

**REGULAR MEETING OF
BOARD OF PUBLIC SERVICE
February 9, 2023**

PRESENT: John Krohn, Nancy Mahlow, Hugh McNichol, Samara Morgan, and Jason Wilkes

ABSENT: Thomas Hickson, and Ronald Wilson

STAFF: Andrew Kilpatrick, Keith Moss, and Nicholas Montry

VISITORS: 1st Ward Council Member: Ryan Kost

1) CALL TO ORDER:

Vice Chair Wilkes called the meeting to order at 11:32 a.m., at the Wastewater Treatment Plant.

- a. Roll Call
- b. Excused Absences: Thomas Hickson and Ronald Wilson
- c. Members of the board welcomed new 2nd ward member, Hugh McNichol. Introductions all around.

11:39 a.m. Mr. Krohn arrived.

2) ADJUSTMENTS/APPROVAL OF THE AGENDA:

Vice Chair Wilkes requested approval of the agenda, Ms. Mahlow moved, Ms. Morgan seconded, MOTION CARRIED UNANIMOUSLY, to approve the agenda as submitted.

3) APPROVAL OF BOARD MINUTES:

January 12, 2023

Vice Chair Wilkes requested approval of the minutes, Ms. Mahlow moved, Mr. McNichol seconded, MOTION CARRIED UNANIMOUSLY, to approve the minutes as submitted.

4) CITIZEN COMMENTS ON AGENDA ITEMS: None

5) ACTION ITEMS:

Approval of the 2022 Public Service Department Annual Report – Ms. Mahlow moved, Ms. Morgan seconded, MOTION CARRIED UNANIMOUSLY, to approve the report as submitted.

6) REPORT OF OFFICERS:

Business, Permits, and Technology Division: A written report was distributed.

Mr. Montry gave a brief overview of the report. Discussion and questions followed.

Wastewater Division: A written report was distributed.

Mr. Moss gave a brief overview of the report. Discussion and questions followed.

7) DIRECTOR'S REPORT:

Director Kilpatrick reported on the following: budget, CSO project, Safe Streets for All Grant, street projects, and Michigan Avenue project.

8) UNFINISHED BUSINESS:

Director Kilpatrick informed the board of the Memorial Road Signs/Street Painting Policy.

Human Resources/Hiring staff will attend the March meeting for questions regarding the hiring process. The board may submit questions in advance if they would like.

Recycle Plant tour scheduled for April meeting.

9) NEW BUSINESS:

Vice Chair Wilkes suggested to revise the rules of the board to allow more opportunities for a quorum. Other boards adjust the number for a quorum based on the current number of members serving at the time of the meetings. Members of the board agreed. Language for this will be reviewed.

10) COMMUNICATIONS AND INFORMATION ITEMS:

Ms. Mahlow suggested that there be a left turn arrow added to the traffic signal on Kalamazoo St. and Clemens Ave. to help the flow of traffic. The Director stated a traffic study would be done to determine.

Ms. Mahlow announced that she is working with three schools to get MDOT to add a traffic signal at Saginaw St. and Fairview.

Council Member Koss stated he is finding out the full process of filling board positions.

11) ITEMS FOR THE SUSPENSION OF THE RULES: None

12) PUBLIC COMMENTS ON NON-AGENDA ITEMS: None

13) ADJOURN:

The meeting adjourned at 12:33 p.m. for tour of Wastewater Treatment Plant.

Respectfully submitted by,
Janette Tate, Recording Secretary