

AGENDA

Committee on City Operations AGENDA FOR MAY 22, 2023 AT 3:30 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.
view on: <https://www.youtube.com/@lansingcitycouncil4446/streams>

Council Member Spadafore, Chairperson
Council Member Hussain, Vice Chairperson
Council Member Kost, Member

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - A. May 8, 2023
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Discussion/Action:**
 - B. RESOLUTION - Application for designation as Pure Michigan® Trail and Trail Town
 - C. RESOLUTION - Fireworks Display License; Pyrotecnico Fireworks Inc. for the City of Lansing's Independence Day Celebration
 - D. RESOLUTION; Setting a Public Hearing on Noise Special Permit; E.T. MacKenzie Co. request to allow for Combined Sewer Overflow (CSO) 034E Project on Greenlawn Ave. from June 24, 2023 through November 11, 2023 and April 13, 2024 through June 29, 2024
6. **Other**
7. **Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



MINUTES
Committee on City Operations
Monday, May 8, 2023 @ 3:30 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Spadafore called the meeting to order at 3:30 p.m.

PRESENT

Council Member Spadafore, Chair - EXCUSED
Council Member Hussain, Vice-Chair
Council Member Kost, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Lisa Hagen-Lawrence, OCA
Taiwo Adeleye, Padsinab LLC
Andy Kilpatrick, Public Service

MINUTES

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE MINUTES FROM APRIL 24, 2023, AS PRESENTED. MOTION CARRIED 2-0.

PUBLIC COMMENT

No public comment at this time.

Discussion/Action

RESOLUTION – Liquor License Transfer; Padsinab, LLC request for a Class Entertainment, Extended Hours, SDM Permits at 221 South Washington Ave

Mr. Adeleye spoke about the project at the location and stated license for the existing business he has owned in that location for over a year. Therefore this will be a liquor license transfer to the current business. Ms. Hagen-Lawrence stated to the Committee that in the future Council will see another resolution for the social district.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE LIQUOR LICENSE TRANSFER; PADSINAB, LLC REQUEST FOR A CLASS ENTERTAINMENT, EXTENDED HOURS, SDM PERMITS AT 221 SOUTH WASHINGTON AVE. MOTION CARRIED 2-0.

RESOLUTION – Street Decertification; portions of Jerome Street, Holmes Street, Malcolm X Street, Aurelius/Main Connector, Regent Street, Schoolcraft Drive totaling 4,780 feet

Mr. Kilpatrick confirmed that the two streets for Sparrow, which had conditions, have been met. There are ones that have street segments that have been removed, and then the last was the street near Lansing Community College that was taken off due to the parking ramp project. The money is less than it costs to maintain them, but the funds are not a significant amount. Mr. Kilpatrick offered to provide the figures to Committee.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE STREET DECERTIFICATION; PORTIONS OF JEROME STREET, HOLMES STREET, MALCOLM X STREET, AURELIUS/MAIN CONNECTOR, REGENT STREET, SCHOOLCRAFT DRIVE TOTALING 4,780 FEET. MOTION CARRIED 2-0.

Mr. Kilpatrick informed the Committee that once the City accepts all the streets in the Red Cedar development, they will be bringing those forward. Another street, not currently an ACT 51, that they will bring forward is the street leading to Rotary Park.

Council Member Hussain asked how they verify the map to make sure all the streets that are public are on or the ones that are no longer City streets are removed. Mr. Kilpatrick acknowledged they do review and update annually. There are segments that they correct over the years, and will continue to find some.

Other

No other topics.

Adjourn

Adjourned at 3:35 pm

Submitted by Sherrie Boak

Recording Secretary, Lansing City Council

Approved by the Committee on

BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Authorizing Designation Pure Michigan® Trail and Trail Town Application

WHEREAS, in 2014, the Michigan Trailways Act was revised (ACT 451 of 1994, Part 271) to add the Department of Natural Resources' ability to designate trails and towns as Pure Michigan® Trails and Trail Towns; and

WHEREAS, this designation is designed to acknowledge Michigan's position as the nation's trail state; and

WHEREAS, the Greater Lansing Convention and Visitors Bureau and Friends of Lansing Regional Trails are working together to apply for Lansing as a designation Pure Michigan® Trail and Trail Town; and

WHEREAS, the City of Lansing is host to the Lansing River Trail, a 17-mile trail across Michigan's capital city and traces the course of three waterways and stretches from Waverly Road to Old Town, runs through the City and into Michigan State University; and

WHEREAS, the City of Lansing Department of Parks and Recreation is in full support of the designation application; and

NOW, THEREFORE, BE IT RESOLVED that the City Council supports the submission of the designation Pure Michigan® Trail and Trail Town application; and

BE IT FINALLY RESOLVED that the Greater Lansing Convention and Visitors Bureau and Friends of Lansing Regional Trails submit the application for Lansing as a designation Pure Michigan® Trail and Trail Town.



Forth of July

Chris Swope
Lansing City Clerk

Fireworks Display License Application

(City Codified Ordinances – Chapter 1615.01 – 1615.06)

<http://mi-lansing.civicplus.com/171/Business-Licenses>

Applicant Checklist:

(Ensure All Items Completed)

Payment: ☒

Bond and/or Insurance: ☒

Copies of ID's: ☒

Treasury Form Completed: ☒

Application Completed: ☒

ANNUAL NON-REFUNDABLE LICENSE FEE: \$150.00

Additional Requirements:

- Proof of a bond, an insurance policy naming the City as co-insured, or a combination of both, available for the payment of any damages arising out of an act or omission of the licensee or his agents, employees, or subcontractors, covering the following: (a) At least \$500,000.00 for property damage; and (b) at least \$500,000.00 for injury to one person and \$1,000,000.00 for injury to two or more persons resulting from the same occurrence.
- Copies of State issued identification for each person who will operate the display.
- If the applicant is a nonresident person, written appointment of a resident agent to serve as legal representative upon whom all process in an action or proceeding against the person may be served

Business Name Pyrotecnico Fireworks Inc.		Business Phone Number 800-771-7976	
Business Address 4369 E. Summit Woods Dr NE	City Rockford	State, Zip MI, 49341	
Business Owner Stephan Vitale		Owner Phone Number 724-652-9555	
Owner Address 299 Wilson Rd.	City New Castle	State, Zip PA, 16101	
Owner Email Address		Owner DOB (MM/DD/YY)	

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 • 517-377-0068 FAX
www.lansingmi.gov/clerk • city.clerk@lansing.mi.gov

Same as above: ☐

Applicant Name Michael Falk		Applicant Phone Number 616-427-0377	
Applicant Address 4369 E. Summit Woods Dr NE		City Rockford	State, Zip MI, 49341
Applicant Email Address m.falk@pyrotecnico.com		Applicant DOB (MM/DD/YY) [REDACTED]	

Bonded By (Bond to be filed with City)	
Bond Expiration Date	Bond Amount

↑ AND/OR ↓

Insured By (Policy to be filed with city) See Attached	
Expiration Date	Insured Amount

Date of Display 7/4/2023	Time of Display 10:10 PM
Exact Location of Display Oak Park, 601 Lesher Place, Lansing MI 48912	
Type and Quantity of Fireworks to be used in Display (attach listing if available) Approx 1000 aerial display shells ranging in size from 2.5" to 6" in diameter.	
Manner and location of the storage of the fireworks prior to the display No storage - Delivery on date of display.	

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List All Persons Who Will Operate the Display:

Name	Age	Description of Relevant Experience
Mike VanLoo		34 years experience 500+ displays
Alexandra Stephens		5 years experience 12 displays
Michael Gleason		5 years experience 10 displays
Austin Richardson		2 years experience 4 displays

Has the applicant, any person with an ownership interest in the applicant, or any person who will operate the display had any citation or conviction for, or guilty plea to, a violation of the laws of the United States, any State or any local unit of government regulating the sale, use, or possession of fireworks?

☐ Yes

☒ No

If yes, disclose details:

I certify that neither the Applicant nor any person with ownership interest is in default to the City of Lansing.

By my signature, I swear (or affirm) that all information provided in this application is true.

Michael Falt
APPLICANT'S SIGNATURE

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2/4/23
July
Fireworks
Display
OAK
Park

OFFICIAL USE ONLY

Approvals:

Sgt. Andrew Wetkeys ^{H66} 2/24/23
Police Department Date

Sgt. Des'nee Kirkland 2/24/23
City Treasurer Date

Sgt. Mark Burger 3/21/23
Fire Marshal _F Date

Sgt. Lisa Hagen Lawrence 3/10/23
City Attorney Date

OFFICIAL USE

Amount paid: _____

Date paid: _____

License #: #5781

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Pyrrotecnico
4th of
July

OFFICIAL USE ONLY

Approvals:

Police Department

Date

Desiree A. Kunka 2-24-23
City Treasurer Date

Fire Marshal

Date

City Attorney

Date

OFFICIAL USE

Amount paid: _____

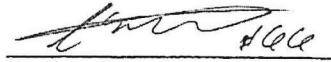
Date paid: _____

License #: #5781

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OFFICIAL USE ONLY

Approvals:



02/24/2023

Police Department

Date

City Treasurer

Date

Fire Marshal

Date

City Attorney

Date

OFFICIAL USE

Amount paid: _____

Date paid: _____

License #: #5781

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OFFICIAL USE ONLY

Approvals:

Police Department

Date

City Treasurer

Date

H. B. ... FM
Fire Marshal

3/21/73
Date

City Attorney

Date

OFFICIAL USE

Amount paid: _____

Date paid: _____

License #: *#5781*

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ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)

ANY PERSON OR LEGAL ENTITY IN WHICH YOU HAVE A WRITTEN CONTRACT, AGREEMENT, OR PERMIT WHICH REQUIRES THAT YOU NAME THE CONTRACTING PARTY AS AN ADDITIONAL INSURED.

City of Lansing

APPROVED AS TO FORM

Rita K. Hagun-Lawrence #77714
deputy CITY ATTORNEY

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" but only to the extent caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
1. In the performance of your ongoing operations; or
 2. In connection with your premises owned by or rented to you.
- B.** The insurance afforded to an additional insured shall only include the insurance required by the terms of the written agreement and shall not be broader than the coverage provided within the terms of the Coverage Part.
- C.** The Limits of Insurance afforded to an additional insured shall be the lesser of the following:
1. The Limits of Insurance required by the written agreement between the parties; or
 2. The Limits of Insurance provided by this Coverage Part.
- D.** With respect to the insurance afforded to an additional insured, the following additional exclusion applies:
- This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of any act or omission of an additional insured or any of its employees.

From: [Michael Falk](#)
To: [Kaschinske, Brett](#)
Cc: [Jackson, Brian](#); [Burger, Mark A](#); [Scott, Tracy](#); [Swope, Chris](#)
Subject: RE: [EXTERNAL] Lansing City - Rain Date for 4th of July
Date: Thursday, May 4, 2023 9:12:48 PM

I can confirm that the rain date is July 5, 2023. My apologies if I omitted this from the permit application.

Michael Falk, Account Manager
Pyrotecnico Fireworks Inc

From: [Burger, Mark A](#)
To: [Jackson, Brian](#)
Subject: RE: Fireworks Rain date of July 5 - does Fire Dept approve
Date: Friday, May 5, 2023 11:25:16 AM
Attachments: [image001.png](#)

Yes, the 5th will work.

Mark Burger
Fire Marshal

Lansing Fire Department | Fire Prevention Division

O: 517-483-6052 | C: 517-281-8081

Mark.Burger@Lansingmi.gov

[Website](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)



Andy Schor, Mayor
Brian Sturdivant, Fire Chief

From: Jackson, Brian <Brian.Jackson@lansingmi.gov>
Sent: Friday, May 5, 2023 10:11 AM
To: Burger, Mark A <Mark.Burger@lansingmi.gov>
Cc: Scott, Tracy <Tracy.Scott@lansingmi.gov>
Subject: Fireworks Rain date of July 5 - does Fire Dept approve

Mark, does the Fire Dept approve the rain date of July 5 for the 4th of July fireworks?

The applicant forgot to include it in his original application.

So, I am documenting his request for the rain date and your approval via email which I can add to the fireworks display application.

To help with your review, I have included the application that you already reviewed, the draft resolution and the email request.

If you need anything else, please let me know. Have a good day.

Brian P. Jackson, MiPMC
pronouns: He/Him/His
Chief Deputy City Clerk
Lansing City Clerk's Office

Chris Swope, MMC/MiPMC

Lansing City Clerk

City Hall/Main Office | 124 W. Michigan Ave. | 9th Floor | Lansing MI 48933

Elections Unit/Marijuana Licensing | 2500 S. Washington Ave. | Rear Entrance | Lansing MI 48910

Main: (517) 483-4131 | Fax: (517) 377-0068

Direct(517)483-4135 | Mobile: (517)614-6061

brian.jackson@lansingmi.gov

[Website](#) | [Facebook](#) | [Twitter](#) |

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Richmond, Renee

From: Watkeys, Andrew
Sent: Friday, May 5, 2023 10:43 AM
To: Jackson, Brian
Subject: RE: Fireworks Rain date of July 5 - does Police Dept approve

Brian,

Approved. Did you need me to sign again?

Officer Andrew Watkeys
Police Officer - Regulatory and Licensing
Lansing Police Department – Special Operations Section
124 W. Michigan Ave. | Lansing, MI 48966
O: (517) 483-4827 | E: andrew.watkeys@lansingmi.gov
[Website](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)



Ellery Sosebee, Chief

From: Jackson, Brian <Brian.Jackson@lansingmi.gov>
Sent: Friday, May 5, 2023 10:31 AM
To: Watkeys, Andrew <Andrew.Watkeys@lansingmi.gov>
Cc: Scott, Tracy <Tracy.Scott@lansingmi.gov>
Subject: Fireworks Rain date of July 5 - does Police Dept approve

Andrew, does the Police Dept approve the rain date of July 5 for the 4th of July fireworks?

The applicant forgot to include it in his original application.

So, I am documenting his request for the rain date and your approval via email which I can add to the fireworks display application.

To help with your review, I have included the application that you already reviewed, the draft resolution and the email request.

If you need anything else, please let me know. Have a good day.

Brian P. Jackson, MiPMC
pronouns: He/Him/His
Chief Deputy City Clerk
Lansing City Clerk's Office

Chris Swope, MMC/MiPMC

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BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

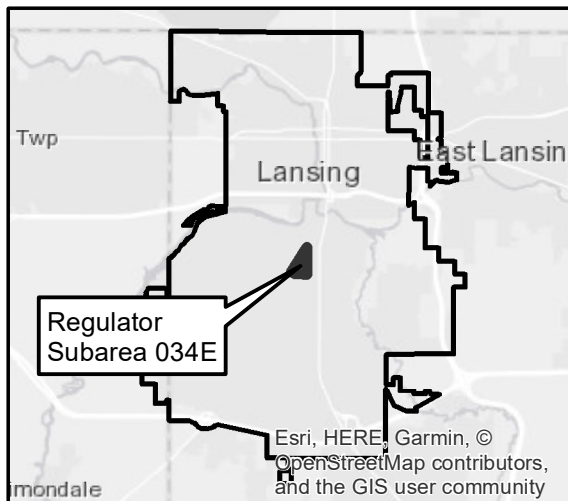
WHEREAS, the City Clerk has forwarded an application for a City License, which has been routinely processed without objection, and is ready for final action by this Council; and

WHEREAS, all required signatures have been obtained supporting the application for a fireworks display license;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the application for a City License as follows:

FIREWORKS DISPLAY LICENSE:

Stephan Vitale of Pyrotecnico Fireworks Inc. for a public display of fireworks in the City of Lansing at Oak Park to be held on July 4, 2023 with a rain date of July 5, 2023.



fishbeck

Engineers | Architects | Scientists | Constructors

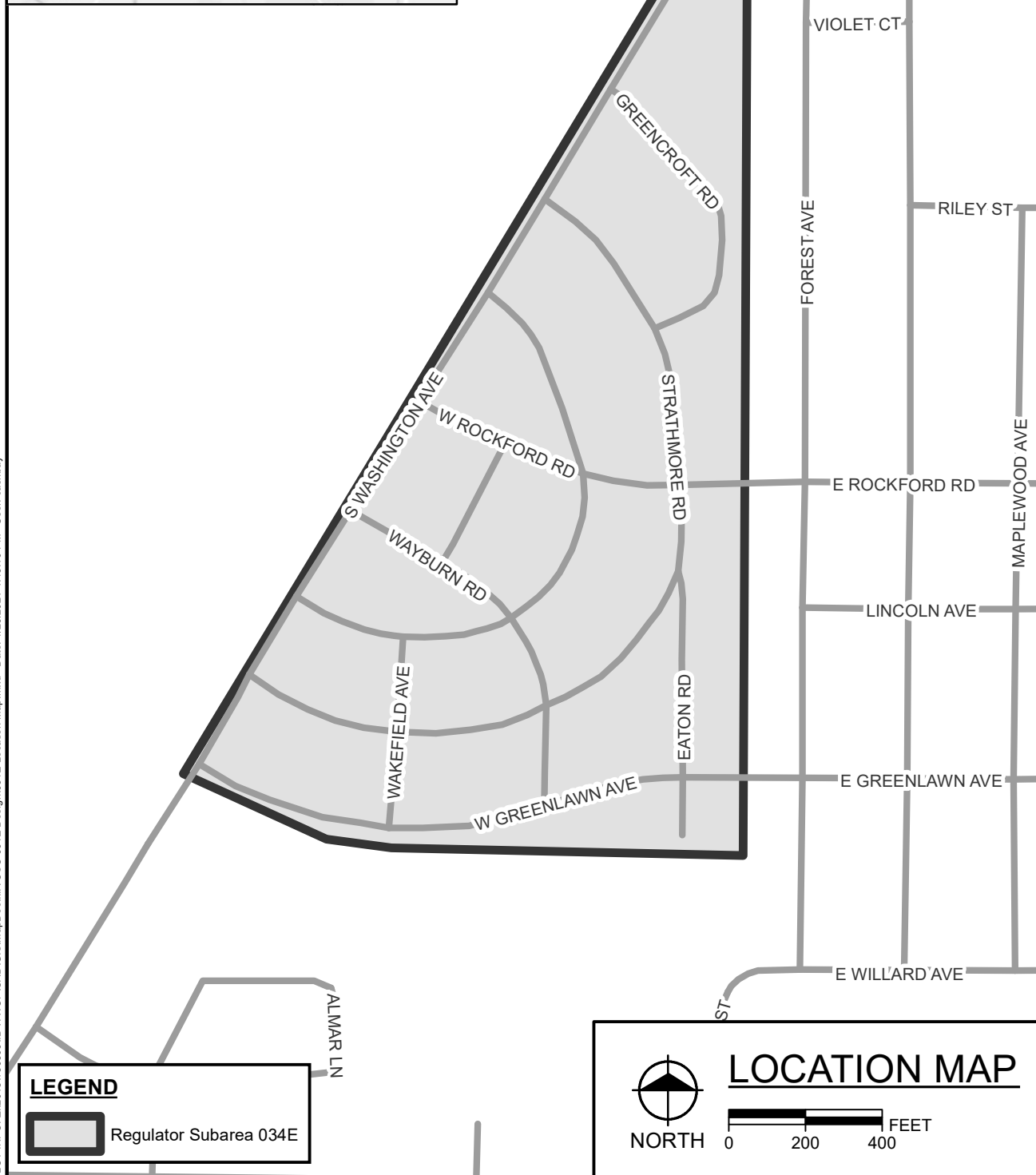
Hard copy is intended to be 8.5"x11" when plotted. Scale(s) indicated and graphic quality may not be accurate for any other size.

City of Lansing
Ingham County, Michigan
Regulator Subarea 034E

PROJECT NO.
180593

FIGURE NO.

1



BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing Department of Public Service and the Lansing Board of Water & Light are partnering to construct the utility and infrastructure improvements associated with the Combined Sewer Overflow (CSO) 034E Project, a triangular-shaped project area generally bounded by S. Washington Ave. on the westside, Eaton Road on the eastside and Greenlawn Ave. on the southside; and

WHEREAS, timely completion of this project is specifically required by Administrative Consent Order #ACO-05153, entered Dec. 19, 2019; and

WHEREAS, the large amount of construction required for this project will encompass the rest of the 2023 construction season and continue for the first few months of the 2024 construction season; and

WHEREAS, this project includes a significant amount of utility work and other improvements on the local neighborhood streets within the project area and on major street, Greenlawn Ave.; and

WHEREAS, for the periods June 24, 2023, through November 11, 2023, and April 13, 2024, through June 29, 2024, E.T. MacKenzie Co., has requested a waiver of the noise ordinance on Saturdays from 8:00 AM to 4:30 PM; and

WHEREAS, the City of Lansing Public Service Department recommends that the contractor be granted the requested noise waiver in order to:

- reduce the amount of time local access for property owners is impacted;
- allow the contractor to have the ability to work some Saturdays when necessary for completion of important work activities; and
- keep the project on-schedule.

NOW THEREFORE BE IT RESOLVED that a public hearing be held on Monday, June 12, 2023, at 7:00 PM in the City of Lansing Council Chambers, 124 W. Michigan Ave., in consideration of the request for granting a waiver of the noise ordinance to E.T. MacKenzie Co., while the company is conducting work as part of the CSO 034E Project on Saturdays from 8:00 AM to 4:30 PM for the periods June 24, 2023, through November 11, 2023, and April 13, 2024, through June 29, 2024.