



MINUTES
Committee on Ways and Means
Monday, April 24, 2023 @ 4:00 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Spadafore called the meeting was called to order at 4:00 p.m.

PRESENT

Council Member Peter Spadafore, Chair
Council Member Carol Wood, Vice Chair
Council Member Brian T. Jackson, Member- arrived at

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Lisa Hagen-Lawrence, OCA
Jim Smiertka, OCA
Emily Linden, Internal Auditor
Brett Kaschinske, Parks & Recreation
Jane DiSessa, Mayor's Office
Desiree Kirkland, Finance Director
Jackson Mills, Finance
Nick Zande
Michael Lynn

Minutes

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM MARCH 27, 2023, AS PRESENTED. MOTION CARRIED 2-0.

Public Comment

No public comment at this time.

Discussion/Action:

ORDINANCE – Amend Section 206.16; Increase the maximum contract amount for which a Lansing-based bidder has an opportunity to match the lowest bid

Council Member Spadafore outlined the changes from \$500,000 to \$1 million, and there was a public hearing held on April 10, 2023.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE ORDINANCE TO AMEND SECTION 206.16 TO INCREASE MAXIMUM CONTRACT AMOUNT ON BIDDING. MOTION CARRIED 2-0.

RESOLUTION – Lansing Based Bidders; Setting Percentage Difference to 10%
Council Member Spadafore noted this a change from 5% to 10%.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION TO INCREASE THE PERCENTAGE TO 10% IN THE ORDINANCE FOR LANSING BASED BIDDERS.

Council Member Wood noted on the Council agenda the resolution is first before the ordinance. Ms. Hagen-Lawrence stated it can be done either way.

MOTION CARRIED 2-0.

RESOLUTION – Amend Resolution 2023-047; Grant Application; MNRTF

Mr. Kaschinske referenced the resolution and explained the change which is required because the first passage, point 1 the match amounts were not right for any of the projects. The match is 26% for all projects except the tennis courts at Letts Parks which is 50%. The match was correct on the grant forms reviewed earlier except the resolution was not.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION TO AMEND RESOLUTION 2023-047 TO REFLECT THE MATCH PERCENTAGE. MOTION CARRIED 2-0.

DISCUSSION – Fiscal Year Budget 2023/2024 Budget Discussion

Council Member Spadafore stated things that stuck out to him were numbers that did not concur, and Ms. Kirkland and Mr. Mills was asked to attend to speak on the items.

Mr. Mills referenced a document distributed to the Committee on salaries for 2023 Budget, projected and actual. The other materials included the corrections for the departments.

Council Member Wood asked if at the beginning at the Committee of the Whole meeting tonight they will hand out the new documents for the budget books.

Ms. Kirkland stated the property tax numbers are based on Assessor and State Treasury, which they projected 8%. The Assessor noted a 5% property tax increase and did not foresee a lot of board of review adjustments. Council Member Spadafore asked why that would be, and Ms. Kirkland stated the BOR is March and December.

Ms. Kirkland referred the committee to the YTD tables and State tapes, and so the year to date numbers are higher than in the prior years, and anticipate it going up.

Council Member Spadafore asked if they get inflation or 5% depends or highest. Ms. Kirkland stated the Assessor proposed 5%. Council Member Spadafore asked what HEADLEE allows for. Ms. Kirkland stated it would be 5%.

Ms. Kirkland spoke on the BWL ROE, and it was confirmed with BWL. Council Member Spadafore asked Ms. Linden if BWL lagged because they do not have the new numbers yet, and Ms. Linden confirmed.

Mr. Mills went through the spreadsheet on the State Revenue specific to marijuana where it was changed after they did predictions. The liquor licenses fees was changed to \$80,000.

Council Member Spadafore asked if all changes are true, the Council will see a budget amendment, and Ms. Kirkland confirmed.

Mr. Mills moved to Charges for Services and confirmed the amounts came from the Departments. The fines and forfeitures were projected by the District Court, and have been lower than budget amount so it was decreased.

Council Member Spadafore asked if the marijuana licensees is from the licenses we issue, and that was confirmed.

Mr. Mills then moved to Other Revenues and those changes include the OPIOD funds.

Ms. Kirkland stated they will do budget amendments for the changes they know now.

Ms. Kirkland moved to the expenditures, everything stayed consistent other than salaries and Mr. Mills confirmed salaries, fringes and retirement. Ms. Kirkland stated there was a 3% increase based on CBA. Mr. Mills referenced the budget spreadsheet noting the adopted was \$155,512,500 and they project it lower \$145,345,940. This would be a projection of \$10 million under. Council Member Spadafore asked if this was minus the pension. Mr. Mills stated the retirement is fixed and will be allocated regardless if position vacant.

Council Member Wood noted in the past, for filling a position, there is a discussion on salary and fringes. She asked for clarification. Mr. Mills stated the fixed fringe is assigned to that position even if vacant. The other side is health care, dental, etc. and if position vacant will not pay on that.

Ms. Kirkland stated the largest savings is police and fire, but every department is under which allows another year to create a plan. Council Member Spadafore asked for a quarterly updated at Committee on Ways and Means on the progress before March of next year. Ms. Kirkland confirmed the Mayor is in agreement with that. Council Member Spadafore asked for more regular budget amendments. Council Member Wood stated that budget amendments go to the Committee of the Whole.

Council Member Spadafore asked about the Council budget, noting the retirement for newer employees, and ask them to confirm.

Council Member Wood stated again that there should be copies at tonights Committee meetings, and then the discussion will occur at the May 1st Committee meeting.

OTHER

No other topics at this time.

ADJOURN

Adjourned at 4:23 p.m.

Submitted by,

Sherrie Boak, Recording Secretary

Lansing City Council

Approved by the Committee May 8, 2023