



MINUTES
Committee on City Operations
Monday, March 13, 2023 @ 3:30 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Spadafore called the meeting to order at 3:30 p.m.

PRESENT

Council Member Spadafore, Chair
Council Member Hussain, Vice-Chair
Council Member Kost, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Lisa Hagen-Lawrence, OCA
Matt Staples, OCA
Sean Gehle
Hal King, Parking Manager
Susan Wyatt, Parking
Jason Kildea, Gillespie Group
Mike Brown, Attorney for Gillespie Group
Cathleen Edgerly, DLI
Shelbi Frayer, EDP

MINUTES

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE MINUTES FROM FEBRUARY 27, 2023 AS PRESENTED. MOTION CARRIED 3-0.

PUBLIC COMMENT

There was no public comment at this time.

Discussion/Action

RESOLUTION – Liquor License; GG LL, LLC request for a Class C License and a Sunday Sales (PM), Outdoor Service, Entertainment Permit at 507 E. Shiawassee Street
Mike Brown and Jason Kildea with Gillespie Group stated they purchased a license from a Mason golf course. This license will be used at this property mentioned with a repurposed of future bar restaurant use.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE LIQUOR LICENSE; GG LL, LLC REQUEST FOR A CLASS C LICENSE AND A SUNDAY

SALES (PM), OUTDOOR SERVICE, ENTERTAINMENT PERMIT AT 507 E. SHIAWASSEE STREET. MOTION CARRIED 3-0.

RESOLUTION – Lansing Shuffleboard & Batters Up – Social District

Council Member Spadafore explained this was initially referred in 2021, but there was a hold due to Lansing Shuffleboard acquiring their liquor license. This resolution will add these locations to the social district, and once this is approved they can take to the State for their license. Ms. Hagen explained this also expanded the map to the rail road crossing to include those two uses and the former Clara's.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR LANSING SHUFFLEBOARD & BATTERS UP – SOCIAL DISTRICT. MOTION CARRIED 3-0.

Presentations:

Parking – Overview on RFP Parking Study, Hal King

Council Member Spadafore noted there was recently posted a City parking study and asked Mr. King what he was hoping to obtain with the study.

Mr. King noted that with the parking it appears there is reduction on parking needs due to pandemic and working from home. This will also address properties such as lots and ramps. The RFP has been out for a month, proposals returned on 3/2/2023. The parking manager, IT representative and Ms. Wyatt will review the 6 proposals. Fishbeck, Walker Consultation, Dixon resources were a few of the six (6). As an RFP it is the best product and best level of service, not just the lowest price. This will be looked at as a business concern, complete current inventory, check regulations to see if still needed, look at facilities to see if there is a way to draw people back in. This includes bringing people back to downtown. There will a look at occupancy rates, usages, look at other municipalities in the area for comparisons. The study could also include looking at selling real estate of underused properties. Mr. Hill added that they will look at curb space policies for UBER, LYFT, etc. and any shared parking services. The City ramps are aging so they need to look at the future. Regarding street way finding, they will evaluate what is out there and needs to be changed, looking at policies and procedures, to find another way to look at getting people into downtown and utilize.

Once a consultant is contracted they will meet with business groups, neighborhood groups, DLI, Reo Town, and Old Town. The consultant will provide report to City and presentation to City Council. Once the priorities are set, the department will reach out to City Council to make sure they meet the needs.

Mr. King stated they hope to select a firm the second week of April, depending on the contract. The plan is for mid-August to finish for a final report. The deadline can be extended, but Mr. King does not strongly support extending the deadline.

Council Member Hussain asked if the final report would be presented to City Council in August, and Mr. King confirmed.

Council Member Kost asked if they will reach out to small businesses that have multiple parking types in one area. Mr. Hill stated they have spoken to people in Old Town, and mentioned to them that there will be meetings with the consultant. Past practices followed were if people cannot meet, information was provided to the organizations to have the businesses provide information directly.

Council Member Kost asked about parking enforcement. Mr. Hill stated that if it is reported, they do not go into the neighborhoods. Council Member Kost provided an example on inoperable vehicles on the street, and Mr. Hill stated they would report to LPD.

Council Member Spadafore noted that previously in the parking makeover, there was a plan for implementing charging stations, and asked if this plan is further along. Mr. Hill stated he has spoken to them, and there have been some safety issues with the electric vehicles. Based on the current sprinkler systems in the parking garages they are trying to determine what needs to be done before putting a charging station in a ramp. To save money would be to put all charging in one spot, but if one has an issue, then it is a chain reaction. The group is continuing to hold discussions, but they want to make sure safety concerns are addressed, and they have included the Fire Marshall in the discussions. The chargers are not the issue, but it is the vehicles.

Council Member Spadafore asked if the study will evaluate the structure of parking; currently it is in EDP Department. Mr. Hill stated it was not part of the RFP, and over 37 years of experience he was with forestry, signs, police, code enforcement, and economic development.

Council Member Spadafore noted this Committee can hold a stake holder meeting as well.

Other

No other topics for discussion.

Adjourn

Adjourned at 3:54 pm

Submitted by Sherrie Boak

Recording Secretary, Lansing City Council

Approved by the Committee on March 27, 2023