816-5000
F. (248) 816-5115
Northern Michigan
213 East Main St., 2nd Floor
Gaylord, Michigan 49735
P. (989) 688-5946
F. (989) 688-5901

March 9, 2017

Ms. Sharon Martin
Director of Licensing
Michigan Liquor Control Commission
525 W. Allegan
Lansing, Michigan 48933

Via Hand Delivery

RE: **STEP 2 Application to transfer ownership and location of Class C license and for NEW SDM license and NEW Sunday (am+pm) sales permits**
(Step 1 - RID: 862959 from Tripper's, Inc. to Lansing Retail Center L.L.C.)
Applicant: Acapulco Mexican Grill, Inc.
Address: 300 N. Clippert Street, #17, Lansing, MI 48912
(City of Lansing/Ingham County)

2017 MAR -9 PM 1:31
MLCC LICENSING

Dear Ms. Martin:

We represent the above-named Applicant. On its behalf, we are applying to transfer ownership and location of Class C license from Lansing Retail Center L.L.C. to Acapulco Mexican Grill, Inc. Applicant is also requesting a new SDM license and new Sunday (am+pm) sales permits. Applicant will NOT transfer the additional bar nor any other permits previously held with the Class C license. This application should be considered a "Step 2" transfer with Step 1 identified above.

Enclosed are:

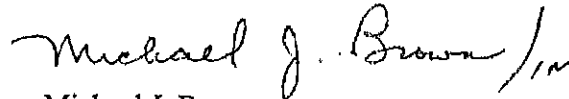
1. \$1,090 filing fee (\$600 Class C; \$100 SDM; \$140 Investigation; \$90 Sunday (pm) sales; \$160 Sunday (am) sales)
2. LCC-100 Application with five information sheets (page 4 of 5) for the five stockholders
3. Threc Livescan fingerprint forms for previously-unlicensed stockholders (Carmelo Vera and Alfredo Melendez are already licensed)
4. LCC-301 Report of Stockholders

5. Liquor License Purchase Agreement AND Amendment to Liquor License Purchase Agreement
6. Lease
7. Articles of Incorporation for Applicant
8. Bylaws for Applicant

Please contact me if you have any questions.

Very truly yours,

CARLIN EDWARDS BROWN PLLC

A handwritten signature in cursive script that reads "Michael J. Brown" followed by a stylized flourish or initials.

Michael J. Brown
Direct Dial: (517) 321-4616
E-Mail: mbrown@cebhlaw.com

Enclosures
cc w/o enc: Carmelo Vera



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Retail License & Permit Application

For information on retail licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website [by clicking this link](#).

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): Acapulco Mexican Grill, Inc.	
Address to be licensed: 300 N. Clippert St., #17	
City: Lansing	Zip Code: 48912
City/township/village where license will be issued: City of Lansing	County: Ingham
Federal Employer Identification Number (FEIN):	

1. Are you requesting a new license? ☒ Yes ☐ No
2. Are you applying ONLY for a new permit or permission? ☐ Yes ☒ No
3. Are you buying an existing license? ☒ Yes ☐ No
4. Are you modifying the size of the licensed premises? ☐ Yes ☒ No
If Yes, specify: ☐ Adding Space ☐ Dropping Space ☐ Redefining Licensed Premises
5. Are you transferring the location of an existing license? ☒ Yes ☐ No
6. Is this license being transferred as the result of a default or court action? ☐ Yes ☒ No
7. Do you intend to use this license actively? ☒ Yes ☐ No

Leave Blank - MLCC Use Only

Part 2 - License Transfer Information (If Applicable)

If transferring ownership of a license ONLY and not transferring the location of a license, fill out only the name of the current licensee(s)

Current licensee(s): Lansing Retail Center L.L.C.	
Current licensed address: 350 Frandor Avenue	
City: Lansing	Zip Code: 48912
City/township/village where license is issued: City of Lansing	County: Ingham

Part 3 - Licenses, Permits, and Permissions

Off Premises Licenses - Applicants for off premises licenses, permits, and permissions (e.g. convenience, grocery, specialty food stores, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

On Premises Licenses - Applicants for on premises licenses, permits, and permissions (e.g. restaurants, hotels, bars, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

Part 4 - Inspection, License, and Permit Fees - Make checks payable to State of Michigan

Inspection Fees - Pursuant to MCL 436.1529(4) a nonrefundable inspection fee of \$70.00 shall be paid to the Commission by an applicant or licensee at the time of filing of a request for a new license or permit, a request to transfer ownership or location of a license, a request to increase or decrease the size of the licensed premises, or a request to add a bar. Requests for a new permit in conjunction with a request for a new license or transfer of an existing license do not require an additional inspection fee.

License and Permit Fees - Pursuant to MCL 436.1525(1), license and permit fees shall be paid to the Commission for a request for a new license or permit or to transfer ownership or location of an existing license.

Inspection Fees:	\$140.00	License & Permit Fees:	\$950.00	TOTAL FEES:	\$1,090.00
------------------	----------	------------------------	----------	--------------------	-------------------

Schedule A - Licenses, Permits, & Permissions

Applicant name: Acapulco Mexican Grill, Inc.

Off Premises License Type:

New Transfer

Base Fee:

Fee Code
MLCC Use
Only

- ☒ ☐ SDM License \$100.00 4012
- ☐ ☐ SDD License \$150.00
- ☐ ☐ Resort SDD License Upon Licensure/\$150.00

Off Premises Permits:

Base Fee:

- ☐ Sunday Sales Permit (AM)* \$160.00
- ☐ Sunday Sales Permit (PM)** \$22.50
(Held with SDD License)
- ☐ Catering Permit \$100.00
- ☐ Secondary Location Permit - Complete Form LCC-201
- ☐ Beer and Wine Tasting Permit No charge
- ☐ Living Quarters Permit No charge

On/Off Premises Permission Type:

Base Fee:

- ☐ Off-Premises Storage No charge
- ☐ Direct Connection(s) No charge
- ☐ Motor Vehicle Fuel Pumps No charge

*Sunday Sales Permit (AM) allows the sale of liquor, beer, and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

**Sunday Sales Permit (PM) allows the sale of liquor on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of beer and wine on Sunday after 12:00 noon. The Sunday Sales Permit (PM) fee is 15% of the fee for the license that allows the sale of liquor. Additional bar fees and B-Hotel room fees are also calculated as part of the permit fee.

Licenses, permits, and permissions selected on this form will be investigated as part of your request. Please verify your information prior to submitting your application, as some licenses, permits, or permissions cannot be added to your request once the application has been sent out for investigation by the Enforcement Division.

Inspection, License, Permit, & Permission Fee Calculation

Number of Licenses: 2 x \$70.00 Inspection Fee

Total Inspection Fee(s): Fee Code: 4036 \$140.00

Total License Fee(s): \$700.00

Total Permit Fee(s): \$250.00

TOTAL FEES DUE: \$1,090.00

Please note that requests to transfer SDD licenses will require the payment of additional fees based on the seller's previous calendar year's sales. These fees will be determined prior to issuance of the license to the applicant.

Make checks payable to State of Michigan

On Premises License Type:

New Transfer

Base Fee:

Fee Code
MLCC Use
Only

- ☐ ☐ B-Hotel License \$600.00
- Number of guest rooms: _____
- ☐ ☐ A-Hotel License \$250.00
- Number of guest rooms: _____
- ☐ ☒ Class C License \$600.00 4034
- ☐ ☐ Tavern License \$250.00
- ☐ ☐ Resort License Upon Licensure
- ☐ ☐ Redevelopment License Upon Licensure
- ☐ ☐ Brewpub License \$100.00
- ☐ ☐ G-1 License \$1,000.00
- ☐ ☐ G-2 License \$500.00
- ☐ ☐ Aircraft License \$600.00
- ☐ ☐ Watercraft License \$100.00
- ☐ ☐ Train License \$100.00
- ☐ ☐ Continuing Care Retirement Center License \$600.00

B-Hotel or Class C Licenses Only:

- ☐ ☐ Additional Bar(s)

Number of Additional Bars: _____

B-Hotel or Class C Licenses allow licensees to have one (1) bar within the licensed premises. A \$350.00 licensing fee is required for each additional bar over the one (1) bar that comes with the license.

On Premises Permits:

Base Fee:

- ☒ Sunday Sales Permit (AM)* \$160.00 4033
- ☒ Sunday Sales Permit (PM)** \$90.00 4032
- ☐ Catering Permit \$100.00
- ☐ Banquet Facility Permit - Complete Form LCC-200

A Banquet Facility Permit is an extension of the license at a different location. It may have its own permits and permissions. It is not a banquet room on the licensed premises.

- ☐ Outdoor Service No charge
- ☐ Dance Permit No charge
- ☐ Entertainment Permit No charge
- ☐ Extended Hours Permit: No charge
- ☐ Dance ☐ Entertainment Days/Hours: _____
- ☐ Specific Purpose Permit: No charge

Activity requested: _____

Days/Hours requested: _____

- ☐ Living Quarters Permit No charge
- ☐ Topless Activity Permit No charge



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Report of Stockholders, Members, or Partners

(Authorized by MCL 436.1529(1), R 436.1051, and R 436.1110)

Part 1 - Licensee Information

Please state your name as it is filed with the State of Michigan Corporation Division.

Licensee name(s): Acapulco Mexican Grill, Inc.	
Address: 2037 Haslett Road	
City: Haslett	Zip Code: 48864

Part 2a - Corporations - Please complete this section and attach more copies of this page if more room is needed.

Name and address of all stockholders:	No. of Shares Issued:	Date Issued/Acquired:
Carmelo Vera, 2037 Haslett Rd., Haslett, MI 48864	250	12-5-16
Alfredo Melendez, 6945 N. Laredo Dr., McCordsville, IN 46055	200	12-5-16
Jose Carmen Vera-Mendoza, 5053 Madison Ave., Apt. A1, Okemos, MI 48864	200	12-5-16
Lorenzo Vera, 441 Spector Rd., Apt. 911, Lansing, MI 48917	150	12-5-16
Juan Carlos Vera-Mendoza, 2037 Haslett Rd., Haslett, MI 48840	200	12-5-16
Name and address of Corporate Officers and Directors, pursuant to administrative rule R 436.1109:		
PRESIDENT: Carmelo Vera; VICE PRESIDENT: Alfredo Melendez; SECRETARY: Jose Carmen Vera-Mendoza; TREASURER II: Lorenzo Vera		
TREASURER I: Juan Carlos Vera-Mendoza		

Part 2b - Limited Liability Companies - Please complete this section and attach more copies of this page if more room is needed.

Name and address of all members:	Percent % Issued:	Date Issued/Acquired:
not applicable		
Name and address of Managers and Assignees, pursuant to administrative rule R 436.1110:		
not applicable		



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Report of Stockholders, Members, or Partners

(Authorized by MCL 436.1529(1), R 436.1051, and R 436.1110)

Part 2c - Limited Partnerships - Please complete this section and attach more copies of this page if more room is needed.		
Name and address of all partners:	Percent % Issued:	Date Issued/Acquired:
not applicable		
Name and address of Managers, pursuant to administrative rule R 436.1111:		
not applicable		

Part 3 - Authorized Signers (Authorized in compliance with R 436.1109(1)(c) for a corporation or R 436.1110(1)(g) for a limited liability company)	
Name & Title:	All officers and directors of Acapulco Mexican Grill, Inc.
Name & Title:	Michael J. Brown, Esq. of Carlin Edwards Brown PLLC
Name & Title:	
Name & Title:	
Name & Title:	

Part 4 - Signature of Applicant or Licensee

I certify that the authorized signers under Part 3 of this form have been authorized in compliance with R 436.1109(1)(c) for a corporation or R 436.1110(1)(g) for a limited liability company.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Carmelo Vera

Print Name of Applicant or Licensee & Title

Carmelo Vera

Signature of Applicant or Licensee

1/22/17

Date

Please return this completed form to:
Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

FILING ENDORSEMENT

This is to Certify that the ARTICLES OF INCORPORATION - PROFIT

for

ACAPULCO MEXICAN GRILL, INC.

ID NUMBER: 07158P

received by facsimile transmission on December 5, 2016 is hereby endorsed.

Filed on December 5, 2016 by the Administrator.

This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.



Sent by Facsimile Transmission

**In testimony whereof, I have hereunto set my
hand and affixed the Seal of the Department,
in the City of Lansing, this 5th day
of December, 2016.**

Julia Dale

**Julia Dale, Director
Corporations, Securities & Commercial Licensing Bureau**

CSCL/CO-500 (Rev. 08/15)

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS CORPORATIONS, SECURITIES & COMMERCIAL LICENSING BUREAU	
Date Received	(FOR BUREAU USE ONLY)
	This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.
Name	EFFECTIVE DATE:
Address	
City State ZIP Code	

Document will be returned to the name and address you enter above.
If left blank, document will be returned to the registered office.

ARTICLES OF INCORPORATION**For use by Domestic Profit Corporations**

(Please read information and instructions on reverse side)

Pursuant to the provisions of Act 284, Public Acts of 1972, the undersigned executes the following Articles:

ARTICLE I

The name of the corporation is:

ACAPULCO MEXICAN GRILL, INC.

ARTICLE II

The purpose or purposes for which the corporation is formed is to engage in any activity within the purposes for which corporations may be formed under the Business Corporation Act of Michigan.

ARTICLE III

The total authorized shares:

1. Common Shares 1000

Preferred Shares _____

2. A statement of all or any of the relative rights, preferences and limitations of the shares of each class is as follows:

ARTICLE IV1. The name of the resident agent at the registered office is: CARMELO VERA

2. The street address of the location of the registered office is:

2037 HASLETT RD.

(Street Address)

HASLETT

(City)

Michigan48864

(Zip Code)

3. The mailing address of the registered office if different than above:

Michigan

ARTICLE V

The name(s) and address(es) of the incorporator(s) is (are) as follows:

Name	Residence or Business Address
ALEJANDRO MACOUZET	235 GREENCASTLE RD. SUITE B. TYRONE GA 30290

ARTICLE VI (Optional, Delete if not applicable)

When a compromise or arrangement or plan of reorganization of this corporation is proposed between this corporation and its creditors or any class of them or between this corporation and its shareholders or any class of them, a court of equity jurisdiction within the state, on application of this corporation or of a creditor or shareholder thereof, or an application of a receiver appointed for the corporation, may order a meeting of the creditors or class of creditors or of the shareholders or class of shareholders to be affected by the proposed compromise or arrangement or reorganization, to be summoned in such manner as the court directs. If a majority in number representing 3/4 in value of the creditors or class of creditors, or of the shareholders or class of shareholders to be affected by the proposed compromise or arrangement or a reorganization, agree to a compromise or arrangement or a reorganization of this corporation as a consequence of the compromise or arrangement, the compromise or arrangement of the reorganization, if sanctioned by the court to which the application has been made, shall be binding on all the creditors or class of creditors, or on all the shareholders or class of shareholders and also on this corporation.

ARTICLE VII (Optional, Delete if not applicable)

Any action required or permitted by the Act to be taken at an annual or special meeting of shareholders may be taken without a meeting, without prior notice, and without a vote, if consents in writing, setting forth the action so taken, are signed by the holders of outstanding shares having not less than the minimum number of votes that would be necessary to authorize or take the action at a meeting at which all shares entitled to vote on the action were present and voted. A written consent shall bear the date of signature of the shareholder who signs the consent. Written consents are not effective to take corporate action unless within 60 days after the record date for determining shareholders entitled to express consent to or to dissent from a proposal without a meeting, written consents dated not more than 10 days before the record date and signed by a sufficient number of shareholders to take the action are delivered to the corporation. Delivery shall be to the corporation's registered office, its principal place of business, or an officer or agent of the corporation having custody of the minutes of the proceedings of its shareholders. Delivery made to a corporation's registered office shall be by hand or by certified or registered mail, return receipt requested.

Prompt notice of taking of the corporate action without a meeting by less than unanimous written consent shall be given to shareholders who would have been entitled to notice of the shareholder meeting if the action had been taken at a meeting and who have not consented to the action in writing. An electronic transmission consenting to an action must comply with Section 407(3).

ACAPULCO MEXICAN GRILL, INC.

Additional Provisions:

Adding Officers to the Corporation:

Owner / Percentage	Title	Home Address/Phone
Carmelo Vera 25%	PRESIDENT	2037 Haslett Rd. Haslett, MI 48864
Alfredo Melendez 20%	VICE-PRESIDENT	6945 N LAREDO DR. MC CORDSVILLE, IN 46055
Jose Carmen Vera-Mendoza 20%	SECRETARY	5053 MADISON AVE. APT A1. OKEMOS, MI 48864
Lorenzo Vera 15%	TREASURER II	441 Spector Rd. Apt. 911, Lansing MI 48917
Juan Carlos Vera-Mendoza 20%	TREASURER I	2307 HASLETT RD. HASLETT, MI. 48840



Chris Swope

Lansing City Clerk

REPORT ON APPLICATION FOR:

<u>ACTION</u>	<u>TYPE OF LICENSE</u>
☒ Transfer Ownership	☐ Class C
☒ Transfer Location	☐ SDD
☐ Add Partner	☒ SDM
☐ Drop Partner	☐ Tavern
☐ Other:	☒ Other: Sunday AM +PM

NAME:

Acapulco Mexican Grill, Inc.
300 N. Clippert Street, #17,
Lansing MI 48912

THAT THE REQUEST: By Acapulco Mexican Grill, Inc. for Application to transfer ownership and location of Class C license and for NEW SDM license and NEW Sunday (AM+ PM) sales permit at 300 N. Clippert Street, #17, Lansing, MI 48912, Ingham County

Location Approval

Signature & Date

Chief of Police _____

Fire Marshal *cannot approve until inspection is complete*

Planning/Zoning _____

Building Comm. _____

Health Dept. _____

City Treasurer _____

Building Approval

Signature & Date

Marshall B. 6-7-17

Date to City Council _____

**PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov
or FAX 517-377-0068**



Chris Swope
Lansing City Clerk

REPORT ON APPLICATION FOR:

<u>ACTION</u>	<u>TYPE OF LICENSE</u>
☒ Transfer Ownership	☐ Class C
☒ Transfer Location	☐ SDD
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Location Approval

Building Approval

DET Chief of Police	Signature & Date <u>DET. [Signature] 4/15/12</u>	Signature & Date _____
Fire Marshal	_____	_____
Planning/Zoning	_____	_____
Building Comm.	_____	_____
Health Dept.	_____	_____
City Treasurer	_____	_____

Date to City Council _____

**PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov
or FAX 517-377-0068**



Chris Swope
Lansing City Clerk

REPORT ON APPLICATION FOR:

<u>ACTION</u>	<u>TYPE OF LICENSE</u>
☒ Transfer Ownership	☐ Class C
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Location Approval

Signature & Date

Chief of Police _____

Fire Marshal _____

Planning/Zoning [Signature] 6/13/17

Building Comm. _____

Health Dept. _____

City Treasurer _____

Building Approval

Signature & Date

[Signature] 6/13/17

Date to City Council _____

**PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov
or FAX 517-377-0068**



Chris Swope
Lansing City Clerk

REPORT ON APPLICATION FOR:

<u>ACTION</u>	<u>TYPE OF LICENSE</u>
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Location Approval

Signature & Date

Chief of Police _____

Fire Marshal _____

Planning/Zoning _____

Building Comm. _____

Health Dept. _____

City Treasurer _____

Building Approval

Signature & Date

Date to City Council _____

**PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov
or FAX 517-377-0068**



Chris Swope

Lansing City Clerk

REPORT ON APPLICATION FOR:

<u>ACTION</u>	<u>TYPE OF LICENSE</u>
☒ Transfer Ownership	☐ Class C
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Location Approval

Signature & Date

Chief of Police _____

Fire Marshal _____

Planning/Zoning _____

Building Comm. _____

Health Dept. _____

City Treasurer Jimmy Hard

Building Approval

Signature & Date

Jimmy Hard

Date to City Council _____

**PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov
or FAX 517-377-0068**

CITY OF LANSING

Receipt: 1340

06/06/17

CITY CLERK
124 W MICHIGAN AVENUE 9TH FLOOR

Cashier: MZuchowski
Received Of: ACAPULCO MEXICAN GRILL

The sum of: 1,450.00

523	LIQUOR LICENSE		1,450.00
		Total	1,450.00

CHECKS	1003	1,450.00
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Signed: _____



Virg Bernero, Mayor

OFFICE OF THE MAYOR

9th Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933-1694
(517) 483-4141 (voice)
(517) 483-4479 (TDD)
(517) 483-6066 (Fax)

TO: City Council President Patricia Spitzley and Councilmembers
FROM: Mayor Virg Bernero
DATE: 7/6/17
RE: Make Safe or Demolish - 1310 Jerome Street

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment



City of Lansing
Inter-Departmental
Memorandum



To: Virg Bernero, Mayor

From: Susan Stachowiak, Zoning Administrator

Subject: CITY COUNCIL AGENDA ITEM - Make Safe or Demolish - 1310 Jerome Street

Date: June 22, 2017

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments



Mayor Virg Bernero

Lansing Fire Department

Fire Marshal's Office

Code Enforcement Section

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Notice Printed: 01/19/2016

Unsafe and Dangerous Correction Notice

Inspection Type: Safety
Inspection Date: 01/19/2016
Compliance Due Date: 02/18/2016

MARTELL BARBARA J
1310 JEROME ST
LANSING, MI 48912-2216

Warning: *Failure to comply with the requirements of this notice may result in the issuance of a Municipal Civil Infraction Violation Ticket. (Fines: \$500 per day for each violation)*

Violation Location: 1310 JEROME ST
Parcel No: 33-01-01-15-258-211

The above referenced address was found to have certain violations of the Lansing Housing and Premises Code, Chapter 108 of the Code of Ordinances. **The violations are listed below and must be corrected by the compliance due date.**

Sec 505.3 Water supply pipe is leaking - deteriorated - lacking support.

INSPECTOR COMMENTS: *Water is leaking from 2nd floor bathroom for multiple days and has cause a lot of damage.*

SEC 305.1 Mold accumulation at walls in basement / bathtub area / windows / below kitchen sink / below lavatory. All affected areas are to be cleaned and sanitized with bleach

Sec 108.1.3 Lack of required utilities to the dwelling. The gas / electric / water service is turned off. The dwelling lacks sanitary / heating facilities.

INSPECTOR COMMENTS: *Utilities turned off due to supply pipes leaking from 2nd floor for multiple days.*

Sec 302.2 Mold on walls and floor in basement. (All affected areas are to be cleaned and sanitized with bleach).

SEC 305.3 Plaster / Gypsum board at ceiling / wall is damaged / loose

SEC 305.3 Uncleanliness - Decay of surfaces within a dwelling that is likely to cause sickness or disease and render air, food or drink unwholesome or detrimental to the health of humans. All floors, walls, ceilings windows, doors, cabinets, countertops, plumbing fixtures and appliances must be cleaned and maintained in a sanitary condition.

SEC 305.3 Peeling, chipping, flaking, or abraded paint on interior surfaces of a structure must be properly removed or covered.

Sec 505.4 Hot running water lacking at plumbing fixtures.

Sec 305.3 Floor covering soiled - deteriorated - damaged.

Sec 308.1 Accumulation of trash - debris - combustibles - feces - soiled clothing - deteriorated furniture - deteriorated appliances throughout the dwelling.

Sec 305.3 Wall and/or ceiling covering is loose and hanging - deteriorated and/or damaged.

INSPECTOR COMMENTS: Severe damage due to supply pipe leaking for multiple days.

Sec 305.3 Water damaged drywall on the walls and ceilings throughout the structure.

Sec 305.3 Walls are deteriorated - damaged with holes - bowed - leaning.

Sec 504.1 Plumbing permit required for new water heater / water supply piping / waste piping

Sec 603.1 Work to be done to code by a licensed qualified contractor with benefit of permit, inspection and final approval.

NOTE: Some listed corrections may require mechanical, plumbing, electrical, demolition or building permits from The Building Safety Office. You can call (517-483-4355) to determine if State Law requires a permit for your particular repair / correction.

Due to the extensive water damage and condition of the property, a partial inspection was conducted. A complete inspection of the property must be conducted and all violations must be corrected before this property can be reoccupied. Some listed corrections may require mechanical, plumbing, electrical, demolition or building permits from The Building Safety Office. You can call (517-483-4356) to determine if State Law requires a permit for your particular repair / correction.

At the request of LFD a Safety Inspection was performed on this Dwelling. Due to the amount of clutter and debris in the dwelling I was not able to do a complete inspection. Please call to schedule a complete inspection; all corrections must be completed before any further occupancy of the dwelling will be allowed.

This dwelling has been declared an UNSAFE STRUCTURE as defined in section 108 of the Lansing Housing and Premises Code. Signs have been posted at each entrance that read - DO NOT ENTER, UNSAFE TO OCCUPY. It is a misdemeanor to occupy this building, or to remove or deface this notice. Said dwelling shall remain vacant until this office has conducted a complete inspection and approved all corrections.

Failure to comply by the compliance due date may result in the issuance of a Municipal Civil Infraction.
Violation with **Fines: \$500 per day for each violation.**

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

If you have any questions or concerns about complying within the time indicated, you may contact at
(517) 702 4751 Monday through Friday between the hours of **8-9** - AM or **12-1** - PM.

Officer: Amy Castillo

This does not guarantee discovery or reporting of all code violations or property defects, manifest or latent, which exist at the property inspected. The City of Lansing, its officers and employees, shall not be liable for any injury or damage, including incidental or consequential damages, claimed to be a result of any failure to discover or report code violations or property defects.

As specified by section 107- Notices and Orders - a copy of this violation was sent to:

Taxpayer of Record: MARTELL BARBARA J, 1310 JEROME ST, LANSING, MI 48912-2216













1310 Jerome Street

- Original Red Tag Date

- 1/19/2016

- Submitted Into Make Safe Or Demolish Process

- 4/20/17

- Property Vacant/Repairs Exceed Building SEV

- Property vacant more than 180 days
 - Repairs exceed building SEV

- Title Information

- Barbara Martell
 - Wells Fargo Real Estate Tax Service

1310 Jerome Street

Property Value Information

- SEV

- \$42,800 (*as of 6/22/17*)

- Structure

- \$77,152 (*as of 06/22/17*)

- Land

- \$8,543 (*as of 6/22/17*)

- Estimate of Repairs

- \$200,172

1310 Jerome Street.

Housing Code Correction Letters

- Code Compliance Inspection Date

- 1/19/2016

- Code Compliance Letter Written

- 1/19/2016

- Code Compliance Due Date

- 2/18/2016

1310 Jerome Street.

Demolition Board Actions

- Demolition Board Show Cause Hearings

- 4/20/2017

- Order by Demolition Board

- MS or D by 06/20/2017

- Request Sent To City Council for Show Cause Hearing

- 00/00/0000

1310 Jerome Street.

City Council Actions

- Show Cause Hearing Held

- 00/00/00

- Public Safety Committee Meeting

- 00/00/00

- Resolution passed by City Council

- Extension Requested By Owner

1310 Jerome Street.

General Comments

- Water damaged structure water pipe upstairs ruptured water damage throughout the residence
- None of the required permits have been pulled as of 06/20/2017.

RECOMMENDATIONS

● FOR NEW CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Table case – Stays at PS Committee level for future review.

● FOR EXTENSION REQUESTS:

- Grant extension if requested. Requires new resolution be passed by City Council.
- Deny extension requested. Case will proceed in demo process and be sent out to bid for demolition.

● FOR TABLED CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Return case to table – Stays at PS Committee level for future review.

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Code Enforcement Lead Housing Inspector has declared the building located at 1310 Jerome Street, Parcel #: 33-01-01-15-258-211, legally described as: Lot 9, Assessors Plat No. 47 to be an unsafe and dangerous building as defined in Section 108.1.1 of the Lansing Housing and Premises Code and the Housing Law of Michigan; and

WHEREAS, the Code Enforcement Office red tagged the building on January 19, 2016 and requested the property owner be ordered to demolish or otherwise make safe the building; and

WHEREAS, on April 20, 2017 the Lansing Demolition Board held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Premises Code (1460.09) to order the property owner to make safe or demolish the building; and

WHEREAS, the Code Enforcement Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Housing and Premises Code require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby schedules a show cause hearing for Monday, at 7:00 p.m. in the Lansing City Council Chambers, 10th Floor City Hall, 124 W. Michigan, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 1310 Jerome Street to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Enforcement Lead Housing Inspector notify the owner of said property of the opportunity to appear and present testimony at the hearing, as required by law.



Virg Bernero, Mayor

OFFICE OF THE MAYOR

9th Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933-1694
(517) 483-4141 (voice)
(517) 483-4479 (TDD)
(517) 483-6066 (Fax)

TO: City Council President Patricia Spitzley and Councilmembers
FROM: Mayor Virg Bernero
DATE: 7/6/17
RE: Make Safe or Demolish - 1025 Orchard Street

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment



City of Lansing
Inter-Departmental
Memorandum



To: Virg Bernero, Mayor

From: Susan Stachowiak, Zoning Administrator

Subject: CITY COUNCIL AGENDA ITEM - Make Safe or Demolish - 1025 Orchard Street

Date: June 22, 2017

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments



Mayor Virg Bernero

Lansing Fire Department

Fire Marshal's Office

Code Enforcement Section

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Notice Printed: 09/23/2016

Rental Inspection Correction Notice – Re-Inspection Required

Inspection Type: Rental
Inspection Date: 09/23/2016
Compliance Due Date: 10/23/2016

VISION PROPERTY MANAGEMENT
16 BERRYHILL RD STE 200
Columbia, SC 29210

Warning: Failure to comply with the requirements of this notice may result in the issuance of a Municipal Civil Infraction Violation Ticket. (Fines: \$500 per day for each violation)

Violation Location:	1025 ORCHARD ST
Parcel No:	33-01-01-15-126-101

The above referenced address was found to have certain violations of the Lansing Housing and Premises Code, Chapter 107 of the Code of Ordinances. **The violations are listed below and must be corrected by the compliance due date.**

NOTE: Some listed corrections may require mechanical, plumbing, electrical, demolition or building permits from The Building Safety Office. You can call (517-483-4355) to determine if State Law requires a permit for your particular repair / correction.

Due to the amount of clutter and debris in the dwelling and lack of utilities, I was not able to do a complete inspection.

Sec 108.1.3 Lack of required utilities to the dwelling. The gas / electric / water service is turned off. The dwelling lacks sanitary / heating facilities.

SEC 305.1 Mold accumulation at walls in basement / bathtub area / windows / below kitchen sink / below lavatory. All affected areas are to be cleaned and sanitized with bleach

Sec 302.2 Mold on walls and floor in basement. (All affected areas are to be cleaned and sanitized with bleach).

SEC 305.3 Nonabsorbent floor - wall coverings damaged - lacking in kitchen - bathroom - shower area.

SEC 305.3 Peeling, chipping, flaking, or abraded paint on interior surfaces of a structure must be properly removed or covered.

SEC 305.3 Plaster / Gypsum board at ceiling / wall is damaged / loose

SEC 305.3 Uncleanliness - Decay of surfaces within a dwelling that is likely to cause sickness or disease and render air, food or drink unwholesome or detrimental to the health of humans. All floors, walls, ceilings windows,

doors, cabinets, countertops, plumbing fixtures and appliances must be cleaned and maintained in a sanitary condition.

Sec 305 Vanity/kitchen cabinet is deteriorated/damaged and/or loose from the wall. Kitchen cabinet has deteriorated, damaged and/or missing drawers or doors.

Sec 305.3 Countertop in kitchen - bathroom is deteriorated - damaged - lacks nonabsorbent capacity.

Sec 305.3 Floor covering soiled - deteriorated - damaged.

Sec 307.1 Handrail is missing loose - damaged - improperly installed.

Sec 305.6 Hardware damaged or missing from multiple doors.

Sec 305.3 Wall and/or ceiling covering is loose and hanging - deteriorated and/or damaged.

Sec 305.3 Walls are deteriorated - damaged with holes - bowed - leaning.

Sec 305.3 Walls around the bathtub/shower are deteriorated and need to be caulked and repaired.

Sec 704.2 Lack of operational smoke detector at ceiling or walls outside each separate sleeping area, in each room used for sleeping purposes, on each story, including basement and cellars. Note: All required smoke detectors shall have a minimum 5 year battery or be hardwired.

Sec 304.15 All windows and exterior doors, including storm windows and doors, shall be weather-tight and in good repair. During the months of May through October, every opening directly from a dwelling unit to outdoor space shall have supplied screens and self-closing device, and every window or door with openings to outdoor space, used or could be used for ventilation, shall likewise be supplied with screens. All screen doors and screens shall be in good repair.

Sec 304.15 Front/side/rear storm door is missing self-closing device and/or door panels

Sec 304.13.2 Every window, other than fixed windows, shall be easily openable and capable of being held in position by window hardware.

AREA: Basement

Sec 704.2 Lack of operational smoke detector at ceiling or walls outside each separate sleeping area, in each room used for sleeping purposes, on each story, including basement and cellars. Note: All required smoke detectors shall have a minimum 5 year battery or be hardwired.

Sec 604.3 Cover plates missing and or damaged at outlets - switches.

Sec 108.1.3 Electrical service is off. Inoperable light fixtures, switches and outlets.

Sec 605.1 Electrical wiring/service panel installed without a permit. Bring the electrical to code. Electrical permit required.

Sec 605.1 Permit for service panel / electrical wiring installation has not been issued and lacks inspection and approval by the City of Lansing, Electrical Inspector. The Building Safety Office, ph. 483-4355.

Sec 604.3 Wire splices not enclosed in junction box.

Sec 604.3 Wiring is deteriorated and/or unsafe. Have a licensed contractor check the wiring, bring it up to code, and submit a copy of their report to our office.

Sec 604.3 Wiring is exposed - unprotected faulty and unsafe.

Sec 604.3 Wires are loose - hanging.

Sec 605.1 Most of the electrical service is exposed as many of the walls have been opened up and the drywall has been removed. Bring all electrical up to code with the benefit of an Electrical Permit.

Sec 504.1 Plumbing permit required for new water heater, water supply piping, and waste piping. Bring all plumbing up to code.

Sec 504.1 Plumbing work is being done without a permit and inspection. Bring the plumbing up to code.

Sec 504.1 Work to be done to code by a licensed plumber with benefit or permit and inspection.

Sec 504.1 Water heater installed. Permit for water heater installation has not been issued and lacks inspection and approval by the City of Lansing Plumbing Inspector. You must have a licensed plumbing contractor pull a plumbing permit, check the installation, make any corrections and then; contact David Burton at 483-4367 for final approval.

Sec 603.1 Furnace: Due to age and or condition, have a qualified mechanical contractor that is registered with the City of Lansing, visually inspect and perform a recognized test of the furnace heat exchanger for CO/CO2 leaks. Inspect the heat exchanger for cracks, openings, excessive rust and corrosion. Inspect furnace casing, check for proper venting and check chimney for restrictions and obstructions. Submit a written report by contractor detailing the results and repairs completed per code.

Sec 603.1 Furnace lacks a clean filter - burners and blower require cleaning and servicing.

AREA: Exterior

Section 304.15 Gaps around - at bottom of entrance door.

Section 304.15 Paint or protective coating is missing and deteriorated at siding and/or trim on house and garage.

Section 304.6 Siding - trim is deteriorated - damaged - missing.

Section 304.13.1 Window glass is broken and/or missing.

Section 304.13 Windows and/or trim around the windows are deteriorated and need to be repaired or replaced.

Sec 304.7 Missing downspout and extension to gutter.

Sec 304.7 Eave troughs are deteriorated - loose and partially detached - draining into sewer - clogged.

Sec 304.7 Roof covering is deteriorated - damaged - leaking - missing.

Sec 304.7 Roof decking and support posts are deteriorated - damaged - sagging - leaning.

Sec 304.7 Roof on house/garage is deteriorated and damaged. Replace all deteriorated wood and shingles.

304. Garage - Make safe or demolish. Building or demo permit required.

This dwelling has been declared SUBSTANDARD as defined in section 1460.08 of the Lansing Housing and Premises Code. If vacant, or should it become vacant before all repairs are completed, then it shall remain vacant until this office has approved all corrections.

Failure to comply by the compliance due date may result in the issuance of a Municipal Civil Infraction Violation with **Fines: \$500 per day for each violation and may result in the property being vacated by this office.**

You must contact the under signed, no later than seven days before the compliance due date, to set up an appointment to meet at the structure (to verify that all corrections have been completed) or to acquire an authorized extension. Before the re-inspection you must obtain all required permits and have those repairs inspected and approved by the appropriate inspector. All violations must be corrected with approved materials and methods.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

If you have any questions or concerns about complying within the time indicated, you may contact at (517) 702 4751 Monday through Friday between the hours of **8-9** - AM or **12-1** - PM.

Officer: Amy Castillo

This does not guarantee discovery or reporting of all code violations or property defects, manifest or latent, which exist at the property inspected. The City of Lansing, its officers and employees, shall not be liable for any injury or damage, including incidental or consequential damages, claimed to be a result of any failure to discover or report code violations or property defects.

As specified by section 107- Notices and Orders - a copy of this violation was sent to:

Registered Rental Owner: AMC VISION V L L C, PO BOX 488, COLUMBIA, SC 29202-0488









1025 Orchard Street

- Original Red Tag Date

- 5/20/2016

- Submitted Into Make Safe Or Demolish Process

- 4/20/7

- Property Vacant/Repairs Exceed Building SEV

- Property vacant more than 180 days

- Repairs exceed building SEV

- Title Information

- Amillio Patino (new owner as of 5/08/2017)

1025 Orchard Street

Property Value Information

- SEV

- \$26,700 (*as of 6/22/2017*)

- Structure

- \$45,564 (*as of 6/22/2017*)

- Land

- \$7,837 (*as of 6/22/2017*)

- Estimate of Repairs

- \$236,684.00

1025 Orchard Street.

Housing Code Correction Letters

● Code Compliance Inspection Date

● 9/23/2016

● Code Compliance Letter Written

● 9/23/2016

● Code Compliance Due Date

● 10/23/2016

1025 Orchard Street.

Demolition Board Actions

- Demolition Board Show Cause Hearings

- 4/20/2017

- Order by Demolition Board

- MS or D by 06/20/2017

- Request Sent To City Council for Show Cause Hearing

- 00/00/00

1025 Orchard St.

City Council Actions

- Show Cause Hearing Held

- 00/00/00

- Public Safety Committee Meeting

- 00/00/00

- Resolution passed by City Council

- Extension Requested By Owner

1025 Orchard St.

General Comments

- New owner purchased property on 5/08/2017. Per Code Enforcement Officer and Premise Officer new owner are thought to be residing in home no utilities. Owner told to leave and explained rules they cannot be there unless they are working on the home.
- None of the required permits have been pulled as of 06/22/2017

RECOMMENDATIONS

● FOR NEW CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Table case – Stays at PS Committee level for future review.

● FOR EXTENSION REQUESTS:

- Grant extension if requested. Requires new resolution be passed by City Council.
- Deny extension requested. Case will proceed in demo process and be sent out to bid for demolition.

● FOR TABLED CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Return case to table – Stays at PS Committee level for future review.

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Code Enforcement Lead Housing Inspector has declared the building located at 1025 Orchard Street, Parcel #: 33-01-01-15-126-101, legally described as: Lot 4, Fairview Subdivision to be an unsafe and dangerous building as defined in Section 108.1.1 of the Lansing Housing and Premises Code and the Housing Law of Michigan; and

WHEREAS, the Code Enforcement Office red tagged the building on April 14, 2016 and requested the property owner be ordered to demolish or otherwise make safe the building; and

WHEREAS, on April 20, 2017 the Lansing Demolition Board held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Premises Code (1460.09) to order the property owner to make safe or demolish the building; and

WHEREAS, the Code Enforcement Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Housing and Premises Code require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby schedules a show cause hearing for Monday, at 7:00 p.m. in the Lansing City Council Chambers, 10th Floor City Hall, 124 W. Michigan, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 1025 Orchard Street to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Enforcement Lead Housing Inspector notify the owner of said property of the opportunity to appear and present testimony at the hearing, as required by law.



Virg Bernero, Mayor

OFFICE OF THE MAYOR

9th Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933-1694
(517) 483-4141 (voice)
(517) 483-4479 (TDD)
(517) 483-6066 (Fax)

TO: City Council President Patricia Spitzley and Councilmembers
FROM: Mayor Virg Bernero
DATE: 7-6-17
RE: Make Safe or Demolish - 214 Lathrop Street

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment



City of Lansing
Inter-Departmental
Memorandum



To: Virg Bernero, Mayor

From: Susan Stachowiak, Zoning Administrator

Subject: CITY COUNCIL AGENDA ITEM - Make Safe or Demolish - 214 Lathrop Street

Date: June 22, 2017

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments



Virg Bernero, Mayor

Office of Code Compliance

Department of Planning and Neighborhood Development

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0169

Notice Printed: 07/17/2013

Unsafe and Dangerous Correction Notice

Inspection Type: Safety
Inspection Date: 07/09/2013
Compliance Due Date: 08/08/2013

FINNERTY DELRAE
214 LATHROP ST
LANSING, MI 48912

Warning: *Failure to comply with the requirements of this notice may result in the issuance of a Municipal Civil Infraction Violation Ticket. (Fines: \$500 per day for each violation)*

Violation Location:	214 LATHROP ST
Parcel No:	33-01-01-15-406-171

The above referenced address was found to have certain violations of the Lansing Housing and Premises Code, Chapter 108 of the Code of Ordinances. **The violations are listed below and must be corrected by the compliance due date.**

Sec 308.1 Accumulation of trash - debris - combustibles - feces - soiled clothing - deteriorated furniture - deteriorated appliances throughout the dwelling - in basement - in garage - in yard

Sec 702.1 Lack of a safe, continuous and unobstructed path of travel from any point in a structure to the public way.

Section 304.10 Rear porch is deteriorated and damaged - unstable - leaning - sagging.

Section 304.13.1 Window glass is broken and/or missing.

Section 304.6 Siding - trim is deteriorated - damaged - missing.

This dwelling has been declared an UNSAFE STRUCTURE as defined in section 108 of the Lansing Housing and Premises Code. Signs have been posted at each entrance that read - DO NOT ENTER, UNSAFE TO OCCUPY. It is a misdemeanor to occupy this building, or to remove or deface this notice. Said dwelling shall remain vacant until this office has conducted a complete inspection and approved all corrections.

Failure to comply by the compliance due date may result in the issuance of a Municipal Civil Infraction. Violation with **Fines: \$500 per day for each violation.**

If you have any questions or concerns about complying within the time indicated, you may contact at (517) 483 6946 Monday through Thursday between the hours of 8-9 - AM or 12-1 - PM.

Officer: Scott Sanford

This does not guarantee discovery or reporting of all code violations or property defects, manifest or latent, which exist at the property inspected. The City of Lansing, its officers and employees, shall not be liable for any injury or damage, including incidental or consequential damages, claimed to be a result of any failure to discover or report code violations or property defects.

As specified by section 107- Notices and Orders - a copy of this violation was sent to:
Taxpayer of Record: FINNERTY DELRAE, 214 LATHROP ST, LANSING, MI 48912









214 Lathrop Street

- Original Red Tag Date

- 7/17/2013

- Submitted Into Make Safe Or Demolish Process

- 4/20/17

- Property Vacant/Repairs Exceed Building SEV

- Property vacant more than 180 days

- Repairs exceed building SEV

- Title Information

- Delrae Finnerty

- ABN Amro

214 Lathrop Street

Property Value Information

- SEV

- \$26,100 *(as of 6/22/17)*

- Structure

- \$43,178 *(as of 6/22/17)*

- Land

- \$8,947 *(as of 6/22/17)*

- Estimate of Repairs

- \$152,940

214 Lathrop Street.

Housing Code Correction Letters

- Code Compliance Inspection Date

- 7/09/2013

- Code Compliance Letter Written

- 7/17/2013

- Code Compliance Due Date

- 8/08/2013

214 Lathrop.

Demolition Board Actions

- Demolition Board Show Cause Hearings

- 4/20/2017

- Order by Demolition Board

- MS or D by 06/20/2017

- Request Sent To City Council for Show Cause Hearing

- 00/00/0000

214 Lathrop.

City Council Actions

- Show Cause Hearing Held

- 00/00/00

- Public Safety Committee Meeting

- 00/00/00

- Resolution passed by City Council

- Extension Requested By Owner

214 Lathrop St.

General Comments

- House is a hoarding situation repairs cannot be done due to the amount of debris throughout the home
- None of the required permits have been pulled as of 11/13/08.

RECOMMENDATIONS

● FOR NEW CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Table case – Stays at PS Committee level for future review.

● FOR EXTENSION REQUESTS:

- Grant extension if requested. Requires new resolution be passed by City Council.
- Deny extension requested. Case will proceed in demo process and be sent out to bid for demolition.

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- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Return case to table – Stays at PS Committee level for future review.

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Code Enforcement Lead Housing Inspector has declared the building located at 214 Lathrop Street, Parcel #: 33-01-01-15-406-171, legally described as: South 7 Feet of Lot 16 & the North 26 Feet of Lot 17, Harrah's Addition, to be an unsafe and dangerous building as defined in Section 108.1.1 of the Lansing Housing and Premises Code and the Housing Law of Michigan; and

WHEREAS, the Code Enforcement Office red tagged the building on July 17, 2013 and requested the property owner be ordered to demolish or otherwise make safe the building; and

WHEREAS, on April 20, 2017 the Lansing Demolition Board held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Premises Code (1460.09) to order the property owner to make safe or demolish the building; and

WHEREAS, the Code Enforcement Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Housing and Premises Code require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby schedules a show cause hearing for Monday, at 7:00 p.m. in the Lansing City Council Chambers, 10th Floor City Hall, 124 W. Michigan, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 214 Lathrop Street to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Enforcement Lead Housing Inspector notify the owner of said property of the opportunity to appear and present testimony at the hearing, as required by law.

THIS ITEM NOT AVAILABLE AT TIME OF PRINT

THIS ITEM NOT AVAILABLE AT TIME OF PRINT



CITY OF LANSING
AFFIDAVIT OF DISCLOSURE

TO: CITY CLERK

DATE: 6-15-17

Martha Rochford
 (Name)

make the following disclosure under oath:

PLEASE CHECK THE BOX AND FILL IN THE APPROPRIATE BLANKS FOR EACH OF THE FOLLOWING ITEMS

Yes No

1. ☒ ☐ I am an ☐ elected or ☐ appointed ☒ officer or ☐ employee of the City of Lansing holding the position of Detective in the Lansing Police Dept Department
- ☐ ☐ I am an immediate family member related to an elected or appointed officer or employee of the City of Lansing named _____, holding the position of _____ in the _____ Department
- ☐ ☐ I am a Business Associate of an elected or appointed officer or employee of the City of Lansing named _____ holding the position of _____ in the _____ Department.
2. ☐ ☐ I may derive income or benefit directly or indirectly from the bidding of, negotiation of, solicitation of or entry into a contract with the City or from and City action detailed below. (Charter 5-505.1)
- ☐ ☐ I may have a conflict between a personal interest and the public interest, the nature of which is disclosed below. (Charter 5-505.2) [Chapter 290.04(I) of the Code of Ordinances]
- ☐ ☐ I may have a financial interest in a matter proposed to be acted upon by the City of Lansing as described below. [Chapter 290.04(I) of the Code of Ordinances]
- ☐ ☐ I make this disclosure because of a possible appearance that I may be in violation of or in conflict with the City of Lansing Ethics Ordinance as provided for in the Code of Ordinances and in the City Charter.

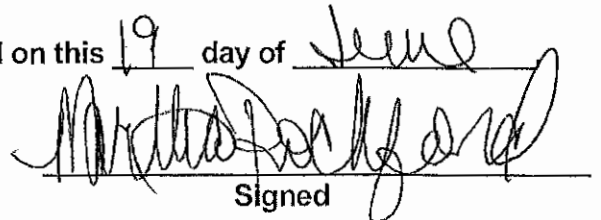
3. My City of Lansing position is:
☒ Full-time ☐ Part-time (less than 25 hours/wk) ☐ Unpaid

4. PLEASE DESCRIBE IN DETAIL YOUR REASON(S) FOR SUBMITTING THIS DISCLOSURE AND EXPLAIN WHY YOU THINK A CONFLICT MAY/MAY NOT EXIST.

I do not believe a conflict exists as I will be working at a Retail Store as a clerk/sales associate.

I hereby certify that this disclosure is complete and accurate to the best of my knowledge, information and belief.

The foregoing Affidavit of Disclosure was executed on this 19 day of June, 2017.


Signed

State of Michigan, County of Ingham

Subscribed and sworn to before me this 19 day of June, 2017

K HUNNICUTT
NOTARY PUBLIC - MICHIGAN
SHIAWASSEE COUNTY
ACTING IN THE COUNTY OF Ingham
MY COMMISSION EXPIRES JUNE 8, 2023


Notary Public/or Deputy Clerk

County, Michigan
My Commission Expires: _____

ATTACHMENT TO AFFIDAVIT OF DISCLOSURE

Please provide additional information about your outside business or employment. Of special interest to the Board is how the activities of the business or employment may directly or indirectly affect the City. This disclosure is about information and is not an indication of any anticipated conflict of interest or suspected wrongdoing. Therefore, please describe for the Board what it is you actually do and be detailed and specific. You are not required to limit your disclosure only to the following questions. For each business, include in your answer such things as:

- What is the form of your business entity and what percentage do you own? S

_____;

_____ %

- Are you self-employed? NO
- Who is your employer, if applicable? White House Black Market

- What are the things you actually do in the business? retail sales

- Who are your clients and who receives your goods or services? _____

middle aged women

- How and where are your services performed? 2955 Preyde Blvd

LANSING MI

- How often do you do outside work? 2 or 3 evenings a week

- Does your business or employer contract with the City? NO

- In performing your business or outside employment, do you use any City facilities or equipment?
NO, If so, describe: _____

- Is any of your business or employment conducted in the City? NO If so, describe:

- Does your business advertisement or circulars, if any, contain any reference to the City or your City employment? NO

- Is there any additional information that you believe would assist the Board of Ethics in its review of your business or personal activities for potential conflicts of interest? NO If so, please describe: _____

In providing this additional information, the Board of Ethics asks that you give special attention to the Conflicts of Interest section of the Charter found at 5-505.1 – 5-505.3. A copy is enclosed for your convenience.

LANSING CITY CHARTER

(excerpt)

5-505 CONFLICT OF INTEREST

.1 At least ten (10) days prior to the first of any of the events set forth in (A), (B), (C), (D), and (E) below, a City officer or employee who may derive any income or benefit, directly or indirectly, from a contract with the City or from any City action, shall file an affidavit with the City Clerk detailing such income and benefit to be derived:

- (A) The bidding of the contract;
- (B) The negotiation of the contract;
- (C) The solicitation of the contract;
- (D) The entry into the contract;
- (E) Any City action by which the City officer or employee may derive any income or benefit, directly or indirectly.

The above provisions shall not apply to individual or collective bargaining agreements pursuant to which a City officer or employee directly or indirectly receives income or benefits in the form of official remuneration as an officer or employee, or any City action pursuant to which a City officer or employee directly or indirectly receives income or benefit as a member of the public at large or any class thereof. At the first regularly scheduled City Council meeting following the filing of an affidavit pursuant to this section, the City Clerk shall notify the City Council of such filing. In particular cases and for good cause shown, the Board may waive the ten (10) day prior notice requirement contained herein.

.2 An officer or employee who has any other conflict between a personal interest and the public interest as defined by State law, this Charter, or ordinance shall fully disclose to the City Attorney the nature of the conflict.

.3 Except as provided by law, no elective officer, appointee or employee of the City may participate in, vote upon or act upon any matter if a conflict exists.

RECEIVED FEB 02 2017



City of Lansing

OFFICE OF THE CITY ATTORNEY

Claim Form – Special Assessments

Please provide the following information so we can contact you regarding your claim.

NAME: Aaron Wallace DATE: 1-26-2017

MAILING ADDRESS: 1015 Westmoreland Ave

CITY: Lansing STATE: MI ZIP CODE: 48915

TELEPHONE: Home (517) 372-7124 Cell (517) 528-7754

Please provide the following information on the incident(s) for which you are filing a claim. IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW, WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM.

ADDRESS: 1015 Westmoreland Ave PARCEL NO. E16-16454

DATE OF INCIDENT: 1-17-2017 AMOUNT YOU WERE BILLED: 818.00

TOTAL AMOUNT YOU ARE CONTESTING: 818.00

TYPE OF ASSESMENT: Trash-Contractor Charge

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

Zack Driver the Co-compliance officer drives up and down our street at least 3 times a week. He doesn't wear a uniform, he is constantly harrassing me and my neighbors. He is not suppose to be getting out of his car and coming on my property. He also has only mailed us 1 notice. He didnt even give us a notice that they weren't satisfied w/ the work we had done. Picking up 1 small brush pile of brush does not justify a \$818 fine. →

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.jsp

DATE: 2/16/2017

PPN: 33-01-01-08-408-091
DATE SUBMITTED: 2/02/2017
ADDRESS OF VIOLATION: 1015 Westmoreland Avenue
LISTED TAXPAYER OF RECORD: Wallace, Aaron
OTHER TAXPAYER OF RECORD:
CLAIMANT: Wallace, Aaron
CLAIMANT'S ADDRESS: 1015 Westmoreland Avenue
Lansing, MI 48915

1390

TYPE OF ACTIONS CONTESTED:

Trash Removal

VIOLATION DATE: 11/10/2016

NOTIFICATION DATE: 11/10/2016

2ND NOTICE ASSESSMENT DATE:

AMOUNT OF ASSESSMENT: \$818.00

CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 17-T003 1/12/2017

AMOUNT OF CLAIM: \$818.00

ADDITIONAL ACTIONS CONTESTED:

VIOLATION DATE:

NOTIFICATION DATE:

2ND NOTICE ASSESSMENT DATE:

AMOUNT OF ASSESSMENT:

CONTRACTOR NAME - INVOICE NO. - DATE:

AMOUNT OF CLAIM:

MEMO DATE - INVOICE NO.:

HISTORY:

Trash
Violation
11/10/2016

CITATIONS IN PREVIOUS YEAR:

CLAIMANT'S CIRCUMSTANCES:

See Attached

CODE OFFICER'S NOTES: This property was cited for a trash violation on 11/10/2016 with a compliance due date of 11/17/2016. The owner called and spoke with the Premise Officer at his residence on 11/21/2016 when the officer returned to recheck the property and agreed to give the owner a one week extension. The Premise Officer returned again on 11/29/2016 and stated he had made some progress and agreed to give him another extension. The Premise office made a third trip to the property to recheck the progress and all the same debris that was there the week before was still there. The officer submitted the property to be cleaned by the trash contractor and upon their arrival on 1/12/2017 they were ordered off the property by the claimant. The trash contractor called the Premise Officer to the property due to being meet by the claimant who was being verbally abusive. When the Premise Officer arrived two police cars pulled up and the claimant told the Premise Officer he would be going to jail. The police began talking with the home owner and they told the home owner to remove the violations while they stood by and the claimant told them he would get to it when he gets to it. The police then told the homeowner to back off and indicated to the trash contractor they were to go ahead with the trash removal and they would stand by until they were finished. All of our officers are in full uniform with the department name on all shirts and jackets. All of the cars driven by the officers have the City of Lansing symbol clearly placed on the driver's side and passenger doors. This is office recommends denial of the claim and also would like to note that the hours reflected on the invoice also include the contractor have to standby until the Premise Officer arrived and the time it took the police to talk with the homeowner.

RECEIVED FEB 02 2017



City of Lansing

OFFICE OF THE CITY ATTORNEY

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Zack Driver the Co-compliance officer drives up and down our street at least 3 times a week. He doesn't wear a uniform, he is constantly harrassing me and my neighbors. He is not suppose to be getting out of his car and coming on my property. He also has only mailed us 1 notice. He didnt even give us a notice that they weren't satisfied w/ the work we had done. Picking up 1 small brush pile of brush does not justify a \$818 fine. →

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Eric's Refuse LLC

P.O. Box 16035
Lansing, MI 48901

Invoice

Date	Invoice #
1/15/2017	6022

Bill To
City of Lansing Office of Code Compliance 316 North Capital Lansing, MI 48933-1238

property address
1015 Westmoreland Ave 33-01-01-08-408-091

Terms

work complete
1/15/2017

Quantity	Item Code	Description	Price Each	Amount
1	1hr 3cy	first hour and 3 yards of debris	175.00	175.00
2	add hr	additional hour after 1	150.00	300.00
3	class 2	construction material after 3	26.00	78.00
		work complete 1/12/17 total yards 6 submitted by Zachary Driver		
All work is complete!			Total	\$553.00



Mayor Virg Bernero

**LANSING FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE
Code Compliance Section**

316 N. Capitol Avenue Ste. C-2

Lansing, MI 48933

Phone: 517-483-4361

Fax: 517-377-0100

11/10/2016-owner mad zach warned him about front yard parking I explained the ordinance to him he said he has been parking that way for 21 yrs I said that doesn't make it right he wouldnt let me talk. I transferred him to susan in zoning/lmp

ZD 11-21-16: Spoke with owner on site. He appears to be stubborn with the ordinance. He has made some progress on the lumber that was located in the front yard. I granted a 1 week ext.

ZD 11-29-16: Spoke with tenant on site. He made slightly more progress. I am granting one final opportunity for the yard to be cleaned. I granted a 4 day ext.

ZD 12-1-16: Upon recheck, i knocked to speak with tenant. He greated me with vulger language and told me to leave. All of the same debris that I witnessed monday was still on site. I left the property and am working with zoning to also correct the business being ran out of the property.

ZD 1-12-17: Called out by clean up crew. Tenant called police. tenant says he is being harrassed. Police gave tenant an opportunity to start cleaning. He said he will get to it when he get's to it, so the police gave me the okay to clean the property. we took all items from the front yard that were in violation of the IPMC.

17-T003

1/25/2017-owner called wanted to talk with someone about his bill/he said he doesn't understand why we came out and cleaned the property he has city pick up for trash/we didn't talk about the bill after that he wanted to know what he could do and I told him it was printed right on the bill he got it says to file a claim with the City Attorney's Office and he said that what he was going to do/lmp



Mayor Virg Bernero

**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

**WALLACE AARON or Current Occupant
1015 WESTMORELAND AVE
LANSING, MI 48915-2101**

Violation Date: 11/10/2016
Violation Location: 1015 WESTMORELAND AVE
Parcel No: 33-01-01-08-408-091
Compliance Due Date: November 17, 2016

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Indoor type furniture in the outdoors

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Violation: Clothing/Cloth Products

Violation: Deteriorated metal product

Violation: Deteriorated Lumber

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Zachary Driver (517) 702 4750

"Equal Opportunity Employer"

Taxpayer's Copy



Mayor Virg Bernero

**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 12/20/2016

TAXPAYER: WALLACE AARON, 1015 WESTMORELAND AVE LANSING, MI 48915-2101

Location of Work:

Enf Num: E16-16454

Address: 1015 WESTMORELAND AVE

Lot No:

Description:

Parcel No: 33-01-01-08-408-091

Remove Trash and Debris

Work Authorized:

Violation: Indoor type furniture in the outdoors

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Violation: Clothing/Cloth Products

Violation: Deteriorated metal product

Violation: Deteriorated Lumber

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 1

Authorized Cubic Yards: 4

Warning Comment:

I would suggesting going as early as you can. He will be confrontational.

Submitted By: Zachary Driver (517) 702 4750

This action is authorized by the Manager of Code Compliance



Nuisance Fees
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Floor
 Lansing, MI 48933
 Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 01/17/2017

Due Date: 02/16/2017

Pay Invoice In Full



WALLACE AARON
 1015 WESTMORELAND AVE
 LANSING MI 48915-2101

Inv Number: 00087415

Parcel: 33-01-01-08-408-091

Address: 1015 WESTMORELAND A



Parcel: 33-01-01-08-408-091

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00087415		E16-16454	1015 WESTMORELAND AVE	\$818.00
Fee Details:		Quantity	Description	Balance
		1.000	Trash - Admin Fee	\$ 265.00
		553.000	Trash - Contractor Charge	\$ 553.00
Total Amount Due				\$ 818.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Fl
 Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail



















