

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN
CITY COUNCIL CHAMBERS, 10TH FLOOR
LANSING CITY HALL
124 W. MICHIGAN AVENUE**



AGENDA FOR JANUARY 30, 2017

TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

The following items were listed on the agenda in the City Clerk's Office in accordance with Section 3-103(2) of the City Charter and will be ready for your consideration at the regular meeting of the City Council on Monday, January 30, 2017 at 7:00 p.m. at the Council Chambers, 10th Floor, City Hall.

I. ROLL CALL

II. MEDITATION AND PLEDGE OF ALLEGIANCE

III. READING AND APPROVAL OF PRINTED COUNCIL PROCEEDINGS

Approval of the Printed Council Proceedings of January 9, 2017

IV. CONSIDERATION OF LATE ITEMS (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)

V. TABLED ITEMS

VI. SPECIAL CEREMONIES

VII. COMMENTS BY COUNCIL MEMBERS AND CITY CLERK

VIII. COMMUNITY EVENT ANNOUNCEMENTS (Time, place, purpose, or definition of event – 1 minute limit)

IX. SPEAKER REGISTRATION FOR PUBLIC COMMENT ON LEGISLATIVE MATTERS

X. MAYOR'S COMMENTS

XI. SHOW CAUSE HEARINGS

XII. PUBLIC COMMENT ON LEGISLATIVE MATTERS (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes. Speakers must sign up on white form.)

A. SCHEDULED PUBLIC HEARINGS

1. In consideration of an Ordinance of the City of Lansing, Michigan to add Section 1460.04, Home Occupation Registration And Inspection, to Chapter 1460 of the Lansing Codified Ordinances to provide for the registration and inspection of any building or structure in a residentially-zoned district where the operation of a home occupation within such building or structure utilizes electricity that exceeds 3500 kwh (kilowatt hours) per month or where the operation emits gases, fumes, smoke, or odors outside of the building or structure and across the building or structure's property line; and to provide civil infraction penalties for noncompliance with Section 1460.04
2. In consideration of the Obsolete Property Rehabilitation (OPRA) District; 500 S. Hosmer Street
3. In consideration of the Obsolete Property Rehabilitation (OPRA) Certificate; 500 S. Hosmer Street
4. In consideration of an Ordinance of the City of Lansing, Michigan to add Section 206.25 to Chapter 206 of the Lansing Codified Ordinances by requiring transparency in the solicitation, awarding, opening and selection of bids for projects that receive certain economic incentives approved by the Lansing City Council.

XIII. COUNCIL CONSIDERATION OF LEGISLATIVE MATTERS

A. REFERRAL OF PUBLIC HEARINGS

B. CONSENT AGENDA

1. BY COUNCIL PRESIDENT SPITZLEY
 - a. Establishment of the Ad Hoc Committee on Diversity and Inclusion
2. BY COUNCIL VICE PRESIDENT WOOD
 - a. Council Rule Proposed Revisions, Amend Rule 4, to allow up to four Council members on a Committee. (Per Council Rule #41, motion may not be considered for adoption until the January 30th Council meeting)
3. BY COUNCIL MEMBERS BROWN CLARKE, HUSSAIN, DUNBAR, HOUGHTON, SPITZLEY, WASHINGTON, WOOD, AND YORKO
 - a. Tribute; in recognition of Phi Beta Sigma Fraternity and Zeta Phi Beta Sorority Fifth annual "Joint" Founders' Day Program and Brunch

- b. Tribute; in recognition of the Lansing Alumnae Chapter of Delta Sigma Theta Sorority's Annual "Red & White Affair"
- 4. BY THE COMMITTEE OF THE WHOLE
 - a. Recognition of Non-Profit Status; Michigan Golf Course Owners Association
 - b. Workers Compensation Redemption (Settlement); Claim # WC20628676-03001256001

C. RESOLUTIONS FOR ACTION

D. REPORTS FROM COUNCIL COMMITTEES

- 1. BY THE AD HOC COMMITTEE ON DIVERSITY AND INCLUSION

E. ORDINANCES FOR INTRODUCTION and Setting of Public Hearings

F. ORDINANCES FOR PASSAGE

XIV. SPEAKER REGISTRATION FOR PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS

XV. REPORTS OF CITY OFFICERS, BOARDS, AND COMMISSIONS; COMMUNICATIONS AND PETITIONS; AND OTHER CITY RELATED MATTERS
 (Motion that all items be considered as being read in full and that the proper referrals be made by the President)

A. REPORTS FROM CITY OFFICERS, BOARDS, AND COMMISSIONS

- 1. Letter(s) from the City Clerk re:
 - a. Minutes of Boards, Commissions, and Authorities placed on file in the Clerk's Office
 - b. Lansing Housing Commission Financial Reports
- 2. Letter(s) from the Mayor re:
 - a. FY 2016 Budget Carryforwards
 - b. Capital Region Community Foundation Grant
 - c. 2016 Emergency Management Performance Grant
 - d. Homeland Security Grant
 - e. 2016 Justice Assistance Grant
 - f. Special Operations Budget Appropriation
 - g. Special Assessment Capital Project Fund Deficit Elimination Plan

B. COMMUNICATIONS AND PETITIONS, AND OTHER CITY RELATED MATTERS

XVI. MOTION OF EXCUSED ABSENCE

XVII. REMARKS BY COUNCIL MEMBERS

XVIII. REMARKS BY THE MAYOR OR EXECUTIVE ASSISTANT

XIX. PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes. Speakers must sign up on yellow form.)

XX. ADJOURNMENT



CHRIS SWOPE, CITY CLERK

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

CITY OF LANSING
NOTICE OF PUBLIC HEARING

The Lansing City Council will hold a public hearing on **Monday, January 30, 2017**, at 7:00 p.m. in Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan to consider an Ordinance of the City of Lansing, Michigan to amend Chapter 1460 of the City of Lansing Codified Ordinances in its entirety; to add Section 1460.04 Home Occupation Registration and inspection to provide for the registration and inspection of any building or structure in a residentially zoned district where the operation of a home occupation within such building or structure utilizes electricity that exceeds 3,500 kwh (kilowatt hours) per month, and to provide penalties for violations of this Chapter.

For more information, please call Lansing City Council at 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

ORDINANCE NO: _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN TO ADD SECTION 1460.04, HOME OCCUPATION REGISTRATION AND INSPECTION, TO CHAPTER 1460 OF THE LANSING CODIFIED ORDINANCES TO PROVIDE FOR THE REGISTRATION AND INSPECTION OF ANY BUILDING OR STRUCTURE IN A RESIDENTIALLY-ZONED DISTRICT WHERE THE OPERATION OF A HOME OCCUPATION WITHIN SUCH BUILDING OR STRUCTURE UTILIZES ELECTRICITY THAT EXCEEDS 3500 KWH (KILOWATT HOURS) PER MONTH OR WHERE THE OPERATION EMITS GASES, FUMES, SMOKE, OR ODORS OUTSIDE OF THE BUILDING OR STRUCTURE AND ACROSS THE BUILDING OR STRUCTURE'S PROPERTY LINE; AND TO PROVIDE CIVIL INFRACTION PENALTIES FOR NONCOMPLIANCE WITH SECTION 1460.04.

THE CITY OF LANSING ORDAINS:

SECTION 1. That Section 1460.04 be added to Chapter 1460 of the Lansing Codified Ordinances ("Code") to read as follows:

1460.04 HOME OCCUPATION REGISTRATION AND INSPECTION

(a) THE CITY OF LANSING FINDS THAT THE OPERATION OF A HOME OCCUPATION, AS DEFINED IN THE CODE, WHICH UTILIZES ELECTRICITY THAT EXCEEDS 3500 KWH PER MONTH , OR WHERE THE HOME OCCUPATION EMITS GASES, FUMES, SMOKE, OR ODORS OUTSIDE OF THE BUILDING OR STRUCTURE AND ACROSS THE BUILDING OR STRUCTURE'S PROPERTY LINE, PRESENTS A DANGER OF FIRE OR EXPLOSION OR OTHERWISE CREATES A PUBLIC NUISANCE, AS DEFINED IN CHAPTER 655 OF THE CODE, TO SURROUNDING RESIDENTIAL PROPERTIES; FURTHER, THAT SUCH UTILIZATION OR EMISSION PRESENTS A

24 CLEAR AND PRESENT DANGER TO THE PUBLIC HEALTH, SAFETY, AND WELFARE
25 OF THE RESIDENTS OF THE CITY OF LANSING, AND IT IS IN THE PUBLIC INTEREST
26 THAT SUCH HOME OCCUPATION BE INSPECTED FOR SAFETY REASONS AT LEAST
27 ANNUALLY.

28 (b) EVERY PERSON OPERATING, OR AS A LESSOR OF AN OWNER
29 ALLOWING AN OPERATION OF, A HOME OCCUPATION, AS DEFINED IN SECTION
30 1240.03 OF THE CODE, IN A RESIDENTIALLY-ZONED DISTRICT SHALL ANNUALLY
31 REGISTER THE BUILDING OR STRUCTURE WITHIN WHICH SUCH HOME
32 OCCUPATION IS SITUATED WITH THE CITY OF LANSING OFFICE OF CODE
33 COMPLIANCE IF:

34 1. THE HOME OCCUPATION UTILIZES ELECTRICITY THAT EXCEEDS 3,500
35 KWH PER MONTH; OR

36 2. THE HOME OCCUPATION EXHAUSTS OR EMITS GASES, FUMES, SMOKE
37 OR ODOR INTO THE SURROUNDING AREAS OUTSIDE OF THE BUILDING OR
38 STRUCTURE AND ACROSS THE BUILDING OR STRUCTURE'S PROPERTY LINE.

39 (c) ANY DWELLING OR ACCESSORY BUILDING USED AS PART OF A HOME
40 OCCUPATION REGISTERED PURSUANT TO THIS SECTION SHALL BE INSPECTED
41 ANNUALLY BY THE OFFICE OF CODE COMPLIANCE FOR CODE AND SAFETY
42 COMPLIANCE AND FOR ADEQUATE VENTING OF GASES, FUMES, SMOKE OR
43 ODOR SO AS NOT TO CAUSE A PUBLIC NUISANCE IN THE SURROUNDING AREAS.

44
45 (d) IT IS THE INTENT OF THIS SECTION THAT THE REGISTRATION REQUIRED
46 HEREIN BE FOR SAFETY REASONS RELATED TO BUILDINGS OR STRUCTURES AND

NOT RELATED TO THE OWNER OR OCCUPANT OF SUCH BUILDING OR
STRUCTURE; THUS, EXCEPT FOR A NAME AND NECESSARY CONTACT
INFORMATION, PERSONAL INFORMATION RELATED TO ANY PERSON
REGISTERING THE BUILDING OR STRUCTURE SHALL NOT BE REQUIRED OR
COLLECTED. FURTHER, TO THE EXTENT ALLOWABLE UNDER THE MICHIGAN
FREEDOM OF INFORMATION ACT AND PROTECTED UNDER MICHIGAN AND
FEDERAL LAWS, INCLUDING, BUT NOT LIMITED TO, MCL 333.26421 ET SEQ. AND
U.S.PUBLIC LAW 104 -191 AND FEDERAL REGULATIONS PROMULGATED
THEREUNDER, PERSONAL INFORMATION RELATED TO AN OWNER OR OCCUPANT
OF A REGISTERED BUILDING OR STRUCTURE SHALL NOT BE DISCLOSED.

(e) FAILURE TO REGISTER A HOME OCCUPATION BUILDING OR STRUCTURE
AS REQUIRED BY THIS SECTION SHALL CONSTITUTE A MUNICIPAL CIVIL
INFRACTION PURSUANT TO CHAPTER 203 OF THE CODE AND THE PENALTIES SET
FORTH IN SECTION 202.99 OF THE CODE SHALL APPLY TO EACH SUCH CIVIL
INFRACTION OR AS SUCH PENALTIES MAY BE AMENDED FROM TIME TO TIME BY
AN ORDINANCE ENACTED BY THE LANSING CITY COUNCIL.

(f) THE PROVISIONS OF THIS ORDINANCE SHALL EXPIRE FIVE YEARS
AFTER THE DATE OF ITS ENACTMENT.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules,
inconsistent with the provisions hereof are hereby repealed in their entirety and shall be void and
of no effect.

68 Section 3. Should any section, clause or phrase of this Ordinance be declared to be
69 invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof,
70 other than the part declared to be invalid.

71 Section 4. This Ordinance shall take effect on the 30th day after enactment unless given
72 immediate effect by the City Council.

City of Lansing
Notice of Public Hearing

The Lansing City Council will hold a public hearing on Monday, January 30, 2017 at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the establishment of an Obsolete Property Rehabilitation District (the "District"), pursuant to and in accordance with the provisions of the Obsolete Property Rehabilitation Act, Public Act 146 of 2000, for the property located at 506 South Hosmer Street, Lansing, Michigan, legally described as follows:

LOT 5 ASSESSORS PLAT NO 24 REC L 10 P 29, Ingham County, Michigan -- Parcel Number: 33-01-01-15-351-051

Creation of this District will enable the owner or potentially the developer of property within the District to apply for an Obsolete Property Rehabilitation Exemption Certificate which would result in the abatement of certain property taxes. Further information regarding this issue may be obtained from Karl Dorshimer, Lansing Economic Area Partnership (LEAP), 1000 S. Washington Ave., Suite 201, Lansing, MI 48910, 517-702-3387.

For more information, please call Lansing City Council at 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

November 8, 2016

Lansing City Clerk
City Hall
124 West Michigan Ave.
Lansing, MI 48933

Re: Obsolete Property Rehabilitation Act District Application
 506 South Hosmer Street, Lansing, Michigan

General Project Description

The undersigned applicant, with the written permission of the owner of the above property, hereby requests the establishment of an OPRA District covering this property. The applicant intends to acquire the property and re-habilitate the building as a self-storage facility. Property rehabilitation includes improving curb appeal/streetscape, building integrity (roof and structural repairs), new asphalt, improvements to the interior. The project will include a total of 678 new storage units ranging in size from 25 square feet to 300 square feet.

District Establishment Purpose

In an effort to maximize the utility value of the functionally obsolete building, the applicant is committed to doing complete rehabilitation of the building. In that context, and as more fully detailed below, the developer will incur considerable renovation costs. The establishment of the OPRA District, with its multi-year property tax deferment benefit is vital to making the economics of this project work.

Community Benefits

Redevelopment of the property would provide numerous benefits to the City. While the specific facility would undergo considerable renovation, the entire area would benefit from the transformation of a vacant building into a thriving and fully utilized property.

Basis of Eligibility

The property must be an "Obsolete property" which means commercial property or commercial housing property that is 1 or more of the following:

- (i) A "Facility" as that term is defined under section 20101 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.20101. This can be determined by an environmental firm.
- (ii) Functionally Obsolete. If the project is on property that is functionally obsolete, the applicant shall include, with the application, an affidavit signed by a level 3 or level 4 assessor, that states that it is the assessor's expert opinion that the property is functionally obsolete and the underlying basis for that opinion.

The property is considered an eligible "Obsolete property" because: (a) the property was previously utilized as a commercial property; (b) it is located within the City of Lansing, a qualified local governmental unit under MCL 125.2782(k); (c) the property has been determined to be a "facility", as the term is defined under section 20101 of the Natural Resources and Environmental Protection Act (NREPA), Michigan Public Act 451 of 1994, MCL 324.20101, as amended ("Part 201"); and (d) the property has been determined to be functionally obsolete by the City of Lansing, Assessor's Office as defined in Sections 2(e) and 2(s), respectively, of Act 381.

Project Costs and Phasing

The OPRA tax abatement is a significant component of this project. The petitioner has estimated the renovation costs at approximately \$2,998,612. Renovations are anticipated to be complete by December 2017. The renovation estimate includes:

Demolition and Asbestos Abatement	\$ 280,355
Construction	1,777,630
Equipment and Fixtures	290,000
Soft Cost of Construction	650,627
TOTAL	\$ 2,998,612

Major renovation efforts are required to put the vacant, dilapidated building back to use. Renovation efforts will include, but are current not limited to, new or improved fixed building equipment, including heating, ventilation, and lighting, improved roof structure, wall and floor replacement, improved wall placement, improved interior and exterior appearance, and other physical changes required to restore or change the obsolete property to an economically efficient condition.

Property Taxable Value and Legal Description

The property is 506 S. Hosmer Street. Specifics on this property are as follows:

Owner's Name: Eydel Properties LLC
Sq Feet of Building: Approximately 81,414
Tax ID Number: 33-01-01-15-351-051
Tax Value Land: \$140,600 (2016)
Tax Value Land Improvements: \$0 (2016)
Tax Value Building: \$139,400 (2016)
SEV Total: \$280,000 (2016)
Legal Description: LOT 5 ASSESSORS PLAT NO 24 REC L 10 P 29

Thank you in advance for your assistance and consideration in this matter.

Sincerely,

Hosmer Storage LP



Will Mathews



AGREEMENT IN CONSIDERATION OF DEVELOPMENT INCENTIVES

THIS AGREEMENT in Consideration of Development Incentives ("Agreement") is made and entered this 24th day of November, 2016, by and between the City of Lansing, Michigan, a Michigan municipal corporation ("City"), and Hosmer Storage LP, a Michigan Corporation ("Applicant"), (collectively the "Parties");

I. STATEMENT OF PURPOSE:

The City of Lansing welcomes new investment and the creation of new jobs. To achieve these goals, the City offers a variety of economic incentives that are designed to facilitate the expansion of existing businesses and the location of new businesses within the City, as well as the rehabilitation of obsolete structures and the reuse of environmentally contaminated sites.

Economic incentives typically do not provide City funds to developers or businesses, but rather encourage new investment and job creation in the City that would not have occurred without the incentive. The purpose of this Agreement is to establish performance expectations, reporting requirements, and preferences for Lansing-based firms, resident employees and union employees in hiring, contracting, subcontracting and procurement related to the acceptance of economic incentives by the Applicant.

Economic incentives are beneficial to both the City and the Applicant. The approval of incentives must be a transparent and public process that produces a clear agreement between the Parties regarding the responsibilities of both the City and the Applicant. This public process does not end with the approval of the incentive, but continues until the commitments made by the Applicant under this Agreement are met.

II. DEFINITIONS

As used in this Agreement, the definitions herein shall be the mutually understood meaning of the following terms:

"Incentive" means a reduction in City taxes levied on real or personal property, or other financial benefit to Applicant, for a limited number of years as specified in this Agreement, and which may include, but is not limited to, those tax reductions or other

financial benefits authorized by the Obsolete Property Rehabilitation Act (Public Act 146 of 2000, as amended), Neighborhood Enterprise Zone Act (Public Act 147 of 1992, as amended), Brownfield Redevelopment Financing Act (Public Act 381 of 1996, as amended), Plant Rehabilitation and Industrial Development Districts (Public Act 198 of 1974, as amended) and the New Personal Property Tax Exemption authorized by Public Act 328 of 1998.

"Lansing-based firm" means an incorporated business entity that owns or leases an office, warehouse, distribution center, or wholesale or retail store located within the corporate limits of the City of Lansing.

"Full-time Equivalent Employees (FTE)" means a combination of full-time and part-time employees that represents all employees as a comparable number of full-time employees.

III. RECITALS:

A. APPLICANT/PROJECT INFORMATION

Name of Project: 506 S. Hosmer Redevelopment Project

Business Name of Applicant (if applicable): Hosmer Storage LP

Name of Parent Company (if applicable): _____

List Managing Partner and all other Partners, including percentage ownership interest of each partner:

<u>Hosmer Storage LP</u>	<u>100</u>	<u>%</u>
_____	_____	<u>%</u>
_____	_____	<u>%</u>
_____	_____	<u>%</u>

List City incentive(s) and number of years requested for each:

<u>Obsolete Property Rehabilitation Act (OPRA) Tax Abatement</u>	<u>12</u>	<u>Years</u>
_____	_____	<u>Years</u>
_____	_____	<u>Years</u>
_____	_____	<u>Years</u>

List all Federal, State or other incentives and their estimated value that may be part of this project:

Name of Financial Institution(s) funding the Project *(if unavailable upon execution of this Agreement, Applicant agrees to furnish commitment letter(s) from lending institution(s) to the LEDC when available):*

Estimated number of new, permanent full-time equivalent employees (FTE) upon Project Completion *(if applicable):*

2 - 3 FTE

Estimated total investment in real and personal property, including acquisition and construction costs, upon Project Completion:

\$ 2,998,612

Estimated average hourly wage or annual salary of new, permanent employees *(if applicable):*

\$ 14.00 - \$17.00 per hr.

**B. APPLICANT ACCEPTANCE OF NOTICE AND REPORTING REQUIREMENTS
AND LOCAL PREFERENCES IN HIRING, PROCUREMENT OF GOODS AND
SERVICES, CONTRACTING AND SUBCONTRACTING**

(initial spaces below to indicate acceptance) (on the final executed copy the client needs to be willing to initial each of these)



Applicant agrees to notify the LEDC and City Assessor of any and all partnership changes during the term of any incentives approved for the Project.



Applicant agrees, and may be required to provide written documentation at the request of the LEDC, to consider and hire as many Lansing residents and Lansing-based firms, including but not limited to consultants, suppliers, contractors and sub-contractors, as reasonably possible.



Applicant agrees, and may be required to provide written documentation at the request of the LEDC, to make good faith efforts to hire contractors and sub-contractors that employ union labor when economically feasible.

LM Applicant agrees that all employees, contractors and sub-contractors related to this Project will pay all City individual income tax.

LM Applicant agrees to report annually to the City Treasurer all gross individual income taxes paid and current residential addresses of all employees.

LM Applicant agrees that all contractors and sub-contractors will report annually to the City Treasurer all gross individual income taxes paid and current residential addresses of all employees.

C. LEDC STAFF/ADMINISTRATION RECOMMENDATION

Name of Lead Staff Person: Karl Dorshimer

Revenue currently paid to the City by the site or project (12 yrs.): \$ 62,894.64

Estimated total revenue to the City upon Project Completion (12 yrs.): \$ 142,621.64

Estimated total value of City Incentive(s) (12 yrs.): \$ 157,108.00

Estimated total new net revenue to the City (12 yrs.): \$ 79,727.00

Staff Comments (*indicate reasons for providing Incentive and describe any additional value to the City as a result of approval*):

Project Timeline: The project is anticipated to begin in March of 2017 and be
completed by the August of 2017.

Have all appropriate City Incentive fees been received? YES NO

Staff Recommendation: APPROVE DENY MODIFY

(if DENY or MODIFY please explain in space provided below)

Administration Recommendation:

APPROVE

DENY

MODIFY

(if DENY or MODIFY please explain in space provided below)

D. ADDITIONS:

1. Applicant, in seeking local legislative approval, has made certain representations to the City as more fully set forth herein.
2. The Applicant has applied for Brownfield Tax Increment Financing (TIF) for the purpose of rehabilitation of the existing building and site structural features including asbestos surveys and abatement, extensive interior demolition, Baseline Environmental Assessment activities, due care and additional response activities, site preparation activities and public infrastructure improvements ("Project"). The Project is anticipated to create 2 - 3 new full-time equivalent employees (FTE) with a total estimated investment in real property of \$1,802,630 and personal property of \$290,000, when completed.
3. The Applicant has supplied to the LEDC all application and supporting documentation, including a list of all partners of the Applicant with an ownership interest in the Project, which in turn has been forwarded to the City prior to the approval of the Incentive.
4. The Applicant has provided to the LEDC detailed information including wage and benefit information for the Project and new, permanent full-time equivalent employees (FTE) expected to be hired or retained as a result of the Project, which in turn has been forwarded to the City prior to approval of the Incentive.
5. The Applicant and the City desire to enter into an agreement whereby the Applicant and City specify and agree on the Project performance measures under which the Incentive is granted, and some of the conditions under which such Incentive can be modified or revoked by the City and/or State of Michigan. Nothing in this Agreement supersedes or diminishes any rights of the City or the State established by Federal, State, or Local law or regulations.
6. The Lansing City Treasurer has verified in writing the Applicant is not delinquent and/or late on any property taxes owed to the City for all properties in which the applicant owns a twenty-five percent (25%) or more interest.
7. The Lansing City Treasurer has verified in writing the Applicant, if an employer in the City, is in compliance with all required City wage withholding and income reporting requirements for all of their employees.

8. The Lansing City Treasurer has verified in writing the Applicant is not delinquent and/or late on any corporate or other business income taxes owed the City, if any.

9. The LEDC has verified that all application fees due have been paid in full by the Applicant.

IV. AGREEMENT:

NOW, THEREFORE, in consideration of the recitals and mutual covenants and agreements herein contained and pursuant to MCL Public Act 146 of 2000, as amended (the "Act"), as amended, the Parties agree as follows:

A. Reliance on Recitals

The Parties acknowledge Applicant has made representations contained within its application, and the recitals and additions above, with the purpose and intent of City's reliance thereon, as well as for compliance with the Act, as amended, and the City relies upon these representations in its determination that the Incentive should be approved.

B. Project Area

The location of the Project is commonly known as 506 South Hosmer Street ("Project Area") and legally described as follows:

LOT 5 ASSESSORS PLAT NO 24 REC L 10 P 29

C. Project Timeframe.

The Applicant and City agree the City's approval of the Incentive is based upon completion of the Project within a specific time period ("Project Timeframe"). The Project Timeframe starts March 31, 2017 and ends August 31, 2017.

D. Project Completion

The Applicant and the City agree that for the Project to be considered complete, the Applicant must perform all of the following in the Project Area within the Project Timeframe ("Project Completion"):

1. Use best efforts to create at approximately 3-5 new, permanent full-time equivalent employees (FTE).
2. Purchase and/or locate within the Project Area, personal property with a fair market value of \$290,000. This personal property may not be moved to the Project Area from another location within the City of Lansing.

3. Make improvements to the real property currently estimated at \$2,347,985 (including infrastructure). Improvements include only hard costs, and exclude architectural, engineering & legal costs.
4. Obtain all necessary building permits and site plan approvals, including payment of all required fees, plus final inspections including a Certificate of Occupancy from the City of Lansing and all other appropriate authorities and agencies.
5. Upon Project Completion, the applicant will provide to the LEDC, upon request, any and all appropriate financial records that are referenced as part of this Agreement.
6. Project Completion to be performed by August 31, 2017.

E. Project Completion Progress Reports

The Applicant shall file an annual report with the LEDC on the Applicant's progress toward achieving Project Completion. Reports shall be submitted in compliance with all LEDC reporting requirements. Applicant understands and agrees that the information submitted to the LEDC will be available for public viewing, unless prior approval is requested and granted for specific confidential business information that is not subject to disclosure under the Freedom of Information Act (Public Act 442 of 1976, being MCL 15.231 et. seq., as amended). Non-compliance with reporting requirements may result in the modification or revocation of the Incentive.

Lack of performance and compliance with this agreement, may be considered as relevant information in consideration of the approval of all future incentive applications to the LEDC or City by the Applicant or any person or entity with (25%) or more ownership in the Project.

F. Verification of Project Completion

No later than thirty (30) days after the end of the Project Timeframe, the Applicant shall provide in writing to the LEDC a Final Project Completion Report ("Final Report") with proof of Project Completion. Acceptable forms of proof may include, as directed by LEDC, proof of employment, proof of paid invoices, executed and filed tax documentation, final financing documents and similar material which confirm original financial data, engineering and architectural "as-built" drawings, photographs, and other like evidence of completion of the Project in the Project Area. If at any time during the Project Timeframe the Applicant completes the Project as agreed upon in Section (4), the Applicant may submit the Final Project Completion Report to the LEDC.

G. Consideration of Applicant's Compliance with the Agreement.

Within 60 days of receiving the Final Report, or 90 days after the end of the Project Timeframe, the LEDC shall make a preliminary determination if the Applicant has achieved Project Completion. In the event the preliminary determination concludes the Project was completed per this Agreement, written notification of such finding shall be sent from the LEDC to the Applicant and the City of Lansing Finance Director. In the event the LEDC makes the determination the Applicant did not complete the project per this Agreement, the LEDC will

forward in writing its findings and a recommended course of action to the Applicant and the City of Lansing Finance Director. Prior to any action that might lead to the modification or revocation of all or part of the Incentive, the City shall offer the Applicant the reasonable opportunity to appear before the Council and be heard. In the event of the revocation of all or part of the Applicant's Incentive, the City may consider the breach of contract when contemplating the approval of all future Incentive applications to the City by the Applicant or any partners listed as required in the Recitals.

H. Failure of Applicant to Pay Tax Applicable to Personal Property

If any property tax applicable to the personal property that makes up the project is not paid within the time permitted by law for payment without penalty during the life of the Incentive being granted by this Agreement, the City may seize and sell the personal property to pay the tax, expenses of sale, and interest on the tax, or may commence civil litigation to recover the amount of tax and interest thereon, in accordance with Michigan law.

I. Failure of Applicant to Pay Tax Applicable to Real Property

If any property tax applicable to the real property that makes up the project is not paid within the time permitted by law for payment without penalty during the life of the Incentive being granted by this Agreement, the City may place a lien on the real property. The City may enforce the lien in the same manner as provided by law for the foreclosure in the circuit courts of mortgage liens upon real property, in accordance with Michigan law.

J. City's Rights under Act

Nothing in this Agreement shall supersede the City's ability to request the State Tax Commission to revoke the Incentive as otherwise provided, or as may hereafter be provided, under the Act, as amended. Nothing in this Agreement supersedes or diminishes any rights of the City or the State established by Federal, State, or Local law or regulations.

K. Ambiguity

If this Agreement or any of its terms and conditions are determined to be ambiguous, this Agreement and all its terms and conditions shall be considered as if drafted by both parties.

L. Rights and Remedies Cumulative

The Parties shall have all the rights and remedies available at law, in equity or in this Agreement to enforce the rights and obligations under this Agreement. All remedies shall be cumulative and none will be exclusive of any other. The exercise by either party of any one or more of such remedies shall not preclude the exercise by it, at the same or different times, of any other such remedies for the same default or breach or of any of its remedies for any other default or breach by the other party. No waiver made by either such party with respect to the performance, or manner or time thereof, or any obligation under the Agreement shall be considered a waiver of any rights of the party making the waiver with respect to the particular obligation of the other party or condition to its own obligation beyond those expressly waived in

writing and to the extent thereof, or a waiver in any respect in regard to any other rights of the party making the waiver or any other obligations of the other party.

M. Right In Third Parties

This Agreement is not intended nor shall it create any rights, expectations or benefit to any third parties, including any creditor of the parties.

N. Severability

The invalidity of any portion of this Agreement shall not affect the validity of the remainder thereof.

O. Subsequent Waivers

One or more waivers of any provision, covenant, or condition of this Agreement shall not be construed as a waiver of a subsequent breach of the same provision, covenant, or condition, or as a waiver of a subsequent breach of other provisions, covenants, or conditions. The consent or approval to or for any act shall not be deemed to render unnecessary the consent or approval to or for any subsequent similar act.

P. Termination

This Agreement terminates upon verification of project completions by the LEDC, or upon the written agreement of the Parties.

Q. Authority.

The Applicant's execution, delivery and performance of this Agreement have been duly authorized. The Applicant's representative executing this Agreement does so with requisite authority to fully and completely bind the Applicant.

IN WITNESS WHEREOF, the undersigned Parties hereto execute this Agreement as of the day and year first above written.

WITNESSES:



Tom Wach

Approved as to form:

Janene McIntyre
City Attorney

HOSMER STORAGE LP:

By: 

Will Mathews

Its: _____ Member

CITY OF LANSING:

By: _____
Virg Bernero

Its: Mayor

**LANSING ECONOMIC
DEVELOPMENT CORPORATION:**

By: _____
Robert L. Trezise, Jr.

Its: Representative

I hereby certify that funds are available
in Account No.: _____

City Controller

City of Lansing
Notice of Public Hearing

The Lansing City Council will hold a public hearing on Monday, January 30, 2017 at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, City Assessor, other interested persons and ad valorem taxing units to appear and be heard on the approval of an Obsolete Property Rehabilitation Certificate (the "Certificate"), pursuant to and in accordance with the provisions of the Obsolete Property Rehabilitation Act, Public Act 146 of 2000, for property located at 506 South Hosmer Street, Lansing, Michigan, but more particularly described as follows:

LOT 5 ASSESSORS PLAT NO 24 REC L 10 P 29, Ingham County, Michigan -- Parcel Number: 33-01-01-15-351-051, and

Approval of this Certificate will provide the owner or potentially the developer of property an abatement of certain property taxes for the improvements to the property noted above. Further information regarding this issue may be obtained from Karl Dorshimer, Lansing Economic Area Partnership (LEAP), 1000 S. Washington Ave., Suite 201, Lansing, MI 48910, 517-702-3387.

For more information, please call Lansing City Council at 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

Application for Obsolete Property Rehabilitation Exemption Certificate

This form is issued as provided by Public Act 146 of 2000, as amended. This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

INSTRUCTIONS: File the original and two copies of this form and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) Please see State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

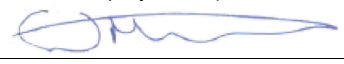
Applicant (Company) Name (applicant must be the OWNER of the facility)								
Company Mailing address (No. and street, P.O. Box, City, State, ZIP Code)								
Location of obsolete facility (No. and street, City, State, ZIP Code)								
City, Township, Village (indicate which)		County						
Date of Commencement of Rehabilitation (mm/dd/yyyy)	Planned date of Completion of Rehabilitation (mm/dd/yyyy)	School District where facility is located (include school code)						
Estimated Cost of Rehabilitation	Number of years exemption requested	Attach Legal description of Obsolete Property on separate sheet						
Expected project likelihood (check all that apply): <table border="0"><tr><td>☐ Increase Commercial activity</td><td>☐ Retain employment</td><td>☐ Revitalize urban areas</td></tr><tr><td>☐ Create employment</td><td>☐ Prevent a loss of employment</td><td>☐ Increase number of residents in the community in which the facility is situated</td></tr></table> Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment _____			☐ Increase Commercial activity	☐ Retain employment	☐ Revitalize urban areas	☐ Create employment	☐ Prevent a loss of employment	☐ Increase number of residents in the community in which the facility is situated
☐ Increase Commercial activity	☐ Retain employment	☐ Revitalize urban areas						
☐ Create employment	☐ Prevent a loss of employment	☐ Increase number of residents in the community in which the facility is situated						
Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the following box if you wish to be considered for this exclusion. ☐								

APPLICANT'S CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (no authorized agents)	Telephone Number	Fax Number
Mailing Address		Email Address
Signature of Company Officer (no authorized agents) 		Title

LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on Page 2. Part 3 is to be completed by the Assessor.

Signature	Date application received
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FOR STATE TAX COMMISSION USE

Application Number	Date Received	LUCI Code
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LOCAL GOVERNMENT ACTION

This section is to be completed by the clerk of the local governing unit before submitting the application to the State Tax Commission. Include a copy of the resolution which approves the application and Instruction items (a) through (f) on page 1, and a separate statement of obsolescence from the assessor of record with the State Assessor's Board. All sections must be completed in order to process.

PART 1: ACTION TAKEN

Action Date: _____		
☐ Exemption Approved for _____ Years, ending December 30, _____ (not to exceed 12 years)		
☐ Denied		
Date District Established	LUCI Code	School Code

PART 2: RESOLUTIONS (the following statements must be included in resolutions approving)

A statement that the local unit is a Qualified Local Governmental Unit. A statement that the Obsolete Property Rehabilitation District was legally established including the date established and the date of hearing as provided by section 3 of Public Act 146 of 2000. A statement indicating whether the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) exceeds 5% of the total taxable value of the unit. A statement of the factors, criteria and objectives, if any, necessary for extending the exemption, when the certificate is for less than 12 years. A statement that a public hearing was held on the application as provided by section 4(2) of Public Act 146 of 2000 including the date of the hearing. A statement that the applicant is not delinquent in any taxes related to the facility. If it exceeds 5% (see above), a statement that exceeding 5% will not have the effect of substantially impeding the operation of the Qualified Local Governmental Unit or of impairing the financial soundness of an affected taxing unit. A statement that all of the items described under "Instructions" (a) through (f) of the Application for Obsolete Property Rehabilitation Exemption Certificate have been provided to the Qualified Local Governmental Unit by the applicant.	A statement that the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000. A statement that the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District. A statement that the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district. A statement that completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, retain employment, prevent a loss of employment, revitalize urban areas, or increase the number of residents in the community in which the facility is situated. The statement should indicate which of these the rehabilitation is likely to result in. A statement that the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of Public Act 146 of 2000. A statement of the period of time authorized by the Qualified Local Governmental Unit for completion of the rehabilitation.
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PART 3: ASSESSOR RECOMMENDATIONS

Provide the Taxable Value and State Equalized Value of the Obsolete Property, as provided in Public Act 146 of 2000, as amended, for the tax year immediately preceding the effective date of the certificate (December 31st of the year approved by the STC).

Taxable Value		State Equalized Value (SEV)	
Building(s)			
Name of Governmental Unit	Date of Action on application	Date of Statement of Obsolescence	

PART 4: CLERK CERTIFICATION

The undersigned clerk certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way. Further, the undersigned is aware that if any information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

Name of Clerk	Clerk Signature	Date	
Clerk's Mailing Address	City	State	ZIP Code
	Telephone Number	Fax Number	Email Address

Mail completed application and attachments to: Michigan Department of Treasury
State Tax Commission
P.O. Box 30471
Lansing, Michigan 48909-7971

If you have any questions, call (517) 373-2408.

For guaranteed receipt by the State Tax Commission, it is recommended that applications and attachments are sent by certified mail.

CITY OF LANSING
NOTICE OF PUBLIC HEARING

The Lansing City Council will hold a public hearing on **Monday, January 30, 2017**, at 7:00 p.m. in Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan to consider an Ordinance of the City of Lansing, Michigan to add Section 206.25 to Chapter 206 of the Lansing Codified Ordinances by requiring transparency in the solicitation, awarding, opening and selection of bids for projects that receive certain economic incentives approved by the Lansing City Council.

For more information, please call Lansing City Council at 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

ORDINANCE NO.

**AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO ADD
SECTION 206.25 TO CHAPTER 206 OF THE LANSING CODIFIED ORDINANCES BY
REQUIRING TRANSPARENCY IN THE SOLICITATION, AWARDING, OPENING
AND SELECTION OF BIDS FOR PROJECTS THAT RECEIVE CERTAIN
ECONOMIC INCENTIVES APPROVED BY THE LANSING CITY COUNCIL.**

THE CITY OF LANSING ORDAINS:

Section. That Section 206.25 be added to Chapter 206 of the Codified Ordinances of the
City of Lansing, Michigan to read as follows:

(A) PURPOSE. THE PURPOSE OF THIS SECTION IS TO PROMOTE FAIRNESS IN
BIDDING ON DEVELOPMENTS AND CONSTRUCTION PROJECTS THAT RECEIVE
ECONOMIC INCENTIVES FROM THE CITY OF LANSING BY ENSURING
TRANSPARENCY IN THE SOLICITATION, AWARDING, OPENING, AND SELECTION
OF BIDS. THE ORDINANCE ADOPTING THIS SECTION CONSTITUTES A PUBLIC
PURPOSE OF THE CITY OF LANSING.

(B) DEFINITIONS. AS USED IN THIS SECTION:

(1) "APPLICANT" MEANS A PERSON, CORPORATION, PARTNERSHIP, OR OTHER
ENTITY THAT HAS APPLIED FOR AND RECEIVED ECONOMIC INCENTIVES
APPROVED BY THE LANSING CITY COUNCIL.

(2) "BID" MEANS A SEALED OFFER TO PROVIDE SERVICES PURSUANT TO A
SOLICITATION FOR BIDS.

1 **(3) “BID QUOTE”** MEANS THE TOTAL BID AMOUNT IN DOLLARS AS READ
2 ALLOUD AND RECORDED AT THE BID OPENING.

3 **(4) “CONSTRUCTION WORK”** MEANS THE ACT OF CONSTRUCTING A
4 BUILDING OR INFRASTRUCTURE (INCLUDING DEMOLITION WORK) OR CLEARING
5 A SITE WHICH REQUIRES A PERMIT FOR IMPROVEMENT OR ALTERATIONS.
6 CONSTRUCTION WORK DOES NOT REFER TO ANY OTHER ACT THAT MIGHT BE
7 ASSOCIATED WITH A PROJECT SUCH AS PLANNING AND/OR ARCHITECTURAL
8 WORK.

9 **(5) “ECONOMIC INCENTIVE(S)”** MEANS ANY OF THE FOLLOWING: PAYMENT
10 IN LIEU OF TAXES (PILOT) THAT IS CONTINGENT ON RECEIVING APPROVAL
11 FROM LANSING CITY COUNCIL; A TAX ABATEMENT ISSUED UNDER PUBLIC ACT
12 328 OF 1998; A BROWNFIELD APPROVED UNDER PUBLIC ACT 381 F 1996; OR, AN
13 OBSOLETE PROPERTY REHABILITATION ACT ABATEMENT ISSUED UNDER
14 PUBLIC ACT 146 OF 2000.

15 **(6) “PERMIT”** MEANS A BUILDING PERMIT, MECHANICAL PERMIT,
16 ELECTRICAL PERMIT, OR PLUMBING PERMIT, ISSUED BY THE LANSING BUILDING
17 SAFETY OFFICE.

18 **(7) “PROJECT”** MEANS A REAL ESTATE DEVELOPMENT IN THE CITY OF
19 LANSING WHICH IS RECEIVING AN ECONOMIC INCENTIVE AND THE
20 CONSTRUCTION WORK THAT WILL BE PERFORMED ON THE DEVELOPMENT
21 PURSUANT TO A PERMIT.

22 **(8) “PUBLICLY ACCESSIBLE LOCATION”** MEANS ONE OF THE FOLLOWING
23 LOCATIONS: LETTS COMMUNITY CENTER, ALFREDA SCHMIDT COMMUNITY

CENTER, GIER COMMUNITY CENTER, FOSTER COMMUNITY CENTER, LANSING CITY HALL-CITY COUNCIL CHAMBERS, OR A CITY-OWNED BUILDING DURING REGULAR BUSINESS HOURS.

(9) “PUBLICLY ADVERTISED” MEANS PUBLISHED AT LEAST SEVEN (7) CONSECUTIVE DAYS ON THE LOCAL BUILDERS EXCHANGE AND THE CITY OF LANSING WEBSITE BEGINNING NO LESS THAN FOURTEEN (14) DAYS PRIOR TO THE DEADLINE FOR BID SUBMISSIONS.

(10) “SOLICITATION OF BIDS” MEANS A PUBLICLY ADVERTISED REQUEST FOR BIDS THAT INCLUDES THE DATE, TIME, AND DEADLINE FOR SUBMISSION, AS WELL AS ALL RELEVANT SPECIFICATIONS NECESSARY TO CALCULATE A BID.

(11) “TRANSPARENT AND FAIR BIDDING PROCESS” MEANS A BIDDING PROCESS THAT ALLOWS ALL INTERESTED PARTIES THE OPPORTUNITY TO BID ON PROJECTS, MAKES PUBLICLY AVAILABLE A LIST OF ALL WHO SUBMIT BIDS, PROVIDES FOR A PUBLIC OPENING OF THE BIDS, AND IDENTIFIES THOSE AWARDED CONTRACTS.

(C) REQUIREMENTS FOR APPROVAL

EVERY PROJECT SUBMITTED TO THE LANSING CITY COUNCIL FOR APPROVAL OF AN ECONOMIC INCENTIVE SHALL INCLUDE THE APPLICANT’S PROPOSED DEVELOPMENT AGREEMENT WITH AN ADDENDUM THAT DECLARES AND DISCLOSES THE FOLLOWING:

- (1) APPLICANT AGREES TO PUBLICLY ADVERTISE ALL SOLICITATIONS FOR BIDS AS OUTLINED IN THIS ORDINANCE; AND,

- (2) APPLICANT AGREES TO NOTIFY WHEN AND WHERE THE BID OPENING
WILL OCCUR; AND,
- (3) APPLICANT AGREES TO PUBLISH A LIST OF ALL PARTIES THAT
SUBMITTED BIDS AND IDENTIFY THOSE AWARDED CONTRACTS; AND,
- (4) APPLICANT UNDERSTANDS THAT FAILURE TO COMPLY WITH ONE OR
MORE OF THE REQUIREMENTS LISTED HEREIN MAY RESULT IN
REVOCATION OF ECONOMIC INCENTIVES; AND,
- (5) CERTIFICATION THAT THE APPLICANT IS NOT IN FINANCIAL DEFAULT TO
THE CITY OF LANSING RELATING TO TAXES, LICENSES, PERMITS, OR
FEES WILL BE PROVIDED; AND,
- (6) APPLICANT AGREES TO PROVIDE PROOF OF A VALID TAX
IDENTIFICATION NUMBER, REQUIRED LICENSES, AND CERTIFICATES OF
INSURANCE AS NECESSARY FOR THE PROJECT; AND,
- (7) THE APPLICANT AGREES TO DISCLOSE ANY CITATION FOR A VIOLATION
OF A TRANSPARENT AND FAIR BIDDING PROCESS; AND,
- (8) THE APPLICANT AGREES TO DISCLOSE ANY GOVERNMENTAL
DEBARMENT OR SUSPENSION FROM BIDDING OR CONTRACTING; AND,
- (9) IF BIDS HAVE ALREADY BEEN SOLICITED, APPLICANT SHALL INCLUDE
INFORMATION TO DEMONSTRATE WHETHER, AND TO WHAT EXTENT,
THE APPLICANT ENGAGED IN A TRANSPARENT AND FAIR BIDDING
PROCESS PRIOR TO APPLICATION FOR INCENTIVES.
- (D) SCOPE.** THIS ORDINANCE SHALL APPLY TO PROJECTS FROM THE TIME
ECONOMIC INCENTIVES ARE REQUESTED THROUGH THE TIME OF PROJECT

COMPLETION AS DEFINED BY A DEVELOPMENT AGREEMENT BETWEEN THE APPLICANT AND THE CITY OF LANSING; OR, IF NO AGREEMENT EXISTS, BY THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY BY THE CITY OF LANSING. THE ACCEPTANCE OF AN APPLICATION BY THE CITY DOES NOT CONSTITUTE THE APPROVAL OF AN ECONOMIC INCENTIVE. THIS ORDINANCE SHALL ONLY APPLY TO ECONOMIC INCENTIVES THAT REQUIRE APPROVAL FROM THE CITY COUNCIL. THIS ORDINANCE SHALL NOT APPLY TO ANY ECONOMIC INCENTIVE OR PROJECT APPROVED PRIOR TO THE EFFECTIVE DATE OF THE ORDINANCE ADOPTED IN THIS SECTION.

THIS ORDINANCE SHALL NOT APPLY TO PROJECTS WITH A PRIVATE INVESTMENT UNDER \$750,000 OR FOR BID PACKAGES PROJECTED TO BE UNDER \$25,000. THIS ORDINANCE SHALL ALSO NOT APPLY TO INDUSTRIAL PROJECTS.

(E) PROJECT LABOR AGREEMENTS. NOTHING IN THIS ORDINANCE SHALL BE INTERPRETED TO PROHIBIT OR REQUIRE THAT A SUCCESSFUL BIDDER ENTER INTO A PROJECT LABOR AGREEMENT OR OTHER COLLECTIVE BARGAINING AGREEMENT AS A CONDITION OF CONTRACT AWARD.

(F) COMPLAINTS. ANY POTENTIAL BIDDER IN THE FIELD OF CONSTRUCTION WORK WHO ALLEGES VIOLATION(S) OF A PROJECT DEVELOPMENT AGREEMENT, PURSUANT TO SECTION 206.25, MAY SUBMIT A WRITTEN COMPLAINT THAT MUST CONTAIN SUPPORTING DOCUMENTATION TO THE OFFICE OF THE CITY ATTORNEY (OCA).

1 **(G) INVESTIGATION AND HEARING.** IF THE OCA DETERMINES THE

2 COMPLAINT AND PRELIMINARY EVIDENCE GATHERED INDICATE A PRIMA

3 FACIE VIOLATION OF THIS ORDINANCE, THE OCA WILL CONDUCT A

4 HEARING WITHIN SIXTY (60) DAYS AFTER THE INITIAL FINDING. THE

5 APPLICANT ALLEGED TO HAVE COMMITTED A VIOLATION (RESPONDENT)

6 AND THE CLAIMANT SHALL BE SENT BY REGULAR MAIL, AT LEAST

7 TWENTY-ONE (21) DAYS IN ADVANCE, NOTICE OF THE SCHEDULED DATE

8 AND TIME OF THE HEARING AND A REQUEST FOR EACH TO APPEAR.

9 TESTIMONY AT THE HEARING WILL BE ON THE RECORD, UNDER OATH,

10 AND RECORDED.

11 **(H) VIOLATIONS.** IN THE EVENT AN APPLICANT IS FOUND TO HAVE

12 VIOLATED THE REQUIREMENTS OF THIS ORDINANCE, THE CITY MAY TAKE

13 WHATEVER ACTION LEGALLY PERMISSIBLE TO REVOKE ANY ECONOMIC

14 INCENTIVE PURSUANT TO THE DEVELOPMENT AGREEMENT.

15 **(I) APPEAL.** IF THE CITY COUNCIL DENIES AN APPLICATION FOR

16 DEVELOPMENT INCENTIVES, THE APPLICANT MAY APPEAL THE

17 COUNCIL'S DECISION TO THE CIRCUIT COURT. IF THE CITY PURSUES

18 REVOCATION OF DEVELOPMENT INCENTIVES, THE APPLICANT MAY

19 APPEAL TO THE STATE TAX COMMISSION.

20 **(J) SUNSET.** THIS ORDINANCE SHALL EXPIRE ON A DATE FIVE YEARS FROM

21 THE DATE OF ENACTMENT.

22 Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules

23 inconsistent with the provisions hereof are hereby repealed.

January 4, 2017

1 Section 3. Should any section, clause or phrase of this ordinance be declared to be
2 invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof
3 other than the part so declared to be invalid.

4 Section 4. This ordinance shall take effect on the 30th day after enactment, unless given
5 immediate effect by City Council.

6 Approved as to form by the City Attorney on January 4, 2017

7 
8

DRAFT

BY COUNCIL MEMBER SPITZLEY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, City Council will establish an Ad Hoc Committee on Diversity and Inclusion to ensure and continue positive support of the continued efforts of the City of Lansing, Michigan as a welcoming Community for diverse population; and

WHEREAS, this Committee will work to communicate information and foster diversity to various City Departments and organizations; also to create a template to review any ordinance or policies changes as to how these changes will affect our diverse populations and what accommodations may need to be made for the a particular population.

NOW BE IT RESOLVED, this Ad-Hoc Committee will consist of three (3) members of City Council.

BE IT FURTHER RESOLVED, this Committee will meet through December 31, 2017.

BY COUNCIL MEMBER WOOD
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, by Motion of Council Member Carol Wood to revise the City Council Rules (the Rules) last amended December 8, 2014; and

WHEREAS, pursuant to Rule 41 of the current Rules, the proposed revisions shall be placed on the Council Agenda for Council receipt and review, but “shall not be considered for adoption sooner than the next council meeting”; and,

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby adopts the City Council Rule amendment to Rule 4, which is fully set forth below.

BE IT FURTHER RESOLVED, that the City Council Rules containing this amendment to Rule 4 shall be kept on file in the Office of the City Clerk, and the City Clerk shall make copies thereof available to City Council, the Administration, and the public.

LANSING CITY COUNCIL RULES
(Amendment introduced on January 23, 2017 and adopted January 30, 2017)

Rule 4. Appointment of Committee Members; Creation of Ad-Hoc Committees. The President shall appoint all Council Members to the standing committees, any Council Ad-Hoc Advisory Committee and to any outside agency (see Section 3-102.6 of the City Charter). The President shall appoint the Chairperson and Vice-Chairperson of each standing committee and any ad-hoc advisory committee. Each standing committee of Council shall consist of ~~three~~ NOT MORE THAN FOUR Council Members. SHOULD ANY SUCH STANDING COMMITTEE ISSUE RESULT IN A TIE VOTE, SAID ISSUE SHALL AUTOMATICALLY BE REFERRED TO THE COMMITTEE OF THE WHOLE, AND THE STANDING COMMITTEE SHALL BE DISCHARGED OF THAT ISSUE. The President may, at his or her discretion, create or discharge any ad-hoc advisory committees.

BY COUNCIL MEMBERS BROWN CLARKE, DUNBAR, HOUGHTON, HUSSAIN,
SPITZLEY, WASHINGTON, WOOD, AND YORKO
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Chapters of the Phi Beta Sigma Fraternity, Inc.- Epsilon Tau Sigma Graduate Chapter will celebrate 103 years of service, and their Sisterhood organ Zeta Phi Beta Sorority Inc. – Theta Rho Zeta Graduate Chapter will celebrates 97 years of service with their 5th annual “Joint” Founders’ Day Program and Brunch, with the theme “Forward to the Next Level”; and

WHEREAS, Mr. Winston K. O’Neal, this events key note speaker, is a native of Detroit, Michigan and holds a Bachelor of Science and Master of Science degree in Sociology & Management Information Systems; and

WHEREAS, Mr. Winston K. O’Neal joined Phi Beta Sigma Fraternity, Incorporated on May 18, 1979, and has served his fraternity with great distinction from that day forward. In addition he assisted with the founding of the University of Detroit, Rho Nu Chapter. Mr. O’Neal has served in serval leadership roles, and served as chairman of the Sigma week, Sigma Beta Club Director, Director of Collegiate Affairs and Alumni Advisor; and

WHEREAS, From 1988-1998, Mr. O’Neal was appointed as the longest serving State Director for Michigan. Winston was then elected to the position of Regional Director for the Great Lakes Region of Phi Beta Sigma Fraternity, in April 1998 serving two terms and is also a proud life member; and

WHEREAS, March 28, 2002, Mr. O’Neal along with ten members organized and founded the Nu Alpha Sigma Chapter where he currently serves as president. As a god fearing man of faith, Mr. O’Neal has been an active member of Hartford Memorial Baptist Church for over thirty years.

THEREFORE, BE IT RESOLVED, the Lansing City Council commends Mr. Winston K. O’Neal on all his honors and accomplishments and wishes him continued success in all his endeavors.

BY COUNCIL MEMBERS BROWN CLARKE, DUNBAR, HOUGHTON, HUSSAIN,
SPITZLEY, WASHINGTON, WOOD, AND YORKO
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Delta Sigma Theta Sorority, Inc. is a private, non-profit organization whose purpose is to provide assistance and support through established programs in local communities throughout the world; and

WHEREAS, the members of the Lansing Alumnae Chapter of Delta Sigma Theta Sorority have been actively involved in a wide variety of public service projects for the Lansing community, and the program has provided over \$75,000 in scholarships to individuals graduating from the Lansing area high schools since the chapter was chartered in 1960; and

WHEREAS, the Lansing Alumnae Chapter of Delta Sigma Theta Sorority annual “Red & White Affair” will be held on February 11, 2017; and

WHEREAS, the “Red & White Affair” event serves as an annual fundraising celebration of the Lansing Alumnae Chapter of Delta Sigma Theta Sorority’s continued commitment and service to the greater Lansing community.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council acknowledges the Lansing Alumnae Chapter of Delta Sigma Theta Sorority’s annual “Red & White Affair” and expresses its appreciation to its members for their continued commitment to the City of Lansing and its residents. We wish you continued success in all your future endeavors.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Michigan Golf Course Owners Association has requested a resolution of recognition as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license pursuant to MCL 432.103 (9); and

WHEREAS, the City Attorney has reported that, based on a review of the documentation submitted, the applicant qualifies as a Local Nonprofit Organization;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, recognizes the Michigan Golf Course Owners Association as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license.

BE IT FURTHER RESOLVED the City Clerk is requested to provide a copy of this resolution to the Michigan Golf Course Owners Association of 603 S. Washington, Suite 303 Lansing, MI 48933.

THIS ITEM NOT AVAILABLE AT TIME OF PRINT

The Committee Report for the
Ad Hoc Committee on Diversity

RESOLUTION #2014-265
BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING
OCTOBER 13, 2014

WHEREAS, on July 28, 2014 ACTION of Greater Lansing appeared before Lansing City Council to request a resolution to be adopted in "Support of Children In Need"; and

WHEREAS, ACTION of Greater Lansing is known for its diverse congregations, direct action model to bring specific commitments to the fore front, and work nationwide to reform America's immigration laws and ensure civil rights for all people, native born and immigrant; and

WHEREAS, on September 8, 2014 the Lansing City Council unanimously adopted Resolution #2014-226 In Support of Children of South America-Immigration; and

WHEREAS, Resolution #2014-226 affirms that the City of Lansing, Michigan welcomes the children of Central and South American and will encourage people and organizations to provide housing, care and protection to these children seeking refuge or asylum from the inhumanities of political unrest, violence and corruption.

NOW BE IT RESOLVED, to ensure and continue positive support of the continued efforts of the City of Lansing, Michigan as a welcoming community for diverse populations, this Resolution will establish an AD-HOC Committee on Diversity and Inclusion that will be meeting from October 13, 2014 thru October 13, 2016 with an option to renew or extend in future years; and

BE IT FURTHER RESOLVED, that this AD-HOC Committee will meet to pursue future support options and protection for these children seeking refuge or asylum; and

BE IT FINALLY RESOLVED, that this AD-HOC Committee will consist of Council Member Derrick Quinney (Vice Chairperson), Council Member Carol Wood (Chairperson) and Council Member Jessica Yorko, and the alternate member will be Council Member Jody Washington.

By Council Member Brown Clarke
Motion Carried

We invited approximately fifty members of various organizations as well as community members that indicated a desire to participate on the Lansing City Council's Ad Hoc Committee on Diversity. The first meeting was held on Friday, February 20, 2015. The initial meeting explained how *Action of Greater Lansing* approached the City Council to support a resolution declaring Lansing as a welcoming community for immigration. After

the resolution was adopted Council President Boles was also asked to appoint an Ad Hoc on Diversity to look at City government and how it dealt with and fostered diversity.

The Committee began by set up meeting schedules; determine others who should be invited to sit on the Committee, long and short term goals. Some of the objectives of the Committee were to review the Human Right Ordinance and the complaint process. How to communicate information on diversity to various organizations and also to create a template to review any ordinance changes as to how these changes will affect our diverse populations and what accommodations may need to be made for the a particular population. The Ad Hoc Committee on Diversity work many months reviewing and updating the Human Rights Ordinance. Also assuring there was workable complaint process outline in the ordinance and a Department to follow-up on such complaints. Special thanks to Steve Purchase who work hours on a tri-fold outline the Human Rights Ordinance.

AD HOC COMMITTEE ON DIVERSITY AND INCLUSION REPORT ON FOCUS DISCUSSIONS AND ACTIONS

- Complaint and Concerns by Carmen Benevides regarding ICE role and portrayal in the District and Circuit Courts in City Hall. The Committee had Lansing Police Department Captain Daryl Green and 54A District Court Administrator Ms. Brewer at the meeting where they explained their practices and what changes they were making. The Committee did ask ICE to also present, however they never responded. It was confirmed that 54A District Court has adopted procedures since this came to everyone's attention.
- Snow Sergeants project was begun by former Councilmember Boles, and since there were outstanding issues it was turned over to the Ad Hoc Committee on Diversity. There were three organizations that stepped up to offer volunteer assistance and fill the fiduciary role. These were Tri- County on Aging, Capital Area Center for Independent Living, (now Disability Network Capital Area) and Peckham. The City Council continues to receive calls for assistance, and Councilmember Wood recently met with a MSU student on options where they could assist and recreate the program. The Committee discussed further options for assistance, the fact that volunteers are hard to get and maintain on a regular basis. The Committee encouraged Tri- County on Aging and Peckham that if those funds donated to the City and distributed to them in the past were not used because the program did not succeed this year, it should be returned to the people who donated at the end of this winter season. Mr. Bale and Councilmember Washington offered their assistance to Councilmember Wood if anyone contacts her for shoveling assistance this winter. Mr. Dotson suggested the Court's required community service program and was to follow up on this. Ms. Lemmer provided a phone number for Dax Carpenter with Disability Network-Capital Area to volunteer or sign-up as a client (517-999-2760). Mr. Carpenter had also indicated they had purchased two snow blowers to help with the process. Other areas to explore for volunteers include Michigan WORKS, Peckham, Courts, School Honor Groups, and Neighborhood Organizations.

- Bob Perialas with Board of Water & Light presented to the Committee on their billing program such as Pennies for Power, due to language barriers it was suggested to provide future informational handouts in different languages. At the time of this presentation there were no non-English speaking employees to contact for billing inquiries, so they were going to research addressing that. The presentation also focused on website issues, rentals, and senior rates. Councilmember Washington offered to ask Mr. Peffley for an update on the diversity in the calling center, an update on 3rd party billing and any update on Pennies for Power.

- A report was given on the incident that occurred at CATA Station and how so many were unfamiliar with the Human Right Ordinance or how file a complaint. This resulted in the Committee addressing and amending the City's Human Rights Ordinance. The Committee also created a brochure on the topic. The Human Resources & Community Services Department was asked to provide training, and the Committee also asked all City Departments to provide training for new hires and review training for all employee on a regular bases regarding the Human Rights Ordinance and complaint process.

- Lansing Police Department Chief Yankowski presented to the Committee his promotion process and hiring process. At this meeting there was a focus with the Chief on outreach areas, training, working with the LGBT community, and bi-lingual languages. Councilmember Wood stated that as of the date of December 2, 2016 she believed there were still eight (8) open positions, and at the Ad Hoc meeting the Chief attended there were over 20. Some officers that have been hired are bi-lingual. Ms. Locke recalled the Chief stating they would provide accommodations during testing if they were requested, and at this meeting she now asked if the LPD could change their procedure to ask and not wait for someone to tell them they need accommodations.

Mr. Lopez informed everyone of a Committee called ALPACT (Advocate of Leaders of Police and Community Trust) that works to promote Michigan Rights by bringing together local police and community leaders on how to act and react. Mr. Lopez stated he would forward this information to Council staff to distribute.

- Social Justice training was conducted at Peckham site and included a visit of their facilities. Mr. Bloss presented information on the equitable allocation of resources in society and the absence of unfair, unjust advantage or privilege based on race, class, gender, or other forms of difference. Interaction between the groups was an asset.

- TRIAD – Tri-County TRIAD is a partnership among law enforcement agencies, fire personnel, senior citizens (60+) and community members which promotes elder quality of life through advocacy, assistance, education and training. Lt. Traci Ruzi presented information on empowering senior citizens so they can continue to be independent residents or receiving the needed help so they can remain in their homes. Each year during “No Senior Without Christmas” (NSWC) project they package 300 boxes for needy, homebound senior citizens who reside in Ingham, Eaton, and Clinton Counties. The boxes are filled with necessities of daily living and specially made gifts.

Once boxes are filled, law enforcement and fire personnel from the Tri-Counties load up their vehicles and deliver the boxes to senior citizens' doors. In order to ensure that NSWC boxes are filled, they rely on the hands of over 150 volunteers and the generous product donations of our community.

- CATA - Sandy Rios with Capital Area Transportation Authority presented to the Committee information on the Spec-Tran opportunities, fixed routes, and routing systems and how they are determined. There was also a discussion on bus shelters. Ms. Harris confirmed that CATA has a quarterly meeting and someone from St. Vincent's does attend.
- Lansing Fire Department - Chief Talifarro outlined the hiring processes, emergency EMT issues, and making sure they were addressing communicating with those with English as a second language. The Committee asked for an update from Lansing Fire Department on whether any of the trainings had been incorporated, if any organizations have been invited to trainings, and if any groups informed the Lansing Fire Department that they are willing to participate. Mr. Lopez added that this presentation also spoke on the time frame with their hiring, and asked for questions to be posed to Lansing Fire Department if that was corrected. Councilmember Wood stated her opinion she thought all positions have been filled, but could ask if those time frame issues have been corrected. Mr. Lopez asked for the question to be asked then if LFD is preparing to fill retirement positions. Councilmember Spitzley pointed out that there was also a challenge in finding diverse fire fighters. The Lansing Fire Department informed the Committee during the presentation that they were doing training on the job, and also making contact with the high schools. Ms. Lemmer informed the Committee that currently there is a group at MSU working with Lansing Police Department and Lansing Fire Department to respond to elder abuse calls, in conjunction with TRIAD.
- The Ad Hoc Committee on Diversity determines the importance of reestablishing Cesar E. Chavez Memorial Observance at City Hall as an annual event by Lansing City Council. The event was held April 8, 2016 and will be held this year on March 31, 2017 at noon. The Committee believes this event gives us the opportunity to help instill the values and culture of Cesar E. Chavez in our community.
- 911 Center Director Lance Langdon made a presentation to the Committee. The Committee felt there were concerns that were not addressed, and they did not have all the information the Committee was looking for. The Director did inform them of a good deal of turn over because of the stress of the job, and how they are always performing in-house training. The Committee had asked to be brought into the 911 Center for those trainings so they could communicate with the call takers their concerns, but there has been no contact with anyone in the Committee to participate. Ms. Harris added she felt what was discussed about Smart 911 was very helpful, and that practice has been incorporated with her organization and they advocate for this program with all their clients.

A concern for the Committee was the lack of recruiting of Spanish speaking dispatchers. The Committee offered to help with recruitment and retention of potential new bilingual hires, but 911 Center Director never followed up on offer.

- St. Vincent's Refugee Services – Judi Harris presented on the population of refugees being incorporated into the area. Currently there are discussions at the State level and testimony on halting refugee settlement in Michigan. There was only one speaker allowed and that person, Ms. Harris stated, did not speak to the vetting or consultation of immigrants. Ms. Harris informed the Committee on December 9, 2016 that in the last Fiscal Year there were 776 refugees settled, 425 of those were children.
- HIV Treatment and Presentation, presentation by Todd Heywood. Council Members suggested a second presentation on the topic to the Committee of the Whole. It was also noted that even after the presentation there needs to be community education, and continued work to eliminate the stereo-types of people living with HIV. The Committee learned that people taking the medication are close to 99% cleared from transmitting the virus. Lastly, the Committee agreed the presentation should be taped and replayed on CityTV in a 30 minute clip for community education.
- Islamic Center of East Lansing- Iman Chaudry presented information and addressed myths about the Muslim community. He addresses issues such as “How does Islam fit today? What is Jihad and what does Islam say about it? and Who is the Prophet Muhammad?” Iman Chaudry also shared information on a “101 Class” that is open to members of the community who want to learn more about the Islamic Faith. This is available Sunday of every month at 2:30pm. Mr. Bale recently attended a session and will share information on the class via email to the Committee. This is another presentation the Committee felt needed to be taped and replayed on CityTV in a 30 minute clip for community education.
- Mr. Al Salas and members of the Hispanic Community discussed issues with regards to equality between some organizations when it comes to their events. The Internal Auditor had provided information as to cost incurred by various groups. Also during the presentation the importance of making sure City government represents diversity throughout the structure from employees to management. Many in the Latino community feel that the City is not hiring or promoting within the Latino community. He also explained that the Cesar Chavez Committee is working on fundraising for their annual event to beautify the parking lot known as Cesar Chavez Plaza in Old Town. Councilmember Washington provided examples of group sponsorship forms that were recommended that Mr. Salas put together a package to obtain sponsorships in the future.
- Resolution Center Executive Director Greta Trice provided resources and information on dealing with community problems through mediation. Restorative Practices are based on principles of restorative justice which seek to repair the harm caused by conflict, violence or violations of law. The Center currently has two restorative justice programs; the school based program was founded in 2004 with a pilot

project at Pattengill Middle School in Lansing. It has since expanded to serve multiple school districts. Resolution Services Center works with the Michigan Special Education Mediation Program (MSEMP) to bring mediation, facilitation, and training services to our school districts. We work to help children with disabilities promptly receive the services they need within their schools, specifically to benefit their development and success.

- Code Compliance Lead Inspector Scott Sanford and Bruce Odom, Assistant Chief Lansing Fire Department presentation focused on rental dwellings, working with the seniors in the community and addressing residents who speak and read English as a second language. Recently with the discussion on land contracts at City Council's Ad Hoc on Rental Property, there was an overview provided on a policy on land contracts. The Committee looked for encouraging changes to assist with opportunities for people with disabilities. Mr. Sanford highlighted statistics from the Department which included grass notices at 9,994, disabled vehicles at 1,365 and failure to register as a rental at 1,089. All registered rental properties should have certificates on the property. If there are concerns with people residing at red tagged properties, the police should be called. The Committee did voice a frustration with the City Works complaint tracking program.
- Housing Grants & LEAD Grant Funding was presented by Barb Kimmel with the Planning & Neighborhood Development Department of the City. This assistance can be used with rentals and owner occupied homes. The homes must be built before 1978; there must be a child under the age of 6 living on site, or a pregnant person on site. The City has \$8,000 available in grants for lead reduction, and they can use \$10,000 from a CDBG Loan and other rehabilitations to remediate lead. This was on HUD grants, lead testing procedures and equipment. The Committee encouraged making this presentation a 30 minute program on the City cable channel.

Council Member Wood proposed having CITY TV representatives at a future meeting to discuss the options for programming.

- MSU Extension Program Annette Sokolnicki, MSU Extension Educator, District 8 Health and Nutrition Institute Michigan State University Extension with Imalda Galdamez made a presentation on the number of diverse populations they work with. MSU Extension efforts on diversity and inclusion include multicultural workshops and resources. There are ten bilingual staff members and they also work with the Arabic families in the area, along with Native American families to provide them with resources and assistance. They focus on the underserved members of the community. There did appear to be some disconnect between MSU Extension and other organizations they work with and the different processes required for participation and how to better coordinate with that.
- The Committee sponsored the Resolution "Stand Strong Respect Michigan Reaffirming the Pledge." The Committee was contacted and asked to recommit their support for inclusive communities and to stand against hate and discrimination by affirming that Lansing should be a Welcoming City.

- Heather Boyer LLMSW Legal Advocate- S.A.F.E. Place, Battle Creek. The Committee learned what is offered through local domestic and sexual violence programs but also that more connections need to be made with the schools to support children and families who have witnessed or experienced violence. There needs to be more awareness of services the families can get and a shift from just discussing warning signs to more discussion of prevention and promoting healthy relationships. Suggestions were made to Mr. Lopez, who sits on the Lansing School District Board, that the schools should look into peer support groups, and have counselors that deal with non-academic issues, if that isn't already offered. This discussion allowed for a number of the participants to relate to personal issues in their own lives and how they have survived and grown as part of that.
- Guillermo Lopez shared a 2009 proposed resolution declaring the City of Lansing a "Sanctuary City." The City Attorney's office was asked to review it for legal ramifications and Council Staff reviewed it for confirmation of other cities in the United States that had already declared, removed themselves, or were considering Sanctuary City status. The resolution was discharged to the Committee of the Whole due to the fact that this Ad Hoc Committee was no longer an official committee.

Members of the Committee appreciated the increased understanding of various life experiences that came from their participation over the last two years. Each member talked about how information provided as part of the Ad Hoc Committee on Diversity was shared with the organization they represent. This Committee is responsible for changing legislation for a more effective Human Rights Ordinance and complaint process resolutions supported various activities such as Lansing as a Welcoming City, suggestions for training for City and other employees were discussed, and critical information was shared with various groups forging a new understanding and respect. The Committee is so dedicated to the continuous education, collaboration, and challenges that are still before us they have decided to continue meeting on monthly bases to address and shed light on issues that affect the quality of life in our community.

Contributing & Attending Members

Maximo Anguiano, Action of Greater Lansing & Civil Rights for Immigrants

Anas Attal, LEAP

Erika Brown-Binion, Refugee Development Center

Jim Bale, Greater Lansing Labor Council

Scott Cole, Peckham

Aida Cuadrado, Director of Action of Greater Lansing

Patrick Eagan, Lutheran Social Services of Lansing

Judi Harris, St. Vincent's Catholic Charities

Daryl Green, Lansing Police Department

Connor Huges, MSU Journalist

Dr. Joan Jackson Johnson, Director HRCS

Ken Lane, Clark Hill

Tammy Lemmer, Tri-County Office on Aging

Sara Levine, Tri-County Office on Aging
Stacey Locke, Peckham
Guillermo Lopez, Lansing School District
Rafael Marivez, MSU & Sparrow
Yvonne Young McConnel, NAACP
Kathy Miles, Rejuvenating South Lansing
Trina Morrison, Peckham
LeeAnna Olson, Resident
Tedi Parsons, LEAP
Karika Phillips, Power of WE Consortium
Mary Ann Prince, Rejuvenating South Lansing
Stephen Purchase, Resident
Griffin Rivers, Resident
Ligia Romero, LAAN
Al Salas, Cesar Chavez Committee & South Side Boys & Girls Sports
Brett VanDrie, Peckham
Matt Wesaw, State of Michigan, Department of Civil Rights
Eric Webber, President Local 421 Fire Fighters Union
Diane White, Resident
Sandy Wolfe, Peckham
Elaine Womboldt, Rejuvenating South Lansing
Joseph Yang, Boys & Girls Club

Former Councilmember A'Lynne Boles
Councilmember Jessica Yorko

By Councilmember Carol Wood, Chair
Councilmember Jody Washington
Councilmember Patricia Spitzley



Chris Swope

Lansing City Clerk

January 27, 2017

Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Dear Councilmembers:

The Minutes from the Meetings of the following Boards, Commissions, and Authorities of the City of Lansing were placed on file in the City Clerk's Office and are available for review in the City Clerk's Office and at the following website:
<http://lansingmi.gov/AgendaCenter>

BOARD NAME

Board of Police Commissioners

DATE OF MEETING

November 10, 2016
November 15, 2016
December 7, 2016

Brownfield Redevelopment Authority

October 7, 2016
November 14, 2016

Board of Review

December 13, 2016

Economic Development Authority

October 7, 2016
November 14, 2016

If my staff or I can provide further assistance or information relative to the filing of these minutes, please contact us at 483-4131.

Sincerely,

Chris Swope, CMC, CMMC
Lansing City Clerk



Chris Swope
Lansing City Clerk

January 27, 2017

President and Council Members
10th Floor City Hall
Lansing, MI 48933

Dear President and Council Members:

My office has received and placed on file:

Lansing Housing Commission Financial Reports with Supplemental Information as
of June 30, 2016

Lansing Housing Commission Federal Awards Supplemental Information as of June
30, 2016

This document is available for review at the office of the City Clerk or at
<http://www.lansingmi.gov/clerk> under the heading of Documents Placed on File.

Sincerely,

Chris Swope, CMC
Lansing City Clerk



Virg Bernero, Mayor

OFFICE OF THE MAYOR

9th Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933-1694
(517) 483-4141 (voice)
(517) 483-4479 (TDD)
(517) 483-6066 (Fax)

TO: City Council President Patricia Spitzley and Councilmembers
FROM: Mayor Virg Bernero
DATE: 1-26-17
RE: 2016 Budget Carryforwards

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment



City of Lansing
Inter-Departmental
Memorandum



To: Virg Bernero, Mayor

From: Angie Bennett

Subject: CITY COUNCIL AGENDA ITEM - 2016 Budget Carryforwards

Date: 1-26-17

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments

BY THE COMMITTEE OF WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

That the following remaining balances as of June 30, 2016 be reappropriated in Fiscal Year FY2016/2017 as indicated:

<u>Department/Fund</u>	<u>Description</u>	<u>Encumbered (Outstanding Purchase Orders)</u>	<u>Unencumbered</u>
<u>GENERAL FUND</u>			
General Fund	Use Of Fund Balance		\$ 441,414
Finance Operating	Pension & Retiree Healthcare Study		\$ 100,000
Human Services Agencies	Human Services Discretionary		10,224 ⁽¹⁾
Human Services Agencies	Grant Match Fund		10,000 ⁽¹⁾
Human Services Agencies	Community Problem Solving		34,625 ⁽¹⁾
Human Services Agencies	Youth RFP		4,371 ⁽¹⁾
Human Services Agencies	Kids Café After School Nutrition		40,328 ⁽¹⁾
Human Services Agencies	Kids Connect		44,889 ⁽¹⁾
Human Services Agencies	Womens Support Initiative		6,000 ⁽¹⁾
Human Services Agencies	Chronic Homeless Outreach		6,153 ⁽¹⁾
Human Services Agencies	Project Homeless Connect		10,114 ⁽¹⁾
Human Services Agencies	Mobile Food Pantry		2,669 ⁽¹⁾
Human Services Agencies	Subsidized Eviction Prevention		6,429 ⁽¹⁾
Public Service Operating	Uncompleted Storm Sewer Maintenance		165,612
General Fund Total		\$ -	\$ 441,414
<u>Major Streets Fund</u>			
Major Streets Fund	Use Of Fund Balance		\$ 47,724
Major Streets Fund Operating	Final Maintenance Work	\$ 7,724	
Major Streets Fund Operating	Municipal Standards Update		40,000
Major Streets Fund Total		\$ 7,724	\$ 40,000

⁽¹⁾ Restricted funds that are required to be carried forward per ordinance provisions



Virg Bernero, Mayor

OFFICE OF THE MAYOR

9th Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933-1694
(517) 483-4141 (voice)
(517) 483-4479 (TDD)
(517) 483-6066 (Fax)

TO: City Council President Patricia Spitzley and Councilmembers
FROM: Mayor Virg Bernero
DATE: 1-26-17
RE: Capital Region Community Foundation Grant

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in January 2017 The City of Lansing received a Capital Region Community Foundation Grant for “Financially Empowering Offenders by Avoiding Common Pitfalls”; and

WHEREAS, the Capital Region Community Foundation grant was the result of a competitive proposal process, and a proposal was submitted by the Office of Financial Empowerment on September 1, 2016, approved on November 14, 2016, and was received on January 3, 2017; and

WHEREAS, The Capital Region Community Foundation grant supports assisting persons who are about to be incarcerated, by helping them freeze their credit with the three bureaus, request a child support modification, and determine where they will hold any cash or assets during their incarceration in order to avoid dormancy of accounts; and

WHEREAS, Capital Region Community Foundation awarded \$9,750.00 to the City of Lansing’s Office of Financial Empowerment; and

WHEREAS, the award for \$9,750.00 does not require a local match;

NOW, THEREFORE, BE IT RESOLVED, The Lansing City Council approves acceptance of the Capital Region Community Foundation grant in the total amount of \$9,750.00 for the grant period beginning November 1, 2016 and ending November 3, 2017 for the City of Lansing.

BE IT FINALLY RESOLVED, The Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.



City of Lansing
Inter-Departmental
Memorandum



To: Virg Bernero, Mayor
From: Angie Bennett, Finance Director
Subject: Capital Region Community Foundation Grant
Date: 1-26-17

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments



OFFICE OF THE MAYOR

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Lansing, Michigan 48933-1694
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Virg Bernero, Mayor

TO: City Council President Patricia Spitzley and Councilmembers
FROM: Mayor Virg Bernero
DATE: 1-26-17
RE: 2016 Emergency Management Performance Grant

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment



City of Lansing
Inter-Departmental
Memorandum



To: Virg Bernero, Mayor
From: Angie Bennett, Finance Director
Subject: 2016 Emergency Management Performance Grant
Date: 1-26-17

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Office of Emergency Management receives Federally-funded grant dollars, Emergency Management Performance Grant (EMPG), to pay for 35.6931% of the program Coordinators Salary and Fringe benefits; and

WHEREAS, the EMPG grant is an annual hand down grant to the State of Michigan and is awarded to Emergency Management programs within the State of Michigan annually; and

WHEREAS, the EMPG grant is designed to provide federal EMPG funds to the sub grantee for the development and maintenance of an emergency management program capable of protecting life, property, and vital infrastructure in time of disaster or emergency; and

WHEREAS, the EMPG awards \$59,347.00 for the duration of twelve (12) months

WHEREAS, the State of Michigan award of \$59,347.00 requires no local match or additional funding; and

WHEREAS, the EMPG grant will fund a percentage of the compensation of the Emergency Management program coordinator's salary and fringe benefits;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the EMPG grant in the total amount of \$59,347.00 for the grant period beginning October 1, 2015 and ending September 30, 2016 to fund 35.6931% of the Emergency Management program coordinators salary; and

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.



Virg Bernero, Mayor

OFFICE OF THE MAYOR

9th Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933-1694
(517) 483-4141 (voice)
(517) 483-4479 (TDD)
(517) 483-6066 (Fax)

TO: City Council President Patricia Spitzley and Councilmembers
FROM: Mayor Virg Bernero
DATE: 1-26-17
RE: Homeland Security Grant

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment



City of Lansing
Inter-Departmental
Memorandum



To: Virg Bernero, Mayor

From: Angie Bennett, Finance Director

Subject: CITY COUNCIL AGENDA ITEM - Homeland Security Grant

Date: 1-16-17

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing Office of Emergency Management receives recurring Homeland Security Grant Program Grants (HSGP); and

WHEREAS, the HSGP grant is a pass through grant from the State of Michigan and is awarded to eight Emergency Management Regions with in the State of Michigan; and

WHEREAS, the HSGP grant is designed to provide federal funds to the sub grantee, the Lansing Office of Emergency Management, for the purpose of planning, exercising, training and purchasing equipment based on homeland security guidelines; and

WHEREAS, the HSGP awards \$102,883.45_for the duration of twenty (20) months

WHEREAS, the State of Michigan award of \$102,883.45_requires no local match or additional funding; and

WHEREAS, the HSGP grant will support Region one with funding for Planning, exercising, training, and equipment; and

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the HSGP grant in the total amount of \$102,883.45 for the grant period beginning October 1, 2015 and ending May 31, 2017 to fund Region One approved projects in accordance with federal grant guidelines.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.



Virg Bernero, Mayor

OFFICE OF THE MAYOR

9th Floor, City Hall
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(517) 483-4479 (TDD)
(517) 483-6066 (Fax)

TO: City Council President Patricia Spitzley and Councilmembers
FROM: Mayor Virg Bernero
DATE: 1-26-17
RE: 2016 Justice Assistance Grant

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment



City of Lansing
Inter-Departmental
Memorandum



To: Virg Bernero, Mayor
From: Angie Bennett
Subject: 2016 Justice Assistance Grant
Date: 1-26-17

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments

RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, The Lansing Police Department (LPD) submitted a 100% Federally-funded multi-jurisdiction grant application (#2016-H3633-MI-DJ) to the Office of Justice Programs, U.S. Bureau of Justice Assistance for a four-year Justice Assistance Grant (JAG); and

WHEREAS, The LPD JAG application was endorsed by the City of East Lansing and Ingham County, and was accepted by the Bureau of Justice Assistance (award # 2016-H3633-MI-DJ); and

WHEREAS, The JAG grant is a cooperative plan with the City of East Lansing and Ingham County; and

WHEREAS, The Bureau of Justice Assistance will award \$95,990.00 to be split \$87,990.00 to the City of Lansing, \$4,000 to the City of East Lansing, and \$4,000.00 to the County of Ingham; and

WHEREAS, The federal award of \$95,990.00 requires no local match from any of the local agencies; and

WHEREAS, The JAG grant will fund items necessary to increase the law enforcement efficiencies and capabilities of the applicants. The JAG grant will introduce new technology and equipment which is needed to advance the state of technology at the Lansing Police Department (\$87,990.00), technology / equipment for the City of East Lansing (\$4,000), and technology / equipment for the Ingham County Sheriff's Office (\$4,000);

NOW, THEREFORE, BE IT RESOLVED, The Lansing City Council approves acceptance of the multi-agency 2016 Justice Assistance Grant in the total amount of \$95,990.00 (requiring no local match) for the grant period beginning October 1, 2016 and ending September 30, 2019; and

BE IT FINALLY RESOLVED, The Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.

Approved for Placement on City Council Agenda

F. Joseph Abood, Interim City Attorney

Date: _____



Virg Bernero, Mayor

OFFICE OF THE MAYOR

9th Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933-1694
(517) 483-4141 (voice)
(517) 483-4479 (TDD)
(517) 483-6066 (Fax)

TO: City Council President Patricia Spitzley and Councilmembers
FROM: Mayor Virg Bernero
DATE: 1-26-17
RE: Special Operations Budget Appropriation

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment



City of Lansing
Inter-Departmental
Memorandum



To: Virg Bernero, Mayor

From: Angie Bennett, Finance Director

Subject: Special Operations Budget Appropriation

Date: 1-26-17

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments

BY THE COMMITTEE ON WAYS & MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

That the following FY 2017 supplemental appropriation be approved:

State & Local Asset Forfeiture Fund

\$47,500.00 From fund balance

\$47,500.00 Equipment

To appropriate \$47,500.00 from the LPD State & Local Drug Forfeiture Fund for the purchase of one (1) LPD Special Operations undercover vehicle in the amount of \$30,000; upgrades to the LPD multi-agency meeting space to include garage door and warehouse lighting repairs in the amount of \$15,000; and purchase of GPS tracker for undercover operations in the amount of \$2,500.

Approved for placement on the City Council agenda:

Jim Smiertka, City Attorney

Date



Virg Bernero, Mayor

OFFICE OF THE MAYOR

9th Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933-1694
(517) 483-4141 (voice)
(517) 483-4479 (TDD)
(517) 483-6066 (Fax)

TO: City Council President Patricia Spitzley and Councilmembers
FROM: Mayor Virg Bernero
DATE: 1-26-17
RE: Special Assessment Capital Project Fund Deficit Elimination Plan

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment



City of Lansing
Inter-Departmental
Memorandum



To: Virg Bernero, Mayor

From: Angie Bennett, Finance Director

Subject: Special Assessment Capital Project Fund Deficit Elimination Plan

Date: 1/26/17

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Michigan Department of Treasury, through issuance of Numbered Letter 2016-1, changed the criteria for deficit fund calculations of governmental funds to no longer provide exceptions for cases where future property tax or special assessment revenue offset special assessment balances; and

WHEREAS, the City's Special Assessment Capital Project Fund ended fiscal year 2016 with a current year deficit of \$210,252 due amounts fronted by the City for special assessment rolls which are to be repaid in future years;

NOW, THEREFORE, BE IT RESOLVED that the attached schedule is adopted as the City's Special Assessment Capital Project Fund deficit elimination plan for special assessment roll balances as of June 30, 2016.

City of Lansing Special Assessments Capital Projects Fund Deficit Elimination Plan
FY 2016

Roll	Special Assessment Type	FY 2016 Balance	FY 2017 Balance	FY 2018 Balance	FY 2019 Balance	FY 2020 Balance	FY 2021 Balance	FY 2022 Balance	FY 2023 Balance	FY 2024 Balance	FY 2025 Balance	FY 2026 Balance	FY 2027 Balance	FY 2028 Balance	FY 2029 Balance	FY 2030 Balance	FY 2031 Balance	FY 2032 Balance	FY 2033 Balance	FY 2034 Balance	FY 2035 Balance
A367	Stormsewer/Curb & Gutter	\$ 3,368	\$ 2,782	\$ 2,196	\$ 1,610	\$ 1,158	\$ 772	\$ 386	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
A368	Stormsewer/Curb & Gutter	2,537	1,907	1,480	1,184	888	592	296	-	-	-	-	-	-	-	-	-	-	-	-	-
A369	Stormsewer/Curb & Gutter	3,812	3,129	2,475	1,942	1,409	876	343	-	-	-	-	-	-	-	-	-	-	-	-	-
A383	Stormsewer/Curb & Gutter	1,191	591	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
A386	Stormsewer/Curb & Gutter	96	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
A394	Stormsewer/Curb & Gutter	33,310	29,678	26,045	22,412	18,779	15,146	11,513	7,880	4,247	614	-	-	-	-	-	-	-	-	-	-
A395	Stormsewer/Curb & Gutter	37,187	33,055	28,923	24,791	20,659	16,527	12,395	8,263	4,132	-	-	-	-	-	-	-	-	-	-	-
B067	Sidewalk Repair	207	7	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
B071	Sidewalk Repair	5,133	4,303	3,472	2,641	1,811	1,004	421	-	-	-	-	-	-	-	-	-	-	-	-	-
B077	Sidewalk Repair	750	499	299	99	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
B080	Sidewalk Repair	2,016	1,292	692	258	98	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
B081	Sidewalk Repair	3,595	2,327	1,452	835	235	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
B086	Sidewalk Repair	1,977	1,558	1,158	758	448	248	48	-	-	-	-	-	-	-	-	-	-	-	-	-
B087	Sidewalk Repair	628	374	196	96	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
B090	Sidewalk Repair	16,581	14,278	11,975	9,671	7,368	5,065	2,761	607	310	13	-	-	-	-	-	-	-	-	-	-
B091	Sidewalk Repair	8,000	5,300	2,621	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
B092	Sidewalk Repair	46,093	40,923	35,752	30,582	25,411	20,241	15,175	10,110	5,046	-	-	-	-	-	-	-	-	-	-	-
B094	Sidewalk Repair	63,499	60,096	56,694	53,291	49,888	46,485	43,082	39,680	36,277	32,874	29,471	26,068	22,666	19,263	15,860	12,457	9,056	5,655	2,254	-
B095	Sidewalk Repair	39,217	39,217	31,373	23,530	15,686	7,842	-	-	-	-	-	-	-	-	-	-	-	-	-	-
F385	Sanitary Sewer	16,371	14,235	12,098	9,962	7,826	5,690	3,554	1,417	66	-	-	-	-	-	-	-	-	-	-	-
G331	Stormsewer/Curb & Gutter	743	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
G332	Stormsewer/Curb & Gutter	639	46	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
G350	Stormsewer/Curb & Gutter	1,197	791	412	206	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
G351	Stormsewer/Curb & Gutter	1,602	1,068	534	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
G357	Stormsewer/Curb & Gutter	1,172	879	586	293	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
G373	Stormsewer/Curb & Gutter	2,820	2,272	1,820	1,367	915	504	252	-	-	-	-	-	-	-	-	-	-	-	-	-
G376	Stormsewer/Curb & Gutter	2,383	1,277	468	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
G377	Stormsewer/Curb & Gutter	1,242	1,042	842	642	442	242	42	-	-	-	-	-	-	-	-	-	-	-	-	-
G378	Stormsewer/Curb & Gutter	29,452	25,603	21,945	18,296	14,706	11,301	8,452	5,710	3,296	881	-	-	-	-	-	-	-	-	-	-
G381	Stormsewer/Curb & Gutter	18,573	13,887	9,794	7,748	6,322	5,135	3,948	2,761	1,574	387	-	-	-	-	-	-	-	-	-	-
G382	Stormsewer/Curb & Gutter	7,927	7,021	6,116	5,410	4,704	3,999	3,293	2,587	1,881	1,176	823	706	588	470	353	235	118	-	-	-
G389	Stormsewer/Curb & Gutter	34,580	31,522	9,004	6,624	4,525	3,084	2,570	2,056	1,542	1,028	514	-	-	-	-	-	-	-	-	-
G391	Sidewalk Repair	1,222	872	522	172	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
G392	Sidewalk Repair	4,439	3,489	2,539	1,687	1,075	731	531	331	131	-	-	-	-	-	-	-	-	-	-	-
Total		\$ 393,563	\$ 345,321	\$ 273,483	\$ 226,108	\$ 184,354	\$ 145,486	\$ 109,064	\$ 81,403	\$ 58,501	\$ 36,973	\$ 30,808	\$ 26,774	\$ 23,254	\$ 19,733	\$ 16,213	\$ 12,692	\$ 9,173	\$ 5,655	\$ 2,254	\$ -

Note: The above schedule reflects existing special assessments as of June 30, 2016. New special assessment rolls are likely to be authorized in future years.

FY 2016 Comprehensive Annual Financial Report Reconciliation:

June 30, 2016 Total	\$ 393,563
Less: Current portion (FY 2017 repayments)	(48,242)
Long Term Portion (Deferred Inflow)	\$ 345,321