

**REGULAR MEETING OF
BOARD OF PUBLIC SERVICE
January 12, 2023**

PRESENT: Thomas Hickson, John Krohn, Nancy Mahlow, Samara Morgan, Jason Wilkes, and Ronald Wilson

ABSENT: None

STAFF: Andrew Kilpatrick

VISITORS: None

1) CALL TO ORDER:

Chair Hickson called the meeting to order at 11:32 a.m., at the Wastewater Treatment Plant.

- a. Roll Call
- b. Excused Absences:

2) ADJUSTMENTS/APPROVAL OF THE AGENDA:

Chair Hickson requested approval of the agenda, Mr. Wilson moved, Ms. Mahlow seconded, MOTION CARRIED UNANIMOUSLY, to approve the agenda as submitted.

3) APPROVAL OF BOARD MINUTES:

December 8, 2022

Chair Hickson requested approval of the minutes, Ms. Mahlow moved, Mr. Wilkes seconded, MOTION CARRIED UNANIMOUSLY, to approve the minutes as submitted.

4) CITIZEN COMMENTS ON AGENDA ITEMS: None

5) ACTION ITEMS:

Review of Draft 2022 Public Service Department Annual Report – Ms. Morgan moved to table until next month for approval, Mr. Wilson seconded, MOTION CARRIED UNANIMOUSLY.

Traffic Requests – Relating to 2-way Street conversion, Mr. Wilson moved to approve, Ms. Mahlow seconded, MOTION CARRIED UNANIMOUSLY, to approve the related traffic requests.

6) REPORT OF OFFICERS:

Traffic Engineering Division: A written report was distributed.

Director Kilpatrick gave a brief overview of the report. Discussion and questions followed.

Engineering Division: A written report was distributed.

Director Kilpatrick gave a brief overview of the report. Discussion and questions followed.

7) DIRECTOR'S REPORT:

Director Kilpatrick reported on the following: street projects, Michigan Avenue project, budget, structural deficit, budget cuts, and H.R. changes.

8) UNFINISHED BUSINESS:

Short discussion on Memorial Road Signs/Street Painting Policy.

Discussed changes in Directors of Human Resources and possibly having the new Director attend a meeting/meetings.

9) NEW BUSINESS: None

10) COMMUNICATIONS AND INFORMATION ITEMS:

Mr. Krohn announced he will be moving out of the city sometime soon, possibly as soon as April, and no longer will be allowed to serve on the board.

Mr. Morgan informed that contractors give little to no communication of construction performed on citizens properties. She questioned the best course of action when property is left unsafe, and contractors are not responding. The Director stated that the company that hired the contractor needs to be contacted.

11) ITEMS FOR THE SUSPENSION OF THE RULES: None

12) PUBLIC COMMENTS ON NON-AGENDA ITEMS: None

13) ADJOURN:

The meeting adjourned at 12:42 p.m. for tour of Wastewater Treatment Plant.

Respectfully submitted by,
Janette Tate, Recording Secretary